

**CITY OF BETHEL
PORT COMMISSION
REGULAR MEETING MINUTES
JANUARY 19, 1999**

The regular meeting of the Port Commission was held on January 19, 1999, at 7:30 p.m. in the City Conference Room. Chairman Buster Richardson called the meeting to order at 7:30 p.m.

There were present:

Buster Richardson, Chairman
Tundy Rodgers
Irv Krieder, III

Brandon Leary
Allen DeSousa

comprising a quorum of the Commission.

Also present:

Bob Herron, City Manager

M/M Rodgers and DeSousa to table election of officers. Motion passed unanimously.

Newly appointed member, Irv Kreider, III, was welcomed to the meeting.

APPROVAL OF AGENDA

M/M Leary and Rodgers to approve agenda. Motion passed unanimously.

OLD BUSINESS

- ***Dock Improvement Review***

City Manager Herron explained the bid for dock improvements with discussion following.

Commissioner Rodgers asked Mr. Herron for a resume from the engineer and the firm about other dock projects they have done. The city engineer will send for City Council's review.

Discussion continued on the seawall with the City Manager suggesting that orange "snow-fence" be erected instead of cyclone fence. More discussion followed.

- ***Port Director***

City Manager Herron noted that Howard Elliott will return to Bethel about April 15 to oversee project construction and get ready for barge season.

Discussion ensued regarding hiring the next port director and possibly advertising in the summer of 1999.

NEW BUSINESS

- ***Crowley Office***

City Manager Herron explained the on-going negotiations for the city to acquire the land under the Crowley office on the dock. The city does not want the building, but is willing to buy or trade the land for a "long term lease pay back arrangement." The City Manager/Crowley talks will continue.

- ***Crowley Crane***

The City Manager shared a letter with the Commission members wherein Crowley confirmed the city has "first right of refusal."

- ***Sunken Boat – northside Boat Harbor***

A discussion ensued regarding this boat. The City Manager is to inspect and, at minimum, "flag" it for public safety.

- ***Zydell***

Commissioner Rodgers reported that something was sticking out of the ice upriver near Bruce Crow's barge, which is most likely the Zydell. The City Manager was to contact the Coast Guard. He spoke with Lt. Higgins who requested a GPS location. The city will do so and "flag" this site also for public safety.

- ***Boats in Parking***

The south ramp parking lot at the small boat harbor has boats parked in it. The City Manager is to inquire about owners and their immediate plans to move the boats in writing.

ADJOURNMENT

M/M Rodgers and DeSousa to adjourn the meeting. Motion passed unanimously.

The meeting adjourned at 8:35 p.m.

Respectfully submitted:



Robert Herron, City Manager

PORT COMMISSION

April 19, 1999

7:30pm

Conference Room

Meeting Minutes

Called to order at 7:30PM

Roll Call – Richardson, Kreider, Leary, Rogers

Absent – DeSousa

Two vacancies

M/M Rogers/Kreider to approve agenda as presented – passed no objection

M/M Rogers/Leary to open nominations for election of chairperson – passed no objection

Richardson nominated

M/M Rogers/Leary to close nominations – passed no objection

Richardson elected by unanimous vote

Approval of Minutes – last official meeting minutes were reviewed at following meeting that became work session due to lack of quorum and those minutes were accepted by City Council.

Port Director Report – Bob Herron gave budget status report, all members in attendance received hard copy

Old business – New boat and two new port attendant trucks – ordered.
Fendering and Bullrail – City to re-bid project and provide materials, management to inform members informally when bid is out.

New Business - Slip assignments – City Manager proposed changing the way that the City of Bethel handles the annual boat-slip assignments at the small boat harbor.

Proposed to allow last year's boat-slip holders a two-week window to sign up for the same slip at \$10 per foot as a "continuing customer".

After this initial two-week window, then all other boat-slips are available at \$8 per foot, first-come, first-serve only basis as a "season-only customer". After the first year, then the "season-only customer" can be become a "continuing customer".

Within the same discussion, surveillance cameras were considered very important.

M/M Kreider/Rogers to authorize City Manager to set-up new boat-slip procedures for the upcoming season and to install surveillance cameras at the small boat harbor and City dock.

1999 Season – No new developments on Crowley office but Bob Herron will call Tuesday morning to talk to Mike O'Shea and Jerry Galliard.

Bathymetric Surveys – City Manager briefed the Commission on the surveys results taken last fall on the seawall rock protection. Immediately following break-up hand sounding will be taken to compare to 1998 survey for rock placement this summer.

Aluminum Boat Docks – A gradual replacement of wooden docks concept was proposed. Commission asked for additional information concerning possible designs and cost analysis.

Commission asked staff to accomplish the following:

Have enough dumpsters at South Ramp area, create signs concerning trailer parking, create harbor signs (phone #'s, etc), take down "Bridge under construction" sign, paint divider line on ramps, place "boat parking on seawall" on next agenda.

M/M Rogers/Kreider to adjourn at 8:30pm – passed no objection

May 24, 1999
Port Commission Minutes

I. CALL TO ORDER

Chairman Richardson convened the meeting at 7:48 p.m. in the City Offices, Bethel, Alaska.

II. ROLL CALL

Present: Richardson, Rodgers, DeSousa, Kreider

Absent: Leary, excused

Also Present: Elliott and Hensch

III. APPROVAL OF MINUTES

There were no minutes from the previous meeting.

IV. APPROVAL OF AGENDA

DeSousa made a motion to add seawall under old business as item A. The motion was 2nd by Rodgers. Motion carries unanimously.

V. PORT DIRECTOR'S REPORT

Workers from the previous year have returned and are busy straightening things up at the dock. Elliott filed for a new tariff and has been busy doing paperwork in the office with Hensch. The port has also been busy selling spaces at the small boat harbor along with small boat harbor stickers. The port attendants are going to be running a 24 hour coverage, but Elliott would like to keep two on during the day for a while to get all the cabinets up and do all the two person jobs around the facilities. He is also trying to get attendants to get their CDL's so they are able to drive the water truck and dump truck that the port is purchasing.

Richardson wanted to know about the sand that is piled up behind the stored tenders on the dock. Elliott informed him that Crowley brought in the sand to load up their crane and left it there so it is free sand. Richardson also asked about the intentions of Crowley Marine. The port directors stated that Galliert of Crowley is interested in moving a small office onto the bank west of the port office. Galliert wants to sell the standing office and have it moved off the city dock. Elliott mentioned the transition to Herron but no action has been taken thus far.

Howard Elliott informed the commissioners that the flood damaged the seawall fence extensively. Mission Road fence seems to be damaged the most. He will have the port attendants working on that problem for the next week or so until the damaged areas have been repaired or replaced. He also stated that the repair of the sinkholes would be an all summer job.

VI. COUNCIL REPRESENTATIVE'S REPORT

Rodgers stated that there was a work session in between the last meeting and now on capital projects. He stated that the city is looking into seeding Bethel as soon as they get a hold of the seeder that Stuart Greydanus got for the city. The commissioners had a small discussion about watering the roads for dust control. Rodgers also stated that the next city meeting is going to be held on May 25, 1999.

VII. COMMENTS OF COMMISSIONERS

Kreider- none

DeSousa- Welcomed Elliott and Hensch back. He also stated that the two are doing a good job dealing with all the hard work that comes with the new season.

Rodgers- Welcomed Elliott and Hensch back. Also stated that he has heard nothing but good things about the new format for receiving moorage space at the small boat harbor from the public.

Richardson- Wanted to know if any one was aware of the sand bar building up in the mouth of the slough on the city dock side and across. He stated that the slough is really shallow there. DeSousa made a motion to put the dredging of the slough in the budget for next winter. Motion fails due to lack of a second. Elliott brought up the possibility of at high water, using for example the Colville River to back wash the sand bar and in actuality, dredge the slough out. Richardson also brought up the question of allowing a grace time for the tenders to off load fish or to pick up ice. Elliott agreed and said that he didn't feel that the port should charge tenders for off loading fish or taking on ice. A motion was made by DeSousa to leave it up to the port director to determine an adequate time limit for tenders to off load fish and any time there after, the tenders be checked in and applied dockage fees. The motion was 2nd by Rodgers. Motion carried unanimously. Elliott stated that he would check in tenders after a two-hour time limit.

VIII. COMMITTEE REPORTS

None

IX. PEOPLE TO BE HEARD

None

X. OLD BUSINESS

A. Seawall

DeSousa wanted to bring it to the attention of the commissioners that they had decided previously that they were to remove any damaged plates and to fill in exposed piling with sand or gravel. He also noted that the seawall fence needs to be repaired as soon as possible so no one is hurt. DeSousa noted that there was still seawall fence money to take care of the fence problem. There was a further discussion about placing gaps within the new fence to allow boaters easy access on and off their vessels.

XI. NEW BUSINESS

A. Launching Ramps

DeSousa recommends ordering more concrete slabs to place at the bottom of the existing ramps to decrease the problem of wash out caused by boaters gunning their motors to load their boats. He made a motion that the port director get a list of materials and costs needed for finishing the bottom of the north ramp and the bottom of the south ramp, and/or replacing the south ramp entirely. Once the information is attained, bring it to the commission so they can vote on it and recommend it to council. Motion fails due to lack of a 2nd. DeSousa suggests to mark the end of the last slab to warn launchers of the drop off. DeSousa makes a motion that the port director look at the problem with the launching ramps at the small boat harbor, find a solution for it and bring it back to the commission and let them know what he needs to fix it with. The motion was 2nd by Rodgers and passes unanimously. Elliott states that he is thinking about getting 3- rock to put at the end of the launching ramps. The commission asked Elliott to look into if Faulkner Walsh still owed the port gravel from their rock crushing operation on the dock facilities two years ago.

Richardson also brought up a suggestion to paint stripes down the launching ramps to indicate that it is now a three truck launching ramp. Commissioners commented that no one is supposed to park directly above the launching ramps because it makes launching more difficult. The port needs to put up signs to ensure this. Also discussed was having a derelict parking spot for old boats and trailers off to the side by the dredged material.

B. Delinquent List

Elliott wanted to inform the commission that he is going to follow the city manager's orders to not allow people or companies on the dock delinquent list to use the cities facilities until they either pay off their debt or make a payment plan with the finance department. There was much discussion on giving the tenders a break on their payments but no motions were made. DeSousa stated that previously the commission voted not to give fishermen a break for the fact that it might interfere with the monies they might receive from the state.

XII. ADJOURNMENT

DeSousa made a motion to adjourn the meeting. That motion was 2nd by Rodgers. Motion carried unanimously. Meeting adjourned at 9:10pm.

September 20, a999
Port Commission Minutes

- I. **CALL TO ORDER**
Chairman Richardson convened the meeting at 7:35 p.m. in the City dock Office, Bethel, Alaska.
- II. **ROLL CALL**
Present: Richardson, Kreider, Leary and Rogers
Absent: DeSousa
Also Present: Elliott and Walsh
- III. **APPROVAL OF MINUTES**
Motion made by Kreider to approve the minutes. The motion was 2nd by Leary the motion carried unanimously.
- IV. **APPROVAL OF AGENDA**
The agenda was approved stands as is.
- V. **PORT DIRECTOR'S REPORT**
Elliott informed the commission the security cameras for the dock facility had been ordered and installation began on Monday September 20, 1999. There will be 7 cameras. The pole located in the mid-dock area was replaced with a 50' pole and will have 2 cameras on it. Two additional cameras will be installed on the light pole on the south side of the office, 2 by Kuskokwim Lighterage & 1 by the west fence facing east. This will provide a view of the entire dock area. Each camera will transmit approximately 5 seconds alternately; we can adjust the length of transmission time if needed. There will be a split screen viewer.
The dock has received \$16,038.00 in gravel from Faulkner Walsh Construction in the past few days; this will be applied against their existing dock account. A larger dumpster has been requested to be put by the dock office and the smaller dumpster now at the office will me moved to the general by Crowley's office.
- VI. **COUNCIL REPRESENTATIVE'S REPORT**
Rogers brought forth concerns about Faulkner Walsh Cons.'s use of land at beach 2. The Port Director assured him, this has been measured and Faulkner Walsh Constructors is being charged for all the area they are using. Rogers had good comments on the roads.

VII. COMMENTS OF COMMISSIONERS

Leary- Howard has been doing a lot of work on the dock surface and it is looking good except for being muddy. Was glad we were going to have cameras soon.

Kreider- Is happy about cameras, good job. Commented Howard is doing a good job. Agrees dump truck was good buy, council agreed to keep port vehicles exclusively for port use, not available to other depts. of the city.

Rogers- Stated specifically that port vehicles were to remain for port use only unless they get prior approval from the Port Director or City Manager. Howard suggested we trade public utilities the terex for the city's 950 since they are getting a 966 from Red Samm, this would be an advantage for both and would help eliminate the public works need of out equipment.

Faulkner Walsh's use of city property was mentioned again. We are collecting space use fee and wharfage and dockage from them. More than we get from other construction company's in Bethel. We do not need the same quality gravel for our use as is required for streets.

*** * Motion made by Rogers to increase the budget allotment for gravel to \$100,000 to be purchased from Faulkner, seconded by Kreider, all approved, motion passed.**

Richardson- has heard lots of good comments on the work Howard is doing and Howard deserves a pat on the back.

City council has again delayed decision on the purchase of the crane from Crowley, all were in agreement the city needs to pursue this. The port of Bethel needs to provide this service, and if we do not buy this crane at the exceptionally good price they are willing to sell it to us for, Northland services plans to buy it. Chances are if Northland purchases the crane it will not be kept in Bethel. A raise in the rates would need to be increased. It can be used for seawall maintenance also.

Leary- voiced concern over Yutana Barge Lines transferring fuel downriver and not thru the petro port, this is causing the city to loose money.

To make sure the information that the dock now has security cameras it was suggested we put a sign on the gate & put an ad in the newspapers in discussion this was decided against and no need to advertise.

VIII. COMMITTEE REPORTS

None

IX. PEOPLE TO BE HEARD

None

X. OLD BUSINESS

None

XI. NEW BUSINESS

Time/location clocks. As there has been some problem in the past with the graveyard attendant staying awake, it was suggested the Port get time clocks. By requiring the attendant to unlock a box and use the key in the box to set a time and location on a time clock he would carry, we would know when each area was checked.

Discussion on the possibility of offering a \$1000.00 reward for the arrest and conviction of anyone breaking phone's at the small boat harbor or destroying or taking life rings.

XII. ADJOURNMENT

Motion made by Rogers to adjourn the meeting. The motion was 2nd by Kreider and passed unanimously.