



City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee Agenda
Regular Meeting **December 12, 2016, 2016 – 6:00pm** City Hall 300 State Highway

Michelle DeWitt
Committee Chair
Term Expires 12/2017

Judy Wasierski
Committee Co Chair
Term Expires 12/2018

Kathy Hanson
Committee Member
Term Expires 12/2018

Barbara Mosier
Committee Member
Term Expires 12/2018

Beverly Hoffman
Committee Member
Term Expires 12/2018

Brian Lefferts
Committee Member
Term Expires 12/2017

Kathryn Baldwin
Alternate Committee Member
Term Expires 12/2017

Mark Jones
Alternate Committee Member
Term Expires 12/2017

Fred Watson
Council Rep.
Term Expires 10/2017

Stacey Reardon
YK Fitness Facility Director

Shadi Rabi
YK Fitness Program Mgr.

Matt Ross
Parks and Recreation Rep.

Pauline Boratko
Committee Recorder

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON:**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF THE MINUTES:**
November 14, 2016- regular meeting
- VI. SPECIAL ORDER OF BUSINESS:**
A. Energy Committee Joint Meeting
- VII. DEPARTMENT HEAD REPORT:**
Stacey Reardon, YK Fitness Center Director
- VIII. UNFINISHED BUSINESS:**
A. Individual to provide report to December 13 City Council meeting
B. Updates: Owl Park and Dog Park
C. Pinky's Park Grant project update
D. Log Cabin/4H Building
E. Fiscal Year 2017 Parks and Recreation Budget
F. Signs in Parks to notify staff of maintenance problems
G. Balance on dedicated Pool Fund
H. YK Health Fitness Center Director Report
I. Fiscal Year 2017 YK Fitness Center Budget
J. Sub Committee Reports: Water Temp, Marketing, Physical Facility
K. City of Bethel Employee Wellness Program
L. Facility Name
M. Arts at the YK Fitness Center
- IX. NEW BUSINESS:**
A. Present Amended Agenda to committee
- X. MEMBER COMMENTS:**
- XI. ADJOURNMENT:**

Pauline Boratko, Committee Recorder

Posted_at City Hall, AC, Post Office, Corina's

City of Bethel, Alaska**Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes**

November 14, 2016

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

The meeting was called to order by Michelle Dewitt at 6:05pm.

II. ROLL CALL

Comprising a quorum, the following members were present: Michelle DeWitt, Judy Wasierski, Barbara Mosier and Beverly Hoffman

Excused absent(s): Kathy Hanson, Brian Lefferts, Kathryn Baldwin and Fred Watson

Unexcused absent: Mark Jones

Also in attendance were the following:

Committee Recorder, Pauline Boratko

III. PEOPLE TO BE HEARD:**IV. APPROVAL OF AGENDA**

MOVED BY:	Judy Wasierski	Motion to approve the agenda.
SECONDED BY:	Barbara Mosier	
VOTE ON MOTION:	Unanimously approved	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Judy Wasierski	Motion to approve the minutes
SECONDED BY:	Beverly Hoffman	
VOTE ON MOTION:	Unanimously approved	

VI. SPECIAL ORDER OF BUSINESS:

MOVED BY:	Beverly Hoffman	Motion to amend the agenda moving item H, J, and K to special order of business
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION:	Unanimously approved	

VII. DEPARTMENT HEAD REPORT:

MOVED BY:	Beverly Hoffman	Motion to request that Public Works Director, Muzaffar Lakhani be present at committee meetings
SECONDED BY:	Barbara Moiser	
VOTE ON MOTION:	Unanimously approved	

H. Balance on dedicated Pool Fund: Three emails written by two members of the committee and have been sent to the City managers and staff in the last month requesting information on the dedicated pool fund. The committee did not get a response until today, when a city employee sent a form that has to be completed before any information is provided.

MOVED BY:	Beverly Hoffman	Motion to get dedicated pool fund information from the City Administration
SECONDED BY:	Barbara Moiser	
VOTE ON MOTION:	Unanimously approved	

J. Fiscal Year 2017 YK Fitness Center Budget: Budget sheet was presented to the committee; more information will be required from the finance department.

K. Sub Committee Reports: Water Temp, Marketing, Physical Facility: Water temp subcommittee reports that there have been complaints that the pool has been cooler, it has been addressed and is now under control. Marketing subcommittee reports that flyers have been posted around town, and a logo campaign is in planning stages. The physical facility reports that they had good generator back up and the successes and challenges will be brought up to the Facility Director's supervisors.

Beverly Hoffman departed the meeting at 7pm and due to lack of quorum the meeting adjourned.

XII. ADJOURNMENT

APPROVED THIS ___ DAY OF _____, 2016.

Pauline Boratko, Committee Recorder

Michelle DeWitt, Chair

On November 8, we were invited to tour the YK Fitness Center. The tour went well, and in general most systems were operating well. We had a few questions raised com concern. These are listed below:

Boilers

The group felt that the pool boilers should be on the building automations system (BAS). Monitoring boiler fuel consumption and efficiency is essential to running an energy efficient system. If they are on a BAS, it should become a standard practice to review the system operation data to ensure the equipment is operating efficiently.

Day Tank Alarm

It was unknown at the time of the survey if the Day Tanks Alarms in the boiler room were hooked into an auto dialer or other notification system of some kind.

Fire Pump

There were two fire pumps in the boiler room. One was tagged out of service. At the time of the survey it was unclear if the original design included two pumps, one lead and one back-up. If the original design included two fire pumps, the second pump should be repaired as part of the original warrantee work.



Chlorine Control

The BECSys7 Chlorine control was in "ORP Low" alarm at the time of the survey. According to the pool operators, the ORP sensor was not operating properly. This was requiring the operators to manually add chemicals. Additionally, although it was unclear if the chemical feed systems were viewable in a BAS system, there were data ports with Category 5 cable plugged into them labeled CHEM 1 and CHEM 2.



The Chlorine controls operate a Pulsar PS-8000 chemical feed system.

UV

There was some concerns at the time of the survey with the UV system not functioning properly. See Facility Director for the details.

BAS

The majority of the building operations is ran through the BAS located in the penthouse. They are working on getting it set up in the manager's office. It would be beneficial to train the Facility Director, Program Manager, and maintenance manager in basic and advance operations of the BAS system, and to verify that these individuals as well as a contact at the city public works department is being sent alert messages for critical systems in Alarm.