



City of Bethel, Alaska

Public Works Committee Agenda

Wednesday August 17, 2016 Regular Meeting 6:30PM City Hall Council Chambers

MEMBERS

Joseph Klejka
Committee Chair
Term Expires
12/2017

Jennifer Dobson
Committee V. Chair
Term Expires
12/2017

Byron Maczynski
Council Rep.
Term Expires
10/2016

Scott Guinn
Committee Member
Term Expires
12/2017

Robert Champagne
Committee Member
Term Expires
12/2017

Delbert Egoak
Committee Member
Term Expires
12/2018

Muzaffar Lakhani
Ex-Officio Member

Pauline Boratko
Committee Recorder

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD: – (5 Minute Limit)**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF MINUTES:**
 - A. Minutes from the previous regular meeting – July 20, 2016
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. UNFINISHED BUSINESS:**
 - A. Institutional Corridor Piped Water Supply Project
 - B. Sewer Lagoon, – PER (Preliminary Engineering Report) & ER (Environmental Report) for Truck Dump Site and other options/Funding strategies for sewer lagoon
 - C. Preventative maintenance logs and schedule for city trucks---- Byron Maczynski
 - D. update/discussion on the trail behind the college towards the hospital:---- Joseph Klejka
 - E. Closure of the dump for salvage:---- Scott Guinn
 - F. Leveling of the Bethel Heights Water Treatment Plant Building:---- Scott Guinn
 - G. Recommendation for Ordinance Modification Allowing Composting Toilets:---- John Sargent
- VIII. NEW BUSINESS:**
 - A. 2015 Water Quality Reports & customer concerns:----Jennifer Dobson
- IX. DIRECTORS REPORT:**
- X. MEMBER COMMENTS:**
- XI. ADJOURNMENT:**

Public Works Department

Posted: August 11, 2016 - City Hall, Post Office, Corina's Case-lot, AC Store

City of Bethel, Alaska

Public Works Committee Minutes

July 20, 2016

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee Meeting was held on July 20, 2016 at the council chambers of the City Hall, Bethel, Alaska. The meeting was called to order at 6:35 pm by Joseph Klejka

II. ROLL CALL:

Comprising a quorum of the committee, the following were present: Joseph Klejka, Byron Maczynski, Jennifer Dobson, and Scott Guinn

Excused absence(s): Robert Champagne and Delbert Egoak

Also Present:

Public Works Director, Muzaffar Lakhani
Energy Committee Representative, Jody Drew
City Grant Manager, John Sargent
City Manager, Ann Capela

III. PEOPLE TO BE HEARD: none

IV. APPROVAL OF AGENDA:

MOVED BY:	Scott Guinn	Motion to approve the agenda.
SECONDED BY:	Byron Maczynski	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

MOVED BY:	Jennifer Dobson	Motion to approve minutes of June 15, 2016 regular meeting.
SECONDED BY:	Byron Maczynski	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS:

- A.** Institutional Corridor Piped Water Supply Project: The Department of Transportation denied constructing pipe in the public (ROW) right of way. Resulting in acquisition of more easements from YKHC (Yukon-Kuskokwim Health Corporation), BNC (Bethel Native Corporation) and other owners resulting in DOWL Engineering asking for additional \$130,000 in engineering fees to reroute the pipes. City negotiated their fees down to \$90,000.00.

- B. Sewer Lagoon- PER (Preliminary Engineering Report) and ER (Environmental Report) for Truck Dump site and other options: City Manager Ann Capela presented the committee with documents supporting the truck dump site. Within two years the City should be getting seven new trucks, (Two new sewer trucks and one new water truck has been ordered, and delivery is expected by September 2016 in Bethel).
- C. Board walk behind the Moravian Church: The Moravian Church boardwalk has been completed, raised and repaired. The repairs were undertaken by city the employees of Utility maintenance division of PW Department.
- D. Board walk in the Pinky's Park: The repairs of board walk in Pinky's Park has been completed by the Local contractor "Kuqo's Construction" for the contractual dollar amount of \$82,000.00.
- E. Preventative maintenance logs and schedule for City trucks: Iworqs software is in use, but not to the full extent. The Parts Clerk's position is still vacant, no qualified candidates have applied for this position. Jennifer Dobson requested copy of logs.
The copies of Logs for the month of June 2016 were provided to the committee.
- F. Update on boardwalk/trail behind the college to hospital: Committee members discussed different routes to choose from and still yet to make a final decision.
- G. Closure of the dump for salvage: Mayor Rick Robb wrote a policy that was presented to the committee. All agreed with the document to allow residents to salvage from the dump.

VIII. NEW BUSINESS:

- A. Leveling of the Bethel Heights Water Treatment Plant Building: Pictures were presented to the committee of damage to the concrete floor and the sagging beams and/or heaving piles. Public Works Director, Muzaffar Lakhani also discussed this issue with "DOWL Engineering" city's consultants, who suggested to monitor the cracks in the floor and keep logs, The in charge foreman has been assigned to keep logs. PW Director will look into more options to correct damage.
- B. Recommendation for ordinance modification allowing composting toilets:

MOVED BY:	Jennifer Dobson	Motion to recommend and permit to composting toilets
SECONDED BY:	Byron Maczynski	
VOTE ON MOTION	Motion carried by unanimous vote.	

- IX. **DIRECTOR'S REPORT:** Director of Public Works, Muzaffar Lakhani reports that the PW has started the construction of the multipurpose soccer field in Pinky's Park with the in-house labor force as directed by the city council.
There was a small fire at the landfill, reportedly may have been caused by medical waste not properly disposed.

Three new utility trucks are expected to arrive in Bethel in September 2016 last Barge.

X. MEMBER COMMENTS:

Byron Maczynski- no comment.

Jennifer Dobson- I was happy to see the boardwalks repaired at Pinky's Park and behind the Moravian Church. Commended Public Works for their efforts.

Scott Guinn- no comment.

Joseph Klejka- no comment.

XI. ADJOURNMENT:

MOVED BY:	Jennifer Dobson	Motion to adjourn.
SECONDED BY:	Scott Guinn	
VOTE ON MOTION	Motion carried by unanimous vote	

With no further business, meeting adjourned at 8:34 pm

APPROVED THIS _____ DAY OF _____, 2016.

Pauline R. Boratko
Recorder of Minutes

Joseph Klejka
Chair

MEMORANDUM

DATE: 08/01/2016
TO: Ann Capela, City Manager
FROM: Muzaffar Lakhani, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Change Order # 2 was approved by council for Dowl for additional design work. CCR's for 2015 were mailed out to all water customers.

The Dept. of Public Works started construction of the Multipurpose Soccer Field in the Pinky's Park per the Council Directives to the City Manager. The field needs to be completed in three years, by 2018. Only this one component of the grant match was ordered by Council to be constructed. The other components of the grant, like, green house tunnel, board walk and trail will not be constructed as part of the local match to this grant scope of work, per the council.

Utility Maintenance:

Last month we replaced the main transformer at CSWTP, at BHWTP we had to replace the 24-volt system, at the BCS complex we are in the process of replacing 800 feet of sewer line with electric heat tape so it will not freeze.

Hauled Utilities: For July, the water drivers have hauled approximately 2.4 million gallons of water with an average of 28 stops per driver per day. The sewer drivers have hauled just over 2 million gallons of sewage either to the lagoon or to the lift station with an average of 35 stops per driver per day. And the refuse driver has hauled 4500+ cubic yards of garbage to the landfill with an average of 52 stops per day.

We have also been out 2-3 days per week with the back loader, cleaning up around the dumpster sites, and road sides all month, hauling nearly another 150 cubic yards of garbage to the landfill.

Property Maintenance

We assisted the Parks Department with Fourth of July preparations, before during and after the affair. Summer maintenance of buildings and infrastructure has been keeping us busy with window and door issues. Plumbing problems with sinks and toilets. Lighting is being upgraded continuously, replacing ballast, from

old T-12 to T-8's. Installing LED bulbs and retrofitting existing fixtures to LED to save on the costs of new fixtures and lower power bills.

With the approved FY17 Budget we started some of summer projects. Alaska Fuel Systems was out here to make repairs to our fueling dispenser. Industrial Boiler and Controls will be out here next month to overhaul one of our Public Works boiler here at the shop. The generator at City Complex will undergo some repairs and upgrades to bring it online. This will then be able to connect to the Court House for them to have emergency power with City Hall and the Fire Station

Parks and Recreation:

For the month of July Parks has continued to keep up maintenance on the parks and cemetery. We got a start on the hand rail for the Owl Park entrance to the boardwalk. We are about half way on those. The bus shelters should be arriving this month, and is expected to start on arrival. The park maintenance worker position has been filled and he will be starting on the 8th.

Road Maintenance:

Streets and Roads haul the 324E Cat excavator to trailer court to use to put the old water and sewer lines out, and also to dig in crossings for the water and sewer pipe, one at trailer court and the other is wildlife lane. We also hauled and installed two seawall pipe that will be used for the crossing of the new water and sewer pipe. We hauled gravel from the city shop pile to patch up holes that keep showing up on the roads. We also capped with gravel one street in the city –Sub (Napakiak). Streets and Roads tested the D8 cat dozer out at the land fill after V&E fixed it, before we hauled it to the city sand pit. We are now bringing sand to store for landfill cover and for roads. We started hauling sand and grading and compacting at the city's new multipurpose soccer field in the pinky's park. We hauled in about 2000 tons of the D-1 gravel from KNIK CONSTRUCTION's yard to the Public Works yard, which was purchased from FY 2016-17 budget.

Vehicles and Equipment: For July 2016, The V&E department has been quite busy with the repairs and regular maintenance of the water sewer and garbage fleet. They have been plagued this month with some illnesses. Lots of Sick calls this month.

Transit System:

Landfill / Recycle Center:

Hard to believe summer is almost gone and were into the wet season again. There is not much to report this month other than we got right around \$10,000 in income from the new hospital site when they brought in a few hundred truckloads of sand mixed with bushes where they cleared the land for the new hospital.