

CITY OF BETHEL ACTION MEMORANDUM

Action Memorandum No.	19- 34		
Date Action Introduced:	May 2 8 ⁹ , 2019	Introduced By:	Acting CM W. Howell, III
Date Action Taken:	May 2 8 ⁹ , 2019	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed By:	KM		

Authorize the City Manager to negotiate and execute a Purchase Agreement with Univar Solutions for the purchase of sodium fluoride, potassium permanganate, calcium hypochlorite hydrated, calcium chloride, sodium chloride, and muriatic acid._

Route To:	Department/Individual	Initials	Remarks
<input checked="" type="checkbox"/>	Purchasing Agent	RF	Univar can fulfill entire order at lowest price
<input checked="" type="checkbox"/>	City Manager		
<input checked="" type="checkbox"/>	City Attorney	PB	Procurement complied w/BMC
<input checked="" type="checkbox"/>	PW Director		

Attachment(s): Draft Purchase Agreement

Amount of Fiscal Impact		Account Information
	No fiscal impact	
\$ 45,560	Funds are Budgeted for	.
	Funds are not budgeted for Budget modification required	

On April 25, 2019 a Request for Bids (RFB) was issued for Chemicals. The RFB was a 2-part RFB. The first part sought bids for an immediate order of Sodium Fluoride (300 pounds), Potassium Permanganate (3,157 pounds) and Calcium Hypochlorite (12,256 pounds).

The 2nd part sought bids for orders throughout the next three (3) years of with an assurance that the seller will meet or exceed any lower price found (that would be delivered to Bethel). The 2nd part of the RFB included the 3 chemicals above as well as Calcium Chloride and Muriatic Acid.

The RFB closed on May 17. While open, three (3) Addendums were issued. No protests were received regarding the bid process while it was open. On opening day, a total of two bids were received for the 1st part of the bid and a total of four bids were received for the 2nd part of the bid.

For the 1st part of the bid, the immediate order of Sodium Fluoride, Potassium Permanganate and Calcium Hypochlorite, the bids received were as follows:

Univar Solutions: \$228,728
Span Alaska: \$260,857.53

The City seeks to enter into a Purchase Agreement with the lowest responsive bidder for the purchase of the chemicals. The draft Purchase Agreement is attached.