



City of Bethel Police Dept.

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PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
WEDNESDAY, April 01, 2020 – 6:30 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Madelene Reichard
Chair

Mark Springer
Council Representative

Azara Mohammadi

Ex-Officio Members

Amy Davis
Acting Police Chief

Daron Solesbee
Acting Fire Chief

Jesslyn McGowan
Recorder

"The Public Safety and Transportation Commission does not have enough people appointed to the body to hold their regular meeting. If you are interested in volunteering please go to the City's website www.cityofbethel.net to get more information.

Jesslyn McGowan

Jesslyn McGowan, *Recorder*

POSTED on March 25th, 2020

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be **May 06, 2020**

City of Bethel, Alaska

Public Safety & Transportation Commission

November 06, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on November 06, 2019 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:55 pm.

II. ROLL CALL

Present: Richard Garcia *Chair*
Mark Springer *Council Representative*
Azara Mohammadi
Madelene Reichard

Absent: Amy Davis *Acting Chief of Police*
Daron Solesbee *Acting Fire Chief*

Ex-Officio Present: Jesslyn McGowan *Recorder*

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Mohammadi	Motion to approve the agenda.
SECONDED:	Springer	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Mohammadi	Motion to approve the minutes from the regular meetings from July 2019-October 2019.
SECONDED:	Springer	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Update on Transportation Planning

Acting City Manager not present.

MOVED:	Springer	Motion to table till next meeting.
SECONDED:	Reichard	
VOTE ON MAIN MOTION	All in favor.	

B. Update on Tracking Cellphone calls to 911

Jesslyn McGowan gave an update on behalf of Acting Chief Amy Davis for tracking cellphone calls to 911. She informed everyone Phase II is complete and police department is now able to trace cellphone locations when they call 911.

VII. NEW BUSINESS

A. Electing New Vice Chair

Azara Mohammadi nominated Madelene Reichard.

MOVED:	Springer	Motion to close nominations.
SECONDED:	Mohammadi	
VOTE ON MAIN MOTION	All in favor.	

Madelene Reichard is now Vice Chair.

VIII. CHIEF’S COMMENTS

Acting Chief Davis – See Report in Commission Packet

Acting Fire Solsebee – See Report in Commission Packet

IX. TRANSPORTATION INSPECTOR’S REPORT

See Report in Commission Packet

X. COUNCIL REPRESENTATIVE’S COMMENTS

Council Member Mark Springer apologized for being late. He spoke about his previous history on being on this commission and looking forward to hopefully the commission members having a say in the hiring for the Police Chief. He also hopes the commission and other commissions will take a more active role in the department budget proposals and recommendations to the council as budget season comes up.

XI. COMMISSION MEMBER’S COMMENTS

Azara Mohammadi- No comment

Madelene Reichard- No comment

Richard Garcia –Spoke about how December will be his last meeting before he resigns as he accepted a new position in Aniak.

XII. ADJOURNMENT

MOVED:	Springer	Motion to adjourn.
SECONDED:	Mohammadi	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 7:09 pm.

APPROVED THIS _____ DAY OF _____, 2019.

Jesslyn McGowan, Recorder

Richard Garcia, Chair

City of Bethel, Alaska

Public Safety & Transportation Commission

December 04, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on December 04, 2019 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:46pm.

II. ROLL CALL

Present: Madelene Reichard

Absent: Richard Garcia *Chair*
Mark Springer *Council Representative*
Azara Mohammadi
Daron Solesbee *Acting Fire Chief*
Amy Davis *Acting Police Chief*

Ex-Officio Present: Jesslyn McGowan *Recorder*

A quorum was not established of the Commission.

III. ADJOURNMENT

Meeting adjourned at 6:46 pm.

APPROVED THIS _____ DAY OF _____, 2019.

Jesslyn McGowan, Recorder

Richard Garcia, Chair

City of Bethel, Alaska

Public Safety & Transportation Commission

January 2, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was NOT held on January 2nd, 2020 in the Bethel City Hall Council Chambers.

The meeting was called to order and was cancelled due to not having enough members to establish a quorum.

APPROVED THIS _____ DAY OF _____, 2020.

Jesslyn McGowan, Recorder

Madelene Reichard, Chair

City of Bethel, Alaska

Public Safety & Transportation Commission

February 05, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was NOT held on February 5th, 2020 in the Bethel City Hall Council Chambers.

The meeting was not called to order and was cancelled in advance due to not having enough members to establish a quorum.

APPROVED THIS _____ DAY OF _____, 2020.

Jesslyn McGowan, Recorder

Madelene Reichard, Chair

City of Bethel, Alaska

Public Safety & Transportation Commission

March 04, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was NOT held on March 4th, 2020 in the Bethel City Hall Council Chambers.

The meeting was not called to order and was cancelled in advance due to not having enough members to establish a quorum.

APPROVED THIS _____ DAY OF _____, 2020.

Jesslyn McGowan, Recorder

Madelene Reichard, Chair



CITY OF BETHEL
Managers Office

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Celebrating 50 Years of Service

DATE: April 7, 2020
TO: Perry Barr, Mayor
FROM: Bill Howell, Acting City Manager
SUBJECT: City Manager's Report – March 16, 2020 through April 7, 2020

Current Events

- On April 7, triggered by the announcement of Bethel's first confirmed COVID-19 case, the Bethel Emergency Operations Center BEOC was fully activated (Level 3). City staff are meeting daily to deal with any incidents or needs related to the outbreak of Coronavirus. Previously, the City was operating at a partial or level 2 activation of the BEOC.
- A big warm welcome to our newest employee, Vinny Corazon. We look forward to working with him as the new City Manager.
- Due to COVID-19, preparation of the FY 21 budget has been delayed. Given the current circumstances, additional delay is expected. Administration is working on a solution.
- The City Emergency Operations Plan update completed and disseminated to appropriate agencies.
- Incident Command of the City's Covid-19 Pandemic response was transferred to the new City manager on April 6 at 2:00 p.m. I am in the process of re-assuming my responsibilities as Fire Chief. I will give full support to the new manager as he transitions into his leadership role.

Ongoing Business

- Administration met with the City of Bethel Employees Association to discuss prospective negotiation dates. Due to Corona Virus concerns and new federal guidelines for limiting spread, negotiations are postponed until further notice.
- Administration and the Purchasing Agent are drafting updates to the P-Code (BMC 420). A draft will be complete and submitted to the clerk soon.
- The City continues to work with our legal firm, Guess and Rudd and the school district to remove the remaining building debris from the Kilbuck site.
- Per Council/Administration direction, the Public Works Director is developing a plan for Spring/Summer 2020 repairs to the pool. He is calling meetings with BSI, DOWL, City Attorney and APEI, the City's insurance company to determine the best course of action.

MEMORANDUM

DATE: April 6, 2020
TO: William F. Howell, III, Acting City Manager
FROM: John Sargent, Grant Manager
SUBJECT: Grant Manager's Report – April 14, 2020 Bethel City Council Meeting



Bethel Covid-19 Task Force

Grant Applications

I completed and submitted the City's COPS Hiring Program grant to the Department of Justice for \$125,000 to cover some of the costs associated with the hiring of a School Resource Officer. The Lower Kuskokwim School District agrees to pay 75% of the salary and benefits of the SRO for four years less the grant amount received. The City will pay 25% of the salary and benefits cost for the SRO during summers when he/she transitions to patrol officer.

Grant Management

Heat Trace Project

The City of Bethel obtained a grant amendment on the City's Infrastructure Protection Grant that expands the scope to include replacement of the heat trace for 2,000 linear feet of sewer pipe leaving the Police Station. The City's electrician firm completed the original purpose of this grant: replacing/repairing the heat trace along the sewer pipe from the FAA lift station to the Q2 Lift Station for less cost than expected.

Purchasing Agent Duties

IT Services

Three City employees are busy reviewing and scoring the four proposals submitted in response to the City's RFP for the purchase of IT remote technical support services. A contract with selected firm will be presented to City Council for approval.

Purchasing Code 4.20

I worked with the Acting City Manager to edit all text in the Purchasing Code 4.20 except the sections on appeals. The City Clerk will review and edit the Purchasing appeals parts to coincide with her other work on appeals in multiple sections of the BMC.

Auditor

I am preparing a Request for Bids for the City to hire auditors for the next five years.

Administrative Duties

Two of the six approved community action grant checks were cut: Native Village of Napaimute and Bethel Friends of Canines. The other four were impacted by Covid-19 response and will be distributed when, and if appropriate.



**City of Bethel
Grant Summary
Fiscal Year 2020**

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
AK Dept. of Health and Social Services	Community Service Patrol Grant	Three CSPs to pick up those incapable of taking care of themselves.	Police	4/1/20	\$323,081 \$0
Rasmuson Foundation	Tier 1 Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	\$25,000 0
Bethel Community Services Foundation	Community Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	\$15,000 0
United States Dept. of Ag.-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 1/31/19	\$13,321,000 \$306,000

Submitted in Fiscal Year 2020

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
U.S. Dept. of Justice, COPS Office.	COPS Hiring Program Grant	Salary and benefits of School Resource Officer	Police	3/11/20	\$125,000 \$117,744 City \$228,233 LKSD
YKHC Diabetes Control and Prevention Pgm.	Community Activity & Garden Award Application	Weights and exercise equipment for YK Fitness Center	Admin.	02/28/20	\$5,000 0
State of Alaska	FY 21 State Capital – Designated Legislative Grant	1. Public Works Building Repairs (\$7,000,000) 2. Bethel Heights Water & Sewer Improvements (\$10,146,000)	Public Works	2/14/20	\$18,346,000 0

		3. Dust Control (\$1,200,000)			
AK Div. of Homeland Sec. & Emergency Mgmt.	State Homeland Security Program	Police body-worn & in-car camera system; extrication tools; laser scanner; Emerg. Op. Plan, Cyber Sec. Plan	Police, Fire, IT	1/30/20	\$317,655 0
AK Dept. of Transportation	Statewide Transportation Improvement Project (STIP) Nomination 2020-2023	Akakeek, Ptarmigan, Delapp Streets Heavy Use Road Improvement Project	Public Works	9/15/19	\$3,034,424 \$494,886
Village Safe Water Pgm, Dept of Env. Conservation	Sewer Lagoon Improvements Grant	New lagoon pump & new skiff with trailer	Public Works	8/13/19	\$155,238 0

Approved in Fiscal Year 2020

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
AK Dept. of Transp., Transit Division	Community Transportation Grant	Public transit system operations	Public Works	12/25/19	\$316,832
U.S. Department of Justice, COPS Office	School Violence Prevention Program	Alert button mobile phone Ap, exit door bar alarms, card reader door entry system, controlled front entrance.	Admin.	11/12/19	\$500,000 \$166,667 LKSD
AK Dept. of Env. Conservation, Village Safe Water Program	Water and Wastewater Program	Design, build, and install two electric panels for City Hall and City Shop and complete current rehab. of Main Lift Station.	Public Works	8/30/19	\$279,827
Alaska Dept. of Health and Social Services	Community Service Patrol Program	Community Service Patrol Program	Public Works	7/1/19	\$323,081 \$32,308 in-kind
AK Dept. of Env. Conservation, Village Safe Water Program	Infrastructure Protection Funding	Replace heat trace and/or electric panels on sewer line from Airport to FAA.	Public Works	7/19/19	\$137,700 \$22,500 in-kind

Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Program Grant	Thermal imager & fencing around tank at water treatment plant	Fire	8/19	\$49,141 0
Total					\$1,606,581

Not Approved in Fiscal Year 2019

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant
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Memorandum

Date: April 1, 2020

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



March 2020 Current Events

- **COVID-19:**

Much of this month has been spent reacting to or preparing for COVID-19, the Coronavirus.

Emergency Operations Center:

The Acting City Manager directed me to complete several tasks in order to establish an emergency operations center (EoC). This involved setting up four new dedicated emergency phones as well as trying to establish three additional analog phone lines in the Fire Department classroom, which is the current designated EoC. I managed to set up the phones and United Utilities succeed in getting one analog line up and running. We will finish the remaining lines at a date in the near future.

Another part of my directive was to order some new equipment to try and have WiFi capability established for the EoC and provide it with two additional conference phones. All of this equipment has been ordered and the WiFi access point has been set up.

Finally, as a part of this preparation, I've been trying to work with the City Clerk to establish a means of having Council Meetings able to be done remotely. We explored several options including trying to have Council officials calling into one conference line while having the public on another, but all of our solutions would always come up just shy of satisfactory. Further options are being looked at.

Teleworking:

There has been concern about employees coming into the office and so I've been approached about enabling employees to work from home. We definitely have the means to make that happen, but there is a glaring bottleneck and that is the City's bandwidth or rather lack of it. Our Internet capabilities can handle the occasional few individuals hopping on for small pieces of time, but to have multiple people or even entire departments trying to remote in for full shifts is an obstacle we cannot surmount.

Our connection is stretched to its limits as it is and so the only real solution at this point is to either increase our service or just deal with the frustration. As it is budget-prep season, I've looked into two routes that might provide the City some relief in this area. Not just for this crisis, but also for future operations, but neither will be cheap. As we move towards an Internet-centered world, if we expect to keep up, we must take steps to have what passes for a strong connection in Bethel.

Memorandum

Date: April 1, 2020

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



In light of COVID-19, many corporations have started offering free upgrades and services to help the people through this trying time. I have reached out to GCI to ask if they would extend us this same courtesy just in case we do move to employees working from home. They told me they would "look into my request".

Remote Equipment:

Another challenge posed by this COVID-19 situation is that if we do in fact move to employees working from home, this only works if the employee has the equipment necessary to take the steps. Not every employee has a decent home computer. Not every employee has GCI's premium Internet package. Both are necessary to facilitate fluid remote work. At the very least, GCI is offering free Internet tier upgrades for the duration of this COVID-19 situation to customers' home modems.

During the last budget cycle, there was no way of knowing I was going to have to provide so many laptops to facilitate a mobile workforce so when I ordered the new laptops for our hardware rotation, I only got enough to change out what we had and to have a handful of spares on hand. In light of this virus, I've had to activate all of my spares in preparation for us moving to towards a work-from-home situation. The problem is that I do not have enough equipment for everyone. At current, I only have eleven laptops that can be assigned for remote work. Desktop computers must remain where they are so that they can communicate with the City's servers.

Laptops that are assigned out must also be joined to our current Arctic Care roster so they can receive all the various pieces of protective software that we need on every machine. There will be a spike in Arctic Care costs due to having to bring in so many more machines than what was estimated before COVID-19 reached Alaska.

- **Remote Tech Support Services RFP:**

This month we posted a request for proposal for the City's remote tech support contract. The current contract with Arctic IT is ending and in order to renew with them, we must go through the procurement process once more so that other companies that may now be offering similar services have a chance to respond. The RFP closes at the end of March.

- **Finished Hardware Rotation:**

I'm pleased that I was able to finalize the City's hardware rotation this month. With the exception of one printer computer that should be replaced within a couple of weeks, no more Windows 7 machines are active on the network. This plugs any security vulnerabilities that are inherent with running operating systems that Microsoft no longer supports. For the most part, the transition

Memorandum

Date: April 1, 2020

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



hasn't seemed too painful for users and there has been overall positive feedback about the new equipment.

As far as the old equipment is concerned, it must be E-recycled since we can no longer dispose of it in the City landfill. As a security precaution, several internal components must be removed from the systems and so it doesn't make much sense to try and auction the equipment off either. I've gotten in touch with a company in Anchorage that can help us with this. We need only send the equipment to them via air carrier or barge and they will handle the rest.

- **Business-As-Usual:**

Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, cellphone replacement, missing network drives, login problems, etc.

Future Plans

- **Weathering COVID-19:**

Unfortunately, COVID-19 has pumped the brakes on many future plans. Not only has it disrupted normal operations for the City, but it is effecting operations of companies I'm depending on for certain plans as well as delivery schedules for orders of equipment and services. Some irons I had in the fire involved contractors flying out for onsite visits, but with the travel ban, those appointments will be placed on hold. For now, the future plans are to weather COVID-19 as best we can.

To: Bill Howell, Acting City Manager

From: Ted Meyer, Planner

Subject: March Manager's Report

Date: April 1, 2020

SUBDIVISIONS

Blue Sky Estates Subdivision

Road construction is still scheduled for summer 2020. Staff requested and received a fee proposal for inspection of subdivision roads from DOWL. This fee is included in the FY21 planning department budget (the fee includes road inspections for ONC and Tanqik Subdivisions as well).

ONC Ciullkulek Subdivision

Nothing to report this month.

Tanqik Subdivision

Nothing to report this month.

REZONING ACTIVITIES

Ongoing- Staff is still compiling and processing data to be presented to the Planning Commission for developing a new residential zoning designation for lots in the ASHA housing subdivision area and two other residential enclaves in old Bethel. The objective is to bring these properties into compliance with BMC 18.80.050 (Conversion of Legal Nonconforming Lots), and in the process, allow lot sizes smaller than 9,000 square feet, which is currently a standard in the Residential Zone.

Tasks include researching other municipal zoning codes, developing multiple maps and spreadsheets showing property and building square footage, performing a windshield land use survey, discussion with the local banks, and writing a report for presentation to the Planning Commission. The Planning Commission hearing is tentatively scheduled for later in the year because of the need for a big turnout of subdivision residents.

SITE PLAN PERMITS

The first Site Plan Permit application of the year was received on March 31.

CONDITIONAL USE PERMITS

Staff received a Conditional Use Permit application for a marijuana cultivation facility on March 6th and received a CUP application for a marijuana retail store on March 26.

PERMIT APPLICATIONS AND FEES

Staff continues the ongoing process of updating all forms and applications. These documents are now being made fillable for online users. This process has been a challenge as far as functionality is concerned. The Site Plan Permit Application is currently being overhauled in anticipation of the 2020 development season.

For now, the Planning Department is accepting electronic permit applications only. Staff also worked with the Finance Department to establish electronic payment for all permit fees.

CODE ENFORCEMENT

Staff continues to work with the City Attorney on code enforcement issues.

PLANNING COMMISSION BUSINESS

March 12, 2020 Planning Commission Hearing

1. The Army Corps of Engineers gave a presentation regarding clarifications of the Bethel Wetland General Permit Program in terms of the planning department's Site Plan Permit Application process. In response, planning staff made requested text revisions on the City Website regarding the Wetland General Permit Program, and has submitted a proposed text revision of BMC 15.12.060 for consideration at the upcoming April 9 Planning Commission hearing.
2. The Commission approved a request from Blue Sky Estates, LLC and a recommendation from the planning department for zoning the planned subdivision as Residential on the north side of BIA Road, and as Neighborhood Commercial for three lots on the south side of the road. A proposed ordinance for approval of the PC action will be delivered shortly to the City Clerk for final approval from the City Council.

ASHA HOUSING ROADS

Planning staff is assisting the Public Works Department in determining ownership and maintenance responsibility of cul-de-sacs inside the subdivision.

MAPPING

Using the new GIS mapping system, staff developed a map with tables showing the locations of all B & B's in the city, by zoning district. Submitted to City Manager.

PORT OF BETHEL

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TO: Bill Howell, Acting City Manager
FROM: Allen Wold, Port Director
SUBJECT: March 2020 Managers Report

- **Small Boat Harbor**
 - Snow removal for the road and housing around the East Addition.
- **City Dock/Beach 1/Petro Port**
 - Customers in and out of the Dock. 2 crews working.
 - Maintaining access for use of Dock, Beach 1, and Petro Yard.
 - Cleaned up Petro Port yard and building.
- **Port Office**
 - Property Maintenance checking on building daily.
 - Ordered office furniture.
 - Cleaning office daily with disinfectant.
- **Admin**
 - Monthly Storage billing for customers.
 - Training City Dock Attendant in heavy equipment and preparing him for his C.D.L.
 - Port Commission on 3/16/20. No quorum.
 - Went over billing with Assistant Finance Director.
 - Made a contingency plan for COVID 19.
 - Working on FY21 Budget
 - Meetings with Directors about COVID 19.
- **Seawall**
 - Consistent clean up.
 - City Dock Attendant checking on lower access every morning in the wintertime. Snow removal along the Lower Access Rd.
 - Fixed Cable Fencing.
 - Cleared all access onto the river with loader.
- **Misc.**
 - Inventory of tools, cleaning supplies, etc. in office and shops.
 - Organized Slough shop, tool connex, and Petro Port.
 - Fueled up all heaters in Petro Port and Slough shop to work on our equipment.
 - V&E working on our pickups.
 - Streets and Roads using our gravel.



William Arnold, Public Works Director
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MEMORANDUM

DATE: 03.31.2020
TO: Bill Howell, Acting City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities: Most of this month, as everyone knows, has been a real struggle. Thanks to some great directive from the Public Works Director, hard work from V&E and my crew, we have made it past that hardship. Currently we have 13 Drivers, and I make 14 on the crew. Going forward into April, we are caught up and are able to complete most extra calls as they come in. I anticipate being able to continue on my goals of stream lining routes once my assistant is in place and up to speed.

Utility Maintenance: 12 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 12 residential lift station repairs
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meeting
- Replaced multiple residential glycol and water circulating pumps.
- All three Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to two of the vehicles are more than 10 years old
- Drain valve broke by 153 First Road housing, Repaired
- Continue to monitor water leak on first road. Emergency repair parts ordered and ready.

Property Maintenance:

- PW Building
 - Boilers are found in lockout several times each week. Working with contractor to resolve issue.
- City Hall
 - Repaired several thermostat issues, several low voltage power transformer issues and the front entrance locking mechanism.

- Court House
 - Boiler system has been failing to go into high fire setting, but system is remains hot enough to heat the building adequately. This will need to be troubleshot this summer.
- YKFC - Pool
 - Pool is on daily observation by building maintenance staff. Sometimes several times a day.
 - Architects Alaska and mechanical engineering firm visited to survey problems within the building that will need addressed.
 - Long Building Technologies contractor site visit: (Report from contractor still pending)
- Senior Center
 - Upper second deck collapsed onto first floor deck. Wood beams completely rotted out by weather and water exposure.
- Old Shop utility Building
 - Fuel line freeze-up issues. Replaced entire fuel line section from day tank to Toyo stoves in the office area.

Road Maintenance:

With weather changes, we have been thawing culverts for two weeks in March. It has been a slow process due to the culverts being frozen from one end to the other. There are also big snow berms that mask the entrance/exit on both ends that we have to dig out with 420D backhoe.

Streets and Roads has been out plowing snow for the first part of March when there were snowstorms. Then, graded the last weeks of March when it turned to rain. If it were going to freeze at night, we would grade right before it froze so that it would freeze smoothly. During the day, we use gravel to keep it smooth and to fix rough spots, but we are now out of D-1 gravel. With the big thaw coming in April, there is going to be some bad roads.

Streets and Roads dug two graves at the new cemetery by the airport with 420D backhoe. Aver drilled through the frozen ground and dug the rest of it with the backhoe.

Whenever we had time, we would dig the snow from the ends of the culverts with the 420D backhoe. We did this so that the culvert ends will have chance to thaw and will be a little easier to find.

Vehicles and Equipment: Fixed lots of stuff first batch of trucks off to Seattle on Mar 24th

Transit System:

The March weather has reverted to the more traditional winter / spring /winter and back to spring. Streets and Roads have been busy trying to keep the roads pass able, however that is almost impossible. The drivers have had a difficult time keeping up with the time schedule because of the roads and weather.

Bethel road conditions have a heavy toll on vehicles and our buses are maxing out. The State DOT recommends that buses be phased out when they are seven years old and/or 200,000 miles. However in our, Bethel, road conditions and weather DOT has said they would consider

replacement on a case-by-case bases. The bus purchased in October of 2014, 6 years old, but has 150,500+ miles, Bus 438 our oldest and smallest bus was purchased in 2008, 12 years old, and has 130,000+ miles and our new bus, purchased October 2019, has 16,500+ miles on it. We have surpluses Bus 436 and Bus 437. The current transit grant, FY20, has funding for a new bus but the Federal Government hasn't released the capital funds yet.

The July, August, September, November, December and January Budget Summaries have been submitted and approved but not all have been paid. We are working on the February one and as soon as the Finance Department closes out February we will be able to finish it. Reimbursement for the new has been approved but hasn't been paid yet.

The spring of 2017 the State, DOT, was here and did a Compliance and Review we worked on the findings and submitted them last fall. They, DOT, continues to review what we have submitted and they are helping us to meet **their** requirements. We still have a couple to complete.

The COVID-19 virus has had an impact on not only the City's Transit System but Transit Systems across the State and Nation. The week of March 23, we implemented the "social distance" recommendations and limited the bus capacity to 6 passengers. It was extremely difficult and almost impossible to implement. On March 25 there was a Citywide meeting on the in's and outs of COVID-19 and it was decided to temporary shutdown the Bethel Transit System. As of March 26, it was shutdown. We will wait for further direction from the City Manager as to when to start up again.

I plan to retire in June and the City will need to look for a new Transit Manager. This has been a fun but very challenging job and I wish the new Transit Manager good luck.

Landfill / Recycle Center:

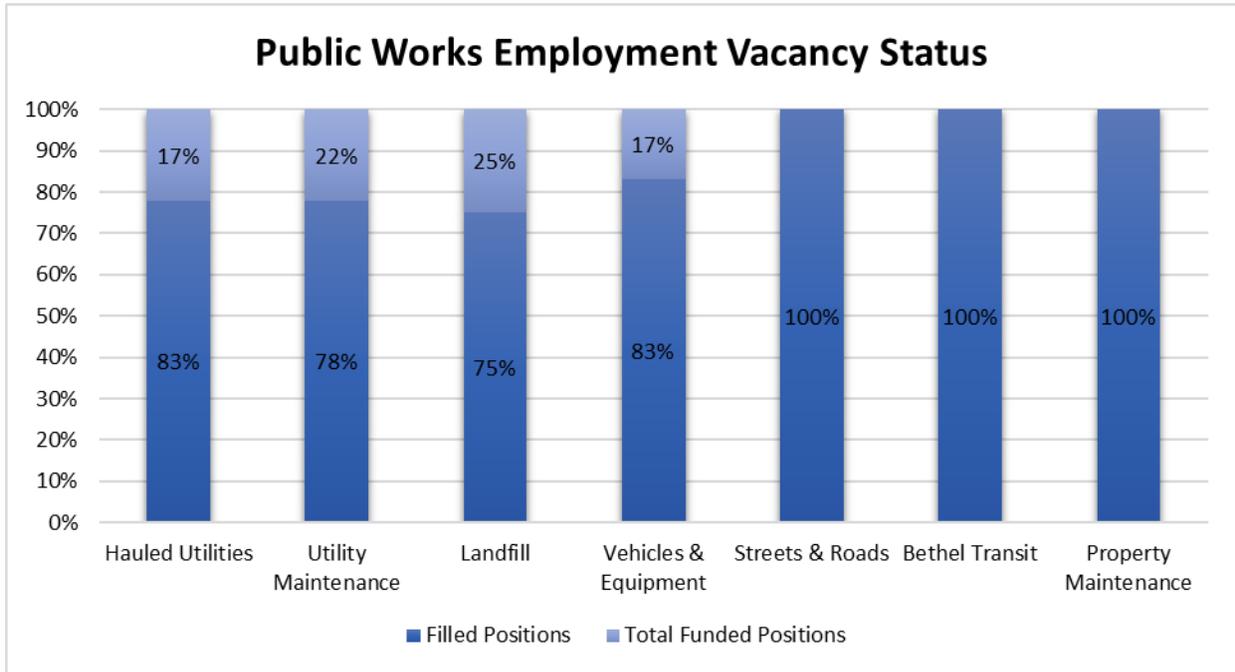
We have spent a lot of time this past month trying to move snow so that the roads have a little less impact when the snow melts. It has helped, but there is a large area where we have no control over. Bottom line is it's going to be a wet and muddy spring.

Water Plant Operations:

- Bethel Heights Water plant
 - Both Main boilers are online and operating for winter. Minor service needed.
Small boiler placed in "off" status for winter
Plant is in lock down no outside visitors
- City Sub Water Plant
 - Minor adjustments and repairs being made to the A and B loop glycol line returns and supply. Pump boiler pressures up with additional glycol and brought boilers to online/operational status for winter.
 - Plant is in lock down no outside visitors

Institutional Corridor Update:

Staffing Issues/Concerns/Training:
 Chart Updated: 03/31/2020



Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	14	7	3	5	5	3	5
Total Funded Positions	18	9	4	6	5	3	5

CITY OF BETHEL
POLICE DEPARTMENT



TRANSPORTATION INSPECTOR REPORT: **March 2020**

2020	March
New Chauffeurs	1
Chauffeur Renewals	2
Chauffeur Transfers	0
Vehicle Permit Renewals	2
Vehicle Transfers	1
Inspections	17
Revocations	0
Temporary Permits	0

- There was no semi-annual inspection this month.
- Kusko cab will have their semi-annual inspection next month.
- There was six complaints made in the month of March, four were about the drivers and two was about their driving, all complaints were followed up by an officer or I when available.