



# City of Bethel

P.O. Box 1388

Bethel, Alaska 99559

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**Regular City Council Meeting**

**Tuesday, July 24, 2018**

**6:30 P.M.**

**Council Chambers; Bethel, Alaska**



**City Council Meeting Agenda  
Regularly Scheduled Meeting  
July 24, 2018 – 6:30 pm  
City Hall 300 State Highway, Bethel, AK  
City of Bethel Council Chambers**

Rick Robb  
Mayor  
Term Expires 2018  
[rrobb@cityofbethel.net](mailto:rrobb@cityofbethel.net)

Fred Watson  
Vice-Mayor  
Term Expires 2018  
[fwatson@cityofbethel.net](mailto:fwatson@cityofbethel.net)

Leif Albertson  
Council Member  
Term Expires 2019  
[lalbertson@cityofbethel.net](mailto:lalbertson@cityofbethel.net)

Mark Springer  
Council Member  
Term Expires 2018  
[msprigner@cityofbethel.net](mailto:msprigner@cityofbethel.net)

Thor Williams  
Council Member  
Term Expires 2019  
[twilliams@cityofbethel.net](mailto:twilliams@cityofbethel.net)

Mitchell Forbes  
Council Member  
Term Expires 2019  
[mforbes@cityofbethel.net](mailto:mforbes@cityofbethel.net)

Brian Henry  
Council Member  
Term Expires 2018  
[bhenry@cityofbethel.net](mailto:bhenry@cityofbethel.net)

Pete Williams  
City Manager  
543-2047  
[pwilliams@cityofbethel.net](mailto:pwilliams@cityofbethel.net)

Lori Strickler  
City Clerk  
543-1384  
[lstrickler@cityofbethel.net](mailto:lstrickler@cityofbethel.net)

Patty Burley  
City Attorney

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD – Five minutes per person**
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. APPROVAL OF MEETING MINUTES**
  - a) \*6-28-2018 Nuisance Abatement Hearing Osage P2
  - b) \*7-10-2018 Regular City Council Meeting P5
- VII. REPORTS OF STANDING COMMITTEE**
- VIII. SPECIAL ORDER OF BUSINESS**
  - a) Healthfitness Monthly Report (Mayor Robb)
- IX. UNFINISHED BUSINESS**
  - a) Public Hearing of Ordinance 18-16: Amending The Bethel Municipal Code, Chapters 2.05.190 And 2.05.200, City Officers Generally, Employment Prohibited And Political Activity (Mayor Robb) P16
  - b) Public Hearing of Ordinance 18-17: Amending Section 9.01 Of The Bethel Municipal Code, Minor Offenses Adopted (City Manager Williams) P19
  - c) Public Hearing of Budget Ordinance 18-12(b): Amending The Adopted Annual FY 2019 Budget- Public Works Dept.-Leased Property Court Complex- Finance Dept.- Administration Dept. (City Manager Williams) P21
- X. NEW BUSINESS**
  - a) \*Introduction Of Ordinance 18-18: Adopting Fees And Charges Related To Admission At The Yukon Kuskokwim Fitness Center (City Manager Williams) P31
  - b) AM 18-55: Authorizing The City Manager To Negotiate And Execute A Contract With The Top Scoring Proposer For Water Tank Inspection And Cleaning Services (City Manager Williams) P34
  - c) AM 18-56: Authorizing The City Manager To Negotiate And Execute A Contract With The Top Scoring Proposer For Bulk Fuel Services (City Manager Williams) P45
  - d) \*IM 18-12: Presentation Of The City's Financial Report Through June 30, 2018 Containing Year-To-Date Expenditures Compared To The Budget And Presentation Of The Utility Operator's Report For June 2018 (City Manager's Report) P65
- XI. MAYOR'S REPORT**
- XII. MANAGER'S REPORTS**
- XIII. CLERK'S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**
- XV. ADJOURNMENT**

Agenda posted on July 17, 2018 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

(Items on the agenda noted with an asterisk (\*) are considered the consent agenda.

All Resolutions noted with an asterisk (\*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (\*) on the consent agenda will automatically be introduced and set for **Public Hearing August 14, 2018**.

The Council may, after 12:00am, and only by a unanimous consent vote to Fix the Time to Which To Adjourn for the following day at 6:30 p.m.

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# ***Approval of the Meeting Minutes***

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**I. CALL TO ORDER**

The Council met on June 28, at 6:36p.m., at 300 State Highway, in Bethel, Alaska to consider a nuisance abatement report submitted by the City Administration.

**II. Roll Call**

**Members present:**

Mayor Richard Robb  
Vice Mayor Fred Watson  
Council Member Leif Albertson  
Council Member Mitchell Forbes  
Council Member Thor Williams

**Members absent:**

Council Member Mark Springer  
Council Member Brian Henry

**Others City Representatives Present:**

City Manager Pete Williams  
City Attorney Patty Burley  
City Clerk Lori Strickler  
City Planning Director Betsy Jumper

**III. Hearing Summary**

Nuisance abatement hearing regarding 220 Osage. This hearing is being conducted on June 28, 2018 at 6:30p.m., in Bethel, Alaska, at the City Council Chambers.

The legal description of the property being reviewed is:

Lot Two "B", Block Six (6), Resub of U.S. Survey 3770, NORTHWEST ADDITION TO THE TOWNSITE OF BETHEL, according to the official plat thereof, filed under Plat 82-7, recorded in the Bethel Recording District, Fourth Judicial District, State of Alaska.

Summary provided by the Mayor:

The hearing is a nuisance abatement hearing pursuant to BMC 15.04.010D. The hearing is initiated by a report filed with the City Council on June 12, 2018, pursuant to BMC 15.04.010(A). The report filed by the City Administration alleged that the property located at 220 Osage, is a nuisance property and a health hazard.

The Council is acting as a neutral adjudicatory body. The Council will listen to the evidence presented by City Administration and any evidence presented by the property owner and/or their designee. After listening to testimony and reviewing any evidence presented, the Council will render a decision. The burden of proof is on the City Administration to prove the property as a public nuisance, fire hazard and/or a health hazard by a preponderance of the evidence. A preponderance of the evidence standard means that it is more likely true than not or more than 50%.

If, after reviewing all of the evidence presented, the Council declares a parcel, property or structure to be a fire hazard, health hazard or public nuisance, it may order correction

of the defects or removal or demolition thereof by the owner or his agent not sooner than 14 days from the date of the Council's declaration.

#### **IV. Oath Administration**

Betsy Jumper, City Planner

#### **V. Proceedings:**

City: 15 minutes

Questions for the City by the Property Owner

Property Owner: 15 minutes

City's Rebuttal

Closing Arguments

#### **VI. Hearing and Determination of Findings**

The City Planner presented an explanation of the report on the property and described the items found in the photos provided in the report.

There were no supplements to the record presented at the hearing.

The Council finds the property is a fire hazard and a public nuisance due to the piles of fragmented wood, collection of fuel tanks, sewer tank, appliances, wood, broken glass, metal, and other common household objects scattered across the property.

With the property backing up to Brown's Slough and having a downward grade to the Slough, there is concern of contamination from the chemicals utilized during the fire.

The mass of debris is also considered an attractive nuisance and is situated across the street from the 4-H Youth Facility which is frequented by children.

The property appears to be abandoned as there appears to have not been any attempt to clean up the site since the fire.

Having declared the property a fire hazard and a public nuisance, the Council demands cleanup of the site to include but not be limited to:

- Removal of the debris/trash/scrap wood, metal/appliances/broken glass etc.
- Removal of the remains of the residential building by the imposed deadline unless before that date, it is determined by a licensed contractor that the building is structurally secure or has been made structurally secure.

The remediation must be completed not later than 15 days after final written notice is mailed to the owner. The findings of fact and order will be considered at the Council's Regular Meeting scheduled for July 10, 2018.

The City Clerk is directed to send notice of the known owners of the Council's intent to consider an abatement order. The City Clerk and City Attorney are directed to draft the resolution outlining the findings of fact and order to abate for consideration at the July 10, 2018 Regular City Council Meeting.

Council unanimously adopted the findings and directions.

**VII. Adjournment**

The Council adjourned the hearing at 7:28 p.m.

**I. CALL TO ORDER**

A Regular Meeting of the Bethel City Council was held on July 10, 2018 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 6:30 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

<b>Comprising a quorum of the Council, the following members were present:</b>	
Mayor Rick Robb	Council Member Mark Springer (arrived at 6:36 p.m.)
Council Member Leif Albertson	Council Member Mitchell Forbes
Council Member Thor Williams	Council Member Brian Henry
<b>Members Absent:</b>	
Vice-Mayor Fred Watson	
<b>Also in attendance were the following:</b>	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley	

**IV. PEOPLE TO BE HEARD**

Mary Nanuwak- Asked the Council why they are spending so much money on gravel for the roads when the gravel is just pushed off the road. Stated concerns related to the resignation of the Finance Director and suggested the public be provided an explanation as to why.

**V. APPROVAL OF THE CONSENT AND REGULAR AGENDA**

**Main Motion:** Approve the Consent and Regular Agenda.

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Moved by:	Forbes
Seconded by:	Williams

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Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Henry
Opposed:	-0

**Removal from**

**Consent:** Items A,B,C, and I under New business from the Consent Agenda.

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Moved by: Williams

**Removal from**

**Consent:** Remove the meeting minutes from June 26, 2018

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Moved by: Robb

*Council Member Springer arrived at 6:36 p.m.*

## VI. APPROVAL OF THE MEETING MINUTES

### Item A – 6-26-2018 Regular City Council Meeting.

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**Main Motion:** Approve the 6-26-2018 Regular City Council Meeting Minutes.

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Moved by:	Forbes
Seconded by:	Williams
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Henry
Opposed:	-0

Amend the Primary Amendment on page 4 of the meeting minutes which reads "Amend 5.08.110 D 2. to strike "two (2)" and insert "one (1)" security guard in the first and the last sentence." to strike Robb as listed as opposition and list him as in favor.

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**Main Motion:**

Moved by:	Springer
Seconded by:	Albertson
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Henry
Opposed:	-0

## VII. REPORTS OF STANDING COMMITTEES

### Public Safety and Transportation Commission

No one available to provide a report.

### Port Commission

A meeting has not been held since the last city council meeting.

**Planning Commission**

The Commission held a meeting on June 14. The Commission discussed home signage and a variance was also passed by the Commission.

**Parks, Recreation, Aquatic Health and Safety Center Committee**

Meeting was rescheduled to later in the month due to a lack of a quorum.

**Finance Committee**

A meeting has not been held since the last City Council Meeting.

**Public Works Committee**

No one available to provide a report.

**VIII. SPECIAL ORDER OF BUSINESS**

**IX. UNFINISHED BUSINESS**

**Item A – Public Hearing of Ordinance 18-14:** Amending Bethel Municipal Code 4.16.160, Sales Tax, Tax Exemptions, Making All Real Estate Sales Tax Exempt.

*Mayor Robb opened the Public Hearing.*

*No one present to be heard.*

*Mayor Robb closed the Public Hearing.*

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<b>Main Motion:</b>	Adopt Ordinance 18-14.
Moved by:	Williams
Seconded by:	Springer
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Henry
Opposed:	∅

**Item B – Public Hearing of Ordinance 18-15:** Amending Bethel Municipal Code 4.16, Sales Taxes To Add A Provision For A Use Tax On Alcoholic Beverages.

*Mayor Robb opened the Public Hearing.*

*No one present to be heard.*

*Mayor Robb closed the Public Hearing.*

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<b>Main Motion:</b>	Adopt Ordinance 18-15.
Moved by:	Forbes
Seconded by:	Springer
Action:	Motion carries by a vote of 5-1
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Henry
Opposed:	<input checked="" type="checkbox"/> Williams

**X. NEW BUSINESS**

**Item A – Introduction of Ordinance 18-16:** Amending The Bethel Municipal Code, Chapters 2.05.190 And 2.05.200, City Officers Generally, Employment Prohibited And Political Activity.

**Main Motion:** Introduce Ordinance 18-16.

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Moved by: Forbes  
Seconded by: Springer  
Action: Motion carries by a vote of 4-2  
In favor:  Robb  Albertson  Springer  Forbes  
Opposed:  Henry  Williams

**Item B – Introduction of Ordinance 18-17:** Amending Section 9.01 Of The Bethel Municipal Code, Minor Offenses Adopted.

**Main Motion:** Introduce Ordinance 18-17.

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Moved by: Forbes  
Seconded by: Albertson  
Action: Motion carries by a vote of 6-0  
In favor:  Robb  Albertson  Springer  Williams  Forbes  Henry  
Opposed: -0

**Item C – Introduction of Budget Ordinance 18-12(b):** Amending the Adopted Annual FY 2019 Budget- Public Works Dept.-Leased Property Court Complex- Finance Dept.- Administration Dept.

**Main Motion:** Introduce Budget Ordinance 18-12(b).

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Moved by: Forbes  
Seconded by: Springer  
Action: Motion carries by a vote of 5-1  
In favor:  Robb  Albertson  Springer  Forbes  Henry  
Opposed:  Williams

**Item D – Resolution 18-12:** Declaring The Property On Osage, Generally Described As Lot 2B, Block 6, Plat #82-15, Bethel Alaska, A Public Nuisance And Fire Hazard And Ordering The Abatement Thereof.

*Passed on Consent Agenda*

**Item E – AM 18-52:** Direct City Administration To Prepare And Submit An Application To The USDA-RD To Pursue \$13,461,920 In Grant/Loan Funding For The Construction Of Alternative 3: Single Phase Piped Water And Sewer For The Avenues

Neighborhood, Plus Six Water Trucks, As Defined In The Preliminary Engineering Report-June 2018.

**Main Motion:** Approve AM 18-52.

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Moved by: Springer  
Seconded by: Forbes  
Action: Motion carries by a vote of 5-1  
In favor:  Robb  Albertson  Springer  Forbes  Henry  
Opposed:  Williams

**Item F – AM 18-53:** Appointment Of Lucinda Alexie The Community Action Grant Technical Review Board For A Term Of Three Years.

*Passed on Consent Agenda.*

**Item G – AM 18-54:** Authorize the City Manager to negotiate and execute a contract with Espelin & Associates, LLC., for interim coverage of the Finance Director position- Corresponds to IM 18-11.

**Main Motion:** Approve AM 18-54.

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Moved by: Forbes  
Seconded by: Springer  
Action: Motion carries by a vote of 6-0  
In favor:  Robb  Albertson  Springer  Williams  Forbes  Henry  
Opposed: -0

**Item H – Clarification On The Funds Associated With The Community Action Grant Program And How Those Funds Are Appropriated In The Budget.**

**Item I – IM 18-11:** Report To City Council, Pursuant To BMC 4.20.150 That The City Manager Hired An Independent Contractor Without Going To A Request For Proposals-Corresponds To AM 18-54.

- XI. MAYOR'S REPORT**
- XII. MANAGER'S REPORT**
- XIII. CLERK'S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**

Mayor Richard Robb –  
Be safe during the boating and fishing season.  
There will be Seattle Seahawks at the Teen Center tomorrow.

Council Member Leif Albertson –  
Enjoyed the 4<sup>th</sup> of July celebration and thanked the Police Department Staff that made it to the event.

Council Member Mark Springer –  
Appreciated the fact that it didn't rain the entire 4<sup>th</sup> of July parade. Thanked everyone who volunteered and put the celebration together.  
Congratulated Gene Peltola Jr. on his appointment as the area director for B.I.A.

Council Member Thor Williams–  
Apologized ahead of time for missing the next meeting due to personal travel.  
Has a concern with the water, sewer, and refuse billing. This is the highest bill his household pays each month. Fears the members of the community will not be able to afford the increases to their bills if these increases continue.

Council Member Mitchell Forbes–  
Fire Department did beat the Police Department at the tug a war at the fair. Thanked everyone who helped make the 4<sup>th</sup> of July Celebration a great event.

Council Member Brian Henry–  
Pointed out this year, the king salmon numbers weren't as high as projected. Hopes that the families got what they need for the winter.  
Enjoys participating in the Council Meetings, and loves community relations.

## **XV. EXECUTIVE SESSION**

**Item A** – In Accordance With AS 44.62.310(c)1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- Court House Leased Property Contract.

Move into Executive Session-

In Accordance With AS 44.62.310(c)1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- Court House Leased Property Contract. Those attending Item A were City Attorney, City Manager and City Clerk.

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**Main Motion:**

Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Henry
Opposed:	-0

## **XVI. ADJOURNMENT**

**Main Motion:** Adjournment.

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Moved by: Forbes  
Seconded by: Springer  
Action: Motion carries by a vote of 6-0  
In favor:  Robb  Albertson  Springer  Williams  Forbes  Henry  
Opposed: -0

*Council adjourned at 9:24 p.m.*

\_\_\_\_\_  
Richard Robb, Mayor

ATTEST:

\_\_\_\_\_  
Lori Strickler, City Clerk

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# ***Reports of Standing Committees***

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# City of Bethel, Alaska

## Public Safety & Transportation Commission

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July 5, 2018

Regular Meeting

Bethel, Alaska

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### I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on July 5th, 2018 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:42pm.

### II. ROLL CALL

Present: Jared Karr *Vice Chair*  
Joan Dewey  
Monroe Tyler

Absent: Eileen Henrikson *Chair*  
Brian Henry *Council Representative*  
Mary Weiss  
Julene Webber  
Mary Nanuwak *Alternate*  
William Howell III *Fire Chief*

Ex-Officio Present: Burke Waldron *Police Chief*  
Jesslyn McGowan *Recorder*

A quorum was not established of the Commission.

### III. ADJOURNMENT

*Meeting adjourned at 6:43 pm.*

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.

\_\_\_\_\_  
Jesslyn McGowan, Recorder

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Eileen Henrikson, Chair

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# ***Special Order of Business***

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# ***Unfinished Business***

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## *CITY OF BETHEL, ALASKA*

### **Ordinance # 18-16**

#### **AN ORDINANCE AMENDING THE BETHEL MUNICIPAL CODE, CHAPTERS 2.05.190 AND 2.05.200, CITY OFFICERS GENERALLY, EMPLOYMENT PROHIBITED AND POLITICAL ACTIVITY**

**WHEREAS,** Chapter 2.05.190 prohibits anyone having been employed by the City to sit on council within a 12-month period of their employment unless that member is hired as a consultant or contractor and a waiver has been provided by the City Council;

**WHEREAS,** Chapter 2.05.200 D states: A municipal employee shall not serve as a member of the Bethel city council or school board or in elective office of the state, federal, or another local government. A municipal employee who is elected to one (1) of these offices shall resign immediately from municipal employment;

**WHEREAS,** the legal concerns of dual offices is covered under 2.05.200, there are no legal concerns to warrant the prohibition of the election or appointment of a qualified (as per BMC Title7) individual to city council as long as they are not a city employee and serving on city council at the same time;

**NOW, BE IT ORDAINED,** the City Council amends the Bethel Municipal Code, Chapter 2.05.190 and 2.05.200, City Officers Generally, Employment Prohibited and Political Activity.

**SECTION 1. Classification.** This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

**SECTION 2. Amendments.** Bethel Municipal Code Chapters 2.05.190 and 2.05.200 are amended as follows: (new language is underlined and old language is stricken):

~~**2.05.190—Employment prohibited.**~~

~~No member of the council may be employed by the city in any capacity within a twelve (12) month period immediately preceding or following the term of that individual unless the member is employed as a hired consultant or contractor and a waiver has been provided by the city council as described in BMC 4.20.240.~~

## **2.05.200 Political activity.**

The following limitations shall apply to political activity:

A. Departments, boards, and commissions of municipal government shall not:

1. Expend municipal funds for the support, opposition or endorsement of candidates for any elected government office.
2. Expend municipal funds for paid advertisement which advocates or promotes a particular position, or solicits members of the public to advocate or promote a particular position, on legislation or other action pending before the council.
3. Permit an administrative division of municipal government to endorse or oppose candidates for elected federal, state, municipal or other local office even if such endorsement does not include expenditure of funds. This prohibition applies to municipal employees while on duty and to the use of municipal property or facilities in a manner not made available to members of the public.
4. Authorize that money held by the municipality be used to influence the outcome of an election, except as permitted by state law under AS 15.13.145.
5. Actively campaign or prepare, publish, broadcast, or distribute by any means material of a partisan nature on any ballot measure, this including referendums, initiatives, bond issues or other special elections.

B. Subject to restrictions in AS 15.13.145 on the use and expenditure of municipal funds to influence the outcome of a ballot proposition or question, the city manager may designate in advance, in writing, one (1) or more executive employees to appear before the council, appointed public bodies of the municipality, community councils, civic organizations, and media representatives in support of or in opposition to any ballot measure coming before the voters in a municipal election. The designated executive employees shall be selected from among the employees with principal responsibility for carrying out policies and programs relevant to the ballot measure.

C. The limitation against dissemination of partisan materials on bond measures does not apply to municipal employees asked to assist an elected official in the preparation of ballot measures or to respond to inquiries from an elected official concerning any ballot measure.

D. A municipal employee shall not serve as a member of the Bethel city council or ~~school board~~ or in elective office of the state, federal, or another local government. A municipal employee who is elected to one (1) of these offices shall resign immediately from municipal employment.

E. For purposes of this section, public safety volunteers, hired consultants or contractors are not considered municipal employees (BMC 3.64.060).

Introduced by: Mayor Richard Robb  
Introduction Date July 10, 2018  
Public Hearing: July 24, 2018  
Action:

**SECTION 3. Effective date.** This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS 24<sup>th</sup> DAY OF JULY 2018, BY A VOTE OF 0 IN FAVOR AND 0 OPPOSED.**

ATTEST:

\_\_\_\_\_  
Richard Robb, Mayor

\_\_\_\_\_  
Lori Strickler, City Clerk

Introduced by: City Manager Williams  
Introduction Date July 10, 2018  
Public Hearing: July 24, 2018  
Action:  
Vote:

## **Ordinance #18-17**

### **AN ORDINANCE AMENDING SECTION 9.01 OF THE BETHEL MUNICIPAL CODE, MINOR OFFENSES ADOPTED**

**WHEREAS** in 2014, the City of Bethel adopted all minor offenses in the State of Alaska as they currently existed, may be revised in the future or may later be adopted;

**WHEREAS** the ordinance exempted one specific minor offense – Minor Consuming Alcohol (MCA);

**WHEREAS** the rationale for exempting MCA's was that while a minor offense, the Alaska Supreme Court had ruled the minors were entitled to a public defender in those cases due to the potential for jail time and the loss of their drivers licenses;

**WHEREAS** while the City found the protection of minor's to be extremely important, the City lacked the resources to pay the high cost associated with paying for a public defender and all the associated costs that come with that representation;

**WHEREAS** the offense of Minor Consuming Alcohol was recently amended by the legislature to return it to a regular minor offense with no possibility of jail time or the loss of a driver's license;

**WHEREAS** as a result of the recent amendment to the law, minors are no longer entitled to representation by a public defender and by extension the City would no longer be subject to the high costs associated with prosecuting these types of cases;

**WHEREAS** without the cost deterrent the City is free to treat this type of Minor Offense as it does all others;

**WHEREAS** the result being that the City would be the ones prosecuting the Minor Offenses and providing representation instead of the District Attorney's Office;

**WHEREAS** now that these offenses have the criminal aspect removed, the City can focus on getting help and assistance to youth at an early stage in the hopes of preventing issues with alcohol as they reach adulthood;

**NOW, BE IT ORDAINED**, the City Council amends the Bethel Municipal Code, Section 9.01, Minor Offenses Adopted.

Introduced by: City Manager Williams  
Introduction Date July 10, 2018  
Public Hearing: July 24, 2018  
Action:  
Vote:

**SECTION 1. Classification.** This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

**SECTION 2. Amendments.** Bethel Municipal Code Chapter 9.01 Minor Offenses Adopted, is amended as follows (old language is stricken, new language is underlined):

**9.01.010 Minor offenses adopted**

- A. The City adopts statutes and regulations of the State of Alaska relating to minor offenses, ~~except for minor consuming alcohol offenses,~~ as they presently exist and as they may be revised in the future along with the fine schedule existing at the time and as it may be revised in the future.
- B. The City adopts the enforcement and processing mechanisms set out in Bethel Municipal Code Chapter 10.

**SECTION 3. Effective Date.** This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS 24<sup>th</sup> DAY OF JULY 2018, BY A VOTE OF \_\_ IN FAVOR AND \_\_ OPPOSED.**

ATTEST:

\_\_\_\_\_  
Richard Robb, Mayor

\_\_\_\_\_  
Lori Strickler, City Clerk

## *CITY OF BETHEL, ALASKA*

### **ORDINANCE # 18-12(b)**

#### **An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget**

**Be it Enacted by the Bethel City Council that the FY2019 Annual Budget be amended as follows:**

**WHEREAS,** City Administration reviewed the FY 2019 Budget and discovered several inaccuracies, missing entries, and account funds that must be moved;

**WHEREAS,** the Public Works Director reviewed budgets under his perview and recommnded that changes be made.

**Section 1.** The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

**Section 2.** The following is a summary of the changes by fund and department:

**WHEREAS,** the purchase of the Belly Dump Truck was \$44,675 less than expected (\$65,325 vs. \$110,000);

**WHEREAS,** the Public Works Director chose to use \$4,675 in bid savings for the Belly Dump Trick purchase in case freight cost increases or other contingency;

**WHEREAS,** the City needs \$40,000 in gravel to construct the landfill road, a key component to meeting the Alaska Department of Environmental Conservation, Compliance Division's, landfill operation requirements.

**WHEREAS,** object code 561 (supplies) was used to code gravel purchase rather than 771 because expenditures for 561 are already in department budget;

#### **LANDFILL OPERATIONS**

Budget modification (a)

Account #	Increases	Amount
50-71-561	GRAVEL (LANDFILL)	40,000
Total Increases		<b>40,000</b>
Decreases		
50-71-699	BELLY DUMP TRUCK	(40,000)
Total Decreases		<b>(40,000)</b>
<b>TOTAL</b>	<b>Net Change to Lanfill Operations Appropriations</b>	<b>0</b>

**WHEREAS,** the purchase of an engine for a water and sewer truck is no longer needed because the City repurposed USDA-RD grant/loan funds for the purchase of five new sewer trucks and the City has an opportunity to purchase new water haul trucks under the proposed new USDA-RD grant/loan for water and sewer improvements to the Avenues Neighborhood;

**WHEREAS,** all City water and sewer trucks need new studded tires because the City is not allowed to use chains on the highway, per DOT&PF.

#### **HAULED WATER**

Budget modification (b)

Account #	Increases	Amount
51-81-600	TIRES/WHEELS/CHAINS	35,000
Total Increases		35,000
Decreases		
51-81-690	ENGINE	(35,000)

	Total Decreases	(35,000)
TOTAL	<b>Net Change to Hauled Water Appropriations</b>	<b>0</b>

**WHEREAS,** the FY 2019 Budget contains no money for Heating Fuel in Piped Sewer Enterprise Fund;

**WHEREAS,** the FY 2018 Budget contained \$35,000 for Heating Fuel in Piped Sewer Enterprise Fund.

**PIPED SEWER**

Budget modification (c)

Account #	Increases	Amount
51-86-623	HEATING FUEL	30,000
	Total Increases	30,000
	<b>Decreases</b>	
51-10100	WATER AND SEWER FUND BALANCE	(30,000)
	Total Decreases	(30,000)
TOTAL	<b>Net Change to Piped Sewer Appropriations</b>	<b>0</b>

**WHEREAS,** the FY 2019 Budget contains no money for Water, Sewer, Garbage in Leased Property Court Complex;

**WHEREAS,** the Generator Repairs line item amount of \$10,000 is no longer needed because the repairs were made with funds from a previous fiscal year.

**LEASED PROPERTY - COURT COMPLEX**

Budget modification (d)

Account #	Increases	Amount
53-55-626	WATER, SEWER, GARBAGE	12,000
	Total Increases	12,000
	<b>Decreases</b>	
53-55-694	GENERATOR REPAIR	(10,000)
53-55-642	LEGAL FEES	(2,000)
	Total Decreases	(12,000)
TOTAL	<b>Net Change to Leased Property - Court Complex Appropriations</b>	<b>0</b>

**WHEREAS,** the amount of money in the FY 2019 Budget for electricity is inadequate and \$46,599 more must be added;

**WHEREAS,** the annual cost of electricity is estimated to be \$129,500, the average of the last three years;

**LEASED PROPERTY - COURT COMPLEX**

Budget modification (e)

Account #	Increases	Amount
53-55-621	ELECTRICITY	49,188
	Total Increases	49,188
	<b>Decreases</b>	
53-10100	COURTHOUSE ENTERPRISE FUND	(41,188)
53-55-663	JANITORIAL SERVICES - CONTRACT	(8,000)
	Total Decreases	(49,188)
TOTAL	<b>Net Change to Leased Property - Court Complex Appropriations</b>	<b>0</b>

**WHEREAS,** additional funds are needed to cover the cost of elevator maintenance and inspection, which will come from the Insurance line item;

**LEASED PROPERTY - COURT COMPLEX**

Budget modification (f)

Account #	Increases	Amount
53-55-669	OTHER PURCHASED SERVICES	4,000
	Total Increases	4,000
	<b>Decreases</b>	
53-55-721	INSURANCE	(4,000)

	Total Decreases	(4,000)
TOTAL	Net Change to Leased Property - Court Complex Appropriations	0

- WHEREAS,** the position of Finance Director is vacant in the Finance Department;
- WHEREAS,** historically, the position has taken between six months to one year to fill;
- WHEREAS,** the Assistant Finance Director/Comptroller position has been vacant for almost one year;
- WHEREAS,** in order to maintain continuity of services, the City needs to utilize the services of outside contractors;
- WHEREAS,** the salary and benefits assigned to the Finance Director position can be reallocated to the contractors;
- WHEREAS,** the reallocation avoids excessive spending to accomplish the tasks provided by the position;
- WHEREAS,** the reallocation avoids excessive spending to accomplish the tasks provided by the position;
- WHEREAS,** the reallocation amount sets a quantifiable limit for Administration;
- WHEREAS,** because the ultimate goal is to fill the position, only half of the salary and benefits will be reallocated.

**FINANCE DEPARTMENT**

Budget modification (g)

Account #	Increases	Amount
10-53-642	OTHER PURCHASED SERVICES	83,431
	Total Increases	83,431
	<b>Decreases</b>	
10-53-501	SALARIES (ONE-HALF FINANCE DIRECTOR)	(64,375)
10-53-502	BENEFITS (ONE-HALF FINANCE DIRECTOR)	(19,056)
	Total Decreases	(83,431)
TOTAL	Net Change to Finance Department	0

- WHEREAS,** the City extended an offer to a highly qualified candidate to serve as Human Resources Manager;
- WHEREAS,** after negotiation, the City agreed to pay the candidate \$82,400 during the probation period, and \$92,000 a year upon completion of the six-month probation period;
- WHEREAS,** the City is in the process of hiring an Assistant Finance Director at a salary of \$84,085, an amount less than the \$112,000 budgeted;

**ADMINISTRATION AND FINANCE DEPARTMENTS**

Budget modification (h)

Account #	Increases - ADMINISTRATION DEPARTMENT	Amount
10-51-R8	SALARIES (HUMAN RESOURCES MANAGER)	9,600
Oct-51	BENEFITS (HUMAN RESOURCES MANAGER)	2,466
	Total Increases	12,066
	<b>Decreases - FINANCE DEPARTMENT</b>	
10-53-MII	SALARIES (ASSISTANT FINANCE DIRECTOR)	(9,600)
	BENEFITS (ASSISTANT FINANCE DIRECTOR)	(2,466)
	Total Decreases	(12,066)
TOTAL	Net Change to City Budget	0

**Section 3.** Effective Date. This ordinance become effective immediately upon adoption.

**PASSED AND APPROVED THIS 24TH DAY OF JULY 2018 BY A VOTE OF \_\_\_ IN FAVOR AND \_\_\_ OPPOSED.**

ATTEST:

\_\_\_\_\_  
Lori Strickler, City Clerk

\_\_\_\_\_  
Richard Robb, Mayor

## **Landfill D-1 Gravel for the road on top of the dike.**

**Roads is 1,460 feet long.**

**It would take 75 dump truck loads for the road.**

**Comes out to be 1500 tons of gravel.**

**It would take \$90,000.00 worth of gravel to do it at \$60 a ton.**



Anchorage • Fairbanks • Wasilla

Subsidiary of Calista Corporation June 21, 2018

City of Bethel

Bethel, Ak

Attn: Rob Lindsey

We are pleased to quote a New Trail King Md TK60SD 3 axle trailer with all the standard specs and the following options. This is through the NJPA program.

One each TK60SSD-43 steel side dump trailer with tub controls wired remote, Tri-axle (2) 23k air ride w/23k rear lift, 275/80R22.5 HSR 2 16 ply tires and Aero side kick tarp.

List Price FOB Factory	\$59,130.05
15% NJPA Discount	\$- 8,869.50
3% steel sur charge	\$+1,554.45
Shop PDI	\$ 660.00
Freight to Seattle	\$ 3,350.00
Freight to Bethel	\$ 9500.00
<hr/>	
Total FOB Bethel, Ak	\$65,325.00

Sincerely

Richard Kimball

Yukon Equipment  
2020 E 3<sup>rd</sup> st  
Anchorage, AK 99501

2020 E. 3rd Avenue • Anchorage, AK 99501  
1-800-478-1541 • [www.yukoneq.com](http://www.yukoneq.com)



EQUIPMENT FOR CONTRACTING – UTILITY – GOVERNMENT

CITY OF BETHEL  
COMBINED CASH INVESTMENT  
JUNE 30, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

53 ALLOCATION TO LEASED PROPERTIES	879,164.71
TOTAL ALLOCATIONS TO OTHER FUNDS	879,164.71
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	879,164.71

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30 2018

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	879,164.71	
53-12200	INVESTMENT - BOND RESERVE	217,500.00	
53-13100	ACCOUNTS RECEIVABLE	106,256.49	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	( 19,697.41)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.78	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	( 5,024,772.44)	
53-17000	ACCUM DEPREC-ME	( 10,595.43)	
	TOTAL ASSETS		<u>6,073,798.37</u>

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	2,300.02	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27600	ACCRUED INTEREST PAYABLE	( 30,875.00)	
53-27700	LEASE REVENUE BONDS PAYABLE	2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	298,089.29	
	TOTAL LIABILITIES		<u>3,198,474.54</u>

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
	UNAPPROPRIATED FUND BALANCE:		
53-39900	FUND BALANCE	( 733,850.99)	
	REVENUE OVER EXPENDITURES - YTD	<u>526,580.31</u>	
	BALANCE - CURRENT DATE	( 207,270.68)	
	TOTAL FUND EQUITY		<u>2,860,274.70</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,058,749.24</u>

CITY OF BETHEL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-443 LEASE-SOA DEPT OF ADMIN-OCS	50,955.60	50,955.60	.00	( 50,955.60)	0
53-44-444 LEASE-COURT SYSTEM	497,377.50	497,377.50	636,000.00	138,622.50	78.2
53-44-445 SOA - ACS ELECTRICITY REIMB	25,881.37	25,881.37	12,950.00	( 12,931.37)	199.9
53-44-447 LEASE DEPT OF LAW	141,593.40	141,593.40	181,656.00	40,062.60	78.0
53-44-450 LEASE PATC	3,050.00	3,050.00	3,600.00	550.00	84.7
53-44-452 LEASE-TOWER ROAD LAND	4,950.00	4,950.00	5,400.00	450.00	91.7
53-44-453 YKHC - BUILDING	4,830.00	4,830.00	.00	( 4,830.00)	0
53-44-454 LEASE - TEEN CENTER	.00	.00	1.00	1.00	0
53-44-472 DMV LEASE	5,772.80	5,772.80	6,298.00	525.20	91.7
53-44-479 LEASE LAND AVCP HEARSTART	1,100.00	1,100.00	1,200.00	100.00	91.7
53-44-481 LEASE LAND SWANSONS	13,291.74	13,291.74	14,500.00	1,208.26	91.7
53-44-485 LEASE LAND EUNKANG CHURCH	1,650.00	1,650.00	1,800.00	150.00	91.7
53-44-488 LEASE LAND GCI	7,913.04	7,913.04	4,000.00	( 3,913.04)	197.8
53-44-489 LEASE NAPA BATTERY STRGE	.00	.00	4,200.00	4,200.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	350.00	350.00	.00	( 350.00)	0
<b>TOTAL LEASE INCOME</b>	<b>758,715.45</b>	<b>758,715.45</b>	<b>871,605.00</b>	<b>112,889.55</b>	<b>87.1</b>
<u>MISCELLANEOUS</u>					
53-49-487 INVESTMENT INCOME	1,835.82	1,835.82	.00	( 1,835.82)	.0
<b>TOTAL MISCELLANEOUS</b>	<b>1,835.82</b>	<b>1,835.82</b>	<b>.00</b>	<b>( 1,835.82)</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>760,551.27</b>	<b>760,551.27</b>	<b>871,605.00</b>	<b>111,053.73</b>	<b>87.3</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-642 LEGAL FEES	5,000.00	5,000.00	.00	( 5,000.00)	0
53-50-721 INSURANCE	6,588.00	6,588.00	.00	( 6,588.00)	0
TOTAL LEASED PROPERTIES-MISC	<u>11,588.00</u>	<u>11,588.00</u>	<u>.00</u>	<u>( 11,588.00)</u>	<u>0</u>
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	44,182.06	44,182.06	52,000.00	7,817.94	85.0
53-55-623 HEATING FUEL-COURT COMPLEX	62,232.19	62,232.19	120,000.00	57,767.81	51.9
53-55-626 WATER/SEWER/GARB-COURT COM	13,419.21	13,419.21	12,000.00	( 1,419.21)	111.8
53-55-663 JANITORIAL-COURT COMPLEX	62,090.50	62,090.50	61,422.00	( 668.50)	101.1
53-55-714 COURTHOUSE LOAN INTEREST	12,271.00	12,271.00	93,050.00	80,779.00	13.2
53-55-717 AMORT OF BOND PREMIUM	.00	.00	( 7,252.00)	( 7,252.00)	.0
53-55-721 INSURANCE	28,188.00	28,188.00	19,000.00	( 9,188.00)	148.4
TOTAL LEASED PROP-COURT COMPLEX	<u>222,382.96</u>	<u>222,382.96</u>	<u>350,220.00</u>	<u>127,837.04</u>	<u>63.5</u>
TOTAL FUND EXPENDITURES	<u>233,970.96</u>	<u>233,970.96</u>	<u>350,220.00</u>	<u>116,249.04</u>	<u>66.8</u>
NET REVENUE OVER EXPENDITURES	<u>526,580.31</u>	<u>526,580.31</u>	<u>521,385.00</u>	<u>( 5,195.31)</u>	<u>101.0</u>

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# ***New Business***

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Introduced by: City Manager Williams  
Introduction Date: July 24, 2018  
Public Hearing: August 14, 2018  
Action:  
Vote:

## *CITY OF BETHEL, ALASKA*

### **Ordinance #18-18**

#### **AN ORDINANCE BY THE BETHEL CITY COUNCIL ADOPTING FEES AND CHARGES RELATED TO ADMISSION AT THE YUKON KUSKOKWIM FITNESS CENTER**

**WHEREAS**, the City of Bethel has previously approved the Fees and Rates stated below via the annual Operations Plan with Health Fitness;

**WHEREAS**, these fees and rates, while approved, are in a separate document and not reflected in the City's Fee & Rate Schedule as are nearly all of the fees which the City sets;

**WHEREAS**, having the fees and rates in the Fee & Rate schedule not only provides more transparency, it also provides a stronger mechanism for an annual review;

**WHEREAS**, all of the fees identified in this Ordinance are the same as those from the most recent Operations Plan except for the Family Rates;

**WHEREAS**, the Family Rates has proven difficult not only to sell, but also to manage as it is a bargain for extremely large families yet more costly than individual passes for the average sized family;

**WHEREAS**, after careful review of the Family Rates, a fee structure that better reflects a true volume discount has been devised;

**WHEREAS**, this fee rate is easier to calculate, provides a more equitable discount for every family, regardless of size, and is easier to program into the Point of Sale Software;

**BE IT ORDAINED** that the City Council of Bethel Alaska,

**Section 1. Classification.** This ordinance is not permanent in nature and shall be not be placed within the Bethel Municipal Code.

**Section 2. Amendment:** The Fees and Charges schedule is hereby amended, new language is underlined and old language is stricken.

Introduced by: City Manager Williams  
 Introduction Date: July 24, 2018  
 Public Hearing: August 14, 2018  
 Action:  
 Vote:

<b><u>YK FITNESS CENTER ADMISSION RATES</u></b>	<b><u>Individual FEES/CHARGES</u></b>	<b><u>Family Fees/Charges</u></b>
<b><u>Daily Rate</u></b>		
<u>Pool or Fitness (Adult)</u>	<u>\$8</u>	<u>N/A</u>
<u>Pool or Fitness (Youth)</u>	<u>\$5</u>	<u>N/A</u>
<u>Pool or Fitness (Seniors 60+)</u>	<u>\$3</u>	<u>N/A</u>
<u>Pool or Fitness (Military)</u>	<u>\$6</u>	<u>N/A</u>
<u>Pool and Fitness (Adult)</u>	<u>\$11</u>	<u>N/A</u>
<u>Pool and Fitness (Youth)</u>	<u>\$8</u>	<u>N/A</u>
<u>Pool and Fitness (Senior 60+)</u>	<u>\$6</u>	<u>N/A</u>
<u>Pool and Fitness (Military)</u>	<u>\$9</u>	<u>N/A</u>
<b><u>Monthly Rate</u></b>		
<u>Pool or Fitness (Adult)</u>	<u>\$66</u>	<u>\$59</u>
<u>Pool or Fitness (Youth)</u>	<u>\$33</u>	<u>\$30</u>
<u>Pool or Fitness (Senior 60+)</u>	<u>\$28</u>	<u>\$25</u>
<u>Pool or Fitness (Military)</u>	<u>\$44</u>	<u>\$40</u>
<u>Pool and Fitness (Adult)</u>	<u>\$90</u>	<u>\$81</u>
<u>Pool and Fitness (Youth)</u>	<u>\$55</u>	<u>\$50</u>
<u>Pool and Fitness (Senior 60+)</u>	<u>\$50</u>	<u>\$45</u>
<u>Pool and Fitness (Military)</u>	<u>\$55</u>	<u>\$50</u>
<b><u>Annual Rate</u></b>		
<u>Pool or Fitness (Adult)</u>	<u>\$660</u>	<u>\$594</u>
<u>Pool or Fitness (Youth)</u>	<u>\$330</u>	<u>\$297</u>
<u>Pool or Fitness (Senior 60+)</u>	<u>\$275</u>	<u>\$248</u>
<u>Pool or Fitness (Military)</u>	<u>\$440</u>	<u>\$396</u>
<u>Pool and Fitness (Adult)</u>	<u>\$905</u>	<u>\$815</u>
<u>Pool and Fitness (Youth)</u>	<u>\$530</u>	<u>\$477</u>
<u>Pool and Fitness (Senior 60+)</u>	<u>\$480</u>	<u>\$432</u>
<u>Pool and Fitness (Military)</u>	<u>\$640</u>	<u>\$576</u>
<b><u>Family Rates</u></b>		
Available for families registering three (3) or more individuals (up to a maximum of 8).	<u>Monthly rates for families are calculated at 10% off the regular monthly rates.</u>	<u>Annual membership rates for families are calculated at 20% off the regular annual rates.</u>

Introduced by: City Manager Williams  
 Introduction Date: July 24, 2018  
 Public Hearing: August 14 , 2018  
 Action:  
 Vote:

<u>YK FITNESS CENTER ADMISSION RATES</u>	<u>Individual FEES/CHARGES</u>	<u>Family Fees/Charges</u>
<b><i><u>Bundle Pass: 10 pass package</u></i></b>		
<u>Pool or Fitness (Adult)</u>	<u>\$72</u>	<u>N/A</u>
<u>Pool or Fitness (Youth)</u>	<u>\$55</u>	<u>N/A</u>
<u>Pool or Fitness (Senior 60+)</u>	<u>\$27</u>	<u>N/A</u>
<u>Pool or Fitness (Military)</u>	<u>\$54</u>	<u>N/A</u>
<u>Pool and Fitness (Adult)</u>	<u>\$99</u>	<u>N/A</u>
<u>Pool and Fitness (Youth)</u>	<u>\$72</u>	<u>N/A</u>
<u>Pool and Fitness (Senior 60+)</u>	<u>\$54</u>	<u>N/A</u>
<u>Pool and Fitness (Military)</u>	<u>\$81</u>	<u>N/A</u>

**SECTION 3. Effective Date.** This ordinance shall become upon passage.

**ENACTED THIS \_\_ DAY OF AUGUST 2018, BY A VOTE OF \_\_\_\_\_ IN FAVOR  
 AND \_\_\_\_\_ OPPOSED.**

\_\_\_\_\_  
 Richard Robb, Mayor

ATTEST:

\_\_\_\_\_  
 Lori Strickler, City Clerk

## City of Bethel Action Memorandum

Action memorandum No.	18-55		
Date action introduced:	July 24, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

**Action Title:** Authorizing the City Manager to negotiate and execute a contract with the top scoring proposer for Water Tank Inspection and Cleaning Services.

**Attachment(s):** Proposed Contract for Services

Department/Individual:	Initials:	Remarks:
Bill Arnold, Public Works director		
Pete Williams, City Manager		
Jim Wyckoff, Purchasing Agent		
Patty Burley, City Attorney		Procurement process complied with as well as both the BMC & AK law

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
XX	Funds in City Budget.	51-83-772
	Funds not in City Budget.	

### Summary Statement:

For this project, the City of Bethel submitted a Request for Proposal on two (2) separate occasions. The first occurred in from September to October of 2017. The 2<sup>nd</sup> occurred in April of this year. In the 1<sup>st</sup> RFP, the responses led the City to revise its strategy on how the process was going to be accomplished. It became clear from the responses that without knowing how much sediment was in each tank, the costs would be difficult to control. Neither proposer was fully responsive, giving varying prices rather than firm prices. Much of this was due to the uncertainty of the amount of sludge in the tanks. Before this could be remedied, there was a serious water line freeze which occurred caused by pump failure. This put a strain on the system and caused the City to shelf the tank cleaning to ensure the water plant operations were unimpeded to deal with any strain that might result as pumps were replaced and lines thawed.

The 2<sup>nd</sup> RFP also received two responses. However, both responses were well above the City's budgeted amount for the work. As a result, the City issued a best and final offer addenda giving both proposers an opportunity to provide a best and final offer that was within the City's budget. Only 1 of the 2 responded. That proposal was responsive.

A draft contract is attached.

**PROFESSIONAL SERVICES AGREEMENT  
FOR  
WATER TANK CLEANING AND INSPECTION SERVICES**

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of July 2018, by and between the CITY OF BETHEL, a municipal corporation, (hereinafter referred to as **CITY**), and [REDACTED] [hereinafter “Contractor”].

**Section 01    Scope of Services**

Contractor hereby agrees to provide the services and materials under this Agreement pursuant to the provisions and specifications identified within the Best and Final Offer Notice following the Request for Bids dated December of 2017 and the corresponding Bid and Best and Final Offer from Bethel Services, Inc., both of which are attached hereto and incorporated herein by reference as Attachments “A” (Request for Bids) and Attachment “B” (Response to RFB).

***A. Inspection***

Contractor shall inspect two (2) City of Bethel potable water tanks. The first being located at 235 Akiak Street and the 2<sup>nd</sup> being located at 900 Ridgecrest Drive. Contractor will inspect the interior and exterior of both tanks, reviewing the structural, sanitary, safety, security and any installed coating conditions. A DVD video, as well as a comprehensive report, will be provided following inspection which will detail findings based on OSHA, EPA, AWWA, TECEQ and NFPA requirements. Minimum items to be examined will include ladders, shell, roof, vent, manways, welds, seams, foundation, anchors, safety systems, hatches, external overflow and plumbing.

Contractor will utilize methodology to ensure that any equipment used during inspection does not in any way contaminate the potable water stored in the tanks. Additionally, Contractor will not disrupt the services occurring where the tanks are located.

Inspections shall be geared towards performance of comprehensive internal and external examination that will review the structural, sanitary, security and installed coating conditions of each tank. At a minimum, the following items will be inspected on each of the two (2) tanks:

- Condition of concrete or steel on the interior; approximate percent of cracking, corrosion, type of failure and locations of concentrated spalling;
- Corrosion of any exposed reinforcing materials.
- Condition of membrane covers, including flexibility and UV damage.
- OSHA safety compliance of tank ladders and hatches.
- Sanitary conditions of tank hatches, vents, and other penetrations.
- Measurement of bottom sediment depths in at least five (5) equidistant locations across diameter.
- Collect a sample of the bottom sediment, coating chips, and other loose pieces/parts for analysis by the City.

- Percentage of coating failure and corrosion on all coated surfaces.
- Condition and operation of cathodic protection systems.
- Condition of foundation and anchors.
- Collect internal paint samples for metals analysis.
- Inspect elevated tanks for signs or instability or shifting by observing the tower posts, tension rods, and riser pipe.
- All fasteners, such as cotter pins, anchor bolts, and turn-buckles, to be inspected for corrosion or signs of failure.

A written final report for each tank will be provided to the City within forty-five (45) days of completion of the inspection.

- The final report will reference any and all applicable OSHA, EPA, AWWA, NFPA and any other essential requirements.
- The final report will be accompanied by a high quality color DVD video depicting the inspection of all underwater internal surfaces, including the roof of each tank.
- The video shall contain a full view of the interior of each tank, especially the bottom and lower walls where sediment collects.
- The report will contain a minimum of five (5) measure of sediment depth across the tank diameter for each of the two (2) tanks.
- The report will contain detailed recommendations, as appropriate, for any safety, sanitary, rehabilitation or other requirements along with estimated costs.
- The report must be prepared by a NACE Certified Inspector and must be approved by a Professional Engineer licensed in the State of Alaska.
- Two copies of the final report will be submitted along with 2 copies of the DVD of the inspection.

### ***B. Cleaning***

Contractor will provide in-service removal of accumulated bottom sediment on both tanks. All cleaning to include up to one hour of debris removal per tank at no additional cost to the City. Sediment to be discharged onto the tundra.

Specifically, Contractor will remove a maximum of twenty-four (24") inches of sludge between both tanks. No sludge beyond the maximum is to be removed. The division of sediment to be removed from each tank is to be determined based upon the amount of sludge estimated in each tank once inside. The tank which appears to have the most sludge will get up to sixteen (16") inches removed with the other tank getting the remaining eight (8") inches removed. If both tanks appear to have an equal amount of sediment, Contractor may divide the removal evenly: twelve (12") inches per tank. Contractor to use their best professional judgment.

Upon completion of the sludge removal, Contractor to provide the City with an estimate of how much sludge remains inside each tank.

Contractor will not disrupt the services occurring where the tanks are located.

**Section 02 Personnel & Location of Services**

Personnel shall be limited to employees of [REDACTED] and its subcontractor Liquid Engineering Corporation.

Services shall be performed by Contractor at the two (2) described City of Bethel locations.

**Section 03 Term of Agreement**

The Term of this Agreement shall initially be from August 1, 2018 to October 15, 2018 unless terminated sooner as provided herein.

**Section 04 Standard of Performance**

Contractor shall perform its services consistent with generally accepted standards presently maintained by other practicing Contractors engaged in the same type of work. Upon written notice to Contractor and by mutual agreement of the parties, Contractor will correct those services not meeting such a standard without additional compensation.

**Section 05 Compensation**

- A. Subject to the provisions of this Agreement, the CITY shall pay Contractor a lump sum fee of Ninety Nine Thousand Two Hundred Forty Nine (\$99,249) Dollars.
- B. Upon completion of the work, Contractor shall submit an invoice to CITY by the end of the month during which Services are performed. Payment will be processed promptly upon receipt of invoice and in no event will payment be issued more than thirty (30) days from receipt of invoice.
- C. All invoices must be submitted in duplicate and addressed as follows:  

Public Works Director  
City of Bethel Public Works Department  
PO Box 1388  
Bethel AK 99559-1388
- D. Except as otherwise provided in this Agreement, the CITY shall not provide any additional compensation, payment, service or other thing of value to Contractor in connection with performance of Agreed upon duties. The parties understand and agree that, except as otherwise provided in this section, administrative overhead and other indirect or direct costs Contractor may incur in the performance of its obligations under this Agreement have already been included in computation of Contractor’s fee and may not be charged to the CITY.

## **Section 06 Independent Contractor**

CITY and Contractor agree that Contractor is an independent contractor and shall not represent itself as an agent or employee of CITY for any purpose in the performance of Contractor's duties under this Agreement. Accordingly, Contractor shall be responsible for payment of all federal, state and local taxes, as well as business license fees arising out of Contractor's activities in accordance with this Agreement. For purposes of this Agreement, taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

## **Section 07 Health and Safety**

Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Agreement.

## **Section 08 Non-Discrimination**

Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual identity, sexual orientation, national origin, handicap, pregnancy, parenthood, age, marital status, status as a disabled veteran, or veteran of the Vietnam War era. Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual identity, sexual orientation, national origin, handicap, pregnancy, parenthood, age, marital status, status as a disabled veteran, or veteran of the Vietnam War era. Such actions shall include, but not be limited to the following: employment, upgrading, demotions, or transfers; recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; selection for training, including apprenticeship; and participation in recreational and educational activities.

## **Section 09 Performance and Default**

If, through any cause, Contractor shall fail to fulfill in a timely and proper manner the obligations under this Agreement, then CITY shall thereafter have the right to immediately terminate this Agreement by giving written notice to Contractor and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this Agreement prepared by Contractor shall, at the option of the CITY, become its property, and Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials. In such event, Contractor shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of this Agreement, and the CITY may withhold any payment due Contractor for the purpose of setoff until such time as the exact amount of damages due the CITY from such breach can be determined. **Notwithstanding the foregoing, Contractor shall be entitled to not less than ten (10) days written notice to cure**

**any reasonably curable condition alleged to constitute a default by CITY before a breach of this Agreement shall be declared by CITY as a result thereof.**

In case of default by Contractor the city may procure the services from other sources and hold Contractor responsible for any excess cost occasioned thereby. In addition, in the event of default by Contractor under this Agreement, or upon the Contractor filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Contractor the CITY may immediately cease doing business with Contractor immediately terminate for cause all existing contracts the CITY has with Contractor and de-bar Contractor] from doing future business with the CITY.

### **Section 10 Causes Beyond Control**

In the event Contractor is prevented by a cause or causes beyond control of Contractor from performing any obligation of this Agreement, non-performance resulting from such cause or causes shall not be deemed to be a breach of this Agreement which will render Contractor liable for damages or give rights to the cancellation of the Agreement for cause. However, if and when such cause or causes cease to prevent performance, Contractor shall exercise all reasonable diligence to resume and complete performance of the obligation with the least possible delay. The phrase "cause or causes beyond control," as used in this section, means any one or more of the following causes which are not attributable to the fault or negligence of Contractor and which prevent the performance of Contractor fire, explosions, acts of God, war, orders or law of duly constituted public authorities, and other major uncontrollable and unavoidable events, all of the foregoing which must actually prevent Contractor from performing the terms of the Agreement as set forth herein. Events which are peculiar to Contractor and would not prevent another company from performing, including, but not limited to financial difficulties, are not causes beyond the control of Contractor . The CITY will determine whether the event preventing Contractor from performing is a cause beyond Contractor's control.

### **Section 11 Confidentiality**

All data and information, both written and verbal, furnished to Contractor by CITY shall be regarded as confidential, shall remain the sole property of the CITY and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees, and agents will not disclose to any person, Contractor or entity other than CITY or CITY's designated legal counsel, accountants or practice management consultants any information about CIT, its practice or billing, or any of the patients of CITY.

### **Section 12 City not Responsible for Expenses**

CITY shall not be liable to Contractor for any expenses paid or incurred by Contractor unless otherwise agreed to in writing.

### **Section 13    Equipment**

Contractor shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide the Services hereunder, unless otherwise agreed to in writing.

### **Section 14    Modifications**

The parties may mutually agree to modify the terms of the Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

### **Section 15    Insurance**

The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by City, such insurance as will protect the Contractor from claims set forth below and others, which may arise out of or as a result from the Contractor operations under this contract, whether such operations are by the Contractor or by sub-contractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the Contractor under this contract.

- a) Claims under worker's compensation, employers liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this Agreement.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Contractor's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the Contractor or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including death of a person, or damage to property arising out of the ownership, maintenance or use of any motor vehicle.

Claims involving the Contractor's contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations Liability  
Products/Completed Operations Liability  
Personal/Advertising Injury Liability  
Fire Damage Liability  
Medical Payments  
Professional (Errors & Omissions) Liability (May be a separate policy)

- b) The insurance required in this section, including subsection (a), shall be written for not less than the limits listed in (c) below or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment, or termination of any insurance required to be maintained after final payment.
- c) The insurance required in this section including subsection (a) shall be written for not less than the following limits:
1. *Worker's Compensation Insurance:*  
Statutory Requirements of the State of Alaska, and  
Employer Liability Insurance limits of:  
\$500,000.00 each accident.  
\$500,000.00 disease each employee.  
\$500,000.00 disease policy limit.
  2. *Commercial General Liability Insurance: Form CG0001 04/13 or equivalent.*  
\$1,000,000.00 Combined Single Limit of Liability per Occurrence  
\$1,000,000.00 Personal/Advertising Injury Limit of Liability per Occurrence  
\$2,000,000.00 Annual General Aggregate Limit of Liability  
\$2,000,000.00 Annual Products/Completed Operations Aggregate Limit of Liability  
\$100,000.00 Fire Damage Limit of Liability Any One Fire  
\$5,000.00 Medical Payment Limit Any One Person
  3. *Commercial Automobile Liability Insurance: Form CA0001 03/10 or equivalent.*  
\$1,000,000.00 Combined Single Limit of Liability per Accident  
For all Owned, Hired, and Non-Owned Vehicles.
- d) Worker's compensation insurance and employers liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employers liability insurance shall contain a waiver of subrogation provision in favor of CITY.

- e) The commercial general liability insurance shall name CITY as an additional insured as respects this contract.
- f) Contractor's required insurance is subject to review and adjustment by CITY, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. Contractor shall be provided a written explanation for any such changes.
- g) Certificates of insurance acceptable to CITY shall be filed with CITY prior to the commencement of the beginning of any services by the Contractor These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the insured Contractor.

If any of the insurance policies required above are canceled for any reason, the Contractor shall provide immediate notice to CITY of the cancellation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancellation by the Contractor.

Failure to maintain these insurance provisions required of the Contractor or failure to immediately notify CITY of cancellation shall be considered a material breach of this contract by the Contractor subject to termination provisions of this contract.

Notice described above shall be by confirmed delivery to the following location:

City of Bethel  
Attn: Risk Manager  
PO Box 1388  
Bethel AK 99559-1388

## **Section 16      Publication, Reproduction and Use of Materials**

No material produced, in whole or in part, under this Agreement shall be subject to copyright in the United States or in any other country. CITY shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this Agreement.

## **Section 17      Jurisdiction; Choice of Law**

This Agreement shall be governed by the laws of the State of Alaska.

## **Section 18 Time Bar to Legal Action**

All legal actions by either party against the other arising out of or in any way connected with the services to be performed hereunder shall be barred and under no circumstances shall any such claim be initiated by either party after three (3) years have passed from the earlier of the date of substantial completion of services or the date of termination of the Agreement.

## **Section 19 Non-Waiver**

No waiver of a breach of any covenant, term or condition of this Agreement shall not be a waiver of any subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.

## **Section 20 Defense and Indemnification**

Contractor agrees, to the fullest extent permitted by law, to indemnify and hold CITY harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Contractor's negligent acts, errors, or omissions in the performance of professional services under this Agreement and those of its sub consultants or anyone for whom Contractor] may be legally liable. Under no circumstance is the CITY obligated to indemnify Contractor for Contractor's own negligence.

## **Section 21 Dispute Resolution**

In an effort to resolve any conflicts that arise between the parties under this Agreement, the CITY and Contractor agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.

## **Section 22 Understanding**

Contractor acknowledges that it has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.

## **Section 23 Severability**

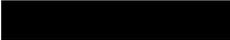
If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

## **Section 24 Notices**

Any notice required pertaining to the subject matter of the Agreement shall be personally delivered or mailed by prepaid first-class, registered or certified mail to the following address:

CITY: City of Bethel  
Attn: Legal Department  
PO Box 1388  
Bethel AK 99559

CONTRACTOR   
Jim Cehula  
2605 Denali Street, Suite 100  
Anchorage AK 99503

CITY OF BETHEL 

\_\_\_\_\_

By: Peter A. Williams

Title: City Manager

Dated: \_\_\_\_\_

\_\_\_\_\_

By: Jim Cehula

Title: General Manager

Dated: \_\_\_\_\_

## City of Bethel Action Memorandum

Action memorandum No.	18-56		
Date action introduced:	July 24, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:			

**Action Title:** Authorizing the City Manager to negotiate and execute a contract with the top scoring proposer for Bulk Fuel Services.

**Attachment(s):** Proposed Contract for Services

Department/Individual:	Initials:	Remarks:
Pete Williams, City Manager		
Jim Wyckoff, Purchasing Agent		
Patty Burley, City Attorney		Procurement process complied with BMC & AK law

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
XX	Funds in City Budget.	Spread amongst numerous departments
	Funds not in City Budget.	

### Summary Statement:

On May 23, a Request for Proposals for Bulk Fuel was released. The RFP was open until June 15, 2018. During the time it was open, no questions were submitted, and no protests as to the RFP itself were received. No protests to the award were received either.

A total of two (2) responses were received and scored by a team of 3 employees. Scoring was overseen by the Purchasing Agent. After reviewing and scoring the proposals, the one with the highest score was chosen.

### Summary of Scores

	Company A (Chosen)	Company B (not chosen)
Price	120	90
Security	24	30
Charges at Pump	71	75
Employment Practices	45	45
Measurement Tools	28	30
<b>TOTAL</b>	<b>288</b>	<b>270</b>

A proposed contract is attached.

# **City of Bethel**

# **Bulk Fuel Supply**

# **Agreement**



**August 1, 2018 to June 30, 2020**

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## **Bulk Fuel Agreement**

This Agreement is made this \_ day of July 2018, by and between the City of Bethel, a municipal corporation (hereinafter "City") and [REDACTED] (hereinafter "Contractor").

### **WITNESSETH:**

WHEREAS, Contractor is engaged in the business of providing fuel; and

WHEREAS the City of Bethel desires to purchase fuel in bulk from Contractor, subject to and in accordance with the Terms of this Agreement.

### **THE PARTIES AGREE AS FOLLOWS:**

#### **1. Effectiveness and Term**

This Agreement shall become effective on August 1, 2018 and shall continue to have effect thereafter until June 30, 2020. Contractor shall have up to three (3) options to extend/renew the contract in accordance with Section 19 below.

#### **2. Provision of Fuel**

Contractor shall provide Fuel to the City at the Delivery Points outlined in Attachment A, and shall ensure there is sufficient fuel in each tank outlined in Attachment A to guarantee the tanks will not run out of fuel after regular use. It will be the sole responsibility of Contractor to develop a schedule for monitoring fuel levels in each tank to ensure the tanks have sufficient fuel to keep from running out.

Fuel for the location at Attachment B, shall only be delivered once per month from October to April, no later than the fourteenth (14<sup>th</sup>) day of each of the months specified.

Fuel shall be made available for purchase by City employees for City vehicles as outlined in Section 3.

#### **3. Provision of Fuel – At the Pump**

Fuel at the pump will be provided by Contractor. The City will provide and maintain for Contractor a list of employees and vehicles authorized to purchase gas or diesel fuel at the pump. These employees will be issued a Fuel Access Card issued by Contractor.

Contractor will ensure only those authorized employees and authorized vehicles are allowed to charge their fuel purchases to the City of Bethel account. In addition, any employee attempting to charge to the City's account will be required to show either a City issued employee badge or other City approved credentials.

Contractor will submit an invoice monthly for all charges. Such invoice shall include a summary of sales by vehicle and product.

#### 4. Quantities

Quantities of Fuel supplied shall be finally determined in accordance with the measurements provided in Attachment A.

#### 5. Price:

5.1 Heating Oil Delivered: shall be charged at the rate of **\$3.33** per gallon.

5.2 HF#1 Ultra Low Sulfur Diesel (ULSD) Fuel Delivered: shall be charged at the rate of **\$3.33** per gallon.

5.3 Gasoline at the Pump: shall be billed at the rate of **\$4.15** per gallon.

5.4 HF#1 Ultra Low Sulfur Diesel (ULSD) Fuel at the pump: shall be billed at the rate of **\$5.07** per gallon.

5.5 "Gallon" shall be defined as a U.S. standard gallon of 231 cubic inches at 60 degrees Fahrenheit.

In year two of the Contract, fuel will receive a discount on the lowest advertised rate as follows:

5.6 Heating Oil Delivered: \$1.009 discount per gallon

5.7 HF#1 Ultra Low Sulfur Diesel (ULSD) Fuel Delivered: \$1.009 discount per gallon

5.8 Gasoline at the Pump: \$0.35 per gallon discount

5.9 HF#1 Ultra Low Sulfur Diesel Fuel at the Pump: \$0.35 per gallon discount.

#### 6. Invoices and Payments

6.1 Contractor shall invoice the City monthly. All invoices shall be accompanied by supporting calculations and documentation of the amounts claimed.

6.2 The total amount to be paid under this Agreement shall be calculated on the basis of the total price per gallon delivered or sold under this Agreement. No claim for extra work or cost shall be allowed unless as outlined in this Agreement.

6.3 City shall pay all undisputed invoices and all undisputed portions of invoices within thirty (30) days of receipt.

6.4 In the event City fails to timely pay to Contractor, the amount due in a timely manner, interest shall accrue at the rate of five (5%) percent per annum.

#### 7. Records

Contractor and City shall each maintain and shall make available, on reasonable notice, for inspection and examination of the other Party, at all reasonable times, all records relating to this Agreement and of transactions performed pursuant to this Agreement for a minimum of five (5) years from the date of the record. If any Dispute arises between the Parties, all records relating to matters involved in such Dispute shall be preserved until the resolution of

such Dispute. Certified copies of such records as are required to be maintained by this Agreement shall be made available at the requesting Party's cost and expense.

## **8. Insurance Requirements**

During the term of this Agreement and any extensions thereto, Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus insurers as approved by City, such insurance as will protect the City from claims set forth below and others, which may arise out of or as a result of the Contractor's operations under this Agreement, whether such operations are by the Contractor or by a sub-contractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the Contractor under this Agreement.

8.1 Claims under worker's compensation, employer's liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this Agreement.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than Contractor's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the Contractor, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including mental anguish, death of a person, or damage to property arising out of ownership, maintenance or use of any motor vehicle.

Claims for damages because of bodily injury, including mental anguish, death of a person or damage to property arising out of the discharge, accidental or otherwise of any pollutant onto any property of the City, or any other owner, other than the Contractor. Transportation risk must be included.

Claims involving the Contractor's contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include, at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations liability

Products/Completed Operations Liability  
Personal/Advertising Injury Liability  
Environmental Liability  
Fire Damage Liability  
Medical Payments

8.2 The insurance required under this Agreement shall be written for not less than the limits listed herein or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment, or termination of any insurance required to be maintained after final payment.

8.3 Worker's Compensation Insurance - as required by AS 23.30.045, for all employees of the Contractor engaged in work under this Agreement. The coverage shall include Employer Liability Insurance Limits of no less than: a) \$500,000 each accident; b) \$500,000 disease each employee; c) \$500,000 disease policy limit.

8.4 Commercial General Liability Insurance – Form CG001 04-13 or equivalent.

- (a) \$1,000,000 Combined Single Limit of Liability per Occurrence
- (b) \$1,000,000 Personal Injury Limit of Liability per Occurrence
- (c) \$1,000,000 Annual General Aggregate Limit of Liability
- (d) \$2,000,000 Annual Products/Completed Operations Aggregate Limit of Liability
- (e) \$1,000,000 Combined Single Limit of Liability for each environmental claim\*\*
- (f) \$2,000,000 Combined Aggregate Limit of Liability for environmental claims\*\*
- (g) \$100,000 Fire Damage Limit of Liability for any one fire
- (h) \$5,000 Medical Payment Limit any one person

\*\* Coverage must begin prior to the effective date of this Agreement and must be maintained for twenty-four (24) months after the Agreement expires.

8.5 Commercial Automobile Liability Insurance: Form CA001 03/10 or equivalent

- (a) \$1,000,000 Combined Single Limit of Liability per Accident For all owned, hired and non-owned vehicles

8.4 Commercial Excess Liability Insurance

- a) \$4,000,000 Combined Single Limit of Liability per Occurrence
- b) \$4,000,000 Annual Aggregate Limit of Liability
- c) Excess of underlying Commercial General Liability Insurance, Environmental Liability, Commercial Automobile Liability Insurance, and Employer Liability Insurance.

- 8.6 Worker's Compensation insurance and employee liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employers liability insurance shall contain a waiver of subrogation provision in favor of the City.
- 8.7 The commercial general liability including environmental liability insurance shall name the City as an additional insured and contain a waiver of subrogation in favor of the City.
- 8.8 All liability insurance required of the Contractor shall be primary. All liability insurance carried by the City is declared to be excess and non-contributory of any insurance carried by the Contractor or subcontractors.
- 8.9 Contractor's required insurance is subject to review and adjustment by the City, who may require reasonable changes in the amount and types of insurance based upon changes of risk. Contractor shall be provided a written explanation of any such changes.
- 8.10 Certificates of insurance, acceptable to City, shall be filed with the City prior to the commencement of any services by Contractor. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the City.
- 8.11 The Contractor shall furnish evidence of insurance to the City before June 1<sup>st</sup> annually. The evidence shall be issued to the City and shall be either a certificate of insurance or the policy declaration page with all required endorsements attached and must:
- 1) Denote the type, amount, and class of operations covered;
  - 2) Show the effective (and retroactive) dates of the policy;
  - 3) Show the expiration date of the policy;
  - 4) Include all required endorsements;
  - 5) Be executed by the carrier's representative; and
  - 6) If a certificate of insurance, include the following statement: *The insurance carrier agrees that it shall notify the City, in writing, at least 30 days before cancellation of any coverage or reduction in any limits of liability.*
- 8.12 Failure to maintain the insurance provisions required of the Contractor or failure to immediately notify the City of cancelation shall be considered a material breach

of this Agreement by the Contractor, subject to the termination provisions of this Agreement.

- 8.13 The City's acceptance of deficient evidence of insurance does not constitute a waiver of Agreement requirements.

### **9. Fuel, Title, Warranty and Indemnity**

Contractor warrants that it shall have title to all Fuel supplied under this Agreement immediately prior to passing title in Fuel to City at each Delivery Point and shall otherwise supply Fuel to each Delivery Point free and clear of all liens, encumbrances and claims whatsoever.

Contractor shall indemnify, defend and hold City harmless against all third party claims for damages, costs, losses, and expenses arising from or out of a breach of the warranty in section 9, including claims by any third party or parties for any royalties, taxes, license fees or charges applicable to Fuel supplied.

### **10. Passing Title and Risk in Fuel**

Title and, subject to the passing of good title, risk in the Fuel supplied by Contractor shall pass from Contractor to City at the relevant Delivery Point.

### **11. Duty to Notify**

Without prejudice to the other obligations in this Agreement:

- 11.1 Contractor shall, as soon as practicable after it becomes aware of the same, inform the City of any circumstances which affect, or will affect, its ability to supply fuel under this Agreement; and
- 11.2 City shall, as soon as reasonably practicable after it becomes aware of the same, inform Contractor of any circumstances which affect, or will affect, its ability to receive Fuel into its facilities.

### **12. Duties of City**

City shall provide safe access to premises, including snow and ice removal. Contractor may refuse to deliver if, in their sole discretion, access to the Premises is not in a safe condition for service. In such situation, Contractor shall give notice to City within three (3) Business Days of failure to deliver in order for City to correct the problem and allow for re-delivery. Contractor may impose a reasonable fee for having to respond to the location a second time.

### **13. Contractor's Rights to Interrupt Supplies of Fuel**

Contractor shall be entitled to interrupt the supply of Fuel under the following circumstances:

- 13.1 Where undisputed payments are due and owing to Contractor by City under this Agreement; or
- 13.2 Subject to Clause 16, where and to the extent there is an Event of Force Majeure affecting the supply by Contractor or receipt by City of the Fuel.

#### **14. Fuel Quality and City's Right to Reject Fuel**

Fuel supplied by Contractor under this Agreement shall conform to American Society for Testing and Materials (ASTM) D1250 (latest version).

#### **15. Contractor's Delays and Default**

Where Contractor is delayed in the supply of Fuel for more than four (4) calendar days from the original date for delivery under clause 2 for any reason (other than an Event of Force Majeure) then City shall be entitled on notice to Contractor either to accept the delay in the supply or cancel the supply and the quantity canceled shall constitute Shortfall and breach of this Agreement.

#### **16. Force Majeure**

16.1 Events of Force Majeure: For the purposes of this Agreement, an "Event of Force Majeure" means any circumstance not within the reasonable control of the Party affected, but only if and to the extent that (i) such circumstance, despite the exercise of reasonable diligence, cannot be, or caused to be, prevented, avoided, or removed by such Party, and (ii) such circumstance materially adversely affects the ability of the Party to perform its obligations under this Agreement, and such Party has taken all reasonable precautions, due care and reasonable alternative measures in order to avoid the effect of such event on the Party's ability to perform its obligations under this Agreement and to mitigate the consequences thereof.

16.2 Instances of Force Majeure: Subject to the provisions of Clause 16.1, Events of Force Majeure shall include, but not be limited to:

- (a) Fire, chemical or radioactive contamination or ionizing radiation, earthquakes, lightning, cyclones, hurricanes, floods, droughts, or such other extreme weather or environmental conditions, unanticipated geological or ground conditions, epidemic, famine, plague or other natural calamities and acts of God;
- (b) Explosion, accident, breakage of Facilities, plant or equipment, structural collapse, or chemical contamination caused by a person not being the affected Party or one of its contractors or subcontractors or any of their respective employees or agents;
- (c) Acts of War (whether declared or undeclared), invasion, acts of terrorists, blockade, embargo, riot, public disorder, violent demonstrations, insurrection, rebellion, civil commotion, and sabotage;
- (d) Strikes, lockouts, work stoppage, labor disputes, and such other industrial action by workers related to or in response to the terms and conditions of employment of those workers or others with whom they are affiliated save when such event is directly related to, or in direct response to any employment policy or practice (with respect to wages or otherwise) of the Party whose workers resort to such action;
- (e) Any legal prohibition on either Party's ability to perform its obligations under this Agreement, including passing of a statute, decree, regulation or order by a Competent Authority prohibiting that Party from performing its obligations under this Agreement;

provided that breakdown of any plant, equipment or vehicles (unless due to an Event of Force Majeure) or unavailability of funds shall not constitute an Event of Force Majeure.

16.3 Consequence of Force Majeure: Either Party shall be excused from performance and shall not be in default in respect to any obligation hereunder to the extent that failure to perform such obligation is due to an Event of Force Majeure.

16.4 Notice of Force Majeure: If a party wishes to claim protection in respect of an Event of Force Majeure, it shall as soon as possible following the occurrence or date of commencement of such Event of Force Majeure and shall thereafter keep the other Party informed until such time as it is able to perform its obligations. The Parties shall use their reasonable endeavors to:

- (a) Overcome the effects of the Event of Force Majeure as soon as practicable;
- (b) Mitigate the effect of any delay occasioned by any Event of Force Majeure; including by recourse to acceptable alternative sources of Fuel (which acceptance shall not be unreasonably withheld by either Party); and
- (c) To ensure resumption of normal performance of this Agreement as soon as reasonably practicable and shall perform their obligations to the maximum extent practicable,

provided that neither Party shall be obligated to settle any strike, lock out, work stoppage, labor dispute or such other industrial action by its employees.

## **17. Liabilities and Indemnities**

### **17.1 Contractor Indemnity:**

17.1.1 Contractor shall be responsible for any third party claim for any injury to or loss or damage to property of any person (including reasonable legal fees) arising out of transport, delivery and transfer of Fuel up to the Delivery Point (each referred to as a "Contractor Third Party Claim") to the extent caused by any negligent act or omission of Contractor, its officers or employees.

17.1.2 Contractor shall fully indemnify and hold City, its officers and employees harmless in respect of Contractor Third Party Claims provided that the indemnity shall not extend to, and City hereby waives any claim against Contractor Third Party Claims to the extent caused by any negligent act or omission of City, its officers or employees.

### **17.2 City Indemnity:**

17.2.1 City shall not be responsible for any third party claim for any injury to or loss or damage to property of any person (including reasonable legal fees) arising out of transfer, storage and use of Fuel at and from the Delivery Point (each referred to as a "City Third Party Claim").

17.2.2 To the extent permitted by law and to the extent there is a council appropriation to cover such occurrence, City shall fully indemnify and hold Contractor, its Affiliates, officers, contractors, employees, and agents harmless in respect of City Third Party Claims provided that the indemnity shall not extend to, and Contractor hereby waives any claim against City Third Party Claims to the extent caused by any negligent act or omission Contractor, its Affiliates, officers, employees, contractors and agents.

17.3 Right to Defend Actions: The indemnifying Party shall have the right, but not the duty, to assume the defense of any third party claim indemnified in clause 17.1 or 17.2, as the case may be. Any Party shall, as soon as practicable after receiving notice of any claim brought against it, deliver to the other indemnifying Party full particulars thereof and shall render all reasonable assistance requested by such Party in the defense of such claim.

17.4 Indemnified Party not to Compromise:

17.4.1 Where any Party has an obligation under clause 17.1 or 17.2, as the case may be, to indemnify the other Party, such other Party shall not compromise or in any way settle any claim, lawsuit, action or cause of action without the express written consent of the other Party who has the obligation of indemnifying under clause 17.1 or 17.2, as the case may be. Where such consent is not obtained prior to such compromise in settlement, the Party who had the obligation of indemnifying shall be released and discharged from all obligations under clause 17.1 or 17.2, as the case may be.

17.4.2 Any payment payable by the indemnifying Party to the indemnified Party pursuant to this Section 17 shall be paid within forty-five (45) days from the date on which a claim for such payment accrues to the indemnified Party under this Agreement.

## **18. Pollution Prevention and Responsibility**

In the event of a spill, escape or discharge of oil or other product occurs and causes or threatens to cause pollution damage ("Spill"), the Party responsible for the Spill shall undertake all measures reasonably necessary to prevent or mitigate the pollution damage. Any and all costs or expenses incurred as a result of any measures so taken shall be at the expense of the Party creating or causing the spill, escape or discharge.

The Party who caused the spill, escape or discharge shall be responsible to indemnify, defend and hold harmless the other Party from any and all claims, costs, expenses, clean-up costs, fines, losses, penalties, damages or other liability incurred as a result of the Spill.

## **19. Fuel Contract Extension/Renewals**

Contractor shall have the option to extend/renew this Agreement up to three (3) consecutive times as follows:

- 19.1 Contractor shall provide City with written notice of its intention to renew the Agreement at least ninety (60) days prior to the Agreement Expiration (approximately March 30). Renewal notices shall state the following:
- (a) The applicable rate for all types of fuel specified under this contract during the new one (1) year term\*\*; and
  - (b) Any significant changes requested to the existing Agreement; and
  - (c) Any proposed changes to the scope of services to be performed under the Agreement.
- 19.2 Upon receipt of a Notice to Extend/Renew the Agreement, the City shall:
- (a) Ensure that Contractor continues to be eligible to contract with the City [i.e., maintains a valid City of Bethel business license, a valid State of Alaska business license and is not delinquent on any sales taxes or other fees with the City];
  - (b) Verify that Contractor's certificates of insurance are up to date; (c) Update Attachment A; and
  - (d) Notify Contractor of any significant changes requested to the existing Agreement.
- 19.3 If City determines Contractor remains eligible and the increased rate for fuel is acceptable to City, then City shall give notice to Contractor within forty-five (45) days of receipt of Notice of Request to Renew/Extend Contract that it intends to renew. At that time a contract extension shall be prepared and executed by both parties.

\*\* In the event Contractor is unable to provide firm prices at the time the renewal notice is due, Contractor may substitute a discount amount over lowest advertised price in town as a substitute. Such substitute shall remain valid until firm prices can be set by Contractor which shall be no later than June 1<sup>st</sup> of each year. Should this event occur, City to retain its option to cancel the renewal contract and go back to procurement should the firm prices not be deemed acceptable to City.

## **20. Termination**

### **20.1 Events of Default**

20.1.1 City's Event of Default: Each of the events described below shall constitute a City Event of Default:

- (a) A material breach by City of any obligation under this Agreement, which (where capable of remedy) has not been remedied within ten (10) days following notice from Contractor stating that such breach has occurred, identifying the breach and demanding it to be remedied, provided that if City has diligently and as quickly as possible commenced the remedial action necessary but is unable to complete it within ten (10) days, it shall be allowed such further period as may be reasonable to complete the remedial action, not exceeding another thirty (30) days;

- (b) City has made material misrepresentation in the representations and warranties set out in this Agreement and has not disclosed any material fact which renders any such representation or warranty materially misleading;
- (c) The reorganization, merger, consolidation, amalgamation, dissolution or reconstruction of City, except to the extent that it does not affect the ability of the resulting entity to perform its obligations under this Agreement;
- (d) Except for the purposes permitted under subsection (c), the occurrence of any of the following events (other than as a direct result of Contractor Event of Default):
  - (i) Passing of a resolution or initiation of any proceeding for the bankruptcy, insolvency, winding up, liquidation of or other similar proceedings relating to City;
  - (ii) The appointment of a trustee, liquidator, custodian or a similar person in a proceeding referred to in paragraph (d)(i), which appointment has not been set aside or stayed within sixty (60) days of such appointment; or
  - (iii) The making by a court having jurisdiction of an order winding up or otherwise confirming the bankruptcy or insolvency of City, which order has not been set aside or stayed within sixty (60) days; and
- (e) City ceasing to hold a license, permit or consent, as a result of breach by City of the terms and conditions of such license, permit or consent, making it unlawful for City to operate.

20.1.2 Contractor Event of Default: Each of the events described below shall constitute a Contractor Event of Default:

- (a) A material breach by Contractor of any obligation under this Agreement, which (where capable of remedy) has not been remedied within ten (10) days following notice from City stating that such breach has occurred, identifying the breach and demanding it to be remedied, provided that if Contractor has diligently and as quickly as possible commenced the remedial action necessary but is unable to complete it within ten (10) days, it shall be allowed such further period of up to another thirty (30) days as may be reasonably necessary to complete the remedial action;
- (b) Contractor has made material misrepresentation in the representations and warranties set out in this Agreement and has not disclosed any material fact which renders any such representation or warranty materially misleading;
- (c) The reorganization, merger, consolidation, amalgamation, dissolution or reconstruction of Contractor, except to the extent that it does not affect the ability of the resulting entity to perform its obligations under this Agreement;
- (d) Except for the purposes permitted under subsection (c), the occurrence of any of the following events (other than as a direct result of City Event of Default):
  - (i) Passing of a resolution or initiation of any proceeding for the bankruptcy, insolvency, winding up, liquidation of or other similar proceedings relating to Contractor;

- (ii) The appointment of a trustee, liquidator, custodian or a similar person in a proceeding referred to in paragraph (d)(i), which appointment has not been set aside or stayed within sixty (60) days of such appointment; or
- (iii) The making by a court having jurisdiction of an order winding up or otherwise confirming the bankruptcy or insolvency of Contractor, which order has not been set aside or stayed within sixty (60) days; and
- (e) Contractor ceasing to hold a license, permit or consent, as a result of breach by Contractor of the terms and conditions of such license, permit or consent, making it unlawful for City to operate.

20.2 Consequences in the Event of Default: In the case of Contractor Event of Default, City may terminate this Agreement and in the case of a City Event of Default, Contractor may terminate this Agreement, in either case by giving a notice (“Termination Notice”) to the other whereupon this Agreement shall terminate upon the date specified in such Termination Notice or such later date as the Parties may have agreed.

20.3 Sole Grounds for Termination: The provisions of this Paragraph 20 shall be the sole and exclusive grounds on which the Parties may terminate this Agreement.

20.4 Consequences: On termination of this Agreement for whatever reason, neither Party shall have any liability to the other for any damages or loss, whether under this Agreement, at law or otherwise, save for claims relating to accrued rights under this Agreement prior to its termination.

## **21. Dispute Resolution**

21.1 If any dispute arises between the Parties in connection with or relating to this Agreement (a “Dispute”) the Parties through their respective Chief Executive Officers shall attempt to resolve the Dispute through discussion.

21.2 If a Dispute is not resolved within thirty (30) calendar days by discussion pursuant to clause 21.1, the matter may be referred to mediation by either Party.

21.3 If Mediation fails to resolve the matter, either party is free to request Arbitration or file in court as they deem appropriate. The City and Contractor both agree that the appropriate venue for any legal dispute shall be the Bethel Courthouse.

## **22. Governing Law**

This Agreement shall be governed by, and construed under, the laws of the State of Alaska.

## **23. Enforcement**

Subject to any right of appeal, second appeal, revision or any other legal proceeding or remedy available to either Party under the law, each Party consents with respect to the enforcement of any final judgment against it in any such proceedings, whether in Alaska or outside and to the giving of any relief or the issue of any process in connection with such proceedings (including,

without limitation, the making, enforcement or execution against or in respect of any property whatsoever, irrespective of its use or intended use, and whether situate in or outside Alaska).

**24. Representation and Warranties**

24.1 Contractor represents and warrants to City that:

- 24.1.1 It has the full legal ability and authority to enter into and carry out its obligations under this Agreement and this Agreement constitutes a valid, legally binding and enforceable obligation of Contractor and does not conflict with the terms of any other agreement by which it may be bound;
- 24.1.2 All approvals necessary to allow Contractor to enter into this Agreement and to carry out the obligations contemplated herein have been given or received and shall remain in full force and effect;
- 24.1.3 There are no applicable constitutional provisions, laws, regulations, decrees or rules of Competent Authorities of Alaska in force on the date of execution of this Agreement, which restrict or prohibit the ability of Contractor to enter into and perform the terms of this Agreement. Contractor is not entitled to immunity from legal process or jurisdiction on grounds of sovereignty or otherwise; and
- 24.1.4 This Agreement does not conflict with any provisions of any law, including any regulation of the State of Alaska as in effect on the date of execution of this Agreement.

24.2 City represents and warrants to Contractor that:

- 24.2.1 It is a validly existing municipal corporation under the laws of the State of Alaska;
- 24.2.2 It has the full legal ability and authority to enter into and carry out its obligations under this Agreement and this Agreement constitutes a valid, legally binding and enforceable obligation of City and does not conflict with the terms of any agreement by which it may be bound; and
- 24.2.3 There are no provisions of any organizational document of City which restrict or prohibit the ability of City to enter into and perform the terms of this Agreement.

**25. Notices**

25.1 All notices given under this Agreement are to be in writing [in English] and shall be:

25.1.1 Sent to:

- (a) for City:  
City of Bethel  
Attn: Legal Department  
PO Box 1388  
Bethel AK 99559-1388

- (b) for Contractor to:  


Anchorage AK 99501

- 25.1.2 In writing and delivered by hand or sent by first class prepaid post or facsimile transmission and deemed to have been received: (a) In case of delivery by hand when delivered; or  
(b) In the case of first class prepaid post, on the second (2<sup>nd</sup>) day following the day of posting, or  
(c) In the case of facsimile transmission, at the time of actual receipt,

provided that if, in accordance with the above provisions, any such notice or other communication would otherwise be deemed to be given or made outside working hours, such notice or other communication shall be deemed to be given or made at the start of working hours on the next Business Day.

25.2 Either party may notify the other Parties of a change to its name, relevant addressee, address or facsimile number for the purposes of clause 25.1, provided that such notification shall only be effective on:

25.2.1 The date specified in the notification as the date on which the change is to take place; or

25.2.2 If no date is specified or the date specified is less than fifteen (15) Business Days after the date on which notice is given, the date falling thirty (30) Business Days after notice of any such change has been given.

## **26. Confidentiality & Security**

Each party shall take all proper steps to keep confidential any trade secrets or confidential information learned about the other Party or its customers during the course of this Agreement.

Each party shall protect the keys and other secure property of the other party and shall take appropriate and reasonable steps to ensure security is maintained. In the event of a breach of security, the Party whose security is breached shall notify the other party as soon as practicable.

## **27. Amendments**

This Agreement may only be amended or varied by the written agreement of both Parties.

## **28. Waiver**

No waiver or failure by a Party to insist on the strict performance of this Agreement or to act in respect of the defaults of the other Party, and no acceptance of payment or performance during the continuance of any such default precludes any right, relief or remedy available to the non-defaulting Party, and may not be relied on by the other Party as a consent to those defaults.

## **29. Successors**

This Agreement binds and ensures to the benefit of the Parties and their respective successors and permitted assigns.

**30. Assignment and Transfer of Interest**

Neither Party to this Agreement shall assign or transfer all or part of its rights, benefits or obligations under this Agreement except with the other Party's written consent.

**31. Severability**

If any provision of this Agreement is or becomes invalid or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

**32. Relationship of Parties**

This Agreement does not create an association, joint venture, or partnership between the Parties. Neither Party has any right, power or authority to enter into any agreement or undertaking for, or to act on behalf of, or to act as an agent or representative of, or to otherwise bind, the other.

**33. Good Faith**

The Parties undertake to act in good faith in relation to the performance and implementation of this Agreement and to take such other reasonable measures as may be necessary for the realization of its objectives.

**34. Further Assurance**

Each Party agrees to execute and deliver all such further instruments and do and perform all such further acts and things as shall be necessary for the carrying out of the provisions of this Agreement.

**35. Entirety of Agreement**

This Agreement constitutes the entire agreement between the Parties in relation to its subject matter and, except in case of fraud, all prior representations, negotiations and undertakings of any nature whatsoever between the Parties with any bearing on the subject matter of this Agreement are superseded and extinguished, and all rights and liabilities arising by reason of them, whether accrued or not at the date of this Agreement, are canceled, to the extent they have such bearing.

**36. Costs**

Each Party shall bear all costs and expenses incurred by it in connection with entering into this Agreement.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

**37. Counterparts**

This Agreement may be executed in any number of counterparts all of which taken together shall constitute one and the same document.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as of the date first written above.

CITY OF BETHEL

[REDACTED]

\_\_\_\_\_  
Peter A. Williams  
City Manager

\_\_\_\_\_  
[REDACTED]  
Vice President, Marketing

## City of Bethel Information Memorandum

Information Memo No.	18-12		
Date introduced:	July 24, 2018	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

**Title:** Presentation of the City's Financial Report Through June 30, 2018 containing year-to-date expenditures compared to the Budget and presentation of the Utility Operator's Report for June 2018.

**Attachment(s):** (1) Water and Sewer Fund Balances ending June 30, 2018;  
 (2) Expenditures with Comparison to Budget Report for Ten-Month Period Ending June 30, 2018, and (3) June 2018 – Utilities Maintenance: Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration	PW	
Finance	PW	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

### Summary Statement

The attached financial reports for the 12 months ending June 30, 2018 were prepared and distributed to Bethel City Council members for their review. The June 2018 Utilities Maintenance: Water and Wastewater Activity Report was also distributed to City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting monthly financial reports and water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



# City of Bethel - Public Works Department

## Utilities Maintenance Activity Report

June 2018

Public Works Director - William Arnold

Bethel Heights WTP	Fire Dept. performed fire hydrant testing that revealed several valves that need attention. Scheduled to be repaired/replaced as soon as parts arrive. Monthly logs were turned in to ADEC. Prepare for install of new bill operated water dispensing machine so that residents that haul their own water do not have to use quarters all the time.
City Sub WTP	Fire Dept. performed fire hydrant testing. Some issues with high demand pressure pumps, but this will be resolved via work already scheduled for this summer. Monthly logs were turned in to ADEC.
Sewer Lagoon	Lagoon dredging activity begun by Merrill Bros. Utilities Maintenance crew assisted them as needed. Discharge of Lagoon water from June 4th to June 25th. Brush clearing activities to open up access road and improve driver safety while merging with traffic leaving the dump.
Piped Sewer	12 alarms on residential lift stations were responded to. Lift station pump at 407 CS was replaced. Repairs of 5 other residential lift stations were necessary. Sewage line levelling activities.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Preparing for road crossing repair to minimize pipe joints under roadways for easier maintenance and repairs.
Other	Daily safety meetings are held. Fire extinguisher training scheduled. Working with Risk Management to identify areas of concern for safety and training.

Prepared by - Water/Wastewater Utilities Foreman - Andrew Wakeman

CITY OF BETHEL  
COMBINED CASH INVESTMENT  
JUNE 30, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

51 ALLOCATION TO WATER & SEWER SERVICES	3,296,548.21
TOTAL ALLOCATIONS TO OTHER FUNDS	3,296,548.21
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	3,296,548.21

CITY OF BETHEL  
BALANCE SHEET  
JUNE 30, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	3,296,548.21	
51-12200	WATER SEWER SUBSCRIPTION	195.75	
51-13100	ACCOUNTS RECEIVABLE	916,523.13	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	( 160,029.62)	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	( 2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	( 20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	( 88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	( 3,522,799.12)	
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
	TOTAL ASSETS		<u>16,989,665.20</u>

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	6,242.34	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	363,880.00	
51-27200	WATER SUB. FEE - DEF. MAINT.	507,652.75	
51-27300	SEWER SUB. FEE - DEF. MAINT.	413,523.73	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
	TOTAL LIABILITIES		7,368,360.09

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	( 7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

CITY OF BETHEL  
BALANCE SHEET  
JUNE 30, 2018

WATER & SEWER SERVICES

51-39900 FUND BALANCE	( 16,708,342.71)	
REVENUE OVER EXPENDITURES - YTD	<u>1,126,971.77</u>	
BALANCE - CURRENT DATE	( <u>15,581,370.94</u> )	
TOTAL FUND EQUITY		<u>9,566,466.20</u>
TOTAL LIABILITIES AND EQUITY		<u><u>16,934,826.29</u></u>

CITY OF BETHEL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	2,553,932.89	2,553,932.89	2,497,704.00	( 56,228.89)	102.3
51-42-412 METERED PIPED WATER COMM.	384,416.91	384,416.91	464,397.00	79,980.09	82.8
51-42-414 UNMETERED PIPED WTR RESID	741,173.28	741,173.28	827,502.00	86,328.72	89.6
51-42-416 CONTRACT WATER	12,077.00	12,077.00	7,800.00	( 4,277.00)	154.8
51-42-436 PUMPHOUSE WATER	17,377.00	17,377.00	10,500.00	( 6,877.00)	165.5
<b>TOTAL WATER</b>	<b>3,708,977.08</b>	<b>3,708,977.08</b>	<b>3,807,903.00</b>	<b>98,925.92</b>	<b>97.4</b>
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,413,202.32	1,413,202.32	1,540,427.00	127,224.68	91.7
51-43-412 METERED PIPED SEWER COMM.	716,164.22	716,164.22	812,104.00	95,939.78	88.2
51-43-414 UNMETERED PIPED SEWER RES	219,246.04	219,246.04	248,251.00	29,004.96	88.3
51-43-416 CONTRACT SEWER	20,525.96	20,525.96	25,000.00	4,474.04	82.1
<b>TOTAL SEWER</b>	<b>2,369,138.54</b>	<b>2,369,138.54</b>	<b>2,625,782.00</b>	<b>256,643.46</b>	<b>90.2</b>
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	42,824.55	42,824.55	22,000.00	( 20,824.55)	194.7
51-45-435 RECONNECT FEES	2,555.00	2,555.00	7,500.00	4,945.00	34.1
51-45-450 SENIOR DISCOUNT	( 41,968.27)	( 41,968.27)	( 38,000.00)	3,968.27	(110.4)
51-45-467 NSF CHECKS AND FEES	60.00	60.00	300.00	240.00	20.0
51-45-468 UTILITY INSPECTION FEES	1,335.94	1,335.94	1,500.00	164.06	89.1
51-45-471 WATER SUBSCRIPTION FEES	.00	.00	165,500.00	165,500.00	.0
51-45-472 SEWER SUBSCRIPTION FEES	.00	.00	176,958.00	176,958.00	.0
51-45-487 INVESTMENT INCOME	.06	.06	.00	( .06)	.0
<b>TOTAL MISCELLANEOUS</b>	<b>4,807.28</b>	<b>4,807.28</b>	<b>335,758.00</b>	<b>330,950.72</b>	<b>1.4</b>
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	5.12	5.12	.00	( 5.12)	.0
51-49-487 INVESTMENT INCOME	.00	.00	5,254.00	5,254.00	.0
51-49-495 MISCELLANEOUS INCOME	2,039.27	2,039.27	.00	( 2,039.27)	.0
<b>TOTAL MISCELLANEOUS</b>	<b>2,044.39</b>	<b>2,044.39</b>	<b>5,254.00</b>	<b>3,209.61</b>	<b>38.9</b>
<b>TOTAL FUND REVENUE</b>	<b>6,084,967.29</b>	<b>6,084,967.29</b>	<b>6,774,697.00</b>	<b>689,729.71</b>	<b>89.8</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
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WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	59,260.15	59,260.15	81,458.00	22,197.85	72.8
51-80-502 OVERTIME	732.81	732.81	2,000.00	1,267.19	36.6
51-80-508 LEAVE CASHOUT	.00	.00	4,108.00	4,108.00	.0
51-80-511 MEDICARE FICA	878.02	878.02	1,220.00	341.98	72.0
51-80-512 GROUP HEALTH INSURANCE	33,751.85	33,751.85	45,360.00	11,608.15	74.4
51-80-515 UNEMPLOYMENT	.00	.00	1,585.00	1,585.00	.0
51-80-516 WORKERS' COMPENSATION	690.00	690.00	1,018.00	328.00	67.8
51-80-518 PERS	12,996.87	12,996.87	18,515.00	5,518.13	70.2
51-80-519 UTILITY BENEFIT	751.15	751.15	7,980.00	7,228.85	9.4
51-80-545 TRAINING/TRAVEL	.00	.00	3,500.00	3,500.00	.0
51-80-561 SUPPLIES	1,651.00	1,651.00	6,000.00	4,349.00	27.5
51-80-649 ONLINE BILL PAY	2,488.20	2,488.20	3,000.00	511.80	82.9
51-80-721 INSURANCE	564.00	564.00	1,000.00	436.00	56.4
51-80-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-80-733 POSTAGE	6,145.88	6,145.88	6,000.00	( 145.88)	102.4
51-80-736 BANK CHARGES	35,521.86	35,521.86	36,500.00	978.14	97.3
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	12,929.78	12,929.78	16,566.00	3,636.22	78.1
51-80-998 ADMINISTRATIVE OVERHEAD-GF	19,758.00	19,758.00	29,287.00	9,529.00	67.5
<b>TOTAL UTILITY BILLING</b>	<b>188,119.57</b>	<b>188,119.57</b>	<b>266,597.00</b>	<b>78,477.43</b>	<b>70.6</b>
<u>HAULED WATER</u>					
51-81-501 SALARIES	357,372.06	357,372.06	374,044.00	16,671.94	95.5
51-81-502 OVERTIME	113,511.60	113,511.60	120,000.00	6,488.40	94.6
51-81-508 LEAVE CASHOUT	3,274.62	3,274.62	20,495.00	17,220.38	16.0
51-81-511 MEDICARE	7,105.18	7,105.18	7,052.00	( 53.18)	100.8
51-81-512 EMPLOYEE GROUP BENEFITS	177,572.94	177,572.94	224,856.00	47,283.06	79.0
51-81-515 UNEMPLOYMENT	5,662.30	5,662.30	7,925.00	2,262.70	71.5
51-81-516 WORKERS' COMPENSATION	20,436.00	20,436.00	14,359.00	( 6,077.00)	142.3
51-81-518 PERS	100,523.49	100,523.49	108,690.00	8,166.51	92.5
51-81-519 UTILITY BENEFIT	29,266.75	29,266.75	39,558.00	10,291.25	74.0
51-81-545 TRAINING/TRAVEL	1,803.51	1,803.51	4,000.00	2,196.49	45.1
51-81-561 SUPPLIES	11,269.94	11,269.94	9,525.00	( 1,744.94)	118.3
51-81-563 WEARING APPAREL	730.40	730.40	8,000.00	7,269.60	9.1
51-81-600 TIRES	25,045.36	25,045.36	25,045.36	.00	100.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	218.76	218.76	5,000.00	4,781.24	4.4
51-81-602 GASOLINE/DIESEL/OIL	91,964.28	91,964.28	110,000.00	18,035.72	83.6
51-81-621 ELECTRICITY	6,506.80	6,506.80	10,000.00	3,493.20	65.1
51-81-622 TELEPHONE	359.26	359.26	600.00	240.74	59.9
51-81-623 HEATING FUEL	14,339.47	14,339.47	26,507.67	12,168.20	54.1
51-81-626 WATER/SEWER/GARBAGE	7,552.45	7,552.45	8,200.00	647.55	92.1
51-81-650 LAB TESTS	1,991.00	1,991.00	2,000.00	9.00	99.6
51-81-661 VEHICLE MAINT/REPAIR	263,691.50	263,691.50	270,823.64	7,132.14	97.4
51-81-669 OTHER PURCHASED SERVICES	3,492.33	3,492.33	3,492.33	.00	100.0
51-81-683 MINOR EQUIPMENT	868.13	868.13	2,000.00	1,131.87	43.4
51-81-721 INSURANCE	54,046.17	54,046.17	54,000.00	( 46.17)	100.1
51-81-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	706.77	706.77	1,000.00	293.23	70.7

CITY OF BETHEL  
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WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-996 ADMIN OVERHEAD-IT SVCS	11,788.90	11,788.90	15,359.00	3,570.10	76.8
51-81-998 ADMINISTRATIVE OVERHEAD-GF	153,767.00	153,767.00	162,827.00	9,060.00	94.4
<b>TOTAL HAULED WATER</b>	<b>1,464,866.97</b>	<b>1,464,866.97</b>	<b>1,654,359.00</b>	<b>189,492.03</b>	<b>88.6</b>
<b>PIPED WATER</b>					
51-82-501 SALARIES	105,023.51	105,023.51	135,530.00	30,506.49	77.5
51-82-502 OVERTIME	28,655.07	28,655.07	45,000.00	16,344.93	63.7
51-82-508 LEAVE CASHOUT	2,867.89	2,867.89	6,819.00	3,951.11	42.1
51-82-511 MEDICARE	2,027.83	2,027.83	2,581.00	553.17	78.6
51-82-512 EMPLOYEE GROUP BENEFITS	53,638.80	53,638.80	55,728.00	2,089.20	96.3
51-82-515 UNEMPLOYMENT	.00	.00	3,970.00	3,970.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,256.00	5,256.00	.0
51-82-518 PERS	29,124.24	29,124.24	39,717.00	10,592.76	73.3
51-82-519 UTILITY BENEFIT	5,309.65	5,309.65	9,804.00	4,494.35	54.2
51-82-545 TRAINING/TRAVEL	1,666.30	1,666.30	2,369.00	702.70	70.3
51-82-561 SUPPLIES	3,696.96	3,696.96	4,525.00	828.04	81.7
51-82-563 WEARING APPAREL	813.85	813.85	2,000.00	1,186.15	40.7
51-82-592 PLUMBING SUPPLIES	1,709.44	1,709.44	5,000.00	3,290.56	34.2
51-82-602 GASOLINE/DIESEL/OIL	7,313.68	7,313.68	20,000.00	12,686.32	36.6
51-82-621 ELECTRICITY-UTIL MT SHOP	4,062.65	4,062.65	7,500.00	3,437.35	54.2
51-82-622 TELEPHONE	1,107.83	1,107.83	2,750.00	1,642.17	40.3
51-82-623 HEATING FUEL	22,057.61	22,057.61	20,000.00	( 2,057.61)	110.3
51-82-626 WATER/SEWER/GARB	456.86	456.86	600.00	143.14	76.1
51-82-649 ENGINEERING SERVICES	.00	.00	3,000.00	3,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	3,262.03	3,262.03	3,168.00	( 94.03)	103.0
51-82-669 OTHER PURCHASED SERVICES	35.00	35.00	2,500.00	2,465.00	1.4
51-82-683 MINOR EQUIPMENT	1,677.99	1,677.99	3,000.00	1,322.01	55.9
51-82-721 INSURANCE	4,032.00	4,032.00	5,400.00	1,368.00	74.7
51-82-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-738 BAD DEBT EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	45,768.00	45,768.00	54,065.00	8,297.00	84.7
<b>TOTAL PIPED WATER</b>	<b>324,307.19</b>	<b>324,307.19</b>	<b>451,282.00</b>	<b>126,974.81</b>	<b>71.9</b>
<b>BETHEL HTS WTR TREATMENT</b>					
51-83-501 SALARIES	100,062.23	100,062.23	95,289.00	( 4,773.23)	105.0
51-83-502 OVERTIME	30,527.62	30,527.62	31,000.00	472.38	98.5
51-83-508 LEAVE CASHOUT	.00	.00	11,239.00	11,239.00	.0
51-83-511 MEDICARE	496.05	496.05	1,818.00	1,321.95	27.3
51-83-512 EMPLOYEE GROUP BENEFITS	22,010.05	22,010.05	44,064.00	22,053.95	50.0
51-83-515 UNEMPLOYMENT	1,850.00	1,850.00	2,014.00	164.00	91.9
51-83-516 WORKERS' COMPENSATION	.00	.00	3,668.00	3,668.00	.0
51-83-518 PERS	28,070.35	28,070.35	27,783.00	( 287.35)	101.0
51-83-519 UTILITY BENEFIT	10,569.98	10,569.98	7,752.00	( 2,817.98)	136.4
51-83-545 TRAINING/TRAVEL	908.00	908.00	1,500.00	592.00	60.5
51-83-561 SUPPLIES	42,967.81	42,967.81	50,000.00	7,032.19	85.9
51-83-563 WEARING APPAREL	479.97	479.97	800.00	320.03	60.0
51-83-592 PLUMBING SUPPLIES	505.54	505.54	4,000.00	3,494.46	12.6
51-83-621 ELECTRICITY (PUMPHOUSE)	64,366.34	64,366.34	70,000.00	5,633.66	92.0

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-622 TELEPHONE	378.13	378.13	1,600.00	1,221.87	23.6
51-83-623 HEATING FUEL (PUMPHOUSE)	129,982.01	129,982.01	130,000.00	17.99	100.0
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	4,501.17	4,501.17	5,000.00	498.83	90.0
51-83-661 VEHICLE MAINT/REPAIR	2,160.07	2,160.07	3,037.00	876.93	71.1
51-83-669 OTHER PURCHASED SERVICES	8,853.52	8,853.52	10,000.00	1,146.48	88.5
51-83-683 MINOR EQUIPMENT	4,813.42	4,813.42	5,000.00	186.58	96.3
51-83-721 INSURANCE	10,380.00	10,380.00	10,380.00	.00	100.0
51-83-727 ADVERTISING	87.47	87.47	500.00	412.53	17.5
51-83-996 ADMIN OVERHEAD-IT SVCS	12,169.18	12,169.18	15,822.00	3,652.82	76.9
51-83-998 ADMINISTRATIVE OVERHEAD-GF	35,887.00	35,887.00	40,103.00	4,216.00	89.5
<b>TOTAL BETHEL HTS WTR TREATMENT</b>	<b>512,025.91</b>	<b>512,025.91</b>	<b>574,369.00</b>	<b>62,343.09</b>	<b>89.2</b>

CITY SUB WTR TREATMENT

51-84-501 SALARIES	97,942.13	97,942.13	99,835.00	1,892.87	98.1
51-84-502 OVERTIME	24,649.74	24,649.74	29,000.00	4,350.26	85.0
51-84-508 LEAVE CASHOUT	.00	.00	5,257.00	5,257.00	.0
51-84-511 MEDICARE	1,821.10	1,821.10	18,232.00	16,410.90	10.0
51-84-512 EMPLOYEE GROUP BENEFITS	47,397.19	47,397.19	44,064.00	( 3,333.19)	107.6
51-84-515 UNEMPLOYMENT	1,850.00	1,850.00	2,014.00	164.00	91.9
51-84-516 WORKERS' COMPENSATION	.00	.00	3,712.00	3,712.00	.0
51-84-518 PERS	25,990.41	25,990.41	28,344.00	2,353.59	91.7
51-84-519 UTILITY BENEFIT	3,794.32	3,794.32	7,752.00	3,957.68	49.0
51-84-545 TRAINING/TRAVEL	2,349.73	2,349.73	3,000.00	650.27	78.3
51-84-561 SUPPLIES	46,557.18	46,557.18	45,000.00	( 1,557.18)	103.5
51-84-563 WEARING APPAREL	479.97	479.97	800.00	320.03	60.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	463.42	463.42	600.00	136.58	77.2
51-84-621 ELECTRICITY (CS WTF)	41,263.86	41,263.86	50,000.00	8,736.14	82.5
51-84-622 TELEPHONE	34.91	34.91	1,800.00	1,765.09	1.9
51-84-623 HEATING FUEL(CS WTF)	83,314.05	83,314.05	80,000.00	( 3,314.05)	104.1
51-84-649 ENGINEERING SERVICES	.00	.00	1,500.00	1,500.00	.0
51-84-650 LAB TESTS	6,001.75	6,001.75	7,500.00	1,498.25	80.0
51-84-661 VEHICLE MAINT (ISF)	2,279.24	2,279.24	3,037.00	757.76	75.1
51-84-669 OTHER PURCHASED SERVICES	2,817.01	2,817.01	15,000.00	12,182.99	18.8
51-84-683 MINOR EQUIPMENT	2,713.86	2,713.86	5,000.00	2,286.14	54.3
51-84-721 INSURANCE	5,700.00	5,700.00	5,700.00	.00	100.0
51-84-727 ADVERTISING	34.86	34.86	500.00	465.14	7.0
51-84-996 ADMIN OVERHEAD-IT SVCS	13,310.05	13,310.05	17,181.00	3,870.95	77.5
51-84-998 ADMINISTRATIVE OVERHEAD-GF	39,226.00	39,226.00	42,058.00	2,832.00	93.3
<b>TOTAL CITY SUB WTR TREATMENT</b>	<b>449,990.78</b>	<b>449,990.78</b>	<b>518,886.00</b>	<b>68,895.22</b>	<b>86.7</b>

HAULED SEWER

51-85-501 SALARIES	389,588.05	389,588.05	415,833.00	26,244.95	93.7
51-85-502 OVERTIME	64,281.38	64,281.38	85,000.00	20,718.62	75.6
51-85-508 LEAVE CASHOUT	5,978.25	5,978.25	24,164.00	18,185.75	24.7
51-85-511 MEDICARE	6,779.35	6,779.35	7,957.00	1,177.65	85.2
51-85-512 EMPLOYEE GROUP BENEFITS	215,012.95	215,012.95	250,776.00	35,763.05	85.7
51-85-515 UNEMPLOYMENT	15,668.82	15,668.82	10,150.00	( 5,518.82)	154.4

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-85-516 WORKERS' COMPENSATION	20,268.00	20,268.00	16,201.00	( 4,067.00)	125.1
51-85-518 PERS	97,780.60	97,780.60	123,383.00	25,602.40	79.3
51-85-519 UTILITY BENEFIT	15,096.66	15,096.66	44,118.00	29,021.34	34.2
51-85-561 SUPPLIES	2,850.24	2,850.24	5,525.00	2,674.76	51.6
51-85-563 WEARING APPAREL	2,956.98	2,956.98	10,000.00	7,043.02	29.6
51-85-600 TIRES & WHEELS	12,000.00	12,000.00	12,000.00	.00	100.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	113.50	113.50	4,200.00	4,086.50	2.7
51-85-602 GASOLINE/DIESEL/OIL	81,867.87	81,867.87	110,000.00	28,132.13	74.4
51-85-621 ELECTRICITY	6,506.80	6,506.80	8,000.00	1,493.20	81.3
51-85-622 TELEPHONE	30.83	30.83	350.00	319.17	8.8
51-85-623 HEATING FUEL	11,507.64	11,507.64	24,500.00	12,992.36	47.0
51-85-626 WATER/SEWER/GARBAGE	7,552.45	7,552.45	6,500.00	( 1,052.45)	116.2
51-85-661 VEHICLE MAINT/REPAIR	296,935.36	296,935.36	313,869.00	16,933.64	94.6
51-85-669 OTHER PURCHASED SERVICES	1,871.60	1,871.60	5,500.00	3,628.40	34.0
51-85-683 MINOR EQUIPMENT	724.54	724.54	2,000.00	1,275.46	36.2
51-85-721 INSURANCE	43,768.87	43,768.87	17,000.00	( 26,768.87)	257.5
51-85-722 INSURANCE-DED EXP & OTHER	339.43	339.43	10,000.00	9,660.57	3.4
51-85-738 BAD DEBT EXPENSE	.00	.00	12,000.00	12,000.00	.0
51-85-799 MISCELLANEOUS	196.22	196.22	1,000.00	803.78	19.6
51-85-996 ADMIN OVERHEAD-IT SVCS	380.29	380.29	615.00	234.71	61.8
51-85-998 ADMINISTRATIVE OVERHEAD-GF	148,534.00	148,534.00	183,502.00	34,968.00	80.9
<b>TOTAL HAULED SEWER</b>	<b>1,448,590.68</b>	<b>1,448,590.68</b>	<b>1,704,143.00</b>	<b>255,552.32</b>	<b>85.0</b>

PIPED SEWER

51-86-501 SALARIES	99,948.11	99,948.11	145,580.00	45,631.89	68.7
51-86-502 OVERTIME	28,674.39	28,674.39	35,000.00	6,325.61	81.9
51-86-508 LEAVE CASHOUT	2,867.88	2,867.88	6,819.00	3,951.12	42.1
51-86-511 MEDICARE	1,954.36	1,954.36	2,582.00	627.64	75.7
51-86-512 EMPLOYEE GROUP BENEFITS	51,963.04	51,963.04	57,024.00	5,060.96	91.1
51-86-515 UNEMPLOYMENT	.00	.00	3,971.00	3,971.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,258.00	5,258.00	.0
51-86-518 PERS	28,011.91	28,011.91	39,728.00	11,716.09	70.5
51-86-519 UTILITY BENEFITS	10,264.44	10,264.44	9,478.00	( 786.44)	108.3
51-86-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-86-561 SUPPLIES	3,739.25	3,739.25	5,525.00	1,785.75	67.7
51-86-563 WEARING APPAREL	2,286.30	2,286.30	2,500.00	213.70	91.5
51-86-592 PLUMBING SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-86-602 GASOLINE/DIESEL/OIL	10,664.08	10,664.08	25,000.00	14,335.92	42.7
51-86-621 ELECTRICITY-LIFTST & BLDG	73,532.03	73,532.03	75,000.00	1,467.97	98.0
51-86-622 TELEPHONE	.00	.00	2,000.00	2,000.00	.0
51-86-623 HEATING FUEL	23,229.89	23,229.89	35,000.00	11,770.11	66.4
51-86-626 WATER/SEWER/GARB	456.92	456.92	600.00	143.08	76.2
51-86-661 VEHICLE MAINT/REPAIR	3,103.73	3,103.73	3,037.00	( 66.73)	102.2
51-86-669 OTHER PURCHASED SERVICES	6,687.81	6,687.81	20,000.00	13,312.19	33.4
51-86-683 MINOR EQUIPMENT	77,121.48	77,121.48	119,780.00	42,658.52	64.4
51-86-721 INSURANCE	3,984.00	3,984.00	4,500.00	516.00	88.5
51-86-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,408.30	14,408.30	10,000.00	( 4,408.30)	144.1
51-86-996 ADMIN OVERHEAD-IT SVCS	380.29	380.29	615.00	234.71	61.8
51-86-998 ADMINISTRATIVE OVERHEAD-GF	45,086.00	45,086.00	54,251.00	9,165.00	83.1
<b>TOTAL PIPED SEWER</b>	<b>488,364.21</b>	<b>488,364.21</b>	<b>674,248.00</b>	<b>185,883.79</b>	<b>72.4</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	26,728.68	26,728.68	54,927.00	28,198.32	48.7
51-87-502 OVERTIME	6,398.18	6,398.18	9,000.00	2,601.82	71.1
51-87-508 LEAVE CASHOUT	637.31	637.31	1,616.00	978.69	39.4
51-87-511 MEDICARE	500.67	500.67	918.00	417.33	54.5
51-87-512 EMPLOYEE GROUP BENEFITS	13,180.52	13,180.52	18,144.00	4,963.48	72.6
51-87-515 UNEMPLOYMENT	.00	.00	1,412.00	1,412.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	1,870.00	1,870.00	.0
51-87-518 PERS	7,224.49	7,224.49	14,064.00	6,839.51	51.4
51-87-519 UTILITY BENEFIT	1,067.25	1,067.25	3,016.00	1,948.75	35.4
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	1,091.60	1,091.60	1,000.00	( 91.60)	109.2
51-87-563 WEARING APPAREL	( 45.80)	( 45.80)	1,200.00	1,245.80	( 3.8)
51-87-592 PLUMBING SUPPLIES	.00	.00	2,500.00	2,500.00	.0
51-87-602 GASOLINE	6,334.21	6,334.21	15,000.00	8,665.79	42.2
51-87-650 LAB TESTS (SAMPLES)	.00	.00	12,000.00	12,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	( 236.88)	( 236.88)	1,000.00	1,236.88	( 23.7)
51-87-683 MINOR EQUIPMENT	648.98	648.98	2,000.00	1,351.02	32.5
51-87-721 INSURANCE	264.00	264.00	800.00	536.00	33.0
51-87-724 DUES & SUBSCRIPTIONS	5,220.00	5,220.00	5,220.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	11,217.00	11,217.00	18,700.00	7,483.00	60.0
<b>TOTAL SEWER LAGOON</b>	<b>81,730.21</b>	<b>81,730.21</b>	<b>166,387.00</b>	<b>84,656.79</b>	<b>49.1</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>4,957,995.52</b>	<b>4,957,995.52</b>	<b>6,010,271.00</b>	<b>1,052,275.48</b>	<b>82.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>1,126,971.77</b>	<b>1,126,971.77</b>	<b>764,426.00</b>	<b>( 362,545.77)</b>	<b>147.4</b>

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# *Mayor's Report*

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# ***City Manager's Report***

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**CITY OF BETHEL**  
P.O. Box 388  
Bethel, Alaska 99559  
Ph. (907) 543-4150  
Fax (907) 543-3817

## **MEMORANDUM**

DATE: July 3 too July 17

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TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

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July 3- FY19 Budget Modifications -Teleconference with Lifequest-Discussed the CEHH with the DOT's Chief of Maintenance and thanked him for following up on our request on June 29<sup>th</sup> email concerning the dusty conditions on the highway and applying the calcium cholide.-Reconcile Admin. purchase card.

July 5- Dept Head meeting.-Received the survey of the property that the Police station sits on It appears we are not trespassing but a fire lane is missing on one side of the building; it would have to be constructed on property that the City does not own.-

July 6- Received driver license reports.-Set up a banking account to allow Lifequest to transfere ambulance fees to the COB.-

July 9- Worked with the Finance Dept to review who is doing what.. Meet with the auditors and our finance dept. via phone to discuss the FY17 Audit; Discussed FY-18 Audit and Altman Rodgers will be here for field testing will take two weeks the first of which will start during the week of 12/10, the second Jan 7<sup>th</sup> or 14<sup>th</sup>

June 10- Meet with ONTC to discuss the MOU for lights in Piny's Park.- Meet with Dept. of Corrections, YKHC, and Police Chief to resolve to admit those in Police custody to the custody of the Dept. of Corrections. .-Worked With the finance department helping out with the duties of the finance director.-

June 11-Directed The finance department to set up a GL account for Fire Dept in the fleet replacement fund for revenues collected from the ambulance fees ( BMC 4.04.075). Worked with the Finance Dept. – Reviewed the next steps we will take regarding the Avenues project.-Visited The Senior Ctr., Landfill and the IC project site.-Signed off for the purchase of five new sewer trucks.

June 12- The Dept of Health & Social Services has awarded a grant for Bethel Comm. Service Patrol Program in the amount \$323,081.-

June 13- Work with the Finance Dept. obtaining contacts for our investment accounts.- Work With the DOT and the PW Director supplying information for the repaving of the CEHH.-

## **PROJECTS**

**Institutional Corridor** – We officially received a \$200,000 credit for the utility crossing on CEHH, planned for early August. YKHC has related to the Project Manger that YKHC's water treatment plant will be moved to Kasuylie. No details were given other than YKHC will be connecting to the CoB water services sooner than expected.- Treatment Plant work planned for September.

**Jetty/Sewer Lagoon-** Dredging and the installation of the baffles are complete, construction of the jetty will start in August.

**.The Avenues-** Public Notice posted in the newspaper, a requirement of the Environmental Assessment.

**Bethel Heights Water and Sewer System ( A, B, C Loops )-** The grantor approved funds,\$75,000, to produce Pre.Eng.Report for upgrading the sewer pipes. The grants turned down a similar request regarding the piped water in this neighborhood.

**Ridgecrest Drive/LKSD-**Bids due July 20th

**Tundra Ridge Road Realignment-** Nothing new, project is in the STIP, and \$500,000 was budgeted for by the State for FY18.

**Landfill Closure-** Will be completed by DOWL.

**PW Boilers-** All of the bids we received were for more than was planned. The bids ranged from five-hundred fifty thousand dollars too nine-hundred fifty thousand dollars. We will have spent approximately \$32,000 on design leaving \$188,000 to spend.. There are two ways to go from here. One, purchase the boilers and put an RFP out the installation or allocate approximately \$362,000 more to what the low bid was of \$550,000 to complete the project.

**Lift Stations-** The funds from this grant will be used to replace electrical panels, the scope of work is developed, and the bid documents are being worked on.

**Courthouse-** Reviewed the material need for the Executive session.

**Owl Park -** Topsoil is has been applied, and hydro-seeding is next. It will be late August before the equipment arrives. We ask for quotes, but an RFP will have to be used because we are asking someone to install it.

**Pinky's Park-** We are ready to apply top soil to the soccer field; we have had some problems driving the trucks onto the field due to the wet weather. Some equipment has arrived, the bleachers, port potties, and LED lights will be ordered this week.- MOU and the Projects Manager proposal to install lights along the boardwalk were discussed with BNC. We need to set up a joint meeting with ONC and the Council.

**GIS Database, Long Range Trans. Plan-** Both projects have been underway for a week or so.

**Bethel Bank Stabilization Project-** Is underway and progressing as scheduled.

I will be working on a Capital Project List and hopefull submit the projects to the City Council in August.

Peter Williams  
Bethel City Manager

## Streets and Roads daily dialog

6/11/18

Hauled sand to the landfill  
Water BIA with 4 loads of water 5hrs..  
Graded BIA road 2hrs..  
1 load of water for city sand pit road.  
Graded, City sand pit road.

6/12/18

Water BIA in in front of Larson Sub. 1hr..  
Lay down 1 bag of Calcium 1hr..  
Watered down Noel Polty Blvd. going to Kasayuli Sub. with 5 loads of water.  
Graded Noel Polty Blvd..  
Lay down 5 bags of calcium on Noel Polty Blvd..  
Hauled to landfill.

6/13/18

Water City Sub. With 5 loads of water.  
Graded Akiak Drive, Akiachak Avenue, Mission Diver in City Sub..  
Calcium Akiak Drive, Akiachak Avenue, Mission Drive in City Sub. 5 bags.  
Water Main St., River Front, and Oscar Way, 2 loads of water. 1 hr.  
Lay 2 bags of calcium on Main St., River Front, and Oscar Way 1hr.  
Graded Main St., River Front, and Oscar Way 1hr.

6/14/18

Hauled salt sand to salt sand pile on north side of city shop.  
Graded all streets in Blue Berry Sub.  
Water all streets in Blue Berry Sub.  
Lay down 4 bags of calcium on all streets in Blue Berry Sub.  
Graded all streets in Hoffman Sub.  
Water all streets in Hoffman Sub.  
Lay down 2 bags of calcium on all streets in Hoffman Sub.  
Graded East Ave. and Small Boat Harbor Road.  
Water East Ave. and Small Boat Harbor Road.  
Lay down 2 bags of calcium on East Ave. and Small Boat Harbor Road.

6/15/18

Haul vehicles to the landfill.  
Water BIA roads 3 loads, 3 hrs.  
Graded BIA road 3 hrs.  
Water down Noel Polty Blvd. going into Kasayuli Sub. With 2 loads of water  
Graded Noel Polty Blvd. going into Kasayuli Sub.  
Hauled sand to the salt sand pile.

6/17/18

Gary graded roads for 2 hrs.

Jimmy Boan graded roads for 2 hrs.

6/18/18

Graded Kasayuli, BIA, Ridgecrest, Ptarmigan, Akakeek, and Tundra Ridge.

Graded 7<sup>th</sup> Ave, 4<sup>th</sup> Ave, Willow, Main, river, Oscar, East, Small Boat Harbor, and City Sub.

Hauled salt sand

6/19/18

Graded 6<sup>th</sup> Ave, Blue Berry, City Sub., Ridgecrest, Ptarmigan, Kaligtuq, Akakeek, Mission, BNC Sub..

Hauled brush to landfill.

6/20/18

Hauled salt sand to salt sand pile.

Push up landfill cover for landfill.

Graded city pit road, H-Marker road, Ridgecrest, Akakeek, Ptarmigan, akiaahak,

6/21/18

Pull out fence post and h-beams at Owl Park

Push up landfill cover at city pit for landfill.

Started grading after rain stop Ridgecrest, Akakeek, Ptarmigan, and Akiak

Fixes driveway at 250 Mission Lake Road where water was stuck.

6/22/18

Haul sand to Owl Park

Graded, 4<sup>th</sup> Ave. , Willow, Ptarmigan, Akakeek, Front St., Elder, Kilbuck St., Mission.

Graded, Kasayuli, BIA, Tundra Road, Blue, Ridgecrest, Atsaq St ..

6/25/18

Push road sand and landfill cover at the city sand pit.

Haul road sand to Owl Park for the pad with 2 dump trucks.

6/26/18

Hauled water and sewer pipe from pipe water and sewer shop to north side of city shop.

Hauled in sand to Owl Park and push it with D5 dozer.

Hauling in top soil to shoulder of Owl Park.

## Streets and Roads daily dialog

6/11/18

Hauled sand to the landfill  
Water BIA with 4 loads of water 5hrs..  
Graded BIA road 2hrs..  
1 load of water for city sand pit road.  
Graded, City sand pit road.

6/12/18

Water BIA in in front of Larson Sub. 1hr..  
Lay down 1 bag of Calcium 1hr..  
Watered down Noel Polty Blvd. going to Kasayuli Sub. with 5 loads of water.  
Graded Noel Polty Blvd..  
Lay down 5 bags of calcium on Noel Polty Blvd..  
Hauled to landfill.

6/13/18

Water City Sub. With 5 loads of water.  
Graded Akiak Drive, Akiachak Avenue, Mission Diver in City Sub..  
Calcium Akiak Drive, Akiachak Avenue, Mission Drive in City Sub. 5 bags.  
Water Main St., River Front, and Oscar Way, 2 loads of water. 1 hr.  
Lay 2 bags of calcium on Main St., River Front, and Oscar Way 1hr.  
Graded Main St., River Front, and Oscar Way 1hr.

6/14/18

Hauled salt sand to salt sand pile on north side of city shop.  
Graded all streets in Blue Berry Sub.  
Water all streets in Blue Berry Sub.  
Lay down 4 bags of calcium on all streets in Blue Berry Sub.  
Graded all streets in Hoffman Sub.  
Water all streets in Hoffman Sub.  
Lay down 2 bags of calcium on all streets in Hoffman Sub.  
Graded East Ave. and Small Boat Harbor Road.  
Water East Ave. and Small Boat Harbor Road.  
Lay down 2 bags of calcium on East Ave. and Small Boat Harbor Road.

6/15/18

Haul vehicles to the landfill.  
Water BIA roads 3 loads, 3 hrs.  
Graded BIA road 3 hrs.  
Water down Noel Polty Blvd. going into Kasayuli Sub. With 2 loads of water  
Graded Noel Polty Blvd. going into Kasayuli Sub.  
Hauled sand to the salt sand pile.

6/17/18

Gary graded roads for 2 hrs.

Jimmy Boan graded roads for 2 hrs.

6/18/18

Graded Kasayuli, BIA, Ridgecrest, Ptarmigan, Akakeek, and Tundra Ridge.

Graded 7<sup>th</sup> Ave, 4<sup>th</sup> Ave, Willow, Main, river, Oscar, East, Small Boat Harbor, and City Sub.

Hauled salt sand

6/19/18

Graded 6th Ave, Blue Berry, City Sub., Ridgecrest, Ptarmigan, Kaligtuq, Akakeek, Mission, BNC Sub..

Hauled brush to landfill.

## Streets and Roads daily dialog

6/11/18

Hauled sand to the landfill  
Water BIA with 4 loads of water 5hrs..  
Graded BIA road 2hrs..  
1 load of water for city sand pit road.  
Graded, City sand pit road.

6/12/18

Water BIA in in front of Larson Sub. 1hr..  
Lay down 1 bag of Calcium 1hr..  
Watered down Noel Polty Blvd. going to Kasayuli Sub. with 5 loads of water.  
Graded Noel Polty Blvd..  
Lay down 5 bags of calcium on Noel Polty Blvd..  
Hauled to landfill.

6/13/18

Water City Sub. With 5 loads of water.  
Graded Akiak Drive, Akiachak Avenue, Mission Diver in City Sub..  
Calcium Akiak Drive, Akiachak Avenue, Mission Drive in City Sub. 5 bags.  
Water Main St., River Front, and Oscar Way, 2 loads of water. 1 hr.  
Lay 2 bags of calcium on Main St., River Front, and Oscar Way 1hr.  
Graded Main St., River Front, and Oscar Way 1hr.

6/14/18

Hauled salt sand to salt sand pile on north side of city shop.  
Graded all streets in Blue Berry Sub.  
Water all streets in Blue Berry Sub.  
Lay down 4 bags of calcium on all streets in Blue Berry Sub.  
Graded all streets in Hoffman Sub.  
Water all streets in Hoffman Sub.  
Lay down 2 bags of calcium on all streets in Hoffman Sub.  
Graded East Ave. and Small Boat Harbor Road.  
Water East Ave. and Small Boat Harbor Road.  
Lay down 2 bags of calcium on East Ave. and Small Boat Harbor Road.

6/15/18

Haul vehicles to the landfill.  
Water BIA roads 3 loads, 3 hrs.  
Graded BIA road 3 hrs.  
Water down Noel Polty Blvd. going into Kasayuli Sub. With 2 loads of water  
Graded Noel Polty Blvd. going into Kasayuli Sub.  
Hauled sand to the salt sand pile.

6/17/18

Gary graded roads for 2 hrs.

Jimmy Boan graded roads for 2 hrs.

6/18/18

Graded Kasayuli, BIA, Ridgecrest, Ptarmigan, Akakeek, and Tundra Ridge.

Graded 7<sup>th</sup> Ave, 4<sup>th</sup> Ave, Willow, Main, river, Oscar, East, Small Boat Harbor, and City Sub.

Hauled salt sand

6/19/18

Graded 6th Ave, Blue Berry, City Sub., Ridgecrest, Ptarmigan, Kaligtuq, Akakeek, Mission, BNC Sub..

Hauled brush to landfill.

## Streets and Roads daily dialog

6/11/18

Hauled sand to the landfill  
Water BIA with 4 loads of water 5hrs..  
Graded BIA road 2hrs..  
1 load of water for city sand pit road.  
Graded, City sand pit road.

6/12/18

Water BIA in in front of Larson Sub. 1hr..  
Lay down 1 bag of Calcium 1hr..  
Watered down Noel Polty Blvd. going to Kasayuli Sub. with 5 loads of water.  
Graded Noel Polty Blvd..  
Lay down 5 bags of calcium on Noel Polty Blvd..  
Hauled to landfill.

6/13/18

Water City Sub. With 5 loads of water.  
Graded Akiak Drive, Akiachak Avenue, Mission Diver in City Sub..  
Calcium Akiak Drive, Akiachak Avenue, Mission Drive in City Sub. 5 bags.  
Water Main St., River Front, and Oscar Way, 2 loads of water. 1 hr.  
Lay 2 bags of calcium on Main St., River Front, and Oscar Way 1hr.  
Graded Main St., River Front, and Oscar Way 1hr.

6/14/18

Hauled salt sand to salt sand pile on north side of city shop.  
Graded all streets in Blue Berry Sub.  
Water all streets in Blue Berry Sub.  
Lay down 4 bags of calcium on all streets in Blue Berry Sub.  
Graded all streets in Hoffman Sub.  
Water all streets in Hoffman Sub.  
Lay down 2 bags of calcium on all streets in Hoffman Sub.  
Graded East Ave. and Small Boat Harbor Road.  
Water East Ave. and Small Boat Harbor Road.  
Lay down 2 bags of calcium on East Ave. and Small Boat Harbor Road.

6/15/18

Haul vehicles to the landfill.  
Water BIA roads 3 loads, 3 hrs.  
Graded BIA road 3 hrs.  
Water down Noel Polty Blvd. going into Kasayuli Sub. With 2 loads of water  
Graded Noel Polty Blvd. going into Kasayuli Sub.  
Hauled sand to the salt sand pile.

6/17/18

Gary graded roads for 2 hrs.

Jimmy Boan graded roads for 2 hrs.

6/18/18

Graded Kasayuli, BIA, Ridgecrest, Ptarmigan, Akakeek, and Tundra Ridge.

Graded 7<sup>th</sup> Ave, 4<sup>th</sup> Ave, Willow, Main, river, Oscar, East, Small Boat Harbor, and City Sub.

Hauled salt sand

6/19/18

Graded 6th Ave, Blue Berry, City Sub., Ridgecrest, Ptarmigan, Kaligtuq, Akakeek, Mission, BNC Sub..

Hauled brush to landfill.

## Hauled Utilities:

The Hauled Utility Dept has had a wonderful work week again and been busy with all the delivery and hauled services. All drivers have done a great job over the week.

7-2-2018 – Water deliveries made a total of 94,850 gallons including all the extra calls  
Hauled services made a total of 91,750 gallons including all the extra calls  
There were two tags served for a flooding and a locked gate for services.

7-3-2018 – Water deliveries made a total of 87,050 gallons including all the extra calls  
Hauled services made a total of 83,200 gallons including all the extra calls  
There were two tags served for a vehicle in the way of service.

7-4-2018 – Water deliveries made a total of 96,700 gallons including all the extra calls  
Hauled services made a total of 91,750 gallons including all the extra calls  
There were five tags served for:

1. An address without a fill line
2. Two for a locked gate of service
3. A truck and a boat trailer in the way
4. A vehicle in the way of service

7-5-2018 – Water deliveries made a total of 108,650 gallons including all the extra calls  
Hauled services made a total of 109,000 gallons including all the extra calls  
There were six tags served for:

1. Defect of service line
2. Three for a vehicle and boat trailer in way
3. Drive way full of vehicles, trailer and a camper
4. Inability to reach coupler of service

7-6-2018 – Water deliveries made a total of 127,850 gallons including all the extra calls  
Hauled services made a total of 129,450 gallons including all the extra calls / missed services  
There were three tags served for:

- A vehicle in the way
- Boarded building of service
- Inability to reach coupler of service

7-7-2018 – Water deliveries made a total of 91,250 gallons including all the extra calls  
Hauled services made a total of 93,000 gallons including all the extra calls  
There were two tags served for inability to reach coupler of service

CITY OF BETHEL  
 COMBINED CASH INVESTMENT  
 JUNE 30, 2018

COMBINED CASH ACCOUNTS

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TOTAL COMBINED CASH

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TOTAL UNALLOCATED CASH

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CASH ALLOCATION RECONCILIATION

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10 ALLOCATION TO GENERAL FUND	8,771,202.19
27 ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	( 29,380.82)
40 ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,425,116.84
41 ALLOCATION TO E-911 SYSTEM/SURCHARGE	169,725.51
50 ALLOCATION TO SOLID WASTE SERVICES	4,235,401.91
51 ALLOCATION TO WATER & SEWER SERVICES	3,241,709.30
52 ALLOCATION TO MUNICIPAL DOCK	2,955,567.69
53 ALLOCATION TO LEASED PROPERTIES	811,713.26
56 ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	( 182,240.20)
57 ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	( 164,671.46)
	23,234,144.22
TOTAL ALLOCATIONS TO OTHER FUNDS	23,234,144.22
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
	23,234,144.22
ZERO PROOF IF ALLOCATIONS BALANCE	23,234,144.22
	23,234,144.22

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	8,771,202.19
10-11000	CASH IN TILL - YOUTH SERVICES	70.00
10-11200	PETTY CASH - POLICE DEPT	256.18
10-11300	CASH IN TILL - FINANCE	250.00
10-12800	ACCRUAL - TAXES	1,428,888.46
10-13000	A/R EMPLOYEE ADVANCES	( 1,596.63)
10-13050	A/R EMPLOYEE TRAVEL ADVANCES	3,069.00
10-13100	AR- BTC MODULE	1,067,717.81
10-13101	AR- AR MODULE	( 3,174.80)
10-13102	AR- BL MODULE	( 300.00)
10-13200	ACCOUNTS RECEIVABLE - STATE	4,500.00
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	( 140,009.53)
10-14000	INVENTORY - GRAVEL	21.20
10-14200	INVENTORY - HEATING FUEL	32,141.20
10-14600	PREPAID INSURANCE	523,463.33
10-14700	PREPAID WORKERS COMP	( 22,914.76)
10-14800	INVENTORY-TREATED LUMBER	8,700.00
10-14900	PREPAID - OTHER EXPENSES	25,985.67
10-15600	INVENTORY - CALCIUM CHLORIDE	35,100.00
10-15700	INVENTORY - SODIUM CHLORIDE	1,248.00
10-19900	SUSPENSE	( 196,161.14)
10-19901	SUSPENSE - BULK DIESEL FUEL	47,285.27
	TOTAL ASSETS	<u>14,511,369.91</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	( 68,832.32)
10-20200	PAYABLE - CHILD SUPPORT	870.70
10-20300	PAYABLE - GARNISHMENT	906.94
10-21000	PAYABLE - SOCIAL SECURITY	2,968.76
10-21150	RETURNED STALE DATED PAYROLL	3,858.25
10-21200	PAYABLE - FWT	37,636.15
10-21300	PAYABLE - MEDICARE FICA	8,872.48
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74
10-21600	PAYABLE - PERS	61,684.11
10-21700	PAYABLE - NACO DEFERRED COMP	717.00
10-21900	PAYABLE - UNION DUES	39.08
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00
10-22300	UNEMPLOYMENT POOL	( 3,967.65)
10-22700	PAYABLE - AFLAC	( 485.16)
10-22800	PAYABLE - HEALTH INSURANCE	258,589.97
10-22900	PAYABLE - OTHER DEDUCTIONS	322.92
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04
10-23700	DEFERRED REVENUE - SALES TAX	325,698.12
	TOTAL LIABILITIES	666,993.14

FUND EQUITY

CITY OF BETHEL  
BALANCE SHEET  
JUNE 30, 2018

GENERAL FUND

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UNAPPROPRIATED FUND BALANCE:		
10-39900 FUND BALANCE	13,253,852.76	
REVENUE OVER EXPENDITURES - YTD	( 8,626,437.54)	
	<hr/>	
BALANCE - CURRENT DATE		4,627,415.22
		<hr/>
TOTAL FUND EQUITY		4,627,415.22
		<hr/>
TOTAL LIABILITIES AND EQUITY		5,294,408.36
		<hr/> <hr/>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	321,938.61	321,938.61	383,572.00	61,633.39	83.9
10-51-508 LEAVE CASHOUT	5,377.05	5,377.05	.00	( 5,377.05)	.0
10-51-510 SOCIAL SECURITY EXPENSE	1,150.72	1,150.72	434.00	( 716.72)	265.1
10-51-511 MEDICARE FICA	4,797.29	4,797.29	4,801.00	3.71	99.9
10-51-512 EMPLOYEE GROUP BENEFITS	91,195.47	91,195.47	77,760.00	( 13,435.47)	117.3
10-51-515 UNEMPLOYMENT	.00	.00	2,819.00	2,819.00	.0
10-51-516 WORKERS' COMPENSATION	864.00	864.00	1,252.00	388.00	69.0
10-51-518 PERS	65,954.60	65,954.60	70,306.00	4,351.40	93.8
10-51-519 UTILITY BENEFIT	5,013.15	5,013.15	13,680.00	8,666.85	36.7
10-51-545 TRAINING/TRAVEL	8,377.17	8,377.17	8,380.00	2.83	100.0
10-51-561 SUPPLIES	6,628.04	6,628.04	6,700.00	71.96	98.9
10-51-602 GASOLINE / DIESEL / OIL	330.67	330.67	1,590.50	1,259.83	20.8
10-51-621 ELECTRICITY	8,852.21	8,852.21	12,000.00	3,147.79	73.8
10-51-622 TELEPHONE	16,626.68	16,626.68	20,000.00	3,373.32	83.1
10-51-623 HEATING FUEL	21,381.64	21,381.64	22,000.00	618.36	97.2
10-51-626 WATER/SEWER/GARB/	10,527.58	10,527.58	11,500.00	972.42	91.5
10-51-627 STAFF CELLULAR PHONES	640.54	640.54	772.00	131.46	83.0
10-51-642 LEGAL FEES	135.00	135.00	1,537.50	1,402.50	8.8
10-51-646 DRUG TESTING/BCKGRND CKS	8,069.50	8,069.50	8,109.50	40.00	99.5
10-51-649 LOBBYIST	19,999.98	19,999.98	20,000.00	.02	100.0
10-51-661 VEHICLE MAINT/REPAIR	1,582.76	1,582.76	1,519.00	( 63.76)	104.2
10-51-663 JANITORIAL	11,862.50	11,862.50	11,862.50	.00	100.0
10-51-669 OTHER PURCHASED SERVICES	16,496.32	16,496.32	16,496.32	.00	100.0
10-51-683 MINOR EQUIPMENT	1,768.50	1,768.50	2,000.00	231.50	88.4
10-51-721 INSURANCE	9,842.00	9,842.00	9,852.00	10.00	99.9
10-51-724 DUES/SUBSCRIPTIONS	200.00	200.00	796.00	596.00	25.1
10-51-727 ADVERTISING	291.22	291.22	320.00	28.78	91.0
10-51-732 EQUIPMENT RENTAL	1,467.90	1,467.90	2,000.00	532.10	73.4
10-51-733 POSTAGE	4,507.68	4,507.68	4,507.68	.00	100.0
10-51-790 ALLOWANCE SPECIAL EVENTS	5,550.72	5,550.72	10,000.00	4,449.28	55.5
10-51-799 MISCELLANEOUS EXPENSES	221.47	221.47	1,000.00	778.53	22.2
10-51-875 INDIRECT COST RECOVERY	( 252,730.00)	( 252,730.00)	( 282,544.00)	( 29,814.00)	( 89.5)
10-51-996 ADMIN OVERHEAD-IT SVCS	27,380.70	27,380.70	35,197.00	7,816.30	77.8
<b>TOTAL ADMINISTRATION</b>	<b>426,301.67</b>	<b>426,301.67</b>	<b>480,220.00</b>	<b>53,918.33</b>	<b>88.8</b>
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	103,905.30	103,905.30	112,243.00	8,337.70	92.6
10-52-502 OVERTIME	341.83	341.83	500.00	158.17	68.4
10-52-510 SOCIAL SECURITY EXPENSE	112.63	112.63	.00	( 112.63)	.0
10-52-511 MEDICARE	1,567.19	1,567.19	1,635.00	67.81	95.9
10-52-512 EMPLOYEE GROUP BENEFITS	31,690.80	31,690.80	25,920.00	( 5,770.80)	122.3
10-52-515 UNEMPLOYMENT	468.00	468.00	1,270.00	802.00	36.9
10-52-516 WORKERS' COMPENSATION	576.00	576.00	427.00	( 149.00)	134.9
10-52-518 P.E.R.S.	22,534.81	22,534.81	24,804.00	2,269.19	90.9
10-52-519 UTILITY BENEFIT	5,020.40	5,020.40	4,560.00	( 460.40)	110.1
10-52-541 TRAVEL/TRAINING-COUNCIL	8,985.22	8,985.22	12,741.00	3,755.78	70.5
10-52-545 TRAINING/TRAVEL-CLERK	4,906.87	4,906.87	4,500.00	( 406.87)	109.0
10-52-561 SUPPLIES-CLERK	1,202.56	1,202.56	2,000.00	797.44	60.1
10-52-562 SUPPLIES-COUNCIL	110.21	110.21	500.00	389.79	22.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-622 TELEPHONE	72.56	72.56	275.00	202.44	26.4
10-52-627 STAFF CELLULAR PHONES	534.23	534.23	772.00	237.77	69.2
10-52-642 LEGAL FEES	7,880.00	7,880.00	7,900.00	20.00	99.8
10-52-669 OTHER PURCHASE SERVICES	12,493.09	12,493.09	13,100.00	606.91	95.4
10-52-682 ELECTION EXPENSES	20,704.98	20,704.98	20,709.00	4.02	100.0
10-52-683 MINOR EQUIPMENT	.00	.00	500.00	500.00	.0
10-52-684 DONATIONS & AWARDS	451.76	451.76	500.00	48.24	90.4
10-52-721 INSURANCE	1,774.00	1,774.00	1,530.00	( 244.00)	116.0
10-52-724 DUES/SUBSCRIPTIONS	6,472.00	6,472.00	6,700.00	228.00	96.6
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	152.60	152.60	450.00	297.40	33.9
10-52-875 INDIRECT COST RECOVERY	( 111,804.00)	( 111,804.00)	( 131,509.00)	( 19,705.00)	( 85.0)
10-52-996 ADMIN OVERHEAD-IT SVCS	15,211.50	15,211.50	19,483.00	4,271.50	78.1
<b>TOTAL CITY CLERKS OFFICE</b>	<b>135,364.54</b>	<b>135,364.54</b>	<b>131,510.00</b>	<b>( 3,854.54)</b>	<b>102.9</b>

FINANCE

10-53-501 SALARIES	305,485.70	305,485.70	326,696.00	21,210.30	93.5
10-53-502 OVERTIME	2,257.38	2,257.38	2,000.00	( 257.38)	112.9
10-53-508 LEAVE CASHOUT	.00	.00	11,110.00	11,110.00	.0
10-53-510 SOCIAL SECURITY EXPENSE	337.26	337.26	.00	( 337.26)	.0
10-53-511 MEDICARE FICA	4,539.41	4,539.41	7,167.00	2,627.59	63.3
10-53-512 EMPLOYEE GROUP BENEFITS	75,453.56	75,453.56	162,000.00	86,546.44	46.6
10-53-515 UNEMPLOYMENT	12,329.01	12,329.01	6,760.00	( 5,569.01)	182.4
10-53-516 WORKERS' COMPENSATION	1,428.00	1,428.00	1,870.00	442.00	76.4
10-53-518 PERS	63,780.45	63,780.45	109,625.00	45,844.55	58.2
10-53-519 UTILITY BENEFIT	13,674.88	13,674.88	28,500.00	14,825.12	48.0
10-53-520 RELOCATION EXPENSES	10,224.89	10,224.89	10,250.00	25.11	99.8
10-53-545 TRAINING/TRAVEL	28,744.47	28,744.47	29,200.00	455.53	98.4
10-53-561 SUPPLIES	6,834.88	6,834.88	8,000.00	1,165.12	85.4
10-53-602 GASOLINE	457.33	457.33	500.00	42.67	91.5
10-53-622 TELEPHONE	23.76	23.76	30.00	6.24	79.2
10-53-627 STAFF CELLULAR PHONES	516.22	516.22	772.00	255.78	66.9
10-53-641 AUDITING EXPENSE	65,400.00	65,400.00	65,400.00	.00	100.0
10-53-648 ADMIN-OUTSOURCED SERVICES	10,286.00	10,286.00	10,343.00	57.00	99.5
10-53-649 OTHER PROFESSIONAL SVS	139,857.16	139,857.16	165,000.00	25,142.84	84.8
10-53-661 VEHICLE MAINT/REPAIRS	1,264.39	1,264.39	1,519.00	254.61	83.2
10-53-668 HARDWARE/SOFTWARE SUP/669	22,940.50	22,940.50	27,598.00	4,657.50	83.1
10-53-683 MINOR EQUIPMENT	890.94	890.94	1,500.00	609.06	59.4
10-53-721 INSURANCE	3,706.00	3,706.00	5,300.00	1,594.00	69.9
10-53-723 CITY ACCT CLEANUP ADJUSTMENTS	6,924.26	6,924.26	8,605.00	1,680.74	80.5
10-53-724 DUES/SUBSCRIPTIONS	1,388.56	1,388.56	1,500.00	111.44	92.6
10-53-727 ADVERTISING	230.37	230.37	400.00	169.63	57.6
10-53-736 BANK CHARGES	39,844.59	39,844.59	35,343.00	( 4,501.59)	112.7
10-53-875 INDIRECT COST RECOVERY	( 379,913.00)	( 379,913.00)	( 543,142.00)	( 163,229.00)	( 70.0)
10-53-996 ADMIN OVERHEAD-IT SVCS	26,620.14	26,620.14	34,206.00	7,585.86	77.8
<b>TOTAL FINANCE</b>	<b>465,527.11</b>	<b>465,527.11</b>	<b>518,052.00</b>	<b>52,524.89</b>	<b>89.9</b>

PLANNING

10-54-501 SALARIES	124,056.43	124,056.43	132,635.00	8,578.57	93.5
10-54-502 OVERTIME	321.05	321.05	.00	( 321.05)	.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-508 LEAVE CASHOUT	.00	.00	2,473.00	2,473.00	.0
10-54-511 MEDICARE FICA	1,815.50	1,815.50	1,907.00	91.50	95.2
10-54-512 EMPLOYEE GROUP BENEFITS	51,332.03	51,332.03	51,840.00	507.97	99.0
10-54-515 UNEMPLOYMENT	.00	.00	1,831.00	1,831.00	.0
10-54-516 WORKERS' COMPENSATION	576.00	576.00	498.00	( 78.00)	115.7
10-54-518 PERS	24,852.19	24,852.19	29,180.00	4,327.81	85.2
10-54-519 UTILITY BENEFIT	2,990.53	2,990.53	9,120.00	6,129.47	32.8
10-54-545 TRAINING/TRAVEL	3,503.25	3,503.25	8,420.00	4,916.75	41.6
10-54-561 SUPPLIES	3,420.69	3,420.69	3,900.00	479.31	87.7
10-54-602 GASOLINE	754.42	754.42	1,800.00	1,045.58	41.9
10-54-621 ELECTRICITY	1,140.73	1,140.73	1,811.00	670.27	63.0
10-54-622 TELEPHONE	69.82	69.82	1,700.00	1,630.18	4.1
10-54-623 HEATING FUEL	4,383.21	4,383.21	8,000.00	3,616.79	54.8
10-54-626 WATER/SEWER/GARBAGE	1,150.92	1,150.92	1,000.00	( 150.92)	115.1
10-54-627 STAFF CELLULAR PHONES	619.58	619.58	772.00	152.42	80.3
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	50,382.43	50,382.43	56,126.10	5,743.67	89.8
10-54-661 VEHICLE MAINT/REPAIRS	1,504.32	1,504.32	1,519.00	14.68	99.0
10-54-669 PROFESSIONAL SERVICES	4,040.00	4,040.00	5,040.00	1,000.00	80.2
10-54-683 MINOR EQUIPMENT	27.00	27.00	1,000.00	973.00	2.7
10-54-721 INSURANCE	1,860.00	1,860.00	2,050.00	190.00	90.7
10-54-727 ADVERTISING	1,343.90	1,343.90	2,343.90	1,000.00	57.3
10-54-996 ADMIN OVERHEAD-IT SVCS	14,070.65	14,070.65	18,253.00	4,182.35	77.1
<b>TOTAL PLANNING</b>	<b>294,214.65</b>	<b>294,214.65</b>	<b>344,719.00</b>	<b>50,504.35</b>	<b>85.4</b>

TECHNOLOGY DEPARTMENTS

10-55-501 SALARIES	79,545.12	79,545.12	86,174.00	6,628.88	92.3
10-55-511 MEDICARE FICA	1,217.86	1,217.86	1,250.00	32.14	97.4
10-55-512 EMPLOYEE GROUP BENEFITS	12,432.12	12,432.12	25,920.00	13,487.88	48.0
10-55-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516 WORKERS' COMPENSATION	288.00	288.00	326.00	38.00	88.3
10-55-518 PERS	17,499.84	17,499.84	18,958.00	1,458.16	92.3
10-55-519 UTILITY BENEFIT	5,020.40	5,020.40	4,560.00	( 460.40)	110.1
10-55-561 SUPPLIES	2,234.23	2,234.23	4,500.00	2,265.77	49.7
10-55-602 GASOLINE	948.39	948.39	2,000.00	1,051.61	47.4
10-55-622 TELEPHONE	.00	.00	600.00	600.00	.0
10-55-627 STAFF CELLULAR PHONES	3,465.50	3,465.50	5,299.00	1,833.50	65.4
10-55-649 OTHER PROFESSIONAL SERVICES	130,310.26	130,310.26	135,000.00	4,689.74	96.5
10-55-661 VEHICLE MAINT/REPAIRS	1,196.18	1,196.18	1,519.00	322.82	78.8
10-55-667 CONNECTIVITY SERVICES	207,608.55	207,608.55	245,000.00	37,391.45	84.7
10-55-668 SOFTWARE/SUPPORT	24,042.43	24,042.43	30,000.00	5,957.57	80.1
10-55-669 ADMIN OVERHEAD-IT SVCS	( 555.00)	( 555.00)	.00	555.00	.0
10-55-683 MINOR EQUIPMENT	5,370.84	5,370.84	10,000.00	4,629.16	53.7
10-55-690 CAPITAL EXPENDITURES	46,098.18	46,098.18	45,000.00	( 1,098.18)	102.4
10-55-724 DUES & SUBSCRIPTION	( 461.00)	( 461.00)	.00	461.00	.0
10-55-732 EQUIPMENT RENTAL	78,330.50	78,330.50	85,000.00	6,669.50	92.2
10-55-799 MISCELLANEOUS EXPENSES	554.37	554.37	1,000.00	445.63	55.4
10-55-875 INDIRECT COST RECOVERY	( 380,287.64)	( 380,287.64)	( 490,432.00)	( 110,144.36)	( 77.5)
10-55-996 ADMIN OVERHEAD-IT SVCS	44,873.94	44,873.94	57,863.00	12,989.06	77.6
<b>TOTAL TECHNOLOGY DEPARTMENTS</b>	<b>279,733.07</b>	<b>279,733.07</b>	<b>270,425.00</b>	<b>( 9,308.07)</b>	<b>103.4</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY'S OFFICE</u>					
10-56-501 SALARIES	118,139.52	118,139.52	128,000.00	9,860.48	92.3
10-56-508 LEAVE CASHOUT	.00	.00	6,400.00	6,400.00	.0
10-56-511 MEDICARE	1,720.89	1,720.89	1,856.00	135.11	92.7
10-56-512 EMPLOYEE GROUP BENEFITS	24,568.44	24,568.44	25,920.00	1,351.56	94.8
10-56-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516 WORKERS' COMPENSATION	288.00	288.00	484.00	196.00	59.5
10-56-518 PERS	25,990.75	25,990.75	28,160.00	2,169.25	92.3
10-56-519 UTILITY BENEFIT	1,686.08	1,686.08	4,560.00	2,873.92	37.0
10-56-545 TRAINING/TRAVEL	6,414.35	6,414.35	6,500.00	85.65	98.7
10-56-561 SUPPLIES	843.74	843.74	800.00	( 43.74)	105.5
10-56-627 STAFF CELLULAR PHONES	426.95	426.95	772.00	345.05	55.3
10-56-642 LEGAL FEES	17,999.72	17,999.72	20,000.00	2,000.28	90.0
10-56-669 OTHER PURCHASED SERVICES	7,297.86	7,297.86	7,000.00	( 297.86)	104.3
10-56-683 MINOR EQUIPMENT	2,500.55	2,500.55	.00	( 2,500.55)	.0
10-56-721 INSURANCE	664.00	664.00	700.00	36.00	94.9
10-56-724 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	1,500.00	.00	100.0
10-56-799 MISCELLANEOUS EXPENSE	450.00	450.00	500.00	50.00	90.0
10-56-875 INDIRECT COST RECOVERY	( 41,836.00)	( 41,836.00)	( 50,003.00)	( 8,167.00)	( 83.7)
10-56-996 ADMIN OVERHEAD-IT SVCS	12,549.48	12,549.48	15,974.00	3,424.52	78.6
<b>TOTAL CITY ATTORNEY'S OFFICE</b>	<b>181,204.33</b>	<b>181,204.33</b>	<b>200,011.00</b>	<b>18,806.67</b>	<b>90.6</b>
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	437,376.82	437,376.82	521,628.00	84,251.18	83.9
10-60-502 FLSA OVERTIME	45,614.13	45,614.13	45,000.00	( 614.13)	101.4
10-60-506 CALL BACK OVERTIME	42,548.70	42,548.70	37,000.00	( 5,548.70)	115.0
10-60-508 LEAVE CASHOUT	15,454.37	15,454.37	19,251.00	3,796.63	80.3
10-60-510 SOCIAL SECURITY EXPENSE	1,020.00	1,020.00	1,769.00	749.00	57.7
10-60-511 MEDICARE FICA	8,253.16	8,253.16	8,689.00	435.84	95.0
10-60-512 EMPLOYEE GROUP BENEFITS	162,401.02	162,401.02	207,360.00	44,958.98	78.3
10-60-515 UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516 WORKERS' COMPENSATION	20,832.00	20,832.00	34,033.00	13,201.00	61.2
10-60-518 PERS	109,050.94	109,050.94	132,798.00	23,747.06	82.1
10-60-519 UTILITY BENEFIT	28,513.41	28,513.41	36,480.00	7,966.59	78.2
10-60-545 TRAINING/TRAVEL	9,205.34	9,205.34	10,497.31	1,291.97	87.7
10-60-561 SUPPLIES	23,430.44	23,430.44	23,430.44	.00	100.0
10-60-563 WEARING APPAREL	7,149.46	7,149.46	8,266.00	1,116.54	86.5
10-60-567 FIRE PREVENTION PROGRAM	3,841.85	3,841.85	5,200.00	1,358.15	73.9
10-60-600 VEHICLE MT. (PARTS & TOOLS)	364.65	364.65	450.00	85.35	81.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	15,124.22	15,124.22	18,184.46	3,060.24	83.2
10-60-602 GASOLINE/DIESEL/OIL	12,054.03	12,054.03	12,000.00	( 54.03)	100.5
10-60-621 ELECTRICITY	13,000.67	13,000.67	14,230.00	1,229.33	91.4
10-60-622 TELEPHONE	2,855.30	2,855.30	6,000.00	3,144.70	47.6
10-60-623 HEATING FUEL	16,813.52	16,813.52	17,000.00	186.48	98.9
10-60-626 WATER/SEWER/GARBAGE	8,476.27	8,476.27	8,476.27	.00	100.0
10-60-627 STAFF CELLULAR PHONES	1,841.65	1,841.65	3,088.00	1,246.35	59.6
10-60-647 COLLECTION/SMALL CLAIMS	13,000.00	13,000.00	13,200.00	200.00	98.5
10-60-660 VEHICLE MAINT SERVICES	5,432.55	5,432.55	7,040.00	1,607.45	77.2
10-60-661 VEHICLE MAINT/REPAIRS	7,337.81	7,337.81	10,125.00	2,787.19	72.5
10-60-662 PROPERTY MAINT	21,501.52	21,501.52	21,501.52	.00	100.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-669 OTHER PURCHASED SERVICES	19,972.08	19,972.08	22,500.00	2,527.92	88.8
10-60-683 MINOR EQUIPMENT	2,370.08	2,370.08	5,800.00	3,429.92	40.9
10-60-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	289,834.00	289,834.00	.0
10-60-721 INSURANCE	51,696.19	51,696.19	51,700.00	3.81	100.0
10-60-724 DUES/SUBSCRIPTIONS	215.00	215.00	715.00	500.00	30.1
10-60-727 ADVERTISING	609.86	609.86	1,500.00	890.14	40.7
10-60-732 RENTS & LEASES	68,000.00	68,000.00	75,000.00	7,000.00	90.7
10-60-799 MISCELLANEOUS EXPENSES	458.73	458.73	1,000.00	541.27	45.9
10-60-996 ADMIN OVERHEAD-IT SVCS	17,493.22	17,493.22	22,374.00	4,880.78	78.2
<b>TOTAL FIRE DEPARTMENT</b>	<b>1,193,308.99</b>	<b>1,193,308.99</b>	<b>1,700,220.00</b>	<b>506,911.01</b>	<b>70.2</b>

POLICE

10-61-501 SALARIES	1,126,055.41	1,126,055.41	1,297,447.00	171,391.59	86.8
10-61-502 OVERTIME	184,787.98	184,787.98	194,309.00	9,521.02	95.1
10-61-508 LEAVE CASHOUT	23,697.89	23,697.89	25,000.00	1,302.11	94.8
10-61-510 SOCIAL SECURITY EXPENSE	1,078.64	1,078.64	.00	( 1,078.64)	.0
10-61-511 MEDICARE	20,127.59	20,127.59	21,195.00	1,067.41	95.0
10-61-512 GROUP HEALTH INSURANCE	416,149.30	416,149.30	518,400.00	102,250.70	80.3
10-61-515 UNEMPLOYMENT	.00	.00	17,751.00	17,751.00	.0
10-61-516 WORKERS' COMPENSATION	33,372.00	33,372.00	45,452.00	12,080.00	73.4
10-61-518 PERS	258,278.74	258,278.74	328,186.00	69,907.26	78.7
10-61-519 UTILITY BENEFIT	49,690.71	49,690.71	91,200.00	41,509.29	54.5
10-61-520 RELOCATION COSTS	3,395.47	3,395.47	4,200.00	804.53	80.8
10-61-545 TRAINING/TRAVEL	30,309.29	30,309.29	31,817.89	1,508.60	95.3
10-61-561 SUPPLIES	23,449.21	23,449.21	25,500.00	2,050.79	92.0
10-61-563 EMPLOYEE WEARING APPAREL	11,428.74	11,428.74	21,250.00	9,821.26	53.8
10-61-601 VEHICLE MT. (PARTS & TOOLS)	70.31	70.31	.00	( 70.31)	.0
10-61-602 GASOLINE/DIESEL/OIL	30,182.11	30,182.11	30,182.11	.00	100.0
10-61-621 ELECTRICITY	29,218.54	29,218.54	32,800.00	3,581.46	89.1
10-61-622 TELEPHONE	18,946.23	18,946.23	20,500.00	1,553.77	92.4
10-61-623 HEATING FUEL	16,444.28	16,444.28	17,000.00	555.72	96.7
10-61-626 WATER/SEWER/GARBAGE	7,542.45	7,542.45	10,000.00	2,457.55	75.4
10-61-627 STAFF CELLULAR PHONES	4,507.53	4,507.53	6,175.00	1,667.47	73.0
10-61-660 VEHICLE MAINT SERVICES	236.61	236.61	5,000.00	4,763.39	4.7
10-61-661 VEHICLE MAINT/REPAIR	21,122.73	21,122.73	20,250.00	( 872.73)	104.3
10-61-668 SART EXAMS	5,256.71	5,256.71	7,500.00	2,243.29	70.1
10-61-669 OTHER PURCHASED SERVICES	23,260.68	23,260.68	25,000.00	1,739.32	93.0
10-61-683 MINOR EQUIPMENT	20,994.31	20,994.31	33,500.00	12,505.69	62.7
10-61-721 INSURANCE	121,212.01	121,212.01	122,000.00	787.99	99.4
10-61-722 INSURANCE-DED EXP & OTHER	4,010.00	4,010.00	20,000.00	15,990.00	20.1
10-61-996 ADMIN OVERHEAD-IT SVCS	51,338.65	51,338.65	66,280.00	14,941.35	77.5
<b>TOTAL POLICE</b>	<b>2,536,164.12</b>	<b>2,536,164.12</b>	<b>3,037,895.00</b>	<b>501,730.88</b>	<b>83.5</b>

PUBLIC WORKS-ADMIN

10-65-501 SALARIES	63,610.17	63,610.17	64,809.00	1,198.83	98.2
10-65-502 OVERTIME	2,027.38	2,027.38	3,000.00	972.62	67.6
10-65-508 LEAVE CASHOUT	.00	.00	2,413.00	2,413.00	.0
10-65-511 MEDICARE FICA	976.36	976.36	980.00	3.64	99.6
10-65-512 EMPLOYEE GROUP BENEFITS	12,709.28	12,709.28	29,808.00	17,098.72	42.6

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-65-515 UNEMPLOYMENT	4,420.97	4,420.97	1,021.00	( 3,399.97)	433.0
10-65-516 WORKERS' COMPENSATION	576.00	576.00	256.00	( 320.00)	225.0
10-65-518 PERS	14,196.60	14,196.60	14,918.00	721.40	95.2
10-65-519 UTILITY BENEFIT	1,641.21	1,641.21	5,244.00	3,602.79	31.3
10-65-545 TRAINING/TRAVEL	4,861.83	4,861.83	5,000.00	138.17	97.2
10-65-561 SUPPLIES	832.53	832.53	2,500.00	1,667.47	33.3
10-65-602 GASOLINE/DIESEL/OIL	207.78	207.78	6,500.00	6,292.22	3.2
10-65-621 ELECTRICITY	219.89	219.89	1,810.00	1,590.11	12.2
10-65-622 TELEPHONE	817.57	817.57	3,750.00	2,932.43	21.8
10-65-623 HEATING FUEL	3,618.09	3,618.09	8,000.00	4,381.91	45.2
10-65-626 WATER/SEWER/GARBAGE	( 1,348.81)	( 1,348.81)	1,233.00	2,581.81	(109.4)
10-65-627 STAFF CELLULAR PHONES	585.74	585.74	3,088.00	2,502.26	19.0
10-65-661 VEHICLE MAINT/REPAIRS	2,204.17	2,204.17	3,037.00	832.83	72.6
10-65-721 INSURANCE	4,622.84	4,622.84	4,860.00	237.16	95.1
10-65-724 DUES/SUBSCRIPTIONS	383.98	383.98	500.00	116.02	76.8
10-65-799 MISCELLANEOUS EXPENSES	488.00	488.00	500.00	12.00	97.6
10-65-996 ADMIN OVERHEAD-IT SVCS	14,070.65	14,070.65	18,253.00	4,182.35	77.1
<b>TOTAL PUBLIC WORKS-ADMIN</b>	<b>131,722.23</b>	<b>131,722.23</b>	<b>181,480.00</b>	<b>49,757.77</b>	<b>72.6</b>
 <u>PW-STREETS &amp; ROADS</u>					
10-66-501 SALARIES	340,840.71	340,840.71	372,456.00	31,615.29	91.5
10-66-502 OVERTIME	23,161.33	23,161.33	20,000.00	( 3,161.33)	115.8
10-66-508 LEAVE CASHOUT	.00	.00	18,915.00	18,915.00	.0
10-66-511 MEDICARE FICA	5,515.08	5,515.08	5,564.00	48.92	99.1
10-66-512 EMPLOYEE GROUP BENEFITS	134,284.42	134,284.42	137,376.00	3,091.58	97.8
10-66-515 UNEMPLOYMENT	.00	.00	4,745.00	4,745.00	.0
10-66-516 WORKERS' COMPENSATION	11,556.00	11,556.00	16,181.00	4,625.00	71.4
10-66-518 PERS	77,157.45	77,157.45	86,340.00	9,182.55	89.4
10-66-519 UTILITY BENEFIT	18,431.38	18,431.38	24,168.00	5,736.62	76.3
10-66-545 TRAINING/TRAVEL	100.00	100.00	1,000.00	900.00	10.0
10-66-561 SUPPLIES	977.33	977.33	1,000.00	22.67	97.7
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	321.70	321.70	1,500.00	1,178.30	21.5
10-66-567 CALCIUM CHLORIDE	49,243.68	49,243.68	50,000.00	756.32	98.5
10-66-576 SALT	49,497.04	49,497.04	50,000.00	502.96	99.0
10-66-600 TIRES & WHEELS	8,110.35	8,110.35	18,000.00	9,889.65	45.1
10-66-601 VEHICLE MT. (PARTS & TOOLS)	( 179.39)	( 179.39)	500.00	679.39	( 35.9)
10-66-602 GASOLINE/DIESEL/OIL	67,891.33	67,891.33	60,000.00	( 7,891.33)	113.2
10-66-620 ELECTRICITY (STREET LTS)	44,640.40	44,640.40	50,000.00	5,359.60	89.3
10-66-621 ELECTRICITY	2,588.46	2,588.46	2,500.00	( 88.46)	103.5
10-66-622 TELEPHONE	34.91	34.91	650.00	615.09	5.4
10-66-623 HEATING FUEL	10,034.20	10,034.20	10,000.00	( 34.20)	100.3
10-66-626 WATER/SEWER/GARBAGE	3,165.15	3,165.15	4,500.00	1,334.85	70.3
10-66-627 STAFF CELLULAR PHONES	966.34	966.34	1,544.00	577.66	62.6
10-66-647 STREET LIGHT MT & POLE RENTAL	18,067.14	18,067.14	19,000.00	932.86	95.1
10-66-661 VEHICLE MAINT/REPAIR	168,067.04	168,067.04	151,872.00	( 16,195.04)	110.7
10-66-669 OTHER PURCHASED SERVICES	1,480.00	1,480.00	1,500.00	20.00	98.7
10-66-683 MINOR EQUIPMENT	2,468.54	2,468.54	3,000.00	531.46	82.3
10-66-690 CAPITAL EXPENDITURES	136,559.10	136,559.10	175,196.00	38,636.90	78.0
10-66-721 INSURANCE	19,457.88	19,457.88	19,458.00	.12	100.0
10-66-727 ADVERTISING	69.72	69.72	142.00	72.28	49.1
10-66-771 GRAVEL (WAS #578)	394,145.60	394,145.60	394,000.00	( 145.60)	100.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-772 CULVERTS 18"	14,762.61	14,762.61	18,000.00	3,237.39	82.0
10-66-773 RIDGECREST DRIVE	194,000.00	194,000.00	254,000.00	60,000.00	76.4
10-66-799 MISCELLANEOUS EXPENSES	15.00	15.00	500.00	485.00	3.0
10-66-996 ADMIN OVERHEAD-IT SVCS	12,549.48	12,549.48	15,974.00	3,424.52	78.6
<b>TOTAL PW-STREETS &amp; ROADS</b>	<b>1,809,979.98</b>	<b>1,809,979.98</b>	<b>1,992,381.00</b>	<b>182,401.02</b>	<b>90.9</b>

PROPERTY MAINTENANCE

10-70-501 SALARIES	226,560.10	226,560.10	329,540.00	102,979.90	68.8
10-70-502 OVERTIME	38,735.47	38,735.47	20,000.00	( 18,735.47)	193.7
10-70-508 LEAVE CASHOUT	.00	.00	14,792.00	14,792.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	291.40	291.40	1,596.00	1,304.60	18.3
10-70-511 MEDICARE FICA	3,985.08	3,985.08	5,032.00	1,046.92	79.2
10-70-512 EMPLOYEE GROUP BENEFITS	103,654.54	103,654.54	130,896.00	27,241.46	79.2
10-70-515 UNEMPLOYMENT	.00	.00	4,480.00	4,480.00	.0
10-70-516 WORKERS' COMPENSATION	14,532.00	14,532.00	15,690.00	1,158.00	92.6
10-70-518 PERS	53,488.56	53,488.56	70,685.00	17,196.44	75.7
10-70-519 UTILITY BENEFIT	15,405.78	15,405.78	23,028.00	7,622.22	66.9
10-70-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
10-70-561 SUPPLIES	848.09	848.09	1,000.00	151.91	84.8
10-70-562 MATERIALS	964.35	964.35	1,000.00	35.65	96.4
10-70-563 WEARING APPAREL	1,915.40	1,915.40	2,000.00	84.60	95.8
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	600.00	600.00	.0
10-70-580 BOILER EXPENSE	11,488.06	11,488.06	15,000.00	3,511.94	76.6
10-70-590 GLYCOL SUPPLIES	.00	.00	6,000.00	6,000.00	.0
10-70-591 CARPENTRY EXPENSE	5,428.49	5,428.49	10,000.00	4,571.51	54.3
10-70-592 PLUMBING SUPPLIES	2,544.78	2,544.78	8,000.00	5,455.22	31.8
10-70-593 ELECTRICAL SUPPLIES	26,987.13	26,987.13	26,443.73	( 543.40)	102.1
10-70-594 PAINT SUPPLIES	189.85	189.85	2,500.00	2,310.15	7.6
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-602 GASOLINE/DIESEL/OIL	9,593.07	9,593.07	12,000.00	2,406.93	79.9
10-70-621 ELECTRICITY	10,785.83	10,785.83	12,000.00	1,214.17	89.9
10-70-622 TELEPHONE	5.94	5.94	30.00	24.06	19.8
10-70-623 HEATING FUEL	37,215.34	37,215.34	36,056.27	( 1,159.07)	103.2
10-70-626 WATER/SEWER/GARBAGE	14,935.70	14,935.70	17,400.00	2,464.30	85.8
10-70-627 STAFF CELLULAR PHONES	766.96	766.96	772.00	5.04	99.4
10-70-661 VEHICLE MAINT/REPAIR	4,448.89	4,448.89	6,075.00	1,626.11	73.2
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	2,743.75	2,743.75	35,000.00	32,256.25	7.8
10-70-669 OTHER PURCHASED SERVICES	27,289.73	27,289.73	30,000.00	2,710.27	91.0
10-70-683 MINOR EQUIPMENT	3,591.12	3,591.12	5,000.00	1,408.88	71.8
10-70-721 INSURANCE	7,339.28	7,339.28	8,550.00	1,210.72	85.8
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	25,479.30	25,479.30	32,869.00	7,389.70	77.5
<b>TOTAL PROPERTY MAINTENANCE</b>	<b>651,213.99</b>	<b>651,213.99</b>	<b>897,335.00</b>	<b>246,121.01</b>	<b>72.6</b>

PARKS & REC/BYC

10-71-501 SALARIES	1,015.00	1,015.00	.00	( 1,015.00)	.0
10-71-510 SOCIAL SECURITY EXPENSE	62.94	62.94	.00	( 62.94)	.0
10-71-511 MEDICARE FICA	14.71	14.71	.00	( 14.71)	.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-71-624 WATER/SEWER/GARB	( 898.08)	( 898.08)	.00	898.08	.0
10-71-661 VEHICLE MAINT/REPAIR	150.34	150.34	.00	( 150.34)	.0
<b>TOTAL PARKS &amp; REC/BYC</b>	<b>344.91</b>	<b>344.91</b>	<b>.00</b>	<b>( 344.91)</b>	<b>.0</b>
<b>COMMUNITY SERVICE</b>					
10-72-745 LIBRARY CONTRIBUTION	38,800.00	38,800.00	67,600.00	28,800.00	57.4
10-72-760 COMMUNITY ACTION GRANT	28,300.00	28,300.00	36,556.00	8,256.00	77.4
10-72-798 UAF 4-H CONTRIBUTION	50,413.95	50,413.95	112,000.00	61,586.05	45.0
<b>TOTAL COMMUNITY SERVICE</b>	<b>117,513.95</b>	<b>117,513.95</b>	<b>216,156.00</b>	<b>98,642.05</b>	<b>54.4</b>
<b>IN KIND MATCH &amp; TRANSFERS</b>					
10-73-550 CASH XFER POOL F40- SALES TAX	379,630.00	379,630.00	562,999.00	183,369.00	67.4
10-73-551 CASH XFER POOL F40- ALCO TAX	24,214.00	24,214.00	25,396.00	1,182.00	95.4
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
<b>TOTAL IN KIND MATCH &amp; TRANSFERS</b>	<b>403,844.00</b>	<b>403,844.00</b>	<b>668,975.00</b>	<b>265,131.00</b>	<b>60.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>8,626,437.54</b>	<b>8,626,437.54</b>	<b>10,639,379.00</b>	<b>2,012,941.46</b>	<b>81.1</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 8,626,437.54)</b>	<b>( 8,626,437.54)</b>	<b>( 10,639,379.00)</b>	<b>( 2,012,941.46)</b>	<b>( 81.1)</b>

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	( 29,380.82)	
	TOTAL ASSETS		( 29,380.82)

LIABILITIES AND EQUITY

LIABILITIES

27-23600	DEFERRED REVENUE	176,361.00	
	TOTAL LIABILITIES		176,361.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 268,076.82)	
	BALANCE - CURRENT DATE	( 268,076.82)	
	TOTAL FUND EQUITY		( 268,076.82)
	TOTAL LIABILITIES AND EQUITY		( 91,715.82)

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	124,680.71	124,680.71	145,790.00	21,109.29	85.5
27-50-502 OVERTIME	18,663.77	18,663.77	7,000.00	( 11,663.77)	266.6
27-50-508 LEAVE CASHOUT	.00	.00	6,924.00	6,924.00	.0
27-50-511 MEDICARE FICA	1,972.17	1,972.17	2,215.00	242.83	89.0
27-50-512 EMPLOYEE GROUP BENEFITS	29,759.65	29,759.65	77,760.00	48,000.35	38.3
27-50-515 UNEMPLOYMENT	148.76	148.76	2,663.00	2,514.24	5.6
27-50-516 WORKMEN'S COMP	3,924.00	3,924.00	4,751.00	827.00	82.6
27-50-518 PERS	29,364.72	29,364.72	33,614.00	4,249.28	87.4
27-50-519 UTILITY BENEFIT	817.08	817.08	13,680.00	12,862.92	6.0
27-50-563 WEARING APPAREL	803.88	803.88	813.00	9.12	98.9
27-50-570 IN-KIND EXPENSES	32,308.00	32,308.00	32,308.00	.00	100.0
27-50-602 GASOLINE / DIESEL / OIL	8,781.03	8,781.03	9,000.00	218.97	97.6
27-50-649 PROFESSIONAL SERVICES	3,009.34	3,009.34	7,500.00	4,490.66	40.1
27-50-683 MINOR EQUIPMENT	8,079.71	8,079.71	6,000.00	( 2,079.71)	134.7
27-50-721 INSURANCE	5,764.00	5,764.00	9,412.00	3,648.00	61.2
TOTAL CSP PROGRAM	268,076.82	268,076.82	359,430.00	91,353.18	74.6
TOTAL FUND EXPENDITURES	268,076.82	268,076.82	359,430.00	91,353.18	74.6
NET REVENUE OVER EXPENDITURES	( 268,076.82)	( 268,076.82)	( 359,430.00)	( 91,353.18)	( 74.6)

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	3,425,116.84	
40-12200	INVESTMENT-WELLS FARGO	27.51	
40-13200	ACCOUNTS RECEIVABLE	79,090.53	
40-14200	INVENTORY-HEATING FUEL	23,178.75	
40-16300	BUILDINGS	21,831,540.08	
40-16500	MACHINERY & EQUIPMENT	1,473,414.25	
40-16800	ACCUM DEPR BUILDING	( 1,941,662.32)	
40-17000	ACCUM DEPR - M & E	( 234,059.47)	
	TOTAL ASSETS		<u>24,656,646.17</u>

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	226,171.27	
40-25950	DUE TO/FROM POOL MGMT CO.	( 73,488.50)	
	TOTAL LIABILITIES		152,682.77

FUND EQUITY

40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
	UNAPPROPRIATED FUND BALANCE:		
40-39900	FUND BALANCE	1,464,333.10	
	REVENUE OVER EXPENDITURES - YTD	( 1,210,483.13)	
	BALANCE - CURRENT DATE	253,849.97	
	TOTAL FUND EQUITY		<u>23,551,017.05</u>
	TOTAL LIABILITIES AND EQUITY		<u>23,703,699.82</u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	909.18	909.18	3,750.00	2,840.82	24.2
40-50-621 ELECTRICITY	70,740.19	70,740.19	96,000.00	25,259.81	73.7
40-50-622 TELEPHONE	629.16	629.16	700.00	70.84	89.9
40-50-623 HEATING FUEL	157,834.61	157,834.61	200,000.00	42,165.39	78.9
40-50-624 WATER/SEWER/GARBAGE	50,801.30	50,801.30	76,350.00	25,548.70	66.5
40-50-646 CONTRACTOR'S FEES	723,920.74	723,920.74	912,534.00	188,613.26	79.3
40-50-649 PROFESSIONAL SVS	128,337.00	128,337.00	140,000.00	11,663.00	91.7
40-50-661 VEHICL MAINT/REPAIR	.00	.00	1,000.00	1,000.00	.0
40-50-669 OTHER PURCHASED SERVICES	3,618.60	3,618.60	25,160.00	21,541.40	14.4
40-50-721 INSURANCE	38,676.00	38,676.00	38,678.00	2.00	100.0
40-50-996 ADMIN OVERHEAD-IT SVCS	8,366.35	8,366.35	10,770.00	2,403.65	77.7
40-50-998 ADMINISTRATIVE OVERHEAD-GF	26,650.00	26,650.00	25,871.00	( 779.00)	103.0
TOTAL LOCAL FUNDED EXPENDITURES	1,210,483.13	1,210,483.13	1,530,813.00	320,329.87	79.1
TOTAL FUND EXPENDITURES	1,210,483.13	1,210,483.13	1,530,813.00	320,329.87	79.1
NET REVENUE OVER EXPENDITURES	( 1,210,483.13)	( 1,210,483.13)	( 1,530,813.00)	( 320,329.87)	( 79.1)

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND		169,725.51
	TOTAL ASSETS		<u>169,725.51</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
41-39900	FUND BALANCES		154,332.98
	REVENUE OVER EXPENDITURES - YTD	(	<u>131,009.65)</u>
	BALANCE - CURRENT DATE		<u>23,323.33</u>
	TOTAL FUND EQUITY		<u>23,323.33</u>
	TOTAL LIABILITIES AND EQUITY		<u>23,323.33</u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	44,632.71	44,632.71	49,160.00	4,527.29	90.8
41-50-502 OVERTIME	2,050.65	2,050.65	2,000.00	( 50.65)	102.5
41-50-508 LEAVE CASHOUT	.00	.00	2,308.00	2,308.00	.0
41-50-511 MEDICARE FICA	755.36	755.36	669.00	( 86.36)	112.9
41-50-512 EMPLOYEE GROUP BENEFITS	20,598.39	20,598.39	20,920.00	321.61	98.5
41-50-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516 WORKERS' COMPENSATION	1,212.00	1,212.00	175.00	( 1,037.00)	692.6
41-50-518 PERS	11,086.13	11,086.13	10,155.00	( 931.13)	109.2
41-50-519 UTILITY BENEFIT	7,320.16	7,320.16	4,560.00	( 2,760.16)	160.5
41-50-622 911 PHONE LINES	1,087.26	1,087.26	1,700.00	612.74	64.0
41-50-649 OTHER PROFESSIONAL SRVS	35,664.39	35,664.39	36,000.00	335.61	99.1
41-50-669 OTHER PURCHASED SERVICES	810.60	810.60	2,800.00	1,989.40	29.0
41-50-721 INSURANCE	986.00	986.00	1,000.00	14.00	98.6
41-50-732 RENTS & LEASES	4,806.00	4,806.00	4,800.00	( 6.00)	100.1
<b>TOTAL E-911 SERVICES</b>	<b>131,009.65</b>	<b>131,009.65</b>	<b>137,135.00</b>	<b>6,125.35</b>	<b>95.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>131,009.65</b>	<b>131,009.65</b>	<b>137,135.00</b>	<b>6,125.35</b>	<b>95.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 131,009.65)</b>	<b>( 131,009.65)</b>	<b>( 137,135.00)</b>	<b>( 6,125.35)</b>	<b>( 95.5)</b>

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,235,401.91	
50-13100	ACCOUNTS RECEIVABLE	161,792.87	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	( 48,920.76)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	817,582.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	( 44,645.82)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	( 16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	( 700,106.15)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	( 61,054.84)	
50-19000	DEFERRED OUTFLOW-PENSION	102,771.44	
	TOTAL ASSETS		<u>5,014,843.63</u>

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	( 1,169.32)	
50-22100	ACCRUED VACATION	38,151.42	
50-22200	VACATION/SICK LEAVE	744.28	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,457,167.09	
50-29000	DEFERRED INFLOW-PENSION	5,815.60	
50-29100	PENSION LIABILITY	521,780.64	
	TOTAL LIABILITIES		<u>3,022,489.71</u>

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	1,540,648.83	
	REVENUE OVER EXPENDITURES - YTD	( 633,742.88)	
	BALANCE - CURRENT DATE		<u>906,905.95</u>
	TOTAL FUND EQUITY		<u>906,905.95</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,929,395.66</u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	89,033.28	89,033.28	107,205.00	18,171.72	83.1
50-70-502 OVERTIME	5,192.56	5,192.56	5,800.00	607.44	89.5
50-70-508 LEAVE CASHOUT	.00	.00	5,088.00	5,088.00	.0
50-70-511 MEDICARE FICA	1,390.92	1,390.92	1,699.00	308.08	81.9
50-70-512 EMPLOYEE GROUP BENEFITS	26,951.50	26,951.50	42,768.00	15,816.50	63.0
50-70-515 UNEMPLOYMENT	.00	.00	2,011.00	2,011.00	.0
50-70-516 WORKERS' COMPENSATION	4,764.00	4,764.00	8,175.00	3,411.00	58.3
50-70-518 PERS	20,643.85	20,643.85	25,785.00	5,141.15	80.1
50-70-519 UTILITY BENEFIT	1,664.07	1,664.07	7,524.00	5,859.93	22.1
50-70-545 TRAINING/TRAVEL	115.00	115.00	500.00	385.00	23.0
50-70-561 SUPPLIES	494.92	494.92	500.00	5.08	99.0
50-70-563 WEARING APPAREL	239.52	239.52	600.00	360.48	39.9
50-70-600 TIRES & WHEELS	6,541.21	6,541.21	8,000.00	1,458.79	81.8
50-70-602 GASOLINE / DIESEL / OIL	15,060.03	15,060.03	18,000.00	2,939.97	83.7
50-70-661 VEHICLE MAINT/REPAIRS	46,873.64	46,873.64	75,936.00	29,062.36	61.7
50-70-669 OTHER PURCHASED SERVICES	27.99	27.99	3,000.00	2,972.01	.9
50-70-683 MINOR EQUIPMENT	8,850.00	8,850.00	40,000.00	31,150.00	22.1
50-70-721 INSURANCE	3,780.00	3,780.00	8,700.00	4,920.00	43.5
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-799 MISCELLANEOUS EXPENSES	30.00	30.00	800.00	770.00	3.8
50-70-997 ADMIN OVERHEAD-UTIL BILLING	.00	.00	31,898.00	31,898.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	28,683.00	28,683.00	37,722.00	9,039.00	76.0
<b>TOTAL HAULED REFUSE</b>	<b>260,335.49</b>	<b>260,335.49</b>	<b>434,711.00</b>	<b>174,375.51</b>	<b>59.9</b>
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	125,519.09	125,519.09	137,999.00	12,479.91	91.0
50-71-502 OVERTIME	16,951.89	16,951.89	18,700.00	1,748.11	90.7
50-71-508 LEAVE CASHOUT	5,713.34	5,713.34	6,457.00	743.66	88.5
50-71-511 MEDICARE FICA	2,170.54	2,170.54	2,097.00	( 73.54)	103.5
50-71-512 EMPLOYEE GROUP BENEFITS	40,387.49	40,387.49	58,320.00	17,932.51	69.3
50-71-515 UNEMPLOYMENT	.00	.00	1,728.00	1,728.00	.0
50-71-516 WORKERS' COMPENSATION	3,864.00	3,864.00	4,976.00	1,112.00	77.7
50-71-518 PERS	30,946.76	30,946.76	32,560.00	1,613.24	95.1
50-71-519 UTILITY BENEFIT	1,845.87	1,845.87	10,260.00	8,414.13	18.0
50-71-545 TRAINING/TRAVEL	1,768.93	1,768.93	3,000.00	1,231.07	59.0
50-71-561 SUPPLIES	2,137.58	2,137.58	2,500.00	362.42	85.5
50-71-563 WEARING APPAREL	1,115.19	1,115.19	1,500.00	384.81	74.4
50-71-601 VEHICLE PARTS	( 4,629.05)	( 4,629.05)	100.00	4,729.05	(4629.
50-71-602 GASOLINE / DIESEL / OIL	8,595.25	8,595.25	25,000.00	16,404.75	34.4
50-71-621 ELECTRICITY	2,227.05	2,227.05	2,500.00	272.95	89.1
50-71-622 TELEPHONE	594.78	594.78	2,000.00	1,405.22	29.7
50-71-623 HEATING FUEL	2,662.74	2,662.74	3,000.00	337.26	88.8
50-71-627 STAFF CELLULAR PHONES	138.45	138.45	200.00	61.55	69.2
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-650 LAB TESTS	.00	.00	5,700.00	5,700.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	67,337.17	67,337.17	76,667.00	9,329.83	87.8
50-71-669 OTHER PURCHASED SERVICES	86.90	86.90	1,000.00	913.10	8.7
50-71-683 MINOR EQUIPMENT	4,465.61	4,465.61	5,000.00	534.39	89.3
50-71-721 INSURANCE	4,471.76	4,471.76	3,900.00	( 571.76)	114.7

CITY OF BETHEL  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-727 ADVERTISING	.00	.00	250.00	250.00	.0
50-71-738 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	13,310.05	13,310.05	17,181.00	3,870.95	77.5
50-71-998 ADMINISTRATIVE OVERHEAD-GF	41,726.00	41,726.00	46,691.00	4,965.00	89.4
TOTAL LANDFILL OPERATIONS	373,407.39	373,407.39	529,786.00	156,378.61	70.5
TOTAL FUND EXPENDITURES	633,742.88	633,742.88	964,497.00	330,754.12	65.7
NET REVENUE OVER EXPENDITURES	( 633,742.88)	( 633,742.88)	( 964,497.00)	( 330,754.12)	( 65.7)

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	3,241,709.30	
51-12200	WATER SEWER SUBSCRIPTION	185.76	
51-13100	ACCOUNTS RECEIVABLE	916,523.13	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	( 160,029.62)	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	( 2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	( 20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	( 88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	( 3,522,799.12)	
51-18000	WS CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
	TOTAL ASSETS		<u>16,934,816.30</u>

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	6,242.34	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	363,880.00	
51-27200	WATER SUB. FEE - DEF. MAINT.	507,652.75	
51-27300	SEWER SUB. FEE - DEF. MAINT.	413,523.73	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
	TOTAL LIABILITIES		7,368,360.09

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	( 7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

CITY OF BETHEL  
BALANCE SHEET  
JUNE 30, 2018

WATER & SEWER SERVICES

51-39900	FUND BALANCE	( 16,708,342.71)	
	REVENUE OVER EXPENDITURES - YTD	<u>( 4,958,005.52)</u>	
	BALANCE - CURRENT DATE		<u>( 21,666,348.23)</u>
	TOTAL FUND EQUITY		<u>3,481,488.91</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>10,849,849.00</u></u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	59,260.15	59,260.15	81,458.00	22,197.85	72.8
51-80-502 OVERTIME	732.81	732.81	2,000.00	1,267.19	36.6
51-80-508 LEAVE CASHOUT	.00	.00	4,108.00	4,108.00	.0
51-80-511 MEDICARE FICA	878.02	878.02	1,220.00	341.98	72.0
51-80-512 GROUP HEALTH INSURANCE	33,751.85	33,751.85	45,360.00	11,608.15	74.4
51-80-515 UNEMPLOYMENT	.00	.00	1,585.00	1,585.00	.0
51-80-516 WORKERS' COMPENSATION	690.00	690.00	1,018.00	328.00	67.8
51-80-518 PERS	12,996.87	12,996.87	18,515.00	5,518.13	70.2
51-80-519 UTILITY BENEFIT	751.15	751.15	7,980.00	7,228.85	9.4
51-80-545 TRAINING/TRAVEL	.00	.00	3,500.00	3,500.00	.0
51-80-561 SUPPLIES	1,651.00	1,651.00	6,000.00	4,349.00	27.5
51-80-649 ONLINE BILL PAY	2,488.20	2,488.20	3,000.00	511.80	82.9
51-80-721 INSURANCE	564.00	564.00	1,000.00	436.00	56.4
51-80-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-80-733 POSTAGE	6,145.88	6,145.88	6,000.00	( 145.88)	102.4
51-80-736 BANK CHARGES	35,531.86	35,531.86	36,500.00	968.14	97.4
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	12,929.78	12,929.78	16,566.00	3,636.22	78.1
51-80-998 ADMINISTRATIVE OVERHEAD-GF	19,758.00	19,758.00	29,287.00	9,529.00	67.5
<b>TOTAL UTILITY BILLING</b>	<b>188,129.57</b>	<b>188,129.57</b>	<b>266,597.00</b>	<b>78,467.43</b>	<b>70.6</b>
<u>HAULED WATER</u>					
51-81-501 SALARIES	357,372.06	357,372.06	374,044.00	16,671.94	95.5
51-81-502 OVERTIME	113,511.60	113,511.60	120,000.00	6,488.40	94.6
51-81-508 LEAVE CASHOUT	3,274.62	3,274.62	20,495.00	17,220.38	16.0
51-81-511 MEDICARE	7,105.18	7,105.18	7,052.00	( 53.18)	100.8
51-81-512 EMPLOYEE GROUP BENEFITS	177,572.94	177,572.94	224,856.00	47,283.06	79.0
51-81-515 UNEMPLOYMENT	5,662.30	5,662.30	7,925.00	2,262.70	71.5
51-81-516 WORKERS' COMPENSATION	20,436.00	20,436.00	14,359.00	( 6,077.00)	142.3
51-81-518 PERS	100,523.49	100,523.49	108,690.00	8,166.51	92.5
51-81-519 UTILITY BENEFIT	29,266.75	29,266.75	39,558.00	10,291.25	74.0
51-81-545 TRAINING/TRAVEL	1,803.51	1,803.51	4,000.00	2,196.49	45.1
51-81-561 SUPPLIES	11,269.94	11,269.94	9,525.00	( 1,744.94)	118.3
51-81-563 WEARING APPAREL	730.40	730.40	8,000.00	7,269.60	9.1
51-81-600 TIRES	25,045.36	25,045.36	25,045.36	.00	100.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	218.76	218.76	5,000.00	4,781.24	4.4
51-81-602 GASOLINE/DIESEL/OIL	91,964.28	91,964.28	110,000.00	18,035.72	83.6
51-81-621 ELECTRICITY	6,506.80	6,506.80	10,000.00	3,493.20	65.1
51-81-622 TELEPHONE	359.26	359.26	600.00	240.74	59.9
51-81-623 HEATING FUEL	14,339.47	14,339.47	26,507.67	12,168.20	54.1
51-81-626 WATER/SEWER/GARBAGE	7,552.45	7,552.45	8,200.00	647.55	92.1
51-81-650 LAB TESTS	1,991.00	1,991.00	2,000.00	9.00	99.6
51-81-661 VEHICLE MAINT/REPAIR	263,691.50	263,691.50	270,823.64	7,132.14	97.4
51-81-669 OTHER PURCHASED SERVICES	3,492.33	3,492.33	3,492.33	.00	100.0
51-81-683 MINOR EQUIPMENT	868.13	868.13	2,000.00	1,131.87	43.4
51-81-721 INSURANCE	54,046.17	54,046.17	54,000.00	( 46.17)	100.1
51-81-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	706.77	706.77	1,000.00	293.23	70.7

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-996 ADMIN OVERHEAD-IT SVCS	11,788.90	11,788.90	15,359.00	3,570.10	76.8
51-81-998 ADMINISTRATIVE OVERHEAD-GF	153,767.00	153,767.00	162,827.00	9,060.00	94.4
<b>TOTAL HAULED WATER</b>	<b>1,464,866.97</b>	<b>1,464,866.97</b>	<b>1,654,359.00</b>	<b>189,492.03</b>	<b>88.6</b>
<b>PIPED WATER</b>					
51-82-501 SALARIES	105,023.51	105,023.51	135,530.00	30,506.49	77.5
51-82-502 OVERTIME	28,655.07	28,655.07	45,000.00	16,344.93	63.7
51-82-508 LEAVE CASHOUT	2,867.89	2,867.89	6,819.00	3,951.11	42.1
51-82-511 MEDICARE	2,027.83	2,027.83	2,581.00	553.17	78.6
51-82-512 EMPLOYEE GROUP BENEFITS	53,638.80	53,638.80	55,728.00	2,089.20	96.3
51-82-515 UNEMPLOYMENT	.00	.00	3,970.00	3,970.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,256.00	5,256.00	.0
51-82-518 PERS	29,124.24	29,124.24	39,717.00	10,592.76	73.3
51-82-519 UTILITY BENEFIT	5,309.65	5,309.65	9,804.00	4,494.35	54.2
51-82-545 TRAINING/TRAVEL	1,666.30	1,666.30	2,369.00	702.70	70.3
51-82-561 SUPPLIES	3,696.96	3,696.96	4,525.00	828.04	81.7
51-82-563 WEARING APPAREL	813.85	813.85	2,000.00	1,186.15	40.7
51-82-592 PLUMBING SUPPLIES	1,709.44	1,709.44	5,000.00	3,290.56	34.2
51-82-602 GASOLINE/DIESEL/OIL	7,313.68	7,313.68	20,000.00	12,686.32	36.6
51-82-621 ELECTRICITY-UTIL MT SHOP	4,062.65	4,062.65	7,500.00	3,437.35	54.2
51-82-622 TELEPHONE	1,107.83	1,107.83	2,750.00	1,642.17	40.3
51-82-623 HEATING FUEL	22,057.61	22,057.61	20,000.00	( 2,057.61)	110.3
51-82-626 WATER/SEWER/GARB	456.86	456.86	600.00	143.14	76.1
51-82-649 ENGINEERING SERVICES	.00	.00	3,000.00	3,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	3,262.03	3,262.03	3,168.00	( 94.03)	103.0
51-82-669 OTHER PURCHASED SERVICES	35.00	35.00	2,500.00	2,465.00	1.4
51-82-683 MINOR EQUIPMENT	1,677.99	1,677.99	3,000.00	1,322.01	55.9
51-82-721 INSURANCE	4,032.00	4,032.00	5,400.00	1,368.00	74.7
51-82-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-738 BAD DEBT EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	45,768.00	45,768.00	54,065.00	8,297.00	84.7
<b>TOTAL PIPED WATER</b>	<b>324,307.19</b>	<b>324,307.19</b>	<b>451,282.00</b>	<b>126,974.81</b>	<b>71.9</b>
<b>BETHEL HTS WTR TREATMENT</b>					
51-83-501 SALARIES	100,062.23	100,062.23	95,289.00	( 4,773.23)	105.0
51-83-502 OVERTIME	30,527.62	30,527.62	31,000.00	472.38	98.5
51-83-508 LEAVE CASHOUT	.00	.00	11,239.00	11,239.00	.0
51-83-511 MEDICARE	496.05	496.05	1,818.00	1,321.95	27.3
51-83-512 EMPLOYEE GROUP BENEFITS	22,010.05	22,010.05	44,064.00	22,053.95	50.0
51-83-515 UNEMPLOYMENT	1,850.00	1,850.00	2,014.00	164.00	91.9
51-83-516 WORKERS' COMPENSATION	.00	.00	3,668.00	3,668.00	.0
51-83-518 PERS	28,070.35	28,070.35	27,783.00	( 287.35)	101.0
51-83-519 UTILITY BENEFIT	10,569.98	10,569.98	7,752.00	( 2,817.98)	136.4
51-83-545 TRAINING/TRAVEL	908.00	908.00	1,500.00	592.00	60.5
51-83-561 SUPPLIES	42,967.81	42,967.81	50,000.00	7,032.19	85.9
51-83-563 WEARING APPAREL	479.97	479.97	800.00	320.03	60.0
51-83-592 PLUMBING SUPPLIES	505.54	505.54	4,000.00	3,494.46	12.6
51-83-621 ELECTRICITY (PUMPHOUSE)	64,366.34	64,366.34	70,000.00	5,633.66	92.0

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-622 TELEPHONE	378.13	378.13	1,600.00	1,221.87	23.6
51-83-623 HEATING FUEL (PUMPHOUSE)	129,982.01	129,982.01	130,000.00	17.99	100.0
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	4,501.17	4,501.17	5,000.00	498.83	90.0
51-83-661 VEHICLE MAINT/REPAIR	2,160.07	2,160.07	3,037.00	876.93	71.1
51-83-669 OTHER PURCHASED SERVICES	8,853.52	8,853.52	10,000.00	1,146.48	88.5
51-83-683 MINOR EQUIPMENT	4,813.42	4,813.42	5,000.00	186.58	96.3
51-83-721 INSURANCE	10,380.00	10,380.00	10,380.00	.00	100.0
51-83-727 ADVERTISING	87.47	87.47	500.00	412.53	17.5
51-83-996 ADMIN OVERHEAD-IT SVCS	12,169.18	12,169.18	15,822.00	3,652.82	76.9
51-83-998 ADMINISTRATIVE OVERHEAD-GF	35,887.00	35,887.00	40,103.00	4,216.00	89.5
<b>TOTAL BETHEL HTS WTR TREATMENT</b>	<b>512,025.91</b>	<b>512,025.91</b>	<b>574,369.00</b>	<b>62,343.09</b>	<b>89.2</b>

CITY SUB WTR TREATMENT

51-84-501 SALARIES	97,942.13	97,942.13	99,835.00	1,892.87	98.1
51-84-502 OVERTIME	24,649.74	24,649.74	29,000.00	4,350.26	85.0
51-84-508 LEAVE CASHOUT	.00	.00	5,257.00	5,257.00	.0
51-84-511 MEDICARE	1,821.10	1,821.10	18,232.00	16,410.90	10.0
51-84-512 EMPLOYEE GROUP BENEFITS	47,397.19	47,397.19	44,064.00	( 3,333.19)	107.6
51-84-515 UNEMPLOYMENT	1,850.00	1,850.00	2,014.00	164.00	91.9
51-84-516 WORKERS' COMPENSATION	.00	.00	3,712.00	3,712.00	.0
51-84-518 PERS	25,990.41	25,990.41	28,344.00	2,353.59	91.7
51-84-519 UTILITY BENEFIT	3,794.32	3,794.32	7,752.00	3,957.68	49.0
51-84-545 TRAINING/TRAVEL	2,349.73	2,349.73	3,000.00	650.27	78.3
51-84-561 SUPPLIES	46,557.18	46,557.18	45,000.00	( 1,557.18)	103.5
51-84-563 WEARING APPAREL	479.97	479.97	800.00	320.03	60.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	463.42	463.42	600.00	136.58	77.2
51-84-621 ELECTRICITY (CS WTF)	41,263.86	41,263.86	50,000.00	8,736.14	82.5
51-84-622 TELEPHONE	34.91	34.91	1,800.00	1,765.09	1.9
51-84-623 HEATING FUEL(CS WTF)	83,314.05	83,314.05	80,000.00	( 3,314.05)	104.1
51-84-649 ENGINEERING SERVICES	.00	.00	1,500.00	1,500.00	.0
51-84-650 LAB TESTS	6,001.75	6,001.75	7,500.00	1,498.25	80.0
51-84-661 VEHICLE MAINT (ISF)	2,279.24	2,279.24	3,037.00	757.76	75.1
51-84-669 OTHER PURCHASED SERVICES	2,817.01	2,817.01	15,000.00	12,182.99	18.8
51-84-683 MINOR EQUIPMENT	2,713.86	2,713.86	5,000.00	2,286.14	54.3
51-84-721 INSURANCE	5,700.00	5,700.00	5,700.00	.00	100.0
51-84-727 ADVERTISING	34.86	34.86	500.00	465.14	7.0
51-84-996 ADMIN OVERHEAD-IT SVCS	13,310.05	13,310.05	17,181.00	3,870.95	77.5
51-84-998 ADMINISTRATIVE OVERHEAD-GF	39,226.00	39,226.00	42,058.00	2,832.00	93.3
<b>TOTAL CITY SUB WTR TREATMENT</b>	<b>449,990.78</b>	<b>449,990.78</b>	<b>518,886.00</b>	<b>68,895.22</b>	<b>86.7</b>

HAULED SEWER

51-85-501 SALARIES	389,588.05	389,588.05	415,833.00	26,244.95	93.7
51-85-502 OVERTIME	64,281.38	64,281.38	85,000.00	20,718.62	75.6
51-85-508 LEAVE CASHOUT	5,978.25	5,978.25	24,164.00	18,185.75	24.7
51-85-511 MEDICARE	6,779.35	6,779.35	7,957.00	1,177.65	85.2
51-85-512 EMPLOYEE GROUP BENEFITS	215,012.95	215,012.95	250,776.00	35,763.05	85.7
51-85-515 UNEMPLOYMENT	15,668.82	15,668.82	10,150.00	( 5,518.82)	154.4

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-85-516 WORKERS' COMPENSATION	20,268.00	20,268.00	16,201.00	( 4,067.00)	125.1
51-85-518 PERS	97,780.60	97,780.60	123,383.00	25,602.40	79.3
51-85-519 UTILITY BENEFIT	15,096.66	15,096.66	44,118.00	29,021.34	34.2
51-85-561 SUPPLIES	2,850.24	2,850.24	5,525.00	2,674.76	51.6
51-85-563 WEARING APPAREL	2,956.98	2,956.98	10,000.00	7,043.02	29.6
51-85-600 TIRES & WHEELS	12,000.00	12,000.00	12,000.00	.00	100.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	113.50	113.50	4,200.00	4,086.50	2.7
51-85-602 GASOLINE/DIESEL/OIL	81,867.87	81,867.87	110,000.00	28,132.13	74.4
51-85-621 ELECTRICITY	6,506.80	6,506.80	8,000.00	1,493.20	81.3
51-85-622 TELEPHONE	30.83	30.83	350.00	319.17	8.8
51-85-623 HEATING FUEL	11,507.64	11,507.64	24,500.00	12,992.36	47.0
51-85-626 WATER/SEWER/GARBAGE	7,552.45	7,552.45	6,500.00	( 1,052.45)	116.2
51-85-661 VEHICLE MAINT/REPAIR	296,935.36	296,935.36	313,869.00	16,933.64	94.6
51-85-669 OTHER PURCHASED SERVICES	1,871.60	1,871.60	5,500.00	3,628.40	34.0
51-85-683 MINOR EQUIPMENT	724.54	724.54	2,000.00	1,275.46	36.2
51-85-721 INSURANCE	43,768.87	43,768.87	17,000.00	( 26,768.87)	257.5
51-85-722 INSURANCE-DED EXP & OTHER	339.43	339.43	10,000.00	9,660.57	3.4
51-85-738 BAD DEBT EXPENSE	.00	.00	12,000.00	12,000.00	.0
51-85-799 MISCELLANEOUS	196.22	196.22	1,000.00	803.78	19.6
51-85-996 ADMIN OVERHEAD-IT SVCS	380.29	380.29	615.00	234.71	61.8
51-85-998 ADMINISTRATIVE OVERHEAD-GF	148,534.00	148,534.00	183,502.00	34,968.00	80.9
<b>TOTAL HAULED SEWER</b>	<b>1,448,590.68</b>	<b>1,448,590.68</b>	<b>1,704,143.00</b>	<b>255,552.32</b>	<b>85.0</b>
 <b>PIPED SEWER</b>					
51-86-501 SALARIES	99,948.11	99,948.11	145,580.00	45,631.89	68.7
51-86-502 OVERTIME	28,674.39	28,674.39	35,000.00	6,325.61	81.9
51-86-508 LEAVE CASHOUT	2,867.88	2,867.88	6,819.00	3,951.12	42.1
51-86-511 MEDICARE	1,954.36	1,954.36	2,582.00	627.64	75.7
51-86-512 EMPLOYEE GROUP BENEFITS	51,963.04	51,963.04	57,024.00	5,060.96	91.1
51-86-515 UNEMPLOYMENT	.00	.00	3,971.00	3,971.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,258.00	5,258.00	.0
51-86-518 PERS	28,011.91	28,011.91	39,728.00	11,716.09	70.5
51-86-519 UTILITY BENEFITS	10,264.44	10,264.44	9,478.00	( 786.44)	108.3
51-86-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-86-561 SUPPLIES	3,739.25	3,739.25	5,525.00	1,785.75	67.7
51-86-563 WEARING APPAREL	2,286.30	2,286.30	2,500.00	213.70	91.5
51-86-592 PLUMBING SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-86-602 GASOLINE/DIESEL/OIL	10,664.08	10,664.08	25,000.00	14,335.92	42.7
51-86-621 ELECTRICITY-LIFTST & BLDG	73,532.03	73,532.03	75,000.00	1,467.97	98.0
51-86-622 TELEPHONE	.00	.00	2,000.00	2,000.00	.0
51-86-623 HEATING FUEL	23,229.89	23,229.89	35,000.00	11,770.11	66.4
51-86-626 WATER/SEWER/GARB	456.92	456.92	600.00	143.08	76.2
51-86-661 VEHICLE MAINT/REPAIR	3,103.73	3,103.73	3,037.00	( 66.73)	102.2
51-86-669 OTHER PURCHASED SERVICES	6,687.81	6,687.81	20,000.00	13,312.19	33.4
51-86-683 MINOR EQUIPMENT	77,121.48	77,121.48	119,780.00	42,658.52	64.4
51-86-721 INSURANCE	3,984.00	3,984.00	4,500.00	516.00	88.5
51-86-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,408.30	14,408.30	10,000.00	( 4,408.30)	144.1
51-86-996 ADMIN OVERHEAD-IT SVCS	380.29	380.29	615.00	234.71	61.8
51-86-998 ADMINISTRATIVE OVERHEAD-GF	45,086.00	45,086.00	54,251.00	9,165.00	83.1
<b>TOTAL PIPED SEWER</b>	<b>488,364.21</b>	<b>488,364.21</b>	<b>674,248.00</b>	<b>185,883.79</b>	<b>72.4</b>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	26,728.68	26,728.68	54,927.00	28,198.32	48.7
51-87-502 OVERTIME	6,398.18	6,398.18	9,000.00	2,601.82	71.1
51-87-508 LEAVE CASHOUT	637.31	637.31	1,616.00	978.69	39.4
51-87-511 MEDICARE	500.67	500.67	918.00	417.33	54.5
51-87-512 EMPLOYEE GROUP BENEFITS	13,180.52	13,180.52	18,144.00	4,963.48	72.6
51-87-515 UNEMPLOYMENT	.00	.00	1,412.00	1,412.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	1,870.00	1,870.00	.0
51-87-518 PERS	7,224.49	7,224.49	14,064.00	6,839.51	51.4
51-87-519 UTILITY BENEFIT	1,067.25	1,067.25	3,016.00	1,948.75	35.4
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	1,091.60	1,091.60	1,000.00	( 91.60)	109.2
51-87-563 WEARING APPAREL	( 45.80)	( 45.80)	1,200.00	1,245.80	( 3.8)
51-87-592 PLUMBING SUPPLIES	.00	.00	2,500.00	2,500.00	.0
51-87-602 GASOLINE	6,334.21	6,334.21	15,000.00	8,665.79	42.2
51-87-650 LAB TESTS (SAMPLES)	.00	.00	12,000.00	12,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	( 236.88)	( 236.88)	1,000.00	1,236.88	( 23.7)
51-87-683 MINOR EQUIPMENT	648.98	648.98	2,000.00	1,351.02	32.5
51-87-721 INSURANCE	264.00	264.00	800.00	536.00	33.0
51-87-724 DUES & SUBSCRIPTIONS	5,220.00	5,220.00	5,220.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	11,217.00	11,217.00	18,700.00	7,483.00	60.0
TOTAL SEWER LAGOON	81,730.21	81,730.21	166,387.00	84,656.79	49.1
TOTAL FUND EXPENDITURES	4,958,005.52	4,958,005.52	6,010,271.00	1,052,265.48	82.5
NET REVENUE OVER EXPENDITURES	( 4,958,005.52)	( 4,958,005.52)	( 6,010,271.00)	( 1,052,265.48)	( 82.5)

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	2,955,567.69	
52-11100	CASH IN TILL - PORT	50.00	
52-12300	TVI-SEAWALL MAINT ACCT	951,645.50	
52-12500	TVI-DOCK DEF MAINT	244,592.45	
52-13100	ACCOUNTS RECEIVABLE	113,689.58	
52-13300	ACCOUNTS RECEIVABLE - MISC	355.00	
52-13900	ALLOWANCE DOUBTFUL ACCTS	( 44,845.02)	
52-14200	INVENTORY-HEATING FUEL	1,267.10	
52-14400	PIPE INVENTORY	61,934.40	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	23,841,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	7,340,341.48	
52-16300	BUILDINGS	19,568.23	
52-16500	MACHINERY AND EQUIPMENT	827,227.15	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	( 1,944,598.37)	
52-16800	ACCUM DEPR-BUILDINGS	( 543.26)	
52-17000	ACCUM DEPR- MACH & EQUIP	( 475,702.86)	
52-17100	ACCUM DEPR-VEHICLES	( 240,648.84)	
52-17300	ACCUM DEP-SEAWALL	( 7,269,326.08)	
52-18000	CONSTRUCTION IN PROGRESS	889,266.85	
52-19000	DEFERRED OUTFLOW-PENSION	81,587.16	
	TOTAL ASSETS		<u>29,849,294.72</u>

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	10,772.01	
52-22100	ACCURED VACATION	11,031.39	
52-25000	SALES TAX PAYABLE	11,975.87	
52-29000	DEFERRED INFLOW-PENSION	4,616.60	
52-29100	PENSION LIABILITY	414,227.64	
	TOTAL LIABILITIES		452,623.51

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION	24,440,371.38	
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
52-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	
	UNAPPROPRIATED FUND BALANCE:		
52-39900	UNDESIGNATED RET EARNINGS	( 3,542,178.71)	
	REVENUE OVER EXPENDITURES - YTD	( 573,509.85)	
	BALANCE - CURRENT DATE	( 4,115,688.56)	
	TOTAL FUND EQUITY		28,630,158.49

CITY OF BETHEL  
BALANCE SHEET  
JUNE 30, 2018

MUNICIPAL DOCK

TOTAL LIABILITIES AND EQUITY

29,082,782.00

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	125,064.15	125,064.15	195,945.00	70,880.85	63.8
52-50-502 OVERTIME	3,013.44	3,013.44	2,000.00	( 1,013.44)	150.7
52-50-508 LEAVE CASHOUT	2,484.55	2,484.55	8,700.00	6,215.45	28.6
52-50-510 SOCIAL SECURITY EXPENSE	453.96	453.96	1,417.00	963.04	32.0
52-50-511 MEDICARE FICA	1,970.10	1,970.10	2,854.00	883.90	69.0
52-50-512 EMPLOYEE GROUP BENEFITS	35,103.45	35,103.45	65,318.00	30,214.55	53.7
52-50-515 UNEMPLOYMENT	882.00	882.00	2,462.00	1,580.00	35.8
52-50-516 WORKERS' COMPENSATION	6,144.00	6,144.00	8,318.00	2,174.00	73.9
52-50-518 PERS	25,310.75	25,310.75	43,548.00	18,237.25	58.1
52-50-519 UTILITY BENEFIT	7,554.48	7,554.48	11,491.00	3,936.52	65.7
52-50-545 TRAINING/TRAVEL	1,296.93	1,296.93	5,000.00	3,703.07	25.9
52-50-561 SUPPLIES	7,591.04	7,591.04	5,500.00	( 2,091.04)	138.0
52-50-563 WEARING APPAREL	424.26	424.26	1,300.00	875.74	32.6
52-50-601 VEHICLE MT. (PARTS & TOOLS)	3,082.92	3,082.92	4,000.00	917.08	77.1
52-50-602 GASOLINE/DIESEL/OIL	9,877.54	9,877.54	18,000.00	8,122.46	54.9
52-50-621 ELECTRICITY	8,033.72	8,033.72	15,000.00	6,966.28	53.6
52-50-622 TELEPHONE	817.99	817.99	1,000.00	182.01	81.8
52-50-623 HEATING FUEL	1,585.13	1,585.13	2,000.00	414.87	79.3
52-50-624 WATER, SEWER, GARBAGE	10,285.62	10,285.62	12,000.00	1,714.38	85.7
52-50-626 WATER FOR BARGES	4,438.29	4,438.29	12,000.00	7,561.71	37.0
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	3,683.20	3,683.20	3,037.00	( 646.20)	121.3
52-50-666 MUNICIPAL DOCK MAINT.	1,558.49	1,558.49	5,000.00	3,441.51	31.2
52-50-667 MAINT-SEAWALL	6,989.06	6,989.06	7,000.00	10.94	99.8
52-50-668 MAINT SMALL BOAT HARBOR	152.29	152.29	4,000.00	3,847.71	3.8
52-50-669 OTHER PURCHASED SERVICES	10,968.82	10,968.82	24,000.00	13,031.18	45.7
52-50-683 MINOR EQUIPMENT	19,031.86	19,031.86	19,000.00	( 31.86)	100.2
52-50-687 LAND/EASEMENT ACQUISITION	5,588.75	5,588.75	30,000.00	24,411.25	18.6
52-50-696 WATERFRONT FACILITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-721 INSURANCE	10,100.72	10,100.72	16,000.00	5,899.28	63.1
52-50-724 DUES	12.99	12.99	1,000.00	987.01	1.3
52-50-727 ADVERTISING	223.60	223.60	1,000.00	776.40	22.4
52-50-736 BANK CHARGES	47.77	47.77	.00	( 47.77)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	54,947.08	54,947.08	55,000.00	52.92	99.9
52-50-777 CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-990 XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	17,112.93	17,112.93	21,887.00	4,774.07	78.2
52-50-998 ADMINISTRATIVE OVERHEAD-GF	39,316.00	39,316.00	61,126.00	21,810.00	64.3
<b>TOTAL DOCK EXPENDITURES</b>	<b>425,147.88</b>	<b>425,147.88</b>	<b>751,903.00</b>	<b>326,755.12</b>	<b>56.5</b>
<u>DOCK ADMINISTRATION</u>					
52-51-721 INSURANCE	815.96	815.96	.00	( 815.96)	.0
<b>TOTAL DOCK ADMINISTRATION</b>	<b>815.96</b>	<b>815.96</b>	<b>.00</b>	<b>( 815.96)</b>	<b>.0</b>
<u>SMALL BOAT HARBOR</u>					

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-642 LEGAL FEES	5,000.00	5,000.00	.00	( 5,000.00)	.0
53-50-721 INSURANCE	6,588.00	6,588.00	.00	( 6,588.00)	.0
TOTAL LEASED PROPERTIES-MISC	<u>11,588.00</u>	<u>11,588.00</u>	<u>.00</u>	<u>( 11,588.00)</u>	<u>.0</u>
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	44,182.06	44,182.06	52,000.00	7,817.94	85.0
53-55-623 HEATING FUEL-COURT COMPLEX	62,232.19	62,232.19	112,731.50	50,499.31	55.2
53-55-626 WATER/SEWER/GARB-COURT COM	13,419.21	13,419.21	12,000.00	( 1,419.21)	111.8
53-55-663 JANITORIAL-COURT COMPLEX	65,190.50	65,190.50	70,719.00	5,528.50	92.2
53-55-714 COURTHOUSE LOAN INTEREST	12,271.00	12,271.00	91,021.50	78,750.50	13.5
53-55-717 AMORT OF BOND PREMIUM	.00	.00	( 7,252.00)	( 7,252.00)	.0
53-55-721 INSURANCE	28,188.00	28,188.00	19,000.00	( 9,188.00)	148.4
TOTAL LEASED PROP-COURT COMPLEX	<u>225,482.96</u>	<u>225,482.96</u>	<u>350,220.00</u>	<u>124,737.04</u>	<u>64.4</u>
TOTAL FUND EXPENDITURES	<u>237,070.96</u>	<u>237,070.96</u>	<u>350,220.00</u>	<u>113,149.04</u>	<u>67.7</u>
NET REVENUE OVER EXPENDITURES	<u>( 237,070.96)</u>	<u>( 237,070.96)</u>	<u>( 350,220.00)</u>	<u>( 113,149.04)</u>	<u>( 67.7)</u>

CITY OF BETHEL  
BALANCE SHEET  
JUNE 30, 2018

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	182,240.20)	
56-13200	ACCOUNTS RECEIVABLE-GRANT		22,324.71	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		299,381.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	9,131.09)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	250,484.73)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
	TOTAL ASSETS			35,903.59

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE		4,800.23	
56-22100	ACCRUED VACATION		17,312.07	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
	TOTAL LIABILITIES			296,219.42

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
	UNAPPROPRIATED FUND BALANCE:			
56-39900	FUND BALANCE	(	230,471.05)	
	REVENUE OVER EXPENDITURES - YTD	(	373,799.68)	
	BALANCE - CURRENT DATE	(	604,270.73)	
	TOTAL FUND EQUITY			( 506,245.73)
	TOTAL LIABILITIES AND EQUITY			( 210,026.31)

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	136,175.77	136,175.77	155,692.00	19,516.23	87.5
56-50-508 LEAVE CASHOUT	.00	.00	7,630.00	7,630.00	.0
56-50-510 SOCIAL SECURITY EXPENSE	148.86	148.86	.00	( 148.86)	.0
56-50-511 MEDICARE FICA	2,001.89	2,001.89	2,213.00	211.11	90.5
56-50-512 EMPLOYEE GROUP BENEFITS	68,717.18	68,717.18	77,760.00	9,042.82	88.4
56-50-515 UNEMPLOYMENT	168.00	168.00	2,661.00	2,493.00	6.3
56-50-516 WORKERS' COMPENSATION	7,476.00	7,476.00	9,278.00	1,802.00	80.6
56-50-518 PERS	29,138.83	29,138.83	34,252.00	5,113.17	85.1
56-50-519 UTILITY BENEFIT	2,067.48	2,067.48	12,924.00	10,856.52	16.0
56-50-545 TRAINING/TRAVEL	500.00	500.00	500.00	.00	100.0
56-50-561 SUPPLIES	3,381.65	3,381.65	3,500.00	118.35	96.6
56-50-600 TIRES & WHEELS	.00	.00	2,500.00	2,500.00	.0
56-50-602 GASOLINE	21,337.49	21,337.49	25,000.00	3,662.51	85.4
56-50-621 ELECTRICITY	4,527.39	4,527.39	9,500.00	4,972.61	47.7
56-50-622 TELEPHONE	204.69	204.69	200.00	( 4.69)	102.4
56-50-623 HEATING FUEL	6,754.58	6,754.58	9,000.00	2,245.42	75.1
56-50-626 WTR/SWR/GRB	1,051.02	1,051.02	1,200.00	148.98	87.6
56-50-646 CONTRACTOR FEES	417.00	417.00	1,000.00	583.00	41.7
56-50-661 VEHICLE MAINT/REPAIR	20,559.25	20,559.25	20,250.00	( 309.25)	101.5
56-50-669 OTHER PURCHASED SERVICES	477.51	477.51	3,500.00	3,022.49	13.6
56-50-683 MINOR EQUIPMENT	1,936.03	1,936.03	3,000.00	1,063.97	64.5
56-50-721 INSURANCE	7,500.00	7,500.00	9,000.00	1,500.00	83.3
56-50-724 DUES/SUBSCRIPTIONS	30.00	30.00	300.00	270.00	10.0
56-50-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
56-50-799 MISCELLANEOUS EXPENSES	.00	.00	300.00	300.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	13,310.06	13,310.06	17,181.00	3,870.94	77.5
56-50-998 ADMINISTRATIVE OVERHEAD-GF	45,919.00	45,919.00	53,576.00	7,657.00	85.7
<b>TOTAL TRANSIT SYSTEM EXPENDITURES</b>	<b>373,799.68</b>	<b>373,799.68</b>	<b>463,417.00</b>	<b>89,617.32</b>	<b>80.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>373,799.68</b>	<b>373,799.68</b>	<b>463,417.00</b>	<b>89,617.32</b>	<b>80.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 373,799.68)</b>	<b>( 373,799.68)</b>	<b>( 463,417.00)</b>	<b>( 89,617.32)</b>	<b>( 80.7)</b>

CITY OF BETHEL  
 BALANCE SHEET  
 JUNE 30, 2018

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	164,671.46)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		242,530.46	
57-16500	MACHINERY & EQUIP-GENERAL		97,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(	92,268.14)	
	TOTAL ASSETS			<u>83,493.13</u>

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		20,970.54	
57-22100	ACCRUED VACATION		8,381.00	
57-22200	ACCRUED SICK		21.00	
	TOTAL LIABILITIES			29,372.54

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
57-39900	FUND BALANCE		83,488.88	
	REVENUE OVER EXPENDITURES - YTD	(	705,999.29)	
	BALANCE - CURRENT DATE	(	622,510.41)	
	TOTAL FUND EQUITY			( 622,510.41)
	TOTAL LIABILITIES AND EQUITY			<u>( 593,137.87)</u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE &amp; EQUIP MAINT</u>					
57-50-501 SALARIES	261,040.92	261,040.92	323,851.00	62,810.08	80.6
57-50-502 OVERTIME	5,926.67	5,926.67	45,000.00	39,073.33	13.2
57-50-508 LEAVE CASHOUT	5,797.35	5,797.35	15,665.00	9,867.65	37.0
57-50-510 SOCIAL SECURITY EXPENSE	858.08	858.08	.00	( 858.08)	.0
57-50-511 MEDICARE FICA	4,235.96	4,235.96	5,274.00	1,038.04	80.3
57-50-512 EMPLOYEE GROUP BENEFITS	113,025.61	113,025.61	156,816.00	43,790.39	72.1
57-50-515 UNEMPLOYMENT	1,125.84	1,125.84	5,325.00	4,199.16	21.1
57-50-516 WORKERS' COMPENSATION	8,244.00	8,244.00	16,076.00	7,832.00	51.3
57-50-518 PERS	55,365.89	55,365.89	81,147.00	25,781.11	68.2
57-50-519 UTILITY BENEFIT	13,023.78	13,023.78	27,588.00	14,564.22	47.2
57-50-545 TRAINING/TRAVEL	7,950.19	7,950.19	15,000.00	7,049.81	53.0
57-50-561 SUPPLIES	9,341.69	9,341.69	10,000.00	658.31	93.4
57-50-563 WEARING APPAREL	1,305.47	1,305.47	1,500.00	194.53	87.0
57-50-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	3,986.85	3,986.85	5,000.00	1,013.15	79.7
57-50-602 GASOLINE / DIESEL / OIL	38,513.63	38,513.63	40,000.00	1,486.37	96.3
57-50-621 ELECTRICITY	10,127.96	10,127.96	18,096.00	7,968.04	56.0
57-50-622 TELEPHONE	480.59	480.59	2,000.00	1,519.41	24.0
57-50-623 HEATING FUEL	24,144.00	24,144.00	35,000.00	10,856.00	69.0
57-50-626 WATER/SEWER/GARBAGE	5,754.93	5,754.93	6,220.00	465.07	92.5
57-50-661 VEHICLE MAINT (ISF)	( 77.28)	( 77.28)	.00	77.28	.0
57-50-662 PROPERTY MAINT	.00	.00	8,615.00	8,615.00	.0
57-50-669 OTHER PURCHASED SERVICES	3,324.38	3,324.38	15,000.00	11,675.62	22.2
57-50-683 MINOR EQUIPMENT	11,234.88	11,234.88	20,000.00	8,765.12	56.2
57-50-721 INSURANCE	21,588.00	21,588.00	22,000.00	412.00	98.1
57-50-724 DUES/SUBSCRIPTIONS	78.85	78.85	1,200.00	1,121.15	6.6
57-50-996 ADMIN OVERHEAD-IT SVCS	15,592.05	15,592.05	20,532.00	4,939.95	75.9
57-50-998 ADMINISTRATIVE OVERHEAD-GF	84,009.00	84,009.00	120,297.00	36,288.00	69.8
TOTAL VEHICLE & EQUIP MAINT	705,999.29	705,999.29	1,018,702.00	312,702.71	69.3
TOTAL FUND EXPENDITURES	705,999.29	705,999.29	1,018,702.00	312,702.71	69.3
NET REVENUE OVER EXPENDITURES	( 705,999.29)	( 705,999.29)	( 1,018,702.00)	( 312,702.71)	( 69.3)



CITY OF BETHEL  
BALANCE SHEET  
JUNE 30, 2018

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	811,713.26	
53-12200	INVESTMENT - BOND RESERVE	217,500.00	
53-13100	ACCOUNTS RECEIVABLE	106,256.49	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	( 19,697.41)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.78	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	( 5,024,772.44)	
53-17000	ACCUM DEPREC-ME	( 10,595.43)	
	<b>TOTAL ASSETS</b>		<u><u>6,006,346.92</u></u>

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	( 477.30)	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27600	ACCRUED INTEREST PAYABLE	( 30,875.00)	
53-27700	LEASE REVENUE BONDS PAYABLE	1,953,475.00	
53-27800	LEASE REVENUE BOND PREMIUM	298,089.29	
	<b>TOTAL LIABILITIES</b>		<u>3,149,172.22</u>

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
	UNAPPROPRIATED FUND BALANCE:		
53-39900	FUND BALANCE	( 733,850.99)	
	REVENUE OVER EXPENDITURES - YTD	( 237,070.96)	
	<b>BALANCE - CURRENT DATE</b>	<u>( 970,921.95)</u>	
	<b>TOTAL FUND EQUITY</b>		<u>2,096,623.43</u>
	<b>TOTAL LIABILITIES AND EQUITY</b>		<u><u>5,245,795.65</u></u>

CITY OF BETHEL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING JUNE 30, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-501 SALARIES	75,662.75	75,662.75	97,676.00	22,013.25	77.5
52-55-502 OVERTIME	2,829.92	2,829.92	3,000.00	170.08	94.3
52-55-508 LEAVE CASHOUT	583.35	583.35	1,268.00	684.65	46.0
52-55-510 SOCIAL SECURITY	3,489.85	3,489.85	4,483.00	993.15	77.9
52-55-511 MEDICARE FICA	1,150.84	1,150.84	1,460.00	309.16	78.8
52-55-512 EMPLOYEE GROUP BENEFITS	9,811.25	9,811.25	12,442.00	2,630.75	78.9
52-55-515 UNEMPLOYMENT	292.62	292.62	2,245.00	1,952.38	13.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,254.00	4,254.00	.0
52-55-518 PERS	4,596.64	4,596.64	22,149.00	17,552.36	20.8
52-55-519 UTILITY BENEFIT	479.00	479.00	2,189.00	1,710.00	21.9
52-55-561 SUPPLIES	1,236.98	1,236.98	1,800.00	563.02	68.7
52-55-563 WEARING APPAREL	1,135.59	1,135.59	1,700.00	564.41	66.8
52-55-602 GASOLINE	6,474.67	6,474.67	7,000.00	525.33	92.5
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	10,500.00	10,500.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	1,322.75	1,322.75	7,000.00	5,677.25	18.9
52-55-683 MINOR EQUIPMENT	674.80	674.80	1,000.00	325.20	67.5
52-55-721 INSURANCE	1,068.00	1,068.00	.00	( 1,068.00)	.0
52-55-775 SMALL BOAT HARBOR GRAVEL	16,000.00	16,000.00	16,000.00	.00	100.0
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	250.00	250.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	20,737.00	20,737.00	27,120.00	6,383.00	76.5
<b>TOTAL SMALL BOAT HARBOR</b>	<b>147,546.01</b>	<b>147,546.01</b>	<b>225,536.00</b>	<b>77,989.99</b>	<b>65.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>573,509.85</b>	<b>573,509.85</b>	<b>977,439.00</b>	<b>403,929.15</b>	<b>58.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 573,509.85)</b>	<b>( 573,509.85)</b>	<b>( 977,439.00)</b>	<b>( 403,929.15)</b>	<b>( 58.7)</b>

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# ***City Clerk's Report***

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# City of Bethel, Alaska

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## City Clerk's Office

### Council Meetings and Events

July 24, Regular City Council Meeting

### Burial Permits July 1 - 11

1 Burial Permit was issued.

### Passport Applications July 1-

1 Passport Application

### Elections

The City Clerk's Office is reaching out to a few members in the community who may be qualified to act as the Language Translation Lead for the October Election.

All election notices have been submitted to KYUK for translation and announcement. The Office is also purchasing the audio rights to the translation so that we can place them on the City's website for additional assistance and reference by those voters who are low English proficient.

The Office has scheduled an election training September 4.

Declaration of Candidacy Packets can be turned into the City Clerk's Office August 6 – August 20<sup>th</sup> at 4p.

The City Clerk is offering a brown bag lunch discussion on August 8 and 16 in the Council Chambers. The intent of the open to the public event is to provide an explanation of the process to run for City Council and answer questions people may have related to the role of City Council.

### Nuisance Abatement of Osage Property

On July 12, the City Clerk's Office mailed the final notice of abatement order to the people with known rights to the property. Previous notice was sent with a summary of the order on June 29, Confirmation of receipt of this order was received for each individual except for one.

Notice of the order to abate was also posted on the property July 11.

### Document Preparation/ Research

Request for Proposal prepared and placed on the City's website for Agenda/Package Management Solutions. The due date for the proposals is August 24. In preparation for this Request for Proposal the City Clerk's Office reviewed in detail many different vendor options to help ensure the required solutions offered are appropriate for the City.

Claims ordinance review/modification with attorney.

Appeal ordinance review/modification with attorney.

Historic Committee/Commission documents are being added to the City's website when time will allow.

# City of Bethel Election Calendar

## Regular Election October 2, 2018

### Contact Info

City Clerk's Office  
300 State Highway  
P.O. Box 1388, Bethel AK 99559  
(907) 543-1384  
[cityclerk@cityofbethel.net](mailto:cityclerk@cityofbethel.net)

#### **JANUARY 1** ABSENTEE BY-MAIL BALLOT APPLICATIONS ARE ACCEPTED

Forms are available online or at the City Clerk's Office.

#### **JULY 31** DECLARATION OF CANDIDACY PACKETS ARE AVAILABLE

Printable from the City's website or pick up copies at the City Clerk's Office

#### **AUGUST 5** DECLARATION OF CANDIDACY FILING PERIOD OPENS

Packet submissions shall be made in person or by mail to the City Clerk's Office Monday – Friday between 8:00 a.m. and 4:00 p.m. Fax and email submissions will not be accepted.

#### **AUGUST 20** DECLARATION OF CANDIDACY FILING DEADLINE 4:00 p.m. CANDIDATE NAME CHANGE AND WITHDRAW DEADLINE

#### **AUGUST 22** FILING PERIOD OPENS FOR WRITE IN CANDIDATES

Packet submission shall be made in person or by mail to the City Clerk's Office.

#### **SEPTEMBER 2** DEADLINE TO REGISTER TO VOTE OR UPDATE VOTER INFO

Forms are available online or at the City Clerk's Office

#### **SEPTEMBER 17** ABSENTEE IN-PERSON AND SPECIAL NEEDS VOTING OPENS

The City Clerk's Office will be open from 8:00 a.m. to 5:00 p.m. Monday through Friday

ABSENTEE BY-MAIL BALLOTS ARE MAILED

#### **SEPTEMBER 21** DEADLINE TO SUBMIT ABSENTEE BY-MAIL BALLOT APPLICATION

#### **OCTOBER 1** LAST DAY TO VOTE ABSENTEE IN PERSON/SPECIAL NEEDS

#### **OCTOBER 2** ELECTION DAY

Polls are open from 8:00 a.m. until 8:00 p.m.

**Precinct 1:** LKSD District Office, 1004 Ron Edwards Memorial Drive

**Precinct 2:** Cultural Center, 401 Chief Eddie Hoffman Highway

#### **OCTOBER 4** CANVASS BOARD MEETING

The Canvass Board will review the precinct records, count absentee ballots, questioned ballots and special needs ballots.

#### **OCTOBER 9** COUNCIL'S CERTIFICATION OF THE ELECTION

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# ***Executive Session***

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# *Additional Information*

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