



# **CITY OF BETHEL, ALASKA**

Parks, Recreation, Aquatic, Health, and Safety Center  
Committee

Supplementary Packet Material for Regular Meeting

Monday, January 14, 2019

# **City of Bethel Annual Budget**



**FISCAL YEAR 2019**

**July 1, 2018 through June 30, 2019**

**Approved: June 14, 2018**

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**FISCAL YEAR 2019**

**ANNUAL BUDGET**

OF THE

**CITY OF BETHEL, ALASKA**

For the Period July 1, 2018 ~ June 30, 2019

**Richard Robb**  
MAYOR

**Peter Williams**  
CITY MANAGER

Prepared by the Finance Department  
**Jim Chevigny**  
FINANCE DIRECTOR

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## CITY OF BETHEL GOVERNMENT FACT SHEET

### FORM OF GOVERNMENT

- The City of Bethel is a second class city with a city manager form of government.
- The City Council is comprised of a mayor and six Council members who are elected from the city at large to serve a two-year term.
- City Council appoints the city manager, city clerk and city attorney.
- City Council generally meets the second and fourth Tuesday of each month in the City Council Chambers located at Bethel City Hall, 300 State Highway.
- City Web Site - <http://www.cityofbethel.org>

### COUNCIL MEMBERS

		<u>E-Mail</u>	<u>Phone</u>
Robb, Richard	Mayor	<a href="mailto:rrobb@cityofbethel.net">rrobb@cityofbethel.net</a>	907-543-1384
Albertson, Leif	Council Member	<a href="mailto:lalbertson@cityofbethel.net">lalbertson@cityofbethel.net</a>	907-543-1384
Forbes, Mitchell	Council Member	<a href="mailto:mforbes@cityofbethel.net">mforbes@cityofbethel.net</a>	907-543-1384
Henry, Brian	Council Member	<a href="mailto:bhenry@cityofbethel.net">bhenry@cityofbethel.net</a>	907-543-1384
Springer, Mark	Council Member	<a href="mailto:mspringer@cityofbethel.net">mspringer@cityofbethel.net</a>	907-543-1384
Watson, Fred	Vice Mayor	<a href="mailto:fwatson@cityofbethel.net">fwatson@cityofbethel.net</a>	907-543-1384
Williams, Thor	Council Member	<a href="mailto:twilliams@cityofbethel.net">twilliams@cityofbethel.net</a>	907-543-1384

### CITY DEPARTMENTS

		<u>E-Mail</u>	<u>Phone</u>
Williams, Peter	City Manager	<a href="mailto:pwilliams@cityofbethel.net">pwilliams@cityofbethel.net</a>	907-543-1373
Waldron, Burke	Police Chief	<a href="mailto:bwaldron@cityofbethel.net">bwaldron@cityofbethel.net</a>	907-543-2131
Howell, Bill	Fire Chief	<a href="mailto:bhowell@cityofbethel.net">bhowell@cityofbethel.net</a>	907-543-3781
Arnold, Bill	Public Works Director	<a href="mailto:warnold@cityofbethel.net">warnold@cityofbethel.net</a>	907-543-3110
Chevigny, Jim	Finance Director	<a href="mailto:jchevigny@cityofbethel.net">jchevigny@cityofbethel.net</a>	907-543-1376
Henthorn, Keith	HR Director	<a href="mailto:humanresources@cityofbethel.net">humanresources@cityofbethel.net</a>	907-543-1371
Jumper, Betsy	Planning Director	<a href="mailto:bjumper@cityofbethel.net">bjumper@cityofbethel.net</a>	907-543-5306
Foley, Bo	IT Director	<a href="mailto:bfoley@cityofbethel.net">bfoley@cityofbethel.net</a>	907-543-1372
Wold, Allen	Port Director	<a href="mailto:awold@cityofbethel.net">awold@cityofbethel.net</a>	907-543-2310

### CITY CLERK

Strickler, Lori	City Clerk	<a href="mailto:lstrickler@cityofbethel.net">lstrickler@cityofbethel.net</a>	907-543-1384
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### CITY ATTORNEY

Burley, Patty	City Attorney	<a href="mailto:pburley@cityofbethel.net">pburley@cityofbethel.net</a>	907-543-1385
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# General Fund

10 - General Fund



# GENERAL FUND SUMMARY

	FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-audit)	FY18 Approved Budget	FY19 Approved Budget
<b>General Fund Revenues</b>	9,992,394	9,364,780	9,613,765	10,349,380	9,965,007
<b>Operating Expenditures:</b>					
10-51 Administration	660,860	555,875	481,448	706,362	707,642
10-52 City Clerk	214,086	178,990	185,487	263,018	287,286
10-53 Finance	994,750	950,848	957,916	1,086,284	1,084,461
10-54 Planning	240,429	188,537	229,664	343,376	328,771
10-55 Information Technology Services	707,794	677,774	622,527	717,746	738,613
10-56 City Attorney's Office	270,772	317,855	236,460	250,014	247,950
10-60 Fire	1,004,602	1,112,665	1,139,267	1,341,918	1,390,616
10-61 Police	3,093,199	2,400,095	2,259,955	3,001,295	3,145,762
10-65 Public Works-Administration	265,355	117,144	162,534	181,236	106,540
10-66 Public Works-Streets & Roads	1,361,259	1,007,722	1,115,929	1,140,571	1,201,595
10-70 Property Maintenance	719,389	695,070	546,839	897,305	825,022
10-71 Parks and Recreation-4-H	539,363	260,772	214,751	-	-
10-72 Community Services	78,382	186,779	125,257	177,700	194,600
10-73 In-Kind & Transfers (YK H&F @ \$535 + Transit @ \$81)	636,805	539,358	443,930	668,975	616,163
<b>SUBTOTAL OPERATING EXPENDITURES</b>	10,787,044	9,189,484	10,491,921	10,775,800	10,875,021
<b>Indirect Cost Recovery</b>	(569,420)	(629,676)	(595,467)	(1,497,631)	(1,785,749)
<b>SUBTOTAL OPERATING EXPENDITURES</b>	10,217,624	8,559,808	9,896,454	9,278,169	9,089,272
Net after Operating Expenditures	(225,229)	804,971	(282,689)	1,071,211	875,735
<b>Project Expenditures:</b>					
10-66 Streets & Roads (\$350 + \$91 + \$18)	321,704	299,271	245,419	416,000	459,200
10-72 Community Services (Cemetery)	3,838	-	636	-	-
<b>TOTAL PROJECT EXPENDITURES</b>	325,542	299,271	246,055	416,000	459,200
Net after Project Expenditures, before Debt & Capex	(550,771)	505,701	(528,744)	655,211	416,535
<b>Payments on Debt:</b>					
Fire - Ladder Truck (15 Yr Lease)				75,000	71,071
Streets & Roads - Water Truck (7 Yr Lease)				84,504	27,356
<b>TOTAL DEBT PAYMENTS</b>				159,504	98,427
Net after Debt Expenditures, before Capex	(550,771)	505,701	(528,744)	495,707	318,108
<b>Capital Expenditures:</b>					
10-53 Finance	5,750	-	-		
10-54 Planning					110,000
10-55 IT Services	-	12,439	10,734	45,000	
10-60 Fire	-	40,000	25,000		
10-61 Police Vehicle	-	-	83,009		50,000
10-70 Property Maintenance (\$28 + \$40)	-	6,491	-	-	68,000
<b>TOTAL CAPITAL EXPENDITURES</b>	5,750	58,930	118,743	45,000	228,000
<b>Net After Operating, Project, Debt &amp; Capex Expenditures</b>	(556,521)	446,771	(647,487)	450,707	90,108

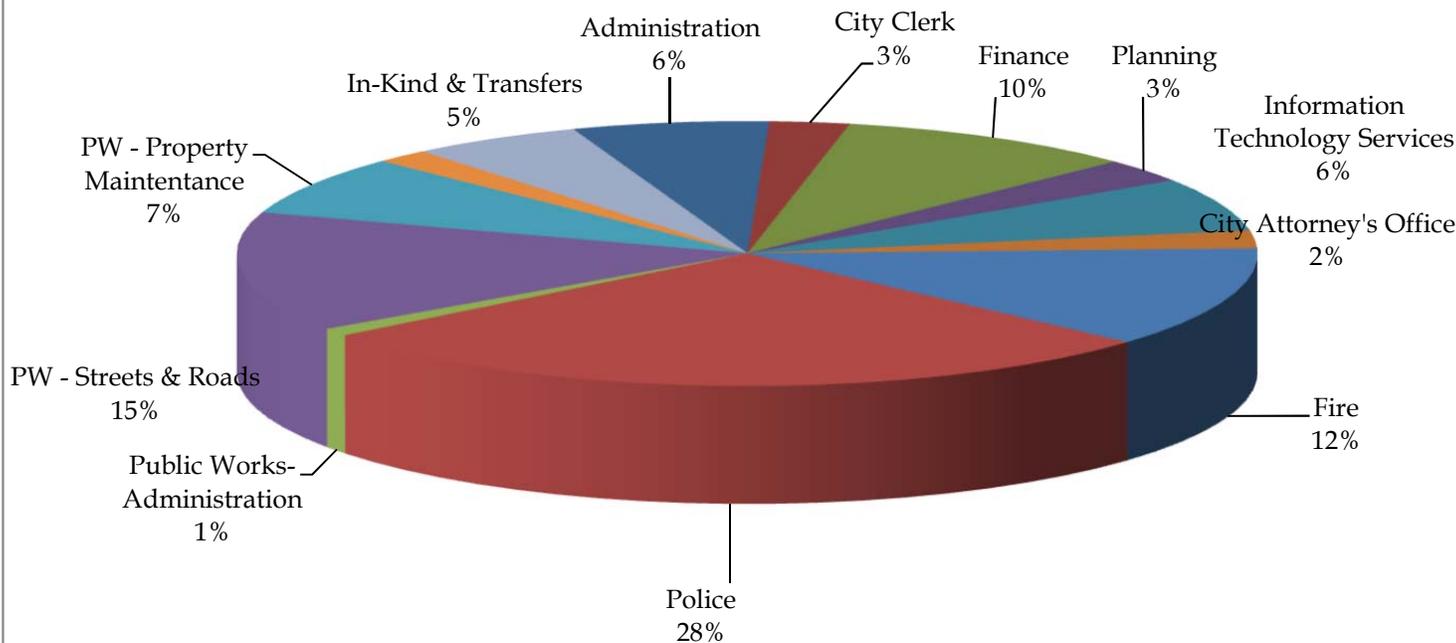
## GENERAL FUND REVENUES

		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Budget	FY19 Approved Budget
<b>GENERAL FUND REVENUES:</b>						
<b>Taxes and Interest:</b>						-
400	Transient Lodging Tax	485,212	505,545	431,685	486,004	496,000
401	Sales Tax	6,619,855	5,932,948	5,725,098	6,755,987	6,355,000
403	Sales Tax Interest & Penalties	111,602	50,363	120,302	170,012	50,000
407	Cigarette and Tobacco Tax	512,365	528,929	495,326	462,927	582,000
408	Alcohol Tax		104,728	706,379	609,504	200,000
468	Motor Vehicle Registration Tax	67,219	45,059	49,063	57,087	63,000
	<b>Total</b>	<b>7,796,253</b>	<b>7,167,572</b>	<b>7,527,853</b>	<b>8,541,521</b>	<b>7,746,000</b>
<b>State of Alaska:</b>						
414	Community Revenue Sharing	394,937	406,834	247,489	160,089	193,551
429	SOA Electric Co-Op Tax Share			19,794		
430	SOA - Miscellaneous Receipts			675		
	<b>Total</b>	<b>394,937</b>	<b>406,834</b>	<b>267,958</b>	<b>160,089</b>	<b>193,551</b>
<b>Federal Sources:</b>						
418	PILT (Payment in Lieu of Taxes)	872,624	854,998	860,090	645,067	886,218
	<b>Total</b>	<b>872,624</b>	<b>854,998</b>	<b>860,090</b>	<b>645,067</b>	<b>886,218</b>
<b>Charges for Services:</b>						
422	Ambulance Services	138,322	101,437	321,087	289,510	290,000
424	Police Department PC Fees	1,720	6,911	9,631	9,418	8,000
426	Ambulance/PC Writeoff	185	350	1,517	1,493	1,400
	<b>Total</b>	<b>140,227</b>	<b>108,698</b>	<b>332,235</b>	<b>300,421</b>	<b>299,400</b>
<b>Licenses, Permits &amp; Fees</b>						
450	Gaming Fees	489,058	505,328	346,851	365,340	414,000
451	Taxi Permits	138,015	151,175	144,500	145,948	160,000
452	Business Licenses	38,895	35,412	36,350	30,000	40,000
453	Animal Control Licenses/Fees	3,160	3,320	2,410	2,216	3,500
454	Planning Fees	150	200	1,850	1,343	1,600
455	Plat/Recording Fees	1,590	100	1,100	100	1,400
456	Site Review Fees	6,340	2,650	4,325	4,888	560
457	Parks and Recreation-4th of July	3,225	2,925	4,800	2,125	-
469	Miscellaneous Fees	5,173	7,280	4,756	1,000	5,600
	<b>Total</b>	<b>685,606</b>	<b>708,390</b>	<b>546,942</b>	<b>552,961</b>	<b>626,660</b>
<b>Rental Income</b>						
463	Log Cabin Rental	1,500	3,055	2,690	2,776	1,600
	<b>Total</b>	<b>1,500</b>	<b>3,055</b>	<b>2,690</b>	<b>2,776</b>	<b>1,600</b>
<b>Miscellaneous Revenue</b>						
487	Income from Investments	7,515	22,829	38,294	95,594	154,000
488	Police Department Miscellaneous	18,272	17,811	13,123	16,793	6,000
495	Miscellaneous Revenue	69,038	58,494	17,316	16,868	5,300
497	Restitution Pmts Rec'd for Prior Year	2,957	4,221	7,264	7,815	500
499	Insurance Claim Recovery					26,000
	<b>Total</b>	<b>97,782</b>	<b>103,355</b>	<b>75,997</b>	<b>137,070</b>	<b>191,800</b>
	<b>TOTAL REVENUES</b>	<b>9,988,929</b>	<b>9,352,902</b>	<b>9,613,765</b>	<b>10,339,905</b>	<b>9,945,229</b>
490	Interfund Transfer In - Endowment Fund	-	-	-	9,475	19,778
490	Interfund Transfer In - Other Funds	3,466	11,878	-	-	-
	<b>Total</b>	<b>3,466</b>	<b>11,878</b>	<b>-</b>	<b>9,475</b>	<b>19,778</b>
	<b>TOTAL REVENUES &amp; OTHER SOURCES</b>	<b>9,992,394</b>	<b>9,364,780</b>	<b>9,613,765</b>	<b>10,349,380</b>	<b>9,965,007</b>

## General Fund Expense Summary

		Personnel Expenses	Materials, Supplies & Services	Personnel + MM&S	Project Expense	Total Expenses
10-51	Administration	486,983	220,659	707,642	-	707,642
10-52	City Clerk	170,354	116,932	287,286	-	287,286
10-53	Finance	767,323	317,138	1,084,461	-	1,084,461
10-54	Planning	216,312	112,459	328,771	-	328,771
10-55	Information Technology Services	137,568	601,045	738,613	-	738,613
10-56	City Attorney's Office	187,830	60,120	247,950	-	247,950
10-60	Fire	1,061,035	329,581	1,390,616	-	1,390,616
10-61	Police	2,633,629	512,133	3,145,762	-	3,145,762
10-65	Public Works-Administration	61,121	45,419	106,540	-	106,540
10-66	PW - Streets & Roads	681,812	519,783	1,201,595	459,200	1,660,795
10-70	PW - Property Maintenance	581,092	243,930	825,022	-	825,022
10-72	Community Services		194,600	194,600	-	194,600
10-73	In-Kind & Transfers	-	616,163	616,163		616,163
<b>Subtotal</b>		<b>6,985,058</b>	<b>3,889,963</b>	<b>10,875,021</b>	<b>459,200</b>	<b>11,334,221</b>
Less: Indirect Cost Recovery						<b>(1,785,749)</b>
<b>Net General Fund Expense</b>						<b>9,548,472</b>

### Percentage of General Fund Expenses



<b>Administration (10-51)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						-
	<b>Total Personnel</b>	407,265	393,339	293,142	501,574	486,983
<b>MATERIALS, SUPPLIES AND SERVICES:</b>						
522	Recruitment Costs	5,138	500	3,675	-	-
545	Training/Travel	11,929	6,466	10,098	10,000	10,000
561	Supplies	6,588	5,686	3,549	6,700	6,700
602	Gasoline	2,552	833	901	2,000	2,000
621	Electricity	39,758	26,611	15,373	12,000	14,400
622	Telephone	23,350	22,710	21,253	20,000	20,000
623	Heating Fuel	20,550	15,572	17,760	22,000	26,400
626	Water, Sewer & Garbage	14,014	13,858	12,346	11,500	11,500
521	Housing		-	-		
627	Cell Phone				772	660
642	Legal Fees		-	-	2,000	5,000
646	Drug Testing/Background Checks	8,220	10,421	11,686	9,500	9,500
649	Professional Fees	40,000	40,000	36,667	20,000	50,000
661	Vehicle Maint/Repair (ISF 57)	3,215	546	1,756	1,519	1,391
663	Janitorial Supplies/Services	4,775	4,312	8,800	11,400	11,400
668	Software License	1,360	-	-		
669	Other Purchased Services	34,361	6,528	14,270	6,500	6,500
683	Minor Equipment	4,768	4,007	-	2,000	2,000
721	Insurance	7,880	6,272	5,215	6,500	10,000
724	Dues/Subscriptions	1,813	2,575	1,007	1,200	1,200
727	Advertising	5,465	1,113	3,523	1,000	1,000
732	Equipment Rental	2,368	1,452	1,957	2,000	2,000
733	Postage	9,467	6,224	8,602	10,000	1,000
790	Allowance for Special Events	5,881	12,119	8,506	10,000	10,000
799	Miscellaneous	143	287	1,362	1,000	1,000
996	Administrative Overhead - IT				35,197	17,008
	<b>Total MS&amp;S</b>	253,595	188,092	188,306	204,788	220,659
	<b>Total Operating Expenditures</b>	660,860	581,431	481,448	706,362	707,642
875	Indirect Cost Recovery (I.C.R.)	(144,595)	(130,110)	(111,923)	(282,544)	(283,044)
	<b>Total Operating Expenditures After I.C.R</b>	516,265	451,321	369,525	423,817	424,598

## Administration (10-51)

			FY18 Budget	FY19 Budget
<b>PERSONNEL:</b>				
Cont	10501	City Manager	130,000	133,900
R8	10101	Human Resources Manager	99,757	82,400
R7	10103	Grant Development Manager	94,315	99,031
<b>Wages</b>			324,072	315,331
Risk Manager temp			7,000	12,000
<b>Subtotal</b>			7,000	12,000
<b>Total Wages</b>			331,072	327,331
Social Security @ 6.2% of Temp Wages				744
Medicare @ 1.45% of Total Wages			4,801	4,746
Unemployment Ins @ 2.23% of Total Wages (W/ \$39,800 cap)			2,819	2,930
Employee Group Benefits			77,760	66,636
Workers' Compensation @ .3783/\$100			1,252	1,238
PERS @ 22% of FTE Wages			69,756	68,933
Utility Benefit @ \$380/mo/FTE @ 3			13,680	13,680
<b>BENEFITS &amp; TAXES</b>			170,502	159,652
<b>TOTAL PERSONNEL</b>			501,574	486,983

<b>City Clerk's Office (10-52)</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	181,163	163,034	146,448	171,358	170,354
541	Training/Travel-City Council	12,890	10,041	11,376	19,000	19,000
545	Training/Travel-City Clerk	582	3,079	2,973	4,500	6,300
561	Supplies	1,861	1,179	890	2,000	3,500
562	Supplies-Council	755	267	2,413	500	500
622	Telephone		3	-	275	275
627	Cell Phone				772	660
642	Legal Fees			168	3,000	5,000
669	Other Purchased Services	3,596	3,628	5,330	18,000	14,000
682	Election Expenses	4,779	4,881	7,730	14,000	15,000
683	Minor Equipment (\$21K + \$5k)	610	1,883	-	500	26,000
684	Donations and Awards	383	528	1,374	500	500
686	Council/Chambers-Equip			-		
721	Insurance	698	581	(224)	1,530	1,589
724	Dues/Subscriptions (includes AML)	6,769	260	6,794	7,000	7,000
727	Advertising			-		
790	Allowance for Special Events			-	600	600
799	Other Miscellaneous Expenses			215		
996	Administrative Overhead - IT			-	19,483	17,008
	<b>Total MS&amp;S</b>	32,923	26,330	39,039	91,660	116,932
	<b>Total Operating Expenditures</b>	214,086	189,364	185,487	263,018	287,286
875	Indirect Cost Recovery (I.C.R.)	(21,670)	(41,843)	(37,579)	(131,510)	(143,643)
	<b>Total Operating Expenditures After I.C.R</b>	192,416	147,521	147,908	131,509	143,643

**City Clerk's Office (10-52)**

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL</b>				
<b>Cont</b>	<b>12501</b>	City Clerk	95,077	97,236
	<b>12901</b>	Part Time - City Clerk Assist (18 hours/week @ \$18.89/hr)	17,166	17,681
		<b>Wages</b>	112,243	114,917
		Overtime	500	-
		<b>Total Wages</b>	112,743	114,917
		Leave Cashout/Payout 5% of Union FTE Base Wages	-	-
		Social Security @ 6.2% of Temp Wages	-	-
		Medicare @ 1.45% of Total Wages	1,635	1,666
		Unemployment Ins @ 2.23% of Total Wages (W/ \$39,800 cap)	1,270	1,282
		Employee Group Benefits	25,920	22,212
		Workers' Compensation @ .3783/\$100	427	435
		PERS @ 22% of FTE Wages	24,804	25,282
		Utility Benefit @ \$380/mo/FTE @ 1	4,560	4,560
		<b>BENEFITS &amp; TAXES</b>	58,615	55,437
		<b>TOTAL PERSONNEL</b>	171,358	170,354

<b>Finance Department (10-53)</b>		<b>FY 2015 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	802,025	862,018	674,913	820,448	767,323
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
520	Relocation Expense (1 @ \$10k)			-	10,000	-
545	Training/Travel (18 @ \$2,000)	4,577		12,495	13,200	36,000
561	Supplies	6,241	9,843	9,419	8,000	8,000
602	Gasoline	977	523	757	500	1,200
622	Telephone	536	548	479		1,000
627	Cell Phone				772	660
640	Sales Tax Audits	-	9,460	15,000	15,000	15,000
641	Audit Expense (Altman Rogers)	56,371	73,183	64,490	65,400	75,000
647	Collection/Small Claims			28,600		
648	Outsourced Services - PR (\$1,711*13)	42,172	46,013	41,039	22,243	-
649	Professional Fees -NOC	10,391	84,327	17,734	10,000	71,934
661	Vehicle Maint/Repair (ISF 57)	4,235	5,966	2,688	1,519	1,391
668	Software Support - Caselle (\$2,154*12)	23,002	25,155	25,632	25,848	25,848
669	Purchased Services - NOC	3,011	3,649	3,736	-	8,000
683	Minor Equipment	2,496	1,724	1,248	1,500	4,500
693	Software Upgrade - Caselle	5,750		6,500	6,500	-
720	Insurance Broker Fee			5,300		
721	Insurance	4,781	5,129	364	5,300	3,600
723	City Acct Cleanup Adjustments	-	14,031	11,797	8,605	-
724	Dues/Subscriptions	529		90	1,500	1,500
727	Advertising	207	1,275	-	400	-
735	Finance Charges		1,859	-		5,000
736	Bank Charges	24,533	30,066	35,099	35,343	35,000
738	Bad Debt Expense		(47,478)			-
799	Miscellaneous Expense & Fees	2,915	507	536	-	1,000
996	Administrative Overhead - IT	-	-	-	34,206	22,505
	<b>Total MS&amp;S</b>	192,725	265,779	283,003	265,836	317,138
	<b>Total Operating Expenditures</b>	994,750	1,127,797	957,916	1,086,284	1,084,461
	Indirect Cost Recovery (I.C.R.)	(198,725)	(248,501)	(226,746)	(543,142)	(542,215)
	<b>Total Operating Expenditures After I.C.R</b>	796,025	879,297	731,170	543,142	542,246

## Finance Department (10-53)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>13401</b>	Finance Director	125,000	128,750
<b>MII</b>	<b>13402</b>	Assistant Finance Director	93,198	112,000
<b>R8</b>	<b>13101</b>	General Ledger Accountant/ Analyst	61,039	64,091
<b>R5</b>	<b>13102</b>	Accounting Specialist I	48,469	52,134
<b>R5</b>	<b>13103</b>	Accounting Specialist I	46,160	52,134
<b>R5</b>	<b>13105</b>	Accounting Specialist 1	56,108	48,468
<b>R4</b>	<b>13106</b>	Accounting Clerk 25% (75% @ 51-80)	10,422	11,217
<b>Wages</b>			440,396	468,794
PT - Sales Tax Labor (2 @ \$25)*(1.5*692)			51,900	-
Overtime			2,000	2,000
<b>Subtotal</b>			53,900	2,000
<b>Total Wages</b>			494,296	470,794
Leave Cashout/Payout 5% of Union FTE Base Wages			11,110	11,402
Medicare @ 1.45% of Total Wages			7,167	6,827
Unemployment Ins @ 2.23% of Total Wages (W/ \$39,800 cap)			6,760	5,620
Employee Group Benefits			162,000	138,825
Workers' Compensation @ .3783/\$100			1,870	1,781
PERS @ 22% of FTE Wages			108,745	103,575
Utility Benefit @ \$380/mo/FTE @ 6.25			28,500	28,500
<b>BENEFITS &amp; TAXES</b>			326,152	296,529
<b>TOTAL PERSONNEL</b>			820,448	767,323

<b>Planning Department (10-54)</b>		<b>FY 2015 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	211,131	246,647	196,163	228,142	216,312
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel		3,388	4,735	8,420	5,000
561	Supplies	2,779	3,316	2,029	3,900	5,600
563	Wearing Apparel	-		-	-	300
601	Vehicle Parts					1,000
602	Gasoline	1,691	759	681	1,800	1,800
621	Electricity	1,760	1,638	1,451	1,811	1,200
622	Telephone	508	115	68	1,700	200
623	Heating Fuel	8,264	5,150	7,062	8,000	2,000
626	Water/Sewer/Garbage	1,076	1,205	1,309	1,000	1,400
627	Cell Phone				772	660
642	Legal Fees					5,000
648	Code Enforcement Activities	143			1,000	1,500
649	Professional Fees	1,690		10,210	60,000	50,000
661	Vehicle Maint/Repair (ISF 57)	1,200	498	2,034	1,519	1,391
668	Software License	329		1,900	-	4,500
669	Purchased Services	6,000	10,040	1,486	3,060	3,060
683	Minor Equipment			-	1,000	5,500
721	Insurance	1,633	1,453	195	1,500	1,900
724	Dues & Subscriptions		2,000	-	-	240
727	Advertising	1,310	297	291	1,000	2,000
771	Nuisance Enforcement Expenses					200
799	Miscellaneous Expense	916	306	50	-	1,000
996	Administrative Overhead - IT			-	18,253	17,008
	<b>Total MS&amp;S</b>	29,299	30,165	33,501	114,735	112,459
	<b>Total Operating Expenditures</b>	240,430	276,812	229,664	342,877	328,771
<b>CAPITAL EXPENDITURES (10-54-69X)</b>						
690	Pickup Truck					30,000
690	Land Acquisition					60,000
690	Plotter					20,000
	<b>Total Capital Expenditures</b>					110,000
	<b>Total Operating &amp; Capital Expenditures</b>	240,430	276,812	229,664	342,877	438,771

## Planning (10-54)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL:</b>				
<b>MIII</b>	<b>14401</b>	City Planner	82,070	77,250
<b>R4</b>	<b>14101</b>	Administrative Assistant	49,465	50,672
		<b>Wages</b>	131,535	127,922
		Overtime	-	-
		<b>Subtotal</b>	-	-
		<b>Total Wages</b>	131,535	127,922
		Leave Cashout/Payout 5% of Union FTE Base Wages	2,473	2,534
		Social Security @ 6.2% of Temp Wages	-	-
		Medicare @ 1.45% of Total Wages	1,907	1,855
		Unemployment Ins @ 2.23% of Total Wages (W/ \$39,800 cap)	1,831	1,831
		Employee Group Benefits	51,840	44,424
		Workers' Compensation @ .3783/\$100	498	484
		PERS @ 22% of FTE Wages	28,938	28,143
		Utility Benefit @ \$380/mo/FTE @ 2	9,120	9,120
		<b>BENEFITS AND TAXES</b>	96,607	88,390
		<b>TOTAL PERSONNEL</b>	228,142	216,312

<b>Information Technology Services (10-55)</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	290,653	254,905	152,793	138,075	137,568
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	4,275	2,885	751	-	5,000
561	Supplies	3,795	3,534	5,130	4,500	4,500
602	Gasoline	3,389	3,183	2,188	2,000	1,440
622	Telephone	129	412	458	600	-
627	Staff Cellular Phones	33,425	30,680	21,099	5,299	1,600
649	Professional Services*		1,193	8,523	85,000	180,000
661	Vehicle Maint/Repair (ISF 57)	1,187	4,562	3,240	1,519	1,391
667	Connectivity Services*	211,114	199,575	190,806	245,000	245,000
668	Software / Support*	38,484	48,279	85,591	50,000	30,000
669	Other Purchased Services	19,717	12,005	3,433	-	
683	Minor Equipment	23,436	41,176	31,486	10,000	20,000
721	Insurance	2,212	1,495	659		1,500
724	Dues & Subscriptions		293	3,328		
732	Equipment Rental*	75,863	76,292	112,429	120,000	45,000
799	Miscellaneous Expense	115		613	1,000	1,000
996	Administrative IT Overhead				57,863	64,614
	<b>Total MS&amp;S</b>	417,141	425,565	469,734	582,781	601,045
	<b>Total Operating Expenditures</b>	707,794	680,470	622,527	720,349	738,613
<b>CAPITAL EXPENDITURES (10-54-69X)</b>						
690	Capital Expenditures	-	12,439	10,734	45,000	
	<b>Total Capital Expenditures</b>	-	12,439	10,734	45,000	-
	<b>Subtotal Operating &amp; Capex</b>	707,794	692,908	633,261	765,349	738,613
875	Indirect Cost Recovery (I.C.R.)*	(102,304)	(128,863)	(103,973)	(490,432)	(495,000)
	<b>Total Operating Expenditures After I.C.R</b>	605,490	564,045	529,288	274,917	243,613

## Information Technology Services (10-55)

			FY18 Budget	FY19 Budget
<b>PERSONNEL:</b>				
<b>MIII</b> <b>R6</b>	<b>15401</b>	Information Technology Director	86,174	88,759
	<b>15101</b>	IT Technician	-	-
		<b>Wages</b>	86,174	88,759
		Part time hourly wages -780 HRS @ \$20	-	-
		Annual Increases	-	-
		Overtime	-	-
		<b>Subtotal</b>	-	-
		<b>Total Wages</b>	86,174	88,759
		Leave Cashout/Payout 5% of Union FTE Base Wages	-	-
		Social Security @ 6.2% of Temp Wages	-	-
		Medicare @ 1.45% of Total Wages	1,250	1,287
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap) - 1 FTE	888	888
		Employee Group Benefits	25,920	22,212
		Workers' Compensation @ .3783/\$100	326	336
		PERS @ 22% of FTE Wages	18,958	19,527
	Utility Benefit @ \$380/mo/FTE @ 1	4,560	4,560	
	<b>BENEFITS &amp; TAXES</b>	51,901	48,809	
	<b>TOTAL PERSONNEL</b>	138,075	137,568	

<b>City Attorney's Office (10-56)</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	205,281	189,478	191,758	187,628	187,830
<b>MATERIALS, SUPPLIES AND SERVICES:</b>						
545	Training/Travel	7,820	8,254	5,420	6,500	6,500
561	Supplies	733	436	1,045	800	3,000
602	Gasoline		17	-		-
627	Cell Phone				772	660
642	Legal Fees	49,301	126,958	23,006	20,000	25,000
649	Professional Services			5,600		
661	Vehicle Maint/Repair (Int. Svc. Fund 57)			-		
669	Other Purchased Services	5,770	7,269	8,327	7,000	7,000
727	Advertising			-		-
721	Insurance	537	447	308	700	1,000
724	Dues/Subscriptions	1,185	1,405	660	1,500	1,500
799	Miscellaneous	145	880	336	500	1,200
996	Administrative Overhead - IT				15,974	14,260
	<b>Total MS&amp;S</b>	65,491	145,666	44,702	53,746	60,120
	<b>Total Operating Expenditures</b>	270,772	335,144	236,460	241,374	247,950
875	Indirect Cost Recovery (I.C.R.)	-		(41,693)	(50,003)	(49,590)
	<b>Total Operating Expenditures After I.C.R</b>	270,772	335,144	194,767	191,371	198,360

## City Attorney's Office (10-56)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL:</b>				
<b>Cont</b>	<b>A1</b>	City Attorney	128,000	131,840
		<b>Total Wages</b>	128,000	131,840
		Medicare @ 1.45% of Total Wages	1,856	1,912
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap) - 1 FTE	888	888
		Employee Group Benefits	25,920	25,920
		Workers' Compensation @ .3783/\$100	484	499
		PERS @ 22% of FTE Wages	25,920	22,212
		Utility Benefit @ \$380/mo/FTE @ 1	4,560	4,560
		<b>BENEFITS &amp; TAXES</b>	59,628	55,990
		<b>TOTAL PERSONNEL</b>	187,628	187,830

<b>Fire Department (10-60)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	743,130	854,867	868,747	1,045,741	1,061,035
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	8,362	9,997	10,740	10,750	19,878
561	Supplies	21,257	29,535	25,455	22,500	22,500
563	Wearing Apparel	6,216	4,771	8,733	8,266	15,687
567	Fire Prevention Program	5,721	3,910	4,614	5,200	5,200
600	Tires & Wheels	1,173	2,184	2,538	3,200	3,200
601	Vehicle Parts	17,245	16,201	22,539	19,250	19,250
602	Gasoline	11,435	11,833	10,424	12,000	14,400
621	Electricity	11,884	12,318	14,040	12,355	18,720
622	Telephone	4,679	3,610	3,610	6,000	2,500
623	Heating Fuel	28,984	17,063	23,190	25,000	24,000
626	Water/Sewer/Garbage	7,563	9,132	10,078	6,875	8,500
627	Cell Phone (4 @ 660)				3,088	2,640
647	Billing/Collection Service (\$2,600*12)*	31,266	28,756		31,200	31,200
649	Volunteer Stipend			14,977		
660	Vehicle Maint Services	1,486	1,532	14,036	16,440	8,000
661	Vehicle Maint/Repair (ISF 57)	8,157	6,943	20,510	10,125	9,274
662	Property Maintenance	49,325	58,933	19,445	31,500	5,500
669	Other Purchased Services	15,313	30,532	15,499	22,500	22,500
683	Minor Equipment	4,186	11,426	5,797	5,800	16,800
685	Equipment		8,844			
721	Insurance	23,765	25,453	39,518	16,290	53,000
724	Dues/Subscriptions	1,406	2,205	2,394	2,965	7,324
727	Advertising	1,521	696	1,392	1,500	1,500
799	Miscellaneous Expense	532	410	991	1,000	1,000
996	Administrative Overhead - IT				22,374	17,008
	<b>Total Materials, Supplies &amp; Services</b>	261,472	296,283	270,520	296,178	329,581
	<b>Total Operating Expenditures</b>	1,004,602	1,151,150	1,139,267	1,357,213	1,390,616
<b>CAPITAL EXPENDITURES (10-60-699)</b>						
699	Ladder truck lease				75,000	71,218
699	Transmission replacement					8,000
699	Xfer To Fleet Replacement Fund	-	40,000	25,000		
	<b>Total Capex</b>	-	40,000	25,000	75,000	79,218
	<b>Total Operating &amp; Capex</b>	1,004,602	1,191,150	1,164,267	1,432,213	1,469,834

## Fire Department (10-60)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>16401</b>	Fire Chief	103,673	106,783
<b>PS6</b>	<b>16101</b>	Fire Captain	71,767	77,239
<b>PS2</b>	<b>16102</b>	Fire Fighter/EMT	55,025	57,776
<b>PS2</b>	<b>16103</b>	Fire Fighter/EMT	49,850	53,651
<b>PS2</b>	<b>16104</b>	Fire Fighter/EMT	53,683	56,367
<b>PS2</b>	<b>16105</b>	Fire Fighter/EMT	52,373	54,992
<b>PS2</b>	<b>16106</b>	Fire Fighter/EMT	53,683	56,367
<b>PS1</b>		Fire Fighter/EMT	48,634	48,634
<b>Wages</b>			488,688	511,809
FLSA Overtime			45,000	49,000
Callback Overtime			37,000	44,000
Volunteers - Stipend			28,540	28,540
<b>Subtotal</b>			110,540	121,540
<b>Total Wages</b>			599,228	633,349
Leave Cashout/Payout 5% of Union FTE Base Wages			19,251	20,251
Social Security (6.2% of Volunteer Wages)			1,769	1,769
Medicare @ 1.45% of Total Wages			8,689	9,184
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			7,100	7,100
Employee Group Benefits			207,360	177,696
Workers' Compensation Volunteers			1,800	1,800
Workers' Compensation @ 5.3791/\$100			32,233	34,068
PERS @ 22% of FTE Total Wages			131,830	139,337
Utility Benefit @ \$380/mo/FTE @ 8			36,480	36,480
<b>BENEFITS &amp; TAXES</b>			446,513	427,686
<b>TOTAL PERSONNEL</b>			1,045,741	1,061,035

<b>Police Department (10-61)</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	2,597,014	2,484,977	1,866,729	2,502,340	2,633,629
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
520	Relocation Costs - 2 @ \$3,500		1,166	3,147	7,000	7,000
521	Employee Housing		1,500	-	-	-
522	Recruitment Costs		4,783		-	-
530	Temp Police Off Related Costs		274	148		-
545	Training/Travel	22,668	35,420	31,702	35,000	46,000
561	Supplies	24,721	30,979	31,142	25,500	15,000
563	Wearing Apparel	10,809	12,184	8,620	21,250	21,250
601	Vehicle Parts					6,000
602	Gasoline	64,929	51,055	43,074	47,000	36,000
621	Electricity	89,843	38,483	35,579	30,000	40,800
622	Telephone	17,865	17,791	19,814	20,500	20,500
623	Heating Fuel	39,561	22,468	25,684	25,000	30,000
626	Water/Sewer/Garbage	19,885	17,174	8,678	10,000	10,000
627	Cell Phone (11 @ 660)				6,175	7,260
660	Vehicle Maint Services - Non-COB	4,298	6,283	5,715	5,000	6,000
661	Vehicle Maint/Repair (ISF 57)	39,009	52,874	68,612	20,250	18,547
668	SART Exams		(1,709)	5,650	7,500	10,000
669	Other Purchased Services	22,607	28,255	27,004	25,000	25,000
683	Minor Equipment	43,868	38,888	42,979	42,500	27,900
685	Equipment		557			
721	Insurance	85,481	82,371	15,527	85,000	122,972
722	Insurance Ded Exp & Other	10,000	14,807	20,000	20,000	-
724	Dues/Subscriptions	150		151	-	1,000
799	Miscellaneous Expenses	490	941		-	-
996	Administrative Overhead - IT				66,280	60,904
	<b>Total MS&amp;S</b>	496,185	456,544	393,226	498,955	512,133
	<b>Total Operating Expenditures</b>	3,093,199	2,941,521	2,259,955	3,001,295	3,145,762
<b>CAPITAL EXPENDITURES (10-61-69X)</b>						
699	Xfer to Fleet Replacement Fund(1Vehicles)	-		83,009		50,000
	<b>Total Capital Expenditures</b>	-	-	83,009	-	50,000
	<b>Total Operating &amp; Capital Expenditures</b>	3,093,199	2,941,521	2,342,964	3,001,295	3,195,762

## Police Department (10-61)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL:</b>				
<b>MIII</b>	<b>17401</b>	Police Chief (90% PD, 10% E911)	113,277	102,848
<b>PS6</b>	<b>17301</b>	Police Lieutenant	-	-
<b>PS5</b>	<b>17302</b>	Police Officer IV (Investigative Sergeant)	95,399	100,169
<b>PS5</b>	<b>17303</b>	Police Officer IV (Sergeant)	93,072	93,016
<b>PS5</b>	<b>17304</b>	Police Officer IV (Sergeant)	86,427	95,342
<b>PS4</b>	<b>17201</b>	Police Officer III (Corporal)	70,746	76,140
<b>PS4</b>	<b>17202</b>	Police Officer III (Corporal)		74,327
<b>PS3</b>	<b>17105</b>	Police Officer II	81,808	88,046
<b>PS3</b>	<b>17106</b>	Police Officer II	-	65,000
<b>PS3</b>	<b>17107</b>	Police Officer II	46,160	52,373
<b>PS3</b>	<b>17108</b>	Police Officer II	63,908	51,096
<b>PS3</b>	<b>17109</b>	Police Officer II	68,822	74,069
<b>PS3</b>	<b>17110</b>	Police Officer II	68,822	70,704
<b>PS3</b>	<b>17111</b>	Police Officer II	46,160	48,634
<b>PS3</b>	<b>17112</b>	Police Officer II	57,898	57,898
<b>5</b>	<b>17130</b>	Community Service Officer	48,469	47,296
<b>5</b>	<b>17131</b>	Community Service Officer	48,469	45,031
<b>5</b>	<b>17114</b>	Administrative Assistant II	48,469	50,892
<b>6</b>	<b>17115</b>	Public Safety Dispatch II (Manager )	52,348	52,348
<b>5</b>	<b>17116</b>	Public Safety Dispatcher I	43,959	45,031
<b>5</b>	<b>17117</b>	Public Safety Dispatcher I	58,914	61,860
<b>5</b>	<b>17118</b>	Public Safety Dispatcher I	46,160	49,651
<b>5</b>	<b>17119</b>	Public Safety Dispatcher I	46,160	49,651
<b>Wages</b>			1,285,447	1,451,422
Field Training			12,000	12,000
Shift Differential and Overtime			164,309	200,000
<b>Subtotal</b>			176,309	212,000
<b>Total Wages</b>			1,461,756	1,663,422
Leave Cashout/Payout 5% of Union FTE Base Wages			25,000	25,000
Social Security @ 6.2% of Temp Wages				6,377
Medicare @ 1.45% of Total Wages			21,195	24,120
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			17,751	19,526
Employee Group Benefits			518,400	399,816
Workers' Compensation @ 3.1094/\$100			45,452	51,722
PERS @ 22% of FTE Total Wages			321,586	343,326
Utility Benefit @ \$380/mo/FTE @ 22			91,200	100,320
<b>BENEFITS &amp; TAXES</b>			1,040,584	970,207
<b>TOTAL PERSONNEL</b>			2,502,340	2,633,629

<b>Public Works Admin. (10-65)</b>		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	239,873	119,813	110,246	122,205	61,121
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	1,184	464	5,998	5,000	5,000
561	Supplies	2,342	968	10,630	2,500	1,000
601	Vehicle Parts					1,000
602	Gasoline	2,044	1,461	1,377	6,500	4,200
621	Electricity	2,094	1,638	6,435	1,810	-
622	Telephone	2,368	1,841	1,431	3,750	150
623	Heating Fuel	1,794	10,248	7,062	8,000	9,600
626	Water/Sewer/Garbage	231	1,205	1,309	1,233	1,233
627	Cell Phone				3,088	1,320
661	Vehicle Maint/Repair (ISF 57)*	3,734	1,281	2,559	3,037	2,782
669	Other Purchased Services	78	192	566		2,500
683	Minor Equipment	257	69	-		
721	Insurance	5,337	4,504	13,243	4,860	-
724	Dues/Subscriptions	50		-	500	500
799	Miscellaneous Expenses	3,970		1,678	500	500
996	Administrative Overhead - IT				18,253	15,634
	<b>Total MS&amp;S</b>	25,482	23,871	52,288	59,031	45,419
	<b>Total Operating Expense</b>	265,355	143,684	162,534	181,236	106,540
875	Indirect Cost Recovery	(21,238)	(16,495)	(12,103)		
	<b>Total Operating Expense</b>	244,117	127,189	150,431	181,236	106,540

**Public Works-Admin (10-65)**

			<b>FY18 Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director 15%	16,350	16,841
<b>R4</b>	<b>19101</b>	Admin Assistant 15%	48,259	6,566
		<b>Wages</b>	64,609	23,407
		Annual Increases		
		Overtime	3,000	-
		<b>Subtotal</b>	3,000	-
		<b>Total Wages</b>	67,609	23,407
		Leave Cashout/Payout 5% of Union FTE Base Wages	2,413	328
		Medicare @ 1.45% of Total Wages	980	339
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	1,021	1,021
		Employee Group Benefits	29,808	25,544
		Workers' Compensation @ .3783/\$100	256	89
		PERS @ 22% of FTE Wages	14,874	5,149
		Utility Benefit @ \$380/mo/FTE @ 1.15	5,244	5,244
		<b>BENEFITS &amp; TAXES</b>	54,596	37,714
		<b>TOTAL PERSONNEL</b>	122,205	61,121

<b>Streets &amp; Roads (10-66)</b>		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	707,584	636,113	559,642	671,151	681,812
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	1,175	525	-	1,000	-
561	Supplies	2,330	1,016	4,026	1,000	1,500
562	Signs	2,732	1,766	2,240	2,800	2,800
563	Wearing Apparel	2,487	1,930	2,405	1,500	2,500
567	Calcium Chloride	49,352	26,151	49,920	50,000	50,000
576	Salt	49,869	46,797	49,920	50,000	50,000
577	Asphalt Products & Supplies					10,000
600	Tires/Wheels/Chains	17,500	11,641	7,872	18,000	18,000
601	Vehicle Parts			9,559	500	50,000
602	Gasoline/Diesel/Oil	96,945	70,966	63,942	60,000	72,000
620	Electricity (Street Lights)	95,005	35,509	43,284	50,000	36,000
621	Electricity	2,009	1,870	1,657	2,500	14,400
622	Telephone	185	33	34	650	100
623	Heating Fuel	9,898	6,526	8,458	10,000	3,600
626	Water/Sewer/Garbage	2,958	3,315	3,599	4,500	3,500
627	Cell Phone				1,544	1,320
647	Light Poles Maintenance/Rent	19,331	18,887	18,812	19,000	19,000
649	Engineering Services		3,807			-
661	Vehicle Maint/Repair (ISF 57)*	240,258	169,230	267,138	151,872	139,103
669	Other Purchased Services	4,822	18,161	6,602	1,500	10,000
683	Minor Equipment	2,337	1,561	858	3,000	-
721	Insurance	21,223	19,403	14,591	19,400	21,000
727	Advertising	100	78	19	200	200
799	Miscellaneous Expense	33,160	(32,980)	1,351	500	500
996	Administrative Overhead - IT				15,974	14,260
	<b>Total MS&amp;S</b>	653,675	406,192	556,287	465,440	519,783
	<b>Total Operating Expenditures</b>	1,361,259	1,042,305	1,115,929	1,136,591	1,201,595
<b>PROJECT EXPENDITURES (10-66-77X)</b>						
771	Gravel - City-wide	305,043	281,750	227,155	144,000	350,000
772	Culverts	16,661	12,781	18,264	18,000	18,000
773	Ridgecrest Drive (Gravel, match to DOT)	-	4,740	-	254,000	-
774	DeLapp to Lulu Heron					91,200
	<b>Total Project Expenditures</b>	321,704	299,271	245,419	416,000	459,200
	<b>Total Operating &amp; Project Expenditures</b>	1,682,963	1,341,576	1,361,348	1,552,591	1,660,795
<b>CAPITAL EXPENDITURES (10-61-69X)</b>						
691	Water Truck				84,504	27,356
	<b>Total Capital Expenditures</b>				84,504	27,356
	<b>Total Operating &amp; Capital Expenditures</b>	1,682,963	1,341,576	1,361,348	1,637,095	1,688,151

## Streets and Roads (10-66)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Assistant 5%		2,189
<b>R6</b>	<b>20101</b>	Foreman	87,345	91,712
<b>R4</b>	<b>20102</b>	Grader Operator	74,855	78,598
<b>R4</b>	<b>20103</b>	Grader Operator	74,855	78,598
<b>R4</b>	<b>20104</b>	Operator/Driver	54,535	58,659
<b>R4</b>	<b>20105</b>	Operator/Driver	51,938	55,865
		Driver (\$47,110 @ 50% HR, 25% S&R, 12.5% HW, 12.5% HS)	11,778	12,366
		<b>Wages</b>	360,756	383,601
		Overtime	20,000	20,000
		<b>Subtotal</b>	20,000	20,000
		<b>Total Wages</b>	380,756	403,601
		Leave Cashout/Payout 5% of Union FTE Base Wages	18,765	19,899
		Medicare @ 1.45% of Total Wages	5,521	5,852
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	4,745	4,758
		Employee Group Benefits	137,376	117,724
		Workers' Compensation @ 4.2165/\$100	16,055	17,018
		PERS @ 22% of FTE Wages	83,766	88,792
		Utility Benefit @ \$380/mo @ 5.3 FTE	24,168	24,168
		<b>BENEFITS AND TAXES</b>	290,396	278,211
		<b>TOTAL PERSONNEL</b>	671,151	681,812

<b>Property Maintenance (10-70)</b>		<b>FY 2015 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	523,219	487,981	372,782	613,239	581,092
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	3,373	863	-	3,000	4,000
561	Supplies (Prop Mt.)	17,749	4,805	7,873	1,000	2,000
562	Materials (other depts)	13,191	18,279	7,756	1,000	2,000
563	Wearing Apparel	1,470	1,866	1,226	2,000	2,500
566	Cleanup Greenup Supplies				600	700
580	Boiler Parts	18,046	40,151	23,458	15,000	15,000
590	Glycol Supplies		3,899	4,900	6,000	6,000
591	Carpentry Supplies	7,155	12,520	3,595	10,000	10,000
592	Plumbing Supplies	8,065	9,802	3,770	8,000	6,000
593	Electrical Supplies	16,710	28,310	26,871	27,500	10,000
594	Paint Supplies	384	2,696	1,047	2,500	2,500
595	Boardwalk Supplies	1,255	3,533	1,987	3,000	3,000
601	Vehicle Parts					3,000
602	Gasoline	9,200	6,646	6,134	12,000	7,200
621	Electricity	14,271	10,131	5,784	12,000	14,400
622	Telephone	207	33	52		100
623	Heating Fuel	33,721	20,399	21,464	40,000	36,000
626	Water/Sewer/Garbage	2,021	2,265	2,458	17,400	17,400
627	Cell Phone				772	1,320
661	Vehicle Maint/Repair (ISF 57)	15,411	8,812	9,344	6,075	5,564
662	Contract - Wind Turbine (5 yr)			2,751	5,300	5,300
663	Maintenance - Wind Turbine			2,074		
668	Parks Maintenance				17,500	17,500
669	Other Purchased Services	21,328	51,627	32,167	45,000	30,000
683	Minor Equipment	4,947	6,650	3,732	5,000	5,000
721	Insurance	7,626	8,101	5,516	8,550	7,300
776	4th of July			98	2,000	2,000
799	Miscellaneous	40	532			1,000
996	Administrative Overhead - IT				16,895	27,146
	<b>Total MS&amp;S</b>	196,170	241,920	174,058	268,092	243,930
	<b>Total Operating Expenditures</b>	719,389	729,901	546,839	881,331	825,022
875	<b>Indirect Cost Recovery (33%)</b>	(63,864)	(63,864)	(61,450)		(272,257)
	<b>Total Operating Expenditures after I.C.R.</b>	655,525	666,037	485,389	881,331	552,765
<b>CAPITAL EXPENDITURES (10-70-69X)</b>						
690	Public Work Bathrooms	-	6,491	-	-	-
69X	Wheelchair Ramp Replacement					40,000
69X	Cemetaries					28,000
	<b>Total Capital Expenditures</b>	-	6,491	-	-	68,000
	<b>Total Operating &amp; Capex</b>	655,525	672,528	485,389	881,331	620,765

## Property Maintenance (10-70)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Assistant 5%		2,189
<b>R6</b>	<b>22101</b>	Building Maintenance Foreman	81,206	62,078
<b>R4</b>	<b>22102</b>	Maintenance Worker	63,123	48,259
<b>R4</b>	<b>22103</b>	Maintenance Worker	57,272	41,696
<b>R4</b>	<b>22104</b>	Maintenance Worker	54,535	66,279
<b>R4</b>	<b>18104</b>	Maintenance Worker	39,710	53,205
		<b>Wages</b>	301,296	279,320
<b>R1</b>	<b>18901</b>	Temp Maint Worker (5.15 - 10.15, 800 hrs @ 17.60/hr)	13,856	14,080
<b>R1</b>	<b>18902</b>	Temp Maint Worker (5.15 - 10.15, 800 hrs @ 17.60/hr)	11,888	14,080
		Overtime/Shift Differential	20,000	30,000
		<b>Subtotal</b>	45,744	58,160
		<b>Total Wages</b>	347,040	337,480
		Leave Cashout/Payout 5% of Union FTE Base Wages	14,792	13,685
		Social Security (6.2% of Temp Salary)	1,596	1,746
		Medicare @ 1.45% of Total Wages	5,032	4,893
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	4,480	4,781
		Employee Group Benefits	130,896	112,171
		Workers' Compensation @ 4.5210/\$100	15,690	15,257
		PERS @ 22% of FTE Wages	70,685	68,050
		Utility Benefit @ \$380/mo/ FTE @ 5.05	23,028	23,028
		<b>BENEFITS AND TAXES</b>	266,199	243,612
		<b>TOTAL PERSONNEL</b>	613,239	581,092

## Community Services (10-72)

Community Services (10-72)		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
626	Senior Ctr - W/S/G ONC	3,230	1,767			
657	Senior Ctr Bus-Vehicle Maint/Repair (Int. Svc. Fund 57)	3,256	1,192			
745	Kusko Consortium Library Agreement	67,600	67,600	-	55,700	67,600
746	ONC Bus Senior Donation		4,220	4,220		
747	Camai Donation	4,296		4,037		
755	Bethel Search & Rescue			5,000		
760	Community Action Grant				10,000	15,000
798	UAF 4-H Contribution	-	112,000	112,000	112,000	112,000
		78,382	186,779	125,257	177,700	194,600
	<b>Total Operating Expenditures</b>	78,382	186,779	125,257	177,700	194,600
<b>PROJECT EXPENDITURES (10-72-77X)</b>						
771	Cemetery Improvements	3,838		636	-	-
	<b>Total Project Expenditures</b>	3,838	-	636	-	-
	<b>Total Operating &amp; Project Expenditures</b>	82,220	186,779	125,893	177,700	194,600

## In-Kind & Transfers (10-73)

		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>TRANSFERS</b>						
550	Cash Xfer- 1/12th* General Sales Tax to YK Pool	601,085	539,358	363,350	562,999	529,583
551	Cash Xfer- 1/30th** Alcohol Sales Tax to YK Pool				25,396	6,000
622	Cash Transfer to Trainsit Bus		59,876	80,580	80,580	80,580
	<b>Total Transfers</b>	601,085	599,234	443,930	668,975	616,163
<b>CAPITAL PROJECTS (10-73-XXX)</b>						
634	Cash Xfer to Land Planning and Development (F25)	35,000				
	<b>Total Capital Expenditures</b>	35,000	-	-	-	-
	<b>Total Transfers &amp; Capex</b>	636,085	599,234	443,930	668,975	616,163

*Note: 550-Cash Xfer of Sales Tax to YK Pool was 1% from Jan. 2008 thru Dec. 2009, then changed to .5% until Dec. 2027*

\* .06/.005 = 1/12th

## Special Revenue Funds

39 - Community Service Patrol

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<b>Community Service Patrol Program (27-50)</b>		FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>					
	<b>Total Personnel</b>	199,130	159,914	294,397	275,669
<b>MATERIALS, SUPPLIES AND SERVICES:</b>					
545	Training/Travel	25			
561	Supplies	652	6,517		
563	Wearing Apparel	157	5,229	813	3,000
570	In-Kind Expenses	30,180	17,461		
602	Gasoline/Diesel/Oil	2,243		9,000	9,000
622	Telephone	687	583		
649	Professional Services			7,500	
668	Dispatch Services	24,000			
683	Minor Equipment	34,378	2,413	6,000	2,000
690	Vehicles	32,329	48,223		
721	Insurance	8,183	1,184	9,412	
	<b>Total MS&amp;S</b>	132,809	81,610	32,725	14,000
	<b>Total Operating Expenditures</b>	331,939	241,524	327,122	289,669
875	<i>Indirect Cost Recovery</i>				
	<b>NET Operating, Debt, Project &amp; Capex</b>	331,939	241,524	327,122	289,669

## Community Service Patrol Program (27-50)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL</b>				
R5	28101	Community Service Patrol	47,287	47,286
R5	28102	Community Service Patrol	45,034	46,157
R5	28103	Community Service Patrol	46,160	45,031
		<b>Wages</b>	138,481	138,474
		Shift differential @ 6% of base wages	8,309	8,308
		Overtime @ \$2,000 x 3 FTE	6,000	-
		<b>Subtotal</b>	14,309	8,308
		<b>Total Wages</b>	152,790	146,782
		Leave Cashout/Payout 5% of Union FTE Base Wages	6,924	6,924
		Medicare @ 1.45% of Total Wages	2,215	2,128
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	2,663	2,663
		Employee Group Benefits @ \$2,160/mo / FTE @ 3	77,760	66,636
		Workers' Compensation @ 5.3791/\$100	4,751	4,564
		PERS @ 22% of FTE Wages	33,614	32,292
		Utility Benefit @ \$380/mo/ FTE @ 3	13,680	13,680
		<b>BENEFITS &amp; TAXES</b>	141,607	128,887
		<b>TOTAL PERSONNEL</b>	294,397	275,669

<b>E-911 Services Fund (41-50)</b>		<b>FY 2015 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
	<b>REVENUE</b>					
411	Surcharge	188,477	152,267	154,066	155,000	144,000
416	Public Safety Dispatch Contract w/SOA	38,000				
	<b>Total Revenue</b>	226,477	152,267	154,066	155,000	144,000
	<b>EXPENSE</b>					
	<b>Total Personnel</b>	53,075	209,251	230,712	105,387	97,632
	<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>					
545	Training/Travel	5,445	3,474	513	-	-
561	Supplies	1,262	1,352	486		
563	Wearing Apparel		1,490	245		
622	911 Phone Lines	1,539	1,297	1,602		
649	Professional Svs.	6,409	16,410	113,375	35,500	35,500
664	Direct IT Purchases			-	-	-
669	Purchased Services	8,383		488	5,000	5,000
683	Minor Equipment		6,889	921	-	-
721	Insurance	403	983	(568)	1,000	1,240
732	Lease - Tower @ \$400 / mo	4,824	4,836	4,806	4,800	4,800
996	Administrative Overhead - IT	21,557	19,825	22,000		
	<b>Total M,S &amp; S</b>	49,822	56,556	143,867	46,300	46,540
	<b>Total Operating Expense</b>	102,897	265,807	374,579	151,687	144,172
	<b>Net Gain (Loss)</b>	123,579	(113,540)	(220,513)	3,313	(172)

## E-911 Services Fund (41-50)

			FY18 Budget	FY19 Approved Budget
<b>PERSONNEL:</b>			-	
<b>MIII</b>	<b>17401</b>	Police Chief 10% (90% GF)	11,296	11,428
<b>R6</b>	<b>17114</b>	Police Records & Public Safety Dispatch Manager--10% (90% GF)		
<b>R5</b>	<b>17118</b>	Public Safety Dispatcher	-	-
<b>R5</b>	<b>17119</b>	Public Safety Dispatcher	-	-
<b>R5</b>	<b>17120</b>	Public Safety Dispatcher	46,160	42,887
<b>Wages</b>			57,456	54,315
Annual Increases				
Overtime			-	-
<b>Subtotal</b>			-	-
<b>Total Wages</b>			57,456	54,315
Leave Cashout/Payout (5% of Base Salary)			2,873	2,716
Medicare @ 1.45% of Total Wages			833	788
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			888	888
Employee Group Benefits @ \$2,160/mo / FTE @ 1			25,920	22,212
Workers' Compensation @ .3783/\$100			217	205
PERS @ 22% of FTE Wages			12,640	11,949
Utility Benefit @ \$380/mo/FTE @ 1			4,560	4,560
<b>Subtotal Benefits and Taxes</b>			47,931	43,317
<b>TOTAL PERSONNEL</b>			105,387	97,632

## Capital Projects Fund

45 - Park Development Fund

46 - Institutional Corridor Fund

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<b>Park Development Fund (26-50)</b>		<b>FY16 Actuals (Pre-Audit)</b>	<b>FY17 Approved Budget</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>REVENUE</b>					
46-490	Cash Contribution from General Fund		-		
	<b>Total Revenues</b>	-	-	-	-
<b>PROJECT EXPENSES (26-50-77X)</b>					
	<b>Total Project Expenses</b>		-		
<b>CAPITAL EXPENSES (26-50-69X)</b>					
690	Park Development OWL Park		-		83,000
694	Bike / Walking Paths	86,648	112,852	20,552	20,552
	<b>Total Capital Expense</b>	86,648	112,852	20,552	103,552
<b>Total Revenue over Expense</b>		(86,648)	(112,852)	(20,552)	(103,552)

Note: There was no activity in FY15

<b>Institutional Corridor Project C.I.P. (45-50)</b>		FY19 Approved Budget
	<b>REVENUES:</b>	
45-42-411	SOA Grant	
	<b>Total Revenues</b>	-
<b>PROJECT EXPENDITURES</b>		
646	Contracting Fees (Contingency Budget)	300,000
	<b>Total Project Expenditures</b>	300,000
<b>Total Revenue over Expense</b>		(300,000)

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# Enterprise Funds

40 - YK - Pool



50 - Solid Waste Enterprise Fund



51 - Water & Sewer Utility Enterprise Fund



52 - Municipal Dock Enterprise Fund



53 - Leased Properties Enterprise Fund



56 - Bethel Transit System Enterprise Fund



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# Yukon Kuskokwim Regional Health and Aquatic Safety Training Center (40-50)

		FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>REVENUE</b>					
46-414	Memberships	272,515		372,000	383,160
43-430	Pro Shop	34,475	-	39,675	42,000
43-435	Concessions	40,669	-	49,200	55,000
43-460	Entry Fees	-	-	78,480	81,500
43-463	Facility Rental	7,763	-	12,750	12,750
43-465	Program Fees	59,496	-	90,500	80,500
<b>Total Operating Revenues</b>		414,918	-	642,605	654,910
46-412	Cash Transfer from GF: Retail Sales Taxes	539,358	363,350	588,375	529,583
46-413	Cash Transfer from GF: Alcohol Sales Taxes				6,000
49-487	Interest Income		390	42,660	50,000
<b>Total Non-Operating Revenue</b>		539,358	363,740	631,035	579,583
<b>Total Revenue</b>		954,276	363,740	1,273,640	1,234,493
<b>EXPENSE</b>					
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>					
602	Gasoline/Diesel/Oil			3,750	2,400
621	Electricity	58,006	80,337	96,000	115,200
623	Heating Fuel	157,914	159,632	200,000	240,000
624	Water/Sewer/Garbage	82,992	64,882	76,350	52,000
646	Contractor's Pass-thru expenses	760,403	260,026	912,534	917,610
649	Professional Services (HealthFit @ \$12,360)	145,110	177,913	140,200	148,320
662	Prop Maint		54		
669	Other Professional Services		258	25,160	25,160
683	Minor Equipment		110		
687	Land Easement Acquisition				
661	Vehicle Maint/Repairs			1,000	1,000
721	Insurance	25,237	27,035	26,000	39,000
996	Indirect Cost Recovery - I.T.	35,685	-	10,770	42,172
997	Indirect Cost Recovery - Property Maintenance - 5%				41,251
998	Indirect Cost Recovery - Administration	16,359		27,682	28,755
<b>Total Operating Expenses</b>		1,281,706	770,247	1,519,446	1,652,867
<b>Net Operating Deficit</b>		(327,430)	(406,507)	(245,806)	(418,374)
<b>CAPITAL EXPENDITURES (40-50-699)</b>					
699	Server and Domain Setup		-	-	30,000
<b>Total Capital Expenditures</b>			-	-	30,000
<b>Net Operating and Capex</b>		(327,430)	(268,214)	(245,837)	(448,374)

# Yukon Kusokwim Regional Health and Aquatic Safety Training Center (40-50)

## Healthfit Contractor Expenses

Personnel - Wages & Benefits		701,804		
Housing		37,080		
	Total Personnel			<b>738,884</b>
545 Travel/Training				
	1st Aid/CPR	3,465		
	Staff Inservice Training	2,266		
				5,731
561 Supplies				
	Office	4,080		
	Pool Maint	7,350		
	Chemical	28,080		
	Fitness Items	1,591		
	Aquatics Program	2,575		
	Concession Inventory	34,000		
	Pro-Shop Inventory	21,500		
				99,176
580 Boiler		5,250		
661 Vehicle Maint		500		
663 Janitorial Supplies		18,000		
				23,750
668 Software licenses				
	POS	6,369		
	Employees Scheduling	500		
				6,869
683 Minor Equipment		10,500		
684 Donations/Awards		500		
724 Dues/Subscriptions		2,000		
727 Advertising		9,000		
733 Postage		400		
736 Bank fees		14,500		
790 Allowance for Special Events				
	Member Incentives	400		
	Community Events	400		
				37,700
Misc				
	Bldng Maint Reserve	3,750		
799 Misc		1,750		
				5,500
	Total Non-Personnel			<b>178,726</b>
646 Total Contractor Pass-Thru Expense		<b>917,610</b>		
649 Contractor: Healthfit \$12,360		<b>148,320</b>		
	Total Direct Expense			<b>1,065,930</b>

# SOLID WASTE ENTERPRISE FUND SUMMARY

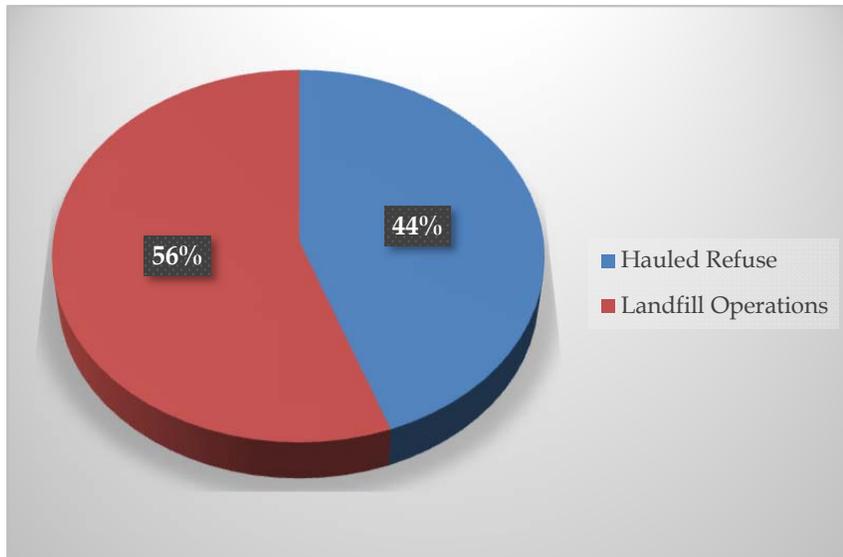
	FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 PROPOSED Budget
<b>Operating Revenues:</b>	1,241,873	1,169,459	1,186,561	1,215,000	1,169,000
<b>Operating Expenses for Services:</b>					
Hauled Refuse	238,155	321,336	261,672	409,654	417,753
Landfill Operations	267,080	375,978	348,942	523,975	522,454
<b>TOTAL OPERATING EXPENSES FOR SERVICES</b>	505,235	697,314	610,614	933,629	940,207
<i>Excess of Revenues over Operating Expenses for Services</i>	736,638	472,145	575,948	281,371	228,793
<b>Capital Outlay:</b>					
Capital Expenditure	35,000	35,000	50,000	-	110,000
<b>TOTAL CAPITAL OUTLAY</b>	35,000	35,000	50,000	-	110,000
<i>Excess of Revenue (Expenditures) over Services &amp; CapEx</i>	701,638	437,145	525,948	281,371	118,793
<b>Non-Cash Expense</b>					
Landfill Closure Costs	38,440	38,440	38,440	40,000	40,000
Depreciation and Amortization	57,036	28,465	58,000	58,000	58,000
<b>TOTAL NON-CASH EXPENSES</b>	95,476	66,905	96,440	98,000	98,000
<b>Excess Revenues over Expenses</b>	606,162	370,240	429,508	183,371	20,793
<b>Total Fund Revenues:</b>	1,241,873	1,169,459	1,186,561	1,215,000	1,169,000
Less Total Fund Expenditures net of Non-Cash Expense	(540,235)	(732,314)	(660,614)	(933,629)	(1,050,207)
Less Total Fund Non-Cash Expense	(95,476)	(66,905)	(96,440)	(98,000)	(98,000)
<b>Net Fund Income (Loss)</b>	606,162	370,240	429,508	183,371	20,793

## SOLID WASTE ENTERPRISE FUND REVENUES

		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
	<b>Revenue</b>					
50-44-412	Commercial Garbage Pickup	782,026	771,071	761,681	770,000	758,000
50-44-413	Residential Garbage Pickup	327,981	323,077	326,825	325,000	328,000
50-44-416	Landfill Dump Fee	129,257	75,311	98,055	120,000	83,000
	<b>Total Solid Waste Services</b>	<b>1,239,264</b>	<b>1,169,459</b>	<b>1,186,561</b>	<b>1,215,000</b>	<b>1,169,000</b>
50-44-420	Recycling Income	2,609	-	-		
	<b>Total Recycling Operations</b>	<b>2,609</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Revenue</b>	<b>1,241,873</b>	<b>1,169,459</b>	<b>1,186,561</b>	<b>1,215,000</b>	<b>1,169,000</b>

## SOLID WASTE ENTERPRISE FUND EXPENSE SUMMARY

		Personnel Expenses	Materials, Supplies & Services	Total Operating Expenses
50-70	Hauled Refuse	214,011	203,742	417,753
50-71	Landfill Operations	263,272	259,182	522,454
<b>TOTALS</b>		<b>477,283</b>	<b>462,924</b>	<b>940,207</b>



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<b>Hauled Refuse (50-70)</b>		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	126,448	171,478	138,384	210,256	214,011
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	-		-	500	500
561	Supplies	1,440	1,193	1,944	500	500
563	Wearing Apparel	525	2,368	1,648	600	600
600	Tires/Wheels/Chains	6,648	6,534	4,394	8,000	2,000
601	Vehicle Parts			79		20,000
602	Gasoline/Diesel/Oil	10,685	22,532	21,229	18,000	21,600
661	Vehicle Maint/Repair (ISF 57)	36,500	44,869	29,636	75,936	69,551
669	Other Purchased Services	2,608	123	298	3,000	500
683	Minor Equipment	11,456	18,790	14,334	40,000	40,000
721	Insurance	8,474	8,123	5,379	8,700	4,000
722	Insurance - Deductable exp & Other		2,650			
738	Bad Debts Expense		10,138	-	3,000	3,000
799	Miscellaneous	513		-	800	-
997	Administrative Overhead - I.T.	20,825	21,006	31,989	-	-
998	Administrative Overhead - I.C.R.	12,033	11,533	12,358	40,362	41,490
	<b>Total MS&amp;S</b>	111,707	149,858	123,288	199,398	203,742
	<b>Total Operating Expenses</b>	238,155	321,336	261,672	409,654	417,753
<b>CAPITAL EXPENSES (51-70-69X)</b>						
699	Xfer to F58-Fleet Replacement Fund	35,000	35,000	50,000	-	-
	<b>Total Capex</b>	35,000	35,000	50,000	-	-
	<b>Total Operating &amp; Capex</b>	273,155	356,336	311,672	409,654	417,753

## Hauled Refuse (50-70)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Asst @ 5%		2,189
<b>R6</b>	<b>24101</b>	Utility Foreman (10% of base salary)	5,127	5,235
<b>R4</b>	<b>23104</b>	Driver	73,073	76,727
<b>R4</b>	<b>23105</b>	Driver (\$47,110 @ 50% HR, 25% S&R, 12.5% HW, 12.5% HS)	23,555	24,733
<b>Wages</b>			107,205	114,498
Overtime			10,000	10,000
<b>Subtotal</b>			10,000	10,000
<b>Total Wages</b>			117,205	124,498
Leave Cashout/Payout 5% of Union FTE Base Wages			5,088	5,444
Medicare @ 1.45% of Total Wages			1,699	1,805
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			2,011	2,017
Employee Group Benefits			42,768	36,650
Workers' Compensation @ 6.9753/\$100			8,175	8,684
PERS @ 22% of FTE Wages			25,785	27,389
Utility Benefit @ \$380/mo/FTE @ 1.65			7,524	7,524
<b>BENEFITS AND TAXES</b>			93,051	89,514
<b>PERSONNEL</b>			210,256	214,011

<b>Landfill Operations (50-71)</b>		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	166,365	277,190	214,143	260,249	263,272
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	1,037	666	3,720	3,000	3,000
561	Supplies	1,898	2,470	3,331	2,000	2,500
563	Wearing Apparel	429	368	110	1,000	1,500
601	Vehicle Parts			12		25,000
602	Gasoline/Diesel/Oil	19,719	6,601	2,632	25,000	12,000
621	Electricity	3,356	3,379	1,879	2,000	3,000
622	Telephone	1,042	1,053	413	2,000	-
623	Heating Fuel	16,818	4,202	7,192	3,000	3,600
649	Professional Services (Landfill Closure Study)		38,440	14,990	60,000	60,000
650	Lab Tests	10,052	5,332	3,331	12,000	-
661	Vehicle Maint/Repair (ISF 57)	19,693	10,414	73,647	75,936	69,551
669	Other Purchased Services	3,184	3,363	3,375	1,000	500
683	Minor Equipment	505	1,996	1,659	5,000	8,000
721	Insurance	1,615	2,315	91	3,900	4,000
727	Advertising	73	18	-	250	-
738	Bad Debts Expense	1,483	1,503	-	500	-
996	Administrative Overhead - IT				17,181	15,490
998	Administrative Overhead - I.C.R.	19,811	16,669	18,416	49,959	51,040
	<b>Total MS&amp;S</b>	100,715	98,788	134,799	263,726	259,182
	<b>Total Operating Expenses</b>	267,080	375,978	348,942	523,975	522,454
<b>CAPITAL EXPENSES (51-71-69X)</b>						
699	Belly Dump Truck					110,000
	<b>Total Capex</b>					110,000
	<b>Total Operating &amp; Capex</b>	267,080	375,978	348,942	541,156	632,454

## Landfill Operations (50-71)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Asst @ 5%		2,189
<b>R6</b>	<b>24101</b>	Utility Foreman (20% of base salary)	10,255	10,470
<b>R4</b>	<b>23102</b>	Landfill Manager	81,206	83,186
<b>R3</b>	<b>23103</b>	Landfill Technician	37,688	41,696
<b>Wages</b>			134,599	143,155
Overtime			10,000	10,000
<b>Subtotal</b>			10,000	10,000
<b>Total Wages</b>			144,599	153,155
Leave Cashout/Payout 5% of Union FTE Base Wages			6,457	6,877
Medicare @ 1.45% of Total Wages			2,097	2,221
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			1,728	1,817
Employee Group Benefits			58,320	49,977
Workers' Compensation @ 3.4415/\$100 total wages			4,976	5,271
PERS @ 22% of FTE Wages			31,812	33,694
Utility Benefit @ \$380/mo/FTE @ 2.25			10,260	10,260
<b>BENEFITS AND TAXES</b>			115,650	110,117
<b>TOTAL PERSONNEL</b>			260,249	263,272

## WATER & SEWER UTILITY FUND SUMMARY

	FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>Operating Revenues:</b>	5,846,189	6,603,235	6,426,745	6,432,237	6,848,919
<b>Operating Expenses for Services:</b>					
51-81 Hauled Water	1,389,515	1,579,706	1,299,876	1,644,964	1,605,713
51-85 Hauled Sewer	1,450,865	1,446,108	1,211,150	1,749,382	1,693,582
51-82 Piped Water	349,767	490,909	381,137	448,233	506,296
51-86 Piped Sewer	561,040	586,793	591,118	676,417	616,092
51-83 Water Treatment - Bethel Heights	875,408	596,755	508,754	573,272	630,304
51-84 Water Treatment - City Subdivision	610,014	558,117	417,491	515,103	746,215
51-87 Sewer Lagoon	98,181	107,080	74,956	160,435	186,086
<b>TOTAL OPERATING EXPENSES FOR SERVICES</b>	5,334,789	5,365,468	4,484,483	5,767,806	5,984,288
Excess of Revenues over Operating Expenses for Services	511,400	1,237,767	1,942,262	664,431	864,631
<b>Less: Operating Expenses for Non-Services:</b>					
51-80 Utility Billing	88,800	125,294	176,254	266,597	667,695
<b>TOTAL OPERATING EXPENSES FOR NON-SERVICES</b>	88,800	125,294	176,254	266,597	667,695
Excess of Revenues over Svs. & Non-Svs. Expenses	422,600	1,112,473	1,766,008	397,834	196,936
<b>Less: Project Expenses:</b>					
<b>TOTAL PROJECT EXPENSES (\$50+\$50+\$34)</b>	687	-	34,740	134,740	169,740
Excess of Rev. over Svs. & Non-Svs. & Project Expenses	421,913	1,112,473	1,731,268	263,094	27,196
<b>Less: Capital Outlay:</b>					
USDA W/S Reserve					382,320
<b>TOTAL CAPITAL OUTLAY</b>	70,000	70,000	394,000	-	382,320
<b>Subtotal</b>	351,913	1,042,473	1,337,268	263,094	(355,124)
<b>Transfers In (Out):</b>					
Interfund Transfer From General Fund	643,350	-	49,125	-	-
Interfund Transfer to W&S Capital Project Fund	-	-	-	-	-
<b>TOTAL TRANSFERS IN (OUT)</b>	643,350	-	49,125	-	-
<b>Net Fund Income (Loss) Before Non-Cash Expense</b>	995,263	1,042,473	1,386,393	263,094	(355,124)
<b>Non-Cash Expense</b>					
Depreciation and Amortization	(1,133,852)	(1,122,280)	(1,150,000)	(1,150,000)	(1,150,000)
<b>TOTAL NON-CASH EXPENSE</b>	(1,133,852)	(1,122,280)	(1,150,000)	(1,150,000)	(1,150,000)
Excess Revenue (Deficit) over All Expense	(138,589)	(79,807)	236,393	(886,906)	(1,505,124)
	856,674	962,666	1,622,786	(623,812)	(1,860,248)
<b>Total Fund Revenue</b>	6,489,539	6,603,235	6,475,870	6,432,237	6,848,919
Total Fund Expenditures B4 Non-Cash Expense	(5,494,276)	(5,560,762)	(5,089,477)	(6,169,143)	(7,204,043)
Total Fund Deficit after Non-Cash Expense	(138,589)	(79,807)	236,393	(886,906)	(1,505,124)
<b>NET FUND INCOME (LOSS)</b>	856,674	962,666	1,622,786	(623,812)	(1,860,248)

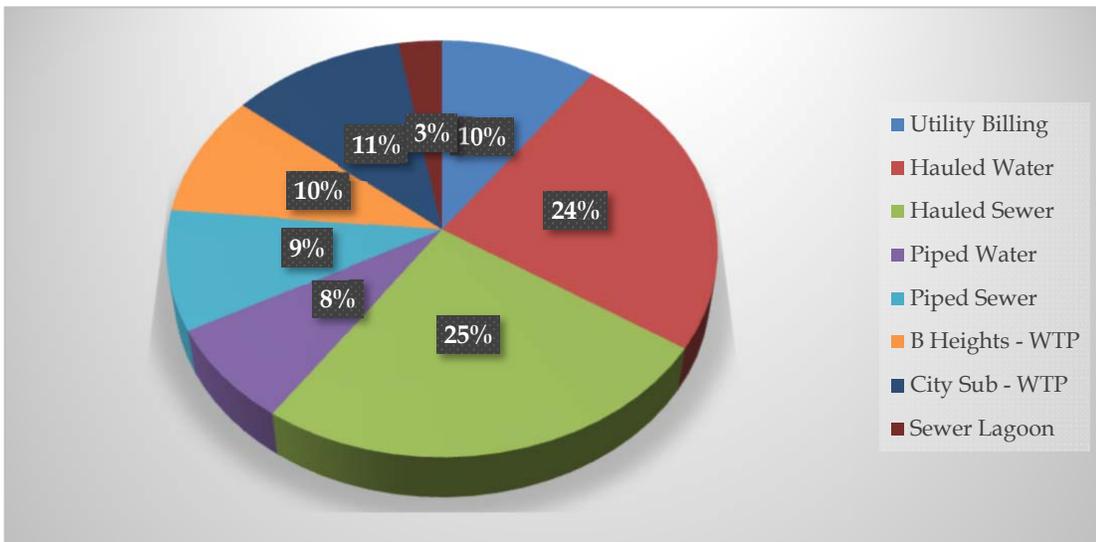
## WATER & SEWER UTILITY ENTERPRISE FUND REVENUES

REVENUES		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
51-42-410	Hauled Water	2,354,326	2,685,798	2,678,039	2,497,704	2,854,650
51-42-412	Metered Piped Water (Comm.)	296,217	390,389	457,673	464,397	446,440
51-42-414	Unmetered Piped Water (Res.)	679,360	781,535	765,687	827,502	834,971
51-42-416	Contract Water	9,664	9,617	9,212	7,800	13,075
51-42-436	Pumphouse Water	13,864	16,281	21,271	10,500	17,899
	<b>Total Water Services</b>	<b>3,353,431</b>	<b>3,883,620</b>	<b>3,931,882</b>	<b>3,807,903</b>	<b>4,167,035</b>
51-43-411	Hauled Sewer	1,451,670	1,453,975	1,515,572	1,540,427	1,586,277
51-43-412	Metered Piped Sewer (Comm.)	808,820	1,027,887	732,437	812,104	803,488
51-43-414	Unmetered Piped Sewer (Res.)	212,955	232,983	233,673	248,251	247,195
51-43-416	Contract Sewer & Lagoon Dump	25,208	3,773	9,022	25,000	24,828
	<b>Total Sewer Services</b>	<b>2,498,653</b>	<b>2,718,618</b>	<b>2,490,704</b>	<b>2,625,781</b>	<b>2,661,788</b>
51-45-434	Utility Penalty & Interest	22,165	31,571	37,089	22,000	46,270
51-45-435	Reconnect Fee	3,214	2,755	2,930	7,500	2,677
51-45-450	Senior Discounts	(37,806)	(38,306)	(40,662)	(38,000)	(44,650)
51-45-467	NSF Fees/Credit Card Surcharge	120		30	300	300
51-45-468	Utility Inspection Fee	1,288	1,444	936	1,500	1,500
51-45-471	Water Subscription Fees *	53,141	-	-	-	-
51-45-472	Sewer Subscription Fees *	56,624		171,804	176,958	182,267
51-49-466	Cash Over/Short	766		(177)		
51-49-487	Interest Income	5		119	5,254	14,000
51-49-495	Miscellaneous Income	4,354	3,533	3,892		
	<b>Total Miscellaneous</b>	<b>103,869</b>	<b>997</b>	<b>175,962</b>	<b>175,512</b>	<b>202,364</b>
	<b>Total Revenues</b>	<b>5,955,953</b>	<b>6,603,235</b>	<b>6,598,549</b>	<b>6,609,195</b>	<b>7,031,186</b>
	<i>*Designated to Capital Improvements and Depreciation Funding</i>	109,764	-	171,804	176,958	182,267
	<b>TOTAL UNDESIGNATED REVENUES</b>	<b>5,846,189</b>	<b>6,603,235</b>	<b>6,426,745</b>	<b>6,432,237</b>	<b>6,848,919</b>

\* Note: Accounts 51-45-471 and 51-45-472 are by Ordinance designated to be used for piped system replacement.

## WATER & SEWER UTILITY FUND EXPENSE SUMMARY

		Personnel Expenses	Materials, Supplies & Services	Indirect Expenses	Project & Capital Expenses	Total Operating Expenses
51-80	Utility Billing	160,241	60,000	57,454	390,000	667,695
51-81	Hauled Water	823,404	588,299	194,010		1,605,713
51-85	Hauled Sewer	937,574	536,979	219,029		1,693,582
51-82	Piped Water	307,801	116,242	82,253		506,296
51-86	Piped Sewer	308,585	225,082	82,425		616,092
51-83	B Heights - WTP	252,807	307,982	69,515		630,304
51-84	City Sub - WTP	357,650	294,702	93,864		746,215
51-87	Sewer Lagoon	117,367	43,000	25,719		186,086
<b>TOTALS</b>		<b>3,265,428</b>	<b>2,172,287</b>	<b>824,268</b>	<b>390,000</b>	<b>6,651,983</b>



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<b>Utility Billing (51-80)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	61,477	105,025	124,011	163,244	160,241
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	93	525	3,000	3,500	2,000
561	Supplies	3,861	2,381	3,109	6,000	4,000
649	Online Bill Pay	2,217	2,733	2,687	3,000	2,000
668	Software Support	1,695		-		
683	Minor Equipment	1,228	774	-		1,500
721	Insurance	670	558	(215)	1,000	1,000
727	Advertising	455	1,310	-	1,000	500
733	Postage	2,725	5,026	5,000	6,000	12,000
736	Bank Charges	24,074	30,066	34,999	36,500	36,500
799	Miscellaneous			-	500	500
875	Indirect Cost Recovery			(31,989)		
996	Administrative Overhead - IT Services	5,389	4,956	5,500	16,566	14,260
998	Administrative Overhead	5,741	5,746	4,561	31,338	39,145
	<b>Total MS&amp;S</b>	48,148	54,076	26,652	105,404	113,405
	<b>Total Operating Expenses</b>	109,625	159,101	150,664	268,648	273,646
<b>PROJECT EXPENSES</b>						
777	<b>Boiler System &amp; HVAC Rebuild</b>					370,000
	<b>Total Project Expenses</b>					370,000
<b>CAPITAL EXPENSES</b>						
690	<b>Wheelchair Ramp</b>					20,000
	<b>Total Capex</b>					20,000
	<b>Total Operating Expenses &amp; Capex</b>	109,625	159,101	150,664	268,648	663,646

## Utility Billing (51-80)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>R5</b>	<b>13104</b>	Accounting Specialist I	50,893	52,134
<b>R4</b>	<b>13106</b>	Accounting Clerk @ 75% w/ 25% to 10-53 (Finance)	31,265	33,650
		<b>Wages</b>	82,158	85,784
		Overtime	2,000	1,000
		<b>Subtotal</b>	2,000	1,000
		<b>Total Wages</b>	84,158	86,784
		Leave Cashout/Payout 5% of Union FTE Base Wages	4,108	4,289
		Medicare @ 1.45% of Total Wages	1,220	1,258
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	1,585	1,638
		Employee Group Benefits	45,360	38,871
		Workers' Compensation @ .3783/\$100 of Total Wages	318	328
		PERS @ 22% of FTE Wages	18,515	19,092
		Utility Benefit @ \$380/mo/FTE @ 1.75	7,980	7,980
		<b>BENEFITS &amp; TAXES</b>	79,086	73,457
		<b>TOTAL PERSONNEL</b>	163,244	160,241

<b>Hauled Water (51-81)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	680,420	966,363	737,091	906,320	823,404
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	-		-	4,000	
561	Supplies	8,964	11,612	7,692	5,525	5,000
563	Wearing Apparel	8,382	8,069	9,869	12,000	4,000
600	Tires/Wheels/Chains	10,061	12,371	10,517	15,000	6,000
601	Vehicle Parts	3,339	7,000	7,987	5,000	50,000
602	Gasoline/Diesel/Oil	165,285	110,011	95,166	110,000	120,000
621	Electricity	10,040	9,344	8,279	10,000	7,200
622	Telephone	394	55	47	600	100
623	Heating Fuel	32,992	20,559	28,833	30,000	12,000
626	Water/Sewer/Garbage	7,058	7,910	8,587	8,200	8,200
627	Cell Phones - 2					1,320
650	Lab Tests	4,950	1,500	1,100	2,000	5,000
661	Vehicle Maint/Repair (ISF 57)	304,276	280,031	254,692	313,869	287,479
662	Property Maint.-charge back*	8,955	8,955	8,512	-	-
669	Other Purchased Services	1,580	5,278	1,420		5,000
683	Minor Equipment	1,853	1,479	2,234	2,000	4,000
721	Insurance	21,943	20,850	14,840	21,000	53,000
722	Insurance - Ded Exp & Other	35,774	4,533	34,831	10,000	10,000
738	Bad Debts Expense	12,890	9,405	-	9,000	9,000
799	Miscellaneous	538	26,129	967	1,000	1,000
996	Administrative Overhead - IT Services	5,389	4,956	5,500	15,359	13,573
998	Administrative Overhead	64,431	63,297	61,711	173,984	159,633
	<b>Total MS&amp;S</b>	709,095	613,343	562,785	748,537	761,505
	<b>Total Operating Expenses</b>	1,389,515	1,579,706	1,299,876	1,654,857	1,584,909
<b>CAPITAL EXPENSES</b>						
690	Engine					35,000
699	Xfer to F58-Fleet Replacement Fund	35,000	35,000	94,000		
	<b>Total Capex</b>	35,000	35,000	94,000	-	35,000
	<b>Total Operating &amp; Capex</b>	1,424,515	1,614,706	1,393,876	1,654,857	1,619,909

## Hauled Water (51-81)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Asst @ 5%		2,189
<b>R6</b>	<b>24101</b>	Utility Foreman (50% of base salary)	25,637	26,918
<b>R4</b>	<b>24103</b>	Driver	76,415	78,598
<b>R4</b>	<b>24104</b>	Driver	41,550	41,696
<b>R4</b>	<b>24105</b>	Driver	45,801	42,867
<b>R4</b>	<b>24106</b>	Driver	48,081	50,672
<b>R4</b>	<b>24107</b>	Driver	43,620	41,867
<b>R4</b>	<b>24108</b>	Driver	43,620	41,696
<b>R4</b>	<b>24109</b>	Driver	43,620	44,867
<b>R4</b>	<b>24110</b>	Driver	41,550	57,711
		Driver (\$47,110 @ 50% HR, 25% S&R, 12.5% HW, 12.5% HS)	5,889	6,183
		<b>Wages</b>	415,344	434,695
		Overtime	70,000	80,000
		<b>Subtotal</b>	70,000	80,000
		<b>Total Wages</b>	485,344	514,695
		Leave Cashout/Payout 5% of Union FTE Base Wages	20,495	21,454
		Medicare @ 1.45% of Total Wages	7,037	7,463
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	7,925	7,964
		Employee Group Benefits	224,856	103,841
		Workers' Compensation @ 2.9525/\$100 of Total Wages	14,330	15,196
		PERS @ 22% of FTE Total Wages	106,776	113,233
		Utility Benefit @ \$380/mo/FTE @ 8.675	39,558	39,558
		<b>BENEFITS AND TAXES</b>	420,976	308,709
		<b>TOTAL PERSONNEL</b>	906,320	823,404

<b>Piped Water (51-82)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	251,012	326,788	255,643	300,390	307,801
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel		1,716	934	2,500	2,500
561	Supplies	1,951	22,391	7,286	4,525	5,000
563	Wearing Apparel	1,303	1,141	3,103	2,000	1,000
590	Glycol Supplies		3,576	-		-
592	Plumbing Supplies		11,601	9,787	5,000	2,500
601	Vehicle Parts					3,000
602	Gasoline/Diesel/Oil	21,581	25,681	22,431	20,000	12,000
621	Electricity	6,757	3,536	2,741	7,500	6,000
622	Telephone	1,600	1,168	927	2,750	100
623	Heating Fuel	25,893	24,849	19,620	20,000	24,000
626	Water/Sewer/Garbage	412	475	487	600	600
627	Cell Phone - 1					660
649	Engineering Services	-		-	3,000	50,000
650	Lab Test			510		
661	Vehicle Maint/Repair (ISF 57)	4,368	13,216	14,867	3,037	2,782
662	Property Maint.	896	896	851	-	-
669	Other Purchased Services	-	4,352	6,011	2,500	500
683	Minor Equipment	619	22,969	15,352	3,000	500
721	Insurance	4,842	1,125	(259)	5,400	4,100
722	Insurance-Ded Exp & Other			-	5,000	-
727	Advertising		37	-	1,000	1,000
738	Bad Debts Expense	6,445	4,703	-	5,000	-
799	Miscellaneous	492	228	100		
996	Administrative Overhead - IT Services	5,389	4,956	5,500		14,803
998	Administrative Overhead	16,207	15,505	15,245	57,665	59,673
	<b>Total MS&amp;S</b>	98,755	164,121	125,494	150,477	190,719
	<b>Total Operating Expenses</b>	349,767	490,909	381,137	450,867	498,519
<b>PROJECT EXPENSES</b>						
777	<b>Culverts (3 @ \$70k)</b>					210,000
	<b>Total Project Expenses</b>					210,000
	<b>Total Operating and Project Expenditures</b>	349,767	490,909	381,137	450,867	708,519

## Piped Water (51-82)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 10%	10,900	11,227
<b>R4</b>	<b>19101</b>	Admin Asst @ 10%		4,377
<b>R6</b>	<b>25101</b>	Utility Maintenance Foreman (30% of base salary)	18,180	19,089
<b>R4</b>	<b>25102</b>	Utility Maintenance Worker (45% of base salary)	23,372	24,541
<b>R4</b>	<b>25103</b>	Utility Maintenance Worker (45% of base salary)	31,317	32,883
<b>R4</b>	<b>25104</b>	Utility Maintenance Worker (45% of base salary)	33,685	35,369
<b>R4</b>	<b>25105</b>	Utility Maintenance Worker (45% of base salary)	29,826	31,317
<b>Wages</b>			147,280	158,803
Overtime			30,000	30,000
<b>Subtotal</b>			30,000	30,000
<b>Total Wages</b>			177,280	188,803
Leave Cashout/Payout 5% of Union FTE Base Wages			6,819	7,379
Medicare @ 1.45% of Total Wages			2,571	2,738
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			3,953	4,210
Employee Group Benefits			55,728	47,756
Workers' Compensation @ 2.9525/\$100 of Total Wages			5,234	5,574
PERS @ 22% of Total Wages			39,002	41,537
Utility Benefit @ \$380/mo/FTE @ 2.15			9,804	9,804
<b>BENEFITS AND TAXES</b>			123,111	118,998
<b>TOTAL PERSONNEL</b>			300,390	307,801

<b>Bethel Heights Water Treatment Facility (51-83)</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	236,129	246,231	219,528	222,051	252,807
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	660	1,300	852	1,500	2,500
561	Supplies	50,883	38,268	31,733	50,000	1,500
563	Wearing Apparel		754	72	800	500
567	Chemicals					50,000
592	Plumbing Supplies	439	823	1,560	4,000	2,500
600	Tires & Wheels			150		
602	Gasoline/Diesel/Oil			771		
621	Electricity	189,182	103,178	71,444	70,000	84,000
622	Telephone	1,204	678	560	1,600	500
623	Heating Fuel	333,366	131,380	113,255	130,000	120,000
649	Engineering Services			-	2,000	2,000
650	Lab Tests	2,800	2,253	1,903	5,000	12,000
661	Vehicle Maint/Repair (ISF 57)	1,485	687	725	3,037	2,782
662	Property Maint.	3,583	3,583	3,405	-	-
669	Other Purchased Services	4,947	8,814	8,062	10,000	3,000
683	Minor Equipment	3,756	370	-	5,000	13,000
721	Insurance	8,261	10,388	9,990	10,380	13,200
727	Advertising	73	17	1,125	500	500
771	Filters		11,475			
996	Administrative Overhead - IT Services	5,389	4,956	5,500	15,822	14,116
998	Administrative Overhead	33,251	31,599	38,118	42,627	49,012
	<b>Total MS&amp;S</b>	639,279	350,524	289,226	352,266	371,110
	<b>Total Operating Expenses</b>	875,408	596,755	508,754	574,316	623,917
<b>PROJECT EXPENSES</b>						
772	<b>Cleaning Water Storage Tank</b>			-	50,000	50,000
	<b>Total Project Expenses</b>	-	-	-	50,000	50,000
	<b>Total Operating &amp; Project Expenditures</b>	875,408	596,755	508,754	624,316	673,917

## Bethel Heights Water Treatment (51-83)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Asst @ 5%		2,189
<b>R6</b>	<b>25101</b>	Utility Maintenance Foreman (15% of base salary)	9,090	9,545
<b>R4</b>	<b>25106</b>	Water Treatment Operator - Bethel Heights	74,855	78,598
<b>R4</b>	<b>25107</b>	Water Treatment Operator (50% of base salary)	20,844	21,886
		<b>Wages</b>	110,239	117,832
		Overtime	14,000	35,000
		<b>Subtotal</b>	14,000	35,000
		<b>Total Wages</b>	124,239	152,832
		Leave Cashout/Payout 5% of Union FTE Base Wages	11,239	11,611
		Medicare @ 1.45% of Total Wages	1,801	2,216
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	1,989	2,543
		Employee Group Benefits	44,064	37,760
		Workers' Compensation @ 2.9525/\$100 of Total Wages	3,634	4,470
		PERS @ 22% of Total Wages	27,332	33,623
		Utility Benefit @ \$380/mo/FTE @ 1.7	7,752	7,752
		<b>BENEFITS AND TAXES</b>	97,812	99,976
		<b>TOTAL PERSONNEL</b>	222,051	252,807

<b>City Sub Water Treatment Facility (51-84)</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	199,394	251,074	204,299	232,798	357,650
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	480	588	1,216	3,000	3,000
561	Supplies	42,928	33,941	32,261	45,000	1,500
563	Wearing Apparel			-	800	800
567	Chemicals			679		90,000
592	Plumbing Supplies		448	-	2,000	2,000
600	Tires/Chains/Wheels		616	145		
602	Gasoline/Diesel/Oil	99		73	600	720
621	Electricity	111,197	66,717	39,445	50,000	48,000
622	Telephone	964	609	518	1,800	100
623	Heating Fuel	195,953	76,545	76,942	80,000	120,000
649	Engineering Services			-	1,500	-
650	Lab Tests	3,340	6,425	9,065	7,500	7,000
661	Vehicle Maint/Repair (ISF 57)	1,005	465	577	3,037	2,782
662	Property Maint.	3,583	3,583	3,405	-	-
669	Other Purchased Services	7,947	46,171	10,603	15,000	2,000
683	Minor Equipment	4,371	6,189	841	5,000	8,000
721	Insurance	5,688	5,005	4,255	5,700	8,300
727	Advertising		85	1,125	500	500
771	Filters		26,869			
996	Administrative Overhead - IT Services	5,389	4,956	5,500	17,181	15,490
998	Administrative Overhead	27,675	27,832	26,542	44,690	69,337
	<b>Total MS&amp;S</b>	410,620	307,043	213,192	283,308	379,530
	<b>Total Operating Expense</b>	610,014	558,117	417,491	516,105	737,179
<b>PROJECT EXPENSES</b>						
772	Cleaning Water Storage Tank			-	50,000	50,000
	<b>Total Project Expense</b>	-	-	-	50,000	50,000
	<b>Total Operating &amp; Project Expenditures</b>	610,014	558,117	417,491	566,105	787,179

## City Sub Water Treatment (51-84)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Asst @ 5%		2,189
<b>R6</b>	<b>25101</b>	Utility Maintenance Foreman (15% of base salary)	9,090	9,545
<b>R5</b>	<b>25108</b>	Water Treatment Facilities Coordinator	75,201	78,961
	<b>25109</b>	Water Treatment Operator (New)		61,583
<b>R4</b>	<b>25107</b>	Water Treatment Operator (50% of base salary)	20,844	21,886
		<b>Wages</b>	110,585	179,778
		Overtime	14,000	35,000
		<b>Subtotal</b>	14,000	35,000
		<b>Total Wages</b>	124,585	214,778
		Leave Cashout/Payout 5% of Union FTE Base Wages	5,257	8,708
		Medicare (1.45% of Salary)	18,065	31,143
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	1,989	3,916
		Employee Group Benefits	44,064	37,760
		Workers' Compensation @ 2.9525/\$100 of Total Wages	3,678	6,341
		PERS @ 22% of Total Wages	27,409	47,251
		Utility Benefit @ \$380/mo/FTE @ 1.7	7,752	7,752
		<b>BENEFITS &amp; TAXES</b>	108,213	142,872
		<b>TOTAL PERSONNEL</b>	232,798	357,650

<b>Hauled Sewer (51-85)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	859,829	928,118	733,181	933,618	937,574
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	-		-		
561	Supplies	6,960	7,946	5,130	5,525	2,000
563	Wearing Apparel	6,258	3,350	9,890	10,000	4,000
600	Tires/Chains/Wheels	10,805	5,473	10,617	12,000	6,000
601	Vehicle Parts	122	4,000	7,295	4,200	50,000
602	Gasoline/Diesel/Oil	111,188	76,377	76,494	110,000	96,000
621	Electricity	10,040	9,344	8,279	8,000	7,200
622	Telephone	1		-	350	100
623	Heating Fuel	32,992	20,559	28,193	30,000	12,000
626	Water/Sewer/Garbage	7,058	7,910	8,587	6,500	8,200
661	Vehicle Maint/Repair (ISF 57)	297,379	285,063	226,254	313,869	287,479
662	Property Maint.	8,955	8,955	8,512	-	-
669	Other Purchased Services	2,854	1,767	1,928		7,000
683	Minor Equipment	335	685	3,025	2,000	1,000
721	Insurance	17,096	16,002	11,590	17,000	45,000
722	Insurance Ded Exp & Other		330	960	10,000	10,000
738	Bad Debts Expense	13,293	9,699	-	12,000	-
799	Miscellaneous	1,138		1,046	1,000	1,000
996	Administrative Overhead - IT Services	5,389	4,956	5,500	615	13,573
998	Administrative Overhead	59,171	55,575	64,669	179,224	181,767
	<b>Total MS&amp;S</b>	591,036	517,990	477,969	722,283	732,320
	<b>Total Operating Expenses</b>	1,450,865	1,446,108	1,211,150	1,655,901	1,669,894
<b>CAPITAL EXPENSES</b>						
699	<b>Short Lived Asset Reserve (51-27700)</b>	35,000	35,000	94,000	-	191,160
	<b>Total Capex</b>	35,000	35,000	94,000	-	191,160
	<b>Total Operating, Projects &amp; Capex</b>	1,485,865	1,481,108	1,305,150	1,655,901	1,861,054

## Hauled Sewer (51-85)

			FY17 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 5%	10,886	5,614
<b>R4</b>	<b>19101</b>	Admin Asst @ 5%		2,189
<b>R6</b>	<b>24101</b>	Utility Foreman (50% of base salary)	17,946	26,918
<b>R4</b>	<b>24112</b>	Driver	41,550	50,672
<b>R4</b>	<b>24113</b>	Driver	64,438	69,594
<b>R4</b>	<b>24114</b>	Driver	64,438	67,896
<b>R4</b>	<b>24115</b>	Driver	71,042	41,687
<b>R4</b>	<b>24116</b>	Driver	43,620	44,867
<b>R4</b>	<b>24117</b>	Driver	41,550	41,687
<b>R4</b>	<b>24118</b>	Driver	41,550	41,687
<b>R4</b>	<b>24119</b>	Driver	41,550	55,313
<b>R4</b>	<b>24120</b>	Driver	43,620	44,867
		Driver (\$47,110 @ 50% HR, 25% S&R, 12.5% HW, 12.5% HS)		6,183
		<b>Wages</b>	482,189	499,174
		Overtime	60,000	80,000
		<b>Subtotal</b>	60,000	80,000
		<b>Total Wages</b>	542,189	579,174
		Leave Cashout/Payout 5% of Union FTE Base Wages	23,565	24,678
		Medicare (1.45% of Salary)	7,862	8,398
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	4,338	10,635
		Employee Group Health Benefit	181,440	126,053
		Workers' Compensation @ 2.9525/\$100 of Total Wages	17,215	17,100
		PERS @ 22% of Total Wages	119,282	127,418
		Utility Benefit @ \$380/mo/FTE @ 9.675	37,727	44,118
		<b>BENEFITS AND TAXES</b>	391,429	358,401
		<b>TOTAL PERSONNEL</b>	933,618	937,574

<b>Piped Sewer (51-86)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>		6.15				
	<b>Total Personnel</b>	253,102	292,599	254,763	301,360	308,585
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel			-	2,000	2,000
561	Supplies	10,159	11,899	3,662	5,525	5,000
563	Wearing Apparel	738	(400)	6,008	2,500	2,500
590	Glycol Supplies		25,812	-		-
592	Plumbing Supplies	1,372	1,094	-	4,000	2,000
601	Vehicle Parts					1,500
602	Gasoline/Diesel/Oil	10,267	23,498	242	25,000	9,600
621	Electricity (Lift Stations & Mt. Bldg)	137,564	92,642	78,041	75,000	90,000
622	Telephone	1,761	1,232	948	2,000	100
623	Heating Fuel	40,659	33,868	31,868	35,000	-
626	Water/Sewer/Garbage	411	475	487	600	600
661	Vehicle Maint/Repair (ISF 57)	7,305	5,596	8,207	3,037	2,782
662	Property Maint.	896	896	851	-	-
669	Other Purchased Services	4,338	17,792	25,124	20,000	10,000
683	Minor Equipment	42,563	31,383	130,154	125,000	80,000
721	Insurance	2,087	1,873	523	4,500	4,000
722	Insurance-Ded Exp & Other			10,000	5,000	-
736	Leased Property - Lift Station	9,720	9,873	9,873	10,000	15,000
738	Bad Debts Expense	7,654	5,584	-		
996	Administrative Overhead - IT Services	5,389	4,956	5,500	615	14,803
998	Administrative Overhead	25,055	26,122	24,868	59,238	59,825
	<b>Total MS&amp;S</b>	307,938	294,194	336,355	379,015	299,711
	<b>Total Operating Expenditures</b>	561,040	586,793	591,118	680,375	608,296
<b>PROJECT EXPENSES</b>						
777	<b>Culverts (3 @ \$70k)</b>					210,000
	<b>Total Project Expenses</b>					210,000
<b>CAPITAL EXPENSES</b>						
699	<b>Short Lived Asset Reserve (51-27700)</b>				-	191,160
	<b>Total Capex</b>	-	-	-	-	191,160
	<b>Total Operating, Projects &amp; Capex</b>	566,429	591,749	596,618	680,990	1,009,456

## Piped Sewer (51-86)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 10%	10,900	11,227
<b>R4</b>	<b>19101</b>	Admin Asst @ 10%		4,377
<b>R6</b>	<b>25101</b>	Utility Maintenance Foreman (30% of base salary)	18,180	19,089
<b>R4</b>	<b>25102</b>	Utility Maintenance Worker (45% of base salary)	23,372	24,541
<b>R4</b>	<b>25103</b>	Utility Maintenance Worker (45% of base salary)	31,317	32,883
<b>R4</b>	<b>25104</b>	Utility Maintenance Worker (45% of base salary)	33,685	35,369
<b>R4</b>	<b>25105</b>	Utility Maintenance Worker (45% of base salary)	29,826	31,317
		<b>Wages</b>	147,280	158,803
		Overtime	30,000	30,000
		<b>Subtotal</b>	30,000	30,000
		<b>Total Wages</b>	177,280	188,803
		Leave Cashout/Payout 5% of Union FTE Base Wages	6,819	7,379
		Medicare (1.45% of Salary)	2,571	2,738
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	3,953	4,210
		Employee Group Health Benefits	57,024	48,866
		Workers' Compensation @ 2.9525/\$100 of Total Wages	5,234	5,574
		PERS @ 22% of Total Wages	39,002	41,537
		Utility Benefit @ \$359/mo/FTE @ 2.2	9,478	9,478
		<b>BENEFITS AND TAXES</b>	124,080	119,782
		<b>TOTAL PERSONNEL</b>	301,360	308,585

<b>Sewer Lagoon (51-87)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	75,384	84,866	55,939	103,977	117,367
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel			-	1,500	1,500
561	Supplies	391	1,301	722	1,000	1,000
563	Wearing Apparel	786		-	1,200	1,200
592	Plumbing Supplies	-		-	2,500	500
602	Gasoline/Diesel/Oil	6,412	4,923	2,474	15,000	18,000
649	Engineering Services	1,600		-		
650	Lab Tests	6,880	7,112	3,845	12,000	12,000
669	Other Purchased Services	2,182	3,680	7,590	1,000	-
683	Minor Equipment			56	2,000	2,000
721	Insurance	268	246	(95)	800	300
724	Dues & Subscriptions (SOA Permit)			-		6,000
727	Advertising			-	500	500
998	Administrative Overhead	4,277	4,952	4,426	19,960	22,754
	<b>Total MS&amp;S</b>	22,797	22,214	19,017	57,460	65,754
	<b>Total Operating Expenses</b>	98,181	107,080	74,956	161,438	183,121
<b>PROJECT</b>						
	<b>USDA loan pymnt \$913k (51-27600)</b>			34,740	34,740	34,740
	<b>Total Project</b>	-	-	34,740	34,740	34,740
<b>CAPITAL EXPENSE</b>				206,000	-	-
	<b>Total Capex</b>	-	-	206,000	-	-
	<b>Total Operating, Projects &amp; Capex</b>	98,181	107,080	315,696	196,178	217,861

## Sewer Lagoon (51-87)

			FY18 Budget	FY19 Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 20%	21,800	22,454
<b>R4</b>	<b>19101</b>	Admin Asst @ 20%		8,754
<b>R6</b>	<b>25101</b>	Utility Maintenance Foreman (10% of base salary)	6,060	6,363
<b>R4</b>	<b>25102</b>	Utility Maintenance Worker (10% of base salary)	5,194	5,453
<b>R4</b>	<b>25103</b>	Utility Maintenance Worker (10% of base salary)	6,959	7,307
<b>R4</b>	<b>25104</b>	Utility Maintenance Worker (10% of base salary)	7,486	7,860
<b>R4</b>	<b>25105</b>	Utility Maintenance Worker (10% of base salary)	6,628	6,959
		<b>Wages</b>	54,127	65,150
		Overtime	9,000	10,000
		<b>Subtotal</b>	9,000	10,000
		<b>Total Wages</b>	63,127	75,150
		Leave Cashout/Payout 5% of Union FTE Base Wages	1,616	2,135
		Medicare (1.45% of Salary)	915	1,090
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	1,408	1,676
		Employee Group Health Benefit	18,144	15,548
		Workers' Compensation @ 2.9525/\$100 of Total Wages	1,864	2,219
		PERS @ 22% of Total Wages	13,888	16,533
		Utility Benefit @ \$359/mo/FTE @ 0.7	3,016	3,016
		<b>BENEFITS &amp; TAXES</b>	40,851	42,216
		<b>TOTAL PERSONNEL</b>	103,977	117,367

## MUNICIPAL DOCK FUND SUMMARY

	FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Municipal Dock Revenue	1,194,067	991,493	1,101,167	977,768	924,000
Small Boat Harbor Revenue		158,247	237,599	272,531	273,500
<b>Total Revenue</b>	1,194,067	1,149,740	1,338,766	1,250,299	1,197,500
<b>Total Operating Expenses:</b>					
Municipal Dock Operations	588,066	668,441	449,157	623,841	618,303
Small Boat Harbor	-	146,495	120,996	182,416	195,808
<b>Total Operating Expenses</b>	588,066	814,936	570,154	806,257	814,111
<b>Net Operating Income</b>	606,001	334,804	768,613	444,042	383,389
<b>Project Expenses</b>	54,857	136,714	135,102	72,000	72,000
<b>Net Before Depreciation</b>	551,144	198,090	633,511	372,042	311,389
<b>Depreciation Expense</b>	(606,173)	(727,560)	(603,173)	(723,000)	(723,000)
<b>Net Fund Income</b>	(55,029)	(529,470)	30,338	(350,958)	(411,611)
<b>Total Capital Expenses</b>	4,237	25,063	303,777	25,000	110,000
<b>Total Transfers Out</b>	50,000	300,000	1,045,322	50,000	50,000
<b>Total Non-Operating Expenditures</b>	54,237	325,063	1,349,099	75,000	160,000
<b>Change in Fund Balance</b>	(109,266)	(854,533)	(1,318,761)	(425,958)	(571,611)

## MUNICIPAL DOCK REVENUE (52-50)

		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
	<b>REVENUE:</b>					
52-40-403	City Dock-Penalties & Interest	10,520	2,513	(11,709)	5,000	5,000
52-43-402	City Dock-Storage	71,514	78,961	60,155	70,000	70,000
52-43-404	City Dock-Permits	5,100	4,020	-	3,000	3,000
52-43-405	City Dock-Wharfage	145,365	133,287	169,826	150,000	160,000
52-43-407	City Dock-Dockage	23,251	24,533	26,115	25,000	25,000
52-43-417	Slough Berth-Dockage	12,221		-		
52-43-424	Petro Yard-Storage	5,318	2,601	2,064	2,000	2,000
52-43-426	PetroPort-Fuel Thru-Put (\$.04)	674,964	502,801	551,290	440,000	440,000
52-43-427	PetroPort-Dockage	22,324	20,540	20,822	20,000	20,000
52-43-432	Seawall-Storage	12,065	7,158	9,723	-	-
52-43-433	Seawall-Moorage	32,864	30,236	27,560	31,200	25,000
52-43-434	Seawall Dockage	9,319	23,879	5,806	20,000	10,000
52-43-435	Seawall-Wharfage	-	904	-	1,000	1,000
52-43-454	Beach-Storage	37,355	17,586	40,163	50,000	10,000
52-43-455	Beach-Wharfage	13,028	79,576	103,787	70,000	70,000
52-43-457	Beach-Dockage	8,244	12,978	15,241	17,000	17,000
52-43-462	SBH - Storage	3,380	-	-	-	-
52-43-463	SBH - Moorage	22,696	-	19,718	-	-
52-45-462	SBH - Storage			5,378		
52-45-464	SBH - Permits	17,040	-	20,696	-	-
52-45-467	Extra Water Calls	18,034	19,172	21,008	25,000	25,000
52-44-467	Lease Revenue	24,950	26,180	20,300	24,000	24,000
52-49-487	Interest Income	20,547	10,142	(12,788)	19,568	12,000
52-46-490	Transfers from Other Funds	-		-		
52-49-495	Miscellaneous Revenue	3,968	(1,001)	6,012	5,000	5,000
	<b>Total Revenues</b>	1,194,067	996,066	1,101,167	977,768	924,000
	Loss On Disposal of Fixed Asset		(4,573)			
	<b>Total Undesignated Revenues</b>	1,194,067	991,493	1,101,167	977,768	924,000

<b>Municipal Dock Expenses (52-50)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	385,664	305,215	263,379	340,711	306,576
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	2,072	3,092	1,656	5,000	5,000
561	Supplies	5,491	6,344	6,306	5,500	5,500
563	Wearing Apparel	1,262	3,140	1,097	1,300	1,300
600	Tires	962	62	(763)	-	9,000
601	Vehicle Parts	6,934	7,922	4,109	4,000	12,000
602	Gasoline/Diesel/Oil	24,817	22,015	13,642	18,000	18,000
621	Electricity	9,125	6,229	10,440	15,000	12,000
622	Telephone	1,266	505	654	1,000	1,000
623	Heating Fuel	1,462	294	-	2,000	2,400
624	Water/Sewer/Garbage	22,382	5,917	7,928	12,000	12,000
626	Water for Barges	8,553	6,837	7,328	12,000	12,000
627	Cell Phones (2 @ \$660)					1,320
642	Legal Fees	7,689	8,785	12,428	5,000	5,000
643	Engineering Fees		3,984	-	5,000	5,000
661	Vehicle Maint/Repair (ISF 57)	10,598	10,711	17,637	3,037	2,782
666	Municipal Dock Maintenance	4,921	3,530	5,620	5,000	5,000
667	Seawall Maintenance	2,164	9,116	4,425	7,000	7,000
668	Small Boat Harbor Maintenance	14,078	635	1,696	4,000	-
669	Other Purchased Services	9,762	14,385	25,984	24,000	25,000
683	Minor Equipment	1,514	3,736	4,021	19,000	-
687	Land Easement Acquisition	11,933	19,458	-	30,000	50,000
721	Insurance	18,479	17,476	11,858	16,000	16,000
724	Dues & Subscriptions	728	599	998	1,000	1,000
727	Advertising	280	2,753	1,085	1,000	1,000
738	Bad Debts Expense	(9,018)	18,803	-	-	-
732	Office Rent City Hall				-	-
799	Miscellaneous	544	47	40	-	-
801	Pension Expense		136,453	-	-	-
996	Indirect Cost Recovery - I.T.	16,168	15,372	16,500	21,887	18,238
997	Indirect Cost Recovery - Property Maintenance - 3%					24,751
998	Indirect Cost Recovery - Administration	28,237	35,028	31,090	65,406	59,436
	<b>Total MS&amp;S</b>	202,402	363,226	185,778	283,130	311,727
	<b>Total Operating Expenses</b>	588,066	668,441	449,157	623,841	618,303
<b>PROJECT EXPENSES (52-50-77X)</b>						
775	Gravel	29,796	136,714	80,038	55,000	55,000
776	Sand Shed Insulation/Hydro	25,061		40,000	-	-
777	Contaminated Soil Processing	-		-	1,000	1,000
778	Port Facility Improvement Project				-	-
	<b>Total Project Expenses</b>	54,857	136,714	120,038	56,000	56,000
<b>CAPITAL EXPENSES (52-50-69X)</b>						
690	Capital Expenditures	4,237		936	-	-
695	Bank Stablization Project			2,841		
696	Waterfront Facilities Improvements				25,000	25,000
697	Mini Excavator				-	85,000
699	Transfer to Fleet Replacement Fund	-	25,063	300,000	-	-
	<b>Total Capital Expenses</b>	4,237	25,063	303,777	25,000	110,000
<b>TRANSFERS OUT</b>						
990	Port Office Capital Improvement Fund	50,000	300,000	-	-	-
	Capital Improvements (2018)				50,000	50,000
	Seawall Maintenance	-		80,000	220,000	220,000
	<b>Total Transfers Out</b>	50,000	300,000	80,000	270,000	270,000
	<b>Total Non-Operating Expenditures</b>	109,094	461,778	503,815	351,000	436,000
	<b>Total Operating, Projects, Capex &amp; Transfers</b>	697,160	1,130,219	952,972	974,841	1,054,303

## Municipal Dock (52-50)

			FY18 Budget	FY19 Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>27401</b>	Port Director 95% w/ 5% to SBH	97,755	77,250
<b>R4</b>	<b>27102</b>	Administrative Assistant @ \$22.10 (67% w/ 33% to SBH)	30,799	32,338
<b>R4</b>	<b>27103</b>	City Dock Attendant (90% w/ 10% to SBH)	45,444	47,716
<b>Wages</b>			173,997	157,304
<b>R5</b>	<b>27901</b>	Part-time Welder/Mechanic (160 hours @ \$25.00/hr)	4,000	4,000
	<b>27902</b>	Seasonal City Dock Attendant - 6 mo (1,040 hrs) @ \$18.00 @ 90% MD 10% SBH	16,848	16,848
		Overtime	2,000	-
<b>Subtotal</b>			22,848	20,848
<b>Total Wages</b>			196,845	178,152
Leave Cashout/Payout 5% of Union FTE Base Wages			8,700	7,865
Social Security (6.2% of Temp Wages)			1,417	1,293
Medicare @ 1.45% of Total Wages			2,854	2,583
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			2,462	2,496
Employee Group Health Benefit			65,318	55,974
Workers' Compensation @ 4.2258/\$100 of Total Wages			8,318	7,528
PERS @ 22% of FTE Wages			43,306	39,193
Utility Benefit @ \$380/mo/FTE @ 2.52			11,491	11,491
<b>BENEFITS &amp; TAXES</b>			143,866	128,424
<b>TOTAL PERSONNEL</b>			340,711	306,576

## SMALL BOAT HARBOR (52-55)

Revenue		FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
52-43-418	PetroPort-Fuel Thru-Put (\$.02)	111,562	197,186	220,000	220,000
52-43-462	SBH-Storage	5,749	-	3,500	3,500
52-43-463	SBH-Moorage	21,406	19,718	24,000	24,000
52-45-464	SBH-Permits	19,530	20,696	24,000	24,000
<b>Total Operating Revenue</b>		158,247	237,599	271,500	271,500
52-49-487	Interest Income		(12,788)	1,031	2,000
<b>Total Revenue</b>		158,247	224,812	272,531	273,500
<b>PERSONNEL:</b>					
<b>Total Personnel</b>		133,532	104,025	151,166	150,958
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>					
561	Supplies	2,103	1,707	1,800	1,800
563	Wearing Apparel	80	824	1,700	1,700
602	Gasoline/Diesel/Oil	2,768	8,469	7,000	9,600
621	Electricity		598	2,000	2,400
624	Water/Sewer/Garbage		-	10,500	11,100
668	Small Boat Harbor Maintenance	8,012	5,017	7,000	7,000
683	Minor Equipment		355	1,000	11,000
799	Miscellaneous		-	250	250
998	Administrative Overhead			29,019	29,266
<b>Total Materials, Supplies &amp; Services</b>		12,963	16,971	31,250	44,850
<b>Total Operating Expenses</b>		146,495	120,996	182,416	195,808
775	Gravel		15,064	16,000	16,000
<b>Total Operating &amp; Project Expenditures</b>		146,495	136,060	198,416	211,808
<b>Net Fund Income</b>		11,752	88,752	74,115	61,692

## Small Boat Harbor (52-55)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL</b>				
<b>MIII</b>	<b>27401</b>	Port Director @ 5% w/ 95% to Muni Dock	5,145	5,299
<b>R4</b>	<b>27102</b>	Administrative Assistant @ \$22.10 (33% w/ 67% to Muni Dock)	15,169	15,928
<b>R4</b>	<b>27103</b>	City Dock Attendant - 6 mo @ \$18 (10% SBH w/ 90% to Muni Dock)	5,049	5,302
		<b>Subtotal</b>	<b>25,364</b>	<b>26,529</b>
	<b>27902</b>	Seasonal City Dock Attendant - 6 mo (1,040 hrs) @ \$18.00 @ 10% SBH 90% MD	1,872	1,872
	<b>27903</b>	Port Attendant - 5 mo (867 hrs) @ 16.25/hr	14,088	14,088
	<b>27904</b>	Port Attendant - 5 mo (867 hrs) @ 16.25/hr	14,088	14,088
	<b>27905</b>	Port Attendant - 5 mo (867 hrs) @ 16.25/hr	14,088	14,088
	<b>27906</b>	Port Attendant - 5 mo (867 hrs) @ 16.25/hr	14,088	14,088
	<b>27907</b>	Port Attendant - 5 mo (867 hrs) @ 16.25/hr	14,088	14,088
		<b>Subtotal Part-time Wages</b>	<b>72,312</b>	<b>72,312</b>
		Overtime	3,000	3,000
		<b>Subtotal</b>	<b>3,000</b>	<b>3,000</b>
		<b>Total Wages</b>	<b>100,676</b>	<b>101,841</b>
		Leave Cashout/Payout 5% of Union FTE Base Wages	1,268	1,326
		Social Security @ 6.2% of PT Wages	4,483	4,483
		Medicare @ 1.45% of Total Wages	1,460	1,477
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	2,245	2,271
		Employee Group Health Benefit	12,442	10,662
		Workers' Compensation @ 4.2258/\$100 of Total Wages	4,254	4,304
		PERS 22% of FTE Wages	22,149	22,405
		Utility Benefit @ \$380/mo/FTE @ .48	2,189	2,189
		<b>BENEFITS &amp; TAXES</b>	<b>50,490</b>	<b>49,117</b>
		<b>TOTAL PERSONNEL</b>	<b>151,166</b>	<b>150,958</b>

<b>Leased Property Enterprise Fund Summary</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>REVENUES:</b>						
	<b>Total Leased Properties Revenue</b>	661,635	616,525	640,120	854,455	798,371
	<b>Total Operating Expenses</b>	389,982	298,413	254,443	212,422	472,918
<b>Excess of Revenues over Operating Expenses</b>		271,653	318,112	385,677	642,033	325,453

<b>DEBT PAYMENTS:</b>						
	Court Complex Loan/Bond Payment	292,973		339,548	85,798	247,498
	<b>Total Debt Payments</b>	292,973	-	339,548	85,798	247,498
<b>CAPITAL EXPENSES (53-55-69X)</b>						
	Capital Expenses	54,245		29,525		10,000
	<b>Total Capital Expenses</b>	54,245	-	29,525	-	10,000
	<b>Total Operating, Debt, &amp; Capex</b>	737,200	298,413	623,516	298,220	730,416
	<b>Net Income (Loss) before Depreciation</b>	(75,565)	318,112	16,604	556,235	67,955
<b>DEPRECIATION EXPENSE</b>						
	<b>Total Depreciation Expense</b>	327,413	319,592	326,906	320,000	320,000
	<i>Change in Net Assets</i>	(402,978)	(1,480)	(310,302)	236,235	(252,045)

<b>Other Leased Properties (53-50)</b>		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>REVENUES:</b>						
53-44-450	Lease - PATC (\$300)	3,600	3,600	3,950	3,600	3,600
53-44-452	Lease - Land - Tower Road (\$450)	8,100	5,850	5,400	5,400	5,400
53-44-453	Lease - Building - YKHC			4,480		
53-44-454	Lease - Teen Center				1	1
53-44-472	Lease - Office - DMV (\$524.80)	6,297	8,922	6,298	6,298	6,298
53-44-479	Lease - Land - AVCP Headstart (\$100)	1,200	1,200	1,200	1,200	1,200
53-44-481	Lease - Land - Swansons H/W (\$1,208)	14,500	14,500	15,708	14,500	14,500
53-44-485	Lease - Land - Eukang Church (\$150)	1,800	1,800	1,650	1,800	1,800
53-44-488	Lease - Land - GCI (\$333)	4,000	4,000	4,000	4,000	4,000
53-44-489	Lease - Land - (near Sammy's Market)					10,000
	<b>Total Revenues</b>	39,497	39,872	42,686	36,799	46,799
<b>EXPENSES:</b>						
53-50-561	Supplies					
53-50-621	Electricity - TC	5,322	15,060			7,540
53-50-623	Heating Fuel - TC	7,550	433			19,382
53-50-626	W/S/G - TC					7,602
53-50-662	Property Maintenance					4,000
53-50-669	Other Purchased Svs.					
53-50-721	Insurance - TC	413	365	355		2,701
53-56-738	Bad Debt Expense	5,305	34,563			
	<b>Total Operating Expenses</b>	18,590	50,421	355		41,225
	<b>Net Income (Loss)</b>	20,907	(10,549)	42,331	36,799	5,574

## Leased Property - Court Complex (53-55)

		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>REVENUES:</b>						
53-44-443	SoA - Dept of Admin-OCS (\$4,338)			17,170		
53-44-444	SoA - Alaska Court System (\$51,135)	378,972	381,498	385,434	636,000	613,620
53-44-445	SoA - ACS Electricity Reimb.	128,700	79,083	56,456	-	-
53-44-447	SoA - Dept of Law (\$11,496)	94,818	116,072	119,730	181,656	137,952
53-49-487	Bond Interest Revenue	19,648		17,704		
53-49-496	One-time Proceeds from Bond Closing			18,111		
	<b>Total Revenues</b>	622,138	576,653	597,434	817,656	751,572
<b>EXPENSES:</b>						
545	Travel / Training	189		2,677	-	
621	Electricity	175,949	109,402	73,139		82,901
622	Telephone	625	638	652	-	
623	Heating Fuel	95,333	40,621	36,250	120,000	80,312
626	Water, Sewer, Garbage	11,919	11,282	10,331	12,000	
642	Legal Fees			15,791		2,000
662	Property Maintenance	25,364	25,662	34,220	-	15,000
663	Janitorial Services - Contract	32,820	35,548	52,663	61,422	94,536
669	Other Purchased Services	9,940	7,586	9,882		5,000
721	Insurance	19,442	17,253	18,483	19,000	28,191
997	Indirect Cost Recovery - Property Maintenance - 15%					123,753
	<b>Total Operating Expenses</b>	371,392	247,992	254,088	212,422	431,693
	<b>Net Operating Income or (Loss)</b>	250,746	328,661	343,347	605,234	319,879
<b>DEBT PAYMENTS:</b>						
27700	Court Complex Bond Principal	155,000		165,000	-	165,000
714	Court Complex Bond Interest	145,225	134,706	181,800	93,050	89,750
717	Amortization of Bond Premium	(7,252)	(7,252)	(7,252)	(7,252)	(7,252)
	<b>Total Debt Payments</b>	292,973	127,454	339,548	85,798	247,498
<b>CAPITAL EXPENDITURES</b>						
693	Courthouse Interior Upgrade	14,476	679			
694	Generator Repair			29,525		10,000
	<b>Total Capital Expenditures</b>	14,476	679	29,525	-	10,000
	<b>Total Operating, Debt &amp; Capex</b>	678,841	376,125	623,161	298,220	689,191
	<b>Net Income (Loss) before Depreciation</b>	(56,703)	200,528	(25,726)	519,436	62,381
<b>DEPRECIATION EXPENSE</b>						
	<b>Total Depreciation Expense</b>	327,413	319,592	326,906	320,000	320,000
	<b>Net Income ( Loss)</b>	(384,116)	(119,064)	(352,632)	199,436	(257,619)

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**Bethel Public Transit System Fund Summary  
(56-50)**

		FY 2015 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>Operating Revenues:</b>						
	<b>Local Sources</b>	65,915	73,856	80,580	<b>80,580</b>	<b>80,580</b>
	<b>Grants</b>	228,391	220,621	166,157	250,597	334,764
	<b>Fares</b>	33,030	34,564	32,478	33,000	33,000
		327,337	329,041	357,635	364,177	448,344
<b>Operating Expenses for Services:</b>		320,883	404,610	286,429	406,058	441,592
Operating Income (Loss) B4 Depreciation		6,454	(75,569)	71,206	(41,881)	6,752
<b>Non-Cash Expenses:</b>						
	Depreciation and Amortization	32,643	36,900	17,646	17,646	17,646
<b>Total Non-cash Expense</b>		32,643	36,900	17,646	17,646	17,646
Income (Loss)		(26,189)	(112,469)	53,560	(59,527)	(10,894)
<b>CAPITAL EXPENDITURES (56-50-69X)</b>						
690	Vehicle Purchase	63,000	63,000	78,420	-	86,120
<b>Total Capital Expenditures</b>		63,000	63,000	78,420	-	86,120
<b>Total Operating &amp; Capex</b>		(89,189)	(175,469)	(24,860)	(59,527)	(97,014)
<b>City of Bethel Funding</b>		-	(135,445)	(9,374)	<b>(122,461)</b>	<b>(80,580)</b>

**BETHEL PUBLIC TRANSIT SYSTEM REVENUES**  
**(56-50)**

Revenue Sources		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
<b>Local Sources:</b>						
40-408	Contributed Support by ONC	65,915	13,980	-	-	-
40-409	Contributed Support by City of Bethel		59,876	80,580	80,580	80,580
	<b>Total</b>	65,915	73,856	80,580	80,580	80,580
<b>Federal Sources:</b>						
41-411	Rev-Federal Transit 5311			90,463		
41-413	Section 5311 Grant	228,391	220,621	75,694	250,597	<b>334,764</b>
	<b>Total</b>	228,391	220,621	166,157	250,597	334,764
<b>Charges for Services:</b>						
43-420	Charges for Services	-	-	-	-	-
43-422	Bus Fares	13,625	12,948	12,799	20,500	20,500
43-423	Bus Fares - Prepaid	19,405	21,616	19,679	12,500	12,500
	<b>Total</b>	33,030	34,564	32,478	33,000	33,000
<b>Misc Revenue:</b>						
49-515	Bus Stop Shelter Reimbursement			78,420		
	<b>Total</b>			78,420		
	<b>TOTAL REVENUE</b>	327,337	329,041	357,635	364,177	448,344

<b>Bethel Public Transit System (56-50)</b>		<b>FY15 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>PERSONNEL:</b>						
	<b>Total Personnel</b>	198,813	290,642	207,316	298,627	282,154
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel		525	-	500	-
561	Supplies	5,272	6,483	3,202	3,500	2,000
600	Tires/Wheels/Chains	7,192	5,465	2,339	2,500	2,800
602	Gasoline/Diesel/Oil	35,481	29,407	22,445	25,000	30,000
621	Electricity	8,218	6,645	4,613	9,500	11,400
622	Telephone	174	33	34	200	700
623	Heating Fuel	11,916	9,887	8,715	9,000	10,800
626	Water/Sewer/Garbage	6,243	4,452	1,127	1,200	1,200
646	Drug Testing/Background Checks		776	450	1,000	2,000
661	Vehicle Maint/Repair (ISF 57)	16,285	24,743	10,672	20,250	18,547
669	Other Purchased Services	451	497	1,505	3,500	-
683	Minor Equipment	7,162	2,521	2,008	3,000	-
721	Insurance	6,745	7,171	5,503	9,000	9,000
724	Dues & Subscriptions			-	300	300
727	Advertising	689	464	-	1,500	500
799	Miscellaneous	75	30	-	300	-
996	Administrative Overhead - IT	16,168	14,869	16,500	17,181	15,490
998	Administrative Overhead				57,327	54,701
	<b>Total MS&amp;S</b>	122,070	113,968	79,113	107,431	159,438
	<b>Total Operating Expenses</b>	320,883	404,610	286,429	406,058	441,592
<b>CAPITAL EXPENDITURES (56-50-69X)</b>						
690	Vehicle Purchase	63,000	63,000	-	-	86,120
	Bus Shelter			78,420		
	<b>Total Capital Expenditures</b>	63,000	63,000	78,420	-	86,120
	<b>Total Operating &amp; Capex</b>	383,883	467,610	364,849	406,058	527,712

## Bethel Public Transit System (56-50)

			FY18 Budget	FY19 Budget
<b>PERSONNEL</b>				
<b>R6I</b>	<b>29101</b>	Transit Manager	70,152	72,257
<b>R4</b>	<b>29102</b>	Driver	42,730	41,696
<b>R4</b>	<b>29103</b>	Driver	39,710	41,696
<b>R4</b>	<b>29201</b>	Driver- Part-Time (25 hours/week)	-	0
<b>R4</b>	<b>29202</b>	Driver- Part-Time (25 hours/week)	-	0
		<b>Wages</b>	152,592	155,649
<b>R4</b>	<b>29901</b>	Driver- On Call (budgeted at 12 hours/week)	-	-
		Overtime	-	-
		<b>Subtotal</b>	-	-
		<b>Total Wages</b>	152,592	155,649
		Leave Cashout/Payout @ 5% of Base Wages	7,630	7,431
		Social Security @ 6.2% of PT Wages	-	0
		Medicare @ 1.45% of Total Wages	2,213	2,155
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	2,661	3,314
		Employee Group Health Benefit	77,760	66,636
		Workers' Compensation @ 6.0803/\$100 of Total Wages	9,278	9,037
		PERS 22% of FTE Wages (> 15 hrs)	33,570	32,697
		Utility Benefit @ \$380/mo @ 3	12,924	5,235
		<b>BENEFITS &amp; TAXES</b>	146,035	126,505
		<b>TOTAL PERSONNEL</b>	298,627	282,154

## Internal Service Funds

54 - Employee Group Health Benefits



57 - Vehicles & Equipment Maintenance (V&E)



<b>Employee Group Benefits Internal Service Fund (54-50)</b>		<b>FY15 Actuals</b>	<b>FY16 Actual</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>REVENUE</b>						
401	From General Fund-Admin	38,500	37,346	34,743	77,760	66,636
402	From General Fund-City Clerk	13,200	16,572	18,981	25,920	22,212
403	From General Fund-Finance	89,100	128,433	118,667	162,000	138,825
404	From General Fund-Planning	26,400	33,144	37,962	51,840	44,424
463	From General Fund-IT	26,400	33,144	21,962	25,920	22,212
405	From General Fund-Fire	92,400	99,432	118,686	207,360	177,696
406	From General Fund-Police	288,200	328,126	246,044	518,400	399,816
407	From General Fund-PW Admin	26,600	19,886	22,448	29,808	25,544
408	From General Fund-Streets & Roads	66,000	82,860	94,905	137,376	117,724
409	From General Fund-Parks & Recreation	52,800	33,144	28,581	-	-
410	From General Fund-City Attorney	13,200	16,572	23,781	25,920	22,212
411	From General Fund-Property Maintenance	52,800	66,288	59,924	130,896	112,171
424	From Special Rev Fund-E911 Fund	9,323	37,035	44,842	25,920	22,212
425	From Special Rev Fund-CSP Grant	36,300	40,049	34,762	77,760	66,636
449	From Enterprise Fund-Port	39,600	49,716	45,743	68,416	55,974
450	From Enterprise Fund-SBH					10,662
451	From Enterprise Fund-Hauled Water	123,420	156,605	145,749	224,856	103,841
452	From Enterprise Fund-Hauled Sewer	123,420	156,605	136,048	181,440	126,053
453	From Enterprise Fund-Piped Water	28,380	39,881	37,467	55,728	47,756
454	From Enterprise Fund-Piped Sewer	28,380	39,107	36,638	57,024	48,866
455	From Enterprise Fund-Hauled Refuse	14,898	19,886	21,817	42,768	36,650
456	From Enterprise Fund-Landfill Operations	27,720	36,735	37,315	58,320	49,977
457	From Enterprise Fund-Bethel Heights - WTP	21,780	29,001	32,577	44,064	37,760
458	From Enterprise Fund-Sewer Lagoon	7,700	11,379	7,982	18,144	15,548
459	From Enterprise Fund-City Sub - WTP	21,780	28,172	31,708	44,064	37,760
460	From Enterprise Fund-Vehicle & Equip. Mt.	79,200	83,689	72,212	156,816	134,383
461	From Enterprise Fund-Recycling Operations	14,520	1,380	-	-	-
466	From Enterprise Fund-Utility Billing	16,500	20,715	29,962	45,360	38,871
467	From Enterprise Fund-Transit	26,400	33,144	37,962	77,760	66,636
462	COBRA Payments	4,248		803	4,000	-
464	Stop Loss Refunds	640,799	207,820	253,506	80,000	80,000
468	Express Scripts Rebate Payments	2,433	2,520	9,459	3,000	-
	<b>Total Revenue</b>	<b>2,052,401</b>	<b>1,888,386</b>	<b>1,843,236</b>	<b>2,658,640</b>	<b>2,129,057</b>
<b>EXPENSE</b>						
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
644	Brokerage Fees	3,000	1,750	-	-	-
646	Claims Paid (<= \$60,000 + Laser)	1,099,299	990,936	1,640,380	1,586,667	1,136,167
669	Third Party Administrator Fees & Services	31,747	53,519	94,515	96,864	95,026
722	Insurance Premiums - Health	450,037	515,110	499,332	657,816	705,220
723	Insurance Premiums - Life, AD&D, STD & LTD	65,756	76,956	80,690	92,000	68,212
998	Administrative Overhead	50,501	72,629	79,925	-	-
	<b>Total Operating Expenses</b>	<b>1,714,722</b>	<b>1,710,900</b>	<b>2,394,842</b>	<b>2,433,347</b>	<b>2,004,625</b>
	<b>Excess of Revenue (Transfers in) over Expense</b>	<b>337,679</b>	<b>177,486</b>	<b>(551,606)</b>	<b>225,293</b>	<b>124,432</b>

<b>Vehicle &amp; Equipment Maintenance (57-50)</b>		<b>FY 2015 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
<b>EXPENSE</b>						
	<b>Total Personnel</b>	496,401	663,521	390,245	670,521	622,763
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>						
545	Training/Travel	5,561	525	160	15,000	15,000
561	Supplies	8,986	13,522	28,834	10,000	10,000
563	Wearing Apparel	2,791	594	2,040	1,500	1,500
600	Tires & Wheels	2,714	2,708	6,849	1,500	-
601	Vehicle Parts	154,800	164,115	125,098	5,000	4,000
602	Gasoline/Lube Oil Products	23,330	9,268	34,129	40,000	66,000
621	Electricity	17,565	16,346	14,484	18,096	12,000
622	Telephone	1,010	526	413	2,000	500
623	Heating Fuel	57,753	35,988	49,352	50,000	-
626	Water/Sewer/Garbage	5,378	6,027	6,543	6,220	6,220
662	Property Maintenance	8,633	8,665	8,956	8,615	-
669	Other Purchased Services	14,308	8,912	14,373	15,000	8,000
683	Minor Equipment	16,891	11,373	24,097	20,000	23,000
721	Insurance	3,283	2,596	(529)	7,000	22,000
724	Dues & Subscriptions		688	-	1,200	-
799	Miscellaneous	3,049	1,921	115		
996	Administrative Overhead - IT Services	10,688	10,452	10,473	20,532	15,634
998	Administrative Overhead	39,837	49,892	48,690	128,718	120,735
	<b>Total MS&amp;S</b>	376,578	344,118	374,077	350,381	304,589
	<b>Total Operating Expense</b>	872,979	1,007,639	764,322	1,020,902	927,352

<b>ALLOCATIONS TO V&amp;E</b>						
401	From General Fund-City Administration	2,927	546	1,123	1,519	1,391
403	From General Fund-Finance	4,235	3,871	2,220	1,519	1,391
404	From General Fund-Planning	1,200	498	1,280	1,519	1,391
405	From General Fund-Fire	8,157	6,062	19,730	10,125	9,274
406	From General Fund-Police	34,037	35,645	35,394	20,250	18,547
407	From General Fund-PW Admin	3,378	1,435	1,630	3,037	2,782
408	From General Fund-Streets & Roads	240,258	122,072	177,687	151,872	139,103
409	From General Fund-Property Maintenance	15,411	8,134	7,168	6,075	5,564
411	From General Fund-Parks & Recreation	4,344	3,018	4,680		-
412	From General Fund-Community Service	3,256	1,191	-		-
413	From General Fund-IT Services	1,005	2,190	1,866	1,519	1,391
427	From Special Rev-CSP Fund 27	2,894	1,339	1,467		
451	From Enterprise Fund-Hauled Water	304,276	208,568	175,666	313,869	287,479
452	From Enterprise Fund-Hauled Sewer	297,379	183,858	163,052	313,869	287,479
453	From Enterprise Fund-Piped Water	3,982	11,757	10,179	3,037	2,782
454	From Enterprise Fund-Piped Sewer	7,691	3,953	7,227		2,782
455	From Enterprise Fund-Bethel Hgts WTP	1,485	687	725	3,037	2,782
456	From Enterprise Fund-City Sub WTP	1,005	1,650	534	3,037	2,782
460	From Enterprise Fund-Hauled Refuse	36,500	36,710	23,035	75,936	69,551
461	From Enterprise Fund-Landfill Operations	19,693	9,365	41,028	75,936	69,551
470	From Enterprise Fund-Port	10,598	10,605	7,794		2,782
475	From Enterprise Fund-Bethel Transit System	16,285	19,136	7,298	20,250	18,547
	<b>Total Allocations to V&amp;E</b>	1,030,597	679,563	690,783	1,012,480	927,352

## Vehicle Maintenance (57-50)

			FY18 Budget	FY19 PROPOSED Budget
<b>PERSONNEL:</b>				
<b>MIII</b>	<b>19401</b>	Public Works Director @ 5%	5,450	5,614
<b>R4</b>	<b>19101</b>	Admin Asst @ 5%		2,189
<b>R6</b>	<b>26101</b>	Foreman	65,181	68,440
<b>R5</b>	<b>26102</b>	Heavy Equipment Mechanic	52,133	54,719
<b>R5</b>	<b>26103</b>	Heavy Equipment Mechanic/Mechanic II	50,893	47,286
<b>R5</b>	<b>26104</b>	Mechanic II/Oiler	54,740	54,740
<b>R5</b>	<b>26105</b>	Mechanic II/Oiler	49,651	52,134
<b>R4</b>	<b>26106</b>	Parts Inventory Clerk	40,703	48,259
<b>Wages</b>			318,751	333,381
Overtime/Shift Differential			45,000	10,000
<b>Subtotal</b>			45,000	10,000
<b>Total Wages</b>			363,751	343,381
Leave Cashout/Payout (5% of Base Salary)			15,665	16,388
Medicare @ 1.45% of Wages			5,274	4,979
Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)			5,325	5,325
Employee Group Health Benefit			156,816	134,383
Workers' Compensation @ 4.4195/\$100 of Total Wages			16,076	15,176
PERS @ 22% of Total Wages			80,025	75,544
Utility Benefit @ \$380/mo/FTE @ 6.05			27,588	27,588
<b>BENEFITS AND TAXES</b>			306,770	279,383
<b>TOTAL PERSONNEL</b>			670,521	622,763

# Endowment Fund

90 - Endowment Fund



*The monies held in this fund are restricted by ordinance.*

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<b>Endowment Fund (90-50)</b>		<b>FY 2015 Actuals</b>	<b>FY16 Actuals</b>	<b>FY17 Actuals (Pre-Audit)</b>	<b>FY18 Approved Budget</b>	<b>FY19 Approved Budget</b>
REVENUE						
49-487	Interest Income	16,968	35,282	21,991	13,536	28,254
	<b>Total Revenue</b>	16,968	35,282	21,991	13,536	28,254
46-990	Transfer to General Fund* (70%)	3,465	11,878	15,394	9,475	19,778
	<b>Total Transfers</b>	3,465	11,878	15,394	9,475	19,778
	<b>Net Income (Net Addition to Fund Capital)</b>	13,503	23,404	6,597	4,061	8,476

\*Transfer to General Fund is 70% of the Fund's earnings (exclusive of gains and losses recorded for changes in market value on an annual basis.)



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## I. INTRODUCTION

This booklet is published by the City of Bethel Municipal Clerk's Office to help members of committees, and commissions to understand what committee/commission membership entails. The City of Bethel appreciates volunteers who give their time to facilitate interaction between the municipal government and the citizens it serves. This pamphlet is a general learning tool for appointed and elected officials and should be used for guidance purposes. Anyone with questions is encouraged to contact the City Clerk's staff 543-1384 or staff ex-officio members.

## II. CITIZEN PARTICIPATION IN LOCAL GOVERNMENT

Thank you for your willingness to join a City Committee/Commission. These bodies provide a way for the public to participate in the City's decision making process by advising the council on numerous issues. In a democratic form of government, it is not only a right but a responsibility for citizens to help shape the community in which we live. This is realized when individuals come together across neighborhood, economic, social, and cultural lines to serve as committee/commission members, assisting our local government in making decisions that affect all the citizens within our community.

## III. TYPES OF BOARDS, TERMS, & ACRONYMS

Here are some terms and acronyms used in this pamphlet.

1. **COB:** stands for the City of Bethel, a second class municipality with a manager form of government.
2. **Council Standing Committees and Commissions:** The City Council has eight standing committees/commissions: Finance Committee, Parks, Recreation, Aquatic Health and Safety Committee, Energy Committee, Public Works Committee, Marijuana Advisory Committee, Planning Commission, Port Commission and Public Safety and Transportation Commission.
3. **Committee:** in an advisory capacity a committee considers and advises the City Council on legislation related to specific policy matters. Each committee is also responsible for reviewing and providing advisement specific to the department related to the Committee.
4. **Commission:** In addition to the duties provided to committees, commissions have designated responsibilities and authorities delegated to them through the Bethel Municipal Code. The Commissions will at time act as a quasi judicial authority
5. **Quorum:** is a majority of the membership of a full body, not a majority of those present at a particular meeting. For purposes of determining quorum, membership constitutes the total number of seats on the body

whether filled or vacant. For a body with seven full member seats, four members shall constitute a quorum. The City of Bethel does have alternate seats on their committees and commissions, however the alternate seats are only recognized if a quorum of the full member seats has not been established. All of the City's committees and commissions have a quorum requirement of four. A meeting must have a quorum in order to hold a meeting. If the meeting lacks a quorum, no business may take place and the only action allowed is to try to obtain a quorum or schedule a new meeting date/time/location and adjourn.

6. **OMA:** stand for Open Meetings Act- Alaska Statutes 44.62.310. OMA provides restrictions to governmental bodies to ensure the public's right to know is protected. (Appendix A)
7. **Executive Session:** The Alaska Open Meetings Act statutes, AS 44.62.310, require meetings of governmental bodies to be open to the public and set out the rules for when, how, and what a body can do in executive session, when a meeting is closed to the general public. No private or closed meetings may be held except as provided in the OMA. (Appendix A)
8. **Attendance:** For purposes of determining a member's attendance, a person present at a meeting and/or participating in the meeting telephonically shall be counted as present. Any member not participating in person or telephonically shall be deemed as absent. A member may be removed from a committee/commission for lack of attendance as outlined in BMC section 2.52.070 (Appendix B). A copy of the attendance list for the preceding twelve months shall be submitted to the City Clerk's Office in December of each year by the committee/commission ex-officio staff.

#### IV. APPLICATION, APPOINTMENT OF MEMBERS, TERMS AND VACANCIES

Applications are available at the City Clerk's Office and on the internet at [www.cityofbethel.org](http://www.cityofbethel.org). The Clerk's office advertises vacancies on community boards and on the City's webpage. Seats are open until filled and applications are accepted at any time.

The appointment process for the committees/commission can take a few weeks and includes a review of the application by the City Clerk's Office. Following the qualification requirement, the Clerk prepares an Action Memorandum for the Mayor's review and sponsorship at a City Council Meeting. The Council then confirms the Mayor's appointment of the applicant. After the City Council has confirmed the appointment, the City Clerk's Office contacts the applicant and presents an oath of office for the applicant's official appointment.

The term limits are three years unless otherwise provided by the City Clerk's Office. At times, if a member resigns prior to term expiration, the remaining term can be filled by a newly appointed member.

Vacancies in most cases must be approved by the committee/commission. There are a number of reasons the body must declare a vacancy such as a member not attending the minimum number of meetings within the year. BMC 2.52.070 provide the reasons why a vacancy must be declared.

## V. ROLE OF OFFICERS AND STAFF

**CHAIR:** The Chair's responsibilities include presiding at the meeting and conducting the meeting in a fair manner. The chair makes determinations on excused and unexcused absences as well as conflict of interest rulings during the meetings. The Chair also is the official representative of the committee/commission to the Council and any other groups/agencies. The Chair, as the body's representative, conveys only those recommendations the board has approved by majority vote.

**VICE-CHAIR:** The Vice-Chair carries out the duties of the Chair when the Chair is absent.

**COUNCIL REPRESENTATIVE :** Acts as the link between the staff, Council and the committee/commission, presenting agenda items to the Council from the committee/commission's recommendations, and presenting agenda items to the committee/commission at the request of the Council.

**RECORDER:** Each of the City's committees and commission has a recorder who is appointed by the city manager as a nonvoting, ex-officio member. The Recorder takes notes and prepares the minutes and distributes DRAFT copies of the minutes to the committee/commission members, staff liaison, and Clerk's Office prior to the next meeting. It is the Recorder's responsibility to maintain the City of Bethel's website page related to the committee/commission, ensure the attendance record of the body is maintained. Additionally, the Recorder provides support to the committee/commission by preparing the agenda, draft meeting minutes, packets and public notices.

**EX-OFFICIO MEMBER:** Some committees and commissions have a city manager appointed ex-officio member, often times a department head, to provide technical support to the committee. In general, the ex-officio members, who are non-voting members, are individuals who have significant staff responsibilities that relate to the same work area as the committee/commission. The ex-officio members do not work for or at the direction of the committee/commission; they are assigned by the city manager and follow the

direction of the city manager. They are professionals who work with the committees/commission to develop information and recommendations for the Council's consideration.

While City staff ex-officio members have differing duties depending on past committee/commission practice, time availability and departmental resources, in general, some of the work that staff members have been responsible for include the following:

- Ensuring that meeting notifications and record keeping occurs consistent with applicable State laws and City of Bethel practice;
- Serving as a communication link between the committee/commission, City Administration, Departments, and the Council as appropriate;
- Providing professional guidance, issue analysis, and recommendations;
- Making sure the intent of the committee/commission is not lost after a decision, and that it is conveyed to the Council in a timely manner;
- Assisting the committee/commission in staying on track and focused;
- Presenting committee/commission recommendations to the Council;
- Maintaining a positive working relationship with the committee/commission members.

## VI. CONFLICTS OF INTEREST

The City of Bethel has a Conflict of Interest Code, which applies to members of all committees and commission as well as the council and City employees. Code section 2.05 (Appendix D) provides that any committee/commission member who has a conflict of interest with regard to a matter under consideration by the body on which he or she serves must make a disclosure on the public record prior to the body taking up the debate/discussion on the matter, and ask to be excused from the discussion and official action on the matter. The presiding officer will rule on the conflict of interest. A board member with a conflict of interest shall not deliberate or vote on any matter in which he or she has a conflict and is asked to step away from the table during the discussion of the issue. There are criminal penalties for violations of this ordinance. The recorder of the meeting shall identify in the meeting minutes, the disclosure of the conflict of interest, the reasons for the disclosure, the presiding officer's ruling on the conflict and when the individual with the conflict returned to the meeting's discussion and debate.

The full Conflict of Interest Code is quite extensive, to review the full text of the Conflict of Interest Code please go online to the City of Bethel's website, Bethel Municipal Code, section 2.05. If a committee/commission member has a question

on whether or not a conflict exists, they are encouraged to contact the City Clerk's Office prior to the meeting where the issue will be discussed.

VII. LOBBYING BY COMMITTEE/COMMISSION MEMBERS

The role of committees and commissions is to provide advice to the Council. Committee/commission members, staff ex-officio members, and others associated with City bodies are not to lobby or send correspondence to elected officials or agencies outside the City without specific direction by the Council to do so. It is up to the Council to determine the direction and what action they will take in contacting agencies and elected officials outside of the City. Any communications/interactions taken by committees/commission with outside groups and elected officials is to be done only after that body receives direction by the Council to do so and must be done in coordination with the city manager.

VIII. PUBLIC NOTICES

The Recorder assigned to the committee/commissions is responsible for all public notice advertisements. It is the policy of the City that all committee and commission meetings will be held at City Hall, unless otherwise approved by the City Clerk's Office. In the event City Hall is not available, it is the responsibility of the ex-officio members to secure a meeting location and notify the Clerk's Office of the date, time, and location of the meeting.

Reasonable public notice is required by the OMA as well as the City of Bethel Municipal Code. For all regular meetings, the agenda must be posted for six days before the meeting date. Special meeting agendas shall be posted for a minimum of three days prior to the meeting date for all committees/commissions except for the Planning Commission which requires four full days. There are additional requirements for Public Hearing notices which require five full days of public notice prior to the meeting. The Council and the commissions are the only bodies that will have to follow this provision.

The only way a committee/commission can cancel a meeting is if it is done by a majority vote of the body at a previous meeting.

IX. REGULAR MEETING CALENDAR TIMEFRAME

The recorder has specific deadlines they must meet, please be respectful of their requirements.

No matter what day your meetings are held, the packet material and agenda title must be submitted to the recorder at least seven days prior to the meeting. The

recorder then must post the agenda five full days prior to the meeting and provide the packet material to the members and post on the City's website four full days prior to the meeting.

Many of the recorders will provide a draft agenda to the members a few days prior to the agenda deadline to remind the members of the upcoming deadline. To avoid any OMA violation, please respond to the recorder directly and do not include any other members of the committee/ commission in your response; this goes for all email communication. The discussion of all potential action should take place at a publicly noticed meeting.

When requesting an item be placed on the agenda, do so with focus. Provide the recorder with a specific item clearly identified in the agenda title. It is also a good idea to provide the recorder any and all supporting documentation you may have on the topic by the due date (seven days prior to the meeting). The meeting process will be much faster if the members are able to walk into the meeting fully informed of the items being discussed.

#### X. CONDUCTING OF MEETINGS

A meeting must have a quorum of members present in order to meet. If the meeting lacks a quorum, no other business may take place and the only action allowed is to seek a quorum or schedule a new meeting date/time/location and adjournment. Minutes should be taken with a record of who was present and the fact that the meeting lacked a quorum and noting the date/time/location that was agreed upon for the next meeting.

The chair of each body is the presiding officer and is responsible for the conduct of the meeting. Council and the committees and commissions shall be governed by Robert's Rules of Order. The Chair must ensure the body closely follows the publicly provided agenda during the meeting. At a minimum the agenda is to include the following:

1. Date, time and location of the meeting;
2. Name of the committee/commission holding the meeting;
3. Any minutes to be reviewed and approved;
4. Public participation: This is an opportunity for any member of the public to present their concerns and views. The City of Bethel & Alaska Statutes require members of the public be provided "a reasonable opportunity to be heard" at regular and special meetings, the Council has adopted a five minute per person limit on the People to be Heard section of the meeting;

5. Issues to be considered include, but are not limited to:
  - a) Reports from staff;
  - b) Resolutions or ordinances to be reviewed and forwarded to the Council for consideration;
  - c) Policy matters under consideration that must be referred to the Council with recommendations;
  - d) Matters to be considered and resolved by the committee/commission, as appropriate or assigned;
  - e) Opportunity for committee/commission members and any staff liaison to present concerns, views, or bring forth issues for **future** consideration by the body; and
  - f) Adjournment.

### **Meeting Do's**

- Ensure proper notice of the meeting has occurred as provided under the previous section entitled "Public Notices."
- Allow for public participation under "People to be Heard."
- Conduct meetings fairly with opportunities for all views, including opposing, to be heard and discussed.
- The Chair will recognize committee/commission members wishing to be heard and give each member who chooses to participate an opportunity to comment.
- A member should ask the Chair for clarification if a motion or procedure is unclear.
- The committee/commission should exercise restraint in issuing requests to staff members assigned as ex-officio members. These staff members do their best to accommodate the wishes of the body, but are primarily responsible to the city manager. A good committee/commission-staff relationship is based on cooperation.
- Members should attend each meeting and be prepared to respond to issues brought before the committee/commission.
- Committee/commission members may attend via teleconference with sufficient advance notice and request to the ex-officio staff.
- If a committee/commission member is unable to attend a meeting, please be sure to notify the chair and recorder, as soon as possible to ensure the absence is not counted as unexcused.
- Attendance is important and members should strive to attend all meetings as a lack of attendance may lead to their seat being declared vacant

- Committee/commission members need to be able to work together and consider other conflicting views. Remember, members are appointed to committees/commissions because they have differing views and all views are entitled to be heard.

### **Meeting Don'ts**

- If the meeting lacks a quorum, DO NOT conduct any business or discussion other than setting the date/time/location for the next meeting and then adjourn.
- Do not use the "reply all" feature in email if you are receiving an email that has been sent to the entire body. Emails in which all board members are copied should only be for the purposes of communicating the date/time/location of the next meeting and communicating back to the recorder or ex-officio member for the transmission of the agenda, minutes, and packet items in preparation of the scheduled meeting.

## XI. GUIDELINES FOR GOOD DISCUSSIONS

Two or three people gathered around a table can hold a conversation about their issues and make decisions easily. As soon as the group enlarges to four, five or more people, however, **conversation creates problems**. The outspoken, extroverted people will speak more and the introverts less. It will be harder for people with minority views or confidence issues to be heard. The group may agree too easily on a course of action, failing to identify trouble spots and pitfalls. Inclusiveness and diversity may suffer.

If an item is not listed on the agenda, the body may not discuss the item. During reports and member comment portions of the meeting, there should be no debate on the issues. It must be placed on the NEXT meeting agenda.

### **Six Principles of a meeting**

- The majority must be allowed to rule.
- The Minority have rights that must be respected. Diversity of thoughts is essential for good decision-making.
- Members have a right to information.
- Courtesy and respect for others.
- All members have equal rights, privileges, and obligations.
- Members have a right to an efficient meeting.

### **Decorum in debate**

- Confine remarks to the merits of the pending question (motion or amendment)
- Refrain from attacking a member's motives.
- Address all remarks through the chair.
- Avoid the use of members' names.
- Refrain from speaking adversely on a prior action not pending.
- Refrain from speaking against one's own motion.
- Discussion of another member's motives is out of order.
- Refrain from disturbing the body by whispering, etc..

Debate and discussion are not the same. Discussion is general and doesn't necessarily lead to closure of an issue- it is more characteristic of committee meetings and work sessions. Debate applies to discussion on the merits of a motion. Until a matter has been brought before the body in the form of a motion proposing a specific action, seconded, and stated by the chair, the issue cannot be debated. Immediately after stating the question, the chair should turn toward the maker of the motion to see if he/she wishes to be assigned the floor first in debate. The maker of the motion has the right to be recognized first. Every member of the body has the right to speak on every debatable motion up to two times with a time limit of 10 minutes each time. Additionally, Robert's Rules suggests the group agrees that no one may speak a second time until everyone who wishes to do so has spoken once. Following this rule has the potential to transform your meetings, allows everyone to contribute, and ensures much wiser decision-making. It gives everyone a voice and broadens the diversity and inclusiveness of the group's deliberations. If a member is making a motion that is more than ten words, the member should write it down.

### XII. MEETING MINUTES

The Recorder of each committee/commission is responsible for the preparation and distribution of the committee/commission regular and special meeting minutes. The city manager is responsible for appointing alternate recorders if there is an absence of the appointed recorder. Draft minutes should be completed within five business days of the meeting and emailed to the Municipal Clerk's office for inclusion in the Council's next meeting packet.

**IMPORTANT:** The minutes of all committees/commission are permanent records of the City and constitute the record of the committee/commission actions and

final minutes need to also be filed with the Clerk's Office once they have been approved.

When the Recorder is preparing minutes, they will be written as though the reader knows nothing about the committee/commission. The minutes should reflect facts: who/what/when/where/why and how the decisions at that meeting were reached but should not reflect the discussion of the item. Action minutes are sufficient and should include the following:

1. Date, time, and location of the meeting;
2. Time the meeting was called to order;
3. Attendance, indicating members both present and absent (first and last names);
4. If appropriate, staff and others present along with any group affiliation;
5. All motions, even if withdrawn, along with the name of the board member who made the motion, and the vote on the motion. The record of the vote should identify by name those who voted in favor and who voted against the motion.
6. Names of individuals who spoke under public participation, and a summary of their comments.

The minutes of all committees and commission are considered a permanent record of the municipality. The approved, signed copies of the meeting minutes, recommendations and where appropriate, resolutions and ordinances are to be filed with the Clerk's Office and posted on the City's website so they can be made available to the public.

### XIII. DOCUMENTS FOR CONSIDERATION

**ORDINANCES:** An ordinance is a law that governs behavior and may be enforced through fines or penalties or establishes a procedure. All adopted ordinances are permanent records of the City.

1. An ordinance may be introduced at a council meeting by a council member, by a committee of the council, or by the city manager.
2. The council, typically at a regular meeting, sets a date for a public hearing on an ordinance. Usually, the public hearing is set for the council's next regular meeting.
3. At least five days before the public hearing, a summary of the ordinance is published or posted for public review with a notice of the time and place for the hearing.

4. The council must take public testimony from everyone wishing to be heard.
5. When the public hearing is closed, the council takes action either to reject, adopt, or amend and adopt the ordinance.
6. Once adopted, printed copies of the ordinance must be made available to the public in a reasonable period of time.
7. Ordinances take effect upon adoption by the council unless a later effective date is specified in the ordinance.

If a committee or commission wishes to modify the Bethel Municipal Code, any member may draft modifications by using "strike outs," ~~example~~, which identifies language being removed from the code, or "underline" example, which identifies new language being inserted into the code.

If a committee/commission considers an ordinance, they will be doing so in an advisory capacity and provide a recommendation to the Council for their adoption. Committees and commissions cannot adopt ordinances.

**EMERGENCY ORDINANCES** - Occasionally, the council may need to adopt an ordinance to address an emergency situation quickly under unusual or extreme circumstances. An emergency ordinance may be adopted without public hearing at the same meeting it is introduced by the affirmative vote of all members present or  $\frac{3}{4}$ 's of the total membership, whichever is less. Emergency ordinance have a limited duration (60 days).

**CODE OF ORDINANCES:** The Bethel Municipal Code is the city's book of ordinances. It contains all of the ordinances that are of a general and permanent nature that are in effect over time.

**NON-CODIFIED ORDINANCES:** A non-codified ordinance is one that is not going to be placed in the BMC. They are not general and permanent in nature. Examples would include an ordinance adopting the fiscal year budget, or authorizing a special election or authorizing the sale or disposal of city land.

**RESOLUTIONS:** Resolutions are considered statements of the council's opinion or intent. A resolution may be presented to the council by a council member, by a committee of the council, or by the city manager. All adopted resolutions are permanent records of the City.

A resolution is considered an expression of council policy which are placed into writing but do not require the force of an ordinance. They may be adopted at the meeting at which introduced and usually appear on the council's consent agenda due to their non-controversial nature.

The Planning Commission is asked to adopt resolutions specific to formal approvals, this is the only body other than the council that considers and adopts resolutions.

**ACTION MEMORANDUMS/AM:** Action memorandums are helpful in their intent to provide a summary statement to the council. They are retained as a City record for five years. An Action Memorandum provides an easy way to track actions by the Council not found in Ordinances or Resolutions. An Action Memorandum, otherwise known as an "AM," after approved provides the final outcome of the action as well as a summary of important information related to the action.

An action memorandum is a glorified motion in that it contains the motion to which the council should make. Many contain a fiscal responsibility for the Council as well recommendations from City staff on its approval.

**INFORMATIVE MEMORANDUMS/IM:** Informative Memorandums, otherwise known as "IM" are used to provide an update to the Council on projects within the City. IM's require and indicate no action by the Council will take place.

**RECOMMENDATIONS:** are submitted by the committee/commission to the council typically under reports of standing committees. These recommendations focus on a particular issue and provide support or opposition from a committee/commission to the council for council's consideration. A recommendation should include a summary of the issue along with a solution to the issue to help narrow down the council's deliberative process.

All of the committee/commission and council documents have very particular templates which the ex-officio members have access to. The ex-officio members have been advised, not to pass along a document that has not had final approval by the committee/commission. The body should not request the ex-officio member to draft a recommendation to the council that includes a list of items to be included in the next council packet. The recommendation should be drafted specifically at the meeting with all language clearly provided in writing to the recorder OR request the recorder to draft the recommendation generally to be brought back to the committee/commission for final approval. This suggestion

applies to all documents forwarded to the Council by the committee/commission. Examples of these documents are included as Appendix C.

#### XIV. OPEN MEETINGS AND EXECUTIVE SESSIONS

**NOTICE OF MEETINGS:** All Council, committee/commission meetings are open to the public and must be advertised. In order to fulfill the OMA requirements, the notice must state the date, time, location, and agenda items.

**EXECUTIVE SESSIONS:** There are rare times when a committee/commission may need to go into executive session. The allowable reasons for an executive session are: matters that would clearly have an immediate adverse impact on the finances of the City; subjects that tend to prejudice the reputation and character of any person, provided the person to be discussed must be notified and may request a public discussion; and matters that are required to be confidential by law, Charter, or ordinance. The appeal boards when serving in a quasi-judicial capacity may go into executive session to discuss evidence or a decision in an adjudicatory proceeding. No body may go into executive session without prior approval by the City Attorney or City Clerk's Office.

#### XV. QUASI-JUDICIAL DUTIES

Quasi-judicial proceedings for the commissions and the Council involve decisions that have a direct effect on the rights and liabilities of a single person or, occasionally, a small group of identified persons. Quasi-judicial proceedings deal with matters in which a determination will be made on whether a person has shown that they have met all the established requirements that give them a right to a permit or other entitlement. The commission must determine whether, from all the evidence presented, the required standards have been met.

**SUMMARIZING QUASI-JUDICIAL ROLE:** Quasi-judicial procedures should be governed by principles of administrative law and its findings must be based on fact. It is inappropriate to listen to constituents when they are speaking to you about a quasi-judicial matter that is before you. All the information received relating to a quasi-judicial matter must be written material that is submitted to all parties or is provided at a hearing at which all parties are present.

#### **THE PROCESS FOR A QUASI-JUDICIAL MATTERS:**

1. A matter that is within the body's authority is requested to be put on the agenda.

2. The body hears the information presented to it.
3. The body renders a decision, called a finding which is binding upon the parties involved in the matter. The decision must be in writing.

**EX PARTE CONTACTS:** Direct communication between a citizen and a committee/commission member is common because of their visibility in the community and the nature of their work. Discussions with committee/commission members outside the public forum can be a beneficial way to exchange information and help keep committee/commission members informed of residents' attitudes. However, a distinction must be drawn between contact on general or legislative matters and contact on quasi-judicial matters that are currently before the commission or scheduled to come before the commission. While such contact may be permissible in a proceeding on a legislative matter (where the contact is known as lobbying), it is impermissible in quasi-judicial proceedings.

If a quasi judicial proceeding should come before the commission, the ex-officio members should contact the City Clerk's or the City Attorney's Office to insure the proper steps are being followed.

See Appendix E for more information on Quasi-Judicial proceedings and Ex Parte Contacts.

<p><b>MANAGER'S OFFICE</b> 543-2047 ext. 223 Ann Capela, City Manager</p>	<p><b>ATTORNEY'S OFFICE</b> 543-2042 ext. 235 Patty Burley, City Attorney</p>	<p><b>CLERK'S OFFICE</b> 543-1384 Lori Strickler, City Clerk Adriane Welch, Assistant City Clerk</p>
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APPENDIX

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A

# ALASKA STATUTES

## TITLE 44. STATE GOVERNMENT

### CHAPTER 62. ADMINISTRATIVE PROCEDURE ACT

#### ARTICLE 6. OPEN MEETINGS OF GOVERNMENTAL BODIES

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##### **§ 44.62.310. Government meetings public**

(a) All meetings of a governmental body of a public entity of the state are open to the public except as otherwise provided by this section or another provision of law. Attendance and participation at meetings by members of the public or by members of a governmental body may be by teleconferencing. Agency materials that are to be considered at the meeting shall be made available at teleconference locations if practicable. Except when voice votes are authorized, the vote shall be conducted in such a manner that the public may know the vote of each person entitled to vote. The vote at a meeting held by teleconference shall be taken by roll call. This section does not apply to any votes required to be taken to organize a governmental body described in this subsection.

(b) If permitted subjects are to be discussed at a meeting in executive session, the meeting must first be convened as a public meeting and the question of holding an executive session to discuss matters that are listed in (c) of this section shall be determined by a majority vote of the governmental body. The motion to convene in executive session must clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Subjects may not be considered at the executive session except those mentioned in the motion calling for the executive session unless auxiliary to the main question. Action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

(c) The following subjects may be considered in an executive session:

- (1) matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
- (2) subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
- (3) matters which by law, municipal charter, or ordinance are required to be confidential;
- (4) matters involving consideration of government records that by law are not subject to public disclosure.

(d) This section does not apply to

- (1) a governmental body performing a judicial or quasi-judicial function when holding a meeting solely to make a decision in an adjudicatory proceeding;
- (2) juries;
- (3) parole or pardon boards;
- (4) meetings of a hospital medical staff;
- (5) meetings of the governmental body or any committee of a hospital when holding a meeting solely to act upon matters of professional qualifications, privileges or discipline;
- (6) staff meetings or other gatherings of the employees of a public entity, including meetings of an employee group established by policy of the Board of Regents of the University of Alaska or held while acting in an advisory capacity to the Board of Regents; or
- (7) meetings held for the purpose of participating in or attending a gathering of a national, state, or regional organization of which the public entity, governmental body, or member of the governmental body is a member, but only if no action is taken and no business of the governmental body is conducted at the meetings; or
- (8) meetings of municipal service area boards established under AS 29.35.450--29.35.490 when meeting solely to act on matters that are administrative or managerial in nature.

(e) Reasonable public notice shall be given for all meetings required to be open under this section. The notice must include the date, time, and place of the meeting and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Subject to the publication required by AS 44.62.175(a) in the Alaska Administrative Journal, the notice may be given by using print or broadcast media. The notice shall be posted at the principal office of the public entity or, if the public entity has no principal office, at a place designated by the governmental body. The governmental body shall provide notice in a consistent fashion for all its meetings.

(f) Action taken contrary to this section is voidable. A lawsuit to void an action taken in violation of this section must be filed in superior court within 180 days after the date of the action. A member of a governmental body may not be named in an action to enforce this section in the member's personal capacity. A governmental body that violates or is alleged to have violated this section may cure the violation or alleged violation by holding another meeting in compliance with notice and other requirements of this section and conducting a substantial and public reconsideration of the matters considered at the original meeting. If the court finds that an action is void, the governmental body may discuss and act on the matter at another meeting held in compliance with this section. A court may hold that an action taken at a meeting held in violation of this section is void only if the court finds that, considering all of the circumstances, the public interest in compliance with this section outweighs the harm that would be caused to the public interest and to the public entity by voiding the action. In making this determination, the court shall consider at least the following:

- (1) the expense that may be incurred by the public entity, other governmental bodies, and individuals if the action is voided;
- (2) the disruption that may be caused to the affairs of the public entity, other governmental bodies, and individuals if the action is voided;
- (3) the degree to which the public entity, other governmental bodies, and individuals may be exposed to additional litigation if the action is voided;
- (4) the extent to which the governing body, in meetings held in compliance with this section, has previously considered the subject;
- (5) the amount of time that has passed since the action was taken;
- (6) the degree to which the public entity, other governmental bodies, or individuals have come to rely on the action;
- (7) whether and to what extent the governmental body has, before or after the lawsuit was filed to void the action, engaged in or attempted to engage in the public reconsideration of matters originally considered in violation of this section;
- (8) the degree to which violations of this section were willful, flagrant, or obvious;
- (9) the degree to which the governing body failed to adhere to the policy under AS 44.62.312(a).

(g) Subsection (f) of this section does not apply to a governmental body that has only authority to advise or make recommendations to a public entity and has no authority to establish policies or make decisions for the public entity.

(h) In this section,

- (1) "governmental body" means an assembly, council, board, commission, committee, or other similar body of a public entity with the authority to establish policies or make decisions for the public entity or with the authority to advise or make recommendations to the public entity; "governmental body" includes the members of a subcommittee or other subordinate unit of a governmental body if the subordinate unit consists of two or more members;
- (2) "meeting" means a gathering of members of a governmental body when
  - (A) more than three members or a majority of the members, whichever is less, are present, a matter upon which the governmental body is empowered to act is considered by the members collectively, and the governmental body has the authority to establish policies or make decisions for a public entity; or
  - (B) the gathering is prearranged for the purpose of considering a matter upon which the governmental body is empowered to act and the governmental body has only authority to advise or make recommendations for a public entity but has no authority to establish policies or make decisions for the public entity;
- (3) "public entity" means an entity of the state or of a political subdivision of the state including an agency, a board or commission, the University of Alaska, a public authority or corporation, a municipality, a school district, and other governmental units of the state or a political subdivision of the state; it does not include the court system or the legislative branch of state government.

## **§ 44.62.312. State policy regarding meetings**

(a) It is the policy of the state that

(1) the governmental units mentioned in AS 44.62.310(a) exist to aid in the conduct of the people's business;

(2) it is the intent of the law that actions of those units be taken openly and that their deliberations be conducted openly;

(3) the people of this state do not yield their sovereignty to the agencies that serve them;

(4) the people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know;

(5) the people's right to remain informed shall be protected so that they may retain control over the instruments they have created;

(6) the use of teleconferencing under this chapter is for the convenience of the parties, the public, and the governmental units conducting the meetings.

(b) AS 44.62.310(c) and (d) shall be construed narrowly in order to effectuate the policy stated in (a) of this section and to avoid exemptions from open meeting requirements and unnecessary executive sessions.

APPENDIX

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B

# Chapter 2.52

## BOARDS, COMMITTEES AND COMMISSIONS

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### Sections:

- 2.52.010 Applicability.
- 2.52.020 Powers and duties.
- 2.52.025 Committees.
- 2.52.030 Appointments.
- 2.52.035 Composition and voting.
- 2.52.040 Qualifications.
- 2.52.050 Terms.
- 2.52.060 Compensation.
- 2.52.070 Vacancies.
- 2.52.080 Notice of vacancy.
- 2.52.090 Applications.
- 2.52.110 Officers.
- 2.52.120 Quorum and voting requirements.
- 2.52.130 Meetings and notice of meetings.
- 2.52.140 Conflict of interest.
- 2.52.150 Procedure.
- 2.52.160 Reports and minutes.
- 2.52.170 Ex officio members and staff.

### **2.52.010 Applicability.**

---

A. The provisions of BMC 2.52.020 through 2.52.170 apply to all appointed bodies created by the council unless otherwise specifically provided in this code or in the ordinance creating the body, whether the body is a board, commission, committee, study group, task force or other appointed body, whether advisory or given governmental powers, and whether having a limited or unlimited life. The provisions of this chapter do not apply to bodies consisting entirely of city councilmembers appointed by the mayor nor to bodies created by any municipal officer, department, agency or any

municipal body other than the city council. An appointed body created by an appointed body governed by this chapter, or by a municipal officer, department, or agency may not be delegated or exercise any governmental power, establish city policies or make decisions for the city.

B. Unless a different meaning is indicated by the context, in the remainder of this chapter the words "body" and "appointed body" refer to appointed bodies governed by this chapter whose members are appointed by the mayor and the word "member" refers to a member of such an appointed body.

#### **2.52.020 Powers and duties.**

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The council may by ordinance establish advisory, administrative, technical or quasi-judicial boards or commissions. The ordinance shall prescribe the duties and additional qualifications of members and the authority of the body.

#### **2.52.025 Committees.**

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A. There shall be a finance committee, a public works committee, a parks, recreation, aquatic health and safety center committee, and an energy committee for the purposes of gathering information, conducting research, advising the city council regarding matters within their purview, and performing any other such duties as the city council may refer to them from time to time.

B. The authority of these committees shall be advisory and recommendations shall be made to the city council.

C. These committees shall be subject to all provisions of BMC 2.52.020 through 2.52.170.

D. These committees shall use Robert's Rules of Order. Regular meeting of these committees shall be at least quarterly. Special meetings may be called at the discretion of the chairperson or by two (2) members of the committee.

E. These committees shall each be composed of seven (7) members who shall be residents of the city; six (6) of which shall be appointed by the mayor, subject to

confirmation by the city council and the seventh (7th) member shall be appointed by the mayor from the city council as council representative.

F. All seven (7) members of each of the committees shall be voting members.

G. The terms of the appointments to the committees shall be for a period of three (3) years except for the councilmember appointment which shall be for a period of one (1) year. In the event of a vacancy, the mayor shall appoint a person to serve the remaining term and in the case of a citizen member, said appointment shall be subject to confirmation by the city council.

H. If there are a total of seven (7) combined commissions and committees, one (1) of the members of the city council shall serve as a council representative on each of the commissions and committees. If there are less than seven (7) combined commissions and committees, the mayor shall not serve as a council representative to a commission or committee.

I. Committee members can be removed from office for cause only, and removal is subject to an appeal by the member to the city council.

J. A majority of each committee shall constitute a quorum for the transaction of business. Four (4) affirmative votes shall be necessary to carry any question.

K. An agenda of meetings shall be prepared and published according to established rules of the city council.

L. Permanent records, or minutes, shall be kept for all meetings held. All resolutions and minutes of each committee or a similar report shall be presented to the city council by a member of the council appointed to serve on the respective committee or, in their absence, by the city manager. The minutes shall be properly filed in the office of the city clerk and shall be open to inspection by the public.

### **2.52.030 Appointments.**

---

A. Members shall be appointed by the mayor and confirmed by the council. The mayor may withdraw an appointment at any time prior to confirmation by the council.

B. Alternate Members. For each board or commission, the mayor shall appoint up to two (2) additional members to serve as alternate members, subject to confirmation by the council. An alternate member will be activated as a voting member whenever there is an absence or conflict of interest of another member. At all other times the alternate member shall be an ex officio member.

#### **2.52.035 Composition and voting.**

---

A. Membership. The number of members of each board, committee or commission shall be determined by the city council in the ordinance establishing the body. Unless provided otherwise in the ordinance establishing the body, the city councilmember of the body shall be a voting member of the body.

#### **2.52.040 Qualifications.**

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In addition to any other qualifications required by this code, a member:

A. Shall have been a resident of the city for six (6) months; and

B. Shall remain a resident of the city while in office.

C. Except as provided in BMC 2.52.170, a city employee shall not be appointed to a committee, commission or board which conducts any business that concerns or relates to the department where the employee works. A city employee may, however, be appointed to a committee, commission or board which conducts business that concerns or relates to another city department.

#### **2.52.050 Terms.**

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The term of each member is three (3) years, except that the term of a councilmember appointed to a commission or committee shall be for one (1) year. The term of any commission or committee member, including a councilmember, appointed to fill out the term of a vacated seat, shall expire on the regularly scheduled date of that position. The terms of initial appointments shall be staggered so that, as nearly as possible, a pro rata number of members shall be appointed for each year during the regular term of office established for the members. The regular term shall, unless otherwise specified by ordinance, commence on January first (1st) of the year of appointment and shall expire on December thirty-first (31st) of the year the term expires; provided, a member

whose term has expired but seeks reappointment may continue to hold office for a period not longer than thirty (30) days from the date of expiration.

### **2.52.060 Compensation.**

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No member shall be compensated for services as a member of the body.

### **2.52.070 Vacancies.**

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A. The head of the department clearly associated with the body or the department head's delegate shall keep attendance records and notify the city clerk when a vacancy has been declared. Attendance shall be taken and recorded even in the absence of a quorum. A vacancy shall be declared by the body when a member:

1. Is absent from the city for more than ninety (90) days without first (1st) being excused by the body;
2. Fails to attend three (3) regularly scheduled meetings within any calendar year without being excused by the body;
3. Fails to attend three (3) special meetings within any calendar year without being excused by the body;
4. Fails to attend a minimum of sixty-five (65) percent of regular meetings held within any calendar year whether excused or unexcused;
5. Fails to attend a minimum of sixty-five (65) percent of special meetings held within any calendar year whether excused or unexcused;
6. Submits a written resignation which is accepted by the body or the mayor;
7. Dies;
8. Fails to qualify and give the oath of office within thirty (30) days after city council confirmation of the appointment;
9. Ceases to be a resident of the city;

10. Is convicted of a felony or an offense involving a violation of the oath of office for the body; or

11. Becomes disqualified from holding the seat under other provisions of this code.

B. A member may be removed by the council at any time with or without a stated reason; provided, before or promptly after the removal the person shall first (1st) be given an opportunity to address the council in a public meeting.

C. A member that is appointed or nominated by a private or governmental organization or officer as a representative of that organization on the body may be removed at any time as provided for removal of members appointed by the mayor.

D. An ex officio member may not be removed by the council if the person's membership is based solely upon an office or position occupied by that person within a different organization and is not based in part or in whole upon a nomination or recommendation by the person's organization.

**2.52.080 Notice of vacancy.**

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A. At least thirty (30) days prior to the expiration of the term of a member, the city clerk shall cause notice thereof to be posted within the city. The notice shall set forth the name of the body, the number of terms that are expiring, the length of the terms, any qualifications of members, and the method of applying for consideration for appointment to the body.

B. In the event of a declared vacancy on a body, the city clerk shall post notice of the vacancy for not less than fifteen (15) days. At the earliest possible council meeting after the fifteen- (15-) day posting of the vacancy, the mayor shall appoint a new member for the remaining unexpired term, subject to confirmation of the council.

C. Notwithstanding the posting requirements of this section, the mayor may appoint, and the council may confirm an appointment at any time after the first (1st) day notice is posted.

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### **2.52.090 Applications.**

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The city clerk shall provide a standard information and application form for interested persons to complete. The application form, letters or other expressions of interest shall be submitted to the city clerk.

### **2.52.110 Officers.**

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The members shall annually elect a chair and vice chair. The vice chair shall act in the absence of the chair or in the inability of the chair to act.

### **2.52.120 Quorum and voting requirements.**

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A majority of the authorized members shall be a quorum for the transaction of business. The affirmative votes of the majority of the authorized members shall be required to carry a question. In the absence of a quorum for the transaction of business, any number less than a quorum may recess to a later time or date.

### **2.52.130 Meetings and notice of meetings.**

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A. Meetings. Regularly scheduled meetings shall be held at a time and place designated by the body. Special meetings may be called by the chair, the city employee designated as an ex officio member pursuant to BMC 2.52.170, and shall be called by the chairperson at the request of two (2) members.

B. Postponing or Rescheduling of Regular Meetings. A regular meeting may be postponed or rescheduled to another date upon a vote of the majority of the members at a previous regular or special meeting. A regular meeting may be postponed or rescheduled because of an expected lack of a quorum of the members at a scheduled regular meeting. Notice of the postponing or rescheduling of a regular meeting shall be given in accordance with subsection C of this section. If a regular meeting is rescheduled, it may not be rescheduled before five (5) days after the last regular meeting in order to give the public notice of the rescheduled date.

C. Notice of Meetings. A notice of the date, time, and place of all meetings of a body shall be prepared and posted in at least three (3) conspicuous public places within the city. Notice of a regular meeting shall be posted no later than five (5) days before the meeting. Notice of a special meeting shall be posted no later than three (3) days before

the meeting. The agenda for the meeting and materials to be considered by the body at the meeting may be posted with the notice, but are not required to be posted. An agenda or other materials posted with the notice do not limit the matters that may be considered and acted upon by the body. The city clerk may delegate to a department head the responsibility for providing public notice of meetings of a body that provides advice primarily to the department or that is otherwise clearly associated with a particular department.

D. Open Meetings. The meetings of all bodies shall be open to the public as required by the Alaska Open Meetings Act.

#### **2.52.140 Conflict of interest.**

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Every member shall vote on all questions unless the member has a direct or substantial indirect financial interest in the matter being discussed. No member may represent any person before the body of which he or she is a member.

#### **2.52.150 Procedure.**

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Procedural rules and order of business shall be established by the body, except as otherwise provided by ordinance, subject to approval of the council. An appellate or quasi-judicial body, or a body that hears appeals or otherwise acts in a quasi-judicial capacity shall establish rules governing appeal or other quasi-judicial proceedings before the body, subject to approval by the council. In all matters of procedure not covered by rules approved by the council, Robert's Rules of Order, as revised, shall be applicable and shall govern; provided, rules established by a body shall be promptly submitted to the council for approval and shall govern proceedings of the body until rejected or modified by the council.

#### **2.52.160 Reports and minutes.**

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The ex officio member, or his or her designee, of the body appointed by the city manager in accordance with BMC 2.52.170 shall keep minutes of the proceedings and such minutes shall record the votes of each member upon every question formally presented for consideration. The signed, original minutes shall be filed in the office of the clerk and shall be a public record, open to inspection by any person.

### **2.52.170 Ex officio members and staff.**

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The city manager may appoint a city employee as an ex officio member for the purpose of acting as secretary or clerk to the body or to furnish technical advice and information if not provided for in the specific provisions pertaining to the body. An ex officio member appointed by the manager may take part in discussions of matters before the body but is not entitled to vote on any question and is not counted as a member for the purpose of establishing a quorum. Unless otherwise provided in the ordinance establishing the body, the manager shall provide or designate the staff required to assist the body in discharging its duties. The designated staff remains under the authority of the city manager and no staff member shall work directly for or be controlled by the body.

APPENDIX

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C

# Examples of Documents

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- Ordinance
- Resolution
- Action Memorandum (AM)
- Informative Memorandum (IM)
- Recommendation

## *CITY OF BETHEL, ALASKA*

### **Ordinance #11-21**

#### **AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE SECTION 4.16.180 INCREASING PENALTIES UNDER THE SALES AND USE TAX CHAPTER**

**Whereas**, businesses operating within the City of Bethel have a legal obligation to submit sales taxes collected from the consumer in an accurate and timely manner;

**Whereas**, the Bethel Municipal Code requires businesses to provide a written receipt or invoice to the customer which shows on the receipt or invoice the amount of tax due;

**Whereas**, it is the responsibility of the Finance Director to inspect sales tax returns submitted by businesses within the City of Bethel for accuracy;

**Whereas**, the Bethel Municipal Code authorizes the Finance Director to obtain necessary documentation from businesses to conduct an audit of sales tax returns as the director;

**NOW, THEREFORE BE IT ENACTED** by the City Council of Bethel Alaska as follows:

**SECTION 1. Classification.** This ordinance is of a general and permanent nature and shall become a part of the Bethel Municipal Code.

**SECTION 2. Amendment.** The Bethel Municipal Code, Section 4.16.180 Penalties is amended as follow, new language is underlined and old language is stricken.

#### **4.16.180 Penalties.**

A. A seller who fails to timely file a return as required under this chapter shall pay a penalty of three and one-half (3 1/2) percent of the taxes due. The penalty shall be imposed for each month or part of a month during which the delinquency of failure to file exists up to a maximum of seventeen and one-half (17 1/2) percent of the initial delinquency. The filing of an incomplete return shall be treated as the filing of no return.

B. A seller who fails to timely pay an amount shown on a return as required under this chapter shall pay a penalty of one and one-half (1 1/2) percent of the taxes not paid. The penalty shall be imposed for each month or part of a month during which the

delinquency of failure to pay exists up to a maximum of seven and one-half (7 1/2) percent of the initial delinquency.

C. A person required to collect a tax under this chapter, who fails to provide a written receipt or invoice setting out the amount of the tax due on the transaction when the amount of the tax is required to be shown on the receipt or invoice, shall pay a penalty to the city equal to twice the amount of the tax due on the sale, minimum penalty is five hundred dollars (\$500).

D. A person required to collect a tax under this chapter, who fails or refuses to produce records demanded or allow inspection at such reasonable time as requested or demanded by the finance director, shall pay to the city a penalty equal to three (3) times any deficiency found or estimated by the finance director to have occurred; provided, the minimum penalty is ~~three hundred dollars (\$300)~~ two thousand five hundred dollars (\$2,500) in addition to penalties violators may be assessed administrative and/or legal cost associated with the city's obtaining the necessary records to complete audit or investigation.

E. A person required to maintain records under the provisions of this chapter shall immediately notify the city of any fire, theft or other casualty that would prevent the person from complying with the provisions of this chapter. Such casualty may be a defense to a civil penalty levied under this section, but does not excuse the person from the liability for payment to the city of taxes required to be collected. The unexplained or accidental loss of records, except by fire, theft or casualty, does not excuse a person from the performance of any of the requirements under this chapter.

F. A penalty imposed under any part except paragraph C. or D. of this chapter may not be waived or reduced except upon a clear showing of reasons beyond the control of the person upon whom the penalty is imposed or a similar strong justification and approval by the city manager of the waiver or reduction.

G. A penalty imposed under paragraph C. or D. of this chapter may be waived or reduced upon a showing of reasons upon whom the penalty is imposed or a similar justification. Discretion by the city manager upon appeal shall determine the waiver or reduction.

**SECTION 3. Effective Date.** This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS 11 DAY OF October 2011, BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.**

Introduced by: Finance Committee  
Introduction Date: September 27, 2011  
Public Hearing: October 11, 2011  
Action: Passed  
Vote: 6-0



Richard Robb, Mayor Pro Tem

ATTEST:



Lori Strickler, City Clerk

Introduced by: Council Member Springer  
Date: April 28, 2015  
Action: Passed  
Vote: 7-0

## *CITY OF BETHEL, ALASKA*

### **Resolution # 15-10**

#### **A RESOLUTION BY THE BETHEL CITY COUNCIL AFFIRMING ELIGIBILITY FOR POWER COST EQUALIZATION "COMMUNITY FACILITY" STATUS FOR ITS YUKON-KUSKOKWIM REGIONAL AQUATIC HEALTH AND SAFETY CENTER**

**Whereas**, the City of Bethel is a municipal organization serving its citizens who reside in the community of Bethel;

**Whereas**, the City of Bethel owns and operates a Regional Aquatic Health and Safety Center that provides benefits to the general public residing in and near its community;

**Whereas**, the facility is operated using general funds and private donations/fees from users;

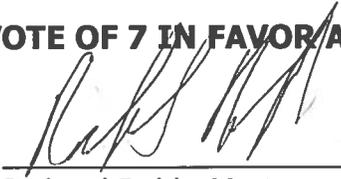
**Whereas**, the facility is not funded by dedicated support from any state or federal agency or any private commercial organization;

**Whereas**, the facility is eligible to receive "Community Facility" PCE from the State of Alaska's Power Cost Equalization Program;

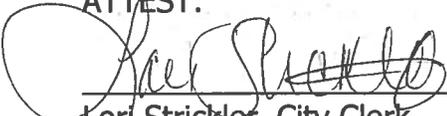
**Whereas**, the Alaska Legislature has mandated, by statute, that the Alaska Energy Authority shall provide PCE to all eligible utility customers, including community facilities;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Bethel hereby certifies that its Regional Aquatic Health and Safety Center meets all requirements for classification as an eligible "Community Facility" and requests that the Alaska Energy Authority provide PCE for all its electricity consumption, subject to the limit of 70 kWh per resident per month, effective with its first date of operations on October 1, 2014.

**ENACTED THIS 28<sup>th</sup> DAY OF APRIL 2015, BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.**

  
Richard Robb, Mayor  
4/28/15

ATTEST:

  
Lori Strickler, City Clerk

# City of Bethel Action Memorandum

Action memorandum No.	14-70		
Date action introduced:	November 25, 2014	Introduced by:	Acting City Manager, Peter Williams
Postponed to:	December 9, 2014 January 27, 2015 March 2, 2015		
Date action taken:	March 2, 2015 (Amended)	X Approved	<input type="checkbox"/> Denied
Confirmed by:	LS		

**SUBJECT/ACTION:** Accept and approve the Section 5309 Bus and Bus Facilities “Ladders of Opportunity” grant award from the Federal Transportation Association in the amount of \$82,318 to purchase bus shelters and provide the required cash match of ~~\$20,579.40~~ \$5,624.

Route to Department/Individual	Initials	Remarks
Administration/John Sargent		The City applied for this grant to purchase one bus and 15 bus shelters and was awarded \$82,318 to purchase the bus shelters only. The cash match required for this grant is <del>\$20,579.40</del> <u>\$5,624</u> . ONC’s previous commitment of \$13,669 for this grant was rescinded. The shelters will be high-quality three-sided shelters permanently installed on City property to provide bus passengers protection from the weather.

**Attachment(s):**

1. Letter from City of Bethel dated July 29, 2014 committing \$15,791.53 in cash match for the grant application to FTA in which the City requested funding for one bus and bus shelters.

Fiscal Impact Amount	Description	Account information
<del>\$20,579.40</del> <u>\$5,624</u>	The City submitted a letter in the grant application committing cash match of \$6,910 for this project, but with the ONC match withdrawal, the City must now contribute <del>\$20,579.40</del> <u>\$5,624</u> .	A new Caselle account number would be set up for this grant.

**Summary statement**

The City of Bethel applied for and was awarded a “Ladders of Opportunity” grant in the amount of \$82,318 from the Federal Transit Administration to fund the purchase and shipping of 15 three-sided see-through bus shelters. Since ONC withdrew their commitment to fund the cash match for this grant, if the City accepts this grant, the City must provide ~~\$20,579.40~~ \$5,624 in cash match.

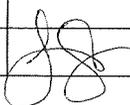
These bus shelters would be permanently installed on City property with the help of some in-kind sand deliveries and in-kind labor and expertise to facilitate installation.

## City of Bethel Action Memorandum

Action memorandum No.	14-70		
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Date action taken:	March 2, 2015 (Amended)	X Approved	<input type="checkbox"/> Denied
Confirmed by:			

An idea recently expressed was the additional use of these bus shelters for school children while they wait for the school bus. Strategic placement in town could satisfy both needs.



Introduced by:	City Manager		
Date introduced:	07-27-10	Date action taken	
Amended actions:			
Verified by:			

**CITY OF BETHEL CITY COUNCIL INFORMATIVE MEMORANDUM**

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**TITLE:** Update on Billing and Payment Processing Outsourcing for Water and Sewer Services.

Agenda Introduction Date: July 27, 2010  
 Originator: Finance Director Laurie Walters

Routed to:	Department	Signature/Date
X	Finance	

FISCAL IMPACT:  yes \$ \_\_\_\_\_ X no (not yet) FUNDS AVAILABLE X yes  no

Account name/number: \_\_\_\_\_

Attachments: Email from Caselle regarding Xpress Bill Pay and Advance Info Systems webpage indicating partnership with Caselle.

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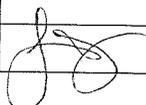
**SUMMARY STATEMENT:**

The Finance Department has been working toward outsourcing the billing and payment processing for water and sewer bills. On several occasions, the most recent being last fall, pricing information was solicited for these services, but now needs to be updated.

Given the challenges experienced with the payroll outsourcing, it is clearly advantageous to outsource services to companies that already have established integration with our existing accounting software.

Currently, Caselle has partnered with two companies, Xpress Bill Pay, which handles the online payment processing and Advanced Information Systems that provides billing services. While we typically solicit the best price for these services, the City needs to consider the value, ease of transition and other benefits of dealing directly with two companies that already have an established relationship with Caselle. Specifically, Xpress Bill Pay has been announced as

IM No.10-13

Introduced by:	City Manager	
Date introduced:	07-27-10	Date action taken
Amended actions:		
Verified by:		

Caselle's "authorized and preferred provider for Internet and Electronic payment systems" ([www.caselle.com](http://www.caselle.com)).

More information and a request for action will be provided at the last meeting in August.



# City of Bethel

## Committees and Commissions

### Recommendation to City Council

Prepare MOU to partner with BCSF on Housing Grant for Public Safety Personnel.

<b>Committee/Commission:</b> Public Safety and Transportation Commission	<b>Chairman:</b> Brian Lefferts
<b>Date Submitted:</b> 9/2/14	<b>Council Rep:</b> Sharon Sigmon
<b>Issue/Background:</b> Bethel Community Services Foundation is pursuing a particular grant that will fund renovation of their Norma Jean Center into apartments for use by public safety personnel. The City of Bethel's Police and Fire Departments have an opportunity to support this grant effort and participate by filling one, two, and three-bedroom housing units with public safety personnel at a potentially discounted rate to the market.	
<b>Recommendation:</b> The City of Bethel should prepare a Memorandum of Understanding between the City and Bethel Community Services Foundation in which the City agrees to terms that support the acquisition of grant funding to develop, construct, and manage a renovation project that results in housing exclusively for public safety personnel. The Commission feels confident that City public safety personnel will voluntarily lease at least two one-bedroom units, two two-bedroom units, and two three-bedroom units over the course of the next 15 years.	

Received by: LS  
 Date: 9-3-2014

APPENDIX

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D

# Chapter 2.05

## CITY OFFICERS GENERALLY

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### Sections:

- 2.05.010 Definitions.
- 2.05.020 Oath.
- 2.05.030 Resignation.
- 2.05.040 Conflicts of interest and code of ethics – Generally.
- 2.05.050 Improper influence in grants, contracts, or leases.
- 2.05.060 Representative of the city of Bethel.
- 2.05.070 Outside employment restricted.
- 2.05.080 Report of financial and business interests.
- 2.05.090 Contents of statement.
- 2.05.100 Modified requirements for professionals.
- 2.05.110 Administration and inspection.
- 2.05.120 Records, public information.
- 2.05.130 Refusal or failure to disclose.
- 2.05.140 Application of state statutes.
- 2.05.150 Conflict of interest – Elected city officials.
- 2.05.160 Conflict of interest – Municipal employee.
- 2.05.170 Procedure for declaring potential conflicts of interest – City manager.
- 2.05.180 Conflict with collective bargaining agreement.
- 2.05.190 Employment prohibited.
- 2.05.200 Political activity.
- 2.05.210 Procedures for violation reporting.
- 2.05.220 Conformity to law.

### **2.05.010 Definitions.**

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As used in this chapter, the following definitions shall apply:

A. "Appointed body" means any municipal commission, board, or committee created by ordinance or resolution with members of the public appointed subject to the confirmation by the city council.

B. "Appointed official" means a board or commission member appointed by the mayor subject to confirmation by the city council.

C. "City official" means a person who holds elective office under the ordinances of the city, or who is a member of a board or commission whose appointment is subject to confirmation by the city council.

D. "Elected official" means a person holding an elective office subject to municipal elections under this code.

E. "Financial interest" includes the receipt of a pecuniary benefit or the expectation of a pecuniary benefit.

1. A financial interest of a person includes a financial interest of any member of the person's household.

2. A person has a financial interest in an organization if the person:

- a. Has an ownership interest in the organization; or

- b. Is a director, officer or employee of the organization.

3. Whether a financial interest is substantial is determined on a case-by-case basis.

F. "Hired consultant and contractors" means a person or organization hired by the city as an independent contractor and not as an employee.

G. "Immediate family member" means:

1. The spouse of the person;

2. Another person cohabiting with the person in a conjugal relationship that is not a legal marriage;

3. A child, including a stepchild and an adoptive child, of the person;

4. A parent, sibling, grandparent, aunt or uncle of the person; and

5. A parent or sibling of the person's spouse.

H. "Municipal employee" means any person employed by the city, whether full time or part time, temporary or permanent, but excluding elected officials and appointed officials.

I. "Municipal officer" includes the city manager, city attorney and city clerk.

J. "Source of income" means an employer or other person or entity paying compensation, dividends, or interest, directly or indirectly, for services, products, or investments. If the income being reported is derived from employment by a sole proprietorship, partnership, or corporation in which the reporting person, the spouse or children, or a combination of them holds a controlling interest, that proprietorship, partnership, or corporation may be designated as the source of income without specifying clients or customers if the business is one that is normally conducted on a cash basis and typically does not keep records of individual customers. In all other cases, the clients or customers of the proprietorship, partnership, or corporation shall be listed as sources of income of the person whose income is being reported, whose spouse, children, or a combination of them holds a controlling interest.

#### **2.05.020 Oath.**

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All municipal officers and city officials shall, before entering upon the duties of their office, individually take an oath, in writing, to honestly, faithfully, and impartially perform and discharge the duties of his or her office and trust. This oath shall be filed in their personnel file.

#### **2.05.030 Resignation.**

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Resignations of municipal officers and city officials shall be made in writing and filed with the clerk. The clerk shall immediately notify the mayor or manager and city council. Municipal employees shall follow the resignation procedures in the city's personnel policies.

#### **2.05.040 Conflicts of interest and code of ethics – Generally.**

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A. A person subject to the requirements of this chapter may not:

1. Use their official position or office for the primary purpose of obtaining personal financial gain or financial gain for an immediate family member or business with which the person is associated or in which the person owns stock. This provision does not apply to financial gain from salary under the terms of employment.

2. No city official shall use the implied authority of office or position for the purposes of unduly influencing the decision of others, or promoting a personal interest within the community. City officials will refrain from using their title except when duly representing the city in an authorized capacity. Unless duly appointed by the council to represent the interest of the full council, councilmembers shall refrain from implying their representation of the whole by the use of their title.

3. Solicit or receive money for advice or assistance given in the course of the officer's or employee's employment or relating to that employment.

4. Represent a client before the city council for a fee, except employee members of the unions pursuant to labor agreements.

5. Solicit or accept a gift if it can be reasonably inferred that the gift is intended to influence the elected official's independence of judgment in the exercise of official duties.

a. An item is a "gift" under this subsection if it is:

i. Money, an item of value, service, loan, travel or hospitality accommodation, entertainment, or employment; and

ii. Provided to an elected official, or to another person or entity designated by the elected official, for less than full value.

b. Unless rebutted by other factors, food or beverage for immediate consumption is presumed not to be given under circumstances in which it could be reasonably inferred that they are intended to influence the elected official's independence of judgment in the exercise of official duties.

c. The following unsolicited gifts are allowed; provided, that if disclosure is required, the gift disclosure form is timely filed with the municipal clerk within thirty (30) days of the receipt of the gift:

i. Payment for a business meal offered as a courtesy in the context of municipal duties; provided, that such meals shall not be accepted on a basis so frequent from any one (1) source or a combination of sources as to raise an appearance of the use of the person's public position for private gain. No disclosure is required.

ii. A discount or price available to public sector officials generally, or to a large business category of public officials to which the elected officials belong. No disclosure is required.

iii. A monetary gift or award presented in recognition of meritorious, civic, or voluntary service, so long as presented by a recognized civic or nonprofit charitable organization presenting such a gift or award as part of an established tradition, and not given as financial inducement for official action. An elected official shall disclose a recognition gift or award in excess of one hundred fifty dollars (\$150).

iv. A perishable gift for immediate consumption or display, from member(s) of the public expressing general gratitude or holiday cheer. No disclosure is required.

v. In-state travel and hospitality discounts or accommodations offered or provided to an elected official shall be applied to any municipal expense for the travel. No disclosure is required. Out of state gifts of travel and hospitality related to providing or obtaining information primarily of matters related to the duties of the elected official are allowed. Gifts in this category in excess of two hundred fifty dollars (\$250) shall be disclosed to the council prior to acceptance.

d. Gifts that are not connected with the recipient's status as an elected official are outside the scope of this chapter and no disclosure is required.

6. No city official may vote on any question in which the member has a direct or indirect substantial financial interest. Direct or indirect financial interest shall be disclosed to the presiding officer prior to the discussion on the question, for a ruling on a request from the member with the financial interest to be excused from discussion vote. The decision of the presiding officer on a request by a member of the governing body or an appointed body to be excused from a vote may be overridden by the majority vote of the body. If there are not at least four (4) members in attendance who are qualified to vote, the matter shall be tabled until the next regular or special meeting at which four (4) members qualified to vote on the matter are in attendance.

7. No city official, municipal officer, appointed official or municipal employee shall participate in any official action in which he or she has a substantial financial interest. Prohibited participation includes voting as a member of the city council, taking part in debate, soliciting the vote of a member of the city council, or encouraging any municipal official or officer to act in a certain way.

8. No city official, municipal officer or municipal employee may disclose information he or she knows to be confidential concerning employees of the city, city property, city government, or other city affairs, including but not limited to confidential information disclosed during an executive session, unless authorized or required by law to do so.

B. Nothing in this section is intended to limit the scope of additional restrictions, prohibitions and disclosure requirements applicable to municipal employees, appointees and elected officials under this chapter.

**2.05.050 Improper influence in grants, contracts, or leases.**

A. A municipal officer or municipal employee, or immediate family member, may not attempt to acquire, receive, apply for, be a party to, or have a substantial personal or substantial financial interest in a city grant, contract, or lease if the municipal officer or public employee may take or withhold official action that affects the award, execution, or administration of the city grant, contract, or lease.

B. The prohibition in subsection A of this section does not apply to a city grant, contract, or lease competitively solicited unless the employee:

1. Is employed by the department or division awarding the grant, contract, or lease, or is employed by the department or division for which the grant, contract, or lease is let;
2. Takes official action with respect to the award, execution, or administration of the grant, contract, or lease.

C. A municipal employee shall report in writing to his/her supervisor any personal or financial interest held by the employee, or an immediate family member, in a city grant, contract, or lease that is awarded, executed, or administered by the department or division served by the employee.

D. The city council may provide a waiver from this section as provided in BMC 4.20.240.

#### **2.05.060 Representative of the city of Bethel.**

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City officials, municipal officers, and municipal employees of the city of Bethel shall support the direction of the city council when representing the city of Bethel or acting on behalf of the city. All such individuals shall clearly make known any personal communication or action which contradicts city council direction as representing their own personal views and/or ideas.

#### **2.05.070 Outside employment restricted.**

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Municipal employees shall not engage in any employment or self-employment which is incompatible with or in conflict with his/her public employment. A public employee who wishes to engage in other employment or self-employment shall request prior approval from the city manager. If the manager determines that the employment is not incompatible and is not in conflict with the proper discharge of official duties, the manager may give written approval. Any change in an employee's approved outside service or employment activities must be reported to the city manager. If the employee is the city manager, city attorney, or city clerk, the employee shall request approval from the city council, which will have the responsibility for determining compatibility,

and, upon a determination that the services or employment are not incompatible or in conflict with official duties, may approve the services or employment in writing.

#### **2.05.080 Report of financial and business interests.**

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A. A candidate for elective municipal office shall file a statement under oath with the city clerk, at the time of filing a nominating petition and declaration of candidacy, specifying the candidate's business interests and income sources, and shall file a similar statement of income sources and business interests with the city clerk not later than April fifteenth (15th) of each year that they hold office.

B. The city manager and any appointed councilmember and planning commissioner shall file a statement under oath with the city clerk, within thirty (30) days after appointment to office, specifying sources of business interests and income.

#### **2.05.090 Contents of statement.**

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A. The statement filed by the city manager, elected official, planning commissioner or candidate under this chapter shall be an accurate representation of the financial affairs of the business interests and sources of income for the officer or the officer's immediate family, to the extent those sources of income or business interests are ascertainable by the officer or candidate.

B. The statement filed shall include the following information relating to the filer's immediate family living in the household excluding filer's dependent children:

1. The source of all income of five thousand dollars (\$5,000) during the preceding calendar year, including taxable capital gains, except that a source of income that is a gift must be included if the value of the gift exceeds two hundred fifty dollars (\$250);

2. The name and address of each business entity owned or in which an interest was held during the preceding calendar year, including a statement of the nature of the interest owned or held, except that an interest held in a retirement account or an interest of less than five thousand dollars (\$5,000) in the stock of a publicly traded corporation need not be included;

3. The name and address of each business in which the filer is an officer, director, manager, or employee during the preceding calendar year;
4. The identity and nature of each interest in real property located within the city limits, including an option to buy, owned at any time during the preceding calendar year;
5. A list of all contracts, bids, or offers to contract with the city during the preceding year, including those made through a proprietorship, partnership, or corporation in which the filer or an immediate family member, or a combination of them, holds a controlling interest.

#### **2.05.100 Modified requirements for professionals.**

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Notwithstanding other provisions of this chapter, medical and psychiatric doctors, attorneys, psychologists or other professionals are not required to disclose as sources of income the names of individual patients or clients who receive professional services normally considered to be confidential. This exemption shall not apply to the identity of any corporation or other business entity having a contract with the professional producing income of five thousand dollars (\$5,000) or more for services to its members or a defined group, nor to the identity of clients receiving services that do not fall within the candidate's or official's field of professional expertise.

#### **2.05.110 Administration and inspection.**

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The city clerk shall administer the provisions of this chapter. The clerk shall prepare and keep available for distribution standardized forms on which the reports required by this chapter shall be filed. The city clerk may make such alterations to the forms as may be necessary.

#### **2.05.120 Records, public information.**

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All statements required to be filed by this chapter are public records.

#### **2.05.130 Refusal or failure to disclose.**

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A. If a candidate fails or refuses to file the statement required by this chapter, his or her filing shall be refused or, if previously accepted, shall be returned and his or her name shall be withheld or removed from the filing records of candidates.

B. A person who refuses or knowingly fails to make a required disclosure of information as provided in this chapter or who files a statement containing false or misleading information knowing it to be false or misleading shall be guilty of a violation and upon conviction is punishable by a fine as provided for violations in Chapter 1.08 BMC and may be removed from the office in which they are seated.

#### **2.05.140 Application of state statutes.**

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A. Nothing in this chapter is intended to curtail, modify, or otherwise circumvent the application of the Alaska Statutes to any conduct involving bribery or other offenses against public administration.

B. All municipal officers as defined by AS 39.50 are exempt from the provisions of AS 39.50 relating to conflicts of interest or financial disclosures.

#### **2.05.150 Conflict of interest – Elected city officials.**

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A. Except as provided herein a city official may not participate in any official action in which the official or a member of the official's immediate family has a substantial financial interest. For purposes of this section participation shall not include discussing the matter with city officials or addressing the city council as a private citizen, but shall include voting and participating in the debate as a councilmember.

B. A city official shall disclose any substantial financial interest in any matter before the body, prior to debating or voting upon the matter. Any official of the body may raise a question concerning another member's financial interests, in which case the member in question shall disclose relevant facts concerning the official's financial interests in the subject of the action.

C. Whether the direct or indirect financial interest is substantial shall be determined by the presiding officer on a case-by-case basis, with evaluation of these factors:

1. Whether the financial interest is a substantial part of the consideration;
2. Whether the financial interest directly and substantially varies with the outcome of the official action;

3. Whether the financial interest is immediate and known or conjectural and dependent on the factors beyond the official action;
4. Whether the financial or private interest is monetarily significant;
5. Other factors deemed appropriate by the presiding officer under the specifics of the disclosure and the nature of the action taken before the council body, or commission.

D. After a city official has made known any substantial financial interest in any question to be voted upon by the body:

1. The officer shall ask to be excused from the debate and vote on the matter;
2. The presiding officer shall rule on the request;
3. The decision of the presiding officer shall be final unless overridden by a majority vote of the body.

E. In the event that the official with a substantial financial interest is the presiding officer, the request shall be ruled upon by a vote of the body. An official may not participate in the matter if the presiding officer or a majority vote of the body determines the financial interest is substantial. Neither the city official making the request nor any other city official, who has disclosed a similar or related interest in the same matter, may rule on any member's request to be excused from voting on the matter or vote on the question of overriding such a ruling.

#### **2.05.160 Conflict of interest – Municipal employee.**

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A municipal employee shall not participate in an official action in which the employee or a member of the employee's immediate family has a substantial financial or private interest. A municipal employee shall disclose, in written narrative form, to their supervisor the employee's financial or private interest in official action and the financial or private interest of any member of the employee's immediate family as defined in BMC 2.05.010(E), if the employee's duties could influence the official action.

A. Whether the municipal employee is prohibited from participation in official action due to substantial financial or private interest shall be determined by the city manager with evaluation of these factors:

1. Whether the financial or private interest held by the employee or a family member is a substantial part of the official action under consideration;
2. Whether the financial or private interest varies directly and substantially with the outcome of the official action;
3. Whether the financial or private interest is monetarily significant;
4. Whether the public disclosure requirements applicable to municipal employees under this chapter have been fully met;
5. Whether public disclosure of the municipal employee's financial or private interest and management of the potential for conflict of interest are sufficient to maintain the integrity of the decision making process.

B. The determination of the city manager shall be filed with the municipal clerk as a public record.

C. A complaint to the city manager or mayor for conflict of interest based on substantial financial or private interest in official action by a municipal employee shall be filed as a notice of potential violation under BMC 2.05.210.

**2.05.170 Procedure for declaring potential conflicts of interest – City manager.**

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The city manager who has or may have a substantial financial interest in an official action shall disclose the facts concerning the manager's financial interests to the city council prior to taking any official action. If the city council determines the manager has a substantial financial interest in the action, the city council shall excuse the manager and assign another city employee to the matter.

**2.05.180 Conflict with collective bargaining agreement.**

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In the event any section or provision in this chapter conflicts with an applicable collective bargaining agreement for a public employee, the collective bargaining agreement shall control with respect to that employee.

### **2.05.190 Employment prohibited.**

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No member of the council may be employed by the city in any capacity within a twelve- (12-) month period immediately preceding or following the term of that individual unless the member is employed as a hired consultant or contractor and a waiver has been provided by the city council as described in BMC 4.20.240.

### **2.05.200 Political activity.**

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The following limitations shall apply to political activity:

A. Departments, boards, and commissions of municipal government shall not:

1. Expend municipal funds for the support, opposition or endorsement of candidates for any elected government office.
2. Expend municipal funds for paid advertisement which advocates or promotes a particular position, or solicits members of the public to advocate or promote a particular position, on legislation or other action pending before the council.
3. Permit an administrative division of municipal government to endorse or oppose candidates for elected federal, state, municipal or other local office even if such endorsement does not include expenditure of funds. This prohibition applies to municipal employees while on duty and to the use of municipal property or facilities in a manner not made available to members of the public.
4. Authorize that money held by the municipality be used to influence the outcome of an election, except as permitted by state law under AS 15.13.145.
5. Actively campaign or prepare, publish, broadcast, or distribute by any means material of a partisan nature on any ballot measure, this including referendums, initiatives, bond issues or other special elections.

B. Subject to restrictions in AS 15.13.145 on the use and expenditure of municipal funds to influence the outcome of a ballot proposition or question, the city manager may designate in advance, in writing, one (1) or more executive employees to appear before the council, appointed public bodies of the municipality, community councils, civic organizations, and media representatives in support of or in opposition to any ballot measure coming before the voters in a municipal election. The designated executive employees shall be selected from among the employees with principal responsibility for carrying out policies and programs relevant to the ballot measure.

C. The limitation against dissemination of partisan materials on bond measures does not apply to municipal employees asked to assist an elected official in the preparation of ballot measures or to respond to inquiries from an elected official concerning any ballot measure.

D. A municipal employee shall not serve as a member of the Bethel city council or school board or in elective office of the state, federal, or another local government. A municipal employee who is elected to one (1) of these offices shall resign immediately from municipal employment.

E. For purposes of this section, public safety volunteers are not considered municipal employees (BMC 3.64.060).

### **2.05.210 Procedures for violation reporting.**

A. Any person who believes that violation of any portion of this chapter has occurred may file a written complaint of potential violation with the city clerk's office.

B. All written complaints of potential violation submitted under this chapter shall be signed by the person submitting the complaint. A written complaint of potential violation shall state the address and telephone number of the person filing the complaint, identify the respondent, and affirm to the best of the person's knowledge and belief the facts alleged in the complaint of potential violation signed by the person are true. The person filing the complaint of potential violation shall identify the section of this chapter the person believes was violated, state why the person signing the complaint of potential violation believes the facts alleged constitute a violation of that

section and identify any documentary or testimonial evidence the person filing the complaint believes is in support of the notification of potential violation.

**2.05.220 Conformity to law.**

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If any section or provision of this chapter is held to be contrary to law by a court of competent jurisdiction or by action of the Alaska State Legislature, that section or provision shall be deemed invalid. All other sections and provisions of this chapter shall continue in full force and effect.

APPENDIX

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F

## MOTIONS CHARTS

	Rank	Second?	Debatable?	Amendable?	Vote?
<b>PRIVILEGED MOTIONS</b>					
Fix time to which to adjourn	13	Yes	No	Yes	Majority
Adjourn	12	Yes	No	No	Majority
Recess	11	Yes	No	Yes	Majority
Raise a question of privilege	10	No	No	No	Chair decides
Call for orders of the day	9	No	No	No	At request of one member
<b>SUBSIDIARY MOTIONS</b>					
Table	8	Yes	No	No	Majority
Previous question or call the question*	7	Yes	No	No	Two-thirds
Limit or extend limits of debate	6	Yes	No	Yes	Two-thirds
Postpone to a certain time	5	Yes	Yes	Yes	Majority
Refer to committee	4	Yes	Yes	Yes	Majority
Secondary amendment		Yes	Yes	No	Majority
Primary amendment		Yes	Yes	Yes	Majority
Amendment*	3	Yes	Yes	Yes	Majority
Postpone indefinitely	2	Yes	Yes	No	Majority
<b>MAIN MOTION</b>					
Main motion	1	Yes	Yes	Yes	Majority

\* Amendment and previous question may be applied to motions higher than themselves.

<b>INCIDENTAL MOTIONS</b>				
	Second?	Debatable?	Amendable?	Vote?
Request for information	No	No	No	Chair responds
Point of order	No	No	No	Chair rules

<b>BRING-BACK MOTIONS</b>				
	Second?	Debatable?	Amendable?	Vote?
Reconsider	Yes	It depends	No	Majority
Rescind	Yes	Yes	Yes	§
Amend something previously adopted	Yes	Yes	Yes	§
Take from table	Yes	No	No	Majority

§ Majority with previous notice, two-thirds without notice, or majority of entire membership



**CITY OF BETHEL**  
P.O. Box 388  
Bethel, Alaska 99559  
Ph. (907) 543-4150  
Fax (907) 543-3817

## **MEMORANDUM**

DATE: Dec. 5 to Dec.-  
TO: City Council  
FROM: Peter Williams, City Manager  
RE: Managers' Report

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Dec. 5- Reviewed the Grant Managers work concerning the CAG he is spending quite of bit of time facilitating this grants which is taking time away from

Dec 6- Reviewed the funding for the Avenues Project.- The city paid off the loan from Wells Fargo for the Jetty. USDA assumed the mortgage and a payment method established.- Reviewed Grant Agreement for the Pre. Eng. Report for the Bethel Heights Water and Sewer system and forwarded the agreement to the CA for review.- Updated the PW Director about the budget mods that were made in his absense.- Letter sent to the business here in Bethel regard the No Smoking ordance.- Signed engagement letter wit Altman Rodgers for the FY19 audit.-

Dec. 7- Contract being drafted for the boilers- Requested that the Preliminary Engineers Report for Bethel Heights to look at some alternate methods to resolve the problems we are having with the water and sewer services.- Alaska Public Entity Insurance and Administration discussed our process handling claims. They would like a licensed general contractor to appraise damages. -

Dec. 8- Police Chief discussed an incident involving an Accident on Ch. Eddie Hoffman Highway.

Dec. 10- Discussed what an investment policy might consist of with the Managing Director of Time Value Investments(TVI) who's firm have holds some of the city's Certs.of Deposits.-CPA from Carmen Jackson and the Contracted Finance Director, Jim Sharp arrives for the week. Auditors arrive.

Dec. 11- Discuss the casings that will cross the highway for the Avenue Project with the DOT. Final details for the design to re-pave the Ch. Eddie Hoffman highway are being worked on by the AKDOT. – There is a light pole in the parking light at the pool that is not working, the ground movement has separated the conduit below the surface of the lot and will have to be dug up this spring to repair. -

Dec. 12- Forwarded budget modifications, Ord. 18-12 (e) too the finance department. – Jury Duty

Dec. 13- Requested the Planning Dept. to review the easements and right-of-ways for 4<sup>th</sup>,5<sup>th</sup>,6<sup>th</sup>.and 7<sup>th</sup> Avenues. – Received Ops. and Maintenance manual pertaining to the Bethel Bank Stabilization Project from the U.S.Army Corps. Of Engineers. –Jury Duty

Dec. 14 – Discussed progress concerning for the FY19 audit with the Finance Dept. and ensuring that the auditors have been receiving information that is being requested from various departments.

Dec. 17- Received preconstruction letter and various forms that need to be completed from the USDA for the project in the Avenues. – Discussions with the Finance Director regarding the audit.-

Dec. 18- Meet with the CA to review the Letter of conditions for the Avenues Prtoject.- Facilitate forwarding documents to the Auditors for various grants.- Meet with the HR Manager to go over various job duties.

Dec. 19 – Checklist created for the Avenue Project.- Homeland Security grant request need to be submitted by January 31.- HAZWOPER training taking place at the Fire Dept. for city employees.- Received the proposed schedule for the Long Range Trans. Plan. –

Dec. 20 – CPA requested information about the Muti-Use Rec Ctr sales tax transfer and fuel consumption at the recycle ctr.- Received Ops Plan for the Multi. Use Rec Ctr.-

Dec 21- Discussed budget modifications regarding the finance dept.- Issued a workplace memo concerning safety.

Dec-24 through Dec. 28<sup>th</sup>, on vacation. Came in for 4hrs the 24<sup>th</sup>, 2hrs the 26<sup>th</sup> .

Dec. 31- Worked on material for council packet.- Except for the two outside sprinklers the Courthouse sprinkler system is back online and the fire watch has been discontinued.-

## **PROJECTS**

**Institutional Corridor** – Finishing up with the last of the payments for Bethel Builders

**Jetty/Sewer Lagoon-** Finishing up with payment applications with the Jacob Bros.

**Long Range Transportation Plan 2020-** Meet with the new PM for this project and discussed the project for about three hours.

**The Avenues-** Review the Letter of Conditions for this project. USDA has stated we will not have to raise the water and sewer rates. The Business Plan for the W&S Enterprise Fund is being reviewed by the contracted Finance Director. The next step is to secure \$81,000 which will be used to start an account for this project. The second step will be to obtain interim financing. We will be asking for proposals from three to four different banks. We will work towards completing what we can for this project, but questions and discussions with the USDA will have to wait until the USDA returns to work.

**Bethel Heights Water and Sewer System** – Engineers, PW Director and myself discussed the physical condition of the water and sewer system in Bethel Heights. Engineers spent about eight hours on site in Bethel Heights looking at the system. Questions we went over and the water quality reports are attached.

**Tundra Ridge Road Realignment-** Still pending, there might be some movement after the DOT determines if the old route is feasible or not. The DOT has asked the AG if legal action can be taken before the DOT gives up on the old course.

**PW Building Boilers-** Seeking council's approval for Administration to execute the contract for installation of the boilers.

**Police Console-** Pro-Com finally responded to our request for a copy of the service agreements for us to review for this project.

**Geographic Information System (GIS)** – They are working on outlining the buildings; then the addresses will be assigned to them.

Peter Williams  
Bethel City Manager

CITY OF BETHEL  
 COMBINED CASH INVESTMENT  
 DECEMBER 31, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10 ALLOCATION TO GENERAL FUND	10,971,522.41
27 ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	( 106,721.73)
40 ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,247,397.56
41 ALLOCATION TO E-911 SYSTEM/SURCHARGE	86,686.40
50 ALLOCATION TO SOLID WASTE SERVICES	4,504,874.13
51 ALLOCATION TO WATER & SEWER SERVICES	4,079,361.25
52 ALLOCATION TO MUNICIPAL DOCK	3,243,149.88
53 ALLOCATION TO LEASED PROPERTIES	953,968.77
56 ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	( 262,980.31)
57 ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	( 270,499.18)
	<hr/>
TOTAL ALLOCATIONS TO OTHER FUNDS	26,446,759.18
ALLOCATION FROM COMBINED CASH FUND - 01-10100	<hr/>
ZERO PROOF IF ALLOCATIONS BALANCE	<u>26,446,759.18</u>

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	10,971,522.41	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-12800	ACCRUAL - TAXES	1,313,099.41	
10-12900	INTEREST RECEIVABLE	( 657.51)	
10-13000	A/R EMPLOYEE ADVANCES	( 1,596.63)	
10-13100	AR- BTC MODULE	222,415.93	
10-13101	AR- AR MODULE	( 108,022.09)	
10-13102	AR- BL MODULE	( 1,500.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13401	OTHER RECEIVABLE	74,968.71	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	( 21,831.16)	
10-14000	INVENTORY - GRAVEL	24,000.00	
10-14200	INVENTORY - HEATING FUEL	31,801.24	
10-14600	PREPAID INSURANCE	461,090.96	
10-14700	PREPAID WORKERS COMP	142,420.21	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	88,628.67	
10-15600	INVENTORY - CALCIUM CHLORIDE	50,000.00	
10-15800	INVENTORY - PIPE	18,000.00	
10-19901	SUSPENSE - BULK DIESEL FUEL	135,098.38	
	TOTAL ASSETS		16,328,005.16

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	( 62,018.83)	
10-20200	PAYABLE - CHILD SUPPORT	870.70	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	6,273.46	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	281,843.24	
10-21300	PAYABLE - MEDICARE FICA	65,918.36	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	616,064.92	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	82.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	4,049.96	
10-22800	PAYABLE - HEALTH INSURANCE	674,701.85	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	75,109.01	
10-27000	INSURANCE CONTINGENCY	125.00	
	TOTAL LIABILITIES		1,707,027.23

FUND EQUITY

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:	
10-39900 FUND BALANCE	14,657,912.66
REVENUE OVER EXPENDITURES - YTD	( 3,935,809.06)
	<hr/>
BALANCE - CURRENT DATE	10,722,103.60
	<hr/>
TOTAL FUND EQUITY	10,722,103.60
	<hr/>
TOTAL LIABILITIES AND EQUITY	12,429,130.83
	<hr/> <hr/>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	158,367.98	158,367.98	336,931.00	178,563.02	47.0
10-51-508 LEAVE CASHOUT	11,672.44	11,672.44	.00	( 11,672.44)	.0
10-51-510 SOCIAL SECURITY EXPENSE	972.16	972.16	744.00	( 228.16)	130.7
10-51-511 MEDICARE FICA	2,509.84	2,509.84	4,746.00	2,236.16	52.9
10-51-512 EMPLOYEE GROUP BENEFITS	23,681.31	23,681.31	69,102.00	45,420.69	34.3
10-51-515 UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516 WORKERS' COMPENSATION	.00	.00	1,238.00	1,238.00	.0
10-51-518 PERS	31,391.35	31,391.35	68,933.00	37,541.65	45.5
10-51-519 UTILITY BENEFIT	2,096.08	2,096.08	13,680.00	11,583.92	15.3
10-51-545 TRAINING/TRAVEL	2,227.15	2,227.15	30,746.00	28,518.85	7.2
10-51-561 SUPPLIES	1,870.99	1,870.99	6,700.00	4,829.01	27.9
10-51-602 GASOLINE / DIESEL / OIL	235.90	235.90	2,400.00	2,164.10	9.8
10-51-621 ELECTRICITY	7,862.26	7,862.26	14,400.00	6,537.74	54.6
10-51-622 TELEPHONE	6,419.15	6,419.15	20,000.00	13,580.85	32.1
10-51-623 HEATING FUEL	5,168.47	5,168.47	26,400.00	21,231.53	19.6
10-51-626 WATER/SEWER/GARB/	2,977.55	2,977.55	11,500.00	8,522.45	25.9
10-51-627 STAFF CELLULAR PHONES	303.54	303.54	660.00	356.46	46.0
10-51-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-51-646 DRUG TESTING/BCKGRND CKS	2,245.75	2,245.75	9,500.00	7,254.25	23.6
10-51-649 PROFESSIONAL FEES	20,929.99	20,929.99	50,000.00	29,070.01	41.9
10-51-661 VEHICLE MAINT/REPAIR	242.65	242.65	1,391.00	1,148.35	17.4
10-51-663 JANITORIAL	3,320.00	3,320.00	11,400.00	8,080.00	29.1
10-51-669 OTHER PURCHASED SERVICES	5,934.22	5,934.22	6,500.00	565.78	91.3
10-51-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721 INSURANCE	.00	.00	10,000.00	10,000.00	.0
10-51-724 DUES/SUBSCRIPTIONS	1,134.00	1,134.00	1,200.00	66.00	94.5
10-51-727 ADVERTISING	1,347.00	1,347.00	1,000.00	( 347.00)	134.7
10-51-732 EQUIPMENT RENTAL	489.30	489.30	2,000.00	1,510.70	24.5
10-51-733 POSTAGE	264.00	264.00	1,000.00	736.00	26.4
10-51-734 CASH OVER/SHORT	63.60	63.60	.00	( 63.60)	.0
10-51-790 ALLOWANCE SPECIAL EVENTS	1,246.99	1,246.99	10,000.00	8,753.01	12.5
10-51-799 MISCELLANEOUS EXPENSES	200.00	200.00	1,000.00	800.00	20.0
10-51-875 INDIRECT COST RECOVERY	( 67,659.00)	( 67,659.00)	( 283,044.00)	( 215,385.00)	( 23.9)
10-51-996 ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
<b>TOTAL ADMINISTRATION</b>	<b>231,288.67</b>	<b>231,288.67</b>	<b>457,065.00</b>	<b>225,776.33</b>	<b>50.6</b>
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	53,207.99	53,207.99	114,917.00	61,709.01	46.3
10-52-502 OVERTIME	226.68	226.68	.00	( 226.68)	.0
10-52-511 MEDICARE	806.00	806.00	1,666.00	860.00	48.4
10-52-512 EMPLOYEE GROUP BENEFITS	3,342.00	3,342.00	22,212.00	18,870.00	15.1
10-52-515 UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516 WORKERS' COMPENSATION	.00	.00	435.00	435.00	.0
10-52-518 P.E.R.S.	11,755.60	11,755.60	25,282.00	13,526.40	46.5
10-52-519 UTILITY BENEFIT	1,349.72	1,349.72	4,560.00	3,210.28	29.6
10-52-541 TRAVEL/TRAINING-COUNCIL	2,631.17	2,631.17	19,000.00	16,368.83	13.9
10-52-545 TRAINING/TRAVEL-CLERK	1,073.02	1,073.02	6,300.00	5,226.98	17.0
10-52-561 SUPPLIES-CLERK	89.59	89.59	3,500.00	3,410.41	2.6
10-52-562 SUPPLIES-COUNCIL	167.96	167.96	500.00	332.04	33.6

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-622 TELEPHONE	.00	.00	275.00	275.00	.0
10-52-627 STAFF CELLULAR PHONES	126.51	126.51	660.00	533.49	19.2
10-52-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-669 OTHER PURCHASE SERVICES	5,135.50	5,135.50	14,000.00	8,864.50	36.7
10-52-682 ELECTION EXPENSES	7,743.98	7,743.98	15,000.00	7,256.02	51.6
10-52-683 MINOR EQUIPMENT	13,489.04	13,489.04	26,000.00	12,510.96	51.9
10-52-684 DONATIONS & AWARDS	.00	.00	500.00	500.00	.0
10-52-721 INSURANCE	.00	.00	1,589.00	1,589.00	.0
10-52-724 DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-799 OTHER MISC. EXPENSES	5,000.00	5,000.00	5,000.00	.00	100.0
10-52-875 INDIRECT COST RECOVERY	( 25,062.00)	( 25,062.00)	( 143,643.00)	( 118,581.00)	( 17.5)
10-52-996 ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
<b>TOTAL CITY CLERKS OFFICE</b>	<b>84,856.76</b>	<b>84,856.76</b>	<b>148,643.00</b>	<b>63,786.24</b>	<b>57.1</b>

FINANCE

10-53-501 SALARIES	96,579.48	96,579.48	394,819.00	298,239.52	24.5
10-53-502 OVERTIME	2,921.14	2,921.14	2,000.00	( 921.14)	146.1
10-53-508 LEAVE CASHOUT	.00	.00	11,402.00	11,402.00	.0
10-53-510 SOCIAL SECURITY EXPENSE	119.04	119.04	.00	( 119.04)	.0
10-53-511 MEDICARE FICA	1,496.61	1,496.61	6,827.00	5,330.39	21.9
10-53-512 EMPLOYEE GROUP BENEFITS	15,735.15	15,735.15	117,303.00	101,567.85	13.4
10-53-515 UNEMPLOYMENT	2,619.00	2,619.00	5,620.00	3,001.00	46.6
10-53-516 WORKERS' COMPENSATION	.00	.00	1,781.00	1,781.00	.0
10-53-518 PERS	19,724.95	19,724.95	103,575.00	83,850.05	19.0
10-53-519 UTILITY BENEFIT	4,050.42	4,050.42	28,500.00	24,449.58	14.2
10-53-545 TRAINING/TRAVEL	6,575.40	6,575.40	36,000.00	29,424.60	18.3
10-53-561 SUPPLIES	1,787.98	1,787.98	8,000.00	6,212.02	22.4
10-53-601 VEHICLE MT. (PARTS & TOOLS)	884.90	884.90	.00	( 884.90)	.0
10-53-602 GASOLINE	127.47	127.47	1,200.00	1,072.53	10.6
10-53-622 TELEPHONE	71.28	71.28	1,000.00	928.72	7.1
10-53-627 STAFF CELLULAR PHONES	126.51	126.51	660.00	533.49	19.2
10-53-640 SALES TAX AUDITS	.00	.00	15,000.00	15,000.00	.0
10-53-641 AUDITING EXPENSE	35,882.41	35,882.41	75,000.00	39,117.59	47.8
10-53-649 OTHER PROFESSIONAL SVS	58,833.75	58,833.75	71,934.00	13,100.25	81.8
10-53-661 VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-53-668 HARDWARE/SOFTWARE SUP/669	10,892.00	10,892.00	25,848.00	14,956.00	42.1
10-53-669 OTHER PURCHASED SERVICES	76,791.03	76,791.03	91,431.00	14,639.97	84.0
10-53-683 MINOR EQUIPMENT	1,391.11	1,391.11	4,500.00	3,108.89	30.9
10-53-721 INSURANCE	.00	.00	3,600.00	3,600.00	.0
10-53-724 DUES/SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-53-735 FINANCE CHARGES/PENALTIES	( 486.20)	( 486.20)	5,000.00	5,486.20	( 9.7)
10-53-736 BANK CHARGES	11,682.54	11,682.54	35,000.00	23,317.46	33.4
10-53-799 MISCELLANEOUS EXPENSES	419.55	419.55	1,000.00	580.45	42.0
10-53-875 INDIRECT COST RECOVERY	( 98,088.00)	( 98,088.00)	( 542,215.00)	( 444,127.00)	( 18.1)
10-53-996 ADMIN OVERHEAD-IT SVCS	4,991.55	4,991.55	22,505.00	17,513.45	22.2
<b>TOTAL FINANCE</b>	<b>255,371.72</b>	<b>255,371.72</b>	<b>530,181.00</b>	<b>274,809.28</b>	<b>48.2</b>

PLANNING

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-501 SALARIES	60,285.08	60,285.08	127,922.00	67,636.92	47.1
10-54-502 OVERTIME	112.72	112.72	.00	( 112.72)	.0
10-54-508 LEAVE CASHOUT	.00	.00	2,534.00	2,534.00	.0
10-54-511 MEDICARE FICA	885.71	885.71	1,855.00	969.29	47.8
10-54-512 EMPLOYEE GROUP BENEFITS	13,445.79	13,445.79	44,424.00	30,978.21	30.3
10-54-515 UNEMPLOYMENT	3,330.00	3,330.00	1,831.00	( 1,499.00)	181.9
10-54-516 WORKERS' COMPENSATION	.00	.00	484.00	484.00	.0
10-54-518 PERS	13,287.50	13,287.50	28,143.00	14,855.50	47.2
10-54-519 UTILITY BENEFIT	951.36	951.36	9,120.00	8,168.64	10.4
10-54-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-54-561 SUPPLIES	922.53	922.53	5,600.00	4,677.47	16.5
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	242.19	242.19	1,000.00	757.81	24.2
10-54-602 GASOLINE	341.87	341.87	1,800.00	1,458.13	19.0
10-54-621 ELECTRICITY	306.89	306.89	1,440.00	1,133.11	21.3
10-54-622 TELEPHONE	35.64	35.64	200.00	164.36	17.8
10-54-623 HEATING FUEL	95.72	95.72	2,400.00	2,304.28	4.0
10-54-626 WATER/SEWER/GARBAGE	316.02	316.02	1,400.00	1,083.98	22.6
10-54-627 STAFF CELLULAR PHONES	265.51	265.51	660.00	394.49	40.2
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	11,625.36	11,625.36	50,000.00	38,374.64	23.3
10-54-661 VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	4,500.00	2,571.00	42.9
10-54-669 PROFESSIONAL SERVICES	.00	.00	3,060.00	3,060.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-690 CAPITAL EXPENDITURES	59,455.73	59,455.73	110,000.00	50,544.27	54.1
10-54-721 INSURANCE	443.73	443.73	1,900.00	1,456.27	23.4
10-54-724 DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727 ADVERTISING	247.00	247.00	2,000.00	1,753.00	12.4
10-54-771 NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799 MISCELLANEOUS EXPENSES	88.99	88.99	1,000.00	911.01	8.9
10-54-996 ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
<b>TOTAL PLANNING</b>	<b>172,630.99</b>	<b>172,630.99</b>	<b>439,412.00</b>	<b>266,781.01</b>	<b>39.3</b>

TECHNOLOGY DEPARTMENTS

10-55-501 SALARIES	40,504.18	40,504.18	88,759.00	48,254.82	45.6
10-55-511 MEDICARE FICA	618.49	618.49	1,287.00	668.51	48.1
10-55-512 EMPLOYEE GROUP BENEFITS	3,342.00	3,342.00	22,212.00	18,870.00	15.1
10-55-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516 WORKERS' COMPENSATION	.00	.00	336.00	336.00	.0
10-55-518 PERS	8,910.94	8,910.94	19,527.00	10,616.06	45.6
10-55-519 UTILITY BENEFIT	1,349.72	1,349.72	4,560.00	3,210.28	29.6
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	374.91	374.91	4,500.00	4,125.09	8.3
10-55-601 VEHICLE MT. (PARTS & TOOLS)	176.90	176.90	.00	( 176.90)	.0
10-55-602 GASOLINE	439.55	439.55	1,440.00	1,000.45	30.5
10-55-627 STAFF CELLULAR PHONES	126.51	126.51	1,600.00	1,473.49	7.9
10-55-649 OTHER PROFESSIONAL SERVICES	76,570.85	76,570.85	180,000.00	103,429.15	42.5
10-55-661 VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-55-667 CONNECTIVITY SERVICES	107,452.28	107,452.28	245,000.00	137,547.72	43.9
10-55-668 SOFTWARE/SUPPORT	4,323.75	4,323.75	30,000.00	25,676.25	14.4

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-683 MINOR EQUIPMENT	6,426.74	6,426.74	20,000.00	13,573.26	32.1
10-55-721 INSURANCE	.00	.00	1,500.00	1,500.00	.0
10-55-732 EQUIPMENT RENTAL	17,188.92	17,188.92	45,000.00	27,811.08	38.2
10-55-799 MISCELLANEOUS EXPENSES	103.41	103.41	1,000.00	896.59	10.3
10-55-875 INDIRECT COST RECOVERY	( 109,686.24)	( 109,686.24)	495,000.00	604,686.24	( 22.2)
10-55-996 ADMIN OVERHEAD-IT SVCS	14,315.01	14,315.01	64,614.00	50,298.99	22.2
<b>TOTAL TECHNOLOGY DEPARTMENTS</b>	<b>172,780.57</b>	<b>172,780.57</b>	<b>1,233,614.00</b>	<b>1,060,833.43</b>	<b>14.0</b>

CITY ATTORNEY'S OFFICE

10-56-501 SALARIES	59,436.96	59,436.96	131,840.00	72,403.04	45.1
10-56-510 SOCIAL SECURITY	22.32	22.32	.00	( 22.32)	.0
10-56-511 MEDICARE	868.58	868.58	1,912.00	1,043.42	45.4
10-56-512 EMPLOYEE GROUP BENEFITS	7,521.06	7,521.06	25,920.00	18,398.94	29.0
10-56-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516 WORKERS' COMPENSATION	.00	.00	499.00	499.00	.0
10-56-518 PERS	12,996.96	12,996.96	22,212.00	9,215.04	58.5
10-56-519 UTILITY BENEFIT	422.16	422.16	4,560.00	4,137.84	9.3
10-56-545 TRAINING/TRAVEL	1,067.60	1,067.60	6,500.00	5,432.40	16.4
10-56-561 SUPPLIES	351.21	351.21	3,000.00	2,648.79	11.7
10-56-627 STAFF CELLULAR PHONES	126.51	126.51	660.00	533.49	19.2
10-56-642 LEGAL FEES	3,020.00	3,020.00	25,000.00	21,980.00	12.1
10-56-649 PROFESSIONAL SERVICES	.00	.00	134,400.00	134,400.00	.0
10-56-669 OTHER PURCHASED SERVICES	3,634.10	3,634.10	7,000.00	3,365.90	51.9
10-56-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
10-56-724 DUES AND SUBSCRIPTIONS	50.00	50.00	1,500.00	1,450.00	3.3
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	( 11,562.00)	( 11,562.00)	49,590.00	61,152.00	( 23.3)
10-56-996 ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
<b>TOTAL CITY ATTORNEY'S OFFICE</b>	<b>81,114.46</b>	<b>81,114.46</b>	<b>431,941.00</b>	<b>350,826.54</b>	<b>18.8</b>

FIRE DEPARTMENT

10-60-501 SALARIES	246,190.86	246,190.86	511,809.00	265,618.14	48.1
10-60-502 FLSA OVERTIME	26,161.37	26,161.37	55,757.00	29,595.63	46.9
10-60-506 CALL BACK OVERTIME	24,554.98	24,554.98	44,000.00	19,445.02	55.8
10-60-508 LEAVE CASHOUT	9,450.36	9,450.36	20,251.00	10,800.64	46.7
10-60-510 SOCIAL SECURITY EXPENSE	1,810.18	1,810.18	1,769.00	( 41.18)	102.3
10-60-511 MEDICARE FICA	4,670.87	4,670.87	9,184.00	4,513.13	50.9
10-60-512 EMPLOYEE GROUP BENEFITS	48,516.39	48,516.39	177,696.00	129,179.61	27.3
10-60-515 UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516 WORKERS' COMPENSATION	.00	.00	35,868.00	35,868.00	.0
10-60-518 PERS	60,251.85	60,251.85	139,337.00	79,085.15	43.2
10-60-519 UTILITY BENEFIT	5,350.78	5,350.78	36,480.00	31,129.22	14.7
10-60-545 TRAINING/TRAVEL	3,363.71	3,363.71	19,878.00	16,514.29	16.9
10-60-561 SUPPLIES	4,079.56	4,079.56	22,500.00	18,420.44	18.1
10-60-563 WEARING APPAREL	2,280.41	2,280.41	15,687.00	13,406.59	14.5
10-60-567 FIRE PREVENTION PROGRAM	3,964.54	3,964.54	5,200.00	1,235.46	76.2
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	13,571.48	13,571.48	27,250.00	13,678.52	49.8
10-60-602 GASOLINE/DIESEL/OIL	4,261.76	4,261.76	14,400.00	10,138.24	29.6

CITY OF BETHEL  
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-621 ELECTRICITY	6,911.93	6,911.93	18,720.00	11,808.07	36.9
10-60-622 TELEPHONE	607.03	607.03	2,500.00	1,892.97	24.3
10-60-623 HEATING FUEL	6,390.87	6,390.87	24,000.00	17,609.13	26.6
10-60-626 WATER/SEWER/GARBAGE	2,414.48	2,414.48	8,500.00	6,085.52	28.4
10-60-627 STAFF CELLULAR PHONES	733.93	733.93	2,640.00	1,906.07	27.8
10-60-647 COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649 VOLUNTEER STIPEND	6,161.00	6,161.00	28,540.00	22,379.00	21.6
10-60-660 VEHICLE MAINT SERVICES	2,590.00	2,590.00	8,000.00	5,410.00	32.4
10-60-661 VEHICLE MAINT/REPAIRS	1,617.65	1,617.65	9,274.00	7,656.35	17.4
10-60-662 PROPERTY MAINT	1,060.34	1,060.34	5,500.00	4,439.66	19.3
10-60-669 OTHER PURCHASED SERVICES	4,558.25	4,558.25	22,500.00	17,941.75	20.3
10-60-683 MINOR EQUIPMENT	3,054.59	3,054.59	16,800.00	13,745.41	18.2
10-60-699 XFER TO F-58 FLEET REPLACEMENT	71,217.61	71,217.61	71,218.00	.39	100.0
10-60-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
10-60-724 DUES/SUBSCRIPTIONS	2,436.00	2,436.00	7,324.00	4,888.00	33.3
10-60-727 ADVERTISING	15.50	15.50	1,500.00	1,484.50	1.0
10-60-799 MISCELLANEOUS EXPENSES	89.25	89.25	1,000.00	910.75	8.9
10-60-996 ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
<b>TOTAL FIRE DEPARTMENT</b>	<b>572,111.53</b>	<b>572,111.53</b>	<b>1,476,590.00</b>	<b>904,478.47</b>	<b>38.8</b>

POLICE

10-61-501 SALARIES	626,911.00	626,911.00	1,451,422.00	824,511.00	43.2
10-61-502 OVERTIME	85,161.30	85,161.30	212,000.00	126,838.70	40.2
10-61-508 LEAVE CASHOUT	17,379.70	17,379.70	25,000.00	7,620.30	69.5
10-61-510 SOCIAL SECURITY EXPENSE	175.58	175.58	6,377.00	6,201.42	2.8
10-61-511 MEDICARE	10,828.38	10,828.38	24,120.00	13,291.62	44.9
10-61-512 GROUP HEALTH INSURANCE	104,067.75	104,067.75	399,816.00	295,748.25	26.0
10-61-515 UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516 WORKERS' COMPENSATION	.00	.00	51,722.00	51,722.00	.0
10-61-518 PERS	143,943.85	143,943.85	343,326.00	199,382.15	41.9
10-61-519 UTILITY BENEFIT	13,039.75	13,039.75	100,320.00	87,280.25	13.0
10-61-520 RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-530 TEMP POLICE OFF RELATED COSTS	193.77	193.77	.00	193.77	.0
10-61-545 TRAINING/TRAVEL	7,045.74	7,045.74	46,000.00	38,954.26	15.3
10-61-561 SUPPLIES	2,342.75	2,342.75	15,000.00	12,657.25	15.6
10-61-563 EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601 VEHICLE MT. (PARTS & TOOLS)	2,150.07	2,150.07	6,000.00	3,849.93	35.8
10-61-602 GASOLINE/DIESEL/OIL	10,329.08	10,329.08	36,000.00	25,670.92	28.7
10-61-621 ELECTRICITY	18,129.16	18,129.16	40,800.00	22,670.84	44.4
10-61-622 TELEPHONE	7,215.89	7,215.89	20,500.00	13,284.11	35.2
10-61-623 HEATING FUEL	7,130.67	7,130.67	30,000.00	22,869.33	23.8
10-61-626 WATER/SEWER/GARBAGE	2,184.28	2,184.28	10,000.00	7,815.72	21.8
10-61-627 STAFF CELLULAR PHONES	2,360.78	2,360.78	7,260.00	4,899.22	32.5
10-61-660 VEHICLE MAINT SERVICES	326.75	326.75	6,000.00	5,673.25	5.5
10-61-661 VEHICLE MAINT/REPAIR	3,235.31	3,235.31	18,547.00	15,311.69	17.4
10-61-668 SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669 OTHER PURCHASED SERVICES	11,113.43	11,113.43	25,000.00	13,886.57	44.5
10-61-683 MINOR EQUIPMENT	5,200.93	5,200.93	27,900.00	22,699.07	18.6
10-61-690 DISPATCH CENTER CONSOLE	.00	.00	335,000.00	335,000.00	.0
10-61-699 XFER TO FLEET REPLACE FUND	.00	.00	50,000.00	50,000.00	.0
10-61-721 INSURANCE	.00	.00	122,972.00	122,972.00	.0
10-61-724 DUES/SUBSCRIPTIONS	825.00	825.00	1,000.00	175.00	82.5

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-61-996 ADMIN OVERHEAD-IT SVCS	13,492.00	13,492.00	60,904.00	47,412.00	22.2
<b>TOTAL POLICE</b>	<b>1,094,782.92</b>	<b>1,094,782.92</b>	<b>3,530,762.00</b>	<b>2,435,979.08</b>	<b>31.0</b>
 <u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	29,069.49	29,069.49	23,407.00	( 5,662.49)	124.2
10-65-502 OVERTIME	265.68	265.68	.00	( 265.68)	.0
10-65-508 LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511 MEDICARE FICA	453.70	453.70	339.00	( 114.70)	133.8
10-65-512 EMPLOYEE GROUP BENEFITS	4,478.43	4,478.43	25,544.00	21,065.57	17.5
10-65-515 UNEMPLOYMENT	259.91	259.91	1,021.00	761.09	25.5
10-65-516 WORKERS' COMPENSATION	.00	.00	89.00	89.00	.0
10-65-518 PERS	6,453.76	6,453.76	5,149.00	( 1,304.76)	125.3
10-65-519 UTILITY BENEFIT	577.89	577.89	5,244.00	4,666.11	11.0
10-65-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-65-561 SUPPLIES	309.60	309.60	1,000.00	690.40	31.0
10-65-601 VEHICLE PARTS	546.83	546.83	1,000.00	453.17	54.7
10-65-602 GASOLINE/DIESEL/OIL	( 37.81)	( 37.81)	4,200.00	4,237.81	( .9)
10-65-621 ELECTRICITY	6,265.50	6,265.50	.00	( 6,265.50)	.0
10-65-622 TELEPHONE	53.97	53.97	150.00	96.03	36.0
10-65-623 HEATING FUEL	9,171.38	9,171.38	9,600.00	428.62	95.5
10-65-626 WATER/SEWER/GARBAGE	316.02	316.02	1,233.00	916.98	25.6
10-65-627 STAFF CELLULAR PHONES	1,278.16	1,278.16	1,320.00	41.84	96.8
10-65-661 VEHICLE MAINT/REPAIRS	485.30	485.30	2,782.00	2,296.70	17.4
10-65-669 OTHER PURCHASED SERVICES	628.28	628.28	2,500.00	1,871.72	25.1
10-65-724 DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996 ADMIN OVERHEAD-IT SVCS	3,465.00	3,465.00	15,634.00	12,169.00	22.2
<b>TOTAL PUBLIC WORKS-ADMIN</b>	<b>64,041.09</b>	<b>64,041.09</b>	<b>106,540.00</b>	<b>42,498.91</b>	<b>60.1</b>
 <u>PW-STREETS &amp; ROADS</u>					
10-66-501 SALARIES	172,238.47	172,238.47	383,601.00	211,362.53	44.9
10-66-502 OVERTIME	13,229.86	13,229.86	20,000.00	6,770.14	66.2
10-66-508 LEAVE CASHOUT	8,169.13	8,169.13	19,899.00	11,729.87	41.1
10-66-511 MEDICARE FICA	2,840.46	2,840.46	5,852.00	3,011.54	48.5
10-66-512 EMPLOYEE GROUP BENEFITS	30,051.20	30,051.20	117,724.00	87,672.80	25.5
10-66-515 UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516 WORKERS' COMPENSATION	.00	.00	17,018.00	17,018.00	.0
10-66-518 PERS	40,802.96	40,802.96	88,792.00	47,989.04	46.0
10-66-519 UTILITY BENEFIT	3,140.78	3,140.78	24,168.00	21,027.22	13.0
10-66-561 SUPPLIES	1,383.74	1,383.74	1,500.00	116.26	92.3
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567 CALCIUM CHLORIDE	49,338.58	49,338.58	50,000.00	661.42	98.7
10-66-576 SALT	49,900.24	49,900.24	50,000.00	99.76	99.8
10-66-600 TIRES & WHEELS	3,930.05	3,930.05	18,000.00	14,069.95	21.8
10-66-601 VEHICLE MT. (PARTS & TOOLS)	9,321.63	9,321.63	50,000.00	40,678.37	18.6
10-66-602 GASOLINE/DIESEL/OIL	1,786.86	1,786.86	72,000.00	70,213.14	2.5
10-66-620 ELECTRICITY (STREET LTS)	20,390.55	20,390.55	36,000.00	15,609.45	56.6
10-66-621 ELECTRICITY	350.27	350.27	14,400.00	14,049.73	2.4

CITY OF BETHEL  
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	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-622 TELEPHONE	17.82	17.82	100.00	82.18	17.8
10-66-623 HEATING FUEL	114.64	114.64	3,600.00	3,485.36	3.2
10-66-626 WATER/SEWER/GARBAGE	869.07	869.07	3,500.00	2,630.93	24.8
10-66-627 STAFF CELLULAR PHONES	437.44	437.44	1,320.00	882.56	33.1
10-66-647 STREET LIGHT MT & POLE RENTAL	1,155.39	1,155.39	19,000.00	17,844.61	6.1
10-66-661 VEHICLE MAINT/REPAIR	24,264.78	24,264.78	139,103.00	114,838.22	17.4
10-66-669 OTHER PURCHASED SERVICES	214.07	214.07	10,000.00	9,785.93	2.1
10-66-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-690 CAPITAL PROJECT EXPENDITURES	.00	.00	113,636.90	113,636.90	.0
10-66-691 CAP EXP ASPHALT KETTLE 01	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	351,537.00	351,537.00	350,000.00	( 1,537.00)	100.4
10-66-772 CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774 SEAWALL PIPE	92,013.60	92,013.60	91,200.00	( 813.60)	100.9
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
<b>TOTAL PW-STREETS &amp; ROADS</b>	<b>880,657.59</b>	<b>880,657.59</b>	<b>1,798,787.90</b>	<b>918,130.31</b>	<b>49.0</b>

PROPERTY MAINTENANCE

10-70-501 SALARIES	116,883.92	116,883.92	307,480.00	190,596.08	38.0
10-70-502 OVERTIME	10,270.84	10,270.84	30,000.00	19,729.16	34.2
10-70-508 LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	842.45	842.45	1,746.00	903.55	48.3
10-70-511 MEDICARE FICA	1,896.40	1,896.40	4,893.00	2,996.60	38.8
10-70-512 EMPLOYEE GROUP BENEFITS	18,307.74	18,307.74	112,171.00	93,863.26	16.3
10-70-515 UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516 WORKERS' COMPENSATION	.00	.00	15,257.00	15,257.00	.0
10-70-518 PERS	24,695.24	24,695.24	68,050.00	43,354.76	36.3
10-70-519 UTILITY BENEFIT	2,959.32	2,959.32	23,028.00	20,068.68	12.9
10-70-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
10-70-561 SUPPLIES	69.48	69.48	2,000.00	1,930.52	3.5
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	3,482.88	3,482.88	15,000.00	11,517.12	23.2
10-70-590 GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591 CARPENTRY EXPENSE	180.46	180.46	10,000.00	9,819.54	1.8
10-70-592 PLUMBING SUPPLIES	949.15	949.15	6,000.00	5,050.85	15.8
10-70-593 ELECTRICAL SUPPLIES	1,281.51	1,281.51	10,000.00	8,718.49	12.8
10-70-594 PAINT SUPPLIES	72.42	72.42	2,500.00	2,427.58	2.9
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	1,005.92	1,005.92	3,000.00	1,994.08	33.5
10-70-602 GASOLINE/DIESEL/OIL	3,413.16	3,413.16	7,200.00	3,786.84	47.4
10-70-621 ELECTRICITY	4,545.86	4,545.86	14,400.00	9,854.14	31.6
10-70-622 TELEPHONE	88.36	88.36	100.00	11.64	88.4
10-70-623 HEATING FUEL	4,561.73	4,561.73	36,000.00	31,438.27	12.7
10-70-626 WATER/SEWER/GARBAGE	8,681.83	8,681.83	17,400.00	8,718.17	49.9
10-70-627 STAFF CELLULAR PHONES	235.17	235.17	1,320.00	1,084.83	17.8
10-70-661 VEHICLE MAINT/REPAIR	970.59	970.59	5,564.00	4,593.41	17.4
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	13,358.02	13,358.02	17,500.00	4,141.98	76.3

CITY OF BETHEL  
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-669 OTHER PURCHASED SERVICES	9,735.53	9,735.53	36,175.00	26,439.47	26.9
10-70-683 MINOR EQUIPMENT	6,947.27	6,947.27	11,175.00	4,227.73	62.2
10-70-690 CAPITAL EXPENDITURES	1,335.03	1,335.03	318,000.00	316,664.97	.4
10-70-694 FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721 INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875 INDIRECT COST RECOVERY	.00	.00	( 272,257.00)	( 272,257.00)	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	6,011.00	6,011.00	27,146.00	21,135.00	22.1
<b>TOTAL PROPERTY MAINTENANCE</b>	<b>247,779.28</b>	<b>247,779.28</b>	<b>958,114.00</b>	<b>710,334.72</b>	<b>25.9</b>
<u>PARKS &amp; REC/BYC</u>					
10-71-501 SALARIES	( 2,660.00)	( 2,660.00)	.00	2,660.00	.0
10-71-510 SOCIAL SECURITY EXPENSE	( 164.92)	( 164.92)	.00	164.92	.0
10-71-511 MEDICARE FICA	( 38.57)	( 38.57)	.00	38.57	.0
10-71-518 PERS	289.47	289.47	.00	( 289.47)	.0
<b>TOTAL PARKS &amp; REC/BYC</b>	<b>( 2,574.02)</b>	<b>( 2,574.02)</b>	<b>.00</b>	<b>2,574.02</b>	<b>.0</b>
<u>COMMUNITY SERVICE</u>					
10-72-745 LIBRARY CONTRIBUTION	33,800.00	33,800.00	67,600.00	33,800.00	50.0
10-72-760 COMMUNITY ACTION GRANT	47,167.50	47,167.50	87,454.00	40,286.50	53.9
10-72-798 UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
<b>TOTAL COMMUNITY SERVICE</b>	<b>80,967.50</b>	<b>80,967.50</b>	<b>267,054.00</b>	<b>186,086.50</b>	<b>30.3</b>
<u>IN KIND MATCH &amp; TRANSFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551 CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
<b>TOTAL IN KIND MATCH &amp; TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>616,163.00</b>	<b>616,163.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>3,935,809.06</b>	<b>3,935,809.06</b>	<b>11,994,866.90</b>	<b>8,059,057.84</b>	<b>32.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 3,935,809.06)</b>	<b>( 3,935,809.06)</b>	<b>( 11,994,866.90)</b>	<b>( 8,059,057.84)</b>	<b>( 32.8)</b>



CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	67,630.96	67,630.96	282,518.00	214,887.04	23.9
27-50-502 OVERTIME	4,453.66	4,453.66	17,900.00	13,446.34	24.9
27-50-508 LEAVE CASHOUT	4,551.82	4,551.82	6,924.00	2,372.18	65.7
27-50-511 MEDICARE FICA	1,146.32	1,146.32	2,128.00	981.68	53.9
27-50-512 EMPLOYEE GROUP BENEFITS	10,026.00	10,026.00	66,636.00	56,610.00	15.1
27-50-515 UNEMPLOYMENT	74.38	74.38	2,663.00	2,588.62	2.8
27-50-516 WORKMEN'S COMP	.00	.00	4,564.00	4,564.00	.0
27-50-518 PERS	15,858.63	15,858.63	32,292.00	16,433.37	49.1
27-50-519 UTILITY BENEFIT	660.65	660.65	13,680.00	13,019.35	4.8
27-50-545 TRAINING/TRAVEL	.00	.00	2,525.00	2,525.00	.0
27-50-561 SUPPLIES	.00	.00	2,000.00	2,000.00	.0
27-50-563 WEARING APPAREL	.00	.00	3,194.00	3,194.00	.0
27-50-602 GASOLINE / DIESEL / OIL	1,497.47	1,497.47	9,000.00	7,502.53	16.6
27-50-627 STAFF CELLULAR PHONES	146.08	146.08	.00	( 146.08)	.0
27-50-683 MINOR EQUIPMENT	675.76	675.76	2,000.00	1,324.24	33.8
TOTAL CSP PROGRAM	106,721.73	106,721.73	448,024.00	341,302.27	23.8
TOTAL FUND EXPENDITURES	106,721.73	106,721.73	448,024.00	341,302.27	23.8
NET REVENUE OVER EXPENDITURES	( 106,721.73)	( 106,721.73)	( 448,024.00)	( 341,302.27)	( 23.8)

CITY OF BETHEL  
 BALANCE SHEET  
 DECEMBER 31, 2018

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	3,247,397.56	
40-14200	INVENTORY-HEATING FUEL	23,178.75	
40-16300	BUILDINGS	21,831,540.08	
40-16500	MACHINERY & EQUIPMENT	1,465,627.00	
40-16800	ACCUM DEPR BUILDING	( 2,669,380.32)	
40-17000	ACCUM DEPR - M & E	( 321,559.67)	
	TOTAL ASSETS		<u>23,576,803.40</u>

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	21,880.00	
40-25950	DUE TO/FROM POOL MGMT CO.	65,232.62	
	TOTAL LIABILITIES		87,112.62

FUND EQUITY

40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
	UNAPPROPRIATED FUND BALANCE:		
40-39900	FUND BALANCE	525,351.31	
	REVENUE OVER EXPENDITURES - YTD	( 379,283.61)	
	BALANCE - CURRENT DATE	146,067.70	
	TOTAL FUND EQUITY		<u>23,443,234.78</u>
	TOTAL LIABILITIES AND EQUITY		<u>23,530,347.40</u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	502.62	502.62	2,400.00	1,897.38	20.9
40-50-621 ELECTRICITY	53,745.74	53,745.74	115,200.00	61,454.26	46.7
40-50-622 TELEPHONE	629.82	629.82	1,256.00	626.18	50.1
40-50-623 HEATING FUEL	55,416.95	55,416.95	240,000.00	184,583.05	23.1
40-50-624 WATER/SEWER/GARBAGE	14,852.96	14,852.96	52,000.00	37,147.04	28.6
40-50-646 CONTRACTOR'S FEES	224,429.93	224,429.93	916,354.00	691,924.07	24.5
40-50-649 PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661 VEHICL MAINT/REPAIR	16.79	16.79	1,000.00	983.21	1.7
40-50-669 OTHER PURCHASED SERVICES	140.43	140.43	25,160.00	25,019.57	.6
40-50-683 MINOR EQUIPMENT	845.07	845.07	.00	( 845.07)	.0
40-50-699 CAPITAL EXP-SERVER DOMAIN	13,652.30	13,652.30	30,000.00	16,347.70	45.5
40-50-721 INSURANCE	.00	.00	39,000.00	39,000.00	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	9,345.00	9,345.00	42,172.00	32,827.00	22.2
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	5,706.00	5,706.00	28,755.00	23,049.00	19.8
<b>TOTAL LOCAL FUNDED EXPENDITURES</b>	<b>379,283.61</b>	<b>379,283.61</b>	<b>1,682,868.00</b>	<b>1,303,584.39</b>	<b>22.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>379,283.61</b>	<b>379,283.61</b>	<b>1,682,868.00</b>	<b>1,303,584.39</b>	<b>22.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 379,283.61)</b>	<b>( 379,283.61)</b>	<b>( 1,682,868.00)</b>	<b>( 1,303,584.39)</b>	<b>( 22.5)</b>

CITY OF BETHEL  
 BALANCE SHEET  
 DECEMBER 31, 2018

E-911 SYSTEM/SURCHARGE

<u>ASSETS</u>		
41-10100	CASH IN COMBINED FUND	86,686.40
	TOTAL ASSETS	<u>86,686.40</u>
<u>LIABILITIES AND EQUITY</u>		
<u>FUND EQUITY</u>		
UNAPPROPRIATED FUND BALANCE:		
41-39900	FUND BALANCES	59,488.03
	REVENUE OVER EXPENDITURES - YTD	( 46,938.05)
	BALANCE - CURRENT DATE	<u>12,549.98</u>
	TOTAL FUND EQUITY	<u>12,549.98</u>
	TOTAL LIABILITIES AND EQUITY	<u>12,549.98</u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	6,783.02	6,783.02	54,315.00	47,531.98	12.5
41-50-508 LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511 MEDICARE FICA	98.36	98.36	788.00	689.64	12.5
41-50-512 EMPLOYEE GROUP BENEFITS	.00	.00	22,212.00	22,212.00	.0
41-50-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516 WORKERS' COMPENSATION	.00	.00	205.00	205.00	.0
41-50-518 PERS	1,492.26	1,492.26	11,949.00	10,456.74	12.5
41-50-519 UTILITY BENEFIT	1,245.59	1,245.59	4,560.00	3,314.41	27.3
41-50-649 OTHER PROFESSIONAL SRVS	34,216.95	34,216.95	35,500.00	1,283.05	96.4
41-50-669 OTHER PURCHASED SERVICES	701.87	701.87	5,000.00	4,298.13	14.0
41-50-721 INSURANCE	.00	.00	1,240.00	1,240.00	.0
41-50-732 RENTS & LEASES	2,400.00	2,400.00	4,800.00	2,400.00	50.0
TOTAL E-911 SERVICES	46,938.05	46,938.05	144,173.00	97,234.95	32.6
TOTAL FUND EXPENDITURES	46,938.05	46,938.05	144,173.00	97,234.95	32.6
NET REVENUE OVER EXPENDITURES	( 46,938.05)	( 46,938.05)	( 144,173.00)	( 97,234.95)	( 32.6)

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,504,874.13	
50-13100	ACCOUNTS RECEIVABLE	136,374.22	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	( 17,456.00)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	639,282.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	( 49,373.86)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	( 16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	( 545,694.05)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	( 100,661.99)	
50-19000	DEFERRED OUTFLOW-PENSION	102,771.44	
	TOTAL ASSETS		5,222,138.87

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	1,629.93	
50-22100	ACCRUED VACATION	33,982.39	
50-22200	VACATION/SICK LEAVE	1,768.25	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,517,098.01	
50-29000	DEFERRED INFLOW-PENSION	5,815.60	
50-29100	PENSION LIABILITY	521,780.64	
	TOTAL LIABILITIES		3,082,074.82

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	1,892,515.93	
	REVENUE OVER EXPENDITURES - YTD	( 351,755.65)	
	BALANCE - CURRENT DATE		1,540,760.28
	TOTAL FUND EQUITY		1,540,760.28
	TOTAL LIABILITIES AND EQUITY		4,622,835.10

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	55,080.75	55,080.75	114,498.00	59,417.25	48.1
50-70-502 OVERTIME	3,115.68	3,115.68	10,000.00	6,884.32	31.2
50-70-508 LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511 MEDICARE FICA	858.63	858.63	1,805.00	946.37	47.6
50-70-512 EMPLOYEE GROUP BENEFITS	6,856.53	6,856.53	36,650.00	29,793.47	18.7
50-70-515 UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516 WORKERS' COMPENSATION	.00	.00	8,684.00	8,684.00	.0
50-70-518 PERS	12,803.24	12,803.24	27,389.00	14,585.76	46.8
50-70-519 UTILITY BENEFIT	412.83	412.83	7,524.00	7,111.17	5.5
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563 WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601 VEHICLE PARTS	1,609.92	1,609.92	20,000.00	18,390.08	8.1
50-70-602 GASOLINE / DIESEL / OIL	.00	.00	21,600.00	21,600.00	.0
50-70-661 VEHICLE MAINT/REPAIRS	12,132.38	12,132.38	69,551.00	57,418.62	17.4
50-70-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683 MINOR EQUIPMENT	31,962.30	31,962.30	40,000.00	8,037.70	79.9
50-70-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	8,237.00	8,237.00	41,490.00	33,253.00	19.9
TOTAL HAULED REFUSE	133,069.26	133,069.26	417,752.00	284,682.74	31.9
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	73,993.13	73,993.13	154,675.00	80,681.87	47.8
50-71-502 OVERTIME	4,002.57	4,002.57	10,000.00	5,997.43	40.0
50-71-508 LEAVE CASHOUT	8,055.48	8,055.48	6,877.00	( 1,178.48)	117.1
50-71-511 MEDICARE FICA	1,251.17	1,251.17	2,221.00	969.83	56.3
50-71-512 EMPLOYEE GROUP BENEFITS	7,269.78	7,269.78	49,977.00	42,707.22	14.6
50-71-515 UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516 WORKERS' COMPENSATION	.00	.00	5,271.00	5,271.00	.0
50-71-518 PERS	17,159.10	17,159.10	33,694.00	16,534.90	50.9
50-71-519 UTILITY BENEFIT	583.75	583.75	10,260.00	9,676.25	5.7
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	37,737.36	37,737.36	42,500.00	4,762.64	88.8
50-71-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-601 VEHICLE PARTS	2,606.88	2,606.88	24,451.84	21,844.96	10.7
50-71-602 GASOLINE / DIESEL / OIL	802.82	802.82	12,000.00	11,197.18	6.7
50-71-621 ELECTRICITY	1,182.67	1,182.67	3,000.00	1,817.33	39.4
50-71-623 HEATING FUEL	1,227.64	1,227.64	3,600.00	2,372.36	34.1
50-71-627 STAFF CELLULAR PHONES	218.72	218.72	548.16	329.44	39.9
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	32,857.45	32,857.45	69,551.00	36,693.55	47.2
50-71-669 OTHER PURCHASED SERVICES	338.16	338.16	15,500.00	15,161.84	2.2
50-71-683 MINOR EQUIPMENT	1,313.28	1,313.28	8,000.00	6,686.72	16.4
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724 DUES & SUBSCRIPTION	40.00	40.00	.00	( 40.00)	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2

CITY OF BETHEL  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-998 ADMINISTRATIVE OVERHEAD-GF	10,138.00	10,138.00	51,040.00	40,902.00	19.9
TOTAL LANDFILL OPERATIONS	217,275.70	217,275.70	658,973.00	441,697.30	33.0
<u>RECYCLING OPERATIONS</u>					
50-72-623 HEATING FUEL	1,410.69	1,410.69	.00	( 1,410.69)	.0
TOTAL RECYCLING OPERATIONS	1,410.69	1,410.69	.00	( 1,410.69)	.0
TOTAL FUND EXPENDITURES	351,755.65	351,755.65	1,076,725.00	724,969.35	32.7
NET REVENUE OVER EXPENDITURES	( 351,755.65)	( 351,755.65)	( 1,076,725.00)	( 724,969.35)	( 32.7)

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,079,361.25	
51-13100	ACCOUNTS RECEIVABLE	1,727,104.68	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	4,922.13	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	30,905.00	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	28,727,258.33	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	3,150,154.16	
51-16800	ACCUM DEPR-BUILDINGS	( 2,871,573.24)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	( 20,926,461.68)	
51-17000	ACCUM DEP-M&E GENERAL	( 107,515.63)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	( 2,246,216.20)	
51-18000	W/S CONSTRUCTION IN PROGRESS	11,314,992.99	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
		<hr/>	
	TOTAL ASSETS		<u>26,794,296.73</u>

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	( 25,090.78)	
51-22100	ACCRUED VACATION	128,455.61	
51-22200	VACATION/SICK LEAVE	4,862.70	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	368,793.44	
51-27200	WATER SUB. FEE - DEF. MAINT.	86,909.88	
51-27300	SEWER SUB. FEE - DEF. MAINT.	92,930.88	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
		<hr/>	
	TOTAL LIABILITIES		6,614,565.58

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	15,568,874.10	
51-30200	CONTRIBUTED CAPITAL-FED	9,074,659.94	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	( 7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	
	UNAPPROPRIATED FUND BALANCE:		
51-39900	FUND BALANCE	( 15,676,948.79)	
	REVENUE OVER EXPENDITURES - YTD	( 2,655,627.69)	

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

WATER & SEWER SERVICES

BALANCE - CURRENT DATE	<u>( 18,332,576.48)</u>	
TOTAL FUND EQUITY		<u>15,872,832.62</u>
TOTAL LIABILITIES AND EQUITY		<u><u>22,487,398.20</u></u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	35,783.03	35,783.03	85,784.00	50,000.97	41.7
51-80-502 OVERTIME	251.97	251.97	1,000.00	748.03	25.2
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	525.08	525.08	1,258.00	732.92	41.7
51-80-512 GROUP HEALTH INSURANCE	7,440.01	7,440.01	38,871.00	31,430.99	19.1
51-80-515 UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	8,002.30	8,002.30	19,092.00	11,089.70	41.9
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	1,765.40	1,765.40	4,000.00	2,234.60	44.1
51-80-649 ONLINE BILL PAY	742.00	742.00	2,000.00	1,258.00	37.1
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	6,604.59	6,604.59	12,000.00	5,395.41	55.0
51-80-736 BANK CHARGES	9,829.66	9,829.66	36,500.00	26,670.34	26.9
51-80-777 PROJECT-BOILER & HVAC REBUILD	114,496.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
51-80-998 ADMINISTRATIVE OVERHEAD-GF	6,173.00	6,173.00	39,145.00	32,972.00	15.8
<b>TOTAL UTILITY BILLING</b>	<b>196,023.36</b>	<b>196,023.36</b>	<b>893,645.00</b>	<b>697,621.64</b>	<b>21.9</b>
<u>HAULED WATER</u>					
51-81-501 SALARIES	198,821.02	198,821.02	434,695.00	235,873.98	45.7
51-81-502 OVERTIME	59,070.62	59,070.62	80,000.00	20,929.38	73.8
51-81-508 LEAVE CASHOUT	5,578.81	5,578.81	21,454.00	15,875.19	26.0
51-81-511 MEDICARE	3,919.61	3,919.61	7,463.00	3,543.39	52.5
51-81-512 EMPLOYEE GROUP BENEFITS	38,416.12	38,416.12	103,841.00	65,424.88	37.0
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	56,736.19	56,736.19	113,233.00	56,496.81	50.1
51-81-519 UTILITY BENEFIT	7,105.47	7,105.47	39,558.00	32,452.53	18.0
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	30,300.61	30,300.61	50,000.00	19,699.39	60.6
51-81-602 GASOLINE/DIESEL/OIL	2,886.23	2,886.23	120,000.00	117,113.77	2.4
51-81-621 ELECTRICITY	2,112.78	2,112.78	7,200.00	5,087.22	29.3
51-81-622 TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-81-623 HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-81-626 WATER/SEWER/GARBAGE	2,544.80	2,544.80	8,200.00	5,655.20	31.0
51-81-627 STAFF CELLULAR PHONES	332.44	332.44	1,320.00	987.56	25.2
51-81-650 LAB TESTS	750.00	750.00	5,000.00	4,250.00	15.0
51-81-661 VEHICLE MAINT/REPAIR	50,799.52	50,799.52	287,479.00	236,679.48	17.7
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	( 482.10)	( 482.10)	4,000.00	4,482.10	( 12.1)
51-81-690 WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-722 INSURANCE-DED EXP & OTHER	7,663.88	7,663.88	10,000.00	2,336.12	76.6
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-81-998 ADMINISTRATIVE OVERHEAD-GF	31,712.00	31,712.00	159,633.00	127,921.00	19.9
<b>TOTAL HAULED WATER</b>	<b>767,879.84</b>	<b>767,879.84</b>	<b>1,844,909.00</b>	<b>1,077,029.16</b>	<b>41.6</b>

PIPED WATER

51-82-501 SALARIES	84,098.43	84,098.43	158,803.00	74,704.57	53.0
51-82-502 OVERTIME	17,018.13	17,018.13	30,000.00	12,981.87	56.7
51-82-508 LEAVE CASHOUT	1,243.11	1,243.11	7,379.00	6,135.89	16.9
51-82-511 MEDICARE	1,510.38	1,510.38	2,738.00	1,227.62	55.2
51-82-512 EMPLOYEE GROUP BENEFITS	12,172.36	12,172.36	47,756.00	35,583.64	25.5
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	22,245.69	22,245.69	41,537.00	19,291.31	53.6
51-82-519 UTILITY BENEFIT	1,472.96	1,472.96	9,804.00	8,331.04	15.0
51-82-545 TRAINING/TRAVEL	659.50	659.50	7,500.00	6,840.50	8.8
51-82-561 SUPPLIES	2,435.30	2,435.30	5,000.00	2,564.70	48.7
51-82-563 WEARING APPAREL	2,148.17	2,148.17	2,500.00	351.83	85.9
51-82-592 PLUMBING SUPPLIES	4,041.20	4,041.20	17,500.00	13,458.80	23.1
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,110.02	5,110.02	8,000.00	2,889.98	63.9
51-82-602 GASOLINE/DIESEL/OIL	3,248.56	3,248.56	12,000.00	8,751.44	27.1
51-82-621 ELECTRICITY-UTIL MT SHOP	1,229.98	1,229.98	6,000.00	4,770.02	20.5
51-82-622 TELEPHONE	84.38	84.38	100.00	15.62	84.4
51-82-623 HEATING FUEL	4,255.84	4,255.84	24,000.00	19,744.16	17.7
51-82-626 WATER/SEWER/GARB	126.91	126.91	600.00	473.09	21.2
51-82-627 STAFF CELLULAR PHONES	264.66	264.66	1,160.00	895.34	22.8
51-82-649 ENGINEERING SERVICES	11,013.38	11,013.38	50,000.00	38,986.62	22.0
51-82-661 VEHICLE MAINT/REPAIR	485.30	485.30	2,782.00	2,296.70	17.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	764.70	764.70	25,000.00	24,235.30	3.1
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	871.85	871.85	1,000.00	128.15	87.2
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	3,279.05	3,279.05	14,803.00	11,523.95	22.2
51-82-998 ADMINISTRATIVE OVERHEAD-GF	11,859.00	11,859.00	59,673.00	47,814.00	19.9
<b>TOTAL PIPED WATER</b>	<b>191,938.86</b>	<b>191,938.86</b>	<b>760,019.00</b>	<b>568,080.14</b>	<b>25.3</b>

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	55,982.50	55,982.50	117,832.00	61,849.50	47.5
51-83-502 OVERTIME	18,747.00	18,747.00	35,000.00	16,253.00	53.6
51-83-508 LEAVE CASHOUT	12,648.43	12,648.43	11,611.00	( 1,037.43)	108.9
51-83-511 MEDICARE	304.78	304.78	2,216.00	1,911.22	13.8
51-83-512 EMPLOYEE GROUP BENEFITS	4,429.09	4,429.09	37,760.00	33,330.91	11.7
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	16,440.50	16,440.50	33,623.00	17,182.50	48.9
51-83-519 UTILITY BENEFIT	3,121.32	3,121.32	7,752.00	4,630.68	40.3

CITY OF BETHEL  
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WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-545 TRAINING/TRAVEL	329.75	329.75	5,500.00	5,170.25	6.0
51-83-561 SUPPLIES	1,564.05	1,564.05	3,000.00	1,435.95	52.1
51-83-563 WEARING APPAREL	353.93	353.93	500.00	146.07	70.8
51-83-567 CHEMICALS	18,005.78	18,005.78	50,000.00	31,994.22	36.0
51-83-592 PLUMBING SUPPLIES	953.23	953.23	2,500.00	1,546.77	38.1
51-83-621 ELECTRICITY (PUMPHOUSE)	25,737.87	25,737.87	84,000.00	58,262.13	30.6
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	37,180.75	37,180.75	120,000.00	82,819.25	31.0
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,120.00	1,120.00	12,000.00	10,880.00	9.3
51-83-661 VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	13,561.57	13,561.57	23,000.00	9,438.43	59.0
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-83-996 ADMIN OVERHEAD-IT SVCS	3,126.36	3,126.36	14,116.00	10,989.64	22.2
51-83-998 ADMINISTRATIVE OVERHEAD-GF	9,734.00	9,734.00	49,012.00	39,278.00	19.9
<b>TOTAL BETHEL HTS WTR TREATMENT</b>	<b>274,507.39</b>	<b>274,507.39</b>	<b>688,417.00</b>	<b>413,909.61</b>	<b>39.9</b>
<b>CITY SUB WTR TREATMENT</b>					
51-84-501 SALARIES	61,870.17	61,870.17	179,778.00	117,907.83	34.4
51-84-502 OVERTIME	17,377.99	17,377.99	35,000.00	17,622.01	49.7
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	1,219.84	1,219.84	31,143.00	29,923.16	3.9
51-84-512 EMPLOYEE GROUP BENEFITS	6,727.09	6,727.09	37,760.00	31,032.91	17.8
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	17,434.61	17,434.61	47,251.00	29,816.39	36.9
51-84-519 UTILITY BENEFIT	1,516.33	1,516.33	7,752.00	6,235.67	19.6
51-84-545 TRAINING/TRAVEL	329.75	329.75	6,500.00	6,170.25	5.1
51-84-561 SUPPLIES	1,254.23	1,254.23	1,500.00	245.77	83.6
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	108.53	108.53	720.00	611.47	15.1
51-84-621 ELECTRICITY (CS WTF)	20,440.54	20,440.54	48,000.00	27,559.46	42.6
51-84-622 TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-84-623 HEATING FUEL(CS WTF)	23,509.33	23,509.33	120,000.00	96,490.67	19.6
51-84-650 LAB TESTS	890.37	890.37	7,000.00	6,109.63	12.7
51-84-661 VEHICLE MAINT (ISF)	485.29	485.29	2,782.00	2,296.71	17.4
51-84-669 OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683 MINOR EQUIPMENT	7,231.08	7,231.08	13,000.00	5,768.92	55.6
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996 ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
51-84-998 ADMINISTRATIVE OVERHEAD-GF	13,782.00	13,782.00	69,337.00	55,555.00	19.9
<b>TOTAL CITY SUB WTR TREATMENT</b>	<b>296,965.78</b>	<b>296,965.78</b>	<b>795,678.00</b>	<b>498,712.22</b>	<b>37.3</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	225,912.75	225,912.75	499,174.00	273,261.25	45.3
51-85-502 OVERTIME	52,845.53	52,845.53	80,000.00	27,154.47	66.1
51-85-508 LEAVE CASHOUT	3,390.96	3,390.96	24,678.00	21,287.04	13.7
51-85-511 MEDICARE	4,212.34	4,212.34	8,398.00	4,185.66	50.2
51-85-512 EMPLOYEE GROUP BENEFITS	57,912.49	57,912.49	126,053.00	68,140.51	45.9
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	61,326.86	61,326.86	127,418.00	66,091.14	48.1
51-85-519 UTILITY BENEFIT	4,084.10	4,084.10	44,118.00	40,033.90	9.3
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	15,775.04	15,775.04	50,000.00	34,224.96	31.6
51-85-602 GASOLINE/DIESEL/OIL	2,692.77	2,692.77	96,000.00	93,307.23	2.8
51-85-621 ELECTRICITY	1,750.52	1,750.52	7,200.00	5,449.48	24.3
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-85-626 WATER/SEWER/GARBAGE	2,073.70	2,073.70	8,200.00	6,126.30	25.3
51-85-661 VEHICLE MAINT/REPAIR	61,032.98	61,032.98	287,479.00	226,446.02	21.2
51-85-669 OTHER PURCHASED SERVICES	240.00	240.00	7,000.00	6,760.00	3.4
51-85-683 MINOR EQUIPMENT	( 482.10)	( 482.10)	1,000.00	1,482.10	( 48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	6,500.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-85-998 ADMINISTRATIVE OVERHEAD-GF	36,162.00	36,162.00	181,767.00	145,605.00	19.9
<b>TOTAL HAULED SEWER</b>	<b>541,672.84</b>	<b>541,672.84</b>	<b>1,861,053.00</b>	<b>1,319,380.16</b>	<b>29.1</b>
<u>PIPED SEWER</u>					
51-86-501 SALARIES	81,377.61	81,377.61	158,803.00	77,425.39	51.2
51-86-502 OVERTIME	17,018.05	17,018.05	30,000.00	12,981.95	56.7
51-86-508 LEAVE CASHOUT	1,243.10	1,243.10	7,379.00	6,135.90	16.9
51-86-511 MEDICARE	1,470.70	1,470.70	2,738.00	1,267.30	53.7
51-86-512 EMPLOYEE GROUP BENEFITS	11,879.27	11,879.27	48,866.00	36,986.73	24.3
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	21,646.79	21,646.79	41,537.00	19,890.21	52.1
51-86-519 UTILITY BENEFITS	2,948.89	2,948.89	9,478.00	6,529.11	31.1
51-86-545 TRAINING/TRAVEL	824.20	824.20	8,000.00	7,175.80	10.3
51-86-561 SUPPLIES	2,161.15	2,161.15	5,000.00	2,838.85	43.2
51-86-563 WEARING APPAREL	1,445.04	1,445.04	2,500.00	1,054.96	57.8
51-86-592 PLUMBING SUPPLIES	1,066.58	1,066.58	10,000.00	8,933.42	10.7
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,975.74	1,975.74	6,500.00	4,524.26	30.4
51-86-602 GASOLINE/DIESEL/OIL	4,703.77	4,703.77	9,600.00	4,896.23	49.0
51-86-621 ELECTRICITY-LIFTST & BLDG	32,350.99	32,350.99	90,000.00	57,649.01	36.0
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	8,567.23	8,567.23	30,000.00	21,432.77	28.6
51-86-626 WATER/SEWER/GARB	126.92	126.92	600.00	473.08	21.2
51-86-661 VEHICLE MAINT/REPAIR	2,259.02	2,259.02	2,782.00	522.98	81.2

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-669 OTHER PURCHASED SERVICES	395.00	395.00	10,000.00	9,605.00	4.0
51-86-683 MINOR EQUIPMENT	54,078.66	54,078.66	110,000.00	55,921.34	49.2
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	59,338.80	59,338.80	191,160.00	131,821.20	31.0
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	3,278.05	3,278.05	14,803.00	11,524.95	22.1
51-86-998 ADMINISTRATIVE OVERHEAD-GF	11,879.00	11,879.00	59,825.00	47,946.00	19.9
<b>TOTAL PIPED SEWER</b>	<b>333,900.16</b>	<b>333,900.16</b>	<b>1,088,455.00</b>	<b>754,554.84</b>	<b>30.7</b>
<b>SEWER LAGOON</b>					
51-87-501 SALARIES	21,419.73	21,419.73	65,150.00	43,730.27	32.9
51-87-502 OVERTIME	4,228.35	4,228.35	10,000.00	5,771.65	42.3
51-87-508 LEAVE CASHOUT	276.25	276.25	2,135.00	1,858.75	12.9
51-87-511 MEDICARE	382.09	382.09	1,090.00	707.91	35.1
51-87-512 EMPLOYEE GROUP BENEFITS	2,979.28	2,979.28	15,548.00	12,568.72	19.2
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	5,642.70	5,642.70	16,533.00	10,890.30	34.1
51-87-519 UTILITY BENEFIT	303.89	303.89	3,016.00	2,712.11	10.1
51-87-545 TRAINING/TRAVEL	1,106.56	1,106.56	4,500.00	3,393.44	24.6
51-87-561 SUPPLIES	155.02	155.02	1,000.00	844.98	15.5
51-87-563 WEARING APPAREL	948.32	948.32	2,700.00	1,751.68	35.1
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	( 17.49)	.0
51-87-602 GASOLINE	1,032.25	1,032.25	18,000.00	16,967.75	5.7
51-87-650 LAB TESTS (SAMPLES)	8,982.80	8,982.80	12,000.00	3,017.20	74.9
51-87-683 MINOR EQUIPMENT	750.73	750.73	2,000.00	1,249.27	37.5
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	4,514.00	4,514.00	22,754.00	18,240.00	19.8
<b>TOTAL SEWER LAGOON</b>	<b>52,739.46</b>	<b>52,739.46</b>	<b>187,621.00</b>	<b>134,881.54</b>	<b>28.1</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>2,655,627.69</b>	<b>2,655,627.69</b>	<b>8,119,797.00</b>	<b>5,464,169.31</b>	<b>32.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 2,655,627.69)</b>	<b>( 2,655,627.69)</b>	<b>( 8,119,797.00)</b>	<b>( 5,464,169.31)</b>	<b>( 32.7)</b>

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	3,243,149.88	
52-11100	CASH IN TILL - PORT	50.00	
52-12300	TVI-SEAWALL MAINT ACCT	954,456.12	
52-12500	TVI-DOCK DEF MAINT	245,794.67	
52-13100	ACCOUNTS RECEIVABLE	533,118.12	
52-13900	ALLOWANCE DOUBTFUL ACCTS	( 19,850.50)	
52-14200	INVENTORY-HEATING FUEL	1,267.10	
52-14400	PIPE INVENTORY	61,934.40	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	22,716,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	7,340,341.48	
52-16300	BUILDINGS	1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT	827,227.15	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	( 2,208,208.50)	
52-16800	ACCUM DEPR-BUILDINGS	( 28,359.27)	
52-17000	ACCUM DEPR- MACH & EQUIP	( 516,684.41)	
52-17100	ACCUM DEPR-VEHICLES	( 250,279.36)	
52-17300	ACCUM DEP-SEAWALL	( 7,723,658.96)	
52-18000	CONSTRUCTION IN PROGRESS	1,167,200.00	
52-19000	DEFERRED OUTFLOW-PENSION	81,587.16	
	TOTAL ASSETS		<u>30,558,057.94</u>

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	1,688.08	
52-22100	ACCURED VACATION	10,423.00	
52-22200	ACCRUED SICK LEAVE	1,485.58	
52-25000	SALES TAX PAYABLE	8,791.68	
52-29000	DEFERRED INFLOW-PENSION	4,616.60	
52-29100	PENSION LIABILITY	414,227.64	
	TOTAL LIABILITIES		441,232.58

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION	25,209,842.60	
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
52-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	
	UNAPPROPRIATED FUND BALANCE:		
52-39900	UNDESIGNATED RET EARNINGS	( 3,850,010.79)	
	REVENUE OVER EXPENDITURES - YTD	( 318,234.90)	
	BALANCE - CURRENT DATE	( 4,168,245.69)	
	TOTAL FUND EQUITY		29,347,072.58

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

MUNICIPAL DOCK

TOTAL LIABILITIES AND EQUITY

29,788,305.16

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	77,767.28	77,767.28	178,152.00	100,384.72	43.7
52-50-502 OVERTIME	1,716.88	1,716.88	.00	( 1,716.88)	.0
52-50-508 LEAVE CASHOUT	1,166.13	1,166.13	7,865.00	6,698.87	14.8
52-50-510 SOCIAL SECURITY EXPENSE	511.31	511.31	1,293.00	781.69	39.5
52-50-511 MEDICARE FICA	1,219.26	1,219.26	2,583.00	1,363.74	47.2
52-50-512 EMPLOYEE GROUP BENEFITS	12,407.15	12,407.15	55,974.00	43,566.85	22.2
52-50-515 UNEMPLOYMENT	.00	.00	2,496.00	2,496.00	.0
52-50-516 WORKERS' COMPENSATION	.00	.00	7,528.00	7,528.00	.0
52-50-518 PERS	15,672.18	15,672.18	39,193.00	23,520.82	40.0
52-50-519 UTILITY BENEFIT	2,936.59	2,936.59	11,491.00	8,554.41	25.6
52-50-545 TRAINING/TRAVEL	115.00	115.00	5,000.00	4,885.00	2.3
52-50-561 SUPPLIES	1,467.24	1,467.24	5,500.00	4,032.76	26.7
52-50-563 WEARING APPAREL	.00	.00	1,300.00	1,300.00	.0
52-50-600 TIRES	.00	.00	9,000.00	9,000.00	.0
52-50-601 VEHICLE MT. (PARTS & TOOLS)	4,947.87	4,947.87	12,000.00	7,052.13	41.2
52-50-602 GASOLINE/DIESEL/OIL	9,302.05	9,302.05	18,000.00	8,697.95	51.7
52-50-621 ELECTRICITY	5,152.81	5,152.81	12,000.00	6,847.19	42.9
52-50-622 TELEPHONE	980.37	980.37	1,000.00	19.63	98.0
52-50-623 HEATING FUEL	1,371.62	1,371.62	2,400.00	1,028.38	57.2
52-50-624 WATER, SEWER, GARBAGE	1,180.76	1,180.76	12,000.00	10,819.24	9.8
52-50-626 WATER FOR BARGES	5,451.99	5,451.99	12,000.00	6,548.01	45.4
52-50-627 STAFF CELLULAR PHONES	312.44	312.44	1,320.00	1,007.56	23.7
52-50-642 LEGAL FEES	532.90	532.90	5,000.00	4,467.10	10.7
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
52-50-666 MUNICIPAL DOCK MAINT.	49.99	49.99	5,000.00	4,950.01	1.0
52-50-667 MAINT-SEAWALL	119.97	119.97	7,000.00	6,880.03	1.7
52-50-669 OTHER PURCHASED SERVICES	1,989.21	1,989.21	25,000.00	23,010.79	8.0
52-50-683 MINOR EQUIPMENT	3,595.76	3,595.76	.00	( 3,595.76)	.0
52-50-687 LAND/EASEMENT ACQUISITION	6,705.00	6,705.00	56,175.00	49,470.00	11.9
52-50-696 WATERFRONT FACILITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721 INSURANCE	.00	.00	16,000.00	16,000.00	.0
52-50-724 DUES	25.98	25.98	1,000.00	974.02	2.6
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	533.38	533.38	.00	( 533.38)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	55,020.00	55,020.00	55,000.00	( 20.00)	100.0
52-50-777 CONTAMINATED SOIL PROCESSING	439.08	439.08	1,000.00	560.92	43.9
52-50-990 XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	4,037.00	4,037.00	18,238.00	14,201.00	22.1
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	11,819.00	11,819.00	59,436.00	47,617.00	19.9
<b>TOTAL DOCK EXPENDITURES</b>	<b>229,031.49</b>	<b>229,031.49</b>	<b>840,477.00</b>	<b>611,445.51</b>	<b>27.3</b>
<u>SMALL BOAT HARBOR</u>					
52-55-501 SALARIES	52,012.59	52,012.59	98,841.00	46,828.41	52.6
52-55-502 OVERTIME	2,267.98	2,267.98	3,000.00	732.02	75.6
52-55-508 LEAVE CASHOUT	574.36	574.36	1,326.00	751.64	43.3
52-55-510 SOCIAL SECURITY	2,613.76	2,613.76	4,483.00	1,869.24	58.3

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511 MEDICARE FICA	808.43	808.43	1,477.00	668.57	54.7
52-55-512 EMPLOYEE GROUP BENEFITS	2,678.70	2,678.70	10,662.00	7,983.30	25.1
52-55-515 UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518 PERS	2,667.15	2,667.15	22,405.00	19,737.85	11.9
52-55-519 UTILITY BENEFIT	67.48	67.48	2,189.00	2,121.52	3.1
52-55-561 SUPPLIES	629.74	629.74	1,800.00	1,170.26	35.0
52-55-563 WEARING APPAREL	121.01	121.01	1,700.00	1,578.99	7.1
52-55-602 GASOLINE	911.27	911.27	9,600.00	8,688.73	9.5
52-55-621 ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	966.39	966.39	7,000.00	6,033.61	13.8
52-55-683 MINOR EQUIPMENT	953.74	953.74	11,000.00	10,046.26	8.7
52-55-775 SMALL BOAT HARBOR GRAVEL	16,012.80	16,012.80	16,000.00	( 12.80)	100.1
52-55-799 MISCELLANEOUS EXPENSES	111.01	111.01	250.00	138.99	44.4
52-55-998 ADMINISTRATIVE OVERHEAD-GF	5,807.00	5,807.00	29,266.00	23,459.00	19.8
TOTAL SMALL BOAT HARBOR	89,203.41	89,203.41	241,074.00	151,870.59	37.0
TOTAL FUND EXPENDITURES	318,234.90	318,234.90	1,081,551.00	763,316.10	29.4
NET REVENUE OVER EXPENDITURES	( 318,234.90)	( 318,234.90)	( 1,081,551.00)	( 763,316.10)	( 29.4)

CITY OF BETHEL  
BALANCE SHEET  
DECEMBER 31, 2018

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	953,968.77	
53-12200	INVESTMENT - BOND RESERVE	217,445.15	
53-13100	ACCOUNTS RECEIVABLE	85,443.04	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	( 906.10)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.52	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	( 5,358,319.31)	
53-17000	ACCUM DEPREC-ME	( 17,750.43)	
53-18000	CONSTRUCTION IN PROGRESS	17,419.04	
TOTAL ASSETS			5,823,242.35

LIABILITIES AND EQUITY

LIABILITIES

53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27600	ACCRUED INTEREST PAYABLE	7,754.17	
53-27700	LEASE REVENUE BONDS PAYABLE	2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	268,280.37	
TOTAL LIABILITIES			3,204,994.77

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE	( 582,786.50)	
	REVENUE OVER EXPENDITURES - YTD	( 96,048.22)	
BALANCE - CURRENT DATE		( 678,834.72)	
TOTAL FUND EQUITY			2,388,710.66
TOTAL LIABILITIES AND EQUITY			5,593,705.43

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-621 ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623 HEATING FUEL	185.73	185.73	19,382.00	19,196.27	1.0
53-50-626 SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662 PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721 INSURANCE	.00	.00	2,701.00	2,701.00	.0
<b>TOTAL LEASED PROPERTIES-MISC</b>	<b>185.73</b>	<b>185.73</b>	<b>41,225.00</b>	<b>41,039.27</b>	<b>.5</b>
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	32,300.34	32,300.34	132,089.00	99,788.66	24.5
53-55-622 TELEPHONE	314.91	314.91	628.00	313.09	50.1
53-55-623 HEATING FUEL-COURT COMPLEX	14,680.47	14,680.47	80,312.00	65,631.53	18.3
53-55-626 WATER/SEWER/GARB-COURT COM	3,733.94	3,733.94	12,000.00	8,266.06	31.1
53-55-662 PROPERTY MT-COURT COMPLEX	9,050.33	9,050.33	14,372.00	5,321.67	63.0
53-55-663 JANITORIAL-COURT COMPLEX	35,782.50	35,782.50	86,536.00	50,753.50	41.4
53-55-669 OTHER PURCHASED SERVICES	.00	.00	9,000.00	9,000.00	.0
53-55-693 COURTHOUSE INTERIOR UPGRADES	.00	.00	10,000.00	10,000.00	.0
53-55-694 GENERATOR REPAIR	.00	.00	( 10,000.00)	( 10,000.00)	.0
53-55-702 DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	.00	.00	89,750.00	89,750.00	.0
53-55-717 AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721 INSURANCE	.00	.00	24,191.00	24,191.00	.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	.00	.00	123,753.00	123,753.00	.0
<b>TOTAL LEASED PROP-COURT COMPLEX</b>	<b>95,862.49</b>	<b>95,862.49</b>	<b>899,883.00</b>	<b>804,020.51</b>	<b>10.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>96,048.22</b>	<b>96,048.22</b>	<b>941,108.00</b>	<b>845,059.78</b>	<b>10.2</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 96,048.22)</b>	<b>( 96,048.22)</b>	<b>( 941,108.00)</b>	<b>( 845,059.78)</b>	<b>( 10.2)</b>

CITY OF BETHEL  
 BALANCE SHEET  
 DECEMBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	262,980.31)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		218,851.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	18,933.59)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	202,298.20)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
	TOTAL ASSETS			( 109,307.20)

LIABILITIES AND EQUITY

LIABILITIES

56-22100	ACCRUED VACATION		24,753.54	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
	TOTAL LIABILITIES			298,860.66

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
	UNAPPROPRIATED FUND BALANCE:			
56-39900	FUND BALANCE	(	462,239.56)	
	REVENUE OVER EXPENDITURES - YTD	(	125,306.23)	
	BALANCE - CURRENT DATE	(	587,545.79)	
	TOTAL FUND EQUITY			( 489,520.79)
	TOTAL LIABILITIES AND EQUITY			( 190,660.13)

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	64,683.59	64,683.59	135,558.00	70,874.41	47.7
56-50-508 LEAVE CASHOUT	3,648.94	3,648.94	6,749.34	3,100.40	54.1
56-50-510 SOCIAL SECURITY EXPENSE	250.35	250.35	.00	( 250.35)	.0
56-50-511 MEDICARE FICA	1,004.83	1,004.83	1,927.78	922.95	52.1
56-50-512 EMPLOYEE GROUP BENEFITS	10,863.06	10,863.06	60,614.67	49,751.61	17.9
56-50-515 UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516 WORKERS' COMPENSATION	.00	.00	8,355.34	8,355.34	.0
56-50-518 PERS	13,342.11	13,342.11	29,743.14	16,401.03	44.9
56-50-519 UTILITY BENEFIT	834.94	834.94	4,780.56	3,945.62	17.5
56-50-561 SUPPLIES	224.99	224.99	3,390.00	3,165.01	6.6
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	17.79	17.79	.00	( 17.79)	.0
56-50-602 GASOLINE	6,708.61	6,708.61	20,000.00	13,291.39	33.5
56-50-621 ELECTRICITY	2,641.34	2,641.34	6,400.00	3,758.66	41.3
56-50-622 TELEPHONE	90.86	90.86	700.00	609.14	13.0
56-50-623 HEATING FUEL	2,399.59	2,399.59	10,250.00	7,850.41	23.4
56-50-626 WTR/SWR/GRB	292.12	292.12	1,200.00	907.88	24.3
56-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	( 53.47)	.0
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	3,949.90	3,949.90	18,547.00	14,597.10	21.3
56-50-690 CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721 INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
56-50-998 ADMINISTRATIVE OVERHEAD-GF	10,867.00	10,867.00	54,701.00	43,834.00	19.9
<b>TOTAL TRANSIT SYSTEM EXPENDITURES</b>	<b>125,306.23</b>	<b>125,306.23</b>	<b>481,600.00</b>	<b>356,293.77</b>	<b>26.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>125,306.23</b>	<b>125,306.23</b>	<b>481,600.00</b>	<b>356,293.77</b>	<b>26.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 125,306.23)</b>	<b>( 125,306.23)</b>	<b>( 481,600.00)</b>	<b>( 356,293.77)</b>	<b>( 26.0)</b>

CITY OF BETHEL  
 BALANCE SHEET  
 DECEMBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	270,499.18)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		256,696.12	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(	84,675.04)	
	TOTAL ASSETS			( 11,575.83)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		6,680.89	
57-22100	ACCRUED VACATION		14,223.37	
57-22200	ACCRUED SICK		442.06	
	TOTAL LIABILITIES			21,346.32

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
57-39900	FUND BALANCE		53,819.55	
	REVENUE OVER EXPENDITURES - YTD	(	248,506.85)	
	BALANCE - CURRENT DATE	(	194,687.30)	
	TOTAL FUND EQUITY			( 194,687.30)
	TOTAL LIABILITIES AND EQUITY			( 173,340.98)

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE &amp; EQUIP MAINT</u>					
57-50-501 SALARIES	122,534.81	122,534.81	333,381.00	210,846.19	36.8
57-50-502 OVERTIME	7,223.05	7,223.05	10,000.00	2,776.95	72.2
57-50-508 LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-511 MEDICARE FICA	2,072.11	2,072.11	4,979.00	2,906.89	41.6
57-50-512 EMPLOYEE GROUP BENEFITS	18,389.92	18,389.92	134,383.00	115,993.08	13.7
57-50-515 UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516 WORKERS' COMPENSATION	.00	.00	15,176.00	15,176.00	.0
57-50-518 PERS	28,535.91	28,535.91	75,544.00	47,008.09	37.8
57-50-519 UTILITY BENEFIT	4,376.15	4,376.15	27,588.00	23,211.85	15.9
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	2,958.58	2,958.58	10,000.00	7,041.42	29.6
57-50-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	1,110.94	1,110.94	4,000.00	2,889.06	27.8
57-50-602 GASOLINE / DIESEL / OIL	13,865.02	13,865.02	66,000.00	52,134.98	21.0
57-50-621 ELECTRICITY	3,062.35	3,062.35	12,000.00	8,937.65	25.5
57-50-622 TELEPHONE	73.04	73.04	500.00	426.96	14.6
57-50-623 HEATING FUEL	668.96	668.96	.00	( 668.96)	.0
57-50-626 WATER/SEWER/GARBAGE	1,580.11	1,580.11	6,220.00	4,639.89	25.4
57-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	( 53.47)	.0
57-50-669 OTHER PURCHASED SERVICES	9,750.69	9,750.69	8,000.00	( 1,750.69)	121.9
57-50-683 MINOR EQUIPMENT	1,908.27	1,908.27	23,000.00	21,091.73	8.3
57-50-721 INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	3,465.00	3,465.00	15,634.00	12,169.00	22.2
57-50-998 ADMINISTRATIVE OVERHEAD-GF	23,982.00	23,982.00	120,735.00	96,753.00	19.9
<b>TOTAL VEHICLE &amp; EQUIP MAINT</b>	<b>248,506.85</b>	<b>248,506.85</b>	<b>927,353.00</b>	<b>678,846.15</b>	<b>26.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>248,506.85</b>	<b>248,506.85</b>	<b>927,353.00</b>	<b>678,846.15</b>	<b>26.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 248,506.85)</b>	<b>( 248,506.85)</b>	<b>( 927,353.00)</b>	<b>( 678,846.15)</b>	<b>( 26.8)</b>

CITY OF BETHEL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	1				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	240,149.01	240,149.01	496,000.00	255,850.99	48.4
10-40-401 TAX - SALES	2,130,330.47	2,130,330.47	6,355,000.00	4,224,669.53	33.5
10-40-403 PENALTIES & INT - SALES TAX	26,073.19	26,073.19	50,000.00	23,926.81	52.2
10-40-407 CIGARETTE AND TOBACCO TAX	224,397.17	224,397.17	582,000.00	357,602.83	38.6
10-40-408 TAX - ALCOHOL TAX	66,622.93	66,622.93	200,000.00	133,377.07	33.3
10-40-468 TAX - MOTOR VEH REGISTRATION	15,569.16	15,569.16	63,000.00	47,430.84	24.7
<b>TOTAL TAXES</b>	<b>2,703,141.93</b>	<b>2,703,141.93</b>	<b>7,746,000.00</b>	<b>5,042,858.07</b>	<b>34.9</b>
<u>STATE &amp; FEDERAL REVENUES</u>					
10-42-414 COMMUNITY DIVIDEND	.00	.00	193,551.00	193,551.00	.0
10-42-418 PILT PROGRAM - STATE	893,143.83	893,143.83	886,218.00	( 6,925.83)	100.8
10-42-430 SOA - JURY DUTY REIMB.	250.00	250.00	.00	( 250.00)	.0
<b>TOTAL STATE &amp; FEDERAL REVENUES</b>	<b>893,393.83</b>	<b>893,393.83</b>	<b>1,079,769.00</b>	<b>186,375.17</b>	<b>82.7</b>
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	29,487.72	29,487.72	290,000.00	260,512.28	10.2
10-43-424 POLICE DEPT PC FEES	4,043.77	4,043.77	8,000.00	3,956.23	50.6
10-43-426 AMBULANCE/PC COLLECTIONS	1,043.20	1,043.20	1,400.00	356.80	74.5
10-43-435 PARKS & REC OTC SALES	3.00	3.00	.00	( 3.00)	.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>34,577.69</b>	<b>34,577.69</b>	<b>299,400.00</b>	<b>264,822.31</b>	<b>11.6</b>
<u>RENTAL INCOME</u>					
10-44-463 LOG CABIN RENTAL	1,715.00	1,715.00	1,600.00	( 115.00)	107.2
<b>TOTAL RENTAL INCOME</b>	<b>1,715.00</b>	<b>1,715.00</b>	<b>1,600.00</b>	<b>( 115.00)</b>	<b>107.2</b>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES, PERMITS &amp; FEES</u>					
10-45-450 GAMING TAX	202,433.39	202,433.39	414,000.00	211,566.61	48.9
10-45-451 TAXI PERMITS	74,805.00	74,805.00	160,000.00	85,195.00	46.8
10-45-452 BUSINESS LICENSES	2,200.00	2,200.00	40,000.00	37,800.00	5.5
10-45-453 ANIMAL CONTROL LICENSES	1,230.00	1,230.00	3,500.00	2,270.00	35.1
10-45-454 PLANNING FEES	305.00	305.00	1,600.00	1,295.00	19.1
10-45-455 PLAT/RECORDING FEES	465.00	465.00	1,400.00	935.00	33.2
10-45-456 SITE REVIEWS	2,575.00	2,575.00	560.00	( 2,015.00)	459.8
10-45-457 PARKS & REC JULY 4TH FEES	2,550.00	2,550.00	.00	( 2,550.00)	.0
10-45-458 PARKS & REC - OTHER	100.00	100.00	.00	( 100.00)	.0
10-45-459 MISC PERMITS/LICENSES/FEE	3,007.50	3,007.50	5,600.00	2,592.50	53.7
<b>TOTAL LICENSES, PERMITS &amp; FEES</b>	<b>289,670.89</b>	<b>289,670.89</b>	<b>626,660.00</b>	<b>336,989.11</b>	<b>46.2</b>
<u>MISCELLANEOUS</u>					
10-49-483 PUBLIC DONATIONS FIRE DPT	( 134,834.00)	( 134,834.00)	.00	134,834.00	.0
10-49-487 INVESTMENT INCOME	5,455.63	5,455.63	154,000.00	148,544.37	3.5
10-49-488 POLICE DEPT MISC	1,210.25	1,210.25	6,000.00	4,789.75	20.2
10-49-495 MISCELLANEOUS REVENUE	134,030.83	134,030.83	5,300.00	( 128,730.83)	2528.9
10-49-497 RESTITUTION PMTS RECEIVED	.00	.00	500.00	500.00	.0
10-49-499 INSURANCE CLAIM RECOVERY	.00	.00	26,000.00	26,000.00	.0
<b>TOTAL MISCELLANEOUS</b>	<b>5,862.71</b>	<b>5,862.71</b>	<b>191,800.00</b>	<b>185,937.29</b>	<b>3.1</b>
<b>TOTAL FUND REVENUE</b>	<b>3,898,874.33</b>	<b>3,898,874.33</b>	<b>9,945,229.00</b>	<b>6,046,354.67</b>	<b>39.2</b>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

POLICE ASSET FORFEITURE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>					
16-49-487 INVESTMENT INCOME	.14	.14	.00	( .14)	.0
TOTAL MISCELLANEOUS REVENUE	.14	.14	.00	( .14)	.0
TOTAL FUND REVENUE	<u>.14</u>	<u>.14</u>	<u>.00</u>	<u>( .14)</u>	<u>.0</u>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-42-414 DELTA WOMEN'S GROUP GRANT	( 270.00)	( 270.00)	.00	270.00	.0
40-42-415 CAG	( 160.00)	( 160.00)	72,454.00	72,614.00	( .2)
<b>TOTAL SOURCE 42</b>	<b>( 430.00)</b>	<b>( 430.00)</b>	<b>72,454.00</b>	<b>72,884.00</b>	<b>( .6)</b>
 <b>SOURCE 43</b>					
40-43-430 PRO-SHOP REVENUE	3,850.00	3,850.00	42,000.00	38,150.00	9.2
40-43-435 CONCESSION REVENUE	5,759.00	5,759.00	55,000.00	49,241.00	10.5
40-43-460 ENTRY FEE	10,272.00	10,272.00	81,500.00	71,228.00	12.6
40-43-463 FACILITY RENTAL	1,130.00	1,130.00	12,750.00	11,620.00	8.9
40-43-465 PROGRAM FEES	7,327.00	7,327.00	80,500.00	73,173.00	9.1
<b>TOTAL SOURCE 43</b>	<b>28,338.00</b>	<b>28,338.00</b>	<b>271,750.00</b>	<b>243,412.00</b>	<b>10.4</b>
 <b>TRANSFERS IN</b>					
40-46-412 LOCAL SOURCES-SALES TAX REV	.00	.00	529,583.00	529,583.00	.0
40-46-413 LOCAL SOURCES-ALCOHOLTAX REV	.00	.00	6,000.00	6,000.00	.0
40-46-414 WELLNESS PROGRAM	18,548.00	18,548.00	383,160.00	364,612.00	4.8
<b>TOTAL TRANSFERS IN</b>	<b>18,548.00</b>	<b>18,548.00</b>	<b>918,743.00</b>	<b>900,195.00</b>	<b>2.0</b>
 <b>MISCELLANEOUS</b>					
40-49-487 INVESTMENT INCOME	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL MISCELLANEOUS</b>	<b>.00</b>	<b>.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>46,456.00</b>	<b>46,456.00</b>	<b>1,312,947.00</b>	<b>1,266,491.00</b>	<b>3.5</b>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

E-911 SYSTEM/SURCHARGE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	74,136.42	74,136.42	144,000.00	69,863.58	51.5
TOTAL E-911 SURCHARGE	<u>74,136.42</u>	<u>74,136.42</u>	<u>144,000.00</u>	<u>69,863.58</u>	<u>51.5</u>
 TOTAL FUND REVENUE	 <u><u>74,136.42</u></u>	 <u><u>74,136.42</u></u>	 <u><u>144,000.00</u></u>	 <u><u>69,863.58</u></u>	 <u><u>51.5</u></u>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

SOLID WASTE SERVICES

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>SOLID WASTE &amp; RECYCLING</u>					
50-44-412 COMMERCIAL GARBAGE PICKUP	374,999.10	374,999.10	758,000.00	383,000.90	49.5
50-44-413 RESIDENTIAL GARBAGE PICKUP	166,194.67	166,194.67	328,000.00	161,805.33	50.7
50-44-416 LANDFILL DUMP FEE	58,110.00	58,110.00	83,000.00	24,890.00	70.0
TOTAL SOLID WASTE & RECYCLING	<u>599,303.77</u>	<u>599,303.77</u>	<u>1,169,000.00</u>	<u>569,696.23</u>	<u>51.3</u>
TOTAL FUND REVENUE	<u><u>599,303.77</u></u>	<u><u>599,303.77</u></u>	<u><u>1,169,000.00</u></u>	<u><u>569,696.23</u></u>	<u><u>51.3</u></u>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	1,470,624.46	1,470,624.46	2,854,650.00	1,384,025.54	51.5
51-42-412 METERED PIPED WATER COMM.	206,431.16	206,431.16	446,440.00	240,008.84	46.2
51-42-414 UNMETERED PIPED WTR RESID	415,845.37	415,845.37	834,971.00	419,125.63	49.8
51-42-416 CONTRACT WATER	5,800.00	5,800.00	13,075.00	7,275.00	44.4
51-42-436 PUMPHOUSE WATER	10,515.77	10,515.77	17,899.00	7,383.23	58.8
<b>TOTAL WATER</b>	<b>2,109,216.76</b>	<b>2,109,216.76</b>	<b>4,167,035.00</b>	<b>2,057,818.24</b>	<b>50.6</b>
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	804,902.14	804,902.14	1,586,277.00	781,374.86	50.7
51-43-412 METERED PIPED SEWER COMM.	1,259,505.07	1,259,505.07	803,488.00	( 456,017.07)	156.8
51-43-414 UNMETERED PIPED SEWER RES	123,461.45	123,461.45	247,195.00	123,733.55	49.9
51-43-416 CONTRACT SEWER	14,496.49	14,496.49	24,828.00	10,331.51	58.4
<b>TOTAL SEWER</b>	<b>2,202,365.15</b>	<b>2,202,365.15</b>	<b>2,661,788.00</b>	<b>459,422.85</b>	<b>82.7</b>
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	14,975.11	14,975.11	46,270.00	31,294.89	32.4
51-45-435 RECONNECT FEES	2,059.56	2,059.56	2,677.00	617.44	76.9
51-45-450 SENIOR DISCOUNT	( 25,002.43)	( 25,002.43)	44,650.00	69,652.43	( 56.0)
51-45-467 NSF CHECKS AND FEES	240.00	240.00	300.00	60.00	80.0
51-45-468 UTILITY INSPECTION FEES	1,780.11	1,780.11	1,500.00	( 280.11)	118.7
51-45-471 WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472 SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
<b>TOTAL MISCELLANEOUS</b>	<b>( 5,947.65)</b>	<b>( 5,947.65)</b>	<b>448,129.00</b>	<b>454,076.65</b>	<b>( 1.3)</b>
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	( 64.00)	( 64.00)	.00	64.00	.0
51-49-487 INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495 MISCELLANEOUS INCOME	1,636.42	1,636.42	.00	( 1,636.42)	.0
<b>TOTAL MISCELLANEOUS</b>	<b>1,572.42</b>	<b>1,572.42</b>	<b>14,000.00</b>	<b>12,427.58</b>	<b>11.2</b>
<b>TOTAL FUND REVENUE</b>	<b>4,307,206.68</b>	<b>4,307,206.68</b>	<b>7,290,952.00</b>	<b>2,983,745.32</b>	<b>59.1</b>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST &amp; PENALTIES</u>					
52-40-403 CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
<u>CHARGES FOR SERVICES</u>					
52-43-402 CITY DOCK-STORAGE	11,505.10	11,505.10	70,000.00	58,494.90	16.4
52-43-404 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405 CITY DOCK-WHARFAGE	137,472.02	137,472.02	160,000.00	22,527.98	85.9
52-43-407 CITY DOCK-DOCKAGE	34,611.81	34,611.81	25,000.00	( 9,611.81)	138.5
52-43-418 SBH PETRO PORT-FUEL THRU-PUT	137,637.76	137,637.76	220,000.00	82,362.24	62.6
52-43-424 PETRO YARD - STORAGE	1,433.60	1,433.60	2,000.00	566.40	71.7
52-43-426 PETRO PORT-FUEL THRU-PUT	275,275.52	275,275.52	440,000.00	164,724.48	62.6
52-43-427 PETRO PORT-DOCKAGE	20,085.49	20,085.49	20,000.00	( 85.49)	100.4
52-43-433 SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434 SEAWALL DOCKAGE	15,696.97	15,696.97	10,000.00	( 5,696.97)	157.0
52-43-435 SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454 BEACH-STORAGE	5,230.08	5,230.08	10,000.00	4,769.92	52.3
52-43-455 BEACH-WHARFAGE	68,482.17	68,482.17	70,000.00	1,517.83	97.8
52-43-457 BEACH-DOCKAGE	12,866.36	12,866.36	17,000.00	4,133.64	75.7
52-43-462 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463 BOAT HARBOR-MOORAGE	2,528.40	2,528.40	24,000.00	21,471.60	10.5
TOTAL CHARGES FOR SERVICES	722,825.28	722,825.28	1,100,500.00	377,674.72	65.7
<u>LEASE REVENUE</u>					
52-44-467 LEASE REVENUE	8,120.00	8,120.00	24,000.00	15,880.00	33.8
TOTAL LEASE REVENUE	8,120.00	8,120.00	24,000.00	15,880.00	33.8
<u>MISCELLANEOUS</u>					
52-45-462 SMALL BOAT HARBOR STORAGE	1,500.00	1,500.00	.00	( 1,500.00)	.0
52-45-464 SMALL BOAT HARBOR PERMITS	5,850.00	5,850.00	24,000.00	18,150.00	24.4
52-45-467 EXTRA WATER CALLS	24,532.50	24,532.50	25,000.00	467.50	98.1
TOTAL MISCELLANEOUS	31,882.50	31,882.50	49,000.00	17,117.50	65.1
<u>MISCELLANEOUS</u>					
52-49-487 INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495 MISCELLANEOUS REVENUE	6,925.00	6,925.00	5,000.00	( 1,925.00)	138.5
TOTAL MISCELLANEOUS	6,925.00	6,925.00	7,000.00	75.00	98.9

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

MUNICIPAL DOCK

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TOTAL FUND REVENUE	769,752.78	769,752.78	1,185,500.00	415,747.22	64.9

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-443 LEASE-SOA DEPT OF ADMIN-OCS	16,985.20	16,985.20	52,056.00	35,070.80	32.6
53-44-444 LEASE-COURT SYSTEM	153,405.00	153,405.00	613,620.00	460,215.00	25.0
53-44-447 LEASE:DEPT OF LAW	45,180.80	45,180.80	137,952.00	92,771.20	32.8
53-44-450 LEASE PATC	1,200.00	1,200.00	3,600.00	2,400.00	33.3
53-44-452 LEASE-TOWER ROAD LAND	1,800.00	1,800.00	5,400.00	3,600.00	33.3
53-44-453 YKHC - BUILDING	1,400.00	1,400.00	.00	( 1,400.00)	.0
53-44-454 LEASE - TEEN CENTER	.00	.00	1.00	1.00	.0
53-44-472 DMV LEASE	2,099.20	2,099.20	6,298.00	4,198.80	33.3
53-44-479 LEASE LAND AVCP HEARSTART	400.00	400.00	1,200.00	800.00	33.3
53-44-481 LEASE LAND SWANSONS	4,833.36	4,833.36	14,500.00	9,666.64	33.3
53-44-485 LEASE LAND EUNKANG CHURCH	600.00	600.00	1,800.00	1,200.00	33.3
53-44-488 LEASE LAND GCI	1,333.36	1,333.36	4,000.00	2,666.64	33.3
53-44-489 LEASE NAPA BATTERY STRGE	.00	.00	10,000.00	10,000.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	300.00	300.00	.00	( 300.00)	.0
	<u>229,536.92</u>	<u>229,536.92</u>	<u>850,427.00</u>	<u>620,890.08</u>	<u>27.0</u>
TOTAL LEASE INCOME	<u>229,536.92</u>	<u>229,536.92</u>	<u>850,427.00</u>	<u>620,890.08</u>	<u>27.0</u>
TOTAL FUND REVENUE	<u><u>229,536.92</u></u>	<u><u>229,536.92</u></u>	<u><u>850,427.00</u></u>	<u><u>620,890.08</u></u>	<u><u>27.0</u></u>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>EMP GROUP BENEFITS REVENUES</u>					
54-43-401 FROM GF-ADMINISTRATION	( 7,306.95)	( 7,306.95)	66,636.00	73,942.95	( 11.0)
54-43-402 FROM GF-CITY CLERK	( 4,235.94)	( 4,235.94)	22,212.00	26,447.94	( 19.1)
54-43-403 FROM GF-FINANCE	( 8,972.72)	( 8,972.72)	138,825.00	147,797.72	( 6.5)
54-43-404 FROM GF-PLANNING	( 4,390.27)	( 4,390.27)	44,424.00	48,814.27	( 9.9)
54-43-405 FROM GF-FIRE	( 13,955.22)	( 13,955.22)	177,696.00	191,651.22	( 7.9)
54-43-406 FROM GF-POLICE	( 32,715.40)	( 32,715.40)	399,816.00	432,531.40	( 8.2)
54-43-407 FROM GF-PW-ADMIN	( 3,644.08)	( 3,644.08)	25,544.00	29,188.08	( 14.3)
54-43-408 FROM GF-STREETS & ROADS	( 9,298.50)	( 9,298.50)	117,724.00	127,022.50	( 7.9)
54-43-410 FROM GF-CITY SAFETY	.00	.00	22,212.00	22,212.00	.0
54-43-411 FROM GF-PROPERTY MAINT	( 6,267.14)	( 6,267.14)	112,171.00	118,438.14	( 5.6)
54-43-412 FROM GF-CITY ATTY OFFICE	( 2,122.62)	( 2,122.62)	.00	2,122.62	.0
54-43-413 SOA SEWAGE LAGOON	( 25.05)	( 25.05)	.00	25.05	.0
54-43-414 INSTITUTIONAL COORIDOR	( 4.87)	( 4.87)	.00	4.87	.0
54-43-415 PUBLIC SAFETY BUILDING	( 8.22)	( 8.22)	.00	8.22	.0
54-43-424 FROM SR-E911 FUND	( 1,024.08)	( 1,024.08)	22,212.00	23,236.08	( 4.6)
54-43-425 FROM CSP GRANT PROGRAM	( 3,072.24)	( 3,072.24)	66,636.00	69,708.24	( 4.6)
54-43-449 FROM ENTERPRISE FUND-PORT	.00	.00	( 55,974.00)	( 55,974.00)	.0
54-43-450 FROM EF-PORT	( 5,290.99)	( 5,290.99)	10,662.00	15,952.99	( 49.6)
54-43-451 FROM EF-UTIL-HAUL WATER	( 13,277.88)	( 13,277.88)	103,841.00	117,118.88	( 12.8)
54-43-452 FROM EF-UTIL-HAUL SEWER	( 19,729.02)	( 19,729.02)	126,053.00	145,782.02	( 15.7)
54-43-453 FROM EF-UTIL-PIPED WATER	( 3,836.69)	( 3,836.69)	47,756.00	51,592.69	( 8.0)
54-43-454 FROM EF-UTIL-PIPED SEWER	( 3,726.28)	( 3,726.28)	48,866.00	52,592.28	( 7.6)
54-43-455 FROM EF-UTIL-REFUSE HAUL	( 1,244.90)	( 1,244.90)	36,650.00	37,894.90	( 3.4)
54-43-456 FROM EF-UTIL-LANDFILL	( 2,268.98)	( 2,268.98)	49,977.00	52,245.98	( 4.5)
54-43-457 FROM EF-UTIL-WTF BET HGTS	( 1,910.66)	( 1,910.66)	37,760.00	39,670.66	( 5.1)
54-43-458 FROM EF-UTIL-SEWER LAGOON	( 948.06)	( 948.06)	15,548.00	16,496.06	( 6.1)
54-43-459 FROM EF-UTIL-WTF CITY SUB	( 2,885.46)	( 2,885.46)	37,760.00	40,645.46	( 7.6)
54-43-460 FROM EF-VEHICLE MAINT	( 6,295.80)	( 6,295.80)	137,383.00	143,678.80	( 4.6)
54-43-462 COBRA PAYMENTS	2,278.00	2,278.00	.00	( 2,278.00)	.0
54-43-463 FROM GEN FUND-IT SVCS	( 1,072.01)	( 1,072.01)	22,212.00	23,284.01	( 4.8)
54-43-464 STOP LOSS REFUND PYMTS	166,885.78	166,885.78	.00	( 166,885.78)	.0
54-43-466 FROM EF-UTIL BILLING	( 1,582.12)	( 1,582.12)	38,871.00	40,453.12	( 4.1)
54-43-467 FROM EF-BETHEL TRANSIT SYSTEM	( 7,291.57)	( 7,291.57)	66,636.00	73,927.57	( 10.9)
54-43-468 EXPRESS SCRIPTS REBATE	3,374.58	3,374.58	.00	( 3,374.58)	.0
TOTAL EMP GROUP BENEFITS REVENUES	4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2
TOTAL FUND REVENUE	4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
<u>FEDERAL SOURCES</u>					
56-41-413 TRANSIT SECTION 5311	66,000.93	66,000.93	310,378.00	244,377.07	21.3
TOTAL FEDERAL SOURCES	66,000.93	66,000.93	310,378.00	244,377.07	21.3
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	7,098.00	7,098.00	20,500.00	13,402.00	34.6
56-43-423 BUS FARES-PREPAID	8,384.00	8,384.00	( 12,500.00)	( 20,884.00)	67.1
TOTAL CHARGES FOR SERVICES	15,482.00	15,482.00	8,000.00	( 7,482.00)	193.5
TOTAL FUND REVENUE	81,482.93	81,482.93	398,958.00	317,475.07	20.4

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
57-43-401 FROM GF-ADMIN	242.65	242.65	.00	( 242.65)	.0
57-43-403 FROM GF-FINANCE	242.65	242.65	.00	( 242.65)	.0
57-43-404 FROM GF-PLANNING	242.65	242.65	.00	( 242.65)	.0
57-43-405 FROM GF-FIRE	1,617.65	1,617.65	.00	( 1,617.65)	.0
57-43-406 FROM GF-POLICE	3,235.31	3,235.31	.00	( 3,235.31)	.0
57-43-407 FROM GF-PW ADMIN	485.30	485.30	.00	( 485.30)	.0
57-43-408 FROM GF-STREETS/ROADS	24,264.78	24,264.78	.00	( 24,264.78)	.0
57-43-409 FROM GF-PROPERTY MAINT.	970.59	970.59	.00	( 970.59)	.0
57-43-413 FROM GEN FUND-IT SVCS	242.65	242.65	.00	( 242.65)	.0
57-43-451 FROM EF-HAULED WATER	50,147.20	50,147.20	.00	( 50,147.20)	.0
57-43-452 FROM EF-HAULED SEWER	50,147.20	50,147.20	.00	( 50,147.20)	.0
57-43-453 FROM EF-PIPED WATER	485.30	485.30	.00	( 485.30)	.0
57-43-454 FROM GF-PIPED SEWER	485.30	485.30	.00	( 485.30)	.0
57-43-455 FROM EF-BETHEL HGT WATER TRMT	485.29	485.29	.00	( 485.29)	.0
57-43-456 FROM EF-CITY SUB WATER TRMT	485.29	485.29	.00	( 485.29)	.0
57-43-460 FROM EF-HAULED REFUSE	12,132.38	12,132.38	.00	( 12,132.38)	.0
57-43-461 FROM EF-LANDFILL OPERATIONS	12,132.38	12,132.38	.00	( 12,132.38)	.0
57-43-470 FROM EF-PORT	485.29	485.29	.00	( 485.29)	.0
57-43-481 FROM GENERAL FUND-IT SVCS	3,235.29	3,235.29	.00	( 3,235.29)	.0
TOTAL CHARGES FOR SERVICES	161,765.15	161,765.15	.00	( 161,765.15)	.0
TOTAL FUND REVENUE	161,765.15	161,765.15	.00	( 161,765.15)	.0

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

BETHEL ENDOWMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TRANSFERS</u>					
90-46-990 INTERFUND TRANSFER OUT-GF70%	.00	.00	( 19,778.00)	( 19,778.00)	.0
TOTAL TRANSFERS	.00	.00	( 19,778.00)	( 19,778.00)	.0
<u>MISCELLANEOUS</u>					
90-49-487 INVESTMENT INCOME	3,498.03	3,498.03	28,254.00	24,755.97	12.4
TOTAL MISCELLANEOUS	3,498.03	3,498.03	28,254.00	24,755.97	12.4
TOTAL FUND REVENUE	<u>3,498.03</u>	<u>3,498.03</u>	<u>8,476.00</u>	<u>4,977.97</u>	<u>41.3</u>

## **MEMORANDUM**

DATE: December 31, 2018

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – January 8, 2019 Bethel City Council Meeting



### **Grant Projects**

#### **Pinky's Park Sports Field**

The grant performance period expires on December 31, 2018. The last element of the project was the completion of a sign stand that would allow rules, reservations, and other field use updates to be posted. The Final Report will be completed by January 30, 2019.

#### **Institutional Corridor**

Although the IC project is nearing the substantial completion phase, the City requested and was given an extension of this grant to June 30, 2020, to ensure the project can be completed by using all of the grant funds.

#### **Bethel Heights Water and Sewer PERs/ERs**

DOWL conducted a site visit in December with a fellow engineer to gather local information on the existing water and sewer piped system in Bethel Heights. The City is documenting all water and sewer repairs needed in this neighborhood in order to support the need for a new system.

#### **Police Dispatch Center**

The City requested and was given an extension of this grant to June 30, 2020. ProComm Alaska, LLC is the Motorola distributor in Alaska working to assess the City's needs and provide a two-console solution to the Dispatch Center.

#### **Grant Application**

The Alaska Division of Homeland Security and Emergency Management issued State Homeland Security Program grant applications. They are due January 31, 2019.

#### **Community Action Grant**

The next grant cycle runs from January 29, 2019 to February 28, 2019. All information for prospective applicants is on the City's website ([www.cityofbethel.org](http://www.cityofbethel.org)).

#### **Request for Bids/Proposals**

- Contract for the purchase of culvert self-contained steamer-trailer is on the January 8, 2019 City Council meeting agenda for consideration.
- In Development: RFP to hire a company to perform sales tax audits.

**City of Bethel  
Grant Summary  
Fiscal Year 2019**

**Preparing**

<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts. (Partners)</b>	<b>Date</b>	<b>\$ Grant \$ City Match</b>
Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Grant Program	Radios, video cameras, other items to be decided.	Fire, Police, Public Works	1/31/19	\$TBD
State of Alaska	Capital Budget Requests	Avenues water and sewer project, Bethel Heights Water Loop A, Dust Control, City Hall Roof	Public Works	12/18	\$20,743,645 0
United States Dept. of Agriculture-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 2/28/19	\$13,321,000 \$306,000

**Submitted in Fiscal Year 2019**

Most recent first

<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts.</b>	<b>Date</b>	<b>\$ Grant \$ Match</b>

**Approved in Fiscal Year 2019**

Most recent first

<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts.</b>	<b>Date</b>	<b>\$ Grant</b>
Alaska Dept. of Environmental Conservation	Alaska Village Safe Water Program	Preliminary Engineering Report & Environmental Report for Bethel Heights Sewer System	Public Works	11/27/18	\$75,000

Note: Preliminary Engineering Report and Environmental Report Update for Bethel Heights Piped Water System in progress. Funded by City.	\$0 \$25,000
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**Not Approved in Fiscal Year 2019**

Most recent first

<b>Sponsor</b>	<b>Name</b>	<b>Products/Services</b>	<b>City Depts.</b>	<b>Date</b>	<b>\$ Grant</b>



CITY OF BETHEL  
Fire Department

*William F. Howell III, Fire Chief*  
P.O. Box 1388, Bethel, Alaska 99559  
Phone: (907)-543-2131  
Fax: (907)-543-2702  
[bhowell@cityofbethel.net](mailto:bhowell@cityofbethel.net)

*Celebrating 50 Years of Service*

DATE: December 31, 2018  
TO: Pete Williams, City Manager  
FROM: Bill Howell, Fire Chief  
SUBJECT: Management Report, December 2018

### **Current Events**

- The Department has notified the public through several PSA's in print and social media of the new address requirements. During December, 294 address plaques were ordered. 463 address signs have been ordered since inception of the program.
- All City buildings are compliant with the address ordinance. 22 address signs were ordered and installed on City buildings.
- A fireworks display is planned for December 31<sup>st</sup> at 8pm.
- The Department has renewed its bi-annual ambulance certification.
- The Department physician sponsors approved an updated edition of the Department's Medical Standing Orders. Medical Standing Orders are standardized protocols for treating medical and trauma patients in a variety of scenarios.

### **Community Planning/Preparedness**

- There was no quorum at our December 7<sup>th</sup> Public Safety and Transportation Commission meeting. The commission is seeking members for regular and alternate positions. Our next meeting is scheduled for January 2, 2019 at the Bethel Council Chambers at 6:30 p.m. Quorum is not expected.
- The Department continues to attend bi-weekly teleconferences with Lifequest services our ambulance billing company. These meetings are aimed at improving recovery of revenue through better documentation and timely filings

- The Department is updating the City of Bethel Emergency operations plan.
- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel receive the proper training to neutralize and dispose of the materials.
- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

Bethel's ambulance service costs the City around \$1500 per transport. The City receives about \$400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, \$1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes. The Department is waiting for further information on steps needed to participate

### **Training**

- On 12/04/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed the State of Alaska Cold Injuries Guidelines and reviewed maintenance and safety considerations for the Rescue Alive Ice/Water Rescue System.
- On 12/14/18 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders reviewed aerial device maintenance, cleaned, and lubricated Truck-1's aerial device according to manufacturer's specifications.
- On 12/18/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed the new updated medical standing orders for the assessment and treatment of patients with suspected head, neck, and spinal trauma. Also, responders practiced using the new full-body vacuum splint.
- The department's EMT-1 class is over halfway completed. Ten students remain enrolled in the course. The students will complete their training and complete the State of Alaska written and practical skills exams on February 1-2, 2019.
- Newly hired staff members have been conducting Firefighter and EMT skills verifications and have completed mandatory OSHA training.
- During the week of December 17-21, City of Bethel employees received training in a 24-hour HAZWOPER, 8-hour HAZWOPER Refresher, and an 8-hour Confined Space Entry Permit course. This training provided employees the knowledge necessary to allow a safe response to emergencies involving chemical, biological, radiological, nuclear, and physical hazards.

## **Responses**

- Between 11/28/18 and 12/24/18, the Bethel Fire Department responded to 103 EMS and 27 Fire incidents.
- During this period, 28 EMS incidents (27.1%) were alcohol-related.
- On 12/03/18 at 11:25 a.m. medics responded to Ptarmigan Road for the report of a person having a stroke. The patient was assessed and transported to the hospital.
- On 12/03/18 at 5:53 p.m. medics responded to Chief Eddie Hoffman Highway for the report of a person jumping out of a moving car. The patient was assessed and transported to the hospital.
- On 12/05/18 at 8:02 p.m. Firefighters responded to Ridgecrest Drive for the report of smoke coming from the boiler room. Firefighters observed smoke inside the boiler room, as well as the house itself. Firefighters conducted gas monitoring for carbon monoxide. The house was ventilated using positive pressure. The cause of the fire was heating oil leaking into the pilot light of the water heater. ASHA maintenance personnel were on scene and made the necessary repairs.
- On 12/10/18 at 9:44 a.m. medics responded to Isaac Hawk for a person not breathing. Upon arrival, medics found one male and was confirmed to be deceased. The scene was turned over to the Bethel Police Department.
- On 12/15/18 at 4:30 p.m. firefighters responded to NAPA for the report of a dumpster on fire. Upon arrival, firefighters observed one dumpster fully involved in fire. Firefighters deployed hose lines and extinguished the fire.
- On 12/19/18 at 10:36 a.m. firefighters responded to Front Street for the report of a fuel spill. Upon arrival, firefighters observed a fuel tank had spilled up to 500 gallons of heating fuel on the ground. Firefighters reported the spill to the State of Alaska Department of Environmental Conservation.
- On 12/23/18 at 1:57 a.m. firefighters responded to the Court House for the report of a fire alarm sounding. Firefighters arrived to find water running out of the porch roof with no smoke or fire showing. Firefighters made entry in to the courthouse, walked through the building and found no fire, turned building over to maintenance personnel and cleared scene returning to quarters. The sprinkler system's water pipes in the boiler room had ruptured and flooded the area.

## **Budget/Financial**

- The Department submitted two budget modifications in the November 27, 2018 council packet. Budget modifications requested will transfer funds from the 10-60-699 (capital) back into vehicle parts and repairs and correct funding to a FTE that was classified incorrectly.

- Overtime use in the fire department was a concern in recent months. With 50% of the budget year (12-31-18) elapsed, the department has used 47% of regular and 56% of our callback overtime budget. Overtime use will be monitored; no budget modification is sought at this time.

### **Grants**

- The Department received funding through the Volunteer Fire Assistance program for \$7,470, for three sets of firefighting turnouts. This grant has a 10% match. The project total is \$8,300. This project is completed and we are closing out the grant.
- The Department applied for and passed the first round of approval the Phase 18 Code blue Grant for \$45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditure is made.
- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. We are waiting for invoice to make final payment and close the grant.

### **Staffing/recruitment**

- The Department is fully staffed effective November 1, 2018.
- All past due employee evaluations are complete.
- Corrective P.A.R.'s for employees of the Fire Department who were underpaid callback overtime were submitted to HR.

### **Vehicles & Equipment**

- The new ladder truck is receiving warranty repair for a problem with the nozzle-nesting feature. The Compressed Air Foam (CAFS) compressor was repaired. We are outfitting the new ladder truck with firefighting and rescue equipment.
- An AM for disposal of one surplus fire engine was approved at the November 27, 2018 meeting. We are working with Napaimute to complete the disposal.
- Our new stretcher was installed in M6 and is operational.
- M-5 went to V&E for fuel leaks. Is now repaired and in service.
- The Department is working with admin to dispose of all surplus vehicles. Action Memorandum and Resolutions are forthcoming to surplus the obsolete equipment.

## FIRE DEPARTMENT VEHICLE STATUS

Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance) In service, Airbags repaired.</i>
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. (Plan to remount to new Dodge chassis in 2018/2019)
Medic 6	Ambulance	2017	<i>(Frontline Ambulance) In service. Tires studded.</i> Parts ordered.
Engine 4	Pumper	2013	<i>(Frontline pumper) In service, Seat belt sensor silenced but still needing repair by V&amp;E. DEF tank heater malfunction.</i>
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit.</i> <i>3000 feet of LDH.</i> (Poor overall condition needs replacement)
Truck 1	Ladder Truck	2017	Outfitting, in service. Nozzle problem. Cabs repaired.
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service

## **MEMORANDUM**

**DATE: 12.31.2018**  
**TO: Peter Williams, City Manager**  
**FROM: Bill Arnold, Public Works Director**  
**SUBJECT: Manager's Report –**

### **Programs/Divisions**

#### **Public Works Director:**

##### **Hauled Utilities:**

The Hauled Utility Dept has had a very busy month this December 2018. I had to drive to cover up the shortage of our drivers on leave or that have called in sick to work. Right now we have picked up since the drivers have returned from their leave. I have been unable to complete the extra call charge sheet for the month of December but hopefully we'll have enough drivers now to complete some of the files and updates. We have been working long hours to keep up with our route sheets. Now the new drivers are learning the route sheets now to put in their time of service and they've been helpful in a lot of services with the other drivers. We are still waiting on the work clothing for the new drivers. Even the orders we have been turning in we are still waiting for the water trucks like the new nozzles they need for their water truck. Some of the trucks are using refurbished nozzles that are a safety hazard for our drivers. The trucks get stuck at times with the studded tires but the drivers are learning to without chains and services are improving still. We are happy we got through the cold weather without any serious incidents except a few frozen overflows. The drivers are provided the snakes they can check the fill and the overflow pipes for any icing that are helping the drivers a lot. We are looking forward in getting the new water trucks that will greatly help improve the time we put in for the services to the community on a daily bases and should greatly help to reduce the overtime put in by the workers.

##### **Utility Maintenance:**

- Lagoon discharge operations are shut-down until spring. Normal operation mode for winter ongoing.
- Additional fire hydrant leaks were located and repaired. All fire hydrant valves in inventory have been used. Still waiting on spare fire hydrant valves to arrive.
- 24 alarms on residential lift stations were responded to. Multiple issues with motor contact switches, heat trace, and float systems. Several of these issues will require the attention of an electrician.
- Monthly meter reading and service connections were completed
- Main Lift Station pump work –Pump #1 still in Anchorage for major repair. Pump will be in Anchorage 12-16 weeks (minimum) for repairs before we will receive it back. Lift Station running on 2 pumps for now.
- Multiple service line freeze up calls on customers lines.
- Clean up and organization of shops.

- 20 residential lift station repairs
- Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
- Assist Building Maintenance group with leaks at the Court House and Senior Center.
- Daily safety meeting.
- All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old.
- Utility Maint crew is assisting BHWTP with repairs from sanitary survey as per DEC requirements. Awaiting Electricians to complete action item list for sanitary survey.
- Issues with FAA lift station freezing up. Heat trace is on and thawing line out slowly.

## **Property Maintenance:**

- City Hall
  - One Glycol circulating pump failed. Switched to secondary pump. Parts ordered to bring the primary pump back on line.
  - Minor heating issues remain do to a possible air lock in the trunk line near the HR admin office. Having secondary glycol circulating pump back on line should eliminate this issue.
  - Rear door latching/locking issues have been repaired. Lock was removed, completely overhauled and replaced. Door and locking device in full operation.
- Court House
  - 2 Inch water PVC water line burst during extreme negative temperatures. Primary cause thought to be the difficulty in keeping the building heated. Lower level exchange heating unit in full operation. Upper level forced air heating unit brought back on line. Monitored daily for operation.
  - Dry side of sprinkler system failed during extreme temperatures. Sprinkler heads did not activate but rather a connecting 90 degree fitting and T fitting burst from a buildup of ice that had collected at each location. Primary cause of the failure thought to be from residual moisture that collects in the dry line from condensation generated by the natural heating and cooling of air in the line. Dry system and Wet system were isolated immediately and fire watch established. Communication with the court house employees was more than satisfactory, particularly with the DA's office to keep everyone aware of the current situation of the building. Service provider was brought from Anchorage to assist in the reactivation of the fire system. Both systems are back in operation, minus two (2) sprinkler heads connected to the dry system located exterior of the building. Preparations are being made to tie the two removed heads back in to full operation. Local Fire department and State Fire Marshall have been kept updated of the building's status. Fire watch removed for the time being.
- Public Works Building
  - South Side
    - Waste Oil heater back in full operation. Monitored daily for operation.
    - Two unit heaters fan motors non-operational. Parts have been ordered. (not a priority issue)
    - Ramp door temporarily fixed and operational. Service with Pioneer door

- from Anchorage to be scheduled.
    - North Side
      - Waste Oil heater out of service for troubleshooting. Possibly air locked. Non priority as all other heating units are in good operation and building is remaining warmer than needed on that side.
  - Dog Pound
    - NEW boiler/furnace installation is complete and operating normally. Rounds performed daily to ensure continued operation.
    - Sewer line fully froze. Line thawed and back in operation. Primary cause was related to poor “flushing” of the dog waste through the line causing a backing up of dog waste. Education to PD personnel and BFC volunteer staff is being performed to ensure dog waste is fully flushed through the line.
    - Front entry locking latch/hasp broke. Replaced.
  - Log Cabin
    - Temporary closed to resident use of the building due to a sewer line freeze and boiler reliability issues. Common renters of the space were made aware in a timely manner. Building needs to be raised and sewer lines set to correct slope for freeze ups to be eliminated. Boiler remains operational with daily rounds to ensure adequate warmth of the building. Water service has been isolated and lines drained to prevent freeze up.
  - YKFC
    - Requests for assistance with the boiler are frequent. The department assists when able.
  - Fire Department
    - Request for a handicap ramp to be built has been made by the fire chief. Potentially a job that will be placed out for bid locally. Suspect this project to be better suited for a warmer season.
  - Police Department
    - Lead boiler back on line and in full operation. Auxiliary boiler in full operation and held the load well while the Lead boiler was down for maintenance. Boilers are rounded daily.
  - Billy’s Water plant
    - Heat exchanger for back room was ordered and new part reinstalled. Articulating motor was replaced. Circuit breaker for the valve motor continues to trip. Circuit has been isolated and plans to bring TecPro electricians out for service is being coordinated with several other departments for other projects as well.
  - Sean’s Water Plant
    - Boilers monitored daily as they are the main source of heat for the City sub water utility lines.
  - Teen Center
    - Boilers are monitored daily as they are a “Boost” of temperatures supporting the heat loop that runs through the City Sub water utility lines.

## **Parks and Recreation:**

No tasks at this time. Department has been inundated with keeping buildings warm and from freezing up during the extremely cold temperatures.

### **Road Maintenance:**

Streets and Roads has been sanding Bethel roads most every day so the school buses could run and for the sewer and water trucks. This has been a race against time in the morning to get the bus route sanded, even when we come in early in the morning to get it done.

Streets and Roads has been scarifying the roads every day with the grader to help keep the roads from being too slippery. This helps to keep the roads less slippery and smooths the bumps up a little.

Streets and Roads moved one of the seawall pipes at the park by city offices in front of the courthouse to cut the brush in the park. We used the loader and grader to shave the brush down before we hauled the brush to the landfill.

Streets and Roads has hauled abandoned broken down vehicles that were left by the roadside to the landfill. Most were there for 6 months or more and the proper channels were followed before doing so.

Streets and Roads did studded up the tires on the 163H grader and the two sander trucks with grip studs for this winter. They work well on glare ice, but not as good with ½ inch or more of snow on top of the ice.

### **Vehicles and Equipment:**

December was a good month for V&E. Despite still being shorthanded and the holidays we managed to stay caught up for the most part. We have managed to get a couple of the bigger projects wrapped up. It is still a fight getting parts for some of the trucks. The entire team has done a great job working together to stay on top of things. We also have more work in front of us preparing for the new fleet of trucks.

### **Transit System:**

The Transit System currently has a full time driver, 40 hours per week, and a part time driver, 17 hours per week. We are running one route, Green Line, and it runs Monday through Friday from 6:30am to 6:15pm. The Green Line also runs on Saturday from 9:30am to 11:30 and from 12:30 to 2:30. During the week the ridership is predominately-local passengers, going to and from work, to and from the hospital, post office, and stores. On Saturday the ridership is predominately seniors/elders going to the post office, hospital, and shopping. The ridership for the month was 1589; 394 elders, 93 youth, 1102 adults/passes, and 149 with disabilities. We sold 10 monthly passes.

With the cold weather, finally coming the Transit Bus Barn is playing a critical role in helping us to maintain the buses and having them ready for the daily bus run. The transit system is very lucky to have the Transit Bus Barn. We are able to park the buses inside and do minor maintenance on them. It also prevents vandalism on the buses when they are parked outside.

The July, August, and September Billing Summaries have been submitted, accepted and paid by the State. It has been a challenge, it seems as if either the State or Federal Grant requirements have changed or someone is just drawing new lines for acceptance. I've been working on the October Billing Summaries and as soon as the finance department finalizes the transit gas invoices from Delta Western I'll submit it and start work on the November ones.

Our buses are maxing out, the State, DOT, recommends that buses be phased out when they are five years old and/or 100,000 miles. Our newest bus was purchased in October of 2014, it's four years old and has 142,041 miles. Bus 438 our oldest and smallest bus was purchased in 2008, it's ten years old and has 123,300 miles. Bus 436, the diesel, purchased in 2008, it's ten years old and has 143,986 miles. Bus 437, diesel, was purchased in 2008, and has a bad motor and is not being used. The City Shop recommends that it be surplus.

We put new studded tires on buses 439. Bus 438 and Bus 436 has last year studded tires but are still good. Both drivers have indicated that the studded tires makes a difference when the roads are icy and covered with snow.

### **Landfill / Recycle Center:**

As usual the landfill received help from the streets and roads department and to be more specific from Gary McElwee, working with the excavator either filling dump trucks behind the fire tower or moving trash around to consolidate it.

December is always the slow month and the cold weather did not help either. The landfill manager was out for nearly the whole month of December with sickness and spent five days in the hospital, so there was more overtime used than usual in December. The guys that were here stepped up to the plate and covered shift's when necessary.

### **Water Plant Operations:**

For the month of December both water plants are in normal operation for winter mode. Monthly water logs to ADEC from BHWTP and CSWTP. Sewage Lagoon DMR report for December. BHWTP finally in WINTER

MODE!! Multiple line leaks and breaks were repaired in City Sub and Bethel Heights distribution systems due to lines breaking in the cold weather. We also hold a safety meeting at CSWTP daily.

### **Institutional Corridor Update:**

- Line construction has been completed.
- DEC has issued a letter (11/20/18) with Interim Approval to Operate the line. This is valid until February 22, 2019. Request for final approval must be submitted prior to expiration.
- U.S. Fish & Wildlife was the first customer to apply for and receive services following the receipt of approval to operate.
- To date (12/31/18) only 3 applications for service have been received. U.S. Fish & Wildlife and YKHC (hospital and housing units).
- Still waiting on other customers to complete work and apply for services soon.
- Services at YKHC Hospital will not be turned on until their digital water meter is operational.
- Services at 2 YKHC Housing buildings have been turned on.

### **Staffing Issues/Concerns/Training:**

### Schedule, Events and Programs

- ❖ Fall 2 session runs Nov 1<sup>st</sup> – Dec 21<sup>st</sup>
- ❖ Starting November 1<sup>st</sup>, Group Fitness Classes will be scheduled on a monthly basis. Registration will be available for individual classes and Fitness Class passes will be available for a single class, in packages of 10 and an unlimited pass for the month.
- ❖ Holiday Schedule:
  - Thanksgiving: 11/22 Closed; 11/23 Open 2-9pm
  - Christmas: 12/25 Closed; 12/26 Open 2-9pm
  - New Year: 12/31 Open 5:30a-5:30p; 1/1 Open 2-9p
- ❖ Registration for Winter Programs begins December 17<sup>th</sup>.
- ❖ Winter Class run January 14<sup>th</sup> – March 3<sup>rd</sup>.

### Staffing

#### Operational Staff:

#### Now Hiring:

- Full Time and Part Time Customer Service Supervisors
- Certified Lifeguards
- Operations Staff
  - Front Desk
  - Facility Attendant

**+ NOW HIRING CERTIFIED LIFEGUARDS! +**  
**FREE Training At the YKFitness Center**

**December 1<sup>st</sup> -9<sup>th</sup>, Sat & Sun 12-8:30pm**

**Pre Course Test** (completed on first day of class):  
 Swim 300 yards of Freestyle and Breast Stroke without stopping  
 Tread Water 2 mins with legs only  
 Swim 20 yards, Retrieve 10lb brick, swim with both hands on brick 20 yards in 1:40.

**To be eligible Candidates must:**  
 Be at least 15 years old,  
 Pass pre-course testing,  
 Attend all classes,  
 Complete Red Cross Registration (\$40)

Email questions to [stacey.reardon@hilt.com](mailto:stacey.reardon@hilt.com) or call 543-0390

Register online at [ykfitness.org](http://ykfitness.org), at the YKFC desk or call 543-0390

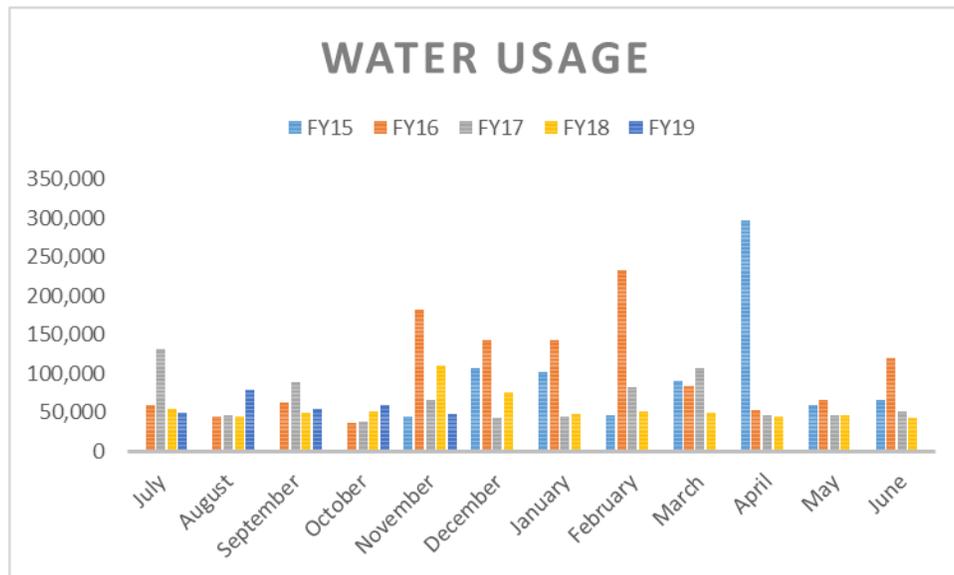
**Get certified and get a job!**

#### Programming Staff: We are looking for programming staff to fill the below roles:

- Full Time Aquatic Coordinator
- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

**Anyone interested in working at the YK Fitness Center can call 543-0390 or visit [ykfitness.org](http://ykfitness.org) for information and links to our applications.**

## Facility Maintenance



\*Note: Facility opened in November of 2014 (FY15)

### Maintenance needed:

All Cardio equipment will need professional servicing within the next several months. Working with 2 companies to get quotes for parts and servicing.

### Previously reported maintenance still pending:

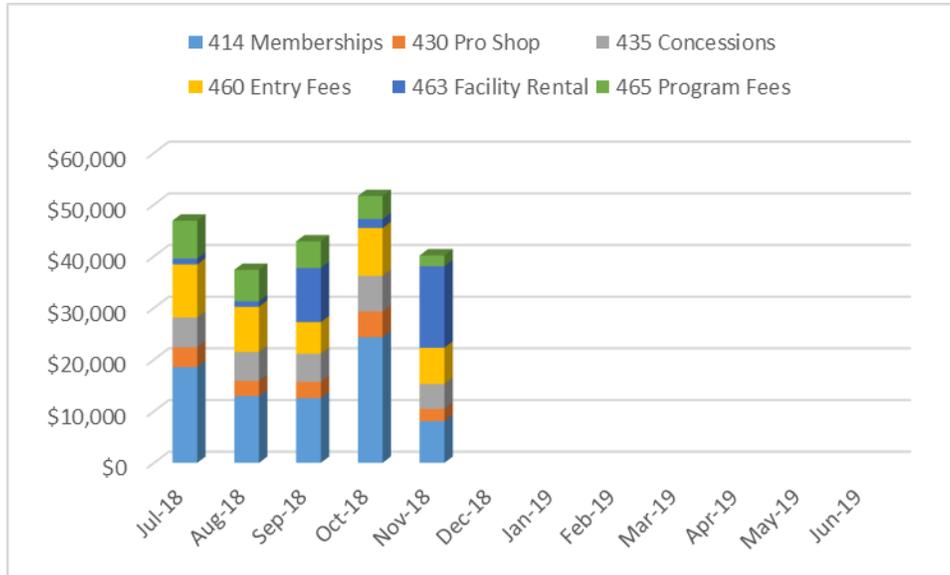
- Identified issue with parking lot lighting as related to a conductor on the main power supply. Waiting on replacement part.
- Working on cleaning pool overflow grates.
- Showers handles on showers #1 & #2 in the women's locker room will need replacing soon. Parts are being ordered.
- Efforts were made to clean up a spill of Muriatic Acid in the facility connex. In the course of cleanup it was found that the spill was more extensive than initially thought and assistance was requested from the Fire Department. It was determined that additional protective equipment is needed to clean up the spill and the connex has been closed off pending procurement of the additional protective equipment.
- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options. Update August 2018: Two possible vendors for bulb replacement have been identified and quotes are being sought for parts and service.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed. 5/15/18 scissor lift scheduled to arrive on first barge. 6/19/18 still waiting on lift. August 2018 Scissor lift has been received and we are scheduling with property maintenance to inspect the fans and determine next steps. September 2018 waiting for replacement fan. October 2018 Fan has been received, waiting on electrician to install.

Revenue

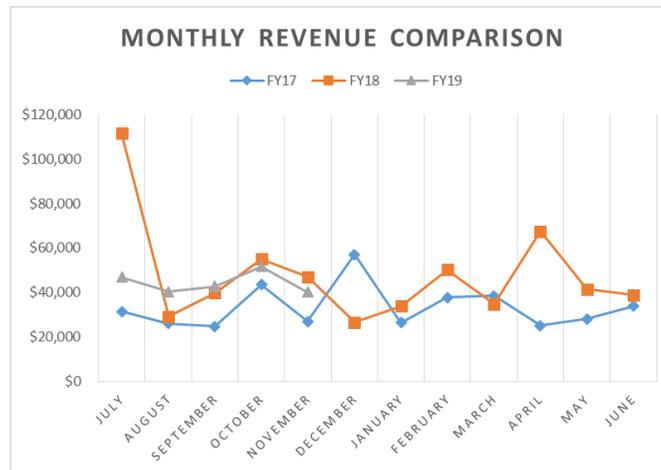
FY19 Revenue

Code	Facility Revenue	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	FY19 Budget	%attained
414	Memberships	\$18,548	\$12,929	\$12,522	\$24,316	\$8,088								\$76,403	\$383,160	19.94%
430	Pro Shop	\$3,850	\$2,960	\$3,166	\$5,011	\$2,384								\$17,371	\$42,000	41.36%
435	Concessions	\$5,759	\$5,585	\$5,444	\$6,878	\$4,812								\$28,478	\$55,000	51.78%
460	Entry Fees	\$10,272	\$8,751	\$6,111	\$9,252	\$7,011								\$41,397	\$81,500	50.79%
463	Facility Rental	\$1,130	\$1,040	\$10,476	\$1,743	\$15,772								\$30,160	\$12,750	236.55%
465	Program Fees	\$7,327	\$6,101	\$5,155	\$4,462	\$2,081								\$25,125	\$80,500	31.21%
	Community Action Grant													\$0	\$767	0.00%
	WomenInPhilanthropy Grant		\$3,016											\$3,016	\$4,681	64.42%
	<b>Facility Revenue Total</b>	<b>\$46,885</b>	<b>\$40,381</b>	<b>\$42,874</b>	<b>\$51,662</b>	<b>\$40,147</b>	<b>\$0</b>	<b>\$221,950</b>	<b>\$660,358</b>	<b>33.61%</b>						

The below chart represents the portion of the total revenue that each revenue category represents.



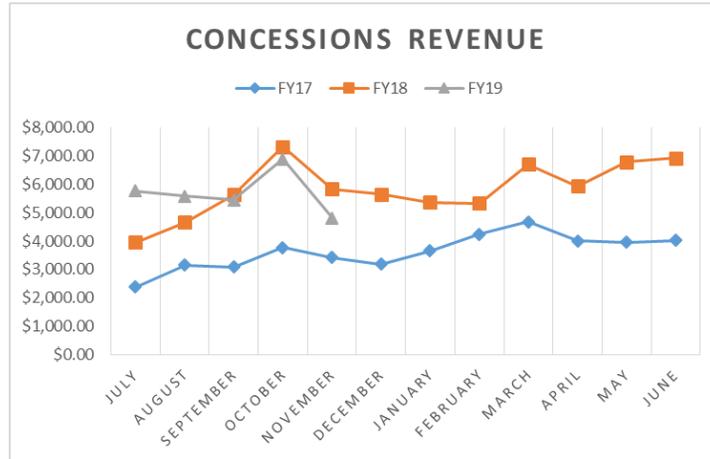
Revenue Comparisons



Monthly Revenue Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$31,433	\$26,142	\$24,867	\$43,503	\$27,134	\$57,131	\$26,567	\$37,829	\$38,636	\$25,144	\$28,177	\$33,913	\$400,478
FY18	\$111,356	\$29,355	\$39,850	\$55,131	\$47,120	\$26,685	\$33,914	\$50,253	\$34,808	\$67,517	\$41,521	\$38,990	\$576,500
FY19	\$46,885	\$40,381	\$42,874	\$51,662	\$40,147	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$221,950

Revenue

Concessions Comprisons



Concessions Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$2,384.89	\$3,157.11	\$3,092.41	\$3,769.41	\$3,426.47	\$3,185.55	\$3,648.41	\$4,247.30	\$4,669.61	\$4,009.62	\$3,958.30	\$4,024.27	\$43,573.35
FY18	\$3,954.28	\$4,650.93	\$5,633.56	\$7,320.72	\$5,834.03	\$5,642.99	\$5,366.89	\$5,321.23	\$6,690.87	\$5,921.68	\$6,781.51	\$6,906.37	\$70,025.06
FY19	\$5,759.05	\$5,585.25	\$5,443.53	\$6,878.43	\$4,811.83								\$28,478.09

Pro Shop Comprisons

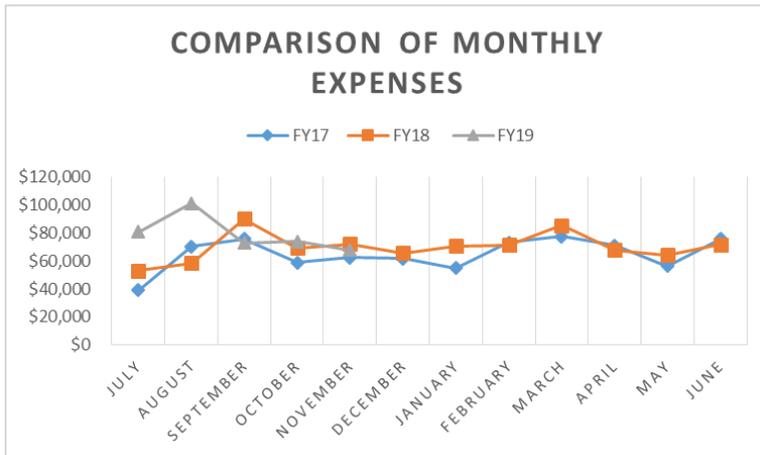


Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$3,913.00	\$2,850.50	\$2,092.54	\$3,365.62	\$2,231.18	\$2,490.62	\$2,239.62	\$2,777.95	\$4,032.94	\$3,483.89	\$3,253.72	\$3,382.17	\$36,113.75
FY18	\$3,289.74	\$3,247.54	\$3,365.77	\$5,194.60	\$3,231.28	\$3,172.30	\$2,643.08	\$4,315.11	\$4,537.02	\$2,288.89	\$3,466.59	\$4,987.01	\$43,738.93
FY19	\$3,849.71	\$2,959.60	\$3,166.18	\$5,011.47	\$2,383.67								\$17,370.63

**FY19 Expenses**

Expenses	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	Budgeted	% used
Wages	\$36,428	\$55,950	\$35,994	\$36,176	\$34,862								\$199,410	\$581,604	34.29%
Benefits	\$8,923	\$13,288	\$8,404	\$8,463	\$8,373								\$47,451	\$120,200	39.48%
520 Housing	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090								\$15,450	\$37,080	41.67%
545 Travel/Training	\$0	\$82	\$0	\$0	\$821								\$903	\$5,731	15.76%
561 Supplies	\$12,789	\$3,747	\$3,431	\$8,657	\$4,992								\$33,616	\$99,176	33.90%
580 Boiler	\$0	\$0	\$0	\$0	\$0								\$0	\$5,250	0.00%
646 Contractors	\$12,017	\$12,017	\$12,017	\$12,017	\$12,017								\$60,083	\$148,320	40.51%
661 Vehicle Maintenance/Repair	\$0	\$0	\$0	\$0	\$0								\$0	\$500	0.00%
663 Janitorial Supplies/Services	\$316	\$151	\$7,560	\$274	\$701								\$9,002	\$18,000	50.01%
668 Software Licenses	\$899	\$427	\$447	\$0	\$0								\$1,773	\$6,869	25.81%
683 Minor Equipment	\$1,579	\$3,013	\$0	\$589	\$1,588								\$6,769	\$10,500	64.47%
684 Donations and Awards	\$0	\$0	\$0	\$0	\$0								\$0	\$500	0.00%
724 Dues/Subscriptions	\$169	\$179	\$179	\$179	\$369								\$1,075	\$2,000	53.75%
727 Advertising	\$186	\$0	\$0	\$1,820	\$0								\$2,006	\$9,000	22.29%
733 Postage	\$3	\$0	\$0	\$0	\$0								\$3	\$400	0.63%
736 Bank Charges	\$1,134	\$947	\$884	\$1,374	\$783								\$5,122	\$14,500	35.33%
790 Allowance for Special Events	\$0	\$0	\$0	\$227	\$34								\$261	\$800	32.67%
799 Miscellaneous	\$0	\$7,643	\$0	\$817	\$0								\$8,460	\$5,500	153.82%
Community Action Grant	\$160	\$184	\$0	\$0	\$0								\$344	\$767	44.85%
Women In Philanthropy Grant	\$270	\$311	\$0	\$0	\$0								\$581	\$4,681	12.40%
<b>TOTAL</b>	<b>\$77,963</b>	<b>\$101,028</b>	<b>\$72,006</b>	<b>\$73,683</b>	<b>\$67,629</b>	<b>\$0</b>	<b>\$392,309</b>	<b>\$1,071,378</b>	<b>36.62%</b>						

**Comparison of Monthly Expenses**



Expenses for July 2018 are trending higher than previous years due to early purchase of pool chemicals for the year and the growth of our youth programs which has increased wages for staffing those programs.

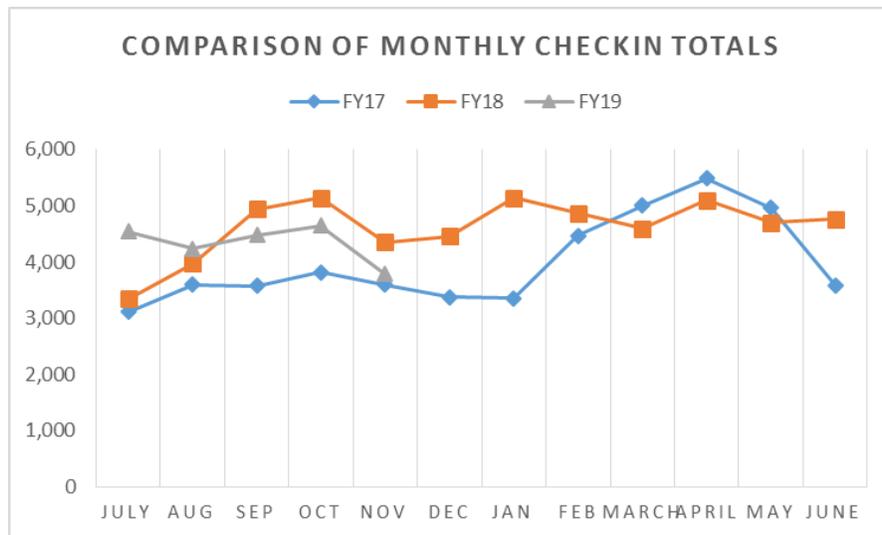
Most months have 2 pay periods, during September 2017 and August 2018 there were 3 pay periods. In addition, during August 2018 a connex was purchased for facility storage.

Monthly Expenses	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$39,145	\$70,114	\$75,717	\$58,716	\$62,335	\$61,668	\$54,949	\$72,965	\$77,475	\$70,907	\$56,290	\$75,502	\$775,784
FY18	\$53,231	\$58,448	\$89,960	\$69,086	\$71,974	\$65,596	\$70,546	\$71,272	\$85,390	\$67,745	\$64,074	\$71,669	\$838,989
FY19	\$80,783	\$101,028	\$72,822	\$73,683	\$67,629								\$395,946

### Facility Utilization

**Facility Check-In:** Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

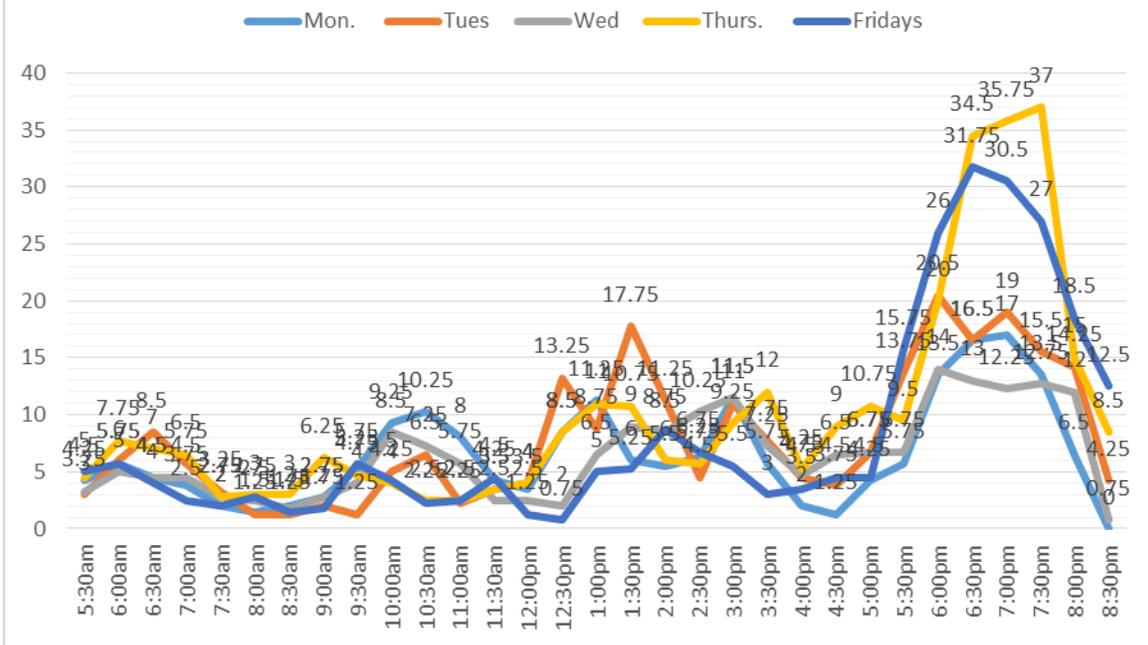
Facility Check-In	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Member Checkins	2,771	2,563	1,712	1962	1,901								10,909
Daily Admissions	1,482	1,533	1,734	1448	1,238								7,435
Rentals	32	120	771	920	350								2,193
Fitness Programming	45	5	140	216	247								653
Aquatics Programming	34	88	97	90	44								353
Youth Programs	176	47	19	8	0								250
Monthly Totals	4,540	4,356	4,473	4,644	3,780	0	0	0	0	0	0	0	21,793



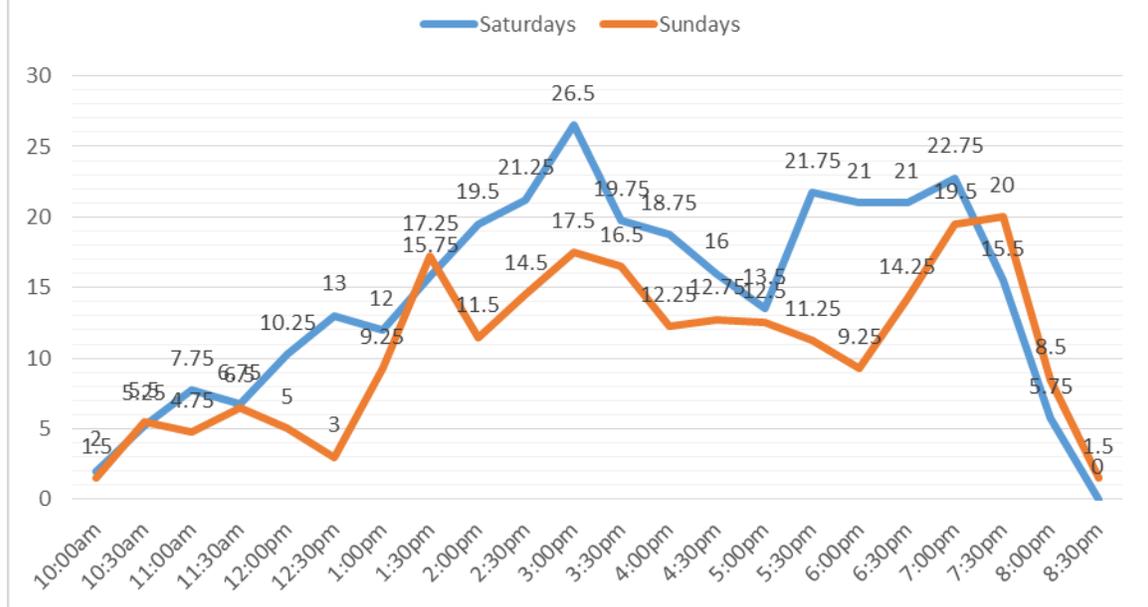
Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584	47,936
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766	55,355
FY19	4,540	4,236	4,473	4,644	3,780								21,673

**Area Usage:** Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

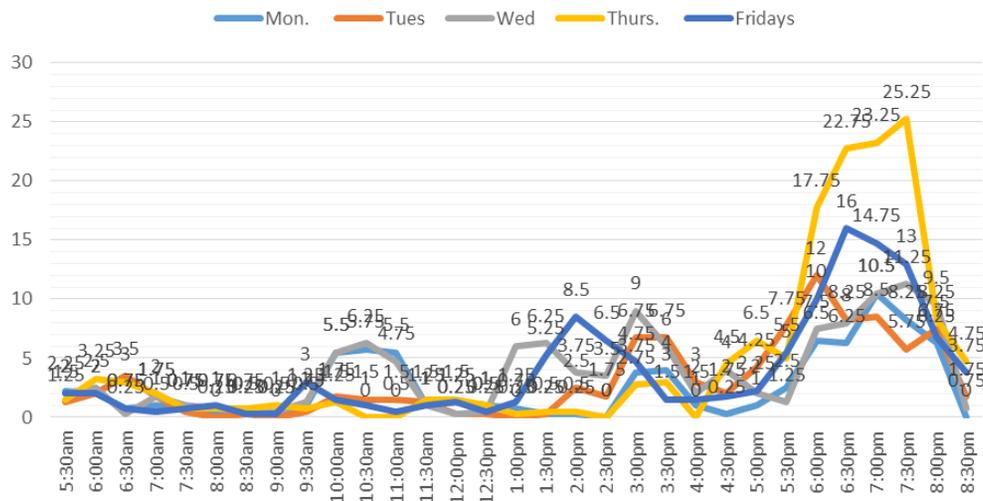
### November 2018 Mon.-Fri Total Averages



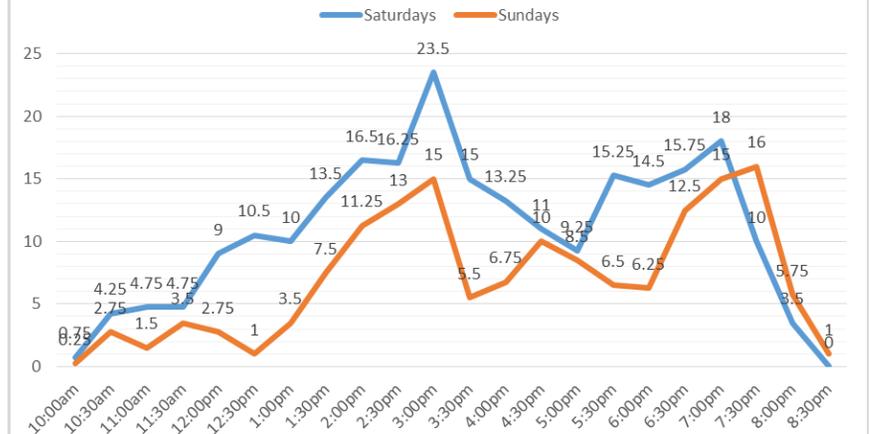
### November 2018 Sat./Sun. Total Averages



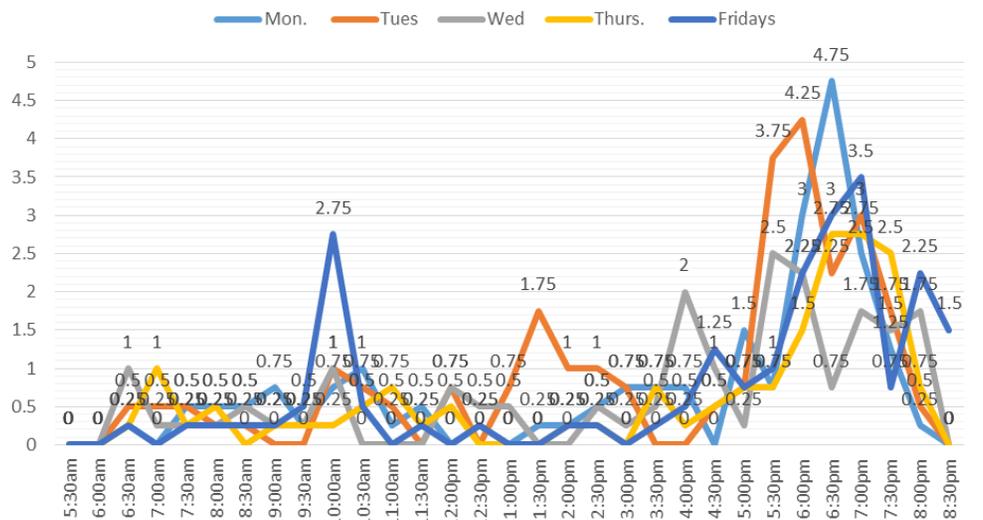
November 2018 Mon.-Fri. Pool Averages



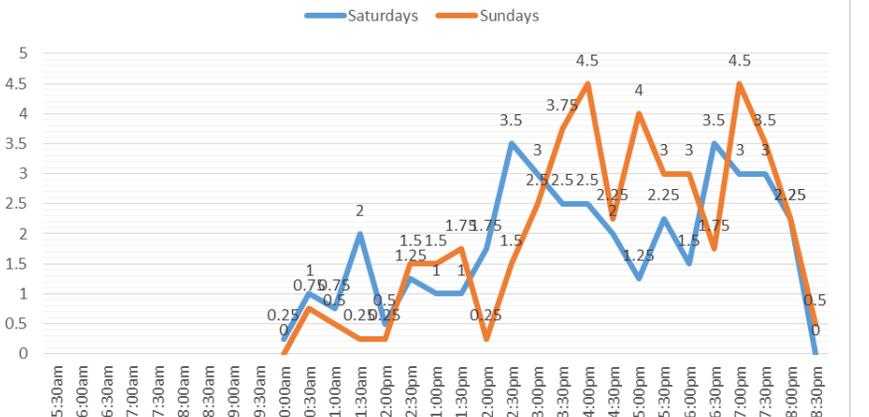
November 2018 Sat./Sun. Pool Averages



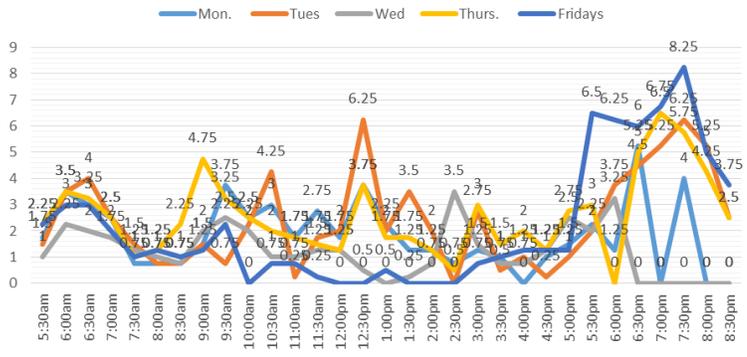
November 2018 Mon.-Fri. Spa Averages



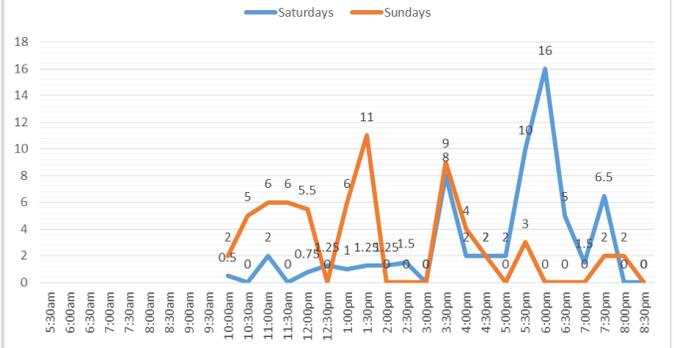
November 2018 Sat./Sun. Spa Averages



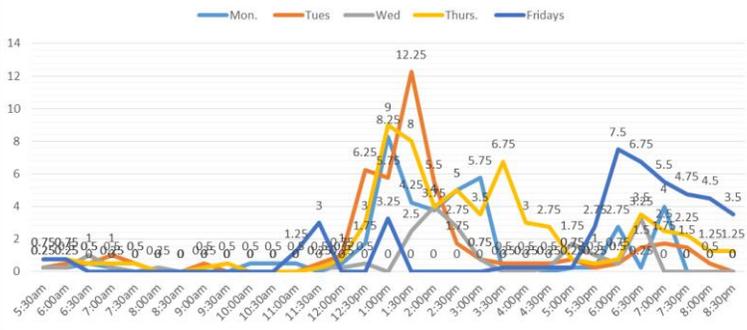
November 2018 Mon.-Fri. Fitness Averages



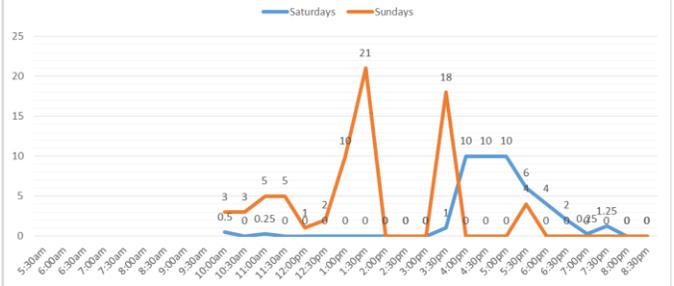
November 2018 Sat./Sun. Fitness Averages



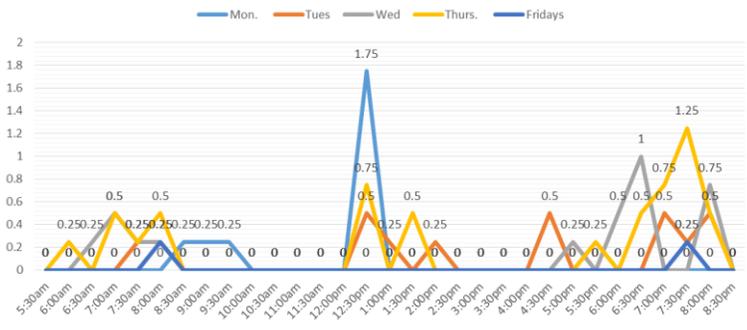
November 2018 Mon.-Fri. Studio Averages



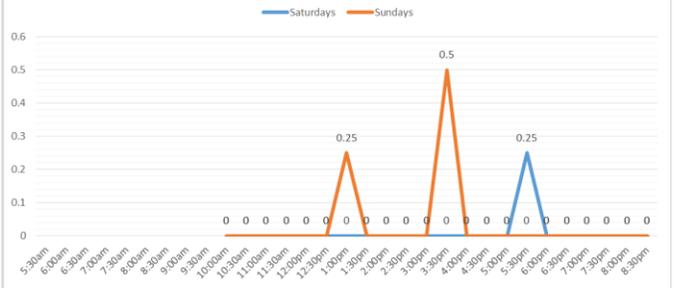
November 2018 Sat./Sun. Studio Averages



November 2018 Mon.-Fri. Bike Averages



November 2018 Sat./Sun. Bike Averages



CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>						
10-65-501	SALARIES	29,069.49	29,069.49	23,407.00	( 5,662.49)	124.2
10-65-502	OVERTIME	265.68	265.68	.00	( 265.68)	.0
10-65-508	LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511	MEDICARE FICA	453.70	453.70	339.00	( 114.70)	133.8
10-65-512	EMPLOYEE GROUP BENEFITS	4,478.43	4,478.43	25,544.00	21,065.57	17.5
10-65-515	UNEMPLOYMENT	259.91	259.91	1,021.00	761.09	25.5
10-65-516	WORKERS' COMPENSATION	.00	.00	89.00	89.00	.0
10-65-518	PERS	6,453.76	6,453.76	5,149.00	( 1,304.76)	125.3
10-65-519	UTILITY BENEFIT	577.89	577.89	5,244.00	4,666.11	11.0
10-65-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-65-561	SUPPLIES	309.60	309.60	1,000.00	690.40	31.0
10-65-601	VEHICLE PARTS	546.83	546.83	1,000.00	453.17	54.7
10-65-602	GASOLINE/DIESEL/OIL	( 37.81)	( 37.81)	4,200.00	4,237.81	( .9)
10-65-621	ELECTRICITY	6,265.50	6,265.50	.00	( 6,265.50)	.0
10-65-622	TELEPHONE	53.97	53.97	150.00	96.03	36.0
10-65-623	HEATING FUEL	9,171.38	9,171.38	9,600.00	428.62	95.5
10-65-626	WATER/SEWER/GARBAGE	316.02	316.02	1,233.00	916.98	25.6
10-65-627	STAFF CELLULAR PHONES	1,278.16	1,278.16	1,320.00	41.84	96.8
10-65-661	VEHICLE MAINT/REPAIRS	485.30	485.30	2,782.00	2,296.70	17.4
10-65-669	OTHER PURCHASED SERVICES	628.28	628.28	2,500.00	1,871.72	25.1
10-65-724	DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996	ADMIN OVERHEAD-IT SVCS	3,465.00	3,465.00	15,634.00	12,169.00	22.2
TOTAL PUBLIC WORKS-ADMIN		<u>64,041.09</u>	<u>64,041.09</u>	<u>106,540.00</u>	<u>42,498.91</u>	<u>60.1</u>
TOTAL FUND EXPENDITURES		<u><u>64,041.09</u></u>	<u><u>64,041.09</u></u>	<u><u>106,540.00</u></u>	<u><u>42,498.91</u></u>	<u><u>60.1</u></u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS &amp; ROADS</u>					
10-66-501 SALARIES	172,238.47	172,238.47	383,601.00	211,362.53	44.9
10-66-502 OVERTIME	13,229.86	13,229.86	20,000.00	6,770.14	66.2
10-66-508 LEAVE CASHOUT	8,169.13	8,169.13	19,899.00	11,729.87	41.1
10-66-511 MEDICARE FICA	2,840.46	2,840.46	5,852.00	3,011.54	48.5
10-66-512 EMPLOYEE GROUP BENEFITS	30,051.20	30,051.20	117,724.00	87,672.80	25.5
10-66-515 UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516 WORKERS' COMPENSATION	.00	.00	17,018.00	17,018.00	.0
10-66-518 PERS	40,802.96	40,802.96	88,792.00	47,989.04	46.0
10-66-519 UTILITY BENEFIT	3,140.78	3,140.78	24,168.00	21,027.22	13.0
10-66-561 SUPPLIES	1,383.74	1,383.74	1,500.00	116.26	92.3
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567 CALCIUM CHLORIDE	49,338.58	49,338.58	50,000.00	661.42	98.7
10-66-576 SALT	49,900.24	49,900.24	50,000.00	99.76	99.8
10-66-600 TIRES & WHEELS	3,930.05	3,930.05	18,000.00	14,069.95	21.8
10-66-601 VEHICLE MT. (PARTS & TOOLS)	10,034.24	10,034.24	50,000.00	39,965.76	20.1
10-66-602 GASOLINE/DIESEL/OIL	1,786.86	1,786.86	72,000.00	70,213.14	2.5
10-66-620 ELECTRICITY (STREET LTS)	20,390.55	20,390.55	36,000.00	15,609.45	56.6
10-66-621 ELECTRICITY	350.27	350.27	14,400.00	14,049.73	2.4
10-66-622 TELEPHONE	17.82	17.82	100.00	82.18	17.8
10-66-623 HEATING FUEL	114.64	114.64	3,600.00	3,485.36	3.2
10-66-626 WATER/SEWER/GARBAGE	869.07	869.07	3,500.00	2,630.93	24.8
10-66-627 STAFF CELLULAR PHONES	437.44	437.44	1,320.00	882.56	33.1
10-66-647 STREET LIGHT MT & POLE RENTAL	1,155.39	1,155.39	19,000.00	17,844.61	6.1
10-66-661 VEHICLE MAINT/REPAIR	24,264.78	24,264.78	139,103.00	114,838.22	17.4
10-66-669 OTHER PURCHASED SERVICES	214.07	214.07	10,000.00	9,785.93	2.1
10-66-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-690 CAPITAL PROJECT EXPENDITURES	.00	.00	113,636.90	113,636.90	.0
10-66-691 CAP EXP ASPHALT KETTLE 01	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	351,537.00	351,537.00	350,000.00	( 1,537.00)	100.4
10-66-772 CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774 SEAWALL PIPE	92,013.60	92,013.60	91,200.00	( 813.60)	100.9
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
<b>TOTAL PW-STREETS &amp; ROADS</b>	<b>881,370.20</b>	<b>881,370.20</b>	<b>1,798,787.90</b>	<b>917,417.70</b>	<b>49.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>881,370.20</b>	<b>881,370.20</b>	<b>1,798,787.90</b>	<b>917,417.70</b>	<b>49.0</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
10-70-501 SALARIES	116,883.92	116,883.92	307,480.00	190,596.08	38.0
10-70-502 OVERTIME	10,270.84	10,270.84	30,000.00	19,729.16	34.2
10-70-508 LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	842.45	842.45	1,746.00	903.55	48.3
10-70-511 MEDICARE FICA	1,896.40	1,896.40	4,893.00	2,996.60	38.8
10-70-512 EMPLOYEE GROUP BENEFITS	18,307.74	18,307.74	112,171.00	93,863.26	16.3
10-70-515 UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516 WORKERS' COMPENSATION	.00	.00	15,257.00	15,257.00	.0
10-70-518 PERS	24,695.24	24,695.24	68,050.00	43,354.76	36.3
10-70-519 UTILITY BENEFIT	2,959.32	2,959.32	23,028.00	20,068.68	12.9
10-70-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
10-70-561 SUPPLIES	69.48	69.48	2,000.00	1,930.52	3.5
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	3,482.88	3,482.88	15,000.00	11,517.12	23.2
10-70-590 GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591 CARPENTRY EXPENSE	213.98	213.98	10,000.00	9,786.02	2.1
10-70-592 PLUMBING SUPPLIES	949.15	949.15	6,000.00	5,050.85	15.8
10-70-593 ELECTRICAL SUPPLIES	1,281.51	1,281.51	10,000.00	8,718.49	12.8
10-70-594 PAINT SUPPLIES	72.42	72.42	2,500.00	2,427.58	2.9
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	1,005.92	1,005.92	3,000.00	1,994.08	33.5
10-70-602 GASOLINE/DIESEL/OIL	3,413.16	3,413.16	7,200.00	3,786.84	47.4
10-70-621 ELECTRICITY	4,545.86	4,545.86	14,400.00	9,854.14	31.6
10-70-622 TELEPHONE	88.36	88.36	100.00	11.64	88.4
10-70-623 HEATING FUEL	4,561.73	4,561.73	36,000.00	31,438.27	12.7
10-70-626 WATER/SEWER/GARBAGE	8,681.83	8,681.83	17,400.00	8,718.17	49.9
10-70-627 STAFF CELLULAR PHONES	235.17	235.17	1,320.00	1,084.83	17.8
10-70-661 VEHICLE MAINT/REPAIR	970.59	970.59	5,564.00	4,593.41	17.4
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	13,358.02	13,358.02	17,500.00	4,141.98	76.3
10-70-669 OTHER PURCHASED SERVICES	9,735.53	9,735.53	36,175.00	26,439.47	26.9
10-70-683 MINOR EQUIPMENT	7,264.24	7,264.24	11,175.00	3,910.76	65.0
10-70-690 CAPITAL EXPENDITURES	1,335.03	1,335.03	318,000.00	316,664.97	.4
10-70-694 FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721 INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875 INDIRECT COST RECOVERY	.00	.00	( 272,257.00)	( 272,257.00)	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	6,011.00	6,011.00	27,146.00	21,135.00	22.1
TOTAL PROPERTY MAINTENANCE	248,129.77	248,129.77	958,114.00	709,984.23	25.9
TOTAL FUND EXPENDITURES	248,129.77	248,129.77	958,114.00	709,984.23	25.9

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>						
50-70-501	SALARIES	55,080.75	55,080.75	114,498.00	59,417.25	48.1
50-70-502	OVERTIME	3,115.68	3,115.68	10,000.00	6,884.32	31.2
50-70-508	LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511	MEDICARE FICA	858.63	858.63	1,805.00	946.37	47.6
50-70-512	EMPLOYEE GROUP BENEFITS	6,856.53	6,856.53	36,650.00	29,793.47	18.7
50-70-515	UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516	WORKERS' COMPENSATION	.00	.00	8,684.00	8,684.00	.0
50-70-518	PERS	12,803.24	12,803.24	27,389.00	14,585.76	46.8
50-70-519	UTILITY BENEFIT	412.83	412.83	7,524.00	7,111.17	5.5
50-70-545	TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561	SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563	WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600	TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601	VEHICLE PARTS	1,633.83	1,633.83	20,000.00	18,366.17	8.2
50-70-602	GASOLINE / DIESEL / OIL	.00	.00	21,600.00	21,600.00	.0
50-70-661	VEHICLE MAINT/REPAIRS	12,132.38	12,132.38	69,551.00	57,418.62	17.4
50-70-669	OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683	MINOR EQUIPMENT	31,962.30	31,962.30	40,000.00	8,037.70	79.9
50-70-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738	BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998	ADMINISTRATIVE OVERHEAD-GF	8,237.00	8,237.00	41,490.00	33,253.00	19.9
	TOTAL HAULED REFUSE	133,093.17	133,093.17	417,752.00	284,658.83	31.9
	TOTAL FUND EXPENDITURES	133,093.17	133,093.17	417,752.00	284,658.83	31.9

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	73,993.13	73,993.13	154,675.00	80,681.87	47.8
50-71-502 OVERTIME	4,002.57	4,002.57	10,000.00	5,997.43	40.0
50-71-508 LEAVE CASHOUT	8,055.48	8,055.48	6,877.00	( 1,178.48)	117.1
50-71-511 MEDICARE FICA	1,251.17	1,251.17	2,221.00	969.83	56.3
50-71-512 EMPLOYEE GROUP BENEFITS	7,269.78	7,269.78	49,977.00	42,707.22	14.6
50-71-515 UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516 WORKERS' COMPENSATION	.00	.00	5,271.00	5,271.00	.0
50-71-518 PERS	17,159.10	17,159.10	33,694.00	16,534.90	50.9
50-71-519 UTILITY BENEFIT	583.75	583.75	10,260.00	9,676.25	5.7
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	37,737.36	37,737.36	42,500.00	4,762.64	88.8
50-71-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-601 VEHICLE PARTS	2,606.88	2,606.88	24,451.84	21,844.96	10.7
50-71-602 GASOLINE / DIESEL / OIL	802.82	802.82	12,000.00	11,197.18	6.7
50-71-621 ELECTRICITY	1,182.67	1,182.67	3,000.00	1,817.33	39.4
50-71-623 HEATING FUEL	1,227.64	1,227.64	3,600.00	2,372.36	34.1
50-71-627 STAFF CELLULAR PHONES	218.72	218.72	548.16	329.44	39.9
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	32,857.45	32,857.45	69,551.00	36,693.55	47.2
50-71-669 OTHER PURCHASED SERVICES	338.16	338.16	15,500.00	15,161.84	2.2
50-71-683 MINOR EQUIPMENT	1,313.28	1,313.28	8,000.00	6,686.72	16.4
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724 DUES & SUBSCRIPTION	40.00	40.00	.00	( 40.00)	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
50-71-998 ADMINISTRATIVE OVERHEAD-GF	10,138.00	10,138.00	51,040.00	40,902.00	19.9
TOTAL LANDFILL OPERATIONS	217,275.70	217,275.70	658,973.00	441,697.30	33.0
TOTAL FUND EXPENDITURES	217,275.70	217,275.70	658,973.00	441,697.30	33.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	225,912.75	225,912.75	499,174.00	273,261.25	45.3
51-85-502 OVERTIME	52,845.53	52,845.53	80,000.00	27,154.47	66.1
51-85-508 LEAVE CASHOUT	3,390.96	3,390.96	24,678.00	21,287.04	13.7
51-85-511 MEDICARE	4,212.34	4,212.34	8,398.00	4,185.66	50.2
51-85-512 EMPLOYEE GROUP BENEFITS	57,912.49	57,912.49	126,053.00	68,140.51	45.9
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	61,326.86	61,326.86	127,418.00	66,091.14	48.1
51-85-519 UTILITY BENEFIT	4,084.10	4,084.10	44,118.00	40,033.90	9.3
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	16,391.62	16,391.62	50,000.00	33,608.38	32.8
51-85-602 GASOLINE/DIESEL/OIL	2,692.77	2,692.77	96,000.00	93,307.23	2.8
51-85-621 ELECTRICITY	1,750.52	1,750.52	7,200.00	5,449.48	24.3
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-85-626 WATER/SEWER/GARBAGE	2,073.70	2,073.70	8,200.00	6,126.30	25.3
51-85-661 VEHICLE MAINT/REPAIR	61,032.98	61,032.98	287,479.00	226,446.02	21.2
51-85-669 OTHER PURCHASED SERVICES	240.00	240.00	7,000.00	6,760.00	3.4
51-85-683 MINOR EQUIPMENT	( 482.10)	( 482.10)	1,000.00	1,482.10	( 48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	6,500.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-85-998 ADMINISTRATIVE OVERHEAD-GF	36,162.00	36,162.00	181,767.00	145,605.00	19.9
TOTAL HAULED SEWER	542,289.42	542,289.42	1,861,053.00	1,318,763.58	29.1
TOTAL FUND EXPENDITURES	542,289.42	542,289.42	1,861,053.00	1,318,763.58	29.1

CITY OF BETHEL  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	35,783.03	35,783.03	85,784.00	50,000.97	41.7
51-80-502 OVERTIME	251.97	251.97	1,000.00	748.03	25.2
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	525.08	525.08	1,258.00	732.92	41.7
51-80-512 GROUP HEALTH INSURANCE	7,440.01	7,440.01	38,871.00	31,430.99	19.1
51-80-515 UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	8,002.30	8,002.30	19,092.00	11,089.70	41.9
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	1,765.40	1,765.40	4,000.00	2,234.60	44.1
51-80-649 ONLINE BILL PAY	742.00	742.00	2,000.00	1,258.00	37.1
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	6,604.59	6,604.59	12,000.00	5,395.41	55.0
51-80-736 BANK CHARGES	9,829.66	9,829.66	36,500.00	26,670.34	26.9
51-80-777 PROJECT-BOILER & HVAC REBUILD	114,496.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
51-80-998 ADMINISTRATIVE OVERHEAD-GF	6,173.00	6,173.00	39,145.00	32,972.00	15.8
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TOTAL UTILITY BILLING	196,023.36	196,023.36	893,645.00	697,621.64	21.9
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TOTAL FUND EXPENDITURES	196,023.36	196,023.36	893,645.00	697,621.64	21.9
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CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	198,821.02	198,821.02	434,695.00	235,873.98	45.7
51-81-502 OVERTIME	59,070.62	59,070.62	80,000.00	20,929.38	73.8
51-81-508 LEAVE CASHOUT	5,578.81	5,578.81	21,454.00	15,875.19	26.0
51-81-511 MEDICARE	3,919.61	3,919.61	7,463.00	3,543.39	52.5
51-81-512 EMPLOYEE GROUP BENEFITS	38,416.12	38,416.12	103,841.00	65,424.88	37.0
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	56,736.19	56,736.19	113,233.00	56,496.81	50.1
51-81-519 UTILITY BENEFIT	7,105.47	7,105.47	39,558.00	32,452.53	18.0
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	32,049.97	32,049.97	50,000.00	17,950.03	64.1
51-81-602 GASOLINE/DIESEL/OIL	2,886.23	2,886.23	120,000.00	117,113.77	2.4
51-81-621 ELECTRICITY	2,112.78	2,112.78	7,200.00	5,087.22	29.3
51-81-622 TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-81-623 HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-81-626 WATER/SEWER/GARBAGE	2,544.80	2,544.80	8,200.00	5,655.20	31.0
51-81-627 STAFF CELLULAR PHONES	332.44	332.44	1,320.00	987.56	25.2
51-81-650 LAB TESTS	750.00	750.00	5,000.00	4,250.00	15.0
51-81-661 VEHICLE MAINT/REPAIR	50,799.52	50,799.52	287,479.00	236,679.48	17.7
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	( 482.10)	( 482.10)	4,000.00	4,482.10	( 12.1)
51-81-690 WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	7,663.88	7,663.88	10,000.00	2,336.12	76.6
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-81-998 ADMINISTRATIVE OVERHEAD-GF	31,712.00	31,712.00	159,633.00	127,921.00	19.9
TOTAL HAULED WATER	769,629.20	769,629.20	1,844,909.00	1,075,279.80	41.7
TOTAL FUND EXPENDITURES	769,629.20	769,629.20	1,844,909.00	1,075,279.80	41.7

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	84,098.43	84,098.43	158,803.00	74,704.57	53.0
51-82-502 OVERTIME	17,018.13	17,018.13	30,000.00	12,981.87	56.7
51-82-508 LEAVE CASHOUT	1,243.11	1,243.11	7,379.00	6,135.89	16.9
51-82-511 MEDICARE	1,510.38	1,510.38	2,738.00	1,227.62	55.2
51-82-512 EMPLOYEE GROUP BENEFITS	12,172.36	12,172.36	47,756.00	35,583.64	25.5
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	22,245.69	22,245.69	41,537.00	19,291.31	53.6
51-82-519 UTILITY BENEFIT	1,472.96	1,472.96	9,804.00	8,331.04	15.0
51-82-545 TRAINING/TRAVEL	659.50	659.50	7,500.00	6,840.50	8.8
51-82-561 SUPPLIES	2,435.30	2,435.30	5,000.00	2,564.70	48.7
51-82-563 WEARING APPAREL	2,148.17	2,148.17	2,500.00	351.83	85.9
51-82-592 PLUMBING SUPPLIES	4,701.91	4,701.91	17,500.00	12,798.09	26.9
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,110.02	5,110.02	8,000.00	2,889.98	63.9
51-82-602 GASOLINE/DIESEL/OIL	3,248.56	3,248.56	12,000.00	8,751.44	27.1
51-82-621 ELECTRICITY-UTIL MT SHOP	1,229.98	1,229.98	6,000.00	4,770.02	20.5
51-82-622 TELEPHONE	84.38	84.38	100.00	15.62	84.4
51-82-623 HEATING FUEL	4,255.84	4,255.84	24,000.00	19,744.16	17.7
51-82-626 WATER/SEWER/GARB	126.91	126.91	600.00	473.09	21.2
51-82-627 STAFF CELLULAR PHONES	264.66	264.66	1,160.00	895.34	22.8
51-82-649 ENGINEERING SERVICES	13,587.10	13,587.10	50,000.00	36,412.90	27.2
51-82-661 VEHICLE MAINT/REPAIR	485.30	485.30	2,782.00	2,296.70	17.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	1,333.38	1,333.38	25,000.00	23,666.62	5.3
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	871.85	871.85	1,000.00	128.15	87.2
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	3,279.05	3,279.05	14,803.00	11,523.95	22.2
51-82-998 ADMINISTRATIVE OVERHEAD-GF	11,859.00	11,859.00	59,673.00	47,814.00	19.9
TOTAL PIPED WATER	195,741.97	195,741.97	760,019.00	564,277.03	25.8
TOTAL FUND EXPENDITURES	195,741.97	195,741.97	760,019.00	564,277.03	25.8

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	55,982.50	55,982.50	117,832.00	61,849.50	47.5
51-83-502 OVERTIME	18,747.00	18,747.00	35,000.00	16,253.00	53.6
51-83-508 LEAVE CASHOUT	12,648.43	12,648.43	11,611.00	( 1,037.43)	108.9
51-83-511 MEDICARE	304.78	304.78	2,216.00	1,911.22	13.8
51-83-512 EMPLOYEE GROUP BENEFITS	4,429.09	4,429.09	37,760.00	33,330.91	11.7
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	16,440.50	16,440.50	33,623.00	17,182.50	48.9
51-83-519 UTILITY BENEFIT	3,121.32	3,121.32	7,752.00	4,630.68	40.3
51-83-545 TRAINING/TRAVEL	329.75	329.75	5,500.00	5,170.25	6.0
51-83-561 SUPPLIES	1,564.05	1,564.05	3,000.00	1,435.95	52.1
51-83-563 WEARING APPAREL	353.93	353.93	500.00	146.07	70.8
51-83-567 CHEMICALS	18,005.78	18,005.78	50,000.00	31,994.22	36.0
51-83-592 PLUMBING SUPPLIES	2,483.39	2,483.39	2,500.00	16.61	99.3
51-83-621 ELECTRICITY (PUMPHOUSE)	25,737.87	25,737.87	84,000.00	58,262.13	30.6
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	37,180.75	37,180.75	120,000.00	82,819.25	31.0
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,120.00	1,120.00	12,000.00	10,880.00	9.3
51-83-661 VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	13,727.92	13,727.92	23,000.00	9,272.08	59.7
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-83-996 ADMIN OVERHEAD-IT SVCS	3,126.36	3,126.36	14,116.00	10,989.64	22.2
51-83-998 ADMINISTRATIVE OVERHEAD-GF	9,734.00	9,734.00	49,012.00	39,278.00	19.9
TOTAL BETHEL HTS WTR TREATMENT	276,203.90	276,203.90	688,417.00	412,213.10	40.1
TOTAL FUND EXPENDITURES	276,203.90	276,203.90	688,417.00	412,213.10	40.1

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>						
51-84-501	SALARIES	61,870.17	61,870.17	179,778.00	117,907.83	34.4
51-84-502	OVERTIME	17,377.99	17,377.99	35,000.00	17,622.01	49.7
51-84-508	LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511	MEDICARE	1,219.84	1,219.84	31,143.00	29,923.16	3.9
51-84-512	EMPLOYEE GROUP BENEFITS	6,727.09	6,727.09	37,760.00	31,032.91	17.8
51-84-515	UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516	WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518	PERS	17,434.61	17,434.61	47,251.00	29,816.39	36.9
51-84-519	UTILITY BENEFIT	1,516.33	1,516.33	7,752.00	6,235.67	19.6
51-84-545	TRAINING/TRAVEL	329.75	329.75	6,500.00	6,170.25	5.1
51-84-561	SUPPLIES	1,254.23	1,254.23	1,500.00	245.77	83.6
51-84-563	WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567	CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592	PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602	GASOLINE/DIESEL/OIL	108.53	108.53	720.00	611.47	15.1
51-84-621	ELECTRICITY (CS WTF)	20,440.54	20,440.54	48,000.00	27,559.46	42.6
51-84-622	TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-84-623	HEATING FUEL(CS WTF)	23,509.33	23,509.33	120,000.00	96,490.67	19.6
51-84-650	LAB TESTS	890.37	890.37	7,000.00	6,109.63	12.7
51-84-661	VEHICLE MAINT (ISF)	485.29	485.29	2,782.00	2,296.71	17.4
51-84-669	OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683	MINOR EQUIPMENT	7,231.08	7,231.08	13,000.00	5,768.92	55.6
51-84-721	INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727	ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772	PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996	ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
51-84-998	ADMINISTRATIVE OVERHEAD-GF	13,782.00	13,782.00	69,337.00	55,555.00	19.9
TOTAL CITY SUB WTR TREATMENT		296,965.78	296,965.78	795,678.00	498,712.22	37.3
TOTAL FUND EXPENDITURES		296,965.78	296,965.78	795,678.00	498,712.22	37.3

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	81,377.61	81,377.61	158,803.00	77,425.39	51.2
51-86-502 OVERTIME	17,018.05	17,018.05	30,000.00	12,981.95	56.7
51-86-508 LEAVE CASHOUT	1,243.10	1,243.10	7,379.00	6,135.90	16.9
51-86-511 MEDICARE	1,470.70	1,470.70	2,738.00	1,267.30	53.7
51-86-512 EMPLOYEE GROUP BENEFITS	11,879.27	11,879.27	48,866.00	36,986.73	24.3
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	21,646.79	21,646.79	41,537.00	19,890.21	52.1
51-86-519 UTILITY BENEFITS	2,948.89	2,948.89	9,478.00	6,529.11	31.1
51-86-545 TRAINING/TRAVEL	824.20	824.20	8,000.00	7,175.80	10.3
51-86-561 SUPPLIES	2,161.15	2,161.15	5,000.00	2,838.85	43.2
51-86-563 WEARING APPAREL	1,445.04	1,445.04	2,500.00	1,054.96	57.8
51-86-592 PLUMBING SUPPLIES	1,066.58	1,066.58	10,000.00	8,933.42	10.7
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,975.74	1,975.74	6,500.00	4,524.26	30.4
51-86-602 GASOLINE/DIESEL/OIL	4,703.77	4,703.77	9,600.00	4,896.23	49.0
51-86-621 ELECTRICITY-LIFTST & BLDG	32,350.99	32,350.99	90,000.00	57,649.01	36.0
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	8,567.23	8,567.23	30,000.00	21,432.77	28.6
51-86-626 WATER/SEWER/GARB	126.92	126.92	600.00	473.08	21.2
51-86-661 VEHICLE MAINT/REPAIR	2,259.02	2,259.02	2,782.00	522.98	81.2
51-86-669 OTHER PURCHASED SERVICES	395.00	395.00	10,000.00	9,605.00	4.0
51-86-683 MINOR EQUIPMENT	56,427.44	56,427.44	110,000.00	53,572.56	51.3
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	75,272.10	75,272.10	191,160.00	115,887.90	39.4
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	3,278.05	3,278.05	14,803.00	11,524.95	22.1
51-86-998 ADMINISTRATIVE OVERHEAD-GF	11,879.00	11,879.00	59,825.00	47,946.00	19.9
TOTAL PIPED SEWER	352,182.24	352,182.24	1,088,455.00	736,272.76	32.4
TOTAL FUND EXPENDITURES	352,182.24	352,182.24	1,088,455.00	736,272.76	32.4

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	21,419.73	21,419.73	65,150.00	43,730.27	32.9
51-87-502 OVERTIME	4,228.35	4,228.35	10,000.00	5,771.65	42.3
51-87-508 LEAVE CASHOUT	276.25	276.25	2,135.00	1,858.75	12.9
51-87-511 MEDICARE	382.09	382.09	1,090.00	707.91	35.1
51-87-512 EMPLOYEE GROUP BENEFITS	2,979.28	2,979.28	15,548.00	12,568.72	19.2
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	5,642.70	5,642.70	16,533.00	10,890.30	34.1
51-87-519 UTILITY BENEFIT	303.89	303.89	3,016.00	2,712.11	10.1
51-87-545 TRAINING/TRAVEL	1,106.56	1,106.56	4,500.00	3,393.44	24.6
51-87-561 SUPPLIES	155.02	155.02	1,000.00	844.98	15.5
51-87-563 WEARING APPAREL	948.32	948.32	2,700.00	1,751.68	35.1
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	( 17.49)	.0
51-87-602 GASOLINE	1,032.25	1,032.25	18,000.00	16,967.75	5.7
51-87-650 LAB TESTS (SAMPLES)	8,982.80	8,982.80	12,000.00	3,017.20	74.9
51-87-683 MINOR EQUIPMENT	785.72	785.72	2,000.00	1,214.28	39.3
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	4,514.00	4,514.00	22,754.00	18,240.00	19.8
TOTAL SEWER LAGOON	52,774.45	52,774.45	187,621.00	134,846.55	28.1
TOTAL FUND EXPENDITURES	52,774.45	52,774.45	187,621.00	134,846.55	28.1

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	64,683.59	64,683.59	135,558.00	70,874.41	47.7
56-50-508 LEAVE CASHOUT	3,648.94	3,648.94	6,749.34	3,100.40	54.1
56-50-510 SOCIAL SECURITY EXPENSE	250.35	250.35	.00	( 250.35)	.0
56-50-511 MEDICARE FICA	1,004.83	1,004.83	1,927.78	922.95	52.1
56-50-512 EMPLOYEE GROUP BENEFITS	10,863.06	10,863.06	60,614.67	49,751.61	17.9
56-50-515 UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516 WORKERS' COMPENSATION	.00	.00	8,355.34	8,355.34	.0
56-50-518 PERS	13,342.11	13,342.11	29,743.14	16,401.03	44.9
56-50-519 UTILITY BENEFIT	834.94	834.94	4,780.56	3,945.62	17.5
56-50-561 SUPPLIES	224.99	224.99	3,390.00	3,165.01	6.6
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	17.79	17.79	.00	( 17.79)	.0
56-50-602 GASOLINE	6,708.61	6,708.61	20,000.00	13,291.39	33.5
56-50-621 ELECTRICITY	2,641.34	2,641.34	6,400.00	3,758.66	41.3
56-50-622 TELEPHONE	90.86	90.86	700.00	609.14	13.0
56-50-623 HEATING FUEL	2,399.59	2,399.59	10,250.00	7,850.41	23.4
56-50-626 WTR/SWR/GRB	292.12	292.12	1,200.00	907.88	24.3
56-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	( 53.47)	.0
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	3,949.90	3,949.90	18,547.00	14,597.10	21.3
56-50-690 CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721 INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
56-50-998 ADMINISTRATIVE OVERHEAD-GF	10,867.00	10,867.00	54,701.00	43,834.00	19.9
<b>TOTAL TRANSIT SYSTEM EXPENDITURES</b>	<b>125,306.23</b>	<b>125,306.23</b>	<b>481,600.00</b>	<b>356,293.77</b>	<b>26.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>125,306.23</b>	<b>125,306.23</b>	<b>481,600.00</b>	<b>356,293.77</b>	<b>26.0</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE &amp; EQUIP MAINT</u>					
57-50-501 SALARIES	122,534.81	122,534.81	333,381.00	210,846.19	36.8
57-50-502 OVERTIME	7,223.05	7,223.05	10,000.00	2,776.95	72.2
57-50-508 LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-511 MEDICARE FICA	2,072.11	2,072.11	4,979.00	2,906.89	41.6
57-50-512 EMPLOYEE GROUP BENEFITS	18,389.92	18,389.92	134,383.00	115,993.08	13.7
57-50-515 UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516 WORKERS' COMPENSATION	.00	.00	15,176.00	15,176.00	.0
57-50-518 PERS	28,535.91	28,535.91	75,544.00	47,008.09	37.8
57-50-519 UTILITY BENEFIT	4,376.15	4,376.15	27,588.00	23,211.85	15.9
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	2,958.58	2,958.58	10,000.00	7,041.42	29.6
57-50-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	1,110.94	1,110.94	4,000.00	2,889.06	27.8
57-50-602 GASOLINE / DIESEL / OIL	13,865.02	13,865.02	66,000.00	52,134.98	21.0
57-50-621 ELECTRICITY	3,062.35	3,062.35	12,000.00	8,937.65	25.5
57-50-622 TELEPHONE	73.04	73.04	500.00	426.96	14.6
57-50-623 HEATING FUEL	668.96	668.96	.00	( 668.96)	.0
57-50-626 WATER/SEWER/GARBAGE	1,580.11	1,580.11	6,220.00	4,639.89	25.4
57-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	( 53.47)	.0
57-50-669 OTHER PURCHASED SERVICES	9,750.69	9,750.69	8,000.00	( 1,750.69)	121.9
57-50-683 MINOR EQUIPMENT	1,908.27	1,908.27	23,000.00	21,091.73	8.3
57-50-721 INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	3,465.00	3,465.00	15,634.00	12,169.00	22.2
57-50-998 ADMINISTRATIVE OVERHEAD-GF	23,982.00	23,982.00	120,735.00	96,753.00	19.9
TOTAL VEHICLE & EQUIP MAINT	248,506.85	248,506.85	927,353.00	678,846.15	26.8
TOTAL FUND EXPENDITURES	248,506.85	248,506.85	927,353.00	678,846.15	26.8