

If possible, this would relieve the Police of a major task that consumes many hours and help the department with their staff turnover problem. On the other hand it could justify not only the continued level of staffing in the Fire Department but also the present need for a new \$100,000 ambulance. As to the budget impact, the present rate for an ambulance call is \$300 and is often paid by insurance. The PC rate is \$150 and collections are less than 50%.

At this time the City Manager joined the meeting and by consensus the committee moved to Item B under new business for his comments. Manager Hunter explained that he has been pursuing comparisons of facts from other cities in Alaska affecting the health of the City. These areas include grants, tax rates, unemployment rates, fringe benefit rates, population trends, business climate indicators and infrastructure. Mr. Shrum asked the time frame for his conclusions and Mr. Hunter said that he would make a presentation to Council as a part of the May budget discussions. Mr. Hunter excused himself from the meeting and the committee returned to the agenda item Old Business - Item A.

Mr. Elam reported that Council passed the committee recommendation to move the due date of utility bills to the 20th of the month. The FY 93 audit is being printed and will be available for distribution in two weeks. The sales tax audits will be delayed until February as the auditors have a scheduling problem. The new sales tax return forms will be received from the printer in time for the 2nd quarter mailing.

Mr. Loschky inquired about previous committee recommendations and a report was distributed on the evac trucks prepared by Kevin Miller, Eric Wade and Tim Oosterman. Due to the length of the report it was requested that a copy be sent to Irv Kreider and that it be an agenda item for next meeting.

Next the discussion turned to the Laundromat. Mr. Loschky reported that he had discussed the use of tokens with a vendor and the machines could be converted for \$55 each. He also discussed the use of inventory controls and a report he had sent to the City Manager in November. There was considerable discussion about the continued ignoring of committee recommendations over the past several years. Mr. Elam was asked to determine the percent of water and sewer charges now being paid by the Laundromat and a time schedule for staffing requirements.

Mr. Loschky made the following motion: "The FC recommends to Council that the operation of the laundromat be reorganized. The reorganization is to include (1) reschedule of personnel (2) inventory control (3) tokens for machines (4) One person on duty at all times (5) laundromat manager reports to Finance Director. City Manager to bring a proposal to City council at the Midyear Budget Review." Motion Seconded by Mr. Jennings passed unanimously.

Discussion then turned to the two five year budget projections for the general fund. Mr. Elam commented on them briefly and it was suggested that projection A with a 10% annual reduction in State funding was a more realistic model. The projection indicated a deficit for FY 95 of \$158,767 increasing to \$796,504 by 1999.

Comments were made about the salary increases at the present time and use of a cola. Mr. Elam was asked if it was still the practice of all department heads to automatically give the step increase. He indicated that it was true for the most part and while not speaking for the other department heads he favored a better choice than a step increase or nothing. The previous salary scale had a half step level and therefore a choice of a half or full step was more in line with the committee thinking regarding cola's and merit increases.

The distribution of the fish tax was discussed and the portion that Council had chosen to give to the Port. In view of the coming revenue cutbacks Mr. Jones made the following motion: " The FC recommends to the City Council that all fish tax revenues be directed to the general fund" Mr. Tubbs seconded the motion and it passed unanimously.

Mr. Loschky stated that he believed that the City should move ahead with the piped water and sewer projects and Mr. Elam was requested to obtain various payment estimates for bond issues of up to sixty million dollars.

After discussion Mr. Loschky made the following motion:"The FC recommends to City Council, that a grant writer be engaged for research and filing of grant applications for W&S projects, since to our knowledge the City is doing nothing at the present time in this area." Mr. Jennings seconded the motion and it passed unanimously.

Mr. Loschky moved for adjournment, Mr. Tubbs seconded, meeting adjourned at 10:55PM. Next meeting will be February 17, 1994.

(3) Dumpster problems - There have been complaints from citizens that various businesses (particularly restaurants and contractors) have been filling up the neighborhood dumpsters with their trash on a daily basis rather than acquiring a dumpster for their business or taking their refuse to the landfill. The problem will be referred to the Public Works committee and the Finance Director will notify businesses of the complaints. Comments included raising the garbage rates or establishing a commercial rate for dumpsters.

Mr. Brian "Can Man" Glasheen arrived for his presentation on Energy Recovery and Fuel Savings and the Chairman asked that the Committee move to Item A under New Business for the presentation. Mr. Glasheen made various comments about waste exchangers and systems being used in Sitka, Juneau and a local operation by Tim Myers. Essentially the process is to use garbage as a fuel to provide heat and low pressure steam. The committee asked for cost/benefit figures and Mr. Glasheen said he was gathering that information and would share it with the committee at a future meeting.

The Chairman returned to agenda item Committee Member Comments and there was discussion about the city recycling program. Mr. Jones made the following motion: "The FC recommends to the City Council that City participation in the recycling program be halted until the required reports from the Can Man are submitted." Motion seconded by Mr. Loschky, approved unanimously.

Mr. Jones discussed a presentation Police Chief Liu gave to the Chamber and indicated he was recommending the addition of two officers to the force. He also commented on the report concerning use of the Emergency Services Staff to pick up intoxicated persons and reduce Police involvement in this activity. Mr. Loschky referred to reports of the percentage of Police activity related to alcohol abuse and suggested that a plan be established to reduce the cost of Police by \$250,000 over the next five years. Mr. Elam was requested to have the Chief prepare a report of the department cost to arrest bootleggers. Mr. Jennings mentioned the only thing that everyone could agree on concerning the alcohol problem is that our present system does not work.

Mr. Kreider discussed the reports of the Public Works staff concerning the modification of evac trucks. There are numerous areas where improvements can be made in the utility operations and these include modifying trucks, changing specs for new trucks, standardizing stand pipes, welding fixtures and discontinue the practice of evac trucks emptying honeybuckets. Mr. Kreider will prepare a list of items for the City Manager for the next meeting.

The January Finance Report was distributed as were copies of the FY 93 audit. Mr. Elam pointed out that this was the third consecutive year the City has operated with a balanced budget and a surplus and this was the first time that had occurred since 1981-83. In 1988, the City had a deficit of \$507,705.

Copies of the new sale tax forms were distributed and a letter was read that is being mailed to all business license holders concerning the upcoming sales tax audits. A listing of those selected for audit will be available at the next meeting.

Mr. Shrum gave a progress report on the Youth Services Study. The Youth Committee and Paula Stybor are receptive to the operation being converted to a non-profit organization and a withdrawal of city support, a strategy session is being planned. An update should be ready by the next meeting.

Mr. Loschky moved for adjournment, Mr. Kreider seconded, meeting adjourned at 10:30PM. Next meeting will be March 17, 1994.

Item C Sales Tax Audits, Mr. Elam announced the week of April 25th as the period when the auditors will conduct the audits. Fifteen local businesses have been selected for audit and they will be notified within a few days.

New Business Item A, an update was given on the status of Use Tax legislation now in process. Mr. Elam faxed a letter from Senator Adams to our lobbyist for a possible amendment to SB261.

Item B Police Department Staffing - Mr. Jones discussed the present problems of the Department and offered the following motion. The FC recommends to the City Council the employment of one additional Police Officer starting April 1 to help offset the pressing need for additional staff. Ms. Walters, seconded passed unanimously.

Item C Bethel Recycling - There was a distribution of the current contract between the City and the "Can Man", a report format proposed by the Finance Director and a report submitted by the "Can Man". Mr. Jones discussed the latter and indicated that reports through February were being promised during April. Concern was expressed about the liability of volunteers driving City vehicles and operating electrical machinery on city property. The City Manager was to obtain information from the City Attorney and there is to be a record check on drivers with the DMV.

Mr. Tubbs moved for adjournment, Ms. Walters seconded, meeting adjourned at 9:25PM. Next meeting will be April 21, 1994.

FINANCE COMMITTEE

JUNE 16, 1994
REGULAR MEETING

Meeting was called to order by Chairman Shrum at 7:40 pm.

Members Present: Shrum, Walters, Seo, Krieder

Absent: Jones, Tubbs, Jennings (All Excused)

Guests: Sharon Gakumjenak, Finance Department

Minutes of May 19th meeting were Approved as presented.

Agenda was Approved as presented.

Chairman had no comments.

The Committee Members had no comments.

There were no People present to be heard.

Old Business:

Item A: Sharon Gakumjenak, from the finance department, presented a draft of the sales tax audits conducted by auditors with her assistance. After much discussion, the following recommendations were approved by the Committee:

1. Bethel Community Service should be refunded the amount of sales tax over payment on pull-tabs and bingo less the amount of under payment on the Kuskokwim Ice Classic. It was recommended that this be carefully documented to indicate what year, which sales and the amounts involved.
2. Gloria's Restaurant & Deli and Blueberry Motel were unable to be audited after numerous attempts. The Committee recommends that the full extent of the law be used to assure compliance in a timely manner.
3. The auditors recommended that the City modify the senior citizen exemption for gaming. After considerable discussion with Mr. Seo, a gaming operator for several non-profits, the Committee recommends that the City set a flat percentage of 25% of gross sales to be used by all gaming permit holders as the estimated percentage of senior citizens that purchase pull-tabs and a flat rate of 35% of gross sales as the estimated percentage of senior citizens that purchase bingo cards.

Item B: Sharon Gakumjenak presented a memo from Mr. Hunter, who was out of town, stating that the video interviews of the five candidates were complete and the top two were Bonnie Duke and James McNab. These two candidates will be brought to Bethel for personal interviews.

Item C: The budget passed by Council was not available for review.

MM and 2nd for Adjournment at 9:05.

Respectfully Submitted
C. Eric Shrum, Chairman

COMMITTEE/COMMISSION

RECOMMENDATIONS TO CITY COUNCIL

Committee/Commission: Finance Committee Meeting Date: June 30, 1994

Issue	Recommendation/Motion	Vote
Laundromat Lease	The Finance Committee recommends that the City Council lease the laundromat. The RFP should have a five-year lease with the option for five more years for the building with arrangements for the purchase of equipment. Lease is to be awarded to the best proposal, taking into account experience and probability of running a successful business. Financial statement required.	5-0

MINUTES
REGULAR MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
AUGUST 25, 1994
PAGE 1

I. CALL TO ORDER

The meeting was called to order by Chairman Shrum at 7:30 p.m. in the conference room of the City of Bethel offices.

II. ROLL CALL

Members Present:

Shrum, Eric (Chairman)
Jones, Harold L. (City Council Representative)
Duke, Bonnie (Finance Director)
Mead, Terry
Seo, Kilsoo
Tubbs, Don
Walters, Carolyn

Members Absent:

Kreider, Irvin

Guests Present:

None

III. APPROVAL OF MINUTES

The Chairman request approval of the minutes of the June30, 1994 meeting. Upon motion by Mr. Jones, seconded by Mr. Tubbs, the minutes of the June 30, 1994 meeting were unanimously approved.

IV. APPROVAL OF AGENDA

The Chairman requested approval of the agenda. Mr. Jones requested the addition of an update and discussion of the Laundromat facility as item A under Old Business. The Chairman requested an update and discussion of the Fourth of July celebration as Item B under Old Business. Mr. Jones requested discussion of tourism as Item A under New Business. Mr. Jones requested discussion of an appeals process for waiver of penalties and interest on sales tax as Item B under new business. Upon motion by Mr. Tubbs, seconded by Ms. Walters, the amended agenda was unanimously approved.

V. COMMITTEE CHAIRMAN'S COMMENTS

The Chairman welcomed Ms. Duke to the Finance Committee and offered support to Ms. Duke in becoming settled in Bethel.

VI. FINANCE DIRECTOR'S COMMENTS

The new Finance Director thanked the members of the Finance Director for their support. The Finance Director reported that she had spent time reviewing computer applications and familiarizing herself with the operations of the City of Bethel.

MINUTES
REGULAR MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
AUGUST 25, 1994
PAGE 2

VII. COMMITTEE MEMBERS COMMENTS

Each of the members of the Finance Committee welcomed Ms. Duke to the Finance Committee and offered support to Ms. Duke in becoming settled in Bethel.

VIII. PEOPLE TO BE HEARD

None

IX. OLD BUSINESS

ITEM A. UPDATE AND DISCUSSION OF LAUNDROMAT

Mr. Jones reviewed the history of attempts of the Finance Committee to recommend to the City Council that the Laundromat operations be leased to private enterprise. Mr. Jones indicated that the deadline for the request for proposal had been extended to September 15, 1994. The request for proposal involved the sale of the equipment used in the Laundromat operations and a lease of the building. Respondents to the request for proposal would bid on the water and sewer rates which would provide for profitable operations for the lessee. Mr. Jones also pointed out that the City of Bethel would receive sales tax revenue from the Laundromat operations. No action was taken.

ITEM B. UPDATE OF FOURTH OF JULY CELEBRATION

Chairman Shrum discussed some of the problems encountered in the recently completed Fourth of July celebration. Chairman Shrum indicated that certain cost overruns had occurred and that there were certain questions regarding the accounting for the funds raised for the celebration. Mr. Shrum indicated that the Youth Center ran many of the events conducted at the Fourth of July celebration but did not receive the proceeds from these activities. The Finance Director was instructed to examine the accounting, when time became available, and to report back to the Finance Committee. Mr. Tubbs suggested that the responsibilities for the celebration next year could be spread among several organizations such as the Youth Center, the Chamber of Commerce, the Lion's Club, or other local organizations. The City would still have to provide certain services such as police and fire protection, portable toilets, and other emergency services. No action was taken.

X. NEW BUSINESS

ITEM A. TOURISM

Mr. Jones reported on a conversation with Mr. Taylor from the University of Alaska-Fairbanks who was recently in Bethel conducting a study of tourism in the area. Mr. Jones reported that, according to Mr. Taylor, the tourism in Bethel is greatly affected by the lack of infrastructure and the lack of private hotel facilities. Mr. Jones suggested that a visitor's guide for the City of Bethel and surrounding areas should jointly be created by the Chamber of Commerce, the City of Bethel, and other interested parties. Mr. Jones asked about the status of a five-year plan for developing water and sewer services for the entire City of Bethel. Mr. Jones suggested that it may be advisable to have the Public Works Director and the Planning Manager address the Finance Committee at a later meeting to discuss the status of the development of City wide water and sewer service. No action was taken.

MINUTES
REGULAR MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
AUGUST 25, 1994
PAGE 3

ITEM B. WAIVER OF SALES TAX PENALTY AND INTEREST

Mr. Jones reported that City Ordinances do not currently allow for waiver of penalty and interest for unpaid sales tax in certain hardship situations for certain taxpayers. The Finance Director was asked to research the appropriate ordinances which could be amended to include a process whereby, upon majority vote of the City Council, City Council would hear appeals for waiver of penalty and interest.

XI. ADJOURNMENT

Mr. Jones indicated that the Finance Committee may wish to postpone the regularly scheduled September 1994 due to the difficulty of obtaining a quorum during September. The Finance Committee unanimously agreed to cancel the regularly scheduled September meeting. Upon motion by Ms. Mead, seconded by Ms. Walters, and unanimously approved, the meeting was adjourned at approximately 10:27 p.m.

MINUTES
SPECIAL MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
OCTOBER 5, 1994
PAGE 1

I. CALL TO ORDER

The meeting was called to order by Chairman Shrum at 7:30 p.m. in the conference room of the City of Bethel offices.

II. ROLL CALL

Members Present:

Shrum, Eric (Chairman)
Jones, Harold (City Council Representative)
Duke, Bonnie (Finance Director)
Kreider, Irvin
Mead, Terry
Tubbs, Don
Walters, Carolyn

Members Absent:

Seo, Kilsoo

Guests Present:

Larry Athanas, Circle A Enterprises

III. APPROVAL OF AGENDA

The Chairman requested approval of the agenda. Mr. Jones requested the addition of a discussion of a commercial water and sewer rate as agenda item 3. Upon motion by Mr. Tubbs, seconded by Ms. Walters, the amended agenda was unanimously approved.

IV. AGENDA ITEMS

ITEM 1. REVIEW PROPOSALS FOR LEASE OF LAUNDROMAT

The Finance Committee reviewed the proposals for lease of the Laundromat facilities submitted by Circle A Enterprises (Larry and Janet Athanas) and Hyon C. and Yong H. Yi. The Finance Committee also reviewed the fiscal impact analysis prepared by the Finance Director. The Finance Director indicated that the City attorney was researching the implications of contracting a rate with the lessee of the Laundromat which would not be available to other commercial users of the piped water and sewer system. Upon motion by Mr. Jones, seconded by Mr. Tubbs, the following motion was unanimously passed, with Carolyn Walters abstaining from voting due to a conflict of interest:

Motion :

The Finance Committee recommends to the City Council that the proposal for the lease of the Laundromat as submitted by Circle A Enterprises be accepted with all provisions, including water, sewer, and garbage rates as in effect per the City's allocation in the accounting records for the Laundromat as of June 1, 1994 (i.e. "subsidized" rates). If a commercial rate is subsequently established for water and sewer, Circle A Enterprises would be able to obtain water and sewer service under the commercial rates, if the commercial rate is less than 75% of the residential rate.

MINUTES
SPECIAL MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
OCTOBER 5, 1994
PAGE 2

ITEM 2. REVIEW PROPOSALS FOR GRANTWRITING SERVICES

The Finance Committee reviewed the proposal for grantwriting services submitted by Alaska Funding Exchange (Cynthia M. Adams). Upon motion by Mr. Jones, seconded by Mr. Kreider, the following motion was unanimously passed:

Motion:

The Finance Committee recommends that City Council reject the proposal for grantwriting services due to the proposal being non-responsive.

ITEM 3. REVIEW ESTABLISHMENT OF COMMERCIAL RATE FOR WATER & SEWER

The Finance Committee discussed possible criteria that would be needed to establish a commercial water and sewer rate and the possible fiscal impacts of any such change in water and sewer rates. Upon motion by Mr. Jones, seconded by Mr. Kreider, the following motion was unanimously passed:

Motion:

The Finance Committee recommends to the City Council that the City establish commercial water and sewer rates at 75% of the residential rate for qualifying customers on piped water and sewer services only. Customers would have to meet the following criteria in order to qualify for the commercial rate:

- A. Possession of a current City Business license for the commercial property serviced
- B. Possession of a current State of Alaska business license for the commercial property serviced
- C. Delivery of piped water and sewer to a single commercial location on a single meter with a single billing. This would include multi-family dwellings if water and sewer are delivered to a single location on a single meter with a single billing and not billed to any tenants
- D. Average monthly use of over 15,000 gallons of water.

XI. ADJOURNMENT

Upon motion by Ms. Mead, seconded by Ms. Walters, and unanimously approved, the meeting was adjourned at approximately 10:27 p.m.

MINUTES
REGULAR MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
OCTOBER 20, 1994
PAGE 1

I. CALL TO ORDER

The meeting was called to order by Chairman Shrum at 7:30 p.m. in the conference room of the City of Bethel offices.

II. ROLL CALL

Members Present:

Shrum, Eric (Chairman)
Jones, Harold L. (City Council Representative)
Duke, Bonnie (Finance Director)
Kreider, Irvin
Mead, Terry
Tubbs, Don
Walters, Carolyn

Members Absent:

Seo, Kilsoo (excused)

Guests Present:

None

III. APPROVAL OF MINUTES

The Chairman requested approval of the minutes of the August 25, 1994 regular meeting and the October 5, 1994 special meeting. Upon motion by Mr. Jones, seconded by Mr. Kreider, the minutes of the August 25, 1994 regular meeting and the October 5, 1994 special meeting were unanimously approved.

IV. APPROVAL OF AGENDA

The Chairman requested approval of the agenda. Upon motion by Ms. Mead, seconded by Mr. Jones, the agenda was unanimously approved.

V. COMMITTEE CHAIRMAN'S COMMENTS

The Chairman presented a "Guidelines for Making a Recommendation" handout (copy attached as Exhibit A.) The Chairman suggested that the Finance Committee use the "Guidelines for Making a Recommendation" sheet to aid in the decision making process of the committee. No formal action was taken, however, the members of the Finance Committee agreed that the guidelines would be useful for future recommendations and agreed that all issues should be thoroughly researched and quantified before the committee makes a recommendation to the City Council.

VI. FINANCE DIRECTOR'S COMMENTS

The Finance Director updated the Finance Committee on staffing and projects in the finance department. The Finance Director indicated that a great deal of work needs to be completed on reconciling general ledger accounts prior to the annual audit of the financial statements scheduled for October 28 through November 11, 1994. The Finance Director indicated that the audit field work should be first priority of the Finance Department during this two week period. The Finance Director updated the committee on the status of establishing direct deposit for payroll.

VII. COMMITTEE MEMBERS COMMENTS

Mr. Jones indicated the Bryce Edgmon was in town as a part of his campaign. Mr. Jones reported that he had discussed the issues of city wide water and sewer for the City of Bethel with Mr. Edgmon. Mr. Jones indicated that the finance committee has historically not met during December due to difficulties in obtaining a quorum in December and suggested that a motion to cancel the December meeting be made prior to adjourning the current meeting.

Mr. Tubbs indicated that he was honored to be a member of the finance committee and hoped to become the City Council representative for the Finance Committee after completion of the elections.

Mr. Kreider, Ms. Mead, and Ms. Walters had no comments.

The City Manager briefly updated the Finance Committee on the positive changes occurring in the finance department.

VIII. PEOPLE TO BE HEARD

None

IX. OLD BUSINESS

ITEM A. PRIORITIZE PROJECTS

The Finance Committee discussed the status of the following projects and prioritized the projects as short term (to be considered at the November 1994 and January 1995 regularly scheduled meetings) and long term (to be considered after the regularly scheduled January 1995 meeting):

SHORT TERM

- ⇒ Suggestions for recodification of the Sales Tax ordinances
- ⇒ Analysis of utility rates for water and sewer and possible alternatives for establishing rates
- ⇒ Review alternatives for collections

LONG TERM

- ⇒ Review the status of a five-year plan for development of water and sewer
- ⇒ Alternatives for organizing the Youth Services program as a non-profit organization
- ⇒ Possible joint meeting with the public works committee to discuss city wide water and sewer development and city-wide road development

ITEM B. REVIEW OF SALES TAX AUDIT REPORT

The finance committee reviewed the draft report prepared by Mikunda, Cottrell & Co. for the recently completed sales tax audit. Upon motion by Mr. Jones, seconded by Mr. Kreider, the Finance Committee unanimously accepted the sales tax audit report with no further changes and instructed the Finance Director to have Mikunda Cottrell & Co. finalize the report for

MINUTES
REGULAR MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
OCTOBER 20, 1994
PAGE 3

presentation to City Council. The Finance Director was also instructed to research the legal implications of periodic public notice of the names of businesses with delinquent sales tax.

Upon motion by Mr. Jones, seconded by Mr. Tubbs, and unanimously carried, the Finance Committee recommended that the Finance Director pursue collection of the delinquencies shown in the sales tax audit report to the fullest extent available, including, but not limited to, filing liens, contracting with collection agencies, and filing claims in small claims court, if applicable.

X. NEW BUSINESS

ITEM A. GENERAL DISCUSSION OF WATER AND SEWER RATES

The Finance Committee discussed water and sewer rates and possible changes in water and sewer rates. No action was taken.

XI. ADJOURNMENT

Mr. Jones indicated that the Finance Committee may wish to postpone the regularly scheduled December 1994 due to the difficulty of obtaining a quorum during December. Upon motion by Mr. Tubbs, seconded by Mr. Kreider, the Finance Committee unanimously agreed to cancel the regularly scheduled December meeting. Upon motion by Ms. Walters, seconded by Ms. Mead, and unanimously approved, the meeting was adjourned at approximately 10:16 p.m.

MINUTES
REGULAR MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
NOVEMBER 17, 1994
PAGE 1

I. CALL TO ORDER

The meeting was called to order by Chairman Shrum at 7:30 p.m. in the conference room of the City of Bethel offices.

II. ROLL CALL

Members Present:

Shrum, Eric (Chairman)
Tubbs, Don (City Council Representative)
Duke, Bonnie (Finance Director)
Jones, Harold L.
Mead, Terry
Seo, Kilsoo
Walters, Carolyn

Members Absent:

Kreider, Irvin (excused)

Guests Present:

None

III. APPROVAL OF MINUTES

The Chairman requested approval of the minutes of the October 20, 1994 regular meeting. Upon motion by Mr. Jones, seconded by Ms. Mead, the minutes of the October 20, 1994 regular meeting were unanimously approved.

IV. APPROVAL OF AGENDA

The Chairman requested approval of the agenda. Upon motion by Mr. Jones, seconded by Ms. Mead, the agenda was unanimously approved.

V. COMMITTEE CHAIRMAN'S COMMENTS

The Chairman indicated that the meeting was primarily for discussion of the issues presented rather than a resolution of the issues presented.

VI. FINANCE DIRECTOR'S COMMENTS

The Finance Director updated the Committee on the status of the independent audit, direct deposit, changes in the computer system, and collections.

VII. COMMITTEE MEMBERS COMMENTS

Mr. Jones encouraged the members of the finance committee to obtain comments on sales tax recodification from all interested parties.

Mr. Tubbs thanked Carolyn Walters for her important contributions to the finance committee.

Ms. Mead, Mr. Seo, and Ms. Walters had no comments.

MINUTES
REGULAR MEETING OF
THE FINANCE COMMITTEE
CITY OF BETHEL
NOVEMBER 17, 1994
PAGE 2

VIII. PEOPLE TO BE HEARD

None

IX. OLD BUSINESS

ITEM A. SALES TAX RECODIFICATION

The Finance Committee discussed various aspects of sales tax recodification. No action was taken.

ITEM B. WATER & SEWER RATES

The Finance Committee discussed various aspects of issues to examine in determining water and sewer rates. No action was taken.

X. NEW BUSINESS

None

XI. ADJOURNMENT

Upon motion by Mr. Tubbs, seconded by Ms. Walters, and unanimously approved, the meeting was adjourned at approximately 9:07 p.m.