
City of Bethel, Alaska

Finance Committee Minutes

Monday April 27, 2015

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on April 27, 2015 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Ann Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were **present**:

Willard, Shantz, Albertson, Shear, Trantham, Cochrane, Russell

Excused absences:

Egoak

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Bernard Mael, Recorder

PEOPLE TO BE HEARD

There were no people to be heard.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shantz	To approve the agenda for the meeting.
SECONDED BY:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES of March 23, 2015 Regular Meeting

MOVED BY:	Cochrane	To approve the agenda for the meeting.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.

Note: Vice Chair Shantz noted a few typos in the minutes from the March meeting, mostly misspellings of a few names. The corrections were made.

UNFINISHED BUSINESS

- a. Sales Tax & Collection Efforts (Member Cochrane)-Cochrane stated that he did not request this to be on the agenda yet. Will re-add to agenda after the committee votes to recommendation to council.
- b. Sales Tax Audits (Council Rep. Albertson)-there's been some interest in the delinquent sales tax list. In the past it's been hard to say how much money to spend to go after some of these delinquent accounts. Do we want to pay someone to go after the larger accounts? According to the Finance Director, we have \$15,000 budgeted for sales tax audits. According to the sales tax specialist, it has to be a random audit. It costs about \$1000 to audit each business. This year we will do all the prep work and email the information to the auditor in Anchorage. After the audit then they will analyze the data against what the businesses actually reported. The last time the sales tax was audited was in 2013. The topic of receipts was brought up. Member Trantham recalled a business transaction that occurred when a company he used had different rates depending on how you paid. Member Albertson asked if there was any enforcement in sales tax. There was a discussion of taking the delinquent tax accounts and then picking from random from that list, if we can even do that. We do not have a code enforcement officer. This has been talked over many times in many other meetings. There is no enforcement in the sales tax department.

MOTION: To Plan a Strategy for the Sales Tax Audit

MOVED BY:	Albertson	To ask the Finance Director to supply a plan for strategy for the sales tax audit.
SECONDED BY:	Russell	

VOTE ON MOTION	Motion carried by unanimous vote.

Member Russell asked what is the punishment if a company doesn't issue receipts. Is it a \$100 fine for each offense for not supplying a receipt. Committee requested a copy of the code so they can see it for themselves. Member Shear says that if we are able to narrow the audit down to the 20% who might have riskier business that would be good. Member Trantham stated that every time he gives the city money he gets a numbered receipt. The Finance Director said that one of the things he remembers reading in one of the prior sales tax audits is one of the auditors mentioned educating business owners on sales tax. They recommended having a class on how to submit sales tax information to the city. Member Russell said that maybe we can make a checklist and maybe have someone teach a class, digitally record it and put it on youtube and add it to the city website. Member Cochrane stated that when he lived in Utah and went to apply for a business license, he received very clear instructions on how to file for business taxes. If you give it out with each new license and with each renewal, to have the instructions in with that. The Finance Director stated that people generally want to do the right thing and when he had to submit the sales tax from the gaming, it's not that easy to follow.

- c. City of Bethel Finance Re-Organization Chart (Finance Director Mathlaw)-The members received a chart of the re-organization of finance. This will be presented to city council.

COMMENTS

FINANCE DIRECTOR COMMENTS- In the finance department we had interviews for the GL accountant so hopefully we will hire someone within this week. Some of the problems we encountered during the interview process, some of the qualified candidates we wanted were not from Bethel. We had two phone interviews that went very well. The locals that we interviewed in my office weren't very good. One of the questions, they were looking for re-location costs and we cannot provide that.

COUNCIL REP COMMENTS- At our last council meeting, the city manager was directed to come back with a plan on sales tax and a delinquent tax list. I think a lot of people are upset at the length of the list. The list is probably not 100% accurate. This list also contains people who no longer have a business but have forgotten to close out their business, or have passed away. We have to be careful before we call people thieves. There will be more talk of that at the council meeting tomorrow night.

Member Trantham- I would like to express concern in the new budget and one thing that I want to make it perfectly clear is that I am not being critical of the city manager. I admire what she has done. She has written to council is that there is going to be budget problems in the future. The only way that we can have a balanced budget at this time is thru budget amendments later on in the budget year and pull the money from the fund backs. Wishes everyone well and thanks everyone for coming tonight.

Member Cochrane- looks forward to next meeting discussion on sales tax collection and collection of taxes from large companies needs to be addressed at our next meeting.

Chair Willard- No Comments

Member Shear- No Comments

Vice Chair Shantz- No Comments

ADJOURNMENT

MOVED BY:	Cochrane	To adjourn the meeting until next month.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS ___ DAY OF _____, 2015.

Bernard Mael, Recorder


Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

March 23, 2015

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Finance Committee was held on March 23, 2015 at 6:30 p.m. in the City Council Chambers.

Chairman Carol Ann Willard called the meeting to order at 6:30 PM.

II. ROLL CALL

Comprising a quorum of the Committee, the following were **present**:

Willard, Carol Ann- Chair
Shantz, Mike- Vice Chair
Albertson, Leif- Council Rep
Trantham, Dave- Member
Cochrane, Jon-Member
Egoak, Delbert-Member
Russell, Emily- Alternate

Excused absences:

Shear, Milanna- Member

Also in attendance were the following:

Hansel Mathlaw, Finance Director
Tonya Hendrix, Assistant Finance Director (also fill in duties as Recorder for Carole Jung)

III. PEOPLE TO BE HEARD

There was no one present to be heard.

IV. APPROVAL OF AGENDA

Main Motion: To approve agenda.

Moved by:	Russell
Seconded by:	Cochrane
Action:	Motion carries by a vote of 7-0
In favor:	Willard, Shantz, Albertson, Trantham, Cochrane, Egoak, Russell
Opposed:	None

Primary

Amendment: Strike from the agenda item **a.** FY14 Audit, under old business.

Moved by:	Cochrane
Seconded by:	Albertson
Action:	Motion carries by a vote of 7-0
In favor:	Willard, Shantz, Albertson, Trantham, Cochrane, Egoak, Russell
Opposed:	None

V. APPROVAL OF MINUTES of February 23, 2015

Main Motion: To approve meeting minutes from February 23, 2015

Moved by:	
Seconded by:	Trantham
Action:	Motion carries by a vote of 7-0
In favor:	Willard, Shantz, Albertson, Trantham, Cochrane, Egoak, Russell
Opposed:	None

VI. NEW BUSINESS:

Item A - Time Change For "People To Be Heard" From 5 min to 10 min (Member Trantham)

Trantham, Dave - Discusses the different time regulations for other councils and committees. This would encourage the public to share their suggestions.

Council Rep Albertson supports having a time limit, stating it creates equal opportunities for everyone. He agrees to extend the time limit from 5 min to 10 min. Member Cochrane agrees that we should have a time limit, and that 5 min should be enough time for people to be heard. Some communities have a hard time when a large amount of people come in to discuss a "hot topic" and each person talks for ten minutes which adds up. Member Shantz, 3 min is too short, no min is too long. 10 and 12 min is enough time for people to be heard.

To discuss and change the time for "People to be Heard" from 5 min to 10 min.

Main Motion:

Moved by:	Trantham
Seconded by:	Shantz
Action:	Motion carries by a vote of 4-2
In favor:	Shantz, Trantham, Cochrane, Egoak,
Opposed:	Albertson, Russell

Item B – Sales Tax & Collection Efforts. How To Collect And What Are Our Processes (Member Cochrane)

Cochrane, Jon – States In the past he has been told there was a position that is responsible for following up on the collection of sales tax payments.

Assistant Finance Director Hendrix States, "we do have someone that takes care of the sales tax." The finance director mentions that there was a sales tax supervisor and a sales tax technician, but it was changed to one employee who is swamped with his work. Member Cochrane has done research on this and found out that there are organizations and entities in this town that do not pay sales tax, and others that do. Member Shantz feels like it's too late in this budget year to add this position. Mr. Mathlaw, says it's not too late. Member Trantham, says that many businesses do not have business license, and we need to enforce current ordinances. Member Albertson states he would rather see the committee make a recommendation on what they want to do against larger business, and that another option could be to hire an outside agency to collect our sales tax.

Main Motion: To recommend to council that the City reinstate an employee with the responsibility solely of auditing, enforcement, and collection of sales tax.

Moved by:	Cochrane
Seconded by:	Trantham
Action:	Motion carries by a vote of 7-0
In favor:	Willard, Shantz, Albertson, Trantham, Cochrane, Egoak, Russell
Opposed:	None

Item C – Sales Tax Audits (Council Rep. Albertson)

Albertson, Leif – Suggests that Business’s should be part of the audit process. Maybe look at an outside organization to perform the audits.

(The Committee discusses the auditing process and options.)

Member Cochrane did a little research, and some businesses are tax exempt from taxes. He suggests we need more advice from the City Attorney to find out who is exempt and who is not. Council Rep Albertson states that tribal organizations and federal organizations are exempt, and that we could ask the council to aggressively pursue auditing. Alternate member Russell states, “It’s not us being vindictive; it’s the tax that is due.” Member Cochrane, says before increasing taxes we have an obligation to collect these taxes, and that the City should pursue these people that owe taxes. Member Shantz wants to make sure we can afford another position in the Finance Department before discussing their duties. Member Trantham, “Can we not afford to do this. In my opinion is that this is a criminal act.”

Item D – City of Bethel Finance Re-Organization Chart (Finance Director Mathlaw)

Trantham, Dave – Asks is this re- org chart is an action item and in the future it would be a good idea to list if it the agenda item is an action item or discussion only item, so that everyone is on the same page.

Finance Director Mathlaw: discusses two organizational charts suggested by City Manager Capela as possible restructuring of the Finance Department.

(The Committee discusses the different options for the chain of command on the chart.)

After discussing the different options for the reorganizational chart options the committee thinks the movement of the Grant under the supervision of the Finance Director would be positive. The Finance Director says that the reason we need to re-organize the chart is because everything is dumped on the general ledger right now, and that another option is to add a Risk and Safety person in the chart. Member Shantz thinks that putting the Grant Manager under the supervision of the Finance Director is a good idea, and that Risk and Safety is also an important. Mr. Mathlaw, States the reason why the City Manager wanted this item put this on the agenda was because claims were not being investigated.” Member Shantz agrees that this is why we need someone to take care of these issues on a regular basis. Member Russell agrees with everyone, she agrees that the movement of one position and the creation of two new positions, Accounts Payable Tech I and Executive Assistant-Risk & Safety positions may be a good fit for the City needs right now.

VII. OLD BUSINESS:

This Item was removed from the agenda.

VIII. COUNCIL REP. COMMENTS

Council Rep Albertson– adds there is a Public Hearing tomorrow about the Alcohol License. Pass the word along, this is an important issue.

IX. FINANCE DIRECTOR'S COMMENT

Finance Director Mathlaw states alcohol is interesting issue. They shut the old store down back in 1974. He did research and found out that they received large amounts of funds through a local liquor store.

X. FINANCE COMMITTEE MEMBER COMMENTS

Committee Chair Willard – Expresses she appreciates the topics that everyone brought to the agenda this evening.

Vice Chairman Shantz – Had no comments.

Member Trantham– States it is a pleasure to have a full committee at the meeting. It makes him feel very, very good. Back when the City of Bethel owned and operated the Liquor store. Some of the clerks that worked at the liquor store are still alive. Bootleggers will still be a problem. People do it every where it is all over. Thank you.

Member Cochrane – States the Liquor store meeting will be tomorrow. He feels there is no lack of alcohol, people are still getting their alcohol without generating revenue from it. Not sure if a liquor store will increase the problems and feels currently we are just giving our money to Gold Rush Liquors in Anchorage.

Egoak, Delbert (Member) - *Excused*

Alternate Member Russell- Had no comments

XI. ADJOURNMENT

Main Motion: Adjourn

Moved by:	Shantz
Seconded by:	Cochrane
Action:	Motion carries by a vote of 7-0
In favor:	Willard, Shantz, Albertson, Trantham, Cochrane, Egoak, Russell
Opposed:	None

Committee adjourned the meeting at 7:50pm.

APPROVED THIS ___ DAY OF _____, 2015.


Carol Ann Willard, Chair

ATTEST:

Tonya Hendrix, Recorder

City of Bethel, Alaska

Finance Committee Minutes

May 18, 2015

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on May 18, 2015 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Cochrane, Shear, Shantz, Trantham, and Willard

Excused absences: Albertson

Unexcused absences: Egoak

Also in attendance were the following:

Tonya Hendrix, Assistant Finance Director

PEOPLE TO BE HEARD

There were no people to be heard.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shantz	To approve the agenda for the meeting.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: APPROVAL OF MINUTES of April 27, 2015 Regular Meeting

MOVED BY:	Shear	To approve the minutes.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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NEW BUSINESS

Possible Suspension of June, July and August Finance Meetings- Shantz

The committee agreed to suspend the finance meetings for the summer. Member Trantham stated that we are not being given any assignments by city council and the committee agreed that we should let the city council know that we are here for recommendations and that they feel under-utilized. The committee agreed to meet again in September.

MOTION: Possible Suspension of June, July and August Finance Meetings

MOVED BY:	Shantz	To suspend the finance meetings in June, July and August.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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COMMENTS

MEMBER SHANTZ- No Comment

MEMBER COCHRANE- No Comment

MEMBER SHEAR-NO Comment

MEMBER TRANTHAM- Thanks for coming everyone. See you in September.

CHAIR WILLARD- We will see you all in September and I will voice to city council our desire to be utilized.

ASSISTANT FINANCE DIRECTOR- Thank you for coming every month and for the attendance.

ADJOURNMENT

MOVED BY:	Cochrane	To adjourn the meeting until September 28.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 28th DAY OF September, 2015.


Carole Jung, Recorder


Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday October 26, 2015

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on October 26, 2015 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Ann Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Shantz, Albertson, Trantham, Cochrane, Egoak

Excused absences: Shear, Russell

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Tonya Hendrix, Assistant Finance Director

Carole Jung, Recorder

PEOPLE TO BE HEARD

Michelle DeWitt- Spoke on behalf of Bethel Community Services Foundation regarding the sales tax they pay during their gaming nights. She wants to put it on the agenda in a future meeting.

Buck Bukowski- He spoke on behalf of VFW. Stated that it is difficult to track and collect sales tax on their gaming nights. (example: rippies, bingo.) He would like to be taxed on the net income instead of gross income.

John Sargent- John had some recommendations for changes in the purchasing ordinance. Add to the agenda in a future meeting.

Ana Hoffman- Spoke in opposition of the alcohol ordinance.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Albertson	To approve the agenda for the meeting.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To amend the agenda to strike old business items from agenda.

MOVED BY:	Albertson	To strike the old business from agenda.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: To approve the minutes from Sept 28 meeting with corrections. There were a few typos in the minutes that needed to be corrected.

MOVED BY: Shantz

SECONDED: Trantham

VOTE ON MOTION: Motion carried by unanimous vote.

COMMENTS

Finance Director Comments- I've hired someone to fill the payroll position and we are still looking for a general ledger accountant.

COUNCIL REP COMMENTS- I'm glad to be back. There were some questions about the alcohol ordinance we have that on our agenda tomorrow. There's been discussion but not much movement. Some wanted to scrap it entirely and some thought to change it. The only thing that happened right now is that the entire keg portion is off now. It's still a work in progress and it's on for tomorrow night's council meeting at 6:30.

Member Trantham- Thanked everyone for coming. I'm very much concerned about the alcohol ordinance. I've even read about it in the Anchorage newspaper. I've lived here for 50 years and I've seen it all. For those 50 years there have been illegal sales and legal sales a couple times. I really want to see legal sales in this town. I'm tired of all the bootlegging and the city hasn't collected a dime or even a penny in taxes. The people mandate it and 800 people voted. The people want legal sales. The sales tax we will collect will be a substantial amount of money.

Member Cochrane- Nice to be back, I was on vacation for the last meeting and I missed the discussion on the alcohol ordinance. The ordinance seems cumbersome so you may see me at a council meeting.

Chair Willard- No further comments, thanks for coming. It was nice to have some people to be heard.

Member Egoak- Glad to be back, I tried to make the last meeting but I had other business to attend to.

Vice Chair Shantz- No Comments

ADJOURNMENT

MOVED BY:	Trantham	To adjourn the meeting until next month. Meeting adjourned at 7:35 PM.
SECONDED BY:	Cochrane	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 23rd DAY OF November 2015.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard
Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday November 23, 2015 Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on November 23 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Ann Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Shantz, Albertson, Trantham, Cochrane, Shear, Russell

Excused absences: Egoak

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Tonya Hendrix, Assistant Finance Director

Patty Burley, City Attorney

Carole Jung, Recorder

PEOPLE TO BE HEARD

Buck Bukowski- Spoke on behalf of the VFW regarding the gaming sales tax. Suggested an excise tax instead of gaming sales tax.

Michelle DeWitt- Spoke on behalf of BCS Foundation regarding the gaming sales tax.

Judy Wasierski- Spoke on behalf of VFW Auxiliary regarding gaming sales tax. They are losing money most months and have re-written their guidelines on scholarships. Their biggest expense is sales tax.

Pete Ebertz- Spoke on behalf of the Lion's Club regarding the gaming sales tax. Emphasized that most of the charitable work that is done is funded by gaming and the proceeds go back into the community. The Lions club used to give 10,000 scholarships in the past and now they cannot. Purchased an ambulance at the fire dept. in the past. They couldn't consider doing that now.

MOTION: TO STRIKE ITEM 2 FROM THE AGENDA (Further review of 15-32)

MOVED BY:	Shear	To strike the second item on the agenda.
SECONDED BY:	Shantz	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: APPROVAL OF AGENDA

MOVED BY:	Shantz	To approve the agenda.
SECONDED BY:	Albertson	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOTION: To Approve the minutes from October 26, 2015

MOVED BY: Albertson

SECONDED: Shear

VOTE ON MOTION: Motion carried by unanimous vote.

NEW BUSINESS

Gaming Sales Tax

At that time the chair passed the meeting over to vice chair Shantz for a conflict of interest. Chair Willard is the president of the Bethel Lions Club and also a part time employee of BCSF.

Member Trantham stated his conflict of interest. He is a senior citizen and is exempt of sales tax. The City Attorney stated that seniors are not exempt from gaming sales tax.

Member Trantham then stated that he has another conflict, he is a member of the VFW but not in Bethel. Co-Chair stated that he is not a conflict because he is not a member in the state of Alaska.

Member Shear stated a conflict due to being a member of the auxiliary. She is an officer in the auxiliary. Co-Chair agreed that that would be a conflict. The city attorney stated that if anyone has a personal financial gain from these conflicts. Carol Ann would be the only one that has a conflict of interest.

Co Chair asked the Finance Director what the city's view is of the gaming sales tax.

Finance Director- the gaming revenue represents 4-5% of city revenue. He handed out some sheets representing the numbers. The Co-Chair asked the finance director what his feeling was on the people who have come to speak to the committee. Finance director said that without looking at the numbers in depth, he does not know. The gaming is taxed like any other tax, at 6%. Mr. Ebertz stated that gaming wasn't always taxed like a regular sale. The city attorney said she would have to research to find out when it was decided that gaming would be taxed like a regular sale.

MOTION: To Suspend the Rules (in order to ask questions)

MOVED BY: Albertson

SECONDED: Cochrane

VOTE ON MOTION: Motion carried by unanimous vote.

Council Rep Albertson had a few questions for the people to be heard about some of the figures on the proposed excise tax.

Right now they are being taxed on each playback. The people to be heard proposed a 12% excise tax instead of the 6% tax for each playback. They would like to be taxed on the profit rather than each transaction because the profit does not stay theirs for more than a minute if their customers are "playing back" their rippie card.

Member Cochrane asked if there are any examples of any other communities using an excise tax. Member Trantham had a request, he wanted a copy of the City of Bethel code on gaming tax and the state code on gaming tax. The question was referred to the attorney. The gaming tax is built into the current sales tax ordinance as it is written now. The city is in the process of re-writing that now. It's not available at this time. We can get a copy of the state code.

The committee asked for 1. Estimated financial impact of the changes, 2. History of how the sales tax came to be, 3. BCSF to provide a monthly and maybe a quarterly snapshot of their gaming record, 4. Finance to explain the playbacks as payment or if it's a double taxation and 5. hard copy of anything in our city sales tax that might point directly to gaming and 6. A copy of any state tax code and any easy references from other communities. Member Russell asked for clarification of the financial impacts of the changes. Member Cochrane said that it means basically the difference in the revenue that the city is collecting in the current system versus what the city would be collecting with a 12% excise tax.

MOTION: Suspension of Dec. 2015 meeting

MOVED BY: Shantz

SECONDED: None

VOTE ON MOTION: Motion Failed. Shantz withdrew his motion.

MOTION: To have the meeting in December but move it to December 14, 2015

MOVED BY: Cochrane

SECONDED: Russell

VOTE ON MOTION: Motion carried by unanimous vote.

COMMENTS

Finance Director- No Comments

Council Rep- No Comments.

Member Trantham- Thanked everyone for coming.

Member Cochrane- On the gaming tax review, it's worth looking into.

Chair Willard- No comments.

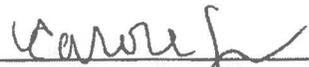
Vice Chair Shantz- No Comments

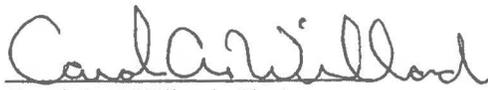
ADJOURNMENT

MOVED BY:	Cochrane	To adjourn the meeting until next month. Meeting adjourned until Dec. 14.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.
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APPROVED THIS 14th DAY OF December, 2015.


Carole Jung, Recorder


Carol Ann Willard, Chair

City of Bethel, Alaska

Finance Committee Minutes

Monday December 14, 2015 Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Finance Committee was held on December 14, 2015 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Carol Ann Willard at 6:30 PM.

ROLL CALL

Comprising a quorum of the Committee, the following were present:

Willard, Shantz, Trantham, Shear, Egoak

Excused absences: Albertson, Russell

Also in attendance were the following:

Hansel Mathlaw, Finance Director

Tonya Hendrix, Assistant Finance Director and acting Recorder

PEOPLE TO BE HEARD

Buck Bukowski- Spoke on behalf of VFW on gaming sales tax.

Michelle DeWitt – Spoke on behalf of BCS Foundation regarding sales tax.

MOTION: APPROVAL OF AGENDA

MOVED BY:	Shear	To approve the agenda.
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: APPROVAL OF MINUTES OF NOVEMBER 23, 2015

MOVED BY:	Shear	To approve the minutes.
SECONDED BY:	Egoak	

VOTE ON MOTION	Motion carried by unanimous vote.

NEW BUSINESS:

- 1. GAMING SALES TAX REVIEW - Chair Willard stepped out due to a conflict of interest and Vice Chair Shantz took over the meeting.

MOTION: To go into Committee of a whole

MOVED BY:	Trantham	To go into committee as a whole.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.

The Committee then went into Committee of a whole.

MOTION: To Come out of committee as a whole

MOVED BY:	Trantham	To come out of committee as a whole.
SECONDED BY:	Shear	

VOTE ON MOTION	Motion carried by unanimous vote.

MOTION: That the finance director will bring his recommendation for the gaming sales tax to the February meeting.

MOVED BY:	Shear	To add sales tax review to the Feb. agenda
SECONDED BY:	Trantham	

VOTE ON MOTION	Motion carried by unanimous vote.

COMMENTS

Finance Director- No Comments

Member Shear- Very glad that the non profits have brought this issue to us.

Member Trantham- Glad we are starting to go forward on this issue. I look forward to our next meeting.

Member Egoak – No Comments.

Vice Chair Shantz- No Comments

ADJOURNMENT

MOVED BY:	Trantham	To adjourn the meeting until next month.
SECONDED BY:	Shear	

VOTE ON MOTION

Motion carried by unanimous vote.

APPROVED THIS 25th DAY OF January, 2016.

Carole Jung
Carole Jung, Recorder

Carol Ann Willard, Chair
Ann Willard
Mike Shantz
vice chair