

City of Bethel Action Memorandum

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| Action memorandum No. | 18-76 | | |
| Date action introduced: | December 11, 2018 | Introduced by: | Peter Williams, City Manager |
| Date action taken: | December 11, 2018 | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| Confirmed by: | KM | | |

Action Title: Approve Kenworth Alaska, Inc. as the single source vendor for the immediate purchase of six water haul trucks that will end when the purchase is completed.

Attachment(s): (1) Memorandum from Acting Purchasing Agent to City Manager Recommending that Kenworth Alaska, Inc. be Approved as the Single Source Vendor for the Purchase of Six Water Haul Trucks; (2) Email from Ray Wesebaum, Vehicle and Equipment Foreman, on condition of City water trucks; (3) Price Quote and terms from Kenworth Alaska, Inc. for the Purchase of Six Water Haul Trucks, and (4) Water haul truck specifications from Kenworth Alaska/West Mark.

| Department/Individual: | Initials: | Remarks: |
|---------------------------------|-------------------------------------|-------------------------------|
| Administration / Peter Williams | PW | |
| Finance / Cindy Sharp | CS | |
| Public Works / Bill Arnold | WA | |
| Legal / Patty Burley | PB | |
| Amount of fiscal impact: | Account information: | |
| X | No fiscal impact at this time. | Authorization for procurement |
| | Funds in City FY 2019 Budget. | Process |
| | Requires funding in FY 2020 Budget. | |

Summary Statement

The City of Bethel owns and operates a hauled water system that serves approximately 1,600 residential and commercial customers in Bethel. Customers rely on the City to produce clean, potable water and make deliveries to installed tanks throughout the community. To this end, the City determined that it needs six new water trucks to replace six obsolete vehicles manufactured by a company no longer in business. The six new trucks will meet “the bridge law” in State Statutes and allow truck drivers to operate at full 3,400-gallon capacity.

The Acting Purchasing Agent believes the purchase of six water haul trucks from Kenworth Alaska, Inc. is in the City’s best interest in order to meet the essential delivery schedule of summer 2019. The truck chassis industry is facing heavy demand right now, pushing expected delivery dates to summer 2020. The City is in a fortunate position because it has six water trucks reserved for assembly and promised for delivery in 2019 by Kenworth Alaska, Inc. if the City places the truck order by December 12, 2018.

The City Manager recommends that Bethel City Council approve this single source purchase of six water haul trucks from vendor, Kenworth Alaska, Inc. The single source procurement will end when the purchase is completed.