



City of Bethel, Alaska

Public Works Committee- Amended Agenda

Wednesday, October 18, 2017 Regular Meeting 5:30PM City Hall Council Chambers

MEMBERS

Joseph Klejka
Committee Chair
Term Expires
12/2017

Jennifer Dobson
Committee V. Chair
Term Expires
12/2017

Scott Guinn
Committee Member
Term Expires
12/2017

Robert Champagne
Committee Member
Term Expires
12/2017

Not Yet Assigned
Council Rep.
Term Expires

Bill Arnold
Ex-Officio Member

Grant Kemp
Committee Recorder

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD: – (5 Minute Limit)**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF MINUTES:**
 - A.** – September 20, 2017 Regular Meeting
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. UNFINISHED BUSINESS:**
 - A.** Institutional Corridor Piped Water Supply Project
 - B.** Sewer Lagoon
 - C.** Leveling of the Bethel Heights Water Treatment Plant Building:----
Scott Guinn
 - D.** Clarification of BMC sections on ownership of water/sewer facilities
 - E.** Ridgecrest Drive Road Update
 - F.** Snow Removal From Neighborhoods:---- Scott Guinn
 - G.** Landfill closure study and new landfill site:
- VIII. NEW BUSINESS:**
 - A.** Increase price for Hauled Utilities after-hour calls
 - B.** Support for tractor trailer purchase
- IX. DIRECTOR'S REPORT:**
- X. MEMBER COMMENTS:**
- XI. ADJOURNMENT:**

City of Bethel, Alaska

Public Works Committee Minutes

September 20, 2017

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee Meeting was held on September 20, 2017 at the council chambers of the City Hall, Bethel, Alaska. Joseph Klejka called the meeting to order at 6:32 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present: Joseph Klejka, Jennifer Dobson, Robert Champagne, and Scott Guinn

Unexcused Absent: Naim Shabani

Also Present:

Committee Recorder, Pauline Boratko

Public Works Director, Bill Arnold

III. PEOPLE TO BE HEARD: none

IV. APPROVAL OF AGENDA:

MOVED BY:	Jennifer Dobson	Motion to approve the agenda.
SECONDED BY:	Scott Guinn	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

MOVED BY:	Jennifer Dobson	Motion to approve minutes for June 21, 2017 meeting.
SECONDED BY:	Robert Champagne	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Jennifer Dobson	Motion to approve minutes for July 19, 2017 meeting.
SECONDED BY:	Scott Guinn	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Scott Guinn	Motion to approve minutes for August 16, 2017 meeting.
SECONDED BY:	Jennifer Dobson	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS:

- A.** Institutional Corridor Piped Water Supply Project: The bid went out to the BSI Contractors and they will start the project in February of 2018 and should take about 5-6 months to complete.
- B.** Sewer Lagoon- PER (Preliminary Engineering Report) and ER (Environmental Report) for Truck Dump site and other options: Dredging is in process and the dump site will be rebuilt.
- C.** Leveling of the Bethel Heights Water Treatment Plant Building: The building has stopped moving and is currently staying at 14 inches.
- D.** Clarification of BMC Codes: no new updates this month
- E.** Ridgecrest Drive Road Update: The plan is to have the road project completed in August of 2018.
- F.** Snow Removal from neighborhoods: no new updates this month
- G.** Landfill closure and new landfill site: The landfill was inspected and is recommended to install shallow wells to test water.

VIII. NEW BUSINESS:

IX. DIRECTOR'S REPORT: Director of Public Works, Bill Arnold reported that there will be a total of 15 new trucks replacing the hauled utilities fleet. For piping of the "avenues" a PER and ER has been submitted, and funds have already been applied for.

X. MEMBER COMMENTS:

- Robert Champagne-** no comment
- Jennifer Dobson-** City Elections October 3rd.
- Joseph Klejka-** I can't be here for the next meeting.
- Scott Guinn-** no comment

XI. ADJOURNMENT:

MOVED BY:	Jennifer Dobson	Motion to adjourn.
SECONDED BY:	Scott Guinn	
VOTE ON MOTION	Motion carried by unanimous vote	

With no further business, meeting adjourned at 7:31 pm

APPROVED THIS _____ DAY OF _____, 2017.

Pauline R. Boratko
Recorder of Minutes

Joseph Klejka
Chair

MEMORANDUM

DATE: 10.01.2017
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Hauled Utilities: For September 2017,

The water crew has hauled nearly 2.6 million gallons of water, with an average of 36 stops per driver per day. The sewer crew has hauled nearly 2.4 million gallons of sewage with an average of 38 stops per day per driver, to either, the lagoon or to the highway lift station.

The lagoon project has started, so the drivers have had to go to the highway lift station from all points in town, this has caused a small amount of o / t due to only Two, dump points at the station itself. As the project progresses it should make things considerably better.

Also starting last month, we have been able to run, full trucks to all points in town, which has helped with delivery time.

We have started, and will be holding safety meetings at 7:00 a.m. daily the last two weeks to help stem the accident / incident rate with in our particular dept. This includes worker safety, and driving safety, and backing safety. We also touch base on staying out of the school zone when it is active.

Utility Maintenance:

For the month of September we have been flushing sand and grease out of the sewer lines and leveling the arctic pipes in housing. The electricians from tech pro worked on the electrical panels in the main lift station and pressure switches at the city sub water treatment plant. Parts and material were ordered for the main lift station and water treatment plant. Extra pumps were ordered and received for all the lift stations except for the main lift station. We have been conducting safety meetings every morning and each day is a different topic of discussion regarding safety. We will be turning our heat tapes on for the arctic pipes in October. Will also be sending a PSA out to all city sub residence turn the water and glycol circulating pumps on.

Property Maintenance:

Property maintenance has worked on many stair issues due to the pilings of most of our properties being pushed out of the ground. Had to reset turbine something with the grid voltage to high. Boiler at pool was off on reset due to carbon build up on flame sensor. Some boilers are being turned on in the morning to wick away cold building temperatures. Had to remove and reset front entry stairs at c-hall due to the fact that the pilings are pushing up on stairs and causing them to be a safety concern to the public. Tec-pro had installed the e-stops for the boilers at the pool. B.S.I has been working on the leaking windows at the pool. Had to re-adjust AHU-unit temperatures @ c-house due to the outside air temperatures are dropping. Also had power outages the blew a main motor for the ventilation system at court house along with all the resetting of all low voltage controls due to the power outages we've encountered. Also had to reset the turbine due to the power outages. Started prepping boilers or buildings with one boiler or one source of heat beings they are priority over buildings with back up sources of heat. Also we've encountered allot of electrical issues one of them is the north side of the P.Works exterior lights had shorted out causing the neutral lead to those lights to become hot we have found the short temporally disconnected those lights until we change all photo cells that were shorted out. Had the primary control shorted out at the recycle building due to the power outage also shorted out low voltage controls at the court house causing the boiler to loose signal to 120volt controls. Also still having issues editing the general ledger for the credit card requisitioning codes so we can pull the credit card transactions, and outstanding bills from the proper accounts.

Parks and Recreation: is closed for the season. The log cabin has been rented out a couple of times this month. Property maintenance will periodically check the boardwalks for any missing boards.

Road Maintenance:

Streets and Roads spent 10 days hauling cover from the city sand pit to the landfill, to the help Dave as much as we can for the landfill inspection. We used three dump trucks to haul there so we could get as much as we can, but it can use a lot more.

Streets and Roads with all rain we been having and muddy roads, we used the last off the D-1 gravel on the pile on the south side of the city shop. Therefore, as of now, we have no more D-1 gravel to use for the rest of the year and the start of next year through to July. As of now then are roads in Bethel that needs gravel now to keep them from getting worst? Some of the worst roads are in Kasayuli Subdivision that have no gravel left on them.

Streets and Roads has now haul in 100 dump truck loads of road salt sand to the road salt sand pile on the north side of the city shop. Therefore, we need to haul 200 more dump truck loads to the pile so we will have an enough for this winter.

Vehicles and Equipment:

September has been a good month trucks in trucks out equipment in equipment out. Moose down!

Transit System:

The ridership during the month of September has been up. We're averaging from 100-125 riders per day. We've hired a new full time driver and started the Red Line, 9/12/2017, it runs Tuesday through Saturdays, from 9am-12n and 1pm-3pm. We're in the process of posting the bus schedules, Green and Red Line, in all the Bus Stop Shelters and updating the Transit schedules on the City's Web Page. This should help the passengers to know when and where the buses are. We continue to have problems with the lug nuts, on the rear wheels of the buses, coming loose. The City Shop removed the excess anit-seize lubricant from the lug bolts and installed new lug nuts and hopefully this will help to eliminate the problem. Bus 439 is down with bad rear springs and rear heater pump out, and Bus 436 is down with loose steering and dash lights are out. The City Shop is working on them.

Landfill / Recycle Center:

The landfill continues to receive waste material from the public and commercial companies. Each load is inspected and charged appropriately. The Topkick dump truck has been hauling dirt for cover material daily or when a driver is available. The garbage bin containers that are corroded or boken are having the bottoms welded with new steel. The new garbage truck has been running daily. When the new truck needs to be maintained by the mechanics there is another garbage truck that is available to use. Large waste material such as couches, mattresses, etc. is being picked up around garbage bins when a driver is available. Minor issues with equipment is worked on by the mechanics so we can operate and maintain the waste material in its designated area of the landfill.

Water Plant Operations:

For the month of September we cleaned our chemical storage and are waiting for the last barge for our yearly supply of chemicals. We also do our monthly and

daily water reports and discharge monitoring reports (DMR,s) to ADEC. We also do daily safety meetings. We will be putting out our PSA for winter operations for our piped systems. We also treated over 4 million gallons of water for the month of September.

Staffing Issues/Concerns/Training:

Safety training began two weeks ago for every division as a mandatory part of the workday. This training is completed early each morning with each member of the division present and has been well-maintained up to this point.