



City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee Agenda

Regular Meeting

October 10, 2016 – 6:00pm

City Hall 300 State Highway

Michelle DeWitt
Committee Chair
Term Expires 12/2017

Judy Wasierski
Committee Co Chair
Term Expires 12/2018

Kathy Hanson
Committee Member
Term Expires 12/2018

Barbara Mosier
Committee Member
Term Expires 12/2018

Beverly Hoffman
Committee Member
Term Expires 12/2018

Brian Lefferts
Committee Member
Term Expires 12/2017

Kathryn Baldwin
Alternate Committee Member
Term Expires 12/2017

Mark Jones
Alternate Committee Member
Term Expires 12/2017

Rick Robb
Council Rep
Term Expires 10/2017

Stacey Reardon
YK Fitness Facility Director

Shadi Rabi
YK Fitness Program Mgr.

Muzaffar Lakhani
Public Works Director

Pauline Boratko
Committee Recorder

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON:**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF THE MINUTES:**
September 26, 2016- regular meeting
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. DEPARTMENT HEAD REPORT:**
Muzaffar Lakhani, Public Works Director
Stacey Reardon, YK Fitness Center Director
- VIII. UNFINISHED BUSINESS:**
 - A. Individual to provide report to October 11 City Council meeting
 - B. Status of Outstanding Recommendations and AMs to City Council to include Owl Park Agreement and Dog Park
 - C. City of Bethel Employee Wellness Program
 - D. Facility Name
 - E. Pinky's Park grant project update & grant project update for trail between YKHC and KuC
 - F. Arts at the Yukon Kuskokwim Fitness Center
 - G. Yukon Kuskokwim Fitness Center Website
 - H. FY17 Parks & Rec budget
 - I. Log Cabin/4H Building budget line items
 - J. FY17 YKFC budget
 - K. Subcommittee Reports (Marketing, Physical Facility)
 - L. Signs in Parks to notify staff of maintenance problems
- IX. NEW BUSINESS:**
- X. MEMBER COMMENTS:**
- XI. ADJOURNMENT:**

Pauline Boratko, Committee Recorder

City of Bethel, Alaska**Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes**

September 26, 2016

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

The meeting was called to order by Michelle Dewitt at 6:07pm.

II. ROLL CALL

Comprising a quorum, the following members were present: Michelle DeWitt, Judy Wasierski, Kathy Hanson, Barbara Mosier, Brian Lefferts, and Kathryn Baldwin

Excused absent(s): Beverly Hoffman and Rick Robb

Unexcused absent: Mark Jones

Also in attendance were the following:

Public Works Director, Muzaffar Lakhani

Committee Recorder, Pauline Boratko

Fitness Center Facility Director, Stacey Reardon

4th of July Coordinator, Roxanne Girdlestone

III. PEOPLE TO BE HEARD:**IV. APPROVAL OF AGENDA**

MOVED BY:	Judy Wasierski	Motion to approve the agenda.
SECONDED BY:	Barbara Mosier	
VOTE ON MOTION:	Unanimously approved	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Barbara Mosier	Motion to approve the minutes from regular meeting on August 8, 2016 and special meeting minutes on August 29, 2016.
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION:	Unanimously approved	

VI. SPECIAL ORDER OF BUSINESS:

VII. DEPARTMENT HEAD REPORT: Public Works Director, Muzaffar Lakhani reports the department is still dealing with the shortage of trucks and mechanics, but is working on getting those positions filled. The sports field is completed for the year. It took less than 500 truckloads of sand instead of the 800-1000 loads predicted. All 15 bus shelters are up and they have had a positive impact on the community.

Fitness Center Facility Director, Stacey Reardon reports that, a draft operation and maintenance plans along with a budget update will be presented to the City Council meeting in October. She predicts the final version in December. The pool facility is currently looking into a solution to help soften the hard water to prevent calcium build up in the pipes. Stacey is also planning on having a Halloween party for the community.

IX. UNFINISHED BUSINESS:

- A. Individual to provide report to September 27, 2016 City Council Meeting: Michelle DeWitt volunteered to give the report to the City Council Meeting.
- B. Welcome new alternate member, Mark Jones: Michelle announced Mark Jones is the newest alternate member of the committee.

- C. **4th of July debrief:** 4th of July coordinator joined the committee meeting to discuss the 4th of July festivities. She suggests that the festivities should be handled by one person instead of two. Roxanne also advised that they need to pay attention to small details and that they need more dependable volunteers.
- D. **Status of Outstanding Recommendations and Action Memorandums to the City Council to include AVCP Housing/City of Bethel Owl Park Agreement, Dog Park, and Wellness Program:** City has a contract with AVCP Housing regarding the maintenance of the Owl Park. The Committee advises the Public Works director to meet with AVCP Housing and do a walk through. No new updates for the Wellness Program and Dog Park.
- E. **Grant Updates; Pinky's Park Improvement, Trail between YKHC and KUC:** The sports field is filled in with sand and more filling will resume next summer after it settles. The remaining grant money will be discussed with John Sargent at the next meeting. The committee requests his attendance. No new updates this month on the grant for the trail between KUC and YKHC.
- F. **Fiscal Year 2017 Parks and Recreation Budget:** no new updates this month
- G. **Fiscal Year 2017 YK Fitness Center Budget:** The budget is still currently in progress and should expect better estimates by the next meeting.
- H. **Arts at the Fitness Center:** A request that the Rasmusson grant monies for art at the Fitness Center be transferred from the City to (BCSF) Bethel Community Service Foundation has been sent to the City Council.
- I. **YK Fitness Center Website and Social Media:** The pool website is currently live and running. Katie Basile has been working on the site yet still lacks information.
- J. **Sub Committee Reports, Marketing and Physical Facility:** The marketing subcommittee reported that Shadi Rabi has been on the radio a couple times so far. No new information from the Physical Facility subcommittee.
- K. **Water Metering at the YK Fitness Center:** The water metering is not an issue, and it's been discovered that it was one of the back wash valves that were broken and have already been addressed and will be monitored.

X. NEW BUSINESS:

- A. **Fitness Center warranty walk through:** The walk though went well. There are leaks in the roof and the windows, they have been added to the punch list and will be repaired. The chemical feeder and the tank heater has never worked properly and that was addressed and will be repaired also.
- B. **Photography at the Fitness Center:** The taking of pictures at the pool has been brought to the committee's attention. This resulting that it would be more of a community upset to not take pictures then to take pictures.

MOVED BY:	Judy Wasierski	Motion to allow photographs to be taken at the pool for now.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION	Unanimously approved	

XI. MEMBER COMMENTS:

- M. DeWitt- Please let Pauline know of the agenda items before the deadline.
- J. Wasierski- I appreciated the report provided.
- B. Mosier- no comment.
- B. Lefferts- no comment.
- K. Hanson- no comment.
- K. Baldin- no comment.

XII. AJORNMENT

MOVED BY:	Kathy Hanson	Motion to adjourn the meeting at 7:52 pm.
SECONDED BY:	Barbara Mosier	
VOTE ON MOTION	Unanimously approved	

APPROVED THIS ___ DAY OF _____, 2016.

Pauline Boratko, Committee Recorder

Michelle DeWitt, Chair

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