

City of Bethel Action Memorandum

Action memorandum No.	18-61		
Date action introduced:	September 11, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:	September 11, 2018	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	KM		

Action Title: Directing the City Manager to (a) send a letter to all non-profits that have registered as non-profits with the City advising them of the building and asking if they are interested in the building; and (b) putting the building out for bid again with a longer deadline for removal (at least through the end of February, 2019). Direct Administration to include a lease option in the notice.

Attachment(s): none

Department/Individual:	Initials:	Remarks:
Pete Williams, City Manager	PW	
Patty Burley, City Attorney	PB	

Amount of fiscal impact:		Account information:
XX	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement:

Under Ordinance 15-09, the City Council directed Administration to put the Old Laundromat building out for bid on the condition that the building be removed. In 2018, the City put the building out for bid but received no responses.

Administration is directed to send a letter to all non-profits currently registered in the sales tax office advising them of the building and advising that the building is no longer needed for City purposes. The letter will ask the non-profits to contact the City, in writing, by a set date to advise if they would be interested in taking the building on the condition that it be removed.

If there is more than one non-profit interested in the building, Administration is to accept bids on the building pursuant to title 4.10.020(A)(2) open only to the non-profit organizations. The successful bidder to have until at least the end of February, 2019 to remove the building.

Note: This AM was amended on 9-11-2018 to Direct Administration to Include a lease option in the notice.