

**City of Bethel, Alaska**  
**Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes**

July 10, 2017 Regular Meeting Bethel, Alaska

**I. CALL TO ORDER**

The meeting was called to order by Michelle DeWitt at 6:00pm.

**II. ROLL CALL**

Comprising a quorum, the following members were present: Michelle DeWitt, Judy Wasierski, Barbara Mosier, Kathy Hanson, Beverly Hoffman, and Fred Watson

Excused absent (s): Brian Lefferts, Kathryn Baldwin, and Justin Wintersteen

Also in attendance were the following:  
Committee Recorder, Pauline Boratko  
YK Fitness Center Director, Stacey Reardon  
City Manager, Peter Williams  
Public Works Committee Council Rep, Niem Shabani

**III. PEOPLE TO BE HEARD:**

**IV. APPROVAL OF AGENDA**

MOVED BY:	Judy Wasierski	Motion to approve the agenda
SECONDED BY:	Barbara Mosier	
VOTE ON MOTION:	Unanimously approved	

**V. APPROVAL OF THE MINUTES:**

MOVED BY:	Barbara Mosier	Motion to approve the regular minutes for June 12, 2017
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION:	Unanimously approved	

**VI. SPECIAL ORDER OF BUSINESS:**

**VII. UNFINISHED BUSINESS:**

- a. Individual to provide report to July 11 City Council meeting: Judy Wasierski volunteered to give the report.
- b. Unresolved Recommendations and Action Memorandums: no new updates this month.
- c. Updates: YK-KUC Trail- Dog Park- no new updates this month
- d. Fiscal Year 2018 Parks and Recreation Budget: Committee discussed FY18 budget concerns about the Parks and Recreation to be under Public Works/Building Maintenance department due to lack of institutional memory about funds dedicated for Parks and Recreation and future changes to funds implementation.

- f. Board Walk Identification System: This discussion has Parks and Recreation support and should continue at the Public Safety Commission meetings.
- g. Parks and Recreation Department Structure- opportunities for utilizing private companies for Parks and Recreation services: Committee put together some ideas for recreational activities that could be contracted to a private entity.
- i. Fourth of July Debrief- The 4<sup>th</sup> of July was a success and there was good feedback from the community members who got to enjoy the festivities. Fourth of July will go on the December meeting agenda.

**VIII. Parks and Recreation Department Report-Matt Ross:**

- j. Balance on dedicated Pool Fund: no new updates this month
- k. Fiscal Year 2018 YK Fitness Center Budget: committee discussed the FY18 YK Fitness Center budget with the City Manager and Pool Director. In the budgeting, IT/Admin is now being charged to the pool when last year was in-kind. In the business plan, IT/Admin was in-kind and water/sewer was in-kind. Committee discussed a need for a strategy for consistent budgeting for these categories.
- l. Sub Committee Reports: Water Temp, Marketing, Physical Facility: no new updates this month
- m. Arts at the YK Fitness Center: There was 37 responses to the online call for artists. On July 18<sup>th</sup> is when the art committee will evaluate the scoring. November 2018 is the date estimated on completion.
- n. Health Fitness Operations Plan: this has yet to go to council for approval.
- o. YK Fitness Center Roof: a report from Architects Alaska has not yet been received to move forward on the repair of the roof.
- p. Parks and Recreation Dept. Staffing- Parks and Recreation is being transferred to the Building Maintenance Dept.
- q. Logo: A logo has been chosen by the committee for the fitness center.

MOVED BY:	Kathy Hanson	Motion to accept the proposed design for the YK Fitness Logo
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION:	Unanimously approved	

**IX. YK Fitness Facility Director Report- Stacey Reardon**

**X. New Business:**

- a. Mechanical Specialist Inc. (MSI) Contract: the City of Bethel's Property Maintenance is now maintaining the boilers and the MSI contract has been vacated. The committee discussed possibly having MSI to an annual inspection.
- b. Action memorandum from City Council in regards to Kasayuli Sub division park research. - Council member Niem Shabani proposed to develop a park in Kasayuli. The next step is to identify a spot and conduct an as-built survey.

**XI. MEMBER COMMENTS:**

- M. Dewitt- no comment
- J. Wasierski- good meeting.
- K. Hanson- no comment.
- B. Mosier- good meeting.

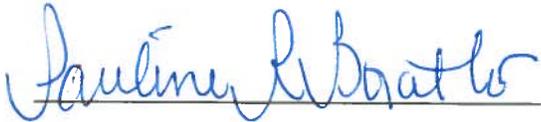
B. Hoffman- good meeting.

F. Watson- All this is a learning experience, still fully support this committee.

**XII. ADJOURNMENT**

MOVED BY:	Kathy Hanson	Motion to adjourn the meeting at 8:26pm
SECONDED BY:	Barbara Mosier	
VOTE ON MOTION:	Unanimously approved	

APPROVED THIS 14<sup>th</sup> DAY OF August, 2017.



Pauline Boratko, Committee Recorder



Michelle DeWitt, Chair