City of Bethel, Alaska
Public Works Committee Meeting Minutes

February 19, 2020 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee meeting was held on February 19, 2020 in the City Hall council chambers in Bethel, Alaska. Courtney Trammell called the meeting to order at 5:35 pm.

II. ROLL CALL:

Present: Courtney Trammell, Alyssa Leary, Ryan Butte, Juan Delgado
Also Present: Charlie Dan
Excused Absence: Gary Decossas, Bill Arnold

III. PEOPLE TO BE HEARD:-5 Minute Limit

IV. APPROVAL OF AGENDA:

MOVED BY:	Alyssa Leary	Motion to approve the agenda.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Alyssa Leary	Motion to approve meeting minutes for 01-15-2020.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

Ted Meyer had joined the committee

VII. UNFINISHED BUSINESS:

MOVED BY:	Alyssa Leary	Motion to suspend the rules to hear from Ted Meyer, Planning Director, regarding New Business item A.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

A. Amending BMC 08.12.020 and 08.12.030- Shall review packet material from Anchorage, Palmer, and Wasilla for ideas to revise the code. Should add a fine section to ensure compliance.

B. YK Fitness Center Freeze-up Report

MOVED BY:	Ryan Butte	Motion to table agenda item.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. NEW BUSINESS:

A. Recommendation for City Code Enforcer Follow up: Make a "City Code Compliance Officer" a possibility/option.

Topics of discussion to include in recommendation: decipher whether it is civil or law enforcement required, improvement of City interdepartmental communications and on-going inspections.

Discussion-Consider improving interdepartmental communications. Example: A Business License should include an internal review from appropriate departments as an additional step or require the applicant to stop by the Planning Department to ensure municipal code compliance. Also, include a requirement for applicant to have all current appropriate documentation before business license can be approved/renewed.

IX. DIRECTORS REPORT:

X. COMMITTEE MEMBER'S COMENTS:

C.Trammell- No Comment
A.Leary- Hauled Utility Department staffing should be added to next month's agenda.
J.Delgado-
R.Butte- No Comment

XI. ADJOURNMENT

With no further business, meeting adjourned at 7:11 PM.

APPROVED ~~18th~~ 16 DAY OF ~~MARCH~~ April, 2020.

Alyssa Leary

Courtney Trammell
Committee Chair

Charlie Dan
Recorder of Minutes