

City Of Bethel
Parks & Recreation Committee
Minutes 1/28/03

- I. The meeting was called to order by Troy Ritter at 12:10PM.
- II. Present were: Troy Ritter, Andrei Jacobs, Council Representative, Tiffany Logan, Heath Martin, Janet Athanas, Parks & Recreation Department Head and Elizabeth Twitchell, BYC Program Specialist. Donna Hanley was excused and Roger Blakesely was absent.
- III. Andrei Jacobs nominated Troy Ritter for Chairperson. Tiffany Logan seconded the nomination. Andrei Jacobs move to close nominations. Motion passed unanimously.
Andrei Jacobs nominated Tiffany Logan for Vice Chairperson. Troy Ritter seconded the motion. Motion passed unanimously.
- IV. Approval of Agenda
Andrei Jacobs moved to approve the agenda
Troy Ritter seconded the motion.
Motion passed unanimously.
- V. Andrei Jacobs moved to approve the minutes as written.
Tiffany Logan seconded the motion.
Motion passed unanimously.
Andrei Jacobs stated that he would like to thank Betty for her work for the Committee.
Andrei Jacobs moved that we add Grant Matrix be added to the Agenda a under New Business. Troy Ritter asked if there was any objection to this motion, hearing none the motion passed.
- VI. People to be heard
 - a) Community Members
 - 1) None
 - b) Director's Reports were discussed.
 - c) Council Members Report
Andrei Jacobs informed the Committee that strong Committee support could influence the Budget for the upcoming fiscal year.
- VII. Old Business
 - a) None

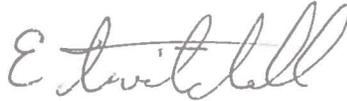
VIII. New Business

- a) Janet passed out copies of the budget Narrative, Goals and objectives for the Parks & Recreation Department. The Park Sites, Phases of the Projects and need for weight Room upgrade were briefly discussed. This will remain on the Agenda for further discussion at the next meeting.
- b) The Grant Matrix presented by Andrei Jacobs was discussed and copies were given to each Committee Member.

IX. Next Meeting date & Agenda

The next Parks & Recreation meeting will be Tuesday, February 18 at 12:00PM at the Log Cabin. Agenda Items will be a) Parliamentary Procedures, Janette Persinger b) Budget c) 5 Year Strategic Plan for the Parks & Recreation Department.

Respectfully submitted,



Elizabeth Twitchell

Approved,



Troy Ritter, Chairman

City of Bethel, Alaska Parks and Recreation Committee Minutes

February 18, 2003

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Parks and Recreation Committee was held February 18, at noon at the Log Cabin.

Chair Troy Ritter called the meeting to order at 12:15 p.m.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Troy Ritter

Martin Heath

Martin Stephens

Tiffany Longan

Donna Hanley

Roger Blaskesely

Andrei Jacobs

Excused absence(s): none

Unexcused absence(s): none

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director

Betty Twitchell, Committee Secretary

PEOPLE TO BE HEARD

A. Community Members

- none

B. Directors Report

- Discussed

C. Council Members Report

- Andrei discussed his trip to Juneau, STIP, Police Station Extension and The Peoples Learning Center

APPROVAL OF MINUTES

MOVED BY:	Andrei Jacobs	To approve the minutes of the regular meeting of January 28, 03
SECONDED BY:	Tiffany Longan	

Changes:

None

VOTE ON MOTION	Motion carried by unanimous voice vote.
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APPROVAL OF AGENDA

MOVED BY:	Donna Hanley	To approve the agenda with the addition with the addition of new weight room equipment as item d. under New Business.
SECONDED BY:	Martin Stephens	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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UNFINISHED BUSINESS None

NEW BUSINESS

Item A – Parliamentary Procedure – Janette Persinger-Postponed to next Month

Item B— Discussion Item: Janet Athanas gave an overview of the Parks & Recreation Department Budget. Copies were given to each Committee Member. Discussion and questions fro the Committee ensues. The Committee commended Janet Athanas for her work on the budget.

Item C — Budget for FY 03-04

There was a general discussion. Janet Athanas will continue to work on the new budget and will inform the Committee when it is completed. The Committee will be given copies of the proposed budget to review.

Item D – 5 - Year Strategic Plan

This item is being addressed the Community Strategic Planning Process. Committee members will attend those meetings.

Item E – New Weight Room Equipment

The need for new equipment in the weight room was discussed. The Department will work with Diabetes Prevention on a grant to obtain new equipment for public use in the BYC weight room.

There was no business to be discussed in executive session.

The next Parks & Recreation Committee will be held on Tuesday March 18 at noon at the Log Cabin The Agenda will include: Parliamentary Procedures m- Janette Persinger, Status of Weight Room Equipment, Review of proposed 03-04 Budget, Scheduling a tour of the Bethel Parks for April.

ADJOURNMENT

MOVED BY:	Andrei Jacobs	To adjourn the meeting.
SECONDED BY:	Martin Stephens	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 1:10 p.m.

APPROVED THIS 18 DAY OF March, 2003.

Betty Twitchell, Committee Secretary

Troy Ritter, Chair

**City of Bethel, Alaska
Parks and Recreation Committee Minutes**

May 20, 2003

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Parks and Recreation Committee was held on May 20, 2003, at 12:00 p.m. at the Log Cabin.

Vice Chair Tiffany Longan called the meeting to order at p.m.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Tiffany Longan, Vice Chair Donna Hanley
Roger Blakesley Heath Martin
Andrei Jacobs, Council Rep.

Excused absence(s):

Unexcused absence(s):

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director
Elizabeth Twitchell, Committee secretary

PEOPLE TO BE HEARD

- a) Community Members - None
- b) Directors Report -
- c) Council Members Report -

APPROVAL OF AGENDA

MOVED BY:		
SECONDED BY:		
VOTE ON MOTION	Motion carried by unanimous voice vote.	

APPROVAL OF MINUTES

MOVED BY:		
SECONDED BY:		

Changes:

VOTE ON MOTION	
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UNFINISHED BUSINESS

Item A — None

NEW BUSINESS

Item A — Tour of Parks

MEMBER COMMENTS

None

EXECUTIVE SESSION

None

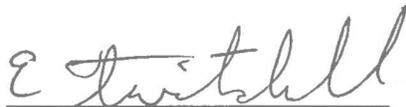
ADJOURNMENT

MOVED BY:		
SECONDED BY:		

VOTE ON MOTION	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 1 p.m.

APPROVED THIS 24 DAY OF June, 2003.



Elizabeth Twitchell, Committee Secretary



~~Tiffany Longan~~, Vice Chair

Martin Stephens, Chair

City of Bethel, Alaska

Parks and Recreation Committee Minutes

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Parks and Recreation Committee was held on June 24, 2003, at 12:00 p.m. at the Bethel Youth Center.

Vice Chair Tiffany Longan called the meeting to order at 12:20 p.m.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens
Tiffany Longan

Donna Hanley
Andrei Jacobs

Excused absence(s): Heath Martin

Unexcused absence(s): Roger Blakesley

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director
Betty Twitchell, Committee secretary

PEOPLE TO BE HEARD

None

Election of Chair Person

Nominated by	Andrei Jacobs	Martin Stephens was nominated. Donna Hanley was nominated. Donna declined the nomination.
SECONDED BY:	Tiffany Longan	

Changes:

VOTE ON MOTION	Hearing no other nomination Martin Stephens is the new Chair Person.
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APPROVAL OF MINUTES

MOVED BY:	Andrei Jacobs	To approve the amended minutes of the regular meeting of May 20, 2003
SECONDED BY:	Tiffany Longan	

Changes:

VOTE ON MOTION	Motion carried by unanimous voice vote.
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APPROVAL OF AGENDA

MOVED BY:	Andrei Jacobs	To approve the agenda with the
SECONDED BY:	Tiffany Longan	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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UNFINISHED BUSINESS

MOVED BY:		None
SECONDED BY:		

VOTE ON MOTION	
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NEW BUSINESS

Tour of Parks

MOVED BY:		The Committee moved to vehicles and the Parks tour began. As time was short the committee decided to finish the tour in July.
SECONDED BY:		

VOTE ON MOTION	
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MEMBER COMMENTS

None

EXECUTIVE SESSION

None

MOVED BY:		
SECONDED BY:		

VOTE ON MOTION	
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There was no business to be discussed in executive session.

ADJOURNMENT

MOVED BY:		Meeting Adjourned at 12pm
SECONDED BY:		

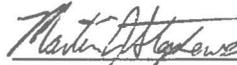
VOTE ON MOTION	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 8:32 p.m.

APPROVED THIS ____ DAY OF 2003.



Elizabeth Twitchell, Committee Secretary



Stephens Martin, Chair

City of Bethel, Alaska

Parks and Recreation Committee Minutes

July 15, 2003

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Parks and Recreation Committee was held on July 15, 2003, at 12:00 p.m. at the Log Cabin.

Chair Martin Stephens called the meeting to order at 12:20 p.m.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens, Chair Andrei Jacobs, Council Representative
Tiffany Longan, Vice Chair
Heath Martin

Excused absence(s): Dorothy Vasquez

Unexcused absence(s): Roger Blakesley, Member & Donna Hanley, Member

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director
Elizabeth Twitchell, Committee secretary

PEOPLE TO BE HEARD

None

APPROVAL OF AGENDA

MOVED BY:	Andrei Jacobs	To approve the agenda
SECONDED BY:	Martin Stephens	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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APPROVAL OF MINUTES

MOVED BY:	Andrei Jacobs	To approve the amended minutes of the regular meeting of June 24, 2003.
SECONDED BY:	Heath Martin	

VOTE ON MOTION

Motion carried by unanimous voice vote.

Department Head Report

Written Reports were distributed to Committee Members.

UNFINISHED BUSINESS**Item A — Tour of City Parks**

The Committee toured the remaining Parks.

NEW BUSINESS

None

MEMBER COMMENTS

None

EXECUTIVE SESSION

There was no business to be discussed in executive session.

ADJOURNMENT

MOVED BY:	Martin Stephens	To adjourn the meeting.
SECONDED BY:	Heath Martin	

VOTE ON MOTION

Motion carried by unanimous voice vote.

With no further business before the Committee, the meeting adjourned at 1:05 p.m.

APPROVED THIS 17 DAY OF September, 2003.


Elizabeth Twitchell, Committee Secretary


 Martin Stephens, Chairman

City of Bethel, Alaska Parks and Recreation Committee Minutes

September 17, 2003

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Parks and Recreation Committee was held on September 17, 2000, at 12:15 p.m. at the Log Cabin.

Chair Martin Stephens called the meeting to order at 12:15 p.m.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens, Chair	Donna Hanley
Tiffany Longan, Vice Chair	Andrei Jacobs
Heath Martin	

Excused absence(s): Dottie Vasquez

Unexcused absence(s): None

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director
Elizabeth Twitchell, Committee Secretary

PEOPLE TO BE HEARD

- a) Community Members - None
- b) Directors Report - Discussed
- c) Council Members Report - None

APPROVAL OF AGENDA

MOVED BY:	Andrei Jacobs	To approve the agenda with the addition of two new items under New Business b. TRAAKS Grant c. Strategic Plan
SECONDED BY:	Heath Martin	

Motion approved Unanimously

APPROVAL OF MINUTES

MOVED BY:	Andrei Jacobs	To approve the minutes of the regular meeting of June 24, 2003
SECONDED BY:	Heath Martin	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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UNFINISHED BUSINESS

Item A — Discussion Item:

- a. **Up Date on Wally's Park**
 - a. Discussion included fencing the park
- b. **Helmet Ordinance**
 - a. Discussed and recommended continuation of discussion at next meeting.

NEW BUSINESS

Item A — Discussion of Parks Tour

- a. Lions Club Park fence needs to be upgraded.
- b. AC Park needs to be a priority and will need Capital Improvement Funding. There will be roadwork in that area, before any planning for the park can be done we need to know where the road will be located.

Item B Strategic Plan

MOVED BY:	Andrei Jacobs	Moved to form a Planning Committee with ONC & the Parks & Recreation Committee to further the Strategic Plan.
SECONDED BY:	Heath Martin	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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Item C — TRAAKS Grant

MOVED BY:	Andrei Jacobs	Approve the Resolution in Support of the Tracts Grant.
SECONDED BY:	Heath Martin	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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MEMBER COMMENTS

None

EXECUTIVE SESSION

None

ADJOURNMENT

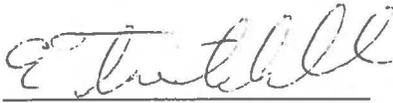
The next meeting was set for Tuesday October 14 at 12pm at the Bethel Youth Center

MOVED BY:	Andrei Jacobs	To adjourn the meeting at 1pm.
SECONDED BY:	Heath Martin	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 8:32 p.m.

APPROVED THIS 14 DAY OF October, 2003.



Elizabeth Twitchell, Committee Secretary


Martin Stephens, Chair

Draft
City of Bethel, Alaska
Parks and Recreation Committee Minutes

November 18, 2003

Regular Meeting

Bethel, Alaska

CALL TO ORDER

Martin Stephens call the meeting to order at 12:10pm.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens, Chair

Dorothy Vasquez

Tiffany Longan, Vice Chair

Donna Hanley

Heath Martin

Excused absence(s): Andrei Jacobs

Unexcused absence(s):

Also in attendance were the following:

Janet Athanas, Parks and Recreation Director

Elizabeth Twitchell, Committee secretary

ELECTION OF OFFICERS

Chair Martin Stephens opened nomination for Chair. Donna Hanley nominated Martin Stephens. Tiffany Longan seconded the nomination. Dorothy Vasquez moved to cease nominations. Donna Hanley seconded the motion. Martin was elected Chair by a unanimous vote.

Martin Stephens, Chair opened nominations for Vice Chair. Dorothy Vasquez nominated Tiffany Longan. Heath Martin seconded the nomination. Donna Hanley moved nominations cease. Heath Martin seconded the motion. Tiffany was elected Vice Chair by unanimous vote.

PEOPLE TO BE HEARD

None

APPROVAL OF AGENDA

MOVED BY:	Dorothy Vasquez	To approve the agenda
SECONDED BY:	Heath Martin	
VOTE ON MOTION	Motion passed by unanimous vote	

APPROVAL OF MINUTES

MOVED BY:	Tiffany Longan	To approve the minutes of the regular meeting of November 2003
SECONDED BY:	Dorothy Vasquez	
VOTE ON MOTION	Motion passed by unanimous vote	

UNFINISHED BUSINESS

Item A — Discussion Item: Strategic Plan

MOVED BY:	Heath Martin	To postpone this item until the March meeting.
SECONDED BY:	Tiffany Longan	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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NEW BUSINESS

Item A — Discussion of ONC Bowling Alley

MOVED BY:	Tiffany Longan	Moved to draft a resolution supporting maintaining the bowling alley as a recreational facility for families, youth and adults. The resolution should prioritize getting heat restored to the building as soon as possible to prevent permanent damage to the floors.
SECONDED BY:	Heath Martin	
VOTE ON MOTION	Motion passed by unanimous vote	

Resolution attached.

MEMBER COMMENTS

None

ADJOURNMENT

MOVED BY:	Dorothy Vasquez	To adjourn the meeting.
SECONDED BY:	Heath Martin	

VOTE ON MOTION	Motion passed by unanimous vote
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With no further business before the Committee, the meeting adjourned at 1:05 p.m.

APPROVED THIS ____ DAY OF March, 2004

Martin Stephens, Chair

Elizabeth Twitchell, Committee Secretary

City of Bethel, Alaska

Parks and Recreation Committee Minutes

November 25, 2003

Regular Meeting

Bethel, Alaska

CALL TO ORDER

Chair Martin Stephens call the meeting to order at 12:10pm.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Martin Stephens, Chair	Donna Hanley
Tiffany Longan, Vice Chair	Andrei Jacobs
Dorothy Vasquez	

Excused absence(s): Heath Martin

Unexcused absence(s):

Also in attendance were the following:

Elizabeth Twitchell, Committee secretary
Chief Morris

PEOPLE TO BE HEARD

- a) Community Members - **None**
- b) Directors Report - E. Twitchell

APPROVAL OF AGENDA

MOVED BY:	Andrei Jacobs	Moved to approve the Agenda with the Parks Update Unfinished Business Item a postponed to the January meeting.
SECONDED BY:	Tiffany Longan	
VOTE ON MOTION		No objections. Motion passed

APPROVAL OF MINUTES

MOVED BY:	Andrei Jacobs	To approve the amended minutes of the regular meeting of September 17,2003.
SECONDED BY:	Donna Hanley	

VOTE ON MOTION	No objections. Motion passed
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UNFINISHED BUSINESS

Item A — Discussion Item: Update on Helmet Ordinance

Chief Morris updated the Committee on the status of the Ordinance. The Ordinance has passed out of the Public Safety and Transportation Committee and will go to the City Council in January.

NEW BUSINESS

Item A — None

MEMBER COMMENTS

Donna Hanley thanked the Chief for his consideration of the public and public availability. Donna Hanley also suggested that the Youth Center talk to Pam Yancy at LKSD about joining together for Family Nights.

EXECUTIVE SESSION: None

ADJOURNMENT: The next Parks & Recreation Committee will be January 20 at 12pm at the Youth Center.

MOVED BY:	Andrei Jacobs	Moved to Adjourn the meeting
SECONDED BY:	Dorothy Vasquez	

VOTE ON MOTION	No objections. Motion passed
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With no further business before the Committee, the meeting adjourned at 12:40 p.m.

APPROVED THIS 13 DAY OF January 2004.


Elizabeth Twitchell, Committee Secretary


Martin Stephens, Chair