



# City of Bethel, Alaska

## Parks, Recreation, Aquatic, Health & Safety Center Committee Agenda

Regular Meeting

November 14, 2016, 2016 – 6:00pm

City Hall 300 State Highway

Michelle DeWitt  
*Committee Chair*  
Term Expires 12/2017

Judy Wasierski  
*Committee Co Chair*  
Term Expires 12/2018

Kathy Hanson  
*Committee Member*  
Term Expires 12/2018

Barbara Mosier  
*Committee Member*  
Term Expires 12/2018

Beverly Hoffman  
*Committee Member*  
Term Expires 12/2018

Brian Lefferts  
*Committee Member*  
Term Expires 12/2017

Kathryn Baldwin  
*Alternate Committee Member*  
Term Expires 12/2017

Mark Jones  
*Alternate Committee Member*  
Term Expires 12/2017

Fred Watson  
*Council Rep.*  
Term Expires 10/2017

Stacey Reardon  
*YK Fitness Facility Director*

Shadi Rabi  
*YK Fitness Program Mgr.*

Matt Ross  
*Parks and Recreation Rep.*

Pauline Boratko  
*Committee Recorder*

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON:**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF THE MINUTES:**  
October 10, 2016- regular meeting
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. DEPARTMENT HEAD REPORT:**  
Muzaffar Lakhani, Public Works Director  
Stacey Reardon, YK Fitness Center Director
- VIII. UNFINISHED BUSINESS:**
  - A. Individual to provide report to November 22 City Council meeting
  - B. Energy Committee Joint Meeting
  - C. Updates: Owl Park and Dog Park
  - D. Pinky's Park Grant project update
  - E. Log Cabin/4H Building
  - F. Fiscal Year 2017 Parks and Recreation Budget
  - G. Signs in Parks to notify staff of maintenance problems
  - H. Balance on dedicated Pool Fund
  - I. YK Health Fitness Center Director Report
  - J. Fiscal Year 2017 YK Fitness Center Budget
  - K. Sub Committee Reports: Water Temp, Marketing, Physical Facility
  - L. City of Bethel Employee Wellness Program
  - M. Facility Name
  - N. Arts at the YK Fitness Center
- IX. NEW BUSINESS:**
  - A. Present Amended Agenda to committee
- X. MEMBER COMMENTS:**
- XI. ADJOURNMENT:**

Pauline Boratko, Committee Recorder

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**City of Bethel, Alaska****Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes**

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October 10, 2016

Regular Meeting

Bethel, Alaska

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**I. CALL TO ORDER**

The meeting was called to order by Michelle Dewitt at 6:02pm.

**II. ROLL CALL**

Comprising a quorum, the following members were present: Michelle DeWitt, Judy Wasierski, Kathy Hanson, Barbara Mosier, Beverly Hoffman, Brian Lefferts, and Rick Robb.

Excused absent(s): Kathryn Baldwin

Unexcused absent: Mark Jones

Also in attendance were the following:

Public Works Director, Muzaffar Lakhani

Committee Recorder, Pauline Boratko

Fitness Center Facility Director, Stacey Reardon

Grant Writer, John Sargent

**III. PEOPLE TO BE HEARD:** Jeff Sanders- would like to have the Energy Committee work with the Parks committee regarding alternative energy options at the Fitness Center.

**IV. APPROVAL OF AGENDA**

MOVED BY:	Brian Lefferts	Motion to approve the agenda.
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION:	Unanimously approved	

**V. APPROVAL OF THE MINUTES:**

MOVED BY:	Judy Wasierski	Motion to approve the minutes
SECONDED BY:	Kathy Baldwin	
VOTE ON MOTION:	Unanimously approved	

**VI. SPECIAL ORDER OF BUSINESS:**

MOVED BY:	Rick Robb	Motion to amend the agenda moving item E up to special business
SECONDED BY:	Brian Lefferts	
VOTE ON MOTION:	Unanimously approved	

- A. Grant Updates; Pinky's Park Improvement, Trail between YKHC and KUC:** The new sports field has over 450 loads of sand with more planned next summer after the sand settles. Then it will be hydro seeded.

MOVED BY:	Brian Lefferts	Motion to expand old soccer field to 200 x 360 feet
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION	Unanimously approved	

**VII. DEPARTMENT HEAD REPORT:** Public Works Director, Muzaffar Lakhani reports that Mark Charlie, AVCP Housing, stated in a phone conversation that they will help with manpower but there is no money to make repairs at Owl Park, estimated by City at one point to be \$130,000. Talks will

continue with Mark and the AVCP RHA Board of Directors. It will be reported to City Council the issue is being looked into but there is concern for safety

Fitness Center Facility Director, Stacey Reardon reports that she has hired an administrative assistant to help with paper work. A two-way radio has been purchased for staff, and a life guard course will be happening this weekend. Stacey also adds that they did a backwash and there weren't any complications. Shadi Rabi and Stacey Reardon are the only full time employees and the rest are just full time. A Halloween party is also planned for October 29, 2016.

#### **IX. UNFINISHED BUSINESS:**

- A. Individual to provide report to October 11, 2016 City Council Meeting:** Brian Lefferts volunteered to give the report to the City Council Meeting.
- B. Status of Outstanding Recommendations and Action Memorandums to the City Council to include AVCP Housing/City of Bethel Owl Park Agreement, Dog Park:** The Owl Park grant was previously discussed. No action has been take for Dog Park.
- C. City of Bethel Employee Wellness Program:** City Council returned the recommendation requesting more information regarding taxable benefits which is currently under negotiation.
- D. Facility Name:** Fitness Center Director suggests adding "recreation" to the facility's name. Committee suggests that she does a poll at the front desk to get ideas from the public.
- F. Arts at the Yukon Kuskokwim Fitness Center:** Michelle Dewitt informed the committee to respond via email on who would like to a part of the selection of art for the Fitness Center.
- G. Yukon Kuskokwim Fitness Center:** The website is currently up and running, but the wind section still needs to be added.
- H. FY17 Parks and Recreation Budget:** postponed until next meeting.
- I. Log Cabin/4H Building Budget Line items:** postponed until next meeting.
- J. FY17 YKFC Budget:** postponed until next meeting.
- K. Sub Committee Reports (Marketing, Physical Facility):** no new updates this month.
- L. Signs in parks to notify staff of maintenance problems:** Matt Ross has no problems with his company cell number being posted on signs to contact him if any maintenance problems are seen with boardwalks.

#### **X. NEW BUSINESS:**

#### **XI. MEMBER COMMENTS:**

- M. DeWitt- no comment.
- J. Wasierski- no comment.
- B. Mosier- no comment.
- B. Hoffman- no comment.
- B. Lefferts- no comment.
- K. Hanson- Planning commission has trails on their agenda.
- K. Baldin- no comment.
- R. Robb- Great committee, by far the most active.

#### **XII. AJORNMENT**

MOVED BY:	Judy Wasierski	Motion to adjourn the meeting at 7:43 pm.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION	Unanimously approved	

APPROVED THIS \_\_\_ DAY OF \_\_\_\_\_, 2016.

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Pauline Boratko, Committee Recorder

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Michelle DeWitt, Chair

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