



City of Bethel

P.O. Box 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

Fax: 907-543-3781

Regular City Council Meeting

Tuesday, September 25, 2018

6:30 P.M.

Council Chambers; Bethel, Alaska



**City Council Meeting Agenda
Regularly Scheduled Meeting
September 25, 2018 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

Rick Robb
Mayor
Term Expires 2018
rrobb@cityofbethel.net

Fred Watson
Vice-Mayor
Term Expires 2018
fwatson@cityofbethel.net

Leif Albertson
Council Member
Term Expires 2019
lalbertson@cityofbethel.net

Mark Springer
Council Member
Term Expires 2018
msprigner@cityofbethel.net

Thor Williams
Council Member
Term Expires 2019
twilliams@cityofbethel.net

Mitchell Forbes
Council Member
Term Expires 2019
mforbes@cityofbethel.net

Brian Henry
Council Member
Term Expires 2018
bhenry@cityofbethel.net

Pete Williams
City Manager
543-2047
pwilliams@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Patty Burley
City Attorney

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD – Five minutes per person**
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. APPROVAL OF MEETING MINUTES**
 - a) *9-11-2018 Regular City Council Meeting p.5
- VII. REPORTS OF STANDING COMMITTEE**
- VIII. SPECIAL ORDER OF BUSINESS**
 - a) Healthfitness Monthly Report (Mayor Robb) p.22
- IX. UNFINISHED BUSINESS**
 - a) Public Hearing Of Budget Ordinance 18-12(c): Amending The Adopted Annual FY 2019 Budget-Public Transit System-Community Services (City Manager Williams) p.36
 - b) Public Hearing Of Ordinance 18-23: Amending The Disposal Of Property Pursuant To BMC 4.08.030(B) Lease Agreement Between The City Of Bethel As Landlord And The Alaska Court System Tenant Of 17,045 Square Feet Of Office Space Within The Nora Guinn Justice Center, Court House Located At 204 Chief Eddie Hoffman Highway (City Manager Williams) p.43
 - c) Public Hearing Of Ordinance 18-24: Amending The Lease Agreement With The Yukon Kuskokwim Health Corporation (YKHC) Previously Disposed Via Lease Approved Through Disposal Ordinance 14-13 (City Manager Williams) p.51
- X. NEW BUSINESS**
 - a) *Resolution 18-13: Supporting The Public Employee Retirement System Reform (Mayor Robb) p.67
 - b) AM 18-62: Postpone Until November 27th, The Agenda Items Set For The November 13th, Regular City Council Meeting Due To A Lack Of Quorum For The Council's November 13th Regular Meeting (Vice-Mayor Watson) p.69
 - c) AM 18-63: Approving The City Administration's 2019-2023 Capital Improvement Plan-CIP (City Manager Williams) p.70
 - d) *IM 18-15: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2018 To August 31, 2018 and August 2018-Utilities Maintenance- Water & Wastewater Activity Report (City Manager Williams) p.91
 - e) *Personal Leave Request- City Attorney- November 2-9, 2018 (Mayor Robb)
- XI. MAYOR'S REPORT**
- XII. MANAGER'S REPORTS**

Agenda posted on September 19, 2018 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing October 9, 2018**.

The Council may, after 12:00am, and only by a unanimous consent vote to Fix the Time to Which To Adjourn for the following day at 6:30 p.m.



**City Council Meeting Agenda
Regularly Scheduled Meeting
September 25, 2018 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

XIII. CLERK’S REPORT

XIV. COUNCIL MEMBER COMMENTS

XV. EXECUTIVE SESSION

- a) In Accordance With AS 44.62.310(c)2: Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion – Annual Evaluation of the City Attorney (Mayor Robb) p.152
- b) In Accordance With AS 44.62.310(c)1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- Court House Leased Property Contract (Mayor Robb)

XVI. ADJOURNMENT

Agenda posted on September 19, 2018 at City Hall, AC Co., Swanson’s, and the Post Office.

Kevin Morgan, Asst. City Clerk

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All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing October 9, 2018.**

The Council may, after 12:00am, and only by a unanimous consent vote to Fix the Time to Which To Adjourn for the following day at 6:30 p.m.

Approval of the Meeting Minutes

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on September 11, 2018 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
Mayor Rick Robb	Council Member Thor Williams
Vice-Mayor Fred Watson	Council Member Mitchell Forbes
Council Member Leif Albertson	
Council Member Mark Springer	
Members Absent:	
Council Member Brian Henry	
Also in attendance were the following:	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley	

IV. PEOPLE TO BE HEARD

Daren Solesbee- As an employee of the Fire Department, spoke in favor of Ordinance 18-21.

Louie Andrew, Traditional Chief – Spoke in opposition to the terminology and reference of ‘Louse Town.’

Mary Nanuwak – Spoke in opposition to Alcohol and Drugs. Stated the importance of public officials not publicly degrading other people.

Bill Howell, Fire Chief – Informed the Council of Their 2nd Annual September 11th Remembrance.

September is National Preparedness Month and is a good time to highlight the address ordinance and spoke in favor of Ordinance 18-21.

Anny Cochrane – Spoke in favor of ordinance 18-19. Spoke in favor of, but provided some suggested amendments, to Ordinance 18-21.

Fritz Charles – Spoke in favor of Ordinance 18-21. Spoke in favor of Ordinance 18-19.

Casey Burke – Spoke in favor of Ordinance 18-21.

Toby Monroe – Spoke in favor of Ordinance 18-21.

Bruce Claypool – Spoke in favor of Ordinance 18-21.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0

**Removal from
Consent:** Introduction of Ordinance 18-24.

Moved by: Forbes

**Removal from
Consent:** IM 18-14.

Moved by: Williams

VI. APPROVAL OF THE MEETING MINUTES

Item A – 8-28-2018 Regular City Council Meeting.

Passed on the Consent Agenda

VII. REPORTS OF STANDING COMMITTEES

Public Safety and Transportation Commission

A quorum of the body was not established.

Port Commission

A meeting has not been held since the last City Council Meeting.

Planning Commission

Will be considering the Blue Sky Subdivision agreement.

Parks, Recreation, Aquatic Health and Safety Center Committee

Provided an update on the Owl Park Development.

Reviewed the City of Bethel 30 year plan and the Parks and Recreation Master Parks Plan.

Passed an AM to ask Council to direct Administration to put trashcans around Pinky’s Park.

Requested an update from Administration to meet with YKHC to see if there was property at Kasayuli that could be used as a park.

Found out that there was an accident at the pool facility that is preventing the use of the wind turbine.

The final art piece, glass installation will take place at the end of September, there will be a gathering on October 1 to observe the art.

Finance Committee

There are vacancies on the Finance Committee.

Public Works Committee

A meeting of the body was not established, a meeting was not held.

VIII. SPECIAL ORDER OF BUSINESS

IX. UNFINISHED BUSINESS

Item A – Public Hearing Of Ordinance 18-19: Amending Chapter 8.10, Smoking Pollution Control.

Mayor Robb opened the Public Hearing.

No one present to be heard.

Mayor Robb closed the Public Hearing.

Main Motion: Adopt Ordinance 18-19.

Moved by:	Springer
Seconded by:	Albertson
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	–0

Item B – Public Hearing Of Ordinance 18-21: Amending Chapter 17.50 Of The Bethel Municipal Code Property Numbering And Street Signs.

*Mayor Robb opened the Public Hearing.
 Bill Howell – Spoke in favor.
 Mayor Robb closed the Public Hearing.*

Main Motion:	Adopt Ordinance 18-21.
Moved by:	Forbes
Seconded by:	Springer
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0
Primary Amendment:	Amend 17.50.090 to strike "These numbers shall be a minimum of 4-inches (101.6 mm) in height, high intensity engineer grade, white retro-reflective affixed to a minimum of a 6-inches in height, high intensity, engineer grade, green retro-reflective background plaque. Background plaques shall provide a minimum 1-inch border around all characters" and insert " <u>the numbers shall be reflective with a minimum of 4" height and contrast with their background</u> ".
Moved by:	Mitchell
Seconded by:	Springer
Action:	Motion carries by a vote of 5-1
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Springer
Main Motion:	Suspend the rules to hear from the Fire Chief.
Moved by:	Springer
Seconded by:	Albertson
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0
Primary Amendment:	Amend to add a whereas statement the Bethel City Council excises Louse Town from the Bethel Municipal Code.
Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0
Primary Amendment:	Amend to 17.50.090 strike Signs and numbers shall be placed horizontally on buildings.
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0

Primary Amendment: Amend 17.50.090 B. to strike "Address numbers shall not be installed on the handrails or guardrails of exterior decks or landing".

Moved by: Watson
Seconded by: Williams
Action: Motion carries by a vote of 6-0
In favor: Robb Watson Albertson Springer Williams Forbes
Opposed: -0

Amend 17.50.090 to insert as Subsection C, D E and F "

C. It is the responsibility of every property owner to affix address numbers, building numbers or approved building identification in such a position as to be plainly visible and legible from the street fronting or orienting the property.

D. Said numbers shall be a minimum of four (4") inches (101.6 mm) in height with retro-reflective capability to a minimum of six (6") inches in height and shall contrast with the background in such a manner and location as to be plainly visible from the street.

E. On a corner lot, the business or dwelling number shall face the street named in the address.

F. Where access is by means of a private road or driveway and the building numbers cannot be viewed from the public way, address numbers meeting the minimum requirements of this section shall be placed on a monument, pole, sign or other means, at the nearest intersection with the public way in addition to the numbers on the building.

G. If necessary to avoid confusion, additional street address signs may be placed along access road and near the entrance to a structure.

Primary Amendment:

Moved by: Forbes
Seconded by: Springer
Action: Question Divided

Main Motion: Divide the question.

Moved by: Williams
Seconded by: Watson
Action: Motion carries by a vote of 4-2
In favor: Springer Williams Robb Watson
Opposed: Albertson Forbes

Primary Amendment:

Moved by: Williams
Seconded by: Watson
Action: Motion does not carry by a vote of 2-4
In favor: Springer Robb
Opposed: Watson Albertson Forbes Williams

C. It is the responsibility of every property owner to affix address numbers, building numbers or approved building identification in such a position as to be plainly visible and legible from the street fronting or orienting the property.

D. Said numbers shall be a minimum of four (4") inches (101.6 mm) in height with retro-reflective capability to a minimum of six (6") inches in height and shall contrast with the background in such a manner and location as to be plainly visible from the street.

Primary Amendment:

Moved by: Williams
 Seconded by: Watson
 Action: Motion carries by a vote of 6-0
 In favor: Springer Robb Watson Albertson Forbes Williams
 Opposed: \emptyset

E. On a corner lot, the business or dwelling number shall face the street named in the address.

Primary Amendment:

Moved by: Williams
 Seconded by: Watson
 Action: Motion carries by a vote of 6-0
 In favor: Springer Robb Watson Albertson Forbes Williams
 Opposed:

F. F Where access is by means of a private road or driveway and the building numbers cannot be viewed from the public way, address numbers meeting the minimum requirements of this section shall be placed on a monument, pole, sign or other means, at the nearest intersection with the public way in addition to the numbers on the building.

Primary Amendment:

Moved by: Williams
 Seconded by: Watson
 Action: Motion does not carry by a vote of 0-6
 In favor: 0
 Opposed: Springer Robb Watson Albertson Forbes Williams

G. If necessary to avoid confusion, additional street address signs may be placed along access road and near the entrance to a structure.

Primary Amendment:

Moved by: Williams
 Seconded by: Watson
 Action: Motion carries by a vote of 6-0
 In favor: Springer Robb Watson Albertson Forbes Williams
 Opposed: \emptyset

Amend 17.50.120 to strike "In the event that the owner or occupant or person in charge of any house or building fails to comply with the terms of this chapter by failing to affix the number assigned within sixty (60) days after notification or by failing within said period of sixty (60) days to remove any numbers affixed to such house or building which may be confused with the number assigned thereto, the owner shall be subject to denial of utilities in addition to any other a penalty that may

Primary Amendment:

be imposed for violation of this chapter for failure to comply with the numbering ordinance. And insert:

A. "Any person who violates any of the provisions of this chapter or who fails to comply with any of requirements of this chapter, may be guilty of an infraction and may be issued a citation.

B. The penalty for these infractions is thirty (\$30) dollars.

C. Each day in which a violation occurs is a separate penalty.

Moved by:	Williams
Seconded by:	Watson
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Williams
Opposed:	0

Secondary Amendment:

Strike under C. Each day in which a violation occurs is a separate penalty and insert "The infraction be enacted after 60 days, at which time the fine would be assessed at \$30."

Moved by:	Watson
Seconded by:	Williams
Action:	Motion does not carry by a vote of 0-6
In favor:	0
Opposed:	<input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Williams

Amend to replace the Primary Amendment language with:

A. Any person who violates any of the provisions of this chapter or who fails to comply with any of the requirements of this chapter, may be guilty of an infraction and may be issued a citation.

B. Citations issued under this section shall be Correctable within thirty (30) days.

C. The penalty for these infractions is thirty (\$30) dollars.

Secondary Amendment:

Moved by:	Forbes
Seconded by:	Williams
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Williams
Opposed:	0

Secondary Amendment:

Amend to strike Subsection D. which states "Each day in which a violation occurs is a separate penalty."

Moved by:	Watson
Seconded by:	Williams
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Williams
Opposed:	0

Primary Amendment:

Amend to strike Subsections 17.50.130, 17.50.170, 17.50.180 and 17.50.190.

Moved by:	Williams
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Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0

Primary Amendment: 17.50.200 to strike "of a disabled person or elder."

Moved by:	Albertson
Seconded by:	Springer
Action:	Motion carries by a vote 5-1
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Robb

Primary Amendment: Amend 17.50.140 to read "The City Planner shall send official notifications of any change in property number to property owner and occupants at least thirty (30) days before the effective date of a change."

Moved by:	Albertson
Seconded by:	Springer
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0

Item C – Public Hearing Of Budget Ordinance 18-12(c): Amending The Adopted Annual FY 2019 Budget-Public Transit System-Community Services.

*Mayor Robb opened the Public Hearing.
No one present to be heard.
Mayor Robb closed the Public Hearing.*

Main Motion: Adopt Ordinance 18-12(c).

Moved by:	Forbes
Seconded by:	Springer
Action:	Postponed

Primary Amendment: Amend to strike the \$20,000 decreases under 56-50-602.

Moved by:	Williams
Seconded by:	Springer
Action:	Motion does not carry by a vote of 2-4
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Williams
Opposed:	<input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Forbes

Main Motion: Motion to postpone.

Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 5-1
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Forbes

Opposed: | Williams

Item D – Introduction of Ordinance 18-22: Authorizing The Disposal Of Property (Vacant Building Formerly Known As The Police Annex And/Or The Bojangles Building) Pursuant To BMC 4.08.030(A).

Main Motion: Introduce Ordinance 18-22 was made at the August 28 Regular Meeting.

Moved by: Springer
Seconded by: Forbes
Action: Table

Main Motion : Table until October 9th Regular meeting.

Moved by: Williams
Seconded by: Watson
Action: Motion carries by a vote of 5-1
In favor: Watson Albertson Springer Williams Forbes
Opposed: Robb

Item E – Public Hearing Of Ordinance 18-23: Amending The Disposal Of Property Pursuant To BMC 4.08.030(B) Lease Agreement Between The City Of Bethel As Landlord And The Alaska Court System Tenant Of 17,045 Square Feet Of Office Space Within The Nora Guinn Justice Center, Court House Located At 204 Chief Eddie Hoffman Highway.

*Mayor Robb opened the Public Hearing.
No one present to be heard.
Mayor Robb closed the Public Hearing.*

Main Motion: Adopt Ordinance 18-23.

Moved by: Springer
Seconded by: Williams
Action: Postpone

Main Motion: Postpone

Moved by: Albertson
Seconded by: Williams
Action: Motion carries by a vote of 4-2
In favor: Williams Robb Watson Albertson
Opposed: Springer Forbes

Item F – IM 18-13: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to July 31, 2018 and July 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

X. NEW BUSINESS

Item A – Introduction Of Ordinance 18-24: Amending The Lease Agreement With The Yukon Kuskokwim Health Corporation (YKHC) Previously Disposed Via Lease Approved Through Disposal Ordinance 14-13.

Mayor Robb declared a conflict of interest due to his position as a manager at YKHC.

Main Motion: Introduce Ordinance 18-24.

Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 4-1
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Williams

Item B – AM 18-60: Authorizing The City Manager To Direct The Finance Department To Issue A Special Event Certificate Exempting The Collection Of Sales Taxes For The NRA Annual Fundraising Banquet.

Main Motion: Approve AM 18-60.

Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion fails to carry by a vote of 2-4
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Williams
Opposed:	<input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Watson

Primary Amendment: Postpone.

Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion does not carry by a vote of 3-3
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Williams
Opposed:	<input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Watson

Item C – AM 18-61: Directing The City Manager To (A) Send A Letter To All Non-Profits That Have Registered As Non-Profits With The City Advising Them Of The Building And Asking If They Are Interested In The Building; And (B) Putting The Building Out For Bid Again With A Longer Deadline For Removal (At Least Through The End Of February, 2019).

Main Motion: Approve AM 18-61.

Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0

Primary Amendment: Amend to direct administration to include a lease option in the notice.

Moved by:	Watson
Seconded by:	Williams
Action:	Motion carries by a vote of 4-2
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer

Item D – IM 18-14: Public Notice And Opportunity For Public Meeting Comments About The USDA-RD Grant Application To Cover The Cost Associated With The Development Of A Preliminary Engineering Report And Environmental Report For The Sewer System In Bethel Heights.

Item E – Leave Request- City Attorney- 9/14/2018 (1/2 day); 9/21/2018 (1/2 day); 10/22/2018 to 10/29/2018.

Passed on Consent Agenda

- XI. MAYOR’S REPORT**
- XII. MANAGER’S REPORT**
- XIII. CLERK’S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**

Mayor Richard Robb –
Remembered 911.
Reminded people, suicide is not a solution to a problem.

Vice-Mayor Fred Watson –
No comment.

Council Member Leif Albertson –
Remembered 911.
Encouraged people to wear reflective clothing when traveling outside.

Council Member Mark Springer –
Remembered 911, and the 17 years of war our country has faced as a result of 911.
The entire community of Bethel is keeping Kotzebue in their thoughts and prayers.

Council Member Thor Williams–

Remembered 911.
Remember to be careful when you are traveling on the river.

Council Member Mitchell Forbes–
Remembered 911.

XV. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0

Council adjourned at 11:01 p.m.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

Reports of Standing Committees

City of Bethel, Alaska

Public Safety & Transportation Commission

September 5, 2018

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on September 5th, 2018 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:43pm.

II. ROLL CALL

Present: Jared Karr *Vice Chair*
Joan Dewey
Mary Nanuwak *Alternate*

Absent: Eileen Henrikson *Chair*
Brian Henry *Council Representative*
Monroe Tyler
Mary Weiss
Julene Webber
William Howell III *Fire Chief*

Ex-Officio Present: Amy Davis *Lieutenant (For Police Chief)*
Jesslyn McGowan *Recorder*

Others Present: Pete Williams *City Manager*

A quorum was not established of the Commission.

III. ADJOURNMENT

Meeting adjourned at 6:43 pm.

APPROVED THIS _____ DAY OF _____, 2018.

Jesslyn McGowan, Recorder

Eileen Henrikson, Chair



Planning Commission Meeting Agenda
Regular Scheduled Meeting Thursday, September 13, 2018– 6:30PM
CITY HALL COUNCIL CHAMBERS 300 CHIEF EDDIE HOFFMAN HIGHWAY

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2018

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2019

Alex Wasierski
Commission Member
Term Expires 12/2018

Shadi Rabi
Commission Member
Term Expires 12/2019

Scott Campbell
Commission Member
Term Expires 1/2020

Thor Williams
Council Representative
Term Expires 10/2019

Betsy Jumper
Ex-Officio Member

Pauline Boratko
Recorder

A handwritten signature in black ink, appearing to read "Pauline Boratko", is written over the typed name and title.

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
- IV. APPROVAL OF THE AGENDA:
- V. APPROVAL OF THE MINUTES:
 - A. Regular Meeting- August 9, 2018
- VI. UNFINISHED BUSINESS:
 - A. Blue Sky Subdivision Development Agreement
- VII. PLANNER'S REPORT
- VIII. SPECIAL ORDER OF BUSINESS
- IX. COMMISSIONER'S COMMENTS
- X. ADJOURNMENT



City of Bethel
Parks, Recreation, Aquatic, Health & Safety Center Committee
Regular Meeting
Monday, September 10, 2018 6:00 pm
City Hall Council Chambers, Bethel, AK

Members

Michelle DeWitt
Chair
Term Expires 12/2020

Judy Wasierski
Co-Chair
Term Expires 12/2018

Kathy Hanson
Committee Member
Term Expires 12/2018

Beverly Hoffman
Committee Member
Term Expires 12/2018

Brian Lefferts
Committee Member
Term Expires 12/2020

Kathryn Baldwin
Alt. Committee Member
Term Expires 12/2020

Justin Wintersteen Alt.
Committee Member
Term Expires 12/2019

Mitchell Forbes
Council Representative
Term Expires 10/2018

Stacey Reardon
YK Fitness Center
Director

Derek Bradley
Recorder

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – Three minutes per person

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

VI. SPECIAL ORDER OF BUSINESS

VII. UNFINISHED BUSINESS:

- A. Select member to report at the City Council Meeting
- B. Owl Park Update
- C. City of Bethel 30-Year Plan
- D. Pinky's Park Improvement Update
- E. Alternate Member
- F. Unresolved AMs and Recommendations

VIII. Parks and Recreation Department Report

IX. YK Fitness Facility Director Report

X. NEW BUSINESS:

- A. October PRAHSC Meeting date discussion

XI. COMMITTEE MEMBER COMMENTS

XII. ADJOURNMENT

Special Order of Business

Schedule, Events and Programs

- ❖ Fall 1 session runs Sept 10th – Oct 28th
- ❖ PFD Sales of Facility Memberships will begin October 1st.
- ❖ Smart Fit Girls Fall Session begins October 1st. Registration opens September 22nd
- ❖ Stained Glass Installation September 28th – October 1st
- ❖ Zombie Run October 6th
- ❖ Community Swim Meet TBD October or early November
- ❖ Halloween Event TBS October or Early November
- ❖ Fall 2 session run Nov 1st – Dec 21st

Staffing

Operational Staff:

Now Hiring:

- Facility Attendants, particularly female attendants.
- Certified Lifeguards
- Part Time Administrative Assistant

Programming Staff: We are looking for programming staff to fill the below roles:

- Swim Instructors
- Masters Swim Coach: Swim coach is not required to be American Red Cross Certified, but must have experience with coaching competitive swimming.
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.



Love Swimming? Take our **Water Safety Instructor Course** and learn to teach others!

Thursdays, 6:15-8:15pm
Sept. 13th- Nov 15th

Free Training

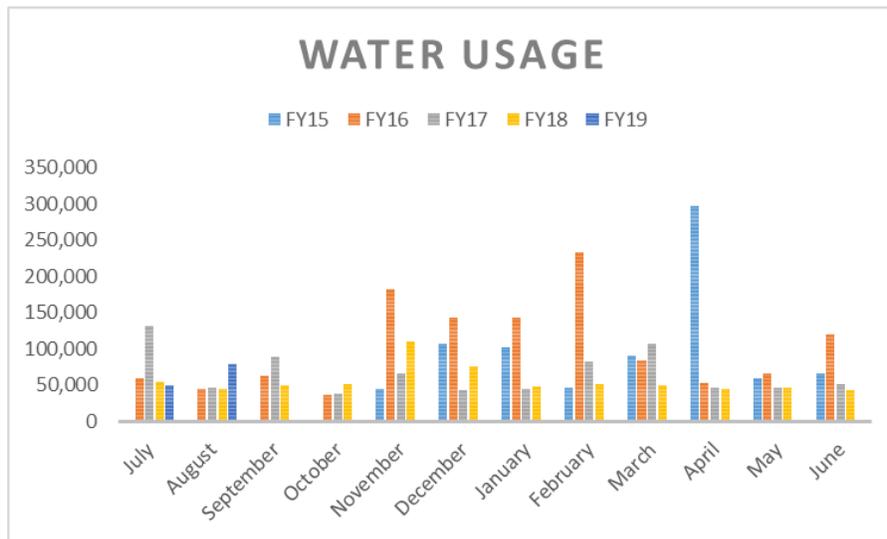
Pre-requisites:

- Be at least 16 years old
- Be able to swim 1 length of the pool of:
 - Freestyle
 - Backstroke
 - Breaststroke
 - Elementary Backstroke
 - Sidestroke
 - Butterfly
- Float on Back 2 min
- Tread Water 1 minute
- Complete Red Cross Registration (\$40)

For more information or to register visit at ykfitness.org, email stacey.reardon@hfit.com or call 543-0390

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information and links to our applications.

Facility Maintenance



*Note: Facility opened in November of 2014 (FY15)

Water usage for August 2018 was slightly over normal due to backwash valve being left partially open. New staff have been re-trained on backwash procedures and how to assure valves are closed properly.

Corrective Maintenance:

- Pumps 5 & 6, which supply heated water to the pool, were cleaned and new seals and gaskets installed.
- Boilers were cleaned and prepped for winter.
- Efforts were made to clean up a spill of Muriatic Acid in the facility connex. In the course of cleanup it was found that the spill was more extensive than initially thought and assistance was requested from the Fire Department. It was determined that additional protective equipment is needed to clean up the spill and the connex has been closed off pending procurement of the additional protective equipment.
- Public Works provided maintenance on the lift station to fix one of the station pumps. During this process a worker knocked down the building transformer. Power was restored to the building quickly, but the connection to the wind turbine has not yet been restored.

Maintenance needed:

Previously reported maintenance still pending:

- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options. Update August 2018: Two possible vendors for bulb replacement have been identified and quotes are being sought for parts and service.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed. 5/15/18 scissor lift scheduled to arrive on first barge. 6/19/18 still waiting on lift. August 2018 Scissor lift has been received and we are scheduling with property maintenance to inspect the fans and determine next steps. .

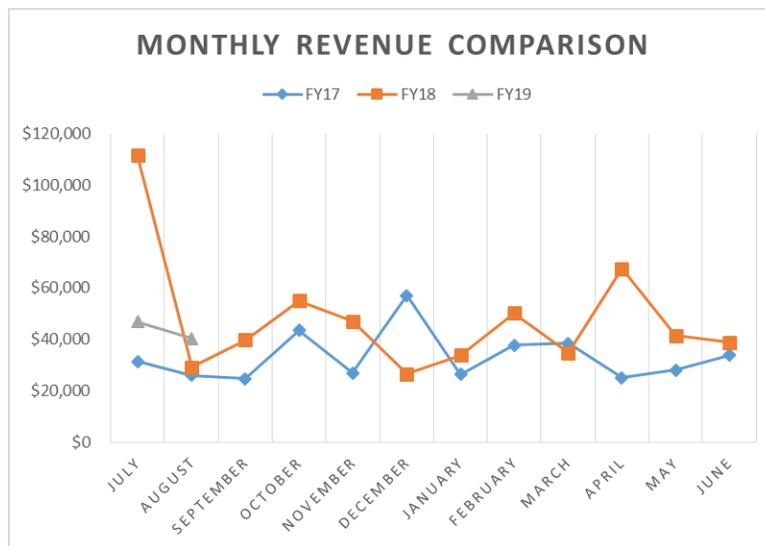
Revenue

FY19 Revenue

Code	Facility Revenue	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	FY19 Budget	%attained
414	Memberships	\$18,548	\$12,929											\$31,477	\$383,160	8.22%
430	Pro Shop	\$3,850	\$2,960											\$6,809	\$42,000	16.21%
435	Concessions	\$5,759	\$5,585											\$11,344	\$55,000	20.63%
460	Entry Fees	\$10,272	\$8,751											\$19,023	\$81,500	23.34%
463	Facility Rental	\$1,130	\$1,040											\$2,170	\$12,750	17.02%
465	Program Fees	\$7,327	\$6,101											\$13,428	\$80,500	16.68%
Community Action Grant														\$0	\$767	0.00%
WomenInPhilanthropy Grant														\$3,016	\$4,681	64.42%
Facility Revenue Total		\$46,885	\$40,381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,267	\$660,358	13.22%

- July Membership Revenue includes payment for LKSD FY18 Contract.

Revenue Comparisons



Monthly Revenue Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$31,433	\$26,142	\$24,867	\$43,503	\$27,134	\$57,131	\$26,567	\$37,829	\$38,636	\$25,144	\$28,177	\$33,913	\$400,478
FY18	\$111,356	\$29,355	\$39,850	\$55,131	\$47,120	\$26,685	\$33,914	\$50,253	\$34,808	\$67,517	\$41,521	\$38,990	\$576,500
FY19	\$46,885	\$40,381											\$87,267

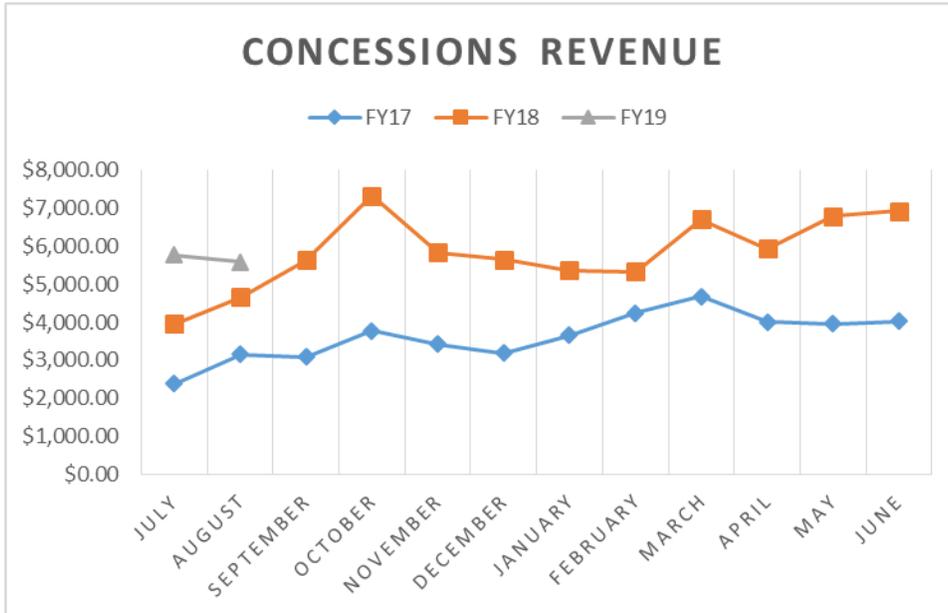
Annual Revenue Comparison

Facility Revenue	FY17	FY18	Change	% Change
Memberships	\$194,417	\$302,015	\$107,597	55%
Pro Shop	\$36,146	\$43,791	\$7,644	21%
Concessions	\$43,174	\$70,150	\$26,977	62%
Entry Fees	\$72,684	\$95,236	\$22,552	31%
Facility Rental	\$12,098	\$11,898	-\$199	-2%
Program Fees	\$40,350	\$52,110	\$11,760	29%
Miscellaneous	\$1,608	\$1,300	-\$308	-19%
	\$400,478	\$576,500	\$176,023	44%

*FY17 revenue does not include LKSD payment which was made in June of 2016 and was therefore accounted to FY16.

Revenue

Concessions Comprisons



Concessions Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$2,384.89	\$3,157.11	\$3,092.41	\$3,769.41	\$3,426.47	\$3,185.55	\$3,648.41	\$4,247.30	\$4,669.61	\$4,009.62	\$3,958.30	\$4,024.27	\$43,573.35
FY18	\$3,954.28	\$4,650.93	\$5,633.56	\$7,320.72	\$5,834.03	\$5,642.99	\$5,366.89	\$5,321.23	\$6,690.87	\$5,921.68	\$6,781.51	\$6,906.37	\$70,025.06
FY19	\$5,759.05	\$5,585.25											

Pro Shop Comprisons

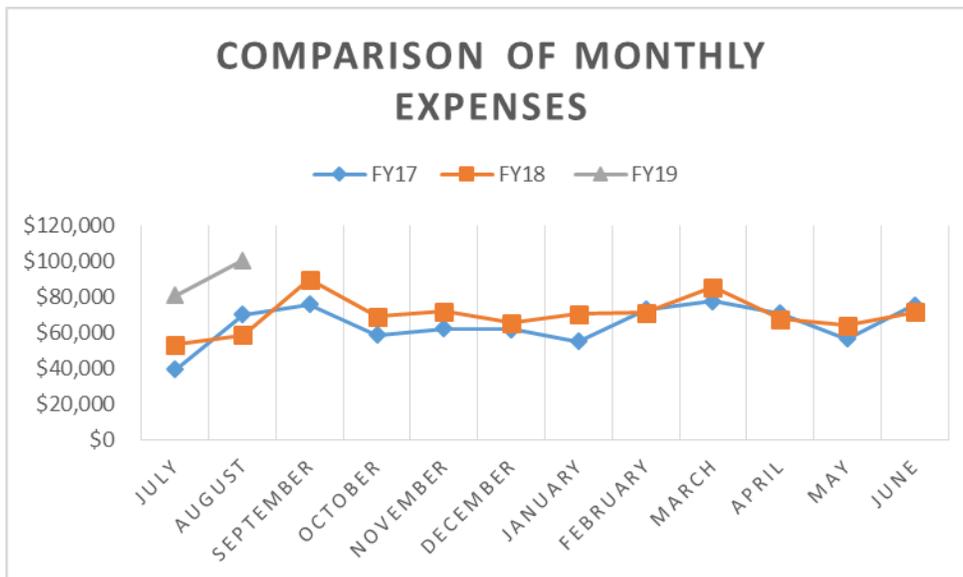


Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$3,913.00	\$2,850.50	\$2,092.54	\$3,365.62	\$2,231.18	\$2,490.62	\$2,239.62	\$2,777.95	\$4,032.94	\$3,483.89	\$3,253.72	\$3,382.17	\$36,113.75
FY18	\$3,289.74	\$3,247.54	\$3,365.77	\$5,194.60	\$3,231.28	\$3,172.30	\$2,643.08	\$4,315.11	\$4,537.02	\$2,288.89	\$3,466.59	\$4,987.01	\$43,738.93
FY19	\$3,849.71	\$2,959.60											

FY19 Expenses

	Expenses	Jul-18	Aug-18	Total	Budgeted	% used
	Wages	\$36,428	\$55,950	\$148,758	\$581,604	25.58%
	Benefits	\$8,923	\$13,288	\$22,211	\$120,200	18.48%
520	Housing	\$3,090	\$3,090	\$6,180	\$37,080	16.67%
545	Travel/Training	\$0	\$82	\$82	\$5,731	1.43%
561	Supplies	\$15,609	\$3,747	\$19,356	\$99,176	19.52%
580	Boiler	\$0	\$0	\$0	\$5,250	0.00%
646	Contractors	\$12,017	\$12,017	\$24,033	\$148,320	16.20%
661	Vehicle Maintenance/Repair	\$0	\$0	\$0	\$500	0.00%
663	Janitorial Supplies/Services	\$316	\$151	\$467	\$18,000	2.60%
668	Software Licenses	\$899	\$0	\$899	\$6,869	13.09%
683	Minor Equipment	\$1,579	\$3,013	\$4,593	\$10,500	43.74%
684	Donations and Awards	\$0	\$0	\$0	\$500	0.00%
724	Dues/Subscriptions	\$169	\$179	\$348	\$2,000	17.41%
727	Advertising	\$186	\$0	\$186	\$9,000	2.07%
733	Postage	\$3	\$0	\$3	\$400	0.63%
736	Bank Charges	\$1,134	\$947	\$2,081	\$14,500	14.35%
790	Allowance for Special Events	\$0	\$0	\$0	\$800	0.00%
799	Miscellaneous	\$0	\$7,643	\$7,643	\$5,500	138.97%
	Community Action Grant	\$160	\$184	\$344	\$767	44.85%
	Women In Philanthropy Grant	\$270	\$311	\$581	\$4,681	12.40%
	TOTAL	\$80,783	\$100,602	\$237,765	\$1,071,378	22.19%

Comparison of Monthly Expenses

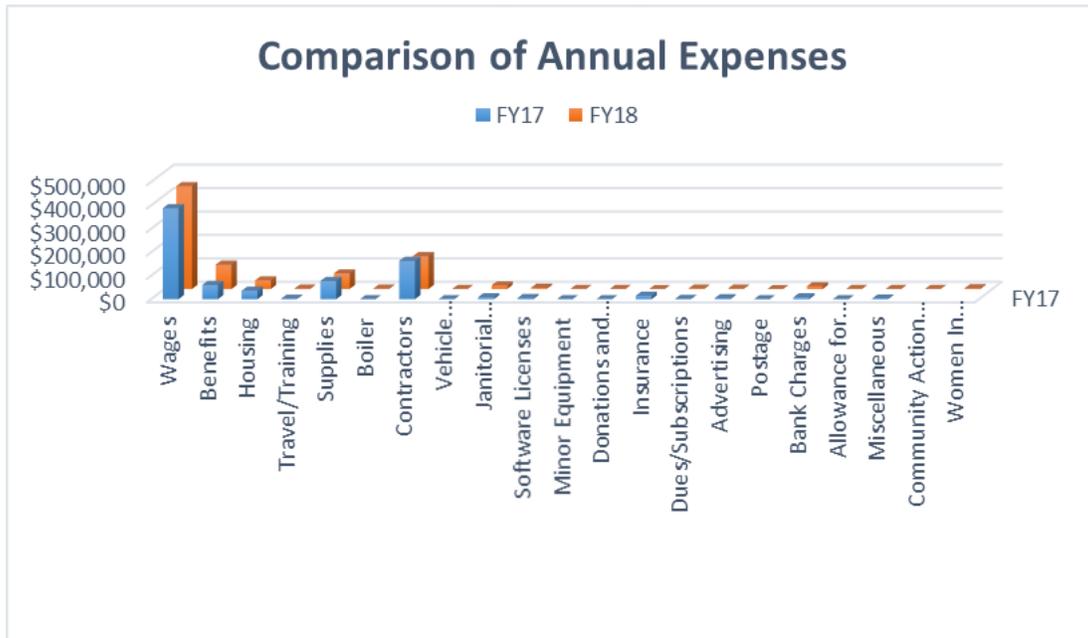


Expenses for July 2018 are trending higher than previous years due to early purchase of pool chemicals for the year and the growth of our youth programs which has increased wages for staffing those programs.

Most months have 2 pay periods, during September 2017 and August 2018 there were 3 pay periods. In addition, during August 2018 an additional connex was purchased for facility storage.

Monthly Expenses	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$39,145	\$70,114	\$75,717	\$58,716	\$62,335	\$61,668	\$54,949	\$72,965	\$77,475	\$70,907	\$56,290	\$75,502	\$775,784
FY18	\$53,231	\$58,448	\$89,960	\$69,086	\$71,974	\$65,596	\$70,546	\$71,272	\$85,390	\$67,745	\$64,074	\$71,669	\$838,989
FY19	\$80,783	\$100,602											

Annual Expense Comparison



	Expenses	FY17	FY18	Change	% Change
	Wages	\$388,212	\$438,929	\$50,717	12%
	Benefits	\$61,125	\$103,913	\$42,788	41%
520	Housing	\$36,000	\$36,900	\$900	2%
545	Travel/Training	\$2,332	\$1,883	-\$449	-24%
561	Supplies	\$77,810	\$66,696	-\$11,114	-17%
580	Boiler	\$0	\$1,509	\$1,509	100%
646	Contractors	\$163,983	\$140,004	-\$23,979	-17%
661	Vehicle Maintenance/Repair	\$0	\$38	\$38	100%
663	Janitorial Supplies/Services	\$8,583	\$15,024	\$6,440	43%
668	Software Licenses	\$5,029	\$5,395	\$365	7%
683	Minor Equipment	\$422	\$506	\$84	17%
684	Donations and Awards	\$0	\$90	\$90	100%
721	Insurance	\$14,820	\$0	-\$14,820	#DIV/0!
724	Dues/Subscriptions	\$1,648	\$2,032	\$384	19%
727	Advertising	\$4,079	\$1,784	-\$2,295	-129%
733	Postage	\$234	\$0	-\$234	#DIV/0!
736	Bank Charges	\$8,377	\$11,697	\$3,320	28%
790	Allowance for Special Events	\$0	\$601	\$601	100%
799	Miscellaneous	\$2,920	\$94	-\$2,826	-3010%
	Community Action Grant		\$533	\$533	100%
	Women In Philanthropy Grant		\$2,860	\$2,860	100%
	TOTAL	\$775,574	\$830,487	\$54,913	7%

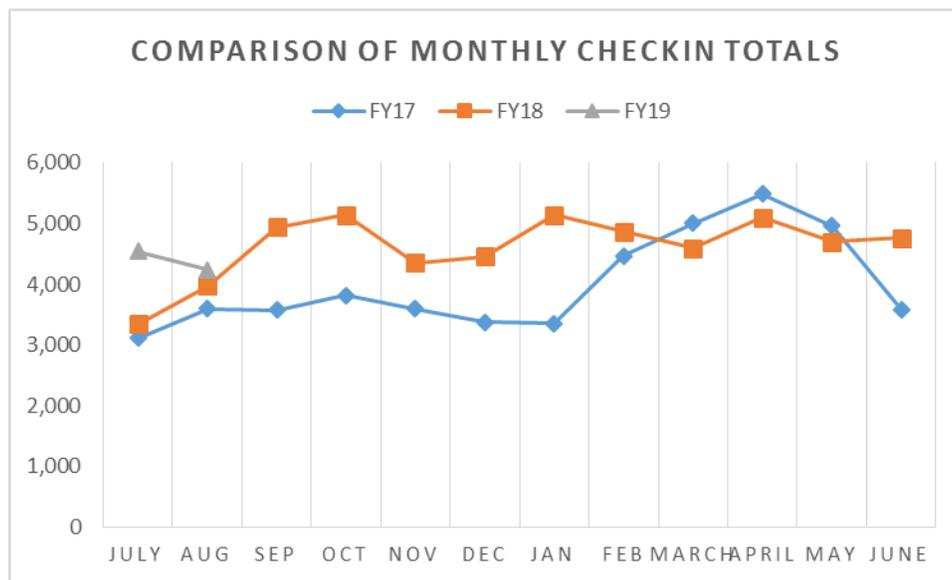
During FY18 hours were changed to a 7 day per week schedule. The bulk of extra expenses went to staffing for the extra operational hours.

Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Member Checkins	2,771	2,563											5,334
Daily Admissions	1,482	1,533											3,015
Rentals	32	0											32
Fitness Programming	45	5											50
Aquatics Programming	34	88											122
Youth Programs	176	47											223
Monthly Totals	4,540	4,236	0	0	0	0	0	0	0	0	0	0	8,776

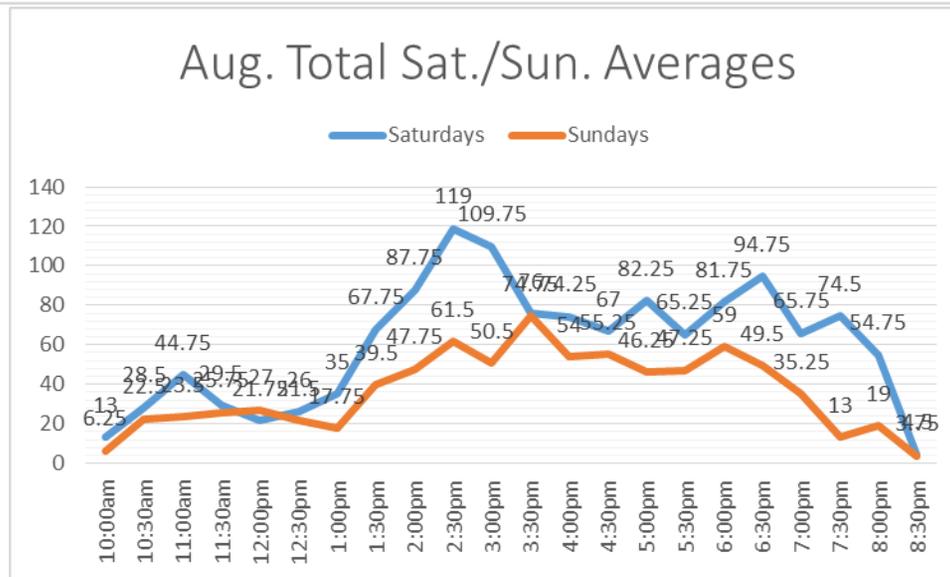
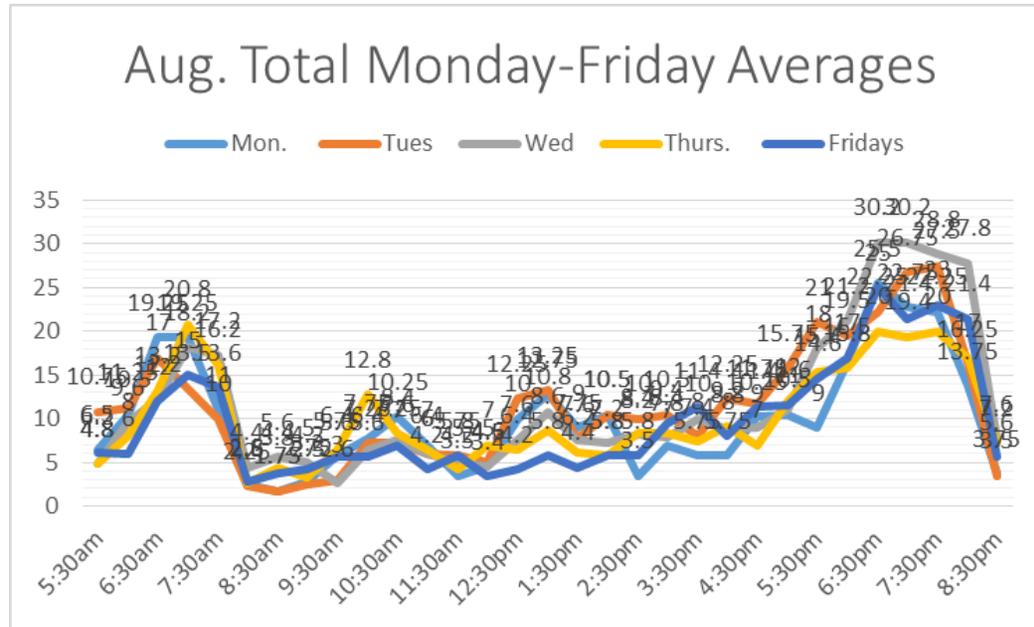
Facility Utilization was lower than expected during March. We assume that the bulk of this is due to the warm weather making travel difficult and to the large number of individuals impacted by the flu and other illnesses.



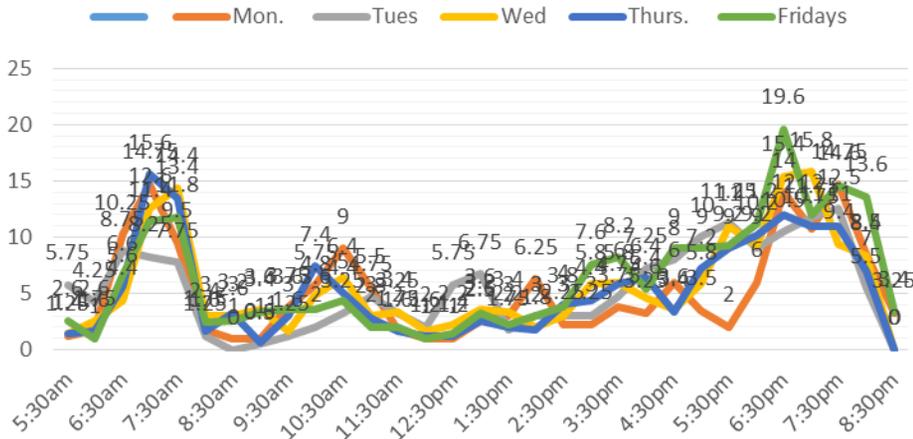
Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584	47,936
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766	55,355
FY19	4,540	4,236											8,776

Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

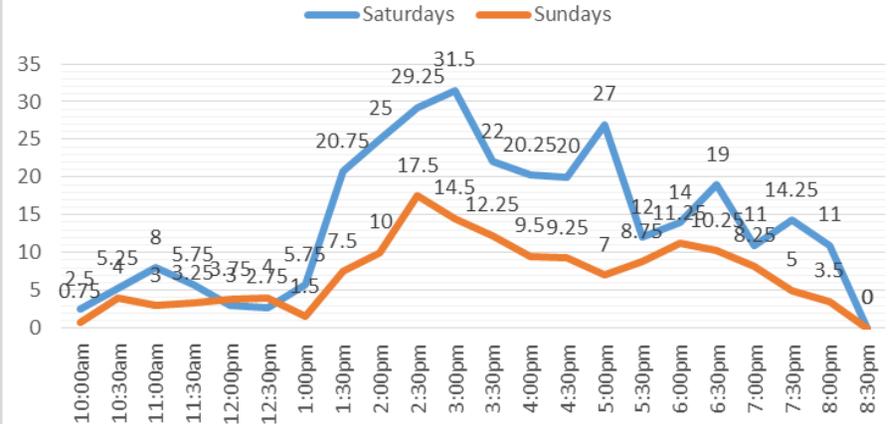
Combined Facility Totals



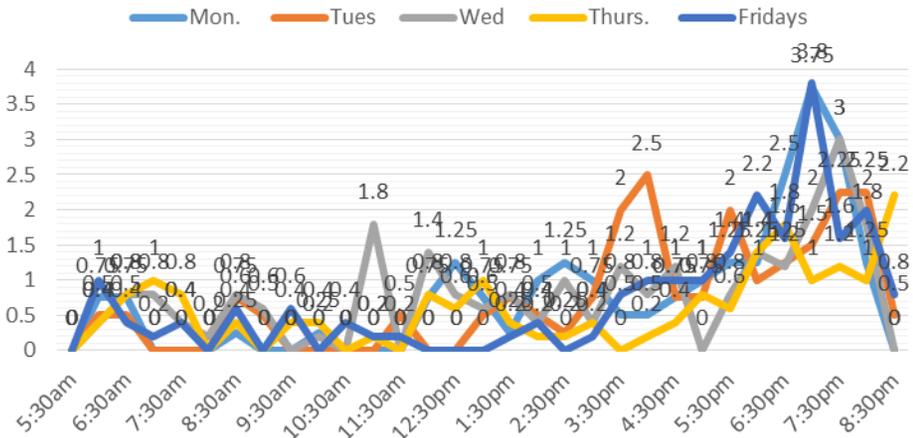
Aug. Pool Monday-Friday Averages



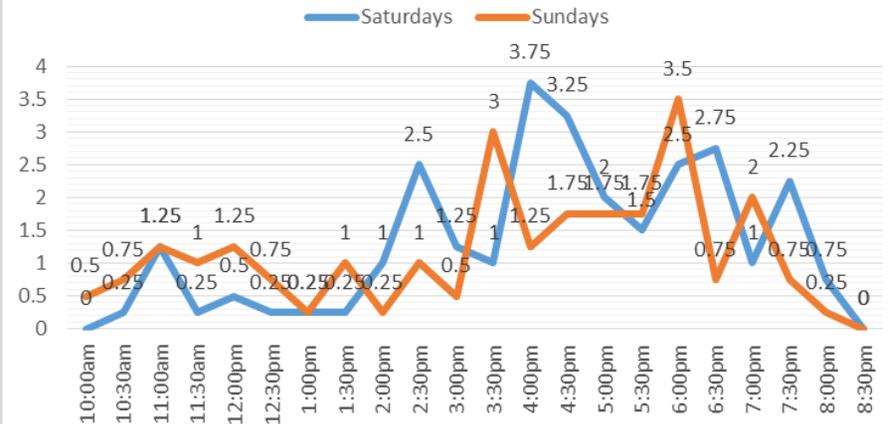
Aug. Pool Sat./Sun. Averages



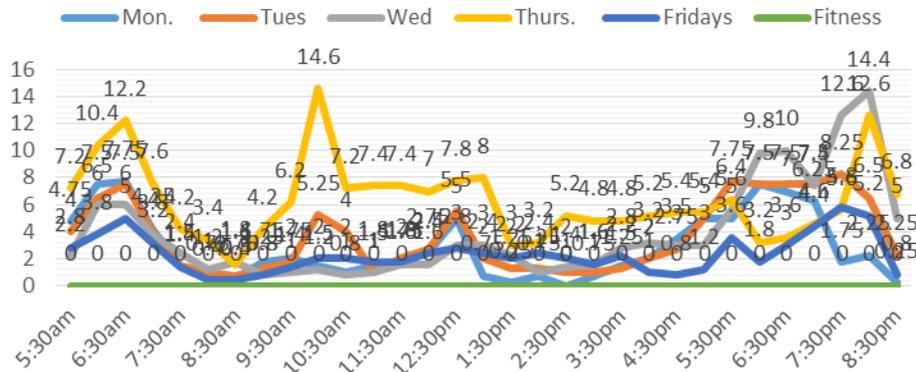
Aug. Spa Monday-Friday Averages



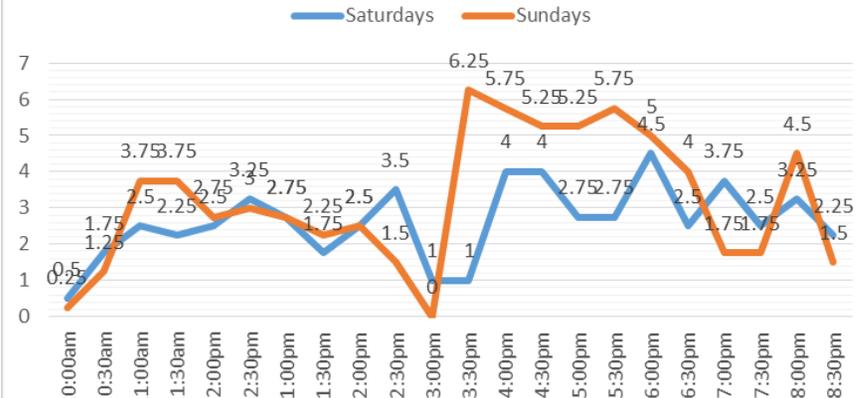
Aug. Spa Sat./Sun. Averages



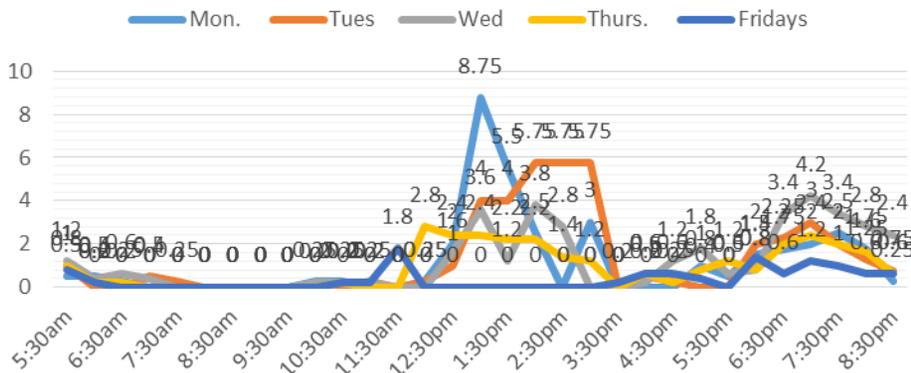
Aug. Fitness- Monday-Friday Averages



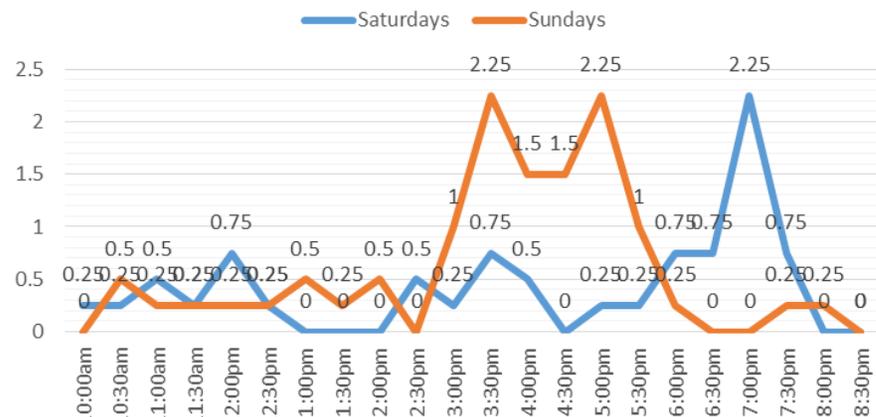
Aug. Fitness Sat./Sun. Averages

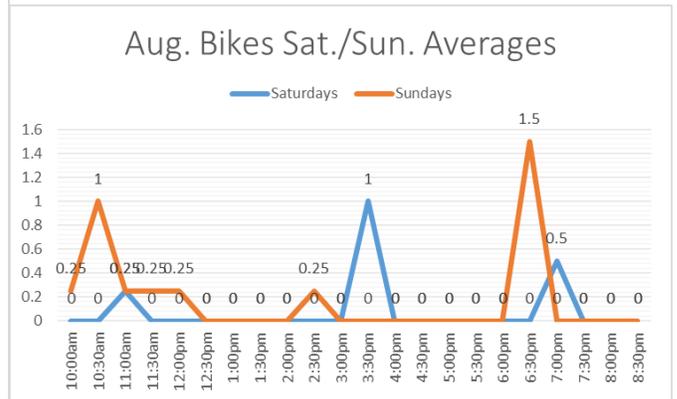
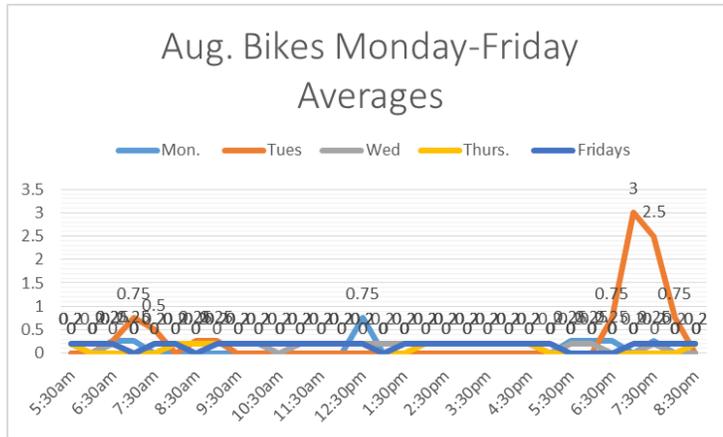


Aug. Studio- Monday-Friday Averages



Aug. Studio Sat./Sun. Averages





August 2018 Monthly Facility Averages by day of the week

Total:	Mon.	Tues	Wed	Thurs.	Friday	Total:	Saturdays	Sundays
5:30am	6.5	10.75	4.8	4.8	6.2	5:30am		
6:00am	10.5	11.25	9.6	8	6	6:00am		
6:30am	19.25	17	12.2	13.2	12	6:30am		
7:00am	19.25	13.5	18.2	20.8	15	7:00am		
7:30am	11	10	17.2	16.2	13.6	7:30am		
8:00am	2.5	2.25	4.4	2.6	2.8	8:00am		
8:30am	1.75	1.75	5.6	4.4	3.8	8:30am		
9:00am	2.75	2.5	5	3.2	4.2	9:00am		
9:30am	5.75	3	2.6	6.4	5.6	9:30am		
10:00am	7.75	7.25	6.4	12.8	5.6	10:00am	13	6.25
10:30am	10.25	7.25	7.6	8.4	7	10:30am	28.5	22.5
11:00am	7	6	6	6.4	4.2	11:00am	44.75	23.5
11:30am	3.5	5.75	5	4.2	5.8	11:30am	29.5	25.75
12:00pm	4.5	5	4.6	7	3.4	12:00pm	21.75	27
12:30pm	10	12.25	7.6	6.4	4.2	12:30pm	26	21.5
1:00pm	12.75	13.25	10.8	8.6	5.8	1:00pm	35	17.75
1:30pm	9	7.75	7.6	6.2	4.4	1:30pm	67.75	39.5
2:00pm	10.5	10.5	7.2	5.8	5.8	2:00pm	87.75	47.75
2:30pm	3.5	10	8.2	8.4	5.8	2:30pm	119	61.5
3:00pm	7	10.5	7.8	8.4	9.4	3:00pm	109.75	50.5
3:30pm	5.75	8	10	7.4	11.4	3:30pm	76	74.75
4:00pm	5.75	12.25	8.8	9.2	8	4:00pm	74.25	54
4:30pm	10.25	11.75	9	7	11.4	4:30pm	67	55.25
5:00pm	10.5	15.75	11	12	11.6	5:00pm	82.25	46.25
5:30pm	9	21	18	15.4	14.6	5:30pm	65.25	47.25
6:00pm	16.5	19.5	21.2	15.8	17	6:00pm	81.75	59
6:30pm	25.5	22.25	30.2	20	25	6:30pm	94.75	49.5
7:00pm	22.75	26.75	30.2	19.4	21.4	7:00pm	65.75	35.25
7:30pm	22.25	27.5	28.8	20	23	7:30pm	74.5	13
8:00pm	13.75	16.25	27.8	17	21.4	8:00pm	54.75	19
8:30pm	3.75	3.5	7.6	7.2	5.6	8:30pm	4.5	3.75

August 2018 Monthly Area Averages

Pool	Mon.	Tues	Wed	Thurs.	Fridays	Pool	Saturdays	Sundays		Spa	Mon.	Tues	Wed	Thurs.	Fridays	Spa	Saturdays	Sundays
5:30am	1.25	5.75	1.4	1.4	2.6	5:30am				5:30am	0	0	0	0	0	5:30am		
6:00am	1.75	4.25	2.6	1.6	1	6:00am				6:00am	0.75	0.5	0.4	0.4	1	6:00am		
6:30am	10.25	8.75	4.4	5.6	6.6	6:30am				6:30am	0.75	0.5	0.8	0.8	0.4	6:30am		
7:00am	14.75	8.25	12.6	15.6	11.4	7:00am				7:00am	0	0	0.8	1	0.2	7:00am		
7:30am	9.5	7.75	14.4	13.4	11.8	7:30am				7:30am	0	0	0.4	0.8	0.4	7:30am		
8:00am	1.75	1.25	3	1.6	2.4	8:00am				8:00am	0	0	0.2	0	0	8:00am		
8:30am	1	0	3	3.2	2.6	8:30am				8:30am	0.25	0.75	0.8	0.4	0.6	8:30am		
9:00am	1	0.5	3.6	0.6	3.4	9:00am				9:00am	0	0.5	0.6	0	0	9:00am		
9:30am	3.75	1.25	1.6	3	3.6	9:30am				9:30am	0	0	0	0.4	0.6	9:30am		
10:00am	5.75	2	4.8	7.4	3.6	10:00am	2.5	0.75		10:00am	0.25	0	0.2	0.4	0	10:00am	0	0.5
10:30am	9	3.25	6.4	5	4.4	10:30am	5.25	4		10:30am	0	0	0	0	0.4	10:30am	0.25	0.75
11:00am	5.5	4.75	3	2.8	2	11:00am	8	3		11:00am	0	0	1.8	0.2	0.2	11:00am	1.25	1.25
11:30am	1.75	3.25	3.4	1.6	2	11:30am	5.75	3.25		11:30am	0	0.5	0	0	0.2	11:30am	0.25	1
12:00pm	1	2	1.6	1.2	1	12:00pm	3	3.75		12:00pm	0.75	0	1.4	0.8	0	12:00pm	0.5	1.25
12:30pm	1	5.75	2.2	1.2	1.4	12:30pm	2.75	4		12:30pm	1.25	0	0.8	0.6	0	12:30pm	0.25	0.75
1:00pm	2.5	6.75	3.6	2.6	3.2	1:00pm	5.75	1.5		1:00pm	0.75	0.5	0.6	1	0	1:00pm	0.25	0.25
1:30pm	3	1.75	3.4	2	2.2	1:30pm	20.75	7.5		1:30pm	0.25	0.75	0.8	0.4	0.2	1:30pm	0.25	1
2:00pm	6.25	3	2	1.8	3	2:00pm	25	10		2:00pm	1	0.5	0.4	0.2	0.4	2:00pm	1	0.25
2:30pm	2.25	3	3	4	3.8	2:30pm	29.25	17.5		2:30pm	1.25	0.25	1	0.2	0	2:30pm	2.5	1
3:00pm	2.25	3	5.8	4.4	7.6	3:00pm	31.5	14.5		3:00pm	1	0.75	0.4	0.4	0.2	3:00pm	1.25	0.5
3:30pm	3.75	4.75	6	5.8	8.2	3:30pm	22	12.25		3:30pm	0.5	2	1.2	0	0.8	3:30pm	1	3
4:00pm	3.25	7.25	4.6	6.4	5.4	4:00pm	20.25	9.5		4:00pm	0.5	2.5	0.8	0.2	1	4:00pm	3.75	1.25
4:30pm	6	8	3.6	3.4	9	4:30pm	20	9.25		4:30pm	0.75	0.75	1.2	0.4	1	4:30pm	3.25	1.75
5:00pm	3.5	10	5.8	7.2	9	5:00pm	27	7		5:00pm	1	0.75	0	0.8	1	5:00pm	2	1.75
5:30pm	2	11.25	11	9	9.2	5:30pm	12	8.75		5:30pm	1.25	2	0.8	0.6	1.4	5:30pm	1.5	1.75
6:00pm	6	9	9.2	10.2	11.2	6:00pm	14	11.25		6:00pm	1.25	1	1.4	1.4	2.2	6:00pm	2.5	3.5
6:30pm	14	10.5	15.4	12	19.6	6:30pm	19	10.25		6:30pm	2.5	1.25	1.2	1.8	1.6	6:30pm	2.75	0.75
7:00pm	10.75	11.75	15.8	11	12	7:00pm	11	8.25		7:00pm	3.75	1.5	2	1	3.8	7:00pm	1	2
7:30pm	14.75	12.5	9.4	11	14.6	7:30pm	14.25	5		7:30pm	3	2.25	3	1.2	1.6	7:30pm	2.25	0.75
8:00pm	8.5	5.5	8.4	7	13.6	8:00pm	11	3.5		8:00pm	1.25	2.25	1.8	1	2	8:00pm	0.75	0.25
8:30pm	3.25	0	0	0	3.4	8:30pm	0	0		8:30pm	0	0.5	0	2.2	0.8	8:30pm	0	0

August 2018 Monthly Area Averages

Fitness	Mon.	Tues	Wed	Thurs.	Fridays	Fitness	Saturdays	Sundays
5:30am	4.75	4	2.2	7.2	2.8	5:30am		
6:00am	7.5	6.5	6	10.4	3.8	6:00am		
6:30am	7.75	7.5	6	12.2	5	6:30am		
7:00am	4.25	4	3.8	7.6	3.2	7:00am		
7:30am	1.5	1.5	2.4	4.2	1.4	7:30am		
8:00am	0.75	1	1.2	3.4	0.4	8:00am		
8:30am	0.5	0.75	1.8	1.6	0.4	8:30am		
9:00am	1.75	1.25	0.8	4.2	0.8	9:00am		
9:30am	2	1.75	1	6.2	1.4	9:30am		
10:00am	1.5	5.25	1.2	14.6	2	10:00am	0.5	0.25
10:30am	1	4	0.8	7.2	2	10:30am	1.75	1.25
11:00am	1.5	1	1	7.4	1.8	11:00am	2.5	3.75
11:30am	1.75	2	1.6	7.4	1.8	11:30am	2.25	3.75
12:00pm	2.5	2.75	1.6	7	2.4	12:00pm	2.5	2.75
12:30pm	5	5.5	3	7.8	2.8	12:30pm	3.25	3
1:00pm	0.75	2	3	8	2.4	1:00pm	2.75	2.75
1:30pm	0.25	1.25	2.2	3	2	1:30pm	1.75	2.25
2:00pm	0.75	1.25	1	3.2	2.4	2:00pm	2.5	2.5
2:30pm	0	1	1.4	5.2	2	2:30pm	3.5	1.5
3:00pm	0.75	1	1.6	4.8	1.6	3:00pm	1	0
3:30pm	1.5	1.25	2.8	4.8	2.2	3:30pm	1	6.25
4:00pm	2	2	3.2	5.2	1	4:00pm	4	5.75
4:30pm	3.5	2.75	3	5.4	0.8	4:30pm	4	5.25
5:00pm	5	5	3	5.4	1.2	5:00pm	2.75	5.25
5:30pm	5	7.75	5.6	6.4	3.6	5:30pm	2.75	5.75
6:00pm	7.5	7.5	9.8	3.2	1.8	6:00pm	4.5	5
6:30pm	7	7.5	10	3.6	3	6:30pm	2.5	4
7:00pm	6.25	7.5	7.4	4.6	4.4	7:00pm	3.75	1.75
7:30pm	1.75	8.25	12.6	5.6	5.8	7:30pm	2.5	1.75
8:00pm	2.25	6.5	14.4	12.6	5.2	8:00pm	3.25	4.5
8:30pm	0.25	2.25	5	6.8	0.8	8:30pm	2.25	1.5

Studio	Mon.	Tues	Wed	Thurs.	Fridays	Studio	Saturdays	Sundays
5:30am	0.5	1	1.2	1	0.8	5:30am		
6:00am	0.5	0	0.4	0.2	0.2	6:00am		
6:30am	0.25	0	0.6	0.2	0	6:30am		
7:00am	0	0.5	0.4	0	0	7:00am		
7:30am	0	0.25	0	0	0	7:30am		
8:00am	0	0	0	0	0	8:00am		
8:30am	0	0	0	0	0	8:30am		
9:00am	0	0	0	0	0	9:00am		
9:30am	0	0	0	0	0	9:30am		
10:00am	0.25	0	0.2	0	0	10:00am	0.25	0
10:30am	0.25	0	0.2	0.2	0.2	10:30am	0.25	0.5
11:00am	0	0.25	0.2	0	0.2	11:00am	0.5	0.25
11:30am	0	0	0	0	1.8	11:30am	0.25	0.25
12:00pm	0.25	0.25	0	2.8	0	12:00pm	0.75	0.25
12:30pm	2	1	1.6	2.4	0	12:30pm	0.25	0.25
1:00pm	8.75	4	3.6	2.4	0	1:00pm	0	0.5
1:30pm	5.5	4	1.2	2.2	0	1:30pm	0	0.25
2:00pm	2.5	5.75	3.8	2.2	0	2:00pm	0	0.5
2:30pm	0	5.75	2.8	1.4	0	2:30pm	0.5	0
3:00pm	3	5.75	0	1.2	0	3:00pm	0.25	1
3:30pm	0	0	0	0	0.2	3:30pm	0.75	2.25
4:00pm	0	0.5	0.2	0.6	0.6	4:00pm	0.5	1.5
4:30pm	0	0.25	1.2	0.2	0.6	4:30pm	0	1.5
5:00pm	1	0	1.8	0.8	0.4	5:00pm	0.25	2.25
5:30pm	0.5	0	0.6	1.2	0	5:30pm	0.25	1
6:00pm	1.5	2	0.8	0.8	1.4	6:00pm	0.75	0.25
6:30pm	1.75	2.25	3.4	2	0.6	6:30pm	0.75	0
7:00pm	2	3	4.2	2.4	1.2	7:00pm	2.25	0
7:30pm	2.5	2	3.4	2	1	7:30pm	0.75	0.25
8:00pm	1.75	1.25	2.8	1.6	0.6	8:00pm	0	0.25
8:30pm	0.25	0.75	2.4	0.6	0.6	8:30pm	0	0

Bikes	Mon.	Tues	Wed	Thurs.	Fridays	Bikes	Saturdays	Sundays
5:30am	0	0	0.2	0.2	0.2	5:30am		
6:00am	0	0	0	0	0.2	6:00am		
6:30am	0.25	0.25	0.2	0	0.2	6:30am		
7:00am	0.25	0.75	0	0	0	7:00am		
7:30am	0	0.5	0.2	0	0.2	7:30am		
8:00am	0	0	0.2	0.2	0.2	8:00am		
8:30am	0	0.25	0.2	0.2	0	8:30am		
9:00am	0	0.25	0.2	0.2	0.2	9:00am		
9:30am	0	0	0.2	0.2	0.2	9:30am		
10:00am	0	0	0.2	0.2	0.2	10:00am	0	0.25
10:30am	0	0	0	0.2	0.2	10:30am	0	1
11:00am	0	0	0.2	0.2	0.2	11:00am	0.25	0.25
11:30am	0	0	0.2	0.2	0.2	11:30am	0	0.25
12:00pm	0	0	0.2	0.2	0.2	12:00pm	0	0.25
12:30pm	0.75	0	0.2	0.2	0.2	12:30pm	0	0
1:00pm	0	0	0.2	0	0	1:00pm	0	0
1:30pm	0	0	0.2	0	0.2	1:30pm	0	0
2:00pm	0	0	0.2	0.2	0.2	2:00pm	0	0
2:30pm	0	0	0.2	0.2	0.2	2:30pm	0	0.25
3:00pm	0	0	0.2	0.2	0.2	3:00pm	0	0
3:30pm	0	0	0.2	0.2	0.2	3:30pm	1	0
4:00pm	0	0	0.2	0.2	0.2	4:00pm	0	0
4:30pm	0	0	0.2	0.2	0.2	4:30pm	0	0
5:00pm	0	0	0	0	0.2	5:00pm	0	0
5:30pm	0.25	0	0.2	0	0	5:30pm	0	0
6:00pm	0.25	0	0.2	0	0	6:00pm	0	0
6:30pm	0.25	0.75	0	0	0	6:30pm	0	1.5
7:00pm	0	3	0	0	0.2	7:00pm	0.5	0
7:30pm	0.25	2.5	0.2	0	0.2	7:30pm	0	0
8:00pm	0	0.75	0	0	0.2	8:00pm	0	0
8:30pm	0	0	0	0.2	0.2	8:30pm	0	0

Unfinished Business

CITY OF BETHEL, ALASKA

ORDINANCE # 18-12 c

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. This is a Noncodified Ordinance and shall not become part of the Bethel Municipal Code.

Be in Enacted by the Bethel City Council, that the FY 2019 Annual Budget be amended as follows:

WHEREAS, the Bethel City Council approved a cash match amount of \$80,580 for the Bethel Transit System Grant, which required the Grant Transit Budget to be reduced to fit the cash match amount;

WHEREAS, the City submitted a revised Transit Grant Budget to the State of Alaska, Department of Transportation and Public Facilities, Transit Division;

WHEREAS, this Budget Modification corresponds to the Transit Grant Budget submitted to the State of Alaska, Department of Transportation and Public Facilities, Transit Division, which includes a reduced grant amount.

WHEREAS, the Bethel Public Transit System Fund Summary and Bethel Public Transit System Revenues pages will be updated to correspond with passage of this Ordinance.

BETHEL PUBLIC TRANSIT SYSTEM REVENUES

Budget modification (a)

Account #	Increases	Amount
	Total Increases	0
	Decreases	
56-41-413	Section 5311 Grant	24,386
	Total Decreases	24,386
TOTAL	Net Change to Bethel Public Transit System Revenues	(24,386)

BETHEL PUBLIC TRANSIT SYSTEM

Budget modification (b)

Account #	Increases	Amount
56-50-561	SUPPLIES	1,390
	Total Increases	1,390
	Decreases	

56-50-602	GASOLINE/DIESEL/OIL	20,000
56-50-623	HEATING FUEL	550
56-50-727	ADVERTISING	500
	Total Decreases	21,050
TOTAL	Net Change to Bethel Public Transit System	(19,660)

BETHEL PUBLIC TRANSIT SYSTEM

Budget modification (c)

Account #	Increases	Amount
56-50	PCN29101	3,641
56-50	PCN29102	24
	Total Increases	3,665
	Decreases	
56-50	PCN29103 (Full-time to Part-time)	23,756
	BENEFITS	11,361
	Total Decreases	(35,117)
TOTAL	Net Change to Bethel Public Transit System	(31,452)

WHEREAS, The City of Bethel established the Community Action Grant Program (CAG) to allow community groups and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations;

WHEREAS, Funding for the program comes from 20% of the Alcohol Tax collected by the City;

WHEREAS, the amount of Alcohol Sales Taxes collected by the City for the CAG Program since its inception in 2017 through July 2018 is \$114,626.12;

WHEREAS, two quarterly disbursements (\$28,300 & \$13,872.50) have been made to grant recipients in the community to date, leaving a balance of \$72,453.62 in the revenue account;

WHEREAS, this ordinance will modify the FY19 City Budget by transferring \$72,454 from the Alcohol Sales Tax revenue account to an expense account in order to facilitate future disbursements that result from the CAG Committee grant award process;

COMMUNITY SERVICES

Budget modification (d)

Account #	Increases	Amount
10-72-760	Community Action Grant	72,454
	Total Increases	72,454
	Decreases	
40-42-415	ALCOHOL SALES TAXES	72,454
	Total Decreases	(72,454)
TOTAL	Net Change to Community Services	72,454

Section 3. This ordinance become effective immediately upon passage by the City Council.

PASSED AND APPROVED THIS 11TH DAY OF SEPTEMBER 2018 BY A VOTE OF ___ IN FAVOR AND ___ OPOSED

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

Bethel Public Transit System (56-50)			FY17 Budget	FY18 Budget	FY19 Approved Budget
PERSONNEL					
R6I	29101	Transit Manager	70,152	70,152	75,898
R4	29102	Driver	36,636	42,730	41,720
R4	29103	Driver (.43 FTE)		39,710	17,940
R4	29201	Driver- Part-Time (25 hours/week)	25,441	-	0
R4	29202	Driver- Part-Time (25 hours/week)	-	-	0
		Wages	106,788	152,592	135,558
R4	29901	Driver- On Call (budgeted at 12 hours/week)	12,380	-	-
		Overtime	-	-	-
		Subtotal	12,380	-	-
		Total Wages	119,168	152,592	135,558
		Leave Cashout/Payout @ 5% of Base Wages	5,339	7,630	6,778
		Social Security @ 6.2% of PT Wages	768	-	0
		Medicare @ 1.45% of Total Wages	1,728	2,213	1,966
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	1,157	2,661	3,023
		Employee Group Health Benefit - \$2,160/mo/FTE @ 3	38,400	77,760	62,986
		Workers' Compensation @ 6.0803/\$100 of Total Wages	15,000	9,278	8,242
		PERS 22% of FTE Wages (> 15 hrs)	33,570	33,570	29,823
		Utility Benefit @ \$150.42/mo. X FTE	15,969	12,924	4,386
		BENEFITS & TAXES	111,931	146,035	117,203
		TOTAL PERSONNEL	231,099	298,627	252,761

Revised Budget Sheet Per Approval of Ordinance #18-12 (C) on 9/11/18

Bethel Public Transit System (56-50)		FY 15 Actuals	FY16 Actuals	FY 2017 Actuals (Pre- Audit)	FY 2018 Approved Budget	FY 2019 Approved Budget
PERSONNEL:					-	
	Total Personnel	198,813	290,642	207,316	298,627	252,761
MATERIALS, SUPPLIES, & SERVICES						
545	Training/Travel	-	525	-	500	-
561	Supplies	5,272	6,483	3,202	3,500	3,390
600	Tires/Wheels/Chains	7,192	5,465	2,339	2,500	2,800
602	Gasoline/Diesel/Oil	35,481	29,407	22,445	25,000	10,000
621	Electricity	8,218	6,645	4,613	9,500	11,400
622	Telephone	174	33	34	200	700
623	Heating Fuel	11,916	9,887	8,715	9,000	10,250
626	Water/Sewer/Garbage	6,243	4,452	1,127	1,200	1,200
646	Drug Testing/Background Checks	-	776	450	1,000	2,000
661	Vehicle Maint/Repair (Int. Svc. Fund 57)	16,285	24,743	10,672	20,250	18,547
669	Other Purchased Services	451	497	1,505	3,500	-
683	Minor Equipment	7,162	2,521	2,008	3,000	-
721	Insurance-Vehicles	6,745	7,171	5,503	9,000	9,000
724	Dues & Subscriptions	-	-	-	300	300
727	Advertising	689	464	-	1,500	-
799	Miscellaneous	75	30	-	300	-
996	Administrative Overhead - IT	16,168	14,869	16,500	17,181	15,490
998	Administrative Overhead				57,327	54,701
	Total MS&S	122,071	113,968	79,113	164,758	139,778
	Total Operating Expenses	320,884	404,609	286,429	286,429	392,539
CAPITAL EXPENDITURES (56-50-69X)						
690	Vehicle Purchase	63,000	63,000	-		86,120
	Bus Shelters			78,420		
	Total Capital Expenditures	63,000	63,000	78,420		86,120
	Total Operating & Capex	383,884	467,609	364,849	286,429	478,659

BETHEL PUBLIC TRANSIT SYSTEM REVENUES

(56-50)

Revenue Sources		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Local Sources:						
40-408	Contributed Support by ONC	65,915	13,980	-	-	-
40-409	Contributed Support by City of Bethel		59,876	80,580	80,580	80,580
	Total	65,915	73,856	80,580	80,580	80,580
Federal Sources:						
41-411	Rev-Federal Transit 5311			90,463		
41-413	Section 5311 Grant	228,391	220,621	75,694	250,597	310,378
	Total	228,391	220,621	166,157	250,597	310,378
Charges for Services:						
43-420	Charges for Services	-	-	-	-	-
43-422	Bus Fares	13,625	12,948	12,799	20,500	20,500
43-423	Bus Fares - Prepaid	19,405	21,616	19,679	12,500	12,500
	Total	33,030	34,564	32,478	33,000	33,000
Misc. Revenue:						
49-484	Bus Stop Shelter Reimbursement	-	-	78,420	-	-
	Total	-	-	78,420	-	-
	TOTAL REVENUE	327,337	329,041	357,635	364,177	423,958

Bethel Public Transit System Fund Summary (56-50)					
	FY 2015 Actuals	FY 2016 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Operating Revenues:					
Local Sources	65,915	73,856	80,580	80,580	80,580
Grants	228,391	220,621	166,157	250,597	310,378
Fares	33,030	34,564	32,478	33,000	33,000
	327,336	329,041	279,215	364,177	423,958
Operating Expenses for Services:	320,883	404,610	286,429	406,057	392,539
Operating Income (Loss) B4 Depreciation	6,453	(75,569)	(7,214)	(41,880)	31,419
Non-Cash Expenses:					
Depreciation and Amortization	32,643	36,900	17,646	17,646	17,646
Total Non-cash Expense	32,643	36,900	17,646	17,646	17,646
Income (Loss)	(26,190)	(112,469)	(24,860)	(59,526)	13,773
CAPITAL EXPENDITURES (56-50-69x)					
690 Vehicle Purchase	63,000	63,000	78,420		86,120
Total Capital Expenditures	63,000	63,000	78,420		86,120
Total Operating & Capex	(89,190)	(175,469)	(103,280)	(59,526)	(72,347)
City of Bethel Funding	(59,462)	(149,425)	87,794	(122,460)	(49,161)

CITY OF BETHEL, ALASKA

Ordinance #18-23

**AN ORDINANCE AMENDING THE DISPOSAL OF PROPERTY PURSUANT TO
BMC 4.08.030(B) LEASE AGREEMENT BETWEEN THE CITY OF BETHEL AS
LANDLORD AND THE ALASKA COURT SYSTEM TENANT OF 17,045 SQUARE
FEET OF OFFICE SPACE WITHIN THE NORA GUINN JUSTICE CENTER, COURT
HOUSE LOCATED AT 204 CHIEF EDDIE HOFFMAN HIGHWAY**

- WHEREAS,** The City of Bethel is owner of property known as the Nora Guinn Justice Center or Court House Building, located at 204 Chief Eddie Hoffman Highway, legally described as Lot 1A, Courthouse Subdivision, ADD #1 Plat 2006-25 and a 29,417 sq. ft. portion of Lot 2;
- WHEREAS,** the Bethel Municipal Code allows for the disposal of an interest in property through a lease agreement to a state entity providing a necessary public service without seeking bids;
- WHEREAS,** the Alaska Court System currently occupies 17,045 square feet of courtroom and office space at the Nora Guinn Justice Center under a lease agreement entered into pursuant to Ordinance 18-05;
- WHEREAS,** said lease is for a two (2) year period ending on March 31, 2020;
- WHEREAS,** the City carries a revenue bond on the Nora Guinn Justice Center which will not be paid off until the year 2027;
- WHEREAS,** having the Nora Guinn Justice Center building fully occupied ensures the bond payment can be made without a need to dip into the City's reserves;
- WHEREAS,** the Alaska Court System has requested to amend the current lease from a two (2) year lease to a five (5) year lease with five (5) options to renew for one (1) year each renewal;
- WHEREAS,** this lease can potentially keep the largest portion of the building fully occupied through the term of the lease and is therefore in the City's best interest;

NOW, BE IT ORDAINED, the City Council authorizes the amendment of the lease authorized pursuant to Ordinance 18-05 which changes the term of the lease from a two (2) year lease to a five (5) year lease with five (5) options to renew at one (1) year

Introduced by: City Manager Williams
Introduction Date: August 28, 2018
Public Hearing: September 11, 2018
Action:
Vote:

per renewal; disposal of the above property via a two (2) year lease and authorizes the City Manager to negotiate and execute an appropriate lease documents.

NOW, BE IT FURTHER ORDAINED, the City Council authorizes the City Manager to negotiate and execute the appropriate documents.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B) Disposal to an Entity Providing Necessary Public Service and Bethel Municipal Code.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

**ENACTED THIS _____ DAY OF SEPTEMBER 2018, BY A VOTE OF _____
IN FAVOR AND _____ OPPOSED.**

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

AMENDED
ALASKA COURT SYSTEM
LEASE AGREEMENT FOR
COURTROOM AND OFFICE SPACE

The City of Bethel, a municipal corporation, (Landlord) and the Alaska Court System (Tenant) agree to enter into a lease under the terms set out below. Amendments to this lease must be in writing and be signed by both parties.

This lease is comprised of this lease document, the General Lease Conditions shown as Section A; and Lease Space Floor Plans shown as Section B.

SECTION ONE: Description of Premises: Term

The Landlord leases to the Tenant approximately 17,045 square feet of office and courtroom space located at Lot 1A, Courthouse Subdivision, ADD #1 Plat 2006-25 and a 29,417 sq. ft. portion of Lot 2. Any time after December 31, 2019, the Tenant may elect to reduce the leased space to approximately 14,800 square feet, as shown on Attachment C. If Tenant makes this election, the Tenant will notify the Landlord, in writing, not less than six (6) months prior to the effective date of the election. The election is effective on the date the Tenant vacates the second floor of the Premises and returns that space to the Landlord's possession.

The term of this lease is for a period of ~~two (2)~~ five (5) years; beginning on January 1, 2018, and ending on December 31, ~~2019~~ 2023 with ~~an option for one (1) extension of three (3) months (through March 31, 2020)~~ with five (5) options for renewal of one (1) year each.

SECTION TWO: Rent Rate

During the term of this lease the Tenant will pay the Landlord the following: Fifty-One Thousand, One Hundred Thirty-Five (\$51,135.00) Dollars per month. Should the Tenant elect to reduce the space after December 31, 2019, as allowed in SECTION ONE, the annual rental rate shall also be reduced to \$520,000 (or \$43,333.00 per month). Tenant shall begin paying the reduced rate on the first day of the month in which Tenant returns possession of the second floor of the Premises.

The monthly rent will be payable on the first day of every month or in advance at the option of the Tenant. Rent is payable at the office of the Landlord whose address is, P.O. Box 1388, Bethel, AK. 99559. The Tenant may pre-pay the annual rent on the first day of July each year (July 1 to June 30) for a three (3%) reduction in the rental rate.

Payment for any partial month's occupancy will be prorated, based on a thirty (30) day month. Any holding over after the expiration date of this lease or of any extension or renewal will be considered a tenancy from month to month on terms specified in this lease. Each party will provide written notice to the other party of its intent to cancel the month-to-month tenancy at least thirty (30) days before the desired date of cancellation.

SECTION THREE: Renewal

The Tenant shall have the option to renew the lease for ~~one (1) five (5)~~ five (5) additional periods of ~~three (3) months (through March 31, 2020)~~ one (1) year¹ (commencing on January 1st) by giving the Landlord notice in writing not less than one hundred and eighty (180) days prior to the expiration of the lease (no later than July 1st of that year, ~~2019~~).

The monthly rental rate shall remain firm through the term of the lease, including any renewal.

The Landlord will make every effort to notify Tenant of any current or known upcoming vacancies in the Leased Premises.

All other provisions of this lease will apply to any extensions of the lease term or increased space unless modified by mutual consent.

SECTION FOUR: Parking

The Landlord will provide thirty (30) non-designated, non-reserved parking spaces located in between the West Rear Parking Lot and the front of the building. Reserved off-street parking for one (1) prisoner transport vehicle shall be located at the North Prisoner Entry adjacent to Stair 1, to allow direct access to Door 128A. This parking will be signed as reserved parking for Staff and Troopers only. Any remaining parking spaces at the building's Front Public Entry Parking Lot and at the West Rear Parking Lot will be available for public parking. Tenant will post signs warning visitors that those parking in designated City parking or on the public streets may be towed at their own expense.

SECTION FIVE: Confidentiality

- A. Much of the business of the court system is necessarily confidential and not subject to public disclosure. The confidentiality of draft opinions, internal memoranda, conversations regarding pending issues and other court business is essential to the court's function. Records related to personnel issues, procurement proceedings, internal policy discussions, and other administrative issues are also confidential.
- B. Prior to commencing any work under this lease the Landlord shall inform all employees and any contractors working on the premises, or who may have access to the premises, that the disclosure of any confidential court business observed or overheard may result in permanent removal from the premises.

SECTION SIX: Premises Fit for Occupancy

The parties agree that the facilities provided in this lease are fit for occupancy and that they comply with all applicable laws. The Landlord agrees to pay the cost of any building alterations or improvements needed to make the premises comply with all mandatory requirements of law, ordinance, or regulation of any governmental authority, unless noncompliance is a result of the Tenant's occupancy. If the Landlord does not correct the violation in the time prescribed by law, the Tenant may, after providing at least sixty (60) days prior written notice to the Landlord, correct the violation and deduct the cost of labor and materials from the rent.

If all or part of the premises are deemed unfit for occupancy by public authority, or are made unfit for occupancy by fire, the elements, or any other casualty, the Tenant may reduce the rent for the portion of the premises which is unfit until the premises are restored to their former

condition by the Landlord. If Tenant determines that all or a substantial part of the premises are unfit for occupancy, Tenant may move from the premises, terminate the lease by written notice to Landlord, and recover from Landlord the costs of relocation.

If the Tenant determines that its use of the premises is threatened by the interruption or severance of utilities or other services required to be provided by Landlord, the Tenant may contract for the utilities and services in the name of the Tenant, and may deduct from the rent the costs of such utilities, services and related deposits.

SECTION SEVEN: Tenant's Use of the Premises

Tenant will not alter or add to the premises without the written consent of the Landlord. Consent will not be withheld unreasonably. The Landlord consents to allow the Tenant, should the Tenant elect, to remodel the Premises within their leased space after December 31, 2019, as needed to accommodate court operations within the reduced footprint identified as Controlled Lease Space in Attachment C. The Tenant's work would include, but is not limited to, relocating the Security Screening area, and remodeling the Public Restrooms, Public Lobby, Jury Assembly, and Grand Jury areas. The Tenant would be responsible for all costs associated with this work, and for managing all code review and approval by xxx. The landlord would be responsible for all costs associated with providing separate access to the second floor. Until such access is available, the Landlord may provide access to the second floor via the elevator that currently opens into Tenant's secured space provided entrants go through security screening.

Tenant to provide Landlord with a full set of As-Built drawings upon completion of remodel work. Tenant to ensure any and all electrical wiring and plumbing work will not affect the electrical or plumbing for the other Tenants in the building. All changes to electrical and/or plumbing to be clearly shown on the As-Built.

Tenant will observe all applicable laws and reasonable written regulations that the Landlord establishes for the general convenience, comfort and welfare of persons using the building.

Tenant will have access to the leased space 24 hours daily, 7 days a week throughout the year.

SECTION EIGHT: Accessibility

The Landlord certifies that upon the last major construction and remodel, the offered space met applicable American with Disabilities Provisions. Landlord agrees that should it undertake any new construction or remodel that triggers the ADA, Landlord's work will be to such degree that it will comply fully with the ADA.

SECTION NINE: Repairs and Renovation

Landlord is solely responsible for all reasonable maintenance and repair of the premises except for damages arising from the negligent or otherwise actionable conduct of Tenant.

Landlord will maintain the leased premises free of any mechanical, structural, electrical or fire hazards; in compliance with all applicable local and state codes; and in a good state of general repair and maintenance suitable for the tenant's use.

Landlord may enter the premises at all reasonable times to examine the condition of the premises. Landlord will notify the Tenant if it will be making repairs, and will schedule work as described in Section A General Lease Conditions.

If Landlord does not complete necessary repairs within a reasonable timeframe, Tenant may, after providing Landlord with thirty (30) days written notice, hire competent workers to make the repairs at the Landlord's expense. In such situation, bills will be sent directly to the Landlord for payment. Should there be any delay in payment by the Landlord, the Tenant may pay the bills and deduct the cost from the rent.

The Landlord will perform general touch-up painting as needed during the Lease Term. Reference Section A General Lease Conditions for additional requirements.

SECTION TEN: Maintenance Outside the Leased Premises

Landlord will keep outside steps, parking and storage areas in a clean and safe condition year round as provided in the General Lease Conditions.

SECTION ELEVEN: Janitorial Requirements

Landlord will furnish and pay for janitorial services and supplies. Janitorial Requirements are set forth in Section A General Lease Conditions.

SECTION TWELVE: Fixtures

All fixtures and equipment that the Tenant has installed in the premises are its property and shall be removed at the end of this lease or any renewal. Tenant will repair any damage to the premises from such removal. Any fixtures and equipment not removed at the end of the Tenancy, will incur a daily storage fee and may be removed from the Premises by Landlord at Tenant's sole risk and expense.

SECTION THIRTEEN: Indemnity

To the extent permitted by Law and subject to legislative appropriation, if necessary, the Tenant shall defend and indemnify the Landlord and save it harmless from and against any and all actions, claims, losses and expenses, including reasonable attorneys' fees, for injury to or death of any person or persons and the loss of or damage to the property of any person or persons in connection with and resulting, either directly or indirectly, from any act or omission of the Tenant, its invitees, agents, contractors, employees, servants, lessees, or concessionaires. Likewise, to the extent permitted by law and subject to City Council appropriation, to which there is currently none, the Landlord shall defend and indemnify the Tenant and save it harmless from and against any and all actions, claims, losses and expenses, including reasonable attorneys' fees, for injury to or death of any person or persons and the loss of or damage to the property of any person or persons in connection with and resulting, either directly or indirectly, from any negligent act or omission of the Landlord, its agents, employees, servants, and assignees.

SECTION FOURTEEN: Default

If the Tenant does not pay the rent, or fails to perform any of the terms of this lease, and does not remedy the default within sixty (60) days after written notice from the Landlord, the Landlord

may repossess the leased space, terminate the lease and recover from the Tenant all rent due. In case of any default by the Tenant and repossession by the Landlord, the Landlord must attempt to relet the premises for the remainder of the term for the highest rent obtainable, and may recover from the Tenant the difference between the amount obtained and the rent amount under this lease.

SECTION FIFTEEN: Termination

Because the payment of rent by the Tenant is subject to appropriation by the legislature of the State of Alaska, the lease may be terminated upon 120 days' written notice to the Landlord if the legislature enacts an appropriations bill that reduces the operating budget of the Tenant below its adjusted base for the immediately preceding fiscal year. The Supreme Court must authorize lease termination and may do so only after declaring a budget emergency.

The Tenant will leave the premises at the end of this lease or any renewal or extension in as good a condition as received, excepting reasonable wear and tear, loss or damage caused by fire, explosion, earthquake, or act of God.

SECTION SIXTEEN: Assignment; Sale

Neither party will assign this Lease, nor sublet all or part of the premises, without the written consent of the other party. Consent shall not be unreasonably withheld.

If the leased property is sold during the term or extension of the lease, the sale will be made subject to the lease. This also applies to any sale as a result of any encumbrance on the property that existed prior to the execution of this lease.

This lease is binding upon the successors and assigns of the parties.

SECTION SEVENTEEN: Eminent Domain

If the premises are taken for any public or quasi-public use under any statute, or by right of eminent domain, or private purchase by a public body vested with the power of eminent domain, this lease will terminate and the rent shall be adjusted as of the time of termination so that the Tenant will pay rent up to the time of taking only.

If the taking reduces the area of the premises by at least twenty percent (20%) or materially affects the uses being made by the Tenant of the premises, the Tenant may terminate the lease after written notice to the Landlord within ninety (90) days after the taking.

Landlord shall be entitled to any condemnation award for the value of the facility and Tenant shall be entitled to any condemnation award for the value of the leasehold.

SECTION EIGHTEEN: Notices

All notices between the parties during the lease term shall be sent to the Landlord at:

City of Bethel

Lease Location: Bethel
Lease Number:

Attn: City Manager
P.O. Box 1388
Bethel, AK 99559-1388

with a copy to

City of Bethel
Attn: Legal Department
P.O. Box 1388
Bethel, AK 99559-1388

and to the Tenant

c/o the Facilities Manager
for the Alaska Court System
820 West Fourth Avenue
Anchorage, Alaska 99501

SECTION NINETEEN: Utilities

The Landlord will furnish and pay for all utilities as provided in the Section A General Lease Conditions.

SECTION TWENTY: Alaska Little Davis Bacon Provisions

If the Landlord contemplates any construction or remodeling of the Leased Premises, the construction or remodeling is subject to the Alaska Little Davis-Bacon Act, AS 36.05.010 – 36.05.120.

LANDLORD: City of Bethel

TENANT: Alaska Court System

BY: _____
PETER A. WILLIAMS
CITY MANAGER

BY: _____
JACK BAILEY
TITLE: FACILITIES MANAGER

DATE: _____

DATE: _____

CITY OF BETHEL, ALASKA

Ordinance #18-24

AN ORDINANCE AMENDING THE LEASE AGREEMENT WITH THE YUKON KUSKOKWIM HEALTH CORPORATION (YKHC) PREVIOUSLY DISPOSED VIA LEASE APPROVED THROUGH DISPOSAL ORDINANCE 14-13

- WHEREAS,** the City of Bethel entered into a Lease Agreement with the Yukon Kuskokwim Health Corporation (YKHC) on September 22, 2014, pursuant to Ordinance 14-13;
- WHEREAS,** the lease was for land upon which YKHC placed two (2) buildings which housed the Phillips Ayagnirvik (PATC) Treatment Center;
- WHEREAS,** at the time the lease was executed, a new PATC facility was under construction and the buildings were anticipated to be used for other mental health activities;
- WHEREAS,** the lease held a restriction in Section 4.14 that in exchange for rents less than fair market value, use of the buildings on the City's land was limited to use of the facility in such a way that it would be available to the general public or used to provide a public service;
- WHEREAS,** after completion of the new PATC facility, the buildings remained unused for several months;
- WHEREAS,** YKHC is currently in the process of building a new facility which will help the people of Bethel and the region;
- WHEREAS,** the expansion has necessitated the need to house a large number of construction workers;
- WHEREAS,** the buildings, having previously been utilized as residential living space, are ideal for housing the construction workers;
- WHEREAS,** because the land will no longer be utilized for a public purpose, the lease is no longer eligible for a reduced rent;
- WHEREAS,** the land was appraised and the rent adjusted to reflect fair market value;
- WHEREAS,** even though the buildings on the City's land are not being used for a public purpose, housing of the construction workers serves a larger public purpose

Introduced by: City Manager Williams
Introduction Date: September 11, 2018
Public Hearing: September 25, 2018
Action:
Vote:

since those construction workers are instrumental in completing a project that will expand health services to the people of this community;

NOW, BE IT ORDAINED, the City Council authorizes the amendment of the lease authorized pursuant to Ordinance 14-13 by (1) removing the restriction on that the land on the leased property be used only for a public purpose and (2) by increasing the rent to fair market value.

NOW, BE IT FURTHER ORDAINED, the City Council authorizes the City Manager to negotiate and execute the appropriate document(s).

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B) Disposal to an Entity Providing Necessary Public Service and Bethel Municipal Code.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS _____ DAY OF SEPTEMBER 2018, BY A VOTE OF _____ IN FAVOR AND _____ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

AMENDED COMMERCIAL LEASE
BETWEEN
CITY OF BETHEL & YKHC

This AMENDED LEASE is made on September 11, 2018 by and between the City of Bethel ("Lessor") and Yukon Kuskokwim Health Corporation, an Alaska non-profit corporation ("Lessee") who address is PO Box 528, Bethel, Alaska 99559.

This is an Amendment to the Lease entered into between the Parties on September 22, 2014, pursuant to City Council authorization provided pursuant to Ordinance 14-13.

ARTICLE 1
LEASED PREMISES AND TERM

- 1.01 Leased Premises. Lessor, for and in consideration of the rents, covenants and conditions hereinafter specified to be paid, performed and observed by Lessee, hereby leases to Lessee and Lessee hereby leases from Lessor, a parcel of land situated in the Bethel Recording District, Fourth Judicial District, State of Alaska, more particularly described as Lots 1 & 2 City of Bethel Lease Parcels located within Lot 4C, Block 1, City Center Subdivision (Plat No 93-1) and Lot 2, Courthouse Subdivision (Plat No. 99-12) situated within Section 8, Township 8 North, Range 71 West, Seward Meridian, Alaska (containing 0.457 acres more or less), together with all rights, easements, privileges, both subterranean and vertical, and appurtenances attaching or belonging to the described land, but subject to the reservation contained in paragraph 1.02 and the Use and Restriction clause contained in paragraph 4.14 hereof (herein called the "Leased Premises").
- 1.2 Reservation of Minerals. All oil, gas, coal, geothermal resources and minerals whatever nature in or under the above-described land are excluded from the Leased Premises and reserved to Lessor; provided, however, that during the term of this Lease, Lessor shall not have the right to enter on the surface of the Leased Premises for the purpose of mining and/or excavating such oil, gas, coal, geothermal resources or minerals.
- 1.3 Improvements Owned by Lessor. The following described improvements ("Lessor's Improvements") are situated on and are part of the Leased Premises and are and shall remain throughout the term of this Lease the property of the Lessor:
- All fill, retaining walls, berms, earth contours, pavements, utility pipes and lines and all other at-surface or below-surface improvements situated on the Leased Premises on the date of this Lease.
- 1.4 Improvements Owned by Lessee. The following described improvements ("Lessee's Improvements") are situated on and are part of the Leased Premises and are and shall remain throughout the term of this Lease the property of the Lessee:
- Two buildings which *formerly* ~~currently~~ housed the Phillips Ayagnirvik Treatment Center ("PATC Buildings"), including all improvements, appliances and furniture contained in the buildings.

- 1.5 Lease Term. This Lease shall be and continue in full force and effect for a term of One (1) year commencing on September 1, 2014 and terminating on August 31, 2019 unless earlier terminated in accordance with the terms of this Lease. The Lease may be renewed annually for a maximum of five (5) renewals provided Lessee provides Lessor with written notice of its intent to renew at least One Hundred Eighty (180) ~~thirty (30)~~ days prior to the expiration of the Lease term.
- 1.6 Termination of Prior Lease. The lease agreement dated May 24, 2004 between Lessor and Lessee is terminated upon execution of this Lease. As partial consideration for entering into this Lease, Lessor and Lessee waive all claims and causes of action against the other arising out of the May 24, 2004 lease agreement, except any claims and causes of action arising out of failure to comply with the requirement to pay rents due and any claims and causes of action that may arise out of failure to arise with this Lease.

ARTICLE 2 RENT

2.01 Rent. Lessee shall pay to Lessor, without deduction and without notice or demand, net of all real property taxes, assessments, rates and other charges required to be paid by Lessee under this Lease with respect to the Leased Premises, One Thousand Two Hundred (\$1,200) ~~Three Hundred Dollars (\$300.00)~~ per month on or before the 1st day of each month during the Lease Term. Lessor reserves the right to increase the rent ~~from time to time but no more than once~~ annually. Lessor shall give Lessee a minimum of thirty (30) days advance written notice prior to any rent increase.

ARTICLE 3 QUIET ENJOYMENT

Upon timely payment by Lessee of all rent and other payments required to be paid by Lessee under this Lease, and upon full and faithful observance and performance by Lessee of all of its covenants contained in this Lease, and so long as such observance and performance continues, Lessee shall peaceably hold and enjoy the Leased Premises during the Lease Term without hindrance or interruption by Lessor or anyone lawfully claiming by, through, or under it.

ARTICLE 4 LESSEE'S COVENANTS

4.1 Improvements Required by Law. Lessee, at Lessee's own expense, during the Lease Term and subject to the requirements of this Lease, shall make, build, maintain and repair all fences, sewers, drains, roads, road widening, driveways, sidewalks, water, underground electric and telecommunications lines, curbs, gutters and other installations which may be required by law to be made, built, maintained, or repaired upon, and in connection with, or for use of the Leased Premises or any part of it, and regardless of whether the same were erected by Lessor or in existence at the inception of this Lease. In case any such installations required by law shall be made, built, maintained or repaired by Lessor after giving the required notice provided for in paragraph 4.06, and if Lessee does not complete the

required work within the timeframe provided for in the notice, Lessee shall reimburse Lessor for the actual reasonable costs to cover Lessor's overhead, upon presentation of a bill therefore, as additional rent.

4.2 Construction or Removal of Improvements, Additions and Alterations.

- A. "Significant Work" as used in this section, means all work which (1) involves the excavation, filling, or other alteration of the grade or drainage of the Leased Premises, or (2) involves the construction, demolition, or removal on or from the Leased Premises of any improvement.
- B. Lessee shall not make alterations to the grade or drainage of the Leased Premises without the written approval of the Lessor. Lessor shall not alter the grade or drainage of the adjacent properties such that drainage will flow over or through the Leased Premises of the Lessee.

4.3 Repair and Maintenance. Lessee shall, at Lessee's expense and without notice from Lessor, at all times during the Lease Term, keep all improvements now or hereafter built on the Leased Premises, especially those improvements constructed thereon which are exposed to the view of the public (including but not limited to exterior building walls, windows, doors, fences, signs, landscaping, and yard areas) in good order, condition, maintenance, operability, and repair and of a neat, clean and pleasing appearance to Lessor.

4.4 Snow Removal. Lessee shall be responsible for snow removal on the Leased land.

4.5 Observance of Laws.

- A. Lessee, at all times during the Lease Term, at its own expense, and with all due diligence shall observe and comply with all laws, ordinances, rules and regulations which are now in effect or may later be adopted by any governmental agency, and which may be applicable to the Leased Premises or any improvement on it or any use of it, and shall promptly furnish such evidence of compliance with such laws, ordinances, rules and regulations as Lessor may request from time to time.
- B. In furtherance, and not in limitation, Lessee must, at its own expense, comply with all laws, ordinances, regulations and administrative agency or court orders relating to health, safety, noise, environmental protection, waste disposal, hazardous or toxic materials, and water and air quality. In the event any discharge, leakage, spillage, emission or pollution of any type occurs upon or from the Leased Premises during the Lease Term or any holdover thereafter, Lessee, at its own expense, must clean and restore the Leased Premises to the satisfaction of the Lessor and any governmental body or court having jurisdiction over the matter. However, Lessee shall not be responsible for the clean-up or restoration of the Leased Premises resulting from any discharge, leakage, spillage, emission or pollution to the Leased Premises from surrounding or adjacent premises unless Lessee's actions caused in whole or in part such discharge, leakage, spillage, emission, or pollution, in which case Lessee shall be responsible for the portion of such discharge, leakage, spillage, emission or pollution

which was caused by Lessee.

- C. Lessor warrants that at the time of the original Lease between the parties (May 24, 2004), Lessor was not aware of any hazardous or toxic materials on the land at that time.
- D. Lessee agrees to hold harmless Lessor against all liability, cost and expense (including without limitation, any fines, clean-up costs, judgments, litigation costs, and attorneys' fees) incurred by or levied against Lessor as a result of Lessee's breach of this Lease.

4.6 Inspection and Repair by Lessor. Lessee shall repair, maintain and make good all conditions required under the provisions of this Lease to be repaired or maintained within five (5) working days from the date of written notice from Lessor with regard to removal of trash or debris, landscape or yard maintenance, snow removal or cleaning, or parking lot lighting replacement and repair, and thirty (30) days from the date of written notice from Lessor with regard to all other matters. If Lessee refuses or neglects to repair or maintain the Leased Premises as required under the terms of this Lease to the reasonable satisfaction of the Lessor after written demand, then Lessor, without prejudice to any other right or remedy it has under this Lease or otherwise, may perform such maintenance work or make such repairs without liability to Lessee for any loss or damage that may accrue to Lessee's property or Lessee's business by reason of the work or repairs. Upon completion of any such repair or maintenance, and no later than ten (10) days after presentation of a bill therefore, Lessee shall pay as additional rent Lessor's actual costs for making such repairs or performing such maintenance. However, Lessee shall not be responsible for the replacement or repair of any street lights that may illuminate the Premises.

4.7 Waste and Wrongful Use. Lessee shall not commit or suffer any waste of the Leased Premises or any unlawful, unsafe, improper, or offensive use thereof or any public or private nuisance thereon.

4.8 Setback. Lessee shall observe all setback lines applicable to the Leased Premises and shall not construct or maintain any building or other structure between any street boundary of the Leased Premises and any setback along such boundary, except for fences or walls approved by Lessor.

4.9 Liens. Lessee shall not commit or suffer any act or neglect whereby the Leased Premises or the interest of Lessor or Lessee therein at any time during the Lease Term may become subject to any attachment, execution lien, charge, or other encumbrance, and shall defend, indemnify and hold Lessor harmless against all losses, costs, and expenses, including reasonable attorney's fees, paid or incurred by Lessor in connection therewith.

4.10 Indemnification.

- A. Lessee shall indemnify, defend and hold Lessor harmless from and against any and all claims arising from (1) Lessee's use of the Leased Premises, or from the conduct of Lessee's business, or from any activity, work or things done, permitted or suffered by Lessee in or about the Leased Premises; (2) any breach or default in the performance

of any obligation on Lessee's part to be performed under the terms of this Lease; (3) any negligence of Lessee, or any of Lessee's agents, contractors, customers or employees, or any person claiming by, through or under Lessee; and (4) any accident on or in connection with the Leased Premises, or any fire thereon, or any nuisance made or suffered thereon when and to the extent such claim arises from the negligence of Lessee.

Lessee, upon notice from Lessor, shall defend any of the above described claims at Lessee's expense. Lessee, as a material part of the consideration to Lessor, hereby assumes all risk of damage to property or injury to persons, in, upon or about the Leased Premises. However, this section does not require Lessee to indemnify, defend and hold harmless Lessor from and against any portion of a claim to the extent that portion of the claim is caused by Lessor's negligence, or the negligence of Lessor's agents, contractors or employees arising from Lessor's activities on the Leased Premises. Lessor shall indemnify, defend, and hold harmless Lessee from and against any portion of a claim to the extent that portion of the claim is caused by Lessor's negligence, or the negligence of Lessor's agents, contractors or employees arising from Lessor's activities on the Leased Premises.

B. Lessee acknowledges that before entering into this Lease it has fully inspected or been provided with an opportunity to fully inspect the Leased Premises and all documents in the possession of Lessor relating to the condition of the Leased Premises, and to test or examine all conditions of or on the Leased Premises. Lessee further acknowledges that, at the time this Lease is entered into and on the basis of the foregoing inspection or opportunity to inspect, Lessee is as knowledgeable about the physical condition of the Leased Premises as Lessor, and on that basis, assumes all risks relating to the condition of the Leased Premises, except risks relating to environmental pollution not caused by Lessee.

4.11 Costs and Expenses of Lessor. Lessee shall forthwith pay to Lessor all costs and expenses, including reasonable attorney's fees, which are (1) paid or incurred by Lessor but are required to be paid by Lessee under any provision of this Lease; (2) paid or incurred by Lessor in enforcing any covenant of Lessee contained in this Lease, in protecting itself against or remedying any breach thereof, in recovering possession of the Leased Premises or any part thereof, or in collecting or causing to be paid any delinquent rents, taxes, assessments, or rates; (3) incurred by Lessor in reviewing any matter for which Lessor's approval is sought and in processing such approval under this Lease; or (4) incurred by Lessor in connection with any other action in any respect related to this Lease, the Leased Premises, or Lessee's actions or omissions and the Leased Premises, other than a condemnation action filed by or against Lessee, to and in which Lessor is made a party but not adjudicated to be at fault. The term "costs and expenses" as used in this Lease shall include but not be limited to all of Lessor's out-of-pocket expenditures attributable to the matter involved. Except as otherwise expressly provided herein, all costs and expenses of Lessor shall be payable by Lessee to Lessor forthwith after mailing or personal delivery of statements therefore to Lessee. Such obligations and interest shall constitute additional rents.

4.12 Surrender of Leased Premises and Improvements. Upon the expiration or termination

(including termination resulting from Lessee's breach) of this Lease, Lessee, without further notice, shall deliver to Lessor, possession of the Leased Premises. Lessee's improvements shall remain the property of Lessee. At the expiration or termination of the Lease, or any extended term thereof, Lessee shall remove, demolish, or otherwise dispose of all Lessee's improvements within two hundred and seventy (270) days of expiration or termination, unless Lessor agrees otherwise, in writing, and shall leave Leased Premises in a clean and cleared condition. In the event of failure or refusal of Lessee to surrender possession of the Leased Premises or to remove Lessee's improvements from the Leased Premises in accordance with this paragraph, Lessor shall have the right to re-enter the Leased Premises and remove therefrom Lessee or any other person, firm or corporation claiming by, through or under Lessee, and to declare abandoned and/or remove Lessee's improvements therefrom, and to obtain damages for trespass from Lessee, including but not limited to the actual costs of removal.

4.13 Holdover. If Lessee remains in possession of the Leased Premises after expiration of the Lease Term without the execution of a new lease or of an extension of this Lease, and in such a manner as to create a valid holdover tenancy, and if no notice of termination has been delivered by Lessor to Lessee, Lessee shall be deemed to occupy the Leased Premises only as a Lessee at will from month-to-month, upon and subject to all of the provisions of this Lease which may be applicable to a month-to-month tenancy, including but not limited to, the provisions of Article 2 and of paragraph 4.12 of this Lease.

4.14 Use and Restrictions. ~~Lessee shall continuously operate a facility available to the general public or which provides a public service. Lessee shall not cease operations on the Leased Premises without prior written notice to the Lessor.~~ If the Leased Premises are not used or remain vacant for a period exceeding ninety (90) days, the leasehold interest shall revert back to Lessor and terminate in accordance with Article 8 of this Lease.

4.15 Utility Services. Lessor shall arrange for its' own utility services and bear all costs for utilities.

4.16 Discrimination Prohibited. Lessee will not discriminate in allowing access to and use of the Leased Premises on the grounds of race, color, religion, national origin, ancestry, marital status, disability, gender, sex, sexual orientation or other legally protected status.

4.17 Underground Conditions and Water Drainage. Lessee has made, or prior to the construction of any improvements on the Leased Premises will make, its own soil tests of the Leased Premises. This Lease is made subject to and without any liability on the part of the Lessor, its agents or employees because of or resulting from any fill or any subsurface or soil condition on the Leased Premises. Lessee shall not drain or discharge water from the Leased Premises onto adjoining land. The Leased Premises shall be graded and drained to cause the discharge of all water on the Leased Premises at a location or locations approved by Lessor, or into an established drainage easement, if any, on the Leased Premises.

ARTICLE 5 INSURANCE

5.1 Liability Insurance. During the entire Lease Term, and during any holdover thereafter, whether or not authorized by Lessor, Lessee shall keep in full force and effect, a policy or

policies of general liability and property damage insurance which satisfies the coverage requirements set by Lessor with respect to the Leased Premises and the business operated by Lessee in which the limit of bodily injury, death, and property damage liability shall be not less than ONE MILLION DOLLARS per occurrence and not less than TWO MILLION DOLLARS in the aggregate, or such higher limits as Lessor may specify; provided, however, that no such limit shall in any way limit Lessee's liability or be construed as a representation of sufficiency to fully protect Lessee or Lessor. The policy or policies purchased pursuant to this paragraph shall name the Lessee as an insured and the Lessor as an additional insured with respect to the Leased Premises and the business operated by Lessee on the Leased Premises. A copy of each policy shall be provided to Lessor within three (3) days of the date this Lease is entered into.

5.2 Policy Provisions: Each policy of comprehensive general liability described above shall:

- A. Provide that the liability of the insurer thereunder shall not be affected by, and that the insurer shall not claim, any right of setoff; counterclaim, apportionment, proration, or contribution by reason of any other insurance obtained by or for Lessor, for any person claiming by, through or under Lessor.
- B. Contain no provision relieving the insurer from liability for loss occurring while the hazard to the building and other improvements is increased, whether or not within the knowledge of control of; or because of any breach of warranty or condition or any other act or neglect by Lessor, or any person claiming by, through or under Lessor.
- C. Provide that such policy may not be canceled, whether or not requested by Lessee, unless the insurer first gives not less than thirty (30) days prior written notice thereof to Lessor.
- D. Contain a waiver by the insurer of any right to subrogation to any right of Lessor or Lessee against either of them or against any person claiming by either of them.

ARTICLE 6 EMINENT DOMAIN

6.1 Permanent Taking.

- A. In the event of a taking by an entity of competent jurisdiction of all or materially all of the Leased Premises, or the determination of the Lessor that all or materially all of the Leased Premises is necessary for a public purpose, this Lease shall terminate on the earlier of vesting of title in, or the taking of possession by the condemner, or the written determination of the Lessor.
- B. If less than materially all of the Leased Premises are taken or if the Lessor determines that it needs less than materially all of the Leased Premises for a public purpose (herein called a "partial taking"), this Lease shall continue in effect except as to the portion so taken or condemned, but the rent to be paid by Lessee shall thereafter be reduced by a percentage equal to the proportion that the number of square feet in the

Leased Premises so taken bears to the number of square feet of Leased Premises before the partial taking.

6.2 Disposition of Proceeds. Lessor is entitled to all proceeds of condemnation except those proceeds specifically allocated for Lessee's improvements.

6.3 Temporary Taking. If the whole or any part of the Leased Premises or of Lessee's interest under this Lease is taken by any competent authority for its temporary use or occupancy, this Lease shall not terminate by reason thereof and Lessee shall continue to pay all rental payments and other charges payable by Lessee hereunder and to perform all other terms, covenants, and conditions contained herein, except to the extent Lessee is prevented from so doing by the terms of the order of the taking authority. In the event of a temporary taking, Lessee shall be entitled to receive the entire amount of the award and shall be obligated, at its sole expense, to restore the Leased Premises as nearly as may be reasonably possible to the condition in which they existed immediately prior to such taking; provided, however, that if the period of temporary use or occupancy extends beyond the expiration of the Lease Term, the award shall be apportioned between Lessor and Lessee as of said date of expiration, after Lessor shall have received the entire portion of the award attributable to physical damage to the Leased Premises and any improvements thereon and to the restoration thereof to the condition existing immediately prior to the taking or condemnation.

ARTICLE 7 ASSIGNMENTS AND MORTGAGES

7.01 Lessor's Consent Required. Lessee shall not voluntarily or by operation of law assign, transfer, mortgage, sublet, or otherwise transfer or encumber all or any part of Lessee's interest in this Lease or in the Leased Premises without Lessor's prior written consent. Lessor's consent shall not be unreasonably withheld. Any attempted assignment, transfer, mortgage, encumbrance or subletting without such consent shall be void and shall constitute a breach of this Lease.

ARTICLE 8 TERMINATION, DEFAULT AND DEFEASANCE

8.1 Event of Default: Each of the following events shall be a default by Lessee and a breach of this Lease:

- A. Failure to Continuously Operate a Facility for the General Public. Failure to continuously operate a facility that is available to the general public or specific members of the general public. To be available to the general public does not require that all members of the general public be admitted, only that there be no discrimination in admission based on race, gender, sexual orientation, age or sex. Additionally, continuously operate shall be defined as open and operating regularly scheduled days and hours with no more than ninety (90) calendar days closure during any calendar year.

- B. Failure to Perform Covenants. Abandonment or surrender of the Leased Premises or of the leasehold estate, or failure or refusal to pay when due any installment of rent or any other sum required by this Lease to be paid by Lessee or to perform as required or conditioned by any other covenant or condition of this Lease.
- C. Appointment of Receiver. The appointment of a receiver or trustee to take possession of the Leased Premises or improvements or of the Lessee's interest in the leasehold estate or of Lessee's operation on the Leased Premises for any reason, including but not limited to, assignment of benefit of creditors, but not including receivership pursuant to administration of the estate of any deceased or incompetent Lessee.

8.2 Notice and Right to Cure.

- A. Notices. As a precondition to pursuing any remedy for an alleged default by Lessee, Lessor shall, before pursuing any remedy, give notice of default to Lessee.
- B. Method of Giving Notice: Lessor shall give notice of default by either personal service or by first class mail.
- C. Lessee's Right to Cure Default(s): If the alleged default is nonpayment of rent, Lessee shall have thirty (30) days after the notice is given to cure the default. For the cure of any other default, Lessee shall promptly and diligently cure the default and shall have thirty (60) days after notice is given to complete the cure.

8.3 Non-Waiver: Acceptance by Lessor of any rents shall not be deemed to be a waiver by it of any breach by Lessee of any of its covenants contained in this Lease or of the right of Lessor to re-enter the Leased Premises or to declare forfeiture for any such breach. Waiver by Lessor of any breach by Lessee shall not be deemed to be a waiver of the right of Lessor to declare forfeiture for any other breach or of any other covenant.

8.4 Right of Lessor to Protect Against Default: If Lessee fails to observe or perform any of its covenants contained herein, Lessor, at any time thereafter and with seven (7) days notice, or in the case of a situation deemed by Lessor to constitute an emergency, without notice, shall have the right but not the obligation to observe or perform such covenant for the account and at the expense of Lessee, and shall not be liable to Lessee or anyone claiming by, through, or under it for any loss or damage by reason thereof to the occupancy, business, or property of any of them. All costs and expenses paid or incurred by Lessor in observing or performing such covenant shall constitute additional rents, which Lessee shall forthwith pay to Lessor upon statements therefore.

8.5 Lessor's Remedies: If any default by Lessee shall continue uncured, following notice of default as required by this Lease, for the period applicable to the default, Lessor has the following remedies in addition to all other rights and remedies provided by law or equity or other provisions of this Lease, to which Lessor may resort cumulatively or in the alternative. The election of one remedy for any one default shall not foreclose an election

of any other remedy for another default or for the same default at a later time.

- A. Termination in the Event of Default: Lessor may, at Lessor's election, terminate this Lease in the event of default by giving Lessee notice of termination. On the giving of the notice, all Lessees' rights in the Leased Premises shall terminate. Promptly after notice of termination, Lessee shall surrender and vacate the Leased Premises and all Improvements not required to be removed, and Lessor may re-enter and take possession of the Leased Premises and all remaining improvements. Termination under this paragraph shall not relieve Lessee from the payment of any sum then due to Lessor or from any claim for damages previously accrued or accruing against Lessee, or any other relief available to Lessor.
 - B. Recovery of Rent: Lessor shall be entitled, at Lessor's election, to each installment of rent or to any combination of installments for any period before termination, plus interest at the rate of twelve and a half (12.5%) percent from the due date of each installment.
 - C. Lessee's Personal Property: Lessor may, if Lessee fails to remove personal property or Lessee's improvements within the time allowed above, use Lessee's personal property, Lessee's improvements and trade fixtures on the Leased Premises, or any of such property without liability for use or damage, or store them at the sole risk and cost to Lessee.
 - D. Damages: Lessor shall also be entitled, at Lessor's election, to damages in the following sums: (1) all amounts that would have fallen due as rent between the time of termination and the time the Leased premises are relet; (2) the amount, if any, by which the rent under this Lease exceeds the rent under any subsequent Lease upon reletting calculated over the Lease Term; and (3) all administrative, marketing, maintenance, repair, cleaning and similar costs incurred by Lessor.
- 8.6 Application of Sums Collected by Lessor: Lessor shall apply all proceeds of reletting as follows: first, to the payment of reasonable expenses (including attorney's fees and broker's commissions or both) paid or incurred by or on behalf of Lessor. Second, in recovering possession, placing the Leased Premises and improvements in good condition, and preparing or altering the Leased Premises or improvements for reletting. Third, to the reasonable expenses of securing new lessees. Fourth, to the fulfillment of Lessee's covenants to the end of the Lease term; and finally, to Lessor's uses and purposes.
- 8.7 Costs: In the event Lessee shall be in default in the performance of any of its obligations under this Lease, and Lessor takes any action to enforce this Lease, including, but not limited to, court action, Lessee shall pay Lessor all the expenses incurred by Lessor in taking such action including full and reasonable attorney's fees.
- 8.8 Lessee's Right to Terminate Lease. Lessee may terminate this lease by: (1) not exercising its right to renewal as allowed under section 1.05; or (2) if Lessee loses funding for the program being administered at the site of this Lease, Lessee may give Lessor sixty (60)

days advance written notice to Lessor of its intent to terminate this Lease. In such event, Lessee shall be responsible for all rents for anytime it is occupying the Premises, even partially and Lessee shall be responsible for rents until such time as the provisions of section 4.12 have been fully complied with.

**ARTICLE 9
GENERAL PROVISIONS**

9.01 Lessor's Right to Entry, Inspection and Repair: Lessor may enter and inspect the Premises, at any time during regular business hours, with or without the presence of Lessee or its authorized representative, after giving twenty-four (24) hours advance notice to Lessee of such inspection. To protect the confidentiality of Lessee's clients, Lessor shall take every step possible to not enter without the presence and consent of Lessee except in an emergency or upon agreement by Lessee, such agreement not to be unreasonably withheld or refused. In the event of an emergency, Lessor may enter and inspect the Leased Premises on reasonable notice to Lessee (including no notice if the circumstances warrant) and make such repairs or institute such measures, on the account and at the expense of Lessee, as may be necessary to avert or terminate the emergency. An emergency is any action, event or condition, either extant or imminent, that threatens significant damage to property or injury to persons on or near the Leased Premises, and includes, but is not limited to, flood, fire, explosion, uncontrolled dangerous discharge or release of water or fluids, or the unauthorized or illegal placement of hazardous or toxic materials on Leased Premises. The provisions of this paragraph apply to Lessor solely in its capacity as Lessor hereunder and not in any other capacity.

9.2 Notices. All notices, requests, demands and other communications hereunder shall be deemed given only if in writing signed by an authorized representative of the sender and delivered by facsimile, email (with a hard copy mailed first class) or mailed and addressed to the respective parties as follows:

To Lessor:
City Manager
P.O. Box 1388
Bethel, Alaska
99559 Fax: (907)
543-1394

To Lessee:
Yukon Kuskokwim Health Corporation
Attn: Contracting Manager
PO Box 528
Bethel AK 99559-0528

9.3 Covenants and Conditions. Every provision in this Lease which imposes an obligation upon Lessee or invests an option, power, or right in Lessor shall be deemed to be a covenant

of Lessee in favor of Lessor, and the time of observance and performance by Lessee of each such covenant shall be of the essence. Full and faithful observance and performance by Lessee of each of its covenants contained in this Lease shall be a condition of this Lease.

9.4 Integration and Amendments. Except as otherwise expressly provided in this Lease, this Lease is a complete integration of every agreement and representation made by or on behalf of Lessor and Lessee with respect to the Leased Premises, and no implied covenant or prior oral or written agreement shall be held to vary the provisions of this Lease, any law or custom to the contrary notwithstanding. No amendment or other modification of the provisions of this Lease shall be effective unless incorporated in a written instrument duly executed and acknowledged by Lessor and Lessee.

9.5 Survival and Severability: If any provision of this Lease shall be deemed to be void or otherwise unenforceable by any court or other tribunal of competent jurisdiction, other than at the initiative or with the support of Lessor, within thirty (30) days of receipt of written notice of such holding, Lessor shall have the right and option, exercisable by written notice thereof to Lessee, to terminate this Lease effective as of the date of such written notice of exercise. It is understood and agreed that otherwise this Lease, except for such provision so held to be void or otherwise unenforceable, shall remain in full force and effect.

9.6 Binding Effect. This Lease shall be binding upon and shall inure to the benefit of Lessor and Lessee and their respective successors and assigns. The designations "Lessor" and "Lessee" include their respective successors and assigns and shall be so construed that the use of the singular includes the plural number, and vice versa, and the use of any gender include the other genders. If at any time during the Lease Term Lessee is more than one person or entity, including persons who are partners and operate Lessee as a partnership, their liability thereunder shall be joint and several.

9.7 Lessor's Authority to Convey Fee Title. Lessor retains the absolute and unconditional right to convey fee title in the Leased Premises or an interest or estate therein, subject to this Lease and the interest of any Qualified Mortgagee.

9.8 Lessee's Authority to Execute Lease. The Lessee represents that the person signing this Lease on its behalf has been duly authorized by Lessee's Board of Directors to sign this Lease on behalf of the Lessee.

9.9 Captions: The captions of the paragraphs are for convenience only, are not operative, and neither limit nor amplify in any way the provisions hereof.

9.10 Execution and Counterparts. This Lease may be executed in two or more counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

9.11 Governing Law/Construction: This Lease shall be construed and governed by the laws of the State of Alaska. This Lease was negotiated between the parties and shall not be strictly construed against either party. In the event that a question, dispute, or requirements for interpretation or construction shall arise with respect to this Lease, jurisdiction and venue

shall lie exclusively with the Bethel Court in the Fourth Judicial District at Bethel, Alaska.

9.12 Waiver of Sovereign Immunity. Lessee expressly waives, relinquishes, and promises not to assert as a defense its sovereign immunity or any other form of immunity for the purpose of enforcing this Lease. Lessee's relinquishment and waiver herein is limited to the sole purpose set forth in the preceding sentence.

IN WITNESS WHEREOF. Lessor and Lessee have duly executed and acknowledged this Lease.

CITY OF BETHEL

YKHC

By: Peter A. Williams
City Manager

By: Dan Winkleman
President and CEO

Date Signed: _____

Date Signed: _____

New Business

Introduced by: Mayor Richard Robb
Date: September 25, 2018
Action:
Vote:

CITY OF BETHEL

Resolution # 18-13

A RESOLUTION BY THE BETHEL CITY COUNCIL SUPPORTING THE PUBLIC EMPLOYEE RETIREMENT SYSTEM REFORM

- WHEREAS**, the City of Bethel, and other municipalities, contribute to The Public Employee Retirement System (PERS);
- WHEREAS**, included in Senate Bill 125 in 2008 was language requiring municipalities to pay termination costs and "below the floor costs" on the termination of a department, group, or classification of employees;
- WHEREAS**, those lay-offs that are made up of a department, group, or classification will result in a charge to local governments for the actual study, followed by charges for each of those employee's past service cost for approximately 30 years;
- WHEREAS**, if the total base salary of any municipality falls below what it was in 2008 (the year of SB 125), then charges will be assessed on that drop, as well;
- WHEREAS**, these rules severely limit the ability of municipalities, including the City of Bethel, from being agile in the workplace, including eliminating no longer needed departments, groups, or classifications;
- WHEREAS**, municipalities, including the City of Bethel, require agility and adaptability in the workforce to meet our changing needs;
- WHEREAS**, with our current state fiscal crisis, municipalities, including the City of Bethel, may need to make reductions or increasing in the workforce; including entire departments, groups, or classifications of employees;
- WHEREAS**, the State of Alaska is not subject to these rules as an employer; and the State of Alaska is making serious considerations to reducing its workforce;

NOW, THEREFORE, BE IT RESOLVED The City of Bethel supports reform in the Public Employee Retirement system. These reforms include eliminating termination studies and all costs for reducing or eliminating departments, groups, or classifications of employees, as well as not inhibiting future additions of departments, groups, or classifications of employees

ENACTED THIS _ DAY OF SEPTEMBER 2018 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Introduced by: Mayor Richard Robb
Date: September 25, 2018
Action:
Vote:

ATTEST:

Lori Strickler, City Clerk

Richard Robb, Mayor

City of Bethel Action Memorandum

Action memorandum No.	18-62		
Date action introduced:	September 25, 2018	Introduced by:	Vice-Mayor Watson
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Postpone until November 27th, the agenda items set for the November 13th, Regular City Council Meeting due to a lack of quorum for the Council's November 13th Regular Meeting.

Attachment(s): none

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	

Summary Statement

The Alaska Municipal League Conference is scheduled for November 12th through 16th in Anchorage. With an expected majority of City Council Members attending the conference, the Council will likely not have a quorum of its membership in Bethel to hold a meeting.

As provided for in Bethel Municipal Code 2.04.010, the City Council has the authority to postpone or reschedule a meeting if there is an expected lack of quorum as long as at least one regular meeting is held each month.

An alternate action:

If the Council and/or administration finds that there is cause to hold a special meeting the week of November 19th, the Action Memorandum can be amended to strike November 27th and insert a date available to a majority of council members.

City of Bethel Action Memorandum

Action memorandum	18-63		
Date action introduced:	09-25-2018	Introduced by:	Peter Williams, City Manager
Date action taken:		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

Action Title: Approving the City Administration's 2019-2023 Capital Improvement Plan (CIP)

Attachment(s): Capital Improvement Plan

Amount of fiscal		Account information:
xx	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

The City of Bethel Administration has developed a five year capital improvement plan. This plan is to be used as a management tool to coordinate the large funding projects for the organization.

This CIP reflects updates from what was presented before with new items underlined and outdated information crossed out. Items approved for FY-19 Budget are noted. The following items have been prioritized, though in some cases it is hard to tell what is more important.

Fire Alarm Panel, strobes and horns/Public Works building. (p.5)	Gen.& W-S Fund - \$40,000
Steamer for streets and Roads. (p.5)	Gen. Fund-\$75,000
Police Dispatch Ctr. Console. (p.2)	Gen. Fund -\$400,000
Boilers for the PW Building (p.1)	W&S & Gen. Fund- TBD
The Avenues Project (p.9)	Loan-W&S Fund- \$8.250M
Water Trucks (p.12)	Lease -W&S Fund- \$1.476M
City Hall Roof Replacement. (p.9)	Gen. Fund - \$1.1M-\$1.5M
Hauled Water and Sewer Rate study (p.5)	W&S Fund TBD

Capital Improvement Plan

City of Bethel

FY 2019 – FY 2023

This Capital Improvement Plan includes pre-construction tasks (studies), construction projects, and the purchase of equipment that the City of Bethel can reasonably expect to complete in the five-year period ending June 30, 2023. The plan is separated by fiscal years to coincide with City budgets. It can be revised and updated anytime.

Year 1		
FY 2019 (July 1, 2018 – June 30, 2019)		
Grants: \$10,007,123	General Fund: \$1,044,000	Enterprise Funds: \$196,000
CONSTRUCTION		Year 1

Road Around H-Marker Lake **\$9,350,000**
Funding: \$9,350,000 Fed. Funds per FY 2018-21 Statewide Transp. Improvement Plan (STIP)

Connect Tundra Ridge Road on a new alignment that provides a public road connection (description provided in FY 2018-21 STIP)

Need: Emergency vehicles need access to residences in Tundra Ridge and on Ptarmigan Street; residents need direct access to airport, Kasyuli & Larson Subdivisions; Transportation companies (cabs) needs direct access.

Timeline: 2018 – 2021+ (Construction after 2021, per STIP)

New Public Works Boilers and Heating System Renovation **\$220,000**
Funding: ~~\$220,000~~ \$370,000 City (FY 2019 Budget)

DOWL evaluated the boilers in Public Works building and heating system and developed a recommendation for the City. We have purchase the boilers for \$105,000; Project Management costs of \$50,000 (includes the mechanical, electrical and structural engineering and design). We have spent \$155,000. We don't think the remaining balance is sufficient to complete this job. Bids due Sept 21

Need: Boilers are over 30 years old and beyond their useful life; heating system needs to be updated for effective and efficient operation.

Timeline: ~~Summer-Fall 2018~~ Substantial completion June 20, 2019 Final completion June 30, 2019

Police Communication Tower **\$357,123**

Funding: \$100,000 State of Alaska Grant in-hand
\$257,123 State Homeland Security Program Grant
(Applied 1/30/18; no award notice or award target date; grant might fund this project or Police Dispatch Center Consoles, but not both)

Purchase and install 90-ft. lattice communication tower on north side of the Police Station property. Remove communications antennas from KYUK Tower and install them on Police Com. Tower. Relocate emergency responder communication gear from GCI Com Shack on KYUK Property to Bethel Police Station. DOWL completing design and cost estimates.

Need: Control over emergency responder communications equipment and antennas; save \$400/mo. in fees currently paid to GCI for lease space in communications shack.

Timeline: ~~March 30, 2018 – October 31, 2018~~ – TBD

Police Dispatch Center Consoles **\$400,000**

Funding: \$400,000 State Homeland Security Program Grant (Denied 2018)
(Applied 1/30/18; no award notice or award target date; grant might fund this project or Police Communication Tower, but not both)

Purchase and install two new dispatch center consoles with computers, radio communication equipment, software, and related infrastructure.

Need: Current equipment and software are out of date and no longer supported by manufacturer.

Timeline: 10 weeks order to products received; 1 week on-site.

Wheelchair Ramp at Public Works Building **\$40,000**

Funding: \$40,000 City (FY 2019 Budget) Approved - Property Maintenance will construct ramp.

Replace wheelchair ramp that allows access to the first floor of the building.

Need: Current wheelchair ramp is not compliant with ADA requirements. Utility Billing Office being relocated to first floor. Public will need greater access.

Timeline: 2 weeks (Summer 2018)

City Cemetery **\$28,000**
Funding: \$28,000 City (FY 2019 Budget – Property Maintenance will do the work)

Expand City Cemetery by adding sand, leveling ground, and plotting grave sites. Additional fencing must be purchased and installed.

Need: City Cemetery marked grave area is nearly full and must be expanded to allow more grave sites.

Timeline: 1 month (Summer 2018)

Institutional Corridor Contingency **\$300,000**
Funding: \$300,000 City (FY 2019 Budget-Institutional Corridor 46-45-50)

Water pipe construction project that brings water from the City Subdivision Water Treatment Plant to YKHC hospital, DOC Correction Center, and other large commercial users.

Need: DOWL Engineer recommends that this amount be available for contingencies as STG and Bethel Builders complete the construction of the water pipe.

Timeline: June 15, 2018 – October 31, 2018

Streets and Roads Projects

Ptarmigan Street – Delapp to Lulu Heron **\$91,200**
Funding: \$91,200 City (FY 2019 Budget)

This project entails tearing up 1,660 ft. of rough asphalt and then capping the road with six inches of gravel. This project will require 996 cubic yards of gravel in 76 dump truck loads.

Need: This rough patch of road is not on a planned paving schedule. It is in the City's domain and can be repaired with a six-inch gravel overlay.

Timeline: 3 weeks (Summer 2018)

Ptarmigan Street – Delta Cottages to Tundra Ridge **\$157,200**
Funding: \$157,000 City (~~FY 2019 Budget~~)

This project entails tearing up 2,835 ft. of rough asphalt and then capping the road with six inches of gravel. This project will require 1,701 cubic yards of gravel in 131 dump truck loads.

Need: This rough patch of road is not on a planned paving schedule. It is in the City's domain and can be repaired with a six-inch gravel overlay.

Timeline: 4 weeks (Summer 2018)

Schwalbe to Utaoug Circle

\$18,000

Funding: \$18,000

This project entails building up the road with sand/topsoil and then capping it with six inches of gravel. This project will require 195 cubic yards of gravel in 15 dump truck loads.

Need: This road is low and flat. It holds water, snow, and ice. It needs to be raised and capped with six inches of gravel.

Timeline: 2 weeks (Summer 2018)

PURCHASE	Year 1
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Side Dump Truck **\$110,000**

Funding: \$110,000 City (FY 2019 Budget-Hauled Refuse 50-70)

Purchased for \$70,000, remaining funds went to purchase gravel for the road in the landfill and has been used.

Large side dump truck with 23 cubic yard capacity.

Need: A side dump truck is needed to support Landfill Operations: hauling sand for cover and berms from City sand pit to landfill; occasional use to haul gravel, deconstructed building remnants, brush/trees.

Timeline: ~~Jun 1 – Sep 30, 2018~~ Spring 2018

Mini Excavator for Port **\$86,000**

Funding: \$86,000 City (2019 Budget – Small Boat Harbor 52-55)

Purchase one small excavator for use by Port of Bethel.

Need: There is a need to move rip-rap at the Small Boat Harbor, and clear brush, remove trees, dig ditches and other uses along waterfront.

Timeline: Summer 2018

Pick-up Truck for Planning Dept. **\$30,000**

Funding: \$30,000 City (FY 2019 Budget) Approved

Purchase new pick-up truck for use by Planning Dept.

Need: Current expedition was an old police vehicle and is outdated and must be replaced.

Timeline: Summer 2018

Steamer for Streets and Roads

75,000

Funding: Steamer- \$55,218 plus Shipping-est. \$17,608 (General Fund)

This piece of equipment broke in July and it is beyond repair. The steamer is 38yrs old built in 1980. The above quote for shipping is good for 30 days.

Need: It is used for steaming culverts free of ice and snow in the spring.

Timeline: We need this by March 2018

Fire Alarm Monitor, Horns and Strobes

TBD

Funding: Estimate- \$75,000 (General Fund and Water and Sewer Fund)

We have one estimate for \$18,870 but as of this report we are not sure if the wiring needs to work on. We are working on a second quote and clarification if the shop needs new wiring. We are working with our electrical contractor to evaluate the wiring.

Timeline: ASAP

Hauled Water and Sewer Rate Study

TBD

Funding: Water and Sewer Fund

During the process of approving the water and sewer rates for a couple of new subdivisions the rates we are charging seemed to be a lot higher than we are charging for now. Another consideration is if the Avenues project is completed we will have approximate one truck and a half to two trucks that we will be able to use elsewhere. This might decrease the cost of hauled services.

When the last study was completed that there should have probably been three zones but the cost to the customers in the third zone was so high that those in zones one and two ended up paying for those in zone three.

The other issue we see is that the old study is very hard to understand and use. I would like to see the study simplified somewhat.

Timeline: ASAP

Expedition for Police Dept. **\$50,000**
Funding: \$50,000 City (FY 2019 Budget)- Approved

Purchase new expedition, outfitted with sirens, radios, and other equipment for Police use.

Need: New vehicle would replace a 15-year old expedition with over 100,000 miles on it.

Timeline: Summer 2018

Server & Computer Equipment for YK Fitness Center **\$30,000**
Funding: \$30,000 City (FY 2019 Budget) Approved

Purchase and install server and related computer equipment for the YK Fitness Center to establish a stand-alone network; facilitate data storage, control computer access, and ease transition from one company manager to another.

Need: Currently there is no network, only individual computers; no records and information was available for Health Fitness when they took over management.

Timeline: Summer 2018

Land/Right-of-Way Acquisition **\$60,000**
Funding: \$60,000 City (FY 2019 Budget) Approved

Planning Department would oversee the purchase of land/right-of-ways, if needed, for City purposes.

Need: City has no money set aside for land or right-of-ways and occasionally has need for same.

Timeline: July 1, 2018 – June 30, 2019

Plotter for Planning Dept. **\$20,000**
Funding: \$20,000 City (FY 2019 Budget) Approved

Purchase and install plotter in Planning Dept.

Need: Current plotter is over 8 years old with no service arrangement.

Timeline: Summer 2018

City Hall Roof Assessment **\$18,000**
Funding: \$18,000 ~~City FY 2020 Budget~~ (FY 2019 Budget Planning Dept.) Completed 2018

Professional assessment of the condition of City Hall Roof and the cost to construct a pitched roof.

Need: City Hall roof has been leaking for over ten years. Band-aide patches have been temporary solutions. Flat roof design is part of the problem.

Timeline: 1-2 days

CONSTRUCTION	Year 2
The Avenues Piped Water & Sewer	<u>Requested by the USDA \$ 13,271,000</u>
\$2,940,000	
Funding: \$1,323,000 <u>\$5,021,000.00</u>	USDA-RD Grant (45%) Done in conjunction with The Avenues
\$1,617,000 <u>\$ 8,250,000</u>	USDA-RD Loan ((55%) City-FY 2020 Budget-Piped Water 51-82)

Construct water pipe from Youth Center to 6th and 7th Avenues to Willow Street; construct sewer pipe from Tundra Center to 6th and 7th Avenues to Willow Street. The cost include six new water trucks.

Need: The Avenues represent a relatively easy location to provide piped water and sewer due to their proximity to existing infrastructure; City must have a water/sewer construction project in order to purchase the 15 water and sewer trucks with USDA-RD grant/loan funding.

Timeline: Summer 2019

City Hall Roof	\$300,000
Funding: \$300,000 City (FY 2020 Budget)	
Construct a new pitch roof for City Hall	
<u>Slope Roof Cost Estimate -</u>	<u>\$1,468,842</u>
<u>Low Slope Roof Cost Estimate</u>	<u>\$1,115,340</u>

Need: leaking right now; membrane beyond lifespan, over 10 years of leaks;

Timeline: 1-3 months

Senior Center **\$155,000**

Funding: \$155,000 City (FY 2020 Budget) City Estimate for materials only

Repair damage done by vandalism so that building will be in usable condition.

Need: Many exterior windows need to be replaced; interior windows, carpet taken out and new flooring installed.

Timeline: 2 months

Bus Barn **\$500,000**

Funding: \$500,000 City (FY 2020 Budget)

Replace foundation and lower building. Make it a gravel floor.

Need: Solid building with a failed foundation. City could move Streets and Roads Division into Bus Barn space after renovated. It would be used as an office and equipment storage (grader, sander, water spray truck).

Timeline: 3 months

Streets and Roads Projects

Napaskiak Drive **\$69,600**

Funding: \$69,600 City (FY 2020 Budget)

Adding six inches of gravel to 1,135 ft. of Napaskiak Drive section from Mission Drive to Akiak Drive. This project will require 754 cubic yards of gravel or 58 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2020

Akiachak Drive **\$146,000**

Funding: \$146,000 City (FY 2020 Budget)

Adding six inches of gravel to 2,431 ft. of Akiachak Drive. This project will require 1,586 cubic yards of gravel or 122 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2020

Alex Hately Drive **\$84,400**

Funding: \$84,400 City (FY 2020 Budget)

Add six inches of gravel to 1,422 ft. of Alex Hately Drive from Katie Hately Lane to the end of Alex Hately Drive. This project will require 936 cubic yards of gravel or 72 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2020

PURCHASE		Year 2
Water Trucks (8) and Sewer Trucks (\$3,648,098
Funding: \$1,641,644	USDA RD grant (45% of project cost; must be part of The Avenues)	
\$2,006,454	USDA RD loan ((55%) City Hauled Water 51-81/Hauled Sewer 51-85	
Water Trucks (6)		\$1,475,706

We can finance these trucks the same way we financed the Fire Dept. Ladder Truck. We would need a down payment of \$ 811,638 and pay off the balance in 5yrs, 7yrs. or 10 years.

~~Purchase 8 new water trucks and 7 new sewer trucks with the largest tank size that meets DOT&PF specifications for highway use. This project is to be combined with “The Avenues” water/sewer project in order to get USDA RD funding.~~

Need: The City must meet the DOT&PF-enforced requirements of “The Bridge Law” for axle weights on State Highways and allow the City to haul the most we can with the size permitted. The deadline to order these trucks to be ready for spring is Feb. 2019.

Timeline: February 1, 2020 – October 3, 2020

Year 3 FY 2021 (July 1, 2020 – June 30, 2021)		
Grants/Loans: \$0	General Fund: \$1,064,200	Enterprise Funds: \$1,049,750
PRE-CONSTRUCTION		Year 3
Design A-B-C Loops and Sewer Line		\$300,000
Funding: \$300,000	City (FY2021 Budget-Piped Water 51-82/Piped Sewer 51-86)	

Engineer to design the replacement of water pipes for Loop A, Loop B, and the creation of Loop C. Design to also include a reconfiguration or replacement of gravity-fed sewer pipes in Bethel

Need: The water pipes have outlived their useful life; there is pitting and galvanization is worn off of the inside of the pipes, coloring the water brown. The way the sewer lines are constructed, there will always be freezing of sections in the winter because there is no feasible way to install heat tape to the pipes. The thawing process involves the City being non-compliant with DEC because the sewer pipes must be flushed and pipe contents spills onto tundra.

Timeline: 6 mos.

Design & Bid Documents for Courthouse Water Tank Retrofit **293,000** ~~\$200,000~~
Funding: \$200,000 City (FY 2021 Budget-Leased Properties-Court Complex 53-55)

Need: City wants to get rid of this large outdated water tank by the Courthouse. The tank is needlessly costing the City money right now to heat it. The City wants to connect the Courthouse’s fire suppression system to City piped water, which can be connected near KYUK Radio Station.

Timeline: 2 months

Preliminary Engineering Report for Airport Area Water Tank **\$75,000**
Funding: \$75,000 City (FY 2021 Budget-Piped Water 51-82)

The Preliminary Engineering Report and Environmental Report are precursors to USDA-RD funding. The project would entail the City running water pipe from the Institutional Corridor along highway to Airport Area Water Tank and fill station to be established on City property near entrance to Gun Range.

Need: Reduce the expense of hauling water to Kasayuli, Larson Sub., and Airport Area properties by establishing water tank and filling station.

Timeline: 3 months

CONSTRUCTION	Year 3
Public Works Building Repair	\$TBD

Timeline: Summer 2020

Prior year assessment of the Public Works building will determine the cost of this project.

Need: The Public Works building is showing severe signs of wear on the south side exterior walls, including rust, rot, and decay. Repairs are likely to include much more than just walls.

Funding: TBD City (FY 2021 Budget)

Streets and Roads Projects

Blackberry Street

\$84,400

Funding: \$84,400 City (FY 2021 Budget)

Add gravel to Blackberry Street from Katie Hatley Land to the end of Blackberry Street. This project will require 936 cubic yards of gravel or 72 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2020

Thimbleberry Street

\$30,000

Funding: \$30,000 City (FY 2021 Budget)

Add gravel to 296 ft. of Thimbleberry Street. This project will require 195 cubic yards of gravel or 15 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2020

East Avenue

\$114,000

Funding: \$114,400 City (FY 2021 Budget)

Add gravel to 1,900 ft. of East Avenue. This project will require 1,235 cubic yards of gravel or 95 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2020

Kaligtuk Road

\$70,800

Funding: \$70,800 City (FY 2021 Budget)

Add gravel to 1,170 ft. of Kaligtuk Road. This project will require 767 cubic yards of gravel or 59 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2020

PURCHASE **Year 3**

Dozer (“Pusher”) for Landfill **\$394,750**
Funding: \$394,750 City (FY2021 Budget – Hauled Refuse 50-70)

Purchase large dozer that can

Need: City’s current Pusher (CAT 963K) is worn out and must be replaced. The pusher is necessary to push trash, flatten trash, and otherwise meet landfill operation needs.

Timeline: 3 months

Dumpsters **\$30,000**

Funding: \$30,000 City (FY 2021 Budget-Hauled Refuse 50-70)

Steel 4, 6, or 8 yard dumpsters with plastic lids with lift pockets for easy use by dumpster trucks.

Need: City must continue to order replacement dumpsters due to bottoms rotting out, damage from vehicle impacts, and rust.

Timeline: 3 months

Fences for landfill **\$50,000**

Funding: \$50,000 City (FY 2021 Budget-Hauled Refuse 50-70)

Purchase and install chain link fencing on top of berms to improve security.

Need: Securing access to the landfill has been an unresolved issue for some time. Fencing will help secure perimeter access.

Timeline: Summer 2020

Pumper Tender Fire Truck **\$585,000**

Funding: \$585,000 City (FY 2021 Budget)

One pumper tender fire truck with 2,000 gallon capacity and 2,000 gallons/min. pump rate.

Need: Fire Department does not have a large capacity pumper/tender at present and can only pump at 1,500 gallons/min. rate, which is inadequate for large structure fires; must rely on water trucks and a catchment basin for sustained water application. Do not have hydrants; 1,500 gallon/min pump now – larger buildings need larger buildings; should lower ISO scores, which lower insurance rates.

Timeline: February 2021 – October 3, 2021

End Dump Truck **\$150,000**
Funding: \$150,000 City (FY 2021 Budget)

Two end dump trucks with 10 cubic yard capacity. Will conform to DOT&PF axle weight requirements.

Need: Current fleet of end dump trucks wearing out and must be replaced.

Timeline: During FY 2021

Ford F-150 pick-up truck or equivalent **\$30,000**
Funding: \$30,000 City (FY 2021 Budget)

Purchase one Ford F-150 pick-up truck for use in the department that needs it.

Need: Planned replacement of F-150 pick-up truck in use by departments.

Timeline: Summer 2020

Year 4		
FY 2021 (July 1, 2021 – June 30, 2022)		
Grants/Loans: \$0	General Fund: \$578,600	Enterprise Funds: \$0
CONSTRUCTION		Year 4

Streets and Roads

Imkuciq Street **\$63,600**
Funding: \$63,000 City (FY 2022 Budget)

Add gravel to 1,141 ft. of Imkuciq Street. This project will require 689 cubic yards of gravel or 53 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2022

Makqalria Road **\$69,600**
Funding: \$69,600 City (FY 2022 Budget)

Add gravel to 1,151 ft. of Makqalria Road. This project will require 754 cubic yards of gravel or 58 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2022

Negqerralria Drive **\$176,400**
Funding: \$176,400 City (FY 2022 Budget)

Add gravel to 2,926 ft. of Negqerralrai Drive. This project will require 1,911 cubic yards of gravel or 147 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2022

PURCHASE	Year 4
End Dump Truck	\$75,000

Funding: \$75,000 City (FY 2022 Budget)

End dump truck with 10 cubic yard capacity. Will conform to DOT&PF highway axle weight requirements.

Need: Current fleet of end dump trucks wearing out and must be replaced.

Timeline: During FY 2022

Dumpsters **\$30,000**
Funding: \$30,000 City (FY 2022 Budget)

Steel 4, 6, or 8 yard dumpsters with plastic lids with lift pockets for easy use by dumpster trucks.

Need: City must continue to order replacement dumpsters due to bottoms rotting out, damage from vehicle impacts, and rust.

Timeline: 3 months

Ford F-150 pick-up truck or equivalent **\$60,000**
Funding: \$60,000 City (FY 2022 Budget)

Purchase two Ford F-150 pick-up trucks for use in the department that needs it.

Need: The City has a number of F-150 pick-up trucks in use by departments. There is a need for planned replacements.

Timeline: Summer 2022

Copiers - large (Scans & Prints too) **\$30,000**
Funding: \$30,000 City (FY 2022 Budget)

Purchase three copiers for use in the City.

Need: City copiers experience heavy use, which contributes to wear and tear. Useful life of a photocopier is five years.

Timeline: FY 2022

Comprehensive Plan Update **\$50,000**
Funding: \$50,000 City (FY 2022 Budget)

Hire a consultant to update the City's 2035 Comprehensive Plan.

Need: City's current Comprehensive Plan was published September 2011 and per AS 29.40.030, the City must prepare a Comprehensive Plan and "update the plan as necessary."

Timeline: One year

Street Signs **\$24,000**
Funding: \$24,000 City (FY 2021 Budget)

Purchase and install street signs where needed in the community.

Need: Street signs are damaged by accidents with vehicles, four-wheelers, snowmachines, and snow removal equipment, and vandalism.

Timeline: 3 months

Year 5		
FY 2021 (July 1, 2022 – June 30, 2023)		
Grants/Loans: \$0	General Fund: \$676,200	Enterprise Funds: \$0
CONSTRUCTION		Year 5

Streets and Roads

Ayaginar Drive **\$176,400**
Funding: \$176,400 City (FY 2023 Budget)

Add gravel to 2,926 ft. of Ayaginar Drive. This project will require 1,911 cubic yards of gravel or 147 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2022

Noel Polty Blvd. **\$208,800**
Funding: \$208,800 City (FY 2023 Budget)

Add gravel to 3,480 ft. of Noel Polty Blvd. This project will require 2,262 cubic yards of gravel or 174 dump truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2022

Paul John Street **\$66,000**
Funding: \$66,000 City (FY 2023 Budget)

Add gravel to 1,087 ft. of Noel Polty Blvd. Requires 715 cubic yards of gravel or 55 truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2022

Uqsuqak Road **\$90,000**
Funding: \$90,000 City (FY 2023 Budget)

Add gravel to 1,490 ft. of Noel Polty Blvd. Requires 975 cubic yards of gravel or 75 truck loads.

Need: Gravel pulverized over time; road in need of repair; prone to potholes.

Timeline: Summer 2022

PURCHASE	Year 5
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End Dump Truck **\$75,000**

Funding: \$75,000 City (FY 2023 Budget)

End dump truck with 10 cubic yard capacity. Will conform to DOT&PF highway axle weight requirements.

Need: Current fleet of end dump trucks wearing out and must be replaced.

Timeline: During FY 2023

Dumpsters **\$30,000**

Funding: \$30,000 City (FY 2023 Budget)

Steel 4, 6, or 8 yard dumpsters with plastic lids with lift pockets for easy use by dumpster trucks.

Need: City must continue to order replacement dumpsters due to bottoms rotting out, damage from vehicle impacts, and rust.

Timeline: 3 months

Ford F-150 pick-up truck or equivalent **\$30,000**

Funding: \$30,000 City (FY 2023 Budget)

Purchase one Ford F-150 pick-up truck for use in the department that needs it.

Need: The City has a number of F-150 pick-up trucks in use by departments. There is a need for planned replacements.

Timeline: Summer 2022

City of Bethel Information Memorandum

Information Memo No.	18-15		
Date introduced:	September 25, 2018	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to August 31, 2018 and August 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to August 31, 2018 and (2) August 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration	PW	
Finance	PW	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2019 contains two months of data ending August 31, 2018. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	3,370,841.04	
51-13100	ACCOUNTS RECEIVABLE	884,004.90	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(118,712.81)	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	(2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	(88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(3,522,799.12)	
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
	TOTAL ASSETS		17,072,560.86

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	43,132.13	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	366,555.63	
51-27200	WATER SUB. FEE - DEF. MAINT.	181,358.63	
51-27300	SEWER SUB. FEE - DEF. MAINT.	194,408.61	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
	TOTAL LIABILITIES		6,862,516.27

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	
	UNAPPROPRIATED FUND BALANCE:		
51-39900	FUND BALANCE	(15,247,470.86)	

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2018

WATER & SEWER SERVICES

REVENUE OVER EXPENDITURES - YTD	(810,956.32)	
BALANCE - CURRENT DATE	(16,058,427.18)	
TOTAL FUND EQUITY		<u>9,089,409.96</u>
TOTAL LIABILITIES AND EQUITY		<u><u>15,951,926.23</u></u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	6,605.17	14,845.48	85,784.00	70,938.52	17.3
51-80-502 OVERTIME	37.68	37.68	1,000.00	962.32	3.8
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	96.72	215.66	1,258.00	1,042.34	17.1
51-80-512 GROUP HEALTH INSURANCE	.00	1,582.12	38,871.00	37,288.88	4.1
51-80-515 UNEMPLOYMENT	.00	.00	1,638.00	1,638.00	.0
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	1,461.43	3,348.91	19,092.00	15,743.09	17.5
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	.00	254.43	4,000.00	3,745.57	6.4
51-80-649 ONLINE BILL PAY	.00	239.70	2,000.00	1,760.30	12.0
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	674.99	3,849.98	12,000.00	8,150.02	32.1
51-80-736 BANK CHARGES	.00	3,176.26	36,500.00	33,323.74	8.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	41,118.72	47,953.66	370,000.00	322,046.34	13.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,260.00	14,260.00	.0
51-80-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	39,145.00	39,145.00	.0
TOTAL UTILITY BILLING	49,994.71	75,503.88	643,645.00	568,141.12	11.7
<u>HAULED WATER</u>					
51-81-501 SALARIES	41,704.05	88,437.87	434,695.00	346,257.13	20.3
51-81-502 OVERTIME	9,980.86	21,060.98	80,000.00	58,939.02	26.3
51-81-508 LEAVE CASHOUT	.00	3,959.04	21,454.00	17,494.96	18.5
51-81-511 MEDICARE	770.69	1,686.62	7,463.00	5,776.38	22.6
51-81-512 EMPLOYEE GROUP BENEFITS	.00	13,277.88	103,841.00	90,563.12	12.8
51-81-515 UNEMPLOYMENT	.00	.00	7,964.00	7,964.00	.0
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	11,370.70	24,041.24	113,233.00	89,191.76	21.2
51-81-519 UTILITY BENEFIT	.00	.00	39,558.00	39,558.00	.0
51-81-561 SUPPLIES	.00	479.72	5,000.00	4,520.28	9.6
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	.00	.00	41,000.00	41,000.00	.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	.00	20.00	50,000.00	49,980.00	.0
51-81-602 GASOLINE/DIESEL/OIL	129.25	129.25	120,000.00	119,870.75	.1
51-81-621 ELECTRICITY	.00	745.51	7,200.00	6,454.49	10.4
51-81-622 TELEPHONE	2.97	5.94	100.00	94.06	5.9
51-81-623 HEATING FUEL	.00	188.95	12,000.00	11,811.05	1.6
51-81-626 WATER/SEWER/GARBAGE	471.10	1,114.28	8,200.00	7,085.72	13.6
51-81-627 STAFF CELLULAR PHONES	.00	76.36	1,320.00	1,243.64	5.8
51-81-650 LAB TESTS	100.00	100.00	5,000.00	4,900.00	2.0
51-81-661 VEHICLE MAINT/REPAIR	2,576.12	8,524.96	287,479.00	278,954.04	3.0
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	.00	.00	13,573.00	13,573.00	.0
51-81-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	159,633.00	159,633.00	.0
TOTAL HAULED WATER	67,105.74	163,848.60	1,619,909.00	1,456,060.40	10.1

PIPED WATER

51-82-501 SALARIES	19,188.32	35,750.44	158,803.00	123,052.56	22.5
51-82-502 OVERTIME	2,390.56	6,022.75	30,000.00	23,977.25	20.1
51-82-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-82-511 MEDICARE	318.14	615.68	2,738.00	2,122.32	22.5
51-82-512 EMPLOYEE GROUP BENEFITS	.00	3,836.69	47,756.00	43,919.31	8.0
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	4,747.47	9,190.22	41,537.00	32,346.78	22.1
51-82-519 UTILITY BENEFIT	.00	.00	9,804.00	9,804.00	.0
51-82-545 TRAINING/TRAVEL	.00	60.56	2,500.00	2,439.44	2.4
51-82-561 SUPPLIES	.00	6,814.49	5,000.00	(1,814.49)	136.3
51-82-563 WEARING APPAREL	.00	.00	1,000.00	1,000.00	.0
51-82-592 PLUMBING SUPPLIES	2,095.89	2,095.89	2,500.00	404.11	83.8
51-82-601 VEHICLE MT. (PARTS & TOOLS)	.00	100.00	3,000.00	2,900.00	3.3
51-82-602 GASOLINE/DIESEL/OIL	668.65	1,577.96	12,000.00	10,422.04	13.2
51-82-621 ELECTRICITY-UTIL MT SHOP	182.12	386.30	6,000.00	5,613.70	6.4
51-82-622 TELEPHONE	5.94	11.88	100.00	88.12	11.9
51-82-623 HEATING FUEL	494.48	494.48	24,000.00	23,505.52	2.1
51-82-626 WATER/SEWER/GARB	.00	41.62	600.00	558.38	6.9
51-82-627 STAFF CELLULAR PHONES	.00	67.32	1,160.00	1,092.68	5.8
51-82-649 ENGINEERING SERVICES	.00	1,682.50	50,000.00	48,317.50	3.4
51-82-650 LAB TESTS	.00	520.88	.00	(520.88)	.0
51-82-661 VEHICLE MAINT/REPAIR	.00	774.42	2,782.00	2,007.58	27.8
51-82-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
51-82-683 MINOR EQUIPMENT	304.75	764.80	.00	(764.80)	.0
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	801.00	801.00	1,000.00	199.00	80.1
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,803.00	14,803.00	.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	59,673.00	59,673.00	.0
TOTAL PIPED WATER	31,197.32	71,609.88	708,519.00	636,909.12	10.1

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	10,799.30	25,008.43	117,832.00	92,823.57	21.2
51-83-502 OVERTIME	1,705.67	4,578.79	35,000.00	30,421.21	13.1
51-83-508 LEAVE CASHOUT	832.65	4,834.77	11,611.00	6,776.23	41.6
51-83-511 MEDICARE	72.84	163.47	2,216.00	2,052.53	7.4
51-83-512 EMPLOYEE GROUP BENEFITS	.00	1,910.66	37,760.00	35,849.34	5.1
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	2,751.09	6,509.23	33,623.00	27,113.77	19.4
51-83-519 UTILITY BENEFIT	.00	.00	7,752.00	7,752.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-545 TRAINING/TRAVEL	.00	.00	2,500.00	2,500.00	.0
51-83-561 SUPPLIES	.00	1,085.21	1,500.00	414.79	72.4
51-83-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
51-83-567 CHEMICALS	2,548.22	7,862.42	50,000.00	42,137.58	15.7
51-83-592 PLUMBING SUPPLIES	156.37	223.33	2,500.00	2,276.67	8.9
51-83-621 ELECTRICITY (PUMPHOUSE)	3,784.74	9,645.95	84,000.00	74,354.05	11.5
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	3,112.68	3,907.25	120,000.00	116,092.75	3.3
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	150.00	150.00	12,000.00	11,850.00	1.3
51-83-661 VEHICLE MAINT/REPAIR	.00	.00	2,782.00	2,782.00	.0
51-83-669 OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
51-83-683 MINOR EQUIPMENT	6,368.00	16,170.54	13,000.00	(3,170.54)	124.4
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,116.00	14,116.00	.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	49,012.00	49,012.00	.0
TOTAL BETHEL HTS WTR TREATMENT	32,281.56	82,050.05	673,917.00	591,866.95	12.2
CITY SUB WTR TREATMENT					
51-84-501 SALARIES	16,192.88	29,768.26	179,778.00	150,009.74	16.6
51-84-502 OVERTIME	2,355.24	5,721.54	35,000.00	29,278.46	16.4
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	341.97	591.46	31,143.00	30,551.54	1.9
51-84-512 EMPLOYEE GROUP BENEFITS	.00	2,885.46	37,760.00	34,874.54	7.6
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	4,080.60	7,807.71	47,251.00	39,443.29	16.5
51-84-519 UTILITY BENEFIT	.00	.00	7,752.00	7,752.00	.0
51-84-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-84-561 SUPPLIES	.00	.00	1,500.00	1,500.00	.0
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	61,601.28	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	.00	51.19	720.00	668.81	7.1
51-84-621 ELECTRICITY (CS WTF)	3,670.56	8,777.61	48,000.00	39,222.39	18.3
51-84-622 TELEPHONE	2.97	5.94	100.00	94.06	5.9
51-84-623 HEATING FUEL(CS WTF)	3,333.82	8,252.97	120,000.00	111,747.03	6.9
51-84-650 LAB TESTS	.00	.00	7,000.00	7,000.00	.0
51-84-661 VEHICLE MAINT (ISF)	.00	460.91	2,782.00	2,321.09	16.6
51-84-669 OTHER PURCHASED SERVICES	.00	.00	2,000.00	2,000.00	.0
51-84-683 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-84-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	.00	.00	15,490.00	15,490.00	.0
51-84-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	69,337.00	69,337.00	.0
TOTAL CITY SUB WTR TREATMENT	96,330.13	132,979.93	787,178.00	654,198.07	16.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	42,744.88	97,832.26	499,174.00	401,341.74	19.6
51-85-502 OVERTIME	2,802.77	12,487.31	80,000.00	67,512.69	15.6
51-85-508 LEAVE CASHOUT	.00	.00	24,678.00	24,678.00	.0
51-85-510 SOCIAL SECURITY	.00	20.65	.00	(20.65)	.0
51-85-511 MEDICARE	676.09	1,631.12	8,398.00	6,766.88	19.4
51-85-512 EMPLOYEE GROUP BENEFITS	.00	19,729.02	126,053.00	106,323.98	15.7
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	10,020.48	24,152.19	127,418.00	103,265.81	19.0
51-85-519 UTILITY BENEFIT	.00	.00	44,118.00	44,118.00	.0
51-85-561 SUPPLIES	.00	543.79	2,000.00	1,456.21	27.2
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	.00	220.00	50,000.00	49,780.00	.4
51-85-602 GASOLINE/DIESEL/OIL	.00	1,054.36	96,000.00	94,945.64	1.1
51-85-621 ELECTRICITY	.00	745.51	7,200.00	6,454.49	10.4
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	.00	188.95	12,000.00	11,811.05	1.6
51-85-626 WATER/SEWER/GARBAGE	.00	643.18	8,200.00	7,556.82	7.8
51-85-661 VEHICLE MAINT/REPAIR	685.77	7,107.68	287,479.00	280,371.32	2.5
51-85-669 OTHER PURCHASED SERVICES	.00	.00	7,000.00	7,000.00	.0
51-85-683 MINOR EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	.00	.00	13,573.00	13,573.00	.0
51-85-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	181,767.00	181,767.00	.0
TOTAL HAULED SEWER	56,929.99	166,356.02	1,861,053.00	1,694,696.98	8.9
<u>PIPED SEWER</u>					
51-86-501 SALARIES	18,721.66	34,623.38	158,803.00	124,179.62	21.8
51-86-502 OVERTIME	2,390.51	6,022.67	30,000.00	23,977.33	20.1
51-86-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-86-511 MEDICARE	311.33	599.28	2,738.00	2,138.72	21.9
51-86-512 EMPLOYEE GROUP BENEFITS	.00	3,726.28	48,866.00	45,139.72	7.6
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	4,644.50	8,941.99	41,537.00	32,595.01	21.5
51-86-519 UTILITY BENEFITS	.00	.00	9,478.00	9,478.00	.0
51-86-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-86-561 SUPPLIES	125.75	367.95	5,000.00	4,632.05	7.4
51-86-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
51-86-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	968.26	968.26	1,500.00	531.74	64.6
51-86-602 GASOLINE/DIESEL/OIL	810.17	1,512.11	9,600.00	8,087.89	15.8
51-86-621 ELECTRICITY-LIFTST & BLDG	7,519.64	13,526.89	90,000.00	76,473.11	15.0
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	348.08	502.61	30,000.00	29,497.39	1.7
51-86-626 WATER/SEWER/GARB	.00	41.63	600.00	558.37	6.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-661 VEHICLE MAINT/REPAIR	727.62	846.35	2,782.00	1,935.65	30.4
51-86-669 OTHER PURCHASED SERVICES	.00	60.00	10,000.00	9,940.00	.6
51-86-683 MINOR EQUIPMENT	11,343.67	15,984.55	80,000.00	64,015.45	20.0
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	15,336.76	15,336.76	191,160.00	175,823.24	8.0
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	.00	.00	15,000.00	15,000.00	.0
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,803.00	14,803.00	.0
51-86-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	59,825.00	59,825.00	.0
TOTAL PIPED SEWER	63,247.95	103,060.71	1,039,455.00	936,394.29	9.9
SEWER LAGOON					
51-87-501 SALARIES	4,708.56	9,038.95	65,150.00	56,111.05	13.9
51-87-502 OVERTIME	656.18	1,562.89	10,000.00	8,437.11	15.6
51-87-508 LEAVE CASHOUT	.00	.00	2,135.00	2,135.00	.0
51-87-511 MEDICARE	79.01	156.01	1,090.00	933.99	14.3
51-87-512 EMPLOYEE GROUP BENEFITS	.00	948.06	15,548.00	14,599.94	6.1
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	1,180.28	2,332.41	16,533.00	14,200.59	14.1
51-87-519 UTILITY BENEFIT	.00	.00	3,016.00	3,016.00	.0
51-87-545 TRAINING/TRAVEL	393.44	650.00	1,500.00	850.00	43.3
51-87-561 SUPPLIES	.00	61.13	1,000.00	938.87	6.1
51-87-563 WEARING APPAREL	71.05	71.05	1,200.00	1,128.95	5.9
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-602 GASOLINE	.00	112.53	18,000.00	17,887.47	.6
51-87-650 LAB TESTS (SAMPLES)	.00	240.00	12,000.00	11,760.00	2.0
51-87-683 MINOR EQUIPMENT	199.42	374.22	2,000.00	1,625.78	18.7
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	22,754.00	22,754.00	.0
TOTAL SEWER LAGOON	7,287.94	15,547.25	183,121.00	167,573.75	8.5
TOTAL FUND EXPENDITURES	404,375.34	810,956.32	7,516,797.00	6,705,840.68	10.8
NET REVENUE OVER EXPENDITURES	(404,375.34)	(810,956.32)	(7,516,797.00)	(6,705,840.68)	(10.8)



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

August 2018

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

	Water			Chemical Usage			Water			Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
August	3,369,777	3,982,000	277,688	675	7,650	180	1,867,486	566,900	2,718,726	750	2,400	75
Fiscal Year to Date	6,312,211	7,650,000	522,673	1,275	13,500	336	3,761,259	1,537,106	4,431,840	1,425	5,160	175

Bethel Heights WTP	Rebuilt water fill valve and solenoid for coin operated water fill line to stop leaks. Repairs were successful. Awaiting arrival of waterproof heat trace to install in the line for winter operation mode. Outside supply well pump was pulled and replaced due to burnt up motor. Damaged pump was sent in for rebuild.
City Sub WTP	electricians and plumbers began work on the new water loop expansion at CSWTP and Institutional Corridor line. DMR report to ADEC. Monthly water logs for BHWTP and CSWTP to ADEC. New operator in training. OEH monthly water test for BHWTP and CSWTP. We also replaced the back up battery for the Pools Fire Alarm Systems.
Sewer Lagoon	STG completed work on Lagoon Jetty sewer truck unloading station and final inspection performed. Ready for use. Lagoon returned to normal operations. No discharge for this month.
Piped Sewer	12 alarms on residential lift stations were responded to. Sewer line flushing on B Loop to remove material/debris and prevent line clogging. Repairs of 10 other residential lift stations were necessary. Teen Center lift station basin has been ordered to replace cracked basin that was removed. Line levelling activities.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Preparing for road crossing repair to minimize pipe joints under roadways for easier maintenance and repairs. Heat trace line arrived for public works shop water line. Prep work to pull wire performed. Began changes to residential circulation pumps due to upgrades at City Sub WTP and Institutional Corridor line.
Other	Daily safety meetings are held. Review of all confined spaces with Risk Management Working with Risk Management to identify areas of concern for safety and training. Troubleshooting and maintenance on water treatment system at Police Station.

Prepared by - Water/Wastewater Utilities Foreman - Andrew Wakeman

Mayor's Report

City Manager's Report



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: August 23- Sept 4
TO: City Council
FROM: Peter Williams, City Manager
RE: Managers' Report

August 23- Contacted the auditors to see if we are still on schedule for the FY17.- Doesn't look like it is possible to fly in the equipment for OWL Park.- Dept Head meeting.- Set up a meeting with the EPA.-

August 24- The small release of muriatic acid in the shipping containers at the pool was reported to the DEC. They will send an email detailing what the process is to clean this up is, baking soda is mixed with water and sprayed on the affected areas. The Fire Dept. is waiting for the right Personal Protective Equipment (PPE) before they perform the clean up.- Meet with the EPA regarding funding for the A, B, and C Loops in Bethel Heights. For the most part, they referred us back to funding sources we already knew about, and it appears that there is no new funding. Most what the EPA funds go through is a loan process. There is one new program called a Mirco Loan through the Alaska Clean Water Revolving Loan fund that after it is rolled out will maybe forgive part of a loan..-We will apply to reduce and refinance the interest on the USDA loan of nine-hundred thirteen thousand dollars(\$913,000) secured for the jetty at the lagoon.. The Alaska Revolving Fund allows us to refinance the loan at 1.5% vs. the USDA at 2.75 percent. Reviewed the criteria for this loan and I think we meet the qualifications.

August 27-Reviewed RFP to purchase gravel.-Reviewed The status of the clean up regarding the discharge of muriatic acid in the shipping containing belonging to YKFC. The fire dept is waiting for PPE for their personnel. -Received Draft of the FY17 audit and reviewed part of it.-Meet with various staff with the EPA regarding grant opportunities. This program is similar to the USDA funding part grant, the part loan. We might be able to use the EPA grant as a match. The awards pertain to clean water projects.-

August 28- Reviewed RFP for collecting Sales Tax.-Meet with Lifequest and discussed Protective Custody billing and collections --Signed off on the purchases for the boilers at

public works and they were ordered.- Addressed the incident at YKHC of cleaning up the unintended discharge of muriatic acid in a shipping container at the pool.- Work with the contracted finance director regarding the FY17 audit.-Reviewed Managers reports.

August 29- Visited the jetty and then signed off on the construction of the jetty with the Jacob Bros. construction Co. Tracking the FY17 Audit with Esplin&Assoc. There is \$60,000 unspent funds which be used for the Jacobs Bros. time and sample and to test samples of the tailing pile.- Discussed the LRTP with the Pub. Wks Direction and our Project Manager for this task.

Aug 30-Followed the progress of the FY17 Audit.- There was a discharge of a chemical in a container and spent some time with the PW Director, Fire Chief and the Risk Manager following the cleanup.

Aug 31- Followed up on the chemical spill at the pool.- Reviewed the schedule for shutting off the water in City Sub and forwarded comments to KYUK. Gathered information and pictures concerning the laundromat.-USDA were here to see if we complied with several stipulations for use of the grant/loan program.

Sept 1-3 Checked on Public Works building, City Sub Water Plant and the SBH.

Sept 4- Agreed to work with the Friends of Canines to work an MOU/Lease so they can use a piece of property near the dog pound for a building they would like to move to the property.- Meet with the Finance Dept. concerning credit cards and wire transfers.- Meet with Lifequest to review PC billing and collections.- Notified APEI that we will be without a Risk Manager. RFP soliciting boilers posted.

PROJECTS

Institutional Corridor – The culvert is installed across the CEHH highway. The next hurdle is to contact those residences that need to reverse their circulation pumps. They're a total of 44 homes involved.

Jetty/Sewer Lagoon- Substantial Completion was completed and signed

.The Avenues- The USDA is working on the Letter of Conditions.

Bethel Heights Water and Sewer System –PER reports for the water and sewer system underway. Discussed with the EPA the situation in Bethel Heights. They willing to loan funds that are needed.

Ridgecrest Drive/LKSD- Reviewed the property with LKSD personnel.

Tundra Ridge Road Realignment- Nothing new, project is in the STIP, and \$500,000 was budgeted for by the State for FY18.

Landfill Closure- Study is underway, no schedule of the completion date.

PW Boilers- All of the bids we received were for more than was planned too purchase the boilers and install them. We sent proposals out just for the purchase of the boilers and received those August 13th. We will purchase the boilers and develop a new scope of work to install them and rebid that portion of the work.

Courthouse; Reviewed the new proposed lease and sent to council for approval.

Owl Park – Top soil has been applied as needed on the embankments and hydro-seeded. We looked into the cost of air freighting the equipment to Bethel, and the cost was \$17,000+, we do not have the funds for air freighting the equipment. Due to the delay of the material arriving I've requested that the whole park be hydro-seeded, fenced and a basketball court installed.

Geographic Information System (GIS)- Waiting for Kodiak Mapping perform fly-over of Bethel. They need some clear days, weather-wise.

Bethel Bank Stabilization Project- USACE and the City Administration visited the site, and the construction is completed. The Port will re-install the fencing. The financing of this project will close in December. The USACE mentioned that we might be receiving some funds back.

Lift Stations- Electrical Engineers arrived to look over the panels in question. The first submittal will be a design analysis; the second submittal will a 65% plans and specs. No date

Capital Improvement Plan- I decide to wait till Sept to gather a little more information about the costs of various items on the list, one being the city hall roof, another is the senior center. Another concern is I think it would be prudent to wait until the FY17 Audit is complete. I would feel a little more comfortable knowing how the cost will affect the general fund and the enterprise funds. The completion of the projects in progress will allow us to apply for new funding from the DCEED.

Peter Williams
Bethel City Manager



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
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Fax (907) 543-3817

MEMORANDUM

DATE: Sept 5- Sept 18
TO: City Council
FROM: Peter Williams, City Manager
RE: Managers' Report

Sept 6- Discussed the Vehicle Policy with HR and CA-Facilitated notices to customers in city sub - Reviewed Time Value Investments (TVI) with our broker, Contracted Finance Director, Assist. Finance Director and myself. We discussed the need to develop an investment strategy. For instance, what amount do we set aside for 5yrs, 3yrs and so forth?- Gathered invoices for Tec-Pro and Dowl Inc.-

Sept 7- Contacted AVEC regarding Pinky's Park lighting. We could probably go without an engineered plan for this project but what the results would be are uncertain.- Reviewed the vehicle policy and checkoff list for what personnel are to do when an accident occurs.-

Sept. 10- Reviewed a task list regarding the work to be performed by contracted Finance Director. The FY17 audit is complete and work has started on the FY18 audit. The fourth audit in two years. We hope to complete the FY18 audit in January of 2018. We will be working on the six corrective action plans mention in the audit. We are working with Wells Fargo to implement a Positive Pay system and to provide for fraud protection services for the system. We are reviewing the methodology used for allocations and develop a matrix we all can understand. I expect some changes but it will have a net zero effect to budget as we see so far. For now we will use what have in place.

Sept 11- Conferenced call with Lifequest concerning the ambulance, protective custody fees. There haven't been any funds collected as of this date but the process has been worked out and we should see some results in the near future.

Sept 12- Received information from the DOT grant administrator that we can modify the transit budget.- Discussion with Wells Fargo to transfer our CD's to them and they will act as custodians of these CDs. - Johnson Controls, formally Simplex/Grinnell, inspected the Fire Alarm at the PW building and reported that the system is obsolete. There are working on a proposal to replace the system. We have one and that proposal was for \$19,000. The

sprinkler system is working and daily reports to the Fire Marshall have been underway since June 20th.

Sept 13- ASC response to the council was that they were not going to change their plan regarding the lease for the courthouse.- LRTP progress meeting.

Sept 14 - YKHC Environmental Health Services Manager brought to my attention that the DEC, Division of Environmental Health, notified us that there are some requirements we should be following. It was suggested that they inspect the pool to see where we stand. I forward this information to the management.

Sept 16- TSA Administrator, David P. Pekoske meet with the Police chief and me for an hour yo go over any local concerns the city might have with the TSA.

Sept 17- Received and reviewed APEI's Loss Control Manuel and sent it to the Dept. Heads-Discussed V&E allocations with the V&E foremen. - Followed up with the PW Director the purchase of no smoking signs, asbestos abatement, cameras and the PW building fire alarm panel. - work with the Finance Dept. regarding the Port accounts. -

PROJECTS

Institutional Corridor –Work is ongoing at the City Sub Water treatment plant. Kusparvik is looking into hooking to connecting to the main water line. YKHC could come online late this year.

Jetty/Sewer Lagoon- Substantial Completion signed. There is still sixty thousand dollars left; some will be spent on project management the rest on soil samples.

LRTP- On October 1 they will be a public meeting to receive public comments regarding the Long Range Trans Plan. The information for the meeting is posted around town, advertised in the paper and an interactive map displayed on the City's website which allows people to post comments about any concerns regarding the Port, Airport, public transit, and streets, and roads.

The Avenues- Received the Letter of Conditions, reviewed the letter with USDA and separately with the City Attorney and temporary finance director. If we use this funding for the water trucks, a decision about moving forward with this project will need to be decided by January. We haven't heard yet if the national office has approved the funding. If this project is delayed, we can think about leasing/purchasing the water trucks, as we did for the FD ladder truck, but we will not receive the benefit of the USDA's match, which is 45%. We will be looking towards the DCCED/VSW to see if they can provide funding for this project.

Bethel Heights Water and Sewer System – Conferenced with the EPA regarding funding for future water and sewer projects.

Tundra Ridge Road Realignment- Nothing new, project is in the STIP, and \$500,000 was budgeted for by the State for FY18.

Landfill Closure- Study is underway, no schedule of the completion date.

PW Boilers- The design, structural engineering and the purchase of the boilers are done. Bids to install the boilers are due Sept 26. Of the \$370,000 budgeted we have approximately \$200,000 left. As of this report we do not feel this will be enough funds to install the boilers. Installation will take place next spring.

Courthouse – Both myself and CA talk to the courts' administrators about the council decided to discuss the lease further.

Owl Park – Fencing is about complete, and the construction of the basketball court is underway. Forward a description of playground equipment to the Parks and Rec committee.

Geographic Information System (GIS)- Kodiak Mapping performed a fly-over of Bethel.

Bethel Bank Stabilization Project- USACE and the City Administration visited the site, and the construction has been completed. The Port will re-install the fencing. The financing of this project will close in December.

Lift Stations- Electrical Engineers arrived to look over the panels in question. The first submittal will be a design analysis; the second submittal will a 65% plans and specs which we expect by the middle of October.

Capital Improvement Plan- Will present to the council Sept 25.2018. Before we approve anything maybe wait till the auditors have made their presentation , hopefully on Oct 9.

Peter Williams
Bethel City Manager

CITY OF BETHEL
COMBINED CASH INVESTMENT
AUGUST 31, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10 ALLOCATION TO GENERAL FUND	9,178,180.54
27 ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(80,588.82)
40 ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,373,719.81
41 ALLOCATION TO E-911 SYSTEM/SURCHARGE	184,964.76
50 ALLOCATION TO SOLID WASTE SERVICES	4,303,862.47
51 ALLOCATION TO WATER & SEWER SERVICES	3,370,841.04
52 ALLOCATION TO MUNICIPAL DOCK	2,939,040.20
53 ALLOCATION TO LEASED PROPERTIES	946,645.77
56 ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(244,024.14)
57 ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(240,480.56)
TOTAL ALLOCATIONS TO OTHER FUNDS	23,732,161.07
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	23,732,161.07

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	9,178,180.54
10-11000	CASH IN TILL - YOUTH SERVICES	70.00
10-11200	PETTY CASH - POLICE DEPT	256.18
10-11300	CASH IN TILL - FINANCE	250.00
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)
10-13050	A/R EMPLOYEE TRAVEL ADVANCES	3,069.00
10-13100	AR- BTC MODULE	1,156,199.09
10-13101	AR- AR MODULE	8,552.07
10-13102	AR- BL MODULE	(7,142.90)
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(140,009.53)
10-14000	INVENTORY - GRAVEL	21.20
10-14200	INVENTORY - HEATING FUEL	32,141.20
10-14600	PREPAID INSURANCE	528,764.65
10-14700	PREPAID WORKERS COMP	(22,914.76)
10-14800	INVENTORY-TREATED LUMBER	8,700.00
10-14900	PREPAID - OTHER EXPENSES	25,985.67
10-15600	INVENTORY - CALCIUM CHLORIDE	35,100.00
10-15700	INVENTORY - SODIUM CHLORIDE	1,248.00
10-19900	SUSPENSE	(196,161.14)
10-19901	SUSPENSE - BULK DIESEL FUEL	92,247.86
	TOTAL ASSETS	<u>13,628,588.96</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	(525,319.96)
10-20200	PAYABLE - CHILD SUPPORT	870.70
10-20300	PAYABLE - GARNISHMENT	906.94
10-21000	PAYABLE - SOCIAL SECURITY	7,036.14
10-21150	RETURNED STALE DATED PAYROLL	3,858.25
10-21200	PAYABLE - FWT	113,080.62
10-21300	PAYABLE - MEDICARE FICA	25,521.84
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74
10-21600	PAYABLE - PERS	237,206.73
10-21700	PAYABLE - NACO DEFERRED COMP	717.00
10-21900	PAYABLE - UNION DUES	121.98
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00
10-22300	UNEMPLOYMENT POOL	(3,967.65)
10-22700	PAYABLE - AFLAC	388.49
10-22800	PAYABLE - HEALTH INSURANCE	269,718.28
10-22900	PAYABLE - OTHER DEDUCTIONS	322.92
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04
10-23700	DEFERRED REVENUE - SALES TAX	325,698.12
10-27000	INSURANCE CONTINGENCY	125.00
	TOTAL LIABILITIES	494,399.19

FUND EQUITY

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	29,157.42	72,394.06	336,931.00	264,536.94	21.5
10-51-502 OVERTIME	.00	.00	2,466.00	2,466.00	.0
10-51-508 LEAVE CASHOUT	6,808.93	6,808.93	.00	(6,808.93)	.0
10-51-510 SOCIAL SECURITY EXPENSE	297.60	872.96	744.00	(128.96)	117.3
10-51-511 MEDICARE FICA	528.73	1,160.35	4,746.00	3,585.65	24.5
10-51-512 EMPLOYEE GROUP BENEFITS	.00	7,306.95	66,636.00	59,329.05	11.0
10-51-515 UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516 WORKERS' COMPENSATION	.00	.00	1,238.00	1,238.00	.0
10-51-518 PERS	5,358.63	12,829.09	68,933.00	56,103.91	18.6
10-51-519 UTILITY BENEFIT	.00	.00	13,680.00	13,680.00	.0
10-51-545 TRAINING/TRAVEL	.00	1,110.10	10,000.00	8,889.90	11.1
10-51-561 SUPPLIES	416.46	688.86	6,700.00	6,011.14	10.3
10-51-602 GASOLINE / DIESEL / OIL	.00	.00	2,400.00	2,400.00	.0
10-51-621 ELECTRICITY	1,298.13	3,173.39	14,400.00	11,226.61	22.0
10-51-622 TELEPHONE	(228.09)	1,329.50	20,000.00	18,670.50	6.7
10-51-623 HEATING FUEL	334.05	798.24	26,400.00	25,601.76	3.0
10-51-626 WATER/SEWER/GARB/	.00	977.69	11,500.00	10,522.31	8.5
10-51-627 STAFF CELLULAR PHONES	.00	75.11	660.00	584.89	11.4
10-51-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-51-646 DRUG TESTING/BCKGRND CKS	117.00	857.75	9,500.00	8,642.25	9.0
10-51-649 LOBBYIST	3,440.00	7,819.99	50,000.00	42,180.01	15.6
10-51-661 VEHICLE MAINT/REPAIR	.00	.00	1,391.00	1,391.00	.0
10-51-663 JANITORIAL	920.00	920.00	11,400.00	10,480.00	8.1
10-51-669 OTHER PURCHASED SERVICES	3,137.52	4,362.08	6,500.00	2,137.92	67.1
10-51-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721 INSURANCE	.00	.00	10,000.00	10,000.00	.0
10-51-724 DUES/SUBSCRIPTIONS	400.00	1,134.00	1,200.00	66.00	94.5
10-51-727 ADVERTISING	801.00	801.00	1,000.00	199.00	80.1
10-51-732 EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
10-51-733 POSTAGE	.00	.00	1,000.00	1,000.00	.0
10-51-790 ALLOWANCE SPECIAL EVENTS	.00	1,070.99	10,000.00	8,929.01	10.7
10-51-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-51-875 INDIRECT COST RECOVERY	.00	.00	(283,044.00)	(283,044.00)	.0
10-51-996 ADMIN OVERHEAD-IT SVCS	.00	.00	17,008.00	17,008.00	.0
TOTAL ADMINISTRATION	52,787.38	126,491.04	436,319.00	309,827.96	29.0
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	8,698.77	21,801.25	114,917.00	93,115.75	19.0
10-52-502 OVERTIME	.00	14.17	.00	(14.17)	.0
10-52-511 MEDICARE	132.38	327.50	1,666.00	1,338.50	19.7
10-52-512 EMPLOYEE GROUP BENEFITS	.00	4,235.94	22,212.00	17,976.06	19.1
10-52-515 UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516 WORKERS' COMPENSATION	.00	.00	435.00	435.00	.0
10-52-518 P.E.R.S.	1,913.72	4,799.38	25,282.00	20,482.62	19.0
10-52-519 UTILITY BENEFIT	.00	.00	4,560.00	4,560.00	.0
10-52-541 TRAVEL/TRAINING-COUNCIL	.00	931.74	19,000.00	18,068.26	4.9
10-52-545 TRAINING/TRAVEL-CLERK	16.52	16.52	6,300.00	6,283.48	.3
10-52-561 SUPPLIES-CLERK	.00	.00	3,500.00	3,500.00	.0
10-52-562 SUPPLIES-COUNCIL	.00	167.96	500.00	332.04	33.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-622 TELEPHONE	.00	.00	275.00	275.00	.0
10-52-627 STAFF CELLULAR PHONES	.00	53.47	660.00	606.53	8.1
10-52-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-661 VEHICLE MAINT/REPAIRS	.00	147.56	.00	(147.56)	.0
10-52-669 OTHER PURCHASE SERVICES	345.00	513.49	14,000.00	13,486.51	3.7
10-52-682 ELECTION EXPENSES	1,020.00	1,020.00	15,000.00	13,980.00	6.8
10-52-683 MINOR EQUIPMENT	.00	.00	26,000.00	26,000.00	.0
10-52-684 DONATIONS & AWARDS	.00	.00	500.00	500.00	.0
10-52-721 INSURANCE	.00	.00	1,589.00	1,589.00	.0
10-52-724 DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDIRECT COST RECOVERY	.00	.00	(143,643.00)	(143,643.00)	.0
10-52-996 ADMIN OVERHEAD-IT SVCS	.00	.00	17,008.00	17,008.00	.0
TOTAL CITY CLERKS OFFICE	12,126.39	34,028.98	143,643.00	109,614.02	23.7

FINANCE

10-53-501 SALARIES	14,257.68	51,311.19	394,819.00	343,507.81	13.0
10-53-502 OVERTIME	1,025.66	1,971.71	(19,522.00)	(21,493.71)	10.1
10-53-508 LEAVE CASHOUT	.00	.00	11,402.00	11,402.00	.0
10-53-510 SOCIAL SECURITY EXPENSE	.00	180.42	.00	(180.42)	.0
10-53-511 MEDICARE FICA	235.52	805.22	6,827.00	6,021.78	11.8
10-53-512 EMPLOYEE GROUP BENEFITS	.00	8,972.72	138,825.00	129,852.28	6.5
10-53-515 UNEMPLOYMENT	.00	.00	5,620.00	5,620.00	.0
10-53-516 WORKERS' COMPENSATION	.00	.00	1,781.00	1,781.00	.0
10-53-518 PERS	3,362.34	10,168.32	103,575.00	93,406.68	9.8
10-53-519 UTILITY BENEFIT	.00	.00	28,500.00	28,500.00	.0
10-53-545 TRAINING/TRAVEL	1,258.10	3,042.50	36,000.00	32,957.50	8.5
10-53-561 SUPPLIES	337.81	1,207.58	8,000.00	6,792.42	15.1
10-53-602 GASOLINE	25.77	25.77	1,200.00	1,174.23	2.2
10-53-622 TELEPHONE	11.88	23.76	1,000.00	976.24	2.4
10-53-627 STAFF CELLULAR PHONES	.00	53.47	660.00	606.53	8.1
10-53-640 SALES TAX AUDITS	.00	.00	15,000.00	15,000.00	.0
10-53-641 AUDITING EXPENSE	.00	.00	75,000.00	75,000.00	.0
10-53-649 OTHER PROFESSIONAL SVS	11,158.00	23,781.25	71,934.00	48,152.75	33.1
10-53-661 VEHICLE MAINT/REPAIRS	.00	485.50	1,391.00	905.50	34.9
10-53-668 HARDWARE/SOFTWARE SUP/669	.00	4,166.00	25,848.00	21,682.00	16.1
10-53-669 OTHER PURCHASED SERVICES	12,382.77	22,086.73	91,431.00	69,344.27	24.2
10-53-683 MINOR EQUIPMENT	.00	407.37	4,500.00	4,092.63	9.1
10-53-721 INSURANCE	.00	.00	3,600.00	3,600.00	.0
10-53-724 DUES/SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-53-735 FINANCE CHARGES/PENALTIES	.00	(251.30)	5,000.00	5,251.30	(5.0)
10-53-736 BANK CHARGES	.00	4,674.22	35,000.00	30,325.78	13.4
10-53-799 MISCELLANEOUS EXPENSES	90.00	90.00	1,000.00	910.00	9.0
10-53-875 INDIRECT COST RECOVERY	.00	.00	(542,215.00)	(542,215.00)	.0
10-53-996 ADMIN OVERHEAD-IT SVCS	.00	.00	22,505.00	22,505.00	.0
TOTAL FINANCE	44,145.53	133,202.43	530,181.00	396,978.57	25.1

PLANNING

10-54-501 SALARIES	10,123.29	24,789.04	127,922.00	103,132.96	19.4
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CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-502 OVERTIME	.00	112.72	.00	(112.72)	.0
10-54-508 LEAVE CASHOUT	.00	.00	2,534.00	2,534.00	.0
10-54-511 MEDICARE FICA	149.29	364.39	1,855.00	1,490.61	19.6
10-54-512 EMPLOYEE GROUP BENEFITS	.00	4,390.27	44,424.00	40,033.73	9.9
10-54-515 UNEMPLOYMENT	.00	.00	1,831.00	1,831.00	.0
10-54-516 WORKERS' COMPENSATION	.00	.00	484.00	484.00	.0
10-54-518 PERS	2,227.12	5,478.39	28,143.00	22,664.61	19.5
10-54-519 UTILITY BENEFIT	.00	.00	9,120.00	9,120.00	.0
10-54-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-54-561 SUPPLIES	.00	451.80	5,600.00	5,148.20	8.1
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	.00	.00	1,000.00	1,000.00	.0
10-54-602 GASOLINE	80.36	186.37	1,800.00	1,613.63	10.4
10-54-621 ELECTRICITY	.00	130.70	1,440.00	1,309.30	9.1
10-54-622 TELEPHONE	5.94	11.88	200.00	188.12	5.9
10-54-623 HEATING FUEL	.00	47.33	2,400.00	2,352.67	2.0
10-54-626 WATER/SEWER/GARBAGE	.00	98.02	1,400.00	1,301.98	7.0
10-54-627 STAFF CELLULAR PHONES	.00	53.47	660.00	606.53	8.1
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	.00	2,900.00	50,000.00	47,100.00	5.8
10-54-661 VEHICLE MAINT/REPAIRS	242.19	242.19	1,391.00	1,148.81	17.4
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	4,500.00	2,571.00	42.9
10-54-669 PROFESSIONAL SERVICES	.00	.00	3,060.00	3,060.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-690 CAPITAL EXPENDITURES	30,499.00	30,499.00	110,000.00	79,501.00	27.7
10-54-721 INSURANCE	.00	.00	1,900.00	1,900.00	.0
10-54-724 DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727 ADVERTISING	.00	123.00	2,000.00	1,877.00	6.2
10-54-771 NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-54-996 ADMIN OVERHEAD-IT SVCS	.00	.00	17,008.00	17,008.00	.0

TOTAL PLANNING	45,256.19	71,807.57	439,412.00	367,604.43	16.3
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TECHNOLOGY DEPARTMENTS

10-55-501 SALARIES	6,872.62	16,815.76	88,759.00	71,943.24	19.0
10-55-511 MEDICARE FICA	105.89	255.73	1,287.00	1,031.27	19.9
10-55-512 EMPLOYEE GROUP BENEFITS	.00	1,072.01	22,212.00	21,139.99	4.8
10-55-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516 WORKERS' COMPENSATION	.00	.00	336.00	336.00	.0
10-55-518 PERS	1,511.98	3,699.46	19,527.00	15,827.54	19.0
10-55-519 UTILITY BENEFIT	.00	.00	4,560.00	4,560.00	.0
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	.00	69.93	4,500.00	4,430.07	1.6
10-55-602 GASOLINE	79.27	167.01	1,440.00	1,272.99	11.6
10-55-627 STAFF CELLULAR PHONES	.00	53.47	1,600.00	1,546.53	3.3
10-55-649 OTHER PROFESSIONAL SERVICES	12,512.22	23,677.94	180,000.00	156,322.06	13.2
10-55-661 VEHICLE MAINT/REPAIRS	.00	176.90	1,391.00	1,214.10	12.7
10-55-667 CONNECTIVITY SERVICES	3,349.84	23,523.59	245,000.00	221,476.41	9.6
10-55-668 SOFTWARE/SUPPORT	.00	1,101.59	30,000.00	28,898.41	3.7
10-55-683 MINOR EQUIPMENT	.00	6,039.91	20,000.00	13,960.09	30.2
10-55-721 INSURANCE	.00	.00	1,500.00	1,500.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-732 EQUIPMENT RENTAL	1,313.52	7,937.70	45,000.00	37,062.30	17.6
10-55-799 MISCELLANEOUS EXPENSES	.00	39.60	1,000.00	960.40	4.0
10-55-875 INDIRECT COST RECOVERY	.00	.00	495,000.00	495,000.00	.0
10-55-996 ADMIN OVERHEAD-IT SVCS	.00	.00	64,614.00	64,614.00	.0
TOTAL TECHNOLOGY DEPARTMENTS	25,745.34	84,630.60	1,233,614.00	1,148,983.40	6.9

CITY ATTORNEY'S OFFICE

10-56-501 SALARIES	9,846.16	24,615.40	131,840.00	107,224.60	18.7
10-56-511 MEDICARE	144.12	358.85	1,912.00	1,553.15	18.8
10-56-512 EMPLOYEE GROUP BENEFITS	.00	2,122.62	25,920.00	23,797.38	8.2
10-56-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516 WORKERS' COMPENSATION	.00	.00	499.00	499.00	.0
10-56-518 PERS	2,166.16	5,415.40	22,212.00	16,796.60	24.4
10-56-519 UTILITY BENEFIT	.00	.00	4,560.00	4,560.00	.0
10-56-545 TRAINING/TRAVEL	.00	255.06	6,500.00	6,244.94	3.9
10-56-561 SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-56-627 STAFF CELLULAR PHONES	.00	53.47	660.00	606.53	8.1
10-56-642 LEGAL FEES	.00	5,931.00	25,000.00	19,069.00	23.7
10-56-669 OTHER PURCHASED SERVICES	505.00	2,227.67	7,000.00	4,772.33	31.8
10-56-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
10-56-724 DUES AND SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	.00	.00	49,590.00	49,590.00	.0
10-56-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,260.00	14,260.00	.0
TOTAL CITY ATTORNEY'S OFFICE	12,661.44	40,979.47	297,541.00	256,561.53	13.8

FIRE DEPARTMENT

10-60-501 SALARIES	40,626.80	94,337.32	511,809.00	417,471.68	18.4
10-60-502 FLSA OVERTIME	5,978.89	16,700.75	49,000.00	32,299.25	34.1
10-60-506 CALL BACK OVERTIME	8,517.90	12,368.90	44,000.00	31,631.10	28.1
10-60-508 LEAVE CASHOUT	.00	1,833.44	20,251.00	18,417.56	9.1
10-60-510 SOCIAL SECURITY EXPENSE	294.11	753.47	1,769.00	1,015.53	42.6
10-60-511 MEDICARE FICA	819.15	1,854.02	9,184.00	7,329.98	20.2
10-60-512 EMPLOYEE GROUP BENEFITS	.00	13,955.22	177,696.00	163,740.78	7.9
10-60-515 UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516 WORKERS' COMPENSATION	.00	.00	35,868.00	35,868.00	.0
10-60-518 PERS	11,083.57	24,475.94	139,337.00	114,861.06	17.6
10-60-519 UTILITY BENEFIT	.00	.00	36,480.00	36,480.00	.0
10-60-545 TRAINING/TRAVEL	.00	209.30	19,878.00	19,668.70	1.1
10-60-561 SUPPLIES	.00	1,199.71	22,500.00	21,300.29	5.3
10-60-563 WEARING APPAREL	.00	394.21	15,687.00	15,292.79	2.5
10-60-567 FIRE PREVENTION PROGRAM	.00	.00	5,200.00	5,200.00	.0
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	2,321.63	4,037.74	19,250.00	15,212.26	21.0
10-60-602 GASOLINE/DIESEL/OIL	1,035.64	1,927.01	14,400.00	12,472.99	13.4
10-60-621 ELECTRICITY	1,126.26	2,744.25	18,720.00	15,975.75	14.7
10-60-622 TELEPHONE	60.12	242.32	2,500.00	2,257.68	9.7
10-60-623 HEATING FUEL	200.43	1,016.01	24,000.00	22,983.99	4.2
10-60-626 WATER/SEWER/GARBAGE	.00	790.50	8,500.00	7,709.50	9.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-627 STAFF CELLULAR PHONES	.00	190.51	2,640.00	2,449.49	7.2
10-60-647 COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649 VOLUNTEER STIPEND	.00	.00	28,540.00	28,540.00	.0
10-60-660 VEHICLE MAINT SERVICES	1,785.00	1,785.00	8,000.00	6,215.00	22.3
10-60-661 VEHICLE MAINT/REPAIRS	.00	100.44	9,274.00	9,173.56	1.1
10-60-662 PROPERTY MAINT	.00	.00	5,500.00	5,500.00	.0
10-60-669 OTHER PURCHASED SERVICES	278.09	(609.12)	22,500.00	23,109.12	(2.7)
10-60-683 MINOR EQUIPMENT	.00	.00	16,800.00	16,800.00	.0
10-60-699 XFER TO F-58 FLEET REPLACEMENT	.00	71,217.61	79,218.00	8,000.39	89.9
10-60-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
10-60-724 DUES/SUBSCRIPTIONS	.00	.00	7,324.00	7,324.00	.0
10-60-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-60-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-60-996 ADMIN OVERHEAD-IT SVCS	.00	.00	17,008.00	17,008.00	.0
TOTAL FIRE DEPARTMENT	74,127.59	251,524.55	1,469,833.00	1,218,308.45	17.1
POLICE					
10-61-501 SALARIES	96,426.25	244,277.51	1,451,422.00	1,207,144.49	16.8
10-61-502 OVERTIME	11,839.22	30,668.08	212,000.00	181,331.92	14.5
10-61-508 LEAVE CASHOUT	3,060.87	8,801.19	25,000.00	16,198.81	35.2
10-61-510 SOCIAL SECURITY EXPENSE	.00	288.27	6,377.00	6,088.73	4.5
10-61-511 MEDICARE	1,658.64	4,215.67	24,120.00	19,904.33	17.5
10-61-512 GROUP HEALTH INSURANCE	.00	32,715.40	399,816.00	367,100.60	8.2
10-61-515 UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516 WORKERS' COMPENSATION	.00	.00	51,722.00	51,722.00	.0
10-61-518 PERS	21,768.50	54,514.41	343,326.00	288,811.59	15.9
10-61-519 UTILITY BENEFIT	.00	.00	100,320.00	100,320.00	.0
10-61-520 RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-530 TEMP POLICE OFF RELATED COSTS	.00	48.19	.00	(48.19)	.0
10-61-545 TRAINING/TRAVEL	1,915.63	3,897.44	46,000.00	42,102.56	8.5
10-61-561 SUPPLIES	.00	1,406.84	15,000.00	13,593.16	9.4
10-61-563 EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601 VEHICLE MT. (PARTS & TOOLS)	.00	.00	6,000.00	6,000.00	.0
10-61-602 GASOLINE/DIESEL/OIL	2,235.48	4,741.96	36,000.00	31,258.04	13.2
10-61-621 ELECTRICITY	3,081.66	7,676.18	40,800.00	33,123.82	18.8
10-61-622 TELEPHONE	121.94	1,671.61	20,500.00	18,828.39	8.2
10-61-623 HEATING FUEL	2,064.11	2,064.11	30,000.00	27,935.89	6.9
10-61-626 WATER/SEWER/GARBAGE	.00	715.14	10,000.00	9,284.86	7.2
10-61-627 STAFF CELLULAR PHONES	.00	791.27	7,260.00	6,468.73	10.9
10-61-660 VEHICLE MAINT SERVICES	.00	326.75	6,000.00	5,673.25	5.5
10-61-661 VEHICLE MAINT/REPAIR	227.77	1,124.94	18,547.00	17,422.06	6.1
10-61-668 SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669 OTHER PURCHASED SERVICES	940.25	6,102.84	25,000.00	18,897.16	24.4
10-61-683 MINOR EQUIPMENT	.00	329.99	27,900.00	27,570.01	1.2
10-61-699 XFER TO FLEET REPLACE FUND	.00	.00	50,000.00	50,000.00	.0
10-61-721 INSURANCE	.00	.00	122,972.00	122,972.00	.0
10-61-724 DUES/SUBSCRIPTIONS	.00	150.00	1,000.00	850.00	15.0
10-61-996 ADMIN OVERHEAD-IT SVCS	.00	.00	60,904.00	60,904.00	.0
TOTAL POLICE	145,340.32	406,527.79	3,195,762.00	2,789,234.21	12.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	3,496.24	10,886.86	23,407.00	12,520.14	46.5
10-65-502 OVERTIME	.00	365.31	.00	(365.31)	.0
10-65-508 LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511 MEDICARE FICA	50.87	167.53	339.00	171.47	49.4
10-65-512 EMPLOYEE GROUP BENEFITS	.00	3,644.08	25,544.00	21,899.92	14.3
10-65-515 UNEMPLOYMENT	.00	.00	1,021.00	1,021.00	.0
10-65-516 WORKERS' COMPENSATION	.00	.00	89.00	89.00	.0
10-65-518 PERS	769.18	2,475.47	5,149.00	2,673.53	48.1
10-65-519 UTILITY BENEFIT	.00	.00	5,244.00	5,244.00	.0
10-65-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-65-561 SUPPLIES	.00	70.10	1,000.00	929.90	7.0
10-65-601 VEHICLE PARTS	.00	.00	1,000.00	1,000.00	.0
10-65-602 GASOLINE/DIESEL/OIL	.00	.00	4,200.00	4,200.00	.0
10-65-621 ELECTRICITY	2,212.35	2,343.05	.00	(2,343.05)	.0
10-65-622 TELEPHONE	5.94	12.68	150.00	137.32	8.5
10-65-623 HEATING FUEL	947.03	994.36	9,600.00	8,605.64	10.4
10-65-626 WATER/SEWER/GARBAGE	.00	98.02	1,233.00	1,134.98	8.0
10-65-627 STAFF CELLULAR PHONES	.00	120.80	1,320.00	1,199.20	9.2
10-65-661 VEHICLE MAINT/REPAIRS	55.49	55.49	2,782.00	2,726.51	2.0
10-65-669 OTHER PURCHASED SERVICES	148.79	396.21	2,500.00	2,103.79	15.9
10-65-724 DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996 ADMIN OVERHEAD-IT SVCS	.00	.00	15,634.00	15,634.00	.0
TOTAL PUBLIC WORKS-ADMIN	7,685.89	21,629.96	106,540.00	84,910.04	20.3
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	34,207.41	68,351.43	383,601.00	315,249.57	17.8
10-66-502 OVERTIME	2,153.12	3,759.24	20,000.00	16,240.76	18.8
10-66-508 LEAVE CASHOUT	2,834.09	8,169.13	19,899.00	11,729.87	41.1
10-66-511 MEDICARE FICA	579.29	1,183.20	5,852.00	4,668.80	20.2
10-66-512 EMPLOYEE GROUP BENEFITS	.00	9,298.50	117,724.00	108,425.50	7.9
10-66-515 UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516 WORKERS' COMPENSATION	.00	.00	17,018.00	17,018.00	.0
10-66-518 PERS	7,999.32	15,771.05	88,792.00	73,020.95	17.8
10-66-519 UTILITY BENEFIT	.00	.00	24,168.00	24,168.00	.0
10-66-561 SUPPLIES	.00	281.89	1,500.00	1,218.11	18.8
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567 CALCIUM CHLORIDE	.00	.00	50,000.00	50,000.00	.0
10-66-576 SALT	.00	.00	50,000.00	50,000.00	.0
10-66-577 ASPHALT PRODUCTS/SUPPLIES	.00	.00	10,000.00	10,000.00	.0
10-66-600 TIRES & WHEELS	.00	.00	18,000.00	18,000.00	.0
10-66-601 VEHICLE MT. (PARTS & TOOLS)	.00	.00	50,000.00	50,000.00	.0
10-66-602 GASOLINE/DIESEL/OIL	363.20	842.30	72,000.00	71,157.70	1.2
10-66-620 ELECTRICITY (STREET LTS)	2,717.68	5,291.13	36,000.00	30,708.87	14.7
10-66-621 ELECTRICITY	.00	149.17	14,400.00	14,250.83	1.0
10-66-622 TELEPHONE	2.97	5.94	100.00	94.06	5.9
10-66-623 HEATING FUEL	.00	56.68	3,600.00	3,543.32	1.6
10-66-626 WATER/SEWER/GARBAGE	.00	269.55	3,500.00	3,230.45	7.7
10-66-627 STAFF CELLULAR PHONES	.00	91.36	1,320.00	1,228.64	6.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-647 STREET LIGHT MT & POLE RENTAL	.00	.00	19,000.00	19,000.00	.0
10-66-661 VEHICLE MAINT/REPAIR	1,117.68	2,183.35	139,103.00	136,919.65	1.6
10-66-669 OTHER PURCHASED SERVICES	599.07	599.07	10,000.00	9,400.93	6.0
10-66-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-691 CAP EXP ASPHALT KETTLE 01	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	92,657.40	92,657.40	350,000.00	257,342.60	26.5
10-66-772 CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774 SEAWALL PIPE	.00	.00	91,200.00	91,200.00	.0
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,260.00	14,260.00	.0
TOTAL PW-STREETS & ROADS	145,231.23	208,960.39	1,695,151.00	1,486,190.61	12.3

PROPERTY MAINTENANCE

10-70-501 SALARIES	20,766.23	44,822.51	307,480.00	262,657.49	14.6
10-70-502 OVERTIME	461.70	1,714.70	30,000.00	28,285.30	5.7
10-70-508 LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	.00	.00	1,746.00	1,746.00	.0
10-70-511 MEDICARE FICA	324.18	699.29	4,893.00	4,193.71	14.3
10-70-512 EMPLOYEE GROUP BENEFITS	.00	6,267.14	112,171.00	105,903.86	5.6
10-70-515 UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516 WORKERS' COMPENSATION	.00	.00	15,257.00	15,257.00	.0
10-70-518 PERS	4,670.15	10,238.21	68,050.00	57,811.79	15.1
10-70-519 UTILITY BENEFIT	.00	.00	23,028.00	23,028.00	.0
10-70-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
10-70-561 SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	.00	101.46	15,000.00	14,898.54	.7
10-70-590 GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591 CARPENTRY EXPENSE	.00	180.46	10,000.00	9,819.54	1.8
10-70-592 PLUMBING SUPPLIES	.00	13.56	6,000.00	5,986.44	.2
10-70-593 ELECTRICAL SUPPLIES	.00	.00	10,000.00	10,000.00	.0
10-70-594 PAINT SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,000.00	3,000.00	.0
10-70-602 GASOLINE/DIESEL/OIL	912.55	1,830.24	7,200.00	5,369.76	25.4
10-70-621 ELECTRICITY	622.30	1,869.05	14,400.00	12,530.95	13.0
10-70-622 TELEPHONE	2.97	17.17	100.00	82.83	17.2
10-70-623 HEATING FUEL	689.81	756.03	36,000.00	35,243.97	2.1
10-70-626 WATER/SEWER/GARBAGE	.00	1,598.15	17,400.00	15,801.85	9.2
10-70-627 STAFF CELLULAR PHONES	.00	45.68	1,320.00	1,274.32	3.5
10-70-661 VEHICLE MAINT/REPAIR	199.98	392.76	5,564.00	5,171.24	7.1
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	93.94	11,230.84	17,500.00	6,269.16	64.2
10-70-669 OTHER PURCHASED SERVICES	.00	3,257.29	30,000.00	26,742.71	10.9
10-70-683 MINOR EQUIPMENT	242.27	242.27	5,000.00	4,757.73	4.9
10-70-690 CAPITAL EXPENDITURES	.00	.00	68,000.00	68,000.00	.0
10-70-721 INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875 INDIRECT COST RECOVERY	.00	.00	(272,257.00)	(272,257.00)	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	.00	.00	27,146.00	27,146.00	.0
TOTAL PROPERTY MAINTENANCE	33,984.08	90,274.81	620,764.00	530,489.19	14.5
PARKS & REC/BYC					
10-71-501 SALARIES	4,213.13	12,368.13	.00	(12,368.13)	.0
10-71-502 OVERTIME	.00	210.00	.00	(210.00)	.0
10-71-510 SOCIAL SECURITY EXPENSE	261.22	779.85	.00	(779.85)	.0
10-71-511 MEDICARE FICA	61.10	182.39	.00	(182.39)	.0
TOTAL PARKS & REC/BYC	4,535.45	13,540.37	.00	(13,540.37)	.0
COMMUNITY SERVICE					
10-72-745 LIBRARY CONTRIBUTION	.00	.00	67,600.00	67,600.00	.0
10-72-760 COMMUNITY ACTION GRANT	.00	13,872.50	15,000.00	1,127.50	92.5
10-72-798 UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
TOTAL COMMUNITY SERVICE	.00	13,872.50	194,600.00	180,727.50	7.1
IN KIND MATCH & TRASFERS					
10-73-550 CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551 CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
TOTAL IN KIND MATCH & TRASFERS	.00	.00	616,163.00	616,163.00	.0
TOTAL FUND EXPENDITURES	603,626.83	1,497,470.46	10,979,523.00	9,482,052.54	13.6
NET REVENUE OVER EXPENDITURES	(603,626.83)	(1,497,470.46)	(10,979,523.00)	(9,482,052.54)	(13.6)

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(80,588.82)	
	TOTAL ASSETS			(
				80,588.82)

LIABILITIES AND EQUITY

LIABILITIES

27-20100	VOUCHERS PAYABLE		899.57	
27-23600	DEFERRED REVENUE		176,361.00	
	TOTAL LIABILITIES			177,260.57

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
27-39900	FUND BALANCE	(215,039.53)	
	REVENUE OVER EXPENDITURES - YTD	(42,809.86)	
	BALANCE - CURRENT DATE	(257,849.39)	
	TOTAL FUND EQUITY			(
	TOTAL LIABILITIES AND EQUITY			80,588.82)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	13,533.27	29,315.29	138,474.00	109,158.71	21.2
27-50-502 OVERTIME	.00	1,443.37	8,308.00	6,864.63	17.4
27-50-508 LEAVE CASHOUT	.00	.00	6,924.00	6,924.00	.0
27-50-511 MEDICARE FICA	203.94	463.71	2,128.00	1,664.29	21.8
27-50-512 EMPLOYEE GROUP BENEFITS	.00	3,072.24	66,636.00	63,563.76	4.6
27-50-515 UNEMPLOYMENT	.00	.00	2,663.00	2,663.00	.0
27-50-516 WORKMEN'S COMP	.00	.00	4,564.00	4,564.00	.0
27-50-518 PERS	2,977.32	6,766.91	32,292.00	25,525.09	21.0
27-50-519 UTILITY BENEFIT	.00	.00	13,680.00	13,680.00	.0
27-50-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
27-50-602 GASOLINE / DIESEL / OIL	578.92	1,110.03	9,000.00	7,889.97	12.3
27-50-683 MINOR EQUIPMENT	638.31	638.31	2,000.00	1,361.69	31.9
TOTAL CSP PROGRAM	17,931.76	42,809.86	289,669.00	246,859.14	14.8
TOTAL FUND EXPENDITURES	17,931.76	42,809.86	289,669.00	246,859.14	14.8
NET REVENUE OVER EXPENDITURES	(17,931.76)	(42,809.86)	(289,669.00)	(246,859.14)	(14.8)

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	3,373,719.81	
40-13200	ACCOUNTS RECEIVABLE	72,291.00	
40-14200	INVENTORY-HEATING FUEL	23,178.75	
40-16300	BUILDINGS	21,831,540.08	
40-16500	MACHINERY & EQUIPMENT	1,473,414.25	
40-16800	ACCUM DEPR BUILDING	(1,941,662.32)	
40-17000	ACCUM DEPR - M & E	(234,059.47)	
	TOTAL ASSETS		<u>24,598,422.10</u>

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	304,231.70	
40-25950	DUE TO/FROM POOL MGMT CO.	(73,488.50)	
	TOTAL LIABILITIES		230,743.20

FUND EQUITY

40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
	UNAPPROPRIATED FUND BALANCE:		
40-39900	FUND BALANCE	1,118,584.04	
	REVENUE OVER EXPENDITURES - YTD	(48,072.22)	
	BALANCE - CURRENT DATE		<u>1,070,511.82</u>
	TOTAL FUND EQUITY		<u>24,367,678.90</u>
	TOTAL LIABILITIES AND EQUITY		<u>24,598,422.10</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	92.15	229.13	2,400.00	2,170.87	9.6
40-50-621 ELECTRICITY	10,147.48	23,236.67	115,200.00	91,963.33	20.2
40-50-622 TELEPHONE	104.72	209.32	1,256.00	1,046.68	16.7
40-50-623 HEATING FUEL	7,847.51	15,564.80	240,000.00	224,435.20	6.5
40-50-624 WATER/SEWER/GARBAGE	.00	3,991.23	52,000.00	48,008.77	7.7
40-50-646 CONTRACTOR'S FEES	.00	.00	916,354.00	916,354.00	.0
40-50-649 PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661 VEHICL MAINT/REPAIR	.00	.00	1,000.00	1,000.00	.0
40-50-669 OTHER PURCHASED SERVICES	140.43	140.43	25,160.00	25,019.57	.6
40-50-699 CAPITAL EXP-SERVER DOMAIN	4,700.64	4,700.64	30,000.00	25,299.36	15.7
40-50-721 INSURANCE	.00	.00	39,000.00	39,000.00	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	.00	.00	42,172.00	42,172.00	.0
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	28,755.00	28,755.00	.0
TOTAL LOCAL FUNDED EXPENDITURES	23,032.93	48,072.22	1,682,868.00	1,634,795.78	2.9
TOTAL FUND EXPENDITURES	23,032.93	48,072.22	1,682,868.00	1,634,795.78	2.9
NET REVENUE OVER EXPENDITURES	(23,032.93)	(48,072.22)	(1,682,868.00)	(1,634,795.78)	(2.9)

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND		184,964.76	
	TOTAL ASSETS			<u>184,964.76</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
41-39900	FUND BALANCES		166,795.26	
	REVENUE OVER EXPENDITURES - YTD	(6,435.03)	
	BALANCE - CURRENT DATE		<u>160,360.23</u>	
	TOTAL FUND EQUITY			<u>160,360.23</u>
	TOTAL LIABILITIES AND EQUITY			<u>160,360.23</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	.00	3,621.54	54,315.00	50,693.46	6.7
41-50-508 LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511 MEDICARE FICA	.00	52.52	788.00	735.48	6.7
41-50-512 EMPLOYEE GROUP BENEFITS	.00	1,024.08	22,212.00	21,187.92	4.6
41-50-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516 WORKERS' COMPENSATION	.00	.00	205.00	205.00	.0
41-50-518 PERS	.00	796.74	11,949.00	11,152.26	6.7
41-50-519 UTILITY BENEFIT	.00	.00	4,560.00	4,560.00	.0
41-50-649 OTHER PROFESSIONAL SRVS	.00	.00	35,500.00	35,500.00	.0
41-50-669 OTHER PURCHASED SERVICES	.00	140.15	5,000.00	4,859.85	2.8
41-50-721 INSURANCE	.00	.00	1,240.00	1,240.00	.0
41-50-732 RENTS & LEASES	400.00	800.00	4,800.00	4,000.00	16.7
TOTAL E-911 SERVICES	400.00	6,435.03	144,173.00	137,737.97	4.5
TOTAL FUND EXPENDITURES	400.00	6,435.03	144,173.00	137,737.97	4.5
NET REVENUE OVER EXPENDITURES	(400.00)	(6,435.03)	(144,173.00)	(137,737.97)	(4.5)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2018

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,303,862.47	
50-13100	ACCOUNTS RECEIVABLE	145,231.08	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(38,669.60)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	817,582.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	(44,645.82)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	(700,106.15)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(61,054.84)	
50-19000	DEFERRED OUTFLOW-PENSION	102,771.44	
	TOTAL ASSETS		5,076,993.56

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	(5,406.58)	
50-22100	ACCRUED VACATION	38,151.42	
50-22200	VACATION/SICK LEAVE	744.28	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,457,167.09	
50-29000	DEFERRED INFLOW-PENSION	5,815.60	
50-29100	PENSION LIABILITY	521,780.64	
	TOTAL LIABILITIES		3,018,252.45

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	1,958,472.11	
	REVENUE OVER EXPENDITURES - YTD	(104,675.48)	
	BALANCE - CURRENT DATE		1,853,796.63
	TOTAL FUND EQUITY		1,853,796.63
	TOTAL LIABILITIES AND EQUITY		4,872,049.08

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	11,287.43	23,471.38	114,498.00	91,026.62	20.5
50-70-502 OVERTIME	.00	173.85	10,000.00	9,826.15	1.7
50-70-508 LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511 MEDICARE FICA	165.24	346.04	1,805.00	1,458.96	19.2
50-70-512 EMPLOYEE GROUP BENEFITS	.00	1,244.90	36,650.00	35,405.10	3.4
50-70-515 UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516 WORKERS' COMPENSATION	.00	.00	8,684.00	8,684.00	.0
50-70-518 PERS	2,483.25	5,015.38	27,389.00	22,373.62	18.3
50-70-519 UTILITY BENEFIT	.00	.00	7,524.00	7,524.00	.0
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563 WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601 VEHICLE PARTS	.00	.00	20,000.00	20,000.00	.0
50-70-602 GASOLINE / DIESEL / OIL	.00	.00	21,600.00	21,600.00	.0
50-70-661 VEHICLE MAINT/REPAIRS	.00	219.07	69,551.00	69,331.93	.3
50-70-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683 MINOR EQUIPMENT	.00	.00	40,000.00	40,000.00	.0
50-70-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	41,490.00	41,490.00	.0
TOTAL HAULED REFUSE	13,935.92	30,470.62	417,752.00	387,281.38	7.3

LANDFILL OPERATIONS

50-71-501 SALARIES	19,139.90	35,343.67	143,155.00	107,811.33	24.7
50-71-502 OVERTIME	.00	1,810.05	10,000.00	8,189.95	18.1
50-71-508 LEAVE CASHOUT	.00	8,055.48	6,877.00	(1,178.48)	117.1
50-71-511 MEDICARE FICA	278.36	657.04	2,221.00	1,563.96	29.6
50-71-512 EMPLOYEE GROUP BENEFITS	.00	2,268.98	49,977.00	47,708.02	4.5
50-71-515 UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516 WORKERS' COMPENSATION	.00	.00	5,271.00	5,271.00	.0
50-71-518 PERS	4,210.79	8,173.83	33,694.00	25,520.17	24.3
50-71-519 UTILITY BENEFIT	.00	.00	10,260.00	10,260.00	.0
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	.00	135.99	42,500.00	42,364.01	.3
50-71-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-601 VEHICLE PARTS	.00	.00	24,451.84	24,451.84	.0
50-71-602 GASOLINE / DIESEL / OIL	223.93	342.43	12,000.00	11,657.57	2.9
50-71-621 ELECTRICITY	155.72	347.36	3,000.00	2,652.64	11.6
50-71-623 HEATING FUEL	.00	.00	3,600.00	3,600.00	.0
50-71-627 STAFF CELLULAR PHONES	.00	45.68	548.16	502.48	8.3
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	2,994.96	3,440.56	69,551.00	66,110.44	5.0
50-71-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-71-683 MINOR EQUIPMENT	.00	295.06	8,000.00	7,704.94	3.7
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724 DUES & SUBSCRIPTION	.00	40.00	.00	(40.00)	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	.00	.00	15,490.00	15,490.00	.0

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	51,040.00	51,040.00	.0
TOTAL LANDFILL OPERATIONS	40,068.66	74,021.13	632,453.00	558,431.87	11.7
<u>RECYCLING OPERATIONS</u>					
50-72-623 HEATING FUEL	183.73	183.73	.00	(183.73)	.0
TOTAL RECYCLING OPERATIONS	183.73	183.73	.00	(183.73)	.0
TOTAL FUND EXPENDITURES	54,188.31	104,675.48	1,050,205.00	945,529.52	10.0
NET REVENUE OVER EXPENDITURES	(54,188.31)	(104,675.48)	(1,050,205.00)	(945,529.52)	(10.0)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	3,370,841.04	
51-13100	ACCOUNTS RECEIVABLE	884,004.90	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(118,712.81)	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	(2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	(88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(3,522,799.12)	
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
	TOTAL ASSETS		17,072,560.86

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	43,132.13	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	366,555.63	
51-27200	WATER SUB. FEE - DEF. MAINT.	181,358.63	
51-27300	SEWER SUB. FEE - DEF. MAINT.	194,408.61	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
	TOTAL LIABILITIES		6,862,516.27

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	
	UNAPPROPRIATED FUND BALANCE:		
51-39900	FUND BALANCE	(15,247,470.86)	

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2018

WATER & SEWER SERVICES

REVENUE OVER EXPENDITURES - YTD	(810,956.32)	
BALANCE - CURRENT DATE	(16,058,427.18)	
TOTAL FUND EQUITY		<u>9,089,409.96</u>
TOTAL LIABILITIES AND EQUITY		<u><u>15,951,926.23</u></u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	6,605.17	14,845.48	85,784.00	70,938.52	17.3
51-80-502 OVERTIME	37.68	37.68	1,000.00	962.32	3.8
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	96.72	215.66	1,258.00	1,042.34	17.1
51-80-512 GROUP HEALTH INSURANCE	.00	1,582.12	38,871.00	37,288.88	4.1
51-80-515 UNEMPLOYMENT	.00	.00	1,638.00	1,638.00	.0
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	1,461.43	3,348.91	19,092.00	15,743.09	17.5
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	.00	254.43	4,000.00	3,745.57	6.4
51-80-649 ONLINE BILL PAY	.00	239.70	2,000.00	1,760.30	12.0
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	674.99	3,849.98	12,000.00	8,150.02	32.1
51-80-736 BANK CHARGES	.00	3,176.26	36,500.00	33,323.74	8.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	41,118.72	47,953.66	370,000.00	322,046.34	13.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,260.00	14,260.00	.0
51-80-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	39,145.00	39,145.00	.0
TOTAL UTILITY BILLING	49,994.71	75,503.88	643,645.00	568,141.12	11.7

HAULED WATER

51-81-501 SALARIES	41,704.05	88,437.87	434,695.00	346,257.13	20.3
51-81-502 OVERTIME	9,980.86	21,060.98	80,000.00	58,939.02	26.3
51-81-508 LEAVE CASHOUT	.00	3,959.04	21,454.00	17,494.96	18.5
51-81-511 MEDICARE	770.69	1,686.62	7,463.00	5,776.38	22.6
51-81-512 EMPLOYEE GROUP BENEFITS	.00	13,277.88	103,841.00	90,563.12	12.8
51-81-515 UNEMPLOYMENT	.00	.00	7,964.00	7,964.00	.0
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	11,370.70	24,041.24	113,233.00	89,191.76	21.2
51-81-519 UTILITY BENEFIT	.00	.00	39,558.00	39,558.00	.0
51-81-561 SUPPLIES	.00	479.72	5,000.00	4,520.28	9.6
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	.00	.00	41,000.00	41,000.00	.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	.00	20.00	50,000.00	49,980.00	.0
51-81-602 GASOLINE/DIESEL/OIL	129.25	129.25	120,000.00	119,870.75	.1
51-81-621 ELECTRICITY	.00	745.51	7,200.00	6,454.49	10.4
51-81-622 TELEPHONE	2.97	5.94	100.00	94.06	5.9
51-81-623 HEATING FUEL	.00	188.95	12,000.00	11,811.05	1.6
51-81-626 WATER/SEWER/GARBAGE	471.10	1,114.28	8,200.00	7,085.72	13.6
51-81-627 STAFF CELLULAR PHONES	.00	76.36	1,320.00	1,243.64	5.8
51-81-650 LAB TESTS	100.00	100.00	5,000.00	4,900.00	2.0
51-81-661 VEHICLE MAINT/REPAIR	2,576.12	8,524.96	287,479.00	278,954.04	3.0
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	.00	.00	13,573.00	13,573.00	.0
51-81-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	159,633.00	159,633.00	.0
TOTAL HAULED WATER	67,105.74	163,848.60	1,619,909.00	1,456,060.40	10.1

PIPED WATER

51-82-501 SALARIES	19,188.32	35,750.44	158,803.00	123,052.56	22.5
51-82-502 OVERTIME	2,390.56	6,022.75	30,000.00	23,977.25	20.1
51-82-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-82-511 MEDICARE	318.14	615.68	2,738.00	2,122.32	22.5
51-82-512 EMPLOYEE GROUP BENEFITS	.00	3,836.69	47,756.00	43,919.31	8.0
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	4,747.47	9,190.22	41,537.00	32,346.78	22.1
51-82-519 UTILITY BENEFIT	.00	.00	9,804.00	9,804.00	.0
51-82-545 TRAINING/TRAVEL	.00	60.56	2,500.00	2,439.44	2.4
51-82-561 SUPPLIES	.00	6,814.49	5,000.00	(1,814.49)	136.3
51-82-563 WEARING APPAREL	.00	.00	1,000.00	1,000.00	.0
51-82-592 PLUMBING SUPPLIES	2,095.89	2,095.89	2,500.00	404.11	83.8
51-82-601 VEHICLE MT. (PARTS & TOOLS)	.00	100.00	3,000.00	2,900.00	3.3
51-82-602 GASOLINE/DIESEL/OIL	668.65	1,577.96	12,000.00	10,422.04	13.2
51-82-621 ELECTRICITY-UTIL MT SHOP	182.12	386.30	6,000.00	5,613.70	6.4
51-82-622 TELEPHONE	5.94	11.88	100.00	88.12	11.9
51-82-623 HEATING FUEL	494.48	494.48	24,000.00	23,505.52	2.1
51-82-626 WATER/SEWER/GARB	.00	41.62	600.00	558.38	6.9
51-82-627 STAFF CELLULAR PHONES	.00	67.32	1,160.00	1,092.68	5.8
51-82-649 ENGINEERING SERVICES	.00	1,682.50	50,000.00	48,317.50	3.4
51-82-650 LAB TESTS	.00	520.88	.00	(520.88)	.0
51-82-661 VEHICLE MAINT/REPAIR	.00	774.42	2,782.00	2,007.58	27.8
51-82-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
51-82-683 MINOR EQUIPMENT	304.75	764.80	.00	(764.80)	.0
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	801.00	801.00	1,000.00	199.00	80.1
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,803.00	14,803.00	.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	59,673.00	59,673.00	.0
TOTAL PIPED WATER	31,197.32	71,609.88	708,519.00	636,909.12	10.1

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	10,799.30	25,008.43	117,832.00	92,823.57	21.2
51-83-502 OVERTIME	1,705.67	4,578.79	35,000.00	30,421.21	13.1
51-83-508 LEAVE CASHOUT	832.65	4,834.77	11,611.00	6,776.23	41.6
51-83-511 MEDICARE	72.84	163.47	2,216.00	2,052.53	7.4
51-83-512 EMPLOYEE GROUP BENEFITS	.00	1,910.66	37,760.00	35,849.34	5.1
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	2,751.09	6,509.23	33,623.00	27,113.77	19.4
51-83-519 UTILITY BENEFIT	.00	.00	7,752.00	7,752.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-545 TRAINING/TRAVEL	.00	.00	2,500.00	2,500.00	.0
51-83-561 SUPPLIES	.00	1,085.21	1,500.00	414.79	72.4
51-83-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
51-83-567 CHEMICALS	2,548.22	7,862.42	50,000.00	42,137.58	15.7
51-83-592 PLUMBING SUPPLIES	156.37	223.33	2,500.00	2,276.67	8.9
51-83-621 ELECTRICITY (PUMPHOUSE)	3,784.74	9,645.95	84,000.00	74,354.05	11.5
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	3,112.68	3,907.25	120,000.00	116,092.75	3.3
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	150.00	150.00	12,000.00	11,850.00	1.3
51-83-661 VEHICLE MAINT/REPAIR	.00	.00	2,782.00	2,782.00	.0
51-83-669 OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
51-83-683 MINOR EQUIPMENT	6,368.00	16,170.54	13,000.00	(3,170.54)	124.4
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,116.00	14,116.00	.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	49,012.00	49,012.00	.0
TOTAL BETHEL HTS WTR TREATMENT	32,281.56	82,050.05	673,917.00	591,866.95	12.2

CITY SUB WTR TREATMENT

51-84-501 SALARIES	16,192.88	29,768.26	179,778.00	150,009.74	16.6
51-84-502 OVERTIME	2,355.24	5,721.54	35,000.00	29,278.46	16.4
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	341.97	591.46	31,143.00	30,551.54	1.9
51-84-512 EMPLOYEE GROUP BENEFITS	.00	2,885.46	37,760.00	34,874.54	7.6
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	4,080.60	7,807.71	47,251.00	39,443.29	16.5
51-84-519 UTILITY BENEFIT	.00	.00	7,752.00	7,752.00	.0
51-84-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-84-561 SUPPLIES	.00	.00	1,500.00	1,500.00	.0
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	61,601.28	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	.00	51.19	720.00	668.81	7.1
51-84-621 ELECTRICITY (CS WTF)	3,670.56	8,777.61	48,000.00	39,222.39	18.3
51-84-622 TELEPHONE	2.97	5.94	100.00	94.06	5.9
51-84-623 HEATING FUEL(CS WTF)	3,333.82	8,252.97	120,000.00	111,747.03	6.9
51-84-650 LAB TESTS	.00	.00	7,000.00	7,000.00	.0
51-84-661 VEHICLE MAINT (ISF)	.00	460.91	2,782.00	2,321.09	16.6
51-84-669 OTHER PURCHASED SERVICES	.00	.00	2,000.00	2,000.00	.0
51-84-683 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-84-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	.00	.00	15,490.00	15,490.00	.0
51-84-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	69,337.00	69,337.00	.0
TOTAL CITY SUB WTR TREATMENT	96,330.13	132,979.93	787,178.00	654,198.07	16.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	42,744.88	97,832.26	499,174.00	401,341.74	19.6
51-85-502 OVERTIME	2,802.77	12,487.31	80,000.00	67,512.69	15.6
51-85-508 LEAVE CASHOUT	.00	.00	24,678.00	24,678.00	.0
51-85-510 SOCIAL SECURITY	.00	20.65	.00	20.65	.0
51-85-511 MEDICARE	676.09	1,631.12	8,398.00	6,766.88	19.4
51-85-512 EMPLOYEE GROUP BENEFITS	.00	19,729.02	126,053.00	106,323.98	15.7
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	10,020.48	24,152.19	127,418.00	103,265.81	19.0
51-85-519 UTILITY BENEFIT	.00	.00	44,118.00	44,118.00	.0
51-85-561 SUPPLIES	.00	543.79	2,000.00	1,456.21	27.2
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	.00	220.00	50,000.00	49,780.00	.4
51-85-602 GASOLINE/DIESEL/OIL	.00	1,054.36	96,000.00	94,945.64	1.1
51-85-621 ELECTRICITY	.00	745.51	7,200.00	6,454.49	10.4
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	.00	188.95	12,000.00	11,811.05	1.6
51-85-626 WATER/SEWER/GARBAGE	.00	643.18	8,200.00	7,556.82	7.8
51-85-661 VEHICLE MAINT/REPAIR	685.77	7,107.68	287,479.00	280,371.32	2.5
51-85-669 OTHER PURCHASED SERVICES	.00	.00	7,000.00	7,000.00	.0
51-85-683 MINOR EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	.00	.00	13,573.00	13,573.00	.0
51-85-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	181,767.00	181,767.00	.0
TOTAL HAULED SEWER	56,929.99	166,356.02	1,861,053.00	1,694,696.98	8.9
<u>PIPED SEWER</u>					
51-86-501 SALARIES	18,721.66	34,623.38	158,803.00	124,179.62	21.8
51-86-502 OVERTIME	2,390.51	6,022.67	30,000.00	23,977.33	20.1
51-86-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-86-511 MEDICARE	311.33	599.28	2,738.00	2,138.72	21.9
51-86-512 EMPLOYEE GROUP BENEFITS	.00	3,726.28	48,866.00	45,139.72	7.6
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	4,644.50	8,941.99	41,537.00	32,595.01	21.5
51-86-519 UTILITY BENEFITS	.00	.00	9,478.00	9,478.00	.0
51-86-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-86-561 SUPPLIES	125.75	367.95	5,000.00	4,632.05	7.4
51-86-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
51-86-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	968.26	968.26	1,500.00	531.74	64.6
51-86-602 GASOLINE/DIESEL/OIL	810.17	1,512.11	9,600.00	8,087.89	15.8
51-86-621 ELECTRICITY-LIFTST & BLDG	7,519.64	13,526.89	90,000.00	76,473.11	15.0
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	348.08	502.61	30,000.00	29,497.39	1.7
51-86-626 WATER/SEWER/GARB	.00	41.63	600.00	558.37	6.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-661 VEHICLE MAINT/REPAIR	727.62	846.35	2,782.00	1,935.65	30.4
51-86-669 OTHER PURCHASED SERVICES	.00	60.00	10,000.00	9,940.00	.6
51-86-683 MINOR EQUIPMENT	11,343.67	15,984.55	80,000.00	64,015.45	20.0
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	15,336.76	15,336.76	191,160.00	175,823.24	8.0
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	.00	.00	15,000.00	15,000.00	.0
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	.00	.00	14,803.00	14,803.00	.0
51-86-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	59,825.00	59,825.00	.0
TOTAL PIPED SEWER	63,247.95	103,060.71	1,039,455.00	936,394.29	9.9
SEWER LAGOON					
51-87-501 SALARIES	4,708.56	9,038.95	65,150.00	56,111.05	13.9
51-87-502 OVERTIME	656.18	1,562.89	10,000.00	8,437.11	15.6
51-87-508 LEAVE CASHOUT	.00	.00	2,135.00	2,135.00	.0
51-87-511 MEDICARE	79.01	156.01	1,090.00	933.99	14.3
51-87-512 EMPLOYEE GROUP BENEFITS	.00	948.06	15,548.00	14,599.94	6.1
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	1,180.28	2,332.41	16,533.00	14,200.59	14.1
51-87-519 UTILITY BENEFIT	.00	.00	3,016.00	3,016.00	.0
51-87-545 TRAINING/TRAVEL	393.44	650.00	1,500.00	850.00	43.3
51-87-561 SUPPLIES	.00	61.13	1,000.00	938.87	6.1
51-87-563 WEARING APPAREL	71.05	71.05	1,200.00	1,128.95	5.9
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-602 GASOLINE	.00	112.53	18,000.00	17,887.47	.6
51-87-650 LAB TESTS (SAMPLES)	.00	240.00	12,000.00	11,760.00	2.0
51-87-683 MINOR EQUIPMENT	199.42	374.22	2,000.00	1,625.78	18.7
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	22,754.00	22,754.00	.0
TOTAL SEWER LAGOON	7,287.94	15,547.25	183,121.00	167,573.75	8.5
TOTAL FUND EXPENDITURES	404,375.34	810,956.32	7,516,797.00	6,705,840.68	10.8
NET REVENUE OVER EXPENDITURES	(404,375.34)	(810,956.32)	(7,516,797.00)	(6,705,840.68)	(10.8)

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	2,939,040.20	
52-11100	CASH IN TILL - PORT	50.00	
52-12300	TVI-SEAWALL MAINT ACCT	954,456.12	
52-12500	TVI-DOCK DEF MAINT	245,794.67	
52-13100	ACCOUNTS RECEIVABLE	55,494.95	
52-13300	ACCOUNTS RECEIVABLE - MISC	355.00	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(37,022.01)	
52-14200	INVENTORY-HEATING FUEL	1,267.10	
52-14400	PIPE INVENTORY	61,934.40	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	23,841,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	7,340,341.48	
52-16300	BUILDINGS	19,568.23	
52-16500	MACHINERY AND EQUIPMENT	827,227.15	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(1,944,598.37)	
52-16800	ACCUM DEPR-BUILDINGS	(543.26)	
52-17000	ACCUM DEPR- MACH & EQUIP	(475,702.86)	
52-17100	ACCUM DEPR-VEHICLES	(240,648.84)	
52-17300	ACCUM DEP-SEAWALL	(7,269,326.08)	
52-18000	CONSTRUCTION IN PROGRESS	889,266.85	
52-19000	DEFERRED OUTFLOW-PENSION	81,587.16	
	TOTAL ASSETS		29,786,408.45

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	11,345.73	
52-22100	ACCURED VACATION	11,031.39	
52-25000	SALES TAX PAYABLE	15,582.12	
52-29000	DEFERRED INFLOW-PENSION	4,616.60	
52-29100	PENSION LIABILITY	414,227.64	
	TOTAL LIABILITIES		456,803.48

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION	24,440,371.38	
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
52-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	
	UNAPPROPRIATED FUND BALANCE:		
52-39900	UNDESIGNATED RET EARNINGS	(3,318,622.24)	
	REVENUE OVER EXPENDITURES - YTD	(106,625.28)	
	BALANCE - CURRENT DATE	(3,425,247.52)	
	TOTAL FUND EQUITY		29,320,599.53

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2018

MUNICIPAL DOCK

TOTAL LIABILITIES AND EQUITY

29,777,403.01

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	15,250.81	37,233.23	178,152.00	140,918.77	20.9
52-50-502 OVERTIME	806.69	1,535.79	.00	(1,535.79)	.0
52-50-508 LEAVE CASHOUT	.00	.00	7,865.00	7,865.00	.0
52-50-510 SOCIAL SECURITY EXPENSE	215.84	546.60	1,293.00	746.40	42.3
52-50-511 MEDICARE FICA	243.06	581.87	2,583.00	2,001.13	22.5
52-50-512 EMPLOYEE GROUP BENEFITS	.00	4,330.31	55,974.00	51,643.69	7.7
52-50-515 UNEMPLOYMENT	.00	.00	2,496.00	2,496.00	.0
52-50-516 WORKERS' COMPENSATION	.00	.00	7,528.00	7,528.00	.0
52-50-518 PERS	2,766.75	6,589.63	39,193.00	32,603.37	16.8
52-50-519 UTILITY BENEFIT	.00	.00	11,491.00	11,491.00	.0
52-50-545 TRAINING/TRAVEL	.00	115.00	5,000.00	4,885.00	2.3
52-50-561 SUPPLIES	.00	31.18	5,500.00	5,468.82	.6
52-50-563 WEARING APPAREL	.00	.00	1,300.00	1,300.00	.0
52-50-600 TIRES	.00	.00	9,000.00	9,000.00	.0
52-50-601 VEHICLE MT. (PARTS & TOOLS)	607.21	607.21	12,000.00	11,392.79	5.1
52-50-602 GASOLINE/DIESEL/OIL	3,887.97	7,301.42	18,000.00	10,698.58	40.6
52-50-621 ELECTRICITY	775.99	1,609.38	12,000.00	10,390.62	13.4
52-50-622 TELEPHONE	163.02	325.86	1,000.00	674.14	32.6
52-50-623 HEATING FUEL	.00	.00	2,400.00	2,400.00	.0
52-50-624 WATER, SEWER, GARBAGE	.00	.00	12,000.00	12,000.00	.0
52-50-626 WATER FOR BARGES	.00	2,558.33	12,000.00	9,441.67	21.3
52-50-627 STAFF CELLULAR PHONES	.00	66.36	1,320.00	1,253.64	5.0
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	564.24	1,480.07	2,782.00	1,301.93	53.2
52-50-666 MUNICIPAL DOCK MAINT.	.00	49.99	5,000.00	4,950.01	1.0
52-50-667 MAINT-SEAWALL	.00	119.97	7,000.00	6,880.03	1.7
52-50-669 OTHER PURCHASED SERVICES	.00	553.91	25,000.00	24,446.09	2.2
52-50-683 MINOR EQUIPMENT	.00	1,570.76	.00	(1,570.76)	.0
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	50,000.00	50,000.00	.0
52-50-696 WATERFRONT FACILITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721 INSURANCE	.00	.00	16,000.00	16,000.00	.0
52-50-724 DUES	.00	12.99	1,000.00	987.01	1.3
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	.00	329.74	.00	(329.74)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	.00	.00	55,000.00	55,000.00	.0
52-50-777 CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-990 XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	.00	.00	18,238.00	18,238.00	.0
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	59,436.00	59,436.00	.0
TOTAL DOCK EXPENDITURES	25,281.58	67,549.60	834,302.00	766,752.40	8.1

SMALL BOAT HARBOR

52-55-501 SALARIES	12,769.10	31,768.05	98,841.00	67,072.95	32.1
52-55-502 OVERTIME	775.04	1,437.03	3,000.00	1,562.97	47.9
52-55-508 LEAVE CASHOUT	.00	.00	1,326.00	1,326.00	.0
52-55-510 SOCIAL SECURITY	695.69	1,723.44	4,483.00	2,759.56	38.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511 MEDICARE FICA	199.06	486.65	1,477.00	990.35	33.0
52-55-512 EMPLOYEE GROUP BENEFITS	.00	960.68	10,662.00	9,701.32	9.0
52-55-515 UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518 PERS	511.13	1,189.75	22,405.00	21,215.25	5.3
52-55-519 UTILITY BENEFIT	.00	.00	2,189.00	2,189.00	.0
52-55-561 SUPPLIES	.00	629.74	1,800.00	1,170.26	35.0
52-55-563 WEARING APPAREL	.00	121.01	1,700.00	1,578.99	7.1
52-55-602 GASOLINE	100.76	100.76	9,600.00	9,499.24	1.1
52-55-621 ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	.00	618.57	7,000.00	6,381.43	8.8
52-55-683 MINOR EQUIPMENT	.00	.00	11,000.00	11,000.00	.0
52-55-775 SMALL BOAT HARBOR GRAVEL	.00	.00	16,000.00	16,000.00	.0
52-55-799 MISCELLANEOUS EXPENSES	.00	40.00	250.00	210.00	16.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	29,266.00	29,266.00	.0
TOTAL SMALL BOAT HARBOR	15,050.78	39,075.68	241,074.00	201,998.32	16.2
TOTAL FUND EXPENDITURES	40,332.36	106,625.28	1,075,376.00	968,750.72	9.9
NET REVENUE OVER EXPENDITURES	(40,332.36)	(106,625.28)	(1,075,376.00)	(968,750.72)	(9.9)

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	946,645.77	
53-12200	INVESTMENT - BOND RESERVE	217,500.00	
53-13100	ACCOUNTS RECEIVABLE	54,790.37	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(697.41)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.78	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(5,024,772.44)	
53-17000	ACCUM DEPREC-ME	(10,595.43)	
	TOTAL ASSETS		<u>6,108,813.31</u>

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	14,784.51	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27700	LEASE REVENUE BONDS PAYABLE	1,953,475.00	
53-27800	LEASE REVENUE BOND PREMIUM	298,089.29	
	TOTAL LIABILITIES		3,195,309.03

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
	UNAPPROPRIATED FUND BALANCE:		
53-39900	FUND BALANCE	(176,110.54)	
	REVENUE OVER EXPENDITURES - YTD	(29,365.56)	
	BALANCE - CURRENT DATE	(205,476.10)	
	TOTAL FUND EQUITY		<u>2,862,069.28</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,057,378.31</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-621 ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623 HEATING FUEL	.00	.00	19,382.00	19,382.00	.0
53-50-626 SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662 PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721 INSURANCE	.00	.00	2,701.00	2,701.00	.0
TOTAL LEASED PROPERTIES-MISC	.00	.00	41,225.00	41,225.00	.0
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	5,814.44	13,967.88	132,089.00	118,121.12	10.6
53-55-622 TELEPHONE	52.36	104.66	628.00	523.34	16.7
53-55-623 HEATING FUEL-COURT COMPLEX	1,530.29	1,840.58	80,312.00	78,471.42	2.3
53-55-626 WATER/SEWER/GARB-COURT COM	.00	845.44	12,000.00	11,154.56	7.1
53-55-662 PROPERTY MT-COURT COMPLEX	.00	.00	14,372.00	14,372.00	.0
53-55-663 JANITORIAL-COURT COMPLEX	7,078.50	12,607.00	86,536.00	73,929.00	14.6
53-55-669 OTHER PURCHASED SERVICES	.00	.00	9,000.00	9,000.00	.0
53-55-693 COURTHOUSE INTERIOR UPGRADES	.00	.00	10,000.00	10,000.00	.0
53-55-694 GENERATOR REPAIR	.00	.00	(10,000.00)	(10,000.00)	.0
53-55-702 DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	.00	.00	89,750.00	89,750.00	.0
53-55-717 AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721 INSURANCE	.00	.00	24,191.00	24,191.00	.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	.00	.00	123,753.00	123,753.00	.0
TOTAL LEASED PROP-COURT COMPLEX	14,475.59	29,365.56	899,883.00	870,517.44	3.3
TOTAL FUND EXPENDITURES	14,475.59	29,365.56	941,108.00	911,742.44	3.1
NET REVENUE OVER EXPENDITURES	(14,475.59)	(29,365.56)	(941,108.00)	(911,742.44)	(3.1)

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(244,024.14)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		299,381.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(9,131.09)	
56-17000	ACCUM DEP-M&E GENERAL	(48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(250,484.73)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
	TOTAL ASSETS			(48,205.06)

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE		6,218.41	
56-22100	ACCRUED VACATION		17,312.07	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
	TOTAL LIABILITIES			297,637.60

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
	UNAPPROPRIATED FUND BALANCE:			
56-39900	FUND BALANCE	(397,927.60)	
	REVENUE OVER EXPENDITURES - YTD	(51,259.06)	
	BALANCE - CURRENT DATE	(449,186.66)	
	TOTAL FUND EQUITY			(351,161.66)
	TOTAL LIABILITIES AND EQUITY			(53,524.06)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	12,926.92	30,822.33	155,649.00	124,826.67	19.8
56-50-502 OVERTIME	.00	150.43	.00	(150.43)	.0
56-50-508 LEAVE CASHOUT	.00	.00	7,431.00	7,431.00	.0
56-50-511 MEDICARE FICA	190.45	454.93	2,155.00	1,700.07	21.1
56-50-512 EMPLOYEE GROUP BENEFITS	.00	7,291.57	66,636.00	59,344.43	10.9
56-50-515 UNEMPLOYMENT	.00	.00	3,314.00	3,314.00	.0
56-50-516 WORKERS' COMPENSATION	.00	.00	9,037.00	9,037.00	.0
56-50-518 PERS	2,843.93	6,814.01	32,697.00	25,882.99	20.8
56-50-519 UTILITY BENEFIT	.00	.00	5,235.00	5,235.00	.0
56-50-561 SUPPLIES	.00	.00	2,000.00	2,000.00	.0
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-602 GASOLINE	1,574.08	3,426.96	30,000.00	26,573.04	11.4
56-50-621 ELECTRICITY	557.46	1,039.34	11,400.00	10,360.66	9.1
56-50-622 TELEPHONE	2.97	5.94	700.00	694.06	.9
56-50-623 HEATING FUEL	618.10	618.10	10,800.00	10,181.90	5.7
56-50-626 WTR/SWR/GRB	.00	95.76	1,200.00	1,104.24	8.0
56-50-627 STAFF CELLULAR PHONES	.00	53.47	.00	(53.47)	.0
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	.00	486.22	18,547.00	18,060.78	2.6
56-50-690 CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721 INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-727 ADVERTISING	.00	.00	500.00	500.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	.00	.00	15,490.00	15,490.00	.0
56-50-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	54,701.00	54,701.00	.0
TOTAL TRANSIT SYSTEM EXPENDITURES	<u>18,713.91</u>	<u>51,259.06</u>	<u>527,712.00</u>	<u>476,452.94</u>	<u>9.7</u>
TOTAL FUND EXPENDITURES	<u>18,713.91</u>	<u>51,259.06</u>	<u>527,712.00</u>	<u>476,452.94</u>	<u>9.7</u>
NET REVENUE OVER EXPENDITURES	<u>(18,713.91)</u>	<u>(51,259.06)</u>	<u>(527,712.00)</u>	<u>(476,452.94)</u>	<u>(9.7)</u>

CITY OF BETHEL
 BALANCE SHEET
 AUGUST 31, 2018

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(240,480.56)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		242,530.46	
57-16500	MACHINERY & EQUIP-GENERAL		97,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(92,268.14)	
	TOTAL ASSETS			<u>7,684.03</u>

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		25,187.80	
57-22100	ACCRUED VACATION		8,381.00	
57-22200	ACCRUED SICK		21.00	
	TOTAL LIABILITIES			<u>33,589.80</u>

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
57-39900	FUND BALANCE		68,066.00	
	REVENUE OVER EXPENDITURES - YTD	(93,971.77)	
	BALANCE - CURRENT DATE	(25,905.77)	
	TOTAL FUND EQUITY			<u>(25,905.77)</u>
	TOTAL LIABILITIES AND EQUITY			<u>7,684.03</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	23,144.66	53,182.46	333,381.00	280,198.54	16.0
57-50-502 OVERTIME	32.87	927.55	10,000.00	9,072.45	9.3
57-50-508 LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-511 MEDICARE FICA	409.94	879.90	4,979.00	4,099.10	17.7
57-50-512 EMPLOYEE GROUP BENEFITS	.00	6,295.80	134,383.00	128,087.20	4.7
57-50-515 UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516 WORKERS' COMPENSATION	.00	.00	15,176.00	15,176.00	.0
57-50-518 PERS	5,099.04	11,904.23	75,544.00	63,639.77	15.8
57-50-519 UTILITY BENEFIT	.00	.00	27,588.00	27,588.00	.0
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	568.01	1,306.92	10,000.00	8,693.08	13.1
57-50-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	3.79	3.79	4,000.00	3,996.21	.1
57-50-602 GASOLINE / DIESEL / OIL	6,056.61	6,522.23	66,000.00	59,477.77	9.9
57-50-621 ELECTRICITY	.00	1,304.19	12,000.00	10,695.81	10.9
57-50-622 TELEPHONE	.00	.00	500.00	500.00	.0
57-50-623 HEATING FUEL	.00	330.76	.00	(330.76)	.0
57-50-626 WATER/SEWER/GARBAGE	.00	490.09	6,220.00	5,729.91	7.9
57-50-627 STAFF CELLULAR PHONES	.00	53.47	.00	(53.47)	.0
57-50-669 OTHER PURCHASED SERVICES	678.21	7,052.84	8,000.00	947.16	88.2
57-50-683 MINOR EQUIPMENT	241.64	821.07	23,000.00	22,178.93	3.6
57-50-721 INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	.00	.00	15,634.00	15,634.00	.0
57-50-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	120,735.00	120,735.00	.0
TOTAL VEHICLE & EQUIP MAINT	39,131.24	93,971.77	927,353.00	833,381.23	10.1
TOTAL FUND EXPENDITURES	39,131.24	93,971.77	927,353.00	833,381.23	10.1
NET REVENUE OVER EXPENDITURES	(39,131.24)	(93,971.77)	(927,353.00)	(833,381.23)	(10.1)

John Sargent, Grant Manager
Project Status Report

Grant Administration

Sewer Lagoon Jetty Project

I prepared and submitted our Final Report to the State of Alaska, Dept. of Commerce, Community and Community Development, to request reimbursement of \$496,935.45. This brings the balance of the grant to zero. This grant will be closed. We have about \$200,000 charged to the \$913,000 loan so far. Once the charges equal \$913,000, I will act to activate loan with Wells Fargo and simultaneously close loan with USDA-RD. I am working on completing an online application for a State Revolving Loan now that will replace the USDA-RD loan.

Sewer Lagoon Dredging Project

There is about \$60,000 left on one grant. All other bills have been paid and the City has been fully reimbursed for all charges thus far. Last money is for sludge pile samples and to pay Engineer firm CH2M to finish off their project management contract.

Lift Station and Five E-Panels

No update. DOWL and subsidiary supposedly working on design of the electric panels and the rehab. of lift station.

The Avenues Project

City is waiting to receive Letter of Conditions from USDA-RD on the Avenues Project. The LOC will spell out the conditions the City must meet to secure the funding. Several documents (e.g., Intent to Meet Obligations) will require City Manager signature right away.

Bethel Heights PER/ER

I posted public notices about the project and its funding source (USDA-RD) through VSW and documented same. I have IM appearing before City Council at their September 11, 2018 meeting. City Clerk has been instructed where to email the draft of the meeting minutes to document public meeting opportunity. All this was necessary before VSW will produce a grant agreement for the City to sign.

Institutional Corridor

No update. Bill and Pete working on it. I'll complete grant report by October 30, 2018.

Land and Water Conservation Fund Grant – Pink's Park Improvement Project

Codman was out there on September 4, 2018 spraying the field with hydroseed mixture. Hopefully, it is warm enough to take. Gravel was placed and rolled for driveway and parking lot.

Waiting on barge delivery of: 2 sets of bleachers, four LED streetlights, four mast arms, two portapotties that must be assembled, and future purchase of two signs. Project must be completed by December 31, 2018.

CSP Program

Grantor waiting until they hear from Single Audit Coordinator that the City of Bethel submitted its FY 2017 Audit. City will then have to sign a grant agreement for the FY 2019 year and upload it to GEMS online grant management tool.

Transit System Grant

Transit Manager Bill Ferguson is almost done preparing and submitting monthly billing summaries to close out last year's grants. State Transit Office is sending the City the new grant agreement for FY 2019 and associated documents (certifications and assurances, authorized signers, confirmation of matching funding). City will have to sign papers to activate grant and then email them to Debbi or Kathy.

Bus Purchase

I completed and submitted to the State of Alaska Transit Office for their review: Independent Cost Estimate. City is still waiting for Alaska Community Transit Grant agreement to sign, which is listed at the second step in the Vehicle Ordering Guide. City must then submit quote and floor plans and Bus Purchasing Request Form to Washington State Department of Transportation and State of Alaska for Approval to purchase vehicle.

Grant Reports

All grant reports are due in October 2018. The Homeland Security grant report is due October 10. All others are due October 30.

RFPs/RFBs

The RFP/RFB Master List was updated and is available on the P-Drive > UPDATED DOCUMENTS. City Clerk's document management software proposals are being evaluated now, Gravel bids are due September 21, 2018. New RFB to be done is for a piece of heavy equipment for the Port of Bethel.

I sent Bo Foley the list of places to disseminate RFPs.

Committee Work

Community Action Grant Technical Review Board

I prepared agenda and assembled packet of information for the Community Action Grant Technical Review Board meeting to be held September 5, 2018 at 7 pm in City Hall. Derek Bradley will serve as recorder for the meeting. He has Minutes template. Derek will also cover the second meeting: September 12, 2018 at 7 pm in City Hall.

Grant Manager - General Do List Items

- Complete Water and Sewer Master Plan Update (pick up where Larson Consulting Group left off and finish the document).
- Apply for Revolving State Loan to replace USDA-RD \$913K loan.
- Complete EHP (Environmental and Historical Preservation) forms for each of two projects for homeland security grant.

Housing Coalition meeting:

9.12.18

Coalition Goals:

1. Expand the homeless shelter services
2. Explore Housing First
3. Create Youth Homelessness services

Present: Susay Taylor, Theresa and Jaila, Megan and Annie, Michelle, Jon, Mary, Eileen, Samantha, Sharon, Rebecca.

I. Agency updates/Intros:

A. BCSF (Michelle): Mental Health Trust seems into Housing First and might be interested in funding coordinator positions. Some work will need to be done to make it Bethel-relevant as opposed to a city model.

B. Winter House (Jon): 6th year of operation starting in December. Covenant Church will be the location. State granted 35K for operation. Another 10K donation from soccer league. Jon planning on getting on AK Coalition Board to increase rural voice. Lion's Club working with Sea Share to bring bycatch to the region.

C. Public Health (Mary): New to coalition personally. Looking for opportunities to partner and bring services to that population.

D. TWC (Eileen and Samantha): Samantha new Housing Coordinator. No new updates.

E. Lion's Club (Sharon—community member at large): Has some vouchers for food from Salvation Army—specifically to be sent to villages.

F. Susan (member at large): Lion's Club Food Patnry will be 10 to noon on Saturdays.

G. Library (Theresa and Jaila): They're doing a food drive Sept 15th-Oct15th and will talk about Project Homeless Connect later in agenda.

H. Public Defenders (Megan and Annie): First Coalition meeting. Engaged in group because of concept of holistic defense—not just criminal defense, but helping people get the things they need to avoid recidivism.

I. Job Center (Rebecca): New to Coalition. Understand that it's impossible to keep job if struggling with homelessness. Wants to be able to connect people to other resources.

II. Updates from Subcommittee

- A. Housing First Subcommittee: BCSF working to find some funds for group to travel to a Housing First Project to check it out. AVCP RHA and ONC seem interested.
- B. Data Subcommittee: Gone pretty far in learning state system. However, state seems to be moving to a data share system where whoever has most need of housing in state would be moved to the first available regardless of where it is (i.e. a homeless Bethel person moving to Fairbanks because that's where a spot opened up).

Group might want to collect data at our sites internally only. Data sites are most likely Winter House, TWC thrift, Library, and Food Bank.

III. PIT Count

- A. Dates for 2019 need to be verified!
- B. Coalition wants to work to get a better more creative count this year.
 - a. Sites could include: Bethel Family Clinic, Hospital, AC, YK Coffee place, Public Health, Library, TWC (confidential numbers), Winter House.
- C. Statewide Housing Conference Nov 1 and 2
 - a. Jon is going. Jaila and Sharon might. Eileen could if needed. It's in Anchorage this year.

IV. Project Homeless Connect

- A. October 20th.
- B. Jaila will have survey for participants
- C. Some work will go into making sure those using services need them. AND that there's a graceful way to bow out if you find yourself receiving services accidentally.
- D. Some hot commodity items (like soap and towels) will be given out so everyone has a chance to get them.

Next steps: Someone find the PIT dates!

*Next Meeting to be in Dec.

Management Team Reports

City Clerk's Report

City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

September 25 Regular Meeting

October 9 and 23 Regular Meeting

October 15 Special Meeting

The Office has begun making general reservation for the Alaska Municipal League Conference in November.

Burial Permits September 1- Current is 2

Passport Applications September 1- Current is 9

Agenda and Packet Management Solution Request for Proposal was reviewed and scored. An AM is presented to the council for the purchase of the new system.

Elections

Absentee in person voting opened September 17.

Election training was held September 20.

The City Clerk's Office has worked with the high school to initiate an Ambassador program which allows students over the age of 16 to work the Elections and learn about the election process. This year there are seven students participating.

The FAQs page related to Title 4, Alcohol Laws was returned to the City Clerk's Office on September 19th and shared through social media.

The Office has coordinated with the State Alcohol Control Office and KYUK to have a call in show scheduled for September 27th to answer questions related to alcohol.

The October Election will have the first ever Kids Vote Program. The City Clerk has been unable to connect with LKSD to coordination the 7 and older ballot but we will have a kids ballot appropriate for ages 2-7.

Long-term Records Storage

The office is scanning all of the committee/Commission meeting minutes in preparation to upload them to the website.

Preparing all of the Council's Meeting Minutes for Microfilming Storage at the State Archivist.

Executive Session

CITY OF BETHEL
CITY ATTORNEY ANNUAL EVALUATION SEPTEMBER 25, 2018

City Attorney: Patty Burley

Rating: 5 = Excellent; 1 = Needs improvement

<i>Interaction with City Council</i>	5	4	3	2	1
Keeps Council informed on legal issues concerning the City					
Provides professional advice in a clear, concise manner to Council on items requiring Council action					
Provides sufficient information to enable Council to make well-informed decisions					
Successfully translates Council directives into ordinances, policies or actions					
Provides unbiased, objective advice to Council					
Provides timely, accurate advice to Council					
Successfully negotiates and drafts contracts that meet the City's needs					
Attendance at City Council Meetings					
Availability for committee and commission meetings					
Provides Grammatically correct and internally consistent language in Ordinances					
Comments:					

CITY OF BETHEL
CITY ATTORNEY ANNUAL EVALUATION SEPTEMBER 25, 2018

<i>Interaction with City Staff</i>	5	4	3	2	1
Provides professional advice in a clear, concise manner on items that are otherwise confusing to City staff					
Provides sufficient information to enable staff to act accordingly and communicate with their customers (public)					
Responds to staff questions in a timely, accurate fashion					
Provides unbiased, objective advice					
Provides concise, relative legal advice to staff allowing the staff to make confident work decisions and policies					
Comments:					

<i>Legal skills</i>	5	4	3	2	1
Knowledge of State and Federal law					
Knowledge of City law					
Ability to interpret and relate legal concepts					
Ability to research the law and clearly present research					
Comments:					

CITY OF BETHEL
CITY ATTORNEY ANNUAL EVALUATION SEPTEMBER 25, 2018

<i>Litigation and Prosecutorial skills</i>	5	4	3	2	1
Provides sound legal representation for the City					
Exercises prosecutorial and defense functions justly and effectively					
Willingness to exercise prosecutorial and defense functions to meet needs of the City					
Comments:					

<i>Ethics and Communication</i>	5	4	3	2	1
Defends principle and conviction in the face of partisan influence and pressure					
Maintains high standards of ethics, honesty and integrity in all matters					
Effectively communicates with staff, Council and the public					
Writes clearly and concisely					
Expresses ideas and opinions in a forthright, logical manner					
Remains poised and calm in difficult situations					
Represents the City to the public in a positive light					
Comments:					

CITY OF BETHEL
CITY ATTORNEY ANNUAL EVALUATION SEPTEMBER 25, 2018

Total Score:	Excellent: 145	
	Very Good: 116	
	Good: 87	
	Satisfactory: 58	
	Needs Improvement: 29	

**CITY OF BETHEL
CITY ATTORNEY ANNUAL EVALUATION SEPTEMBER 25, 2018**

Reviewer's Comments/recommendations:

City Attorney Comments:

Reviewer's Signature

Date

City Attorney's Signature

Date

Additional Information
