



City of Bethel, Alaska

Public Works Committee- Amended Agenda

Wednesday, September 20, 2017 Regular Meeting 6:30PM City Hall Council Chambers

MEMBERS

Joseph Klejka
Committee Chair
Term Expires
12/2017

Jennifer Dobson
Committee V. Chair
Term Expires
12/2017

Scott Guinn
Committee Member
Term Expires
12/2017

Robert Champagne
Committee Member
Term Expires
12/2017

Naim Shabani
Council Rep.
Term Expires

Bill Arnold
Ex-Officio Member

Pauline Boratko
Committee Recorder

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD: – (5 Minute Limit)**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF MINUTES:**
 - A. –June 21,2017 Regular Meeting
 - B. –July 19, 2017- no meeting
 - C. –August 16, 2017- no meeting
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. UNFINISHED BUSINESS:**
 - A. Institutional Corridor Piped Water Supply Project
 - B. Sewer Lagoon, – PER (Preliminary Engineering Report) & ER (Environmental Report) for Truck Dump Site and other options/Funding strategies for sewer lagoon
 - C. Leveling of the Bethel Heights Water Treatment Plant Building:---- Scott Guinn
 - D. Clarification of BMC sections on ownership of water/sewer facilities
 - E. Ridgecrest Drive Road Update
 - F. Snow Removal From Neighborhoods:---- Scott Guinn
 - G. Landfill closure study and new landfill site:
- VIII. NEW BUSINESS:**
- IX. DIRECTORS REPORT:**
- X. MEMBER COMMENTS:**
- XI. ADJOURNMENT:**

City of Bethel, Alaska

Public Works Committee Minutes

June 21, 2017

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee Meeting was held on June 21, 2017 at the council chambers of the City Hall, Bethel, Alaska. Joseph Klejka called the meeting to order at 6:34 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present: Joseph Klejka, Jennifer Dobson, Robert Champagne, and Naim Shabani.

Excused Absents: Public Works Director, Bill Arnold and Scott Guinn

Also Present:

Committee Recorder, Pauline Boratko

III. PEOPLE TO BE HEARD: none

IV. APPROVAL OF AGENDA:

| | | |
|-----------------------|-----------------------------------|-------------------------------|
| MOVED BY: | Jennifer Dobson | Motion to approve the agenda. |
| SECONDED BY: | Robert Champagne | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

V. APPROVAL OF MINUTES:

| | | |
|-----------------------|-----------------------------------|-------------------------------------------------------|
| MOVED BY: | Jennifer Dobson | Motion to approve minutes for April 19, 2017 meeting. |
| SECONDED BY: | Robert Champagne | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

| | | |
|-----------------------|-----------------------------------|-----------------------------------------------------|
| MOVED BY: | Robert Champagne | Motion to approve minutes for May 17, 2017 meeting. |
| SECONDED BY: | Naim Shabani | |
| VOTE ON MOTION | Motion carried by unanimous vote. | |

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS:

- A. Institutional Corridor Piped Water Supply Project: no new updates this month
- B. Sewer Lagoon- PER (Preliminary Engineering Report) and ER (Environmental Report) for Truck Dump site and other options: No new updates this month

- C. Leveling of the Bethel Heights Water Treatment Plant Building: The building is off by 14 inches. The plan is to measure it again at the end of the summer to determine what step needs to be taken.
- D. Clarification of BMC Codes: no new updates this month
- E. Ridgecrest Drive Road Update: The plan is to have the road project completed in August of 2018.
- F. Snow Removal from neighborhoods: no new updates this month
- G. Landfill closure and new landfill site: no new updates this month

VIII. NEW BUSINESS:

IX. DIRECTOR'S REPORT: Director of Public Works, Bill Arnold was unavailable to give report.

X. MEMBER COMMENTS:

Robert Champagne- no comment
Jennifer Dobson- Thank you AVCP for hosting a disposal of electronics drive.
Joseph Klejka- Thank you
Naim Shabani- Thank you for your time you put into the committee.

XI. ADJOURNMENT:

| | | |
|-----------------------|----------------------------------|--------------------|
| MOVED BY: | Jennifer Dobson | Motion to adjourn. |
| SECONDED BY: | Niam Shabani | |
| VOTE ON MOTION | Motion carried by unanimous vote | |

With no further business, meeting adjourned at 7:01 pm

APPROVED THIS _____ DAY OF _____, 2017.

 Pauline R. Boratko
 Recorder of Minutes

 Joseph Klejka
 Chair

City of Bethel, Alaska

Public Works Committee Minutes

July 19, 2017

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

Due to the lack of quorum there was no regular meeting held on July 19, 2017

II. ROLL CALL:

The following were present: Robert Champagne, Scott Guinn, and Niem Shabani

Excused absence(s): Joseph Klejka and Jennifer Dobson

Also Present:

Committee Recorder, Pauline Boratko

Meeting adjourned at 6:45 pm due to lack of quorum.

APPROVED THIS _____ DAY OF _____, 2017.

Pauline R. Boratko
Recorder of Minutes

Robert Champagne
Member

City of Bethel, Alaska

Public Works Committee Minutes

August 16, 2017

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

Due to the lack of quorum there was no regular meeting held on August 16, 2017

II. ROLL CALL:

The following were present: Joseph Klejka, Jennifer Dobson, and Scott Guinn

Excused absence(s): Robert Champagne

Unexcused absent: Mike Shantz

Also Present:

Committee Recorder, Pauline Boratko

Meeting adjourned at 6:45 pm due to lack of quorum.

APPROVED THIS _____ DAY OF _____, 2017.

Betsy Jumper
Recorder of Minutes

Joseph Klejka
Chair

MEMORANDUM

DATE: 09.01.2017
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Hauled Utilities: For August 2017, The city has received overweight permits from the Ak d.o.t., till late November. This will make it possible to run the water and sewer trucks to their capacity at least for the time being.

The crew has been working overtime, till the permits were granted due to running the trucks 2/3 full, to get the routes done.

The water crew has hauled nearly 2.75 million gallons of water, with an average of 37 stops per driver per day. The sewer crew has similar numbers.

Utility Maintenance:

Property Maintenance:

Parks and Recreation:

Road Maintenance:

Streets and Roads built up 5th Ave. between Willow Street and Main Street by hauling in road sand to lift the road before capping it off with D1 gravel. In addition, we replaced the four culverts on 5th avenue, so that it will drain water during the spring thaw. This was the gravel grant that ONC gave the city to use on 5th avenue to improve that road. Is, was, use on 5th avenue, being this was the worst roads in Bethel during the spring thaw.

Streets and Roads did change a culvert in Kasayuli Subdivision due to the culvert clapping, and also built the road up there due the road was sinking there. We haul in road sand and caped it off with D1 gravel, in order to help to stable the road there.

Streets and Roads is now hauling in road salt sand for our two-road sander that we used on the roads when it is slippery this winter. Being there is no blow sand left in the sand pile on the north side of the shop, we need to start hauling it now so it will dry out now before freezes up. Off this, we will need to mixes 300 dump truck

loads of salt sand to use this winter sanding roads.

Streets and Roads is now done with building a pad for the vans the will come in the barge and a staging area for the sewer dredging crew. This is between pipe water and sewer shop, and recycling builder, this will give the crew a place to start, from.

Vehicles and Equipment:

This month for the most part has mirrored last month and the month before. The crew has been doing a good job at pacing with the hustle while also maintaining a clean shop.

Bill and I went to Seattle for four days to take a look at some new product that hopefully in the near more than likely the distant future will replace our well used well beaten worn out sterling fleet, also we checked out our newly purchased Mack water and vac trucks.

Transit System:

In August, we averaged 90 rides per day. The summer activities; travel, subsistence, vacations, and the weather (wind and rain) played a major role in this. The ridership was up from last year, 7.5%. We continue to provide the best service we can. We know that dependability and reliability of service plays a key role in maintaining our ridership. Passengers are not willing to wait at the bus stop 5-10 minutes, in the rain/bugs and wind, for the bus that is late or never show up. With our new Bus Stop Shelters, I hope the ridership will continue to pick up during the bad weather times.

Housing our buses in the Transit Bus Barn has helped us maintain our buses. In the past, it gave us the opportunity to do some of the minor maintenance ourselves. We had purchase a bumper lift jack, 10 tons, and we were able to change our own tires, flats and summer to winter tires, and changing the oil/oil filters. I hope that we will be able to continue doing this. Other major repairs would still need to be done by the City Shop.

Bethel Transit System goal for the FY 2018 will be to show a 20-25 percent increase in ridership / revenue. I think we can do this by providing better and more dependable / reliable service for our passengers.

Landfill / Recycle Center:

The Landfill will have an inspection on the 12th of September so we have been getting ready for that by covering a lot of trash. Thanks to the port and the road crew we have made that happen. It's amazing what can be accomplished with a

bunch of people working together. It is nice that when something needs to be done other departments pitch in and help carry the load.

Staffing Issues/Concerns/Training: