



# City of Bethel Police Dept.

PO Box 809  
Bethel, AK 99559  
Office| 543-3781 Fax| 543-5086

**PUBLIC NOTICE**  
REGULAR MEETING OF THE  
PUBLIC SAFETY & TRANSPORTATION COMMISSION  
**Wednesday, April 3rd, 2019 –6:30 p.m.**  
**300 STATE HIGHWAY – CITY COUNCIL CHAMBERS**  
**AGENDA**

**Members**

Fritz Charles  
*Council Representative*

Joan Dewey

Monroe Tyler

Richard Garcia

**Ex-Officio Members**

Burke Waldron  
*Chief of Police*

William Howell III  
*Fire Chief*

Jesslyn McGowan  
*Recorder*

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF  
March 06, 2019
- VI. UNFINISHED BUSINESS
  - A. Update on Transportation Planning (City Manager)
  - B. Commission Guidelines and Standards for Meeting Conduct (*Chair*)
  - C. Update on Tracking Cellphone calls to 911 (*Chief Waldron*)
  - D. Markers around Pinky's Park to Help Solve Problem of Reporting Locations within the Park
- VII. CHIEFS' COMMENTS
  - Fire Chief
  - Chief of Police
- VIII. TRANSPORTATION INSPECTOR'S REPORT
- IX. COUNCIL REPRESENTATIVE'S COMMENTS
- X. COMMISSION MEMBER'S COMMENTS
- XI. ADJOURNMENT

*Jesslyn McGowan*

Jesslyn McGowan, *Recorder*  
POSTED on March 27th, 2019  
POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.  
Next Public Safety and Transportation Commission Meeting will be **May 1st, 2019**

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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March 6<sup>th</sup>, 2019

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on March 6<sup>th</sup>, 2019 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:33 pm.

### II. ROLL CALL

Present: Fritz Charles *Council Representative*  
Joan Dewey  
Monroe Tyler  
Richard Garcia

Absent: William Howell *Fire Chief*

Ex-Officio Present: Burke Waldron *Chief of Police*  
Jesslyn McGowan *Recorder*

### III. PEOPLE TO BE HEARD

No one to be heard.

### IV. APPROVAL OF AGENDA

<b>MOVED:</b>	Dewey	Motion to approve the agenda.
<b>SECONDED:</b>	Tyler	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

### V. APPROVAL OF MINUTES

<b>MOVED:</b>	Tyler	Motion to approve the minutes from the regular meetings from April 2018-February 2019.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

**VI. UNFINISHED BUSINESS**

**A. Update on Transportation Planning**

City Manager Pete Williams absent.

<b>MOVED:</b>	Charles	Motion to table till next meeting.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

**B. Commission Guidelines and Standards for Meeting Conduct**

<b>MOVED:</b>	Tyler	Motion to table till next meeting after new Chair reviews guidelines.
<b>SECONDED:</b>	Charles	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

**C. Update on Tracking Cellphone calls to 911**

Chief Waldron gave an update regarding Phase II and its progress. He mentioned the funding had been approved by the Council and a timeline of around May of 2019, the company will be out in Bethel to install all of the equipment that is needed for Phase II. Phase II will help the police department to locate cell phone calls rather than only being able to locate land line calls like we do now.

<b>MOVED:</b>	Dewey	Motion to keep on the agenda for monthly updates.
<b>SECONDED:</b>	Tyler	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

**D. Markers around Pinky's Park to Help Solve Problem of Reporting Locations within the Park**

Chief Waldron gave a short explanation of what Chief Howell wants to happen with this and how it would help both the police and fire department locate people who are needing help or assistance around Pinkie's Park and on the boardwalk.

<b>MOVED:</b>	Charles	Motion to table till next meeting.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

**E. Ordinance for Addresses**

Chief Howell was absent and ordinance was already passed prior to meeting.

**VII. NEW BUSINESS**

**A. Election of Chair and Vice Chair for Commission**

Dewey nominates Tyler for Chair

Dewey nominates Garcia for Vice Chair

Commission took a vote and Monroe Tyler wins Chair, Richard Garcia wins Vice Chair.

**VIII. CHIEF’s COMMENTS**

Chief Waldron – See Report in Commission Packet

Fire Chief Howell – Absent, See Report in Commission Packet

**IX. TRANSPORTATION INSPECTOR’S REPORT**

See Report in Commission Packet

**X. COUNCIL REPRESENTATIVE’s COMMENTS**

Council Rep. Charles commented about his absence from the last meeting and doing what he can to attend the meetings. Also is happy to be on council.

**XI. COMMISSION MEMBER’s COMMENTS**

*Monroe Tyler*- No Comment

*Richard Garcia*- Mentioned that he told a couple of people about the vacancies in the commission and told them to get a hold of the City Clerk. Also mentioned he will be out of town and not able to attend the next meeting.

*Joan Dewey*- Mentioned how she wished certain tribal members or organizational members would consider joining the commission.

**XII. ADJOURNMENT**

<b>MOVED:</b>	Garcia	Motion to adjourn.
<b>SECONDED:</b>	Dewey	
<b>VOTE ON MAIN MOTION</b>	All in favor.	

*Meeting adjourned at 7:08 pm.*

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jesslyn McGowan, Recorder

\_\_\_\_\_  
Monroe Tyler, Chair

# PS&TC CHAIR'S STANDARDS

## ABSENCES

Excused – Advance notice of illness or prior obligation to the recorder.

Unexcused – No advance notice of illness or prior obligation to the recorder. Three unexcused absences w/in 12 months is grounds for being removed from the Commission.

During roll call, the chair will identify if a member is excused or un-excused. A record of excused and unexcused will be recorded in the meeting minutes as such. The Commission may overrule the decision of the chair by a majority vote.

## MEETING START TIME/ROLL CALL

All meetings will begin at the set on the agenda, members of the body are expected to be present at the start of the meeting. If a quorum is not established at the time set on the agenda, and the absent members have not previously provided notice to the recorder that they were going to be absent, the chair will recess the meeting for a period of ten minutes unless a shorter time period is necessary to establish a quorum. If a quorum of the body is not established within ten minutes of the meeting being called to order, the chair will adjourn the meeting unless there is significant evidence to show that a quorum of the body will be established timely.

## MEMBERS CONDUCT AT THE MEETING

Members shall perform their duties in accordance with the processes and rules established by Statutes, Municipal Law.

Members are expected to be prepared for the public issues; listen courteously and attentively to all public discussion before the body and focus on business at hand. The members will be presented with clear and concise meeting topics to which they are obligated to limit discussion to 5 minutes for discussion per member, in accordance to Alaska Statutes Title 44 and Roberts Rules of Order. Extra time will be afforded to members upon direction of the chair, only after all members have had a chance to voice their debate. When possible, the discussions and debates will begin with a motion which is made and seconded. To ensure decorum in debate and parliamentary rule is maintained, the membership will look to the chair to obtain permission to speak on an issue. The Chair will try to allow each person an opportunity to be heard once on each issue prior to permitting anyone from speaking twice. To the extent possible, each person will be limited to speaking twice on any one issue for ten minutes total.

When a brain storming session is appropriate, the Chair will closely monitor the discussion to ensure the discussion is germane to the topic at hand. If during the brainstorming session the group/an individual gets off topic, the chair will bring order back to the discussion by providing a reminder of the topic. If a member continues to be disruptive to the progression of the meeting by not ensuring their comments are germane, the chair may limit that individual's opportunity to speak on the issue.

If the group's brainstorming session progresses to a debate on the possible actions associated with the topic, the chair will ask for a motion to be placed before the body and the merits of the motion may ensue.

The professional and personal conduct of members while exercising their office must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members.

It is the responsibility of the chair to keep the comments of members on track during public meetings. Members should honor efforts by the chair to focus discussion on current agenda items to help ensure efficiency in public business and the legal requirements are met with the public process.

# Campsite / Trail Marker Posts

These strong, flexible 66-inch marker posts are available in a variety of colors. They are ideal for marking trails or campsites and can help visitors keep track of their vehicles. Reflective numbering labels sized for these posts will complete your installation. They ship quickly from our plant in the US.

- Use these posts for color coding hiking, biking or ski trails. With our numbering kit, the posts can identify campsites, parking or other areas
- Place posts near recreation areas
- Owners and managers of public and private parks and trails should use these signs



Grid List

Signs Ranked by: Popularity | Language | Color | A-Z



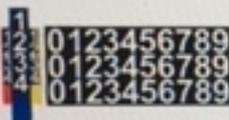
Post-Utility\_Brown  
Mounting Accessories



Post-Utility\_Yellow  
Mounting Accessories



Post-Utility\_Orange  
Mounting Accessories



NHE-NUMKIT  
Mounting Accessories



Post-Utility\_Red  
Mounting Accessories



Post-Utility\_Blue  
Mounting Accessories



CITY OF BETHEL  
**POLICE DEPARTMENT**



**March, 2019 Monthly Report**

**Personnel:**

AST and BPD have both signed the Letter of Agreement and a BPD officer is assigned and working in the WAANT unit. Conditional job offers have been made to back fill that patrol position and the major crimes investigator position. Both applicants are scheduled to take both their polygraph examinations and psychological screening.

All Dispatch, administrative, CSP and CSO positions remain fully staffed.

**Operations:**

There were approximately 1,372 calls for service the month of March, a rise of approximately 250 cases from February and down approximately 150 cases from the same period in 2018. The number of calls requiring investigative reports was up 14 from February to 89 but down from 114 in 2018. There were 408 intoxicated pedestrian calls compared to 587 for the same period last year. The number of domestic violence investigations was 26 this month compared to 28 for the same period in 2018 and 31 in February. There was only 1 DUI arrest compared to 8 for the same period last year and 6 arrests in February. There were no unattended deaths in March, the same as February and compared to two in March of 2018.

BPD investigated a homicide at the Ayuplik Apartments. A crime scene investigation team from AST flew out from Anchorage to assist. A suspect was arrested and subsequently indicted by a Grand Jury for the killing. Chief Waldron has appeared telephonically for more Committee hearings for APSC confirmation but is still awaiting his final confirmation.

**Animal Control:**

There were 40 animal control calls for service for the month with one reported dog bite.



CITY OF BETHEL  
Fire Department

*William F. Howell III, Fire Chief*  
P.O. Box 1388, Bethel, Alaska 99559  
Phone: (907)-543-2131  
Fax: (907)-543-2702  
[bhowell@cityofbethel.net](mailto:bhowell@cityofbethel.net)

*Celebrating 50 Years of Service*

DATE: April 2, 2019  
TO: Pete Williams, City Manager  
FROM: Bill Howell, Fire Chief  
SUBJECT: Management Report, March 2019

### **Current Events**

- Bethel Fire fighters and Utilities personnel tested hydrants on the Institutional Corridor (IC) water system. Several of these hydrants demonstrated flows in excess of 1000 gallons per minute.
- The department is assisting in scheduling hearing testing for May 20-22, 2019.
- We are working with representatives of the Lower Kuskokwim School District to upgrade fire protection systems including a new water storage tank, address signage, hydrant plans, and fire access roads.
- The annual Camai festival was a wonderful success this year. Our staff and volunteers performed safety inspections and alarm tests prior to the commencement. There were no significant EMS or fire incidents during the festival.

### **Community Planning/Preparedness**

- During March, 50 address plaques were ordered for residents and businesses. The department has ordered 740 address signs since inception of the program. For those needing assistance, the department has installed approximately 10% of these signs at the request of the property owners. Overall, reaction to the updated ordinance has been overwhelmingly positive. The department also oversees and facilitates ordering of commercial signs with an Anchorage vendor.
- The Department is working with the administration to update the City of Bethel Emergency operations plan.

- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel receive the proper training to neutralize and dispose of the materials.
- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

Bethel's ambulance service costs the City around \$1500 per transport. The City receives about \$400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, \$1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes. The Department is waiting for further information on steps needed to participate

### **Training**

- On 03/05/19 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed care and treatment for individuals in cardiac arrest.
- On 03/14/19 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed forcible entry tools and techniques for gaining entry into structures.
- On 03/19/19 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed the assessment and treatment of individuals experiencing altered mental status.
- On 03/28/19 at 7:00 p.m., the Fire Meeting was cancelled.
- Five candidates are progressing through their Firefighter-1 training. Recent topics of instruction include Fire Behavior, Building Construction, Portable Fire Extinguishers, Tools and Equipment, Ropes and Knots, Response and Size-Up, Forcible Entry, Ladders, and Search and Rescue. The course will conclude on June 8, 2019 with State of Alaska Written and Practical Skills Examinations.
- Captain Solesbee has scheduled a Firefighter-2 course for June 2019. This course will deliver advanced training in the Incident Command System, Foam Application, Coordinating a Fire Attack, and Vehicle Extrication.
- Instructors from the United States Coast Guard delivered an Ice/Water Rescue course to fire department responders on March 21, 2019. Multiple paid and volunteer Fire Department and Bethel Search and Rescue personnel gained valuable knowledge and skills from this training.

- EMI-Alaska, Inc. will instruct a 16-hour HAZWOPER course to complete the 40-hour HAZWOPER training for City of Bethel personnel on April 10-11, 2019.
- Captain Solesbee attended a 4-day course at the Anchorage Police Department Training Center for the Reid Technique of Investigative Interviewing and Advanced Interrogation. This training will assist the department in investigating fire incidents.

## **Responses**

- Between 03/01/19 and 03/31/19 the Bethel Fire Department responded to 131 EMS and 16 Fire incidents.
- During this period, 62 EMS incidents (47.3%) were alcohol-related.
- On 03/05/19 at 6:27 p.m. firefighters responded to East Avenue for the report of a steam bath fire. Upon arrival, Firefighters observed a fully involved steam bath.
- On 03/07/19 at 6:32 p.m. medics responded to Yukon-Kuskokwim Correctional Center for the report of a person experiencing respiratory distress. The patient was assessed, administered oxygen, and transported to the hospital.
- On 03/10/19 at 10:00 p.m. firefighters responded to Bethel Regional High School for the report of smoke. Upon arrival, no smoke was observed. Firefighters returned to quarters.
- On 03/11/19 at 4:51 a.m. firefighters responded to AVCP Apartments for the report of a possible propane leak. Upon arrival, no leak was located. Firefighters returned to quarters.
- On 03/16/19 at 12:40 p.m. medics responded to Larson Subdivision for the report of a person with a self-inflicted gunshot wound. The patient was assessed and transported to the hospital.
- On 03/16/19 at 9:00 p.m. medics responded to area of Q2 for the report of two people injured when their ATV collided with a vehicle. The patients were assessed and transported to the hospital.
- On 03/20/19 at 9:48 p.m. medics responded to 105 Atsaq Road for the report of a CPR in progress. Medics performed CPR and transported the patient to the YKDRH Emergency Department. The patient was pronounced deceased by Emergency Department providers shortly after arrival.
- On 03/25/19 at 11:50 a.m. medics responded to Kilbuck Street for the report of a person vomiting blood. The patient was assessed and transported to the hospital.

## **Budget/Financial**

- The department is operating within budget.
- The proposed FY 2020 budget was submitted to the manager for review.

## **Grants**

- The Department was awarded funding through the Volunteer Fire Assistance program for \$7,470, for three sets of firefighting turnouts. Due to Federal budget cuts to the VFA program, this award was cut in half.
- The Department applied for and passed the first round of approval the Phase 18 Code blue Grant for \$45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditures are made.
- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. We are waiting for invoice to make final payment and close the grant.

## **Staffing/recruitment**

- The Department is fully staffed effective November 1, 2018.
- All past due employee evaluations are complete.

## **Vehicles & Equipment**

- A bill of sale and title was provided to administration to dispose of E-28. Once signed the surplus fire vehicle will be property of the Native village of Napaimute.
- The new ladder truck is receiving warranty repair for a problem with the nozzle-nesting feature and repairs to the Compressed Air Foam (CAFS) compressor. We are outfitting the new ladder truck with firefighting and rescue equipment.

### FIRE DEPARTMENT VEHICLE STATUS

<b>Vehicle</b>	<b>Type</b>	<b>Year</b>	<b>Status</b>
Medic 4	Ambulance	1999	<i>(Backup ambulance) In service, Airbags repaired.</i>
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. (Plan to remount to new Dodge chassis in 2018/2019)
Medic 6	Ambulance	2017	<i>(Frontline Ambulance) In service.</i>
Engine 4	Pumper	2013	<i>(Frontline pumper) In service, Seat belt sensor silenced but still needing repair by V&amp;E. DEF tank heater malfunction parts on order.</i>
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH. (Poor overall condition needs replacement) Generator mounting parts ordered for installation</i>
Truck 1	Ladder Truck	2017	Outfitting, in service
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service

CITY OF BETHEL  
**POLICE DEPARTMENT**



TRANSPORTATION INSPECTOR REPORT: **March 2019**

2019	March
New Chauffeurs	2
Chauffeur Renewals	0
Chauffeur Transfers	0
Vehicle Permit Renewals	0
Vehicle Transfers	0
Inspections	2
Revocations	0
Temporary Permits	0

- There were no semi-annual inspection this month.
- Kusko Cab will have their semi-annual inspection next month.
- There were nine complaints made in the month of March. Eight were driving complaints and one was a complaint about the cab itself. All were followed up by an officer or I when available.



**CITY OF BETHEL**  
P.O. Box 388  
Bethel, Alaska 99559  
Ph. (907) 543-4150  
Fax (907) 543-3817

## **MEMORANDUM**

DATE: March 19 – April 2

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

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**Alaska Public Entity Insurance-** Is up for renewal. Departments will work toward forwarding information to them to help reduce our costs. Last the work that the Risk Manager performed saved us \$48,000.

**FY19-** the audit be completed April.

**Bethel Recycling Project** – Attended the board meeting to discuss recycling in Bethel. There is a private company that will hold events to collect Solvents and E- waste. Not sure when they will start. One problem the industry is having that China has quit collecting materials. They were receiving about 95% of what was collected. Another problem is only about 12% of what is collected is reusable and municipalities are discontinuing their recycling programs to work out what can be collected. The big problem is that the material that is being collected isn't sorted enough to be re-used.

**LKSD-** Talking with the DEC to for a permit to dispose of the nonfriable in the landfill.

### **PROJECTS**

**Institutional Corridor** – A final walk around still needs to be performed.

**Jetty/Sewer Lagoon-** The sewer trucks will be the last item to be completed for this project. They should arrive on the first barge in the springtime.

**Long Range Transportation Plan 2020-** The Tactical Advisory Committee will try to hold a meeting between May 23 or May 30. This is a public meeting. The roads that are mentioned in the LRTP will be what the DOT refers to for road projects in Bethel. The DOT area planner, Philana Miles, reports that the DOT&PF is trying to take the legal steps to condemn the Polk Rd. The Polks estate was notified of the situation in November.

**The Avenues-** We have picked first National Bank of Alaska to facilitate the loan needed for this project. I hope the loan documents is ready for council's approval at the end of April.

**Bethel Heights Water and Sewer System-** It looks like we will be able to use Village Safe Water funding to at least perform repairs in this subdivision. A Memo from our engineers lists some of the options we can choose. The Sanitary Deficient System/Village Safe Water (SDS/VSW), see Grant Manger's report, lets us apply for 4 M Dollars per project. The memo is attached to this report.

**The DOT resolves tundra Ridge Road Realignment-** On hold until the Polk Road.

**PW Building Boilers-** Contract signed. PW has been installing a beam under the boiler room at Public Works. One boiler has been removed and installation in progress.

**Police Console-** Pro-Com still needs to forward to us the Service Agreement for review and approval.

**Lift Station Controls Project-** Waiting for the final drawings we are at 65%

**Geographic Information System (GIS) –** The persons working on this project will be here April 9<sup>th</sup> to put the finishing touches on this project.

**Asbestos Abatement-** On March 18 and 19<sup>th</sup> an inspection for asbestos was completed in the laundromat and the old police annex. We received a report of the various materials in the building. Doesn't appear to be any asbestos. We are waiting for a written statement confirming our evaluation of the chemical report.

**Owl Park-** The playground equipment is ready to go. Playcraft's schedule is to start installation May 27<sup>th</sup> and wrap up June 7<sup>th</sup>.

Peter Williams  
Bethel City Manager

## **MEMORANDUM**

DATE: April 2, 2019

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – April 9, 2019 Bethel City Council Meeting



### **Sanitation Deficiency System Projects**

With only three week's notice ahead of the April 1 deadline, the City Manager, Public Works Director, the DOWL engineer, and I sat down on March 25 to discuss the water and sewer projects that should be included in the City's Sanitation Deficiency System database entry. The Village Safe Water engineer assigned to Bethel has an April 1 deadline to enter project details. The system then scores the projects via the pre-programmed parameters and spits out the results on all 650 or so statewide projects. If Bethel's projects score high enough relative to the funding available, the City will be issued a grant award.

The City decided to request funding for the following projects:

1. Two lift station electric panels (\$145,200)
2. Heat Trace (\$250,000)
3. AVCP East and AVCP West Lift Station Safety Installations (\$100,000)
4. Avenues Design (\$856,209)
5. New Utility Service Trucks (\$120,000)

Bethel's projects may not score high on health and safety factors, one of the heavily weighted criterion.

### **STIP Projects**

The City is working with the Department of Transportation and Public Facilities and DOWL transportation planner to zero in on one or more roads that might score well during review of the City's application for 2020-2023 Statewide Transportation Improvement Plan. One road under consideration is Akakeek that runs from Ridgecrest Drive to Ptarmigan Street in front of BNC Apartment complex and AC Quickstop. The project might entail tearing the road down and rebuilding it per an engineered design. STIP applications are due May 15, 2019.

### **Grant Projects**

#### **Lift Station E-Panels and "New" Bethel Main**

The City requested \$479,000 in additional Village Safe Water funds to complete the Bethel Lift Station Improvement project, which includes new electric panels for five lift stations and rehabilitation of the Bethel Main Lift Station. The funds are needed to cover the cost of construction over the City's current approved grant amount (\$259,000) and electric panels (\$220,000) for two more lift stations: City Hall and Public

Works building. The Program Manager at the Village Safe Water Program plans to reallocate unused project funds to meet the City of Bethel's request.

**City of Bethel  
Grant Summary  
Fiscal Year 2019**

**Preparing**

<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts. (Partners)</b>	<b>Date</b>	<b>\$ Grant \$ City Match</b>
AK Dept. of Transportation & Public Facilities	STIP – Statewide Transportation Improvement Program	Transportation improvements in Bethel (e.g., roads/trails)	Public Works	5/15/19	TBD
United States Dept. of Agriculture-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 1/31/19	\$13,321,000 \$306,000

**Submitted in Fiscal Year 2019**

Most recent first

<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts.</b>	<b>Date</b>	<b>\$ Grant \$ Match</b>
Village Safe Water Program, AK Dept. of Environmental Conservation	Sanitation Deficiency Database entries	Heat trace, two utility service trucks, lift station safety installs, Avenues proj. design	Public Works	4/1/19	\$1,546,209 \$0 expected
AK Dept. of Environ. Cons., Village Safe Water Program	Infrastructure Protection Funding	Heat trace from FAA lift station to Q2 lift station.	Public Works	2/8/19	\$127,500 \$22,500
Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Grant Program	Interoperable Comm. Plan, thermal imager, fencing for water tanks, foam extinguishers, Continuity of Op. Plan.	Fire, Public Works	1/31/18	\$163,732 0
State of Alaska	Capital Budget Requests	Avenues water and sewer project, Bethel Heights Water Loop A, Dust Control, City Hall Roof	Public Works	12/18	\$20,743,645
AK Dept. of Transportation & Public Facilities	Community Transportation Grant	Operate Bethel Transit System	Public Works, Transit Division	12/17/18	\$316,832 \$86,381

<b>Approved in Fiscal Year 2019</b>					Most recent first
<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts.</b>	<b>Date</b>	<b>\$ Grant</b>
Alaska Dept. of Environmental Conservation	Alaska Village Safe Water Program	Preliminary Engineering Report & Environmental Report for Bethel Heights Sewer System	Public Works	11/27/18	\$75,000

<b>Not Approved in Fiscal Year 2019</b>					Most recent first
<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts.</b>	<b>Date</b>	<b>\$ Grant</b>



# CITY OF BETHEL

Post Office Box 1388  
 Bethel, Alaska 99559  
 Phone: 907-543-2047

TO: City Manager  
 FROM: Human Resources  
 SUBJECT: February Managers Report

DATE: 29 March 2019

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Driver Hauled	5	2	0	5	2
Bldg Maint Wkr	1	0	0	1	2
Util Maint Wkr	1	0	0	1	0
Police Officer III	2	0	0	2	2
<b>TOTALS</b>	<b>9</b>	<b>2</b>	<b>0</b>	<b>9</b>	<b>6</b>

## Applications and Hiring:

**A new Finance Director was selected and will start 1 April.**

HR received a total of 8 **Applications** in March

*From those 8 Applicants:*

Two applications for hauled utility driver were received 27 March and are under review for hire.

Two police officer candidates are currently undergoing background reviews.

**We currently have 4 job positions with a total of 9 openings, with 6 applications under review as follows:**

Driver Hauled Utility (5 positions): Currently announced with two pending review

Utility Maint Wkr: Announced, two pending review

Building Maint Wkr: Announced

Police Officer III: two pending background investigations

Firefighter positions remain as open-continuous regardless of percentage of fill.

**BEACON Programs:**

There were no test conducted during the month of March

**Reports of Injury:**

There were no reports of injury

**Administrative Actions:**

Multiple terminations and resignations occurred simultaneously in both Hauled Utility and Water/Sewer creating an abundance of vacancies in conjunction to already existing vacancies.

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

**Employee related announcements:**

The Family and Medical Leave Act presents a variety of challenges for employers due to the complexity of the law. The US Department of Labor website has a variety of resources available to employers to provide guidance in navigating the law's many requirements. The following is a list of some of the resources that APEI most commonly refers employers to.

<https://akpei.com/fmla-resources-for-employers/>

**Training, Conferences and Seminars:**

The city closed out its prevention of sexual harassment training on 10 March with the training of the remainder of the police department.

James P. Harris  
Human Resources Manager

# **Memorandum**

**Date:** March 25, 2019

**To:** Pete Williams, City Manager

**From:** Bo Foley, IT Director

**Subject:** IT Director's Report

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## **March 2019 Current Events**

- **3<sup>rd</sup> Avenue Vacant Land RFB:**

The City's RFB for the vacant land on 3<sup>rd</sup> Avenue closed in March. Two bidders submitted offers and the City's legal department is currently working with the winning bidder's attorney to solidify a mutually acceptable lease agreement. The losing bidder was notified.

- **YKFC Server Issues:**

A problem from late February bled into this month involving the YKFC server not coming online without manual intervention due to a failure in the equipment. The server was operating, but only after getting stuck on an error screen that would need a user to exit from of upon restarting. I worked with AIT and HP as an onsite liaison, employing different trial and error techniques that they would need done to the server in order to isolate the issue. Eventually we performed a factory reset on the server's BIOS settings which fixed the problem. The server is now operating normally once again.

- **YKFC Internet Issues:**

Another problem from late February spilled into March where though the fitness center had Internet access, they could not access three secure websites that were vital to YKFC operations. I worked with GCI on the issue as we weren't sure if it was something on GCI's end or a problem with our own equipment. We spent time swapping out various pieces of hardware in order to restore working order, but nothing seemed to work. Eventually, the problem inexplicably went away and everything began functioning as normal. This suggests to me that it was something on GCI's end that their techs were probably working on elsewhere.

- **Global Policies and Procedures:**

A portion of the month was dedicated to working with the City's legal department in coming up with policy and procedure documentation covering the use, care, and disposal of City technology. The council-adopted policy in the employee's handbook offers a general taste of this, but does not expand on certain details. This new set of policies and procedures will hopefully bridge any gaps. The purpose of these documents is to inform and notify new and existing city employees as to the appropriate code of conduct regarding City technology as well as provide the City with legal protection against lawsuits. This is an ongoing process that, when finished, will cover both the City and the Police Dept.

## **Memorandum**

**Date:** March 25, 2019

**To:** Pete Williams, City Manager

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**Subject:** IT Director's Report

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- **Dispatch Computer Repairs:**

The main dispatch computer at the Police Dept. went down towards the middle of March. I was contacted over a weekend and informed that the main dispatch station began making a lot of noise and producing a smell similar to that of burning plastic. When I was able to get to the machine to investigate, I had discovered that the fan on the machine's graphical processing unit had failed. The machine was originally purchased several years ago when the new PD was first renovated and so obtaining parts was somewhat challenging. Eventually I found something that would work as a replacement, ordered and installed the parts, and was able to bring the dispatch computer back online. The computer was down about a week, but all dispatchers were able to use the backup station to handle PD dispatch operations.

- **Dedicated Council Wireless:**

For FY19, I purchased a satellite Internet service to see if it would hold up during extreme weather and, more importantly, manage to stay online when GCI's services were having trouble thus giving us a redundant connection for Internet. The service performed well except when I tried to test on multiple computers. One day, during a GCI outage, I attempted to run the connection through the entirety of the City's network but could not get it to function properly.

Despite this failure for its originally intended purpose, the City clerk mentioned that the Council had been wondering about a dedicated connection for their council tablets. Needing a use for the satellite connection, I chose to try using it exclusively for the council as a wireless signal in the council chambers. Thankfully, the connection performed well during a council meeting and so I'm happy to leave that in place so the council has a less muddled connection to use for their meetings.

- **Business-As-Usual:**

Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, Caselle access, cellphone replacement and login problems.

### **Future Plans**

- **FY20 Budget Discussions with Council:**

Preliminary planning for the FY20 budget is more or less complete and so going into April and May, I will meet with council to discuss the items of my budget and determine if anything should be added, removed, or changed.

## **MEMORANDUM**

**DATE:** 03.31.2019  
**TO:** Peter Williams, City Manager  
**FROM:** Bill Arnold, Public Works Director  
**SUBJECT:** Manager's Report –

### **Programs/Divisions**

#### **Public Works Director:**

The Public Works Building boiler project is under way. IC project (construction) is complete we are waiting on the as builds from the engineers.

#### **Hauled Utilities:**

The Hauled Utilities Dept. has been having a great month even we are still short on drivers all the drivers are making an effort to complete the scheduled services on time.

We are still in need of water trucks that are slowly getting back on the road from maintenance.

The drivers are doing a great job now to help each other to complete the assigned tasks.

All the paperwork is caught up now from the driving I had to do the past months. We are usually one driver short a few days in the week but all the route sheets are getting done on schedule.

#### **Utility Maintenance:**

- Lagoon discharge operations are shut-down until spring. Normal operation for winter is ongoing.
- Additional Fire hydrant valves en route for inventory and use if needed.
- 15 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.
- Monthly meter reading and service connections were completed
- Main Lift Station pump work –Pump #1 still in Anchorage for major repair. Pump and parts have arrived. Repairs expected to take 1-2 weeks. Lift Station is running on 2 pumps for now.
- Clean up and organization of shops.
- 15 residential lift station repairs
- Line flushing and leveling activities on low-flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meeting.
- All 3 Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to 2 of the vehicles are more than 10 years old.
- Issues with FAA lift station freezing up. Heat trace is on and thawing line out slowly.

#### **Property Maintenance:**

- PW Building
  - South Roll up ramp door fell off track and would roll up cocked forcing the door into a jammed position. Temporarily fixed and operational.

- Middle roll up ramp door would not roll up evenly. Track was out of alignment and needed some additional cleaning. Door in “decent” operation.
  - All roll up ramp doors may need a preventive maintenance service scheduled by a door provider.
  - Replaced weight bearing structure glue lam beam under boiler room floor with Steel I-Beam in preparation for the new boilers to be installed by Inlet Mechanical. This took a combined team effort of two PW programs. Thank you Andy of Utility Maintenance for lending two employees for this lengthy, difficult and dangerous task.
  - Boiler #1 failed Primary Honeywell controller. Left boiler off and began full operation of building heat from Boiler #2.
  - Inlet Mechanical has begun the project of removing boiler #1 to replace with new boiler setup. Work is in progress.
  - Remodeled the planning office. Fresh paint, new electrical hardware, replaced ceiling tiles and installed new floor.
  - Hot water system has been removed from PW building as part of the boiler space remodel. PW building will not have hot water until the boiler project is complete.
  - Fire sprinkling system in PW
- City Hall
    - Several heating issues throughout the month. Suspect trapped air in the boiler lines. Adjusted boiler pressures, along with addition of running both circulating pumps seemed to resolve the issue.
    - Rear entrance stairs are rotting. Two different expanded metal stairs plates had to be repaired. Project to replace the stairs in entirety as a summer project.
    - Filtered water fountain near front entrance was reported as having poor water quality. Filtering system was replaced. Water taste pretty darn good, try some, tell us what you think.
    - Wheel chair ramp section at front entrance is showing signs of degradation and will need to be rebuilt or replaced. Project this work as a summer project. Materials will need to be ordered.
- Court House
    - **Dry Sprinkler System:**
      - Dry system is back in NORMAL operation minus ONE isolated sprinkler head located on the outside of the building to the left of the front main entrance. Project to have contractor complete repair from break Spring/Summer of 2019. Contractor is in communication with city building maintenance and scheduling a time for the work to be completed.
      - The dry system has a small leak in the dry system piping just above court room 4. Leak is temporarily fixed and holding. Static air pressure is remaining constant with additional help from the fire system air compressor. A plan is being developed to have the dry system evaluated for replacement and repair Spring/Summer 2019 by a contracted service.
    - **Holding Cell Area Door:**

- Door ordered from AHS, shipped and received. Prep work has begun to add the new wiring, relight vision, latching hardware and paint for install. Door removal and replacement will be coordinated with Alaska State Court System. The area where the door is a sensitive area as inmates are transferred through this area.
  - **Water leak damage remediation survey:**
    - Industrial Hygienist from Advanced Look Solutions in Anchorage completed an Environmental survey off all areas within the court system that was affected by the water leak. Sample have been sent to lab in Lower 48 for testing and results are expected to be returned in April.
    - A plan for remediation/remodel work will begin once results are returned and priority areas have been identified.
  - **Dirty sprinkler heads and escutcheon plates:**
    - All protruding sprinkler heads have been cleaned and inspected.
- Dog Pound
  - Replaced door latching hardware 3 times from vandalism.
  - Bethel Friends of Canines has transitioned and is using the building more often.
  - Area donated for BFK9 kennel relocation has been scraped clear of ice and debris.
  - Surveyed and staked off pad sight for sand pad prep.
  - BFK9 has been in close communication in the process of relocating their kennel to the property.
- Log Cabin
  - Boiler is consistently found tripped during building rounds. Building is temporary closed to resident use of the building due to a sewer line freeze and boiler reliability issues. Boiler remains operational with daily rounds to ensure adequate warmth of the building. Water service has been isolated and lines drained to prevent freeze up.
- YKFC - Pool
  - Requests for assistance with the boiler are frequent. The department assists when able.
  - Meeting completed with Pool management staff to determine cause of repeated issues with the boiler system. The issues have primarily been pressure related and high temp limit related. Action plan to evaluate the system in its entirety for correct daily operation is in place.
- Police Department
  - Periodic low fuel level alarm activation for the emergency power generator. The issue has been isolated to a set of terminals outside the building that get wet and short causing a false alarm. The alarm will short ad activate when the weather is rainy and windy.

- Billy's Water plant
  - Boiler #1 shut down and Boiler #2 fired. To even out boiler usage.
  - Boiler #1 also had a failed fuel pressure gauge. Gauge was replaced Boiler #1 is back in normal operation as needed.
  
- Sean's Water Plant
  - Boilers monitored daily as they are the main source of heat for the City sub water utility lines.
  
- Teen Center
  - Boilers are monitored daily as they are a "Boost" of temperatures supporting the heat loop that runs through the City Sub water utility lines.

**Parks and Recreation:**

As spring is quickly approaches a list of projects for the summer are being developed within the department along with projected timelines.

- Projects so far, more to be considered.
  - Owl Park (projected dates May 27th thru June 7<sup>th</sup>)
    - Install of new playground equipment and play ground material
  - All play parks
    - General maintenance and grounds upkeep
  - Pinky's Park
    - Softball field refurbish/re-sod/re-seed
    - Dugout repairs, repaint
  - Soccer Sports Field
    - Hydro Seed
    - Maintenance contract options for field to be discussed
    - Install bleachers
    - Paint concrete blocks High Vis
    - Install soccer goal posts
    - Place Portable restroom facilities
    - Install bike rack
    - Place information bulletin stand
  - Airport Cemetery
    - Ordering additional fencing
    - Installing additional fencing
    - Hydro seeding expanded sections
  - Boardwalks
    - Trial Lighting pole project
    - General maintenance and upkeep
    - Vegetation trim back

**Road Maintenance:**

Streets and Roads took the D-8 Cat dozer out to the city sand pit and push up a pile of sand to haul to the landfill. We haul cover to the landfill for two-week in-between the thaw when it was froze. Pit road is now too muddy to drive dump trucks on.

Streets and Roads did have the steamer out from 2/25 -3/1/19 steaming culverts during the thaw, before it froze up. It was not until the 3/23/19 after the big thaw started before we have the steamer out again thawing culverts for the rest of the March. We had to thaw over half of the culverts again from the culverts we did last time.

Streets and Roads been grading roads every day, and on some roads two times a day, but the roads have been so wet from last fall's rain, and is now thawing out, it does not hold up. This week some roads are starting to dry out, and now there has been no rain this week, those roads are starting to hold up to grading.

Streets and Roads had to fix some. There was small wash out in Kasayuli Subdivision, Larson Subdivision, and in City Subdivision. We hauled sand, and gravel to those areas with dump truck, to spread out with the grader.

**Vehicles and Equipment:**

March has been a very productive and busy month. As soon as we got 1 of the graders back into service after major front end repairs, the other went down. The second grader should be back in service by weeks end. We have had 4 units with major suspension problems. While having at least one and usually two mechanics working on the grader we also did 58 work orders. The V&E team has done a great job this month keeping up with all the equipment. Looking forward to the new fleet of trucks to help us focus on other projects that are needed to be done.

**Transit System:**

The Bethel Transit System and the City's Finance Department has submitted the monthly Budget Summary Billings, to DOT, for the months of July through January. Currently the State has reimbursed the City \$116,879.71 from the Federal/State Transit System grant. As soon as the Finance Department closes March, I will be working on the February and March Budget Summaries.

The ridership for the month of March has picked up. For the month of March there were a total of 2347 rides. Elders/Seniors (64years old+) 282 rides, who paid the regular fare, 56 rides for youth fares (3-14 years old), 180 for Disabled and 493 rides for adults fares. 1516 rides for the general public, which include; monthly passes, day passes, yearly passes and ONC elder passes. The revenue for the month of March is \$4,737.00. ONC has purchased monthly senior/elder passes for 43 elders. This has helped to increase our ridership a little, but more importantly, it has saved the elders money.

The Transit System is currently running one route. The Green Line runs Monday through Friday from 6:30am to 10:30am, 11:30am to 6:15pm, and Saturday 9:30-11:30 and 12:30-2:30.

Bus 437 was purchased in 2008 and is down with a bad motor. The City Shop recommends not fixing it and if they do they'll have to replace the motor. A couple of years ago the City Shop replace the motor in Bus 436 and it cost between \$12,000 and \$15,000. It was down for over a year. Bus 436 was purchased in 2008 and has over 145,972 miles on it. Bus 438 was purchased in 2007 and has 123,864 miles. Our newer bus, Bus 439 was purchased in 2014 and has over 149,259 miles. The State's guidelines for replacing cutaway buses is 7 years old and/or 200,000.

However, DOT also takes into consideration the location, rural area, and road conditions. With DOT's approval we are currently in the process of purchasing a new bus and hopefully it'll be on this summer barge. The City has received State and Federal grants that cover the entire cost.

#### **Landfill / Recycle Center:**

We constructed an alternate MSW cell and dump pad adjacent to the new gravel road in anticipation of muddy roads. Dale Construction hauled 150 loads of dirt to the landfill. We used this dirt to cover and to form a stockpile. We hauled roughly 150 loads of dirt to stockpile for cover and used some of it to build up the North berm. We hauled about 11 pickup loads of bulk trash that was around residential dumpsters.

#### **Water Plant Operations:**

For the month of March both water plants are in normal operation for winter mode. Monthly water logs to ADEC from BHWTP and CSWTP. Sewage Lagoon DMR report for December. We also hold a safety meeting at CSWTP daily.

#### **Institutional Corridor Update:**

- Line construction has been completed.
- DEC has issued a letter (11/20/18) with Interim Approval to Operate the line. This is valid until February 22, 2019. Request for final approval must be submitted prior to expiration.
- U.S. Fish & Wildlife was the first customer to apply for and receive services following the receipt of approval to operate.
- To date (2/28/19) only 5 service connections have been turned on. U.S. Fish & Wildlife, Bethel Youth Facility, Correctional Facility and YKHC (hospital and housing units).
- Still waiting on other customers to complete work and apply for services soon.
- Issues with circulation pumps and high demand pump alarms and tripping has been resolved. Valve was left partially closed during commissioning
- Fire hydrant static and flow testing was performed to accommodate requests from multiple customers working on sprinkler designs in their buildings.

#### **Staffing Issues/Concerns/Training:**

## Streets and Roads daily dialog

3/5/19

The grader was out tonight at 9pm grading roads so that the roads would freeze up smoother on Ridgecrest Drive, Akakeek Street, Ptarmigan Street, and Kalugtug Road for 4 hours.

3/6/19

Dug a grave at the new graveyard by the airport 3 hours.

Took the 950D loader to the city sand pit and loaded dump trucks that is hauling to the landfill 8 hours.

Graded roads when the roads thaw out so that we could grade, 4 hours.

Push at the landfill with the D5 dozer to cover trash for 7 hours.

3/7/19

Took the 950D loader to the city sand pit and loaded dump trucks hauling to the landfill, 8 hours.

Graded started grading Bethel roads after it started thawing for 4 hours.

Hauled to the landfill with one dump truck in the morning for 5 hours.

Push, up sand at the city sand pit with the D8 dozer for the dump trucks hauling to the landfill, 8 hours.

3/8/19

Took the 950D loader to the city sand pit and loaded dump trucks hauling to the landfill, 8 hours.

Grader been out grading roads being the roads were thaw enough to grade throughout Bethel, 8 hours.

3/18/19

Took the loader out to the city sand pit to loads dump truck to haul to the landfill.

Had the Peter Built dump truck hauling sand to the landfill for 7 hours

The grader was out scarifying and scratching City Sand Pit Road, H-Marker Road, and Boat Harbor Road.

Drove the loader back to the shop from city sand pit.

3/19/19

Worked on Peter Built Dump truck battery 2 hours.

Drove the loader back out to the city sand pit to load dump trucks to haul to the landfill.

We had the Peter Built dump truck haul to the landfill 6 hours.

Had to pull on new cutting edge on the grader 2 hours.

The grader was out scratching roads 4 hours

Drove loader back from city sand pit to shop.

3/20/19

Drove the 950 loader back out to the city sand pit and loaded dump trucks  
Hauled to the landfill with peter build dump truck, 7 hours.  
Staked the sand that was haul to the landfill with 966 loader.  
Drove the 950 load back to city shop for the night.

3/21/19

Grader was out at 5:30 am in the morning plowing snow before the school buses run  
The loader was out snowdrifts that drifted from the storm.  
Drove the loader out to the city sand pit and loaded dump trucks to haul to the landfill.  
The 324E excavator was digging up landfill to haul to the landfill.  
We pick up the new road steamer at Evert air cargo.

3/22/19

We loaded dump trucks with the 324E excavator to haul to the landfill.  
A grader was out grading Ptarmigan Road, Akakeek Street, and Ridgecrest Roads.  
We worked out the new steamer so we could use it this coming week to steam culverts.

3/23/19

Hauled cover with dump trucks to the landfill 7 hours.  
Loaded the dump trucks with 324E excavator 7 hours.  
Graded BIA Road Ptarmigan Road, Akakeek Street, and Ridgecrest Road.

3/25/19

The, grader, was out 5am grading Ptarmigan Road, Akakeek Street, and Ridgecrest Road.  
The steamer was out steaming culverts in Tundra Sub., and in City Sub...  
Haul gravel to Kasayuli sub. To fix a washout before it got too bad.  
We haul in 6 loads of sand to H-Marker before it to washout by building dam on the  
upper side so the water would all run thought the culvert.

3/26/19

We tried to get the grader out at 5am in the morning but could get it stated, so when we  
did get it start it was 8am before we could grade Ptarmigan Road, Akakeek Street,  
Ridgecrest Road, and from there to BIA Road, Kasayuli, Blue Berry, City Sub., and Back  
to Ptarmigan Road, Akakeek Street, Ridgecrest Road 9 hours.  
The steamer was in Larson Sub., Kasayuli Sub., and Seventh Ave. steamer culverts for 9  
hours.  
Fix a washout starting in Kasayuli Sub., with one load of gravel and the graded push is.  
We finish up with putting the new steamer to gather to test it out.

3/27/19

The grader was out at 5am grading Ptarmigan Road, Akakeek Street, and Ptarmigan Road  
before the school buses run.  
The old steamer was steamer culvert it Seventh Ave., Larson Sub., and Boat harbor Road.

Took the new steamer out to test it on culverts and had a big water leak in the water pump due to the water pump froze up and broke during shipping. So a new one is being Gold Streak out from Totem Equipment.

City of Bethel  
Street and Roads Foreman  
James Flemings