



# City of Bethel Police Dept.

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Bethel, AK 99559  
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**PUBLIC NOTICE**  
REGULAR MEETING OF THE  
PUBLIC SAFETY & TRANSPORTATION COMMISSION  
**Wednesday, November 1st, 2017 –6:30 p.m.**  
**300 STATE HIGHWAY – CITY COUNCIL CHAMBERS**  
**AGENDA**

**Members**

Eileen Henrikson  
*Chair*

Jared Karr  
*Vice Chair*

Naim Shabani  
*Council Representative*

Julene Webber

Mary Weiss

Joan Dewey

Monroe Tyler

Mary Nanuwak

**Ex-Officio Members**

Burke Waldron  
*Interim Chief of Police*

William Howell III  
*Fire Chief*

Jesslyn McGowan  
*Recorder*

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF October 4th, 2017
- VI. UNFINISHED BUSINESS
  - A. Taxi Rate Increase (*Naim Shabani*)
  - B. Discussion about Taxi Cameras (*Naim Shabani*)
  - C. Camai Cab Violations
  - D. Discuss BMC Codes
- VIII. CHIEFS' COMMENTS
  - Fire Chief
  - Chief of Police
- IX. TRANSPORTATION INSPECTOR'S REPORT
- X. COUNCIL REPRESENTATIVE'S COMMENTS
- XI. COMMISSION MEMBER'S COMMENTS
- XII. ADJOURNMENT

Jesslyn McGowan, *Recorder*

POSTED on October 26th, 2017

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be **December 6th, 2017.**

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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October 4<sup>th</sup>, 2017

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on October 4<sup>th</sup>, 2017 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:40 pm.

### II. ROLL CALL

Present: Eileen Henrikson *Chair*  
 Jared Karr *Vice Chair*  
 Naim Shabani *Council Representative*  
 Mary Weiss  
 Joan Dewey

Absent: Julene Webber

Ex-Officio Present: Burke Waldron *Chief of Police*  
 William Howell *Fire Chief*  
 Jesslyn McGowan *Recorder*

### III. PEOPLE TO BE HEARD

*No one to be heard.*

### IV. APPROVAL OF AGENDA

<b>MOVED:</b>	Shabani	Motion to approve the agenda.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

### V. APPROVAL OF MINUTES

<b>MOVED:</b>	Weiss	Motion to approve the minutes from the regular meeting of
<b>SECONDED:</b>	Karr	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

## **VI. UNFINISHED BUSINESS**

### **A. PSTC Responsibilities and Duties**

*No one had anything to discuss at the moment*

### **B. Discuss BMC Codes**

*Naim Shabani and Chief Waldron discussed a few things that were talked about in the meeting. The main topics were the cameras inside the cab, drug testing/drug testing program, record-keeping; whether they want to change the code or enforce it better and designated inspection stations. Discussed changing the cameras to cheaper ones that don't cost as much to fix when they break since there is no easy way to fix the cameras. Also whether they should have a separate GPS system or have it a feature of the new camera. The drug testing and whether cab driver should have to take a drug test every time they renew their permit every two years. The record-keeping and how it is possible to do when they dispatch from the cab. Committee to decide if they want to modify the code to make it easier somehow for the cab drivers to keep records or if they want to better enforce the code as is and let the cab companies change their way of how they dispatch and keep records. The inspection station part of the code needs to be modified so that it clarifies better about who can be a designated inspection station.*

### **C. Discussion of Camai Cab Permit and Possible BMC Violations**

*Informed the committee of the violations. Decided with the City Attorney, Patty Burley, to wait to discuss this further after the Chief, Transportation Inspector Designee and herself have a meeting to discuss the dispatch service permit for Camai Cab.*

## **VII. NEW BUSINESS**

### **A. Update on Hospital Road and every other Bethel Road**

*Betsy Jumper was not able to attend PSTC meeting*

### **B. How to Reduce Alcohol Abuse and Public Drunkenness**

*No one had any more discussion on this besides that the liquor store should be a city run liquor store and delivery site similar to what Kotzbue does.*

## **VIII. CHIEF'S COMMENTS**

Chief Waldron – *See report in commission packet*

Fire Chief Howell – *See report in commission packet*

## **IX. TRANSPORTATION INSPECTOR'S REPORT**

*See report in commission packet*

**X. COUNCIL REPRESENTATIVE’S COMMENTS**

*“I don’t really have any comments other than I just wanted to thank all the voters who voted yesterday. I think we have some great candidates and I think we’ll have a really great counsel this next term. Thanks again to everyone and our commission and committee members, you guys do a tremendous job giving input and recommendations to council.”*

**XI. COMMISSION MEMBER’S COMMENTS**

*Joan Dewey- “I would just suggest that if we can think of any other community members who would like to be willing to be alternates or who would like to be alternates that way we always have a quorum.”*

*Jared Karr- No comment.*

*Eileen Henrikson- No comment.*

*Mary Weiss – “I want to let everyone know that on Saturday October 14 we are going to have the Flu Clinic at the Cultural Center. We’ve done it every year, family clinic is involved. Starts at 10am until 2pm. Come and get your flu shots”*

**XII. ADJOURNMENT**

<b>MOVED:</b>	Karr	Motion to adjourn.
<b>SECONDED:</b>	Weiss	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

*Meeting adjourned at 8:16 pm.*

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jesslyn McGowan, Recorder

\_\_\_\_\_  
Eileen Henrikson, Chair

**General Taxi Expenses**

	<b>2007</b>	<b>2012</b>	<b>2017</b>	<b>% Change</b>	<b>Source</b>
Insurance	\$4,857	\$5,509	\$6,602	27.5	Malone Insurance
Mechanic Hr/\$	\$90	\$110	\$130	31	Lumi's Auto/Nicholsons Auto
1 Quart Oil 5w-30	\$5	\$6	\$8	37.5	NAPA
Shipping Vehicle	\$2,208	\$2,577	\$2,963	25.5	Northland Services
Shipping Lbs/\$	\$0.52	\$0.75	\$0.77	32.5	NAC/Evertts/RYAN
Fuel	\$4.59	\$6.29	\$4.69	2.2	Crowley
\$5 Inflation	5.00	5.52	5.94		

Noteworthy:

Since 2007 Northland services has delivered over 2500 vehicles to the Bethel Dock.  
 The city transit system was introduced in 2012  
 Security cameras have been added as required equipment

# CITY OF BETHEL POLICE DEPARTMENT

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November 2, 2017

Camai Cab Co.  
P.O. Box 2506  
Bethel, AK 99559

Dear In Suh Kim,

We have become aware that Camai cab is in violation of two Bethel Municipal Code:

- **5.50.050** – Every dispatch service shall respond to telephone calls, maintain radio communications with every taxicab subscribing to its service, and have a dispatcher on duty at least twenty (20) hours during every twenty-four- (24-) hour period. [Ord. 01-02 § 3.]
- **5.40.050** – No chauffeur may operate a taxicab, river taxi, limousine or bus in excess of twelve (12) consecutive hours. No chauffeur may engage in total gainful employment, whether chauffeuring or otherwise, for more than sixteen (16) hours in any twenty-four- (24-) hour period if the chauffeur has actually performed any chauffeuring in that twenty-four- (24-) hour period. [Ord. 01-02 § 3.]

Since we only recently became aware of these violations, you have 30 days to either sign up with another dispatch company or lose your dispatch permit. If you have any questions, don't hesitate to call.

Thank you,

Jesslyn McGowan  
Transportation Inspector

BMC 5.20.100B: A person aggrieved by the denial of an application under subsection A of this section, or revocation or suspension of a permit or license by the transportation inspector pursuant to Chapters 5.20 through 5.50 BMC may, within fifteen (15) days of receipt of the denial, suspension, or revocation decision, and upon payment of the filing fee required by BMC 5.20.160, appeal that decision to the commission.

**5.20.010 Definitions.**

When used in Chapters 5.20 through 5.50 BMC, unless the context requires otherwise:

A. "Bus" means a regulated vehicle designated by its manufacturer as a bus used to transport passengers for hire and having a capacity of eight (8) or more passengers, except that any vehicle engaged exclusively in the transport by motor vehicle of students to and from school is not a "bus" for purposes of Chapters 5.20 through 5.50 BMC.

**Commented [JM1]:** Does this apply to city run buses

G. "Licensee" means a person authorized by the transportation inspector to operate a regulated vehicle while it is in service.

**Commented [JM2]:** Same definitions? What is a licensee though

K. "Permittee" means a person authorized by the transportation inspector to put a regulated vehicle in service.

**5.20.050 Bethel public safety and transportation commission – Rates.**

**Commented [JM3]:** Doesn't state the rates are per person

A. The commission:

- 1. Shall establish maximum rates to be charged for taxicab and river taxi service and may establish minimum rates for such services;
- 2. May establish dispatch service, limousine, or bus minimum and/or maximum rates;
- 3. May establish maximum lease rates between permittees and lease operators of taxicabs, including daily lease rates for taxicab chauffeurs.

B. All rates established by the commission shall be nondiscriminatory, just and reasonable.

C. A statement of actual taxicab rates charged by a taxicab, other than flat or group rates established by contractual agreement between dispatch service companies and individuals or other businesses, shall be conspicuously posted on the interior and exterior of every taxicab in a manner prescribed by the transportation inspector.

D. No person may require payment of rates other than those established by the commission pursuant to this section.

E. No person may require payment of dispatch service rates other than those established by the commission pursuant to this section.

F. Rates for permitted transportation area as follows:

	OLD RATES	MAXIMUM RATES
<b>CAB FARES WITHIN THE CITY (INCLUDING BETHEL HEIGHTS)</b>	\$4.00	\$5.00
<b>FARE TO THE HOSPITAL</b>	\$4.00	\$5.00
<b>FARE TO THE TRAILER COURT, HANGAR LAKE, POWER PLANT</b>	\$4.00	\$5.00
<b>FARE TO AND FROM THE AIRPORT TO AND FROM ALL LOCATIONS, EXCEPT KASAYULIE SUBDIVISION</b>	\$6.00	\$7.00
<b>FARE TO B.I.A. AND TUNDRA RIDGE</b>	\$6.00	\$7.00
<b>FARE TO AND FROM KASAYULIE SUBDIVISION</b>	\$10.00	\$10.00
<b>FARE TO AND FROM HAROLDSON SUBDIVISION</b>		\$7.00
<b>HALF-HOUR FARE CHARTER</b>	\$25.00	\$30.00
<b>FARE AIRPORT TO AIRPORT</b>	\$4.00	\$4.00
<b>SENIOR CITIZENS</b>	The old fare rates	
<b>EN ROUTE STOPS</b>	\$1.00 per minute	\$1.00 per stop, plus \$1.00 per minute after three minutes

[Ord. 07-20 § 2; Ord. 01-02 § 3.]

**5.20.055 Bethel public safety and transportation commission – Complaints.**

The commission, through the transportation inspector, shall:

A. Establish a system for processing and adjudicating citizen complaints against chauffeurs of regulated vehicles or against the condition of a regulated vehicle and further establish a system to keep records of all such complaints. The record shall identify the chauffeur, permit number, and permittee of the vehicle involved in the complaint, as well as the name, address, and/or telephone number of the complainants if available. A complainant's identification may be held confidential by the commission upon request of the complainant(s). Absent additional evidence, an anonymous complaint does not constitute a sufficient basis for issuance of a civil or criminal citation or penalty.

B. Require dispatch companies to establish a record of all complaints registered against chauffeurs of regulated vehicles, or against the condition of a regulated vehicle. The record shall identify the chauffeur, permit number and permittee of the vehicle involved in the complaint, as well as the name, address, and/or telephone number of the complainants if available. A complainant's identification may be withheld from the complaint log by the dispatch company and instead transmitted confidentially to the transportation inspector upon request of the complainant. Absent additional evidence, an anonymous complaint does not constitute a sufficient basis for issuance of a civil or criminal citation or penalty. The dispatch companies shall, on a monthly basis, provide the transportation inspector with a complete copy of logged complaints.

C. Require that within all regulated vehicles a commission-approved notice of the telephone numbers required for the filing of complaints with the commission and the number of the vehicle utilizing the permit shall be prominently displayed in a manner, size, and location designated by the transportation inspector.

D. Provide permittees with a monthly summary of all logged complaints, civil or criminal citations, and convictions entered against chauffeurs or vehicles operating under the permittee's permit.

E. Utilize citation and conviction findings in the annual review process to determine whether the renewal of an individual permittee's permit to operate remains in the continued public interest and welfare.

F. Provide current information in response to any public request, as to the number of citations issued or convictions entered against a chauffeur or permittee within the preceding twelve (12) months. [Ord. 01-02 § 3.]

**5.20.070 Powers and duties of transportation inspector.**

D. Require a regulated vehicle to be taken out of service for an inspection when the transportation inspector reasonably believes that it poses a threat to the safety or health of persons or property. The transportation inspector may order the owner of the regulated vehicle to obtain and pay for an inspection report from a designated inspection station. The transportation inspector may keep a vehicle out of service for a reasonable time in order to perform the inspection;

**5.20.085 Drug and alcohol testing.**

A. The commission shall:

1. Establish a commission-approved drug and alcohol testing program for chauffeurs of regulated vehicles. The program may include chauffeur applicant drug screening tests, random tests, reasonable cause tests, post-accident tests, and post-citation tests. The testing program shall be administered by the transportation inspector;

**5.20.130 Renewal of license or permit.**

**Commented [JM4]:** Possibly change the language on this code

**Commented [JM5]:** Remove this since complaints go through BPD and just have BPD forward complaints to cab owners

**Commented [JM6]:** Make a designated transportation station  
Certify mechanics to be the transportation stations

**Commented [JM7]:** Need to decide on one

A. A permit or license issued in accordance with Chapters 5.20 through 5.50 BMC shall be valid for two (2) calendar years and shall expire automatically on the date of original issue.

**Commented [JM8]:** License? Also should be moved to be under 5.40?

#### 5.20.160 Fees.

The following fees shall be payable to the city:

**Commented [JM9]:** Doesn't mention anything about dispatch service renewal fee \$150

A. One hundred eighty-five dollars (\$185) monthly shall be paid to the transportation inspector for the issuance or renewal of a bus, limousine, river taxi, dispatch service, or taxicab permit no later than the tenth (10th) of each month.

B. Two hundred fifty dollars (\$250) shall be paid to the transportation inspector for the initial issuances and each two-(2-) year renewal of a chauffeur's license no more than three (3) months prior to expiration date, not after one (1) month prior to expiration date.

C. Two hundred fifty dollars (\$250) shall be paid to the transportation inspector for the initial issuances and each two-(2-) year renewal of a vehicle permit no more than three (3) months prior to expiration date, not after one (1) month prior to expiration date.

D. One hundred dollars (\$100) shall be paid to the city finance department for each appeal from a decision of the transportation inspector to the commission under Chapters 5.20 through 5.50 BMC. Such fee shall be refunded if the decision is subsequently reversed. The ex officio member of the public safety and transportation commission must notify all commission members when an appeal is filed. The fee shall be forfeited if the party making the appeal fails to show for the appeal hearing.

E. Eighty-five dollars (\$85) shall be paid to the transportation inspector each time that a taxicab permittee applies to substitute a vehicle that operates under a permit.

F. One hundred twenty-five dollars (\$125) shall be paid to the transportation inspector for an application to transfer an interest in a taxicab permit or a dispatch service permit in accordance with the provisions of Chapters 5.20 through 5.50 BMC.

G. There shall be a one hundred dollar (\$100) surcharge for late payment of fees provided for in subsections A, B, and C of this section.

H. Twenty-five dollars (\$25) shall be paid to the transportation inspector for administration of the examination required in BMC 5.40.020(C), except that this payment shall not be required the first (1st) time that an applicant for a chauffeur's license takes the examination.

I. Fifteen dollars (\$15) shall be charged for chauffeur and vehicle renewal applications which are mailed in.

J. Thirty-five dollars (\$35) shall be charged for chauffeur drug testing. [Ord. 09-05 § 2; Ord. 07-20 § 2; Ord. 07-18 § 2; Ord. 01-47 § 2; Ord. 01-30 § 2; Ord. 01-26 § 2; Ord. 01-02 § 3.]

#### 5.30.090 Taxicabs – Vehicle markings.

A. Every taxicab shall display the trade name under which it operates and the vehicle number assigned to it by the transportation inspector in the area between the back bumper and the top of the trunk of the taxicab on the rear end of the taxicab with permanent contrasting letters and numbers no less than four (4) inches high.

B. Every taxicab shall bear its vehicle number, as assigned to it by the transportation inspector, on all sides of the taxicab with permanent letters no less than four (4) inches high. Every taxicab shall display its vehicle number assigned by the transportation inspector on the front fender adjacent to the front door jam on both the driver and passenger side of the

vehicle in numbers no less than four (4) inches high. The number shall be placed in the middle of the fender, but in no event less than two (2) inches above the bottom of the fender, or more than four (4) inches below the top of the fender.

C. The transportation inspector will provide every taxicab permit holder with reflective decals bearing the assigned vehicle number required to meet the requirements of this section. Taxicab permit holders shall display trade names on vehicles with reflective decals that meet the requirements of this section.

D. Except as otherwise provided by law, no taxicab may be used or sold for any purpose other than for use as a taxicab until all signs, insignia, license plates, lights or other markings have been removed or an "out of service" sign is posted on the taxicab in the form and manner designated by the transportation inspector. [Ord. 15-21 § 2; Ord. 01-02 § 3.]

**Commented [JM10]:** Phone number required?  
Also C, should be removed since it has never been done

### 5.30.100 Required equipment.

In addition to the mechanical equipment required in BMC [5.20.080](#)(D), every taxicab shall have the following equipment:

F. Every regulated vehicle shall be equipped at all times with a video camera surveillance system and have global positioning system capability. The surveillance and GPS systems shall be capable of recording and storing the data of at least seventy-two (72) hours of in-service operations. The recorded data shall be stored on board the taxicab or transmitted for storage. The stored data for the immediately preceding seventy-two (72) hours of recording shall not be altered or manipulated by any person, and shall be made available for review and inspection by the transportation inspector for purposes of enforcement of Chapters [5.20](#) and [5.40](#) BMC and this chapter or by a peace officer as defined in AS [1.10.060](#) upon request. For good cause, the transportation inspector may order retention of recorded data of specific dates, trips, or incidents for up to two (2) years.

1. The video camera surveillance system shall have the capability to operate twenty-four (24) hours a day, record video only, and be compatible with surveillance during both daytime and nighttime. The surveillance system shall either have continuous operation or be activated by the opening of a door, or some other self-initiating device which does not require the specific decision or action by the chauffeur to activate the surveillance system. The system shall be capable of producing high-quality pictures for law enforcement use. The system shall have cameras facing the front and rear and positioned in a manner that provides views of the regulated vehicle interior that are visible to passerby and does not violate privacy rights. A limousine shall not have video surveillance of the passenger area designed and intended to provide privacy from the chauffeur and public view, but may have a view into that area when a privacy partition or device is open.

**Commented [JM11]:** Change Regulation on cameras?

2. The global positioning system capability of any regulated vehicle shall either have continuous operation or be activated by a self-initiating device which does not require the specific decision or action by the chauffeur to activate the global positioning system. The global positioning system in taxicabs must be capable of alerting the monitoring station of emergencies. The dispatch company or a company within the municipality approved by the transportation inspector will be the monitoring station for a taxicab's global positioning system. [Ord. 15-21 § 2; Ord. 01-02 § 3.]

**Commented [JM12]:** This doesn't exist.

### 5.30.140 Records.

A. Every taxicab, river taxi, and limousine permittee shall maintain a current and accurate daily list of the regulated vehicles operated pursuant to the permit. The daily list shall contain the following information:

1. The name, address, telephone number, chauffeur's license number and expiration of each chauffeur operating such regulated vehicles;

2. The daily hours worked by each chauffeur operating such regulated vehicles;

3. The number of days each such regulated vehicle is operated during each calendar month;

4. The records maintained pursuant to this subsection A as well as any other records related to the operation of the permit shall be retained by the permittee for at least six (6) months and shall be made available upon the request of the transportation commission or the transportation inspector. The transportation inspector may request that the permittee forward the record to him or her on a monthly basis. [Ord. 15-21 § 2; Ord. 08-17 § 2; Ord. 07-16 § 2; Ord. 01-02 § 3.]

**5.50.080 Records.**

A. Every dispatch service shall maintain a current and accurate list of:

1. Daily dispatch activity, including the taxicab numbers, the permit number pursuant to which the taxicab is operated, the time of calls for service, and the place of passenger pickup.

B. The records maintained pursuant to subsection A of this section shall be retained by the dispatch permittee for at least two (2) years and shall be made available upon request by the commission, the transportation inspector or a police officer. The transportation inspector may request that a dispatch service forward the records to him or her on a monthly basis. [Ord. 01-20 § 3; Ord. 01-02 § 3.]

**5.40.090 Charter of taxicab.**

If a passenger requests direct service to his or her destination without picking up or dropping off other passengers, the chauffeur shall honor the passenger's request, and may charge the passenger no more than the applicable charter rate established by the commission for the trip. [Ord. 01-02 § 3.]

**5.50.020 Dispatch service permit application.**

A. An application for annual renewal of a dispatch service permit shall be made to the transportation inspector.

**Side note:**

If people are charged with a crime, we should be able to hold the permit until charges are dropped or they are convicted of the crime.

**Commented [JM13]:** Need to either enforce this, change it or remove it.

**Commented [JM14R13]:** All dispatchers dispatch out of a vehicle and not the office. This code help shows how many hours each driver works and whether they violate working over 12 hrs and dispatch service open for the required 20 hrs. (5.40.050 & 5.50.050)

**Commented [JM15]:** Change the language on this so that it can work, not possible to do if two people in the same cab request direct service.

**Commented [JM16]:** Should mention what happens when they miss the deadline



CITY OF BETHEL  
Fire Department

*William F. Howell III, Fire Chief*  
P.O. Box 1388, Bethel, Alaska 99559  
Phone: (907)-543-2131  
Fax: (907)-543-2702  
[bhowell@cityofbethel.net](mailto:bhowell@cityofbethel.net)

*Celebrating 50 Years of Service*

DATE: October 27, 2017  
TO: Pete Williams, City Manager  
FROM: Bill Howell, Fire Chief  
SUBJECT: September 26, 2017 through October 27, 2017 Manager's Report

**Current Events**

- The Bethel Fire Chief was elected to the Alaska Fire Chief's Association, Board of Directors. We look forward to a greater level of involvement in State affairs and sharing Bethel's point of view with the organization.
- Medic-6 arrived in Bethel on September 26. The ambulance was inspected by V&E and is now registered and insured. The fire department crew is in the process of stocking the vehicle with equipment and supplies.
- Fire prevention activities were conducted during the month of October. Hundreds of K-4<sup>th</sup> grade students visited the fire station and were taught about fire safety. The department also visited the stores and Saturday Market to sell and test smoke detectors. October is Fire Prevention Month in Alaska.
- A new Driver/Operator course for the department was reviewed by admin and is being implemented that will involve completing an online driver safety course for emergency vehicle operators, NFPA 1002 cone course, training on all equipment, and knowledge of the vehicle chassis. This course will be submitted to the Alaska Fire Standards Council for accreditation and those completing this course will receive a State certification.
- The Department has selected a new Records Management Systems (RMS) called "Emergency Reporting". Department data is being transferred into the system. This new RMS places all important documents and records within quick

reach of any member authorized to access it. A significant improvement in efficiency and operational picture is expected from the use of the new RMS.

- The specifications for the new ladder truck are in the final stages of review. We are working with the Finance Department to secure a lease company for the purchase.
- The RFP for ambulance billing and collection services is undergoing final review by the City Attorney and Finance department and should be issued soon.
- The Department administrative staff continues work on a new Policies, Procedures, S.O.P., Rules and Regulations manual for the department. The new Driver operator program is part of this effort.

### **Community Planning/Preparedness**

- On November 9, 2017 in the Alaska Division of Homeland Security, Bethel Fire Department, and the National Protection and Programs Directorate Office of Infrastructure Protection, within the U.S. Department of Homeland Security are hosting a one-day Security Workshop to enhance awareness of, and response to, an active shooter event:
  - Educating participants on the history of active shooter events.
  - Describing common behavior, conditions, and situations associated with active shooters; and
  - Fostering communication between critical infrastructure owners and operators and local emergency response teams. This course includes discussions of interoperability,
- The Department reviewed and submitted comment to planning for the proposed Cullkulek Subdivision located behind the Public Health Nursing building.
- The department has been discussing security concerns at the High School with the LKSD security director.
- An E-mail was sent to the fire Marshall's office regarding concerns for safety issues at a local hotel.
- The Department made contact with Crowley Petroleum, to determine a source and storage location for a sufficient amount of class B foam to suppress a large fuel fire. The Fire Department is only storing small quantities of class B foam and has switched the bulk of our inventory to class A foam for structural fires.

### **Training**

- On 09/28/17 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed fire ground strategy & tactics and case studies.

- On 10/03/17 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed current treatment protocols and HARE traction, Sager and KTD and practiced long bone splinting.
- On 10/12/17 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed and practiced ladders and drills.
- On 10/17/17 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed current treatment protocols for Cardiac Emergencies and conducted scenario drills.
- On 10/26/17 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed and practiced search and rescue techniques.
- A State of Alaska Emergency Trauma Technician course has been developed and is available as a hybrid online course to current and future members who have not yet taken the EMT-1 Course. ETT certification leads to EMT-1 certification.
- Several safety topics were discussed/reviewed at various times throughout October.

## **Responses**

- On 10-13-17 at 2:20 p.m., Medics responded to airport for the report of an inbound medevac. The patient and crew were transported to the hospital.
- On 10-13-17 at 5:00 p.m., Medics responded to the area of Schwalbe Road for the report of an intoxicated person who was unresponsive. The patient was assessed and transported to the hospital.
- 10-17-17 at 12:07 a.m., Medics responded to the area of Tundra Ridge Subdivision for the report of a person being assaulted. The patient was assessed and transported to the hospital.
- On 10-19-17 at 8 p.m. Medics responded with Bethel Police to the area of Ridgecrest for a report of a person who being assaulted. The patient refused to medical care. The patient was transported by officers.
- On 10-19-17 at 8:51 p.m., Medics responded to the area of Weber Circle for a report of a person having alcohol withdrawals. The patient was evaluated, refused transport and was left at the scene.
- On 10-20-17 at 5:43 a.m. Medics responded to a report of a person with shortness of breath near Jacobs Way. The patient was evaluated and taken to the ER for treatment.

## **Budget/Financial**

- All Department accounts are within budget.
- The department is developing budget figures for future capital needs, firefighting foam and firefighter turnouts.
- A single source request is being prepared for review by the Manager for Motorola radio equipment

## **Grants**

- The Department received \$7,500 in funding for portable radios through the 2017 VFA grant.
- The Grants Manager reported that a Homeland Security reallocation request was approved to supply the fire department with 3 new mobile radios and 12 new portables. A purchase order will be submitted for this purchase soon.
- The Department received a turndown notification letter for our FEMA Assistance to Firefighters Grant request for 38 sets of firefighter turnouts. The request totaled \$102,000. Some Firefighter PPE will have to be purchased this year to replace those of aged out.

## **Staffing/recruitment**

- The Department is recruiting for one Firefighter/EMT position. Interviews will begin soon.
- A temporary firefighter, Matthew Cochrane was hired from our volunteer core to help cover the daily needs of the department while we search for a full time employee
- Volunteer Firefighters and EMT's are needed. An EMT-1 class is planned for November 2017.

## **Vehicles & Equipment**

- We are working with V&E to develop a preventative maintenance program for department's vehicles. Staffing levels at the V&E Department seem to be an ongoing difficulty in providing this service.
- Engine 3, our 1986 Grumman reserve pumper, is still out of service but most major repairs are complete. The vehicle has passed vacuum test and will be pump tested before freeze up.

<b>FIRE DEPARTMENT VEHICLE STATUS</b>			
<b>Vehicle</b>	<b>Type</b>	<b>Year</b>	<b>Status</b>

Medic 4	Ambulance	1999	<i>(Backup ambulance)</i> In service. Leaking airbags
Medic 5	Ambulance	2003	<i>(Frontline Ambulance)</i> In service, headlight fixture repaired in house. Work order issued. (Plan to remount to new chassis in 2018)
Medic 6	Ambulance	2017	<i>(Soon-to-be Frontline Ambulance)</i> Awaiting inspection, title, registration, and insurance.
Engine 4	Pumper	2013	<i>(Frontline pumper)</i> In service, Seat belt sensor silenced but still needing repair by V&E.
Engine 3	Pumper	1986	<i>(Back up pumper)</i> Out of service, Tank repair complete. Awaiting pump test (Poor overall condition needs replacement)
Truck 1	Ladder Truck	1980	<i>(Frontline ladder truck)</i> Out of service, Pump and ladder need repair. Decertified. No work order, equipment is obsolete. (Scheduled for replacement in 2018.)
Tanker 1	Tanker (1500 gallon)	1980	In service, runs poorly, needs tune up, Work order issued. (Undersized for Bethel, poor condition, needs replacement).
Com 1	Pickup	2014	In service registration completed. Plow needs repair.
Com 2	Pickup	2004	In service, plow and running board needs repair.



# Bethel Fire Department

## *Emergency Medical Technician – 1*

Save lives! Become an EMT!

### Course Dates:

November 18, 2017 – January 31, 2018

*FREE! Register by November 15<sup>th</sup>!*

If interested in becoming part of our team as a  
Volunteer EMT, please call the fire station at

(907) 543-2131 or email [dsolesbee@cityofbethel.net](mailto:dsolesbee@cityofbethel.net)  
to request an application. All applicants must  
complete a physical agility test to be certified.



City  
of  
Bethel

Bill Howell <bhowell@cityofbethel.net>

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## EMW-2016-FO-04544 Turndown Notification

3 messages

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firegrants@dhs.gov <firegrants@dhs.gov>  
To: bhowell@cityofbethel.net

Fri, Oct 6, 2017 at 7:56 AM

October 6th, 2017

William Howell  
Bethel Volunteer Fire Department  
300 STATE HWY  
Bethel, Alaska 99559

EMW-2016-FO-04544 Turndown Notification

Activity: Personal Protective Equipment

Dear Assistance to Firefighters Grant Program Applicant:

On behalf of the Federal Emergency Management Agency's (FEMA) Grant Programs Directorate, I would like to thank you for applying for assistance under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant (AFG) Program. Regrettably, and after careful consideration and review, your application did not score high enough to receive further consideration through the panel review process. We regret that the news could not be more favorable.

As you are aware, the AFG Program is among the Department of Homeland Security's (DHS) and FEMA's most competitive grant programs. In FY 2016, FEMA received over 9,770 AFG applications, requesting more than \$2.1 billion in federal assistance. The large number of applications received and the finite amount of available funding resulted in many commendable applicants not being funded and accentuates the highly competitive nature of this program. FEMA encourages your organization to apply for the FY 2017 AFG funding opportunities, opening later this fall.

Given the high number of applications received, the Assistance to Firefighters Grants Program is unable to provide your organization with an individualized comprehensive review of your application at this time. However, we offer a webinar to assist you in understanding our decision and to help you in preparing future applications. For additional information, please visit <https://www.fema.gov/assistance-firefighters-grants-turndown-webinar-schedule>.

Your interest in the AFG Program reminds us that America's fire and emergency medical services organizations continue to have great need for support. FEMA and DHS will continue to work closely with and support the Nation's first responders and their vital work. Thank you again for your dedication and commitment.

Regards,  
&nbsp;  
&nbsp;  
C. Gary Rogers  
Division Director  
Preparedness Grant Division  
Grant Programs Directorate

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Bill Howell <bhowell@cityofbethel.net>  
To: Daron Solesbee <dsolesbee@cityofbethel.net>, John Sargent <jsargent@cityofbethel.net>

Fri, Oct 6, 2017 at 9:05 AM

[Quoted text hidden]

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Warmest Regards,



# Department of Homeland Security Active Shooter Preparedness Workshop

11/09/2017

Bethel Fire Department  
320 Chief Eddie Hoffman Highway  
Bethel, AK 99559

Preparing employees for a potential active shooter incident is an integral component of an organization's incident response planning. Because active shooter incidents are unpredictable and evolve quickly, preparing for and knowing what to do in an active shooter situation can be the difference between life and death. Every second counts.

## Unique Training Opportunity

The Alaska Division of Homeland Security and Emergency Management, Bethel Fire Department and the U.S. Department of Homeland Security are hosting a one-day workshop to enhance preparedness against active shooter incidents through:

- Developing an Emergency Action Plan with guidance from expert instructors
- Identifying strengths, weaknesses, and gaps in physical security and planning considerations via break-out sessions
- Learning how to prevent active shooter incidents by recognizing behavioral indicators on the pathway to violence
- Understanding the history of significant active shooter incidents through survivor stories and expert perspectives

## Enhancing Emergency Planning

The workshop will describe how to incorporate key elements of successful incident management into planning efforts, such as:

- Developing communication and incident plans for employees
- Building relationships with local first responders
- Coordinating with first responders before, during, and after an incident
- Integrating public affairs into incident management

For more information regarding the DHS Active Shooter Program, visit

<http://www.dhs.gov/active-shooter-preparedness>.

### Active Shooter

Consequences from an Active Shooter incident can be fatal. Protect yourself by creating an emergency action plan by incorporating three basic response options:

“Run, Hide, Fight”

### Did You Know?

Active Shooter situations are often *over within three minutes*, before first responders can arrive on the scene.

### Free Registration

To Register: [Click Here](#)

Registration closes on November 7, 2017 at 12:00 pm EST

\*Limited seating is available; 2 slots per organization



## October 2017 Monthly Report

### Personnel:

Eldon Wesdahl and Logan Hughes both successfully completed their field training and are working on their own. This left us completely staffed with 2 CSOs and 3CSPs for PFD season. What a help that was. Both recruits at the Public Safety Academy continue to do well and graduate on November 9<sup>th</sup> and are scheduled to start their field training shortly thereafter.

A new Public Safety Dispatcher, Vivian Bosgal, started her training on October 10<sup>th</sup>. She's doing well and is starting to speak on the radio and answer calls. That leaves only the supervisor position vacant. Having a relief dispatcher will give dispatchers a welcome break and should speed up records requests etc. from the public.

Both applicants for the open Police Officer positions did not pass their background investigations. Other applications are being evaluated and those that pass the minimum qualifications will then be subject to background investigations. None of the remaining applicants are currently certified police officers and will have to attend the Public Safety Academy in Sitka.

eForce, the vendor for both the computer aided dispatch and records management system for the Department is scheduled for two days of training starting on October 30<sup>th</sup>. Every employee in the Department is scheduled to attend a minimum of 4 hours of training. Efficiency and accuracy of information should greatly improve.

### Operations:

There were 1,758 calls for service between September 29<sup>th</sup> and October 26<sup>th</sup>. Fifty-six of those calls resulted in police case reports being generated, of which, 13 were felony investigations and 32 were misdemeanors. This is a

significant jump in felony investigations from previous months. This was likely due to several burglaries and associated thefts reported early in October. Those cases were solved resulting in charges referred against three juveniles. Most of the property was located and returned to the owners.

There were a total of 580 reports of intoxicated pedestrians in this period. That is up from last month, but only by approximately 10%. Not as much as anticipated considering PFD checks came out early in the month. Only one unexpected death was investigated which appeared to be alcohol related. A male missing since mid-September still has not been located. Alcohol is a suspected factor in that missing person case as well.

On 10/19/17 the Grand Jury indicted a 17 year old male, as an adult, on four counts of Assault I. The indictment stemmed from an August incident which resulted in two women being hospitalized, one in the intensive care unit in Anchorage. The juvenile was being held in the Bethel Youth Facility on an unrelated felony assault from the time of his arrest in August until the indictment. He was remanded into the YK Correctional Center after the indictment. Alcohol was a contributing factor in this incident as well.

### **Animal Control:**

There were 26 animal control calls for service for the month, approximately half of the previous month. There was an additional 33 incidents for pound duties for cleaning kennels and feeding/watering the animals. There were a total of 8 dogs taken into custody. There were two reported dog bites and both animals were taken into quarantine.

CITY OF BETHEL  
**POLICE DEPARTMENT**



TRANSPORTATION INSPECTOR REPORT: **October 2017**

2017	October
New Chauffeurs	3
Chauffeur Renewals	3
Chauffeur Transfers	0
Vehicle Permit Renewals	0
Vehicle Transfers	4
Inspections	20
Revocations	0
Temporary Permits	0

- Kusko Cab had their semi-annual inspections this month.
- Quyana Cab will have their scheduled semi-annual inspections in November.
- There were 5 complaints made in the month of October. Two were driving complaints, two were complaints against drivers. The last one was regarding a suicide ball on a steering wheel. All were followed up by myself when available.