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# City of Bethel, Alaska

## Parks and Recreation Committee Minutes

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January 23, 2004

Regular Meeting

Bethel, Alaska

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### CALL TO ORDER

Martin Stephens call the meeting to order at 12:10pm.

### ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens, Chair	Dorothy Vasquez
Tiffany Longan, Vice Chair	Donna Hanley
Heath Martin	

Excused absence(s): Andrei Jacobs

Unexcused absence(s):

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director  
Elizabeth Twitchell, Committee secretary

### ELECTION OF OFFICERS

Chair Martin Stephens opened nomination for Chair. Donna Hanley nominated Martin Stephens. Tiffany Longan seconded the nomination. Dorothy Vasquez moved to cease nominations. Donna Hanley seconded the motion. Martin was elected Chair by a unanimous vote.

Martin Stephens, Chair opened nominations for Vice Chair. Dorothy Vasquez nominated Tiffany Longan. Heath Martin seconded the nomination. Donna Hanley moved nominations cease. Heath Martin seconded the motion. Tiffany was elected Vice Chair by unanimous vote.

### PEOPLE TO BE HEARD

None

### APPROVAL OF AGENDA

<b>MOVED BY:</b>	Dorothy Vasquez	To approve the agenda
<b>SECONDED BY:</b>	Heath Martin	
<b>VOTE ON MOTION</b>	Motion passed by unanimous vote	

### APPROVAL OF MINUTES

<b>MOVED BY:</b>	Tiffany Longan	To approve the minutes of the regular meeting of November 2003
<b>SECONDED BY:</b>	Dorothy Vasquez	
<b>VOTE ON MOTION</b>	Motion passed by unanimous vote	

**UNFINISHED BUSINESS**

**Item A — Discussion Item: Strategic Plan**

<b>MOVED BY:</b>	Heath Martin	To postpone this item until the March meeting.
<b>SECONDED BY:</b>	Tiffany Longan	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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**NEW BUSINESS**

**Item A — Discussion of ONC Bowling Alley**

<b>MOVED BY:</b>	Tiffany Longan	Moved to draft a resolution supporting maintaining the bowling alley as a recreational facility for families, youth and adults. The resolution should prioritize getting heat restored to the building as soon as possible to prevent permanent damage to the floors.
<b>SECONDED BY:</b>	Heath Martin	

<b>VOTE ON MOTION</b>	Motion passed by unanimous vote
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Resolution attached.

**MEMBER COMMENTS**

None

**ADJOURNMENT**

<b>MOVED BY:</b>	Dorothy Vasquez	To adjourn the meeting.
<b>SECONDED BY:</b>	Heath Martin	

<b>VOTE ON MOTION</b>	Motion passed by unanimous vote
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With no further business before the Committee, the meeting adjourned at 1:05 p.m.

APPROVED THIS 30 DAY OF March, 2004

  
Elizabeth Twitchell, Committee Secretary

  
Martin Stephens, Chair

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# City of Bethel, Alaska

## Parks and Recreation Committee Minutes

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February 23, 2004

Regular Meeting

Bethel, Alaska

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### CALL TO ORDER

A regular meeting of the Parks and Recreation Committee was held on February 23, 2004, at 12:00 p.m. at the Bethel Youth Center.

Chair Martin Stephens called the meeting to order at 12:15 p.m.

### ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens, Chair	Donna Hanley
Tiffany Longan, Vice Chair	Heath Martin
Andrei Jacobs, Council Rep.	

Excused absence(s): Dorothy Vasquez

Unexcused absence(s): none

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director  
Betty Twitchell, Committee secretary

### PEOPLE TO BE HEARD

None

### APPROVAL OF MINUTES

<b>MOVED BY:</b>	Heath Martin	To postpone the approval of minutes to the March meeting
<b>SECONDED BY:</b>	Andrei Jacobs	

*Changes:*

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### APPROVAL OF AGENDA

<b>MOVED BY:</b>	Tiffany Longan	To approve the agenda
<b>SECONDED BY:</b>	Heath Martin	
<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.	

**UNFINISHED BUSINESS**

**Item A — Discussion Item: ONC Bowling Alley Facility**  
Options and a variety of Partnerships were discussed.

**Item B - Update on Softball field**  
When the weather permits the field will be finished with added dirt, fencing, dugouts and seeding.

**Item C - Recommendation to Council to accept the Boardwalk**

<b>MOVED BY:</b>	Donna Hanley	To draft a letter in support of accepting the finished Boardwalk Project
<b>SECONDED BY:</b>	Heath Martin	

<b>VOTE ON MOTION</b>	Motion carried by unanimous Roll Call vote.
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**NEW BUSINESS**

None

There was no business to be discussed in executive session.

**ADJOURNMENT**

<b>MOVED BY:</b>	Andrei Jacobs	To adjourn the meeting.
<b>SECONDED BY:</b>	Heath Martin	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 12:05 p.m.

APPROVED THIS 30 DAY OF March, 2004.



Elizabeth Twitchell, Committee Secretary

  
Martin Stephens, Chair

# City of Bethel, Alaska

## Parks and Recreation Committee Minutes

March 30, 2004

Regular Meeting

Bethel, Alaska

**CALL TO ORDER** Chairman Martin Stephens called the meeting to order at 5:40PM

### ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens	Donna Hanley
Tiffany Longan, Vice Chair	
Heath Martin	Andrei Jacobs

Excused absence(s): Dottie Vasquez

Unexcused absence(s):

Also in attendance were the following:

Elizabeth Twitchell, Committee secretary

### APPROVAL OF MINUTES

January 23, 2004

<b>MOVED BY:</b>	Andrei Jacobs	To approve the minutes of the January 23, 2004 meeting.
<b>SECONDED BY:</b>	Heath Martin	

<b>VOTE ON MOTION</b>	Motion passed by unanimous vote
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<b>MOVED BY:</b>	Andrei Jacobs	To approve the minutes of the February 23, 2004 meeting.
<b>SECONDED BY:</b>	Donna Hanley	

<b>VOTE ON MOTION</b>	Motion passed by unanimous vote
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### APPROVAL OF AGENDA

<b>MOVED BY:</b>	Heath Martin	To approve the amended agenda of the regular meeting of March 30, 2004 Meeting
<b>SECONDED BY:</b>	Donna Hanley	

*Changes:* Postpone Meera Ramesh to a future date,

<b>VOTE ON MOTION</b>	Motion passed by unanimous vote
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**PEOPLE TO BE HEARD**

**DEPARTMENT HEAD REPORT**

The Department Head reports were discussed and questions answered. The City Audit Report for the year ending June 30, 2003 was distributed to the Committee members.

**UNFINISHED BUSINESS**

**Item A — Discussion of Strategic Plan**

<b>MOVED BY:</b>	Andrei Jacobs	Moved to invite John Sargent, Grant Development Manager, to our next regular meeting on April 20 at 12pm to discuss the Strategic Plan as it applies to the Parks & Recreation Department and what goals have been and are currently being worked on.
<b>SECONDED BY:</b>	Donna Hanley	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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**Item B — Discussion of P&R Committee meeting times**

The memo from the City Manager, regarding Committee/Commission meetings and Minutes was discussed.

**NEW BUSINESS**

**Item A — City Clerk Training**

<b>MOVED BY:</b>	Heath Martin	Moved to schedule a work session on Tuesday, April 13 for the City Clerk Committee training session.
<b>SECONDED BY:</b>	Andrei Jacobs	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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**Item B— Discussion of FQA Youth Center**

Attendance information was distributed to the Committee members. The Parks & Recreation Department will continue gathering information and numbers for the Departments various programs and projects including the Weight Room, Parks sites, Teen Program, ect.

**Item C — Discussion of ONC Lease Agreement**

Brief discussion followed the City of Bethel has leased the land to ONC.

**Item D — Discussion of User Fees**

The Committee discussed the fact that there is a fee for adults to use the weight room. Other fee options were discussed.

**MEMBER COMMENTS**

Andrei Jacobs stated that he felt the Department was doing a great job with the after-school program.

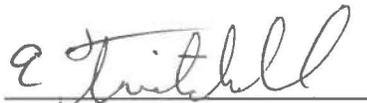
**ADJOURNMENT**

<b>MOVED BY:</b>	Heath Martin	Moved to adjourn the meeting.
<b>SECONDED BY:</b>	Andrei Jacobs	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 7:00 p.m.

APPROVED THIS \_\_\_ DAY OF, \_\_\_\_\_ 2004.



Elizabeth Twitchell, Committee Secretary



Martin Stephens, Chair  
Vice Chair  
Tiffany Longan

# Draft City of Bethel, Alaska Parks and Recreation Committee Minutes

April 20, 2004

Regular Meeting

Bethel, Alaska

## CALL TO ORDER

Vice Chair Tiffany Longan called the meeting to order at 12:15pm.

## ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens - 12:20pm                      Donna Hanley  
Tiffany Longan, Vice Chair              Dottie Vasquez  
Heath Martin

Excused absence(s):

Unexcused absence(s): Andrei Jacobs

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director  
Elizabeth Twitchell, Committee Secretary

<b>MOVED BY:</b>	Tiffany Longan	To approve excuse Dottie Vasquez the March 13 <sup>th</sup> work session.
<b>SECONDED BY:</b>	Donna Hanley	

<b>VOTE ON MOTION</b>	Motion passed unanimously.
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## APPROVAL OF MINUTES

<b>MOVED BY:</b>	Dottie Vasquez	To approve the minutes of the March 30 <sup>th</sup> meeting.
<b>SECONDED BY:</b>	Donna Hanley	

<b>VOTE ON MOTION</b>	Motion passed unanimously.
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## APPROVAL OF AGENDA

<b>MOVED BY:</b>	Dottie Vasquez	To approve the Agenda
<b>SECONDED BY:</b>	Donna Hanley	
<b>VOTE ON MOTION</b>	Motion passed unanimously.	

**PEOPLE TO BE HEARD**

John Grover from the Tundra Drums came to sit in and listen to the meeting. William Nettles from the Family Clinic came to listen.

**DEPARTMENT HEAD REPORT**

The reports were discussed and the proposed budget and revenue changes were discussed. The Parks & Recreation Budget review with City Council will be on May 19<sup>th</sup>.

**UNFINISHED BUSINESS**

**Item A — Discussion of Strategic Plan**

John Sargent attended the meeting and discussed the progress that has been made on the Strategic Plan as well as the necessity to continue work on the goals and to update the plan on a regular basis.

**NEW BUSINESS**

**MEMBER COMMENTS**

The Recycle Center is planning a Logo Contest. The parks & Rec. Department will help in all ways possible. The Committee volunteered to judge the contest.

The next meeting of the Parks & Recreation Committee will be May 18, 2004 at noon at the Bethel Youth Center.

**ADJOURNMENT**

With no further business before the Committee, the meeting adjourned at 1:10 p.m.

APPROVED THIS      DAY OF,          2004.

\_\_\_\_\_  
Martin Stephens

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Elizabeth Twitchell, Committee Secretary

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# City of Bethel, Alaska

## Parks and Recreation Committee Minutes

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May 8, 2004

Special Meeting

Bethel, Alaska

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### CALL TO ORDER

A special meeting of the Parks and Recreation Committee was held on May 4, 2004 at 1:00 p.m. at the Bethel Youth Center.

Vice-Chair Tiffany Longan called the meeting to order at 1 p.m.

### ROLL CALL

Comprising a quorum of the Committee, the following were present:

Tiffany Longan	Dottie Vasquez
Donna Hanley	Andrei Jacobs
Heath Mart	

Excused absence(s): none

Unexcused absence(s): none

Also in attendance were the following:

Janet Athanas, Director  
Dave Trantham  
Willie Keppel

### APPROVAL OF MINUTES

<b>MOVED BY:</b>	Andrei	To postpone the reading of the minutes until the regular meeting on May 18.
<b>SECONDED BY:</b>	Dottie	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### APPROVAL OF AGENDA

<b>MOVED BY:</b>	Andrei	To amend the agenda
<b>SECONDED BY:</b>	Dottie	

Changes: Postpone the DH Report and old business until the next meeting

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.

### PEOPLE TO BE HEARD

Dave Trantham was present at the request of Andrei and discussed the recommendation and resolution the Senior Advisory Board proposed on May 7 for the City Council meeting on May 11 concerning the budget issues relating to both departments.

<b>MOVED BY:</b>	Tiffany	To draft a recommendation and resolution relating to the Parks & Recreation Department FY 05 budget issues currently under discussion by the City Council.
<b>SECONDED BY:</b>	Donna	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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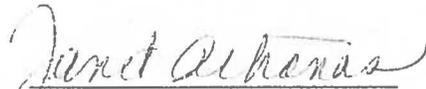
**ADJOURNMENT**

<b>MOVED BY:</b>	Donna	To adjourn the meeting.
<b>SECONDED BY:</b>	Andrei	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 2:45 p.m.

APPROVED THIS 20th DAY OF JULY, 2004.

  
Janet Athanas, Director

  
Martin Stephens, Chair

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# City of Bethel, Alaska

## Parks and Recreation Committee Minutes

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Regular Meeting

Bethel, Alaska

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### CALL TO ORDER

A regular meeting of the Parks and Recreation Committee was held on May 18, 2004 at noon at the Bethel Youth Center.

Vice Chair Tiffany Longan called the meeting to order at 12:05 p.m.

### ROLL CALL

Comprising a quorum of the Committee, the following were present:

Tiffany Longan	Janet Athanas
Heath Martin	
Andrei Jacobs	

Excused absence(s): Martin Stephens, Donna Hanley  
Unexcused absence(s): Dottie Vasquez

Also in attendance were the following:

### PEOPLE TO BE HEARD

Heather Minella and Henry Pena from the Recycle Center asked if the Parks & Rec. Committee would judge the Logo Contest at the June 15 meeting. There will be a Potluck Celebration at Pinky's Park on June 26 at noon. This item will be added to the agenda for the meeting.

### APPROVAL OF MINUTES

<b>MOVED BY:</b>	Heath	
<b>SECONDED BY:</b>	Andrei	

Changes: Motion to postpone reading and approval on the minutes until the next meeting.

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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### APPROVAL OF AGENDA

<b>MOVED BY:</b>	Heath	To approve the amended agenda
<b>SECONDED BY:</b>	Andrei	

Changes:

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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**UNFINISHED BUSINESS**

**Item A — Discussion Item**

To get an update on the budget process from Council member Andrei Jacobs

**Item B — Discussion Item**

Update on the Bike Rodeo was given by Janet.

**NEW BUSINESS**

**Bike Rodeo Poster Contest Judging**

The Committee members voted on the Bike Safety Poster Contest and six winners were selected. All winners were from Kilbuck School.

1<sup>st</sup> Place, Louise Angaiak 2<sup>nd</sup> Place, Tristen Andrew 3<sup>rd</sup> Place, Zack Pleasant 4<sup>th</sup> Place, Linda Lee 5<sup>th</sup> Place, Shawn Paul 6<sup>th</sup> Place, Shantel Carter

**MEMBER COMMENTS**

Heath Martin gave an update on the ball field at Pinky's Park

**ADJOURNMENT**

<b>MOVED BY:</b>	Andrei	To adjourn the meeting.
<b>SECONDED BY:</b>	Heath	

<b>VOTE ON MOTION</b>	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 12:50 p.m.

APPROVED THIS 15th DAY OF June 2004.

  
 Martin Stephens, Chair

  
 Janet Athanas, Director