

City of Bethel, Alaska

Public Works Committee Meeting Minutes

April 15, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee meeting was held on April 15, 2020 via Zoom. Alyssa Leary called the meeting to order at 5:33 pm.

II. ROLL CALL:

Present: Alyssa Leary, Ryan Butte, Juan Delgado, Gary Decossas

Also Present: Charlie Dan

Excused Absence: Courtney Trammell, Juan Delgado

III. PEOPLE TO BE HEARD:-5 Minute Limit

IV. APPROVAL OF AGENDA:

MOVED BY:	Ryan Butte	Motion to approve the agenda.
SECONDED BY:	Jeffrey Sanders	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Ryan Butte	Motion to approve meeting minutes for 02-19-20 and 03-18-20.
SECONDED BY:	Gary Decossas	
VOTE ON MOTION	Motion carried by unanimous vote.	

VII. UNFINISHED BUSINESS:

A. Amending BMC 08.12.020 and 08.12.030-

MOVED BY:	Jeffrey Sanders	Motion to table indefinitely.
SECONDED BY:	Gary Decossas	
VOTE ON MOTION	Motion carried by unanimous vote.	
MOVED BY:	Ryan Butte	Motion to amend previous motion: Motion to table indefinitely until pandemic stabilizes and to include entire BMC 08.12.
SECONDED BY:	Jeffrey Sanders	
VOTE ON MOTION	Motion carried by unanimous vote.	

B. YK Fitness Center Freeze-up Report-

MOVED BY:	Ryan Butte	Motion to table until next meeting.
SECONDED BY:	Jeffrey Sanders	
VOTE ON MOTION	Motion carried by unanimous vote.	

C. Recommendation for City Code Enforcer Follow up- invite the new City Manager and Ted to next month's meeting.

MOVED BY:	Ryan Butte	Motion to cordially invite the City Manager to join next month's meeting to discuss agenda item.
SECONDED BY:	Jeffrey Sanders	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. NEW BUSINESS:

- A. Hauled Utility – Issue Identification Work Session**
- Phone number not advertised: many people do not know who to call for missed service/extra call
 - Blue tags hung in multiple places on citizen's property
 - Short-staffed drivers
 - Pay rate too low compared to other employers in Bethel for CDL positions
 - Incomplete fills
 - Missed houses on route, customers must call multiple times
 - Delays due to weather extremes (ice, snow, etc.)
 - Extra calls for service disrupt route schedules
 - Disconnect between Finance and Public Works
 - Extra calls for service-what is rate and are customers accurately billed?
 - Need for customer service training for any frontline staff
 - End-user rates are unaffordable
 - No method of verification that a house has been serviced
 - Cleared access to fill pipes

Recommendations for topics of discussion:

- Contact Information, Blue Tag Service, Staff Issues, Regular Reconciliation, Over-fill Prevention, Rates, Disrupted Route Schedule.

Work Session: Meeting date/time: break up session into four meetings discussing two issues per meeting.

Attendance: Public Works Committee, Foreman and PW Director (if necessary), (billing and service): City Manager, Finance, PW Director

Doodle Poll Dates: Two Weeks, lunchtime? Or 5:30-7PM?

First Session (next week for one hour/hour and a half): Billing Services: reconciliation/audit schedule route to accurately reflect billing (improve efficiency and lower costs) – City Manager, Finance, PW Director, Foreman.

- B. Akakeek Street Water Issue-** table for next month's meeting.

IX. DIRECTORS REPORT:

X. COMMITTEE MEMBER'S COMMENTS:

- A. Leary-** Thank you all for showing up virtually tonight. Appreciate putting the Zoom meeting together.
- J. Sanders-** No comment.
- R. Butte-** Appreciate your time and conversation we dove into tonight, good ideas and open minds.
- G. Decossas-** Look forward to meeting with you all in the future meetings. Blackberry Street needs attention. Culvert's around town may be the cause of the road conditions.

XI. ADJOURNMENT

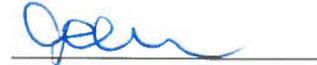
MOVED BY:	Jeffrey Sanders	Motion to adjourn.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 7:07 PM.

APPROVED ^{20~~19~~}th DAY OF MAY, 2020.



Courtney Trammell
Committee Chair



Charlie Dan
Recorder of Minutes