City of Bethel, Alaska
Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes

May 7, 2017 Regular Meeting Bethel, Alaska

I. CALL TO ORDER

The meeting was called to order by Michelle DeWitt at 6:03pm.

II. ROLL CALL

Comprising a quorum, the following members were present: Michelle DeWitt, Judy Wasierski, Brian Lefferts, Kathryn Baldwin, and Justin Wintersteen

Excused absent (s): Beverly Hoffman, Kathy Hanson, Barbara Mosier, and Fred Watson

Also in attendance were the following:
Committee Recorder, Pauline Boratko
Parks and Recreation Representative, Matt Ross
YK Fitness Center Director, Stacey Reardon

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA

MOVED BY:	Judy Wasierski	Motion to approve the agenda
SECONDED BY:	Brian Lefferts	
VOTE ON MOTION:	Unanimously approved	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Brian Lefferts	Motion to approve the regular minutes for April 10, 2017
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION:	Unanimously approved	

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS:

a. Individual to provide report to May nine City Council meeting: Michelle DeWitt volunteered to give the report.
b. Unresolved Recommendations and Action Memorandums: action memorandum approved by council to have the second Friday of May the official day of clean up green up. The wellness center program action memorandum will be bought back to council for further discussion
c. Updates: YK-KUC Trail, Dog Park- no new updates this month
d. Log Cabin/4H Building- request budget separation: tabled
e. Fiscal Year 2018 Parks and Recreation Budget: Budget for parks/rec and the YKFC was presented to committee.

f. Board Walk Identification System: paint and signs are going to be ordered to better help identify the boardwalk.
g. Parks and Recreation Department Structure-opportunities for utilizing private companies for Parks/Recreation services: Committee also discussed the possibility of contracting with a private entity to manage recreational activities.
h. Clean up- Green up: Bags have been distributed to the different companies and organizations in Bethel and are available to the public. The committee asked Matt to email heads of agencies and encourage them to participate in clean up green up on Friday May 12, 2017.

VIII. Parks and Recreation Department Report-Matt Ross:

i. City of Bethel Employee Wellness Program Status Update: tabled; Council may choose to revisit this at a future time.
j. Balance on dedicated Pool Fund: Finance Director discovered that the account needs some preparation before being provided to Committee; he will try to have this report ready for the next committee meeting.
k. Fiscal Year 2017 YK Fitness Center Budget: Report was discussed amongst members with Fitness Center Director, Stacey Reardon. She reports that spending has been down, and think they have done a good job for her first year. The Finance Report provided by the City of Bethel provided a budget, but not actual expenditures. Michelle has requested this data from the Finance Director.
l. Sub Committee Reports: Water Temp, Marketing, Physical Facility: no new updates this month
m. Arts at the YK Fitness Center: Art Committee will meet in July and look at the artists who responded to the website.
n. YK Fitness Center Logo Development: no new updates
o. Health Fitness Operations Plan: Health Fitness has provided an option in the Operations plan for the City to fund the facility to stay open for 7 days a week.
p. YK Fitness Center Roof: The roof only leaks when it is raining and blowing in certain direction. There are no visible problems with the roof. Further investigation is needed.

IX. YK Fitness Facility Director Report- Stacey Reardon: Stacey provided a verbal report.

X. New Business:

A. 4th of July: The City Manager requested that the PRAHSC committee volunteer to coordinate the 4th of July. The committee reported back that no one has the time available this year to volunteer to run the 4th of July. The committee requested that, based on the under-spent Parks/Rec budget and the two open positions (one of which is temporary) under the existing Parks staff, that one of those positions be hired to coordinate the 4th of July. That manager could then coordinate volunteers and partner agencies.
B. Pinky's Park Improvements: Per an email from John Sargent, the new field will be lengthened this spring. Widening is an issue and likely will not happen because of Yuut property lines and the property line for the ONC building.

XI. MEMBER COMMENTS:

M. Dewitt- no comment
J. Wasierski- I enjoyed reading the pool report
B. Lefferts- no comment
K. Baldwin- no comment
J. Wintersteen-no comment

XII. ADJOURNMENT

MOVED BY:	Judy Wasierski	Motion to adjourn the meeting at 7:30pm
SECONDED BY:	Brian Lefferts	
VOTE ON MOTION:	Unanimously approved	

APPROVED THIS 12th DAY OF June, 2017.

Pauline R. Boratko

Pauline Boratko, Committee Recorder

Michelle DeWitt

Michelle DeWitt, Chair