



CITY OF BETHEL

P.O. Box 388 • Bethel, Alaska 99559

907-543-2087

FAX # 543-4171

November 2, 2017

Theresa Quiner, Library Director
Kuskokwim Consortium Library
PO Box 368
Bethel, AK 99559

RE: City of Bethel Grant to Support Library Operations

Dear Ms. Quiner:

The Bethel City Council approved the FY 2018 City Budget with funding to support the operations of the Kuskokwim Consortium Library. The City of Bethel's intent is to have 100% of the funding used in Bethel to cover direct costs associated with library operations and NOT used to cover F&A and/or other indirect expenses. Please ensure that funds provided by the City of Bethel are used for their intended purpose.

Thank you for your service as Library Director. I am grateful the City of Bethel is able to continue to provide funding to support such a worthy endeavor.

Sincerely,

William Arnold
Acting City Manager (Public Works Director)

"Deep Sea Port and Transportation Center of the Kuskokwim"



CITY OF BETHEL

P.O. Box 1388
Bethel, Alaska 99559
Office: (907) 543-2047
Fax: (907) 543-3817

CONSORTIUM LIBRARY AGREEMENT CITY OF BETHEL AND THE UNIVERSITY OF ALASKA FAIRBANKS KUSKOKWIM CAMPUS

An Agreement made by and between the University of Alaska, hereinafter referred to as "University," and the City of Bethel, a municipal corporation, hereinafter referred to as "City."

Whereas, the University acting by and through its local affiliate, Kuskokwim Campus, and the City have determined that it is in the public interest to share library collections and facility in the operation of a library in Bethel and;

Whereas, a cooperative effort of the University and the City in serving residents of Bethel is cost-effective and mutually advantageous;

The parties hereto do mutually agree as follows:

ARTICLE I

The University shall:

- A. Manage the library facility to accommodate and include:
 1. Public access to Kuskokwim Consortium Library and its collection;
 2. Public access to reference and inter-library loan services;
 3. Public access to library assistance in the form of trained personnel;
 4. Provide a year-end report of grant expenses to the City of Bethel;
 5. Provide entire multipurpose room for annual Christmas party during December including set up and break down of equipment in December on a date to be mutually determined and at no cost to the City;
- B. Provide physical maintenance and utilities.
- C. Appoint, employ and compensate a full-time professional librarian during the College Academic Year who meets the appropriate standards of the American Library Association and whose duties shall include, but not be limited to, supervision of all operational services offered by the library, and responsibility for all acquisitions;

- D. Employ other personnel as deemed necessary;
- E. Maintain separate accounting of financial records;
- F. Catalog and shelve all materials as a single collection;
- G. Provide hours of service and acquisitions budget as negotiated annually by both parties;
- H. Provide public access to the library for approximately 40 hours per week;
- I. Materials traditional to public libraries and the Kuskokwim Consortium library in quantity and quality sufficient to maintain the collection to meet the informational and recreational needs of the community;
- J. Provide library programs to meet the informational and recreational needs of the community as possible with existing library staff and Friends of the Library volunteers.
- K. Provide electronic lending library which allows users to borrow books on Kindle, Nook or other similar devices at no charge.

The City Shall:

- A. Pay Kuskokwim Campus for services a total annual sum of \$67,600. Payment for these services will be made by the City of Bethel in two (2) equal payments of \$33,800, one prior to November 1, 2017 and the other prior to March 31, 2018;
- B. Provide snow removal for the Library parking lot as needed;
- C. Provide a dumpster and garbage removal;

ARTICLE II

It is further mutually agreed that:

- A. Equipment, furnishing, and literary holdings shall remain the property of the respective owner;
- B. Each party shall indemnify, protect and hold the other harmless from and against any and all claims, suits, causes of action and judgments arising in favor of any person or corporation, including but not limited to the employees, agents, representatives, and subcontractors of each party, or any third party, on account of any injury, death, or damage to property resulting from the actions, negligence, misfeasance, omissions or errors of said party, its employees, servants, agents, representatives, subcontractors or independent contractors during the term of this Agreement;

- C. This agreement is subject to renegotiation and amendment at any time upon mutual consent of the parties. This agreement may be terminated by either party upon the filing of written notice of such intent at least sixty (60) days prior to March 1, 2018 with date of termination being June 30, 2018 or upon shorter notice by mutual consent of both parties;
- D. Each party shall participate in a joint University/City Library Advisory Board which will provide advice to the City and University relative to the operation of the consortium library;
- E. The library facility shall be known as the KUSKOKWIM CONSORTIUM LIBRARY.

ARTICLE III

"The University of Alaska Fairbanks is an affirmative action/equal opportunity employer and educational institution. UAF does not discriminate on the basis of race, religion, color, national origin, citizenship, age, sex, physical or mental disability, status as a protected veteran, marital status, changes in marital status, pregnancy, childbirth or related medical conditions, parenthood, sexual orientation, gender identity, political affiliation or belief, genetic information, or other legally protected status. The University's commitment to nondiscrimination, including against sex discrimination, applies to students, employees, and applicants for admission and employment. Contact information, applicable laws, and complaint procedures are included on UA's statement of nondiscrimination available at www.alaska.edu/titleIXcompliance/nondiscrimination.

Both institutions, the University of Alaska Fairbanks and the City of Bethel, agree to abide by these principles in the administration of this agreement and neither institution shall impose criteria which would violate the principles of non-discrimination.

Both parties agree that this agreement does not create legally enforceable obligations for either party nor does it establish a standard of care attributable to the activities outlined in this document.

FISCAL YEAR 2018

The following list reflects the library services to be provided by Kuskokwim Campus and their related costs to the City of Bethel during the period of July 1, 2017 through June 30, 2018;

1. All services described in the Consortium Agreement, with public access to the library for a minimum of 50 hours of library service per week during the University academic year and a minimum of 30 hours of library service per week during the time public schools are not in session.
2. Materials traditional to public libraries and the Kuskokwim Consortium Library in quantity and quality sufficient to maintain the collection to meet the informational and recreational needs of the community.

FY18 City of Bethel Library Agreement

Budget Justification

Salaries:

Personnel

KuC will hire a "Youth Services", Library Technician 1 at the KuC to provide programming for children in the community. This position is full-time, 26 pay periods with a leave rate of 21.0%.

Benefits:

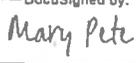
NR Staff Fringe benefits were calculated at 51.9% per UAF's provisional benefit rates for FY18.

Indirect Costs:

Per agreement, the Facilities and Administrative (F&A) cost is calculated at 0% of the MTDC as the City of Bethel has been granted a waiver.

- 3. Library programs to meet the informational and recreational needs of the community as possible with existing library staff and Friends of the Library volunteers.

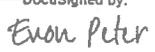
This agreement may be modified at any time upon written approval of the parties. There may be no changes to the scope of this agreement without written consent of both parties.

DocuSigned by:


 637059284092488
 Mary C. Pete, or designee
 Director
 Kuskokwim Campus
 University of Alaska Fairbanks

October 27, 2017

 Date

DocuSigned by:


 07580FC18C3A406
 Evon Peter
 Vice Chancellor for Rural, Community and Native Education
 College of Rural and Community Development
 University of Alaska Fairbanks

October 26, 2017

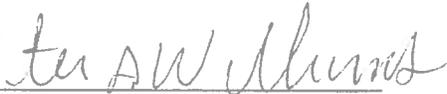
 Date



 Rosemary Madnick
 Executive Director
 Office of Grants and Contracts Administration
 University of Alaska Fairbanks

Digitally signed by Rosemary Madnick
 DN: cn=Rosemary Madnick, o=University of Alaska Fairbanks
 ou=Office of Grants and Contracts Administration (OGCA),
 email=rmadnick@alaska.edu, c=US
 Date: 2017.12.05 16:25:07 -09'00'
 Adobe Acrobat DC version: 2015.006.30394

_____ Date



 Peter A. Williams
 City Manager
 City of Bethel

11/23/2017

 Date