

## CITY OF BETHEL, ALASKA

### ORDINANCE # 18-12(b)

#### An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

**Be it Enacted by the Bethel City Council that the FY2019 Annual Budget be amended as follows:**

**WHEREAS,** City Administration reviewed the FY 2019 Budget and discovered several inaccuracies, missing entries, and account funds that must be moved;

**WHEREAS,** the Public Works Director reviewed budgets under his perview and recommended that changes be made.

**Section 1.** The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

**Section 2.** The following is a summary of the changes by fund and department:

**WHEREAS,** the purchase of the Belly Dump Truck was \$44,675 less than expected (\$65,325 vs. \$110,000);

**WHEREAS,** the Public Works Director chose to use \$4,675 in bid savings for the Belly Dump Truck purchase in case freight cost increases or other contingency;

**WHEREAS,** the City needs \$40,000 in gravel to construct the landfill road, a key component to meeting the Alaska Department of Environmental Conservation, Compliance Division's, landfill operation requirements.

**WHEREAS,** object code 561 (supplies) was used to code gravel purchase rather than 771 because expenditures for 561 are already in department budget;

#### LANDFILL OPERATIONS

Budget modification (a)

Account #	Increases	Amount
50-71-561	GRAVEL (LANDFILL)	40,000
	Total Increases	<b>40,000</b>
	<b>Decreases</b>	
50-71-699	BELLY DUMP TRUCK	(40,000)
	Total Decreases	<b>(40,000)</b>
<b>TOTAL</b>	<b>Net Change to Lanfill Operations Appropriations</b>	<b>0</b>

**WHEREAS,** the purchase of an engine for a water and sewer truck is no longer needed because the City repurposed USDA-RD grant/loan funds for the purchase of five new sewer trucks and the City has an opportunity to purchase new water haul trucks under the proposed new USDA-RD grant/loan for water and sewer improvements to the Avenues Neighborhood;

**WHEREAS,** all City water and sewer trucks need new studded tires because the City is not allowed to use chains on the highway, per DOT&PF.

#### HAULED WATER

Budget modification (b)

Account #	Increases	Amount
51-81-600	TIRES/WHEELS/CHAINS	35,000
	Total Increases	35,000
	<b>Decreases</b>	
51-81-690	ENGINE	(35,000)

	Total Decreases	(35,000)
TOTAL	<b>Net Change to Hauled Water Appropriations</b>	<b>0</b>

**WHEREAS,** the FY 2019 Budget contains no money for Heating Fuel in Piped Sewer Enterprise Fund;

**WHEREAS,** the FY 2018 Budget contained \$35,000 for Heating Fuel in Piped Sewer Enterprise Fund.

**PIPED SEWER**

Budget modification (c)

Account #	Increases	Amount
51-86-623	HEATING FUEL	30,000
	Total Increases	30,000
	<b>Decreases</b>	
51-10100	WATER AND SEWER FUND BALANCE	(30,000)
	Total Decreases	(30,000)
TOTAL	<b>Net Change to Piped Sewer Appropriations</b>	<b>0</b>

**WHEREAS,** the FY 2019 Budget contains no money for Water, Sewer, Garbage in Leased Property Court Complex;

**WHEREAS,** the Generator Repairs line item amount of \$10,000 is no longer needed because the repairs were made with funds from a previous fiscal year.

**LEASED PROPERTY - COURT COMPLEX**

Budget modification (d)

Account #	Increases	Amount
53-55-626	WATER, SEWER, GARBAGE	12,000
	Total Increases	12,000
	<b>Decreases</b>	
53-55-694	GENERATOR REPAIR	(10,000)
53-55-642	LEGAL FEES	(2,000)
	Total Decreases	(12,000)
TOTAL	<b>Net Change to Leased Property - Court Complex Appropriations</b>	<b>0</b>

**WHEREAS,** the amount of money in the FY 2019 Budget for electricity is inadequate and \$46,599 more must be added;

**WHEREAS,** the annual cost of electricity is estimated to be \$129,500, the average of the last three years;

**LEASED PROPERTY - COURT COMPLEX**

Budget modification (e)

Account #	Increases	Amount
53-55-621	ELECTRICITY	49,188
	Total Increases	49,188
	<b>Decreases</b>	
53-10100	COURTHOUSE ENTERPRISE FUND	(41,188)
53-55-663	JANITORIAL SERVICES - CONTRACT	(8,000)
	Total Decreases	(49,188)
TOTAL	<b>Net Change to Leased Property - Court Complex Appropriations</b>	<b>0</b>

**WHEREAS,** additional funds are needed to cover the cost of elevator maintenance and inspection, which will come from the Insurance line item;

**LEASED PROPERTY - COURT COMPLEX**

Budget modification (f)

Account #	Increases	Amount
53-55-669	OTHER PURCHASED SERVICES	4,000
	Total Increases	4,000
	<b>Decreases</b>	
53-55-721	INSURANCE	(4,000)

	Total Decreases	(4,000)
TOTAL	Net Change to Leased Property - Court Complex Appropriations	0

- WHEREAS,** the position of Finance Director is vacant in the Finance Department;
- WHEREAS,** historically, the position has taken between six months to one year to fill;
- WHEREAS,** the Assistant Finance Director/Comptroller position has been vacant for almost one year;
- WHEREAS,** in order to maintain continuity of services, the City needs to utilize the services of outside contractors;
- WHEREAS,** the salary and benefits assigned to the Finance Director position can be reallocated to the contractors;
- WHEREAS,** the reallocation avoids excessive spending to accomplish the tasks provided by the position;
- WHEREAS,** the reallocation avoids excessive spending to accomplish the tasks provided by the position;
- WHEREAS,** the reallocation amount sets a quantifiable limit for Administration;
- WHEREAS,** because the ultimate goal is to fill the position, only half of the salary and benefits will be reallocated.

**FINANCE DEPARTMENT**

Budget modification (g)

Account #	Increases	Amount
10-53-642	OTHER PURCHASED SERVICES	83,431
	Total Increases	83,431
	<b>Decreases</b>	
10-53-501	SALARIES (ONE-HALF FINANCE DIRECTOR)	(64,375)
10-53-502	BENEFITS (ONE-HALF FINANCE DIRECTOR)	(19,056)
	Total Decreases	(83,431)
TOTAL	Net Change to Finance Department	0

- WHEREAS,** the City extended an offer to a highly qualified candidate to serve as Human Resources Manager;
- WHEREAS,** after negotiation, the City agreed to pay the candidate \$82,400 during the probation period, and \$92,000 a year upon completion of the six-month probation period;
- WHEREAS,** the City is in the process of hiring an Assistant Finance Director at a salary of \$84,085, an amount less than the \$112,000 budgeted;

**ADMINISTRATION AND FINANCE DEPARTMENTS**

Budget modification (h)

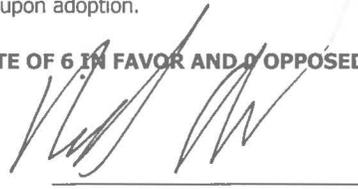
Account #	Increases - ADMINISTRATION DEPARTMENT	Amount
10-51-501	SALARIES (HUMAN RESOURCES MANAGER)	9,600
10-51-502	BENEFITS (HUMAN RESOURCES MANAGER)	2,466
	Total Increases	12,066
	<b>Decreases - FINANCE DEPARTMENT</b>	
10-53-501	SALARIES (ASSISTANT FINANCE DIRECTOR)	(9,600)
10-53-502	BENEFITS (ASSISTANT FINANCE DIRECTOR)	(2,466)
	Total Decreases	(12,066)
TOTAL	Net Change to City Budget	0

**Section 3.** Effective Date. This ordinance become effective immediately upon adoption.

**PASSED AND APPROVED THIS 24TH DAY OF JULY 2018 BY A VOTE OF 6 IN FAVOR AND 0 OPPOSED.**

ATTEST:

  
Lori Strickler, City Clerk

  
Richard Robb, Mayor