



City of Bethel

P.O. Box 1388

Bethel, Alaska 99559

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Regular City Council Meeting

Tuesday, August 9, 2016

6:30 P.M.

Council Chambers; Bethel, Alaska



**City Council Meeting Agenda
Regularly Scheduled Meeting
August 9, 2016 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

Rick Robb
Mayor
Term Expires 2017
543-1879
rrobb@cityofbethel.net

Byron Maczynski
Vice-Mayor
Term Expires 2016
545-8010
bmacynski@cityofbethel.net

Leif Albertson
Council Member
Term Expires 2017
543-2819
lalbertson@cityofbethel.net

Zach Fansler
Council Member
Term Expires 2016
545-4503
zfansler@cityofbethel.net

Nikki C. Hoffman
Council Member
Term Expires 2017
543-2608
nhoffman@cityofbethel.net

Alisha Welch
Council Member
Term Expires 2017
545-6026
arwelch@cityofbethel.net

Mary Weiss
Council Member
Term Expires 2016
545-3211
mweiss@cityofbethel.net

Ann Capela
City Manager
543-2047
acapela@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Patty Burley
City Attorney

Mary Sattler
Lobbyist

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD – Five minutes per person**
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. APPROVAL OF MEETING MINUTES**
 - a) *7-19-2016 Special Meeting Minutes
 - b) *7-26-2016 Regular Meeting Minutes
- VII. REPORTS OF STANDING COMMITTEE**
 - a) Public Safety and Transportation Commission
 - b) Port Commission
 - c) Planning Commission
 - d) Parks, Recreation, Aquatic Health And Safety Center Committee
 - e) Finance Committee
 - f) Energy Committee
 - g) Public Works Committee
 - h) Marijuana Advisory Committee
 - i) Non Standing Committee Reports
- VIII. SPECIAL ORDERS OF BUSINESS**
 - a) Lieutenant Governor Mallott Presents The State's Fiscal Crises [Time Certain Before 7P] (Mayor Robb)
- IX. UNFINISHED BUSINESS**
- X. NEW BUSINESS**
 - a) *Resolution 16-25: Protesting The Issuance Of A Restaurant Eating Place Liquor License To Baba's Pizza & Sub Owned By Surasak Suwanprapa (Council Member Albertson) P29
 1. Baba's Pizza & Sub Opportunity To Defend Per 3 AAC 304.145 (Mayor Robb)
 - b) *Introduction Of Budget Modification 16-17: A Budget Modification Amending The Fiscal Year 2017 Budget- Sales Tax Audits (Mayor Robb)
 - c) *Introduction Of Ordinance 16-22: Amending Bethel Municipal Code 18.20.030 To Add Indoor And Outdoor Marijuana Cultivation Facilities (Planning Commission) P52

Agenda posted on August 3, 2016, at City Hall, AC Co., Swanson's, and the Post Office.

Lori Strickler, City Clerk

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council. Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing August 23, 2016**)



**City Council Meeting Agenda
Regularly Scheduled Meeting
August 9, 2016 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

- d) *Introduction Of Ordinance 16-23: Amending Bethel Municipal Code 18.36.030 To Add Indoor Marijuana Cultivation Facilities, Standard Marijuana Product Manufacturing, Marijuana Testing Facilities, And Marijuana Retail Stores (Planning Commission) P58
- e) *Introduction Of Ordinance 16-24: Amending Bethel Municipal Code 18.40.030 To Add Indoor and Outdoor Marijuana Cultivation Facilities, Standard Marijuana Product Manufacturing Facilities, and Marijuana Concentrate Manufacture Facilities (Planning Commission) P66
- f) AM 16-51: Directing Administration To Set Up A meeting with AVCP To Discuss The Contract For Owl Park And Maintenance Improvements (Parks Recreation, Aquatic Health and Safety Center) P71
- g) *Personal Time Off, City Attorney August 11 And August 29,30 (Mayor Robb)
- h) City Manager Recruitment Process (Mayor Robb)

XI. MAYOR'S REPORT

XII. MANAGER'S REPORTS

XIII. CLERK'S REPORT

XIV. COUNCIL MEMBER COMMENTS

XV. EXECUTIVE SESSION

- a) AS 44.62.310 (C) 1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity –Settlement Offer, City Of Bethel vs. Faulkner Walsh et.al.(Mayor Robb)
- b) AS 44.62.310 (C) 1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity – Sales Tax Enforcement (Mayor Robb)

XVI. ADJOURNMENT

Agenda posted on August 3, 2016, at City Hall, AC Co., Swanson's, and the Post Office.

Lori Stickler, City Clerk

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All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council. Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing August 23, 2016**)

Approval of the Meeting Minutes

I. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on July 19, 2016 at 12:00 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 12:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
<input checked="" type="checkbox"/> Mayor Rick Robb	<input checked="" type="checkbox"/> Council Member Nikki Hoffman
<input checked="" type="checkbox"/> Vice-Mayor Byron Maczynski (arrived at 12:21p)	<input checked="" type="checkbox"/> Council Member Alisha Welch
<input checked="" type="checkbox"/> Council Member Leif Albertson	
<input checked="" type="checkbox"/> Council Member Zach Fansler	
Members Absent:	
<input type="checkbox"/> Council Member Mary Weiss	
Also in attendance were the following:	
<input type="checkbox"/> City Attorney Patty Burley	<input type="checkbox"/> City Clerk Lori Strickler
<input type="checkbox"/> City Manager Ann Capela	<input type="checkbox"/> Assistant To City Clerk Adriane Welch

IV. PEOPLE TO BE HEARD

No one present to be heard.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: Approve the Agenda.

Moved by:	Fansler
Seconded by:	Welch
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Weiss
Opposed:	-0

VI. NEW BUSINESS

Item A – City Manager Recruitment Process

1. Recruitment Approach

Direct Administration and the City Clerk to progress with Option B, In House Recruitment.

Mayor Robb appointed Council Member Welch, Council Member Albertson, Council Member Fansler, Vice-Mayor Maczynski, City Clerk Strickler, City Attorney Burley, City Manager Capela and himself to the City Manager Sub Committee. The Sub Committee will have a standing meeting Friday from 12:00 p.m.-1:00 p.m., beginning August 5.

2. Interim Management

Determined Interim Management appointment will be within the organization.

3. Define Position and Develop Profile

a. Finalize Job Description

Amended the Minimum Qualifications to insert “preferred” after field.

Council Member Hoffman departed the meeting at 1:16 p.m.

b. Finalize Job Advertisement/Closing Dates

Approved the Job advertisement and closing date of August 24, 2016.

c. Determine Salary Range for Advertisement purposes

Approved \$110,000 + Depending on Experience.

d. Determine location and budget limits for advertising.

Approve the locations presented and limit the advertising budget \$4,000.

Council Member Albertson departed the meeting at 1:45 p.m.

e. Set Draft Schedule for Recruitment

Approved the presented draft schedule.

VII. ADJOURNMENT

Main Motion: Adjourn.

Moved by:	Fansler
Seconded by:	Maczynski
Action:	Motion carries by a vote of 4-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Welch
Opposed:	-0

Council adjourned at 2:05 p.m.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on July 26, 2016 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
<input checked="" type="checkbox"/> Mayor Rick Robb	<input checked="" type="checkbox"/> Council Member Mary Weiss
<input checked="" type="checkbox"/> Vice-Mayor Byron Maczynski (arrived at 6:43 p.m.)	<input checked="" type="checkbox"/> Council Member Alisha Welch
<input checked="" type="checkbox"/> Council Member Leif Albertson	
<input checked="" type="checkbox"/> Council Member Zach Fansler	
Members Absent:	
<input type="checkbox"/> Council Member Nikki Hoffman	
Also in attendance were the following:	
<input checked="" type="checkbox"/> City Attorney Patty Burley	<input checked="" type="checkbox"/> City Clerk Lori Strickler
<input checked="" type="checkbox"/> City Manager Ann Capela	<input type="checkbox"/> Assistant To City Clerk Adriane Welch

IV. PEOPLE TO BE HEARD

Council amended the agenda to move Special Orders of Business and New Business Item E before, People to be Heard.

Lorin Bradbury, stated concerns with the transition of the City not processing the Wetlands permits in house and the time extension the move to the ARMY Corps of Engineers would have for permit applicants.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by: Albertson
Seconded by: Welch
Action: Motion carries by a vote of 5-0
In favor: Robb Albertson Fansler Welch Weiss
Opposed: -0

Main Motion: Move Special Orders of Business Item A. and New Business Item E to follow the approval of the agenda. .

Moved by: Welch
Seconded by: Fansler
Action: Motion carries by a vote of 5-0
In favor: Robb Albertson Fansler Welch Weiss
Opposed: -0

Special Orders of Business

Item A – US Army Corps Of Engineers, Regulatory Division.

Representative from the Army Corps of Engineers provided an update and process description on the general permit status for the City of Bethel.

Vice-Mayor Maczynski arrived at 6:43 p.m.

NEW BUSINESS

Item E – AM 16-50: Request To Amend DOWL Engineering Agreement For Institutional Corridor Project.

Arron Christie and Chase Nelson DOWL Representatives, provided an update to the Council and the public on the institutional corridor project.

Main Motion: Approve AM 16-50.

Moved by: Albertson
Seconded by: Welch
Action: Motion carries by a vote of 6-0
In favor: Robb Maczynski Albertson Fansler Welch Weiss
Opposed: -0

PEOPLE TO BE HEARD

Shane Iverson, KYUK Director of Content and Operations – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Tiffany Tony, Director of Operation with Yuut Elitnaurviat – Provided support to the inclusion of 501 C (3) exemptions in Ordinance 16-20.

Lisa Wimmer, YKHC Representative – Provided support to the inclusion of 501 C (3) exemptions in Ordinance 16-20.

Lorin Bradbury, spoke on behalf of the Bethel Chamber of Commerce – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits. Requested the Council to consider adding 501 C (6) exemptions in the ordinance amendments.

Tom Hawkins, Bethel Community Services Foundation Representative – Provided support to the inclusion of 501 C (3) exemptions in Ordinance 16-20.

Raney Athanas, Bethel Council on the Arts Representative – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Steve Chung, Bethel Emergency Services Association Vice President – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Amber Jones, Shelter Manager for Tundra Women’s Coalition – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Pauline Baillie Representative – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Sergeant Teague Widmier, Alaska State Troopers – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits. Thanked the many nonprofits represented tonight for all of the services and their willingness to provide these services in the region.

Lieutenant Long Gonzales, Alaska State Troopers – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits. Thanked the many nonprofits represented tonight for all of the services and their willingness to provide these services in the region.

Anne Lee, Teen Advocate for Tundra Women’s Coalition – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Leonard Echarion, Teens Acting Against Violence participant – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Megan Moses, Tundra Women’s Coalition Representative – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Monica Leinberger, Tundra Women’s Coalition Representative – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Mary Nanuwak – Thankful for the applicant Joseph Morris and his appointment to the Marijuana Advisory Committee.

Thanked all of the representatives from Tundra Women’s Coalition for coming forward to express their views.

As a future candidate for the City Council, wanted to express to the public her interesting hearing from them to ensure their needs are being looked after.

Jon Cochrane, President of the Bethel Lion’s Club/Bethel Winter House – Provided support to the inclusion of all nonprofit organizations in Ordinance 16-20 amendments. The tax exemption status should be maintained for these nonprofits.

Dave Trantham Jr. – Encouraged the Council to release the City’s Administrative Investigation conducted two years ago.

Fritz Charles, Vice-President of Bethel Search and Rescue – Suggested the Council not adopt the suggested amendment which requires the qualification of the 1999 Revenue Sharing Provision, if this amendment carries, Bethel Search and Rescue would not qualify for the exemption.

VI. APPROVAL OF THE MEETING MINUTES

Item A – Regular City Council Meeting July 12, 2016.

Passed on the consent agenda.

Main Motion: Move the public hearing of Ordinance 16-20 to before the Reports of Standing Committees.

Moved by: Fansler

Seconded by: Weiss

Action: Motion carries by a vote of 6-0

In favor: Robb Maczynski Albertson Fansler Welch Weiss

Opposed: 0

Mayor Robb opened the public hearing on Ordinance 16-20.

Tom Hawkins – Provided support to the ordinance as presented to the Council, stated opposition to the suggested modification to include the primary purpose language which mimics the 1999 Revenue Sharing Requirements.

Lori Bradbury – Provided support to the ordinance as presented to the Council, stated opposition to the suggested modification to include the primary purpose language which mimics the 1999 Revenue Sharing Requirements.

Fritz Charles – Provided support to the ordinance as presented to the Council, stated opposition to the suggested modification to include the primary purpose language which mimics the 1999 Revenue Sharing Requirements.

Shane Iverson – Provided support to the ordinance as presented to the Council, stated opposition to the suggested modification to include the primary purpose language which mimics the 1999 Revenue Sharing Requirements.

NEW BUSINESS

Item A – Public Hearing Of Ordinance 16-20: Amending Bethel Municipal Code 4.16.040 Sales And Use Tax, Exemptions.

Main Motion: Adopt Ordinance 16-20.

Moved by: Fansler

Seconded by: Welch

Action: Motion carries by a vote of 4-2

In favor: Maczynski Fansler Welch Weiss

Opposed: Albertson Robb

Main Motion: Five minute break.

Moved by: Albertson
Seconded by: Maczynski
Action: Motion does not carry by a vote of 3-1
In favor: Robb Maczynski Albertson
Opposed: Fansler Hoffman Welch Weiss

Main Motion: Take a five minute break.

Moved by: Fansler
Seconded by: Maczynski
Action: Motion carries by a vote of 6-0
In favor: Robb Maczynski Albertson Fansler Welch Weiss
Opposed: -0

VII. REPORTS OF STANDING COMMITTEES

Public Safety and Transportation Commission

*Council Representative, Mary Weiss –
No Report.*

Port Commission

*Council Representative, Alisha Welch –
A quorum of the body was not established, a meeting was not held.*

Planning Commission

*Ted Meyer, Planning Manager –
A meeting will be held this Thursday to consider marijuana zoning.*

Parks and Recreation Committee

*Council Representative, Richard Robb –
No Report.*

Finance Committee

*Council Representative, Leif Albertson –
Meeting tomorrow to discuss the pending changes to the sales tax code.*

Energy Committee

*Council Representative, Zach Fansler –
Code modification to allow for composting toilets.*

Public Works Committee

Council Representative, Byron Maczynski –
Institutional Corridor, sewer lagoon, boardwalks within the community, preventative maintenance of vehicles. Trails behind the collage options. Water treatment plan on Ridgcrest I beams are stressed and need to be fixed. Considered the composting toilets from the Energy Committee.

Marijuana Advisory Committee

Council Representative, Zach Fansler –
A meeting has not been held since the last City Council Meeting. The Planning Commission will be considering.

Non-Standing Committee

The City Clerk provided an update on the City Manager Recruitment Review Team, consisting of five City Council Members.

Transit Advisory Board Committee

No Report.

VIII. SPECIAL ORDER OF BUSINESS

Item A – US Army Corps Of Engineers, Regulatory Division.
Agenda amended to move to before People to be Heard.

IX. UNFINISHED BUSINESS

Item A – Public Hearing Of Ordinance 16-20: Amending Bethel Municipal Code 4.16.040 Sales And Use Tax, Exemptions.
Agenda amended, this item was taken up after People to be Heard.

X. NEW BUSINESS

Item A – Baba’s Pizza & Sub Restaurant, Eating Place Liquor License Application Review.

Main Motion: Motion to suspend the rules to hear from Directors.

Moved by:	Fansler
Seconded by:	Albertson
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Weiss
Opposed:	∅

Item B – Snack Shack, Restaurant, Eating Place Liquor License Application Review.

Item C – AM 16-48: Marijuana Advisory Committee Application For Joseph Morris.

Passed on the consent agenda.

Item D – AM 16-49: Bethel Landfill Salvaging Policy.

Main Motion: Approve AM 16-49.

Moved by:	Maczynski
Seconded by:	Welch
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Weiss
Opposed:	-0

Main Motion: Amend to reflect the changes as proposed by the City Attorney.

Moved by:	Fansler
Seconded by:	Welch
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Weiss
Opposed:	-0

Main Motion: Amend the effective date to strike effective immediately, and insert August 15, 2016.

Moved by:	Welch
Seconded by:	Maczynski
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Fansler <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Weiss
Opposed:	-0

Item E – AM 16-50: Request To Amend DOWL Engineering Agreement For Institutional Corridor Project.

Agenda amended, this item was moved to after Special Orders of Business.

Item F – Personal Leave Request For City Manager, August 15-16, 18 A& 19, 2016.

Passed on the consent agenda.

XI. MAYOR'S REPORT

XII. MANAGER'S REPORT

XIII. CLERK'S REPORT

XIV. COUNCIL MEMBER COMMENTS

Mayor Richard Robb –

Thanked the public and the council for their hard work.
Wished everyone the best of luck in the silver fishing.

Vice-Mayor Byron Maczynski –

Thanked the VFW for honoring Billy McCann, Alaska Territorial Guardsman.
Opiate Taskforce will be meeting to consider policies at the State summit in a few weeks.

Council Member Leif Albertson –

Noticed to the public the vacancy for the City Manager.
New ambulance fundraising for the Fire Department.

Council Member Zach Fansler –

Thankful for the new Landfill Salvaging Policy.
Thankful to hear the City is going to be getting new trucks.
Great to see all of the activism that takes place with the nonprofit organizations; they are doing great work in many different fields.

Council Member Alisha Welch –

Thanked the members of the public for showing up to the Council meeting,
encouraged the public to continue to the interaction with the Council.
Encouraged people to continue to volunteer, there are many vacancies on the City’s committees and commission.

Council Member Mary Weiss –

Thanked the members of the public for showing up to the Council meeting,
encouraged the public to continue to the interaction with the Council.

XV. ADJOURNMENT

Main Motion: Adjourn.

Moved by: Welch

Seconded by: Weiss

Action: Motion carries by a vote of 6-0

In favor: Robb Maczynski Albertson Fansler Welch Weiss

Opposed: -0

Council adjourned at 10:32 p.m.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

Reports of Standing Committees



City of Bethel

Energy Committee

Recommendation to City Council

Legalizing Composting and Incinerating Toilets.

Committee/Commission: Energy Committee	Chair: Jody Drew
Date Submitted: 7/21/16	Council Rep: Zach Fansler
<p><u>Background:</u></p> <p>The City of Bethel operates piped and hauled sewage disposal services to the public in Bethel. Bethel Municipal Code (BMC) Section 13.08 Sewer Service spells out the law regarding the City’s provision of sewer service and the customer’s responsibilities and requirements. Currently, BMC Section 13.08.300 states that it is unlawful for any person to operate or maintain an individual disposal system, without a state wastewater discharge permit.</p>	
<p><u>Recommendation:</u></p> <p>The Energy Committee considered the proposed ordinance change to BMC Section 13.08.300 developed by the Energy Committee at its regular meeting held on July 20, 2016. The Energy Committee discussed the ordinance change, asked questions, and engaged in thoughtful dialogue on the issue. The Energy Committee hereby recommends that the Bethel City Council approve the ordinance modification to BMC Section 13.08.300 to include “composting and incinerating toilets” as the exception to unlawful individual disposal systems.</p> <p>The Energy Committee hereby recommends that the Bethel City Council approves the ordinance modification sponsored by Zach Fansler that will allow composting and incinerator toilets meeting set standards and under set conditions.</p>	

Received by: _____
 Date: _____

City of Bethel, Alaska

Planning Commission Meeting

July 21, 2016

Regular re-scheduled meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Planning Commission was held on Thursday, July 21, 2016, at 6:30 PM at the City Hall Council Chambers.

II. ROLL CALL

Present were Joy Shantz and Kathy Hanson.

Due to a lack of a quorum, the meeting is adjourned.

_____, Joy Shantz, Chairman
ATTEST: _____, Betsy Jumper, Recorder

City of Bethel, Alaska

Planning Commission Meeting

July 28, 2016

Special Meeting

Bethel, Alaska

I. CALL TO ORDER

A special meeting of the Planning Commission was held on Thursday, July 28, 2016, at 6:30 PM at the City Hall Council Chambers in Bethel, Alaska. Chair Shantz called the meeting to order at 6:30 pm.

II. ROLL CALL

Compromising a quorum of the Commission were members Joy Shantz, Cliff Linderoth, Kathy Hanson and Lorin Bradbury. Excused was John Guinn and Nikki Hoffman.

Also present was Planning Director Ted Meyer, Haley Hanson, and Betsy Jumper.

III. PEOPLE TO BE HEARD

Nobody wished to be heard.

VI. NEW BUSINESS: A. ZONING OF MARIJUANA FACILITIES IN BETHEL

Ted presented the facts and findings of zoning of marijuana in the City of Bethel.

MOTION TO AMEND BETHEL MUNICIPAL CODE (BMC) CHAPTER 18.20.030 TO ADD OUTDOOR MARIJUANA CULTIVATION FACILITIES AS A CONDITIONAL USE PERMIT (CUP) DESIGNATION IN THE PRESERVATION ZONING DISTRICT

MOVED:	Kathy Hanson	To amend BMC 18.20.020, adding "indoor cultivation" as well.
SECONDED:	Cliff Linderoth	
VOTE ON MOTION	All in favor 4 yes and 0 opposed. Motion carries.	

MOTION TO AMEND BMC CHAPTER 18.36.030 TO ADD INDOOR MARIJUANA CULTIVATION FACILITIES, MARIJUANA TESTING FACILITIES, MARIJUANA TESTING FACILITIES, AND MARIJUANA RETAIL STORES AS CUP DESIGNATIONS IN THE GENERAL USE ZONING DISTRICT

MOVED:	Kathy Hanson	To amend the BMC Chapter 18.36.030, adding "Standard Manufacturing Facilities" as well.
SECONDED:	Cliff Linderoth	
VOTE ON MOTION	All in favor 4 yes and 0 opposed. Motion carries.	

MOTION TO AMEND BMC CHAPTER 18.40.030 TO ADD OUTDOOR AND INDOOR CULTIVATION FACILITIES AND MARIJUANA MANUFACTURING FACILITIES AS CUP DESIGNATIONS IN THE INDUSTRIAL ZONING DISTRICT

MOVED:	Kathy Hanson	To amend BMC 18.40.030.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	All in favor 4 yes and 0 opposed. Motion carries.	

X. ADJOURNMENT

MOVED:	Kathy Hanson	Motion to adjourn the meeting at 7:40 pm.
SECONDED:	Cliff Linderoth	
VOTE ON MOTION	4 yes and 0 opposed. Motion carries.	

_____, Joy Shantz, Chairman
 ATTEST: _____, Betsy Jumper, Recorder



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Tuesday, August 2nd, 2016 -7:00 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Joan Dewey
Chair

Eileen Henrikson
Vice Chair

Mary Weiss
Council Representative

Naim Shabani

Julene Webber

Daniel Maczynski

Ex-Officio Members

Andre Achee
Chief of Police

William Howell III
Fire Chief

Christina Him
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF June 7th, 2016 and July 5th, 2016
- VI. SPECIAL ITEM OF BUSINESS
 - A. PUBLIC HEARING: On the price and quality of service provided by all regulated vehicles, chauffeurs, and dispatch services
- VII. CHIEFS' COMMENTS
 - Fire Chief
 - Police Chief
- VIII. TRANSPORTATION INSPECTOR'S REPORT
- IX. COUNCIL REPRESENTATIVE'S COMMENTS
- X. UNFINISHED BUSINESS
 - A. Traffic Impact Analysis of the YKHC's hospital expansion project and Ayaprun Elitnaurvik's relocation to the Kipusvik Building (Ted Meyer, *City Planner*)
 - B. Consideration of a "Neighborhood Watch" program (Commission Member Maczynski)
- XI. NEW BUSINESS
 - A. Community Service Options for Juvenile Offenses (Commission Member Maczynski)
- XII. COMMISSION MEMBER'S COMMENTS
- XIII. ADJOURNMENT

Christina Him, *Recorder*

POSTED on July 27th, 2016
POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.
Next Public Safety and Transportation Commission Meeting will be **August 2nd, 2016.**

"Deep Sea Port and Transportation Center of the Kuskokwim"

City of Bethel, Alaska

Public Safety & Transportation Commission

July 5, 2016

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on July 5, 2016 in the City Hall Council Chambers.

This meeting was called to order at 7:17pm

II. ROLL CALL

Present: Joan Dewey *Chair*
Eileen Henrikson *Vice Chair*
Julene Webber
John Sargent

Excused Absent: Naim Shabani
Daniel Macynski
Mary Weiss
Andre Achee *Chief of Police*

Ex-Officio Present: Daron Solesbee *Fire Captain*, in lieu of Fire Chief Bill Howell
Christina Him *Recorder and Transportation Inspector Designee*

A quorum was not established of the Commission.

III. ADJOURNMENT

Meeting adjourned at 7:18pm.

APPROVED THIS _____ DAY OF _____, 2016.

Christina Him, Recorder

Joan Dewey, Chair



City of Bethel

Public Works Committee

Recommendation to City Council

Legalizing Composting and Incinerating Toilets.

Committee/Commission: Public Works Committee	Chair: Joseph Klejka
Date Submitted: 7/21/16	Council Rep: Byron Maczynski

Background:

The City of Bethel operates piped and hauled sewage disposal services to the public in Bethel. Bethel Municipal Code (BMC) Section 13.08 Sewer Service spells out the law regarding the City’s provision of sewer service and the customer’s responsibilities and requirements. Currently, BMC Section 13.08.300 states that it is unlawful for any person to operate or maintain an individual disposal system, without a state wastewater discharge permit.

Recommendation:

The Public Works Committee considered the proposed ordinance change to BMC Section 13.08.300 developed by the Energy Committee at its regular meeting held on July 20, 2016. The Public Works Committee was provided information on the ordinance change, asked questions, and engaged in thoughtful dialogue on the issue. The Public Works Committee hereby recommends that the Bethel City Council approve the ordinance modification to BMC Section 13.08.300 to include “composting and incinerating toilets” as the exception to unlawful individual disposal systems.

Received by: _____
 Date: _____

Special Order of Business

Unfinished Business

New Business

Introduced by: Council Member Albertson
Date: August 9, 2016
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution # 16-25

A RESOLUTION OF THE CITY OF BETHEL, CITY COUNCIL STATING ITS PROTEST REGARDING THE NEW RESTAURANT/EATING PLACE LIQUOR LICENSE #5501 FOR BABA'S PIZZA & SUB, LOCATED AT 1725 STATE HIGHWAY, BETHEL, OWNED BY SURASAK SUWANPRAPA

- WHEREAS,** Surasak Suwanprapa made an application with the Alaska Alcohol and Marijuana Control Office (AMCO) and has paid the required fee for a new Restaurant/Eating Place Liquor License #5501, to be used for Baba's Pizza and Sub Restaurant, located at 1725 State Highway, Bethel, Alaska 99559;
- WHEREAS,** the City Clerk received a copy of this application on June 21, 2016 and has determined that the last day for the Council to file a protest is August 20, 2016;
- WHEREAS,** City of Bethel Administration was provided notice of the Dimitri's Restaurant Liquor License application on June 21, 2016, Administration submitted a report to the Bethel City Council on July 8, 2016 (Attachment) with the following findings:
1. Baba's Pizza and Sub Restaurant has not complied with Bethel Municipal Code 5.08.060, which requires a Conditional Use Permit, be obtained from the City for retail sales or dispensing of alcoholic beverages.
 2. Baba's Pizza and Sub Restaurant is not in compliant with Alaska's Fire and Life Safety Regulations;
- WHEREAS,** Alaska Statutes 04.11.420 Zoning Limitations, states, in part: "a person may not be issued a license or permit in a municipality if a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages unless a variance of the regulations or ordinance has been approved;"
- WHEREAS,** as of August 9, 2016, Baba's Pizza & Sub has not applied for and has not been granted a conditional use permit from the City of Bethel, as required under Bethel Municipal Code 5.08.060, Conditional Use Permit Required;

Introduced by: Council Member Albertson
Date: August 9, 2016
Action:
Vote:

WHEREAS, Baba's Pizza & Sub was inspected by the City of Bethel Fire Chief on July 7, 2016; during this inspection five violations of the Alaska's Fire and Life Safety Regulations were identified (Attachment);

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby protests the issuance of Restaurant Eating Place Liquor License for Baba's Pizza & Sub for the reasons listed above.

ENACTED THIS _ DAY OF AUGUST, 2016 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Commerce, Community,
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

550 W 7th Avenue Ste. 1600
Anchorage, Alaska 99501
Main: 907.269.0350
TDD: 907.465.5437
Fax: 907.334.2285

June 21, 2016

City of Bethel
Attn: Lori Strickler, City of Clerk
VIA Email: lstrickler@cityofbethel.net
Cc: pburley@cityofbethel.net.

Surasuk Suwanprapa – Restaurant Eating Place #5501 DBA: Baba Pizza & Sub

- New Application** **Transfer of Ownership** **Transfer of Location**
 Restaurant Designation Permit **DBA Name Change**

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest.

Note: Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

Sincerely,

Shilo Senquiz
Business Registration Examiner
shilo.senquiz@alaska.gov
907-334-0892

State of Alaska
Alcoholic Beverage Control Board

Date of Notice: June 21, 2016

Application Type: **NEW** _____

_____ **TRANSFER**
 _____ Ownership
 _____ Location
 _____ Name Change

Governing Body: **City of Bethel**
 Community Councils: none

License #: 5501
 D.B.A.: Baba Pizza & Sub
 Licensee/Applicant: Surasak Suwanprapa
 Physical Location: 1725 Chief Eddy Hoffman Hwy.
 Mailing Address: PO Box 1268, Bethel, AK 99559
 Telephone #: 907-543-3500
 EIN: 46-2450883

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
N/A				

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
N/A				

If **transfer** application, current license information:

Current D.B.A.:
 Current Licensee:
 Current Location:

Additional comments:

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is “arbitrary, capricious and unreasonable”. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

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Sincerely,

Shilo Senquiz
Business Registration Examiner
shilo.senquiz@alaska.gov
907-334-0892

New Liquor License

Alcoholic Beverage Control Board
550 West 7th Ave. Suite 1600
Anchorage, AK 99501

(907) 269-0350
Fax: (907) 334-2285
<http://commerce.alaska.gov/dnn/abc/Home.aspx>

License is: Full Year OR Seasonal List Dates of Operation: _____

SECTION A - LICENSE INFORMATION			FEES
<i>Office Use:</i> License Year: <u>2016-17</u>	License Type: Restaurant or eating place license	Statute Reference Sec. 04.11. <u>100</u>	13990 License Fee: \$ <u>600</u>
<i>Office Use:</i> License #: <u>5501</u>			Filing Fee: \$100.00 Rest. Desig. Permit Fee: 50 \$:
Local Governing Body: (City, Borough or Unorganized) City of Bethel		Community Council Name(s) & Mailing Address: City of Bethel P.O.Box 1388 Bethel, AK 99559	
Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): Surasak Suwanprapa DBA.BABA PIZZA & SUB		Doing Business As (Business Name): BABA PIZZA & SUB	Business Telephone Number: (907)543-3500 Fax Number:
Mailing Address: P.O.BOX.1268		Street Address or Location of Premises: 1725 state hwy. Bethel , Alaska , 99559	Email Address: numalaska@live.com
City, State, Zip: Bethel , Alaska , 99559			
SECTION B - PREMISES TO BE LICENSED			
Distance to closest school grounds: 0.7 Mile	<i>Distance measured under:</i> <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input checked="" type="checkbox"/> Not applicable	
Distance to closest church: 1.4 Mile	<i>Distance measured under:</i> <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No. _____		
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building		<input checked="" type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input type="checkbox"/> Diagram of premises attached Send in copy of Fire Marshall Certificate.	

New Liquor License

SECTION C – LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

Yes No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

Yes No If Yes, attach written explanation.

SECTION D – OWNERSHIP INFORMATION - CORPORATION

Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an individual ownership):		Telephone Number:	Fax Number:
Corporate Mailing Address:	City:	State:	Zip Code:
Name, Mailing Address and Telephone Number of Registered Agent:		Date of Incorporation OR Certification with DCED:	State of Incorporation:

Is the Entity in "Good Standing" with the Alaska Division of Corporations? Yes No

If no, attach written explanation. Your entity *must* be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)

Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth

NOTE: If you need additional space, please attach a separate sheet.

New Liquor License

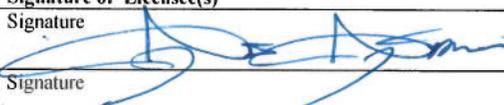
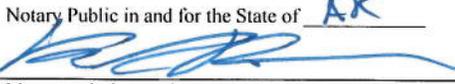
SECTION E – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

Individual Licensees/Affiliates (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: Surasak Suwanprapa Address: P.O.Box.1268 Bethel,AK,99559 Home Phone: 907 5454666 Work Phone: 907 5433500	Applicant <input checked="" type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth: 05/18/1970	Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth:
Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth:	Name: Address: Home Phone: Work Phone:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/> Date of Birth:

Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Licensee(s) Signature  Signature	Signature of Licensee(s) Signature Signature
Name & Title (Please Print) SURASAK SUWANPRAPA (OWNER)	Name & Title (Please Print)
Subscribed and sworn to before me this 25 day of May , 2016	Subscribed and sworn to before me this day of
Notary Public in and for the State of AK 	Notary Public in and for the State of _____
My commission expires: 11/23/2019	My commission expires:



**STATE OF ALASKA
ALCOHOLIC BEVERAGE CONTROL BOARD
APPLICATION FOR RESTAURANT DESIGNATION PERMIT
AS 04.16.049 & 3 AAC 304.715 - 794**

The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons between the ages of 16 - 20 for employment. If for employment, please indicate in detail what the employment duties will be in question #3.

License Number: 5501 Type: Restaurant/Eating Place

This application is for designation of premises where: (Please check the appropriate items below)

- 1. Bona fide restaurant pursuant to 3 AAC 304.305 & 3 AAC 304.715-794.
- 2. Persons 16 - 20 years of age may dine unaccompanied.
- 3. Persons under 16 may dine accompanied by a person 21 years of age or older.
- 4. Persons between 16 - 20 years of age may be employed. *(See note below)

Licensee's Name: SURASAK SUWANPRAPA DBA: BABA PIZZA & SUB

Name of Business: BABA PIZZA & SUB

Business Address: 1725 STATE HWY. City: BETHEL

1. Hours of operation 11:00 AM to 11:00 PM Telephone Number: (907)543-3500

2. Have police been called to your premises for any reason? Yes No
(If you answered yes, please explain below).

3. * Duties of employment: N/A Do not employ worker under 21 years of age.

4. Are video games available to the public on your premises? Yes No

5. Do you provide live entertainment, such as live music, pool tables, karaoke, dancing, sports or pin-ball?
 Yes No

6. How is food served? Table Service Buffett Service Counter Service Other _____

7. Is an owner, manager or supervisor 21 years of age or older always present during business hours? Yes No

***** A MENU AND DETAILED PREMISES DIAGRAM MUST ACCOMPANY THIS APPLICATION *****

***Employees 16 and 17 years of age must have a valid work permit and a letter maintained in your files from a parent or guardian authorizing employment at your establishment.**

****Please attach additional sheets of paper if more space is needed to describe food service, entertainment, etc.**

[Signature]
Licensee Signature

Local Governing Body Approval

Subscribed and sworn to before me this 9th day of June 2016

Date

Notary Public in and for Alaska

My Commission expires; 6-17-2017

Director, ABC Board

Date

Rev. 03172014



JUN 13 '16 AM 8:18

STATE OF ALASKA
ALCOHOL BEVERAGE CONTROL BOARD
Licensed Premises Diagram

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below, show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA: BABA PIZZA & SUB

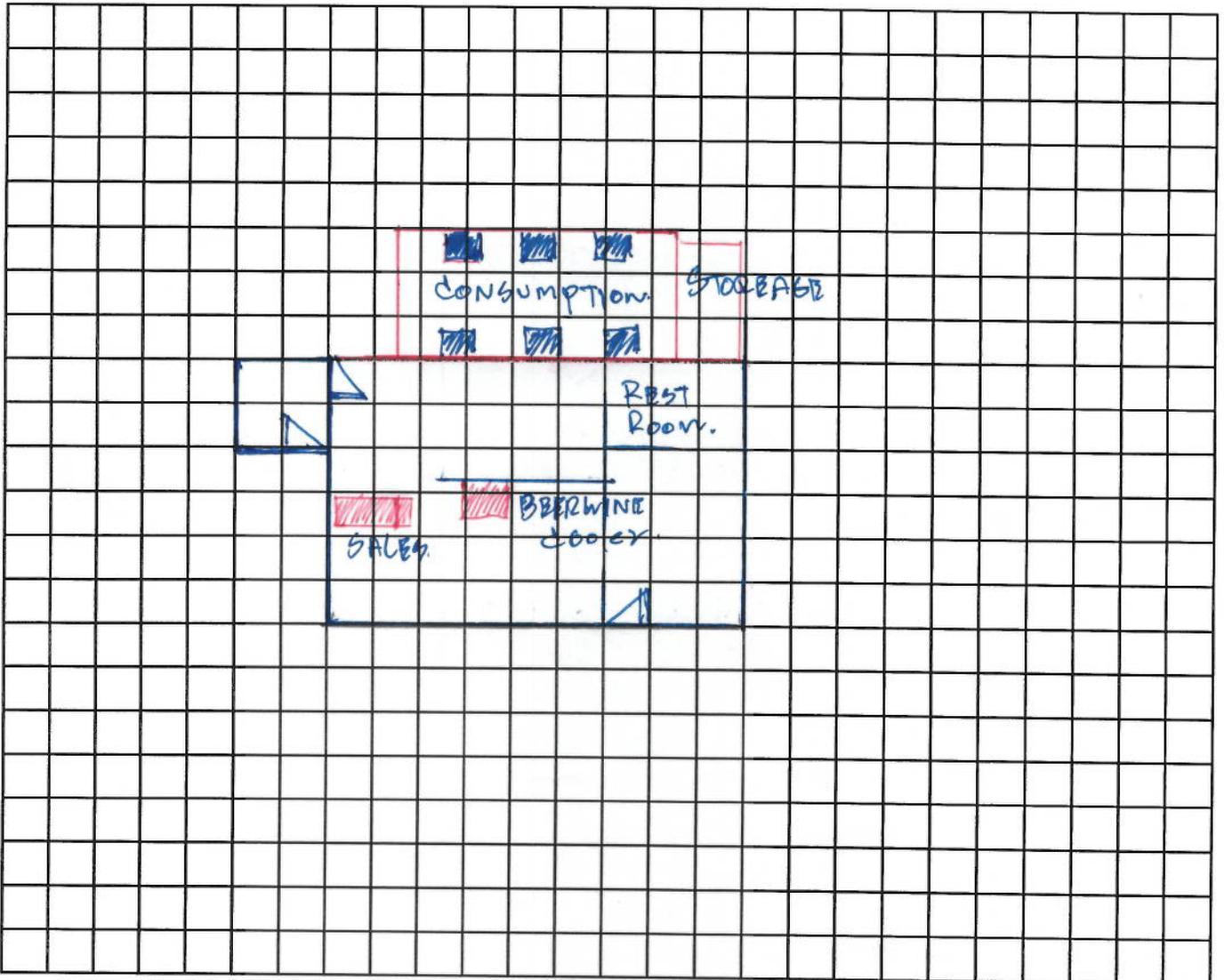
PREMISES LOCATION: 1725 STATE HWY. BETHEL, ALASKA, 99559

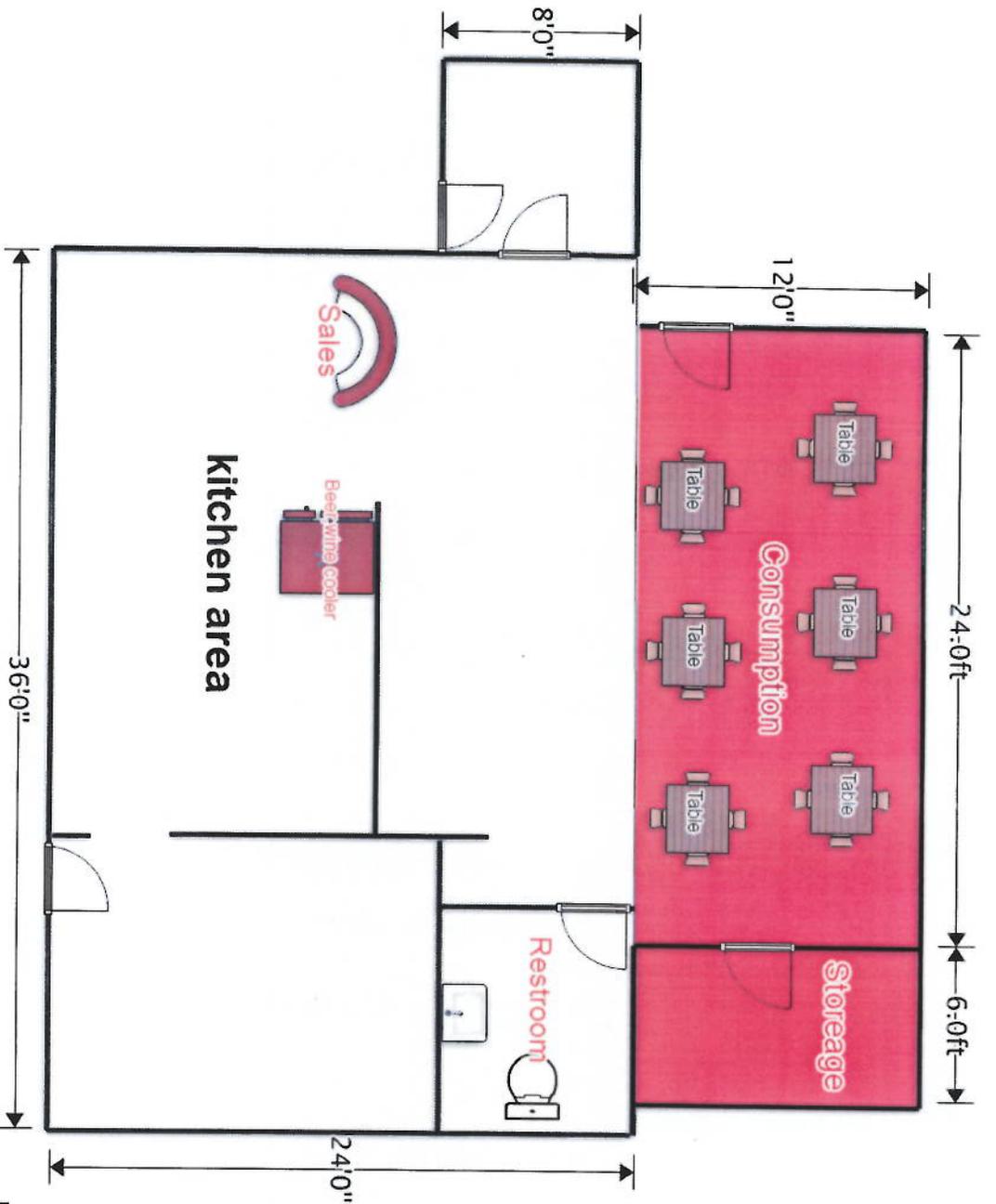
Indicate scale by x after appropriate statement or show length and width of premises.

SCALE A: X 1 SQ. = 4 FT. SCALE B: _____ 1 SQ. = 1 FT.

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.
DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.





BABA PIZZA & SUB
1725 STATE HWY. BETHEL
ALASKA, 99559



Baba's Pizza & Subs

DINE IN | TAKE OUT | DELIVERY

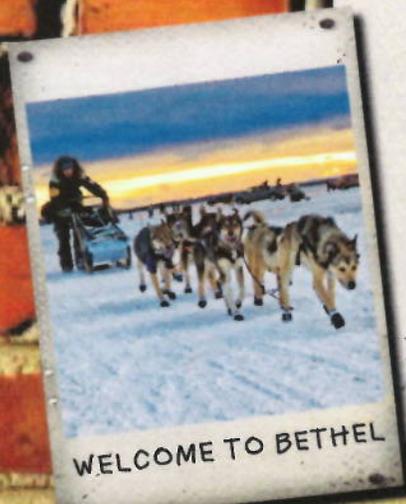
For Fast, Free Delivery,
Anywhere in Town!

Tel. 907-543-3500

Baba's Pizza

1725 Chief Eddy
Hoffman Hwy.
Bethel, AK 99559

MON - SAT
11:00AM - 10:30PM



WELCOME TO BETHEL

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

CREATE YOUR OWN PIZZA

WITH THE FOLLOWING CHOICE OF TOPPINGS

PEPPERONI, SAUSAGE, CANADIAN BACON, BEEF, HAM, BACON, SALAMI, GYRO MEAT, CHICKEN, ONIONS, FRESH, MUSHROOMS, BELLPEPPER, BLACK OLIVES, TOMATOES, GUACAMOLE, PINEAPPLE, JALAPENOS & FETACHEESES

.....
 SMALL 12" MEDIUM 14" LARGE 16" JUMBO 18"

CHEESE	\$15.75	\$19.75	\$23.75	\$27.75
1 TOPPING	\$17.75	\$21.75	\$25.75	\$29.75
2 TOPPING	\$19.75	\$23.75	\$27.75	\$31.75
3 TOPPING	\$21.75	\$25.75	\$29.75	\$33.75
4 TOPPING	\$23.75	\$27.75	\$31.75	\$35.75
5 TOPPING	\$25.75	\$29.75	\$33.75	\$37.75
6 TOPPING	\$27.75	\$31.75	\$35.75	\$39.75
DOUBLE SAUCE	\$1.25	\$1.25	\$1.25	\$2.25
DOUBLE CHEESE	\$2.25	\$2.25	\$2.25	\$3.25
DOUBLE CRUST	\$3.25	\$3.25	\$3.25	\$4.25

OR CHOOSE FROM ONE OF OUR DELICIOUS PIZZA COMBINATIONS

THE BIG DIPPER

The Big Dipper Is Loaded With Pepperoni & Mozzarella Cheese On Top Of A Double Thick Crust

That's Cut Into Strips For Easy Dipping!!

Includes Plenty Of Ranch and Marinara Dipping Sauces!!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75

ITALIAN HONEY SAUSAGE COMBO

You'll Love It!! With Italian Honey Sausage, Canadian Bacon And Pepperoni All On Top Of the Mozzarella!!

Small \$21.75 Medium \$25.75 Large \$29.75 Jumbo \$33.75

THREE MEAT COMBO

A Meat Lover's Dream, With Pepperoni, Italian Sausage & Canadian Bacon All On Top Of The Mozzarella!!

Small \$21.75 Medium \$25.75 Large \$29.75 Jumbo \$33.75

GUACAMOLE CHICKEN

New!! With Guacamole, Chicken, Onions, Bell Peppers & Mozzarella Cheese, Topped With Fresh Sliced Tomatoes !!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75

CHICKEN BACON RANCH

Loaded With Chicken, Onion, Bellpepper, Bacon, Cheddar Cheese & Ranch Dressing All On Top Of Mozzarella !!!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75



WHITE DELIGHT

New!! With French Feta Cheese & Pepperoni, mushroom & Green Peppers,
Topped With Fresh Sliced Tomatoes!!!

Small \$29.75 Medium \$33.75 Large \$37.75 Jumbo \$41.75

CHICKEN ALFREDO

New!! With Alfredo Sauce, Chicken, Onion, Bell Peppers & Mozzarella Cheese !!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75

WHITE PIZZA

Loaded With French Feta Cheese & Garlic, Parmesan & Mozzarella,
Topped With Fresh Sliced Tomatoes!!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75

VEGGIE COMBO

Loaded With Fresh Sliced Mushrooms, Bell Peppers, Black Olives & Onions,
Topped With Fresh Sliced Tomatoes!!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75

HOUSE COMBO

This One Is The House Favorite with Pepperoni, Sausage, Fresh Mushrooms,
Bell Peppers & Black olives!!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75

GYRO PIZZA

A Taste Of Greece, With Sliced Gyro Meat Smothered In Greek Sauce,
With Onions & Fresh Sliced Tomatoes!!

Small \$23.75 Medium \$27.75 Large \$31.75 Jumbo \$35.75

MEAT LOVER'S

This Is The Ultimate All Meat Pizza! Loaded With Canadian Bacon,
Sausage, Beef, Salami, Bacon & Two Layers of Pepperoni!
Plus Double Crust, Double Cheese & Double Sauce!!

Small \$29.75 Medium \$33.75 Large \$37.75 Jumbo \$41.75

SUPER COMBO

This One Has All Of Your Favorites! Pepperoni, Sausage, Canadian Bacon,
Fresh Mushrooms, Onions, Olives & Bell Peppers!
Plus Double Crust, Double Cheese & Double Sauce!!

Small \$29.75 Medium \$33.75 Large \$37.75 Jumbo \$41.75

KING COMBO

The King Of All Pizza!!! With Pepperoni, Sausage, Canadian Bacon, Beef,
Salami, Bacon, Fresh Mushrooms, Onions, Bell Peppers, Olives,
Tomatoes, Pineapple & Jalapenos!! Plus Double Crust, Double Cheese & Double Sauce!!

Small \$31.75 Medium \$35.75 Large \$39.75 Jumbo \$43.75

OR TRY ONE OF OUR DELICIOUS CALZONES

Pepperoni....\$21.25 Hawaiian....\$23.25 Three Meat....\$25.25 Combination....\$27.25

KID'S MEALS

GOLD NUGGET MEAL \$10

6-PC Chicken Nuggets, French Fries, Pop, Treat & Prize!

BEAR CUB BURGER MEAL \$10

Cheseburger, French Fries, Pop, Treat & Prize!

BABA SUPER SUBS

AVAILABLE IN HALF / WHOLE

- COLD TURKEY SUB** \$9.00 / \$14.00
Sliced Turkey Breast, Lettuce, Tomatoes, Pickles, Onions, Mayonnaise, Mustard, Swiss Cheese & Italian Dressing!
- COLD HAM SUB** \$9.00 / \$14.00
15% Lean Ham, Lettuce, Tomatoes, Pickles, Onions, Mayonnaise, Mustard, Swiss Cheese & Italian Dressing!
- COLD COMBO SUB** \$9.00 / \$14.00
Turkey, Ham, Lettuce, Tomatoes, Pickles, Onions, Mayonnaise, Mustard, Swiss Cheese, American Cheese & Italian Dressing!
- HOT TURKEY SUB** \$9.00 / \$14.00
Sliced Turkey Breast, Lettuce, Tomatoes, Mayo, Swiss Cheese & Italian Dressing!
- HOT HAM SUB** \$9.00 / \$14.00
15% Lean Ham, Lettuce, Tomatoes, Mayo, Swiss Cheese & Italian Dressing!
- HOT COMBO SUB** \$9.50 / \$15.00
Turkey, Ham, Lettuce, Tomatoes, Mayo, Swiss Cheese, American Cheese & Italian Dressing!
- CHICKEN SUB** \$9.00 / \$14.00
Chicken Breast Patties, Lettuce, Tomatoes, Mayonnaise & Swiss Cheese!
- SPICY CHICKEN SUB** \$9.00 / \$14.00
Spicy Chicken Breast Patties, Lettuce, Tomatoes, Mayonnaise & Swiss Cheese!
- CHICKEN RANCHERO SUB** \$9.50 / \$15.00
Chicken Breast Patties, Bacon, Lettuce, Tomatoes, Swiss Cheese & Ranch Dressing!
- ROAST BEEF SUB** \$9.00 / \$14.00
Sliced Lean Roast Beef, Lettuce, Tomatoes, Mayo, Mustard, Onions & Melted Swiss!
- BBQ CHICKEN CLUB** \$9.50 / \$15.00
Chicken Breast Patties, Bacon, Lettuce, Tomatoes, BBQ Sauce & American Cheese!
- HONEY HAM & CHICKEN** \$9.50 / \$15.00
Chicken Breast Patties, Grilled Ham, Lettuce, Tomatoes, Honey Mustard & Swiss Cheese!
- PHILLY & MUSHROOMS** \$9.50 / \$15.00
Grilled Steak, Sautéed Mushrooms, Onions & Green Peppers, Topped With Melted Swiss!
- FRENCH DIP** \$9.50 / \$15.00
Sliced Roast Beef Topped With Melted Swiss Cheese & Served With Au Jus Sauce!
- PHILLY CHEESE STEAK** \$9.50 / \$15.00
Grilled Steak, Sautéed Onions & Green Peppers, Topped With Melted Swiss Cheese!
- VEGGIE SUB** \$9.00 / \$14.00
Mushrooms, Green Peppers, Olives, Onions, Lettuce, Tomatoes, Swiss Cheese & Ranch!
- STEAKHOUSE SUB** \$9.50 / \$15.00
Grilled Steak Sautéed with A-1 Sauce & Onions, Topped with Swiss Cheese, Lettuce & Tomatoes!
- Pizza Sub** \$9.50 / \$15.00
Your Choice of Any 3 Pizza Toppings Smothered in Pizza Sauce & Topped With Mozzarella!
- CHICKEN PARMESAN** \$9.50 / \$15.00
Chicken Breast Patties Smothered in Marinara, & Topped With Swiss, Parmesan, & Mozzarella!
- GYRO SUB** \$9.50 / \$15.00
Sliced Gyro Meat with Greek Sauce, Onions, Lettuce & Tomatoes!
- ALASKAN KING COMBO** \$11.20 / \$18.75
Turkey, Ham, Chicken, Bacon, Lettuce, Tomatoes, Onions, Mayo & Two Cheeses!
- ITALIAN SUB** \$9.50 / \$15.00
Salami, Pepperoni, Ham, Onions, Black Olives, Lettuce, Tomatoes, Mozzarella & Italian!
- MEATBALL SUB** \$9.50 / \$15.00
Seasoned Meatballs Smothered in Marinara, & Topped With Swiss, Parmesan & Mozzarella!
- HOT MEXI SUB** \$9.50 / \$15.00
Grilled Beef, Sautéed Mushrooms, Bell Peppers, Onions, Jalapenos, Tomatoes, Swiss, May

BURGERS SANDWICHES & SIDE ORDERS

1/3 LB CHEESEBURGER \$8.25

All The Fixin's Plus Ketchup, Mustard & Mayo!

2/3 LB DOUBLE CHEESEBURGER \$10.25

Double the Meat, Double the Cheese!!

BACON MUSHROOM CHEESEBURGER \$10.25

All The Fixin's Plus Ketchup, Mustard & Mayo!

BACON CHEESEBURGER \$9.25

All The Fixin's Plus Ketchup, Mustard & Mayo!

MUSHROOM CHEESEBURGER \$9.25

All The Fixin's Plus Ketchup, Mustard & Mayo!

BRONCO BURGER \$10.25

Loaded with Bacon, onion ring, & BBQ Sauce!!!

YUKON BURGER \$10.25

Sautéed Mushrooms, Onions, Green Peppers & Bacon,
Topped with Swiss Cheese & Mayo!

SPICY BACON CHEESEBURGER \$10.25

Loaded with Bacon, Jalapenos & Cheese,
with All The Fixin's Plus Ketchup, Mustard & Mayo!

ARCTIC SUN BURGER \$10.25

Topped with a Fried Egg and Loaded
with Bacon, Swiss Cheese & Mayo!

ALASKAN BURGER \$11.25

Two Layers of Bacon, Ham, Swiss Cheese & American Cheese,
with Ketchup & Mayonnaise!

GRILLED CHEESE SAND \$5.50

BLT \$7.25

HAM SANDWICH \$7.25

ROAST BEEF SANDWICH \$7.25

CHICKEN SANDWICH \$7.25

CHICKEN RANCHERO \$8.25

CHICKEN NUGGETS-12PC \$8.00

CHEESE STICKS-8PC \$8.00

STEAK FRIES \$4.45

ONION RINGS \$4.45

CHEESY BREADSTICKS \$15.75

HOT WINGS-12PC \$11.25

BABY CHEF SALAD \$9.00

CHICKEN STRIP SALAD \$16.00

SHRIMP BASKET \$16.00

New!! 1 piece Shrimp Basket Your choice of..French fries, Steak fries, or Curly fries.

CHICKEN BASKET \$16.00

New!! 6 piece Chicken Basket Your choice of..French fries, Steak fries, or Curly fries.

CHILI CHEESE FRIES SMALL / LARGE \$8.00 / \$14.00

BACON CHEESE FRIES SMALL / LARGE \$8.00 / \$14.00



- **GRILLED HAM & CHEESE** \$7.25
- **TURKEY SANDWICH** \$7.25
- **HAM & TURKEY SAND** \$8.25
- **CLUB SANDWICH** \$8.25
- **SPICY CHICKEN SAND** \$7.25
- **HONEY HAM & CHCKN** \$8.25
- **CHICKEN STRIPS 6PC** \$10.00
- **FRENCH FRIES** \$4.45
- **CURLY FRIES** \$4.45
- **BREAD STICKS** \$7.25
- **SPICY CHEESY CRISP** \$15.25
- **SIDE SALAD** \$7.25
- **CHEF SALAD** \$16.00

DRINKS & MILKSHAKES

- SODA** \$1.75
Coke, Diet Coke, Sprite, Diet Sprite, Pepsi, Diet Pepsi,
Dr. Pepper, Mt. Dew, Orange, Grape, Strawberry, Root Beer
- BOTTLED WATER** \$2.00
- MILKSHAKES** \$7.25
Chocolate, Vanilla, Root Beer Float



CITY OF BETHEL

P.O. Box 1388
Bethel, AK 99559
(907) 543-2047
www.cityofbethel.org

July 8, 2016

Bethel City Council
P.O. Box 1388
300 State Highway
Bethel, AK 99559
via e-mail

Mayor, Vice-Mayor and Members of City Council;

In a matter of an application by Surasak Suwanprapa – Restaurant Eating Place #5501, Doing Business As (DBA) Baba Pizza & Sub to State of Alaska Alcoholic Beverage Control Board (ABC) in accordance to AS 04.11.400 (g), 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e): must be approved by the governing body.

Bethel Municipal Code (BMC) 5.08.020(d) requires the City Manager provide a written report to City Council within 20 days from the Date Notice received by the City Clerk's Office with a copy to the applicant, listing any objections to the Board's issuance of the application.

According to BMC 5.08.020 (C) City Planner, City Finance Director, City's Fire Chief and Police Chief shall forward written statements to the City Manager outlining their findings:

- (a) City Planner – Baba's Pizza & Sub *has not yet complied* with the Conditional Use Provision (CUP). Bethel City Planning Commission (PC) held a public hearing on said CUP on June 9, 2016. The Planning Commission was unable to complete this hearing and the same hearing has been rescheduled for July 21, 2016.
- (b) Finance Director – determined that the *applicant is in compliance* with BMC 5.08.020 (B)(2). The applicant has no outstanding taxes, assessments, fees or payments for utilities.
- (c) Police Chief – determined that there *has not been* excessive calls for service, excessive numbers of conviction or arrests for unlawful activity at the licensed

location, police or ambulance reports, reports of unlawful activity at the licensed location or police, fire or ambulance dispatches to the license location.

- (d) Fire Chief – determined *there has not been* excessive calls for fire or ambulance services. However, attached is Exhibit “A” a notice of correction for fire and life safety code violations found during a recent inspection of Baba’s Pizza & Sub on July 7, 2016 issued by City of Bethel Fire Department.

Council at that time will review the said application as prescribed under BMC 5.08.030 and will determine in part or *inter alia*: “whether to protest or recommend with conditions, the issuance, renewal or transfer of a liquor license application and shall consider the following factors it believes are pertinent”.

Respectfully,



Ann K. Capela
City Manager

CC: Surasak Suwanprapa
Patty Burley, City Attorney
Lori Strickler, City Clerk



Celebrating 50 Years of Service

CITY OF BETHEL
Fire Department

Exhibit "A"

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Zurasak Suwanpiapa
Baba's Pizza
P.O. Box 1268
Bethel, AK. 99559

July 7, 2016

This letter is a notice of correction for fire and life safety code violations found during a recent inspection of your business on July 07, 2016. You have ten business days to correct the items identified in this report. If you are unable to make corrections in the time frame provided, please contact my office to make other arrangements.

1. Rear Exit in Dining Room Porch area needs to have guards and a railing installed.
 - a. **1013.1 Where required.** *Guards* shall be located along open-sided walking surfaces, including *mezzanines, equipment platforms, stairs, ramps* and landings that are located more than 30 inches (762 mm) measured vertically to the floor or grade below at any point within 36 inches (914 mm) horizontally to the edge of the open side. *Guards* shall be adequate in strength and attachment in accordance with Section 1607.7 of the *International Building Code*.
 - b. **1009.5 Stairway landings.** There shall be a floor or landing at the top and bottom of each *stairway*. The width of landings shall not be less than the width of *stairways* they serve. Every landing shall have a minimum dimension measured in the direction of travel equal to the width of the *stairway*. Such dimension need not exceed 48 inches (1219 mm) where the *stairway* has a straight run. Doors opening onto a landing shall not reduce the landing to less than one-half the required width. When fully open, the door shall not project more than 7 inches (178 mm) into a landing. When *wheelchair spaces* are required on the *stairway* landing in accordance with [Section 1007.6.1](#), the *wheelchair space* shall not be located in the required width of the landing and doors shall not swing over the *wheelchair spaces*.
 - c. **1013.2 Height.** Required *guards* shall be not less than 42 inches (1067 mm) high, measured vertically above the adjacent walking surfaces, adjacent fixed seating or the line connecting the leading edges of the treads.
 - d. **1013.3 Opening limitations.** Required *guards* shall not have openings which allow passage of a sphere 4 inches (102 mm) in diameter from the walking surface to the required *guard* height.
 - e. 13AAC50.070(a)9 Any condition found to be hazardous

2. Electrical panels in back area and by front cashiers desk need to be cleared of Obstacles.
 - a. **605.3 Working space and clearance.** A working space of not less than 30 inches (762 mm) in width, 36 inches (914 mm) in depth and 78 inches (1981 mm) in height shall be provided in front of electrical service equipment. Where the electrical service equipment is wider than 30 inches (762 mm), the working space shall not be less than the width of the equipment. No storage of any materials shall be located within the designated working space.
 - b. **605.1 Abatement of electrical hazards.** Identified electrical hazards shall be abated. Identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.

3. Extension cords used for permanent power in back room by Meat Cutter and water pump, also in main kitchen area by the mixer, and in the freezer area outside. They need more permanent conduit.
 - a. **605.5 Extension cords.** Extension cords and flexible cords shall not be a substitute for permanent wiring. Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings, nor shall such cords be subject to environmental damage or physical impact. Extension cords shall be used only with portable appliances.
 - b. **605.4 Multiplug adapters.** Multiplug adapters, such as cube adapters, unfused plug strips or any other device not complying with NFPA 70 shall be prohibited.

 - c. Extinguishers must be provided and maintained per code. Extinguishers in the kitchen and back room need to have tags and need to be mounted. The type K extinguisher needs to be serviced.
 - d. **906.5 Conspicuous location.** Portable fire extinguishers shall be located in conspicuous locations where they will be readily accessible and immediately available for use. These locations shall be along normal paths of travel, unless the *fire code official* determines that the hazard posed indicates the need for placement away from normal paths of travel.
 - e. **906.6 Unobstructed and unobscured.** Portable fire extinguishers shall not be obstructed or obscured from view. In rooms or areas in which visual obstruction cannot be completely avoided, means shall be provided to indicate the locations of extinguishers.
 - f. **906.7 Hangers and brackets.** Hand-held portable fire extinguishers, not housed in cabinets, shall be installed on the hangers or brackets supplied. Hangers or brackets shall be securely anchored to the mounting surface in accordance with the manufacturer's installation instructions.
 - g. **906.8 Cabinets.** Cabinets used to house portable fire extinguishers shall not be locked.
 - h. **906.9 Extinguisher installation.** The installation of portable fire extinguishers shall be in accordance with Sections 906.9.1 through 906.9.3.
 - i. **906.9.1 Extinguishers weighing 40 pounds or less.** Portable fire extinguishers having a gross weight not exceeding 40 pounds (18 kg) shall be installed so that their tops are not more than 5 feet (1524 mm) above the floor.
 - j. **906.9.2 Extinguishers weighing more than 40 pounds.** Hand-held portable fire extinguishers having a gross weight exceeding 40 pounds (18 kg) shall be installed so that their tops are not more than 3.5 feet (1067 mm) above the floor.
 - k. **906.9.3 Floor clearance.** The clearance between the floor and the bottom of installed hand-held portable fire extinguishers shall not be less than 4 inches (102 mm).

4. Grease laden vapor cooking requires use of a Type-1 UL300 Fire Suppression system range hood and annual inspection per code. Cooking Hood needs to be cleaned and Serviced the last service on tag says January 2013.
 - a. **609.1 General.** Commercial kitchen exhaust hoods shall comply with the requirements of the *International Mechanical Code*. [M]

- b. **609.2 Where required.** A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors. [M]
- c. **609.3 Operations and maintenance.** Commercial cooking systems shall be operated and maintained in accordance with [Sections 609.3.1](#) through [609.3.4](#).
- d. **609.3.1 Ventilation system.** The ventilation system in connection with hoods shall be operated at the required rate of air movement, and classified grease filters shall be in place when equipment under a kitchen grease hood is used.
- e. **609.3.2 Grease extractors.** Where grease extractors are installed, they shall be operated when the commercial-type cooking equipment is used.
- f. **609.3.3 Cleaning.** Hoods, grease-removal devices, fans, ducts and other appurtenances shall be cleaned at intervals as required by [Sections 609.3.3.1](#) through [609.3.3.3](#). **609.3.3.1 Inspection.** Hoods, grease-removal devices, fans, ducts and other appurtenances shall be inspected at intervals specified in Table 609.3.3.1 or as *approved* by the *fire code official*. Inspections shall be completed by qualified individuals.
- g. **TABLE 609.3.3.1 COMMERCIAL COOKING SYSTEM INSPECTION FREQUENCY**

TYPE OF COOKING OPERATIONS	FREQUENCY OF INSPECTION
High-volume cooking operations such as 24-hour cooking, charbroiling or wok cooking	3 months
Low-volume cooking operations such as places of religious worship, seasonal businesses and senior centers	12 months
Cooking operations utilizing solid-fuel burning cooking appliances	1 month
All other cooking operations	6 months

- h. **609.3.3.2 Grease accumulation.** If during the inspection it is found that hoods, grease-removal devices, fans, ducts or other appurtenances have an accumulation of grease, such components shall be cleaned.
- i. **609.3.3.3 Records.** Records for inspections shall state the individual and company performing the inspection, a description of the inspection and when the inspection took place. Records for cleanings shall state the individual and company performing the cleaning and when the cleaning took place. Such records shall be completed after each inspection or cleaning, maintained on the premises for a minimum of three years and be copied to the *fire code official* upon request.
- j. **609.3.4 Extinguishing system service.** Automatic fire-extinguishing systems protecting commercial cooking systems shall be serviced as required in Section 904.11.6
- k. **904.11.2 System interconnection.** The actuation of the fire extinguishing system shall automatically shut down the fuel or electrical power supply to the cooking equipment. The fuel and electrical supply reset shall be manual.
- l. Propane storage is non-compliant and unprotected from collision. Combustible debris, grass and trees are in close proximity to the tanks.
- m. **603.9 Gas meters.** Above-ground gas meters, regulators and piping subject to damage shall be protected by a barrier complying with [Section 312](#) or otherwise protected in an *approved* manner.
- n. **3807.3 Clearance to combustibles.** Weeds, grass, brush, trash and other combustible materials shall be kept a minimum of 10 feet (3048 mm) from LP-gas tanks or containers.
- o. **3807.4 Protecting containers from vehicles.** Where exposed to vehicular damage due to proximity to alleys, driveways or parking areas, LP-gas containers, regulators and piping shall be protected in accordance with [Section 312](#).

5. Provide building numbers. Bethel Fire Department requires 4-inch white reflective numbers on a 6" wide green reflective background.
 - a. **505.1 Address identification.** New and existing buildings shall have *approved* address numbers, building numbers or *approved* building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall be a minimum of 4 inches (101.6mm) high with a minimum stroke width of 0.5 inch (12.7 mm). Where access is by means of a private road and the building cannot be viewed from the *public way*, a monument, pole or other sign or means shall be used to identify the structure.

Sincerely,

Thomas Haviland, F-3, Firefighter/EMT.

CC: William F. Howell III, Fire Chief
Alaska Fire Marshall's Office
City Manager Capela

I _____, as the authorized representative have
Print
received a copy of this notification. _____ Date_____

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #16-22

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 18.20.030 OF THE BETHEL MUNICIPAL CODE TO ADD INDOOR MARIJUANA CULTIVATION FACILITIES AND OUTDOOR MARIJUANA CULTIVATION FACILITIES AS CONDITIONAL USE PERMIT DESIGNATIONS IN THE PRESERVATION ZONING DISTRICT

WHEREAS, Bethel Municipal Code (BMC) Section 5.10.070 states that all marijuana establishments including but not limited to cultivation, manufacturing, testing, and retail stores are permitted only by a Conditional Use Permit; and

WHEREAS, the Conditional Use Permit provides additional review of land uses which are generally considered appropriate in certain zoning districts provided that appropriate safeguards are considered to ensure their compatibility with permitted principal uses; and

WHEREAS, conditional uses are specifically identified in certain zoning districts described in BMC Chapter 18; and

WHEREAS, the Preservation Zoning District is intended to apply to significant wetlands and drainage ways that should be preserved as open areas or to which careful attention must be given to development that would disturb the wetlands or affect the drainage ways; and

WHEREAS, the Planning Commission has reviewed BMC Title 18 and has considered staff findings regarding the compatibility of marijuana facilities in Bethel zoning districts and recommends that indoor marijuana cultivation facilities and outdoor marijuana cultivation facilities shall be allowed in the City of Bethel Preservation Zoning District, and that these uses be added as Conditional Use designations in Section 18.20.030 , Preservation District Conditional Uses; and

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that: Indoor marijuana cultivation facilities and outdoor marijuana cultivation facilities shall be allowed in the City of Bethel Preservation Zoning District, and that they be added as Conditional Use designations in Section 18.20.030 (Preservation District Conditional Uses).

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

SECTION 1. Classification. This ordinance is of a permanent nature and shall be codified in the Bethel Municipal Code.

SECTION 2. Amendment. Section 18.40.30 of the Bethel Municipal Code is amended as follows (new language is underlined):

Chapter 18.20 PRESERVATION DISTRICT – P DISTRICT

Sections:

- [18.20.010](#) Intent.
- [18.20.020](#) Permitted and principal uses and structures.
- [18.20.030](#) Conditional uses.
- [18.20.040](#) Minimum lot size and dimensions.
- [18.20.050](#) Minimum setback requirements.
- [18.20.060](#) Maximum height of structures.

18.20.010 Intent.

A. The preservation district is intended to apply to significant wetlands and drainage ways that should be preserved as open areas or to which careful attention must be given to development that would disturb the wetlands or affect the drainageways.

B. When uncertainty exists concerning the actual physical location of the P district boundary line, as shown on the official map, the land use administrator shall inspect the area of uncertainty and shall determine the physical location of the P district boundary and may be guided by the boundaries of the general permit 83-4 and the location or actual presence of wetlands and drainage ways.

C. It is the intent of the city that the boundaries of the P district be consistent with boundaries of general permit 83-4 issued by the Army Corps of Engineers, and that amendments to the official map will be made when the boundaries of the general permit are changed. [Ord. 01-05 § 8.]

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

18.20.020 Permitted and principal uses and structures.

The following are permitted and principal uses and structures in the P district:

- A. Greenbelts.
- B. Trails and boardwalks that do not require the use of fill material.
- C. Subsistence and recreational uses that do not require the use of fill material.
- D. Any accessory use or structure that does not require the use of fill material. [Ord. 01-05 § 8.]

18.20.030 Conditional uses.

A. The following uses and structures are permitted under the terms of a conditional use permit:

- 1. Subsistence, recreational, and accessory uses and structures that require fill;
- 2. Trail, walkways, boardwalks, and roads that require the use of fill;
- 3. Agricultural uses;
- 4. Single-family, duplex, triplex and apartment residential uses; provided, the use of freezer vans as residential units is prohibited;
- 5. Planned unit development;
- 6. Commercial uses permitted as a principal use in the GU district;
- 7. Public and institutional uses permitted as principal uses in the PLI district;
- 8. Landing strips and air taxi services.
- 9. Indoor Marijuana Cultivation Facilities (within a fully enclosed secure indoor facility or greenhouse with rigid walls, a roof and doors).
- 10. Outdoor marijuana cultivation facility (to take place in non-rigid greenhouses, other structures, or an expanse of open or cleared ground fully enclosed by a physical barrier. To

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

obscure public view of the premises, outdoor production must be enclosed by a sight-obscuring wall or fence at least six feet high.

B. Any conditional use that requires dredge or fill activity in an area designated by the Army Corps of Engineers as a significant wetland requires an approved Corps of Engineers' individual permit before final planning commission approval. [Ord. 01-05 § 8.]

18.20.040 Minimum lot size and dimensions.

A. A lot may not contain less than seven thousand (7,000) square feet.

B. Unless a specific waiver of the minimum frontage requirement was given when the lot was platted, a lot may not have a street frontage of less than forty (40) feet; except, a lot that fronts on a cul-de-sac may have not less than twenty-five (25) feet fronting on a public street.

C. The minimum lot size for an apartment is ten thousand (10,000) square feet for the first (1st) four (4) units and an additional one thousand (1,000) square feet for each additional unit. [Ord. 01-05 § 8.]

18.20.050 Minimum setback requirements.

Structures, other than minor structures, in the P district shall be set back from property lines to provide yards as follows:

A. Front yard: Fifteen (15) feet.

B. Side yard: Ten (10) feet.

C. Rear yard: Ten (10) feet.

D. Twenty-five (25) feet from the mean high water mark of any drainage or lake. [Ord. 01-05 § 8.]

18.20.060 Maximum height of structures.

The height of a structure in the P district is not restricted except as may be limited under airport height restrictions applied under BMC [18.48.250](#) through [18.48.270](#). [Ord. 01-05 § 8.]

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

SECTION 2. Effective Date. This ordinance shall become effective immediately upon passage by the City Council.

**ENACTED THIS DAY OF 2016, BY A VOTE OF IN FAVOR AND
OPPOSED.**

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

**SUMMARY OF RECOMMENDATIONS BY THE PLANNING COMMISSION
For Zoning the Four Types of Marijuana Facilities in Bethel
July 28, 2016 PC Meeting**

Preservation Zone District

1. Indoor Marijuana Cultivation Facilities
2. Outdoor Marijuana Cultivation Facilities

General Use Zone District

1. Indoor Marijuana Cultivation Facilities
2. Standard Marijuana Product Manufacturing Facilities
3. Marijuana Testing Facilities
4. Marijuana Retail Stores

Industrial Zone District

1. Indoor Marijuana Cultivation Facilities
2. Outdoor Marijuana Cultivation Facilities
3. Standard Marijuana Product Manufacturing Facilities
4. Marijuana Concentrate Manufacturing Facilities

Note: No commercial or industrial activities allowed in the Open Space District, Public Lands and Institutions District, or the Residential District.

Marijuana Facility Definitions

1. Indoor Marijuana Cultivation Facility

Within a fully enclosed secure indoor facility or greenhouse with rigid walls, a roof and doors.

2. Outdoor marijuana cultivation facility

May take place in non-rigid greenhouses, other structures, or an expanse of open or cleared ground fully enclosed by a physical barrier. To obscure public view of the premises, outdoor production must be enclosed by a sight-obscuring wall or fence at least six feet high

3. Standard Marijuana Product Manufacturing Facility

Manufacture, refine, process, cook, package, label, or store marijuana products. No production of concentrates allowed.

4. Marijuana concentrate manufacturing facility

Production of marijuana concentrate only.

5. Marijuana Testing Facilities

Marijuana testing labs test for potency and contaminants.

6. Marijuana Retail Store

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #16-23

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 18.36.030 OF THE BETHEL MUNICIPAL CODE TO ADD INDOOR MARIJUANA CULTIVATION FACILITIES, STANDARD MARIJUANA PRODUCT MANUFACTURING FACILITIES, MARIJUANA TESTING FACILITIES, AND MARIJUANA RETAIL STORES AS CONDITIONAL USE PERMIT DESIGNATIONS IN THE GENERAL USE ZONING DISTRICT

WHEREAS, Bethel Municipal Code (BMC) Section 5.10.070 states that all marijuana establishments including but not limited to cultivation, manufacturing, testing, and retail stores are permitted only by a Conditional Use Permit; and

WHEREAS, the Conditional Use Permit provides additional review of land uses which are generally considered appropriate in certain zoning districts provided that appropriate safeguards are considered to ensure their compatibility with permitted principal uses; and

WHEREAS, conditional uses are identified in specific zoning districts described in BMC Chapter 18; and

WHEREAS, the General Use District is intended to allow a mix of compatible residential and commercial uses; and

WHEREAS, the Planning Commission has reviewed BMC Title 18 and has considered staff findings regarding the compatibility of marijuana facilities in Bethel zoning districts and recommends that indoor marijuana cultivation facilities, standard marijuana product manufacturing facilities, marijuana testing facilities, and marijuana retail stores shall be allowed in the City of Bethel General Use District, and that these uses be added as Conditional Use designations in Section 18.36.030 , General Use District Conditional Uses; and

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that: Indoor marijuana cultivation facilities, standard marijuana product manufacturing facilities, marijuana testing facilities, and marijuana retail stores shall be allowed in the City of Bethel General Use District, and that they be added as Conditional Use designations in Section 18.36.030 (General Use District Conditional Uses).

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

SECTION 1. Classification. This ordinance is of a permanent nature and shall be codified in the Bethel Municipal Code.

SECTION 2. Amendment. Section 18.36.30 of the Bethel Municipal Code is amended as follows (new language is underlined):

Chapter 18.36
GENERAL USE DISTRICT – GU DISTRICT

Sections:

- [18.36.010](#) Intent.
- [18.36.020](#) Permitted and principal uses and structures.
- [18.36.030](#) Conditional uses.
- [18.36.040](#) Minimum lot size.
- [18.36.050](#) Minimum setback requirements.
- [18.36.060](#) Maximum height of structure.

18.36.010 Intent.

The general use district is intended to allow a mix of compatible residential and commercial uses. Noxious, injurious, or hazardous uses shall not be permitted in the GU district. [Ord. 01-05 § 8.]

18.36.020 Permitted and principal uses and structures.

The following are permitted and principal uses and structures in the GU district:

- A. Trails and boardwalks.
- B. Nonmotorized public access areas to the Kuskokwim River or other areas that require public access.
- C. Single-family dwelling units.
- D. Duplex uses.
- E. Greenbelts and land reserves.
- F. Subsistence activities.

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

G. Any accessory use or structure associated with the principal use or structure on the lot. The use of a freezer van as a residential unit is specifically prohibited, but its use as an accessory structure for storage is not prohibited.

H. The facilities of sewer, water and other utilities.

I. All uses listed as conditional uses in the PLI district.

J. Triplexes and apartment buildings.

K. Commercial uses and structures, including:

1. Delicatessens, meat, seafood, and other food specialty shops.
2. Art and picture framing shops.
3. Shoe repair shops.
4. Bookstores, stationery, gift, novelty, souvenir, and card shops.
5. Drug stores.
6. Laundry and dry cleaning shops.
7. Beauty and barber shops.
8. Cafes, restaurants, drive-in and fast-food restaurants, and other places serving food and beverages.
9. Knit shops, yarn shops, dry goods, dressmaking and notions stores.
10. Small appliance repair shops.
11. Photography studios, art studios.
12. Sporting goods stores, bicycle sale shops.

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

13. Business, professional, and administrative offices.
14. Day care facilities.
15. Video stores.
16. Clothing, apparel, and shoe stores.
17. Hobby store.
18. Florist.
19. Tobacco store.
20. Wholesaling and distribution operations, including incidental assembly or processing of goods for sale at retail or wholesale on the premises, but not to include yards for storage or display of any scrap, junk, or salvaged materials or for any scrap or salvage operations.
21. Jewelry stores.
22. General merchandising store.
23. Wholesale and retail camera and photographic supply stores.
24. Funeral services, including crematoriums.
25. Motion picture theaters and live theaters.
26. Banking and financial institutions.
27. Medical and health services.
28. Business service establishments, including office supply and printing and publishing establishments.
29. Parking lots.

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

30. Taxicab and dispatching offices.
31. Hotels, motels, hostels, bed and breakfasts, bunk houses and boarding houses.
32. Radio and television studios.
33. Plumbing and heating service and equipment dealers.
34. Paint, glass and wallpaper stores.
35. Electrical or electronic appliances, parts and equipment.
36. Gasoline service stations.
37. Aircraft and marine parts and equipment stores, and outboard motor repair.
38. Antiques and secondhand stores, including auctions, pawnshops.
39. Automotive accessories, parts and equipment stores.
40. Automotive repair, services and garages.
41. Motor vehicle dealers, new and used.
42. Wholesale and retail fur repair, storage, and sales.
43. Automobile display lots, new and used.
44. Lumber yards and builders supply stores.
45. Nurseries and garden supply stores.
46. Automobile car washes.
47. Air passenger terminals.

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
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Vote:

48. Amusement arcades, billiard parlors, bowling alleys, roller and ice skating rinks.

49. Veterinary clinics and boarding kennels, with activities conducted in a completely enclosed building.

50. Vocational or trade schools.

51. Wholesale and retail furniture and home finishing stores.

52. Wholesale and retail radio and television stores.

53. Wholesale and retail household appliance stores.

54. Wholesale, industrial, and retail hardware stores.

55. Merchandise vending machines sales and service.

56. Frozen food lockers.

57. All-terrain vehicles remodeling or repair.

58. Boat building.

59. Sign shops.

60. Cabinet shops.

61. Cleaning, laundry or dyeing plants.

62. Other commercial uses of a character similar to those uses listed in this section. [Ord. 01-05 § 8.]

18.36.030 Conditional uses.

The following uses and structures are permitted in the GU district under the terms of a conditional use permit:

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
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- A. Industrial uses permitted in the I district.
- B. Radio and television towers and antennas, but not including amateur radio and citizen band radio antennas that are accessory to the principal use of the lot.
- C. Landing strips and air taxi services.
- D. Planned unit developments. [Ord. 01-05 § 8.]
- E. Alcohol Sales and Dispensing
- F. Indoor Marijuana Cultivation Facilities (within a fully enclosed secure indoor facility or greenhouse with rigid walls, a roof and doors).
- G. Standard Marijuana Product Manufacturing Facilities (manufacture, refine, process, cook, package, label, or store marijuana product. No production of marijuana concentrate is allowed).
- G. Marijuana Testing Facilities
- H. Marijuana Retail Store

18.36.040 Minimum lot size.

The minimum lot size in the GU district is seven thousand (7,000) square feet. [Ord. 01-05 § 8.]

18.36.050 Minimum setback requirements.

Structures, other than minor structures, in the GU district shall be set back from property lines to provide yards as follows:

- A. Front yard: Fifteen (15) feet.
- B. Side yard: Ten (10) feet.
- C. Rear yard: Ten (10) feet.

Introduced by: Planning Commission
Date: August 9, 2016
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D. Twenty-five (25) feet from the mean high water mark of any drainage or lake. [Ord. 01-05 § 8.]

18.36.060 Maximum height of structure.

The height of a structure in the GU district is not restricted except as may be limited under airport height restrictions applied under BMC [18.48.250](#) through [18.48.270](#). [Ord. 01-05 § 8.]

SECTION 2. Effective Date. This ordinance shall become effective immediately upon passage by the City Council.

**ENACTED THIS DAY OF 2016, BY A VOTE OF IN FAVOR AND
OPPOSED.**

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #16-24

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 18.40.030 OF THE BETHEL MUNICIPAL CODE TO ADD INDOOR MARIJUANA CULTIVATION FACILITIES, OUTDOOR MARIJUANA CULTIVATION FACILITIES, STANDARD MARIJUANA PRODUCT MANUFACTURING FACILITIES, AND MARIJUANA CONCENTRATE MANUFACTURING FACILITIES AS CONDITIONAL USE PERMIT DESIGNATIONS IN THE INDUSTRIAL ZONING DISTRICT

WHEREAS, Bethel Municipal Code (BMC) Section 5.10.070 states that all marijuana establishments including but not limited to cultivation, manufacturing, testing, and retail stores are permitted only by a Conditional Use Permit; and

WHEREAS, the Conditional Use Permit provides additional review of land uses which are generally considered appropriate in certain zoning districts provided that appropriate safeguards are considered to ensure their compatibility with permitted principal uses; and

WHEREAS, conditional uses are specifically identified in certain zoning districts described in BMC Chapter 18; and

WHEREAS, the Industrial Zoning District is intended to apply to areas where industrial development is the predominant, or is expected to be the predominant use; and

WHEREAS, the Planning Commission has reviewed BMC Title 18 and has considered staff findings regarding the compatibility of marijuana facilities in Bethel zoning districts and recommends that indoor marijuana cultivation facilities, outdoor marijuana cultivation facilities, standard marijuana product manufacturing facilities, and marijuana concentrate manufacturing facilities shall be allowed in the City of Bethel Industrial Zoning District, and that these uses be added as Conditional Use designations in Section 18.40.030 , Industrial District Conditional Uses; and

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that: indoor marijuana cultivation facilities, outdoor marijuana cultivation facilities, standard marijuana product manufacturing facilities, and marijuana concentrate manufacturing facilities shall be allowed in the City of Bethel Industrial District, and that they be added

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
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Vote:

as Conditional Use designations in Section 18.40.030 (Industrial District Conditional Uses).

SECTION 1. Classification. This ordinance is of a permanent nature and shall be codified in the Bethel Municipal Code.

SECTION 2. Amendment. Section 18.40.30 of the Bethel Municipal Code is amended as follows (new language is underlined):

Chapter 18.40 ***INDUSTRIAL DISTRICT – I DISTRICT***

Sections:

- [18.40.010](#) Intent.
- [18.40.020](#) Permitted and principal uses and structures.
- [18.40.030](#) Conditional uses.
- [18.40.040](#) Minimum lot size.
- [18.40.050](#) Minimum setback requirements.
- [18.40.060](#) Maximum height of structures.

18.40.010 Intent.

The industrial district is intended to apply to areas where industrial development is the predominant, or is expected to be the predominant use. [Ord. 01-05 § 8.]

18.40.020 Permitted and principal uses and structures.

A. Commercial uses permitted as principal uses in the GU district, except that all residential uses and structures are prohibited unless specifically authorized in this section.

B. One dwelling unit occupied by the owner, the manager or a watchman of a principal use on the lot.

C. Any accessory use or structure associated with the principal use or structure on the lot.

D. Industrial uses, including:

1. Airplane assembly, remodeling or repair.

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Date: August 9, 2016
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2. Airports.
3. Machine shops.
4. Metal working or welding shops.
5. Sawmills.
6. Steel fabrication shops or yards.
7. Iretane foaming yards or plants.
8. Warehouses.
9. Shipping or receiving terminals.
10. Bulk fuel distribution and storage.
11. Cement manufacturing.
12. Distillation of wood, coal or bones.
13. Tannery.
14. Paper manufacturing.
15. Poison manufacturing.
16. Printing ink manufacturing.
17. Rock and stone crushing mill.
18. Natural resource extraction, such as a sandpit.
19. Cargo dock facility or freight transfer area.
20. Fish processing plants.

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

21. Fiberglass fabrication shops or yards.
22. Junk yards and salvage yards.
23. Land fills, solid waste processing facilities.
24. Sewage treatment facilities.
25. Other industrial uses of a character similar to those uses listed in this section.
26. Recreational uses, to include the Bethel shooting range. [Ord. 11-22 § 2; Ord. 01-05 § 8.]

18.40.030 Conditional uses.

The following uses and structures are permitted in the I district under the terms of a conditional use permit:

- A. Planned unit developments. [Ord. 01-05 § 8.]
- B. Indoor marijuana cultivation facility (shall be conducted within a fully enclosed indoor facility or greenhouse with rigid walls, a roof, and doors.
- C. Outdoor marijuana cultivation facility (may take place in non-rigid greenhouses, other structures, or an expanse of open or cleared ground fully enclosed by a physical barrier. To obscure public view of the premises, outdoor production must be enclosed by a sight-obscuring wall or fence at least six feet high.
- D. Standard marijuana product manufacturing facilities (manufacture, refine, process, cook, package, label, or store marijuana product.
- E. Marijuana concentrate manufacturing facility (production of marijuana concentrate only).

18.40.040 Minimum lot size.

The minimum lot size in the I district is seven thousand (7,000) square feet. [Ord. 01-05 § 8.]

Introduced by: Planning Commission
Date: August 9, 2016
Public Hearing: August 23, 2016
Action:
Vote:

18.40.050 Minimum setback requirements.

Structures, other than minor structures, in the I district shall be set back from property lines to provide the following yards:

- A. Front yard: Fifteen (15) feet.
- B. Side yard: Ten (10) feet.
- C. Rear yard: Ten (10) feet.
- D. Twenty-five (25) feet from the high water mark of any drainage or lake. [Ord. 01-05 § 8.]

18.40.060 Maximum height of structures.

The height of a structure in the I district is not restricted except as may be limited under airport height restrictions applied under BMC [18.48.250](#) through [18.48.270](#). [Ord. 01-05 § 8.]

SECTION 2. Effective Date. This ordinance shall become effective immediately upon passage by the City Council.

ENACTED THIS DAY OF 2016, BY A VOTE OF IN FAVOR AND OPPOSED.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.			
Date action introduced:		Introduced by:	
Date action taken:		Approved	Denied
Confirmed by:			

Route to:	Department/Individual:	Initials:	Remarks:

Attachment(s):

Amount of fiscal impact:	Account information:
No fiscal impact	
Funds are budgeted for.	
Funds are not budgeted. Budget modification is required.	

Mayor's Report

City Manager's Report



Mr. Muzaffar Lakhani
 Director of Public Works
 City of Bethel
 Bethel, Alaska

Mr. Lakhani,

It has come to my attention that there are some concerns about the costs and benefits to the City with the Bethel Transit System using our current building, the Transit Bus Barn. I'd like to share some information with you and those who may make the decision of moving the Bethel Transit System from its current location.

The Bethel Transit System is funded with a Federal Transportation Grant and a match from the City of Bethel. The Transit Bus Barn (building) maintenance is covered by the Federal Transportation Grant, 90.97 %, and the City of Bethel match, 9.03%. The cost for the FY 16, July1,2015 to June 30,2016, is broken down as follows:

Maintenance Categories	Total Costs	Grant	City Match
Heating Fuel	\$9,540.94	\$8,679.40	\$861.54
Electricity	\$7,269.40	\$5,576.23	\$656.41
Water/Sewer/Garbage	\$6,555.10	\$6,323.17	\$591.84
Insurance*	\$8,197.08	\$7,456.86	\$740.20

*Insurance includes the cost for the Transit Bus Barn, four Transit Buses, and a SUV.

The City's share for FY 16, total maintenance cost for the current building (Transit Bus Barn), is **\$2,849.99.**

These cost should be reduced next year, FY17, because we've installed LED lights on the building, inside and outside, and installed automatic thermostats. The automatic thermostats will only turn the boiler on when the building requires heat. We've set the bay area thermostats at 55degrees and the office area at 65.

Using the current building for the Transit Bus Barn has hidden cost savings and benefits for the City as well. During the winter months, October through April, the buses can be housed inside the building. This eliminates the need to start the buses 30-45 minutes early in the mornings to warm them up and get them ready for use. This helps to prevent a high maintenance need, to keep them running, less gasoline, and for someone to come in early, one hour, to get them started, if they'll start at all. The City Shop has very limited space and parking the buses inside there is not an option.

The City Shop has been extremely busy keeping the 101 City vehicles (water & sewer trucks, maintenance type trucks, police cars, ambulances, heavy road equipment, and doing major repairs on the Transit Buses) running. No reflection on the City Shop crew but we've had a bus in the shop for almost a year getting it fix and back on the road. When we take a bus in for oil / filter changes it's a week to a week and half before we get it back. A flat tire takes several days to get it fixed. With the Transit Bus Barn, I've been able to facilitate minor changes and get the buses back on the road in a couple of hours or at the latest the next morning.

Several of the other departments, Utilities Maintenance and Dock, have use our building on occasions to work on their vehicles and use the restrooms facilities when theirs are frozen.

We will have 15 new Bus Stop Shelters coming and they should be install by the end of September. They'll help identify the Transit System and hopefully help increase our ridership. The LKSD students, that ride the school buses, will also be able to use some of them.

It's been a major challenge keeping the Transit System going, volunteering many extra efforts, but I feel it's extremely important for those in the community who aren't fortunate enough to have their own transportation. About 30-35 percent of our riders are elders, 65+years old and older. When they use the buses many of them pay with mixed change (nickels, dimes, and pennies) and who can't afford the cab fare on their fixed income. When elders turn 75+ years old we provide them with a life time bus pass. You should see the expression on their face when we give them their life time pass.

I hope the City considers the cost (\$2,849.99) to the City and the benefit to those who are less fortunate and need the bus system, and lets the Transit System remain at its present location. Thank you for your time and consideration.

Bill Ferguson
Bethel Transit Manager

Cc

Ann Capela, City Manager
Bethel City Council



2015 Bethel Heights Water Quality Report

PWSID#AK2270346

Is my water safe?

We are pleased to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Water Drinking Hotline (800-426-479).

Where does my water come from?

The Bethel Heights water system gets its water from two deep groundwater wells located at the Bethel Heights Water Treatment Plant at 900 Ridgecrest.

Source water assessment and its availability

A source water assessment for both of the Bethel Heights water wells was completed in 2004. The results of the assessment for each of the two wells was identical and are:

The Wellhead/Surface Intake Susceptibility is Low.

The Aquifer Susceptibility is Very High.

The overall vulnerability to potential contaminants is:

Bacteria and Viruses is Very High;

Nitrates/Nitrites is Very High;

Volatile Organic Chemicals is Very High;

Inorganics/Heavy Metals is Very High;

Synthetic Organic Chemicals is Very High;

Other Organic Chemicals is Very High.

For further information regarding this source water assessment please contact the local water system operator, or the Alaska Resources Library & Information Services (ARLIS) located at 3211 Providence Drive, Room 111, Anchorage, Alaska 99508; phone number 907-272-7547. Or you may call Chris Miller at the ADEC Drinking Water Protection Program at 907-269-4791, or 907-269-7549. You may also access the public source water executive summary data at the ADEC website: <http://dec.alaska.gov/eh/dw/dwp/complete.aspx>.

Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's (EPA) Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity: microbial contaminants, such as viruses and bacteria, that may come from sewage treatment plants,

septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming; pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses; organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems; and radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

How can I get involved?

Interested persons can learn more about the Bethel Heights water system by using the contact information provided in this report.

Waivers

The City of Bethel has been granted a waiver by ADEC for Synthetic Organic Compounds (SOC). We are not required to monitor during the waived compliance period of 2014 to 2016. We will continue to apply for waiver renewal at the end of each compliance period.

Sanitary Survey Corrective Actions (CASS)

A corrective action required by ADEC for a deficiency found in the 2011 sanitary survey was to install a water meter for the fluoride saturator water makeup. A meter was recently installed in April 2016 and the follow up photos and documentation will be provided to ADEC in 2016.

Monitoring and reporting of compliance data violations

Disinfection By-products (DPB) - We are required to sample for Total Trihalomethanes (TTHM) and Total Haloacetic Acids (HAA5) annually. We missed

sampling for these contaminants 2015. We plan to sample for both TTHM and HAA5 in 2016 and return to compliance.

Additional Information for Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Bethel Heights is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Water Quality Data Table

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were found in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one-year-old. In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions below the table.

Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Disinfectants & Disinfection By-Products								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Haloacetic Acids (HAA5) (ppb)	NA	60	12.3	3.6	21	2013	No	By-product of drinking water chlorination
TTHMs [Total Trihalomethanes] (ppb)	NA	80	51.55	36.8	66.3	2013	No	By-product of drinking water disinfection
Inorganic Contaminants								
Fluoride (ppm)	4	4	1.084	NA		2015	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Nitrate [measured as Nitrogen] (ppm)	10	10	.116	NA		2015	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Contaminants	MCLG	AA	Your Water	Sample Date	# Samples Exceeding AL	Exceeds AL	Typical Source	
Inorganic Contaminants								
Copper - action level at consumer taps (ppm)	1.3	1.3	.265	2013	0	No	Corrosion of household plumbing systems; Erosion of natural deposits	
Lead - action level at consumer taps (ppb)	0	15	.79	2013	0	No	Corrosion of household plumbing systems; Erosion of natural deposits	

Unit Descriptions	
Term	Definition
ppm	ppm: parts per million, or milligrams per liter (mg/L)
ppb	ppb: parts per billion, or micrograms per liter (µg/L)
NA	NA: not applicable
ND	ND: Not detected
NR	NR: Monitoring not required, but recommended.

Important Drinking Water Definitions	
Term	Definition
MCLG	MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Important Drinking Water Definitions	
MCL	MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
TT	TT: Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.
AL	AL: Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
Variances and Exemptions	Variances and Exemptions: State or EPA permission not to meet an MCL or a treatment technique under certain conditions.
MRDLG	MRDLG: Maximum residual disinfection level goal. The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
MRDL	MRDL: Maximum residual disinfectant level. The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MNR	MNR: Monitored Not Regulated
MPL	MPL: State Assigned Maximum Permissible Level

For more information, please contact:
Muzaffar Lakhani
P.O. Box 1388
Bethel, AK 99559
Phone: (907) 543-3110





2015 Bethel City Subdivision Water Quality Report PWSID# AK2271999

Is my water safe?

We are pleased to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Water Drinking Hotline (800-426-4791).

Where does my water come from?

A ground water well located at 235 Akiak Drive supplies water to the Bethel City Subdivision water treatment plant located at the same address. Water treatment includes filtration to remove turbidity and color, disinfection with chlorine, and fluoridation before distribution.

Source water assessment and its availability

Subdivision water well was completed in 2014 and the results of the assessment are:

The Wellhead/Surface Intake Susceptibility is Low.

The Aquifer Susceptibility is Very High.

The overall vulnerability to potential contaminants is:

Bacteria and Viruses is Very High;

Nitrates/Nitrites is Very High;

Volatile Organic Chemicals is Very High;

Inorganics/Heavy Metals is Very High;

Synthetic Organic Chemicals is Very High;

Other Organic Chemicals is Very High.

Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's (EPA) Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity: microbial contaminants, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming; pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses; organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems; and radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

How can I get involved?

Interested persons can contact the Bethel City Subdivision by using the following contact information:

Bethel City Subdivision
PO Box 1388
Bethel, Alaska 99559
Phone 907-543-5024
FAX 907-543-5023

Waivers

The City of Bethel has been granted a waiver by ADEC for Synthetic Organic Compounds (SOC). We are not required to monitor during the waived compliance period of 2014 to 2016. We will continue to apply for waiver renewal at the end of each compliance period.

Monitoring and reporting of compliance data violations

Disinfection By-products (DPB) - We are required to sample for Total Trihalomethanes (TTHM) and Total Haloacetic Acids (HAA5) annually and missed sampling in 2015. We plan to sample for both TTHM and HAA5 in 2016 and return to compliance.

Additional Information for Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials components associated with service lines and home plumbing. Bethel City Subdivision is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at: <http://www.epa.gov/safewater/lead>.

Water Quality Data Table

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were found in your water. All sources of drinking water contain some naturally occurring

contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one-year-old. In this table (page 3 & 4), you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions below the table.



Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Disinfectants & Disinfection By-Products								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Haloacetic Acids (HAA5) (ppb)	NA	60	14.5	10	24	2013	No	By-product of drinking water chlorination
TTHMs [Total Trihalomethanes] (ppb)	NA	80	7.4	2.6	7.4	2013	No	By-product of drinking water disinfection
Inorganic Contaminants								
Fluoride (ppm)	4	4	1.071	NA		2014	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
<i>Nitrate [measured as Nitrogen] (ppm)</i>	<i>10</i>	<i>10</i>	<i>.125</i>	<i>NA</i>		<i>2015</i>	<i>No</i>	<i>Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits</i>
Microbiological Contaminants								
Total Coliform (positive samples/month)	0	1	1	NA		2015	No	Naturally present in the environment

Unit Descriptions	
Term	Definition
ppm	ppm: parts per million, or milligrams per liter (mg/L)
ppb	ppb: parts per billion, or micrograms per liter (µg/L)
positive samples/month	positive samples/month: Number of samples taken monthly that were found to be positive
NA	NA: not applicable
ND	ND: Not detected
NR	NR: Monitoring not required, but recommended.

Important Drinking Water Definitions	
Term	Definition
MCLG	MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MCL	MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

TT	TT: Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.
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AL	AL: Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
Variances and Exemptions	Variances and Exemptions: State or EPA permission not to meet an MCL or a treatment technique under certain conditions.
MRDLG	MRDLG: Maximum residual disinfection level goal. The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
MRDL	MRDL: Maximum residual disinfectant level. The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MNR	MNR: Monitored Not Regulated
MPL	MPL: State Assigned Maximum Permissible Level

TT Violation	Explanation	Length	Health Effects Language	Explanation and Comment
Lead and copper rule violations	An unresolved issue for the Bethel City Subdivision is to address the corrosion control treatment process following their lead exceedance on 11/10/2004 monitoring with a lead Action Level of 0.09060 mg/L; the limit is 0.015 mg/L. Optimal Corrosion Control Equipment (OCCT) was determined by DEC in 2007 as adding orthophosphate and pH control. They are overdue for installing corrosion control treatment. While undergoing CCT process, they are not required to monitor routinely for lead and copper.	Since 11/10/04	Children are particularly vulnerable to elevated levels of Lead and Copper. Exposure to Lead even at low levels has been linked to central nervous system damage, learning disabilities, impaired hearing and formation of blood cells. People with Wilson's disease may have a hard time balancing levels of copper due to exposure.	The Bethel City Subdivision is still in the planning stage for the necessary CCT process equipment in conjunction with some future plant upgrades.

For more information please contact:

Contact Name:
Muzaffar Lakhani
Address: PO Box 1388
Bethel, AK 99559
Phone: (907) 543-1310

2015 Bethel Hauled Water Quality Report

PWSID#s:

Truck 738 (PWSID#272738)
Truck 740 (PWSID#272740)
Truck 743 (PWSID#272743)
Truck 745 (PWSID#272745)
Truck 746 (PWSID#272746)
Truck 747 (PWSID#272747)
Truck 748 (PWSID#272748)
Truck 749 (PWSID#272749)



Is my water safe?

We are pleased to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Bethel operates 8 different water trucks to deliver potable water to local homes and businesses. Information about the following water haul trucks are included in this report:

Truck 738 (PWSID#272738)
Truck 740 (PWSID#272740)
Truck 743 (PWSID#272743)
Truck 745 (PWSID#272745)
Truck 746 (PWSID#272746)
Truck 747 (PWSID#272747)
Truck 748 (PWSID#272748)
Truck 749 (PWSID #272749)

Each of the water trucks are filled with treated water from the Bethel City Subdivision (PWSID#271999) or the Bethel Heights (PWSID#270346) water treatment plants. Detailed descriptions of these water treatment plants can be found in their water quality reports. Last year, as in past years, the Bethel hauled water system conducted sampling for total coliform bacteria and monitoring for disinfectant residual.

Beginning next year, 2016, there will no longer be a separate CCR report for the Bethel Hauled water trucks. Each of the truck individual public water system identification numbers (PWSID) will be deactivated and will no longer be considered a water source. The water haul trucks will continue to operate. However, each truck in operation will fall under the two City of Bethel public water systems, Bethel City Subdivision PWSID# AK2271999, or Bethel Heights PWSID#AK2270346.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Water Drinking Hotline (800-426-4791).

Where does my water come from?

The Bethel water haul trucks are filled with treated groundwater from the City of Bethel water treatment plants located at either 900 Ridgcrest Drive (Bethel Heights Water Treatment Plant) or 235 Akiak Drive (Bethel City Subdivision Water Treatment Plant). The trucks are monitored on a monthly basis, to maintain compliance with drinking water regulations.

Source water assessment and its availability

Source water assessments were completed for the Bethel City Subdivision water treatment plant PWSID# AK2271999 and the Bethel Heights water treatment plant PWSID# AK2270346 which are the sources of water for the water haul program.

For further information regarding these source water assessments, please contact the local water system operator, or the Alaska Resources Library & Information Services (ARLIS) located at 3211 Providence Drive, Room 111, Anchorage, Alaska 99508; phone number 907-272-7547. Or you may call Chris Miller at the ADEC Drinking Water Protection Program at 907-269-4791, or 907-269-7549. You may also access the public source water executive summary data at the ADEC website:
<http://dec.alaska.gov/eh/dw/dwp/complete.aspx>.

Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's (EPA) Safe Drinking Water Hotline (800-426-4791). The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves

Management Team Reports



Memorandum

DATE: July 31, 2016
TO: Ann K Capela, City Manager
FROM: Hansel L Mathlaw, Finance Director
SUBJECT: Manager's Report – August 2016

Finance Committee

The committee voted to have the summer off until the end of September; however, I called a meeting for July 27 for the finance committee's input on the Sales Tax Rewrite. The rewrite will have many new processes and forms. Business's will have the ability to pay their taxes online. New sales tax exemption cards will be issued to tax exempt organizations, and education classes, just to name a few. The rewrite will be a huge step for the city and business's. Another meeting is set for August 15, 2016 to go over the code. Also presented to the finance committee is a organization chart to hopefully to make the department more efficient.

Finance Department

Caselle trainers will be here this week for hands on training for new staff and a refresher for experienced staff. The training will new for (4) four staff and (3) staff as a refresher. In the past, the finance director alone would travel to the Caselle conference. The trainers coming onsite is a far more efficient arrangement.

Utility Billing

The new water and sewer rates went into effect July 1, 2016. The bills sent out the first week of August will reflect the increase. The Accounting Specialist have been notifying the public in as many forums as possible. Advertisements have been brought in the Delta Discovery of the three (3) percent increase, on the water sewer billings, posting around town and when customers come in to pay their bill.

Sales Tax

A letter to businesses on taxing non-profits have been sent out. The letter contained the process for non-profits to obtain a sales tax exemption certificate. The certificate will be temporary until the new sales tax rewrite has been approved and then move to sales tax exemption cards. Also, contained in the letter is a guide for taxing organizations and not organizations. I have attached the letter and tax guide.

Budget

FY17 Budget

The budget has been printed and assembled in binders for each council member. The budget is on the city's websites for the public to view and download. I have also made a copy of the budget available in the lobby outside council chambers.



CITY OF BETHEL

CITY FINANCE OFFICE

P.O. Box 1388

Bethel, Alaska 99559

Phone: 907-543-1376

FAX: 907-543-3817

July 29, 2016

LICENSED BETHEL BUSINESS

Re: Sales Taxes and Non-Profit Corporations Dear

Business Owner:

Thank you for your patience as the City of Bethel works on ensuring that sale taxes are properly accounted for and collected. A few months ago all businesses received a letter advising, that effective August 1, 2016, the City would be enforcing what were incorrect exemptions for non-profits. Since that letter, City Council has amended the Bethel Municipal Code (BMC) to allow more non-profits to be exempt while at the same time protecting businesses operating within the BMC.

As a result of the Council's recent actions, **effective August 20, 2016** any non-profit organization wishing to claim an exemption will have to show their "**non-profit exemption certificate**" issued by the City of Bethel before the sales tax is waived. Organizations that may qualify for the sales tax exemption must come to City of Bethel Sales Tax Office to apply for the "exemption certificate".

Businesses selling to the non-profit are required to properly record the information and submit that information with the regularly filed sales tax return. If a non-profit organization is unable to show a valid exemption certificate, the sale may not be a tax-exempt sale, even if the organization is a non-profit one.

Businesses exempt under the Constitution and laws of the United States or the Constitution and the laws of the State of Alaska include: State of Alaska, the City of Bethel; a Tribe; LKSD and YKHC. These businesses do not need a sales tax "exemption certificate", these organizations are exempt by their government status.

Please note that with or without an exemption certificate/card, a sales tax exemption for any entity only applies to sales paid for by a company check, credit card or purchase order. Payments by cash or personal check are not exempt, even if the requestor has an exemption card. The only exception being the Senior Citizen Exemption since this is given solely to individuals.

Attached is a sample form (currently the back of your regular sales tax reporting form). If you have additional questions, please do not hesitate to contact our office. Non-profits wanting an exemption certificate are encouraged to come to City Sales Tax Office and apply for the "exemption certificate"

Sincerely,

Hansel Mathlaw
Finance Director

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WHEN IS A SALE TAX EXEMPT?

City of Bethel – Guide

NON-PROFIT ORGANIZATION	
Has a valid, City of Bethel issued, 'exemption certificate'	YES
Pays with a company credit card/check/purchase order	YES
States 'exemption certificate' is lost, stolen, forgot it	NO
Pays with cash, personal check, personal credit card	NO
SENIOR CITIZEN	
Has a valid exemption card	YES
Pays with cash, personal check, personal credit card	YES
Claims card lost, stolen, forgot the card	NO
OTHER (State, City, Tribe, LKSD or YKHC)	
Pays with Company Credit Card/Company Check or Purchase Order	YES
Pays with Cash/Personal Check/Personal Credit Card	NO
Pays with check or credit card from "XYZ Company" who states "I'm doing work for the City of Bethel"	NO
Shows a Tribal ID Card/City of Bethel Employee ID Card/ State ID Card - but pays with a personal check/personal credit card/cash	NO



Chief

CITY OF BETHEL

Fire Department

William F. Howell III, Fire

P.O. Box 1388, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: August 1, 2016
TO: Ann Capela, City Manager
FROM: Bill Howell, Fire Chief
SUBJECT: July 2016 Management Report

Current Events

- The Department has begun work in earnest, to raise funds for its new ambulance. A crowd funding site “generosity.com” was selected to solicit donations far and wide. Please donate, like and share this when you see it posted on social media.
- Casa Restaurant with the support of our volunteers and staff conducted a Food Truck fundraiser on July 23rd, raising \$2332 for the new ambulance. An additional \$10,000 was added to the Code Blue grant bringing the total raised thus far to approximately 88,000.
- The Department participated in the annual Independence Day parade and the festivities following. No significant incidents occurred during the holiday weekend.
- The Department is up 19% over 2015 and on track to break last year’s record. Calls for service were unusually high in July, EMS calls for service were approximately 44% higher than the prior year: 125 calls for service vs. 87 in 2015.
- Alcohol related call volume during July increased 51% over 2015: 68 calls vs. 45 calls in 2015.
- The Department conducted fire and life safety inspections of Baba’s Pizza and the Snack Shack Restaurant per the City alcohol ordinance. All required documents were submitted on time to the manager and Council. As of this report some violations have been abated, but both restaurants are waiting for range

hood or extinguisher inspections. There are no reportable changes in status at Dimitri's restaurant.

- On July 28th in the early morning hours the propeller was stolen from the public safety boat at the Fire Station. A police report was filed with BPD. Prior to this theft, on June 10, one of the departments two ATVs was stolen in the early morning hours.
- The Department continues to work with YKHC architects Bettisworth North and the State Fire Marshall's office regarding fire service features at the new proposed clinic. Of note is water supply required to meet needed fire flow requirements of the 2009 International Fire Code.
- The Department is working on a plan review of the Keyes building with YKHC and the State Fire Marshall's office. The Keyes building is being remodeled to house nurses. on the

Emergency Planning/Homeland Security

- The Department is working with Public Health nursing to conduct a Point of Dispensing (POD) drill.
- The Department is working with planning to develop a new address ordinance. The new style reflective address signs can be seen popping up around town as businesses and new construction are required to install the signs by planning as part of the current code.
- A new Zoll Automated External Defibrillator (AED) and two AED trainers were provided to of the Yukon-Kuskokwim Regional Aquatic Health and Safety Center.

Training

- On 07/05/2016, an EMT Meeting was held at the fire station. Responders reviewed the new Stat-Pack ALS and BLS bags and conducted Advanced Life Support for simulated cardiac emergencies.
- On 07/14/2016, the Fire Meeting was cancelled due to responding to tundra fires and EMS calls.
- On 07/19/2016, an EMT Meeting was held at the fire station. Responders were instructed on special techniques when treating a pediatric patient with a rare genetic disorder. Several drills were conducted using those techniques for intubation, I.V., and bandaging.
- On 07/28/2016, a Fire Meeting was held at the fire station. Responders reviewed job duties for riding positions on fire apparatus. Several drills were conducted for performing in various roles during simulated fire emergencies.

Responses

- The Bethel Fire Department responded to 125 EMS and 13 Fire Calls for service during the month of July.
- On 07-02-16 at 4:05 a.m. medics responded to Tundra Ridge for the report of a person who was breathing too fast. The patient was assessed, became combative and taken into custody by Bethel Police Department Officers. Medics returned to quarters.
- On 07-05-16 at 11:40 a.m. medics responded to AC Main for a person having chest pain and stroke symptoms. The patient was assessed, administered appropriate treatment, and transported to the hospital.
- On 07-07-16 at 8:37 p.m. medics responded to the area of Akakeek Street for a possible shooting. Upon arrival, medics learned that a person was grazed by a bullet. Medics found the patient with a graze wound on his head. The patient was assessed, bandaged, and transported to the hospital with minor injuries.
- On 07-08-16 at 3:18 p.m. medics responded to the area of Ptarmigan Road for a person with a self-inflicted gunshot wound. The patient was pronounced dead on scene. Medics cleared and left the scene to Bethel Police Department personnel for an investigation.
- On 07-08-16 at 10:01 p.m. medics responded to the VFW for a pedestrian that was hit by a vehicle. The patient was assessed and transported to the hospital.
- On 07-14-16 at 10:09 a.m. medics responded to the Alaska Inn for the report of a person who was sick. The patient was assessed, administered appropriate treatment, and transported to the hospital. The patient reportedly passed away in the E.R. later that evening due to internal bleeding.
- On 07-14-16 at 6:08 p.m. firefighters responded to the area of Quivik Subdivision for a citizen's report of a tundra fire that was burning outside of Bethel. Firefighters observed the fire and reported it to the State of Alaska Division of Forestry Southwest District Fire Manager.
- On 07-16-16 at 11:23 p.m. firefighters responded to the City Dump for the report of a fire. The fire was extinguished and overhauled with the use of heavy equipment. Firefighters returned to quarters.

- On 07-24-16 at 4:56 p.m. firefighters responded to Chief Eddie Hoffman Highway for a report of an explosion and black smoke coming from behind a building. Upon arrival, firefighters found an oil burn barrel had malfunctioned.
- On 07-25-16 at 11:26 a.m. medics responded to the Yukon-Kuskokwim Correctional Facility for the report of an inmate having seizures. The patient was assessed and transported to the hospital.
- On 07-29-16 at 10:45 p.m. firefighters responded to Ridgecrest Drive for the report of an electrical transformer on fire. Upon arrival, Alaska Village Electrical Cooperative personnel repaired the malfunction.
- On 07-30-16 at 3:16 a.m. medics responded to the area of Pinky's Park for the report of an intoxicated minor. The patient was assessed, but was taken by their parents. Medics returned to quarters.

Vehicles & Equipment

- The wildland fire response 4-wheeler stolen and damaged last month was authorized for repairs. The estimate for repair is \$900, this is not covered by insurance.
- M-5, our 2003 ambulance was plagued by breakdowns this month. A new fuel injection control module has resolved the issue.
- Engine 3 our 1986 Grumman reserve pumper is still out of service to repair a leaking tank, relief valve, and tank to pump valve and pump packing. This work is being performed by department staff. Cost for repairs in time and materials are estimated at approximately \$10,000. Repairs are 60% complete.
- A recall was issued for selected air fittings on department Self-Contained Breathing Apparatus (SCBA). We are working with the manufacture to replace the affected equipment.
- The department is performing annual Hydrant testing per NFPA and ISO requirements.
- Pumps on Truck-1 and our 1986 Grumman, Engine-3 are undergoing significant pump and valve overhaul and will be tested in August by department staff.
- Several items were disposed of during the upcoming City auction.

Budget/Financial

- Charges for damages to the Dale Construction excavator were submitted to the manager. The excavator was damaged at the Kilbuck Fire.
- The department is working with Finance to wrap up of FY 16 budget

Grants

- No response has been received for the Department's application to the FEMA 2015 Staffing for Adequate Fire and Emergency Response (SAFER) grant. We seek to fund four additional positions to comply with NFPA 1720. The application filed by the department, seeks \$840,000 total for the two-year period of performance.
- The department has VFA grant funds to purchase portable radios. This grant is approximately \$11,000 and requires a 10% city match.
- The Department applied for funding through the 2015 FEMA Assistance to Firefighters Grant Program. We seek funding to replace aged turnout gear and fire hose. The project requested is budgeted at \$130,000 and requires a 5% match. Funding announcements are normally made in September of the following year.
- FEMA Assistance to Firefighters Grant for Self Contained Breathing Apparatus is complete. All goals and objectives of the project were met. Final closeout reports will be submitted soon.
- The Department continues to coordinate with the Grants Manager, on the 2016 Homeland Security grant. The department has requested funding of portable radios. Total funding requested for all City departments is approximately \$430,000.

Staffing/recruitment

- The department is actively interviewing to hire a Firefighter/EMT to the position defunded in FY15.
- Volunteer Firefighter and EMT numbers are at a low this summer. Department administration is considering possible strategies to remedy the low numbers.

MEMORANDUM



DATE: August 1, 2016

TO: Ann K. Capela, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – August 9, 2016 Bethel City Council Meeting

Grant Projects

E-911 Purchase and Installation

The City of Bethel contracted with ProComm Alaska for the purchase, installation, and training on a VESTA brand reverse E-911 system. ProComm shipped equipment to Bethel, installed the hardware and software, and conducted training of dispatchers. There were a few mapping bugs and lack of data in the correct format for the programmers to put into the system. These GIS-related technical issues are currently being resolved.

Sewer Lagoon Rehabilitation Project

I prepared a draft of the Request for Proposals to hire an engineering firm to design both the truck dump site (jetty) and the dredging and baffle replacement parts of the project. The engineer will perform all pre-construction activities necessary to go to bid to hire a contractor. The RFP could receive approval from USDA-RD and DEC this week.

The City is still working on completing items on the checklist developed from the Letter of Conditions. Every item on this list must be completed before the City can secure the grant/loan funding from USDA-RD.

Water and Sewer Trucks – SDS Funding

The City of Bethel signed one of three documents that will authorize the City to receive one water truck from the grant for its purchase of one water truck as match. A second grant will fund the purchase of a sewer truck for the City's purchase of a sewer truck as match. The paperwork for these two grants are not expected to be completed until October 2016.

Transit System Billing

Bill Ferguson completed all twelve months of billing summaries and submitted them to the Alaska Department of Transportation and Public Facilities for processing. Many have been returned and additional supporting documents requested. As of this writing, five months have been accepted for payment.

Bus Shelters

The City's bus shelters were constructed, packaged, and shipped to Seattle. They were supposedly loaded onto AML voyage W1608 that is expected to arrive in Bethel in the third week of August.

Grant Award

Alaska Transportation Alternatives Grant (ATAP)

The City received the \$400,000 grant request it made to develop an ADA-compliant gravel trail that will run from the hospital to City Subdivision. YKHC put up the 20% match or \$80,000. Funding paperwork is expected to be completed in September 2016.

RFBs and RFPs

There are several non-grant related RFP/RFBs in the hopper: janitorial services for City Hall and Courthouse, senior center use, and tracking equipment for City vehicles.

City of Bethel Grant Summary Calendar Year 2016					
Preparing					
Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
United States Dept. of Agriculture-Rural Development	Wastewater Program	Replacement of Truck Dump Site	Public Works	On-going	\$1,237,500 \$1,512,500
Alaska Public Entity Insurance	Grant	Safety equipment/supplies	Public Works	Feb. 2015	\$1,000 0
Submitted in Calendar Year 2016					
					Most recent first
Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
Federal Emerg. Management Agency	Staffing for Adequate Fire and Emerg. Response	4 Firefighter/EMT positions for two years.	Fire	3/25/16	\$839,000 0
Federal Emerg. Management Agency	Code Blue Program administered by YKHC	Ambulance	Fire	3/25/16	\$45,000 \$5,000 BVESA \$172,000 needed
AK Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Grant	Radios, videocameras, foam extinguisher, portable light banks.	Police Fire Public Works Port	2/19/16	\$429,816 0
Approved					
					Most recent first
AK Dept. of Transportation & Public Facilities	AK Transportation Alternatives Program	Construction of gravel trail from hospital to City Sub.	Public Works	6/30/16	\$320,000 \$80,000 YKHC
AK Dept. of Health and Social Services	Community Safety Patrol Grant	Three CSP positions, equipment, training.	Police	5/6/16	

Environmental Protection Agency & AK Dept. of Environmental Conservation	Wastewater Grant Program	Design, inspections, permitting, dredging, baffle replacement.	Public Works	On-going	\$157,000 0
Alaska Dept. of Transportation and Public Facilities	SFY 2017 AK Community Transportation Grant	Transit operations and admin.	PW-Transit	12/11/15	\$250,597 \$80,580
				Total	\$1,073,856
Not Approved			Most recent first		



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: June/July 2016 Manager Report

DATE: August 1, 2016

The following documents significant projects that were in addition to general personnel action-based activities (hiring, terminations, benefits review, employee education):

Training

Applied for and received \$1,000 in funds from Alaska Public Entity Insurance Safety Equipment and Training Grant Program. Grant funds served to offset all costs associated with HR's attendance at the 10-hour OSHA introduction course.

Recruitment/Retention

Completed job description for Firefighter/EMT to assist in recruitment for newly-funded additional position. Coordinated with City Manager on restructuring efforts for the Finance Department as well as wage analysis for department positions. Completed new job descriptions for both the Finance Director and Assistant Finance Director and placed advertisements for Finance Director with Alaska Municipal League, ICMA (International City/County Management Association), and GFOA (Government Finance Officers Association) as well as the state's job bank and City website.

Coordinated with Police Department and Legal to facilitate temporary police officer hires. Coordinated with the Department of Labor and Retirement and Benefits regarding social security and PERS issues that impact payroll for these unique positions.

Developed and proposed plan to reclassify public safety personnel (certified Police Officers and Firefighters and their first line supervisors) into a new position classification matrix, allowing for the adoption of a third wage scale to apply to these positions. New pay rates were processed effective July 1, 2016 for affected employees.

Developed and proposed plan to reclassify Grants Manager position to an overtime exempt position under the Department of Labor's FLSA regulations. Reclassification appropriately recognizes the discretion and independent judgement associated with this position and allows the City relief from overtime pay when the essential functions of the position require more than 40 hours a week to complete.

Developed and issued RFP for an Employee Classification Plan for the City of Bethel. Bids were due to the City on July 14, 2016.

Union-Related:

Assisted payroll in updating all wages and salary adjustments effective July 1, 2016.

Drafted new employee evaluation forms to conform with language in the new union contract. New forms allow for the recommendation of a merit increase for results that are “Good”, “Very Good” or “Excellent”. New forms ensure consistency throughout the City and that all employees’ opportunity to obtain a good rating are equitable, regardless of position held.

Drafted a plan for the roll-out of Health Care changes that balances the City’s need to manage the costs with the requirement to notify employees of changes to the program. Initial changes should occur on October 1, 2016, with cost savings to the City and no loss of coverage to the employees.

PERS Audit:

Participated in PERS/Social Security Tax audit with the state Department of Retirement and Benefits. There were no findings with respect to the City’s contributions and reporting; findings from last audit were all verified to have been corrected within the personnel and payroll records.

Policies:

Continuing to collect employee acknowledgements for the Employee Handbook.

Working with City Clerk to streamline processes associated with developing/adopting/numbering and otherwise managing City policies. Have begun drafting an overall program policy to govern the functions and have implemented a numbering structure for policies and procedures. The numbering structure has been already implemented on the Records Management and Social Media policies, created by the City Clerk, and the new transit program Drug and Alcohol policy, mandated by the federal government and implemented by HR for the Bethel Transit program.

Transit Program

Received findings from the recent Drug and Alcohol Program audit; working through findings and required remediation. City response due to Alaska DOT on August 8th. No need for an extension is anticipated at this time.

Finance Temporary Reporting Structure:

Through the month of June, HR continued to have the responsibility of managing personnel in the finance department, to include reporting for work, time off, calling in sick, and vacation requests. This temporary assignment ended on June 30th.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Ann Capela
FROM: Peter A. Williams- Port Director
SUBJECT: July, 2016 Managers Report

PORT ADMINISTRATION ACTION ITEMS AND ACTIVITIES

- **SMALL BOAT HARBOR-** Additional signs for parking and for not leaving a wake in the entrance channel installed. 312 tons of gravel was applied to the embankments where necessary. Permits continue to be sold. The remaining float spaces that are available will be offered at a pro-rated amount for the rest of the season. Signs post were straightened, grass cut, trash and rocks picked up along the shore line at low tide. Water truck used as needed. Portable toilets cleaned and serviced. The trim was painted on the SBH office. Employees continuing 24/7 coverage.
- **Jung/Active-**Affiliated Appraisals appraised the lots for the BIA that have been subdivided for the Bethel Bank Stabilization Project. The BIA also appraised the lot that the Yukon Lodge sits on. The City has not approached the BIA concerning the value of the lot that the Yukon Lodge sits on. The City has been trespassing on a portion this lot to deliver water and sewer services to the residences behind the lodge and in the future the City might want to purchase the portion we are trespassing on.
- **City Dock-** Gravel was spread in areas that needed resurfacing. Tool and equipment containers organized. Walk-path alongside the dock adjacent to Brown Slough was cleaned up. There were ten vessel arrivals and departures that discharged and loaded freight in July. Approximately 1038 tons of freight and gravel was discharged/loaded at the city dock and Beach One. There has been 200 tons of cord wood delivered to dock this year.
- **Petroleum Dock-** There were fourteen vessel arrivals and departures. Except for one small delivery vessels were loading fuel for the villages. Some light maintenance work was performed on the dock as needed.
- **Port Office-** City Attorney and the project manager have completed the Contract for professional services for the design of the new Port Office. The RFP for design should be posted the first week of August.

- **Hydrographic Survey-** RFP due 4pm August 1st. The contract for these services will be presented to council on August 23.
- **Personnel-** Fully staff but expect some changes at the end of the month with two SBH attendants leaving and returning to school. We will be looking to hire at least two new attendants or tightened up the schedule. Temporary accountant and is applying payments to the correct accounts. She has reviewed and updated the revenues collected in FY-16.
- **Finances-** All of the invoicing is up to date and mailed out. Temporary hire Emily Russel has been working to reconcile the port's account receivables and has reconciled the FY-16 port revenues. I'm satisfied that the payments we have received have been correctly applied in Cassel. I think the information needs to be transferred to the General Ledger.
- **Equipment-** End dump, tele-handler, Cat D-5, JD -350 dozer and the light plants were serviced. Purchase order for the new Cat 950-M loader was passed on to NC Machinery. Pick-up trucks and the water truck will be serviced in August.

Peter Williams
Port Director

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MEMORANDUM

DATE: 08/01/2016
TO: Ann Capela, City Manager
FROM: Muzaffar Lakhani, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Change Order # 2 was approved by council for Dowl for additional design work.

CCR's (Water Quality Reports) for 2015 were mailed out to all water customers.

The Dept. of Public Works started construction of the Multipurpose Soccer Field in the Pinky's Park per the Council Directives to the City Manager. The field needs to be completed in three years, by 2018. Only this one component of the grant match was ordered by Council to be constructed. The other components of the grant, like, green house tunnel, board walk and trail will not be constructed as part of the local match to this grant scope of work, per the Council.

Utility Maintenance:

Last month we replaced the main transformer at CSWTP, at BHWTP we had to replace the 24-volt system, at the BCS complex we are in the process of replacing 800 feet of sewer line with electric heat tape so it will not freeze.

Hauled Utilities:

For July, the water drivers have hauled approximately 2.4 million gallons of water with an average of 28 stops per driver per day. The sewer drivers have hauled just over 2 million gallons of sewage either to the lagoon or to the lift station with an average of 35 stops per driver per day. And the refuse driver has hauled 4500+ cubic yards of garbage to the landfill with an average of 52 stops per day. We have also been out 2-3 days per week with the back loader, cleaning up around the dumpster sites, and road sides all month, hauling nearly another 150 cubic yards of garbage to the landfill.

Property Maintenance:

We assisted the Parks Department with Fourth of July preparations, before during and after the affair. Summer maintenance of buildings and infrastructure has been keeping us busy with window and door issues. Plumbing problems with sinks and toilets. Lighting is being upgraded continuously, replacing ballast, from old T-12 to T-8's. Installing LED bulbs and retrofitting existing fixtures to LED to save on the costs of new fixtures and lower power bills.

With the approved FY17 Budget we started some of summer projects. Alaska Fuel Systems was out here to make repairs to our fueling dispenser. Industrial Boiler and Controls will be out here next month to overhaul one of our Public Works boiler here at the shop. The generator at City Complex will undergo some repairs and upgrades to bring it online. This will then be able to connect to the Court House for them to have emergency power with City Hall and the Fire Station

Parks and Recreation:

For the month of July Parks has continued to keep up maintenance on the parks and cemetery. We got a start on the hand rail for the Owl Park entrance to the boardwalk. We are about half way on those. The bus shelters should be arriving this month, and is expected to start on arrival. The park maintenance worker position has been filled and he will be starting on the August 8, 2016.

Road Maintenance:

Streets and Roads haul the 324E Cat excavator to trailer court to use to put the old water and sewer lines out, and also to dig in crossings for the water and sewer pipe, one at trailer court and the other is wildlife lane. We also hauled and installed two seawall pipe that will be used for the crossing of the new water and sewer pipe. We hauled gravel from the city shop pile to patch up holes that keep showing up on the roads. We also capped with gravel one street in the city –Sub (Napakiak). Streets and Roads tested the D8 CAT dozer out at the land fill after V&E fixed it, before we hauled it to the city sand pit. We are now bringing sand to store for landfill cover and for roads. We started hauling sand and grading and compacting at the city's new multipurpose soccer field in the pinky's park. We hauled in about 2000 tons of the D-1 gravel from KNIK CONSTRUCTION's yard to the Public Works yard, which was purchased from FY 2016-17 budget.

Vehicles and Equipment:

For July 2016, The V&E department has been quite busy with the repairs and regular maintenance of the water sewer and garbage fleet. They have been plagued this month with some illnesses. Lots of Sick calls this month.

Landfill / Recycle Center:

Hard to believe summer is almost gone and were into the wet season again. There is not much to report this month other than we got right around \$10,000 in income from the new hospital site when they brought in a few hundred truckloads of sand mixed with bushes where they cleared the land for the new hospital.

naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity: microbial contaminants, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming; pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses; organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems; and radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

How can I get involved?

Persons interested in the Bethel Hauled Water program may use the contact information included in this report.

Sanitary Survey Corrective Actions

A sanitary survey was completed for Truck #738 in 2014. The State sent the deficiency letter in October of 2015. There were two deficiencies listed on the letter that need correcting. The vent on the water haul truck needs a screen. The State indicated that this screen may be removed in the winter due to tank icing. The survey was completed in December of 2014 therefore was in seasonal compliance. The State has requested pictures of the screen in use during the summer months. It was also determined that the delivery hose should be capped during transit and during preparation to deliver to prevent cross connection or possibly contamination. These corrective actions have been addressed and pictures will be submitted to the ADEC for review in 2016.

Monitoring and reporting of compliance data violations

We are required to monitor and sample for Total Coliforms (TCR) for each truck on a monthly basis. Truck 738 had a positive sample for TCR in December. Follow up samples were submitted but due to holiday closures did not get resampling in the required timeframe. We submitted more samples which tested negative for TCR and returned to compliance.

Total Coliforms - The City of Bethel uses water from its city water systems to supply homes via water delivery trucks that are not connected to the water distribution system. Two of these trucks, #738 and #743 had monitoring violation for not submitting Coliform samples in two separate months. Truck # 738 missed a Coliform sample in December, and Truck #743 missed a Coliform sample in February. We did sample in the following months and returned to compliance.

Additional Information for Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Bethel Hauled Water is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Water Quality Data Table

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were found in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one-year-old. In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions below the table.

Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
Disinfectants & Disinfection By-Products								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Chlorine (as Cl ₂) (ppm)	4	4	.44	.22	.44	2015	No	Water additive used to control microbes
Microbiological Contaminants								
Total Coliform (positive samples/month)	0	1	1	NA		2015	Yes	Naturally present in the environment
Unit Descriptions								
Term	Definition							
ppm	ppm: parts per million, or milligrams per liter (mg/L)							
positive samples/month	positive samples/month: Number of samples taken monthly that were found to be positive							
NA	NA: not applicable							
ND	ND: Not detected							
NR	NR: Monitoring not required, but recommended.							
Important Drinking Water Definitions								
Term	Definition							
MCLG	MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.							
MCL	MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.							
TT	TT: Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.							
AL	AL: Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.							
Variances and Exemptions	Variances and Exemptions: State or EPA permission not to meet an MCL or a treatment technique under certain conditions.							
MRDLG	MRDLG: Maximum residual disinfection level goal. The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.							
MRDL	MRDL: Maximum residual disinfectant level. The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.							
MNR	MNR: Monitored Not Regulated							
MPL	MPL: State Assigned Maximum Permissible Level							
For more information, please contact: Muzaffar Lakhani Address: PO Box 1388 Bethel, AK 99559 Phone: (907) 543-3110								



Frequently Called City of Bethel - Directory
www.cityofbethel.org

Emergency 911

Police 543-3781
Fire 543-2131
Animal Control 543-3781

Public Works Department:

Water (trucked) 543-2023
Water (piped) 543-1957
Sewer (trucked) 543-2023
Sewer (piped) 543-1957
Streets & Roads 543-2894
Waste 543-2023
Landfill 543-5554

City Clerk's Office:

Records 543-1384
Passports 543-1384
Cemetery 543-1384

Finance Department

Front Desk 543-3150
Water Billing 543-1380
Sewer Billing 543-1380
Sales Tax 543-1381

Port of Bethel:

Municipal Dock 543-2310
543-2302
Main Port Office 543-2310
543-5301

Planning Department:

Site Permits 543-5306
Wetlands Permitting 543-5301

City Clerk's Report



City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

August 23, 2016 Regular City Council Meeting

General Tasks

- Public request for information training was provided to staff on the 28th of July.
- Evaluated City Manager Applications with City Attorney and City Manager.
- Created evaluation samples for the City Manager Recruitment Team to consider.

Elections

As the manager and coordinator for the State of Alaska Elections that take place in Bethel, the office has been busy coordinating election officials for the August Primary Election.

City of Bethel Regular Election

Candidacy Filing Period, August 5-August 22 at 12p

Deadline for Ordinance adoption to place a question on the ballot, August 20

Deadline to register to vote, September 4

Absentee in person/by mail voting opens September 19

City of Bethel Facebook Page

- The City's Facebook page has been set up but has not been made public.
- The City Clerk's Office is finalizing the use agreement form for the appointed members to the Social Media Committee.
- The City Clerk's Office is finalizing the "branding standards" for the Facebook page which will be presented and approved by the Committee.
- The City Clerk's Office is waiting to hear back from the Chief of Police on the use of Archive Social. The Police Department entered into a contract with Archive Social (retention of page info) and the City has the opportunity to place other pages under that contract-if this works out it could save the City money.
- It is the goal, to have the page active by the end of August.

Executive Session

Additional Information
