



City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center

Committee Agenda

Regular Meeting

December 7, 2015 – 6:00p.m.

City Hall 300 State Highway

Michelle DeWitt
Committee Chair
Term Expires 12/2017

Judy Wasierski
Committee Co Chair
Term Expires 12/2018

Kathy Hanson
Committee Member
Term Expires 12/2018

Barbara Mosier
Committee Member
Term Expires 12/2018

Beverly Hoffman
Committee Member
Term Expires 12/2018

Mary Weiss
Committee Member
Term Expires 12/2018

Rick Robb
Council Rep
Term Expires 10/2017

Matthew Ross
Parks and Recreation Rep.

Raunicka Ray
Pool/Health Center Rep.

Vacancy
Alternate Committee Member
3 Year Term

Vacancy
Alternate Committee Member
3 Year Term

Pauline Boratko
Committee Recorder

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF THE MINUTES**
 - a. November 1, 2015
- VI. SPECIAL ORDER OF BUSINESS**
- VII. DEPARTMENT HEAD REPORT**
- VIII. UNFINISHED BUSINESS**
 - a. Capital Fund Trails
 - b. Pool Operations Plan
 - c. Pool Usage
 - d. Pool Financial Report
 - e. 4-H Youth After School Program
 - f. Corporate Discounts
- IX. NEW BUSINESS**
 - a. Option to renew contract with United Pools
 - b. Board walk behind University of Alaska-demolish old boardwalk and make new trail
- X. MEMBER COMMENTS**
- XI. ADJOURNMENT**

City of Bethel, Alaska**Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes**

November 2, 2015

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

The meeting was called to order by Michelle DeWitt at 6:03 pm.

II. ROLL CALL

Comprising a quorum of the Committee, the following were present:

Michelle DeWitt, Kathy Hanson, Mary Weiss, Judy Wasierski, Rick Robb, Beverly Hoffman

Excused absence(s): Barbara Mosier

Also in attendance were the following:

Matthew Ross, Parks & Rec.

Ann Capela, City Manager

Pauline Boratko, Committee Recorder

Raunicka Ray, Pool Manager

III. PEOPLE TO BE HEARD: none**IV. APPROVAL OF AGENDA**

MOVED BY:	R. Robb	Motion to approve agenda
SECONDED BY:	B. Hoffman	
VOTE ON MOTION:	Unanimously approved	

V. APPROVAL OF THE MINUTES:

MOVED BY:	K. Hanson	Motion to approve the minutes
SECONDED BY:	M. DeWitt	
VOTE ON MOTION:	Unanimously approved	

VI. DEPARTMENT HEAD REPORT:

Matthew Ross, Parks and Recreation representative states that the department has \$70,000 from the tobacco sales tax that has been sitting for a couple of years that is meant to repair the board walk. Raunicka Ray asked if there could be some lighting on some of the board walk areas that are most used which would cost a lot of money but it can be looked into.

MOVED BY:	K. Hanson	Motion to accept department on boardwalk lighting and department report from M. Ross
SECONDED BY:	J. Wasierski	
VOTE ON MOTION:	Unanimously approved	

IX. UNFINISHED BUSINESS: none

X. NEW BUSINESS

- a. Capital Fund Trails: \$70,000 from the tobacco tax to fix the board walks, \$9,000 of that will be paid to the engineer to come to see what kind of options there is for the repair of the board walk. The board walk is in bad shape. We are currently in our winter months and experiencing freezing temperatures. Beverly Hoffman suggested that a railing be put on slanted areas for the time being until actual repair or replacement of the board walk. Matthew Ross will see what he can do to, it was suggested that temporary railings will be put on slanted damaged board walks to help prevent injury.

MOVED BY:	B. Hoffman	Motion to safety patch work on boardwalk
SECONDED BY:	M. DeWitt	
VOTE ON MOTION:	Unanimously approved	

- b. Pool Operations Plan: Flyers are suggested to be hung around town to gain more attraction to the health and fitness center. A suggestion was made to put some advertisement on the transit buses. The pool will also be closed for two weeks for scheduled maintenance. The renewal of the contract with the United Pool Company is coming up which needs a 6 month notice, and a decision should be made at the end of them month. The computerized thermostat for the pool temp will need some maintenance to have it automatically set.
- c. Pool Usage: To increase the usage of the fitness center was suggested that they find out the schedule of school activities that have students come into town to notify and schedule them use the pool and fitness center. Also a sign pointing in the direction of the pool would help gain more attraction. Raunicka Ray suggested that the bus stops should be rerouted to stop at the fitness center.
- d. Pool Financial Report: A financial report from the director of finance to see expenses, revenue, and cost in better detail.

MOVED BY:	B. Hoffman	Motion to receive financial report from director, Hansel Mathlaw
SECONDED BY:	M. DeWitt	
VOTE ON MOTION:	Unanimously approved	

- e. 4-H Youth After School Program: The after school program at the teen center has been discontinued, but another has been started at the fitness center charging parents \$4 per child per day. They are currently in the process of perfecting the program gaining more kids, cost of food, and use of the pool and fitness center.

- f. Corporate Discounts: Corporations and businesses are working with the Raunicka on a 25% match for employee discounts. All Bethel businesses will get that offer of an employee discount agreement with the fitness center. Any other businesses with employees should refer to Raunicka Ray to get a discount.

XI. MEMBER COMMENTS

M. Weiss- Good Meeting! There will be a health fair on November 14th from 8am-2pm at the Cultural Center.

J. Wasierski- I am pleased, but I am a bit concerned, can we do it with one meeting a month? How about an extra meeting since there is so much there being a new committee?

B. Hoffman- Thank you Raunicka and your staff for addressing some of the cleaning concerns that were happening.

R. Robb-Good to get this going, I know we have a lot of work.

K. Hanson- I am so excited to be on this committee, do your homework and read up on information to be ready for discussion. I have to see a hard copy of the packet a head of time.

M. Ross- no comment

R. Ray- The gaps on the report that you see from October are because reports are not due on the 10th of the following month.

XII. ADJOURNMENT

MOVED BY:	B.Hoffman	To adjourn the meeting at 8:15 pm
SECONDED BY:	M. Weiss	
VOTE ON MOTION	Unanimously approved	

With no further business before the Committee, the meeting adjourned at 8:15 p.m.

APPROVED THIS ___ DAY OF _____, 2015.

Pauline Boratko, Committee Recorder

Michelle Dewitt, Chair



MEMORANDUM

To: Muzaffar Lakhani, Public Works Director
City of Bethel

From: Chase A. Nelson, P.E. *CAN*
DOWL

Date: October 16, 2015

Subject: Bethel Boardwalk Planning Assistance

The City of Bethel contracted DOWL to provide a planning level assessment of the boardwalk connecting the hospital in Bethel to the Kuskokwim University of Alaska Fairbanks- Campus.

The existing boardwalk is dilapidated to the point the City of Bethel has closed it off to restrict pedestrian access. The existing boardwalk is built on top of driven piles. The piles were installed to elevate and support the waste heat lines from the Alaska Village Electric Corporation power plant.

The existing boardwalk was observed to have the following deficiencies:

- Over time the piles have heaved and settled due to frost movement, resulting in an uneven boardwalk.
- The treated timbers have been weathered, and many are due for replacement.
- The driven piles the waste heat lines were constructed on were not designed for live loads introduced by loads on the boardwalk. This has resulted in substantial horizontal sway when pedestrians use the boardwalk.

Improvements to the existing boardwalk are required for pedestrians to safely use the boardwalk.

DOWL has prepared three (3) planning level estimates to improve the boardwalk. They include repairing the existing boardwalk and two replacement alternatives. The three alternatives are explained below, and the attached figure shows the approximate alignment of the three alternatives. All three of the alternatives assume the following:

- A local contractor would complete construction, which would minimize mobilization costs.
- Only City and State funds will be used for this project, resulting in no need for Davis-Bacon wages.
- No permitting or design efforts are included in the project estimates.
- Construction activities would be conducted using the City of Bethel General Permit for wetlands fill.

Mr. Muzaffar Lakhani
City of Bethel
October 16, 2015
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Alternative #1 – Replace Existing Boardwalk in Place

This option involves rehabilitating the existing boardwalk in its current location on top of the waste heat line piles. The work would consist of board replacement, leveling, and structural cable tie downs with anchorage for a means to adjust the structural cables. Basic assumptions include the following:

- 50% of the boardwalk lumber will be replaced,
- 50% of the pilings will require leveling,
- 50% of the pilings will require the installation of anchorage (duckbill anchors).

Total estimated cost for Alternative #1 is \$260,000.

Alternative #2 – Construct New At-Grade Boardwalk

This option involves constructing a new 8 ft. wide at-grade boardwalk approximately 125' south of and parallel to the existing elevated boardwalk. This option assumes the following:

- The existing boardwalk will be abandoned, but not removed or salvaged.
- The majority of the proposed at-grade boardwalk would be installed on treated timber cribbing, with a small portion installed on helical piers to cross wet areas.

Total estimated cost for Alternative #2 is \$270,000.

Alternative #3 – Construct New Gravel Pathway

This option involves constructing a 12 ft. top width gravel pathway approximately 1,075' in length. This option assumes the following:

- The existing boardwalk will be abandoned, and not removed or salvaged.
- The proposed gravel pathway will be constructed by placement of geotextile fabric directly on tundra, followed by a suitable soil material, and topped with 4" of surface topping. Side slopes of the pathway would be approximately 3H:1V.

Total cost for Alternative #3 is \$120,000.



Approximate Alignments

- Alternative 1 (950')
Replace Existing Boardwalk
- Alternative 2 (890')
New At-Grade Boardwalk
- Alternative 3 (1,075')
New Gravel Pathway



NOT TO SCALE

Boardwalk Replacement Planning

Bethel, Alaska



October 16, 2015

Figure 1

Facility Attendance for October 2015

Room	Time	Th 10-1	Fri 2	Sat 10-3	Sun 10-4	Tues 10-6	Wed 7-Oct	Th 8-Oct	Fri 9-Oct	Sat Oct	Sun 11-Oct	Tues 13-Oct	Wed 14-Oct	Th 15-Oct	Fri 16-Oct	Sat 17-Oct	Sun 19-Oct	Tues 20-Oct	Wed 21-Oct	Th 22-Oct	Fri 23-Oct	Sat 24-Oct	Sun 25-Oct	Tues 27-Oct	Wed 28-Oct	Th 29-Oct	Fri 30-Oct	Sat 31-Oct	Hour Total	
Pool Deck	6:00am	2				0	2	2	2			2	4	2	3			3	3	1	2			3	3	3	0		9	
Weight Room	6:00am	5	2			2	4	5	0			3	3	3	2			3	4	0	3			12	0	2	2		55	
Pool Deck	6:30am	6				0	2	5	5			5	4	3	3			5	4	2	2			5	6	4	0		61	
Weight Room	6:30am	10	2			2	4	5	1			3	3	7	4			6	4	0	3			7	1	6	6		74	
Pool Deck	7:00am	8				0	7	3	4			4	1	3	1			4	2	7	0			7	0	5	2		58	
Weight Room	7:00am	9	3			2	4	5	1			3	4	8	2			9	0	6	2			2	3	3	4		70	
Pool Deck	8:00am	3				0	2	1	1			1	1	2	1			6	0	0	0			0	0	1	0		19	
Weight Room	8:00am	5	0			3	4	2	2			1	4	3	1			3	3	6	3			4	2	3	2		51	
Pool Deck	9:00am	2		20		1	0	2	4	3		1	1	1	0	8		1	1	0	1	10		2	3	13	4	7	85	
Weight Room	9:00am	6	2			3	0	3	0	2		0	4	2	1	3		1	3	1	2	4		2	4	3	2	1	49	
Pool Deck	10:00am	3		8	4	1	1	2	4	1	6	2	0	1	0	3	10	4	0	0	1	1	4	2	1	0	2	5	66	
Weight Room	10:00am	13	0		2	15	0	10	2	1	2	10	4	14	0	3	5	2	1	1	1	3	4	1	2	15	3	2	116	
Pool Deck	11:00am	0		6	3	2	2	2	1	8	4	4	3	1	2	15	8	0	1	0	0	8	0	0	0	1	1	10	82	
Weight Room	11:00am	15	1		3	1	4	12	5	3	3	16	1	12	1	1	3	1	0	0	3	2	6	0	1	1	2	1	98	
Pool Deck	12:00pm	2		3	10	3	2	1	6	10	0	1	3	3	15	11	4	4	1	3	12	4	0	2	0	1	9	8	118	
Weight Room	12:00pm	0	1		3	0	1	3	0	5	7	0	0	3	0	3	3	1	2	0	3	0	8	1	1	0	0	3		
Pool Deck	1:00pm	11		24	26	12	13	12	1	8	15	11	18	15	15	2	2	10	11	9	11	2	26	9	13	12	0	9	297	
Weight Room	1:00pm	1	1		7	0	0	3	0	3	9	0	0	0	0	4	3	3	2	1	2	2	8	7	0	2	1	2	61	
Pool Deck	2:00pm	2		53	50	0	2	13	1	15	22	5	18	2	0	9	40	0	11	3	0	4	37	0	12	11	1	19	330	
Weight Room	2:00pm	0	2		8	1	1	2	2	2	10	2	1	3	0	5	5	5	9	1	1	4	3	7	0	1	1	1	77	
Pool Deck	3:00pm	12		48	45	2	11	5	5	16	39	6	1	0	2	7	42	1	0	0	2	1	37	2	0	0	7	11	302	
Weight Room	3:00pm	2	2		1	8	2	7	2	3	2	7	2	7	0	4	8	0	8	0	0	6	1	0	1	2	3	2	80	
Pool Deck	4:00pm	11		25	59	15	18	19	23	21	16	7	0	9	12	10	43	9	17	15	11	25	26	15	13	1	11	9	440	
Weight Room	4:00pm	2	4		4	2	2	3	5	0	1	5	2	2	0	2	5	2	5	3	0	7	5	5	0	1	7	1	75	
Pool Deck	5:00pm	5		42	43	7	31	19	7	45	25	7	3	11	9	9	50	18	12	14	15	16	21	5	13	16	6	13	462	
Weight Room	5:00pm	7	6		4	6	7	3	2	3	3	4	26	6	6	4	5	7	9	5	7	3	0	10	2	6	8	2	151	
Pool Deck	6:00pm	8		4	38	8	25	25	21	41	30	21	8	10	18	19	37	24	11	12	9	13	10	16	15	12	5	4	444	
Weight Room	6:00pm	9	7		6	10	0	9	4	1	4	8	23	8	8	5	4	6	19	6	5	6	2	16	24	9	3	4	206	
Pool Deck	7:00pm	10		5	67	9	25	12	33	15	30	29	18	7	14	17	19	13	2	10	9	18	0	17	7	10	1	6	403	
Weight Room	7:00pm	8	6		3	5	4	9	4	2	5	8	7	8	5	1	4	17	13	10	5	4	5	11	22	13	5	1	185	
Pool Deck	8:00pm	10		9	49	6	13	9	24	15	21	4	12	5	9	11	19	2	1	2	6	12	0	27	7	10	1	5	289	
Weight Room	8:00pm	7	3		3	11	8	9	4	3	0	10	6	7	4	1	4	10	6	12	4	6	2	11	34	19	3	4	191	
Pool Deck	8:30pm	5		5	27	4	9	0	18	0	12	4	9	0	6	11	15	2	1	2	0	9	0	9	4	1	1	5	159	
Weight Room	8:30pm	5	2		3	11	8	2	2	1	0	4	4	5	5	1	5	5	6	6	4	3	1	2	34	11	2	3	135	
Pool Deck	9:00pm	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Weight Room	9:00pm	3	2		2	3	3	2	1	1	0	0	4	2	2	0	2	3	2	4	2	3	1	2	3	5	1	0	53	
Daily Total		207	46	252	470	155	221	226	197	228	266	198	202	175	151	169	345	190	174	142	131	176	207	221	231	203	106	138		

YKFC
United Pools Activity Report for the Month of
October 2015

This report is submitted in conjunction with the Budget Report of the same date. Of the \$1,043,893.71 of the authorized operating budget, \$276,623.61 has been spent to date. Of the \$609,200.00 projected revenues, \$165,343.82 has been generated.

Operations:

Attached is the attendance report. On this report the highlighted sections are the pool counts. The numbers reflect how many visitors entered during the course of a particular hour. These numbers include day pass and members.

Maintenance:

This month MSI came out and cleaned the boilers. After cleaning the boilers, we were able to get both boilers to operate properly. Previously, we were having a problem getting boiler #1 to go into high fire. Inside the piping, we found mineral and particles from the fuel. This prevented the boiler from switching to high flame. This month we also finished up the preparation for the pool closure. On November 6 a pool tech will be out to drain the pool. On November 9 Alaska Fitness will be out to replace the flooring in the weight room, assemble the spin bikes, and maintain the fitness equipment. On November 13 Red Electric will be out to repair some electrical boxes in the pump room. On November 17 Simplex will be out to adjust the cameras, make changes to the PA system, and to the alarm system.

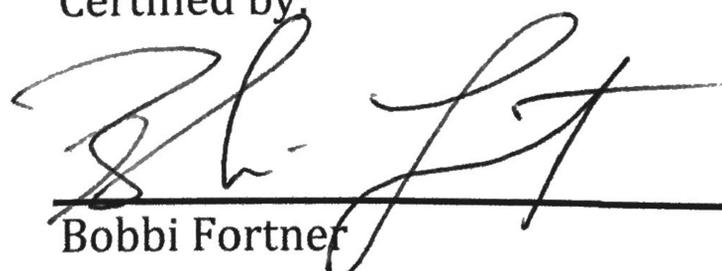
Programming:

For the month of October the YK Fitness Center continued to run all regular scheduled programs with the addition of a Water Zumba class. Water Zumba is a low resistant water aerobics in the pool. People can enjoy all the dance moves Zumba has to offer in the water. BRHS swim class has been a hit! Kids are becoming strong swimmers and most of them are signing up for another semester. Our after school program has been growing and now have 20 kids on a daily basis. We are assisting kids with school homework, learning the importance of exercise and most importantly enjoying our pool.

Outreach:

October was Halloween month so the YK Fitness Center had a huge Halloween carnival for the community. Kids came in on the weekend to enjoy a dive-in movie in the pool, bobbing for apples, a pinata, free candy, and a Halloween costume contest at the end of the night. We had over 50 kids come in and enjoy the festivities. A large part of our focus for the month of October was to finalize YKHC's corporate account. We are happy to announce that over 100 employees from YKHC have signed up.

Certified by:

	Controller	11/10/15
Bobbi Fortner	Title	Date

YKFC Revenue and Expense - Budget Report for October 2015

Operating Budget July 1, 2015 - June 30, 2016

Estimate, 12 months		July	August	September	October	November	December	January	March	April	May	June	Totals	Budget Variance
Revenues,														
Entry Fees	\$ 336,000.00	\$ 19,834.00	\$ 13,295.13	\$ 17,096.13	\$ 60,768.00								\$ 110,993.26	\$ 225,006.74
Facility Rental	\$ 15,000.00	\$ 582.50	\$ 352.50	\$ 1,047.00	\$ 437.50								\$ 2,419.50	\$ 12,580.50
Program Fees	\$ 141,200.00	\$ 6,205.00	\$ 5,153.00	\$ 4,608.40	\$ 7,216.60								\$ 23,183.00	\$ 118,017.00
Concessions Revenue	\$ 69,000.00	\$ 5,394.34	\$ 3,150.95	\$ 3,016.10	\$ 3,977.42								\$ 15,538.81	\$ 53,461.19
Pro-shop Revenue	\$ 48,000.00	\$ 4,479.25	\$ 2,270.34	\$ 2,403.41	\$ 4,056.25								\$ 13,209.25	\$ 34,790.75
Total Revenues (Collected by United Pools, expense offset)	\$ 609,200.00	\$ 36,495.09	\$ 24,221.92	\$ 28,171.04	\$ 76,455.77	\$ -	\$ 165,343.82	\$ 443,856.18						
Expenses														
Fixed Fee	\$ 140,200.08	\$ 11,683.34	\$ 11,683.34	\$ 11,683.34	\$ 11,683.34								\$ 46,733.36	\$ 93,466.72
Facility & Program Director	\$ 135,000.00	\$ 7,312.50	\$ 14,625.00		\$ 22,437.50								\$ 44,375.00	\$ 90,625.00
Lifeguard Labor	\$ 187,258.50	\$ 5,928.56	\$ 12,821.84		\$ 15,975.92								\$ 34,726.32	\$ 152,532.18
Customer Service Representative Labor	\$ 84,481.50	\$ 5,390.59	\$ 10,265.32		\$ 10,022.89								\$ 25,678.80	\$ 58,802.70
Cleaners Labor	\$ 68,440.00	\$ 1,565.74	\$ 3,439.06		\$ 3,176.76								\$ 8,181.56	\$ 60,258.44
Pre-Post Cleaning of YKFC	\$ 14,053.00												\$ -	\$ 14,053.00
Staff Meetings	\$ 2,200.00												\$ -	\$ 2,200.00
Aquatics Programs Labor	\$ 19,250.00		\$ 462.00		\$ 1,314.00								\$ 1,776.00	\$ 17,474.00
Fitness Programs Labor	\$ 8,250.00												\$ -	\$ 8,250.00
Payroll Taxes	\$ 57,082.63	\$ 2,079.26	\$ 4,163.05										\$ 6,242.31	\$ 50,840.32
Insurance - Workman's Compensation	\$ 32,000.00												\$ -	\$ 32,000.00
Cost of Living Adjustment	\$ 36,000.00	\$ 3,000.00	\$ 3,000.00		\$ 6,000.00								\$ 12,000.00	\$ 24,000.00
Benefits	\$ 7,800.00	\$ 650.00	\$ 650.00		\$ 1,400.00								\$ 2,700.00	\$ 5,100.00
Bank Fees	\$ 13,000.00	\$ 915.21	\$ 758.57		\$ 626.51								\$ 2,300.29	\$ 10,699.71
Advertising/Marketing Exp	\$ 10,000.00	\$ 728.24	\$ 2,186.27										\$ 2,914.51	\$ 7,085.49
Sub-Contractor Cost, Maint	\$ 35,790.00		\$ 6,905.10										\$ 6,905.10	\$ 28,884.90
Building Maintenance Contingency Reserve	\$ 3,300.00												\$ -	\$ 3,300.00
Exercise Preventive Equipment Maintenance	\$ 5,600.00												\$ -	\$ 5,600.00
Pool/Building Supplies Cost	\$ 5,000.00	\$ 4,308.25	\$ 267.83										\$ 4,576.08	\$ 423.92
Chemical Supplies Cost	\$ 26,500.00	\$ 15,435.65	\$ 4,921.31										\$ 20,356.96	\$ 6,143.04
Paper and Cleaning Products	\$ 22,000.00	\$ 13,272.45	\$ 47.58										\$ 13,320.03	\$ 8,679.97
Point of Sale Use Fee	\$ 5,780.00	\$ 388.40	\$ 349.45		\$ 599.76								\$ 1,337.61	\$ 4,442.39
Office Supplies Expense	\$ 9,000.00	\$ 806.04											\$ 806.04	\$ 8,193.96
Postage Expense	\$ 1,000.00				\$ 615.09								\$ 615.09	\$ 384.91
Unforeseen Expense	\$ 1,500.00				\$ 588.69								\$ 588.69	\$ 911.31
Fitness Items	\$ 1,500.00												\$ -	\$ 1,500.00
Aquatics Program Items	\$ 2,500.00	\$ 595.00	\$ 3,040.25										\$ 3,635.25	\$ (1,135.25)
Concession Items	\$ 42,000.00	\$ 3,107.80	\$ 2,921.64										\$ 6,029.44	\$ 35,970.56

Pro-shop Items	\$ 32,000.00	\$ 17,575.76	\$ 374.50										\$ 17,950.26	\$ 14,049.74
Auto Fuel Expense	\$ 3,000.00	\$ 472.61	\$ 339.18		\$ 462.10								\$ 1,273.89	\$ 1,726.11
Auto Maintenance Expense	\$ 1,000.00												\$ -	\$ 1,000.00
Auto Insurance Expense	\$ 2,500.00												\$ -	\$ 2,500.00
Insurance Fidelity Bond/Umbrella Policy	\$ 7,000.00												\$ -	\$ 7,000.00
Cable TV	\$ 1,908.00	\$ 143.88	\$ 143.88		\$ 287.76								\$ 575.52	\$ 1,332.48
Shipping	\$ 20,000.00	\$ 1,228.12	\$ 9,797.38										\$ 11,025.50	\$ 8,974.50
Holding Money	\$ 50,000.00	\$ 50,000.00											\$ 50,000.00	\$ -
Total Expenses, Operating Budget	\$ 1,043,893.71	\$ 96,587.40	\$ 93,162.55	\$ 11,683.34	\$ 75,190.32	\$ -	\$ 276,623.61	\$ 767,270.10						

date printed 9/12/15