CITY OF BETHEL
LOG CABIN RENTAL APPLICATION
Phone: (907) 543-3110 * Fax: (907) 543-2046
Email: logcabin@cityofbethel.net

Applicant: _____ Today's Date _____

Contact Person _____ Work Phone _____

Address _____ Home Phone _____

City _____ State _____ Zip _____ Cell Phone _____

Email _____ Alternate Contact _____

Phone # (Alternate) _____ Email (Alternate) _____

Type of Activity _____

Is the event? ☐ Private (one in which you have a specified guest list and know who is attending)
☐ Public (one to which the general public is invited through word-of mouth, flyer, etc.)

Anticipated Maximum Attendance _____

Rental Request (attach additional sheets as necessary)

Date	Day(s) of Week	Start Time	End Time	# of Guests

SPECIFIC REQUESTS

☐ Main Room ☐ Kitchen ☐ Office

☐ Table/Chair Setup ☐ Table/Chair Cleanup ☐ Pre-arranged City to Clean

☐ Dry Erase Board ($10/day) ☐ Flip Chart ($5/each) ☐ Extension Cords ($5/day)

☐ Coffeepot ($10/day) ☐ Teapot ($5/day) ☐ Other _____

List Event on Calendar as: ☐ Reserved for Private Use
☐ _____

After the City receives this form and based upon availability, a rental agreement will be sent to the contact listed above. Until a signed agreement is in possession by both parties, NO RENTALS ARE CONFIRMED.