



# City of Bethel Police Dept.

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Bethel, AK 99559  
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**PUBLIC NOTICE**  
REGULAR MEETING OF THE  
PUBLIC SAFETY & TRANSPORTATION COMMISSION  
**Wednesday, December 6th, 2017 –6:30 p.m.**  
**300 STATE HIGHWAY – CITY COUNCIL CHAMBERS**  
**AGENDA**

**Members**

Eileen Henrikson  
*Chair*

Jared Karr  
*Vice Chair*

Naim Shabani  
*Council Representative*

Julene Webber

Mary Weiss

Joan Dewey

Monroe Tyler

Mary Nanuwak

**Ex-Officio Members**

Burke Waldron  
*Interim Chief of Police*

William Howell III  
*Fire Chief*

Jesslyn McGowan  
*Recorder*

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF October 4th, 2017
- VI. UNFINISHED BUSINESS
  - A. Taxi Rate Increase (*Naim Shabani*)
  - B. Discussion about Taxi Cameras (*Naim Shabani*)
  - C. Camai Cab Violations
  - D. Discuss BMC Codes
- VIII. CHIEFS' COMMENTS
  - Fire Chief
  - Chief of Police
- IX. TRANSPORTATION INSPECTOR'S REPORT
- X. COUNCIL REPRESENTATIVE'S COMMENTS
- XI. COMMISSION MEMBER'S COMMENTS
- XII. ADJOURNMENT

*Jesslyn McGowan*

Jesslyn McGowan, *Recorder*

POSTED on November 29th, 2017

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be **January 3rd, 2017.**

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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October 4<sup>th</sup>, 2017

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on October 4<sup>th</sup>, 2017 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:40 pm.

### II. ROLL CALL

Present: Eileen Henrikson *Chair*  
 Jared Karr *Vice Chair*  
 Naim Shabani *Council Representative*  
 Mary Weiss  
 Joan Dewey

Absent: Julene Webber

Ex-Officio Present: Burke Waldron *Chief of Police*  
 William Howell *Fire Chief*  
 Jesslyn McGowan *Recorder*

### III. PEOPLE TO BE HEARD

*No one to be heard.*

### IV. APPROVAL OF AGENDA

<b>MOVED:</b>	Shabani	Motion to approve the agenda.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

### V. APPROVAL OF MINUTES

<b>MOVED:</b>	Weiss	Motion to approve the minutes from the regular meeting of
<b>SECONDED:</b>	Karr	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

## **VI. UNFINISHED BUSINESS**

### **A. PSTC Responsibilities and Duties**

*No one had anything to discuss at the moment*

### **B. Discuss BMC Codes**

*Naim Shabani and Chief Waldron discussed a few things that were talked about in the meeting. The main topics were the cameras inside the cab, drug testing/drug testing program, record-keeping; whether they want to change the code or enforce it better and designated inspection stations. Discussed changing the cameras to cheaper ones that don't cost as much to fix when they break since there is no easy way to fix the cameras. Also whether they should have a separate GPS system or have it a feature of the new camera. The drug testing and whether cab driver should have to take a drug test every time they renew their permit every two years. The record-keeping and how it is possible to do when they dispatch from the cab. Committee to decide if they want to modify the code to make it easier somehow for the cab drivers to keep records or if they want to better enforce the code as is and let the cab companies change their way of how they dispatch and keep records. The inspection station part of the code needs to be modified so that it clarifies better about who can be a designated inspection station.*

### **C. Discussion of Camai Cab Permit and Possible BMC Violations**

*Informed the committee of the violations. Decided with the City Attorney, Patty Burley, to wait to discuss this further after the Chief, Transportation Inspector Designee and herself have a meeting to discuss the dispatch service permit for Camai Cab.*

## **VII. NEW BUSINESS**

### **A. Update on Hospital Road and every other Bethel Road**

*Betsy Jumper was not able to attend PSTC meeting*

### **B. How to Reduce Alcohol Abuse and Public Drunkenness**

*No one had any more discussion on this besides that the liquor store should be a city run liquor store and delivery site similar to what Kotzbue does.*

## **VIII. CHIEF'S COMMENTS**

Chief Waldron – *See report in commission packet*

Fire Chief Howell – *See report in commission packet*

## **IX. TRANSPORTATION INSPECTOR'S REPORT**

*See report in commission packet*

**X. COUNCIL REPRESENTATIVE’S COMMENTS**

*“I don’t really have any comments other than I just wanted to thank all the voters who voted yesterday. I think we have some great candidates and I think we’ll have a really great counsel this next term. Thanks again to everyone and our commission and committee members, you guys do a tremendous job giving input and recommendations to council.”*

**XI. COMMISSION MEMBER’S COMMENTS**

*Joan Dewey- “I would just suggest that if we can think of any other community members who would like to be willing to be alternates or who would like to be alternates that way we always have a quorum.”*

*Jared Karr- No comment.*

*Eileen Henrikson- No comment.*

*Mary Weiss – “I want to let everyone know that on Saturday October 14 we are going to have the Flu Clinic at the Cultural Center. We’ve done it every year, family clinic is involved. Starts at 10am until 2pm. Come and get your flu shots”*

**XII. ADJOURNMENT**

<b>MOVED:</b>	Karr	Motion to adjourn.
<b>SECONDED:</b>	Weiss	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

*Meeting adjourned at 8:16 pm.*

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jesslyn McGowan, Recorder

\_\_\_\_\_  
Eileen Henrikson, Chair

**General Taxi Expenses**

	<b>2007</b>	<b>2012</b>	<b>2017</b>	<b>% Change</b>	<b>Source</b>
Insurance	\$4,857	\$5,509	\$6,602	27.5	Malone Insurance
Mechanic Hr/\$	\$90	\$110	\$130	31	Lumi's Auto/Nicholsons Auto
1 Quart Oil 5w-30	\$5	\$6	\$8	37.5	NAPA
Shipping Vehicle	\$2,208	\$2,577	\$2,963	25.5	Northland Services
Shipping Lbs/\$	\$0.52	\$0.75	\$0.77	32.5	NAC/Evertts/RYAN
Fuel	\$4.59	\$6.29	\$4.69	2.2	Crowley
\$5 Inflation	5.00	5.52	5.94		

Noteworthy:

Since 2007 Northland services has delivered over 2500 vehicles to the Bethel Dock.  
 The city transit system was introduced in 2012  
 Security cameras have been added as required equipment

# CITY OF BETHEL POLICE DEPARTMENT

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November 30, 2017

Camai Cab Co.  
P.O. Box 2506  
Bethel, AK 99559

Dear In Suh Kim,

We have become aware that Camai cab is in violation of two Bethel Municipal Code:

- **5.50.050** – Every dispatch service shall respond to telephone calls, maintain radio communications with every taxicab subscribing to its service, and have a dispatcher on duty at least twenty (20) hours during every twenty-four- (24-) hour period. [Ord. 01-02 § 3.]
- **5.40.050** – No chauffeur may operate a taxicab, river taxi, limousine or bus in excess of twelve (12) consecutive hours. No chauffeur may engage in total gainful employment, whether chauffeuring or otherwise, for more than sixteen (16) hours in any twenty-four- (24-) hour period if the chauffeur has actually performed any chauffeuring in that twenty-four- (24-) hour period. [Ord. 01-02 § 3.]

Since we only recently became aware of these violations, you have 30 days to either sign up with another dispatch company or lose your dispatch permit. If you have any questions, don't hesitate to call.

Thank you,

Jesslyn McGowan  
Transportation Inspector

BMC 5.20.100B: A person aggrieved by the denial of an application under subsection A of this section, or revocation or suspension of a permit or license by the transportation inspector pursuant to Chapters 5.20 through 5.50 BMC may, within fifteen (15) days of receipt of the denial, suspension, or revocation decision, and upon payment of the filing fee required by BMC 5.20.160, appeal that decision to the commission.

**5.20.010 Definitions.**

When used in Chapters 5.20 through 5.50 BMC, unless the context requires otherwise:

A. "Bus" means a regulated vehicle designated by its manufacturer as a bus used to transport passengers for hire and having a capacity of eight (8) or more passengers, except that any vehicle engaged exclusively in the transport by motor vehicle of students to and from school is not a "bus" for purposes of Chapters 5.20 through 5.50 BMC.

**Commented [JM1]:** Does this apply to city run buses

G. "Licensee" means a person authorized by the transportation inspector to operate a regulated vehicle while it is in service.

**Commented [JM2]:** Same definitions? What is a licensee though

K. "Permittee" means a person authorized by the transportation inspector to put a regulated vehicle in service.

**5.20.050 Bethel public safety and transportation commission – Rates.**

**Commented [JM3]:** Doesn't state the rates are per person

A. The commission:

- 1. Shall establish maximum rates to be charged for taxicab and river taxi service and may establish minimum rates for such services;
- 2. May establish dispatch service, limousine, or bus minimum and/or maximum rates;
- 3. May establish maximum lease rates between permittees and lease operators of taxicabs, including daily lease rates for taxicab chauffeurs.

B. All rates established by the commission shall be nondiscriminatory, just and reasonable.

C. A statement of actual taxicab rates charged by a taxicab, other than flat or group rates established by contractual agreement between dispatch service companies and individuals or other businesses, shall be conspicuously posted on the interior and exterior of every taxicab in a manner prescribed by the transportation inspector.

D. No person may require payment of rates other than those established by the commission pursuant to this section.

E. No person may require payment of dispatch service rates other than those established by the commission pursuant to this section.

F. Rates for permitted transportation area as follows:

	OLD RATES	MAXIMUM RATES
<b>CAB FARES WITHIN THE CITY (INCLUDING BETHEL HEIGHTS)</b>	\$4.00	\$5.00
<b>FARE TO THE HOSPITAL</b>	\$4.00	\$5.00
<b>FARE TO THE TRAILER COURT, HANGAR LAKE, POWER PLANT</b>	\$4.00	\$5.00
<b>FARE TO AND FROM THE AIRPORT TO AND FROM ALL LOCATIONS, EXCEPT KASAYULIE SUBDIVISION</b>	\$6.00	\$7.00
<b>FARE TO B.I.A. AND TUNDRA RIDGE</b>	\$6.00	\$7.00
<b>FARE TO AND FROM KASAYULIE SUBDIVISION</b>	\$10.00	\$10.00
<b>FARE TO AND FROM HAROLDSON SUBDIVISION</b>		\$7.00
<b>HALF-HOUR FARE CHARTER</b>	\$25.00	\$30.00
<b>FARE AIRPORT TO AIRPORT</b>	\$4.00	\$4.00
<b>SENIOR CITIZENS</b>	The old fare rates	
<b>EN ROUTE STOPS</b>	\$1.00 per minute	\$1.00 per stop, plus \$1.00 per minute after three minutes

[Ord. 07-20 § 2; Ord. 01-02 § 3.]

**5.20.055 Bethel public safety and transportation commission – Complaints.**

The commission, through the transportation inspector, shall:

A. Establish a system for processing and adjudicating citizen complaints against chauffeurs of regulated vehicles or against the condition of a regulated vehicle and further establish a system to keep records of all such complaints. The record shall identify the chauffeur, permit number, and permittee of the vehicle involved in the complaint, as well as the name, address, and/or telephone number of the complainants if available. A complainant's identification may be held confidential by the commission upon request of the complainant(s). Absent additional evidence, an anonymous complaint does not constitute a sufficient basis for issuance of a civil or criminal citation or penalty.

B. Require dispatch companies to establish a record of all complaints registered against chauffeurs of regulated vehicles, or against the condition of a regulated vehicle. The record shall identify the chauffeur, permit number and permittee of the vehicle involved in the complaint, as well as the name, address, and/or telephone number of the complainants if available. A complainant's identification may be withheld from the complaint log by the dispatch company and instead transmitted confidentially to the transportation inspector upon request of the complainant. Absent additional evidence, an anonymous complaint does not constitute a sufficient basis for issuance of a civil or criminal citation or penalty. The dispatch companies shall, on a monthly basis, provide the transportation inspector with a complete copy of logged complaints.

C. Require that within all regulated vehicles a commission-approved notice of the telephone numbers required for the filing of complaints with the commission and the number of the vehicle utilizing the permit shall be prominently displayed in a manner, size, and location designated by the transportation inspector.

D. Provide permittees with a monthly summary of all logged complaints, civil or criminal citations, and convictions entered against chauffeurs or vehicles operating under the permittee's permit.

E. Utilize citation and conviction findings in the annual review process to determine whether the renewal of an individual permittee's permit to operate remains in the continued public interest and welfare.

F. Provide current information in response to any public request, as to the number of citations issued or convictions entered against a chauffeur or permittee within the preceding twelve (12) months. [Ord. 01-02 § 3.]

**5.20.070 Powers and duties of transportation inspector.**

D. Require a regulated vehicle to be taken out of service for an inspection when the transportation inspector reasonably believes that it poses a threat to the safety or health of persons or property. The transportation inspector may order the owner of the regulated vehicle to obtain and pay for an inspection report from a designated inspection station. The transportation inspector may keep a vehicle out of service for a reasonable time in order to perform the inspection;

**5.20.085 Drug and alcohol testing.**

A. The commission shall:

1. Establish a commission-approved drug and alcohol testing program for chauffeurs of regulated vehicles. The program may include chauffeur applicant drug screening tests, random tests, reasonable cause tests, post-accident tests, and post-citation tests. The testing program shall be administered by the transportation inspector;

**5.20.130 Renewal of license or permit.**

**Commented [JM4]:** Possibly change the language on this code

**Commented [JM5]:** Remove this since complaints go through BPD and just have BPD forward complaints to cab owners

**Commented [JM6]:** Make a designated transportation station  
Certify mechanics to be the transportation stations

**Commented [JM7]:** Need to decide on one

A. A permit or license issued in accordance with Chapters 5.20 through 5.50 BMC shall be valid for two (2) calendar years and shall expire automatically on the date of original issue.

**Commented [JM8]:** License? Also should be moved to be under 5.40?

#### 5.20.160 Fees.

The following fees shall be payable to the city:

**Commented [JM9]:** Doesn't mention anything about dispatch service renewal fee \$150

A. One hundred eighty-five dollars (\$185) monthly shall be paid to the transportation inspector for the issuance or renewal of a bus, limousine, river taxi, dispatch service, or taxicab permit no later than the tenth (10th) of each month.

B. Two hundred fifty dollars (\$250) shall be paid to the transportation inspector for the initial issuances and each two-(2-) year renewal of a chauffeur's license no more than three (3) months prior to expiration date, not after one (1) month prior to expiration date.

C. Two hundred fifty dollars (\$250) shall be paid to the transportation inspector for the initial issuances and each two-(2-) year renewal of a vehicle permit no more than three (3) months prior to expiration date, not after one (1) month prior to expiration date.

D. One hundred dollars (\$100) shall be paid to the city finance department for each appeal from a decision of the transportation inspector to the commission under Chapters 5.20 through 5.50 BMC. Such fee shall be refunded if the decision is subsequently reversed. The ex officio member of the public safety and transportation commission must notify all commission members when an appeal is filed. The fee shall be forfeited if the party making the appeal fails to show for the appeal hearing.

E. Eighty-five dollars (\$85) shall be paid to the transportation inspector each time that a taxicab permittee applies to substitute a vehicle that operates under a permit.

F. One hundred twenty-five dollars (\$125) shall be paid to the transportation inspector for an application to transfer an interest in a taxicab permit or a dispatch service permit in accordance with the provisions of Chapters 5.20 through 5.50 BMC.

G. There shall be a one hundred dollar (\$100) surcharge for late payment of fees provided for in subsections A, B, and C of this section.

H. Twenty-five dollars (\$25) shall be paid to the transportation inspector for administration of the examination required in BMC 5.40.020(C), except that this payment shall not be required the first (1st) time that an applicant for a chauffeur's license takes the examination.

I. Fifteen dollars (\$15) shall be charged for chauffeur and vehicle renewal applications which are mailed in.

J. Thirty-five dollars (\$35) shall be charged for chauffeur drug testing. [Ord. 09-05 § 2; Ord. 07-20 § 2; Ord. 07-18 § 2; Ord. 01-47 § 2; Ord. 01-30 § 2; Ord. 01-26 § 2; Ord. 01-02 § 3.]

#### 5.30.090 Taxicabs – Vehicle markings.

A. Every taxicab shall display the trade name under which it operates and the vehicle number assigned to it by the transportation inspector in the area between the back bumper and the top of the trunk of the taxicab on the rear end of the taxicab with permanent contrasting letters and numbers no less than four (4) inches high.

B. Every taxicab shall bear its vehicle number, as assigned to it by the transportation inspector, on all sides of the taxicab with permanent letters no less than four (4) inches high. Every taxicab shall display its vehicle number assigned by the transportation inspector on the front fender adjacent to the front door jam on both the driver and passenger side of the

vehicle in numbers no less than four (4) inches high. The number shall be placed in the middle of the fender, but in no event less than two (2) inches above the bottom of the fender, or more than four (4) inches below the top of the fender.

C. The transportation inspector will provide every taxicab permit holder with reflective decals bearing the assigned vehicle number required to meet the requirements of this section. Taxicab permit holders shall display trade names on vehicles with reflective decals that meet the requirements of this section.

D. Except as otherwise provided by law, no taxicab may be used or sold for any purpose other than for use as a taxicab until all signs, insignia, license plates, lights or other markings have been removed or an "out of service" sign is posted on the taxicab in the form and manner designated by the transportation inspector. [Ord. 15-21 § 2; Ord. 01-02 § 3.]

**Commented [JM10]:** Phone number required?  
Also C, should be removed since it has never been done

### 5.30.100 Required equipment.

In addition to the mechanical equipment required in BMC [5.20.080](#)(D), every taxicab shall have the following equipment:

F. Every regulated vehicle shall be equipped at all times with a video camera surveillance system and have global positioning system capability. The surveillance and GPS systems shall be capable of recording and storing the data of at least seventy-two (72) hours of in-service operations. The recorded data shall be stored on board the taxicab or transmitted for storage. The stored data for the immediately preceding seventy-two (72) hours of recording shall not be altered or manipulated by any person, and shall be made available for review and inspection by the transportation inspector for purposes of enforcement of Chapters [5.20](#) and [5.40](#) BMC and this chapter or by a peace officer as defined in AS [1.10.060](#) upon request. For good cause, the transportation inspector may order retention of recorded data of specific dates, trips, or incidents for up to two (2) years.

1. The video camera surveillance system shall have the capability to operate twenty-four (24) hours a day, record video only, and be compatible with surveillance during both daytime and nighttime. The surveillance system shall either have continuous operation or be activated by the opening of a door, or some other self-initiating device which does not require the specific decision or action by the chauffeur to activate the surveillance system. The system shall be capable of producing high-quality pictures for law enforcement use. The system shall have cameras facing the front and rear and positioned in a manner that provides views of the regulated vehicle interior that are visible to passerby and does not violate privacy rights. A limousine shall not have video surveillance of the passenger area designed and intended to provide privacy from the chauffeur and public view, but may have a view into that area when a privacy partition or device is open.

**Commented [JM11]:** Change Regulation on cameras?

2. The global positioning system capability of any regulated vehicle shall either have continuous operation or be activated by a self-initiating device which does not require the specific decision or action by the chauffeur to activate the global positioning system. The global positioning system in taxicabs must be capable of alerting the monitoring station of emergencies. The dispatch company or a company within the municipality approved by the transportation inspector will be the monitoring station for a taxicab's global positioning system. [Ord. 15-21 § 2; Ord. 01-02 § 3.]

**Commented [JM12]:** This doesn't exist.

### 5.30.140 Records.

A. Every taxicab, river taxi, and limousine permittee shall maintain a current and accurate daily list of the regulated vehicles operated pursuant to the permit. The daily list shall contain the following information:

1. The name, address, telephone number, chauffeur's license number and expiration of each chauffeur operating such regulated vehicles;

2. The daily hours worked by each chauffeur operating such regulated vehicles;

3. The number of days each such regulated vehicle is operated during each calendar month;

4. The records maintained pursuant to this subsection A as well as any other records related to the operation of the permit shall be retained by the permittee for at least six (6) months and shall be made available upon the request of the transportation commission or the transportation inspector. The transportation inspector may request that the permittee forward the record to him or her on a monthly basis. [Ord. 15-21 § 2; Ord. 08-17 § 2; Ord. 07-16 § 2; Ord. 01-02 § 3.]

**5.50.080 Records.**

A. Every dispatch service shall maintain a current and accurate list of:

1. Daily dispatch activity, including the taxicab numbers, the permit number pursuant to which the taxicab is operated, the time of calls for service, and the place of passenger pickup.

B. The records maintained pursuant to subsection A of this section shall be retained by the dispatch permittee for at least two (2) years and shall be made available upon request by the commission, the transportation inspector or a police officer. The transportation inspector may request that a dispatch service forward the records to him or her on a monthly basis. [Ord. 01-20 § 3; Ord. 01-02 § 3.]

**5.40.090 Charter of taxicab.**

If a passenger requests direct service to his or her destination without picking up or dropping off other passengers, the chauffeur shall honor the passenger's request, and may charge the passenger no more than the applicable charter rate established by the commission for the trip. [Ord. 01-02 § 3.]

**5.50.020 Dispatch service permit application.**

A. An application for annual renewal of a dispatch service permit shall be made to the transportation inspector.

**Side note:**

If people are charged with a crime, we should be able to hold the permit until charges are dropped or they are convicted of the crime.

**Commented [JM13]:** Need to either enforce this, change it or remove it.

**Commented [JM14R13]:** All dispatchers dispatch out of a vehicle and not the office. This code help shows how many hours each driver works and whether they violate working over 12 hrs and dispatch service open for the required 20 hrs. (5.40.050 & 5.50.050)

**Commented [JM15]:** Change the language on this so that it can work, not possible to do if two people in the same cab request direct service.

**Commented [JM16]:** Should mention what happens when they miss the deadline

CITY OF BETHEL  
**POLICE DEPARTMENT**



**November 2017 Monthly Report**

**Personnel:**

Both Officer Shawgo and M. Oulton graduated from the Public Safety Academy On November 9<sup>th</sup> and have started their field training. CSP Wesdahl continues to progress while working on his own. Unfortunately, CSP Hughes has separated from service with BPD. We are currently actively searching for his replacement.

Vivian Bosgal continues to progress with her training as a Public Safety Dispatcher. We hope to have her ready to cover shifts on her own by 1/1/2018. Also unfortunately, PSD Darlene Kiunya, separated from service as well. That leaves the supervisor position and one dispatcher position vacant. Both positions are advertised at this time. A previous dispatcher has been rehired, on a temporary basis, to help cover the shortage until staffing improves.

Officer Scott Kvittem has resigned effective mid-December. That will leave a total of three vacant officer positions. At this time, background investigations are being conducted on two applicants. Neither of the applicants are currently certified police officers and will have to attend the Public Safety Academy in Sitka.

**Operations:**

There were 1,935 calls for service between October 27<sup>th</sup> and November 30<sup>th</sup>. This is approximately 150 more calls than the previous month. 111 of those calls resulted in police case reports being generated, almost double from the previous month. A total of 45 misdemeanor and 16 felony cases were investigated. Again, significant increases from the previous month. Both domestic violence related calls and property crimes increased significantly.

Several burglaries were investigated, mostly in the City Subdivision area, and approximately \$3,000 was stolen from the till during bingo at the VFW. The bingo theft was solved and a suspect has been arrested and charged.

There were a total of 489 reports of intoxicated pedestrians in this period. That is down nearly 100 reports from last month which was permanent dividend month. The remains of a male missing since mid-September were located near the Oscarville trail on November 25<sup>th</sup>. Another male was reported to be lost on November 18<sup>th</sup> while trying to walk to Napakiak. He was subsequently located, deceased, on November 27<sup>th</sup> inside the restricted area of the airport. Alcohol is a suspected factor in both of these cases.

On November 30<sup>th</sup>, Mike Gottlieb, the Assistant Director of the Executive Office of the President, Office of National Drug Control Policy, traveled to Bethel along with the Special Agent in Charge of the Anchorage Office of the FBI, the U.S. Attorney for the District of Alaska, along with several other dignitaries of the State of Alaska and met with Chief Waldron and Acting Lieutenant Davis. The primary topic of discussion was drug distribution and interdiction on the YK Delta region. The state of Alaska is applying for a High Intensity Drug Trafficking Area (HIDTA) designation and potential grant funding that would come with that designation.

### **Animal Control:**

There were 54 animal control calls for service for the month and 46 calls for service for pound duties. Again, both are significant increases from the previous period.



CITY OF BETHEL  
Fire Department

*William F. Howell III, Fire Chief*  
P.O. Box 1388, Bethel, Alaska 99559  
Phone: (907)-543-2131  
Fax: (907)-543-2702  
[bhowell@cityofbethel.net](mailto:bhowell@cityofbethel.net)

*Celebrating 50 Years of Service*

DATE: December 4, 2017  
TO: Pete Williams, City Manager  
FROM: Bill Howell, Fire Chief  
SUBJECT: October 27, 2017 through November 30, 2017 Manager's Report

**Current Events**

- The Department is conducting a Fire Fighter-1 graduation ceremony on December 1 at 7:00 p.m. at the fire station. Eight Firefighter recruits are expected to graduate.
- A ribbon cutting ceremony is scheduled for Friday, December 15 at noon for the support Medic-6 fundraiser. Sponsors of the project, council and management team members are all invited.
- The Department is hosting a Community Open House on Saturday, December 16 from 2 p.m. to 4 p.m. to celebrate the new ambulance and thank the community for supporting the Medic 6 project.
- We are preparing a Request for Proposals for an EMT 2/3 refresher/initial class sometime in January 2018.
- The Department's new Driver/Operator course is up and running. Eight members are taking the preliminary online courses.
- Data is being input into the Department's new Records Management System (RMS) "Emergency Reporting". This new RMS places all important documents and records within quick reach of any member authorized to access it. A significant improvement in efficiency and operational picture is expected from the use of the new RMS.

- The specifications for the new ladder truck are in the final stages of review. We are working with the Finance Department to secure a lease company for the purchase.
- The RFP for ambulance billing and collection services is undergoing final review by the City Attorney and Finance department and should be issued soon.
- The Department's administrative staff continues work on a new Policies, Procedures, S.O.P. Rules and Regulations manual for the department.

### **Community Planning/Preparedness**

- On 11/09/17 at 8:00 p.m., the Fire Department hosted the DHS Active Shooter Preparedness Workshop at the fire station. Responders and community members gained an awareness of how active shooter incidents occur and what to do during an event. Participants completed several planning exercises.
- The Department is working with Dowl Engineering to determine removal of two hydrants from the Institution Corridor water project.
- The Department made a public service announcement for recall of Kidde plastic valve fire extinguishers. The CPSC recall is attached to this report. The recall applies to over 30M extinguishers.

### **Training**

- On 11/07/17 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed airway management procedures and conducted several skill drills.
- On 11/09/17, the Fire Meeting was cancelled.
- On 11/18/17, the Fire Department started its EMT-1 class with 13 students. Since the initial class, students were instructed on the following topics: Introduction to Emergency Care, EMS Systems, Well Being of the EMT, Medical Terminology, and Medical, Legal and Ethical Issues.
- On 11/21/17 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders were instructed on the administration of intranasal naloxone for suspected opioid overdoses and conducted skills check-offs. This medication delivery method will be added to our Medical Standing Orders.
- On 10/26/17 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed and practiced search and rescue techniques.
- One member received his certification as State of Alaska Emergency Trauma Technician, after completing the Department's hybrid ETT course.

## **Responses**

- Between 10/28/17 and 11/29/17, the Bethel Fire Department responded to 108 EMS and 7 Fire incidents.
- During this period, 68 EMS incidents (62.9%) were alcohol-related.
- On 10/28/2017 Medics responded to grant aviation for the report of a person suffering a stroke, the patient was treated and transported to the ER for further treatment.
- On 10/30/2017 at 11:04 am Medics responded to the area of Napakiak Drive for the report of a person having a Heart Attack. Patient assessed and transported to the hospital.
- On 11-10-17 at 8:39 pm, Medics responded to the area of the hospital for the report of a vehicle collision. Patient was assessed and transported to the hospital.
- On 11-14-17 at 3:42 p.m. medic responded to the area of Tundra Ridge for a person not waking up. On arrival, medics found a BPD Officer on scene performing CPR, which was continued by medics. The patient regained a pulse during transport to the YKDRH Emergency Department, but later was taken off of life support and passed away in Anchorage.
- On 11-14-17 at 8:20 p.m. firefighters responded to the area of the Pit out by the Shooting Range for a vehicle fire. Firefighters arrived, found a fully involved truck on fire, and extinguished the fire. Firefighters then cleared the scene.
- On 11-25-17 at 10:30 p.m. firefighters responded to AVCP apartments for a propane smell. Source located and turned off and apartment ventilated.

## **Budget/Financial**

- All Department accounts are within budget.
- The department is developing budget figures for future capital needs, firefighting foam and firefighter turnouts.

## **Grants**

- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for the new ambulance. This grant is administered by YKHC's EMS office. Matching funds have been committed by the Volunteer fire fighters association (BVESA).
- The Department received \$7,500 in funding for portable radios through the 2017 VFA grant.

- The Grants Manager reported that a Homeland Security reallocation request was approved to supply the fire department with 3 new mobile radios and 12 new portables. A purchase order will be submitted for this purchase soon.

### **Staffing/recruitment**

- The Department is recruiting for one Firefighter/EMT position. Interviews have started. We will announce our decision sometime in December.

### **Vehicles & Equipment**

- Engine 3, our 1986 Grumman reserve pumper, is still out of service but most major repairs are complete and it can be used in an emergency. The vehicle is being restocked with equipment.
- The fire department crew is in the process of stocking Medic Six with equipment and supplies.

<b>FIRE DEPARTMENT VEHICLE STATUS</b>			
<b>Vehicle</b>	<b>Type</b>	<b>Year</b>	<b>Status</b>
Medic 4	Ambulance	1999	<i>(Backup ambulance)</i> In service. Leaking airbags. Undergoing repairs of air suspension by local shop.
Medic 5	Ambulance	2003	<i>(Frontline Ambulance)</i> In service. Frequent no starts/dead batteries. Batteries changed by V&E (Plan to remount to new chassis in 2018)
Medic 6	Ambulance	2017	<i>(Soon-to-be Frontline Ambulance)</i> Outfitting with equipment. Tires need to be studded.
Engine 4	Pumper	2013	<i>(Frontline pumper)</i> In service, Seat belt sensor silenced but still needing repair by V&E. Ground and marker lights changed to LED to reduce maintenance
Engine 3	Pumper	1986	<i>(Back up pumper)</i> Out of service, Tank repair complete. Awaiting pump test. In service for emergencies (Poor overall condition needs replacement)
Truck 1	Ladder Truck	1980	<i>(Frontline ladder truck)</i> Out of service, Pump and ladder need repair. Decertified. No work order, equipment is obsolete. (Scheduled for replacement in 2018.)
Tanker 1	Tanker (1500 gallon)	1980	In service, runs poorly, needs tune up, Work order issued. (Undersized for Bethel, poor condition, needs replacement).
Com 1	Pickup	2014	In service registration completed. Plow repaired.
Com 2	Pickup	2004	In service, plow parts ordered, running board needs repair.

CITY OF BETHEL  
**POLICE DEPARTMENT**



TRANSPORTATION INSPECTOR REPORT: **November 2017**

<b>2017</b>	<b>November</b>
New Chauffeurs	0
Chauffeur Renewals	4
Chauffeur Transfers	3
Vehicle Permit Renewals	13
Vehicle Transfers	1
Inspections	17
Revocations	0
Temporary Permits	0

- Quyana Cab had their semi-annual inspections this month.
- There is no semi-annual inspections for December.
- There were 5 complaints made in the month of November. Three of them were driving complaints, one was a complaint that was forwarded to the owner and the last one was a cab driving without a rear bumper. All were followed up by an officer or myself when available.