PUBLIC NOTICE
REGULAR MEETING OF THE
Community Action Grant Technical Review Board
Tuesday, November 19, 2019, 7:00 p.m.
Council Chambers, 300 State Highway, Bethel, Alaska

AGENDA

Members
S. Grady Deaton, Chair
Leif Albertson, Council Rep. & Vice-Chair
Jennifer Dobson
Louise Russell
Amber Jones
Lucinda Alexie

Ex-Officio
John Sargent

Recorder
John Sargent

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES
A. September 11, 2019 Regular Meeting

VI. NEW BUSINESS
A. Introductions: New Council Member Representative Perry Barr.

B. Review, discuss, and score applications and responses received (may include questions to applicants in attendance and questions generated for applicant response before next meeting).

C. Review amount of CAG funding available.

D. Exit Reports to Review: Healing Through Music & Camp Hope

E. Review/revise application, forms, & processes.

F. Update on previous award recipients, projects funded, final reports, CAG award agreements, and other follow-up issues.

VII. COMMISSION MEMBER COMMENTS

VIII. ADJOURNMENT

POSTED: Post Office, AC, AC Quickstop, Swanson's, and City Hall

City of Bethel, Alaska

Community Action Grant Technical Review Board Meeting Minutes

September 11, 2019 Regular Meeting Bethel, Alaska

I. CALL TO ORDER

A regular Community Action Grant Technical Review Board Meeting was held on September 11, 2018 in the City Hall council chambers in, Bethel, Alaska. S. Grady Deaton called the meeting to order at 7:09 pm.

II. ROLL CALL

BOARD MEMBERS PRESENT:	
S. Grady Deaton, Chair	Leif Albertson, Council Rep
Jennifer Dobson	Lucinda Alexie
Louise Russell	
BOARD MEMBERS ABSENT:	
Amber Jones (excused)	
ALSO IN ATTENDANCE:	
Charlie Dan, Recorder	

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

MOVED BY:	L. Albertson	Motion to approve Agenda.
SECONDED BY:	S. Grady Deaton	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES

MOVED BY:	L. Albertson	Motion to approve 09-03-19 Meeting Minutes. No discussion.
SECONDED BY:	J. Dobson	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. NEW BUSINESS

VII.

MOVED BY:	L. Albertson	Motion to move into Committee as a Whole to discuss applications received for funding.
SECONDED BY:	S. Grady Deaton	
VOTE ON MOTION	Motion carried by unanimous vote.	

A. Review and score applications and responses received (may include questions to applicants in attendance)

Alyssa Gustafson for "Reflect Bethel" Project

She requested $573.00 to purchase reflective tape or other reflective material for wearing apparel. The commission unanimously agreed to round up and award her $600.00 for such material. Board requested that children be made the focus of this project.

KYUK Bethel Broadcasting, Inc.
Kristen Hall requested $10,000 for "Yup'ik Word of the Week" production. The Board unanimously agreed to award $1,300.00 due to the fact that the project will be located in Kipnuk, but will be broadcast to villages in the region. Relocation exclusions applied due to this application.

Bethel Family Clinic
Dennis Raines requested $25,000.00 for projects associated with recovery support group expansion. The Board unanimously agreed to only award $2,431.07. Application requested funds for a year and that total includes funding for materials. If program is successful, applicant is more than welcome to return the next quarter and re-apply. Exclusions include travel and training.

Bethel Friends of Canines
Eileen Arnold requested $15,000.00 to pay for salaries associated with the BFC contracted worker and for freight costs to get animals out of Bethel. The Board unanimously agreed to award $1,500.00.

Bethel Winter House
Jon Cochrane requested $25,000.00 for emergency shelter staffing for the winter season 2019-2020. The commission unanimously agreed to award him the full amount of $25,000.00.

S. Grady Deaton moved commission out of the Committee as a Whole to discuss applications.

MOVED BY:	J. Dobson	City staff member draft an Action Memorandum for City Council to approve the funding decision as discussed.
SECONDED BY:	L. Alexie	
VOTE ON MOTION	Motion carried by unanimous vote.	

B. Review amount of CAG funding available: $114,379.31
C. Review/revise application, forms, & processes.
D. Update on previous award recipients, projects funded, final reports, CAG award agreements, and other follow-up issues: There were some missing exit reports that have not been provided to the City.

MOVED BY:	Jennifer Dobson	City staff member review the status of exit reports from past recipients and provide an updated exit reports tracking sheet at the next meeting.
SECONDED BY:	Louise Russell	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. MEMBER COMMENTS

S. Grady Deaton - No comment
L. Albertson - No comment
J. Dobson - I was happy to see community members apply for funding and happy that we had five applicants.
L. Russell – I was happy to see an Exit Report from Winter House and that it was a full circle.
L. Alexie - I had fun tonight; good discussion.

IX. ADJOURNMENT

MOVED BY:	L. Russell	Move to adjourn.
SECONDED BY:		
VOTE ON MOTION	Motion carried by unanimous vote.	

Meeting Adjourned at 9:31 pm.

Respectfully Submitted:

_____
S. Grady Deaton, Chair

APPROVED THIS _____ day of_____ 2019.

ATTEST: _____

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Community Services Foundation

Business License #s (if applicable): 260108

Applicant Address: P.O. Box 2189 Bethel, AK 99559

Contact Person: Terese Kaptur, Program Director Email Address: teresekaptur@gmail.com

Daytime Phone: 907-543-1812 Cell Phone: 412-551-7281

Grant Request Information

Grant Amount Requested:	$	12,000.00

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes. We would cut back on the number of the number of harmonicas purchased, we would serve fewer schools/institutions and fewer students.

Program/Project Title and Summary: Healing through Music and Dance.

To share skills to create music & dance; clear a path for safe, creative expression of feelings; begin trauma recovery, build lasting relationships, return often. With elder & teacher input, Harmonica Man Mike Stevens, Guitarist Kevin Breit & AK native drummer Panuk Agiumuk will visit Bethel schools & youth institutions in March, 2020. The artists show how their instruments are tools for safe expression of feelings, even without being able to read music. Youth learn basic techniques, get a harmonica to keep & create their own work. Students learn harmonica, sound engineering, mic skills, soundscapes, guitar playing, drum/dance songs, etc.

Date When Funds Are Needed: February, 2020

Project Beginning and End Date: January 5, 2020 - April 1, 2020

Submission for: Quarter 1 Quarter 2 Quarter 3 X Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: Michelle DeWitt Date: 11/13/19

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need
   a. Identify and describe existing needs in the community to be addressed by the proposed activity.

The need for fostering self-esteem, developing activities that keep youth engaged, strong and resistant to alcohol and drug use, and other personally destructive activities. The need to ultimately prevent suicide in these vulnerable young individuals whose lives have been negatively impacted by substance abuse.

   b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The Healing through Music and Dance Program (HMD) is dedicated to sharing and enabling the creation of music and dance in underserved Alaska hub communities and villages, clearing a path for artistic expression of feelings, giving voice to the otherwise inexpressible, starting recovery from trauma. HMD is committed to promoting mental and emotional wellness by building lasting relationships, listening and returning to the communities regularly. HMD teaches new skills, promotes self-esteem and creative self-expression through music and dance. HMD is planning workshops with Bethel Regional HS, KLA, McCann Treatment Center, Bethel Youth Facility, Cama-i Festival, Bethel ME-2 and Gladys Jung school for March 16-22.

Harmonica virtuoso Mike Stevens, recent recipient of Canada's Medal of Honor for his 20-years of healing work in Canadian villages, has been visiting the Yukon-Kuskokwim Delta villages since 2013. Mike Stevens performs, teaches and inspires young people to express their feelings in healthy ways. Through music, drumming, song, dance, beat-boxing and composing, youth find suppressed voices and express themselves in a safe and nurturing environment, starting the process of healing from trauma. Mike collaborates with guitarist Kevin Breit and Yupik drummer Panuk Agimuk in concert, demos and workshops. Kevin Breit, who works and records with Mike, is a multi-award winning, multi-dimensional performer whose performance-style bridges jazz, blues, rootsy country twang, and experimental rock. Panuk Agimuk, Chevak Yupik, is a drummer, singer, drum builder, who teaches traditional dance throughout the Western, AK region.

Research shows that involvement in simultaneous movement and acoustic music accesses and develops both hemispheres of the brain. Our empirical experience indicates that entraining with music and movement, where individuals gradually fall into synchrony with another or others, creates a sense of safety and connects individuals into a community while expressing individuality. We have found that repetition of this practice builds a safe community and supports healing from trauma, which ultimately prevents suicide.

With guidance from school personnel and community leaders, Mike shows how his harmonica is a tool for self-expression, even without being able to read music. He demonstrates how to use a looper to create compositions, incorporating traditional and beat-boxing techniques. After telling his own story of struggles in school, Mike shares how he/they can express feelings thru the harmonica. Each participant receives a harmonica to keep. They learn basic techniques but quickly Mike turns the leading over to the youth to create their own compositions and soundscapes. Youth lead as sound engineers, recording vocals, working with the microphone, harmonica, drums, guitar and dance. After multiple visits, the institutions receive a looper and Mackie sound system with microphones so they can continue to create compositions after Mike Stevens leaves. Kuskokwim Learning Academy is ready for a Looper and Mackie set-up. Bethel Youth Facility has a looper and needs a Mackie P.A. system for it to work as the P.A. they were using belonged to an employee who is no longer there, so the P.A. isn't either.

BCSF's HMD program is requesting funds for artist fees and to purchase and ship harmonicas and equipment to sustain the program in Bethel. The equipment would be given to Bethel schools and institutions and the harmonicas would be given to each student. During this visit we would serve schools/grades and institutions that we did not see and give harmonicas to in spring, 2019.

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Goals: The overall goals are to give at-risk youth a harmonica, skills and confidence to make their own music in a variety of ways, operate the looper system and move to the music. Playing harmonica uses one's breath to express feelings, instead of harmful other activities. Harmonica is great for those who are intimidated by singing, using a microphone or trying another more challenging instrument. Instruction in guitar, drumming and dance are also offered. Ultimately the program strives to give a looper, microphones and sound system to the schools so the students can continue to compose after Mike Stevens and other musicians depart.

The intangible goal is to give voice to feelings through music and dance, feelings that are otherwise in expressible. This self-expression builds self-confidence especially when a group entrains while playing music and/or dancing together. These strengthening experiences start the process of healing from trauma.

Objectives: Improved self-esteem, new skills learned, return to traditional drumming, singing and dancing, collaboration with contemporary styles of music and dance.

Activities: Artists perform for youth and demonstrate how to express feelings through the harmonica, guitar, drumming and dance. Mike demonstrates how the looper works. Each student receives a harmonica and instruction in basic techniques. Smaller groups work with Mike Stevens on using the looper to create their own music compositions, Kevin to build guitar skills, and Panuk teaches traditional songs and dance with a contemporary twist. When possible, the groups come together and share their new skills, making music and dance together.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

All students and teachers receive a paper evaluation that asks them to choose from a list of feelings, documenting how they felt before and after the workshop. They are also asked to rate (1-5) the quality of workshop, interaction and impact. Suggestions for improvement and other types of music and dance are also solicited. This feedback is reviewed by artists and program director and then summarized. Photo and video documentation also capture the wonder, joy, collaboration and creativity.

Being invited back is a significant outcome. In their evaluations, students request that we "keep coming back."

The number of harmonicas distributed is a measure of how many lives were touched. These individuals would then have tools/skills and instruments for creative and emotional expression. Additionally, staff documents the number and ages of those served.

Focus changed from internal and hopelessness to external and creative, documented in written evaluations and photos.

Change in feelings from the beginning of session to end of session- sad, angry, lonely, afraid vs. happy, joyful, safe, connected. Documented via photos and written evaluations

Creation of music and dance for self-expression that continues after workshops

Individuals begin to share their stories with HMD team and/or teachers/clinicians.

Responses are enthusiastic, focused attention during workshops, safe expression of feelings and creativity.

Students learn to use the looper, learn more about the technology, learn guitar skills, dance and drumming skills, act as a team creating a story and piece of music.

Spontaneous dancing in traditional indigenous style or a blend of breakdancing (or other style) with traditional. Youth singing and others drum physically or electronically.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

Last spring, HMD worked with LKSD, Kuskokwim Learning Academy (KLA), Ayaprun School, ME-2 Elementary and Pre-school and Bethel Regional High School, offering healing through music workshops. We are currently planning workshops with Bethel Regional HS, KLA, McCann Treatment Center, Bethel Youth Facility, Cama-i Festival, Bethel ME-2 and Gladys Jung school for March 16-22.

Explain how you will develop any needed collaborative relationships that are not already in place.
N/A

b. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

Not that we are aware of.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation. N/A

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

BCSF's HMD program is requesting funds to help cover artist fees, purchase harmonicas and equipment and shipping to sustain the program. Additional musicians will be engaged to expand services in guitar, drumming and dance. With support from CAG, HMD would be able to reach more students and institutions in Bethel, expanding to grades not served last year and including McCann Treatment Center and Bethel Youth Facility. Artists will be active in Bethel and surrounding areas March 16-22, 2020.

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities. SEE ATTACHED Bios.

b. Provide a proposed budget breakdown with the following information:

SEE ATTACHED Budget Breakdown

Budget Items:	Description of Budget Items	Funding: Source:	CAG $	Other $	Total

c. Have you ever received funding from the City of Bethel before? Yes. 1) April 29 – May 2, 2019.

2) $6,790.00. 3) Healing thru Music & Dance – harmonicas, shipping and artist fees for workshops in Bethel. 4) Exit report submitted June 17, 2019.

6. Exit Report Due

a. OK

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds. By April 30, 2020.

c. No current CAG in progress. Last Exit Report submitted June 17, 2019.

Budget Items:	Description of Budget Items	Funding: Source:	CAG $	Other $	Total
Artist fees	Mike Stevens, Kevin Breit, Panuk Agimuk	Bilista, Marston	3,500	2,000	5,500
Supplies	700 Harmonicas for Bethel	Bilista, Marston	7,000	3,500	10,500
Shipping	freight to Bethel		500	100	600
Equipment	1 Mackie, 1 looper w/Mackie	Bilista, Marston	1,000	300	1,300
			12,000	5,900	17,900

Mike Stevens, Harmonica artist

Mike is an internationally acclaimed harmonica virtuoso who founded ArtsCan Circle, which links creative artists with indigenous youth in the Arctic, sharing tools for self-expression. The purpose is to teach new skills, promote self-esteem and creative self-expression. Well known for his groundbreaking work in the Bluegrass field with legendary Grand Ole Opry members "Jim & Jesse" (with whom he performed on the Grand Ole Opry over 300 times), Mike composes, performs, records and appears in many films internationally. He is recipient of the many awards for his recordings and film and recently received the Meritorious Service Medal and Queens Diamond Jubilee Medal from the Government of Canada and the YMCA Canada Peace Medal. With more than 20-years' experience in remote Canadian villages promoting community wellness, suicide prevention and trauma healing, Mike is known for his innovative, award-winning work using music as a tool for self-expression and healing.
http://www.mikestevensmusic.com/artscan https://artscancircle.ca/about/our-story/
https://artscancircle.ca/media-gallery/artscan-circle-videos/

Kevin Breit, Guitar artist

Canadian guitarist **Kevin Breit** is an acclaimed, multi-dimensional performer whose adept skills bridge his love of jazz, blues, rootsy country twang, and experimental rock. Raised in McKerrow, a small town in Northern, Ontario, **Breit** began playing guitar at a young age, and by 17 had moved to Toronto. Once there, he began gigging, working with local bands and as a studio musician. Over the years, he has played with such highly regarded artists as **Holly Cole**, **Cassandra Wilson**, **k.d. Lang**, **Janis Ian**, **the Wailin' Jennys**, and many more. Kevin has recorded with Norah Jones, Rosanne Cash, k.d. Lang, Hugh Laurie, Cassandra Wilson, Holly Cole, Jane Siberry, Serena Ryder, Taj Mahal, Irma Thomas and countless others. Known for his inimitable guitar playing, exquisite lyrics and eccentric performances, Breit is a humble Canadian treasure. With multiple awards including a Maple Blues Award, Gemini Award, National Jazz Award, Canadian Folk Music Award and t2o Juno Awards for his recordings, as well as for his work on albums that have a collective 10 Grammy Awards, Breit's' unparalleled creativity is formidable.

https://www.kevinbreit.com https://www.allmusic.com/artist/kevin-breit-mn0000766749/biography

Terese Kaptur, Program Director Healing thru Music and Dance

Terese Kaptur started the HMD program in 2013 while serving as Director of the Fairbanks Summer Arts Festival. After retiring from FSAF, she continued the program under the sponsorship of the Bethel Community Services Foundation where she now serves as HMD Program Director. After 22 years working as an Arts Administrator outside Alaska, Terese returned to AK in 2009 to serve as Director of the Fairbanks Summer Arts Festival, a multi-disciplinary arts festival which offered study and performance opportunities with world-class artists. She pioneered a statewide outreach program that served thousands while offering the hidden benefit of healing trauma through artistic expression. Annually, Terese planned and managed an average of 200 events statewide during 2-weeks. During her career as an arts administrator she served as Executive Director and as consultant to of several orchestras and festivals in AK and the Lower 48. Always passionate about outreach, early childhood brain development and the healing powers of the arts, Terese helped pioneer new programs in music for Ages 0 to 3 and Music Therapy for healing while working in at the Pittsburgh Symphony. Terese earned her Bachelor's and Master' degrees at University of Alaska Fairbanks. Her music compositions have been performed internationally.

Healing thru Music and Dance
Bethel Community Services Foundation

PROGRAM BUDGET EXPENSES	Actual Costs FY18 12.19.18	Budget FY19	Total Actual Expense 7.1.18-9.30.19	Projected Expenses FY20
Consultants and professional fees:				
Artists (4), graphic art	4,099	17,000	15,403	20,000
Project director, data processing	9,872	15,500	30,950	27,000
Legal				
Travel -air, lodging, parking, baggage, meals	2,404	30,000	12,150	15,000
Equipment		12,000	2,487	2,500
Supplies harmonicas, loopers, drummaking, doorprizes, etc.	3,926	9,300	30,941	30,000
Printing and copying		100		100
Telephone/internet				
Postage and freight	155	300	1,115	1,500
Communications/Marketing		500		
Promotional materials		1,100	795	1,000
Other (specify): 5% admin	2,544	4,290	4,692	4,855
TOTAL	**22,999**	**90,090**	**98,533**	**101,955**

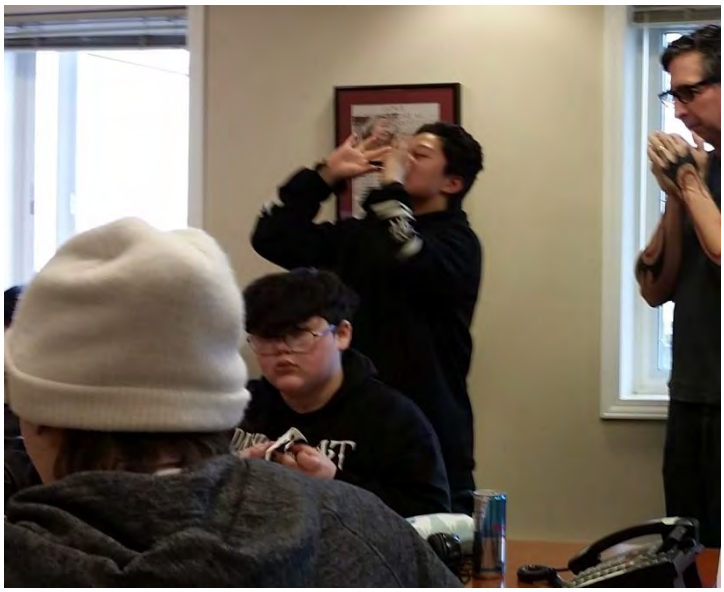
PROGRAM BUDGET INCOME	Actual Income 12.19.18	Working Budget Cash	Actual Income 7.1.18 - 9.30.19	Income FY20
Golden Heart Com. Found.	0	1,995	0	
ASRCF		9,513	9,513	
CAG		10,637	6,790	12,000
GoodCents GVEA	1,000	10,583	1,000	
FSAF	5,000	5,000	5,000	
Brice/Bilista		10,000	10,000	10,000
Alaska Community Foundation/GCI Suicide Prevention Grant/ Marston	20,000	20,000	20,000	30,000
Tanana Chiefs Conference	8,172	30,000	30,000	44,100
Individuals -Blake Reese Mem., Brices, others	8,099	3,000	10,619	3,000
Schools, Tribal Gov.	600	2,250	5,455	2,000
Saltchuk/FSAF	8,000	8,000	8,000	10,000
Corporate- Lions,GE,			1,500	1,500
Total	**50,871**	**110,978**	**107,877**	**112,600**
NET Income/(Loss)	**27,872**	**20,888**	**9,344**	**10,645**

Healing through Music and Dance
Bethel Community Services Foundation

BETHEL RIVERSIDE – During a Spring, 2019 photo shoot by the breaking-up Kuskokwim River, Mike Stevens and Mike McIntyre, Yupik guitar, attracted 12 intoxicated Yupik people who were wandering the area. They stopped. Listened. Danced. Reveled. Their joy was palpable. We wished we'd had harmonicas to give them!

At **KUSKOKWIM LEARNING ACADEMY**, one young student danced to the drumming. Another shared his own raps using the looper. His message, positive, healing and powerful for his peers, addressed the negative effects of drug and alcohol use and suggested alternative creative activities.

Teens Acting Against Violence - see the feelings being expressed, safely.



Looper, effects processor, microphones and Mackie portable speaker are used for creating compositions, raps, beatboxing and karaoke.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 15 2002

BETHEL COMMUNITY SERVICES
FOUNDATION, INC.
P O BOX 2188
BETHEL, AK 99559

Employer Identification Number:
92-0146538
DLN:
602105015
Contact Person:
GREGORY WOO
ID# 95340
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(3).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(3) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(3) organization.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than $25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally $25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of $20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed $10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding $1,000,000 in any year, the penalty is $100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding $1,000,000 shall not exceed $50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

BETHEL COMMUNITY SERVICES

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Steven T. Miller

Steven T. Miller
Director, Exempt Organizations

Enclosure(s):
Addendum

BETHEL COMMUNITY SERVICES

ADDENDUM

The effective date of your determination as described under section 501(c)(3) of the Internal Revenue Code is July 1, 1998.

Your application indicates that you will conduct gambling as a part of your fundraising activities. We wish to draw your attention to the following requirements in this area:

---You must file Forms W-2 G on raffle and pull-tab prizes of $600 or more. For bingo, Forms W-2 G are required only on prizes of $1,200 or more.

If the winner of a raffle, pull-tab, or bingo game refuses to give you his or her Taxpayer Identification number for a prize which requires the filing of a Form W-2 G, you must withhold income tax from the winnings under the Back-Up Withholding rules.

Even if the winner does furnish the Identification Number, you must still withhold income tax from raffle and pull-tab prizes exceeding $5,000.

Please refer to the Instructions for Form W-2 G for more information on these matters.

---Sections 4401 and 4411 of the Internal Revenue Code provide for special federal excise taxes on various forms of gambling. Your gross sales from pull-tabs will be subject to these taxes if any of the proceeds are used to benefit your members or officers, or to lower the dues which they would otherwise have to pay. If you are subject to the taxes, you will have to file monthly returns on Form 730, and annual returns on Form 11 C.

---Please be careful to comply with all requirements of state law pertaining to your gambling operations. Violations could lead to the loss of your tax exempt status or to the imposition of the Unrelated Business Income Tax under Section 511 of the Internal Revenue Code.

Bethel Community Services Foundation

PROFIT AND LOSS

January - December 2018

	TOTAL
Income	
Charitable Contribution	50,871.12
Total Income	**$50,871.12**
GROSS PROFIT	**$50,871.12**
Expenses	
Commissions & Fees	2,543.56
Contracted Services	13,970.60
Office Expenses	10.65
Supplies	4,070.30
Travel	2,034.94
Travel Meals	369.27
Total Expenses	**$22,999.32**
NET OPERATING INCOME	**$27,871.80**
NET INCOME	**$27,871.80**

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Arts Guild

Business License #s (if applicable): 9602

Applicant Address: PO Box 1250, Bethel, AK 99559

Contact Person: Jimmy Riordan Email Address: riordanjimmy@gmail.com

Daytime Phone: 907 453 4585 (Art Guild phone) Cell Phone: 907 343 9696 (Jimmy's Cell)

Grant Request Information

Grant Amount Requested:	$	$15,720.00

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes. See attached explanation

Program/Project Title and Summary:

Project Title: After School Youth Art Studio
Summery: See Following page

Date When Funds Are Needed: Mid January

Project Beginning and End Date: 1/15/2020 - 6/10/2020

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: Regine Athanas Date: 11/13/2019
Authorized Officer/Applicant

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Yes we will accept less money. As it is now, we are funded for 12 weeks of programming, which started in October and will end in January. At a minimum, we are hoping to extend our classes until the end of the school year. If we receive full funding from this request, we will add a second day so that teens and younger elementary aged students have their own times. This second session will make it so that we do not have to turn any kids away and will be helpful, by separating the age groups. Teens are often looking for a more relaxed open studio environment, while younger students need more attention and structure/lessons. Full funding will help us more effectively serve both age groups.

After School Youth Art Studio:
Two weekly after school open studios for youth in the Alaska Room at the Consortium Library and a monthly teen night. Each open studio will be designated for a different age group, one for teens and the other for elementary aged kids. They will be 2 hours long and introduce different art activities/processes. While still introducing new things each week, the teen open studio will be less structured, allowing space for self directed activities and casually hanging out and talking about art. Snacks will be provided. The teen night will involve Karaoke, building off a earlier successful library program that was canceled due to lack of staffing.

The Program will be led by artist Jimmy Riordan. Riordan is a teaching artist that splits his time between Bethel and Anchorage. The program will be supported by Library staff.

1. Substantiating Community Need
a. Identify and describe existing needs in the community to be addressed by the proposed activity.
There are limited free activities for youth in Bethel. There is no teen center(what is called the "Teen Center" primarily serves elementary aged kids). There is a need for safe spaces for youth to hang out and constructive activities for them to take part in. Access to healthy food is another concern. The youth we are serving are largely Alaska Native and from low income households. Youth also have limited access to arts education and the various benefits creative activities provide. These include the development of an individual voice, creative problem solving and a less rigid environment to experiment with ideas and processes that span across multiple disciplines.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

First and foremost we will be providing a safe space for youth to gather outside of school hours. Free activities for teens in particular are limited in bethel. Without positive role models, places to gather, and constructive activities to become involved in, youth are at risk of getting into trouble. We will provide snacks. The artistic processes and materials participants will have access to will be of the highest quality. With your help we will be able to continue this program through the entire school year and expand to 2 sessions for different age groups, allowing us to reach a larger audience and providing consistency/regularity. We originally intended to only work with teens, but have found it hard to turn away younger kids. We have noticed that the teens are less comfortable sharing space with the younger kids and that we are unable to serve them as well when also providing instruction to the younger kids. Scheduling two afternoons, one dedicated to each group will make it so that we don't have to turn anyone away, while also providing appropriate activities and an enjoyable environment for the different age groups.

1. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Our goal is to provide youth with a space for experimentation and exploration through art making. This will take the form of an after school art program for 2 to 3 hours a day, two days a week. The program will run until the end of the 2019/2020 school year. One day will be dedicated to teens and the second will be dedicated to elementary aged kids. We will also host a teen karaoke night one Friday a month. The karaoke night is a successful activity that the library used to host, but had to end due to lack of staff. As the year goes on, guided by the interests of those participating, we will also look to collaborate in other ways with our community partners.

The time set aside to work with teens will be an open studio setting where different artistic processes are introduced and attendees are encouraged to experiment with a variety of activities, eventually settling on what appeals to them most. This will result in a space where some people might be drawing, while others are silkscreen printing t-shirts, or experimenting with creating audio beats or samples to sing or rap over.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

We will be able to measure attendance and keep track of the ages of participants and wether they continue to attend the program. We will get feedback through a survey at the end of the

program and ask for participant input on what processes are introduced. Working at the Library and YP Cultural Center, the staff that assist/oversee the program have a great deal of experience with youth programming and will be regularly asked for their feedback. It is through this feedback and discussions with Library staff that we decided it was important to offer 2 sessions for different age groups.

2. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

This project is a collaboration between a variety of organizations. Sponsored through The Bethel Arts Guild, the open studios will take place in the Consortium Library, with the help of library staff. We have the support of the YP Cultural Center, Yup'ik Museum and Bethel Council on the Arts. BCSF sponsored the first 12 weeks of the program and has thus far provided the snacks. The Library and Cultural Center are providing space and staff support, and the Arts Guild is providing use of some of their tools and supplies. In the past Jimmy Riordan, the artist lead, has done teaching artist work with LKSD and TWC's Teens Acting Against Violence(TAAV) group. We are going to do outreach through both and plan to include the TAAV members as much as possible, working around their schedule as apposed to in conflict with it.

b. Explain how you will develop any needed collaborative relationships that are not already in place.

We have waited to fully implement our promotion of the project until after getting funding for the remainder of the school year. This is because we did not want to drum up interest and get a bunch of participants excited about the program just to learn that there are only a few weeks left. We have had good attendance(from 6 - 12 youth) for the Alaska Room. The Cultural Center has agreed to allow us to use their space when available in the case of larger group sizes.

We will develop relationships with LKSD by reaching out to their art teachers and asking for permission to visit classes and/or provide information about the program.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

No organization offers the same services, though a coupe offer complimentary services. The Arts Guild offers occasional workshops for teen and a summer art camp, KUC has offered art classes and TAAV provides a safe space for teens to get together a few afternoons a week. This said, the other Arts Guild activities are not as regular as what we are working on, KUCs classes

are not free, and TAAV is not art focused. This program is unique in being free, weekly through the whole school year, and a place for youth to hang out, while also providing access to high quality art supplies, and instruction from professional artists.

3. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

This is a relatively new project. We began this project this fall with funding for one day a week for 12 weeks. Over the last couple months we have implemented about half of these classes and have learned through doing. We have gotten the input of participants and have met with library staff and our other partners to discuss how to go forward with it.

Moving forward we will meet with Library staff and confirm the remainder of our schedule, deciding on the day and time of the second session and sorting out the logistics of the Karaoke night. We will begin a more serious promotional effort, putting up posters, posting on social media, reaching out to connections in LKSD and scheduling visits to school classrooms. We will look into getting the word out through KYUK as well. This will all take place starting as soon as we hear if we received funding. The new expanded schedule will begin in mid January and continue until late May.

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

This funding will increase the length of the program so that it goes until the end of the 2019/2020 school year. This will more than double the number of weeks of programming. We will also offer an extra day each week and a monthly karaoke night. The original project was a pilot intended to determine if there was interest. It has been successful. This is why we are reaching out to you to further fund the project.

4. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

The lead teaching artist for this program is Jimmy Riordan. Riordan splits his time between Anchorage and Bethel and has many years experience teaching art to all ages. He runs a summer art program in Girdwood Alaska, has worked for the University of Alaska teaching art, taught ASD teachers through their summer academy and has taught all over the state through the Artist in Schools Program. Over the last 2 years he has taught in a variety of YK Delta schools, including KLA in Bethel, worked on a mural project with the TWC Teens Acting Against

Violence group, taught at the Teens Lead Ahead summer gathering and for the Art Guild Summer Art Camp. The idea for this program came directly out of conversations had with students while teaching art in Bethel last spring.

Riordan will work hand in hand with the staff of the Library and has the broader support of KUC and the Arts Guild. The later has given the program access to some of their art supplies. The program will be organized by Riordan and the Library staff. Once a good routine has ben established, other artists will be invited to share their process with the attendees.

b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items:	Funding Source:	CAG $	Other Money:	Total:
Lead Teaching Artist Fees	1 class for 12 wks @ $250, classes for 20 wks @ $250, 6 teen nights @ $100 each	Cash - CAG/ASCA Project Grant	$10,600.00	$2,500.00	$13,100.00
Guest Artists	6 classes @ $250	Cash	$1,500.00	$0.00	$2,000.00
Library Staff	2 classes for 20 wks and 6 teen nights	In Kind - Consortium Library	$0.00	$2,000.00	$2,000.00
Tools/Materials	ASCA grant purchased some and both Jimmy and the Art Guild are donating materials.	Cash/In Kind. $1,000 ASCA grant, $2,000 in kind from Art Guild and Jimmy Riordan	$1,000.00	$3000.00	$30,000.00
Snacks	$20 x 40 classes cash, $20 x 12 classes in kind	Cash/In Kind - BCSF, TAAV, Riordan	$800.00	$240.00	$800.00
Facility rental	Alaska room in library and Cultural Center meeting space	In Kind - Library	$0.00	$3,000.00	$3000.00
Documentation	Photography by teaching artist and staff	In Kind - Riordan, Library	$0.00	$1,000.00	$1000.00
Marketing, promotion, printing	Posters, social media, class visits, radio call in	In Kind	$0.00	$300.00	$300.00

Travel	$10 a day for taxis to and from Cultural Center. Assist in material transport.	Cash	$400.00	$0.00	$400.00
Administrative fees	10% of project budget for fiscal sponsor and administration of the program.	CAG plus 15% from ASCA grant paid to BCSF for fiscal sponsorship of 12 week pilot project	$1,420.00	$900.00	$2320.00
		Totals:	**$15720.00**	**$6,000 / $3,940 in kind**	**$25660.00**

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.
The Bethel Art Guild has not received funding from the City of Bethel.

6. Exit Report Due
a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
We anticipate providing a report in June, after the end of the Spring semester. Our program will run until either the 20th or 27th of May(the 21st is the last day of the LKSD school year).

c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/ program.
We have no current projects in progress.

11/11/2019

To Whom it May Concern,

I am writing this letter of reference for Jimmy Riordan to be considered for a grant to fund art activities with children in the Bethel community.

I first met Jimmy early this year and have since been to three art gatherings he facilitated at the library. I am extremely impressed with Jimmy's ability to connect with Bethel youth of all ages and with the rapport he quickly developed with them. He creates an atmosphere of acceptance, learning, and support. The students who participate in the Wednesday afternoon art times at the library have something productive and positive to do after school, which they look forward to. The library is a safe place for the students to come to and receive encouragement for their work and create a network of friends.

Please feel free to contact me if you would like additional information.

Thank you for your consideration,

Katie Rearden

Katie Rearden

907-543-4558

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Community Services Foundation Friends of the Kuskokwim Consortium Library Fund

Business License #s (if applicable): 260108

Applicant Address: PO Box 2189, Bethel, AK 99559

Contact Person: Theresa Quiner Email Address: tquiner@alaska.edu

Daytime Phone: 907-543-4517 Cell Phone: 907-717-7400

Grant Request Information

Grant Amount Requested:	$	14,000

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Yes. We would look for funding elsewhere, however funding for this position for the library is a very low cost way for the city to improve staffing and library/ community services. This funding is a very moderate amount of funding for the city to support an additional full time position at the library.

Program/Project Title and Summary:

Library Jesuit Volunteer Adult Services Coordinator. The library JV position provides additional staffing at the library, performs regular library duties, and also organizes adult programming at the library with a focus on services that serve marginalized adult populations in the community including people experiencing homelessness. A primary component of the position is to collaborate with the Bethel Housing Coalition to organize 3-4 Project Homeless Connect events to bring services to people in need while also providing an efficient venue for collecting data on housing and homelessness in the community. This data is being collected by the coalition in order to be used to start seeking funding for a housing solution in the community.

Date When Funds Are Needed: ~~September 1, 2020~~

Project Beginning and End Date: August 15, 2020-July 31, 2021

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4 x

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: TL Q Date: 11-13-19

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need
   a. Identify and describe existing needs in the community to be addressed by the proposed activity.
   b. Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes
   a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
   b. Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration
   a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
   b. Explain how you will develop any needed collaborative relationships that are not already in place.
   c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan
   a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
   b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information
   a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
   b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding: Source:	CAG $	Other $	Total

   c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

6. Exit Report Due
   a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

Library Jesuit Volunteer Adult Services Coordinator

1. Community Need:

The library is seeking funding to pay the Jesuit Volunteer fee for the library JV position for the FY20 fiscal year. The library is currently in our third year of having a Jesuit Volunteer, and has received funding from the city for all three years. The anticipated cost for the 2020-2021 JVC volunteer at the library is between $13000-15,500, so the library is seeking $14000 from the city to cover the fee at this time. This will be an annual request to the city going forward. The JVC application for next year is due at the end of this month, and JVC is looking for a financial commitment by January. We have established the success of the program at the library, and a JV is an affordable way for the city to provide an additional full time employee at the library for a very reasonable amount of money. This ensures that we have adequate staffing to ensure that two staff people are working at all times for safety, and also enables the library to provide a variety of programming for all ages. The library receives the majority of our funding from UAF including internet costs, building costs, contracts and commodities, and the librarian salary, with only $67,600 in regular budgeted funding from the city to support one full time position. The majority of the library's use is public library use, not academic use.

The library is currently one of the only public buildings that is open during the day. Because of this, we provide daily services to the community, which includes many children and adults including many homeless and unemployed residents. We are open 40 hours a week. Especially during the cold winter months, we are very busy and do not have adequate full time staffing for the demand on our services and to ensure the safety of both our employees and library patrons. The JV position allows us to always have two people working at all times which is essential because we have to manage frequent difficult behavior including intoxicated adults. This position also allows us to frequently have three staff working which allows us to provide community programming to both children and adults. The library strives to be active in providing services not provided by other agencies, and there is a lack of healthy community activities for youth and adults in the community.

2. Project/ Activity Goals and Outcomes.

The library is an important agency in the community for providing healthy, alcohol free programs and community events to children, adults, and families. The focus of the JV position is to provide programming and services to meet the needs of the adult population of Bethel, with a focus on unemployed, under-served and homeless residents. One of the major programs organized by the Jesuit Volunteer is to organize 2-4 Project Homeless Connect events per year, which is an opportunity for people experiencing housing insecurity to obtain a variety of services in one convenient location. The library historically has had a youth services coordinator funded by the City of Bethel, and the JV position allows the library to have a position dedicated to adult services expanding the demographics served by the library.

The JV position is available for one-on-one assistance with helping people on computers, with a focus on helping people apply for jobs, public assistance and other things that are necessary to do online. This has been a long standing need at the library, and we have had difficulty providing one-on-one assistance due to staffing levels, but it is a need in the community due to the high rate of computer illiteracy in the community and the necessity of submitting forms and job applications online. The position is also responsible for organizing healthy community activities for adults and families such as the previously mentioned Project Homeless Connect, adult movie nights, book clubs, and community events such as Trunk or Treats and Winter Carnivals. The JV is also responsible for communicating and working with other service agencies to avoid duplication of efforts, provide support to other service agencies, and work together to streamline services. Through this role the JV represents the library on the Bethel Housing Coalition. In addition, for the past year the library JV has helped with the administrative side of running the Food Bank and also organized a food drive. These are needs that were identified through the library's participation on the Bethel Homeless Coalition. The outcomes of the JV position will be tracked by collecting statistics. For example, the current JV in the past year has served 1254 number of families and 4863 individuals through her coordination of the Food Bank. She organized 4 Project Homeless Connect events from October 2018 through October 2019, which reached 229 individuals experiencing homelessness and mobilized 45 volunteers. People were able to get haircuts, take showers, obtain access to health information and services including flu shots, and gain information on housing and a hot meal. At least one individual is now in stable housing because of information obtained at Project Homeless Connect. In addition, at two of the events we administered 64 surveys to homeless individuals. The JV was instrumental in organizing the Point in Time survey this past year, which was the first time Bethel has had a coordinated Point in Time survey effort, and participation in the Point in Time survey is a requirement for many housing grants. Please see the attached document with the results from the Point in Time data collection effort. The housing coalition now has the data needed to move into the next phase of planning for a long term solution to homelessness in the community.

The JV also provides an additional staff member at the library to serve the almost 2000 library card holders and thousands of non-library card holders that visit the library each year to use the computers, access Wi-Fi, check out materials, and attend our programs.

3. Coordination and Collaboration: One of the primary focuses for the JV position is to collaborate and coordinate services with other agencies. The library director and JV are members of the Bethel Homeless Coalition, which is an effort to increase collaboration with other agencies that work with people experiencing homelessness. The library also partners with other agencies regularly throughout the year to provide programming, including Bethel 4-H to plan events like Trunk or Treat, Clean up Green up, and the Bethel Youth Fair. We also partner with YKHC departments, the Public Defender Agency, TWC and other organizations to provide events like Project Homeless Connect, cooking classes, and other community programs.

There are not any organizations in town that offer the type of services that we provide. The library is always aiming to provide services and programming that are not being provided by other organizations.

4. Implementation plan: The library is currently in our third year of having a Jesuit Volunteer, and we have a solid plan in place for the incoming JV next year. The collaborative partnerships are already in place for a successful JV program at the library next year. No other organizations provide the services proposed under this program design. However, we constantly partner with other organizations when planning our programs to maximize resources and avoid duplication.

5. The principal staff involved will be Theresa Quiner, the library director for the Kuskokwim Consortium Library. Theresa applied for and wrote the job description for the JV position, and has been supervising JVs since August 2017.

Budget:

The JVC/ AmeriCorps fee for FY2 has not been finalized, but JVC has announced that it will be between $13,000-$15,500. This amount covers a full time employee for one year.

Budget item: $14000

Description: JVC fee

Dollar amount of CAG request: $14000

Matching funds: The library will pay the return plane ticket for the JV, which is a requirement of the JV program. App. $800

In kind donations: The library provides the workspace and equipment necessary for the JV to do the job. The Housing Coalition, Lions Club, Bethel Community Services Foundation, TWC and community members also provide support through donations of money and materials to provide Project Homeless Connect.

Total: $14,800

6. The JVC position will go from August 2020-July 2021. The library will present a written exit report September 1st, 2020.

TUNDRA WOMEN'S COALITION

WORKING TOGETHER TOWARD A BRIGHTER FUTURE

November 9th, 2019

To Whom It May Concern:

I am writing in support of the Kuskokwim Consortium Library Jesuit Volunteer position for next year. Bethel's library is a catchment space for a variety of Bethel community members including people who love to read, mothers with young children, at-risk kids and youth, homeless adults, and more. The library has been extremely responsive to the community's different populations and their needs and has done an impressive job of merging them. People involved with some community group at the library will often volunteer for another library initiative.

The Jesuit Volunteer is a huge part of that. The JV is responsible in particular for the Homeless Connect events in Bethel which have been instrumental in moving Bethel's Homeless and Housing Coalition forward in solutions around housing the most vulnerable in our community. Bethel is a low resource, high poverty area and the only way that things get done is through strong partnership and innovative initiatives and the library has been key in moving those initiatives forward. The data that needs to be collected to move projects forward happen through the JV's Homeless Connect projects. Without it the Housing and Homeless Coalition could not progress with their goals. Although the library JV position is only in its third or fourth year it has had a deep impact and will continue to do so as long as it's supported.

Sincerely,

Eileen Arnold
Executive Director
Tundra Women's Coalition

P.O. Box 2029 • 250 6th Avenue • Bethel, Alaska 99559
Business (907) 543-3444 • Crisis Line (800) 478-7799 • Fax (907) 543-3752

Bethel Winter House
PO Box 1525
Bethel, Alaska 99559
bethelwinterhouse@gmail.com

November 12, 2019

To whom it may concern,

I wanted to take the opportunity to write this letter supporting the application of the Kuskokwim Consortium Library for a Jesuit Volunteer. The volunteer position at the library has not only provided support for the library itself but has allowed for a significant expansion of services and outreach to some of our cities must vulnerable residents.

Because of the library's central location and barrier free access, it has become a hub for our homeless community. It is a place where they can stay warm and have access to services that require an internet connection or online application.

As the current Jesuit Volunteer has provided services to these individuals, she has really increased her activity and advocacy for this demographic. She has been instrumental in the regular planning and implementation of Project Homeless Connect, has taken over a managerial role at our local food bank and has volunteered on many occasions to help meet the needs of those who are either food insecure of who lack housing.

If the mission of the Jesuit Volunteer Corps is to create a more just and hopeful world, your current volunteer is the epitome of that mission. Continuing to support this volunteer position at the Kuskokwim Consortium Library will further your cause and provide much needed services to those who would suffer without this support.

Thank you,

Jon Cochrane
President, Board of Directors
Bethel Winter House

2019 BETHEL POINT IN TIME HOMELESSNESS REPORT

Synthesized Point in Time Homelessness data collected by the Bethel Housing and Homelessness Coalition; included both surveys and observations. All of the data was collected on one day, January 23, 2019, an above average warm day (32°F). Data locations include Winter House, a temporary overnight shelter program that operates in the winter at various churches, and the Tundra Women's Coalition (TWC), the local domestic violence/sexual assault advocacy program that includes an emergency shelter.

SUMMARY: SURVEYS + OBSERVATIONS

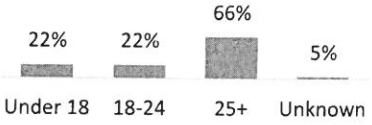
74 people identified as possibly or definitely homeless across surveys, observations, and TWC for Bethel's 2019 Point in Time

Surveys:	Observations:	TWC:
29 adults	**12 adults & 1 child**	**17 adults & 15 children**

45% Male
51% Female
4% Unknown

96% Alaska Native/American Indian
(4% unknown)

Age Ranges

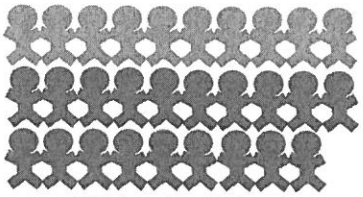


7+ Participating Agencies: ▪ Yukon Kuskokwim Correctional Center ▪ Winter House ▪ Bethel Police Department ▪ City of Bethel ▪ Kuskokwim Consortium Library ▪ Bethel Housing and Homelessness Coalition members (including TWC, Bethel Community Services Foundation, and Yupiit Piciryarait Cultural Center)

SURVEY ANALYSIS *(surveys only; does not include TWC observations or other observations)*

29 adults experiencing homelessness surveyed.

Average **age**: **45** years old
Majority were 25+



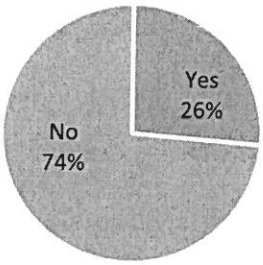
34% female; 66% male

97% Alaska Native/ American Indian

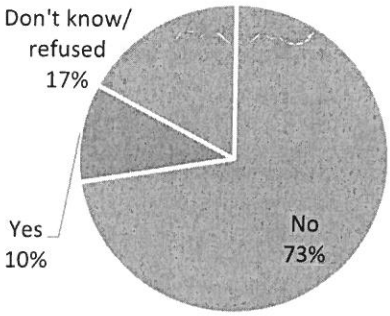
1 fleeing from **DV/SA**

No AIDS/HIV reported

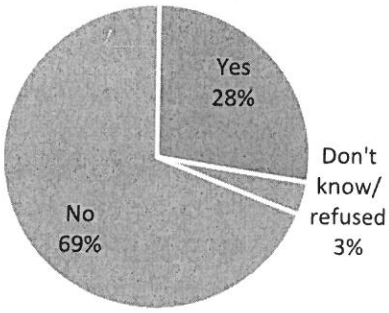
Military Experience



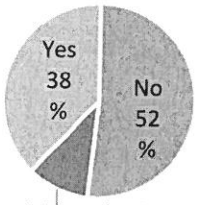
Receiving Disability Benefits



Special Education



First Time Experiencing Homelessness



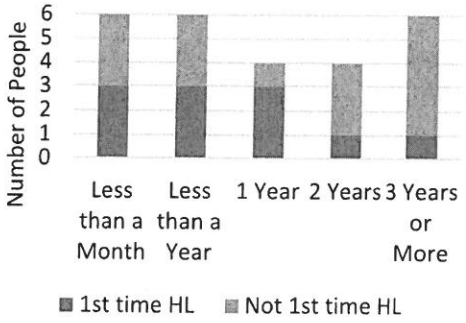
Don't know/ refused
10%

Average length of Homelessness this time:

20.1 Months

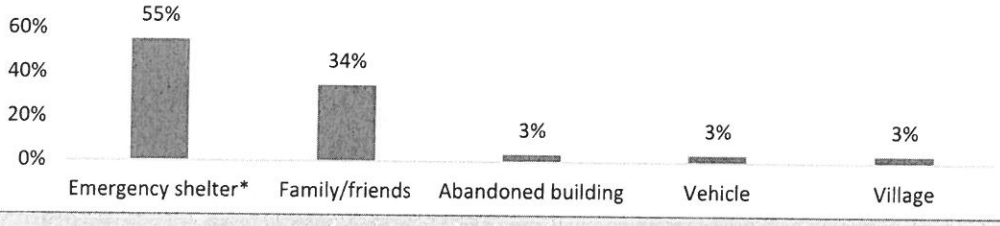
9.7 Months Avg. for people 1st time HL	27.9 Months Avg. for people Not 1st time HL

Length of this Homelessness this time



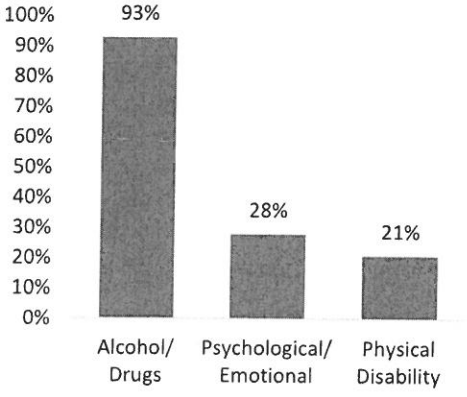
These findings on length of homelessness suggest that if a person in our community is homeless more than one time, the likelihood of chronic homelessness increases.

Sleep Location

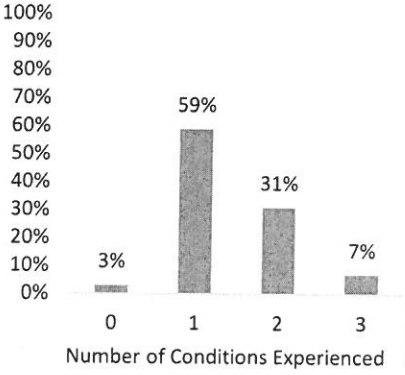


Note: All "Emergency Shelter" responses for sleep location referred to Winter House.
Reminder: TWC data is not included in this section, but is included in the final numbers for 2019 Point in Time provided in the summary section.

% of People Experiencing these Conditions/Situations



% of People with Co-occurring Conditions



All people with 3 conditions, half of the people with 2, and half of the people with 1 condition said their **condition keeps them from maintaining stable housing**. Together, that's

52%

of people surveyed

City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388
907-543-1386
Fax # 543-1388
Website: www.cityofbethel.org

To: **Community Action Grant Techncial Review Board**

From: **John Sargent, Grant Manager**

Subject: **Funding Available for CAG Awards**

Date: **November 15, 2019**

There are three sources of funding that the Committee can use for Community Action Grant awards. Final approval of any cash award require Bethel City Council approval at one of their regular meetings. The three sources of funding:

FY 2019 Budget:	$15,000.00
Carry-over of Committed CAG funds from FY 2018:	$72,454.00
20% of Alcohol Sales Taxes Collected 7/1/18 to 4/30/19:	$67,187.11
20% of Alcohol Sales Taxes Collected 5/1/19 to 7/31/19:	$40,854.19
20% of Alcohol Sales Taxes Collected 8/1/19 to 10/31/19:	$13,998.00
Subtotal	$209,493.30
Less Y1Q3 award distribution:	$7,770.00
Less Y1Q4 award distribution:	$25,525.00
Less Y2Q1 award distribution:	$37,991.96
Less Y2Q2 award distribution:	$11,000.00
Add CAG refund from Wrestling Club:	$1,170.97
Less Y2Q3 award distribution:	$30,831.07
Subtotal	$111,947.06
Balance:	$97,546.24

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Skiku, Inc.

Business License #s (if applicable): 1062157

Applicant Address: 5401 Cordova St, Unit 303 Anchorage, AK 99518

Contact Person: Brian Kirchner Email Address: brian@skiku.com

Daytime Phone: 907-771-7977 Cell Phone: 907-227-1730

Grant Request Information

Grant Amount Requested:	$	$7575.00

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes, though a reduction might mean reduced coaching staff, decreased participation levels, equipment shortages limiting participation levels.

Program/Project Title and Summary:

Skiku Ski Week – Bethel 2020

Skiku is a 501 (c)(3) nonprofit organization that provides annual cross-country skiing instruction children and families all across Alaska. Skiku proposes to increase the capacity for skiing to take place regularly at two elementary schools in Bethel where Skiku has a history of implementing skiing programs: the Mikelnguut Elitnaurviat and Gladys Jung Elementary Schools. This involves funding for coaching supplies, increasing the amount of ski equipment in place at the school, and organizing sufficient coaching staff to serve the ~700 students and staff at these schools. Skiku partners closely with these schools to implement the program.

Date When Funds Are Needed: January 23, 2020

Project Beginning and End Date: February 23 – 29

Submission for: Quarter 1 Quarter 2 Quarter 3 **Quarter 4**

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: Brian Kirchner Date: 11/13/2019

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need
   a. Identify and describe existing needs in the community to be addressed by the proposed activity.
   b. Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes
   a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
   b. Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration
   a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
   b. Explain how you will develop any needed collaborative relationships that are not already in place.
   c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan
   a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
   b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information
   a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
   b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding: Source:	CAG $	Other $	Total

   c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

6. Exit Report Due
   a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

PO Box 231408
Anchorage, Alaska 99523
PHONE (907) 771-7977
WEB skiku.com

1. *Substantiating Community Need*
    a. *Identify and describe existing needs in the community to be addressed by the proposed activity.*

The State of Obesity study ranks Alaska the 2nd highest state in 2-4 year-old WIC-recipient obesity rates. The CDC reports that students who are physically active tend to have better grades, school attendance, and cognitive performance. The National Center for Education Statistics indicates that Alaska is in the lowest 20% for high school graduation rates in the nation. Another serious issue that Alaskan youth confront is an increased risk of mental health disorders, substance use, and suicide. The State of Mental Health in America report ranks Alaska near the bottom (49 out of 51) for its youth mental health ranking (based on prevalence of mental illness and access to care). The Alaska Bureau of Vital Statistics and the CDC reports that Alaska has the highest suicide rate in the U.S. overall and for teens 15-19.

The Alaska State Legislature passed the Alaska Physical Activity in Schools Law in April 2016, which requires schools to provide opportunities for 54 minutes of physical activity each full school day for students in grades K-8. However, many schools are not meeting this activity obligation. Cross-country skiing is an accessible, low-cost, healthy activity that is perfectly suited to getting kids active in a community like Bethel that has snow on the ground for much of the year.

As part of a preventative initiative to combat the many challenging issues detailed above, we feel that it is vital to provide the students at the Mikelnguut Elitnaurviat and Gladys Jung Elementary Schools continued access to cross-country skiing through our ski week program, setting the foundation for a lifelong positive physical activity that promotes health and well-being. Both schools have had Skiku Ski Week programs in the past, but there is not enough ski equipment available to host skiing in both schools for a joint skiing effort.

    b. *Specifically describe how the activities to be carried our directly address identified needs in the community.*

The fact is, our kids are literally dying from lack of activity and boredom. Rural Alaskan youth are choosing to stay indoors and lead sedentary lives, but it doesn't have to be that way. We have found they are open to and excited about engaging in cross country skiing with our Skiku program. Cross-country skiing is aerobic physical activity that combats metabolic diseases like type 2 diabetes and obesity, as well as improving mental health and academic performance. It can provide a vital outlet for students to express themselves, and be an avenue in which to

build competence, confidence, and an opportunity to excel. It is also a great activity for families to spend positive time together.

The Alaska Department of Health and Human Services School Health Program states that physically active students are better prepared for school and for life. Research shows that physical activity benefits children's physical, mental and cognitive health. Physical exercise positively affects perception, memory, judgment, focus and reasoning. It increases scores on verbal and mathematics tests and overall academic performance. Physical activity increases social skills, encourages an active lifestyle, and helps students focus better in the classroom throughout the school day.

Providing funding to implement the Skiku ski week program and an additional 20 sets of ski equipment (skis boots poles, and bindings) at the Mikelnguut Elitnaurviat and Gladys Jung Elementary Schools will get over 650 students on skis with the opportunity for school staff, families, and community members to participate as well.

2. *Project/Activity Goals and Outcomes*
    a. *Describe the overall goals, objectives, and activities to be accomplished by the proposed project*

Goals: Skiku's mission is to foster the health and recreational benefits of cross-country skiing through sustainable programs across Alaska. Skiku's vision is healthy and active families enjoying Alaska's vast and beautiful landscape on skis. Skiku's goal is to get youth in Bethel active and skiing in order lay the foundation for a lifetime of healthy physical activity on skis. We commit to making the Skiku program a sustainable one, where we can return each year to develop the passion for skiing that forms in the communities we serve.

Objectives: Our specific objectives with this grant project are to increase the capacity for skiing to take place regularly at two elementary schools in Bethel where Skiku has had intermittent programs in the past: the Mikelnguut Elitnaurviat and Gladys Jung Elementary School. This involves increasing the amount of ski equipment in place at the school and organizing sufficient coaching staff to serve the ~700 students and staff at the ME and GJE schools. Past coaches have noted that additional equipment has been needed to facilitate skiing with the relatively large number of students enrolled at these schools. Equipment has been shared between the preK-2nd and 3rd-6th grade schools where the size ranges overlap, but this does not leave both school with the capacity to run their own ski programs at the same time. An additional 20 pairs of skis, boots, bindings, and poles (10 pairs per school) would facilitate increased participation

by both schools and enable a stronger Skiku coaching presence in Bethel at two schools during the scheduled ski week February 23-29.

Activities: Students preK–6th grade will learn a progression of skills from the basic movements of cross country skiing through challenging and rewarding activities like drills, games, obstacle courses, scavenger hunts, and fun races. In addition to participating in healthy outdoor physical activity, students will learn teamwork, sportsmanship, cooperation, and new skills by skiing each day during and after school. Students will learn the basics of cross country ski equipment use, management, and care. We teach both classic and skate skiing techniques, which provides mores students the chance for feeling successful while skiing.

b. *Provide measureable outcomes for your project and how those outcomes will be measured.*

Skiku will track participation numbers with the assistance of the school class rosters and aggregate the data over the course of the ski week program. We will track the number of coaching hours spent in the community and report the value of the volunteer investment that Bethel will receive from the program. Skiku will also obtain up-to-date inventory information on the ski equipment at these schools to facilitate future program planning. We will also request that the schools share data on ski usage for in-school and after-school skiing opportunities that take place before and after the Skiku coaches arrive.

3. Coordination and Collaboration
   a. *Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.*

Skiku partners closely with the schools, as the schools are where we base our operations. The schools provide our coaches a place to stay, prepare meals, space in which to set up equipment and implement the program, staff support, communication support, as student safety partners, and with logistical support. Skiku writes a proposal directly to each school we partner with to determine when to schedule the program, obtain permission to run the program, and to make clear that the partnership between Skiku and the school is vital to a successful program. Skiku asks that the school helps facilitate participation in school and community events, cultural celebrations, and participation in formal and informal activities with students like assemblies, open gym, and sharing meals. The ME and GJE schools have already scheduled Skiku program dates for February 23-29, 2020 and are covering coach transportation costs from Anchorage to Bethel.

b. *Explain how you will develop any needed collaborative relationships that are not already in place.*

Skiku will work to support the continuation of skiing in the school after coaches have departed by sharing resources that have been developed like our rural Alaska ski coaching manual. Skiku seeks strong support from village leaders and school officials. These leaders recognize that the program imparts a practical skill and equips children with the means to participate in a sport that has life-changing potential. All across Alaska, the culture, tradition, and landscape are conducive to thriving cross-country skiing programs. Skiku has been working to promote healthy and active lifestyles and get Alaskans enjoying the snow ever since.

c. *Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts*

To our knowledge, no community organization in Bethel provides a youth cross-country skiing and coaching program. As stated above, Skiku works closely with schools in the community to implement the program, and some schools are able to facilitate skiing in some capacity after Skiku coaches have departed, but these skiing programs are the result of Skiku's investment in the community with coaching expertise, training of skiing facilitators, and provisioning of ski equipment.

4. *Implementation plan*
   a. *If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.*

N/A – see b.

b. *If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.*

This is an existing project/activity that has taken place intermittently in Bethel at Gladys Jung Elementary in 2017 and Mikelnguut Elitnaurviat in 2018, and at various time in previous years. We have had to limit the program to serving just one school at a time in past years due to lack of program funding and equipment.

<u>Implementation timeline</u>

November-December (Program planning):

- Coordinate dates and travel planning with ME and GJE school

- Secure program and equipment funding
- Accept volunteer coaching applications & organize coaching teams
- Order ski equipment
-

January:

- Purchase program supplies
- Logistics – coach and school planning communications, make transportation and freight arrangements

February:

- Purchase and pack coach food
- Implement ski week program and ME and GJE — February 23–29

March/April:

- Other Skiku ski weeks take place across Alaska

May:

- Complete Bethel CAG Exit Report

5. *Demonstrated Experience and Financial Information*
    a. *Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.*

Skiku is a 501 (c)(3) nonprofit organization that provides annual cross-country skiing instruction to the children and communities of urban and rural Alaska. Last year Skiku had 170 volunteer coaches coach for programs in 55 communities statewide, reaching 8000 students. Skiku programs cover a broad swath of rural Alaska from Dillingham in the south to Utqiaġvik in the north. During the Skiku Ski Week, teams of staff and volunteer coaches instruct at local schools by leading physical education classes in skiing instruction and activities throughout the day. After-school cross-country ski sessions are held daily for both children and their families.

Skiku has been working to promote healthy and active lifestyles and get Alaskans outdoors and enjoying the snow through movement under their own power on cross-country skis. The cultures, traditions, and landscape of Alaska are conducive to a thriving cross-country ski program. Skiku promotes a healthy and active lifestyle for youth and families, a vital need for regions characterized by high rates diabetes, depression, suicide, and substance abuse. Skiku has strong support from village leaders and school officials, who recognize that the program imparts practical skills and equip children with the means to participate in a sport that has life-changing potential.

We rely on our trained volunteer coaches to make the program possible. Our coaching team is comprised of volunteers, including Olympians, World Cup skiers, college and high school ski team members, and professional and community coaches. Skiku coaches serve as positive, physically active, and self-motivated role models. Our volunteers bring their experience and personal commitment to the sport of cross-country skiing to inspire the next generation of skiers all across Alaska.

b. *Provide a proposed budget breakdown with the following information:*

See Attached

c. *Have you ever received funding from the city of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.*

Skiku has not previously received funding from the city of Bethel.

6. *Exit Report Due*
   a. *Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See report on City's website (www.cityofbethel.org)*
   b. *Identify the timeframe I which you anticipate providing an Exit Report to the Board on the use of grant funds.*

The exit report will be prepared by June first, one month after the conclusion of Skiku's program in 2020, which span 55 communities across Alaska from February through the end of April.

c. *If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.*

N/A

Skiku 2020 Bethel Ski Week Program Budget

Cross Country Ski Program Budget – ME & GJE Schools, Bethel, AK

Budget Item	*Description of Budget Item*	*Funding Source*	*CAG $*	*Other $*	*Total*
Supplement ski equipment sets	Skis, boots, bindings, poles--20 jr. sets @ $250 ea	CAG	$ 5,000.00		$ 5,000.00
Program Supplies	Ski, Boot, and pole transport bags 3 @ $75 each	CAG	$ 225.00		$ 225.00
Program Supplies	Coach tools (cones, pin flags, ski game supplies)	CAG	$ 100.00		$ 100.00
Program Supplies	Race bibs & Safety Pins x 700	CAG	$ 700.00		$ 700.00
Student safety items	Buffs for kids -- 700 @ $1.50	CAG	$ 1,050.00		$ 1,050.00
Coach Safety Items	First Aid Kits, Saftey Poster design & printing, Whistles	CAG	$ 100.00		$ 100.00
Program Food	Meals for coaches during Ski Week	CAG & Individual Donations	$ 400.00	$ 400.00	$ 800.00
Freight/Shipping	Freight/shipping (Ski equipment, coaching supplies, gear)	CAG (ANC to BET) & Lynden (from supplier to ANC)		$ 200.00	$ 200.00
Lodging	Lodging at School Facility for coaches	In-Kind from Schools	—	—	—
Coach Transportation	Transportation--8 coaches @ $400 ea.	Lower Yukon School District		$ 3,200.00	$ 3,200.00
			CAG Total	Other Funder Total	Total Program Budget
			$7,575.00	**$ 3,800.00**	**$ 11,375.00**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 25 2014

NORDIC JOURNEYS
7023 TANAINA DR
ANCHORAGE, AK 99502

Employer Identification Number:
46-3175050
DLN:
17053219303013
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
July 12, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Tamera Ripperda

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0046

In reply refer to: 0423674590
Jan. 02, 2018 LTR 252C 0
46-3175050 000000 00
00016175
BODC: TE

SKIKU INC
% ROBIN KORNFIELD
PO BOX 231408
ANCHORAGE AK 99523-1408

040171

Taxpayer Identification Number: 46-3175050

Dear Taxpayer:

Thank you for the inquiry dated Nov. 28, 2017.

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you need forms, schedules, or publications, you may get them by visiting the IRS website at www.irs.gov or by calling toll-free at 1-800-TAX-FORM (1-800-829-3676).

If you have any questions, please call us toll free at 1-800-829-0115.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number ( )_____ Hours_____

Sincerely yours,

Shane M. Painter
Dept. Manager, Entity

Enclosure(s):
Copy of this letter

MISSION

Skiku's mission is to foster the health and recreational benefits of skiing, biathlon and running through sustainable programs across Alaska.

VISION

Skiku's vision is healthy and active families enjoying Alaska's vast and beautiful landscape on skis.

CITY OF BETHEL
COMMUNITY ACTION GRANT
EXIT REPORT

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
PHONE: 907-543-1386
EMAIL: CAG@CITYOFBETHEL.NET
WEBSITE: www.cityofbethel.org

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: HOPE in Alaska Ministry / Camp HOPE

Applicant Address: Po Box 2967 Bethel AK 99559

Contact Person: Bob White Email Address: hopeinalaska@gmail.com

Daytime Phone: 907-545-0916 Cell Phone: 907-545-0916

Program/Project Title and Summary:

Camp HOPE

Program summary: Provision of all inclusive 6 day camp for youth ages 12-18 and 5 day all inclusive camp for youth ages 9-12. all inclusive includes program supplies, 3 full meals and 2 snacks per day, housing, transportation.

Camp HOPE's foundational mission is working with vulnerable youth many of whom come from home affected by alcohol and abuse. We focus on teaching youth to live in community and be active healthy contributors to the situations around them by teaching coping skills , building healthy self esteem, and role modeling healthy relationships. Camp HOPE has multiple demonstrations of anecdotal evidence of success related to suicide prevention, school dropouts returning to school and completing high school, some even continuing on to further education, increase of self-esteem and improved coping with life's challenges.

Project Beginning and End Date: July 8th -July 20th

Submission for: 2019 X Quarter 1 Quarter 2 Quarter 3 Quarter 4

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below. Attach additional sheets as necessary.

- Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program?

  Camp HOPE is 100% volunteer based and 100% donation funded. The granted funds assisted us to expand the ability to purchase food, art supplies, activity supplies, and provide transportation for 114 Bethel youth to be enriched by camp HOPE for life. The funds supported the CAGP goals by empowering vulnerable youth of Bethel to be able to face some of the fears they face daily. Equipping youth with some tools to face their fears then dreams are made possible and they are empowered to grow into healthy community members.

- What measurable value did the grant program provide to the citizens of Bethel?

  Measurable value of 114 Bethel based Youth attended camp HOPE and were provided a safe environment, 3 meals per day (total of 1710 meals) and 2 snacks per day (total of 1140 snacks), t-shirt, craft supplies, transportation, and paid registration fees for those from vulnerable or low-income homes who were not able to afford the $40.00 to attend.

- What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives?

  We were able to meet our goals of providing Youth of Bethel the opportunity to gain new coping tools (personal and social) to face the challenges of fear that they experience through allowing them avenues to explore coping techniques including art therapy, wood crafting, fabric art, cooking, fur sewing, beading, berry picking and paracord crafts. Youth were able to discuss the importance of community involvement and engage in activities to build community building among their peers including water activities, basketball, cooking and food prepping, the importance of social support and healthy relationships. Overall each activity contributed to raising each student's self-esteem and their ability to see new hopes and dreams for their future.

- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?

  Yes, the project was a success. Many parents have shared the overall positive change in their children upon return from Camp HOPE. This year there was a funeral two days before our Teen Camp of a fourteen year old that had committed suicide a lot of our students from Bethel were grieving and we were able to provide a safe place to work through the issues. Youth around the community know that people care about them. The beauty of Camp HOPE is that many of our core staff are Nurses, Doctors or other people in the community who the kids see on a regular basis and provide health role models. Teachers report youth excited about something healthy (camp HOPE)

  I do believe that given another chance we would simply continue to keep the course we are on with hopes of continued expansion to empower the next generation of community members of our region.

- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

Attendance

Total Bethel Students	114

Expenses Per Student

Food	$89.84
Fuel	$29.10
Supplies	$28.20
insurance	$10.12
Total Expenses Per Student	$157.26

Total expenses for Bethel Students	$17,927.64
Community Action Grant	$12,187.60
Other Donations	$5,740.04

CITY OF BETHEL COMMUNITY ACTION GRANT
EXIT REPORT

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
PHONE: 907-543-2072
EMAIL: CAG@CITYOFBETHEL.NET
WEBSITE: www.cityofbethel.org

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: Bethel Community Services Foundation - Healing thru Music & Dance

Applicant Address: P.O. Box 2189, Bethel, AK 99559

Contact Person: Terese Kaptur Email Address: teresekaptur@gmail.com

Daytime Phone: 412-551-7281 Cell Phone: 412-551-7281

Program/Project Title and Summary:

Healing through Music and Dance (HMD) equipment and artist fees for workshops and use in Bethel.

BCSF sought to enhance the HMD program in Bethel through the purchase of equipment to be used by HMD artists and students. Support requested for assistance with Artist fees and equipment as artists demonstrated harmonica and drum/dancing as a vehicle for expressing feelings and starting the healing from trauma.

Project Beginning and End Date: March 1, 2019 - May 5, 2019

Submission for: 20 19 ☑ Quarter 1 ☐ Quarter 2 ☐ Quarter 3 ☐ Quarter 4

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below. Attach additional sheets as necessary.

- **Describe how the grant funds helped the purpose of your organization and the goals of the Community Action Grant Program?**

Grant funds awarded were used to purchase and ship harmonicas for students in Bethel workshops and to help with artist fees. The 643 harmonicas distributed helped HTMD's purpose of enabling the creation of music and dance, clearing a path for artistic expression of feelings, giving voice to the otherwise inexpressible, starting recovery from trauma. In addition to promoting mental wellness, new skills were learned that promote self-esteem and creative self-expression.

As HTMD conducted interactive workshops reaching nearly every school-aged student in Bethel with a harmonica to express their feelings in a safe way, CAG's purpose (enhancing events which contribute to the health and well-being of Bethel's most vulnerable populations, directly impacting populations impacted by substance abuse) was fulfilled.

- What measurable value did the grant program provide to the citizens of Bethel?

How many of the goals and objectives were you able to accomplish? What do you attribute led to the success or inability to meet the goals and objectives? HMD was able to share 643 harmonicas in Bethel along with performance skills that resulted in confidence to make one's own music, operate the looper system and move to the music. Playing harmonica uses one's breath to express feelings, which is great for those who are intimidated by singing, using a microphone or trying another more challenging instrument. Ultimately the program strives to give the instruments, tools and equipment to the agencies so the participantss can continue to compose and express their feelings in a healthy way after Mike Stevens and other musicians have departed.

The intangible goal of giving voice to feelings through music and dance, feelings that are otherwise in expressible was achieved as evidenced by the evaluations. This self-expression builds self-confidence especially when a group entrains while playing music and/or dancing together. These strengthening experiences start the process of healing from trauma.

These objectives were attained: Improved self-esteem, new skills learned, return to traditional drumming, singing and dancing, collaboration with contemporary styles of music and dance.

- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?

The project was definitely a success! Due to being weathered-out of Newtok and Chevak, we gained 2 days more in Bethel. The Ayaprun Elitnaurvik School and the ME K-2 School were able to work us into their schedules on very short notice, resulting in our serving an additional 302 Bethel residents. Individuals at the grocery, P.O., airport, including TSA agents, all said what a positive impact we had, that their kids were playing harmonica at home and wanted more lessons. We heard many stories about grandpas who played harmonica and how happy the kids and teachers were who received harmonicas.

The HMD program visited the ME Preschool, Gladys Jung Elementary School, Bethel Regional High School, the Ayaprun School, ME K-2 school, Kuskokwim Learning Center and Teens Acting Against Violence touching lives of 915 individuals in Bethel.

Given another opportunity, we would have even more harmonicas and looper systems with the accompanying Mackie sound system to leave at some of the schools so that the students could continue to make music, record compositions, use the karaoke function to sing or play along with tunes from their devices. The Mackie also has a Bluetooth function. It allows individuals to perform live or record, use in an after-school coffeehouse function, to keep at-risk youth actively engaged in a healthy and safe team activity.

- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). ** Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

PROGRAM BUDGET FY 19 EXPENSES	CAG Proposed Revised	CAG Actuals	Other sources of funding	Source	Total project cash expense
Contracted, professional fees:					
Artists (2)	1,000	1,000			1,000
Logistics, data processing, marketing	1,000				0
Legal					0
Travel -air, lodging, meals					0
Equipment	1,940				0
Supplies	5,490	5,490	2,910	Bilista	8,400
Printing and copying					0
Telephone/internet					0
Postage and freight	300	300			300
Promotional materials	400				0
Other: 5% admin	507		339	Bilista	339
Misc					0
TOTAL	**10,637**	**6,790**	**3,249**		**10,039**
PROGRAM BUDGET FY19 INCOME		**CAG Actuals**	**Other sources of funding**		**Total project cash income**
CAG - City of Bethel		**6,790**			
Brice/Bilista			3,249		
Total		**6,790**	**3,249**		**10,039**
NET Income/(Loss)					

Budget Items	Desc. Of Items	Revised proposed budget	CAG Actuals
Contracted, professional fees:			
Artists	A portion of artist contracts of $5,475 (2 weeks) and $600 (6 services)	1,000.00	1,000
Logistics, marketing, data processing		1,000.00	
Legal			
Equipment	Loopers, Mackies, microphones	1,940.00	
Supplies	366 Harmonicas@ $15 = $5,490	5,490.00	5,490
Printing and copying			
Telephone/internet			
Postage and freight	Shipping costs for equipment, harmonicas	300.00	300
Promotional materials		400.00	
Other: 5% admin		506.50	
Misc			
TOTAL		**10,637**	**6,790**

*

Invoice

Mike Stevens
329 Vidal Street
Sarnia, Ontario
N7T 5Y7

1-Apr-19

Bethel Community Services Foundation
PO BOX 2189
1795 Chief Eddie Hoffman Hwy,
Bethel, AK 99559, USA

Attention: Terese Kaptur

Details	Amount	Price	Total
Harmonicas (Bethel)	560	$15.00	$ 8,400.00
Postage			$299.74

Total Cost to be covered: $ 8,699.74

Due Upon Receipt

Thank you

Mike Stevens

Healing through Music and Dance Photos:

#1 Ayaprun School

#2 ME Pre-School

#3 BRHS Junior assembly

#4 Gladys Jung Middle School

#5 Kuskokwim Learning Center

#6 Teens Acting Against Violence

#7 Teens Acting Against Violence

Please note these photos are for reporting and archival purposes only, not for publication.

Thank you.

EXIT

STOP
0123456789 0

EXIT

SMOKE

Community Action Grant
Calendar for Application Periods in 2019

Quarter	Application Period Opens	Application Deadline	Board Meetings	Council Meeting	Payment Made
1 **January - March**	January 29	February 28	March 5 March 13	March 26	March 29
2 **April - June**	May 1	May 30	June 4 June 12	June 25	June 28
3 **July - September**	August 1	August 30	September 3 September 11	September 24	September 27
4 **October - December**	October 14	November 13	November 19 November 27	December 10	December 13

CITY OF BETHEL
COMMUNITY ACTION GRANT
Agreement

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
PHONE: 907-543-1386
EMAIL: CAG@CITYOFBETHEL.NET
WEBSITE: www.cityofbethel.org

In consideration of receiving a Grant in the sum of $_____ from the City of Bethel, Community Action Grant Program, _____ (hereinafter "Grantee"), agrees to accept such grant in accordance with the terms and conditions set forth below:

Grant Purpose: _____

1. Time within which the grant is to be used: The grant funds should be used within the time frame outlined in the application submitted, but not to exceed one year from the date of Grant approval by the City Council;

2. To be solely responsible for the expenditure of granted funds and any and all services or materials involved in the grant;

3. To use such funds only for the specified purpose of the grant and to promptly repay any portion of the grant which is not used for such purposes within the time allotted;

4. To make all efforts to acknowledge Grantor as a contributor when publicizing/promoting the project;

5. Prepare and submit a written Exit Report to the Grantor within 30 days of completing the grant project/program. See Exit Report on City's website (www.cityofbethel.org).

The Grantor is given permission by the Grantee to appropriately use information (including photos) and refer to activities and impact provided by this grant unless otherwise agreed upon in writing.

Signed by or on behalf of the Grantor and Grantee as follows:

Grantor: City of Bethel
PO Box 1388
Bethel, Alaska 99559

Grantee: _____
_____
_____

_____
City Manager Signature Date

_____
Grantee Signature Date

_____
City Manager Printed Name Date

_____
Grantee Printed Name Date

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: _____

Business License #s (if applicable):_____

Applicant Address: _____

Contact Person: _____Email Address: _____

Daytime Phone: _____ Cell Phone: _____

Grant Request Information

Grant Amount Requested:	$	

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. ☐ Yes ☐ No

Program/Project Title and Summary:

Date When Funds Are Needed: _____

Project Beginning and End Date: _____

Submission for: ☐ Quarter 1 ☐ Quarter 2 ☐ Quarter 3 ☐ Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: _____ Date: _____

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need
   a. Identify and describe existing needs in the community to be addressed by the proposed activity.

   b. Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes
   a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

   b. Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

b. Explain how you will develop any needed collaborative relationships that are not already in place.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

b. Provide a proposed budget breakdown with the following information:

Item & Description	Funding Source	Amount
	Total	

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status. ☐ No

6. Exit Report Due

a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

CITY OF BETHEL
COMMUNITY ACTION GRANT
Overview

Purpose

The City of Bethel has established a Community Action Grant (CAG) Program to allow community organizations and individuals to request financial support from the City for civic programs or events that contribute to the health, welfare and overall lives of the residents of Bethel, especially its most vulnerable populations.

The purpose of the grant program is to advance and enhance the community's opportunities, sustainability, and wellbeing. The City encourages projects and programs with components that foster community wellness, directly impact the community's vulnerable populations and/or provide civic engagement of Bethel residents and project beneficiaries.

Funding

The City Council has certain statutory and fiscal limitations on the aggregate amount of municipal funds it can set aside for donations to community projects. The amount of grant awards available to disseminate on behalf of all the applicants is dictated by the amount which is set aside by the City Council during the annual budget preparation process. The Council has committed to budget an amount equal to 20% of the revenue generated from the alcohol tax to health, public safety, and social services that offset the effects of alcohol in the community.

The amounts contributed shall be accounted for in the Community Action Grant Fund, a special revenue fund. Annual distributions to grantees from the Community Action Grant Fund cannot exceed the available resources of the Fund or other limits established by City Council.

Funding Exclusions

- Indirect costs that are not traceable to a program, product, or activity; application of an indirect rate to cover overhead costs;
- In-kind donations, including gift cards;
- Nationally-sponsored organizations(such as, but not limited to, American Cancer Society, American Diabetes Association, American Heart Association, Children's Miracle Network and United Way);
- Memberships, including association/chamber memberships;
- Organizations that deny service, membership or other involvement on the basis of race, religion, color, sex, sexual orientation, age national origin, ancestry, citizenship, veteran, disability or any other protected status;
- Organizations whose programming or policies may portray the City of Bethel in a negative light;
- Political causes, candidates, organizations or campaigns;
- Projects that send products or people to foreign countries or on domestic travel;
- Registration fees;

- Projects or programs that sponsor, endorse or provide in-kind services for any programs or events that will or may promote tobacco or marijuana products, gambling, sexually related products or services, the sale or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety or welfare;
- Requests made on behalf of another organization or by an unauthorized representative of the recipient organization;
- Scholarships and/or the payment of tuition, room, board, other expenses for college/university/vocational school or conference/training attendance;
- Third-party giving, including funds that are re-allocated to fiscally sponsored organizations;
- Tickets for contests, raffles, prizes or any games of chance or skill.

Application Process

The City of Bethel will accept applications for the Community Action Grant on a quarterly basis, per the following 2019 schedule:

Quarter 1: January 29 to February 28

Quarter 2: May 1 to May 30

Quarter 3: August 1 to August 30

Quarter 4: October 14 to November 13

Submission deadline is 11:59 pm Alaska Time.

Applicants must submit the CAG application packet to cag@cityofbethel.net on or before the deadline. Late submissions will not be accepted. Incomplete submissions will be given a due date to provide missing items. If the due date is not met, the proposal will be rejected. Applications will not be carried over from one quarter to the next.

The application packet must include completed:

- Community Action Grant Cover Page Form
- Community Action Grant Project Summary
- If applicable, verification of the organization's or fiscal agency's tax exempt status.
- If applicable, current and prior-year operating budgets, including expenses and revenues, sources of revenue received and those pending, to include in-kind;
- If applicable, most recent annual financial statement (audited, if available);
- List of key project/program staff members responsible for overseeing and carrying out the grant and a one-paragraph resume for each one.

Funding Priority

Funding priority will be given to applications that demonstrate one or more of the following:

1. Advancement to or enhancement of the community of Bethel and its residents
2. Direct impact to populations impacted by substance abuse in the community

3. Community engagement
4. Healthy community activities

Review, Evaluation and Selection

All applications, regardless of amount, will be reviewed by the Community Grant Technical Review Board (Board). The Board will hold public meetings to discuss and evaluate the grant applications. Application representatives are invited to attend the application review meetings in order to make a presentation supporting their request and respond to questions from the Board.

After review of all eligible applications, the Board will make funding recommendations to the City Council. These funding recommendations may be less than the amount requested and may be adjusted by the Council without prior notice to the applicant.

Upon receipt of the Board's recommendations, the City Council will make a final determination regarding the distribution, if any, of grant funds. City Council action will be by Action Memorandum. In making their final determination, the City Council may make amendments to the recommendations of the Board, including, but not limited to, amending the recommended amounts, and/or imposing limitations or special conditions that will appear in the grant agreement.

Applicants will be notified of any decision by e-mail within three (3) business days following City Council review. All funding decisions are final. If an Applicant is approved, grant checks will be mailed directly to the awardee within three weeks of the City Council's approval.

Agreement Requirements and Monitoring

Awardees will be required to enter into a Community Action Agreement that outlines the responsibilities of both parties. Applicants should note that liability insurance might be required. Awardees will agree to hold the City and the CAG Board harmless from the awardee's actions.

All approved grant award winners shall maintain detailed documentation of the expenditures of grant money expenditures. In addition to the requirement to submit the documentation at the completion of the grant, Applicants shall make the documentation available to the City Clerk's Office upon request. Awardees who fail to maintain such documentation or to provide documentation upon request may be disqualified from future grant awards.

Exit Report

Awardees will be required to present a written exit report to the Community Action Grant Board within thirty days of completion of the project/program. Awardees must complete an exit report prior to submitting another request for funds. If project/program is not completed at the time another funding request is prepared, a spending plan may be submitted in lieu of an exit report. The spending plan must describe how the remaining expenditures will be made to complete the project/program.

CITY OF BETHEL
COMMUNITY ACTION GRANT
Review Process

The Community Action Grant Technical Review Board's role is critical to ensuring the selection of strong grant proposals. Their primary responsibility is to read grant applications, review them for scope, and determine how best to allocate the limited resources available to those programs or projects that must serve the goals and needs of the Bethel Community and its most vulnerable citizens.

General Process

Applications will be submitted to the City, per the Application Instructions. Following the submission deadline, the Ex Officio will email the complete application submissions, the individual score sheets, and the requirements of the application to each Board member.

The Board members are strongly encouraged to review the application packets, identify any questions to ask the applicants and provide individual scores for each application submitted prior to the quarterly initial review meeting.

During the quarterly initial review meeting, the applicants will be invited to attend and provide information to the Board to assist the Board in finalizing the scores. This will be an opportunity for the Board to ask for any clarifying information and to request any supplemental information that may support an application.

The Board will hold at least one additional public meeting to consider any supplemental information and finalize their individual scores. At this meeting, the members will discuss and deliberate individual scores in order to make a final recommendation to the City Council for funding. In the event a consensus is not met between the Board members, an average of the scores may be applied as the consensus score.

Guidelines for Reviewers

Scores must be assigned based on criteria provided in the application directions. The scores should reflect the Board member's opinion on the applicant's ability to meet each criterion provided on the Grant Review Score Sheet. The reviewer cannot make assumptions about missing background or project information, only what was provided can be evaluated. Additionally, it is important that the scores be based on substance. A high-quality application is not always going to be grammatically perfect. A reviewer should judge the substance of an idea, rather than the manner in which it is presented.

When individually reviewing the application submissions, reviewers should make thoughtful comments to justify their individual score, commenting on both strengths and weaknesses.

Steps for the Board in Reviewing and Rating the Applications

1. Read the application guidelines and instructions.
    - It may be difficult to fairly evaluate a proposal unless you have an understanding of what has been asked.

2. Review the Grant Review Score Sheet.
3. Skim all of the applications before you begin scoring.
    - Understand how the applications relate to one another in terms of general strengths and weaknesses.
4. You will rate the applications on a numerical scale.
    - Assign a score for each question on the score sheets.
    - Provide specific comments about strengths and weaknesses on the score sheet that justify your score and identify any issues that may need to be clarified.
    - Bring the completed score sheets to the initial review meeting where representatives of the applicants will be available to provide clarification on any questions or concerns.
5. Consensus Scoring and Recommendation to Council.
    - Consensus scores and final recommendations will be determined at the second meeting.
    - If the Board cannot come to a consensus, then scoring will be based on averages of score totals.
    - The Recommendation to Council shall include the suggested funding amount as well as the project summary and scores.

Review Criteria

Description of Criteria	Score
Request Summary & Project Details	Total 80
Project is clearly described	10
Application includes a statement of need	10
Estimated number of people this project will impact	10
Documented community support for the project	10
Explanation on how the impacts of the project will be measured	10
Goals are clear and objectives measurable	10
Matching dollars/in-kind services/donated labor/ etc.	10
Identify individuals involved with the project with their roles and relevant experiences.	10

Budget For Project	**Total 30**
Is budget complete, clear and detailed	10
Proposed expenses are reasonable	10
Income and expenses balance on project budget including matching funds if applicable	10
Subjective Criteria	**Total 60**
Meets community needs	10
Strength of the plan and idea	10
Applicant appears capable	10
Project meets funding priorities	30

CITY OF BETHEL
COMMUNITY ACTION GRANT
Score Sheet

Applicant Information

Applicant Name: _____

Contact Person: _____

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

Grant Request Information

Grant Amount Requested:	$	

Program/Project Title and Summary:

Criteria	Points Possible	Score
Request Summary & Project Details	**80**	
Project is clearly described	10	
Application includes a statement of need	10	
Estimated number of people this project will impact	10	
Documented community support for the project	10	
Explanation on how the impacts of the project will be measured	10	
Goals are clear and objectives measurable	10	
Matching dollars/in-kind services/donated labor	10	
Identify individuals involved with the project with their roles and relevant experiences.	10	
NOTES		

Criteria	Points Possible	Score
Budget For Project	**30**	
Is budget complete, clear and detailed	10	
Proposed expenses are reasonable	10	
Income and expenses balance on project budget, including matching funds, if applicable	10	
NOTES		

Criteria	Points Possible	Score
Subjective Criteria	**60**	
Meets community needs	10	
Strength of the plan and idea	10	
Applicant appears capable	10	
Project meets funding priorities	30	
NOTES		

Total Points	**170**	

Reviewer Name: _____ Date: _____

CITY OF BETHEL
COMMUNITY ACTION GRANT
EXIT REPORT

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
PHONE: 907-543-1386
EMAIL: CAG@CITYOFBETHEL.NET
WEBSITE: www.cityofbethel.org

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: _____

Applicant Address: _____

Contact Person: _____Email Address: _____

Daytime Phone: _____ Cell Phone: _____

Program/Project Title and Summary:

Project Beginning and End Date: _____

Submission for: 20____ Quarter 1 Quarter 2 Quarter 3 Quarter 4

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below. Attach additional sheets as necessary.

- Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program?
- What measurable value did the grant program provide to the citizens of Bethel?
- What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives?
- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?
- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

Status Report

Acronyms

E=Email Reminder notice to do exit report.

Year 1	Signed	Exit Report	Exit Report	Amount	Amount			
Quarter 1 - AM Approved 3/27/18	**Contracts**	**Due Date**	**Received**	**Awarded**	**Spent**	**Action**	**Action**	**Action**
Friends of the Kuskokwim Consortium Library	X	8/31/19		12,000		E-6/5/19		
Bethel Search and Rescue	X	6/19/19		10,000		E-6/3/19	E-6/5/19	
Orutsararmiut Native Council	X	11/30/18	11/27/18	5,000	5,030	E-11/26/18	E-11/29/18	E-6/5/19
YK Fitness Center	X	3/31/19		1,300		E-11/26/18	E-6/3/19	E-9/6/19
				28,300				
Quarter 2 - AM Approved 6/26/18								
Hope in Alaska/Camp Hope	X	9/30/19	9/22/18	10,000	10,000	E-11/29/18	E-6/5/19	
Sackett Hall (UAF-Kuskokwim Campus)		8/31/19		3,873		E-9/6/19		
				13,873				
Quarter 3 - AM Approved 10/9/18								
Bethel Wrestling Club	X	8/31/19	6/7/19	6,000	4,829	E-6/5/19		
Delta Illusion Dance Company	X	1/31/19	7/29/19	1,770	1,770	E-6/3/19	E-6/5/19	
				7,770				
Quarter 4 - AM Approved 12/11/18								
ONC-Bus Passes for Seniors		4/30/19	6/7/19	3,060	3,060	E-6/5/19		
Justine Chamberlain-Coffee House	X	5/30/20		9,700				
Friends of the Kuskokwim Consortium Library	X	8/30/20		12,765		E-6/5/19		
				25,525				
			Total Year 1	**75,468**				

E= Email Reminder notice to c

Year 2	Signed	Report	Report	Amount	Amount			
Quarter 1-AM Approved 3/26/19	**Contracts**	**Due Date**	**Received**	**Awarded**	**Spent**	**Action**	**Action**	**Action**
Bethel Winter House-shelter	X	7/1/19	7/18/19	11,160	11,160			
Hope in Alaska Ministry/Camp Hope	X	10/20/19	10/13/19	12,188	12,188			
Gladys Jung Elementary Wrestling Program	X	3/8/20		3,094				
BCSF Healing Through Music & Dance Pgm-harmonicas	X	8/5/19	6/17/19	6,790	6,790	E-9/6/19		
Bethel Search and Rescue-Operations	X	1/30/20	7/18/19	4,760	4,760	E-6/5/19		
				37,992				
Quarter 2-AM Approved								
Bethel Wrestling Club-wrestling camp in 2019	X	6/25/20		5,000				
Bethel Friends of the Library-Summer camp-giveaways	X	6/25/20		6,000				
Quarter 3-AM Approved								
Bethel Lion's Club Winter House	X	4/30/20		25,000				
Reflect Bethel - Alyssa Gustafson	X	4/30/20		600				
Bethel Family Clinic	X	1/31/20		2,431				
Bethel Broadcasting, Inc. (KYUK Radio)	X	10/15/20		1,300				
Bethel Friends of Canines	X	10/15/20		1,500				