



City of Bethel Police Dept.

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PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Wednesday, April 5th, 2017 –6:30 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Joan Dewey
Chair

Eileen Henrikson
Vice Chair

Norman Ayagalria
Council Representative

Naim Shabani

Julene Webber

Daniel Maczynski

Mary Weiss

Ex-Officio Members

Andre Achee
Chief of Police

William Howell III
Fire Chief

Christina Him
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF
March 1st, 2017
- VI. SPECIAL ITEM OF BUSINESS
 - A. Commission Training (*City Clerk, Lori Strickler*)
- VII. UNFINISHED BUSINESS
 - A. Update on the Traffic Impact Analysis of the YKHC's hospital expansion
project (*City Planner, Ted Meyer*)
 - B. GEMT (Ground Emergency Medical Transportation) Program Resolution (*Fire
Chief Howell*)
- VIII. NEW BUSINESS
 - A. Public Safety Marking System for Boardwalk (*Matt Ross, Program Specialist—
Building & Maintenance/Parks & Rec*)
 - B. Reinstatement of the Temporary Police Officer Program (*Council Representative
Ayagalria*)
- IX. CHIEFS' COMMENTS
 - Fire Chief
 - Police Chief
- X. TRANSPORTATION INSPECTOR'S REPORT
- XI. COUNCIL REPRESENTATIVE'S COMMENTS
- XII. COMMISSION MEMBER'S COMMENTS
- XIII. ADJOURNMENT

Christina Him, Recorder

POSTED on March 29th, 2017

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be **May 3rd, 2017.**

City of Bethel, Alaska

Public Safety & Transportation Commission

March 1, 2017

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on March 1, 2017 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:36 pm.

II. ROLL CALL

Present: Joan Dewey *Chair*
Eileen Henrikson *Vice Chair*
Norman Ayagalria *Council Representative*
Julene Webber
Daniel Maczynski
Mary Weiss

Absent: Naim Shabani

Ex-Officio Present: Andre Achee *Chief of Police*
Bill Howell *Fire Chief*
Christina Him *Recorder and Transportation Inspector Designee*

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Webber	Motion to approve the agenda.
SECONDED:	Maczynski	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Webber	Motion to approve the minutes from the regular meeting of February 7 th , 2014.
SECONDED:	Ayagalria	
VOTE ON MAIN MOTION	All in favor.	

VI. SPECIAL ITEM OF BUSINESS:

A. Public Hearing: On the price and quality of service provided by all regulated vehicles, chauffeurs and dispatch services

Daniel Maczynski – *Made a complaint about cabs always being in a rush and not fully coming to a complete stop.*

VII. UNFINISHED BUSINESS

No Unfinished Business.

VIII. NEW BUSINESS

A. Update on the Traffic Impact Analysis of the YKHC's hospital expansion project (City Planner, Ted Meyer)

Discussed, no action taken.

B. GEMT Program (Fire Chief Howell)

GEMT stands for Ground Emergency Medical Transport. Most municipal ambulances operates at somewhat of a loss. Medicaid has a program within it that draws federal funds to compensate for uncompensated costs.

See Report in Commission Packet

C. Fire Department Budget & Staffing (Fire Chief Howell)

See Report in Commission Packet

IX. CHIEFS' COMMENTS

Chief Bill Howell- *See report in commission packet.*

Chief Andre Achee – *See report in commission packet.*

X. TRANSPORTATION INSPECTOR'S REPORT

See report in commission packet.

XI. COUNCIL REPRESENTATIVE'S COMMENTS

Norman Ayagalria – *Wanted to clarify as to why certain City Council members appear to somewhat putting pressure on the police department and other ways he can better serve the commission in support of the police department and public safety needs. Believes there is a lack of partnership between Council, the Commission and the Bethel Police Department.*

XII. COMMISSION MEMBER COMMENTS

Joan Dewey – *I Apologize for getting here at 7, or a little before 7. I am really glad that you had a quorum and that we are back on track with getting a lot going, there's a lot to talk about, thank you.*

Norman Ayagalria – *No comment*

Mary Weiss – *It feels like a good meeting, it seems like there's a lot of energy. I think this is the way to get that communication going with City Council. If we have an effective committee then we have something good to present to Council and the community.*

Daniel Maczynski – *No comment.*

Chief Achee – *If you guys are interested, sometime this month they are doing a state Search and Rescue conference at the Readiness Center (on the 15th, 16th and 17th). I think it's a good opportunity they're being over some State officials to go over the RCC (Rescue Coordination Center), etc. stuff like that in Anchorage. It's open to the public and that is something I intend to attend. On the last day, they are doing free CPR certification for the first 30 people that show up.*

Chief Howell – *We have been meeting with SAR (Search and Rescue) pretty frequently, I mentioned that in my report, with regards to strengthening our relationship, but specifically of how it pertains to searches and reimbursements for searches and things like that. They are a lot of parallel services that we kind of provide and we're working with their leadership to strengthen our relationship between fire and EMS, and I think that will also strengthen with the police department as well, (not that it isn't good now). SAR has been talking a lot about how many more calls for services they have been receiving since the liquor store, they are very, very busy. Even the Villages are calling Bethel SAR for their services. They just did get their \$5000.00 from Council last night, which was great, that was spectacular.*

Eileen Henrikson – *The Career Fair on March 16th, is at the Cultural Center from 9-3, there is a focus on Public Safety for that event. We are going to have two discussion panels, one for Construction due to the YKHC project and the new Bethel Family Clinic build, (9am) and one for the Public Safety Panel (11am). I believe the National Guard from Fairbanks will be in attendance and the FBI in Anchorage will be there. On Friday, 3/17/2017, there is the career fair at the high school for the high school students, from 1-4pm and there will be three discussion panels. The first one will be on background checks, the next two panels will be*

professional positions career paths and the skilled positions skill path. Those three discussion panels will be broadcasted on KYUK live on the FM channel and on Monday in the afternoon on the AM channel. I did start my job at YKHC last week but I am still coordinating the Career Fair, if you have any questions.

XIII. ADJOURNMENT

MOVED:	Ayagalria	Motion to adjourn.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 8:43 pm.

APPROVED THIS _____ DAY OF _____, 2017.

Christina Him, Recorder

Joan Dewey, Chair

Introduced by: William Howell III, Fire Chief
Date: April 5, 2017
Action:
Vote:

Public Safety and Transportation Commission

Resolution # 17-01

A RESOLUTION IN SUPPORT OF LEGISLATION TO FACILITATE IMPLEMENTATION OF AN ALASKA GROUND EMERGENCY MEDICAL TRANSPORT SUPPLEMENTAL REIMBURSEMENT PROGRAM IN ALASKA

- WHEREAS,** the City of Bethel provides emergency medical services to residents and visitors to Bethel;
- WHEREAS,** the City of Bethel only receives partial reimbursement for the cost of providing emergency medical services to Medicaid beneficiaries;
- WHEREAS,** Federal Centers for Medicare and Medicaid Services provide supplementary reimbursement of uncompensated costs incurred by emergency medical service providers in the treatment and transportation of Medicaid beneficiaries in states participating in the Ground Emergency Medical Transportation program;
- WHEREAS,** Federal Centers for Medicare and Medicaid Services provide reimbursement for the administrative costs associated with administration of the Ground Emergency Medical Transportation program;
- WHEREAS,** the Ground Emergency Medical Transportation program is not part of any Medicaid expansion effort and is not associated with the Affordable Care Act;
- WHEREAS,** passing State House Bill 176 supporting the Ground Emergency Medical Transportation program is a first step toward the City of Bethel being able to recover the uncompensated costs;
- NOW, THEREFORE, BE IT RESOLVED** that the Public Safety and Transportation Commission supports Alaska House Bill 176 that facilitates the adoption of the Ground Emergency Medical Transportation program in Alaska.

ENACTED APRIL 5, 2017 BY A VOTE OF _____ IN FAVOR AND _____ OPPOSED.

Joan Dewey, Chair

ATTEST:

Christina Him, Recorder

CITY OF BETHEL COMMITTEES & COMMISSIONS INFORMATIONAL PAMPHLET



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I. INTRODUCTION

This booklet is published by the City of Bethel Municipal Clerk's Office to help members of committees, and commissions to understand what committee/commission membership entails. The City of Bethel appreciates volunteers who give their time to facilitate interaction between the municipal government and the citizens it serves. This pamphlet is a general learning tool for appointed and elected officials and should be used for guidance purposes. Anyone with questions is encouraged to contact the City Clerk's staff 543-1384 or staff ex-officio members.

II. CITIZEN PARTICIPATION IN LOCAL GOVERNMENT

Thank you for your willingness to join a City Committee/Commission. These bodies provide a way for the public to participate in the City's decision making process by advising the council on numerous issues. In a democratic form of government, it is not only a right but a responsibility for citizens to help shape the community in which we live. This is realized when individuals come together across neighborhood, economic, social, and cultural lines to serve as committee/commission members, assisting our local government in making decisions that affect all the citizens within our community.

III. TYPES OF BOARDS, TERMS, & ACRONYMS

Here are some terms and acronyms used in this pamphlet.

1. **COB:** stands for the City of Bethel, a second class municipality with a manager form of government.
2. **Council Standing Committees and Commissions:** The City Council has eight standing committees/commissions: Finance Committee, Parks, Recreation, Aquatic Health and Safety Committee, Energy Committee, Public Works Committee, Marijuana Advisory Committee, Planning Commission, Port Commission and Public Safety and Transportation Commission.
3. **Committee:** in an advisory capacity a committee considers and advises the City Council on legislation related to specific policy matters. Each committee is also responsible for reviewing and providing advisement specific to the department related to the Committee.
4. **Commission:** In addition to the duties provided to committees, commissions have designated responsibilities and authorities delegated to them through the Bethel Municipal Code. The Commissions will at time act as a quasi judicial authority
5. **Quorum:** is a majority of the membership of a full body, not a majority of those present at a particular meeting. For purposes of determining quorum, membership constitutes the total number of seats on the body

whether filled or vacant. For a body with seven full member seats, four members shall constitute a quorum. The City of Bethel does have alternate seats on their committees and commissions; however, the alternate seats are only recognized if a quorum of the full member seats has not been established. All of the City's committees and commissions have a quorum requirement of four. A meeting must have a quorum in order to hold a meeting. If the meeting lacks a quorum, no business may take place and the only action allowed is to try to obtain a quorum or schedule a new meeting date/time/location and adjourn.

6. **OMA:** stand for Open Meetings Act- Alaska Statutes 44.62.310. OMA provides restrictions to governmental bodies to ensure the public's right to know is protected. (Appendix A)
7. **Executive Session:** The Alaska Open Meetings Act statutes, AS 44.62.310, require meetings of governmental bodies to be open to the public and set out the rules for when, how, and what a body can do in executive session, when a meeting is closed to the general public. No private or closed meetings may be held except as provided in the OMA. (Appendix A)
8. **Attendance:** For purposes of determining a member's attendance, a person present at a meeting and/or participating in the meeting telephonically shall be counted as present. Any member not participating in person or telephonically shall be deemed as absent. A member may be removed from a committee/commission for lack of attendance as outlined in BMC section 2.52.070 (Appendix B). A copy of the attendance list for the preceding twelve months shall be submitted to the City Clerk's Office in December of each year by the committee/commission ex-officio staff.

IV. APPLICATION, APPOINTMENT OF MEMBERS, TERMS AND VACANCIES

Applications are available at the City Clerk's Office and on the internet at www.cityofbethel.org. The Clerk's office advertises vacancies on community boards and on the City's webpage. Seats are open until filled and applications are accepted at any time.

The appointment process for the committees/commission can take a few weeks and includes a review of the application by the City Clerk's Office. Following the qualification requirement, the Clerk prepares an Action Memorandum for the Mayor's review and sponsorship at a City Council Meeting. The Council then confirms the Mayor's appointment of the applicant. After the City Council has confirmed the appointment, the City Clerk's Office contacts the applicant and presents an oath of office for the applicant's official appointment.

The term limits are three years unless otherwise provided by the City Clerk's Office. At times, if a member resigns prior to term expiration, the remaining term can be filled by a newly appointed member.

Vacancies in most cases must be approved by the committee/commission. There are a number of reasons the body must declare a vacancy such as a member not attending the minimum number of meetings within the year. BMC 2.52.070 provide the reasons why a vacancy must be declared.

V. ROLE OF OFFICERS AND STAFF

CHAIR: The Chair's responsibilities include presiding at the meeting and conducting the meeting in a fair manner. The chair makes determinations on excused and unexcused absences as well as conflict of interest rulings during the meetings. The Chair also is the official representative of the committee/commission to the Council and any other groups/agencies. The Chair, as the body's representative, conveys only those recommendations the board has approved by majority vote.

VICE-CHAIR: The Vice-Chair carries out the duties of the Chair when the Chair is absent.

COUNCIL REPRESENTATIVE : Acts as the link between the staff, Council and the committee/commission, presenting agenda items to the Council from the committee/commission's recommendations, and presenting agenda items to the committee/commission at the request of the Council.

RECORDER: Each of the City's committees and commission has a recorder who is appointed by the city manager as a nonvoting, ex-officio member. The Recorder takes notes and prepares the minutes and distributes DRAFT copies of the minutes to the committee/commission members, staff liaison, and Clerk's Office prior to the next meeting. It is the Recorder's responsibility to maintain the City of Bethel's website page related to the committee/commission, ensure the attendance record of the body is maintained. Additionally, the Recorder provides support to the committee/commission by preparing the agenda, draft meeting minutes, packets and public notices.

EX-OFFICIO MEMBER: Some committees and commissions have a city manager appointed ex-officio member, often times a department head, to provide technical support to the committee. In general, the ex-officio members, who are non-voting members, are individuals who have significant staff responsibilities that relate to the same work area as the committee/commission. The ex-officio members do not work for or at the direction of the committee/commission; they are assigned by the city manager and follow the

direction of the city manager. They are professionals who work with the committees/commission to develop information and recommendations for the Council's consideration.

While City staff ex-officio members have differing duties depending on past committee/commission practice, time availability and departmental resources, in general, some of the work that staff members have been responsible for include the following:

- Ensuring that meeting notifications and record keeping occurs consistent with applicable State laws and City of Bethel practice;
- Serving as a communication link between the committee/commission, City Administration, Departments, and the Council as appropriate;
- Providing professional guidance, issue analysis, and recommendations;
- Making sure the intent of the committee/commission is not lost after a decision, and that it is conveyed to the Council in a timely manner;
- Assisting the committee/commission in staying on track and focused;
- Presenting committee/commission recommendations to the Council;
- Maintaining a positive working relationship with the committee/commission members.

VI. CONFLICTS OF INTEREST

The City of Bethel has a Conflict of Interest Code, which applies to members of all committees and commission as well as the council and City employees. Code section 2.05 (Appendix D) provides that any committee/commission member who has a conflict of interest with regard to a matter under consideration by the body on which he or she serves must make a disclosure on the public record prior to the body taking up the debate/discussion on the matter, and ask to be excused from the discussion and official action on the matter. The presiding officer will rule on the conflict of interest. A board member with a conflict of interest shall not deliberate or vote on any matter in which he or she has a conflict and is asked to step away from the table during the discussion of the issue. There are criminal penalties for violations of this ordinance. The recorder of the meeting shall identify in the meeting minutes, the disclosure of the conflict of interest, the reasons for the disclosure, the presiding officer's ruling on the conflict and when the individual with the conflict returned to the meeting's discussion and debate.

The full Conflict of Interest Code is quite extensive, to review the full text of the Conflict of Interest Code please go online to the City of Bethel's website, Bethel Municipal Code, section 2.05. If a committee/commission member has a question

on whether or not a conflict exists, they are encouraged to contact the City Clerk's Office prior to the meeting where the issue will be discussed.

VII. LOBBYING BY COMMITTEE/COMMISSION MEMBERS

The role of committees and commissions is to provide advice to the Council. Committee/commission members, staff ex-officio members, and others associated with City bodies are not to lobby or send correspondence to elected officials or agencies outside the City without specific direction by the Council to do so. It is up to the Council to determine the direction and what action they will take in contacting agencies and elected officials outside of the City. Any communications/interactions taken by committees/commission with outside groups and elected officials is to be done only after that body receives direction by the Council to do so and must be done in coordination with the city manager.

VIII. PUBLIC NOTICES

The Recorder assigned to the committee/commissions is responsible for all public notice advertisements. It is the policy of the City that all committee and commission meetings will be held at City Hall, unless otherwise approved by the City Clerk's Office. In the event City Hall is not available, it is the responsibility of the ex-officio members to secure a meeting location and notify the Clerk's Office of the date, time, and location of the meeting.

Reasonable public notice is required by the OMA as well as the City of Bethel Municipal Code. For all regular meetings, the agenda must be posted for six days before the meeting date. Special meeting agendas shall be posted for a minimum of three days prior to the meeting date for all committees/commissions except for the Planning Commission which requires four full days. There are additional requirements for Public Hearing notices which require five full days of public notice prior to the meeting. The Council and the commissions are the only bodies that will have to follow this provision.

The only way a committee/commission can cancel a meeting is if it is done by a majority vote of the body at a previous meeting.

IX. REGULAR MEETING CALENDAR TIMEFRAME

The recorder has specific deadlines they must meet, please be respectful of their requirements.

No matter what day your meetings are held, the packet material and agenda title must be submitted to the recorder at least seven days prior to the meeting. The

recorder then must post the agenda five full days prior to the meeting and provide the packet material to the members and post on the City's website four full days prior to the meeting.

Many of the recorders will provide a draft agenda to the members a few days prior to the agenda deadline to remind the members of the upcoming deadline. To avoid any OMA violation, please respond to the recorder directly and do not include any other members of the committee/ commission in your response; this goes for all email communication. The discussion of all potential action should take place at a publicly noticed meeting.

When requesting an item be placed on the agenda, do so with focus. Provide the recorder with a specific item clearly identified in the agenda title. It is also a good idea to provide the recorder any and all supporting documentation you may have on the topic by the due date (seven days prior to the meeting). The meeting process will be much faster if the members are able to walk into the meeting fully informed of the items being discussed.

X. CONDUCTING OF MEETINGS

A meeting must have a quorum of members present in order to meet. If the meeting lacks a quorum, no other business may take place and the only action allowed is to seek a quorum or schedule a new meeting date/time/location and adjournment. Minutes should be taken with a record of who was present and the fact that the meeting lacked a quorum and noting the date/time/location that was agreed upon for the next meeting.

The chair of each body is the presiding officer and is responsible for the conduct of the meeting. Council and the committees and commissions shall be governed by Robert's Rules of Order. The Chair must ensure the body closely follows the publicly provided agenda during the meeting. At a minimum the agenda is to include the following:

1. Date, time and location of the meeting;
2. Name of the committee/commission holding the meeting;
3. Any minutes to be reviewed and approved;
4. Public participation: This is an opportunity for any member of the public to present their concerns and views. The City of Bethel & Alaska Statutes require members of the public be provided "a reasonable opportunity to be heard" at regular and special meetings, the Council has adopted a five minute per person limit on the People to be Heard section of the meeting;

5. Issues to be considered include, but are not limited to:
 - a) Reports from staff;
 - b) Resolutions or ordinances to be reviewed and forwarded to the Council for consideration;
 - c) Policy matters under consideration that must be referred to the Council with recommendations;
 - d) Matters to be considered and resolved by the committee/commission, as appropriate or assigned;
 - e) Opportunity for committee/commission members and any staff liaison to present concerns, views, or bring forth issues for **future** consideration by the body; and
 - f) Adjournment.

Meeting Do's

- Ensure proper notice of the meeting has occurred as provided under the previous section entitled "Public Notices."
- Allow for public participation under "People to be Heard."
- Conduct meetings fairly with opportunities for all views, including opposing, to be heard and discussed.
- The Chair will recognize committee/commission members wishing to be heard and give each member who chooses to participate an opportunity to comment.
- A member should ask the Chair for clarification if a motion or procedure is unclear.
- The committee/commission should exercise restraint in issuing requests to staff members assigned as ex-officio members. These staff members do their best to accommodate the wishes of the body, but are primarily responsible to the city manager. A good committee/commission-staff relationship is based on cooperation.
- Members should attend each meeting and be prepared to respond to issues brought before the committee/commission.
- Committee/commission members may attend via teleconference with sufficient advance notice and request to the ex-officio staff.
- If a committee/commission member is unable to attend a meeting, please be sure to notify the chair and recorder, as soon as possible to ensure the absence is not counted as unexcused.
- Attendance is important and members should strive to attend all meetings as a lack of attendance may lead to their seat being declared vacant

- Committee/commission members need to be able to work together and consider other conflicting views. Remember, members are appointed to committees/commissions because they have differing views and all views are entitled to be heard.

Meeting Don'ts

- If the meeting lacks a quorum, DO NOT conduct any business or discussion other than setting the date/time/location for the next meeting and then adjourn.
- Do not use the "reply all" feature in email if you are receiving an email that has been sent to the entire body. Emails in which all board members are copied should only be for the purposes of communicating the date/time/location of the next meeting and communicating back to the recorder or ex-officio member for the transmission of the agenda, minutes, and packet items in preparation of the scheduled meeting.

XI. GUIDELINES FOR GOOD DISCUSSIONS

Two or three people gathered around a table can hold a conversation about their issues and make decisions easily. As soon as the group enlarges to four, five or more people, however, **conversation creates problems**. The outspoken, extroverted people will speak more and the introverts less. It will be harder for people with minority views or confidence issues to be heard. The group may agree too easily on a course of action, failing to identify trouble spots and pitfalls. Inclusiveness and diversity may suffer.

If an item is not listed on the agenda, the body may not discuss the item. During reports and member comment portions of the meeting, there should be no debate on the issues. It must be placed on the NEXT meeting agenda.

Six Principles of a meeting

- The majority must be allowed to rule.
- The Minority have rights that must be respected. Diversity of thoughts is essential for good decision-making.
- Members have a right to information.
- Courtesy and respect for others.
- All members have equal rights, privileges, and obligations.
- Members have a right to an efficient meeting.

Decorum in debate

- Confine remarks to the merits of the pending question (motion or amendment)
- Refrain from attacking a member's motives.
- Address all remarks through the chair.
- Avoid the use of members' names.
- Refrain from speaking adversely on a prior action not pending.
- Refrain from speaking against one's own motion.
- Discussion of another member's motives is out of order.
- Refrain from disturbing the body by whispering, etc..

Debate and discussion are not the same. Discussion is general and doesn't necessarily lead to closure of an issue- it is more characteristic of committee meetings and work sessions. Debate applies to discussion on the merits of a motion. Until a matter has been brought before the body in the form of a motion proposing a specific action, seconded, and stated by the chair, the issue cannot be debated. Immediately after stating the question, the chair should turn toward the maker of the motion to see if he/she wishes to be assigned the floor first in debate. The maker of the motion has the right to be recognized first. Every member of the body has the right to speak on every debatable motion up to two times with a time limit of 10 minutes each time. Additionally, Robert's Rules suggests the group agrees that no one may speak a second time until everyone who wishes to do so has spoken once. Following this rule has the potential to transform your meetings, allows everyone to contribute, and ensures much wiser decision-making. It gives everyone a voice and broadens the diversity and inclusiveness of the group's deliberations. If a member is making a motion that is more than ten words, the member should write it down.

XII. MEETING MINUTES

The Recorder of each committee/commission is responsible for the preparation and distribution of the committee/commission regular and special meeting minutes. The city manager is responsible for appointing alternate recorders if there is an absence of the appointed recorder. Draft minutes should be completed within five business days of the meeting and emailed to the Municipal Clerk's office for inclusion in the Council's next meeting packet.

IMPORTANT: The minutes of all committees/commission are permanent records of the City and constitute the record of the committee/commission actions and

final minutes need to also be filed with the Clerk's Office once they have been approved.

When the Recorder is preparing minutes, they will be written as though the reader knows nothing about the committee/commission. The minutes should reflect facts: who/what/when/where/why and how the decisions at that meeting were reached but should not reflect the discussion of the item. Action minutes are sufficient and should include the following:

1. Date, time, and location of the meeting;
2. Time the meeting was called to order;
3. Attendance, indicating members both present and absent (first and last names);
4. If appropriate, staff and others present along with any group affiliation;
5. All motions, even if withdrawn, along with the name of the board member who made the motion, and the vote on the motion. The record of the vote should identify by name those who voted in favor and who voted against the motion.
6. Names of individuals who spoke under public participation, and a summary of their comments.

The minutes of all committees and commission are considered a permanent record of the municipality. The approved, signed copies of the meeting minutes, recommendations and where appropriate, resolutions and ordinances are to be filed with the Clerk's Office and posted on the City's website so they can be made available to the public.

XIII. DOCUMENTS FOR CONSIDERATION

ORDINANCES: An ordinance is a law that governs behavior and may be enforced through fines or penalties or establishes a procedure. All adopted ordinances are permanent records of the City.

1. An ordinance may be introduced at a council meeting by a council member, by a committee of the council, or by the city manager.
2. The council, typically at a regular meeting, sets a date for a public hearing on an ordinance. Usually, the public hearing is set for the council's next regular meeting.
3. At least five days before the public hearing, a summary of the ordinance is published or posted for public review with a notice of the time and place for the hearing.

4. The council must take public testimony from everyone wishing to be heard.
5. When the public hearing is closed, the council takes action either to reject, adopt, or amend and adopt the ordinance.
6. Once adopted, printed copies of the ordinance must be made available to the public in a reasonable period of time.
7. Ordinances take effect upon adoption by the council unless a later effective date is specified in the ordinance.

If a committee or commission wishes to modify the Bethel Municipal Code, any member may draft modifications by using "strike outs," example, which identifies language being removed from the code, or "underline" example, which identifies new language being inserted into the code.

If a committee/commission considers an ordinance, they will be doing so in an advisory capacity and provide a recommendation to the Council for their adoption. Committees and commissions cannot adopt ordinances.

EMERGENCY ORDINANCES - Occasionally, the council may need to adopt an ordinance to address an emergency situation quickly under unusual or extreme circumstances. An emergency ordinance may be adopted without public hearing at the same meeting it is introduced by the affirmative vote of all members present or $\frac{3}{4}$'s of the total membership, whichever is less. Emergency ordinance have a limited duration (60 days).

CODE OF ORDINANCES: The Bethel Municipal Code is the city's book of ordinances. It contains all of the ordinances that are of a general and permanent nature that are in effect over time.

NON-CODIFIED ORDINANCES: A non-codified ordinance is one that is not going to be placed in the BMC. They are not general and permanent in nature. Examples would include an ordinance adopting the fiscal year budget, or authorizing a special election or authorizing the sale or disposal of city land.

RESOLUTIONS: Resolutions are considered statements of the council's opinion or intent. A resolution may be presented to the council by a council member, by a committee of the council, or by the city manager. All adopted resolutions are permanent records of the City.

A resolution is considered an expression of council policy which are placed into writing but do not require the force of an ordinance. They may be adopted at the meeting at which introduced and usually appear on the council's consent agenda due to their non-controversial nature.

The Planning Commission is asked to adopt resolutions specific to formal approvals, this is the only body other than the council that considers and adopts resolutions.

ACTION MEMORANDUMS/AM: Action memorandums are helpful in their intent to provide a summary statement to the council. They are retained as a City record for five years. An Action Memorandum provides an easy way to track actions by the Council not found in Ordinances or Resolutions. An Action Memorandum, otherwise known as an "AM," after approved provides the final outcome of the action as well as a summary of important information related to the action.

An action memorandum is a glorified motion in that it contains the motion to which the council should make. Many contain a fiscal responsibility for the Council as well recommendations from City staff on its approval.

INFORMATIVE MEMORANDUMS/IM: Informative Memorandums, otherwise known as "IM" are used to provide an update to the Council on projects within the City. IM's require and indicate no action by the Council will take place.

RECOMMENDATIONS: are submitted by the committee/commission to the council typically under reports of standing committees. These recommendations focus on a particular issue and provide support or opposition from a committee/commission to the council for council's consideration. A recommendation should include a summary of the issue along with a solution to the issue to help narrow down the council's deliberative process.

All of the committee/commission and council documents have very particular templates which the ex-officio members have access to. The ex-officio members have been advised, not to pass along a document that has not had final approval by the committee/commission. The body should not request the ex-officio member to draft a recommendation to the council that includes a list of items to be included in the next council packet. The recommendation should be drafted specifically at the meeting with all language clearly provided in writing to the recorder OR request the recorder to draft the recommendation generally to be brought back to the committee/commission for final approval. This suggestion

applies to all documents forwarded to the Council by the committee/commission. Examples of these documents are included as Appendix C.

XIV. OPEN MEETINGS AND EXECUTIVE SESSIONS

NOTICE OF MEETINGS: All Council, committee/commission meetings are open to the public and must be advertised. In order to fulfill the OMA requirements, the notice must state the date, time, location, and agenda items.

EXECUTIVE SESSIONS: There are rare times when a committee/commission may need to go into executive session. The allowable reasons for an executive session are: matters that would clearly have an immediate adverse impact on the finances of the City; subjects that tend to prejudice the reputation and character of any person, provided the person to be discussed must be notified and may request a public discussion; and matters that are required to be confidential by law, Charter, or ordinance. The appeal boards when serving in a quasi-judicial capacity may go into executive session to discuss evidence or a decision in an adjudicatory proceeding. No body may go into executive session without prior approval by the City Attorney or City Clerk's Office.

XV. QUASI-JUDICIAL DUTIES

Quasi-judicial proceedings for the commissions and the Council involve decisions that have a direct effect on the rights and liabilities of a single person or, occasionally, a small group of identified persons. Quasi-judicial proceedings deal with matters in which a determination will be made on whether a person has shown that they have met all the established requirements that give them a right to a permit or other entitlement. The commission must determine whether, from all the evidence presented, the required standards have been met.

SUMMARIZING QUASI-JUDICIAL ROLE: Quasi-judicial procedures should be governed by principles of administrative law and its findings must be based on fact. It is inappropriate to listen to constituents when they are speaking to you about a quasi-judicial matter that is before you. All the information received relating to a quasi-judicial matter must be written material that is submitted to all parties or is provided at a hearing at which all parties are present.

THE PROCESS FOR A QUASI-JUDICIAL MATTERS:

1. A matter that is within the body's authority is requested to be put on the agenda.

2. The body hears the information presented to it.
3. The body renders a decision, called a finding which is binding upon the parties involved in the matter. The decision must be in writing.

EX PARTE CONTACTS: Direct communication between a citizen and a committee/commission member is common because of their visibility in the community and the nature of their work. Discussions with committee/commission members outside the public forum can be a beneficial way to exchange information and help keep committee/commission members informed of residents' attitudes. However, a distinction must be drawn between contact on general or legislative matters and contact on quasi-judicial matters that are currently before the commission or scheduled to come before the commission. While such contact may be permissible in a proceeding on a legislative matter (where the contact is known as lobbying), it is impermissible in quasi-judicial proceedings.

If a quasi-judicial proceeding should come before the commission, the ex-officio members should contact the City Clerk's or the City Attorney's Office to insure the proper steps are being followed.

See Appendix E for more information on Quasi-Judicial proceedings and Ex Parte Contacts.

<p>MANAGER'S OFFICE 543-2047 ext. 223 Pete Williams, City Manager</p>	<p>ATTORNEY'S OFFICE 543-2042 ext. 235 Patty Burley, City Attorney</p>	<p>CLERK'S OFFICE 543-1384 Lori Strickler, City Clerk Kevin Morgan, Asst.t City Clerk</p>
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CITY OF BETHEL
Fire Department

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: March 27, 2017
TO: Pete Williams, City Manager
FROM: Bill Howell, Fire Chief
SUBJECT: March 2017 Management Report

Current Events

- The Fire Chief is serving as the acting manager, March 16 through April 10.
- This report includes a new section titled "Fire Captains report".
- The Department attended two career fairs in March and participated in the public safety panel at both fairs. Recruitment training was conducted with staff prior to this event. Both events were great PR and community outreach opportunities.
- The Department is working on our 2018 budget submittals. Our proposed budget plan includes the concept of a new vehicle acquisition and one additional FTE to shore up our staffing following the recent increase in demand for Fire Department services.
- Council passed a resolution supporting Ground Emergency Medical Transport legislation (GEMT) at the March 28 council meeting. Representative Fansler recently sponsored and introduced GEMT legislation as House Bill 176. GEMT will allow publicly funded ambulance services to receive supplemental reimbursements for uncompensated costs through Medicaid. We are coordinating this through the Alaska Fire Chiefs Association.
- We are working with Livingston-Slone architects of Anchorage to approve plans for a proposed 54-unit YKHC staff housing on the State Highway near the Pre-maternal home. A standpipe system was added following our review of the project.

Fire Captain's Report

- The Fire Captain is working with the Fire Chief on a new Bethel Fire Department Policy and Procedure Manual that will be reviewed and distributed to staff and volunteers upon completion. This manual will include all BFD, City of Bethel, and OSHA policies.
- On Saturday, March 18, 2017, staff and volunteers assisted the American Red Cross with installing 89 smoke alarms in 33 homes and created 31 fire escape plans in Bethel. This was a successful campaign and we will assist the American Red Cross with its Home Fire Campaign in the future.
- On Thursday, March 16, 2017, staff and volunteers conducted a presentation on Ice Rescue Techniques during the 2017 Regional Search and Rescue Conference at the ONC Multi-Purpose Building.
- Fire department staff are conducting its annual N-95 and SCBA face piece fit testing for all fire department members. Members are also receiving OSHA-required medical exams by physicians at the Bethel Family Clinic to certify them for respirator usage.
- The Fire Captain is working on the fire station's fire alarm panel repair and has chosen Frontier Fire Protection to complete the work.
- The Fire Captain is working with the Fire Chief on our department's mission vision statements and Motto and core values
- The Fire Captain is working with the Fire Chief on preparing the upcoming fiscal year's operating budget.
- The Fire Captain created a recruitment flyer for the fire department and has distributed several of those around town. Multiple individuals have since filled out volunteer applications and signed up for upcoming Fire and EMS training.
- Business cards were ordered for the Fire Chief and Fire Captain for recruitment and business purposes.

Emergency Planning/Homeland Security

- Three Bethel Firefighters participated and taught an ice rescue class at the Bethel Search and Rescue Conference on March 16. Inside sources at the event stated that the firefighters did a phenomenal job and received quite the applause at the completion of their presentation. We continue to strive for greater coordination between our two agencies.
- Red Cross and Bethel Firefighters installed 89 ten-year smoke detectors in 33 Bethel homes during the week of March 18. In addition to the smoke alarms 31 fire escape plans were made by the Red Cross volunteers

- Portable radios purchased with funds obtained through a Homeland Security Grant and a Volunteer Fire Assistance grant are being programmed for the first time, with frequencies to communicate with the state's wildland firefighters and firefighting aircraft.

Training

- On 03-07-17 at 7:00 p.m., an EMT meeting was held at the fire station. Members were instructed on recommendations for EMT's role for NFPA 1584 Firefighter Rehabilitation. Members conducted practice scenarios for properly caring for Firefighters during extended fire incidents.
- On 03-09-17 at 7:00 p.m., a Fire Meeting was held at the fire station. Members were instructed NFPA 1584 Firefighter Rehabilitation recommendations for Firefighter care during extended fire incidents.
- On 03-21-17 at 7:00 p.m., an EMT Meeting was held at the fire station. Members reviewed Airway Compromise and Management Techniques. Members practiced several airway management skill scenarios.
- On 03-23-17 at 7:00 p.m., a Fire Meeting was held at the fire station. Members were instructed on "Vent, Enter, Isolate, Search" (V.E.I.S.) techniques to employ during structure fires.
- Captain Solesbee has scheduled the delivery of a State of Alaska Firefighter-I Course from April 1 – July 22. Additionally, the first State of Alaska Firefighter-II Course for our department is scheduled from August 28 – September 30. Recruitment for these courses began and will continue through March. The department and the community will benefit from these courses by gaining highly trained responders, resulting in more lives saved and lower amounts of property damage.
- A State of Alaska EMT-1 course is being scheduled for November 2017.
- A Confined Space Entry class was instructed by Environmental Management, Inc. for Fire Department and Public Works personnel on March 23, 2017 at the fire station. This class covered 29 CFR 1910.146 regulations for operating in permit-required confined space entry situations. Three Firefighters and three Public Works employees will receive completion certificates from EMI.
- The Department is preparing to send two members to the Prince William Sound Regional Citizen's Advisory Council's Marine Firefighter Symposium in May 2017. Last year, two volunteer Firefighter/EMTs attended this training. These members presented a class on techniques our members should apply during firefighting operations on marine vessels.

Responses

- The Bethel Fire Department responded to 106 EMS and 1 Fire incidents during the month of March.
- Alcohol-related EMS calls for service represented 46.2% (49 incidents) of the total number of responses during the month of March.
- On 3-8-17 at 10:54 p.m., medics responded to stage near Watson's Corner for a report a person threatening to commit suicide with a rifle. Bethel Police Department Officers placed the individual into custody, medics returned to quarters.
- On 3-9-17 at 9:35 p.m., medics responded to the area of Delapp Drive for the report of a person who took intentionally overdosed on medication. The patient was assessed and transported to the hospital.
- On 3-10-17 at 5:38 p.m., firefighters responded to Blackberry Drive for the report of a propane smell in a house. The dwelling was ventilated and returned to the owner.
- On 3-13-17 at 2:57 p.m., medics responded to the Moravian Church parking lot for the report of a person who was unresponsive. The patient was assessed and transported to the hospital.
- On 3-18-17 at 5:02 p.m., medics responded to the area near Joe Lomack Beach for the report of a person was unresponsive after falling off of an ATV. The patient was assessed and transported to the hospital.
- On 3-20-17 at 1:13 p.m., firefighters responded to the Bautista House for the report of a fire alarm activation. Upon arrival, firefighters investigated the area and determined a pull station had been activated. Firefighters were able to reset the alarm and returned to quarters.
- On 3-21-17 at 9:41 p.m., medics responded to Sixth Avenue for the report of a person whose knee had possibly dislocated. The patient was assessed and transported to the hospital.
- On 3-22-17 at 12:22 a.m., medics responded to Ridgecrest Drive for the report of a person who was assaulted and lying in the road. The patient was assessed and transported to the hospital.
- On 3-26-17 at 5:58 a.m., medics responded to the area of Ptarmigan Road for the report of a motor vehicle accident. Upon arrival, medics performed triage on six patients. Three patients were transported to the hospital.

Vehicles & Equipment

- Purchase documents submitted to YKHC in February for the new ambulance were kicked back to the City due to incompatible purchasing rules. The purchase was completed in-house. The production schedule for Medic 6 is still on track for delivery this fall. Funding is as follows: \$25,000 from the City of Bethel, \$55,000 from the Code Blue grant and \$133,000 from varied fund raising efforts through BVESA.
- Specifications and pricing are complete for a new ladder truck and tanker for the department. Funding/financing options are being sought for one or both of these vehicles should our capital request to the State be unsuccessful.
- Our newest ambulance Medic 5 would not start at least two times this month. Repairs of this vehicle have consumed much of our outside vehicle service budget during FY 17.
- The Department's 1980 Ladder Truck is currently out of service due to a non-working boom and defunct pump.
- Engine three, our 1986 Grumman reserve pumper, is still out of service to repair a leaking tank, relief valve, tank to pump valve and pump packing. This work is being performed by department staff. Fire fighters began descaling the tank with hand electric grinders. A sandblaster is being ordered to complete clean the water tank in preparation for epoxy coating. Failure to treat the water tank in this fashion would result in continued pitting and eventual failure.

Budget/Financial

- The department is working diligently on our FY 18 budget proposal.
- An ambulance fee increase, including fees for mileage, was submitted to the Council and Manager for review. We will speak on this at the next council meeting.
- A budget ordinance was passed on the 28th of March decreasing our property maintenance by 12,000 to cover overages in our purchased services account.
- Demands on personnel, career and volunteer have been significant this year with unprecedented call volume. The department is using off duty staff on standby and call back pay to cover open slots in the shifts and provide a minimum of two personnel on duty at all times. Callback and FLSA overtime budgets are being drained because of this.

Grants

- The Department purchased 10 portable radios through the 2016 Homeland Security grant totaling \$39,300. Purchase documentation was sent to the Grants Manager.
- Three portable radios were purchase under an \$11,000 VFA grant.

- The Department received \$7,500 in funding for portable radios through the 2017 VFA grant
- The Department applied to the FEMA Assistance to Firefighters Grant for 38 sets of firefighter turnouts. The request totaled \$102,000 with a match of only 5%.

Staffing/recruitment

- The Department is fully staffed but needs an additional FTE position and volunteers to meet demand
- Volunteer Firefighters and EMT's are needed. If you or someone you know might be interested, please invite them to contact the Fire Chief or Fire Captain. Applications are available at the fire station or can be emailed to potential applicants.

CITY OF BETHEL POLICE DEPARTMENT



DATE: April 4, 2017
TO: Peter Williams, City Manager
FROM: Andre Achee, Chief of Police 
SUBJECT: March 2017 Monthly Report

Personnel:

Two conditional offers of employment have been extended this month. One for a CSO and one for a CSP. We anticipate these candidates starting employment with the police department during the first two weeks of April.

We have interviewed several candidates for vacant sworn and non-sworn positions. Currently some candidates are undergoing preliminary background investigations, and we anticipate additional conditional offers being extended this month.

We currently have (1) Dispatcher, (1) Community Service Patrol and (1) Community Service Officer Vacancies.

Total Current Vacancies:

Lieutenant (1)
Police Officer (5)
Dispatcher (1)
Community Service Patrol (1)
Community Service Officer (1)

Training:

During this reporting period, I attended a regional search and rescue conference sponsored by Bethel Search and Rescue. This was an excellent conference / training taught in Bethel with many local, State and Federal agencies participating.

Additionally, four Bethel Police Department personnel received their BLS (First Aid/CPR) certification at the conclusion of this event thanks to the staff instructors at YKHC.

I would like to thank Bethel Search and Rescue, YKHC and the other sponsors of this conference.

CSO William Charles continues his training in Sitka, Alaska attending the Alaska Law Enforcement Training Academy (ALET 1701). William has completed approximately one third of his training in Sitka. We all wish him the very best and look forward to him completing the academy and returning to Bethel.

Of Interest:

Bethel Police Department staff attended Job/Career fairs in Bethel on March 16th and 17th, one at the Cultural Center followed by another at the high school the following day. Staff members diligently represented the police department and the City of Bethel during these fairs.

Corporal Eric Pavil participated in a discussion panel regarding public safety jobs and career paths during the March 16th Job/Career fair at the Cultural Center. He was able to answer specific questions regarding a career as a police officer. Additionally, the idea of fostering future police officers were planted in the youth in attendance. Specifically, to utilize our current CSO/CSP programs as a stepping-stone on becoming a police officer. Many of the graduating high school participants showed interest in this idea.

We have submitted our proposed FY 2018 budget this month. We have requested a status quo budget from last fiscal year. The primary difference between our budgets is the reallocation of personnel from the E911 account (41-50) back to the Police Department general fund account (10-61). Additionally, we have created a separate Community Service Patrol budget for FY18 (27-50).

The following equipment was listed as mission critical and in dire need of replacement during the last month's management report:

- Digital Logging System: Voice and call recorder system
- Radio Repeater System: Current Quantar Repeaters
- Media Storage Server / Solutions: Includes data/media storage, access points and security.
- Goldstar Elite Dispatch Center: Two dispatch radio stations

I am pleased to say that a police logging system has been purchased and we are expecting installation within the next 60 days.

Additionally, we have been working with the IT Department to address our media storage server issues. I have located previously unexpended grant funding to address some of our data/media storage problems. IT has solicited bids to update and fix data storage issues. We anticipate a majority of our storage solution issues should be resolved in the next 60 days.

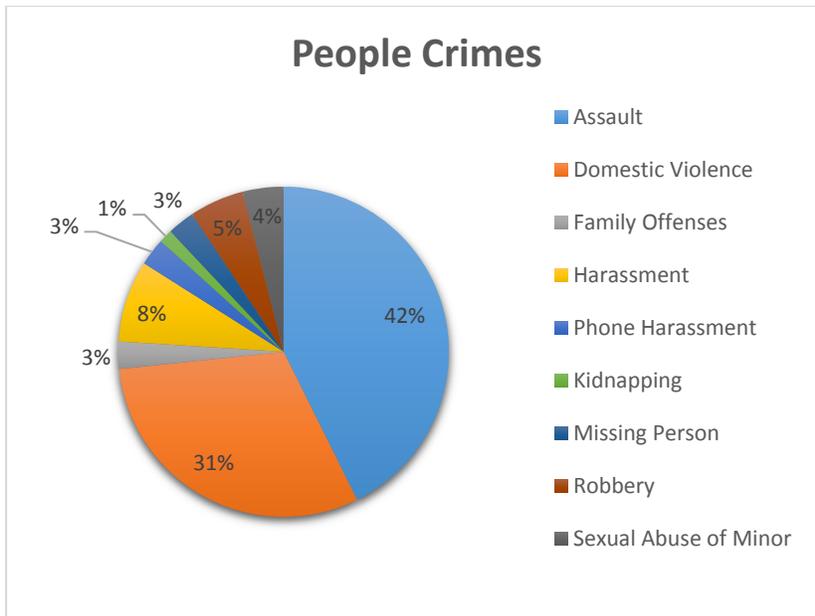
I would like to thank Bo Foley, the IT Director, for all his assistance and attention in remedying this situation.

Attachments: Monthly Statistics February 2017

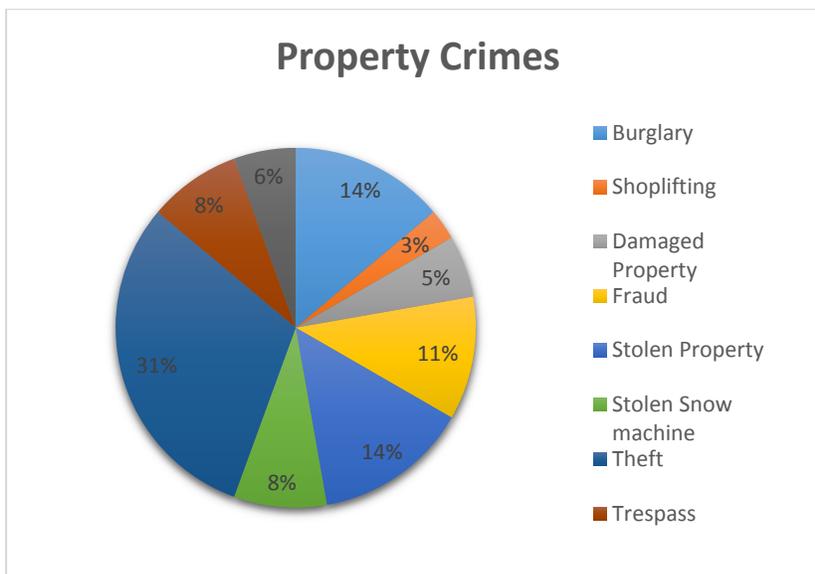


February 2017 Calls for Service

***The following numbers represent calls for service only (CFS) and do not necessarily indicate a crime was in fact committed. Some CFS result in the offense being unfounded, or the subjects are gone prior to officer arrival



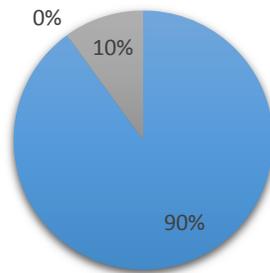
Assault	32
Domestic Violence	23
Family Offenses	2
Harassment	6
Phone Harassment	2
Kidnapping	1
Missing Person	2
Robbery	4
Sexual Abuse of Minor	3
Total	75



Burglary	5
Shoplifting	1
Damaged Property	2
Fraud	4
Stolen Property	5
Stolen Snow- machine	3
Theft	11
Trespass	3
Vehicle Theft	2
Total	36



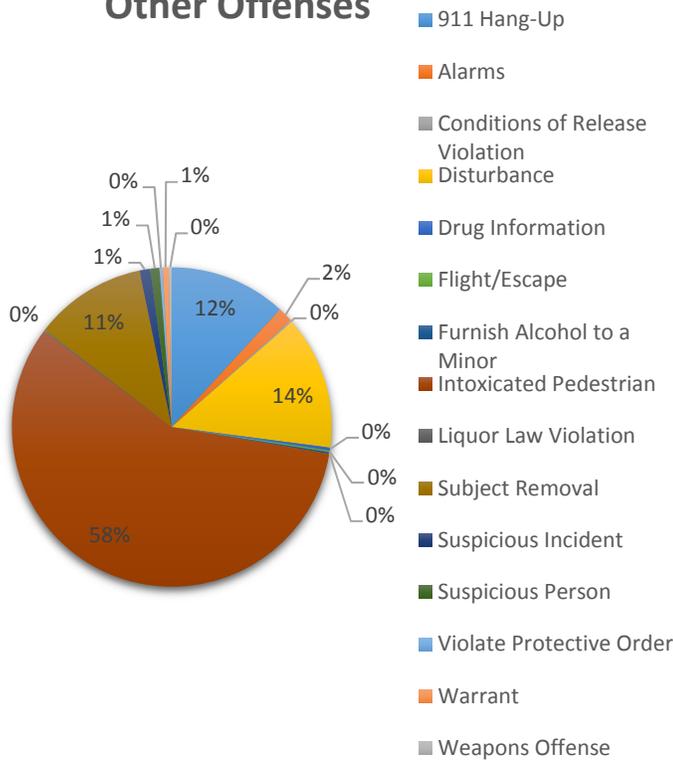
Death/Suicide



■ Attempted Suicide ■ Completed Suicide ■ Unattended Death

Attempted Suicide	9
Completed Suicide	0
Unattended Death	1
Total	10

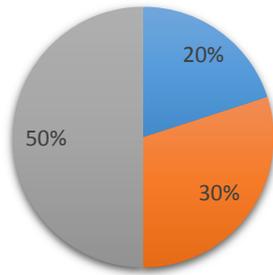
Other Offenses



911 Hang-Up	77
Alarms	10
Conditions of Release Violation	1
Disturbance	88
Drug Information	2
Flight/Escape	1
Furnish Alcohol to a Minor	1
Intoxicated Pedestrian	374
Liquor Law Violation	1
Subject Removal	74
Suspicious Incident	7
Suspicious Person	6
Violate Protective Order	2
Warrant	4
Weapons Offense	2
Total	650



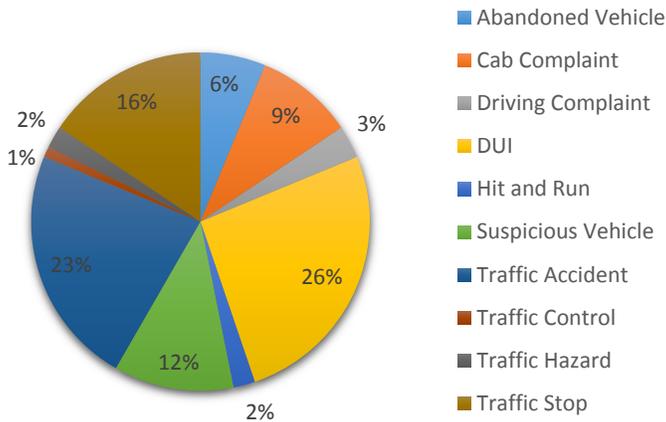
Juvenile Calls



Juvenile Offenses MCA Runaway Juvenile

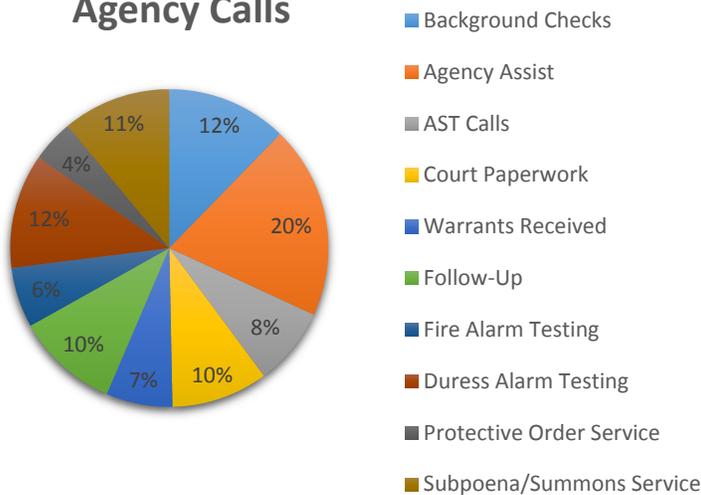
Juvenile Offenses	2
MCA	3
Runaway Juvenile	5
Total	10

Traffic



Citizen Assist	35
Civil Problem	27
Found Property	8
Lost Property	5
Protective Custody	30
Provide Transport	6
Security Check	5
Welfare Check	41
Total	157

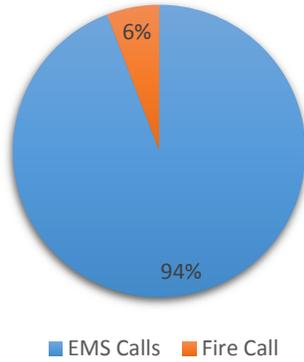
Agency Calls



Background Checks	20
Agency Assist	32
AST Calls	13
Court Paperwork	16
Warrants Received	11
Follow-Up	17
Fire Alarm Testing	10
Duress Alarm Testing	19
Protective Order Service	7
Subpoena/Summons Service	18
Total	163

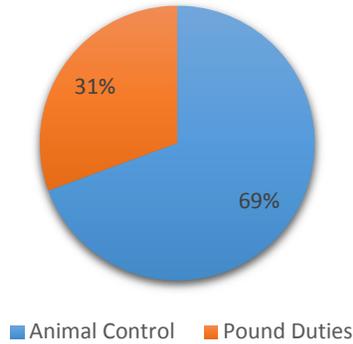


Fire Department



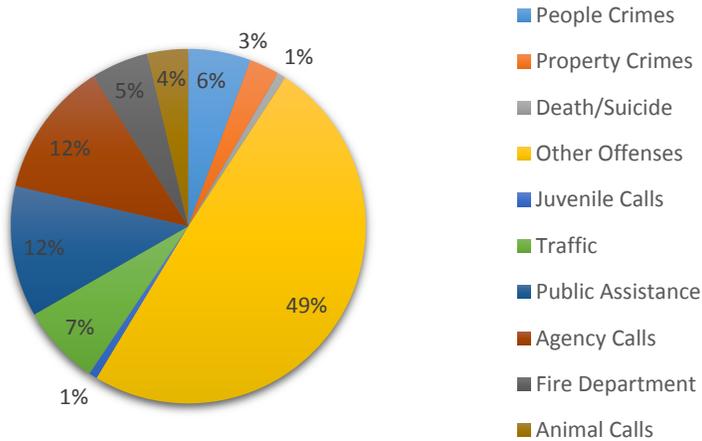
EMS Calls	65
Fire Call	4
Total	69

Animal Control



Animal Control	34
Pound Duties	15
Total	49

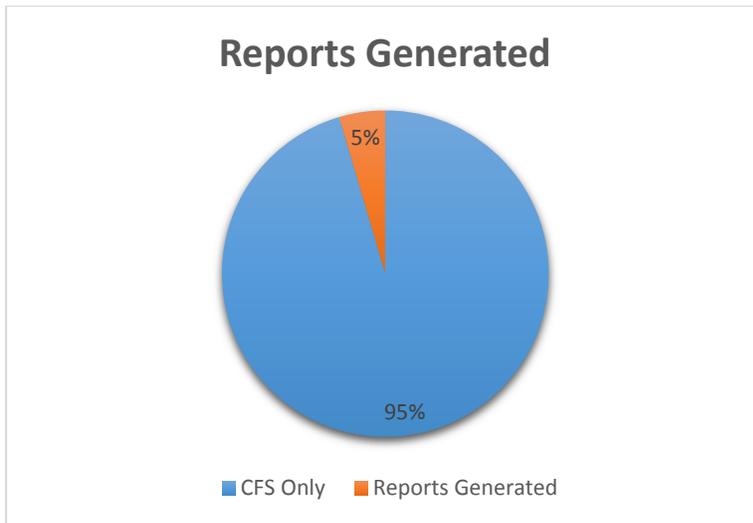
All Calls for Service



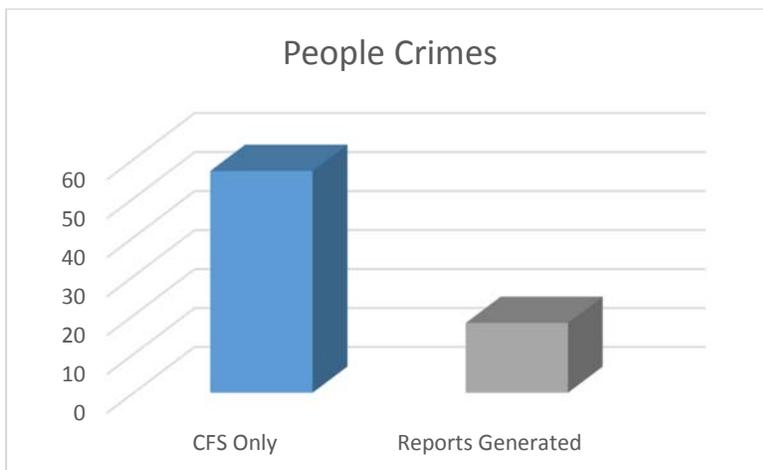
People Crimes	75
Property Crimes	36
Death/Suicide	10
Other Offenses	650
Juvenile Calls	10
Traffic	96
Public Assistance	157
Agency Calls	163
Fire Department	69
Animal Calls	49
Total	1315



Reports Generated



CFS Only	1255
Reports Generated	60
Total Calls	1315



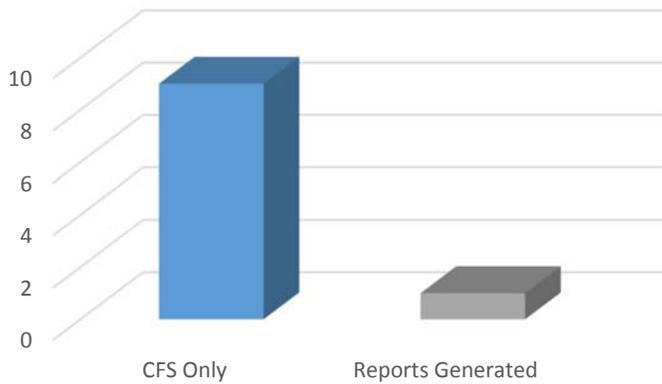
CFS Only	57
Reports Generated	18
Total Calls	75



CFS Only	23
Reports Generated	13
Total Calls	36

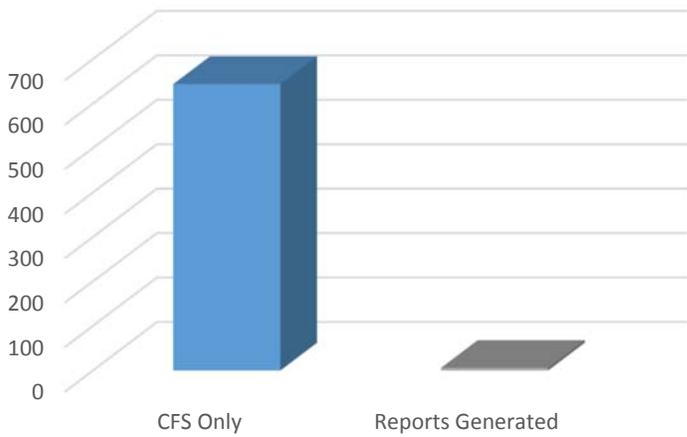


Death/Suicide Calls



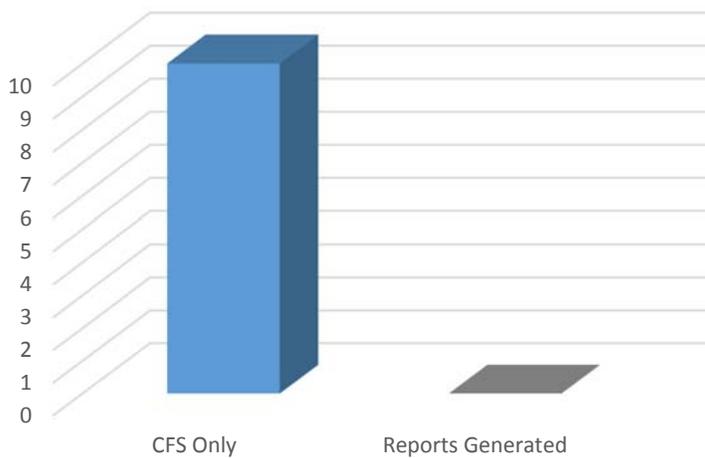
CFS Only	9
Reports Generated	1
Total Calls	10

Other Offenses

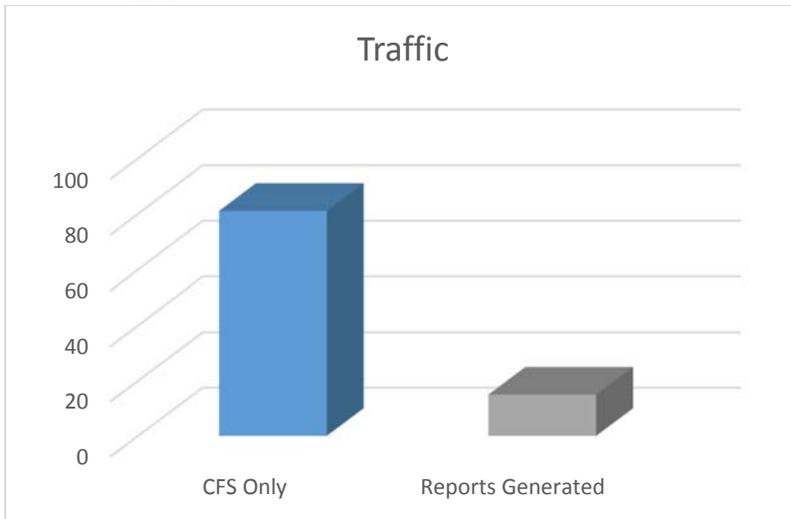


CFS Only	644
Reports Generated	6
Total Calls	650

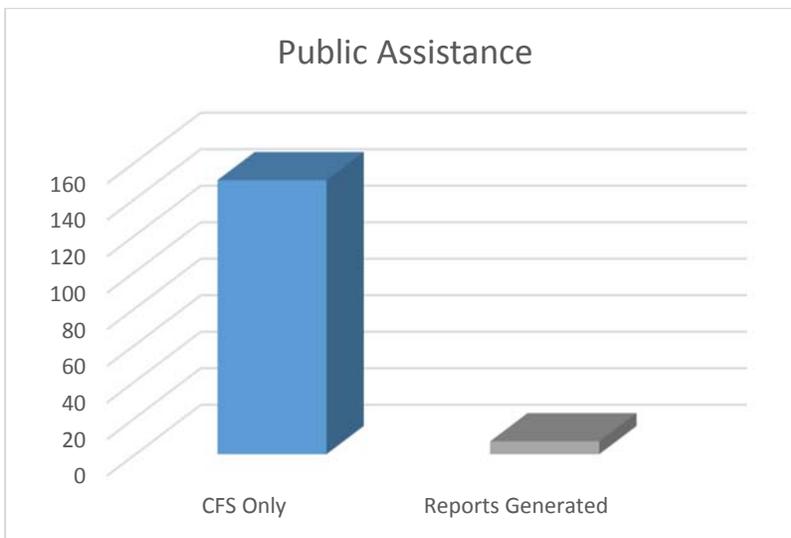
Juvenile Calls



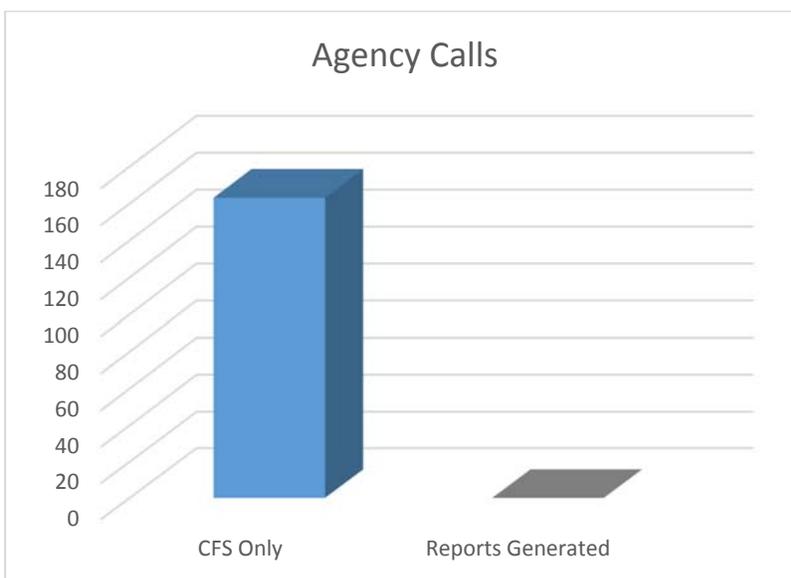
CFS Only	10
Reports Generated	0
Total Calls	10



CFS Only 81
Reports Generated 15
Total Calls 96



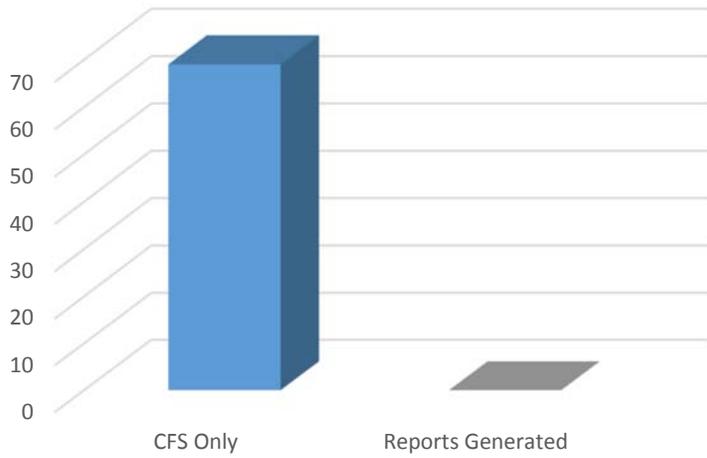
CFS Only 150
Reports Generated 7
Total Calls 157



CFS Only 163
Reports Generated 0
Total Calls 163

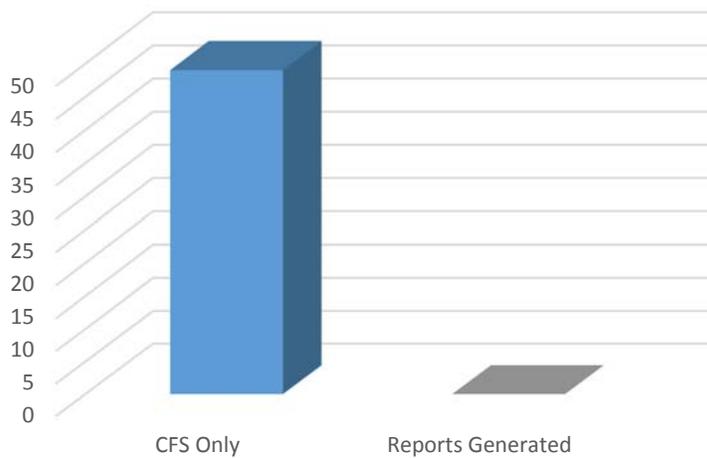


Fire Department



CFS Only	69
Reports Generated	0
Total Calls	69

Animal Calls



CFS Only	49
Reports Generated	0
Total Calls	49



BETHEL POLICE DEPARTMENT

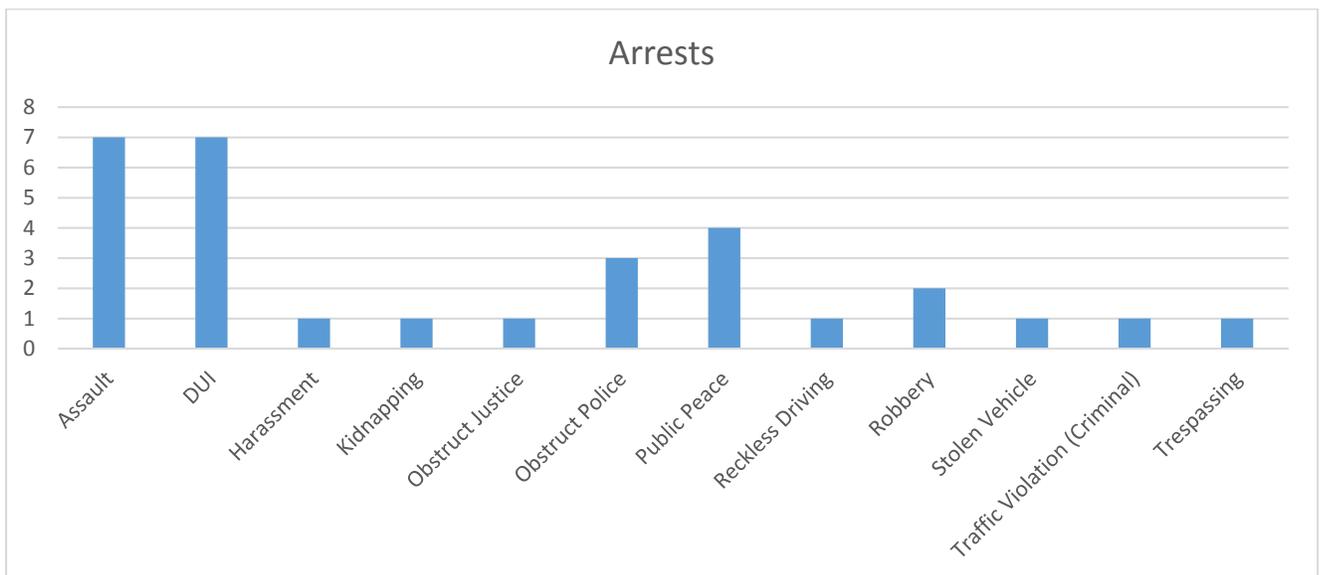
Arrest Report

***The following reflects the number of arrests by the Bethel Police Department.

***Many times a Call for Service will initially come in as one call type, but further investigation reveals a different crime.

***Juvenciles referred to BYF and otherwise released to their parent or guardian are not classified as an arrest.

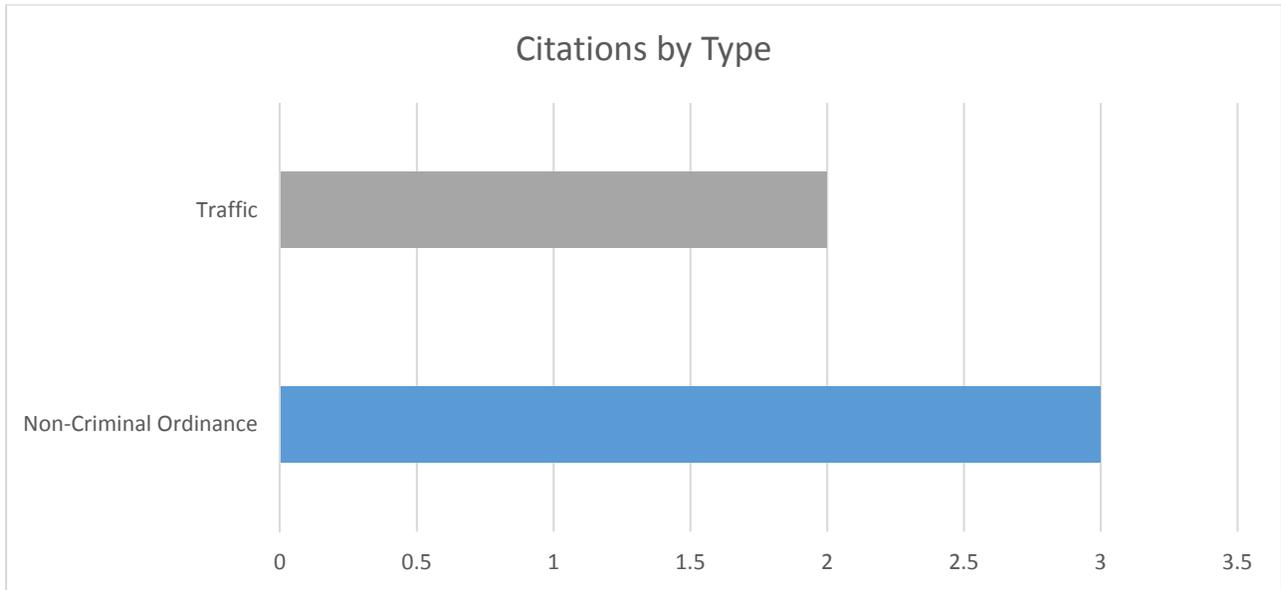
Classification	Number of Arrests
Assault	7
DUI	7
Harassment	1
Kidnapping	1
Obstruct Justice	1
Obstruct Police	3
Public Peace	4
Reckless Driving	1
Robbery	2
Stolen Vehicle	1
Traffic Violation (Criminal)	1
Trespassing	1





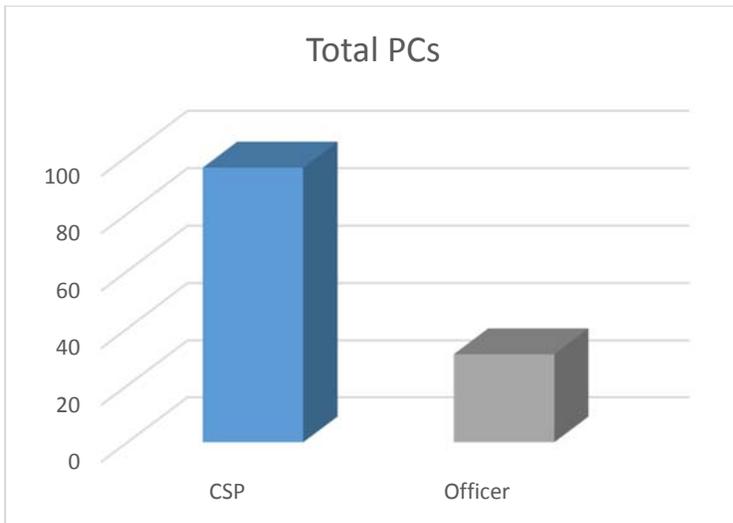
Citation Report

Violation Type	Description	Number of Citations
Non-Criminal Ordinance	Animals at Large	1
Non-Criminal Ordinance	Care and Restraint of Dogs	1
Non-Criminal Ordinance	Sanitary Facilities Nuisance	1
Traffic	Basic Speed	1
Traffic	Fail To Register Vehicle	1

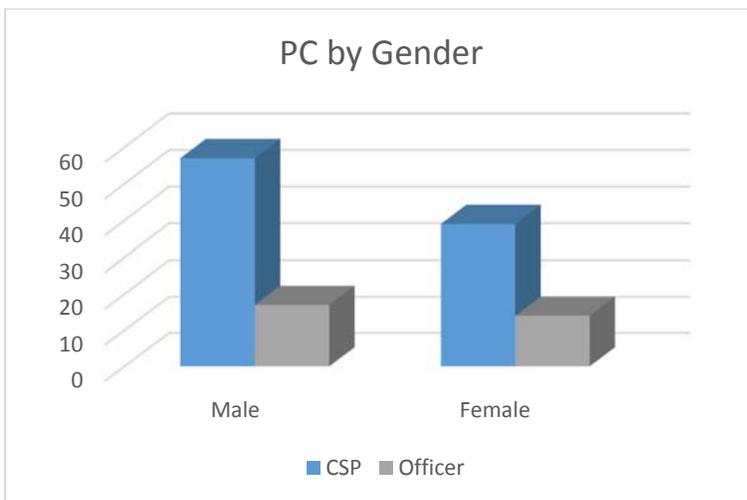




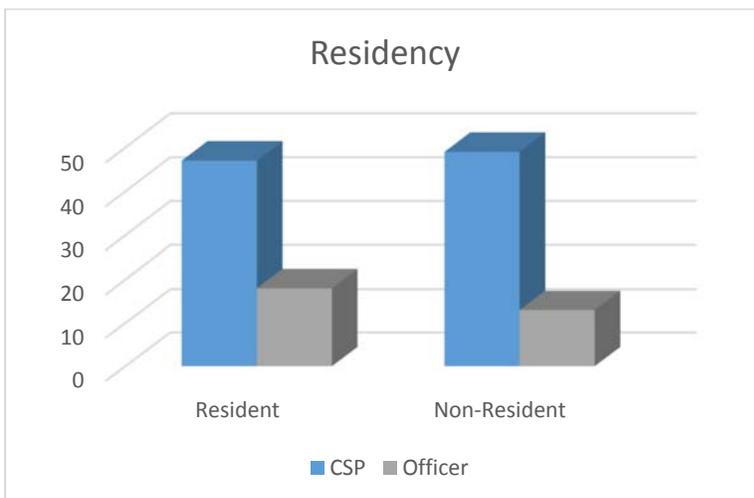
February 2017 PC Statistics



CSP	96
Officer	31
Total PCs	127



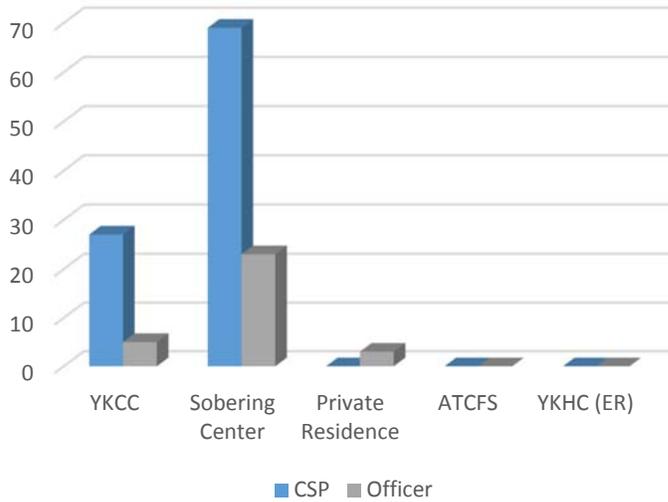
	<i>CSP</i>	<i>Officer</i>
Male	57	17
Female	39	14



	<i>CSP</i>	<i>Officer</i>
Resident	47	18
Non-Resident	49	13

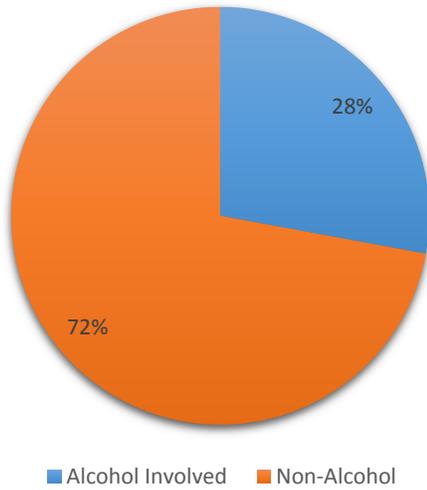


Locations



	CSP	Officer
YKCC	27	5
Sobering Center	69	23
Private Residence	0	3
ATCFS	0	0
YKHC (ER)	0	0

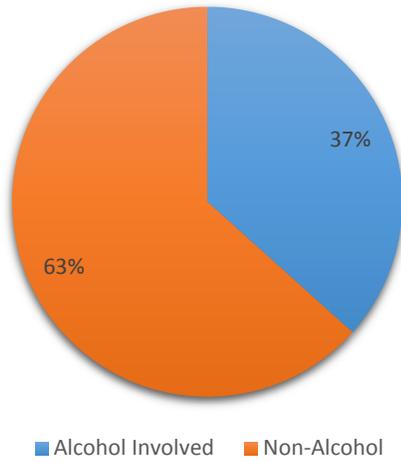
Alcohol Involvement All Calls



Alcohol Involved	367
Non-Alcohol	948
Total CFS	1315

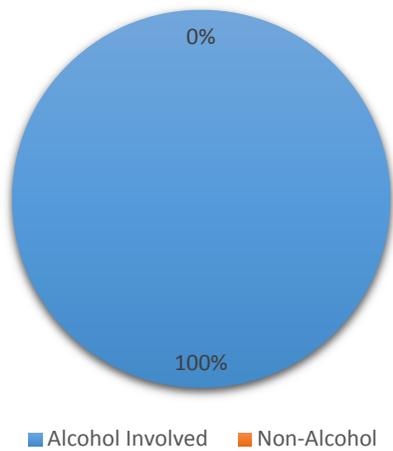


Reportable Calls



Alcohol Involved	22
Non-Alcohol	38
Total Reportable	60

Arrests



Alcohol Involved	30
Non-Alcohol	0
Total Arrests	30

CITY OF BETHEL
POLICE DEPARTMENT



TRANSPORTATION INSPECTOR REPORT: March 2017

2017	March
New Chauffeurs	1
Chauffeur Renewals	0
Chauffeur Transfers	2
Vehicle Permit Renewals	0
Vehicle Transfers	3
Inspections	14
Revocations	0
Temporary Permits	0

- Alaska-Taxi Cab had their semi-annual inspections this month, no major issues noted.
- There were 11 complaints made this month, most were driving complaints and all were followed up by either an Officer or myself. Half of the complaints this month was on Kusko Cab. I met with Kusko Cab manager/co-owner, Naim Shabani on 3/30/2017, who will work on resolving these issues with his employees.
- Kusko Cab will have their semi-annual inspections later on this month (April).
- There were a few noise complaints made on cabs. For clarification purposes, there are two ordinances in the Bethel Municipal Code that addresses noise complaints, one is particular to the taxicab industry and the other applies to the public; however the date and time the noise complaint was made would dictate which ordinance would apply:

BMC 5.30.170 Vehicle Horn Honking states: “It is unlawful to honk the horn of a taxicab from 10:00 p.m. to 7:00 a.m., Sunday through Thursday, and from 12:00 a.m. to 7:00 a.m., Friday and Saturday.”

BMC 18.32.080 Noise states: “No loud noise, whether of public or private origin, shall be permitted within this land use district during the hours from 11:00 p.m. to 6:00 a.m. “Loud noise” is defined as a decibel level that exceeds eighty (80) dBA max at the property line of the parcel within the R district that is receiving the noise. Specific examples of loud noise include a person or persons speaking loudly or yelling, operating a garbage disposal, or honking a vehicle from within twenty (20) feet. This provision applies to all noise sources, whether generated inside or outside the R district, but does not apply to noise associated with aircraft arriving at or departing from the airport or emergency equipment or signals operated by a government agency.”