

**City of Bethel, Alaska  
Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes**

February 8, 2016	Regular Meeting	Bethel, Alaska
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**I. CALL TO ORDER**

The meeting was called to order by Michelle DeWitt at 6:00 pm.

**II. ROLL CALL**

Comprising a quorum of the Committee, the following were present:

Michelle DeWitt, Judy Wasierski, Kathy Hanson, Barbara Mosier, Beverly Hoffman, Mary Weiss, Rick Robb, and Brian Lefferts.

Excused Absence: Kathryn Baldwin

Also in attendance were the following:

- Matthew Ross, Parks & Recreation Rep
- Ann Capela, City Manager
- Pauline Boratko, Committee Recorder
- Raunicka Ray, Pool Manager
- Muzaffar Lakhani, Public Works Director
- Frank Neitz, Public Works Committee Chair

**III. PEOPLE TO BE HEARD:**

**IV. APPROVAL OF AGENDA**

MOVED BY:	B. Moiser	Motion to approve agenda.
SECONDED BY:	J. Wasierski	
VOTE ON MOTION:	Unanimously approved	

**V. APPROVAL OF THE MINUTES:**

MOVED BY:	J. Wasierski	Motion to approve the minutes.
SECONDED BY:	M. Weiss	
VOTE ON MOTION:	Unanimously approved	

**VI. SPECIAL ORDER OF BUSINESS:**

**IX. DEPARTMENT HEAD REPORT:** Public Works Director Muzaffar Lakahni reports they are at full strength with drivers, but still short on mechanics. They are also in the process of getting a couple new trucks for the department. Parks and Recreation Representative Matt Ross reports that he is gearing up for the season and soon will be taking his final exam to a certified playground safety inspector. Pool and Health Center Representative, Raunicka Ray reports that computer issues have been solved after visit from the LONG Buildings employee, but to maintain the computer operations is a concern.

MOVED BY:	J. Wasierski	Motion to provide the committee with a copy of the quote from LONG Buildings that they issued to United Pool Management for remote software monitoring, and to ask the City IT department to provide options with cost estimates for the City to provide LONG Buildings with the ability to have full remote access to the
SECONDED BY:	M. Weiss	

		fitness center software controls and to provide read-only privileges for work stations such as the manager's and the public via the website that is being created
VOTE ON MOTION:	Unanimously approved	

**X. UNFINISHED BUSINESS:**

- a. Boardwalk behind University of Alaska- Renovating Existing vs. New at Grade Trail: Frank Neitz said property ownership identification is what is holding Public Works from moving forward. DOWL Engineers reports that 50% of the boardwalk is still good.
- b. Capital Fund Trails- Identification of Priority Improvements:

MOVED BY:	R. Robb	Motion to recommend administration to do an (RFP) Request for Proposal to repair the Pinky's Park boardwalk near the Owl Park and Skate Park.
SECONDED BY:	K. Hanson	
VOTE ON MOTION	Unanimously approved	

- c. Establish a New Dog Park: Tabled discussion item
- d. Pool- Programs, Usage, Financial, and Facility Operation Discussion: Pool and Health Center Representative Raunicka Ray shares that there were 6,801 visitors for the month of January, clubs and after school programs return rates are excellent
- e. 4-H Youth After School Program at the Pool- Spring Water Safety Activity: A follow up with Ronda Sargent on this issue is needed to move forward on the activity.
- f. Corporate Discounts- Update on status of existing/new agency/corporate partners: The Lower Kuskokwim School District has agreed to join the Pool to offer their employees discounts. Other local corporate are interested and are in the process of an agreement.
- g. Pool Temp and Marketing Sub Committee Reports: Kathy will continue marketing while Beverly is out of town. The City of Bethel purchased the internet site for the pool and fitness center and to get that up and running is still in progress.

**XI. NEW BUSINESS:**

- a. Motion to amend previous Meeting Minutes- December 7, 2015 meeting minute clarification:

MOVED BY:	J. Wasierski	Motion to amend the previous meeting minutes of December 7, 2015 to state that the committee recommended to Council that Council considers allocating a portion of the tobacco tax to construct an at-grade boardwalk between the hospital and the college next summer and demo the existing elevated boardwalk. The committee wishes to use the \$70,000 in tobacco tax remaining for boardwalk maintenance to repair existing boardwalk issues.
SECONDED BY:	K. Hanson	
VOTE ON MOTION	Unanimously approved	

- b. Log Cabin- Review Usage and Expenses: Discussion on log cabin budget has been miscalculated and wrongfully charged.
- c. Winter Activity: winter activity ideas were discussed
- d. Tobacco Tax Revenue and Usage: All tax revenue goes to the general fund.
- e. Pool Financial Audit Report: Report is currently underway and not yet complete
- f. Request for Proposal (RFP) Operation Selection Process:

MOVED BY:	R. Robb	Motion to recommend to Council that Council appoint 2-3 members of the Parks/Rec/Aquatic Health & Safety Center Committee to the Pool Operator RFP Response Review Committee.
SECONDED BY:	K. Hanson	
VOTE ON MOTION	Unanimously approved	

**XI. MEMBER COMMENTS:**

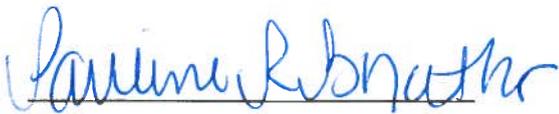
- M. Weiss- No comment.
- J. Wasierski- No comment.
- M. Dewitt- Welcome Brian and Kathryn.
- B. Hoffman- If you see Shorty, thank him for welding at the pool.
- R. Robb- No comment.
- K. Hanson- No comment.
- B. Mosier- No comment.
- B. Lefferts- Fun, glad to be here.

**XII. ADJOURNMENT**

MOVED BY:	B. Hoffman	To adjourn the meeting at 8:51 pm
SECONDED BY:	K. Hanson	
VOTE ON MOTION	Unanimously approved	

With no further business before the Committee, the meeting Adjourned at 8:51 p.m.

APPROVED THIS 14 DAY OF March, 2016.



Pauline Boratko, Committee Recorder



Michelle Dewitt, Chair