

City of Bethel Action Memorandum

Action memorandum No.	AM 18-57		
Date action introduced:	August 14, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:	August 28, 2018	Approved _____ Denied _____ POSTPONED INDEFINITELY	
Confirmed by:	KM		

Action Title: Direct Administration to negotiate and execute a sales agreement with Schetky Bus and Van Sales for the purchase of one ADA-compliant cutaway transit vehicle.

Attachment(s):

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Public Works / Bill Arnold	BA	
Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
X	Funds in City FY 2019 Budget & Transit Grant Budget	56-50-690
	Requires funding in FY 2019 Budget.	

Summary Statement

“Alaska Community Transit has partnered with Washington State Department of Transportation for the joint procurement of Light to Medium Duty Transit Buses. This Tri-State joint procurement contract will allow Alaska public transit and human service agencies to purchase cutaways from Contract #04115” (Tri-State Vehicle Contract Ordering Guide). The sales agreement before Bethel City Council for approval is from an approved vendor and price associated with Contract #04115.

The FY 2019 City Budget and the pending FY 2019 Alaska Community Transit Grant Budget contain the amount of \$86,120 to cover the purchase of the bus and associated barge shipment to Bethel. The \$86,120 includes grant funds and cash match funds. However, the contract price including shipping is \$76,568.12.

The City of Bethel has been given permission from Debbi Howard, State Transit Coordinator, to purchase an ADA-compliant cutaway transit vehicle with a lift station with FY 2019 Alaska Community Transit Grant funds in advance of having the grant agreement in place. The City must complete its FY 2017 Audit prior to signing its FY 2019 Alaska Community Transit Grant Agreement.