



CITY OF BETHEL

CITY FINANCE OFFICE

Phone: 907-543-1376

FAX: 907-543-5294

INSTRUCTIONS FOR REFUND REQUEST – REAL ESTATE TAXES

- Fill out the entire form.** If information is missing in the refund request, it may delay the processing of the refund. If filling the form out in writing, please be sure to write legibly.
- If a title company was used and you do not know the name of the title company, please indicate that on the form along with any relevant information you may have to help the City assist you in researching the information. ***If the City cannot determine the necessary information, it will be unable to process a refund.***
- The form must be signed by every person who paid the tax at the closing or shortly thereafter.
- Taxes that were paid by more than one person will be refunded as one (1) check naming each payor entitled to the refund. If there is a legal reason why the refund should not be payable to all payor's, sufficient legal proof must be submitted with the refund request.
- Only those taxes collected in excess of the proper amount are eligible for a refund.

YOU ARE ELIGIBLE FOR A REFUND IF YOU MEET **ALL FOUR** OF THE FOLLOWING CRITERIA:

- 1. You bought/sold a home between 2002 – 2016; and
- 2. The home was bought or sold for **MORE THAN \$275,000**; and
- 3. Sales taxes were collected and remitted to the City of Bethel on the home sale/purchase; and
- 4. You were the person who paid the taxes.

Refund Forms should be submitted to:

City of Bethel
Sales Tax Refund
PO Box 1388
Bethel AK 99559

For questions, please call the phone number listed above