

City of Bethel, Alaska

Finance Committee Minutes

Monday January 25, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on January 25, at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Vice Chair Mike Shantz at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Albertson, Cochrane, Egoak, Shantz, Trantham

Excused absences: Shear

Unexcused Absences: Willard

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Carole Jung, Recorder

Ann Capela, City Manager

PEOPLE TO BE HEARD

There were no people to be heard

MOTION: APPROVAL OF AGENDA

MOVED BY:	Trantham	To approve the agenda.
SECONDED BY:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: APPROVAL OF MINUTES OF JANUARY 25, 2016

MOVED BY:	Trantham	To approve the minutes.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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NEW BUSINESS:

1. Elections Per the Committee Rules, 1st Meeting of the Year- Shantz

MOTION: To Defer New Business #1 until the next meeting

MOVED BY:	Cochrane	To defer this item until the next meeting.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.

2. Discussion/Action on City Manager's Request for Cost Savings- Shantz
One of the members mentioned Fleet Track by GCI as a way to track the city's vehicles, mileage etc. Someone else mentioned salary adjustments and an operational audit of the pool.

MOTION: To defer agenda item #3 until the next meeting (Revenue Sources/Funds)

MOVED BY:	Cochrane	To defer this item until the next meeting.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.

COMMENTS

Council Rep- Thank you all for coming out tonight. Be sure and listen to tomorrow night's council meeting.

Finance Director- I hired a general ledger accountant, will be starting February 8th. The sales tax specialist quit and we are looking to fill that position.

Member Trantham- Thank you for a quorum tonight. The city has challenges financially, we have to look for possible solutions.

Member Egoak – No comments.

Member Cochran – No comments.

Vice Chair Shantz- No comments

ADJOURNMENT

MOVED BY:	Trantham	To adjourn the meeting until next month. Meeting adjourned at 7:50 PM.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 22 DAY OF Feb, 2016.

Hansel L Mathlaw

~~Carole Jung~~, Recorder

Hansel L Mathlaw

Hansel L Mathlaw

Carol Ann Willard

Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday February 22, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on February 22, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Albertson, Shear, Cochrane, Egoak (arrived late), Trantham, Russell

Excused absences: Shantz

Unexcused Absences: None

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Patty Burley, City Attorney

PEOPLE TO BE HEARD

There were no people to be heard

MOTION: APPROVAL OF AGENDA

MOVED BY:	Russell	To approve the agenda.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: APPROVAL OF MINUTES OF JANUARY 25, 2016

MOVED BY:	Trantham	To approve the minutes.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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NEW BUSINESS:

- 1. Elections Per the Committee Rules, 1st Meeting of the Year (Deferred from last meeting)- Shantz

MOTION: To Elect the committee for 2016

MOVED BY:	Shear	To elect the committee members for the 2016 year. Carol Ann Willard is voted as chair, Jon Cochrane was voted as vice chair.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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- 2. Gaming Sales tax Review- Finance Director

(At this time, Chair Carol Ann Willard declared a conflict of interest and stepped out of the meeting at this time.)

This is on the agenda at the request of some of the gaming organizations in Bethel.

MOTION: TO SUSPEND THE RULES TO HEAR FROM THE GAMING REPS.

MOVED BY:	Russell	A motion was made to suspend the rules in able to hear from the gaming representatives.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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Club representatives stated that the biggest expense is sales tax. The city collected \$493,000 in sales tax from gaming. Don't want the non profits to go belly up but we want to keep the city afloat.

MOTION: To go into committee as a whole.

MOVED BY:	Trantham	To go into committee as a whole.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of committee as a whole.

MOVED BY:	Trantham	To come out of committee as a whole.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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3. Revenue Sources and Funds- Willard

This was initially brought up a couple months ago as a topic from the city manager. Information on funding that was being lessened by the state. We can add it to the agenda in a future meeting. The state has to set some kind of laws into motion before the city can move forward with taxing internet sales.

MOTION: To go into committee as a whole

MOVED BY:	Cochrane	To go into committee as a whole.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: To come out of committee as a whole.

MOVED BY:	Shear	To come out of committee as a whole.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.

COMMENTS

Council Rep- Ridgecrest Drive update; glycol bid update, leasing vs purchasing water and sewer trucks.

Finance Director- No comment

Member Trantham- Glad to have a quorum, need to find more revenue for the city.

Member Egoak – No comments.

Vice Chair Cochran – appreciates the level of discussion tonight, good progress.

Chair Willard- Thank you all for being here sorry for not being here last month.

ADJOURNMENT

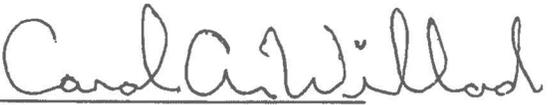
MOVED BY:	Trantham	To adjourn the meeting until next month. Meeting adjourned at 8:30 PM
SECONDED BY:	Cochran	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 28 DAY OF March, 2016.



Carole Jung, Recorder



Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday March 28, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on March 28, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Willard at 6:31 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Albertson, Shantz, Cochrane, Trantham, Russell

Excused absences: Shear

Unexcused Absences: Egoak

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Carole Jung, Recorder

PEOPLE TO BE HEARD

Michelle DeWitt- At the prior meeting the attorney and finance director talked about sales tax only on 'ideal net,' which applies only to pull tabs. Worked up a scenario showing what BCSF would have paid in 2014 and 2015 if they had taxed at the ideal net structure at various percentages.

Tom Hawkins- (Board member with Bethel community services foundation) Wants to be taxed on gross receipts minus prizes rewarded. Ideal net idea is complicated and not what we wanted. The money goes back into the community by law. Some of the machines at the hospital, most of the dental training equipment come from gaming money.

Buck Bukowski- Today was the first day I've heard of ideal net. Seems like they pay more on taxes every month. The fence around the graveyard, mammography machine, those were bought with gaming money. Doesn't understand why they have to pay so much on sales taxes.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shantz	To approve the agenda.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: APPROVAL OF MINUTES OF February 22, 2016

MOVED BY:	Russell	To approve the minutes from the Feb. 22 meeting.
SECONDED BY:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.
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Member Trantham asked if the city attorney was present at the last meeting. Her name is missing from the minutes. It was a mistake on the recorder's part. Will add it into the "also in attendance" portion of the minutes.

Member Shantz asked if we can defer approving the minutes from the last meeting until the next meeting. Once it's been seconded it cannot be removed. There can be an amendment to the motion.

MOTION: To amend the motion to hold the approval of minutes until next meeting when it can be re-presented.

MOVED BY:	Cochrane	To amend the motion to hold off on the approval of minutes until next meeting when the minutes can reflect that the city attorney was present.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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OLD BUSINESS- Finance Director. The goal that we want to accomplish is to recognize that the non profits contribute to the city and also we need to find the right balance for both parties. We do not want any of the non profits to go under because of the sales tax and also we don't want to establish a rate that is so low that the city would also be in jeopardy of losing revenue for the general fund. All the gaming sales tax goes into the general fund. On an annual basis we receive 450,000 to 500,000 a year. The goal is to make a recommendation to city council.

At this time Chair Willard has a conflict of interest because she works for BSCF Bingo and passed the meeting over to the co-chair Jon Cochrane.

MOTION: To go into Committee as a whole to discuss sales tax

MOVED BY:	Trantham	To go into committee as a whole in order to be able to speak freely regarding sales tax.
SECONDED BY:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: To Come out of Committee as whole

MOVED BY:	Russell	To come out of committee as a whole.
SECONDED BY:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: To recommend to city council that they consider the gaming sales tax to be 12% (Gross receipts minus prizes awarded)

MOVED BY:	Shantz	To make a recommendation to city council to consider changing the gaming sales tax to 12%.
SECONDED BY:	Trantham	

VOTE ON MOTION	1 person voted against the recommendation, the motion carried by vote.

COMMENTS

Council Rep- There are things going on in the state budget that might affect the city negatively. There are hints that there will be changes to PERS liability and revenue sharing that may not be favorable to mid size municipalities such as ours.

Finance Director- No Comments

Member Russell- No comments

Member Trantham- Glad to pass this onto council for their decision, whatever that may be.

Member Shantz- No Comments

Vice Chair Cochrane – Glad that we finally got a recommendation made and leave it up to council from here.

Chair Willard- No Comments

ADJOURNMENT

MOVED BY:	Cochrane	To adjourn the meeting until next month.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.

APPROVED THIS 25 DAY OF April, 2016.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard
Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday April 25, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on April 25, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Co-Chair Jon Cochrane at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Shantz, Cochrane, Shear, Egoak, Russell (present but not participating)

Excused absences: Willard, Albertson, Trantham

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Carole Jung, Recorder

PEOPLE TO BE HEARD

There were no people to be heard

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shear	To approve the agenda.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES OF March 28, 2016

MOVED BY:	Egoak	To approve the minutes from the Mar. 22 meeting.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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Member Shantz pointed out that he was the one that made the motion to recommend to city council that they consider the gaming sales tax to 12%. The minutes will be changed to reflect this.

NEW BUSINESS

Legal Issues surrounding the gaming sales tax recommendation to council- Cochrane. Co-Chair Cochrane stated that the reason he wanted this on the agenda was because he had heard that there might be a legal issue due to the 12% portion may require a vote. Since the attorney is not present the committee wants to add this to the agenda next month.

MOTION: To postpone this new item to next month’s agenda and notify the city clerk to pull the recommendation pending further review and discussion.

MOVED BY:	Shear	To postpone this item until next month’s meeting pending further review and discussion of sales tax.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.

COMMENTS

Finance Director- No Comments

Member Shantz- No Comments

Member Shear-No Comments

Member Egoak-No Comments

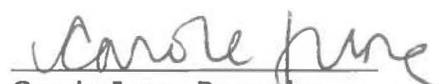
Vice Chair Cochrane – Just wanted to let you all know that I will be traveling next month and will not be at the next meeting.

ADJOURNMENT

MOVED BY:	Shantz	To adjourn the meeting until next month.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 23rd DAY OF May, 2016.


Carole Jung, Recorder


Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday May 23, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on May 23, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Shantz, Russell, Shear, Egoak (arrived at 6:40 PM)

Excused absences: Cochrane, Trantham, Albertson

Unexcused Absences: None

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Carole Jung, Recorder

PEOPLE TO BE HEARD

There were no people to be heard

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shear	To approve the agenda.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES OF April 25, 2016

MOVED BY:	Shantz	To approve the minutes from the April 25, 2016 meeting.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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NEW BUSINESS

- 1. Legal Issues surrounding the gaming sales tax recommendation to council-Cochrane (Tabled from last month's meeting)

The City Attorney came and explained that since the state of Alaska already taxes 30% (?) on pull tabs. State of Alaska calls it a sales tax and we cannot tax it as an excise tax. We can't excise tax what the state already calls a sales tax. So if we want to tax it we have to tax it as a sales tax. Our sales tax is set at 6% but that doesn't mean that we can't lead where we want to go. Member Russell stated that the non profits said that the calculation of the ideal net was a very complicated and arduous process and maybe not even possible to calculate accurately. They were proposing to do it on the gross receipts minus less prizes awarded.

At this point Chair Willard stepped out of the meeting due to a conflict of interest. The chair stated that we might have to stop the meeting because her stepping out would mean that there wouldn't be a quorum anymore. Does that table the discussion since we don t have enough people?

Then Delbert Egoak joined the meeting at 6:40 PM allowing the meeting to go on. The meeting was handed over to member Shear, Chair stepped out due to conflict of interest. The recommendation didn't get sent to city council. At prior meeting we listened to testimony and at the end Shantz made the motion to send to the council at the rate of 12%. So we asked for the recommendation to be passed to the council. Surprised that this came back to the committee. Somehow it didn't make it to council. Patty Burley says that it did not go to council. We can call it a sales tax but cannot call it an excise. So then the recommendation didn't go to council. Do we want to make a recommendation to send to council to make this a sales tax rather than an excise tax. It was decided to recommend to city council that the sales tax be changed to 12% of net deposits.

Recommendation: To change the gaming sales tax to 12% of net deposits gross minus prize payouts.

MOTION: To go into Committee as a Whole

MOVED BY:	Russell	To go into committee as a whole.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of Committee as a Whole

MOVED BY:	Russell	To come out of committee as a whole.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To Make a recommendation to city council to change the gaming sales tax.

MOVED BY:	Russell	To make a recommendation to change the gaming sales tax to 12% on the net deposit.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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The recommendation is: To change the Gaming Sales Tax to 12% on the net deposit.

2. Suspension of regular meetings of June, July and August- Shantz
The committee decided to suspend the summer meetings.

MOTION: To suspend the meetings for the summer

MOVED BY:	Shear	To suspend the meetings until the September meeting.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

Finance Director- No Comments.

Member Russell- No comments.

Member Shantz- No Comments.

Member Shear- No comments .

Member Egoak- No Comments.

Chair Willard- No Comments.

ADJOURNMENT

MOVED BY:	Shear	To adjourn the meeting.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 27th DAY OF July, 2016.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard
~~Carol Ann Willard, Chair~~
JUN COCHRAN, Vice Chair

City of Bethel, Alaska

Finance Committee Minutes

Wednesday, July 27, 2016

Special Meeting

Bethel, Alaska

CALL TO ORDER

A special meeting of the Finance Committee was held on July 27 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by co-chair Jon Cochrane at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Cochrane, Shantz, Shear, Egoak, Trantham

Excused absences: Albertson, Willard

Unexcused Absences: Russell

Also in attendance were the following:

Ann Capela, City Manager

Hansel Mathlaw, Finance Director

Patty Burley, City Attorney

Carole Jung, Recorder

PEOPLE TO BE HEARD

Merrill Lake- Spoke on behalf of Valcarce Law Office. Mr. Lake presented and read a letter written by Mr. Jim Valcarce. The letter was in regards to the proposed revisions of the City sales tax and the deletion of 4.16.040 c which exempts taxes on sales above \$10,000.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shantz	To approve the agenda.
SECONDED BY:	Shear	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOTION: APPROVAL OF MINUTES OF May 23, 2016

MOVED BY:	Trantham	To approve the minutes from the May 23, 2016 meeting.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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NEW BUSINESS

1. 4.16 Sales and Use Tax Rewrite – Finance Director
The finance director spoke about the upcoming changes in the sales tax rewrite. Some changes will be the ability to pay taxes online instead of paper form and changing the reporting from monthly to quarterly, as they do in other towns in Alaska. Will be less time entering payments monthly and it will save time for the sales tax clerk to concentrate and enforce delinquent businesses in Bethel. Also will save time and money for the businesses.
2. Organizational structure Finance Dept- Finance Director
The finance director and city manager spoke about the organizational structure within finance and the possibility of some changes. One thought was to have Caselle do some of the more mundane tasks such as journal entries in order to save time and money. High turnover in finance in the past has posed problems with essential tasks not being done.

MOTION: To schedule a regular meeting on August 15, 2016

MOVED BY:	Shear	To schedule a regular meeting Aug. 15.
SECONDED BY:	Egoak	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

Finance Director- Thanked everyone for coming to the special meeting. Excited about the changes to sales tax. The 2016 budget is online now.

Member Shantz- There was a lot of information presented and hopes to receive all of the needed info well before the next scheduled meeting.

Member Shear- No Comments.

Member Egoak- No Comments.

Member Trantham- Thanked everyone for coming, thanked the finance director for a job well done.

ADJOURNMENT

MOVED BY:	Shear	To adjourn the meeting.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 15th DAY OF August, 2016.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard
Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday August 15, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on August 15, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by co-chair Jon Cochrane at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Cochrane, Shantz, Trantham, Albertson, Willard

Excused absences: Shear, Egoak, Russell

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Patty Burley, City Attorney

Carole Jung, Recorder

PEOPLE TO BE HEARD

There were no people to be heard

MOTION: APPROVAL OF AGENDA

MOVED BY:	Albertson	To approve the agenda.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APROVAL OF MINUTES OF July 27, 2016 Special Meeting

MOVED BY:	Shantz	To approve the minutes from the July 27, 2016 meeting but to remove the title of 'chair' from member Trantham's comments.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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NEW BUSINESS

1. Caselle Accounting Support Services- Finance Director
The Finance Director spoke in support of having Caselle accounting take on some of the finance department's more mundane day to day tasks such as journal entries. High turnover in the last year meant that a lot of work was not getting done. This would be a way to ensure that the work gets done.

MOTION: To Support Finance Director's decision to use Caselle's services.

MOVED BY:	Shantz	To have Caselle do some of the finance department's work.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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2. Bond Refinancing- Finance Director
The City of Bethel Municipal bond was issued in 2007. Since then the interest rates have changed. The city manager called bond bank last year and applied for a re-financing. It will save the city money significantly. This is the only bond that the city has.
3. GASB 68 Net Pension Liability Allocation- Finance Director
City of Bethel participates in the PERS system. The city pays 22 cents to the dollar for each employees' contribution. The state has transferred our PERS liability to the city. There are two opposing entries that balance each other out.

OLD BUSINESS

1. Sales Tax Code-Finance Director
The City is in the process of re-writing the sales tax code. It is a complete rewrite.

MOTION: To go into committee as a whole to discuss the sales tax code.

MOVED BY:	Cochrane	To go into committee as a whole.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of committee as a whole.

MOVED BY:	Cochrane	To come out of committee as whole.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To schedule a special meeting August 22, 2016

MOVED BY:	Cochrane	To schedule a special meeting on Monday, August 22 at 6:30 PM in Council chambers.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

Council Rep Comments- Suggests sending something to council early so that they can see what we are working on. (sales tax code.)

Finance Director- No Comments.

Member Shantz- No comments but would like to send an invite to council to listen in at our meeting regarding sales tax.

Co-Chair Cochrane- Likes the idea of sending a draft to city council.

Member Trantham- Thanked everyone for coming. Recommends that everybody get themselves a copy of the FY17 city budget.

Chair Willard- Just came off vacation. It would be helpful to submit to council what we are working on. We should process the sales tax code quickly but with a time limit.

ADJOURNMENT

MOVED BY:	Cochrane	To adjourn the meeting.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 22nd DAY OF August, 2016.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard
Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday August 22, 2016

Special Meeting

Bethel, Alaska

CALL TO ORDER

A special meeting of the Finance Committee was held on August 22, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by chair Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Cochrane, Shantz, Trantham, Albertson, Willard, Egoak

Excused absences: Shear

Unexcused absences: Russell

Also in attendance were the following:

Ann Capela, City Manager

Hansel Mathlaw, Finance Director

Patty Burley, City Attorney

Carole Jung, Recorder

PEOPLE TO BE HEARD

Michelle DeWitt – Spoke about the sales tax rewrite.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Cochrane	To approve the agenda.
SECONDED BY:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES OF August 15, 2016 Special Meeting

MOVED BY:	Shantz	To approve the minutes from the August 15 meeting.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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OLD BUSINESS

- 1. Sales Tax Code – Finance director. Member Shantz stated that he will be leaving at 7:40 PM.

MOTION: To go into committee as a whole

MOVED BY:	Trantham	To go into committee as a whole.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of committee as a whole.

MOVED BY:	Cochrane	To come out of committee as whole.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To schedule a special meeting September 6, 2016

MOVED BY:	Cochrane	To schedule a special meeting on Tues. Sept. 6. From 6:30-8:30 PM. Will start up on page 9 where we left off.
SECONDED BY:	Egoak	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

Council Rep Comments- Thanked everyone for coming. Hope to see you at the city council meeting tomorrow night and we had 12 applicants for city manager. And 6 new potential city council members.

Finance Director- Thanked everyone for attending. Is glad for the frequent meetings.

Co-Chair Cochrane- No comments.

Member Egoak- No comments.

Member Trantham- Thanked everyone for coming along with the guest. Thanks for showing interest in the subject.

Chair Willard- Appreciates everybody's time and energy, this is an important topic.

ADJOURNMENT

MOVED BY:	Trantham	Meeting was adjourned at 8:35 PM.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 16th DAY OF Sept, 2016.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard
Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Tuesday September 6, 2016 Special Meeting

Bethel, Alaska

CALL TO ORDER

A special meeting of the Finance Committee was held on September 6, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by chair Willard at 6:31 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Cochrane, Trantham, Albertson, Shear, Willard

Excused absences: Egoak, Russell, Shantz

Also in attendance were the following:

Patty Burley, City Attorney- Filling in as recorder

PEOPLE TO BE HEARD

Eileen Arnold- On behalf of non-profit organizations against some of the restrictions in the sales tax code.

Tom Hawkins On behalf of non-profit organizations.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Cochrane	To approve the agenda.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES OF August 22, 2016 Special Meeting

MOVED BY:	Cochrane	To approve the minutes from the August 22 meeting.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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OLD BUSINESS

- 1. Sales Tax Code – Finance director.

MOTION: To go into committee as a whole

MOVED BY:	Cochrane	To go into committee as a whole.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of committee as a whole.

MOVED BY:	Cochrane	To come out of committee as whole.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

Council Rep Comments- Candidate forum for city council members is coming up soon.

Co-Chair Cochrane- No comments.

Member Shear- No comments.

Member Trantham- No comments.

Chair Willard- No comments.

ADJOURNMENT

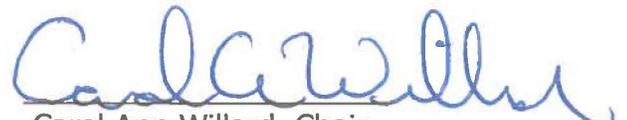
MOVED BY:	Cochrane	Meeting was adjourned at 8:34 PM.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 26 DAY OF Sept, 2016.



~~Carole Jung~~, Recorder
Hansel L Mathias



Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday September 26, 2016 Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on September 26, 2016 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Cochrane, Shantz, Shear, Trantham, Willard

Excused absences: Albertson, Russell

Unexcused absences: Egoak

Also in attendance were the following:

Hansel Mathlaw-Finance Director-Filling in as recorder

PEOPLE TO BE HEARD

Grant Fairbanks- Spoke about uniform business practices and hotels and bed and breakfast tax.

Michelle Dewitt-Spoke about sales tax changes.

Eileen Arnold- Spoke about non profit sales tax changes.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Cochrane	To approve the agenda.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APROVAL OF MINUTES OF September 6, 2016 Special Meeting

MOVED BY:	Cochrane	
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SECONDED BY:	Shear	To approve the minutes from the Sept. 6 meeting.
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VOTE ON MOTION	Motion carried by unanimous vote.	
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OLD BUSINESS

1. Sales Tax Code – Finance Director and Committee.

MOTION: To go into committee as a whole

MOVED BY:	Cochrane	To go into committee as a whole.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.	
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MOTION: To come out of committee as a whole.

MOVED BY:	Shantz	To come out of committee as whole.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.	
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MOTION: To schedule a special meeting Oct. 10th.

MOVED BY:	Cochrane	To schedule a meeting limited to sales tax code on Monday Oct. 10 th .
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.	
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COMMENTS

Finance Director- No comments.

Co-Chair Cochrane- Liked the certificate idea.

Member Shear- No comments.

Member Trantham- Thanked everyone for coming. Wanted to go on record and voice concern of a construction project that is coming up. The institutional corridor. Financially that project is going to kill the city of Bethel.

Chair Willard- Appreciated everyone coming and the people who came to speak here tonight.

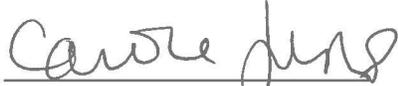
ADJOURNMENT

MOVED BY:	Shear	Meeting was adjourned.
SECONDED BY:	Cochrane	

VOTE ON MOTION

Motion carried by unanimous vote.

APPROVED THIS 10th DAY OF October, 2016.


Carole Jung, Recorder


Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday October 10, 2016

Special Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on October 10, 2016 at 6:30 p.m. in the Finance Director's Office.

Meeting was called to order by Chair Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Albertson, Shantz, Trantham, Willard, Russell

Excused absences: Cochrane, Shear

Unexcused absences: Egoak

Also in attendance were the following:

Hansel Mathlaw-Finance Director-Filling in as recorder

Patty Burley- City Attorney

PEOPLE TO BE HEARD

Jim Valcarce- Thanked all for service. Exemption currently in code. Currently all sales over \$10K capped; new revision doesn't not limit that. Less than 10% of his cases are in Bethel. If this is done away with it will hurt the client. Juneau has a cap (\$7500).

Eileen Arnold- Special exemptions still a concern. If non-profits have more than 2 fundraisers a year they will be expected to pay something to the city. This sounds problematic for nonprofits fundraising. For refunds, it should be a year or at least quarterly. 30 days is too short.

Buck Buckowski- Speaking on behalf of non-profits. Tax on inventory proposed? Sales are bad, gave most to the city. By law they have to donate. City gets the biggest donation.

Shane Iverson- On behalf of KYUK. Gaming tax, some concerns. The inventory style tax sounds like it will cause an accounting problem.

MOTION: APPROVAL OF AGENDA

Moved By:	Russell	To approve the agenda.
Seconded By:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: APPROVAL OF MINUTES OF September 26, 2016 Regular Meeting

Moved By:	Shantz	To approve the minutes from the Sept. 26 meeting.
Seconded By:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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OLD BUSINESS

1. Sales Tax Code – Finance Director and Committee.

MOTION: To go into committee as a whole

Moved By:	Shantz	To go into committee as a whole.
Seconded By:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of committee as a whole.

Moved By:	Shantz	To come out of committee as whole.
Seconded By:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

Finance Director- No comments.

Member Trantham- Would like to put the budget on a meeting agenda. (to review the FY 17 budget.)

Council Member Comments-As we give exemptions lets also look for revenues. We have 2 new council members. Impressed with pool management but concerned with revenue. Alcohol tax doing well.

Member Shantz- No comments.

Member Russell- No comments

Chair Willard- Thank you everyone for coming and I appreciate everybody's time. We will see everybody next on the 24th. 6:30-8:30 on the taxes and 8:30-9:00 PM for our other agenda item.

ADJOURNMENT

MOVED BY:	Shantz	Meeting was adjourned.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 24th DAY OF October, 2016.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard
Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday October 24, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on October 24, 2016 at 6:30 p.m. in the council chambers.

Meeting was called to order by Chair Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Cochrane, Trantham (via phone), Shantz (via phone), Egoak, Russell

Excused absences: Albertson, Shear

Also in attendance were the following:

Hansel Mathlaw-Acting Finance Director

Carole Jung- Recorder

PEOPLE TO BE HEARD

There were no people to be heard.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Cochrane	To approve the agenda.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES OF Oct. 10, 2016 Special Meeting

MOVED BY:	Shantz	To approve the minutes from the Oct. 10 Special Meeting.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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SPECIAL ORDER OF BUSINESS

Lieutenant Governor Byron Mallott came and spoke to the finance committee regarding the Governor's decision to cut the PFD amounts this year.

UNFINISHED BUSINESS

MOTION: To switch the order of new and unfinished business in order to have time enough to talk about the new business.

MOVED BY:	Cochrane	To switch the order of business to new business first in order to save time.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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NEW BUSINESS

FY 17 Budget Review- Trantham

This was brought up due to several concerns about the revenue/expenditure of the budget. Some questions included why does the port operate year round? Committee would like to know what activities are done during the winter downtime months. Also it appears that not enough funds were allocated to cover some of the pool operating costs.

MOTION: For Jon Cochrane to write a formal letter to city council regarding the concerns with budget issues.

MOVED BY:	Russell	For Jon Cochrane to write a letter to city council.
SECONDED BY:	Egoak	

VOTE ON MOTION	Motion carried by unanimous vote.
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The next meeting will be a special meeting to be held on November 14 at 6:30 PM. The only item on the agenda will be the sales tax re-write.

COMMENTS

Acting Finance Director- We are re-financing our bond with the courthouse and this will save the city money.

Member Trantham- Has only brought up a few concerns. It's time to be alert and careful and analyze.

Member Shantz- No comments.

Member Russell- Thanks to Jon for writing the memo.

Chair Willard- Thanked everyone for coming to the meeting and calling in.

ADJOURNMENT

MOVED BY:	Cochrane	Meeting was adjourned.
SECONDED BY:	Egoak	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 14th DAY OF November, 2016.


Carole Jung, Recorder


Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday November 14, 2016 Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on November 14, 2016 at 6:30 p.m. in the finance director's office.

Meeting was called to order by Chair Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Cochrane, Shear, Shantz, Russell and Trantham via phone.

Excused absences: Albertson

Unexcused absences: Egoak

Also in attendance were the following:

Patty Burley – City Attorney and filling in as recorder

Cindy Sharp- Sales Tax Accounting Specialist

PEOPLE TO BE HEARD

Jim Valcarce- Spoke against amending exemption for sales taxes to exclude \$10,000 limit on exemptions. States it would cost him business and would be detrimental to the citizens who win lawsuits.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Cochrane	To approve the agenda.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried 5-1, Trantham in opposition

MOTION: APPROVAL OF MINUTES OF Oct. 24, 2016 Special Meeting

MOVED BY:	Shantz	
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SECONDED BY:	Cochrane	To approve the minutes from the Oct. 24 Special Meeting as corrected. Change Hansel Mathlaw's title to "assistant" finance director. He was listed as finance director.
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VOTE ON MOTION	Motion carried by unanimous vote.
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UNFINISHED BUSINESS

MOTION: To switch the order of new and unfinished business in order to have time enough to talk about the new business.

MOVED BY:	Cochrane	To switch the order of business to new business first in order to save time.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.
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UNFINISHED BUSINESS

Sales Tax Code- Finance Committee

MOTION: To go into committee as a whole

MOVED BY:	Shantz	To go into committee as a whole.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of committee as a whole

MOVED BY:	Shantz	To come out of committee as a whole.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

Member Trantham- Is there any progress on hiring a finance director? Was sorry that he could not be at the meeting in person. Could not attend for medical reasons. Thanked the committee members.

Member Shantz- No comments.

Member Russell- No comments.

Member Shantz- No comments.

Member Shear- Sorry she missed the last two meetings.

Chair Willard- Thanked the committee for their time and getting their concerns together. Appreciates everybody showing up for the meetings.

ADJOURNMENT

MOVED BY:	Cochrane	Meeting was adjourned.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 28th DAY OF November, 2016.


Carole Jung, Recorder


Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday November 28, 2016

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on November 28, 2016 at 6:30 p.m. in the finance director's office.

Meeting was called to order by Chair Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Shantz, Albertson, Shear

Excused absences: Trantham, Cochrane, Russell

Also in attendance were the following:

Hansel Mathlaw-Acting Finance Director

Carole Jung- Recorder

PEOPLE TO BE HEARD

There were no people to be heard.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shantz	To approve the agenda as amended. Tabled #2 on the agenda since the member who added it is not at the meeting tonight.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES OF November 14, 2016 Special Meeting

MOVED BY:	Shear	To approve the minutes from the Nov. 14 Special Meeting.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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UNFINISHED BUSINESS

Sales Tax Re-write- Finance Committee

MOTION: To go into committee as a whole

MOVED BY:	Shear	To go into committee as a whole.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To come out of committee as a whole.

MOVED BY:	Shantz	To come into committee as a whole
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To skip the December 26 meeting because it is a federal and state holiday.

MOVED BY:	Shantz	To skip the December 26 meeting as it is a federal and state holiday.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion fails, 4-1. Meeting will be scheduled on Dec. 26.
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COMMENTS

Acting Finance Director- I went to the AGFOA meeting a couple weeks ago. They were really pushing toward income tax, personal income tax. Which is a lot better than statewide sales tax. Also they were pushing on taking away the dividend earnings to close the deficit gap for the state.

Council Rep Comments- Sorry I missed the last meeting, I was in Anchorage at AML. The entire financial position the state is in, is very bad. We will be trying to find ways to generate revenue.

Member Shear- No comments

Member Shantz- My term is up and I'm not re-upping. So this possible could be my last meeting.

Chair Willard- Wanted to apologize for the control of the meeting. Daughter was in a major car accident. My term is for another year and I am happy to chair for another year.

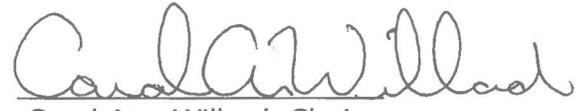
ADJOURNMENT

MOVED BY:	Shear	Meeting was adjourned.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 30th DAY OF January, 2016.


Carole Jung, Recorder


Carol Ann Willard, Chair