



# City of Bethel

P.O. BOX 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

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**Regular City Council Meeting**

September 23, 2014

6:30 P.M.

Council Chambers; Bethel, Alaska



# City Council Meeting Agenda

## Regularly Scheduled Meeting

### September 23, 2014-6:30 pm

#### City Hall 300 State Highway, Bethel, AK

#### City of Bethel Council Chambers

Joseph Klejka  
Mayor  
Term Expires 2014  
543-2984  
[jklejka@cityofbethel.net](mailto:jklejka@cityofbethel.net)

Rick Robb  
Vice Mayor  
Term Expires 2015  
543-1879  
[rrobb@cityofbethel.net](mailto:rrobb@cityofbethel.net)

Mark Springer  
Council Member  
Term Expires 2015  
545-1450  
[mspringer@cityofbethel.net](mailto:mspringer@cityofbethel.net)

Eric Whitney  
Council Member  
Term Expires 2014  
545-1309  
[ewhitney@cityofbethel.net](mailto:ewhitney@cityofbethel.net)

Sharon Sigmon  
Council Member  
Term Expires 2014  
543-3452  
[ssigmon@cityofbethel.net](mailto:ssigmon@cityofbethel.net)

Heather Pike  
Council Member  
Term Expires 2015  
444-7811  
[hpike@cityofbethel.net](mailto:hpike@cityofbethel.net)

Leif Albertson  
Council Member  
Term Expires 2015  
543-2819  
[labertson@cityofbethel.net](mailto:labertson@cityofbethel.net)

Greg Moyer  
Interim City Manager  
543-2047  
[gmoyer@cityofbethel.net](mailto:gmoyer@cityofbethel.net)

Lori Strickler  
City Clerk  
543-1384  
[lstrickler@cityofbethel.net](mailto:lstrickler@cityofbethel.net)

Patty Burley  
City Attorney

Paul Richards  
Lobbyist  
[pmrichards@gci.net](mailto:pmrichards@gci.net)

#### I. CALL TO ORDER

#### II. PLEDGE OF ALLEGIANCE

#### III. ROLL CALL

#### IV. PEOPLE TO BE HEARD – Five minutes per person

#### V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

#### VI. APPROVAL OF MEETING MINUTES

- a) **P3** \*September 9, 2014 Regular City Council Meeting
- b) **P15** \*September 10, 2014 Special City Council Meeting
- c) **P17** \*September 13, 2014 Special City Council Meeting

#### VII. REPORTS OF STANDING COMMITTEES

- a) Public Safety and Transportation Commission
- b) Port Commission
- c) Planning Commission
- d) Parks and Recreation Committee
- e) Finance Committee
- f) Public Works Committee
- g) Energy Committee

#### VIII. UNFINISHED BUSINESS

- a) **P35** Public Hearing Of Budget Ordinance 14-14 (d): Transferring Funds To Provide For The Potential Extension Of The Interim City Manager's Contract (Vice-Mayor Robb)
- b) **P37** Public Hearing Of Ordinance 14-23: Approving The Re-Acquisition Of City Building And Land Located At Tract H, Block 2, Turnkey 111 Housing Development, Bethel Alaska-Senior Center (City Manager Moyer)
- c) **P39** Public Hearing Of Ordinance 14-24: Approving The Re-Acquisition Of City Land Located At Tract H, Block 2, Turnkey 111 Housing Development, Bethel Alaska-Senior Center (City Manager Moyer)
- d) **P41** Public Hearing Of Ordinance 14-25: Amending BMC 3.04.010 Employment Of Relatives, Definitions (Council Member Pike)
- e) **P43** Approving The Draft Evaluation Form For The City Attorney's Annual Evaluation (Council Member Sigmon)

#### IX. NEW BUSINESS

- a) **P53** \*Introduction Of Ordinance 14-26: Approving The Disposal Of City Property In The Form Of A Lease Agreement With Alaska Village Electric Cooperative For The Temporary Placement Of A Tower And Wind Measuring Devices For The Purpose Of Evaluating The Site For Permanent Wind Turbine Installation (City Manager Moyer)

Agenda posted on September 17, 2014, at City Hall, AC Co., Swansons, and the Post Office.

Lori Strickler, City Clerk's Office

(Items on the agenda noted with an asterisk (\*) are considered the consent agenda.

All Resolutions noted with an asterisk (\*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (\*) on the consent agenda will automatically be introduced and set for **Public Hearing October 14, 2014**)



**City Council Meeting Agenda  
Regularly Scheduled Meeting  
September 23, 2014-6:30 pm  
City Hall 300 State Highway, Bethel, AK  
City of Bethel Council Chambers**

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- b) Council's Strategy For The Continued Recruitment For The Full Time City Manager Vacancy (Mayor Klejka)
- c) Council's Appointment Of An Acting City Manager (Mayor Klejka)
- d) Directing Administration To Prepare A Request For Proposal For Lobbying Services (Mayor Klejka)
- e) Contract Negotiation Between The City Of Bethel And Patty Burley For City Attorney Employment Services (Mayor Klejka)

**X. MAYOR'S REPORT**

**XI. MANAGER'S REPORT**

**XII. CLERK'S REPORT**

**XIII. COUNCIL MEMBER COMMENTS**

**XIV. EXECUTIVE SESSION**

- a) Executive Session To Discuss The Annual Evaluation Of The City Attorney As Per Alaska Statutes 44.62.310: Personnel Matters (Unless the Person Has Requested To Have The Subjects Discussed In Public) Or Subjects That Tend To Prejudice The Reputation And Character Of A Person (Mayor Klejka)

**XV. ADJOURNMENT**

Agenda posted on September 17, 2014, at City Hall, AC Co., Swansons, and the Post Office.

Lori Strickler, City Clerk's Office

(Items on the agenda noted with an asterisk (\*) are considered the consent agenda.

All Resolutions noted with an asterisk (\*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (\*) on the consent agenda will automatically be introduced and set for **Public Hearing October 14, 2014**)

# **Approval of the Minutes**



**I. CALL TO ORDER**

A Regular Meeting of the Bethel City Council was held on September 9, 2014 at 6:30 pm, in the council chambers, Bethel, Alaska.

Mayor Klejka called the meeting to order at 6:30 pm.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Comprising a quorum of the Council, the following members were present:

Mayor Joseph Klejka, Vice-Mayor Rick Robb, Council Member Leif Albertson, Council Member Sharon Sigmon, Council Member Heather Pike, Council Member Eric Whitney, and Council Member Mark Springer

Also in attendance were the following:  
City Clerk Lori Strickler, Interim City Manager Greg Moyer

**IV. PEOPLE TO BE HEARD**

Gloria Simeon-  
Spoke in opposition to Ordinance 14-12; stating the Ordinance is not fair and equitable to the entire community. The 68% increase to costs for piped water is too substantial for many households. There are long range impacts on the rate increase, health is the main concern.

Dick Hall-  
Spoke in opposition to Ordinance 14-12; stated the community needs to be on metered water for the piped and hauled system. The two zone map should be redrawn to show four districts.  
If the City is having a difficult time making ends meet, the City should close things that are not profitable.

Jim Valcarce-

The City of Bethel is about to impose the highest water rates within the United States. The City should consider other avenues rather than to raise the water and sewer rates.

David Trantham Jr. –

The City Council has a lack of transparency and a lack of communication between the public; with a lack of communication, everything falls apart.

## V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

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**Main Motion:** To approve the Consent and Regular Agenda.

Moved by:	Robb
Seconded by:	Whitney
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

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**Primary Amendment:** Remove from the agenda Unfinished Business Item B and New Business Item H.

Moved by:	Albertson
Seconded by:	Springer
Action:	Action was divided

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**Incidental Motion:** Divide the question.

Moved by:	Robb
Seconded by:	Whitney
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

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**Primary Amendment:** Remove from the agenda Unfinished Business Item B.

Moved by:	Albertson
Seconded by:	Springer
Action:	Item postponed

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**Main Motion:** Postpone until the next city council meeting.

Moved by:	Robb
Seconded by:	Whitney

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Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Primary Amendment:** Remove from the agenda New Business Item H.

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Moved by:	Albertson
Seconded by:	Springer
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Removal from Consent Agenda:** Ordinances 14-23, 14-24, 14-25 and Resolution 14-12.

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Moved by: Robb

## VI. APPROVAL OF THE MEETING MINUTES

**Item A** - 8-18-2014 Special City Council Meeting.  
*Pass on the consent agenda.*

**Item B** - 8-26-2014 Regular City Council Meeting.  
*Pass on the consent agenda.*

## VII. REPORTS OF STANDING COMMITTEES

**Item A** - Port Commission –  
Mark Springer, Council Representative  
The boat harbor is looking really nice.

**Item B** - Planning Commission –  
Heather Pike, Council Representative-  
The Final Plat Hearing for the AVCP Subdivision will be discussed at the next meeting.  
The Commission will also be discussing amendments to BMC Titles 14-18.

**Item C** - Public Safety and Transportation Commission-  
Sharon Sigmon, Council Representative-  
The Commission has one vacancy.

**Item D** - Energy Committee –  
Richard Robb, Committee Representative-  
A recommendation was made to the Administration to take a look at a solid waste gasification plan.

**Item E** - Public Works Committee-  
Joseph Klejka, Council Representative-  
A meeting has not been held since the last City Council Meeting.

**Item F** - Finance Committee-  
Leif Albertson, Council Representative –  
A meeting has not been held since the last City Council Meeting.

**Item G** - Parks and Recreations Committee-  
Eric Whitney, Council Representative-  
A Trails Committee Meeting will be held tomorrow at 6:00p.

Vice-Mayor Robb provided an update on the Kuimavik Board. Tentative opening date of the Pool will be November 1, 2014. The Board spent a lot of time discussing the Operations Plan and tentative fees.

### VIII. UNFINISHED BUSINESS

**Item A** – Public Hearing Of Ordinance 14-12: Amending Bethel Municipal Code Chapter 13.16 Utility Rates.

*Mayor Klejka opened the Public Hearing.*

*David Trantham- As a resident falling in Zone 2, concerned, he will be paying more for his water delivery for the same amount of water that is delivered to a resident on Zone 1 whose home is further away from the pump house than his home.*

*Mayor Klejka closed the Public Hearing.*

**Main Motion:** Motion to Adopt Ordinance 14-12 was made at the May 27, 2014 Regular City Council Meeting.

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Moved by:	Pike
Seconded by:	Whitney
Action:	Motion carried unanimously by a vote of 6-1
In favor:	Klejka, Robb, Sigmon, Albertson, Springer and Whitney
Opposed:	Pike

**Primary Amendment:** Under 13.16.020 (F) to strike "\$210.24" and insert "\$166.00" and under 13.16.040 (D) (1) to strike "\$55.32" and insert "\$47.00."

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Moved by: Albertson  
Seconded by: Whitney  
Action: Motion carried unanimously by a vote of 6-1  
In favor: Klejka, Robb, Sigmon, Albertson, Springer and Pike  
Opposed: Whitney

**Item B – Public Hearing Of Budget Ordinance 14-14 (d):** Transferring Funds To Provide For The Potential Extension Of The Interim City Manager’s Contract.

*Item postponed.*

**Main Motion:** Take a ten minute break.

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Moved by: Robb  
Seconded by: Albertson  
Action: Motion carried unanimously by a vote of 7-0  
In favor: Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike  
Opposed: None

*Council Member Springer departed the meeting.*

**Item C – Public Hearing Of Budget Ordinance 14-14 (e):**Transferring Funds To Provide For The General Maintenance Of The Senior Center Building Upon The Transfer Of The Building From ONC On September 30, 2014.

*Mayor Klejka opened the Public Hearing.  
No one wished to be heard.  
Mayor Klejka closed the Public Hearing.*

**Main Motion:** Adopt Budget Ordinance 14-14 (e).

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Moved by: Whitney  
Seconded by: Sigmon  
Action: Motion carried unanimously by a vote of 6-0  
In favor: Klejka, Robb, Whitney, Sigmon, Albertson and Pike  
Opposed: None

**Subsidiary Motion:** Motion to suspend the rules to hear from the Public Works Director.

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Moved by: Robb  
Seconded by: Pike  
Action: Motion carried unanimously by a vote of 6-0  
In favor: Klejka, Robb, Whitney, Sigmon, Albertson and Pike

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Opposed: | None

**Item D – Public Hearing Of Ordinance 14-21: Amending Bethel Municipal Code 3.64.050, Personnel Rules And Regulations, Employment Of Relatives.**

*Mayor Klejka opened the Public Hearing.  
No one wished to be heard.  
Mayor Klejka closed the Public Hearing.*

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**Main Motion:** Adopt Ordinance 14-21.

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Moved by:	Sigmon
Seconded by:	Whitney
Action:	Motion carried unanimously by a vote of 6-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson and Pike
Opposed:	None

**Item E – Public Hearing Of Ordinance 14-22: Providing For The Disposal Of City Owned Land In The Form Of Lease Agreements Authorized By The City Manager For Short Term Employee Housing At the Annex.**

*Mayor Klejka opened the Public Hearing.*

*David Trantham-Inquired with the Council on their knowledge of the City providing housing in the past. There were many issues between disgruntled employees. Concerned of liability for the City.*

*Don Black- Spoke in opposition to the City providing housing to their employees as a competitor to the private sector.*

*Mayor Klejka closed the Public Hearing.*

*Council Member Springer arrived at 8:30p.*

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**Main Motion:** Adopt Ordinance 14-22.

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Moved by:	Whitney
Seconded by:	Robb
Action:	Motion carried by a vote of 6-1
In favor:	Klejka, Robb, Whitney, Springer, Albertson and Pike
Opposed:	Sigmon

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**Subsidiary Motion:** Suspend the rules to hear from the Chief of Police, Andre Achee.

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Moved by:	Sigmon
Seconded by:	Robb

Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Subsidiary**

**Motion:** Suspend the rules to hear from the Acting Fire Chief, Bill Howell.

Moved by:	Sigmon
Seconded by:	Robb
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Item F – AM 14-58: Approval Of Standard Lease Form And Policy And Procedure For Future Short Term Housing Leases At The Annex.**

**Main Motion:** A motion to approve AM 14-58 was made at the August 26, 2014 Regular City Council Meeting.

Moved by:	Sigmon
Seconded by:	Whitney
Action:	Motion carried unanimously by a vote of 6-1
In favor:	Klejka, Robb, Whitney, Springer, Albertson and Pike
Opposed:	Sigmon

**Primary**

**Amendment:** Insert within the contract \$765 per month as fair market value.

Moved by:	Robb
Seconded by:	Springer
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Item G – City Council’s Approval Of The City Manager Contract Of Employment And Relocation Agreement.**

**Main Motion:** Approve The City Manager Contract of Employment and Relocation Agreement.

Moved by:	Robb
Seconded by:	Springer
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**IX. NEW BUSINESS**

**Item A – Introduction Of Ordinance 14-23:** Approving The Re-Acquisition Of City Building And Land Located At Tract H, Block 2, Turnkey 111 Housing Development, Bethel Alaska-Senior Center.

**Main Motion:** Introduce Ordinance 14-23.

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Moved by:	Pike
Seconded by:	Whitney
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Item B – Introduction Of Ordinance 14-24:** Approving The Re-Acquisition Of City Land Located At Tract H, Block 2, Turnkey 111 Housing Development, Bethel Alaska-Senior Center.

**Main Motion:** Introduce Ordinance 14-24.

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Moved by:	Robb
Seconded by:	
Action:	Motion does not carry due to a lack of a second.
In favor:	
Opposed:	

**Item C- Introduction Of Ordinance 14-25:** Amending BMC 3.04.010 Employment Of Relatives, Definitions.

**Main Motion:** Introduce Ordinance 14-25.

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Moved by:	Pike
Seconded by:	Sigmon
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

"immediate family member" means

1. the spouse of the person;
2. another person cohabiting with the person in a conjugal relationship that is not a legal marriage;
3. a child, including a stepchild and an adoptive child, of the person;
4. a parent, sibling, grandparent, aunt, or uncle of the person;

and

5. a parent or sibling of the person's spouse;

**Primary Amendment:**

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Moved by:	Robb
Seconded by:	Springer
Action:	Motion did not carry by a vote of 3-4

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In favor:	Springer, Whitney and Robb
Opposed:	Albertson, Klejka, Pike, Sigmon

**Item D – Resolution 14-12:** Support For Alaska Housing Finance Corporation Grant That Can Provide Affordable And Sustainable Housing Opportunities For Public Safety Personnel.

*Council Member Whitney declared a conflict of interest due to his contractual agreement with an agency regarding this project.*

*Mayor Klejka ruled, Council Member Whitney does have a conflict of interest.*

**Main Motion:** Adopt Resolution 14-12.

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Moved by:	Springer
Seconded by:	Sigmon
Action:	Motion carried unanimously by a vote of 6-0
In favor:	Klejka, Robb, Sigmon, Albertson, Springer and Pike
Opposed:	None

*Council Member Whitney returned to the Council bench.*

**Item E – AM 14-60** Approving The Contract For The Purchase Of Kitchen Equipment For The Aquatic Center.

**Main Motion:** Approve AM 14-60.

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Moved by:	Pike
Seconded by:	Whitney
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Item F - AM 14-61:** Approving The Mayor's Appointment Of Emily Russell To The Finance Committee As An Alternate Member.

*Passed on the Consent Agenda.*

**Item G – AM 14-62:** Direct The City Manager To Sign A Contract Change Order With USA Pools To Purchase Essential Networking And Point Of Sale Equipment.

**Main Motion:** Approve AM 14-62.

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Moved by:	Whitney
Seconded by:	Pike
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

**Subsidiary Motion:** Suspend the rules to hear from the Grants Manager, John Sargent.

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Moved by: Pike  
Seconded by: Sigmon  
Action: Motion carried unanimously by a vote of 7-0  
In favor: Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike  
Opposed: None

**Item H** – Approving The Draft Contract Extension Between The City Of Bethel And Greg Moyer, Interim City Manager.

Removed from the agenda.

**Item I** – Approving The Draft Evaluation Form For The City Attorney’s Annual Evaluation.

**Main Motion:** Approve the Draft Evaluation Form.

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Moved by: Sigmon  
Seconded by: Pike  
Action: Motion does not carry by a vote of 1-6  
In favor: Whitney  
Opposed: Klejka, Robb, Sigmon, Albertson, Springer and Pike

**XII. MAYOR’S REPORT**

**XIII. MANAGERS REPORT**

**XIV. CITY CLERK’S REPORT**

**XV. COUNCIL MEMBER COMMENTS**

Council Member Sigmon-

The Discussion of the Water and Sewer Rates was a difficult issue but the entire year has been faced with very difficult issues. This Council has always worked civilly with each other; thanked the other council members for all of their work.

Council Member Albertson-

Glad that the council made some strides on the Water and Sewer Rate Ordinance. Thanked the Council for their collaborative work on the document.

Council Member Pike-

Dittoed the comments made by Council Member Sigmon.

Thanked the city staff for all of their work and their willingness to attend the City Council meeting tonight.

The Alaska Territorial Guard Park needs volunteers to help finish up the park to get it up to par for ATG Day.

Mark Springer-

With the recent declassification of some documents revealed there was another Alaska Territorial Guard. Alaska residents were asked to assist in special operations and spy tasks, of which some of them were from Bethel.

With the Water and Sewer increase, the City will now break even in the water and sewer enterprise fund. It is never easy to raise rates, but the City Council has to face some difficult decisions.

Thanked Mr. Moyer for all of his hard work with the City.

Said farewell to Chief George Young who is enjoying a very well deserved retirement. He was an active member of this community; wished him well.

Mayor Klejka-

Thanked Mr. Moyer for his work with the City.

Thanked Walt Bratton, City Manager Candidate for his visit to the Bethel.

Thanked everyone in the community for coming together to work on the water and sewer ordinance.

Thanked the Council, the members have been so dedicated.

Council Member Whitney-

It is the time of year to have your chimney brushed out and your boiler serviced.

Vice-Mayor Robb-

The Water and Sewer rate increase was a very difficult action to take for all of the council members. Personally, reluctantly voted in favor of the ordinance.

Does intend to present the Council with an Ordinance to reduce sales tax.

Thanked Mr. Moyer for his three months of service to the City.

Welcomed Mr. Bratton, City Manager Candidate for visiting the community and attending the Council Meeting.

Thanked the many members of the community who came in tonight to speak on these issues.

## **XVI. ADJOURNMENT**

**Main Motion:** Adjourn.

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Moved by: Springer

Seconded by: Whitney

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Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer and Pike
Opposed:	None

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Joseph A. Klejka, Mayor

ATTEST:

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Lori Strickler, City Clerk

**I. CALL TO ORDER**

A Special Meeting of the Bethel City Council was held on September 10, 2014 at 6:30pm, in the council chambers, Bethel, Alaska.

Mayor Klejka called the meeting to order at 6:30pm.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Comprising a quorum of the Council, the following members were present: Mayor Joseph Klejka, Council Member Leif Albertson, Council Member Mark Springer and Vice-Mayor Rick Robb and Council Member Heather Pike

Members Absent were:

Council Member Eric Whitney, Council Member Sharon Sigmon,

Also in attendance were the following:

City Clerk Lori Strickler, Interim City Manager Greg Moyer

**IV. PEOPLE TO BE HEARD**

*No one wished to be heard.*

**V. APPROVAL OF THE AGENDA**

**Main Motion:** To approve the Agenda.

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Moved by: Pike

Seconded by: Springer

Action: Motion carried unanimously by a vote of 5-0

In favor: Klejka, Springer, Robb, Pike and Albertson

Opposed: None

**VI. EXECUTIVE SESSION**

**Item A** – Subjects That Tend To Prejudice The Reputation And Character Of Any Person- City Manager Candidates (Note: Personnel Action)

Regarding The City Manager Candidates May Be Taken Following The Executive Session.

Motion to move into executive session to discuss Subjects The Tend To Prejudice The Reputation And Character Of Any Person- City Manager Candidates (Note: Personnel Action Regarding The City Manager Candidates May Be Taken Following The Executive Session. Council, City Clerk and Interim City Manager.

**Main Motion:**

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Moved by:	Springer
Seconded by:	Albertson
Action:	Motion carried unanimously by a vote of 5-0
In favor:	Klejka, Whitney, Sigmon, Pike and Albertson
Opposed:	None

**XII. ADJOURNMENT**

**Main Motion:** To adjourn.

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Moved by:	Springer
Seconded by:	Pike
Action:	Motion carried unanimously by a vote of 5-0
In favor:	Klejka, Whitney, Sigmon, Pike and Albertson
Opposed:	None

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Joseph A. Klejka, Mayor

ATTEST:

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Lori Strickler, City Clerk

**I. CALL TO ORDER**

A Special Meeting of the Bethel City Council was held on September 13, 2014 at 6:30pm, in the council chambers, Bethel, Alaska.

Mayor Klejka called the meeting to order at 9:00am.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Comprising a quorum of the Council, the following members were present: Mayor Joseph Klejka, Council Member Leif Albertson, Council Member Mark Springer (arrived after roll call) Vice-Mayor Rick Robb (Telephonically), Council Member Heather Pike, Council Member Eric Whitney, Council Member Sharon Sigmon,

Also in attendance were the following:  
City Clerk Lori Strickler, Interim City Manager Greg Moyer, City Attorney Patty Burley (Telephonically)

**IV. PEOPLE TO BE HEARD**

*No one wished to be heard.*

**V. APPROVAL OF THE AGENDA**

**Main Motion:** To approve the Agenda.

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Moved by:	Albertson
Seconded by:	Pike
Action:	Motion carried unanimously by a vote of 7-0
In favor:	Klejka, Robb, Whitney, Sigmon, Albertson, Springer, and Pike
Opposed:	None

**Main Motion:** Amend the agenda to move the Executive Session to the first item of Business.

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Moved by: Albertson  
Seconded by: Pike  
Action: Motion carried unanimously by a vote of 6-1  
In favor: Klejka, Robb, Sigmon, Albertson, Springer, and Pike  
Opposed: Whitney

## VI. EXECUTIVE SESSION

**Item A –** Subjects The Tend To Prejudice The Reputation And Character Of Any Person- City Manager Candidates (Note: Personnel Action Regarding The City Manager Candidates May Be Taken Following The Executive Session.

**Main Motion:** Motion to move into executive session to discuss Subjects The Tend To Prejudice The Reputation And Character Of Any Person- City Manager Candidates (Note: Personnel Action Regarding The City Manager Candidates May Be Taken Following The Executive Session. Those participating in the executive session are Council, City Clerk and City Attorney.

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Moved by: Sigmon  
Seconded by: Albertson  
Action: Motion carried unanimously by a vote of 6-0  
In favor: Klejka, Robb, Whitney, Sigmon, Albertson and Pike  
Opposed: None

*Council moved into Executive Session at 9:16p.*

## VII. NEW BUSINESS

**Item A -** Employment Contract Negotiations With City Manager Candidate Walt Bratton.

*Council proposed contract terms to Walt Bratton. He declined their offer due to other job opportunities.*

## XII. ADJOURNMENT

**Main Motion:** To adjourn.

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Moved by: Springer  
Seconded by: Albertson  
Action: Motion carried unanimously by a vote of 7-0

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In favor:	Klejka, Robb, Whitney, Sigmon, Springer, Albertson and Pike
Opposed:	None

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Joseph A. Klejka, Mayor

ATTEST:

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Lori Strickler, City Clerk

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# **Reports of Standing Committees**

# British City Council

to arrange  
prohibiting  
committees



# City of Bethel

## Port Commission Meeting Agenda

Regularly Scheduled Meeting

September 15, 2014 - 7 pm

City Council Chambers, City Hall, Bethel, AK

### **Commissioners**

Alan Murphy  
Chair  
Term Expires  
(907)543-2805

Greg Roczicka  
Vice-Chair  
Term Expires  
(907)543-2903  
[groczicka@hotmail.com](mailto:groczicka@hotmail.com)

Mark Springer  
Council Rep.  
Term Expires  
(907)543-1297  
[mspringer@cityofbethel.net](mailto:mspringer@cityofbethel.net)

Richard Pope  
Port Commissioner  
Term Expires  
(907)543-1900  
[bethelalaskapc@qci.net](mailto:bethelalaskapc@qci.net)

John Dickens  
Port Commissioner  
Term Expires  
(907)543-0684  
[mightyiades@gmail.com](mailto:mightyiades@gmail.com)

Pat Jennings  
Port Commissioner  
Term Expires  
(907)543-3838  
[Jenningsfive@gmail.com](mailto:Jenningsfive@gmail.com)

### **Ex-Officio**

Peter A. Williams,  
Port Director  
(907)545-4150  
[pwilliams@cityofbethel.net](mailto:pwilliams@cityofbethel.net)

Edward Flores  
Port Admin  
(907)543-2310  
[eflores@cityofbethel.net](mailto:eflores@cityofbethel.net)

- i. **CALL TO ORDER**
- ii. **ROLL CALL**
- iii. **PEOPLE TO BE HEARD**
- iv. **APPROVAL OF AGENDA**
- v. **APPROVAL OF MINUTES FROM THE REGULAR MEETINGS**
- vi. **DEPARTMENT HEAD COMMENTS**
- vii. **UNFINISHED BUSINESS**
- viii. **NEW BUSINESS**  
BMC Chapter 14
- ix. **COMMISSION MEMBER'S COMMENTS**
- x. **ADJOURNMENT**





## Planning Commission Meeting Agenda

Regular Meeting Thursday, September 11, 2014 – 6:30PM  
City Hall Council Chambers 300 Chief Eddie Hoffman Highway

### MEMBERS

John Guinn  
Chair  
Term Expires  
12/2015

Joy Shantz  
Vice-Chair  
Term Expires  
12/2015

Heather Pike  
Council Rep.  
Term Expires  
10/2015

Kathy Hanson  
Committee Member  
Term Expires  
12/2016

Abe Palacios  
Committee Member  
Term Expires  
12/2015

Cliff Linderth  
Committee Member  
Term Expires  
12/2014

VACANT  
Committee Member  
Term Expires

Rachael Pitts  
Ex-Officio Member

Betsy Jumper  
Recorder

### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (15 Minute Limit)
- IV. APPROVAL OF MINUTES OF THE AUGUST 14, 2014 MEETING
- V. APPROVAL OF AGENDA
- VI. UNFINISHED BUSINESS
  - A. Public Hearing: Final Plat of the proposed AVCP Family Services Subdivision. The address is 900 First Avenue. The purpose is to vacate a property line and dedicate utility easements.

#### NEW BUSINESS

- A. Introduction of Amendments to the Bethel Municipal Code, Titles 15-18. For discussion only. The titles are:
  15. Buildings, Construction, and Flood Control
  16. Planning, Land Use, Platting and Development
  17. Subdivisions
  18. Zoning

- VII. DIRECTOR'S REPORT
- VIII. COMMISSIONER'S COMMENTS
- IX. ADJOURNMENT

Posted: Sept. 5, 2014, at AC, City Hall, Corina's Groceries, and the Post Office



UNIVERSITY OF CALIFORNIA, BERKELEY

Department of Chemistry, University of California, Berkeley, California 94720

EXPERIMENT

RESULTS

Table 1

1.000  
0.998  
0.996

Table 2

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Table 3

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Table 6

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Table 7

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# City of Bethel, Alaska

## Parks & Recreation Committee Agenda

Regular Meeting

September 15, 2014 – 6:00p.m.

Bethel 4-H Youth Center

Minnie Sallison Fritts  
Committee Chair  
Term Expires 12/2017

Barbara Mosier  
Committee Co Chair  
Term Expires 12/2016

Clarence Daniel  
Committee Member  
Term Expires 12/2017

Margaret Revet  
Committee Member  
Term Expires 12/2017

Eric Whitney  
Council Rep 10/2014

Susan Taylor  
Committee Member  
Term Expires 12/2015

Amanda Colvin  
Committee Member  
Term Expires 12/2014

Cheryl Reagan  
Alternate Committee Member  
3 Year Term

Ronda Sargent  
Director  
543-7711

Matthew Reed  
Committee Recorder  
543-2088

Rachael Pitts  
City Planner  
545-0114

John Sargent  
Grant Development Manager  
543-1386

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES**
  - A. .
  - B. .
  - C. .
- VI. DEPARTMENT HEAD REPORT**
- VII. UNFINISHED BUSINESS**
  - A. Bethel Trails
  - B. Scholarship
  - C. Wells Fargo mini grant
  - D. .
  - E. .
- VIII. NEW BUSINESS**
  - A. Resignation of Cheryl Reagan
  - B. .
  - C. .
  - D. .
- IX. MEMBER COMMENTS**
- X. ADJOURNMENT**



# CITY OF BETHEL, ALASKA

## Public & Recreation Committee Agenda

Item	Time	Agenda Item	Staff
1	7:00 PM	Roll Call	
2	7:00 PM	Approval of Minutes	
3	7:00 PM	Approval of Agenda	
4	7:00 PM	Public Comment	
5	7:00 PM	Approval of Resolution	
6	7:00 PM	Approval of Resolution	
7	7:00 PM	Approval of Resolution	
8	7:00 PM	Approval of Resolution	
9	7:00 PM	Approval of Resolution	
10	7:00 PM	Approval of Resolution	
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99	7:00 PM	Approval of Resolution	
100	7:00 PM	Approval of Resolution	



## Public Works Committee Agenda

Regular Meeting Wednesday, September 17, 2014 – 6:30PM  
City Shop Conference Room

### MEMBERS

Joseph A Klejka  
Council Rep.  
Term Expires  
11/2014

Frank Neitz  
Chair  
Term Expires  
12/2016

Scott Guinn  
Vice-Chair  
Term Expires  
12/2014

Robert Champagne  
Committee Member  
Term Expires  
12/2017

Jennifer Dobson  
Committee Member  
Term Expires  
12/2014

Donna Lindsey  
Committee Member  
Term Expires  
12/2015

Delbert Egoak  
Committee Member  
Term Expires  
12/2015

Muzaffar Lakhani  
Ex-Officio Member

Cheryl Roberts  
Secretary/Recorder

### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
  - Douglas Cobb with ProDev - Pool Update
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
  - A. Minutes from the previous regular meetings -
    - June 18, 2014 (had a meeting).
    - July 16, 2014 (no quorum).
    - August 20, 2014 (no quorum).
- VI. SPECIAL ORDER OF BUSINESS
- VII. UNFINISHED BUSINESS
  - A. Water & Sewer Master Plan - Bill Arnold
  - B. Institutional Corridor - Feasibility Study & Funding - Bill Arnold;  
To decide what to do use the \$7 million on & how far it should go  
- Frank Neitz
  - C. Funding source for Sewer Lagoon & the Dredge - Bill Arnold
  - D. Unstable Sewer Lagoon Platform - Frank Neitz
  - E. Establishing a plan of action for a traffic plan for the new Swansons  
Store - Frank Neitz
  - F. Donut Hole options for a shorter route to Tundra Ridge - Bill Arnold
  - G. Water/Sewer Rate Hike - Frank Neitz
  - H. RUBA Assessment - When will this possibly be implemented -
  - I. AVEC - The Interconnect Agreement for the Pool Wind Mill - Frank Neitz
  - J. Location of 4<sup>th</sup> Well for City Subdivision Water Treatment Plant - Bill Arnold
  - K. Ridgecrest Dr. Rehabilitation Project for 5 Million at the school -  
Bill Arnold
  - L. Update on Recycle Center - Bill Arnold
  - M. Find a Company to take the steel out of the Landfill - Scott Guinn
- VIII. NEW BUSINESS
  - A. Some kind of Traffic Light System at/near the Schools on Ridgecrest  
- Joe Klejka
  - B. Sandpit & Gun Range Property Lines - Frank Neitz
- IX. DIRECTOR'S REPORT
- IX. MEMBER COMMENTS
- X. ADJOURNMENT



REPUBLIC OF INDONESIA  
 DEPARTMENT OF HEALTH  
 NATIONAL CENTER FOR DIETETICS AND NUTRITION

No.	Name	Address	Phone	Mobile	Home	Work	Other
1	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
2	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
3	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
4	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
5	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
6	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
7	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
8	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
9	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
10	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
11	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
12	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
13	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
14	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
15	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
16	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
17	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
18	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
19	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
20	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
21	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
22	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
23	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
24	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
25	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
26	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
27	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
28	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
29	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...
30	Dr. H. H. H. H.	Jl. ...	...	...	...	...	...

# BETHEL TRAILS COMMITTEE MEETING

September 10, 2014

6:00 p.m.

Bethel City Council Chambers



## Agenda

Review of the City of Bethel  
Comprehensive Plan  
Recommendations

○

Identify Locations for Future  
Pedestrian Trails and  
ATV/Snowmachine Trails

○

Plan of Action for  
Improvement/Maintenance of  
Current Trails

○

How to Effectively Separate  
Pedestrian Trails and  
ATV/Snowmachine Trails

In 2011 AGNEW::BECK provided the City with an updated Comprehensive Plan which identifies improvements to our community through 2035. Some of the suggestions made in the Plan were to improve the trail infrastructure within the City to include Trails that connect parks, trails that offer a pedestrian facility away from roads to minimize dust impacts, trails that connect key locations and existing routes. Additionally, the plan lays out specific actions the community should take in order to accomplish their goals.

### WE NEED YOUR HELP

If you are interested in improving the trail system and would like to help us determine the best way to accomplish these improvements, please attend this public meeting.

○

For more information, please contact the City of Bethel Parks Department at 543-7711 or [rsargent@cityofbethel.net](mailto:rsargent@cityofbethel.net)



# STATE TRADE COMMITTEE MEETING

April 19, 1951

10:00 AM  
Patriotic Club, 10th St.

## AGENDA

- 1. Report of the Committee
- 2. Report of the Secretary
- 3. Report of the Treasurer
- 4. Report of the Chairman
- 5. Report of the Vice-Chairman
- 6. Report of the Executive Committee
- 7. Report of the Publicity Committee
- 8. Report of the Finance Committee
- 9. Report of the Membership Committee
- 10. Report of the Education Committee
- 11. Report of the Research Committee
- 12. Report of the Liaison Committee
- 13. Report of the Special Committee
- 14. Report of the Ad Hoc Committee
- 15. Report of the Standing Committee
- 16. Report of the Executive Board
- 17. Report of the Executive Council
- 18. Report of the Executive Committee
- 19. Report of the Executive Board
- 20. Report of the Executive Council

## REPORT OF THE SECRETARY

The Secretary reports that the Committee has been very active in the past few months. We have held several meetings and have been very successful in our work. We have also been very busy with our various committees and have been able to complete many of our projects. We are very pleased with the progress we have made and are confident that we will continue to make great strides in the future.

## REPORT OF THE TREASURER

The Treasurer reports that the Committee's financial situation is very sound. We have received many contributions from our members and have been able to maintain a healthy budget. We are very grateful to all of our donors and are confident that we will continue to receive their support in the future.

The Treasurer reports that the Committee's financial situation is very sound. We have received many contributions from our members and have been able to maintain a healthy budget. We are very grateful to all of our donors and are confident that we will continue to receive their support in the future.

The Treasurer reports that the Committee's financial situation is very sound. We have received many contributions from our members and have been able to maintain a healthy budget. We are very grateful to all of our donors and are confident that we will continue to receive their support in the future.

# **Unfinished Business**



Introduced by: Vice-Mayor Robb  
 Introduction Date: August 26, 2014  
 Public Hearing: September 9, 2014  
 September 23, 2014  
 Action:  
 Vote:

**CITY OF BETHEL, ALASKA**  
**ORDINANCE #14-14 (d)**

**An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2015 Budget**

Be it Enacted by the Bethel City Council that the FY 2015 Annual Budget be amended as follows:

**Section 1.** That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2015, July 1, 2014 to June 30, 2015.

**Section 2.** The following is a summary of the changes by fund and department:

**GENERAL FUND (10)**

**Budget Modification**

Change to Administration

<b>Increases</b>		
10-51-669	Other Purchased Services	20,000
	Total Increases	<b>20,000</b>
<b>Decreases</b>		
10-51-512	Employee Group Benefits	(3,300)
10-51-518	PERS	(2,860)
10-51-501	Salaries	(13,000)
10-51-511	Medicare	(189)
10-51-519	Utility Benefit	(651)
	Total Decreases	<b>(20,000)</b>
<b>TOTAL</b>	<b>Net Change to General Fund Appropriations</b>	<b>0</b>

**Budget Modification**

<b>Increases</b>		
	Total Increases	<b>0</b>
<b>Decreases</b>		
<b>TOTAL TRANSFERS OUT</b>		
	Total Decreases	
<b>TOTAL</b>	<b>Net Change to General Fund Appropriations</b>	<b>0</b>

**TOTAL CHANGE TO OVERALL CITY BUDGET**

	<i>Change to Revenues Increase/(Decrease)</i>	<b>0</b>
	<i>Change to Appropriations Increase/(Decrease)</i>	
	<b>These changes INCREASE ↑ the overall expenditures/expenses of the City by</b>	<b>0</b>

**Section 3.** Effective Date. This ordinance becomes effective immediately upon adoption.

**PASSED AND APPROVED THIS \_\_ DAY OF OCTOBER BY A VOTE OF \_\_ IN FAVOR AND \_\_ OPPOSED.**

ATTEST:

\_\_\_\_\_  
 Joseph A. Klejka, Mayor

\_\_\_\_\_  
 Lori Strickler, City Clerk



Introduced by: Councilmember  
Date: September 9, 2014  
Public Hearing: September 23, 2014  
Action:  
Vote:

## *CITY OF BETHEL, ALASKA*

### **Ordinance # 14-23**

#### **AN ORDINANCE APPROVING THE RE-AQUISITION OF CITY PROPERTY/LAND LOCATED AT TRACT H, BLOCK 2, TURNKEY 111 HOUSING DEVELOPMENT, BETHEL, ALASKA**

**WHEREAS**, in accordance with BMC 4.08.020 the City Council may acquire any interest in real property by purchase, lease, exchange, transfer, donation or any other method; all acquisitions not otherwise provide for by law shall be by ordinance enacted by a majority vote of the City Council;

**WHEREAS**, the City of Bethel leased land and a building (with equipment) on September 8, 2009 to the Orutsararmiut Native Council (ONC) per Ordinance 09-26;

**WHEREAS**, said land and building are located on Tract H, Block 2, Turnkey 111 Housing Development, according to Plat 87-6, filed in the Bethel Recording District, Fourth Judicial District, State of Alaska.

**WHEREAS**, a condition of the land transfer was that ONC operate a senior center on the land;

**WHEREAS**, on June 2, 2014, ONC provided written notice of its intent to vacate both the land and the building as it was no longer able to operate the Senior Center;

**WHEREAS**, at a joint meeting between ONC and the City, ownership of the building was agreed to revert back to the City of Bethel;

**NOW, THEREFORE BE IT ORDAINED**, the City, based on the terms of the September 8, 2009 Ordinance numbered 09-26 and the agreement reached at the joint council meeting held on July 14, 2014 hereby reacquires full ownership in the land and building located at Tract H, Block 2, Turnkey 111 Housing Development, according to Plat 87-6, located in the City of Bethel, Alaska, Bethel Recording District, Fourth Judicial District, State of Alaska.

**SECTION 1. Classification.** This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

Introduced by: Councilmember  
Date: September 9, 2014  
Public Hearing: September 23, 2014  
Action:  
Vote:

**SECTION 2. Authorization.** Pursuant to Bethel Municipal Code 04.08.020(A)  
Acquisition of property in the form of land acquisition.

**SECTION 3. Effective Date.** This Ordinance shall become effective on October 1, 2014.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS  
\_\_ DAY OF SEPTEMBER, BY A VOTE OF \_ IN FAVOR AND \_ OPPOSED.**

\_\_\_\_\_  
Joseph A. Klejka, Mayor

ATTEST:

\_\_\_\_\_  
Lori Strickler, City Clerk

Introduced by: Councilmember  
Date: September 9, 2014  
Public Hearing: September 23, 2014  
Action:  
Vote:

## *CITY OF BETHEL, ALASKA*

### **Ordinance # 14-24**

#### **AN ORDINANCE APPROVING THE RE-AQUISITION OF CITY LAND LOCATED AT TRACT H, BLOCK 2, TURNKEY 111 HOUSING DEVELOPMENT, BETHEL, ALASKA**

**WHEREAS**, in accordance with BMC 4.08.020 the City Council may acquire any interest in real property by purchase, lease, exchange, transfer, donation or any other method; all acquisitions not otherwise provide for by law shall be by ordinance enacted by a majority vote of the City Council;

**WHEREAS**, the City of Bethel leased land on September 8, 2009 to the Orutsararmiut Native Council (ONC) per Ordinance 09-26;

**WHEREAS**, said land is located on Tract H, Block 2, Turnkey 111 Housing Development, according to Plat 87-6, filed in the Bethel Recording District, Fourth Judicial District, State of Alaska.

**WHEREAS**, a condition of the land transfer was that ONC operate a senior center on the land;

**WHEREAS**, on June 4, 2014 ONC provided written notice of its intent to vacate the land as it was no longer able to operate the Senior Center;

**NOW, THEREFORE BE IT ORDAINED**, the City, based on the terms of the September 8, 2009 Ordinance numbered 09-26 hereby reacquires full ownership in the land located at Tract H, Block 2, Turnkey 111 Housing Development, according to Plat 87-6, located in the City of Bethel, Alaska, Bethel Recording District, Fourth Judicial District, State of Alaska.

**SECTION 1. Classification.** This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

**SECTION 2. Authorization.** Pursuant to Bethel Municipal Code 04.08.020(A) Acquisition of property in the form of land acquisition.

**SECTION 3. Effective Date.** This Ordinance shall become effective on October 1, 2014.

Introduced by: Councilmember  
Date: September 9, 2014  
Public Hearing: September 23, 2014  
Action:  
Vote:

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS  
\_\_ DAY OF SEPTEMBER, BY A VOTE OF \_ IN FAVOR AND \_ OPPOSED.**

\_\_\_\_\_  
Joseph A. Klejka, Mayor

ATTEST:

\_\_\_\_\_  
Lori Strickler, City Clerk

Introduced by: Council Member Pike  
Date: September 9, 2014  
Public Hearing: September 23, 2014  
Action:  
Vote:

## *CITY OF BETHEL, ALASKA*

### **Ordinance #14-25**

#### **AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE, PERSONNEL RULES AND REGULATIONS SECTION 3.04.010 EMPLOYMENT OF RELATIVES - DEFINITIONS**

**WHEREAS**, the BMC was amended to more narrowly define the definition of relative and to clarify the City's position regarding nepotism;

**WHEREAS**, in amending section 3.04.010 one of the goals was to simplify the definition of who is a relative while at the same time not making it too restrictive to hire qualified applicants in such a small community;

**WHEREAS**, the State of Alaska has defined 'immediate family' under Alaska Statute 39.52.960;

**WHEREAS**, AS 39.52.960 deals with ethics for state public officers and employees;

**WHEREAS**, the City of Bethel ethics codes strongly mirror and at times is even stronger than those of the State;

**WHEREAS**, having a similar definition throughout the Code will not only make things more consistent, it will also keep things simpler and not so narrow that it will create barriers to employment.

**NOW, THEREFORE BE IT ENACTED**, by the City Council of Bethel Alaska as follows:

**SECTION 1. Classification.** This ordinance is of a general nature and shall become a part of the Bethel Municipal Code.

**SECTION 2. Amendment.** The Bethel Municipal Code Section 3.04.010 is amended as follows (new language is underlined and ~~old language is stricken out~~):

#### **3.04.010 Definitions**

K. ~~"Immediate family" means the employee's husband or wife, domestic partner, significant other, children, stepchildren, mother, father, step mother, step father, mother-in-law, father-in-law, brothers or sisters.~~

Introduced by: Council Member Pike  
Date: September 9, 2014  
Public Hearing: September 23, 2014  
Action:  
Vote:

k. "Immediate Family Member" means

1. The spouse of the person;
2. Another person cohabitating with the person in a conjugal relationship that is not a legal marriage;
3. A child, including a stepchild and an adoptive child, of the person;
4. A parent, stepparent, sibling, stepsibling, grandparent, aunt or uncle of the person; and
5. A parent, stepparent, sibling or stepsibling of the person's spouse.

**SECTION 3. Effective Date.** This Ordinance shall become effective upon the passage by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS \_\_\_ DAY OF SEPTEMBER, BY A VOTE OF \_ IN FAVOR AND \_ OPPOSED.**

\_\_\_\_\_  
Joseph A. Klejka, Mayor

ATTEST:

\_\_\_\_\_  
Lori Strickler, City Clerk

**CITY OF BETHEL  
CITY ATTORNEY ANNUAL EVALUATION**

**City Attorney: Patty Burley**

**Rating:** 5 = Excellent; 1 = Needs improvement

	5	4	3	2	1
<b><i>Interaction with City Council</i></b>					
Keeps Council informed on legal issues concerning the City					
Provides professional advice in a clear, concise manner to Council on items requiring Council action					
Provides sufficient information to enable Council to make well-informed decisions					
Successfully translates Council directives into ordinances, policies or actions					
Provides unbiased, objective advice to Council					
Provides timely, accurate advice to Council					
Successfully negotiates and drafts contracts that meet the City's needs					
Attendance at City Council Meetings					
Availability for committee and commission meetings					
Provides Grammatically correct and internally consistent language in Ordinances					
Comments:					

	5	4	3	2	1
<b><i>Interaction with City Staff</i></b>					
Provides professional advice in a clear, concise manner on items that are otherwise confusing to City staff					
Provides sufficient information to enable staff to act accordingly and communicate with their customers (public)					
Responds to staff questions in a timely, accurate fashion					

**CITY OF BETHEL  
CITY ATTORNEY ANNUAL EVALUATION**

Provides unbiased, objective advice							
Provides concise, relative legal advice to staff allowing the staff to make confident work decisions and policies							
Comments:							

<b>Legal skills</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Knowledge of State and Federal law					
Knowledge of City law					
Ability to interpret and relate legal concepts					
Ability to research the law and clearly present research					
Comments:					

<b>Litigation and Prosecutorial skills</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Provides sound legal representation for the City					
Exercises prosecutorial and defense functions justly and effectively					
Willingness to exercise prosecutorial and defense functions to meet needs of the City					

**CITY OF BETHEL  
CITY ATTORNEY ANNUAL EVALUATION**

Comments:

<b>Ethics and Communication</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Defends principle and conviction in the face of partisan influence and pressure					
Maintains high standards of ethics, honesty and integrity in all matters					
Effectively communicates with staff, Council and the public					
Writes clearly and concisely					
Expresses ideas and opinions in a forthright, logical manner					
Remains poised and calm in difficult situations					
Represents the City to the public in a positive light					
Comments:					

<b>Total Score:</b>	<b>Excellent:</b> 145
	<b>Very Good:</b> 116
	<b>Good:</b> 87
	<b>Satisfactory:</b> 58
	<b>Needs Improvement:</b> 29



## Employee Evaluation Form

Name of Employee: \_\_\_\_\_

Report Period From: \_\_\_\_\_ To \_\_\_\_\_

**1. Knowledge of Job:** Consider employee's knowledge and understanding of every aspect pertinent to the job (methods, equipment, etc.)

Unacceptable      Needs Improvement      Good      Commendable

**Comments:** \_\_\_\_\_

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**2. Quantity of Work:** Consider volume of work performed and assignments relative to job requirement.

Unacceptable      Needs Improvement      Good      Commendable

**Comments:** \_\_\_\_\_

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**3. Quality of Work:** Consider performance of work in terms of neatness, accuracy and thoroughness.

Unacceptable      Needs Improvement      Good      Commendable

**Comments:** \_\_\_\_\_

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**4. Cooperation:** Consider degree to which employee works cooperatively and harmoniously with coworkers and supervisor.

Unacceptable          Needs Improvement          Good          Commendable

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Aptitude:** Consider how quickly employee learns new work and retains what has been learned.

Unacceptable          Needs Improvement          Good          Commendable

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. Initiative:** Consider employee's ability to act on own responsibility to accomplish needed work.

Unacceptable          Needs Improvement          Good          Commendable

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. Verbal Communication:** Consider employee's ability to convey information and present ideas clearly and concisely throughout organization and outside contacts.

Unacceptable          Needs Improvement          Good          Commendable

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

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**8. Written Communication:** Consider employee's ability to convey information and present clearly and concisely throughout the organization and with outside contacts.

Unacceptable

Needs Improvement

Good

Commendable

**Comments:** \_\_\_\_\_

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**9. Supervisor's Comments:**

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**Evaluation Summary:**

1. **Unacceptable** – Consistently performs below acceptable standards; fails to meet expectations
2. **Needs Improvement** – Frequently performs below acceptable standards; often fails to meet expectations. Improvement necessary.
3. **Good** – Dependably does a good job; consistently meets expectations.
4. **Commendable** – Demonstrates effective performance; clearly and consistently exceeds expectations.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Signature of Supervisor/Mayor

\_\_\_\_\_  
Dated

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and ethically.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that data management practices remain effective and aligned with the organization's goals.

6. The sixth part of the document provides a detailed overview of the data collection process, including the identification of data sources, the design of data collection instruments, and the implementation of data collection procedures.

7. The seventh part of the document discusses the importance of data quality and the various factors that can affect data quality, such as measurement error, non-response, and data entry errors. It offers practical tips for ensuring high-quality data.

8. The eighth part of the document explores the role of data analysis in understanding organizational performance and identifying areas for improvement. It discusses various data analysis techniques and their applications in different contexts.

9. The ninth part of the document addresses the issue of data security and privacy, highlighting the need for robust security measures to protect sensitive data from unauthorized access and disclosure.

10. The tenth part of the document provides a final summary and concludes the report. It reiterates the key findings and emphasizes the importance of data management in achieving organizational success.

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*Bethel City Council*

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# **New Business**

# New Business

Introduced by: Interim City Manager Moyer  
Date: September 23, 2014  
Public Hearing: October 14, 2014  
Action:  
Vote:

## *CITY OF BETHEL, ALASKA*

### **Ordinance #14-26**

#### **AN ORDINANCE APPROVING THE DISPOSAL OF CITY PROPERTY IN THE FORM OF A LEASE AGREEMENT WITH ALASKA VILLAGE ELECTRIC COOPERATIVE FOR THE TEMPORARY PLACEMENT OF A TOWER AND WIND MEASURING DEVICES FOR THE PURPOSE OF EVALUATING THE SITE FOR PERMANENT WIND TURBINE INSTALLATION**

**WHEREAS**, the City may enter into agreements and lease land pursuant to BMC 04.08.010;

**WHEREAS**, the Alaska Village Electric Cooperative (AVEC) became the one regulated electric utility serving Bethel on or about May 9, 2014;

**WHEREAS**, AVEC has a history of developing successful wind energy projects in Yukon-Kuskokwim Delta villages;

**WHEREAS**, the City of Bethel has a Designated Legislative Grant for wind energy development with a balance of \$78,870 that can be spent to assist AVEC with the wind data collection effort described herein;

**WHEREAS**, the land proposed for the erection of the pole tower and wind measuring devices represents the most favorable City land for future placement of wind turbines and required ties to the electrical grid;

**WHEREAS**, the land to be leased is in the "general use" category and permitted for the use described herein;

**WHEREAS**, Bethel City Council agrees that the lease of land described herein is a disposal of an interest in real property to a publically regulated electric utility whose interest is to serve the people of Bethel and member village communities by providing the least expensive electricity possible;

**WHEREAS**, given AVEC's intention to collect wind data at the site on which it is interested in installing permanent wind turbines that could generate electricity for Bethel residents, Bethel City Council finds that it is in the best

Introduced by: Interim City Manager Moyer  
Date: September 23, 2014  
Public Hearing: October 14, 2014  
Action:  
Vote:

interest of the public and appropriate for the lease to be less than fair market value (one dollar) and entered into without competitive bidding.

**NOW, THEREFORE BE IT ORDAINED**, the City, in consideration of the rents, covenants, and agreements mentioned herein, does hereby authorize AVEC to install a temporary wind data collection tower on the property.

**1. Premises.** The City agrees to allow AVEC exclusive use of the certain area in the Townsite of Bethel, State of Alaska, Fourth Judicial District, Bethel Recording District commonly known as: land east of the Recycling Center, and more fully described as:

Undesignated remaining area of the Bethel Lagoon Parcel, Plat 93-32, Latitude 60 degrees, 48 minutes, 26 seconds North, Longitude 161 degrees, 45 minutes, 58 seconds West.

**NOW, THEREFORE BE IT FURTHER ORDAINED** by the City Council of Bethel, Alaska, that:

**SECTION 1. Classification.** This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

**SECTION 2. Authorization.** Pursuant to Bethel Municipal Code 04.08.030 B., Disposal to Entity Providing Necessary Public Service, the City Manager is authorized to:

Execute the Lease Agreement between the City of Bethel and the Alaska Village Electric Cooperative subject to the terms and conditions in the Lease.

**A. Term.** The term of this lease shall be from October 14, 2014, through and including October 13, 2016 unless terminated earlier in accordance with this Lease. This Lease is revocable at the will of the City or AVEC upon not less than one hundred twenty (120) days advanced written notice to City or AVEC. If the lessee wishes to renew the Lease, the lessee shall make written application to the City Clerk for renewal of the Lease at least one hundred and eighty (180) days prior to expiration. The renewal request shall contain all terms proposed for the renewal of the Lease.

**B. Use.** It is understood and agreed that the premises described shall be utilized by AVEC solely for the purpose of erecting a pole tower with wind measuring devices for the collection of wind data at the site.

Introduced by: Interim City Manager Moyer  
Date: September 23, 2014  
Public Hearing: October 14, 2014  
Action:  
Vote:

**SECTION 3. Effective Date.** This ordinance shall become effective immediately upon passage by the City Council.

**SECTION 4. Expiration Date.** Provided under the terms of Section 2, A.

**BE IT ENACTED BY THE BETHEL CITY COUNCIL THIS 14<sup>th</sup> DAY OF OCTOBER 2014, BY A VOTE OF  IN FAVOR AND  OPPOSED.**

\_\_\_\_\_  
Joseph A. Klejka, Mayor

ATTEST:

\_\_\_\_\_  
Lori Strickler, City Clerk

1. The first part of the document is a letter from the author to the editor of the journal. The letter discusses the author's interest in the topic and the reasons for writing the paper. It also mentions the author's affiliation and contact information.

2. The second part of the document is the abstract of the paper. It provides a brief summary of the main findings and conclusions of the study.

3. The third part of the document is the introduction. It sets the context for the study and outlines the research objectives. It also discusses the significance of the research and the structure of the paper.

4. The fourth part of the document is the methodology. It describes the research design, data collection methods, and statistical analyses used in the study.

5. The fifth part of the document is the results. It presents the findings of the study in a clear and concise manner, using tables and figures where appropriate.

6. The sixth part of the document is the discussion. It interprets the results of the study and discusses their implications for the field of research.

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*Bethel City Council*

*Office of the Mayor*

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# **Mayor's Report**

# Technical Communication

10th Edition

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## MyLab Writing

Raymond Watson, Chairperson  
Myron P. Naneng Sr., President  
Phone: (907) 543-7300  
Fax: (907) 543-3369  
Web: www.avcp.org

**AVCP**  
Association of Village Council Presidents  
Administration  
Pouch 219, Bethel, AK 99559

*The Voice of the Region*



Akiachak  
Akiak  
Alakanuk  
Andreafsky  
Aniak  
Atmautluak  
Bethel  
Bill Moore's Sl.  
Cheformak  
Chevak  
Chuathbaluk  
Chuloonawick  
Crooked Creek  
Eek  
Emmonak  
Georgetown  
Goodnews Bay  
Hamilton  
Hooper Bay  
Lower Kalskag  
Upper Kalskag  
Kasigluk  
Kipnuk  
Kongiganak  
Kotlik  
Kwethluk  
Kwigillingok  
Lime Village  
Marshall  
Mekoryuk  
Mtn. Village  
Napaimiut  
Napakiak  
Napaskiak  
Newtok  
Nightmute  
Nunakauyak  
Nunam Iqua  
Nunapitchuk  
Ohogamiut  
Oscarville  
Paimiut  
Pilot Station  
Pitka's Point  
Platinum  
Quinhagak  
Red Devil  
Russian Mission  
Scammon Bay  
Sleetmute  
St. Mary's  
Stony River  
Tuluksak  
Tuntutuliak  
Tununak  
Umkumiut

September 12, 2014

The Honorable Joseph Klejka  
Mayor, City of Bethel  
P.O. Box 1388  
Bethel, AK 99559

RE: Bethel Police Department

Dear Mayor Klejka:

Thank you for your letter of July 28, 2014, in which you stressed the importance of the City of Bethel Police Department's compliance with the law. I appreciate your attention to ensuring our police officers are held accountable. In that letter, you advised that the matter I previously raised a concern about involving an allegation of police brutality would be referred for investigation. While I understand the details cannot be disclosed, I would like to know whether this has been done and whether any conclusion has been reached. It is important to not only thoroughly investigate issues of such concern but also to follow up with the public so that they are assured these matters are appropriately addressed, which will ease community fears of possible future incidents.

On a related note, I would be interested in knowing the status of the development of the City's culturally-appropriate law enforcement orientation. I have recently been contacted regarding alleged arbitrary and one-sided conduct by Bethel Police Officers against a local Native resident. Culturally competent training will enhance the awareness of how to better to approach our community and allow the police officers to be better prepared to address unique situations and thereby avoid continual conflict. If the City is interested, AVCP would be willing to assist in its efforts in developing its cross-cultural training or orientation.

I look forward to hearing from you.

Sincerely,  
**ASSOCIATION OF VILLAGE COUNCIL PRESIDENTS**

Myron P. Naneng, Sr.  
President

Cc: Orutsarmiut Native Council  
file





THE STATE  
of **ALASKA**  
GOVERNOR SEAN PARNELL

Department of Natural Resources

State Pipeline Coordinator's Office

411 West 4<sup>th</sup> Avenue, Suite 2C  
Anchorage, Alaska 99501-2343  
Main: 907.269.6403  
Fax: 907.269.6880

September 10, 2014

Letter No.: 14-364-AS  
Case File Serial No.: ADL 231908  
Section/Stipulation: N/A  
File Code: (30) 1.3.8  
(74) 3.2.7

**Re: Donlin Gold Natural Gas Pipeline Public Hearings**

Dear Alaskan:

In response to several requests made during the comment period for the notice of the Donlin Gold Natural Gas Pipeline Project right-of-way lease application, the State Pipeline Coordinator's Office (SPCO) will be holding public hearings at the following locations.

Bethel Cultural Center	October 13, 2014	6:30-8:30pm
McGrath Captain Snow Center	October 14, 2014	7:00-9:00pm
Anchorage Loussac Library	October 15, 2014	5:30-7:30pm
Tyonek Tribal Center	October 16, 2014	1:00-3:00pm
Skwentna Roadhouse	January 21, 2015	11:00am-1:00pm

You are welcome to attend and provide comments at these hearings or send your comments to [dnr.pco.admin@alaska.gov](mailto:dnr.pco.admin@alaska.gov). Call-in options may be available at some meeting locations. All comments should be submitted to the SPCO by January 28, 2015.

Donlin Gold pipeline application information is available at the SPCO website:  
<http://dnr.alaska.gov/commis/pco/>.

Please contact Graham Smith at (907) 269-6859 for more information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ray Jakubczak".

Ray Jakubczak  
State Pipeline Coordinator  
Department of Natural Resources

cc: (electronic only)  
Jason Walsh, SPCO  
Shannon Miller, SPCO  
Cathe Heroy, SPCO



STATE OF ALASKA  
DEPARTMENT OF NATURAL RESOURCES  
STATE PIPELINE COORDINATOR'S OFFICE  
411 West 4th Avenue, Suite 2  
Anchorage, Alaska 99501-2343  
Phone: (907) 269-6859  
Fax: (907) 269-6880  
Email: [spco.records@alaska.gov](mailto:spco.records@alaska.gov)

**NOTICE OF PUBLIC HEARINGS ASSOCIATED WITH  
DONLIN GOLD NATURAL GAS PIPELINE APPLICATION, ADL 231908**

The Commissioner of the Department of Natural Resources received an application, dated April 9, 2014, from Donlin Gold, LLC for a pipeline right-of-way lease under Alaska Statute 38.35 (Right-of-Way Leasing Act) for the proposed Donlin Gold Natural Gas Pipeline Project. The public notice of the application was published in accordance with AS 38.35.070 on May 14, 2014.

The proposed Donlin Gold Natural Gas Pipeline Project would transport natural gas from the Beluga Natural Gas Pipeline system to the Donlin Gold mine. The 14-inch diameter pipeline would be buried for the majority of the pipeline route, which would originate north of the Beluga Power Plant and terminate at the Donlin Gold mine site, north of Crooked Creek Village. The proposed 315-mile-long pipeline will be located across a variety of lands. The approximate length that will be located on land owned by the State of Alaska is 207 miles. Donlin Gold, LLC has requested a 150-foot-wide right-of-way for pipeline construction and a 50-foot-wide permanent right-of-way for operations.

The pipeline application documents are available at the State Pipeline Coordinator's Office (SPCO) website: <http://dnr.alaska.gov/commis/pco>.

**NOTICE OF PUBLIC HEARING**

The public was invited to comment on the application and the SPCO received several requests for public hearings. In response to those requests, the SPCO will hold hearings at the following locations.

Bethel Cultural Center	October 13, 2014	6:30-8:30pm
McGrath Captain Snow Center	October 14, 2014	7:00-9:00pm
Anchorage Loussac Library	October 15, 2014	5:30-7:30pm
Tyonek Tribal Center	October 16, 2014	1:00-3:00pm
Skwentna Roadhouse	January 21, 2015	11:00am-1:00pm

All comments from the hearings must be submitted in writing to the SPCO before 5:00 p.m. on January 28, 2015.

The State of Alaska, Department of Natural Resources, State Pipeline Coordinator's Office, complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services or special modifications to participate in this review may call (907) 269-8411 TTY/TDD. Please provide sufficient notice in order for the department to accommodate your needs.

The State Pipeline Coordinator's Office reserves the right to waive technical defects in this publication. Please contact the SPCO for more information.

/ s /

Ray Jakubczak  
State Pipeline Coordinator  
Department of Natural Resources

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*Bethel City Council*

*Office of the City Manager*

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# **Manager's Report**

# Manager's Report

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*Bethel City Council*

*Office of the City Clerk*

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# **Clerk's Report**

# Clerk's Report



# City of Bethel, Alaska

City Clerk's Office

## **Council Meetings and Events**

October 14, 2014 Regular City Council Meeting

October 20, 2014 Special City Council Meeting

October 28, 2014 Regular City Council Meeting

## **City of Bethel Regular Election**

Declaration of Candidacy Packets received and certified from the following candidates:

Byron Maczynski

Chuck Arrsauyaq Herman

Sharon Sigmon

Juanita Sosa

Juan Sosa

Zach Fansler

Beatrice Sosa

**Absentee in person and by mail voting** will begin on the 22<sup>nd</sup> of September. Information on the City's upcoming Election is available on the City of Bethel website.

The City Clerk will be going to the Senior Center on September 25<sup>th</sup> for a few hours to assist the elders in voting absentee.

**Election Day Polling Locations** will change for the October 7, Regular Election. Precinct number one will remain at the LKSD District Office, Precinct number two will move from the Cultural Center to City Hall. The annual AVCP Convention will be held at the same time as the Election at the Cultural Center, to avoid confusion and congestion, the State and the City determined the move would be in the best interest of the voters.

Both polling locations have an accessibility ramp. The ramp at the LKSD District Office is located in the back of the building. The LKSD District Office will also have a doorbell installed at the bottom of the stairs entering the building which when pressed would indicate to the election officials, someone needs assistance getting to the polling place.

## **Records Retention**

The City Clerk's Office is preparing to receive original signed MOA, MOU, Contracts, and Leases from all of the departments. We are working on an

electronic filing system through the Laserfich program as well as on the City's drive.

The City Clerk's Office received a suggestion to have all of our documents on the website in an OCR format to allow for a more accurate search engine. Laserfiche provided a quote for this component which initially would be \$11,870 and \$1,795 each additional year. The City Clerk's Office FY15 budget cannot support the implementation of such a retrieval system. If this is an important issue to the Council, the Council may direct the City Clerk to draft a budget modification for Council's consideration to put the needed funds into the FY15 budget. If no direction is made, the Clerk will present the Council with the option at the FY16 budget sessions.

Just a reminder, all City of Bethel Ordinances, resolutions and meeting minutes from 1958 to current are available on the City's Website. The Office is approximately 75% complete in getting these documents in an OCR format for internal accessibility.

### **Human Resource Recruitment**

With the departure of the Interim City Manager, the City Clerk's Office with assistance from the City Attorney are taking over the recruitment of the Human Resource Manager. This recruitment will be handled by the two offices until such time an Acting/Interim City Manager is in place and feels comfortable with taking on the task.

### **Request for Proposals**

We are working on putting together a draft RFP for lobbying services which will be presented to the Administration and City Attorneys prior to its review by the City Council.

### **BMC Rewrite Chapter 2.40, Access to Public Records and 2.44, Records Management**

Although old, our current Chapters 2.40 and 2.44 are still in compliance with the AAC and AS however the City Clerk's Office believes there could be more clear direction to the City Staff, Clerk's Office as well as the public on the laws that directly relate to Public Records disclosure. It is our goal to have this ordinance presented to the Council by the last meeting in October.

The City Clerk is preparing a short training for City staff on the requirements and procedures of public records and the disclosure of those records.