



City of Bethel

P.O. Box 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

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Regular City Council Meeting

Tuesday, April 24, 2018

6:30 P.M.

Council Chambers; Bethel, Alaska



City Council Meeting Agenda
Regularly Scheduled Meeting
April 24, 2018 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers

Rick Robb
Mayor
Term Expires 2018
rrobb@cityofbethel.net

Fred Watson
Vice-Mayor
Term Expires 2018
fwatson@cityofbethel.net

Leif Albertson
Council Member
Term Expires 2019
labertson@cityofbethel.net

Mark Springer
Council Member
Term Expires 2018
msprigner@cityofbethel.net

Naim Shabani
Council Member
Term Expires 2019
nshabani@cityofbethel.net

Thor Williams
Council Member
Term Expires 2019
twilliams@cityofbethel.net

Mitchell Forbes
Council Member
Term Expires 2019
mforbes@cityofbethel.net

Pete Williams
City Manager
543-2047
pwilliams@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Patty Burley
City Attorney

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **PEOPLE TO BE HEARD – Five minutes per person**
- V. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. **APPROVAL OF MEETING MINUTES**
 - a) *4-10-2018 Regular Meeting Minutes p.5
- VII. **REPORTS OF STANDING COMMITTEE**
- VIII. **SPECIAL ORDER OF BUSINESS**
 - a) Heathfitness Monthly Report (Mayor Robb) p.24
- IX. **UNFINISHED BUSINESS**
 - a) Public Hearing of Ordinance 18-08: Amending Chapter 2.52.025 Of The Bethel Municipal Code, Committees To Combine The Energy Committee With The Public Works Committee And Redefining Duties Of The Newly Revised Committee (Council Member Springer) p.40
 - b) Introduction of Budget Ordinance 17-28(k): Amending the Adopted Annual FY 2018 Budget-Streets and Roads- Sewer Lagoon- Police Department- E 911 Fund (City Manager Williams) p.44
- X. **NEW BUSINESS**
 - a) *Introduction of Ordinance 18-09: Amending 5.30.100 (F) Of The Bethel Municipal Code – Striking GPS Requirements for Taxicab, River Taxi, Limousine and Bus Permits (Public Safety and Transportation Commission) p.49
 - b) *Introduction of Budget Ordinance 17-28(l): Amending The Adopted Annual FY 2018 Budget- Streets And Roads-Changes To Park Development Fund (City Manager Williams) p.51
 - c) AM 18-31: Direct Administration To Prepare And Submit A 2018 Application For Planning Project Funding To The State Of Alaska, Village Safe Water Program, To Request \$25,000 To Update The Preliminary Engineer Report For Water Loops A, B, & C (City Manager Williams) p.53
 - d) AM 18-32: Direct Administration To Prepare And Submit A 2018 Application For Planning Project Funding To The State Of Alaska, Village Safe Water Program, To Request \$75,000 To Pay An Engineer To Prepare A Preliminary Engineering Report To Evaluate The Replacement Of The Sewer System In Bethel Heights (City Manager Williams) p.54

Agenda posted on April 18, 2018 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council. Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing May 8, 2018**.

The Council may, after 12:00am, and only by a unanimous consent vote to Fix the Time to Which To Adjourn for the following day at 6:30 p.m.



**City Council Meeting Agenda
Regularly Scheduled Meeting
April 24, 2018 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

- e) AM 18-33: Authorize City Manager To Negotiate And Execute Level-Funded Health Care Plan Through Premera Blue Cross/Blue Shield (City Manager Williams) p.55
- f) Review Administrative Report For The Transfer Of Bethel Spirits Inc. Liquor License #5547 to UCI, LLC - dba as Caribou Traders Liquor, LLC.- 750 Front Street, Bethel, AK (Mayor Robb) p.59
- g) AM 18-34: Approve the Special Budget Meeting dates for May, and June, 2018 to begin at 6:30p and end at 9:30p. (Council Member Williams) p.75
- h) MOA With The Department Of Transportation- Maintenance Of Chief Eddie Hoffman Highway Recycled Asphalt/ MOU Maintenance Of Gravel Portion Of Chief Eddie Hoffman Highway And Part Of Ridgecrest (Council Member Williams) p.76
- i) Update On The Courthouse RFP And Finances Related To The Amended Lease Agreement (Council Member Williams) p.87
- j) *IM-18-06: DCCED Requirement for Submission of Monthly Financial Report to the City Council and Financial Report for Eight Months Ending February 28, 2018. (City Manager Williams) p.104
- k) *Personal Leave Request For The City Attorney: May 3, 4, 25 and 29. July 17 to August 3, 2018 (Mayor Robb)

XI. MAYOR'S REPORT

XII. MANAGER'S REPORTS

XIII. CLERK'S REPORT

XIV. COUNCIL MEMBER COMMENTS

XV. EXECUTIVE SESSION

- a) In Accordance With AS 44.62.310(c)2: Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion - Evaluation, City Clerk (Mayor Robb)
- b) In Accordance with AS 44.62.310(b), Providing Direction To The City Attorney Regarding The Handling Of The Alcohol Beverage Control Board's Review of Pending Liquor Licenses (Mayor Robb)
- c) In Accordance With AS 44.62.310(c)1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- Potential Litigation- LKSD (Mayor Robb)

XVI. ADJOURNMENT

Agenda posted on April 18, 2018 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

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All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing May 8, 2018**.

The Council may, after 12:00am, and only by a unanimous consent vote to Fix the Time to Which To Adjourn for the following day at 6:30 p.m.

Approval of the Meeting Minutes

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on April 10, 2018 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
Mayor Rick Robb	Council Member Mark Springer
Vice-Mayor Fred Watson	Council Member Leif Albertson (participated telephonically)
Council Member Mitchell Forbes	Council Member Thor Williams
Members Absent:	
Council Member Naim Shabani	
Also in attendance were the following:	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley	

IV. PEOPLE TO BE HEARD

Eric Middlebrook –

Thanked the hard working road crew and hauled services drivers for their hard work.

Presented the Council with a letter dated 2006 to then Mayor R. Thor Williams that identifies the City’s sales taxation is equivalent to other communities property taxes.

Mary Nanuwak –

Stated there are a number of hazards around Bethel that need to be addressed.

Explained the Alaska Commercial Co. is not an Alaskan Company and they should not be issued an alcohol license by the State.

David E Trantham Jr. –

Suggested the Mayor begin writing a report to the public on improvements. Identified that the City’s turnover rate is almost 50% each year, this is a problem. The City of Bethel has one of the best benefit packages in Bethel, so this statistic should be higher. Stated he likes what is going on in Human Resources.

Stated an improvement in the operation of safety, thanks to the budgeting and hiring of the safety officer.

Looking forward to seeing the new budget and reiterated the statements made by Mr. Middlebrook in the importance of having a balanced budget.

Stacey Rearden –

Thanked the Council and the Community Action Grant Committee for their grant award for the women’s self-defense class.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by: Springer
Seconded by: Forbes
Action: Motion carries by a vote of 6-0
In favor: Robb Watson Albertson Springer Williams Forbes
Opposed: -0

Primary Amendment: Postpone the Evaluation of the City Clerk until the next meeting.

Moved by: Springer
Seconded by: Forbes
Action: Motion carries by a vote of 6-0
In favor: Robb Watson Albertson Springer Williams Forbes
Opposed: -0

Removal from Consent: Introduction of Budget Ordinance 17-28 (k) and Introduction of Ordinance 18-08.

Moved by: Robb

Removal from Consent: Resolution 18-09 and Resolution 18-10.

Moved by: Williams

VI. APPROVAL OF THE MEETING MINUTES

Item A –3-27-2018 Meeting Minutes
Passed on the Consent Agenda

VII. REPORTS OF STANDING COMMITTEES

Public Safety and Transportation Commission –

No one available to provide a report.

Port Commission -

Meeting was not held due to lack of a quorum.

Planning Commission -

Commission will be meeting this Thursday to discuss Kusko Liquor Store Conditional Use Permit extension.

Parks, Recreation, Aquatic Health and Safety Center Committee -

Considering a Kasayuli Park AM directing administration to work on the development. The Chavez family has provided a donation to the city for the park if the City is interested in moving the location. Some residents of the neighborhood are in favor and some are opposed.

Request to the City Council to repurpose money from the diabetes grant for the park. The Committee, by a majority, supported a free City Employee entry to the Fitness Center.

Thanked Louis Lemus for his presentation for Owl Park and thanked the City Manager, Public Works Director and the Grants Manager for their work on the park development. The Committee generally supported the selection of equipment presented by Administration.

The Finance Director identified a new process for the drawdown of the pool fund; the Committee has concerns with this proposal as it has typically been done annually. The Committee has presented the Council with an action to rental a wood chipper for a month or so.

The Committee is disappointed that the City is providing only limited support for the 4th of July festivities. The Committee would like the Council to discuss funding a position to hire someone to coordinate the 4th of July festival.

Finance Committee -

A meeting has not been held since the last City Council meeting.

Energy Committee -

A meeting has not been held due to a lack of a quorum.

Public Works Committee -

A meeting has not been held since the last City Council meeting due to a lack of membership.

VIII. UNFINISHED BUSINESS

Item A – Public Hearing Of Ordinance 16-25: Amending Bethel Municipal Code Chapter 13.08.300 Individual Sewer System Concerning The Inclusion Of Composting And Incinerating Toilets.

Mayor Robb opened the Public Hearing.

Eric Middlebrook- Supported the proposed changes.

Mayor Robb closed the Public Hearing.

Main Motion:	Motion to Adopt was made on September 13, 2016
Moved by:	Fansler
Seconded by:	Weiss
Action:	Postponed Indefinitely
Primary Amendment:	Postpone Indefinitely.
Moved by:	Springer
Seconded by:	Albertson
Action:	Motion carries by a vote of 5-1
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Williams

Item B – AM 18-25: Directing The City Manager To Invite The Alaska Commercial Company To A Meeting With Administration To Discuss The Concerns Raised In Council’s Resolution 18-03 And Alaska Commercial Company’s Plan To Address Those Concerns.

Main Motion:	Motion to Approve AM 18-25 was made on March 27, 2018.
Moved by:	Forbes
Seconded by:	Springer
Action:	Motion carries by a vote of 4-2
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Watson

IX. NEW BUSINESS

Item A – Introduction of Ordinance 18-08: Amending Chapter 2.52.025 Of The Bethel Municipal Code, Committees To Combine The Energy Committee With The Public Works Committee And Redefining Duties Of The Newly Revised Committee.

Main Motion:	Introduce Ordinance 18-08
Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	∅

Item B – Introduction of Budget Ordinance 17-28(k): Amending the Adopted Annual FY 2018 Budget-Streets and Roads- Sewer Lagoon- Police Department- E 911 Fund.

Main Motion:	Introduce Budget Ordinance 17-28(k).
Moved by:	Springer
Seconded by:	Forbes
Action:	Postponed
Primary Amendment:	Insert \$50,000 in the bottom total box for the line "net change to streets and roads appropriations.
Moved by:	Springer
Seconded by:	Albertson
Action:	Motion carries by a vote of 5-1
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Williams
Primary Amendment:	In Sewer Lagoon Budget Modification B, insert "whereas Statement: This budget modification is necessary to cover the cost of lagoon permit fees.
Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0
Secondary Amendment:	Amend to include an amendment to the primary amendment to strike 82-10100 Central Treasury and insert 51-86-683 Minor Equipment.
Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0
Primary Amendment:	Insert a Whereas Statement for budget modification (d) "the City did not receive premium notices from APEI until June 30, 2017."
Moved by:	Springer
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Forbes
Opposed:	-0
Primary Amendment:	In budget modification (e) strike "669" from the fourth account # and insert "649"
Moved by:	Springer
Seconded by:	Forbes

Action: Motion carries by a vote of 6-0
In favor: Robb Watson Albertson Springer Williams Forbes
Opposed: -0

Primary Amendment: Strike Budget Modification (a) Gravel in the amount of \$50,000.

Moved by: Williams
Seconded by: Watson
Action: Postponed

Primary Amendment: Postpone.

Moved by: Forbes
Seconded by: Springer
Action: Motion carries by a vote of 4-2
In favor: Watson Albertson Springer Forbes
Opposed: Williams Robb

Council recessed for 10 minutes.

Item C – Resolution 18-08: Adoption Of The City Of Bethel Local Hazards Mitigation Plan Update, August 2017.

Passed on the consent agenda.

Item D – Resolution 18-09: Support For SFY 2018 Community Revenue Sharing Program Funding.

Main Motion: Adopt Resolution 18-09.

Moved by: Springer
Seconded by: Forbes
Action: Motion carries by a vote of 5-0
In favor: Robb Watson Albertson Springer Williams
Opposed: -0

Subsidiary Motion: Table Resolution 18-09 and 18-10 to 9 p.m.

Moved by: Williams
Seconded by: Springer
Action: Motion carries by a vote of 6-0
In favor: Robb Watson Albertson Springer Williams Forbes
Opposed: -0

Editor's Note: Council Member Forbes was absent when action on Item D and Item E resumed.

Amend to strike \$160,089 and FY 2016 and insert The City of Bethel is scheduled to receive \$373,949 for FY 16 and FY 17 \$247,489.

Main Motion:

Moved by:	Springer
Seconded by:	Albertson
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams
Opposed:	-0

Item E – Resolution 18-10: Support For SFY 2019 Community Revenue Sharing Program Funding.

Main Motion: Adopt Resolution 18-10

Moved by:	Springer
Seconded by:	Williams
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams
Opposed:	-0

Primary Amendment: Amend to strike \$160,089 and FY 2016 and insert the City is scheduled to receive \$373,949 for FY 16, FY 17 \$247,489, and \$229,695 for FY 2018.

Moved by:	Williams
Seconded by:	Springer
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams
Opposed:	-0

Item F – AM 18-28: Direct The City Administration To Prepare A Request For Proposal For The Purchase And Installation Of Playground Equipment At Owl Park For The Amount Of Money Provided By AVCP RHA To Restore The Park.

Main Motion: Approve AM 18-28.

Moved by:	Springer
Seconded by:	Forbes
Action:	Motion does not carry by a vote of 3-3
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Forbes
Opposed:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson

Item G – AM 18-29: Direct The City Administration To Obtain A Quote For The Facilitation Of Renting A Large Wood Chipper To Chip The Fallen Trees In Pinky's Park.

Main Motion: Approve AM 18-29.

Moved by: Springer
Seconded by: Forbes
Action: Motion does not carry by a vote of 1-5
In favor: Forbes
Opposed: Robb Watson Albertson Springer Williams

Council Member Forbes departed the meeting at 9:05 p.m.

Council moved to two tabled items Resolution 18-09 and 18-10.

Item H – AM 18-30: Authorizing Administrative Leave For The City Clerk To Attend The Election Policy Working Group’s May 8 And 9, 2018 Meeting.

Passed on the Consent Agenda

Item I – Capital Improvement Plan City of Bethel FY 2019 – FY 2023.

Item J – Personal Leave Request For The City Clerk May 3rd and 4th.

Passed on the Consent Agenda

Item K – Amending Something Previously Adopted - Budget Ordinance 17-28 (j): Amending The Adopted Annual FY 2018 Budget-Change To Water And Sewer Fund-Moving Alcohol Tax Revenue To Community Action Grant Fund.

Main Motion: Amend something previously adopted Budget Ordinance 17-28 (j)

Moved by: Springer
Seconded by: Williams
Action: Motion carries by a vote of 5-0
In favor: Robb Watson Albertson Springer Williams
Opposed: -0

Primary Amendment: Amend to strike heating fuel and insert wearing apparel for line item 51-85-563.

Moved by: Williams
Seconded by: Springer
Action: Motion carries by a vote of 5-0
In favor: Robb Watson Albertson Springer Williams
Opposed: -0

- X. MAYOR’S REPORT**
- XI. MANAGER’S REPORT**
- XII. CLERK’S REPORT**
- XIII. COUNCIL MEMBER COMMENTS**

Mayor Richard Robb –
Encouraged everyone to be safe.

Vice-Mayor Fred Watson –
Drove on the river to go to Napaskiak; it is getting a little difficult to drive. Use caution when driving on the river.

Council Member Leif Albertson –
No comment.

Council Member Mark Springer –
Thanked everyone who participated in the Alcohol Beverage Control Board Meeting last week. The presence of community members shows there is interest in the board decision.
The City of Bethel really needs to consider ways to improve economic development opportunities in our community.

Council Member Thor Williams–
Regards to his family, due to the passing of Helen Sorensen.

XIV. EXECUTIVE SESSION

Item A – In Accordance With AS 44.62.310(c)2: Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion - Evaluation, City Clerk.
Postponed.

Item B – In Accordance With AS 44.62.310(c)1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- Union Negotiations.

Move into Executive Session-
Item B – In Accordance With AS 44.62.310(c)1: Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- Union Negotiations. Those attending Item B were: Council, City Attorney, City Manager, City Clerk and HR Manager.

Main Motion:

Moved by:	Springer
Seconded by:	Williams
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams
Opposed:	-0

Make public a direction made to our union negotiators on February 27th related to the City's Union Contract Approval. On February 27th the Bethel City Council met in executive session per AS 44.62.310 (b) Government Meeting, which identifies, action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

Main Motion:

Moved by:	Williams
Seconded by:	Springer
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams
Opposed:	-0

The following is the direction made to the negotiating team in executive session:

Mayor Robb reviewed the direction made to the negotiation team related to the union contract specifically the Performance Evaluations:

Effective July 1, 2018, and continuing throughout the term of the contract, employees who receive a performance evaluation of "very good to excellent" will receive the annual merit increase of one step (2.5%).

XV. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Springer
Seconded by:	Williams
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Springer <input checked="" type="checkbox"/> Williams
Opposed:	-0

Council adjourned at 11:08 p.m.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

Reports of Standing Committees

City of Bethel, Alaska

Public Safety & Transportation Commission

April 4th, 2018

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on April 4th, 2018 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:38 pm.

II. ROLL CALL

Present: Eileen Henrikson *Chair*
Jared Karr *Vice Chair*
Julene Webber
Joan Dewey
Monroe Tyler

Absent: Naim Shabani *Council Representative*
Mary Weiss
Mary Nanuwak

Ex-Officio Present: Burke Waldron *Chief of Police*
William Howell *Fire Chief*
Jesslyn McGowan *Recorder*

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Karr	Motion to approve the agenda.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Dewey	Motion to approve the minutes from the regular meeting of March 7 th , 2018
SECONDED:	Karr	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Update on Transportation Planning

City Manager Pete Williams absent.

VII. NEW BUSINESS

A. Update on Taxi Rate Increase

Jared Karr updated the commission on what the council all approved in the ordinance and also what they added in the ordinance.

B. Update on Phase II 911 System

Chief Waldron gave an update on where they are at in the process of Phase II. Chief Howell mentioned a teleconference he will be attending with the Fire Marshall regarding dispatch centers.

C. BMC Code 5.30.100(F) Review

The commission reviewed the ordinance they want to send to council. They fixed what they want to strike out and what they want to add to 5.20.100(F)

MOVED:	Karr	Motion to amend the proposed wording in ordinance 18-XX in packet to new proposed wording.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

VIII. CHIEF’S COMMENTS

Chief Waldron – See Report in Commission Packet

Fire Chief Howell – See Report in Commission Packet

IX. TRANSPORTATION INSPECTOR’S REPORT

See Report in Commission Packet

X. COUNCIL REPRESENTATIVE’S COMMENTS

Council Representative absent

XI. COMMISSION MEMBER’S COMMENTS

Eileen Henrikson- Stated she has a position open in her department at YK and if anyone knows someone who is looking for a job, to let them know.

Jared Karr- Wanted to state there are two vacancies on the commission and that Mary Nanuwak had resigned from the commission at the City Council meeting.

Julene Webber- Wanted to thank the Chief of Police for getting the Police Department up to staff and it’s nice to see how far the department has come.

Joan Dewey- No Comment

Monroe Tyler- No Comment

XII. ADJOURNMENT

MOVED:	Karr	Motion to adjourn.
SECONDED:	Webber	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 7:34 pm.

APPROVED THIS _____ DAY OF _____, 2018.

Jesslyn McGowan, Recorder

Eileen Henrikson, Chair

DRAFT



Planning Commission Meeting Agenda
Regular Scheduled Meeting Thursday, April 12, 2018– 6:30PM
CITY HALL COUNCIL CHAMBERS 300 CHIEF EDDIE HOFFMAN HIGHWAY

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2018

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2019

Alex Wasierski
Commission Member
Term Expires 12/18

Shadi Rabi
Commission Member
Term Expires 12/19

Elizabeth Williams
Alternate Member
Term Expires 12/2020

Scott Campbell
Alternate Member
Term Expires 1/2020

Thor Williams
Council Representative
Term Expires 10/19

Betsy Jumper
Ex-Officio Member

Pauline Boratko
Recorder

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
- IV. NEW BUSINESS:
 - A. Cezary Maczynski request to extend Conditional Use Permit (CUP) for Kusko Liquor Store.
- V. APPROVAL OF THE AGENDA:
- VI. APPROVAL OF THE MINUTES:
 - A. Regular Meeting- March 8, 2018
- VII. PLANNER'S REPORT
- VIII. SPECIAL ORDER OF BUSINESS:
 - A. Commissioners Training
- IX. COMMISSIONER'S COMMENTS
- X. ADJOURNMENT

City of Bethel, Alaska

Planning Commission

March 8, 2018

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held on March 08, 2018 at the City of Bethel, Council Chambers in Bethel, Alaska. Chair Kathy Hanson called the meeting to order at 6:31 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, and Shadi Rabi.

Excused Absence: Scott Campbell

Unexcused Absence: Thor Williams, John Guinn, and Elizabeth Williams

Also present: City Planner, Betsy Jumper, Recorder, Pauline Boratko, ONC Representative, Calvin Cockroft, Rodney P. Kinney Associates Representative, Clark Kinney, and Solstice Alaska Consulting Representative, Robin Reich.

III. PEOPLE TO BE HEARD: No one wished to be heard

IV. SPECIAL ORDER OF BUSINESS:

V. APPROVAL OF THE AGENDA:

MOVED:	Lorin Bradbury	Motion to approve the agenda.
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

VI. APPROVAL OF THE MINUTES:

MOVED:	Lorin Bradbury	Motion to approve the February 8, 2018 meeting minutes
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

VII. NEW BUSINESS:

- A. **PUBLIC HEARING:** Request for Special Use Permit- The City of Bethel Planning Office received a request for a public hearing for the placement and construction for a tall tower for the Bethel Wind Project. This area is underdeveloped land that is west of Old BIA Road, about 0.3 miles southwest of the BIA Administrative Site and approximately 1.2 miles west of the Bethel Airport. Land Owner: Bethel Native Corporation, P.O. Box 719, Bethel, Alaska. 99559. Contact: Ana Hoffman, 543-2124. Applicant: Alaska Village Electric Cooperative, 4831 Eagle Street, Anchorage, Alaska. 99503 Contact: Forrest Button 561-1818

MOVED:	Shadi Rabi	Motion to open public hearing
SECONDED:	Lorin Bradbury	

VOTE ON MOTION	Unanimous
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City planner gave an overview, Commissioners asked Robin Reich and City Planner questions. With No further questions or comments Chair Hanson closes public hearing.

MOVED:	Lorin Bradbury	Motion to approve Special Use Permit for the placement and construction for a tall tower for the Bethel Wind Project
SECONDED:	Alex Wasierski	

VOTE ON MOTION	Unanimous
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A. PUBLIC HEARING: City of Bethel Planning Office received the filing of a preliminary plat from Rodney P. Kinney Association that creates Ciullkulek Subdivision, creating Block 1, Lots 1-9; Block 2, Lots 1-6; Block 3, Lots 1-17; Block 4, Lots 1-6; and Tract A, in the Bethel Recording District. Land Owner: Orutsararmut Native Council, 117 P.O. Box 927, Bethel, AK. 99559 phone 907-543-2608 Contact: Clark E. Kinney, Rodney P. Kinney Associates, 16515 Centerfield Drive, Eagle River, Alaska 99577, (907) 694-2332

MOVED:	Shadi Rabi	Motion to open public hearing
SECONDED:	Lorin Bradbury	

VOTE ON MOTION	Unanimous
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City Planner gave her presentation, Commissioners asked Calvin Cockroft and City Planner questions. With no further questions or comments, Chair Hanson closes public hearing.

MOVED:	Lorin Bradbury	Motion to approve preliminary plat with the conditions of the City Planner's, including a subdivision agreement
SECONDED:	Alex Wasierski	

VOTE ON MOTION	Unanimous
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VII. PLANNER'S REPORT: Betsy Jumper gave her monthly report.

VIII. COMMISSIONER'S COMMENTS:

- L. Bradbury- no comment.
- A. Wasierski- no comment.
- S. Rabi- no comment.
- K. Hanson- I got us back in the commission training.

IX. ADJOURNMENT:

MOVED:	Lorin Bradbury	Motion to adjourn the meeting.
SECONDED:	Shadi Rabi	

VOTE ON MOTION	Unanimous
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With no further business the meeting adjourned at 7:20 pm

APPROVED THIS ____ DAY OF _____, 2018

ATTEST: Pauline Boratko, Recorder

Kathy Hanson, Chair



City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee

Regular Meeting **April 9, 2018 – 6:00pm** 300 State Highway, City Hall

Michelle DeWitt
Committee Chair
Term Expires 12/2020

Judy Wasierski
Committee Co-Chair
Term Expires 12/2018

Kathy Hanson
Committee Member
Term Expires 12/2018

Beverly Hoffman
Committee Member
Term Expires 12/2018

Brian Lefferts
Committee Member
Term Expires 12/2020

Kathryn Baldwin
Alternate Committee Member
Term Expires 12/2020

Justin Wintersteen
Term Expires 12/2019

Mitchell Forbes
Council Rep.
Term Expires 10/2018

Stacey Reardon
YK Fitness Facility Director

Luis Lemus
Ex-Officio Member

Anna Nicolai
Committee Recorder

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON:**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF THE MINUTES:**
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. UNFINISHED BUSINESS:**
 - A. Jim Chevigny to give us an update on the actuals regarding 2017 audit and breakdown of water pricing, other purchased services, expenses.
 - B. Individual to provide report April 10, 2018 City Council Meeting
 - C. Phase II YK Fitness Center, multi-purpose community center
 - D. Kasayuli Park Development-Community Meeting debrief
 - E. Privatizing Recreational Services- Calendar/Budget for council recommendation
 - F. Contract for Recreational Services
 - G. Pinky's Park
 - H. Owl Park-Update from Luis Lemus regarding proposed budget for parks and recs maintenance going into FY19 in comparison to this year.
 - a. Public Works Building Maintenance foreman Luis Lemus doing a 15 minute power point presentation on Owl Park
 - I. Parks and Recreation Budget
 - J. Resolved Recommendations and AMs
- VIII. Parks and Recreation Department Report**
 - A. Maintenance Schedules and Checklist at YKFC
- IX. YK Fitness Facility Director Report- Stacey Reardon**
- X. NEW BUSINESS:**
 - A. Diabetes Grant
 - B. City Employee Rate at the YKFC
 - C. 4th of July
 - D. Review of Proposed Rates for YKFS
- XI. MEMBER COMMENTS:**
- XII. ADJOURNMENT:**

Special Order of Business

Schedule, Events and Programs

- ❖ Free Women's Self Defense Workshop, Saturday, April 28th, 3:30-7:30pm
- ❖ Spring Classes End May 6th, registration is closed but drop in is still available for all Group Fitness Classes.
- ❖ Mini Session of Classes will be available May 7th – May 27th, schedules and registration will be available April 30th
- ❖ Free Women's Self Defense Workshop, Sunday, May 13th, 10am-2pm
- ❖ **Memorial Day: 5/28/18 Facility Open 2pm-9pm**
- ❖ Free Lifeguard Training: May 29th – June 2nd, 12-6:30pm
- ❖ Sport Club for youth ages 5-13 Starts May 29th
- ❖ Summer 1 Classes start May 29th
- ❖ **Sundays through May 31st** - Open gym basketball and Ultimate Frisbee:
 - 1-3pm Women' Open Gym Basketball
 - 3-5pm Men's Open Gym Basketball
 - 5:30-8pm Ultimate Frisbee
- ❖ Smart Fit Girls Program will start during the week of June 4th, dates, times and registration information will be available in May.
- ❖ Free Women's Self Defense Workshop, Saturday, June 23rd, 3:30-7:30pm
- ❖ **July 4th Facility Open 2-9pm**

Staffing

Operational Staff:

- Continuing to look for a Full Time Maintenance Technician, interviews and reference checks are ongoing.
- Currently looking for Full Time Operations Staff able work as Lifeguard, Front Desk Staff and Facility Attendant interchangeably.
- We are currently looking for 1-2 Front Desk and Facility Attendants

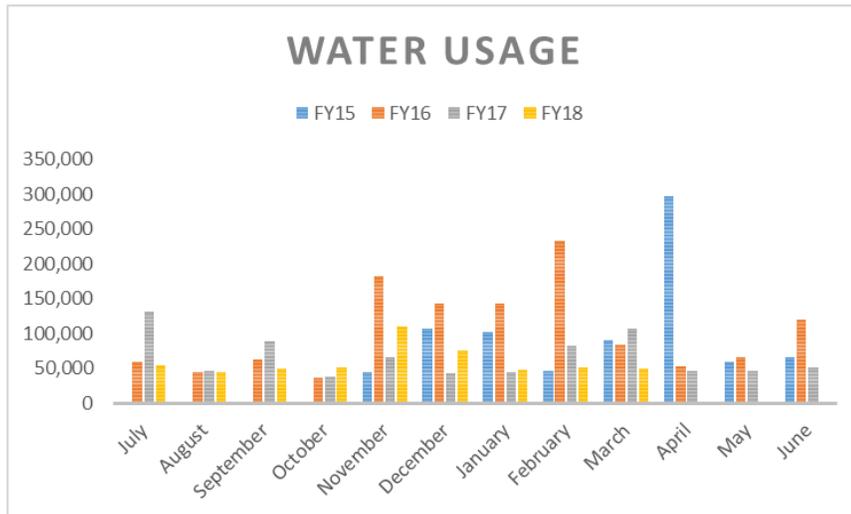
Programming Staff: We are looking for programming staff to fill the below roles:

- Youth Program Staff: We are currently looking for 3-4 youth program staff to work with our Summer Sports Club as well as with other developing youth programs.
- Swim Instructors
- Masters Swim Coach: Swim coach is not required to be American Red Cross Certified, but must have experience with coaching competitive swimming.
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

Summer Staff: We are looking for summer staff to work with our Youth Sport Camp Program.

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information.

Facility Maintenance



*Note: Facility opened in November of 2014 (FY15)

Routine Maintenance: We continue to search for a Maintenance Technician, but all essential routine maintenance such as cleaning pool filters and boiler upkeep was completed.

Corrective Maintenance:

- Women's Locker Room Suit Spinner – new motor installed.

Maintenance needed:

Previously reported maintenance still pending:

- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Elliptical #1 is not running smoothly and may need replacement bearings, we are looking into options for repair/replacement.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options.
- Airlocks – we are finding that both the pool and spa regularly develop airlocks when being backwashed. While the airlocks are easy to release, we are trying to determine why they are occurring to avoid them. Update: We have found an air leak in pool filter tank #2 that seems to be the cause of the air leak for the pool. We are looking at best options for correcting the leak. Update 3/18/18 we have located a broken o-ring that was the source of some of the air in the system, the ring has been replaced with most of the issue being solved, but we continue to look at the seal on pump #2 and options for replacement.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed.
- While moving cardio machines we found that the treadmills are wearing groves into the linoleum in some places and causing the linoleum to bubble in others. Need to look into alternative flooring options for under these pieces. Jan 2018: no further damage has been found, but we continue to monitor and review flooring replacement options.
- Experiencing difficulties with BIAMP Interface modules for playing music in the cardio/weight room and studio. We are reviewing system to determine whether they can be fixed or will need to be replaced.

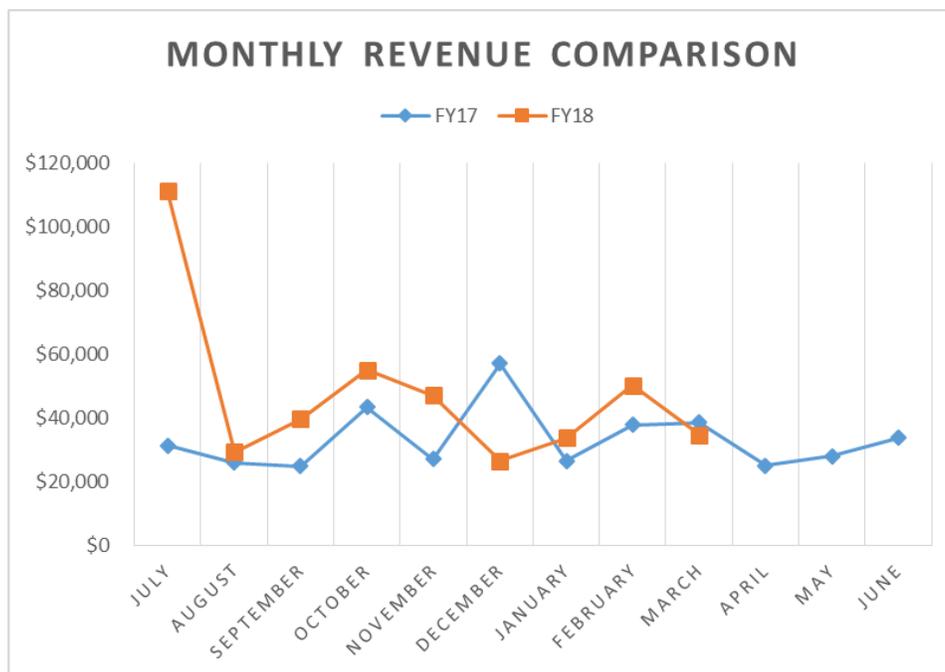
Revenue

FY18 Revenue

Code	Facility Revenue	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Total	FY18 Budget	%attained
414	Memberships	\$94,430	\$9,948	\$17,239	\$29,334	\$17,032	\$9,462	\$8,715	\$30,791	\$8,664	\$225,616	\$372,000	60.65%
430	Pro Shop	\$3,283	\$3,246	\$3,426	\$5,195	\$3,231	\$3,172	\$2,643	\$4,315	\$4,537	\$33,048	\$39,675	83.30%
435	Concessions	\$4,078	\$4,685	\$5,635	\$7,286	\$5,834	\$5,643	\$5,367	\$5,321	\$6,691	\$50,541	\$49,200	102.73%
460	Entry Fees	\$6,162	\$7,629	\$5,955	\$6,151	\$14,683	\$5,749	\$9,736	\$5,925	\$8,155	\$70,146	\$78,480	89.38%
463	Facility Rental	\$661	\$801	\$542	\$1,434	\$987	\$1,189	\$1,258	\$1,100	\$834	\$8,807	\$12,750	69.08%
465	Program Fees	\$2,741	\$3,046	\$7,053	\$5,730	\$5,352	\$1,469	\$6,194	\$2,801	\$5,927	\$40,313	\$90,500	44.54%
	Facility Revenue Total	\$111,356	\$29,355	\$39,850	\$55,131	\$47,120	\$26,685	\$33,914	\$50,253	\$34,808	\$428,471	\$642,605	66.68%

- July Membership Revenue includes payment for LKSD FY18 Contract.

Revenue Comparisons FY17-FY18



Revenue for December 2016 (FY17) included the Annual membership payments for the YKHC contract. The FY18 contract has been renewed, partial funds were received in February and additional funds should be received in April.

Monthly Revenue Totals	July	August	September	October	November	December	January	February	March
FY17	\$31,433	\$26,142	\$24,867	\$43,503	\$27,134	\$57,131	\$26,567	\$37,829	\$38,636
FY18	\$111,356	\$29,355	\$39,850	\$55,131	\$47,120	\$26,685	\$33,914	\$50,253	\$34,808
Change	\$79,923	\$3,213	\$14,983	\$11,628	\$19,986	(\$30,446)	\$7,346	\$12,424	(\$3,828)

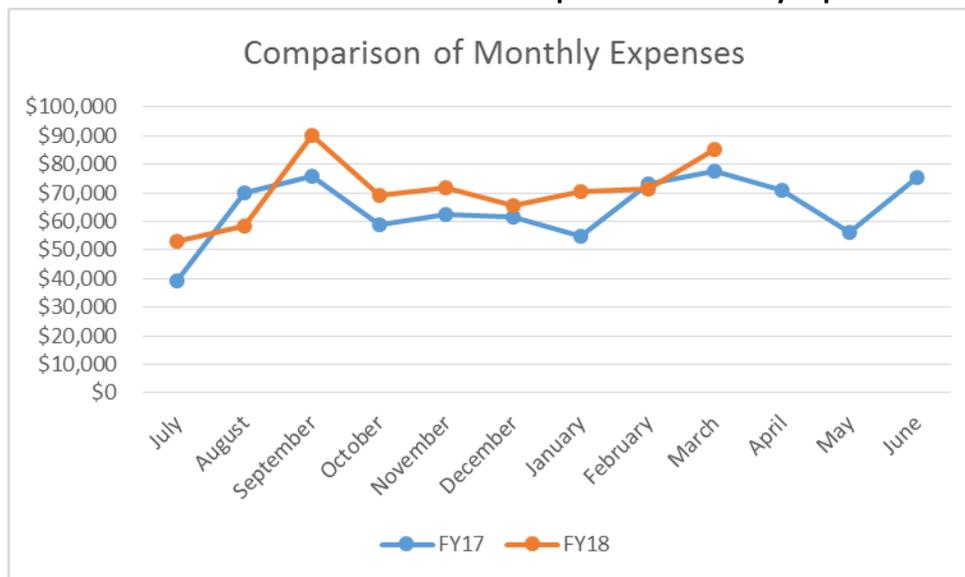
FY18 Expenses

	Expenses	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Total	Budgeted	% used
	Salary Wages	\$10,000	\$10,110	\$20,989	\$13,382	\$11,062	\$14,108	\$14,108	\$14,108	\$21,162	\$129,028	\$233,050	55.36%
	Hourly Wages	\$17,300	\$18,171	\$29,147	\$20,984	\$23,778	\$23,239	\$22,871	\$21,890	\$29,290	\$206,671	\$331,500	62.34%
	Benefits	\$5,527	\$5,957	\$11,198	\$8,187	\$8,677	\$9,286	\$9,312	\$8,975	\$12,269	\$79,388	\$117,310	67.67%
520	Housing	\$3,000	\$3,000	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$27,630	\$37,080	74.51%
545	Travel/Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,304	\$280	\$1,584	\$5,731	27.64%
561	Supplies	\$2,520	\$6,925	\$10,929	\$4,807	\$9,966	\$2,458	\$6,302	\$5,472	\$3,720	\$53,100	\$95,696	55.49%
580	Boiler	\$0	\$0	\$0	\$0	\$0	\$187	\$0	\$202	\$382	\$771	\$5,250	14.69%
646	Contractors	\$11,667	\$11,667	\$11,667	\$11,667	\$11,667	\$11,667	\$11,667	\$11,667	\$11,667	\$105,003	\$144,200	72.82%
661	Vehicle Maintenance/Repair	\$0	\$0	\$0	\$38	\$0	\$0	\$0	\$0	\$0	\$38	\$750	5.06%
663	Janitorial Supplies/Services	\$219	\$49	\$134	\$3,020	\$574	\$191	\$125	\$1,582	\$1,949	\$7,844	\$20,400	38.45%
668	Software Licenses	\$682	\$308	\$423	\$581	\$491	\$245	\$371	\$406	\$378	\$3,886	\$6,869	56.57%
683	Minor Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,500	0.00%
684	Donations and Awards	\$90	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90	\$500	18.00%
721	Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,515	0.00%
724	Dues/Subscriptions	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$169	\$1,524	\$1,965	77.54%
727	Advertising	\$203	\$168	\$0	\$0	\$236	\$269	\$284	\$0	\$0	\$1,161	\$10,000	11.61%
733	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
736	Bank Charges	\$627	\$699	\$990	\$1,640	\$1,038	\$686	\$1,020	\$1,181	\$1,007	\$8,888	\$14,060	63.21%
790	Allowance for Special Events	\$0	\$0	\$0	\$294	\$0	\$0	\$0	\$0	\$26	\$321	\$800	40.08%
799	Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,058	0.00%
	TOTAL	\$52,006	\$57,223	\$88,735	\$67,861	\$70,749	\$65,596	\$69,321	\$70,047	\$85,390	\$626,926	\$1,056,735	59.33%

*Wages are paid every 2 weeks. Most months include 2 pay periods, September 2017 and March 2018 include 3 pay periods.

**During September the facility schedule shifted to a 7 day per week schedule adding an additional operational day per week of wages.

Comparison of Monthly Expenses



Primary influencer on the increase in expenses starting in September is the additional wages paid out to staff at the move to a 7 day per week schedule.

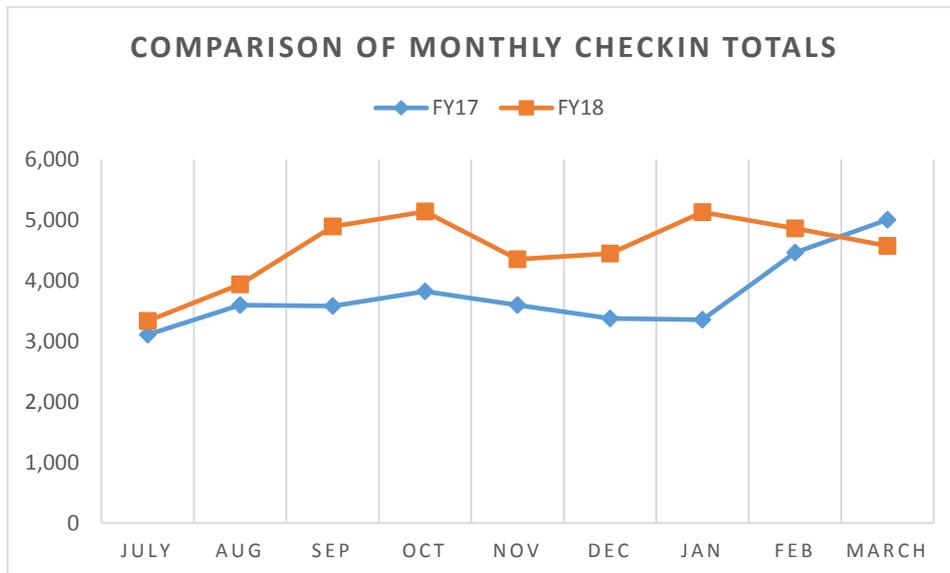
Monthly Expenses	July	August	September	October	November	December	January	February	March
FY17	\$39,145	\$70,114	\$75,717	\$58,716	\$62,335	\$61,668	\$54,949	\$72,965	\$77,475
FY18	\$53,231	\$58,448	\$89,960	\$69,086	\$71,974	\$65,596	\$70,546	\$71,272	\$85,390
Change	\$14,086	(\$11,666)	\$14,242	\$10,369	\$9,638	\$3,927	\$15,597	(\$1,694)	\$7,915

Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Total
Member Checkins	1,983	2,347	2,737	2,983	2,917	2,639	3,103	2,653	2,671	24,033
Daily Admissions	1,258	1,432	1,706	1,790	925	1,388	1,607	1,714	1,485	13,305
Rentals	25	62	105	50	119	215	95	120	150	941
Fitness Programming	48	68	249	220	285	152	199	210	166	1,597
Aquatics Programming	20	30	98	96	105	55	125	167	101	797
Youth Programs	14	34	41	0	0	4	10	0	21	124
Monthly Totals	3,334	3,939	4,895	5,139	4,351	4,449	5,129	4,864	4,573	40,797

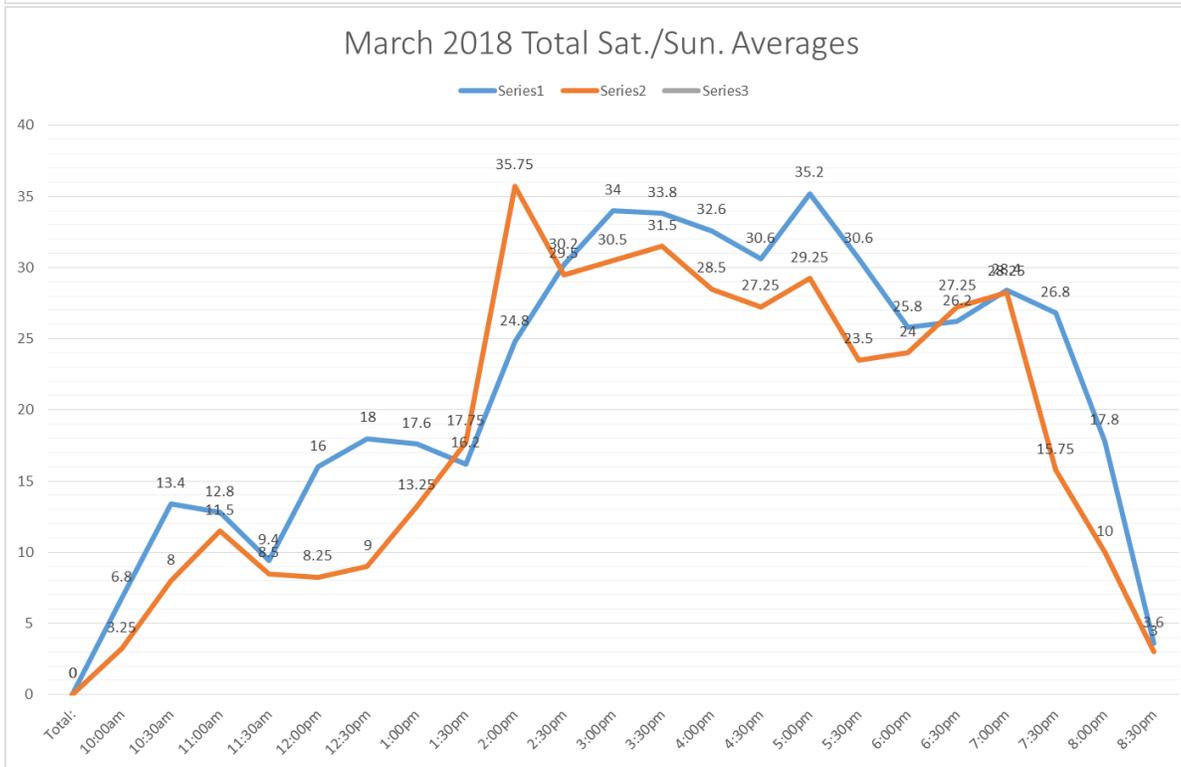
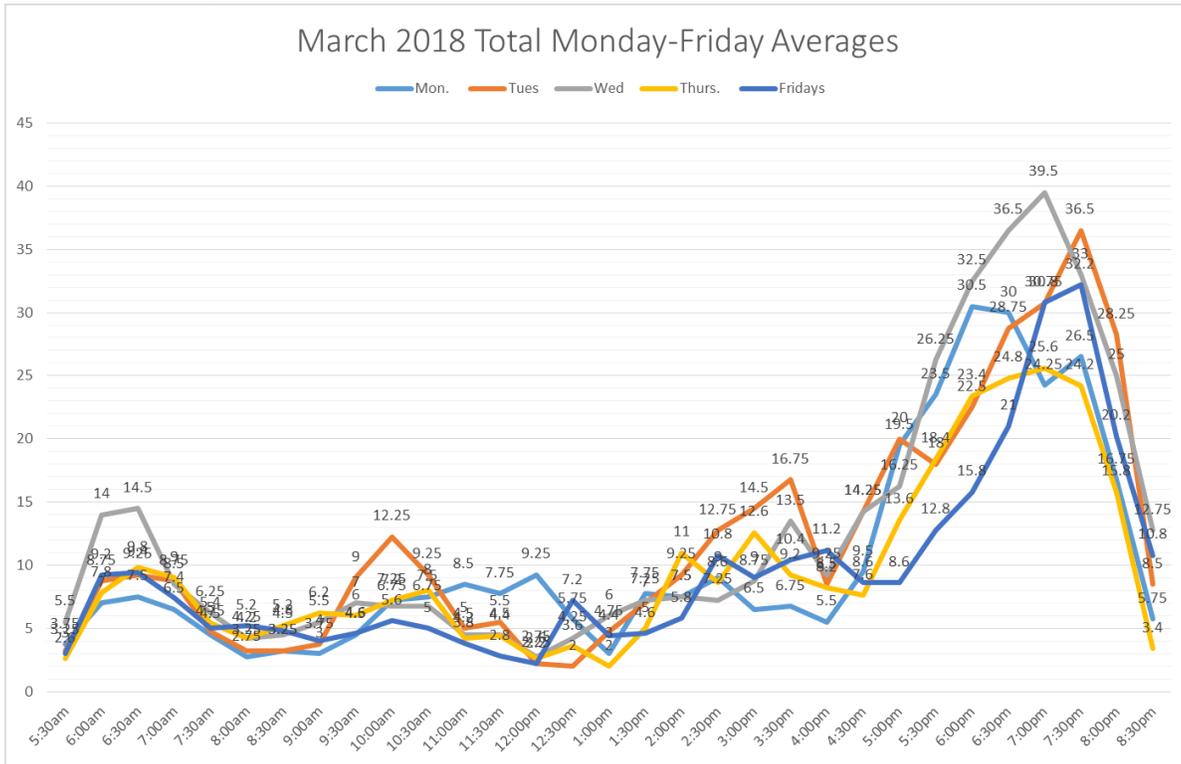
Facility Utilization was lower than expected during March. We assume that the bulk of this is due to the warm weather making travel difficult and to the large number of individuals impacted by the flu and other illnesses.

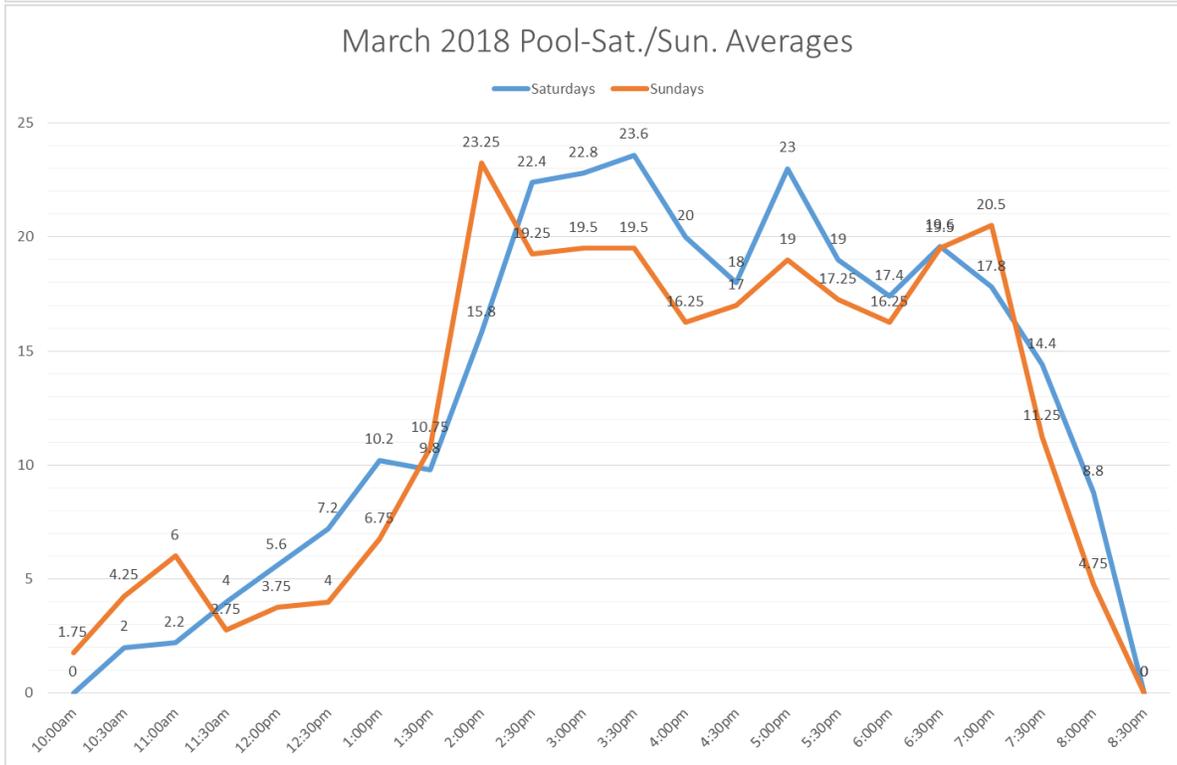
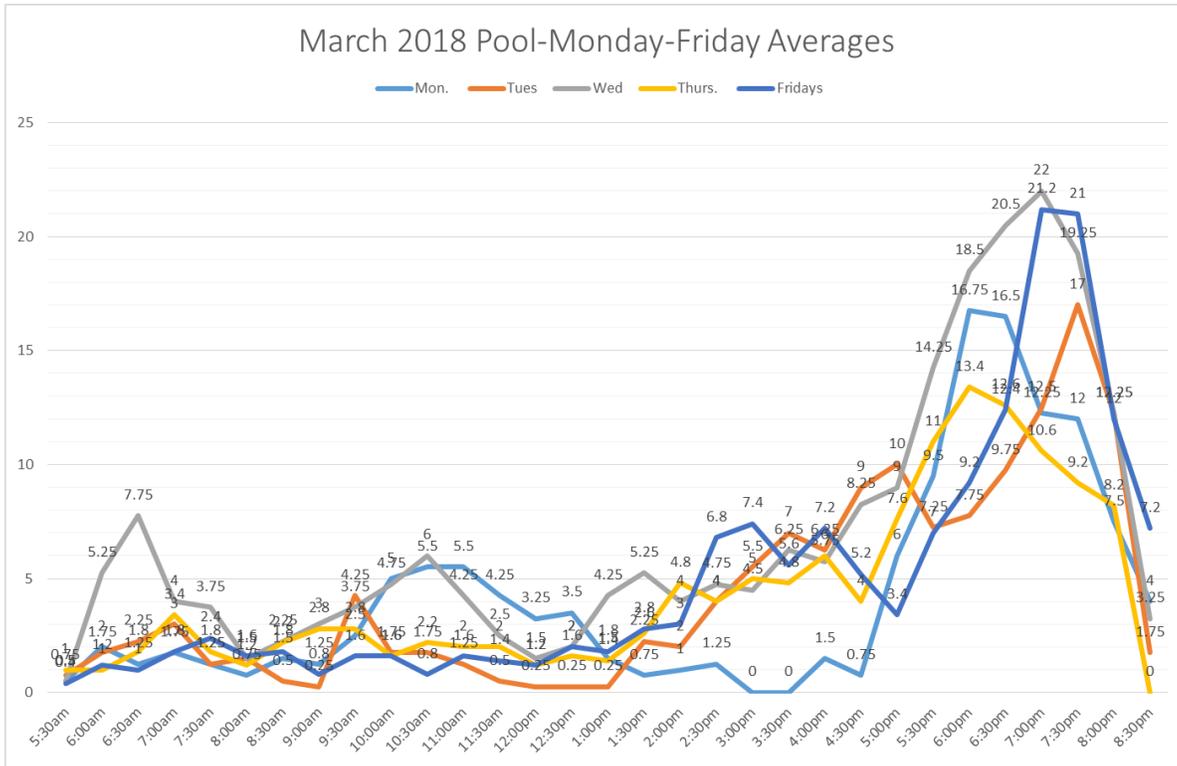


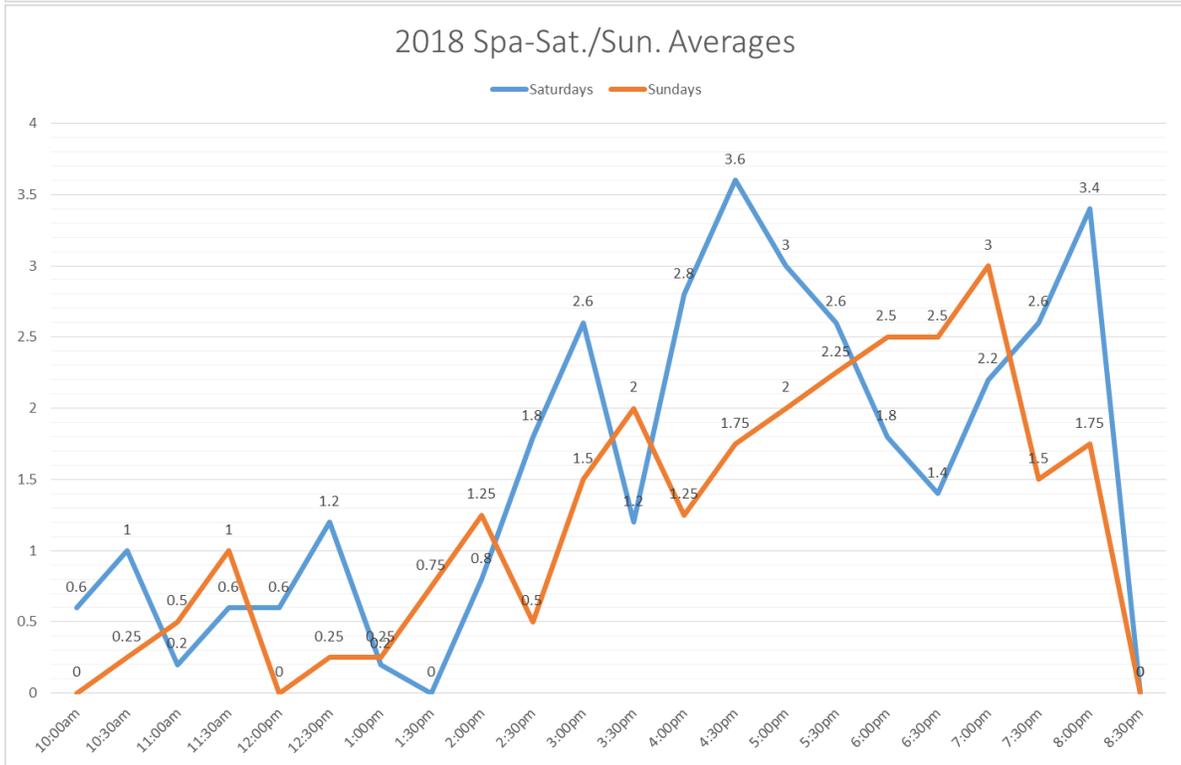
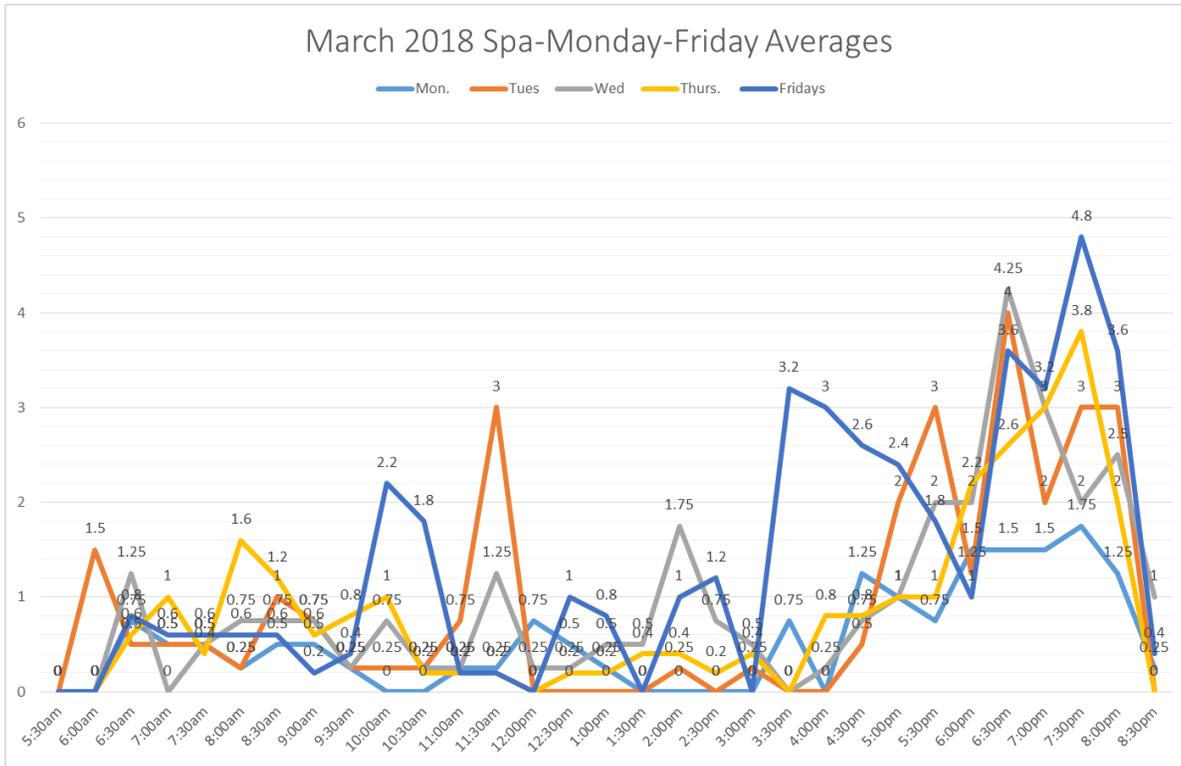
Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006
FY18	3,334	3,939	4,895	5,139	4,351	4,449	5,129	4,864	4,573
Difference	226	343	1,316	1,319	757	1,071	1,774	399	-433

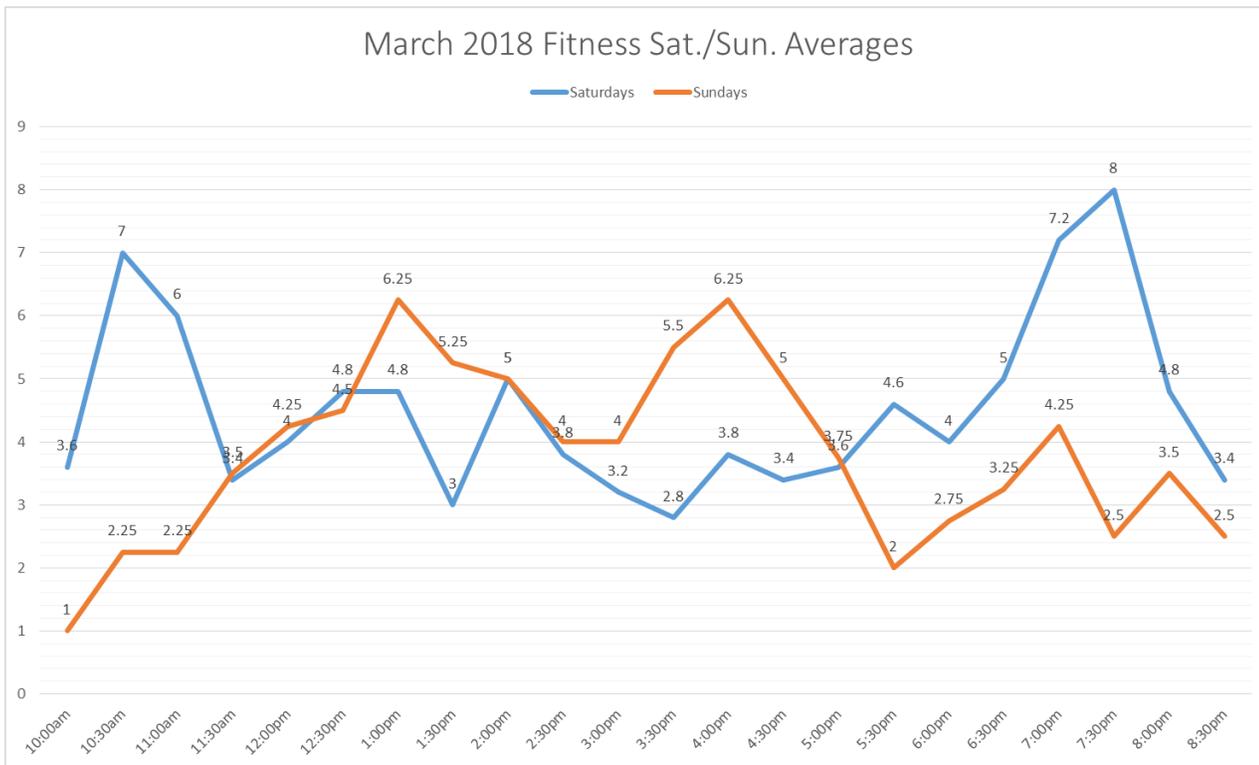
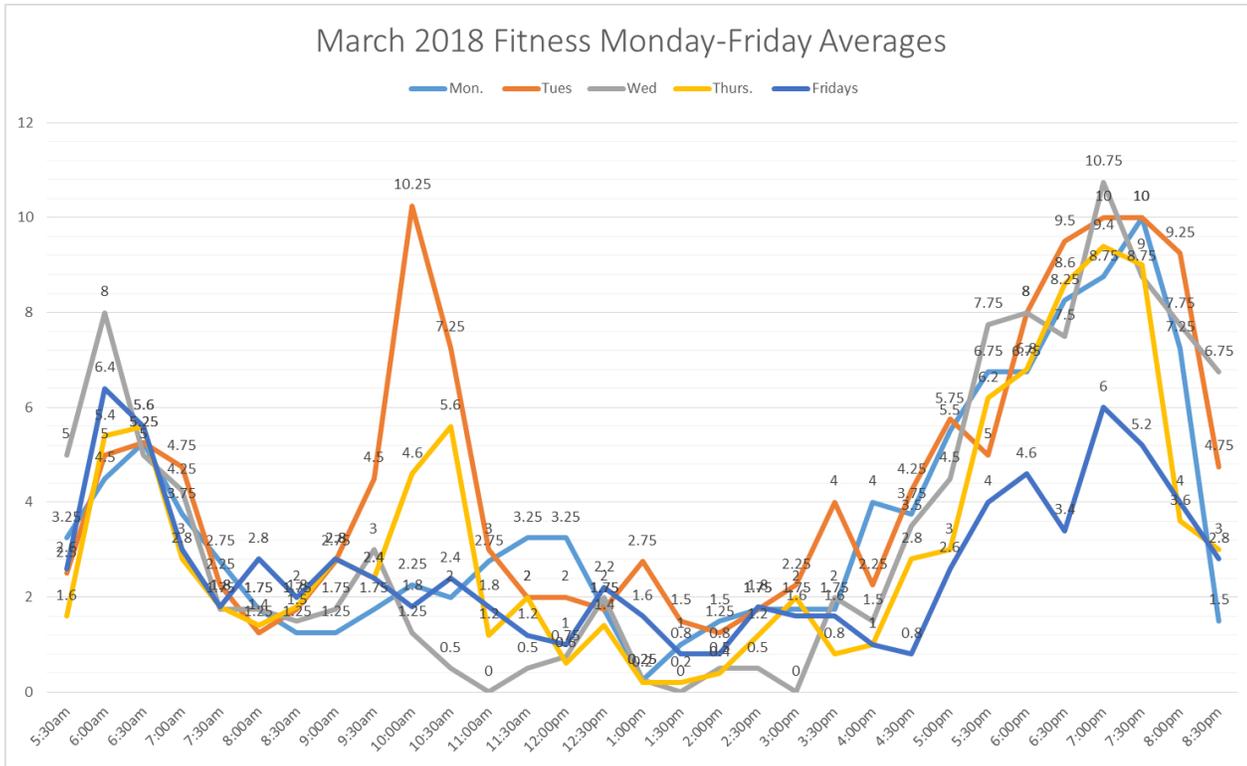
Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

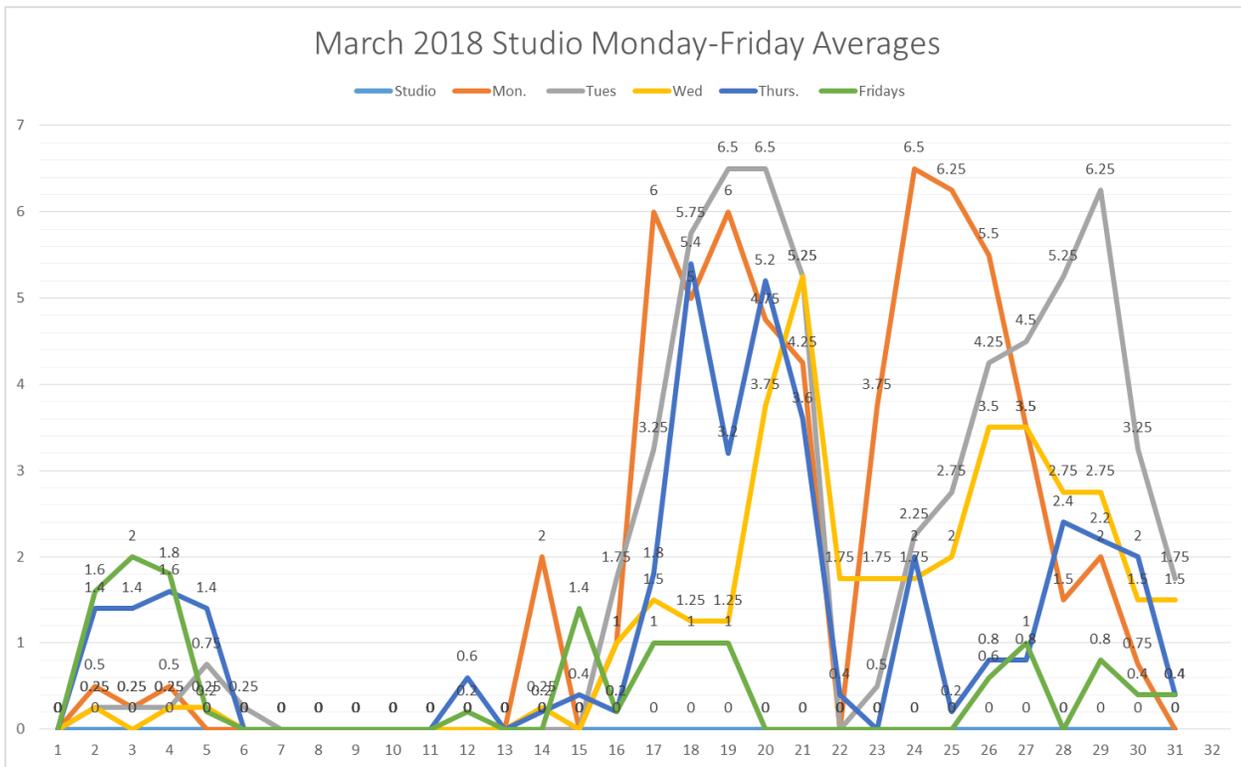
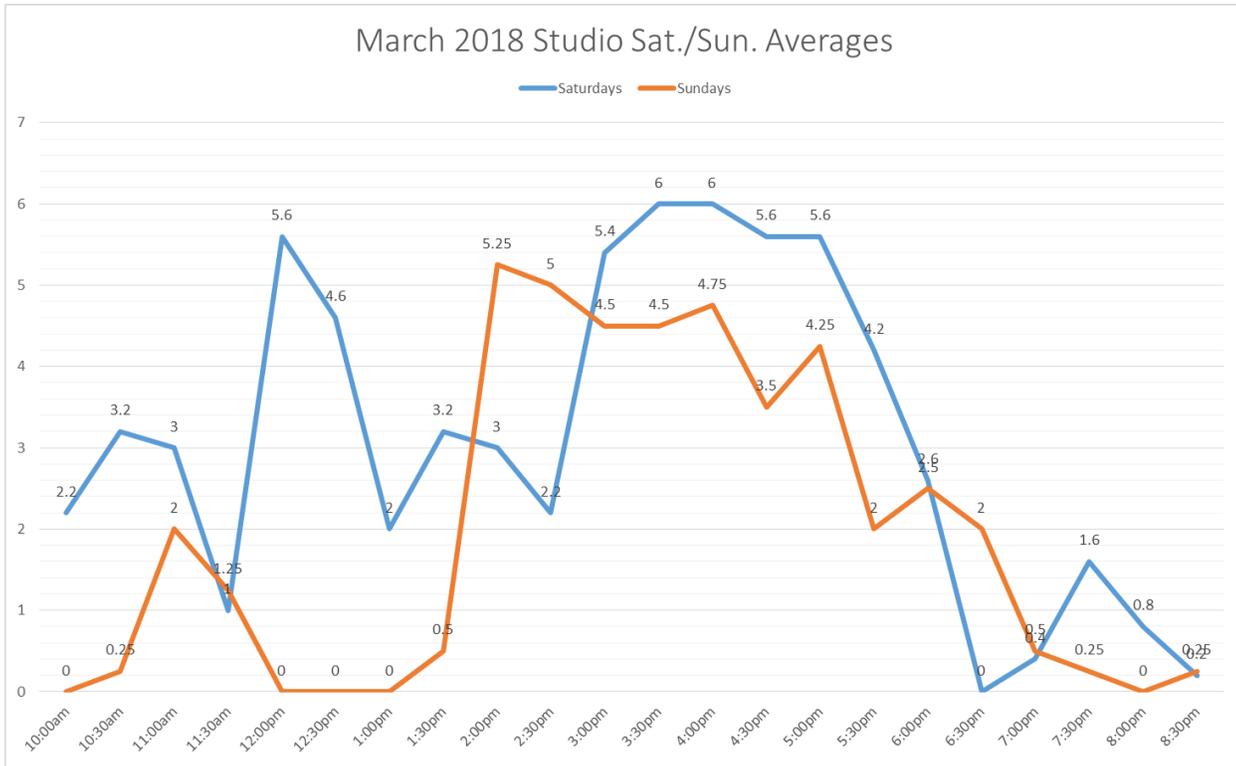
Combined Facility Totals

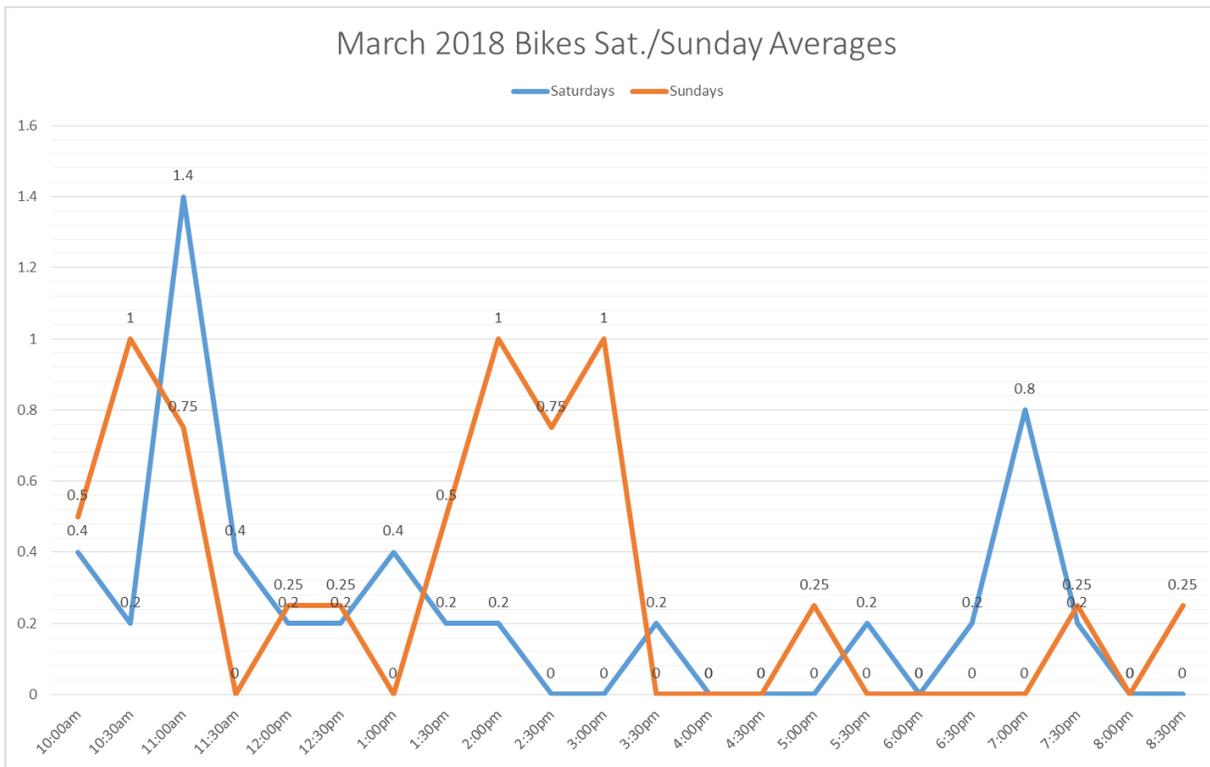
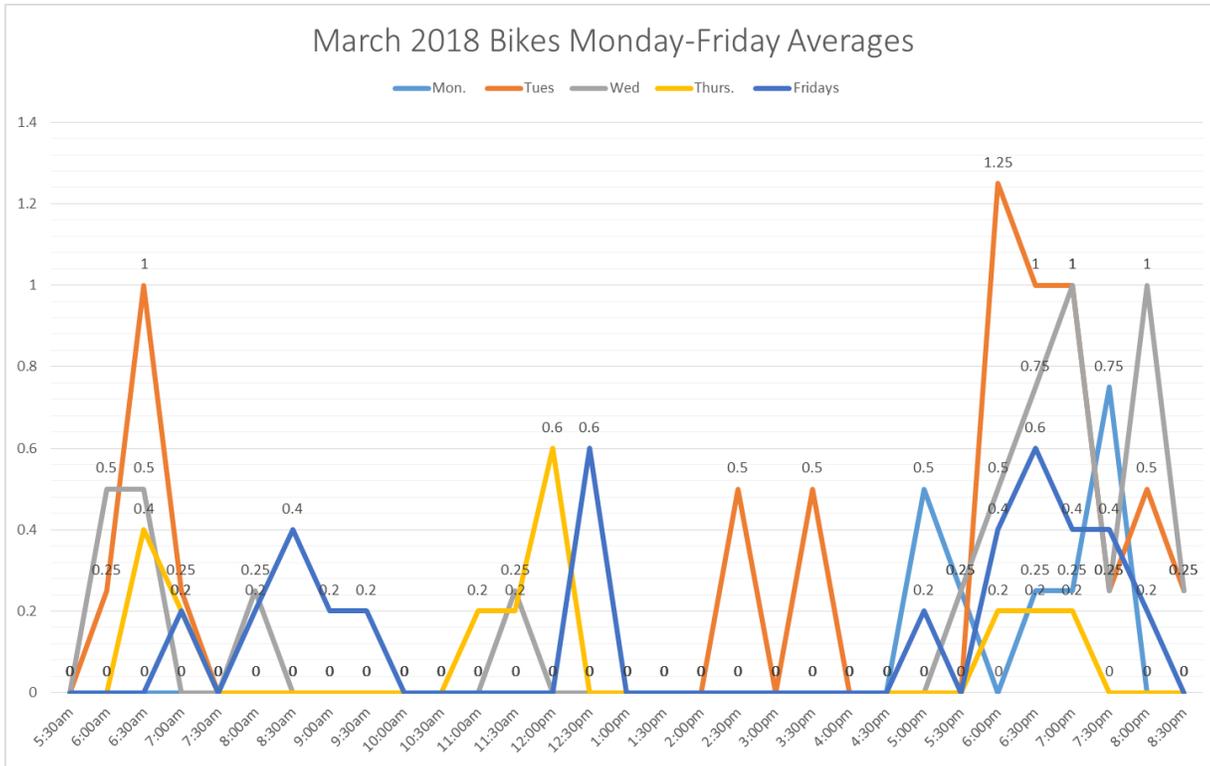












February 2018 Monthly Facility Averages by day of the week

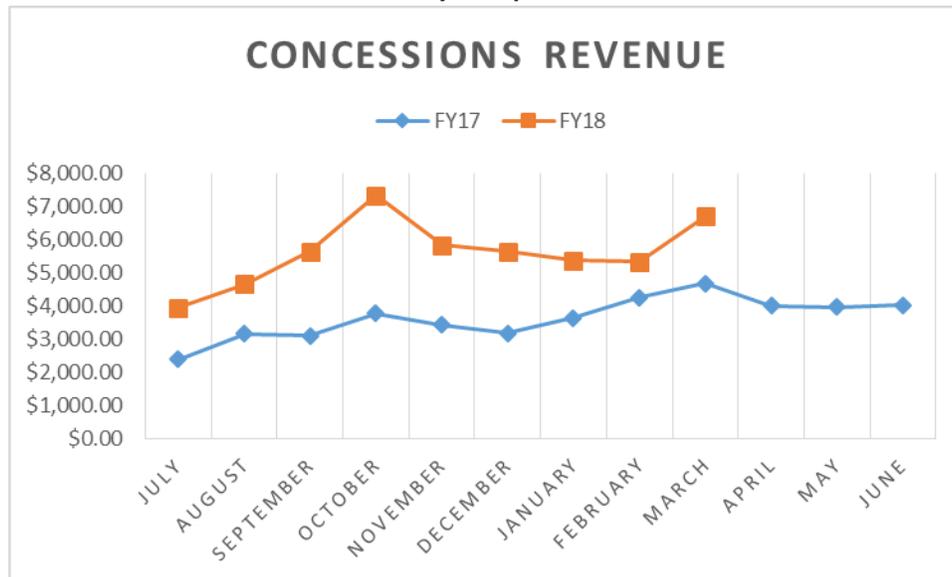
Total:	Mon.	Tues	Wed	Thurs.	Fridays	Total:	Saturdays	Sundays
5:30am	3.75	3.25	5.5	2.6	3	5:30am		
6:00am	7	8.75	14	7.8	9.2	6:00am		
6:30am	7.5	9.25	14.5	9.8	9.4	6:30am		
7:00am	6.5	8.75	8.5	9	7.4	7:00am		
7:30am	4.5	4.75	6.25	5.4	5	7:30am		
8:00am	2.75	3.25	4.25	4.2	5.2	8:00am		
8:30am	3.25	3.25	4.5	5.2	4.8	8:30am		
9:00am	3	3.75	5.5	6.2	4	9:00am		
9:30am	4.5	9	7	6	4.6	9:30am		
10:00am	7.25	12.25	6.75	7.2	5.6	10:00am	6.8	3.25
10:30am	7.5	9.25	6.75	8	5	10:30am	13.4	8
11:00am	8.5	5	4.5	4.2	3.8	11:00am	12.8	11.5
11:30am	7.75	5.5	4.5	4.4	2.8	11:30am	9.4	8.5
12:00pm	9.25	2.25	2.75	2.6	2.2	12:00pm	16	8.25
12:30pm	5.75	2	4.25	3.6	7.2	12:30pm	18	9
1:00pm	3	4.75	6	2	4.4	1:00pm	17.6	13.25
1:30pm	7.75	7	7.25	5	4.6	1:30pm	16.2	17.75
2:00pm	7.5	9.25	7.5	11	5.8	2:00pm	24.8	35.75
2:30pm	9	12.75	7.25	8.6	10.8	2:30pm	30.2	29.5
3:00pm	6.5	14.5	8.75	12.6	9	3:00pm	34	30.5
3:30pm	6.75	16.75	13.5	9.2	10.4	3:30pm	33.8	31.5
4:00pm	5.5	8.5	9.25	8.2	11.2	4:00pm	32.6	28.5
4:30pm	9.5	14.25	14.25	7.6	8.6	4:30pm	30.6	27.25
5:00pm	19.5	20	16.25	13.6	8.6	5:00pm	35.2	29.25
5:30pm	23.5	18	26.25	18.4	12.8	5:30pm	30.6	23.5
6:00pm	30.5	22.5	32.5	23.4	15.8	6:00pm	25.8	24
6:30pm	30	28.75	36.5	24.8	21	6:30pm	26.2	27.25
7:00pm	24.25	30.75	39.5	25.6	30.8	7:00pm	28.4	28.25
7:30pm	26.5	36.5	33	24.2	32.2	7:30pm	26.8	15.75
8:00pm	16.75	28.25	25	15.8	20.2	8:00pm	17.8	10
8:30pm	5.75	8.5	12.75	3.4	10.8	8:30pm	3.6	3

February 2018 Monthly Area Averages

Pool	Mon.	Tues	Wed	Thurs.	Fridays	Pool	Saturdays	Sundays		Spa	Mon.	Tues	Wed	Thurs.	Fridays	Spa	Saturdays	Sundays
5:30am	0.5	0.75	0.5	1	0.4	5:30am				5:30am	0	0	0	0	0	5:30am		
6:00am	2	1.75	5.25	1	1.2	6:00am				6:00am	0	1.5	0	0	0	6:00am		
6:30am	1.25	2.25	7.75	1.8	1	6:30am				6:30am	0.75	0.5	1.25	0.6	0.8	6:30am		
7:00am	1.75	3	4	3.4	1.8	7:00am				7:00am	0.5	0.5	0	1	0.6	7:00am		
7:30am	1.25	1.25	3.75	1.8	2.4	7:30am				7:30am	0.5	0.5	0.5	0.4	0.6	7:30am		
8:00am	0.75	1.5	1.5	1.2	1.6	8:00am				8:00am	0.25	0.25	0.75	1.6	0.6	8:00am		
8:30am	1.5	0.5	2.25	2.2	1.8	8:30am				8:30am	0.5	1	0.75	1.2	0.6	8:30am		
9:00am	1.25	0.25	3	2.8	0.8	9:00am				9:00am	0.5	0.75	0.75	0.6	0.2	9:00am		
9:30am	2.5	4.25	3.75	2.8	1.6	9:30am				9:30am	0.25	0.25	0.25	0.8	0.4	9:30am		
10:00am	5	1.75	4.75	1.6	1.6	10:00am	0	1.75		10:00am	0	0.25	0.75	1	2.2	10:00am	0.6	0
10:30am	5.5	1.75	6	2.2	0.8	10:30am	2	4.25		10:30am	0	0.25	0.25	0.2	1.8	10:30am	1	0.25
11:00am	5.5	1.25	4.25	2	1.6	11:00am	2.2	6		11:00am	0.25	0.75	0.25	0.2	0.2	11:00am	0.2	0.5
11:30am	4.25	0.5	2.5	2	1.4	11:30am	4	2.75		11:30am	0.25	3	1.25	0.2	0.2	11:30am	0.6	1
12:00pm	3.25	0.25	1.5	1.2	1.2	12:00pm	5.6	3.75		12:00pm	0.75	0	0.25	0	0	12:00pm	0.6	0
12:30pm	3.5	0.25	2	1.6	2	12:30pm	7.2	4		12:30pm	0.5	0	0.25	0.2	1	12:30pm	1.2	0.25
1:00pm	1.5	0.25	4.25	1.4	1.8	1:00pm	10.2	6.75		1:00pm	0.25	0	0.5	0.2	0.8	1:00pm	0.2	0.25
1:30pm	0.75	2.25	5.25	2.6	2.8	1:30pm	9.8	10.75		1:30pm	0	0	0.5	0.4	0	1:30pm	0	0.75
2:00pm	1	2	4	4.8	3	2:00pm	15.8	23.25		2:00pm	0	0.25	1.75	0.4	1	2:00pm	0.8	1.25
2:30pm	1.25	4	4.75	4	6.8	2:30pm	22.4	19.25		2:30pm	0	0	0.75	0.2	1.2	2:30pm	1.8	0.5
3:00pm	0	5.5	4.5	5	7.4	3:00pm	22.8	19.5		3:00pm	0	0.25	0.5	0.4	0	3:00pm	2.6	1.5
3:30pm	0	7	6.25	4.8	5.6	3:30pm	23.6	19.5		3:30pm	0.75	0	0	0	3.2	3:30pm	1.2	2
4:00pm	1.5	6.25	5.75	6	7.2	4:00pm	20	16.25		4:00pm	0	0	0.25	0.8	3	4:00pm	2.8	1.25
4:30pm	0.75	9	8.25	4	5.2	4:30pm	18	17		4:30pm	1.25	0.5	0.75	0.8	2.6	4:30pm	3.6	1.75
5:00pm	6	10	9	7.6	3.4	5:00pm	23	19		5:00pm	1	2	1	1	2.4	5:00pm	3	2
5:30pm	9.5	7.25	14.25	11	7	5:30pm	19	17.25		5:30pm	0.75	3	2	1	1.8	5:30pm	2.6	2.25
6:00pm	16.75	7.75	18.5	13.4	9.2	6:00pm	17.4	16.25		6:00pm	1.5	1.25	2	2.2	1	6:00pm	1.8	2.5
6:30pm	16.5	9.75	20.5	12.6	12.4	6:30pm	19.6	19.5		6:30pm	1.5	4	4.25	2.6	3.6	6:30pm	1.4	2.5
7:00pm	12.25	12.5	22	10.6	21.2	7:00pm	17.8	20.5		7:00pm	1.5	2	3	3	3.2	7:00pm	2.2	3
7:30pm	12	17	19.25	9.2	21	7:30pm	14.4	11.25		7:30pm	1.75	3	2	3.8	4.8	7:30pm	2.6	1.5
8:00pm	7.5	12.25	12.25	8.2	12	8:00pm	8.8	4.75		8:00pm	1.25	3	2.5	2	3.6	8:00pm	3.4	1.75
8:30pm	4	1.75	3.25	0	7.2	8:30pm	0	0		8:30pm	0.25	0	1	0	0.4	8:30pm	0	0

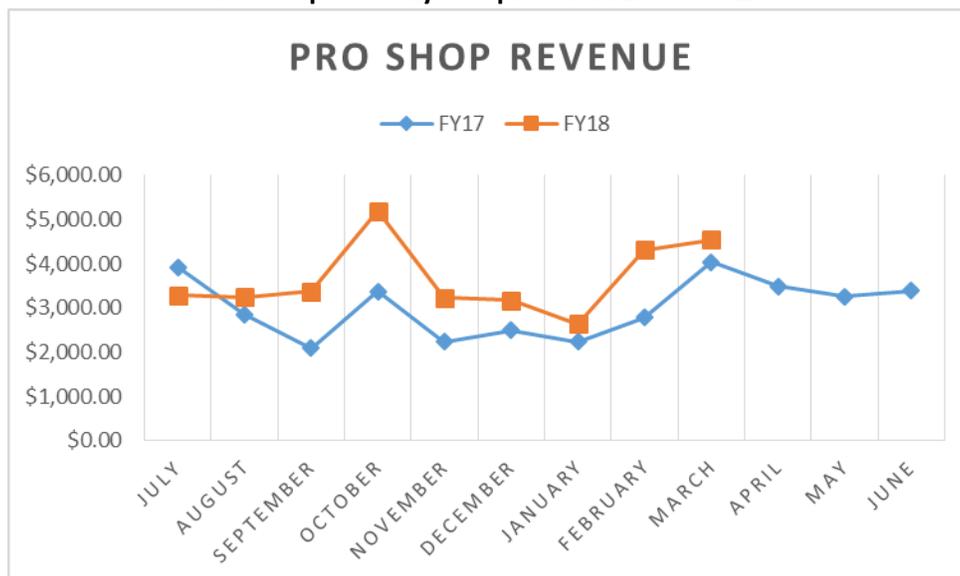
Fitness	Mon.	Tues	Wed	Thurs.	Fridays	Fitness	Saturdays	Sundays	Studio	Mon.	Tues	Wed	Thurs.	Fridays	Studio	Saturdays	Sundays	Bikes	Mon.	Tues	Wed	Thurs.	Fridays	Bikes	Saturdays	Sundays
5:30am	3.25	2.5	5	1.6	2.6	5:30am			5:30am	0	0	0	0	0	5:30am			5:30am	0	0	0	0	0	5:30am		
6:00am	4.5	5	8	5.4	6.4	6:00am			6:00am	0.5	0.25	0.25	1.4	1.6	6:00am			6:00am	0	0.25	0.5	0	0	6:00am		
6:30am	5.25	5.25	5	5.6	5.6	6:30am			6:30am	0.25	0.25	0	1.4	2	6:30am			6:30am	0	1	0.5	0.4	0	6:30am		
7:00am	3.75	4.75	4.25	2.8	3	7:00am			7:00am	0.5	0.25	0.25	1.6	1.8	7:00am			7:00am	0	0.25	0	0.2	0.2	7:00am		
7:30am	2.75	2.25	1.75	1.8	1.8	7:30am			7:30am	0	0.75	0.25	1.4	0.2	7:30am			7:30am	0	0	0	0	0	7:30am		
8:00am	1.75	1.25	1.75	1.4	2.8	8:00am			8:00am	0	0.25	0	0	0	8:00am			8:00am	0	0	0.25	0	0.2	8:00am		
8:30am	1.25	1.75	1.5	1.8	2	8:30am			8:30am	0	0	0	0	0	8:30am			8:30am	0	0	0	0	0.4	8:30am		
9:00am	1.25	2.75	1.75	2.8	2.8	9:00am			9:00am	0	0	0	0	0	9:00am			9:00am	0	0	0	0	0.2	9:00am		
9:30am	1.75	4.5	3	2.4	2.4	9:30am			9:30am	0	0	0	0	0	9:30am			9:30am	0	0	0	0	0.2	9:30am		
10:00am	2.25	10.25	1.25	4.6	1.8	10:00am	3.6	1	10:00am	0	0	0	0	0	10:00am	2.2	0	10:00am	0	0	0	0	0	10:00am	0.4	0.5
10:30am	2	7.25	0.5	5.6	2.4	10:30am	7	2.25	10:30am	0	0	0	0	0	10:30am	3.2	0.25	10:30am	0	0	0	0	0	10:30am	0.2	1
11:00am	2.75	3	0	1.2	1.8	11:00am	6	2.25	11:00am	0	0	0	0.6	0.2	11:00am	3	2	11:00am	0	0	0	0.2	0	11:00am	1.4	0.75
11:30am	3.25	2	0.5	2	1.2	11:30am	3.4	3.5	11:30am	0	0	0	0	0	11:30am	1	1.25	11:30am	0	0	0.25	0.2	0	11:30am	0.4	0
12:00pm	3.25	2	0.75	0.6	1	12:00pm	4	4.25	12:00pm	2	0	0.25	0.2	0	12:00pm	5.6	0	12:00pm	0	0	0	0.6	0	12:00pm	0.2	0.25
12:30pm	1.75	1.75	2	1.4	2.2	12:30pm	4.8	4.5	12:30pm	0	0	0	0.4	1.4	12:30pm	4.6	0	12:30pm	0	0	0	0	0.6	12:30pm	0.2	0.25
1:00pm	0.25	2.75	0.25	0.2	1.6	1:00pm	4.8	6.25	1:00pm	1	1.75	1	0.2	0.2	1:00pm	2	0	1:00pm	0	0	0	0	0	1:00pm	0.4	0
1:30pm	1	1.5	0	0.2	0.8	1:30pm	3	5.25	1:30pm	6	3.25	1.5	1.8	1	1:30pm	3.2	0.5	1:30pm	0	0	0	0	0	1:30pm	0.2	0.5
2:00pm	1.5	1.25	0.5	0.4	0.8	2:00pm	5	5	2:00pm	5	5.75	1.25	5.4	1	2:00pm	3	5.25	2:00pm	0	0	0	0	0	2:00pm	0.2	1
2:30pm	1.75	1.75	0.5	1.2	1.8	2:30pm	3.8	4	2:30pm	6	6.5	1.25	3.2	1	2:30pm	2.2	5	2:30pm	0	0.5	0	0	0	2:30pm	0	0.75
3:00pm	1.75	2.25	0	2	1.6	3:00pm	3.2	4	3:00pm	4.75	6.5	3.75	5.2	0	3:00pm	5.4	4.5	3:00pm	0	0	0	0	0	3:00pm	0	1
3:30pm	1.75	4	2	0.8	1.6	3:30pm	2.8	5.5	3:30pm	4.25	5.25	5.25	3.6	0	3:30pm	6	4.5	3:30pm	0	0.5	0	0	0	3:30pm	0.2	0
4:00pm	4	2.25	1.5	1	1	4:00pm	3.8	6.25	4:00pm	0	0	1.75	0.4	0	4:00pm	6	4.75	4:00pm	0	0	0	0	0	4:00pm	0	0
4:30pm	3.75	4.25	3.5	2.8	0.8	4:30pm	3.4	5	4:30pm	3.75	0.5	1.75	0	0	4:30pm	5.6	3.5	4:30pm	0	0	0	0	0	4:30pm	0	0
5:00pm	5.5	5.75	4.5	3	2.6	5:00pm	3.6	3.75	5:00pm	6.5	2.25	1.75	2	0	5:00pm	5.6	4.25	5:00pm	0.5	0	0	0	0.2	5:00pm	0	0.25
5:30pm	6.75	5	7.75	6.2	4	5:30pm	4.6	2	5:30pm	6.25	2.75	2	0.2	0	5:30pm	4.2	2	5:30pm	0.25	0	0.25	0	0	5:30pm	0.2	0
6:00pm	6.75	8	8	6.8	4.6	6:00pm	4	2.75	6:00pm	5.5	4.25	3.5	0.8	0.6	6:00pm	2.6	2.5	6:00pm	0	1.25	0.5	0.2	0.4	6:00pm	0	0
6:30pm	8.25	9.5	7.5	8.6	3.4	6:30pm	5	3.25	6:30pm	3.5	4.5	3.5	0.8	1	6:30pm	0	2	6:30pm	0.25	1	0.75	0.2	0.6	6:30pm	0.2	0
7:00pm	8.75	10	10.75	9.4	6	7:00pm	7.2	4.25	7:00pm	1.5	5.25	2.75	2.4	0	7:00pm	0.4	0.5	7:00pm	0.25	1	1	0.2	0.4	7:00pm	0.8	0
7:30pm	10	10	8.75	9	5.2	7:30pm	8	2.5	7:30pm	2	6.25	2.75	2.2	0.8	7:30pm	1.6	0.25	7:30pm	0.75	0.25	0.25	0	0.4	7:30pm	0.2	0.25
8:00pm	7.25	9.25	7.75	3.6	4	8:00pm	4.8	3.5	8:00pm	0.75	3.25	1.5	2	0.4	8:00pm	0.8	0	8:00pm	0	0.5	1	0	0.2	8:00pm	0	0
8:30pm	1.5	4.75	6.75	3	2.8	8:30pm	3.4	2.5	8:30pm	0	1.75	1.5	0.4	0.4	8:30pm	0.2	0.25	8:30pm	0	0.25	0.25	0	0	8:30pm	0	0.25

Concessions Monthly Comprisons FY17 and FY18



Concessions Sales Totals	July	August	September	October	November	December	January	February	March
FY17	\$2,384.89	\$3,157.11	\$3,092.41	\$3,769.41	\$3,426.47	\$3,185.55	\$3,648.41	\$4,247.30	\$4,669.61
FY18	\$3,954.28	\$4,650.93	\$5,633.56	\$7,320.72	\$5,834.03	\$5,642.99	\$5,366.89	\$5,321.23	\$6,690.87
Value Change	\$1,569.39	\$1,493.82	\$2,541.15	\$3,551.31	\$2,407.56	\$2,457.44	\$1,718.48	\$1,073.93	\$2,021.26

Pro Shop Monthly Comprisons FY17 and FY18



Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March
FY17	\$3,913.00	\$2,850.50	\$2,092.54	\$3,365.62	\$2,231.18	\$2,490.62	\$2,239.62	\$2,777.95	\$4,032.94
FY18	\$3,289.74	\$3,247.54	\$3,365.77	\$5,194.60	\$3,231.28	\$3,172.30	\$2,643.08	\$4,315.11	\$4,537.02
Value Change	-\$623.26	\$397.04	\$1,273.23	\$1,828.98	\$1,000.10	\$681.68	\$403.46	\$1,537.16	\$504.08

Unfinished Business

CITY OF BETHEL, ALASKA

Ordinance #18-08

AN ORDINANCE AMENDING CHAPTER 2.52.025 OF THE BETHEL MUNICIPAL CODE, COMMITTEES TO COMBINE THE ENERGY COMMITTEE WITH THE PUBLIC WORKS COMMITTEE AND REDEFINING DUTIES OF THE NEWLY REVISED COMMITTEE

WHEREAS, the Public Works Committee and the Energy Committee (created under Ordinance 10-12) have both had a difficult time holding a meeting because of a continued lack of a quorum or their membership levels have been too low to establish a quorum;

WHEREAS, integrating the members and the duties into the Public Works Committee would create an effective solution to the issue faced by both bodies while maintaining like interests amongst the group;

WHEREAS, in an effort to ensure the goals of both bodies are continued and considered regularly, an integration of the duties and the members to form one body by eliminating the Energy Committee;

WHEREAS, the Public Works Committee will continue as an advisory body to the Bethel City Council providing recommendations on the following:

- Planning for maintenance, repairs and remodeling of all City-owned facilities to include streets, parks, drainage, water and sewer, boardwalks and city buildings.
- Recommend repairs of City-owned facilities to be included in the following year's budget.
- Consult and cooperate with Port Commission, Parks, Recreation, Aquatic health and safety Center Committee, Planning Commission and any other overlapping City Committees on relevant issues.
- Monitors activities related to the City owned landfill, hauled refuse, water and sewer utilities and provides recommendations to council on fee and policy changes.
- Review matters relating to the development, use and conservation of energy and other energy related concerns both for the City and the community;
- Review matters relating to environmental impact and pollution, including natural resources such as air, water, solid waste, including environmental impact and public health and safety.
- Continue to investigate opportunities to incorporate renewable energy on municipal buildings and lands.

WHEREAS, the standing members of the Energy Committee's term will transfer to the membership of the Public Works Committee however a new oath of office will be required;

WHEREAS, the Mayor's appointment of a council representative to the Energy Committee will become void.

NOW, THERFOR BE IT ORDAINED, the City Council amends Bethel Municipal Code Sections 2.52.020.

SECTION 1. Classification. This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendments. Bethel Municipal Code Section 2.52.025 amended as follows (old language is stricken, new language is underlined):

2.52.025 Committees.

A. There shall be a finance committee, a public works committee, a parks, recreation, and an aquatic health and safety center committee, ~~and an energy committee~~ for the purposes of gathering information, conducting research, advising the city council regarding matters within their purview, and performing any other such duties as the city council may refer to them from time to time.

B. The authority of these committees shall be advisory and recommendations shall be made to the city council.

C. These committees shall be subject to all provisions of BMC 2.52.020 through 2.52.170.

D. These committees shall use Robert's Rules of Order. Regular meeting of these committees shall be at least quarterly. Special meetings may be called at the discretion of the chairperson or by two (2) members of the committee.

E. These committees shall each be composed of seven (7) members who shall be residents of the city; six (6) of which shall be appointed by the mayor, subject to

confirmation by the city council and the seventh (7th) member shall be appointed by the mayor from the city council as council representative.

F. All seven (7) members of each of the committees shall be voting members.

G. The terms of the appointments to the committees shall be for a period of three (3) years except for the councilmember appointment which shall be for a period of one (1) year. In the event of a vacancy, the mayor shall appoint a person to serve the remaining term and in the case of a citizen member, said appointment shall be subject to confirmation by the city council.

H. If there are a total of seven (7) combined commissions and committees, one (1) of the members of the city council shall serve as a council representative on each of the commissions and committees. If there are less than seven (7) combined commissions and committees, the mayor shall not serve as a council representative to a commission or committee.

I. Committee members can be removed from office for cause only, and removal is subject to an appeal by the member to the city council.

J. A majority of each committee shall constitute a quorum for the transaction of business. Four (4) affirmative votes shall be necessary to carry any question.

K. An agenda of meetings shall be prepared and published according to established rules of the city council.

L. Permanent records, or minutes, shall be kept for all meetings held. All resolutions and minutes of each committee or a similar report shall be presented to the city council by a member of the council appointed to serve on the respective committee or, in their absence, by the city manager. The minutes shall be properly filed in the office of the city clerk and shall be open to inspection by the public.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

Introduced by: Council Member Springer
Introduction Date April 10, 2018
Public Hearing:
Action:
Vote:

**ENACTED THIS __DAY OF __ 2018, BY A VOTE OF _IN FAVOR AND_
OPPOSED.**

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

Introduced by: City Manager Williams
 Introduction Date: April 10, 2018
 April 24, 2018
 Public Hearing:
 Action:
 Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 17-28 (k)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2018 Budget

Be it Enacted by the Bethel City Council that the FY2018 Annual Budget be amended as follows:

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2018 (July 1, 2017 to June 30, 2018).

Section 2. The following is a summary of the changes by fund and department:

STREETS & ROADS

- WHEREAS,** the City of Bethel, Public Works Department, Division of Streets & Roads, applied gravel to the streets in Bethel throughout the 2017-18 winter for maintenance and repairs;
- WHEREAS,** the Streets & Roads Division is facing a severe shortage of gravel at the present time;
- WHEREAS,** the Streets & Roads Division needs \$50,000 in its FY 2018 budget in order to purchase the approximately 833 tons of gravel it needs to make it to the next budget cycle.
- WHEREAS,** the Public Works Department recently discovered that it must pay the State of Alaska an annual sewer lagoon permit fee;
- WHEREAS,** the annual fee paid in March 2018 was \$5,220;
- WHEREAS,** the permit fee amount was not accounted for in the FY 2018 Budget and must be added now;

Budget modification (a)

Account #	Increases	Amount
10-66-771	GRAVEL	50,000
	Total Increases	50,000
	Decreases	
10-10100	CENTRAL TREASURY	(50,000)
	Total Decreases	(50,000)
TOTAL	Net Change to Streets & Roads Appropriations	0— \$50,000

SEWER LAGOON

WHEREAS, This budget modification is necessary to cover the cost of the lagoon permit fees.

Budget modification (b)

Account #	Increases	Amount
51-87-724	DUES & SUBSCRIPTIONS	5,220
	Total Increases	5,220
	Decreases	
82-10100 51-86-683	CENTRAL TREASURY MINOR EQUIPMENT	5,220
	Total Decreases	(5,220)
TOTAL	Net Change to General Fund Appropriations	0

POLICE DEPARTMENT

WHEREAS, To fund Police overtime budget.

Budget modification (c)

Account #	Increases	Amount
10-61-502	OVERTIME	30,000
	Total Increases	30,000
	Decreases	
10-61-501	WAGES	30,000
	Total Decreases	(30,000)
TOTAL	Net Change to General Fund Appropriations	0

POLICE DEPARTMENT

WHEREAS, The City did not receive premium notices from Alaska Public Entity Insurance until June 30, 2017.

Budget modification (d)

Account #	Increases	Amount
10-61-721	INSURANCE	37,000
	Total Increases	37,000
	Decreases	
10-61-602	GASOLINE	20,000
10-61-623	HEATING FUEL	8,000
10-61-683	MINOR EQUIPMENT	9,000
	Total Decreases	(37,000)
TOTAL	Net Change to General Fund Appropriations	0

E-911 FUND

WHEREAS, This will be to fund increases in wages and professional services and to budget for E-911 phone lines.

Budget modification (e)

Account #	Increases	Amount
41-50-501	SALARIES	3,000
41-50-502	OVERTIME	2,000
41-50-622	911 PHONE LINES	1,700
41-50-669 41-50-649	OTHER PROFESSIONAL SERVICES	500
	Total Increases	7,200
	Decreases	
41-50-512	EMPLOYEE GROUP BENEFITS	5,000
41-50-669	OTHER PURCHASED SERVICES	2,200
	Total Decreases	(7,200)
TOTAL	Net Change to General Fund Appropriations	0

Section 3. Effective Date. This ordinance become effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF ___ 2018 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Lori Strickler, City Clerk

Richard Robb, Mayor

Note: These Suggested Amendments were considered by Council at the April 10th Meeting. Amendments which passed have been Applied to the Ordinance.

Suggested amendments to Ordinance 17-28 (k) from Administration.

Amendment #1: Insert "\$50,000" in the bottom total box for the line "Net Change to Streets & Roads Appropriations.

The net change to the Streets and Roads Budget is \$50,000, not zero.

STREETS & ROADS

Budget modification (a)

Account #	Increases	Amount
10-66-771	GRAVEL	50,000
	Total Increases	50,000
	Decreases	
10-10100	CENTRAL TREASURY	(50,000)
	Total Decreases	(50,000)
		0
TOTAL	Net Change to Streets & Roads Appropriations	50,000

Amendment #2: In Sewer Lagoon Budget modification (b), insert *Whereas Statement* to read: "this budget modification is necessary to cover the cost of lagoon permit fees."

This change provides more detail to the account being increased and the reason why.

Amendment #3: In Sewer Lagoon Budget modification (b), add a *Whereas Statement* to read: "the Piped Sewer line item to be decreased is Minor Equipment."

This amendment provides more detail to the account being decreased.

WHEREAS, this budget modification is necessary to cover the cost of lagoon permit fees.

WHEREAS, the Piped Sewer line item to be decreased is Minor Equipment.

SEWER LAGOON

Budget modification (b)

Account #	Increases	Amount
51-87-724	DUES & SUBSCRIPTIONS	5,220
	Total Increases	5,220
	Decreases	
51-86-683	PIPED SEWER	5,220
	Total Decreases	(5,220)
TOTAL	Water and Sewer Utility Fund	0

Amendment #4: Insert the following second *Whereas Statement* above Budget modification (d): “the City did not receive premium notices from APEI until June 30, 2017.”

This *Whereas Statement* helps explain the reason for the budget mod.

WHEREAS, this modification will fund Police Insurance that was under budgeted.

WHEREAS, the City did not receive premium notices from APEI until June 30, 2017.

POLICE DEPARTMENT

Budget modification (d)

Account #	Increases	Amount
10-61-721	INSURANCE	37,000
	Total Increases	37,000
	Decreases	
10-61-602	GASOLINE	20,000
10-61-623	HEATING FUEL	8,000
10-61-683	MINOR EQUIPMENT	9,000
	Total Decreases	(37,000)
TOTAL	Net Change to General Fund Appropriations	0

Amendment #5: In Budget modification (e), strike “669” from the fourth account # and insert “649”

The account number (41-50-649) is appropriate for “professional services”

Amendment #6: In Budget modification (e), strike “Other” from “Other Professional Services” so that it reads “Professional Services”

This change is necessary to keep “Professional Services” separate and distinct from a similar line item, “Other Purchased Services.”

WHEREAS, this budget modification funds increases in wages and professional services and budgets for E-911 phone lines.

E-911 FUND

Budget modification (e)

Account #	Increases	Amount
41-50-501	SALARIES	3,000
41-50-502	OVERTIME	2,000
41-50-622	911 PHONE LINES	1,700
41-50-669	OTHER PROFESSIONAL SERVICES	500
41-50-649	PROFESSIONAL SERVICES	500
	Total Increases	7,200
	Decreases	
41-50-512	EMPLOYEE GROUP BENEFITS-INSURANCE PREMIUMS	5,000
41-50-669	OTHER PURCHASED SERVICES	2,200
	Total Decreases	(7,200)
TOTAL	Net Change to General Fund Appropriations	0

New Business

CITY OF BETHEL, ALASKA

Ordinance # 18-09

AN ORDINANCE AMENDING 5.30.100 (F) OF THE BETHEL MUNICIPAL CODE

WHEREAS, the taxicab industry provides a valuable service to the community of Bethel 24 hours a day, seven days a week;

WHEREAS, the global positioning system was never used since put in the Bethel Municipal code

NOW, BE IT ORDAINED, the City Council amends the Bethel Municipal Code, Section 5.30.100(F), by amending the language for requiring a global positioning system.

SECTION 1. Classification. This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendments. Bethel Municipal Code Section 5.30.100(F) is amended as follows: (new language is underlined and old language is stricken):

5.30.100 Taxicab, River Taxi, Limousine and Bus Permits- Required Equipment

F. Every regulated vehicle shall be equipped at all times with a video camera surveillance system ~~and have global positioning system capability~~. The surveillance and ~~GPS systems~~ system shall be capable of recording and storing the data of at least seventy-two (72) hours of in-service operations. The recorded data shall be stored on board the taxicab or transmitted for storage. The stored data for the immediately preceding seventy-two (72) hours of recording shall not be altered or manipulated by any person, and shall be made available for review and inspection by the transportation inspector for purposes of enforcement of Chapters [5.20](#) and [5.40](#) BMC and this chapter or by a peace officer as defined in AS [1.10.060](#) upon request. For good cause, the transportation inspector may order retention of recorded data of specific dates, trips, or incidents for up to two (2) years.

1. The video camera surveillance system shall have the capability to operate twenty-four (24) hours a day, record video only, and be compatible with surveillance during both daytime and nighttime. The surveillance system shall

Introduced by: Public Safety and
Transportation Commission
Introduction Date: April 24, 2018
Public Hearing: May 8, 2018
Action:

either have continuous operation or be activated by the opening of a door, or some other self-initiating device which does not require the specific decision or action by the chauffeur to activate the surveillance system. The system shall be capable of producing high-quality pictures for law enforcement use. The system shall have cameras facing the front and rear and positioned in a manner that provides views of the regulated vehicle interior that are visible to passerby and does not violate privacy rights. A limousine shall not have video surveillance of the passenger area designed and intended to provide privacy from the chauffeur and public view, but may have a view into that area when a privacy partition or device is open.

~~2. The global positioning system capability of any regulated vehicle shall either have continuous operation or be activated by a self-initiating device which does not require the specific decision or action by the chauffeur to activate the global positioning system. The global positioning system in taxicabs must be capable of alerting the monitoring station of emergencies. The dispatch company or a company within the municipality approved by the transportation inspector will be the monitoring station for a taxicab's global positioning system. [Ord. 15-21 § 2; Ord. 01-02 § 3.]~~

SECTION 3. Effective date. This ordinance shall become effective ninety (90) days after passage by the Bethel City Council.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

Action:
 Vote:

CITY OF BETHEL, ALASKA
ORDINANCE # 17-28(I)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2018 Budget

Be it Enacted by the Bethel City Council that the FY 2018 Annual Budget be amended as follows:

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2018, July 1, 2017 to June 30, 2018.

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, On September 26, 2017 the City of Bethel passed Ordinance # 17-28 (b), approving the expenditure of \$200,000 for a gravel purchase and that amount was recorded into account 10-14000, Gravel Inventory

WHEREAS, The purchase of gravel inventory has been used, it is to now be expensed, removing it from inventory and expensing it into account 10-66-771, Gravel Expense.

STREETS & ROADS

CHANGE TO PARK DEVELOPMENT FUND

ACCOUNT #	Increases	
10-66-771	GRAVEL EXPENSE	200,000
	Total Increases	200,000
	Decreases	
10-14000	GRAVEL INVENTORY	(200,000)
	Total Decreases	(200,000)
	TOTAL	0

	TOTAL CHANGE TO GENERAL FUND APPROPRIATIONS	
	Total Increases	0
	Total Decreases	0
	Cumulative Change to APPROPRIATIONS	0

	TOTAL CHANGE TO GENERAL FUND BALANCE	
	Change to General Fund Revenues	0
	Change to General Fund Appropriations	0
	Cumulative Increase/Decrease to Fund Balance	0

TOTAL CHANGE TO OVERALL CITY BUDGET

	<i>Change to Revenues Increase/(Decrease)</i>	0
	<i>Change to Appropriations Increase/(Decrease)</i>	0
	These changes <i>INCREASE</i>↑ the overall expenditures/expenses of the City by	0

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF DECEMBER 2017 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	18-31		
Date action introduced:	April 24, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to prepare and submit a 2018 Application for Planning Project Funding to the State of Alaska, Village Safe Water Program, to request \$25,000 to update the *Preliminary Engineer Report for Water Loops A, B & C (April 2013)*.

Attachment(s):

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	Recommend
Finance / Jim Chevigny	JC	
Public Works / Bill Arnold	BA	for BA
Amount of fiscal impact:	Account information:	
X	No fiscal impact at this time.	
	Funds in City Budget.	
	Requires funding in FY 2019 Budget.	
	NA	

Summary Statement

The City of Bethel is eligible to apply for a Planning grant from the State of Alaska, Village Safe Water (VSW) Program. The maximum Planning grant to update an existing plan is \$25,000. Applications are due April 27, 2018.

City Administration, Bethel City Council, and the Bethel community are well aware of the problem of brown water that occasionally comes through the water pipes in Bethel Heights. The galvanization inside the pipes has worn off, allowing for iron to build up inside and be carried to people's homes. The pipes and related infrastructure have other problems known to the engineers and City's Utility Maintenance Division. The steel water pipes in use have exceeded their useful life and must be replaced.

The City used USDA-RD and VSW Pre-planning funds to have Larsen Consulting Group prepare the Preliminary Engineering Report and Environmental Report for Water Loops A, B & C (2013). For reasons unknown to the City, this planning document was never formally accepted by the VSW Program. The plan is over five years old and no longer allowed to serve as a valid plan for funding by VSW or USDA-RD. The City Administration notified City-engineer firm DOWL about the project and DOWL is willing to complete the Update for an amount close to \$25,000. The City will ensure the Update is accepted by VSW and USDA-RD.

If the City is awarded the grant, then DOWL will complete the Update and help the City sort out the issue of easements and right-of-ways. Once completed, the documents may be used by the City to apply for construction funding from VSW Program and USDA-RD.

City of Bethel Action Memorandum

Action memorandum No.	18-32		
Date action introduced:	April 24, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to prepare and submit a 2018 Application for Planning Project Funding to the State of Alaska, Village Safe Water Program, to request \$75,000 to pay an engineer to prepare a Preliminary Engineering Report to evaluate the replacement of the sewer system in Bethel Heights.

Attachment(s):

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	<i>PW</i>	<i>Recommend</i>
Finance / Jim Cheigny	<i>JC</i>	
Public Works / Bill Arnold	<i>BA</i>	<i>for BA</i>
Amount of fiscal impact:	Account information:	
X	No fiscal impact at this time.	
	Funds in City Budget.	
	Requires funding in FY 2019 Budget.	

Summary Statement

The City of Bethel is eligible to apply for a Planning grant from the State of Alaska, Village Safe Water (VSW) Program. The maximum Planning grant award amount for a new Preliminary Engineering Report and corresponding Environmental Report is \$75,000. Applications are due April 27, 2018.

The City of Bethel has a continual "frozen pipe" problem each winter with the gravity fed sewer pipe system in Bethel Heights. To unfreeze the pipes, the Utility Maintenance Division must flush the lines, causing wastewater to spill onto the open tundra. Each flushing requires the City to file a Noncompliance notification with the State Department of Environmental Conservation, Division of Water, Compliance and Enforcement Program.

Research conducted by the Public Works Director reveals that there is no easy, convenient, cost-effective approach to remedy the recurring problem of frozen pipes. Replacement of the sewer pipes may be the only viable option. The Preliminary Engineering Report and Environmental Report will provide the City answers and serve as necessary planning documents for the City to seek funding from VSW and USDA-RD to employ a construction solution. City engineer firm DOWL will also research the easement and right-of-way issues that may exist relative to the City's sewer system in Bethel Heights.

City of Bethel Action Memorandum

Action memorandum No.	18-33		
Date action introduced:	April 24, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize City Manager to negotiate and execute level-funded health care plan through Premera Blue Cross/Blue Shield

Attachment(s): Summary of Differences

Department/Individual:	Initials:	Remarks:
HR	<i>HA</i>	
Risk Manager		
City Attorney	<i>PB</i>	<i>of Code or State statute issues</i>
City Clerk	<i>S</i>	<i>Does Not apply to code - NOR:VIEW</i>
Finance		
City Manager	<i>PJW</i>	

Amount of fiscal impact:		Account information:
X	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

Authorize the City Manager to change the current group health coverage plan for City of Bethel employees from a self-funded program to a level-funded program offered through Premera Blue Cross/Blue Shield. Projection presented by The Wilson Agency and analyzed in-depth by Administration anticipates savings of \$250,000+ the first year and expected significant savings in subsequent years by converting. Basic coverage for employees would be very similar with lower costs for common claims and higher costs for less common claims.

The administration has conducted due-diligence and determined moving to a level-funded plan offered by Premera is in the best interests of the City and its employees for the following reasons:

1. Lower costs. Moving to Premera will save approximately \$250,000 over projected costs under current plan for FY 19
2. Set premiums per month, and significantly lower financial risk. Under the self-funded plan, the City bears all the risk until a claim reaches the stop-loss level of \$60,000. This is

especially significant because of the increase in the number of claims over \$30,000:

- a. 2015-2016 – 2 claims between \$30k and \$60k and 1 claim between \$60k and \$120k
 - b. 2016-2017 – 6 claims between \$30k and \$60k and 1 claim between \$60k and \$120k
3 claims over 120k
 - c. 2017-Feb 2018 – 5 claims between \$30k and \$60k and 3 claims between \$60k and \$120k
3. Lower total annual out-of-pocket costs for families than current plan; \$9,000 (Premera) vs. \$14,300 (current plan)
 4. Many common events enjoy better coverage under new plan including:
 - a. Preventive dental coverage for adults would be covered at 100% vs 90% under current plan
 - b. Emergency room copay would be \$100 vs \$150 under current plan
 - c. Lower costs for newer non-generic prescriptions \$30/\$50 vs 20% under current plan; same cost for generic prescriptions with both plans
 5. If our costs are lower than our premiums and we are in a 'gain' position, the City would receive 50% of the gains annually in a refund
 6. With the purchasing power of Premera, the City expects even lower premiums in the future

Other things to consider:

1. Employees would incur higher costs if they use out-of-network providers (60% vs 20% under current plan) Note: All providers in Bethel are in-network
2. Terminal Liability costs for run-out of self-funder plan (est. @ \$221,500)
3. The City would not retain all savings if actual costs were lower than budget
4. The City would need to find a third party administrator for Cobra administration (anticipated cost of \$1,000 annually)
5. The City would no longer receive prescription rebates (estimated to be \$11,786 annually)

Self-Funded Vs. Level Funded

City of Bethel

Level Funded
Overview- Includes
Medical/Rx/Dental/
Vision

Effective Date: July 1, 2018

		CURRENT	RENEWAL	Option 1	
		TPSC/SunLife	TPSC/SunLife	Premera	
ENROLLMENT & Rates		Self-Funded	Self-Funded	Level Funded	
Total Employees	83	<u>\$250/\$1000 Ded</u>	<u>\$250/\$1000 Ded</u>	<u>\$500 Ded</u>	<u>\$1,000 Ded</u>
EE Only	33	\$2,077.67	\$2,245.01	\$1,226.30	\$1,181.27
EE + Spouse	8	\$2,077.67	\$2,245.01	\$2,753.14	\$2,651.82
EE + Children	31	\$2,077.67	\$2,245.01	\$2,182.29	\$2,103.49
Family	11	\$2,077.67	\$2,245.01	\$3,706.25	\$3,571.16
COST BREAKDOWN					
		Total Costs	Total Costs	Total Costs	Total Costs
	Per Month	\$172,447	\$186,336	\$20,962	\$144,491
	Per Year	\$2,069,359	\$2,236,030	\$1,985,435	
	% Change		8.1%	-4.1%	

Self-Funded Vs. Level Funded

(In-Network)

PLAN BENEFITS	CARRIER Plan	TPSC/SunLife		Premera	
		\$250 Ded	\$1,000 Ded	\$500 Ded	\$1,000 Ded
Deductible (Individual / Family)		\$250/\$750	\$1,000/\$3,000	\$500/\$1,000	\$1,000/\$2,000
Member Coinsurance (Coins)		20%	20%	20%	20%
Out-of-Pocket (Individual / Family)		\$3,000/\$9,000	\$5,000/\$14,300	\$3,500/\$7,000	\$4,500/\$9,000
Primary Care Office Visit Copay/Coins		20%	20%	20%	20%
Emergency Room Copay/Coins		\$150/20%	\$150/20%	\$100/20%	\$100/20%
Hospital Copays/Coins		20%	20%	20%	20%
Outpatient X-Ray & Lab Services		20%	20%	20%	20%
Retail Prescription Copays		\$10/20%	\$10/20%	\$10/\$30/\$50	\$10/\$30/\$50
Out-of-Network Benefits		Paid at 80%	Paid at 80%	Paid at 40%	Paid at 40%
Other		Dental & Vision	Dental & Vision	Dental & Vision	Dental & Vision



City of Bethel

Administration
P.O. Box 1388 Bethel, Alaska 99559
Phone # 907-543-1371
Fax # 907-543-4171

March 30, 2018

Bethel City Council
P.O. Box 1388
300 state highway
Bethel, AK 99559

Mayor, Vice-Mayor and Members of City Council;

In the matter of the transfer of Bethel Spirits Inc.'s liquor license, located in Bethel, AK 99559; Lic.#5547 to UCI, LLC located at 3351 Arctic Blvd., Anch. AK (dba as Caribou Traders Liquor, LLC.) 750 Front Street, Bethel, Alaska:

Bethel Municipal Code (BMC) 5.08.020(d) requires the City Manager provide a written report to City Council, with a copy to the applicant, listing any objections to the Board issuance of the application.

According to BMC 5.08.020(c) City Planner, City Finance Director, City Fire Chief and Police chief shall forward written statements to the City Manager outlining their findings:

- a) Finance Director- Neither UCI LLC or Caribou Traders LLC have a City of Bethel business license. Caribou Traders Liquor, LLC has a State of Alaska business license that allows Caribou Trading, LLC to do business from Feb 16, 2018, to December 31, 2019.
- b) Planning Director- This locations' CUP, with conditions, was approved when Bethel Spirits LLC obtained a liquor license for 750 Front St. The conditions at the time called out for adequate exterior lighting, which has since been installed.
- c) Police Chief- There were 8 calls for service to the area in 2017. One call was for 750 Front St. and the rest of the calls were in the general area of this address.
- d) Fire Chief- There were 30 calls for service near this location in the last 12 months. These took place on Front St. between Main St. and Oscar Way.

There were no calls to this address specifically. This building complies with all of the fire and safety codes.

City Manager Concerns-

Due to the lack of a business license, I recommend the City Council protest the transfer of the Bethel Spirits Inc. liquor license #5547 to Caribou Traders, LLC.



Peter Williams
City Manager, City of Bethel



March 12, 2018

City of Bethel
Attn: Lori Strickler
VIA Email: lstrickler@cityofbethel.net
Attn: Patty Burley, City Attorney
VIA Email: pburley@cityofbethel.net

License Type:	Package Store	License Number:	5447
Licensee:	Caribou Traders Liquor, LLC		
Doing Business As:	Caribou Traders Liquor		

- New Application**
 Transfer of Ownership Application
 Transfer of Location Application
 Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant’s proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Jedediah Smith, Local Government Specialist
amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Master Checklist: Transfer Liquor License Application

License Type:	Package Store	License Number:	5447
Doing Business As:	Caribou Traders Liquor		
Examiner:	<i>Cariee</i>	Processing Deadline:	2/23/2018

Document	Received	Completed	Notes
AB-01: Transfer App.	2/15/2018	2/15	
AB-02: Premises Diagram	2/15/2018	2/15	
AB-07: Posting Affidavit	2/15/2018	2/15	
Publisher's Affidavit	2/15/2018	2/15	
AB-08(a/b): Crim. History	2/15/2018	2/15	
AB-09: Financial Interest	2/15/2018	2/15	
AB-11: Creditors Affidavit	2/15/2018	2/15	
Entity Documents	2/15/2018	3/5	
Lease or Deed	2/15/2018	2/15	
Fingerprint Cards	3/7	3/7	
Application and FP Fees	2/15/2018	2/15	

Names on Received Fingerprint Cards:	<i>David Cottrell</i>		
Owner ID #:		Associate ID #s:	3214, 5610

	Yes	No
Prohibited financial interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Existing license at premises address?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Controlling interest transfer (if "Yes", check for other licenses owned by entity)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Transfer with security interest or involuntary retransfer (if "Yes", circle which one)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Liens on file?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Board Meeting Date:		Board Action:		Issue Date:	
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Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

What is this form?

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Bethel Spirits, LLC	License #:	5447
License Type:	Package Store	Statutory Reference:	04.11.150
Doing Business As:	Bethel Spirits		
Premises Address:	750 Front Street		
City:	Bethel	State:	AK
		ZIP:	99559
Local Governing Body:	Bethel		

Transfer Type:

- Regular transfer
- Transfer with security interest
- Involuntary retransfer

OFFICE USE ONLY			
Complete Date:		Transaction #:	40270
Board Meeting Date:		License Years:	18/19
Issue Date:		BRE:	CDC





Alaska Alcoholic Beverage Control Board
Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the *new* applicant and/or location seeking to be licensed.

Licensee:	Caribou Traders Liquor, LLC				
Doing Business As:	Caribou Traders Liquor				
Premises Address:	750 Front Street				
City:	Bethel	State:	AK	ZIP:	99559
Community Council:	N/A				

Mailing Address:	3351 Arctic Blvd.				
City:	Anchorage	State:	AK	ZIP:	99503

Designated Licensee:	Dave Cottrell				
Contact Phone:	907-751-6800	Business Phone:	907-751-6800		
Contact Email:	dcottrell@mcac-cpa.com				

Seasonal License? Yes No
 If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

an existing facility a new building a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

1.5 Miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

0.7 Miles





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:				
Address:				
City:	State:	ZIP:		

This individual is an: applicant affiliate

Name:				
Address:				
City:	State:	ZIP:		

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6. If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	David Cottrell			
Title(s):	Manager	Phone:	907-751-6800	% Owned: 0
Address:	3351 Arctic Blvd			
City:	Anchorage	State:	AK	ZIP: 99503





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:	UCI, LLC				
Title(s):	Member	Phone:	907-751-6800	% Owned:	100
Address:	3351 Arctic Blvd				
City:	Anchorage	State:	AK	ZIP:	99503

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

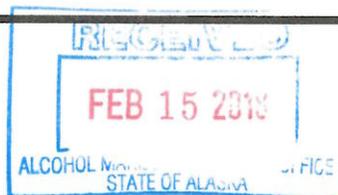
Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	10059313	AK Formed Date:	5/18/2017	Home State:	AK
Registered Agent:	David Cottrell	Agent's Phone:	907-751-6800		
Agent's Mailing Address:	3351 Arctic Blvd				
City:	Anchorage	State:	AK	ZIP:	99503

Residency of Agent: Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

UCI, LLC owns Beverage Disp. Tourism Lic#4924 dba Inn at Whittier.
UCI, LLC has partial ownership in Ninilchik Liquor Store, LLC Package Store License #493 dba Ninilchik Liquor Store.

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

The Law offices of Ernouf & Coffey, P.C. Assisting with the license application process.





Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

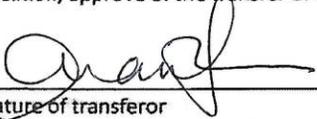
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a controlling interest of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.


 Signature of transferor

Anastasia Hoffman
 Printed name of transferor

Subscribed and sworn to before me this 25th day of January, 2018.




 Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 9/29/2021

 Signature of transferor

 Printed name of transferor

Subscribed and sworn to before me this ____ day of _____, 20____.

 Signature of Notary Public

Notary Public in and for the State of _____.

My commission expires: _____





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

[Handwritten initials]

I certify that all proposed licensees have been listed with the Division of Corporations.

[Handwritten initials]

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Handwritten initials]

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

[Handwritten initials]

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

[Handwritten initials]

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

[Handwritten signature of David Cottrell]

Signature of transferee

David Cottrell

Printed name

Subscribed and sworn to before me this 26 day of January, 2018.

[Handwritten signature of A. B. Shawcross]

Signature of Notary Public



Public in and for the State of Alaska

My commission expires: 2/1/19





Alaska Alcoholic Beverage Control Board
Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The **second page** of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Caribou Traders Liquor, LLC	License Number:	5447
License Type:	Package Store		
Doing Business As:	Caribou Traders Liquor		
Premises Address:	750 Front Street		
City:	Bethel	State:	AK
		ZIP:	99559





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

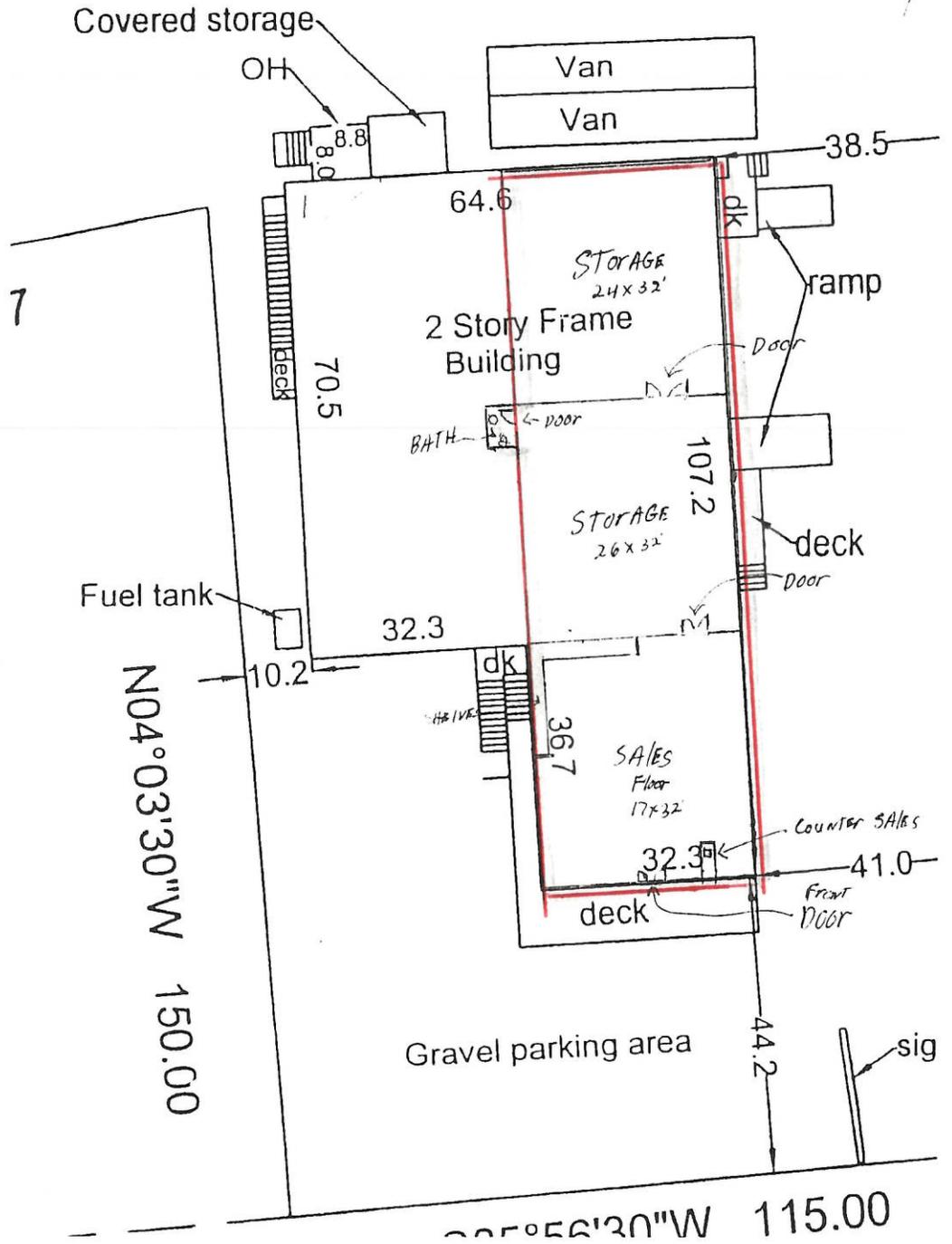
Alaska Alcoholic Beverage Control Board
Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

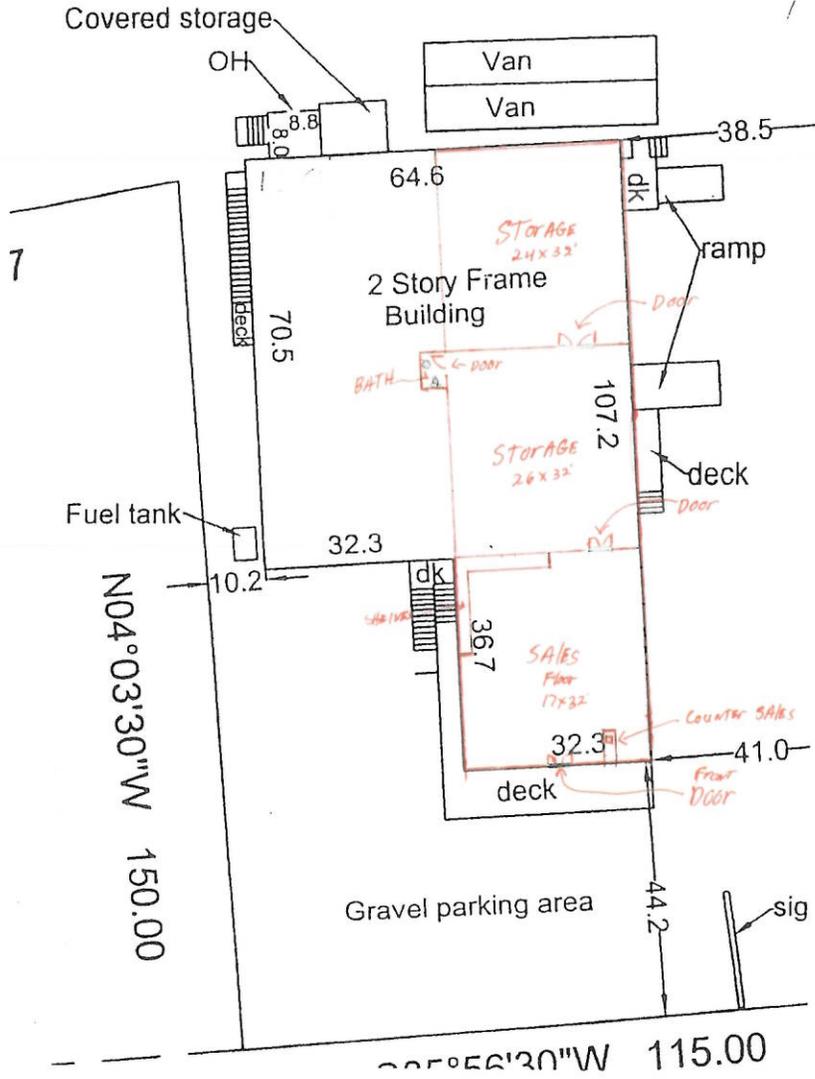
Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.



Gravel parking area



Gravel parking area



Carabou Traders Liquor

Write a description for your map.

Legend

Eddie Hoffman I

Tundra St

River St

Front Street

Liquor Store



400 ft



Google Earth

Image © 2018 DigitalGlobe
© 2018 Google

City of Bethel Action Memorandum

Action memorandum No.	18-34		
Date action introduced:	April 24, 2018	Introduced by:	Council Member Williams
Date action taken:		Approved	Denied
Confirmed by:			

Approve the Special Budget Meeting dates for May, and June, 2018 to begin at 6:30p and end at 9:30p.

Route to:	Department/Individual:	Initials:	Remarks:
	City Manager		

Amount of fiscal impact:	None
---------------------------------	------

Monday	Tuesday	Wednesday	Thursday	Friday
MAY				
7 SPECIAL	8 REGULAR	9 SPECIAL	10 SPECIAL	11
14 SPECIAL	15 SPECIAL	16 SPECIAL	17 SPECIAL	18
21 SPECIAL	22 REGULAR	23 SPECIAL	24 SPECIAL	25
28 SPECIAL	29 SPECIAL	31 SPECIAL		
JUNE				
			1 SPECIAL	2
4 SPECIAL	5 SPECIAL	6 SPECIAL	7 SPECIAL	8
11 SPECIAL	12 REGULAR	13	14	15 DEADLINE

May

- 7th Overview, Revenue, Administration, Clerk, Legal
- 9th Unfinished, Finance, Planning, Public Works General Fund
- 10th Unfinished, Public Works Administration, Streets and Roads, Property Maintenance
- 14th Unfinished, Police, Fire, IT
- 15th Unfinished, Solid Waste
- 16th Unfinished, Water and Sewer Utilities: Hauled water/sewer, Piped water/sewer, Water Treatment, Sewer Lagoon, Utility Billing
- 17th Unfinished, Port
- 21st Unfinished, Leased Properties, Employee Group Health Benefits
- 23rd Unfinished, Community Services, In Kind & Transfers
- 24th Unfinished, Endowment, V&E, Fleet Replacement Fund
- 28th Unfinished, BATHC, E911, Transit
- 29th Unfinished
- 31st Unfinished



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Transportation and
Public Facilities

CENTRAL REGION
Maintenance & Operations
Administrative Office

4111 Aviation Avenue
Anchorage, Alaska 99502
Main: 907.269.0760
Fax: 907.248.1573

April 12, 2018

Bethel City Council
300 State Highway
PO Box 1388
Bethel, AK 99559

Subject: Recycled Asphalt Material - Maintenance Responsibilities

Dear Council Members;

This summer the Alaska Department of Transportation and Public Facilities will be contracting a project at the Bethel Airport. This project will provide an opportunity to generate Recycled Asphalt Pavement (RAP) that the City of Bethel may use to improve their local streets. Recently we performed emergency work along Chief Eddie Hoffman Highway and Ridgecrest Drive due to deteriorating conditions using RAP. Those conditions are similar to what is currently being experienced on the City of Bethel's local roads.

As part of the Airport project we will be repaving the aprons on the Bethel Airport and milling the existing asphalt creating RAP. RAP is a recycled commodity that is very similar to the gravel used in building and maintaining roads and airports. It is often used in place of gravel and provides many benefits. The use of RAP as a surface course is widely used as it binds together due to the asphalt component. This provides a material that reduces dust and can be re-graded as needed to provide smooth driving surfaces. In warm climates the traffic compacts RAP returning it to the pavement surface which reduces the impact to our local quarries.

The Department of Transportation proposes the exchange of RAP to the City of Bethel under an agreement to maintain the gravel portions of Chief Eddie Hoffman Highway and Ridgecrest Drive. The proposed maintenance agreement would provide grading of the gravel surfaces until the Department of Transportation paving project begins.

Conditions along City of Bethel's roads resulted from a combination of factors, but primarily the operation of overweight vehicles that prematurely deteriorates pavement. The City of Bethel currently operates overweight vehicles that provide water supply and waste removal to many local residences and businesses in the community. The Department of Transportation would like to partner with the City of Bethel to provide safe and smooth routes for local residents while providing an opportunity for the City of Bethel to save on gravel purchases making those savings available for other local needs.

Attached is a sample Memorandum of Agreement based on one previously used with another agency. We ask that you consider entering into a similar agreement as discussed above. I would be happy to attend a Community Council meeting to discuss the advantages of this proposal and provide any clarification that may be needed.

Sincerely,



Bob Anderson, P.E.
Central Region M&O Chief

Dist. List: Richard Robb, Mayor, rrobb@cityofbethel.net
 Fred Watson, Vice-Mayor, fwatson@cityofbethel.net
 Leif Albertson, Council Member, lalbertson@cityofbethel.net
 Thor Williams, Council Member, twilliams@cityofbethel.net
 Naim Shabani, City Council Member, nshabani@cityofbethel.net
 Mitchell Forbes, Council Member, mforbes@cityofbethel.net
 Mark Springer, Council Member, mspringer@cityofbethel.net

Cc: Peter Williams, Bethel City Manager, pwilliams@cityofbethel.net
 Marc Luiken, Commissioner ADOT&PF
 Dave Kemp, CR Director
 Jeff Doering, Southwest District Superintendent

**WINTER ROAD MAINTENANCE AGREEMENT BETWEEN
THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND
PUBLIC FACILITIES
AND
THE CITY OF BETHEL**

This **ROAD MAINTENANCE AGREEMENT** (“Agreement”) is entered into between the State of Alaska, Department of Transportation and Public Facilities (“State”), and the City of Bethel (“Bethel”), a municipality organized and existing under the laws of the State of Alaska.

WHEREAS, The State has management and maintenance responsibility for Chief Eddie Hoffman Highway and Ridgecrest in Bethel (hereinafter referred to as (the “Roads”)) ;

WHEREAS, Bethel is a municipal entity with jurisdiction in Bethel, Alaska;

WHEREAS, Bethel has requested permission from the State to assume maintenance responsibilities for the Roads; and

WHEREAS, in exchange for Bethel assuming maintenance responsibilities for the Roads the State has agreed to provide Bethel with one thousand (1,000 cy) cubic yards of rotomilled asphalt material (the “Material”) to be stockpiled at the Bethel Airport.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the State and Bethel agree as follows;

- 1) **Authority for this Agreement.** The authority for the agreement is under Title 23 of the United States Code, 49 C.F.R., Part 18, AS 36.30.015 (a) or (b), AS 44.17.030 and State of Alaska, Department of Transportation & Public Facilities Policy and Procedure Number 05.01.060.

- 2) **Purpose, Term, Effective Date and Termination.**
 - a.) **Purpose.** The purpose of this Agreement is to transfer maintenance responsibilities for the non-paved sections of Chief Eddie Hoffman Highway and Ridgecrest Drive from the State to Bethel in exchange for the State to provide Bethel with the Material.

 - b.) **Term.** The term of this Agreement shall be until the Roads are repaved under a federal project unless sooner terminated by DOT&PF or Bethel.

- c.) **Effective Date.** The effective date of this Agreement is the date on which the last party signs this agreement.
- d.) **Termination.** Either party may terminate this Agreement without cause upon thirty (30) days advance written notice to the other party

3) Bethel Road Maintenance Responsibilities. Bethel agrees to perform, at its sole cost and expense, the following road maintenance for the Roads:

- a.) It will comply with the State DOT&PF Right-of-Way manual and all applicable state, federal and local laws, rules and regulations in carrying out its duties hereunder;
- b.) It will perform all operation and maintenance activities required by this Agreement at its own expense and without reimbursement from DOT&PF. Maintenance activities include but are not limited to the following:
 - 1. Planning, scheduling, administration, and logistics maintenance activities;
 - 2. Provide equipment, materials and operators for re-grading the Roads and associated tasks as may be required for the safe and timely passage of the public;
- c.) Ensure the Road continues to be operated as a public facility.

4) Bethel's Responsibilities for the Materials.

a.) Location. The State will stockpile the Material at the Bethel Airport. Bethel shall access and remove after coordinating with the Bethel Airport Manager.

b.) Acceptance of Material. Bethel shall accept the Material in their "as is" condition.

c.) Bethel shall abide by the Salvage provisions of 23 U.S.C. and it shall use the Materials solely on public roads. Bethel covenants and warrants it will not use the Material on parks, parking lots, landfills, building sites or any other non-approved area.

d.) Bethel shall provide quarterly reports to the State identifying the amount of Material used during the quarter, the identity of the project the material was used in and

the amount of Material remaining at the Material Site. Bethel shall supply these quarterly reports pursuant to the notice provisions hereof until all Material has been utilized and accounted for.

5) State's Responsibilities:

a.) The State will deliver the Material to the Material Site at no cost to Bethel and it will provide Bethel with at least 24 hour advance oral or written notice of all Material deliveries.

b.) The State will use its best efforts to keep the Material as clean as possible and free from foreign objects.

c.) The State shall provide Bethel with a copy of the trucking log for each truck delivering Material to the Material Site. The logs shall provide the date and time of each Material delivery and the quantity delivered. The Material shall be quantified on the basis of 18 cubic yards per side/belly dump or 10 cubic yards per end dump load. The State's responsibility to deliver the Material shall cease upon its delivery to the Material Site of a total of 1,000 cubic yards of Material.

6) Indemnification:

Bethel shall hold the State, its officers, employees, agents and contractors (collectively, "the State") harmless from and defend and indemnify the State for liability, claims, or causes of action arising out of this Agreement or relating to the road maintenance and the Material Site and all other obligations herein.

a.) Notwithstanding the foregoing, Bethel shall have no obligation to hold harmless and indemnify the State to the extent the State is determined to be liable for its own acts or omissions, except that:

b.) Bethel's duty to defend shall apply regardless of whether it is also alleged that the State's acts or omissions contributed to the injury (including injury to personal property, real property or persons, including fatal injury).

c.) Neither liability, claims, nor causes of action arising from injuries which occurred prior to the Effective Date.

7) Each Party is an Independent Contractor:

For the purposes of this Agreement and all services to be provided hereunder, each party shall be, and shall be deemed to be, an independent contractor and not a partner, agent, or employee of the other party. Neither party shall have authority to make any statements, representations, nor commitments of any kind, nor to take any action, which shall be binding on the other party, except as may be explicitly provided for herein or authorized by the other party in writing.

8) Authorized Representatives:

- a.) Each authorized representative below will have the responsibility to administer and, unless otherwise noted, serve as the main point of contact.
- b.) If and when there is a change in the main point of contact an amendment can be requested by either party.

For Bethel:		For the State:
Peter Williams		Bob Anderson
Bethel City Manager		Chief, Central Region Maintenance & Operations
PO Box 1399		P.O. Box 196900
Bethel, AK 99559		Anchorage, AK 99519-6900
907-543-2047		907-269-0756
pwilliams@cityofbethel.net		bob.anderson@alaska.gov

- c.) **Notice.** Any request, demand, authorization, direction, notice, consent or waiver provided or permitted to be made upon, given by, or furnished to the State or Bethel shall be sufficient for every purpose hereunder if in writing and delivered by hand or by e-mail and shall be deemed delivered at the time of e-mail to the persons at their e-mail addresses noted above or mailed by certified or registered mail, return receipt requested, postage prepaid and addressed as noted above. Notwithstanding the foregoing, notice of a delivery of Material to the Material Site can be made either in conformity with the above procedure or by telephone communication.

The foregoing addresses may be changed by either party by giving to the other party the same type of notice described above providing a substitute address. Any such notice or other document shall be deemed to be received as of five days after the date deposited in the mail, if mailed by certified or registered mail.

9) Miscellaneous Provisions:

- a.) **Amendment or modification of Agreement.** This Agreement may only be modified or amended by written agreement signed by authorized representatives for both Parties.
- b.) **The whole agreement.** This Agreement constitutes the entire agreement between the Parties. There are no other understandings or agreements between the Parties, either oral or memorialized in writing regarding the matters addressed in this Agreement. This Agreement may not be amended by the Parties unless an amendment is agreed to in writing, with the both Parties signing through their authorized representatives.
- c.) **Assignment.** This Agreement is not assignable by Bethel, either in whole or in part, without the prior written consent of the State. The State may grant or withhold consent in its sole and absolute discretion.
- d.) **Duty of Cooperation.** Bethel agrees to cooperate in good faith with inquiries and requests for information relating to the Road or its obligations under this Agreement.
- e.) **Necessary approvals.** In the event that any election, referendum, ordinance, approval, permit, notice, or other proceeding or authorization is requisite under applicable law to enable Bethel to enter into this Agreement or to undertake its duties and obligations, or to observe, assume or carry out any of the provisions of the Agreement, Bethel will initiate and consummate, as provided by law, all actions necessary with respect to any such matters so requisite.
- f.) **Joint drafting.** This Agreement has been jointly drafted by the Parties, and each party has had the ability and opportunity to consult with its legal counsel prior to signature. The Agreement shall not be construed for or against either party.
- g.) **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original. The counterparts shall together constitute but one agreement. Any signature on a copy of this Agreement or any document necessary or convenient thereto sent electronically or by facsimile shall be binding upon transmission and the electronic or facsimile copy may be utilized for the purposes of this Agreement.
- h.) **Amendment.** No modification, waiver, amendment, discharge or change of this Agreement shall be valid unless it is in writing and signed by both Parties. Failure to insist upon strict compliance with any term, condition,

covenant, promise, or provision contained herein shall not be deemed a waiver of those or any other terms, conditions, covenants, promises, or provisions of this Agreement.

- i.) **Survival.** Any duty, liability or obligation arising hereunder, including without limitation, the obligation of indemnification, shall survive the termination of this Agreement and shall be legally enforceable until satisfied by performance or payment or until enforcement is legally precluded by lapse of time.
- j.) **Successors and assigns.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the State and Bethel.
- k.) **Recitals.** The recitals stated above are agreed to be true and correct and are incorporated herein as material provisions.

(SIGNATURES APPEAR ON FOLLOWING PAGE)

IN WITNESS WHEREOF, The Parties hereto have executed this Agreement as of the date signed below.

CITY OF BETHEL

Peter Williams
Bethel, City Manager
Date: _____

**STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES**

Dave Kemp, P.E.
Director, Central Region
Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is made and entered in this 25th day of May, 2000, between the State of Alaska, Department of Transportation and Public Facilities (DOT&PF), Central region, mailing address P.O. Box 196900, Anchorage, Alaska and the City of Bethel (City), P.O. Box 388, Bethel, Alaska.

DOT&PF has completed structural improvements to city streets as described within the City of Bethel Project 52774, "Bethel Streets Improvement", to the following streets:

1. Main Street, from Chief Eddie Hoffman Highway to Front Street.
2. Front Street, from Main Street to Oscar Way.
3. Oscar Way, from Front Street.
4. First Avenue, from Chief Eddie Hoffman Highway to end of the improved road adjacent to the intersection of Kinegak Street.
5. Hangar Lake Road, from the Brown's Slough Bridge to the intersection of North Harbor Road.

Pursuant to City of Bethel Resolution No. 97-25, dated May 13, 1997, upon completion of the structural improvements of Project 52774, the city agreed to provide maintenance services.

The City agrees to perform all routine maintenance of the above listed roads. The maintenance includes but is not limited to; snow and ice control to include all plowing, sanding, snow hauling, culvert/storm sewer thawing, winging, opening of shoulders, ice scraping, snow drift control, snow slide removal and associated tasks as may be required for the safe and timely passage of the public. Maintaining signs, signing of seasonal weight restrictions as may be recommended by DOT, highway marking and repainting, guardrail repair, removal of debris, rubbish and dead animals and vegetation control.

Maintenance Not the Responsibility of the City

The City has no maintenance responsibility for failures of the asphalt or roadbed except as specifically provided for within this MOU. A failure is a pothole, sinking or multiple cracking of the asphalt surface (transverse cracking, longitudinal cracking, shoulder edge cracking or alligator cracking), settlement of the road and roadbed, frost heaving, shoulder sluffing or erosion, and asphalt rutting.

Non-Routine Maintenance to be Performed by City of Bethel

The City agrees to perform non-routine maintenance to asphalt failures by sealing transverse and longitudinal cracks, and pothole patching.

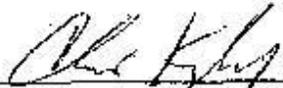
Terms and Termination of this MOU

This MOU shall become effective on the 25th day of May, 2000, and remain in effect until the end of roadbed or asphalt pavement life, or ten years, whichever shall first occur.

Upon expiration of the above initial term, this MOU shall automatically be renewed and extended for a like period of time, unless terminated in writing by either party 30 days prior to the date for such renewal.

Should asphalt or roadbed failures occur outside the scope of the agreed to non-routine maintenance, either party may terminate this agreement in writing by giving a minimum 30 day written notice of intended termination.

Agreed to this 25th day of May, 2000



Chris Kepler, P.E., Chief of M&O
State of Alaska, Department of Transportation and Public Facilities



Bob Herron, City Manager
City of Bethel

ATTEST:



Gaye Vaughan, City Clerk
City of Bethel

ALASKA COURT SYSTEM (ACS) LEASE CONTRACT COVER

City of Bethel (Landlord) and the **Alaska Court System** (Tenant) agree to enter into this lease on the 1st of March 2018 under the terms and conditions set out below:

1. **PROPERTY ADDRESS:** 204 Chief Eddie Hoffman Hwy, Bethel, AK. 99559
As described on Section F - Building Questionnaire
2. **LEASED PREMISES:** Multi- Floor
As Shown on Section H – As-Built (or proposed) Floor Plans
3. **LEGAL DESCRIPTION OF PROPERTY:** Lot 1A, Courthouse Subdivision, ADD #1 Plat
2006-25 and a
29,417 sq. ft. portion of Lot 2.
4. **TERM:** Two (2) Years
As defined by Section B - Supplementary Lease Conditions
5. **COMMENCEMENT DATE:** January 1, 2018
As defined by Section B - Supplementary Lease Conditions
6. **EXPIRATION DATE:** December 31, 2019
As defined by Section B -Supplementary Lease Conditions
7. **RENEWAL OPTION(S):** One (1) Option of Three (3) Months (through
March 31, 2020)
As defined by Section B – Supplementary Lease Conditions
8. **BASE MONTHLY LEASE RATE:** \$51,135.00 (Fifty-one Thousand One Hundred
and Thirty
Is stipulated in Lease For Courtroom and Office Space Five Dollars)
9. **USABLE SQUARE FEET:** Seventeen Thousand Forty-Five Square Feet
(17,045 SF)
As defined by Section C – General Lease Requirements and described by Section D - Supplementary Lease Requirements
10. **LANDLORD NAME & MAILING ADDRESS:** City of Bethel, P.O. Box 1388, Bethel, AK. 99559
11. **LANDLORD OTHER PERTINENT INFORMATION:** Taxpayer ID #: 92-6001644; Bus. Lic. N/A
Contact Name: Peter A. Williams
Contact Title: City Manager
Phone: (907) 543-1373
Fax: (907) 543-1394
E-mail: PWilliams@cityofbethel.net
13. **TENANT NAME & MAILING ADDRESS:** Alaska Court System
820 W. 4th Ave.
Anchorage, AK 99501
Attn: Facilities Dept.

ALASKA COURT SYSTEM (ACS)
LEASE CONTRACT COVER

14. SECTIONS: The following Sections are incorporated with the above terms and conditions to constitute the entire master lease. Additionally, these sections will govern over the terms listed in this document.
A. General Lease Conditions
B. Lease Space Floor Plans

Landlord: CITY OF BETHEL
SYSTEM

Tenant: ALASKA COURT

BY: Peter A Williams

BY: Jack Bailey

PRINTED NAME: PETER A. WILLIAMS

PRINTED NAME: JACK BAILEY

TITLE: CITY MANAGER

TITLE: FACILITIES MANAGER

DATE: 03/16/2018

DATE: MAR 20, 2018

**ALASKA COURT SYSTEM (ACS)
LEASE CONTRACT COVER**

**ACKNOWLEDGEMENT BY LANDLORD: CITY OF BETHEL
MUST BE COMPLETED AND NOTARIZED**

For a corporation:

State of Alaska
Fourth Judicial District

The foregoing instrument was acknowledged before me this 16th day of March, 2018 by Peter A. Williams (name of officer or agent, title of officer or agent) of The City of Bethel (name of corporation acknowledging) a municipal corporation (state or place of incorporation) corporation, on behalf of the corporation.

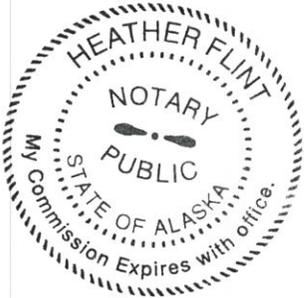
Signature of Person Taking Acknowledgment *Peter Williams*
Title or Rank Attorney
Serial Number, if any N/A

ACKNOWLEDGEMENT BY TENANT: ALASKA COURT SYSTEM, STATE OF ALASKA

State of Alaska
Third Judicial District

The foregoing instrument was acknowledged before me this 20th day of MARCH, 2018 by Jack Bailey, Facilities Manager, on behalf of the Alaska Court System.

Signature of Person Taking Acknowledgment *Jack Bailey*
Title or Rank FACILITIES MANAGER
Serial Number, if any N/A



ALASKA COURT SYSTEM
LEASE AGREEMENT FOR
COURTROOM AND OFFICE SPACE

The City of Bethel, a municipal corporation, (Landlord) and the Alaska Court System (Tenant) agree to enter into a lease under the terms set out below. Amendments to this lease must be in writing and be signed by both parties.

This lease is comprised of this lease document, the General Lease Conditions shown as Section A; and Lease Space Floor Plans shown as Section B.

SECTION ONE: Description of Premises: Term

The Landlord leases to the Tenant approximately 17,045 square feet of office and courtroom space located at Lot 1A, Courthouse Subdivision, ADD #1 Plat 2006-25 and a 29,417 sq. ft. portion of Lot 2.

The term of this lease is for a period of two (2) years; beginning on January 1, 2018, and ending on December 31, 2019 with an option for one (1) extension of three (3) months (through March 31, 2020).

SECTION TWO: Rent Rate

During the term of this lease the Tenant will pay the Landlord the following: Fifty-One Thousand, One Hundred Thirty-Five (\$51,135.00) Dollars per month.

The monthly rent will be payable on the first day of every month or in advance at the option of the Tenant. Rent is payable at the office of the Landlord whose address is, P.O. Box 1388, Bethel, AK. 99559.

Payment for any partial month's occupancy will be prorated, based on a thirty (30) day month. Any holding over after the expiration date of this lease or of any extension or renewal will be considered a tenancy from month to month on terms specified in this lease. Each party will provide written notice to the other party of its intent to cancel the month-to-month tenancy at least thirty (30) days before the desired date of cancellation.

SECTION THREE: Renewal

The Tenant shall have the option to renew the lease for one (1) additional period of three (3) months (through March 31, 2020) by giving the Landlord notice in writing not less than one hundred and eighty (180) days prior to the expiration of the lease (no later than July 1, 2019).

The monthly rental rate shall remain firm through the term of the lease, including any renewal.

The Landlord will make every effort to notify Tenant of any current or known upcoming vacancies in the Leased Premises.

All other provisions of this lease will apply to any extensions of the lease term or increased space unless modified by mutual consent.

SECTION FOUR: Parking

The Landlord will provide thirty (30) non-designated, non-reserved parking spaces located in between the West Rear Parking Lot and the front of the building. Reserved off-street parking for one (1) prisoner transport vehicle shall be located at the North Prisoner Entry adjacent to Stair 1, to allow direct access to Door 128A. This parking will be signed as reserved parking for Staff and Troopers only. Any remaining parking spaces at the building's Front Public Entry Parking Lot and at the West Rear Parking Lot will be available for public parking. Tenant will post signs warning visitors that those parking in designated City parking or on the public streets may be towed at their own expense.

SECTION FIVE: Confidentiality

- A. Much of the business of the court system is necessarily confidential and not subject to public disclosure. The confidentiality of draft opinions, internal memoranda, conversations regarding pending issues and other court business is essential to the court's function. Records related to personnel issues, procurement proceedings, internal policy discussions, and other administrative issues are also confidential.
- B. Prior to commencing any work under this lease the Landlord shall inform all employees and any contractors working on the premises, or who may have access to the premises, that the disclosure of any confidential court business observed or overheard may result in permanent removal from the premises.

SECTION SIX: Premises Fit for Occupancy

The parties agree that the facilities provided in this lease are fit for occupancy and that they comply with all applicable laws. The Landlord agrees to pay the cost of any building alterations or improvements needed to make the premises comply with all mandatory requirements of law, ordinance, or regulation of any governmental authority, unless noncompliance is a result of the Tenant's occupancy. If the Landlord does not correct the violation in the time prescribed by law, the Tenant may, after providing at least sixty (60) days prior written notice to the Landlord, correct the violation and deduct the cost of labor and materials from the rent.

If all or part of the premises are deemed unfit for occupancy by public authority, or are made unfit for occupancy by fire, the elements, or any other casualty, the Tenant may reduce the rent for the portion of the premises which is unfit until the premises are restored to their former condition by the Landlord. If Tenant determines that all or a substantial part of the premises are unfit for occupancy, Tenant may move from the premises, terminate the lease by written notice to Landlord, and recover from Landlord the costs of relocation.

If the Tenant determines that its use of the premises is threatened by the interruption or severance of utilities or other services required to be provided by Landlord, the Tenant may contract for the utilities and services in the name of the Tenant, and may deduct from the rent the costs of such utilities, services and related deposits.

SECTION SEVEN: Tenant's Use of the Premises

Tenant will not alter or add to the premises without the written consent of the Landlord. Consent will not be withheld unreasonably.

Tenant will observe all applicable laws and reasonable written regulations that the Landlord establishes for the general convenience, comfort and welfare of persons using the building.

Tenant will have access to the leased space 24 hours daily, 7 days a week throughout the year.

SECTION EIGHT: Accessibility

The Landlord certifies that upon the last major construction and remodel, the offered space met applicable American with Disabilities Provisions. Landlord agrees that should it undertake any new construction or remodel that triggers the ADA, Landlord's work will be to such degree that it will comply fully with the ADA.

SECTION NINE: Repairs and Renovation

Landlord is solely responsible for all reasonable maintenance and repair of the premises except for damages arising from the negligent or otherwise actionable conduct of Tenant.

Landlord will maintain the leased premises free of any mechanical, structural, electrical or fire hazards; in compliance with all applicable local and state codes; and in a good state of general repair and maintenance suitable for the tenant's use.

Landlord may enter the premises at all reasonable times to examine the condition of the premises. Landlord will notify the Tenant if it will be making repairs, and will schedule work as described in Section A General Lease Conditions.

If Landlord does not complete necessary repairs within a reasonable timeframe, Tenant may, after providing Landlord with thirty (30) days written notice, hire competent workers to make the repairs at the Landlord's expense. In such situation, bills will be sent directly to the Landlord for payment. Should there be any delay in payment by the Landlord, the Tenant may pay the bills and deduct the cost from the rent.

The Landlord will perform general touch-up painting as needed during the Lease Term. Reference Section A General Lease Conditions for additional requirements.

SECTION TEN: Maintenance Outside the Leased Premises

Landlord will keep outside steps, parking and storage areas in a clean and safe condition year round as provided in the General Lease Conditions.

SECTION ELEVEN: Janitorial Requirements

Landlord will furnish and pay for janitorial services and supplies. Janitorial Requirements are set forth in Section A General Lease Conditions.

SECTION TWELVE: Fixtures

All fixtures and equipment that the Tenant has installed in the premises are its property and shall be removed at the end of this lease or any renewal. Tenant will repair any damage to the premises from such removal. Any fixtures and equipment not removed at the end of the Tenancy, will incur a daily storage fee and may be removed from the Premises by Landlord at Tenant's sole risk and expense.

SECTION THIRTEEN: Indemnity

To the extent permitted by Law and subject to legislative appropriation, if necessary, the Tenant shall defend and indemnify the Landlord and save it harmless from and against any and all actions, claims, losses and expenses, including reasonable attorneys' fees, for injury to or death of any person or persons and the loss of or damage to the property of any person or persons in connection with and resulting, either directly or indirectly, from any act or omission of the Tenant, its invitees, agents, contractors, employees, servants, lessees, or concessionaires. Likewise, to the extent permitted by law and subject to City Council appropriation, to which there is currently none, the Landlord shall defend and indemnify the Tenant and save it harmless from and against any and all actions, claims, losses and expenses, including reasonable attorneys' fees, for injury to or death of any person or persons and the loss of or damage to the property of any person or persons in connection with and resulting, either directly or indirectly, from any negligent act or omission of the Landlord, its agents, employees, servants, and assignees.

SECTION FOURTEEN: Default

If the Tenant does not pay the rent, or fails to perform any of the terms of this lease, and does not remedy the default within sixty (60) days after written notice from the Landlord, the Landlord may repossess the leased space, terminate the lease and recover from the Tenant all rent due. In case of any default by the Tenant and repossession by the Landlord, the Landlord must attempt to relet the premises for the remainder of the term for the highest rent obtainable, and may recover from the Tenant the difference between the amount obtained and the rent amount under this lease.

SECTION FIFTEEN: Termination

Because the payment of rent by the Tenant is subject to appropriation by the legislature of the State of Alaska, the lease may be terminated upon 120 days' written notice to the Landlord if the legislature enacts an appropriations bill that reduces the operating budget of the Tenant below its adjusted base for the immediately preceding fiscal year. The Supreme Court must authorize lease termination and may do so only after declaring a budget emergency.

The Tenant will leave the premises at the end of this lease or any renewal or extension in as good a condition as received, excepting reasonable wear and tear, loss or damage caused by fire, explosion, earthquake, or act of God.

SECTION SIXTEEN: Assignment; Sale

Neither party will assign this Lease, nor sublet all or part of the premises, without the written consent of the other party. Consent shall not be unreasonably withheld.

If the leased property is sold during the term or extension of the lease, the sale will be made subject to the lease. This also applies to any sale as a result of any encumbrance on the property that existed prior to the execution of this lease.

This lease is binding upon the successors and assigns of the parties.

SECTION SEVENTEEN: Eminent Domain

If the premises are taken for any public or quasi-public use under any statute, or by right of eminent domain, or private purchase by a public body vested with the power of eminent domain, this lease will terminate and the rent shall be adjusted as of the time of termination so that the Tenant will pay rent up to the time of taking only.

If the taking reduces the area of the premises by at least twenty percent (20%) or materially affects the uses being made by the Tenant of the premises, the Tenant may terminate the lease after written notice to the Landlord within ninety (90) days after the taking.

Landlord shall be entitled to any condemnation award for the value of the facility and Tenant shall be entitled to any condemnation award for the value of the leasehold.

SECTION EIGHTEEN: Notices

All notices between the parties during the lease term shall be sent to the Landlord at:

City of Bethel
Attn: City Manager
P.O. Box 1388
Bethel, AK 99559-1388

with a copy to

City of Bethel
Attn: Legal Department
P.O. Box 1388
Bethel, AK 99559-1388

and to the Tenant

c/o the Facilities Manager
for the Alaska Court System
820 West Fourth Avenue
Anchorage, Alaska 99501

SECTION NINETEEN: Utilities

The Landlord will furnish and pay for all utilities as provided in the Section A General Lease Conditions.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

Lease Location: Bethel
Lease Number:

SECTION TWENTY: Alaska Little Davis Bacon Provisions

If the Landlord contemplates any construction or remodeling of the Leased Premises, the construction or remodeling is subject to the Alaska Little Davis-Bacon Act, AS 36.05.010 – 36.05.120.

LANDLORD: City of Bethel

TENANT: Alaska Court System

BY: Peter Williams
PETER A. WILLIAMS
CITY MANAGER

DATE: 03/16/2018

BY: Jack Bailey
JACK BAILEY

TITLE: FACILITIES MANAGER

DATE: _____

ALASKA COURT SYSTEM (ACS) GENERAL LEASE CONDITIONS

LEASE CONTRACT

Procurement per ACS Procurement Guidelines

INDEX:

1. General Conditions Govern
2. Definitions
3. Landlord's Responsibilities
4. Tenants' Rights and Responsibilities
5. Other Terms and Conditions

1 **GENERAL CONDITIONS** shall govern unless expressly modified by a Supplementary Conditions section.

2 **DEFINITIONS:**

A **ACS** – The Alaska Court System. References to Tenant mean “ACS”.

B **Landlord** – The City of Bethel. References to Landlord mean “City”.

C **Property** – The land, building and all site furnishings, parking areas, and utility services located at the legal address which contains the Premises offered by the Landlord for lease.

D **Premises** – The area offered by the Landlord for lease within a building on the Property, including useable space, circulation, dedicated parking areas and other space external to the leased space provided as necessary for the full utilization of the leased space. References to Leased Space mean “Premises”.

3 **LANDLORD'S RESPONSIBILITIES:**

A **Building Alterations Required by Law:** The Premises must be safe for occupancy and must comply with all applicable local, state and federal laws. The Landlord agrees to pay the cost of any alteration or improvements needed for the Premises to comply with all mandatory requirements of present laws, ordinances, orders or regulations of any governmental authority, unless non-compliance is a result of the ACS's actions. Noncompliance with applicable laws shall be an occasion for Maintenance and Repair under Paragraph D, below.

B **Fire Prevention:** The Landlord will maintain the Premises in keeping with Title 13 of the Alaska Administrative Code, Part 2 Fire Prevention. The ACS reserves the right at reasonable times to make inspections of the Premises and notify the Landlord of unsafe conditions. If any fire hazard is detected through inspection of the Property or the Premises, the Landlord shall promptly correct it in compliance with Paragraph D, below.

C **Accident Hazard:** The Landlord will maintain the Premises free of health, structural, electrical, mechanical or fire hazards; in compliance with all applicable local, state and federal codes. If any accident hazard pertaining to the structure or building operating equipment is detected through inspections of the Property or the Premises, the Landlord shall promptly correct the hazard in compliance with Paragraph D, below.

D **Maintenance and Repair:** The Landlord shall retain sole responsibility for the maintenance and repair of the Premises and Property, except for such maintenance and repair as may be required because of damage beyond ordinary wear and tear that results from the negligence or other fault of the ACS or its employees. This responsibility encompasses keeping the Premises and Property in a good state of general repair and tenantable condition. The term "repair" includes repairs of any type, including, but not limited to, exterior and interior, structural and nonstructural, routine or periodic.

ALASKA COURT SYSTEM (ACS) GENERAL LEASE CONDITIONS

LEASE CONTRACT

Procurement per ACS Procurement Guidelines

Landlord will coordinate all non-emergency repairs with local ACS staff in order to avoid disruption of the ACS activities. As much as reasonably possible, Landlord will schedule work before 8:00 a.m. or after 5:00 p.m., Monday through Friday. In any case, whenever the work is to occur during the customary business hours of Monday through Friday, between 8:00am and 5:00pm, the Landlord will contact the local ACS designee in advance of the work and will coordinate the non-emergency repairs in order to avoid disruption of ACS services.

E Janitorial Requirements: Landlord, at Landlord's expense, shall furnish janitorial services, inclusive of all supplies and equipment necessary to perform the services specifically outlined herein.

- 1) **Services:** Landlord will furnish and pay for janitorial services, as listed herein, inclusive of supplies and equipment for the Premises. Janitorial work will be scheduled to avoid interference with the ACS'S business. Landlord must instruct the janitor not to disturb material on desks, drawers or cabinets, or use telephones and computers. Equipment, furniture and wastebaskets, if removed for cleaning, must be replaced in their original locations and all electrical items must be reconnected to their outlets.
- 2) **Defective Work:** Tenant shall notify Landlord of any defect in janitor's work within two (2) hours of discovering the defect.
- 3) **Building Security:** The janitor will lock outside doors at all times except when the Property is normally open to the public. Interior building doors (within the Premises and connecting the Premises to the Property) will remain locked except while work in the immediate area is in progress. All doors will be locked when the janitor(s) leave(s) the building.
- 4) After each performance of cleaning or other services during non-regular office hours the janitor shall:
 - Turn off unnecessary lights.
 - Inspect the area for fire hazards and take appropriate corrective action.
 - Close and lock all outside doors and windows.
- 5) **Services:**
 - Empty all wastebaskets in all offices, cubicles and public areas located within all office spaces and hallways. Place new trash bags as needed.
 - Empty all shredders and replace trash bags as needed.
 - Dispose of all trash off premises;
 - Bathrooms: Mop scrub toilet room floors, clean all plumbing fixtures, disinfect urinals and toilets, damp wipe all dispensers.
 - Provide and restock adequate supplies of toilet paper, paper towels, soap and other janitorial supplies;
 - Vacuum all carpets
 - Dust all visible surfaces of furniture fixtures, and equipment except for desks;
 - Clean kitchen areas to include counters, sinks and all surfaces;
 - Maintain entry mats in a clean, dirt-free and functional condition;
 - Clean air vents and baseboard ensuring they are clear of dust, dirt and grime;
 - Maintain a limited supply of toilet paper and other essential supplies on-site in a location to be designated by the Clerk of Court

Janitor to be responsible for all supplies: paper, soap, cleaning products, etc.

- 6) **Frequency of Services:** Janitorial services will be performed twice per week. One service will be performed on Wednesdays between the hours of 5:00 pm and 7:00 am and the second service will be performed on the weekends between 5:00 pm Friday and 7:00 am on Monday.

ALASKA COURT SYSTEM (ACS) GENERAL LEASE CONDITIONS

LEASE CONTRACT

Procurement per ACS Procurement Guidelines

- F Utilities & Other Services:** Landlord shall provide as part of the monthly rent the following utilities: sewage, potable water, electricity, heat, trash removal from the premises, snow removal from walkways, janitorial services and all general building services. The Tenant will provide its own telephone/data service.
- G Maintenance Outside the Lease Premises:** Landlord will maintain stairways, porches, and common hallways used for access to the Premises in a good state of repair and a clean and safe condition year round. Landlord will remove all accumulations of ice and snow from outside steps, parking lot, and sidewalks/pathways on the Property as promptly as reasonably possible. The Landlord shall provide road and parking lot maintenance to include snow removal from the parking area of the space offered to the nearest maintained roadway.
- H. Security Clearance:** In lieu of Landlord conducting security checks, Landlord will provide to the ACS a list of the names and, if available, the social security number and birth date, of all personnel to whom the Landlord gives access to the Premises, including janitorial staff, maintenance personnel, and others. The Landlord understands that the ACS will perform a limited criminal background check of the listed individuals to determine whether the person's background indicates that there is a reasonable risk or threat to the safety of the employees or building, or to the security of the building or its contents. Landlord will apprise the ACS of any new personnel who have access on an ongoing basis. All costs associated with the security check are the sole responsibility of the ACS.

Any person listed by the Landlord may have access to the Premises unless, within five days of receiving the name, ACS notifies Landlord that a listed person poses a reasonable threat or risk, based on information provided in the background check. The Landlord shall then deny access to the Premises to that person. ACS shall not unreasonably identify any listed person as a threat or risk, and may contact Landlord to further discuss any individual; ACS shall limit its determination that a person is a threat that justifies denying access to the Premises to persons with a recent and/or serious history including violence or theft.

- J Replacement of Finishes and Fixtures:** ACS accepts the Premises as they currently are. The Landlord, at Landlord's expense (including all costs to move furniture, equipment, etc.), shall replace finishes and fixtures in accordance with a mutually agreed upon schedule. All work must be scheduled with the designated local ACS representative so as to minimize and/or avoid any interference with ACS business.

- 1) Ceilings: When damage is evident
- 2) Window Coverings: When damage is evident
- 3) Fixtures: When damage is evident

K Insurance

1. **Landlord's Insurance:** Landlord shall purchase and/or maintain such insurance or self-insurance as will protect the Landlord and the ACS from claims which may arise out of or as a result of this Lease Agreement.
2. **Tenant's Insurance:** Tenant shall purchase and/or maintain such insurance or self-insurance as will protect Tenant and Landlord from claims which may arise out of or as a result of this Lease Agreement.
3. **Waiver of Subrogation.** Each party waives claims arising in any manner in its ("Injured Party's") favor and against the other party for loss or damage to Injured Party's property located within or constituting a part or all of the Building. This waiver applies to the extent the

ALASKA COURT SYSTEM (ACS) GENERAL LEASE CONDITIONS

LEASE CONTRACT

Procurement per ACS Procurement Guidelines

loss or damage is covered by:

- a) The Injured Party's insurance; or
- b) The insurance the Injured Party is required to carry under this Section, whichever is greater. The waiver also applies to each party's directors, officers, employees, shareholders, and agents. The waiver does not apply to claims caused by a party's willful misconduct.

4. **Evidence of Insurance.** By the Rent Commencement Date and upon request, Landlord and Tenant shall give certificates of insurance or self-insurance to each other.

4 **TENANT'S RIGHTS & RESPONSIBILITIES:**

A Default: If the ACS shall at any time be in default in the payment of rent, or in the performance of any of the terms of the Lease or fails to remedy such default within sixty (60) days after written notice thereof from the Landlord, the Landlord may repossess, terminate the Lease and recover from the ACS all rent due.

In case of any default by the ACS, and repossession by the Landlord, the Landlord must attempt to relet the Premises for the remainder of the term of the lease for the highest rent obtainable and may recover from the ACS any deficiency between the amount so obtained and rent specified by the Lease.

B Tenant's Rights:

- 1) **Quiet Enjoyment:** If the ACS shall pay the rent as provided by the Lease and shall keep, observe and perform all of the other covenants of the lease by it to be kept, performed and observed, the ACS shall and may peaceably and quietly have, hold, and enjoy the Premises for the term of such Lease.
- 2) **Safe For Occupancy:** If, during the term of the Lease, the ACS reasonably determines that all or part of the Premises are unsafe for occupancy because of events not in the control of the ACS, the rent for the unsafe part of the Premises shall be abated until the Premises are returned to their former condition by the Landlord. If the ACS reasonably determines that all or a substantial part of the Premises are so unfit for occupancy that it cannot conduct its business safely, the ACS may move from the Premises, terminate the Lease by written notice to Landlord, and recover from Landlord the costs of relocation.
- 3) **Interruption of Utilities and Services:** If the ACS reasonably determines that its use of the Premises is threatened by the interruption or severance of utilities or other services provided by the Landlord, the ACS may contract for the utilities and services in the name of the ACS, and may deduct from the rent the costs of such utilities, services and related deposits.
- 4) ACS will have access to the lease space 24 hours daily, 7 days a week throughout the year.

C Tenant's Responsibilities - The ACS will:

- 1) Pay rent at the time and place set forth in the lease to the Landlord on the first day of each month of the term of the Lease or in advance at the option of the ACS. Payment for any partial month's occupancy will be prorated, based on a thirty- (30) day month.
- 2) Use and occupy the Premises in a careful and appropriate manner.
- 3) Not use or occupy the Premises for any unlawful purposes.

ALASKA COURT SYSTEM (ACS) GENERAL LEASE CONDITIONS

LEASE CONTRACT

Procurement per ACS Procurement Guidelines

- 4) Not use, occupy nor permit the Premises to be occupied or used for any purpose or business deemed hazardous.
 - 5) Make no alterations or additions in or to the Premises without the written consent of the Landlord, which consent shall not be unreasonably withheld. Landlord shall have 30 days to respond to such request; if no response is received within that time, ACS may proceed with alterations or additions.
 - 6) Permit the Landlord to enter upon the Premises at all reasonable times to examine the conditions of same, provided that the ACS may prohibit entry at such times and in such manner as the general public may be excluded, e.g., during confidential or closed court proceedings and other similar or dissimilar occasions.
 - 7) Observe all applicable laws and reasonable written regulations that the Landlord establishes for the general convenience, comfort and welfare of persons using the building.
 - 8) ACS shall leave the Premises at the end of this Lease in as good a condition as received, excepting reasonable wear and tear, loss or damage cause by fire, explosion, earthquake or act of God.
- D Fixtures, Furniture and Equipment:** All furniture, fixtures and equipment which the ACS has installed in the Premises shall remain the property of the ACS and shall be removed at the end of this Lease or any extension. ACS will repair any damage to the Premises from such removal.

5 OTHER TERMS & CONDITIONS:

- A Option to Renew:** The ACS may have the option to renew this lease for additional terms as defined in the Lease Agreement.
- B Condition of Premises:** The parties agree that the Premises provided for in this Agreement are fit for occupancy and that they will continue throughout ACS' occupancy to comply with all applicable laws.
- C Assignment/Sublet:** The Lease and all the covenants, provisions and conditions therein contained shall inure to the benefit of and be binding upon the successors and assigns of both parties. Assignment or Subletting of all or part of the leased Premises under this Lease by either party is not permitted without prior written consent of both parties.
- D Holding Over:** Any holding over past the expiration of the term, any extensions or renewals of the Lease, shall be considered as a month-to-month extension, and all other terms and conditions shall remain in full force and effect. Each party will provide written notice to the other party of its intent to cancel such month-to-month extension at least thirty (30) days prior to the desired date of cancellation.
- E Termination:** Because the payment of rent by the ACS is subject to appropriation by the legislature of the State of Alaska, the Lease may be terminated upon 120 days written notice to the Landlord if the legislature enacts an appropriations bill which reduces the operating budget of the ACS below its adjusted base for the immediately preceding fiscal year. The Supreme Court must authorize lease termination, and may do so only after declaring a budget emergency.
- F Eminent domain:** If the Premises are taken for any public or quasi-public use under any statute, or by right of eminent domain, or private purchase by a public body vested with the power of

ALASKA COURT SYSTEM (ACS) GENERAL LEASE CONDITIONS

LEASE CONTRACT

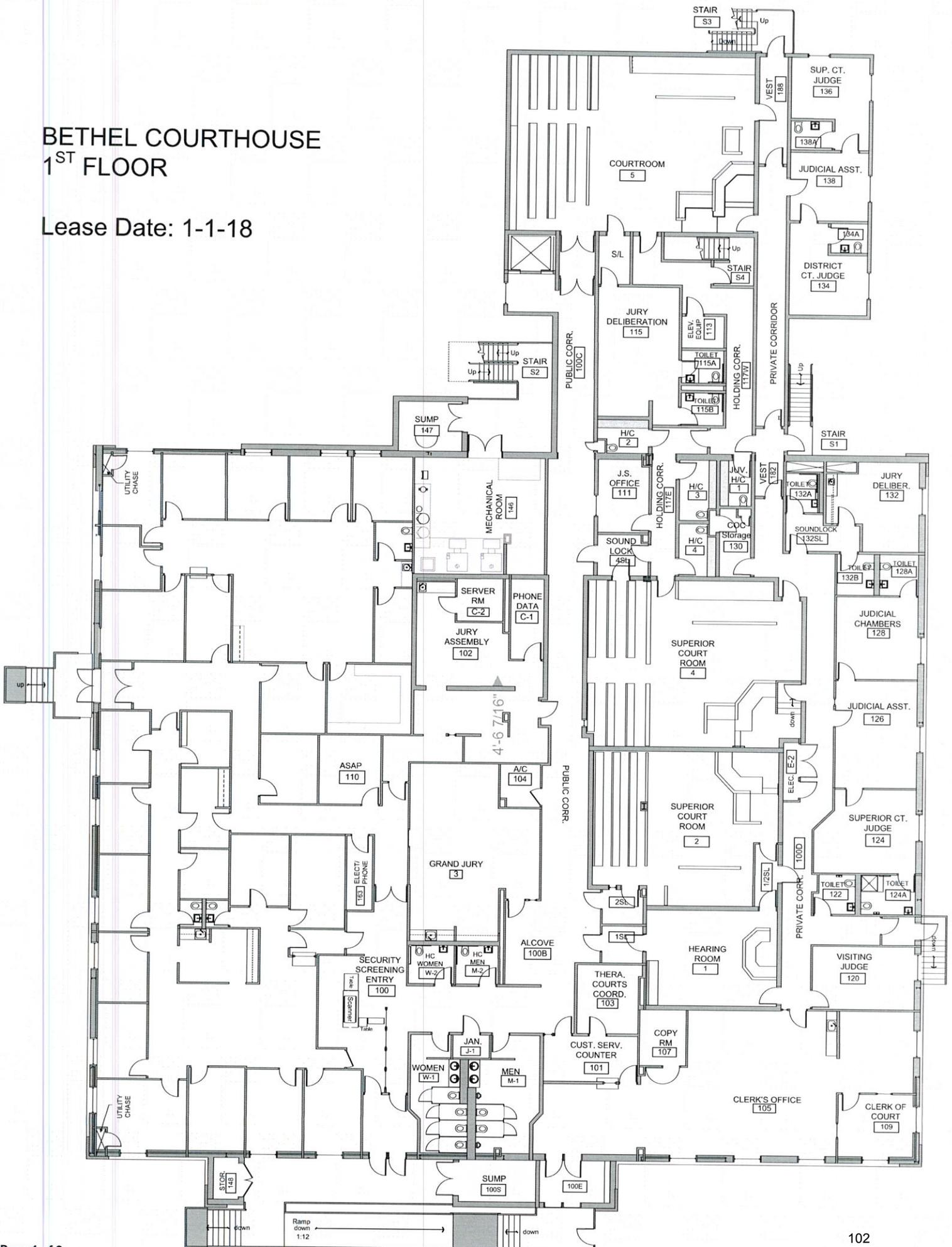
Procurement per ACS Procurement Guidelines

eminent domain, this Lease will terminate and the rent shall be adjusted as of the time of termination so that the ACS will pay rent up to the time of taking only. If the taking reduces the area of the Premises by at least twenty percent (20%) or materially affects the uses being made by the ACS of the Premises, the ACS may terminate the Lease after written notice to the Landlord within ninety (90) days after the taking. Landlord shall be entitled to any condemnation award for the value of the facility and ACS shall be entitled to any condemnation award for the value of the leasehold.

- G Sale or Foreclosure:** If the leased Property is sold during the term of the Lease, or any extension thereunder by virtue of a foreclosure (voluntary or involuntary sale), this sale will be made subject to the Lease. This will also apply to a sale as a result of an encumbrance on the Property that existed before the lease agreement was executed. If there is an encumbrance on the Property, a subordination agreement must be obtained by the successful bidder with a copy of the agreement supplied to the ACS.
- H Notices:** All notices between the parties during the lease term will be sent to the mailing addresses listed on the Lease Contract, unless notified in writing of address change from other party.
- I** The terms and conditions of the master Lease shall remain in full force and effect, unless amended or modified and mutually agreed to in writing. All provisions of the Lease shall apply to all extensions of term unless amended.

BETHEL COURTHOUSE 1ST FLOOR

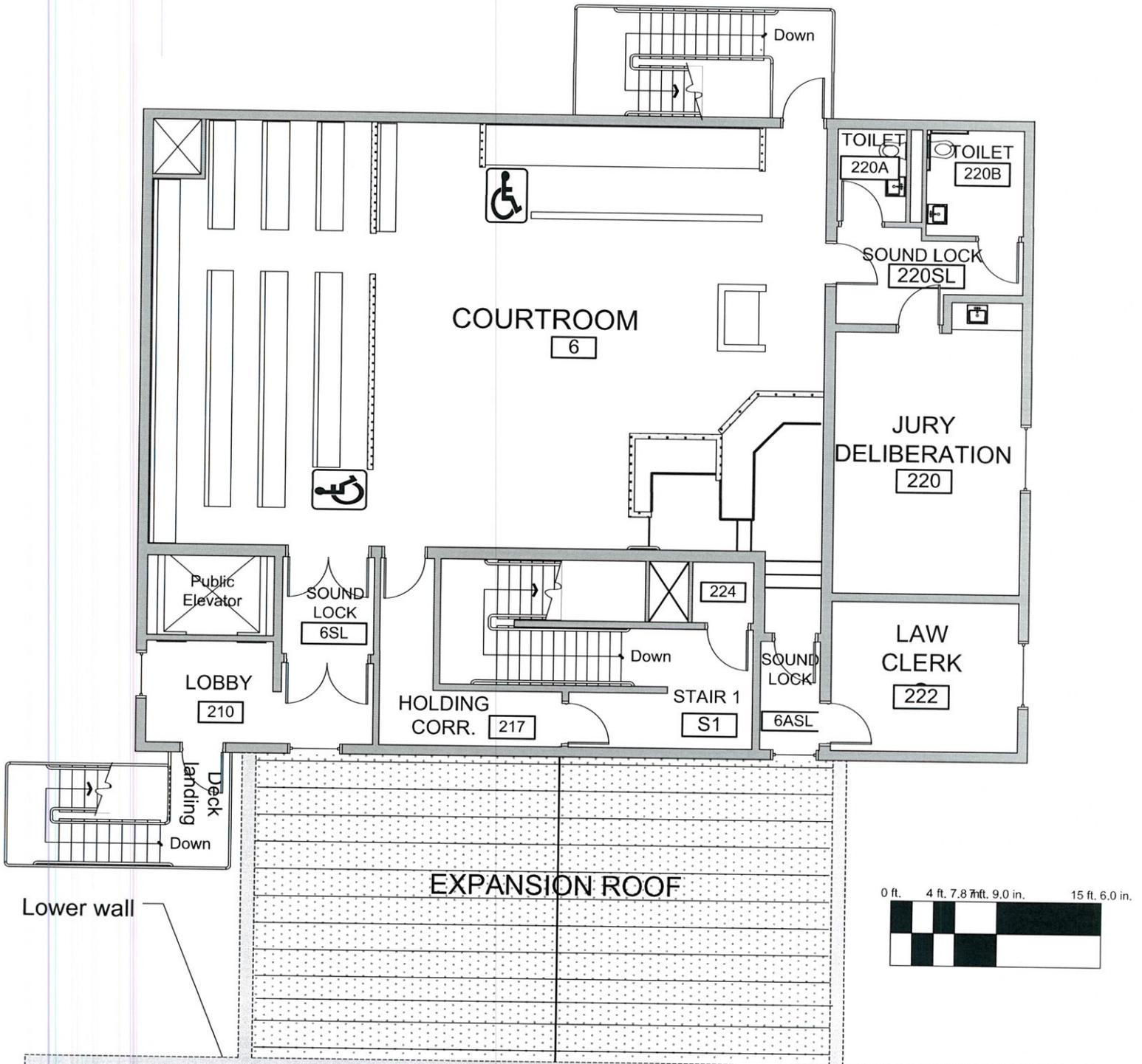
Lease Date: 1-1-18



BETHEL COURTHOUSE

2nd FLOOR

Lease Date: 1-1-18



City of Bethel Information Memorandum

Information Memo No.	18-06		
Date introduced:	April 24, 2018	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: DCCED Requirement for Submission of Monthly Financial Report to the City Council and Financial Report for Eight Months Ending February 28, 2018.

Attachment(s): (A) DCCED Requirement for Submission of Monthly Financial Report to the City Council, (B) COB Monthly Financial Report for Eight Months Period Ending February 28, 2018.

Department/Individual:	Initials:	Remarks:
Administration	PW	
Finance	JC	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for the eight months ending February 28, 2018 was prepared and distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs.

The process of preparing and submitting monthly financial reports to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

Attachment A

DCCED Requirement for Submission of Monthly Financial Report to the City Council

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	1,845,745.93	1,845,745.93	2,497,704.00	651,958.07	73.9
51-42-412 METERED PIPED WATER COMM.	288,958.85	288,958.85	464,397.00	175,438.15	62.2
51-42-414 UNMETERED PIPED WTR RESID	540,434.27	540,434.27	827,502.00	287,067.73	65.3
51-42-416 CONTRACT WATER	8,717.00	8,717.00	7,800.00	(917.00)	111.8
51-42-436 PUMPHOUSE WATER	10,231.75	10,231.75	10,500.00	268.25	97.5
TOTAL WATER	2,694,087.80	2,694,087.80	3,807,903.00	1,113,815.20	70.8
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,025,947.46	1,025,947.46	1,540,427.00	514,479.54	66.6
51-43-412 METERED PIPED SEWER COMM.	520,057.54	520,057.54	812,104.00	292,046.46	64.0
51-43-414 UNMETERED PIPED SEWER RES	159,997.96	159,997.96	248,251.00	88,253.04	64.5
51-43-416 CONTRACT SEWER	16,552.23	16,552.23	25,000.00	8,447.77	66.2
TOTAL SEWER	1,722,555.19	1,722,555.19	2,625,782.00	903,226.81	65.6
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	30,847.90	30,847.90	22,000.00	(8,847.90)	140.2
51-45-435 RECONNECT FEES	1,680.00	1,680.00	7,500.00	5,820.00	22.4
51-45-450 SENIOR DISCOUNT	(29,767.56)	(29,767.56)	(38,000.00)	(8,232.44)	(78.3)
51-45-467 NSF CHECKS AND FEES	.00	.00	300.00	300.00	.0
51-45-468 UTILITY INSPECTION FEES	1,321.16	1,321.16	1,500.00	178.84	88.1
51-45-471 WATER SUBSCRIPTION FEES	.00	.00	165,500.00	165,500.00	.0
51-45-472 SEWER SUBSCRIPTION FEES	.00	.00	176,958.00	176,958.00	.0
51-45-487 INVESTMENT INCOME	.04	.04	.00	(.04)	.0
TOTAL MISCELLANEOUS	4,081.54	4,081.54	335,758.00	331,676.46	1.2
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	27.37	27.37	.00	(27.37)	.0
51-49-487 INVESTMENT INCOME	.00	.00	5,254.00	5,254.00	.0
51-49-495 MISCELLANEOUS INCOME	1,428.56	1,428.56	.00	(1,428.56)	.0
TOTAL MISCELLANEOUS	1,455.93	1,455.93	5,254.00	3,798.07	27.7
TOTAL FUND REVENUE	4,422,180.46	4,422,180.46	6,774,697.00	2,352,516.54	65.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	43,678.54	43,678.54	82,158.00	38,479.46	53.2
51-80-502 OVERTIME	658.61	658.61	2,000.00	1,341.39	32.9
51-80-508 LEAVE CASHOUT	.00	.00	4,108.00	4,108.00	.0
51-80-511 MEDICARE FICA	649.39	649.39	1,220.00	570.61	53.2
51-80-512 GROUP HEALTH INSURANCE	23,204.39	23,204.39	45,360.00	22,155.61	51.2
51-80-515 UNEMPLOYMENT	.00	.00	1,585.00	1,585.00	.0
51-80-516 WORKERS' COMPENSATION	384.00	384.00	318.00	(66.00)	120.8
51-80-518 PERS	9,527.51	9,527.51	18,515.00	8,987.49	51.5
51-80-519 UTILITY BENEFIT	751.15	751.15	7,980.00	7,228.85	9.4
51-80-545 TRAINING/TRAVEL	.00	.00	3,500.00	3,500.00	.0
51-80-561 SUPPLIES	759.00	759.00	6,000.00	5,241.00	12.7
51-80-649 ONLINE BILL PAY	1,121.30	1,121.30	3,000.00	1,878.70	37.4
51-80-721 INSURANCE	376.00	376.00	1,000.00	624.00	37.6
51-80-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-80-733 POSTAGE	.00	.00	6,000.00	6,000.00	.0
51-80-736 BANK CHARGES	15,642.92	15,642.92	36,500.00	20,857.08	42.9
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	8,593.30	8,593.30	16,566.00	7,972.70	51.9
51-80-998 ADMINISTRATIVE OVERHEAD-GF	12,321.00	12,321.00	29,287.00	16,966.00	42.1
TOTAL UTILITY BILLING	117,667.11	117,667.11	266,597.00	148,929.89	44.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	249,838.39	249,838.39	366,344.00	116,505.61	68.2
51-81-502 OVERTIME	81,946.32	81,946.32	120,000.00	38,053.68	68.3
51-81-508 LEAVE CASHOUT	.00	.00	20,495.00	20,495.00	.0
51-81-511 MEDICARE	4,945.21	4,945.21	7,052.00	2,106.79	70.1
51-81-512 EMPLOYEE GROUP BENEFITS	124,190.30	124,190.30	224,856.00	100,665.70	55.2
51-81-515 UNEMPLOYMENT	5,662.30	5,662.30	7,925.00	2,262.70	71.5
51-81-516 WORKERS' COMPENSATION	13,624.00	13,624.00	14,359.00	735.00	94.9
51-81-518 PERS	70,208.74	70,208.74	106,996.00	36,787.26	65.6
51-81-519 UTILITY BENEFIT	15,913.02	15,913.02	39,558.00	23,644.98	40.2
51-81-545 TRAINING/TRAVEL	1,803.51	1,803.51	4,000.00	2,196.49	45.1
51-81-561 SUPPLIES	5,662.63	5,662.63	9,525.00	3,862.37	59.5
51-81-563 WEARING APPAREL	730.40	730.40	8,000.00	7,269.60	9.1
51-81-600 TIRES	25,045.36	25,045.36	25,045.36	.00	100.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	20.00	20.00	5,000.00	4,980.00	.4
51-81-602 GASOLINE/DIESEL/OIL	50,554.73	50,554.73	110,000.00	59,445.27	46.0
51-81-621 ELECTRICITY	2,895.38	2,895.38	10,000.00	7,104.62	29.0
51-81-622 TELEPHONE	178.27	178.27	600.00	421.73	29.7
51-81-623 HEATING FUEL	5,014.63	5,014.63	30,000.00	24,985.37	16.7
51-81-626 WATER/SEWER/GARBAGE	4,198.01	4,198.01	8,200.00	4,001.99	51.2
51-81-650 LAB TESTS	600.00	600.00	2,000.00	1,400.00	30.0
51-81-661 VEHICLE MAINT/REPAIR	151,801.01	151,801.01	303,823.64	152,022.63	50.0
51-81-669 OTHER PURCHASED SERVICES	6,983.33	6,983.33	.00	(6,983.33)	.0
51-81-683 MINOR EQUIPMENT	482.10	482.10	2,000.00	1,517.90	24.1
51-81-721 INSURANCE	36,400.56	36,400.56	21,000.00	(15,400.56)	173.3
51-81-722 INSURANCE-DED EXP & OTHER	(14,200.00)	(14,200.00)	10,000.00	24,200.00	(142.0)
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	545.55	545.55	1,000.00	454.45	54.6
51-81-996 ADMIN OVERHEAD-IT SVCS	7,835.06	7,835.06	15,359.00	7,523.94	51.0
51-81-998 ADMINISTRATIVE OVERHEAD-GF	98,514.00	98,514.00	162,827.00	64,313.00	60.5
TOTAL HAULED WATER	951,392.81	951,392.81	1,644,965.00	693,572.19	57.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	75,598.57	75,598.57	133,030.00	57,431.43	56.8
51-82-502 OVERTIME	21,564.36	21,564.36	45,000.00	23,435.64	47.9
51-82-508 LEAVE CASHOUT	2,867.89	2,867.89	6,819.00	3,951.11	42.1
51-82-511 MEDICARE	1,473.87	1,473.87	2,581.00	1,107.13	57.1
51-82-512 EMPLOYEE GROUP BENEFITS	40,470.18	40,470.18	55,728.00	15,257.82	72.6
51-82-515 UNEMPLOYMENT	.00	.00	3,970.00	3,970.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,256.00	5,256.00	.0
51-82-518 PERS	21,090.81	21,090.81	39,167.00	18,076.19	53.9
51-82-519 UTILITY BENEFIT	2,430.55	2,430.55	9,804.00	7,373.45	24.8
51-82-545 TRAINING/TRAVEL	.00	.00	2,500.00	2,500.00	.0
51-82-561 SUPPLIES	3,428.40	3,428.40	4,525.00	1,096.60	75.8
51-82-563 WEARING APPAREL	664.45	664.45	2,000.00	1,335.55	33.2
51-82-592 PLUMBING SUPPLIES	1,709.44	1,709.44	5,000.00	3,290.56	34.2
51-82-601 VEHICLE MT. (PARTS & TOOLS)	232.78	232.78	.00	(232.78)	.0
51-82-602 GASOLINE/DIESEL/OIL	5,675.31	5,675.31	20,000.00	14,324.69	28.4
51-82-621 ELECTRICITY-UTIL MT SHOP	2,890.87	2,890.87	7,500.00	4,609.13	38.5
51-82-622 TELEPHONE	870.73	870.73	2,750.00	1,879.27	31.7
51-82-623 HEATING FUEL	14,477.66	14,477.66	20,000.00	5,522.34	72.4
51-82-626 WATER/SEWER/GARB	248.76	248.76	600.00	351.24	41.5
51-82-627 STAFF CELLULAR PHONES	92.62	92.62	.00	(92.62)	.0
51-82-649 ENGINEERING SERVICES	.00	.00	3,000.00	3,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	1,774.07	1,774.07	3,037.00	1,262.93	58.4
51-82-669 OTHER PURCHASED SERVICES	35.00	35.00	2,500.00	2,465.00	1.4
51-82-683 MINOR EQUIPMENT	1,350.15	1,350.15	3,000.00	1,649.85	45.0
51-82-721 INSURANCE	2,688.00	2,688.00	5,400.00	2,712.00	49.8
51-82-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-738 BAD DEBT EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	28,598.00	28,598.00	54,065.00	25,467.00	52.9
TOTAL PIPED WATER	230,232.47	230,232.47	448,232.00	217,999.53	51.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	70,894.90	70,894.90	94,389.00	23,494.10	75.1
51-83-502 OVERTIME	23,081.67	23,081.67	31,000.00	7,918.33	74.5
51-83-508 LEAVE CASHOUT	.00	.00	11,239.00	11,239.00	.0
51-83-511 MEDICARE	334.48	334.48	1,818.00	1,483.52	18.4
51-83-512 EMPLOYEE GROUP BENEFITS	14,982.29	14,982.29	44,064.00	29,081.71	34.0
51-83-515 UNEMPLOYMENT	.00	.00	2,014.00	2,014.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	3,668.00	3,668.00	.0
51-83-518 PERS	20,015.42	20,015.42	27,585.00	7,569.58	72.6
51-83-519 UTILITY BENEFIT	5,027.75	5,027.75	7,752.00	2,724.25	64.9
51-83-545 TRAINING/TRAVEL	.00	.00	1,500.00	1,500.00	.0
51-83-561 SUPPLIES	48,587.81	48,587.81	50,000.00	1,412.19	97.2
51-83-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-83-592 PLUMBING SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-83-602 GASOLINE/DIESEL/OIL	111.07	111.07	.00	(111.07)	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	53,091.33	53,091.33	70,000.00	16,908.67	75.8
51-83-622 TELEPHONE	378.13	378.13	1,600.00	1,221.87	23.6
51-83-623 HEATING FUEL (PUMPHOUSE)	75,171.62	75,171.62	130,000.00	54,828.38	57.8
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	5,570.43	5,570.43	5,000.00	(570.43)	111.4
51-83-661 VEHICLE MAINT/REPAIR	1,129.06	1,129.06	3,037.00	1,907.94	37.2
51-83-669 OTHER PURCHASED SERVICES	8,651.52	8,651.52	10,000.00	1,348.48	86.5
51-83-683 MINOR EQUIPMENT	4,605.87	4,605.87	5,000.00	394.13	92.1
51-83-721 INSURANCE	8,800.00	8,800.00	10,380.00	1,580.00	84.8
51-83-727 ADVERTISING	17.75	17.75	500.00	482.25	3.6
51-83-996 ADMIN OVERHEAD-IT SVCS	8,087.80	8,087.80	15,822.00	7,734.20	51.1
51-83-998 ADMINISTRATIVE OVERHEAD-GF	22,071.00	22,071.00	40,103.00	18,032.00	55.0
TOTAL BETHEL HTS WTR TREATMENT	370,609.90	370,609.90	573,271.00	202,661.10	64.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
51-84-501 SALARIES	70,226.23	70,226.23	96,735.00	26,508.77	72.6
51-84-502 OVERTIME	18,799.80	18,799.80	29,000.00	10,200.20	64.8
51-84-508 LEAVE CASHOUT	.00	.00	5,257.00	5,257.00	.0
51-84-511 MEDICARE	1,314.62	1,314.62	18,232.00	16,917.38	7.2
51-84-512 EMPLOYEE GROUP BENEFITS	36,469.43	36,469.43	44,064.00	7,594.57	82.8
51-84-515 UNEMPLOYMENT	.00	.00	2,014.00	2,014.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	3,712.00	3,712.00	.0
51-84-518 PERS	18,605.93	18,605.93	27,662.00	9,056.07	67.3
51-84-519 UTILITY BENEFIT	1,643.65	1,643.65	7,752.00	6,108.35	21.2
51-84-545 TRAINING/TRAVEL	1,000.00	1,000.00	3,000.00	2,000.00	33.3
51-84-561 SUPPLIES	46,881.35	46,881.35	45,000.00	(1,881.35)	104.2
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	579.46	579.46	600.00	20.54	96.6
51-84-621 ELECTRICITY (CS WTF)	28,483.93	28,483.93	50,000.00	21,516.07	57.0
51-84-622 TELEPHONE	23.03	23.03	1,800.00	1,776.97	1.3
51-84-623 HEATING FUEL(CS WTF)	57,431.08	57,431.08	80,000.00	22,568.92	71.8
51-84-649 ENGINEERING SERVICES	.00	.00	1,500.00	1,500.00	.0
51-84-650 LAB TESTS	5,610.44	5,610.44	7,500.00	1,889.56	74.8
51-84-661 VEHICLE MAINT (ISF)	1,135.83	1,135.83	3,037.00	1,901.17	37.4
51-84-669 OTHER PURCHASED SERVICES	760.84	760.84	15,000.00	14,239.16	5.1
51-84-683 MINOR EQUIPMENT	763.86	763.86	5,000.00	4,236.14	15.3
51-84-721 INSURANCE	5,488.00	5,488.00	5,700.00	212.00	96.3
51-84-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	8,846.03	8,846.03	17,181.00	8,334.97	51.5
51-84-998 ADMINISTRATIVE OVERHEAD-GF	24,516.00	24,516.00	42,058.00	17,542.00	58.3
TOTAL CITY SUB WTR TREATMENT	328,579.51	328,579.51	515,104.00	186,524.49	63.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	262,989.65	262,989.65	403,733.00	140,743.35	65.1
51-85-502 OVERTIME	51,448.03	51,448.03	85,000.00	33,551.97	60.5
51-85-508 LEAVE CASHOUT	4,779.81	4,779.81	24,164.00	19,384.19	19.8
51-85-511 MEDICARE	4,648.04	4,648.04	7,957.00	3,308.96	58.4
51-85-512 EMPLOYEE GROUP BENEFITS	142,358.67	142,358.67	250,776.00	108,417.33	56.8
51-85-515 UNEMPLOYMENT	11,044.47	11,044.47	10,150.00	(894.47)	108.8
51-85-516 WORKERS' COMPENSATION	13,512.00	13,512.00	16,201.00	2,689.00	83.4
51-85-518 PERS	67,754.35	67,754.35	120,721.00	52,966.65	56.1
51-85-519 UTILITY BENEFIT	7,287.70	7,287.70	44,118.00	36,830.30	16.5
51-85-561 SUPPLIES	5,274.76	5,274.76	5,525.00	250.24	95.5
51-85-563 WEARING APPAREL	2,893.75	2,893.75	10,000.00	7,106.25	28.9
51-85-600 TIRES & WHEELS	15,180.50	15,180.50	12,000.00	(3,180.50)	126.5
51-85-601 VEHICLE MT. (PARTS & TOOLS)	93.50	93.50	4,200.00	4,106.50	2.2
51-85-602 GASOLINE/DIESEL/OIL	42,164.95	42,164.95	110,000.00	67,835.05	38.3
51-85-621 ELECTRICITY	2,895.38	2,895.38	8,000.00	5,104.62	36.2
51-85-622 TELEPHONE	.00	.00	350.00	350.00	.0
51-85-623 HEATING FUEL	5,014.63	5,014.63	30,000.00	24,985.37	16.7
51-85-626 WATER/SEWER/GARBAGE	4,198.01	4,198.01	6,500.00	2,301.99	64.6
51-85-661 VEHICLE MAINT/REPAIR	186,050.90	186,050.90	313,869.00	127,818.10	59.3
51-85-669 OTHER PURCHASED SERVICES	280.00	280.00	.00	(280.00)	.0
51-85-683 MINOR EQUIPMENT	482.10	482.10	2,000.00	1,517.90	24.1
51-85-721 INSURANCE	29,584.87	29,584.87	17,000.00	(12,584.87)	174.0
51-85-722 INSURANCE-DED EXP & OTHER	339.43	339.43	10,000.00	9,660.57	3.4
51-85-738 BAD DEBT EXPENSE	.00	.00	12,000.00	12,000.00	.0
51-85-799 MISCELLANEOUS	35.00	35.00	1,000.00	965.00	3.5
51-85-996 ADMIN OVERHEAD-IT SVCS	252.74	252.74	615.00	362.26	41.1
51-85-998 ADMINISTRATIVE OVERHEAD-GF	89,152.00	89,152.00	183,502.00	94,350.00	48.6
TOTAL HAULED SEWER	949,715.24	949,715.24	1,689,381.00	739,665.76	56.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	72,067.67	72,067.67	143,080.00	71,012.33	50.4
51-86-502 OVERTIME	21,583.71	21,583.71	35,000.00	13,416.29	61.7
51-86-508 LEAVE CASHOUT	2,867.88	2,867.88	6,819.00	3,951.12	42.1
51-86-511 MEDICARE	1,422.95	1,422.95	2,582.00	1,159.05	55.1
51-86-512 EMPLOYEE GROUP BENEFITS	39,236.06	39,236.06	57,024.00	17,787.94	68.8
51-86-515 UNEMPLOYMENT	.00	.00	3,971.00	3,971.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,258.00	5,258.00	.0
51-86-518 PERS	20,318.27	20,318.27	39,178.00	18,859.73	51.9
51-86-519 UTILITY BENEFITS	4,911.70	4,911.70	9,478.00	4,566.30	51.8
51-86-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-86-561 SUPPLIES	2,714.61	2,714.61	5,525.00	2,810.39	49.1
51-86-563 WEARING APPAREL	2,136.90	2,136.90	2,500.00	363.10	85.5
51-86-592 PLUMBING SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-86-602 GASOLINE/DIESEL/OIL	4,900.47	4,900.47	25,000.00	20,099.53	19.6
51-86-621 ELECTRICITY-LIFTST & BLDG	57,684.28	57,684.28	75,000.00	17,315.72	76.9
51-86-622 TELEPHONE	.00	.00	2,000.00	2,000.00	.0
51-86-623 HEATING FUEL	14,388.44	14,388.44	35,000.00	20,611.56	41.1
51-86-626 WATER/SEWER/GARB	248.77	248.77	600.00	351.23	41.5
51-86-661 VEHICLE MAINT/REPAIR	1,494.38	1,494.38	3,037.00	1,542.62	49.2
51-86-669 OTHER PURCHASED SERVICES	2,135.98	2,135.98	20,000.00	17,864.02	10.7
51-86-683 MINOR EQUIPMENT	44,515.98	44,515.98	125,000.00	80,484.02	35.6
51-86-721 INSURANCE	2,656.00	2,656.00	4,500.00	1,844.00	59.0
51-86-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	12,204.15	12,204.15	10,000.00	(2,204.15)	122.0
51-86-996 ADMIN OVERHEAD-IT SVCS	252.74	252.74	615.00	362.26	41.1
51-86-998 ADMINISTRATIVE OVERHEAD-GF	28,368.00	28,368.00	54,251.00	25,883.00	52.3
TOTAL PIPED SEWER	336,108.94	336,108.94	676,418.00	340,309.06	49.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	19,241.35	19,241.35	54,327.00	35,085.65	35.4
51-87-502 OVERTIME	4,822.46	4,822.46	9,000.00	4,177.54	53.6
51-87-508 LEAVE CASHOUT	637.31	637.31	1,616.00	978.69	39.4
51-87-511 MEDICARE	363.74	363.74	918.00	554.26	39.6
51-87-512 EMPLOYEE GROUP BENEFITS	10,008.85	10,008.85	18,144.00	8,135.15	55.2
51-87-515 UNEMPLOYMENT	.00	.00	1,412.00	1,412.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	1,870.00	1,870.00	.0
51-87-518 PERS	5,230.60	5,230.60	13,932.00	8,701.40	37.5
51-87-519 UTILITY BENEFIT	481.70	481.70	3,016.00	2,534.30	16.0
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	1,045.80	1,045.80	1,000.00	(45.80)	104.6
51-87-563 WEARING APPAREL	.00	.00	1,200.00	1,200.00	.0
51-87-592 PLUMBING SUPPLIES	.00	.00	2,500.00	2,500.00	.0
51-87-602 GASOLINE	6,334.21	6,334.21	15,000.00	8,665.79	42.2
51-87-650 LAB TESTS (SAMPLES)	.00	.00	12,000.00	12,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
51-87-721 INSURANCE	176.00	176.00	800.00	624.00	22.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	7,067.00	7,067.00	18,700.00	11,633.00	37.8
TOTAL SEWER LAGOON	56,909.02	56,909.02	160,435.00	103,525.98	35.5
TOTAL FUND EXPENDITURES	3,341,215.00	3,341,215.00	5,974,403.00	2,633,188.00	55.9
NET REVENUE OVER EXPENDITURES	1,080,965.46	1,080,965.46	800,294.00	(280,671.46)	135.1

Attachment B

COB Monthly Financial Report for Eight Months Period Ending February 28, 2018

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	374,532.19	374,532.19	486,004.00	111,471.81	77.1
10-40-401 TAX - SALES	4,175,364.25	4,175,364.25	6,755,987.00	2,580,622.75	61.8
10-40-403 PENALTIES & INT - SALES TAX	13,503.42	13,503.42	170,012.00	156,508.58	7.9
10-40-405 TAX - FISH	.00	.00	500.00	500.00	.0
10-40-407 CIGARETTE AND TOBACCO TAX	384,881.60	384,881.60	462,927.00	78,045.40	83.1
10-40-408 TAX - ALCOHOL TAX	523,110.26	523,110.26	609,504.00	86,393.74	85.8
10-40-468 TAX - MOTOR VEH REGISTRATION	31,688.48	31,688.48	57,087.00	25,398.52	55.5
TOTAL TAXES	5,503,080.20	5,503,080.20	8,542,021.00	3,038,940.80	64.4
<u>STATE & FEDERAL REVENUES</u>					
10-42-414 COMMUNITY DIVIDEND	.00	.00	160,089.00	160,089.00	.0
10-42-418 PILT PROGRAM - STATE	886,217.81	886,217.81	645,067.00	(241,150.81)	137.4
10-42-430 SOA - JURY DUTY REIMB.	50.00	50.00	500.00	450.00	10.0
TOTAL STATE & FEDERAL REVENUES	886,267.81	886,267.81	805,656.00	(80,611.81)	110.0
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	23,284.06	23,284.06	289,510.00	266,225.94	8.0
10-43-424 POLICE DEPT PC FEES	4,839.63	4,839.63	9,418.00	4,578.37	51.4
10-43-426 AMBULANCE/PC COLLECTIONS	800.00	800.00	1,493.00	693.00	53.6
10-43-427 DISPATCH SERVICES FOR CSP GRT	.00	.00	24,000.00	24,000.00	.0
TOTAL CHARGES FOR SERVICES	28,923.69	28,923.69	324,421.00	295,497.31	8.9
<u>RENTAL INCOME</u>					
10-44-463 LOG CABIN RENTAL	910.00	910.00	2,776.00	1,866.00	32.8
TOTAL RENTAL INCOME	910.00	910.00	2,776.00	1,866.00	32.8

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	415,981.34	415,981.34	365,340.00	(50,641.34)	113.9
10-45-451 TAXI PERMITS	115,060.00	115,060.00	145,948.00	30,888.00	78.8
10-45-452 BUSINESS LICENSES	26,900.00	26,900.00	30,000.00	3,100.00	89.7
10-45-453 ANIMAL CONTROL LICENSES	2,360.00	2,360.00	2,216.00	(144.00)	106.5
10-45-454 PLANNING FEES	1,075.00	1,075.00	1,343.00	268.00	80.0
10-45-455 PLAT/RECORDING FEES	915.00	915.00	100.00	(815.00)	915.0
10-45-456 SITE REVIEWS	375.00	375.00	4,888.00	4,513.00	7.7
10-45-457 PARKS & REC JULY 4TH FEES	.00	.00	2,125.00	2,125.00	.0
10-45-458 PARKS & REC - OTHER	100.00	100.00	.00	(100.00)	.0
10-45-469 MISC PERMITS/LICENSES/FEE	3,753.75	3,753.75	1,000.00	(2,753.75)	375.4
TOTAL LICENSES, PERMITS & FEES	566,520.09	566,520.09	552,960.00	(13,560.09)	102.5
<u>OTHER FINANCING SOURCES</u>					
10-46-490 XFRS IN FROM OTHER FUNDS	.00	.00	9,475.00	9,475.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	9,475.00	9,475.00	.0
<u>MISCELLANEOUS</u>					
10-49-487 INVESTMENT INCOME	95,963.80	95,963.80	95,594.00	(369.80)	100.4
10-49-488 POLICE DEPT MISC	3,780.00	3,780.00	16,793.00	13,013.00	22.5
10-49-495 MISCELLANEOUS REVENUE	18,006.09	18,006.09	16,868.00	(1,138.09)	106.8
10-49-497 RESTITUTION PMTS RECEIVED	(320.32)	(320.32)	7,815.00	8,135.32	(4.1)
TOTAL MISCELLANEOUS	117,429.57	117,429.57	137,070.00	19,640.43	85.7
TOTAL FUND REVENUE	7,103,131.36	7,103,131.36	10,374,379.00	3,271,247.64	68.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	221,747.34	221,747.34	381,072.00	159,324.66	58.2
10-51-508 LEAVE CASHOUT	5,377.05	5,377.05	.00	(5,377.05)	.0
10-51-510 SOCIAL SECURITY EXPENSE	.00	.00	434.00	434.00	.0
10-51-511 MEDICARE FICA	3,320.93	3,320.93	4,801.00	1,480.07	69.2
10-51-512 EMPLOYEE GROUP BENEFITS	61,393.06	61,393.06	77,760.00	16,366.94	79.0
10-51-515 UNEMPLOYMENT	.00	.00	2,819.00	2,819.00	.0
10-51-516 WORKERS' COMPENSATION	576.00	576.00	1,252.00	676.00	46.0
10-51-518 PERS	47,995.75	47,995.75	69,756.00	21,760.25	68.8
10-51-519 UTILITY BENEFIT	1,784.76	1,784.76	13,680.00	11,895.24	13.1
10-51-545 TRAINING/TRAVEL	6,444.51	6,444.51	10,000.00	3,555.49	64.5
10-51-561 SUPPLIES	3,402.34	3,402.34	6,700.00	3,297.66	50.8
10-51-602 GASOLINE / DIESEL / OIL	.00	.00	2,000.00	2,000.00	.0
10-51-621 ELECTRICITY	11,373.93	11,373.93	12,000.00	626.07	94.8
10-51-622 TELEPHONE	11,161.62	11,161.62	20,000.00	8,838.38	55.8
10-51-623 HEATING FUEL	37,420.22	37,420.22	22,000.00	(15,420.22)	170.1
10-51-626 WATER/SEWER/GARB/	5,859.24	5,859.24	11,500.00	5,640.76	51.0
10-51-627 STAFF CELLULAR PHONES	319.24	319.24	772.00	452.76	41.4
10-51-642 LEGAL FEES	135.00	135.00	2,000.00	1,865.00	6.8
10-51-646 DRUG TESTING/BCKGRND CKS	4,488.75	4,488.75	9,500.00	5,011.25	47.3
10-51-649 LOBBYIST	20,307.25	20,307.25	20,000.00	(307.25)	101.5
10-51-661 VEHICLE MAINT/REPAIR	1,519.00	1,519.00	1,519.00	.00	100.0
10-51-663 JANITORIAL	9,862.50	9,862.50	11,400.00	1,537.50	86.5
10-51-669 OTHER PURCHASED SERVICES	6,599.08	6,599.08	6,500.00	(99.08)	101.5
10-51-683 MINOR EQUIPMENT	169.99	169.99	2,000.00	1,830.01	8.5
10-51-721 INSURANCE	6,758.00	6,758.00	9,852.00	3,094.00	68.6
10-51-724 DUES/SUBSCRIPTIONS	200.00	200.00	1,200.00	1,000.00	16.7
10-51-727 ADVERTISING	256.36	256.36	1,000.00	743.64	25.6
10-51-732 EQUIPMENT RENTAL	978.60	978.60	2,000.00	1,021.40	48.9
10-51-733 POSTAGE	2,782.71	2,782.71	10,000.00	7,217.29	27.8
10-51-790 ALLOWANCE SPECIAL EVENTS	3,023.29	3,023.29	10,000.00	6,976.71	30.2
10-51-799 MISCELLANEOUS EXPENSES	221.47	221.47	1,000.00	778.53	22.2
10-51-875 INDIRECT COST RECOVERY	(147,687.00)	(147,687.00)	(282,544.00)	(134,857.00)	(52.3)
10-51-996 ADMIN OVERHEAD-IT SVCS	18,197.58	18,197.58	35,197.00	16,999.42	51.7
TOTAL ADMINISTRATION	345,988.57	345,988.57	477,170.00	131,181.43	72.5
TOTAL FUND EXPENDITURES	345,988.57	345,988.57	477,170.00	131,181.43	72.5

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	72,914.43	72,914.43	112,243.00	39,328.57	65.0
10-52-502 OVERTIME	320.58	320.58	500.00	179.42	64.1
10-52-510 SOCIAL SECURITY EXPENSE	112.63	112.63	.00	(112.63)	.0
10-52-511 MEDICARE	1,096.79	1,096.79	1,635.00	538.21	67.1
10-52-512 EMPLOYEE GROUP BENEFITS	17,071.76	17,071.76	25,920.00	8,848.24	65.9
10-52-515 UNEMPLOYMENT	468.00	468.00	1,270.00	802.00	36.9
10-52-516 WORKERS' COMPENSATION	384.00	384.00	427.00	43.00	89.9
10-52-518 P.E.R.S.	15,712.13	15,712.13	24,804.00	9,091.87	63.4
10-52-519 UTILITY BENEFIT	2,282.00	2,282.00	4,560.00	2,278.00	50.0
10-52-541 TRAVEL/TRAINING-COUNCIL	8,254.83	8,254.83	19,000.00	10,745.17	43.5
10-52-545 TRAINING/TRAVEL-CLERK	4,271.51	4,271.51	4,500.00	228.49	94.9
10-52-561 SUPPLIES-CLERK	1,129.62	1,129.62	2,000.00	870.38	56.5
10-52-562 SUPPLIES-COUNCIL	110.21	110.21	500.00	389.79	22.0
10-52-622 TELEPHONE	72.56	72.56	275.00	202.44	26.4
10-52-627 STAFF CELLULAR PHONES	319.15	319.15	772.00	452.85	41.3
10-52-642 LEGAL FEES	7,880.00	7,880.00	7,900.00	20.00	99.8
10-52-669 OTHER PURCHASE SERVICES	4,599.41	4,599.41	13,100.00	8,500.59	35.1
10-52-682 ELECTION EXPENSES	14,277.98	14,277.98	14,000.00	(277.98)	102.0
10-52-683 MINOR EQUIPMENT	.00	.00	500.00	500.00	.0
10-52-684 DONATIONS & AWARDS	451.76	451.76	500.00	48.24	90.4
10-52-721 INSURANCE	1,246.00	1,246.00	1,530.00	284.00	81.4
10-52-724 DUES/SUBSCRIPTIONS	310.00	310.00	7,000.00	6,690.00	4.4
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	152.60	152.60	600.00	447.40	25.4
10-52-875 INDIRECT COST RECOVERY	(76,033.00)	(76,033.00)	(131,509.00)	(55,476.00)	(57.8)
10-52-996 ADMIN OVERHEAD-IT SVCS	10,109.76	10,109.76	19,483.00	9,373.24	51.9
TOTAL CITY CLERKS OFFICE	87,514.71	87,514.71	131,510.00	43,995.29	66.6
TOTAL FUND EXPENDITURES	87,514.71	87,514.71	131,510.00	43,995.29	66.6

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-53-501 SALARIES	206,043.24	206,043.24	397,696.00	191,652.76	51.8
10-53-502 OVERTIME	3,058.77	3,058.77	2,000.00	(1,058.77)	152.9
10-53-508 LEAVE CASHOUT	.00	.00	11,110.00	11,110.00	.0
10-53-510 SOCIAL SECURITY EXPENSE	211.12	211.12	.00	(211.12)	.0
10-53-511 MEDICARE FICA	3,027.86	3,027.86	7,167.00	4,139.14	42.3
10-53-512 EMPLOYEE GROUP BENEFITS	46,000.18	46,000.18	162,000.00	115,999.82	28.4
10-53-515 UNEMPLOYMENT	9,611.92	9,611.92	6,760.00	(2,851.92)	142.2
10-53-516 WORKERS' COMPENSATION	952.00	952.00	1,870.00	918.00	50.9
10-53-518 PERS	42,526.93	42,526.93	108,745.00	66,218.07	39.1
10-53-519 UTILITY BENEFIT	5,969.40	5,969.40	28,500.00	22,530.60	21.0
10-53-520 RELOCATION EXPENSES	7,224.89	7,224.89	12,000.00	4,775.11	60.2
10-53-545 TRAINING/TRAVEL	19,685.85	19,685.85	29,200.00	9,514.15	67.4
10-53-561 SUPPLIES	5,728.52	5,728.52	8,000.00	2,271.48	71.6
10-53-602 GASOLINE	418.92	418.92	500.00	81.08	83.8
10-53-622 TELEPHONE	11.88	11.88	.00	(11.88)	.0
10-53-627 STAFF CELLULAR PHONES	319.14	319.14	772.00	452.86	41.3
10-53-641 AUDITING EXPENSE	20,054.25	20,054.25	65,400.00	45,345.75	30.7
10-53-647 COLLECTION/SMALL CLAIMS	2,600.00	2,600.00	.00	(2,600.00)	.0
10-53-648 ADMIN-OUTSOURCED SERVICES	10,286.00	10,286.00	10,343.00	57.00	99.5
10-53-649 OTHER PROFESSIONAL SVS	94,690.48	94,690.48	70,000.00	(24,690.48)	135.3
10-53-661 VEHICLE MAINT/REPAIRS	800.62	800.62	1,519.00	718.38	52.7
10-53-668 HARDWARE/SOFTWARE SUP/669	21,488.50	21,488.50	25,848.00	4,359.50	83.1
10-53-683 MINOR EQUIPMENT	624.01	624.01	1,500.00	875.99	41.6
10-53-721 INSURANCE	2,534.00	2,534.00	5,300.00	2,766.00	47.8
10-53-723 CITY ACCT CLEANUP ADJUSTMENTS	4,624.26	4,624.26	8,605.00	3,980.74	53.7
10-53-724 DUES/SUBSCRIPTIONS	30.00	30.00	1,500.00	1,470.00	2.0
10-53-727 ADVERTISING	230.37	230.37	400.00	169.63	57.6
10-53-736 BANK CHARGES	19,150.73	19,150.73	35,343.00	16,192.27	54.2
10-53-875 INDIRECT COST RECOVERY	(239,461.00)	(239,461.00)	(543,142.00)	(303,681.00)	(44.1)
10-53-996 ADMIN OVERHEAD-IT SVCS	17,692.10	17,692.10	34,206.00	16,513.90	51.7
TOTAL FINANCE	306,134.94	306,134.94	493,142.00	187,007.06	62.1
TOTAL FUND EXPENDITURES	306,134.94	306,134.94	493,142.00	187,007.06	62.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-54-501 SALARIES	100,120.82	100,120.82	131,535.00	31,414.18	76.1
10-54-502 OVERTIME	107.02	107.02	.00	(107.02)	.0
10-54-508 LEAVE CASHOUT	.00	.00	2,473.00	2,473.00	.0
10-54-511 MEDICARE FICA	1,459.17	1,459.17	1,907.00	447.83	76.5
10-54-512 EMPLOYEE GROUP BENEFITS	38,611.22	38,611.22	51,840.00	13,228.78	74.5
10-54-515 UNEMPLOYMENT	.00	.00	1,831.00	1,831.00	.0
10-54-516 WORKERS' COMPENSATION	432.00	432.00	498.00	66.00	86.8
10-54-518 PERS	19,539.25	19,539.25	28,938.00	9,398.75	67.5
10-54-519 UTILITY BENEFIT	941.29	941.29	9,120.00	8,178.71	10.3
10-54-545 TRAINING/TRAVEL	2,586.01	2,586.01	8,420.00	5,833.99	30.7
10-54-561 SUPPLIES	3,387.26	3,387.26	3,900.00	512.74	86.9
10-54-601 VEHICLE PARTS	263.11	263.11	.00	(263.11)	.0
10-54-602 GASOLINE	393.40	393.40	1,800.00	1,406.60	21.9
10-54-621 ELECTRICITY	507.60	507.60	1,811.00	1,303.40	28.0
10-54-622 TELEPHONE	52.00	52.00	1,700.00	1,648.00	3.1
10-54-623 HEATING FUEL	1,756.78	1,756.78	8,000.00	6,243.22	22.0
10-54-626 WATER/SEWER/GARBAGE	639.73	639.73	1,000.00	360.27	64.0
10-54-627 STAFF CELLULAR PHONES	512.15	512.15	772.00	259.85	66.3
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	29,147.44	29,147.44	60,000.00	30,852.56	48.6
10-54-661 VEHICLE MAINT/REPAIRS	2,040.55	2,040.55	1,519.00	(521.55)	134.3
10-54-669 PROFESSIONAL SERVICES	4,040.00	4,040.00	3,060.00	(980.00)	132.0
10-54-683 MINOR EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-54-721 INSURANCE	1,395.00	1,395.00	1,500.00	105.00	93.0
10-54-727 ADVERTISING	1,343.90	1,343.90	1,000.00	(343.90)	134.4
10-54-996 ADMIN OVERHEAD-IT SVCS	9,351.54	9,351.54	18,253.00	8,901.46	51.2
TOTAL PLANNING	218,627.24	218,627.24	343,377.00	124,749.76	63.7
TOTAL FUND EXPENDITURES	218,627.24	218,627.24	343,377.00	124,749.76	63.7

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TECHNOLOGY DEPARTMENTS</u>					
10-55-501 SALARIES	56,344.46	56,344.46	86,174.00	29,829.54	65.4
10-55-511 MEDICARE FICA	857.76	857.76	1,250.00	392.24	68.6
10-55-512 EMPLOYEE GROUP BENEFITS	8,288.08	8,288.08	25,920.00	17,631.92	32.0
10-55-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516 WORKERS' COMPENSATION	192.00	192.00	326.00	134.00	58.9
10-55-518 PERS	12,395.72	12,395.72	18,958.00	6,562.28	65.4
10-55-519 UTILITY BENEFIT	2,282.00	2,282.00	4,560.00	2,278.00	50.0
10-55-561 SUPPLIES	2,696.43	2,696.43	4,500.00	1,803.57	59.9
10-55-602 GASOLINE	775.01	775.01	2,000.00	1,224.99	38.8
10-55-622 TELEPHONE	.00	.00	600.00	600.00	.0
10-55-627 STAFF CELLULAR PHONES	3,259.08	3,259.08	5,299.00	2,039.92	61.5
10-55-649 OTHER PROFESSIONAL SERVICES	76,874.26	76,874.26	85,000.00	8,125.74	90.4
10-55-661 VEHICLE MAINT/REPAIRS	654.27	654.27	1,519.00	864.73	43.1
10-55-667 CONNECTIVITY SERVICES	143,737.46	143,737.46	245,000.00	101,262.54	58.7
10-55-668 SOFTWARE/SUPPORT	16,143.58	16,143.58	50,000.00	33,856.42	32.3
10-55-683 MINOR EQUIPMENT	29,962.80	29,962.80	10,000.00	(19,962.80)	299.6
10-55-690 CAPITAL EXPENDITURES	2,886.92	2,886.92	45,000.00	42,113.08	6.4
10-55-721 INSURANCE	968.00	968.00	.00	(968.00)	.0
10-55-732 EQUIPMENT RENTAL	42,571.12	42,571.12	120,000.00	77,428.88	35.5
10-55-799 MISCELLANEOUS EXPENSES	44.25	44.25	1,000.00	955.75	4.4
10-55-875 INDIRECT COST RECOVERY	(252,744.25)	(252,744.25)	(490,432.00)	(237,687.75)	(51.5)
10-55-996 ADMIN OVERHEAD-IT SVCS	29,823.82	29,823.82	57,863.00	28,039.18	51.5
TOTAL TECHNOLOGY DEPARTMENTS	178,012.77	178,012.77	275,425.00	97,412.23	64.6
TOTAL FUND EXPENDITURES	178,012.77	178,012.77	275,425.00	97,412.23	64.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY'S OFFICE</u>					
10-56-501 SALARIES	83,677.96	83,677.96	128,000.00	44,322.04	65.4
10-56-508 LEAVE CASHOUT	.00	.00	6,400.00	6,400.00	.0
10-56-511 MEDICARE	1,217.83	1,217.83	1,856.00	638.17	65.6
10-56-512 EMPLOYEE GROUP BENEFITS	16,362.96	16,362.96	25,920.00	9,557.04	63.1
10-56-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516 WORKERS' COMPENSATION	192.00	192.00	484.00	292.00	39.7
10-56-518 PERS	18,409.19	18,409.19	28,160.00	9,750.81	65.4
10-56-519 UTILITY BENEFIT	766.40	766.40	4,560.00	3,793.60	16.8
10-56-545 TRAINING/TRAVEL	2,436.94	2,436.94	6,500.00	4,063.06	37.5
10-56-561 SUPPLIES	1,000.57	1,000.57	800.00	(200.57)	125.1
10-56-627 STAFF CELLULAR PHONES	319.15	319.15	772.00	452.85	41.3
10-56-642 LEGAL FEES	17,583.10	17,583.10	20,000.00	2,416.90	87.9
10-56-669 OTHER PURCHASED SERVICES	6,277.94	6,277.94	7,000.00	722.06	89.7
10-56-721 INSURANCE	776.00	776.00	700.00	(76.00)	110.9
10-56-724 DUES AND SUBSCRIPTIONS	1,500.00	1,500.00	1,500.00	.00	100.0
10-56-799 MISCELLANEOUS EXPENSE	525.00	525.00	500.00	(25.00)	105.0
10-56-875 INDIRECT COST RECOVERY	(29,292.00)	(29,292.00)	(50,003.00)	(20,711.00)	(58.6)
10-56-996 ADMIN OVERHEAD-IT SVCS	8,340.56	8,340.56	15,974.00	7,633.44	52.2
TOTAL CITY ATTORNEY'S OFFICE	130,093.60	130,093.60	200,011.00	69,917.40	65.0
TOTAL FUND EXPENDITURES	130,093.60	130,093.60	200,011.00	69,917.40	65.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	323,968.33	323,968.33	517,228.00	193,259.67	62.6
10-60-502 FLSA OVERTIME	27,304.02	27,304.02	45,000.00	17,695.98	60.7
10-60-506 CALL BACK OVERTIME	23,579.70	23,579.70	37,000.00	13,420.30	63.7
10-60-508 LEAVE CASHOUT	.00	.00	19,251.00	19,251.00	.0
10-60-510 SOCIAL SECURITY EXPENSE	943.00	943.00	1,769.00	826.00	53.3
10-60-511 MEDICARE FICA	5,737.85	5,737.85	8,689.00	2,951.15	66.0
10-60-512 EMPLOYEE GROUP BENEFITS	109,385.64	109,385.64	207,360.00	97,974.36	52.8
10-60-515 UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516 WORKERS' COMPENSATION	13,888.00	13,888.00	34,033.00	20,145.00	40.8
10-60-518 PERS	78,353.45	78,353.45	131,830.00	53,476.55	59.4
10-60-519 UTILITY BENEFIT	15,758.80	15,758.80	36,480.00	20,721.20	43.2
10-60-545 TRAINING/TRAVEL	2,600.09	2,600.09	10,750.00	8,149.91	24.2
10-60-561 SUPPLIES	15,715.60	15,715.60	22,500.00	6,784.40	69.9
10-60-563 WEARING APPAREL	4,608.02	4,608.02	8,266.00	3,657.98	55.8
10-60-567 FIRE PREVENTION PROGRAM	1,659.22	1,659.22	5,200.00	3,540.78	31.9
10-60-600 VEHICLE MT. (PARTS & TOOLS)	288.63	288.63	3,200.00	2,911.37	9.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	10,348.65	10,348.65	19,250.00	8,901.35	53.8
10-60-602 GASOLINE/DIESEL/OIL	7,503.49	7,503.49	12,000.00	4,496.51	62.5
10-60-621 ELECTRICITY	10,459.28	10,459.28	12,355.00	1,895.72	84.7
10-60-622 TELEPHONE	3,388.45	3,388.45	6,000.00	2,611.55	56.5
10-60-623 HEATING FUEL	11,612.22	11,612.22	25,000.00	13,387.78	46.5
10-60-626 WATER/SEWER/GARBAGE	4,736.32	4,736.32	6,875.00	2,138.68	68.9
10-60-627 STAFF CELLULAR PHONES	1,146.33	1,146.33	3,088.00	1,941.67	37.1
10-60-647 COLLECTION/SMALL CLAIMS	10,400.00	10,400.00	31,200.00	20,800.00	33.3
10-60-660 VEHICLE MAINT SERVICES	.00	.00	16,440.00	16,440.00	.0
10-60-661 VEHICLE MAINT/REPAIRS	4,194.85	4,194.85	10,125.00	5,930.15	41.4
10-60-662 PROPERTY MAINT	8,681.15	8,681.15	19,600.00	10,918.85	44.3
10-60-669 OTHER PURCHASED SERVICES	14,183.13	14,183.13	22,500.00	8,316.87	63.0
10-60-683 MINOR EQUIPMENT	922.95	922.95	5,800.00	4,877.05	15.9
10-60-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	289,834.00	289,834.00	.0
10-60-721 INSURANCE	34,057.22	34,057.22	16,290.00	(17,767.22)	209.1
10-60-724 DUES/SUBSCRIPTIONS	(2,578.00)	(2,578.00)	2,965.00	5,543.00	(87.0)
10-60-727 ADVERTISING	575.00	575.00	1,500.00	925.00	38.3
10-60-799 MISCELLANEOUS EXPENSES	110.04	110.04	1,000.00	889.96	11.0
10-60-996 ADMIN OVERHEAD-IT SVCS	11,626.24	11,626.24	22,374.00	10,747.76	52.0
TOTAL FIRE DEPARTMENT	755,157.67	755,157.67	1,619,852.00	864,694.33	46.6
TOTAL FUND EXPENDITURES	755,157.67	755,157.67	1,619,852.00	864,694.33	46.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-61-501 SALARIES	801,334.76	801,334.76	1,297,447.00	496,112.24	61.8
10-61-502 OVERTIME	138,385.01	138,385.01	164,309.00	25,923.99	84.2
10-61-508 LEAVE CASHOUT	5,558.70	5,558.70	25,000.00	19,441.30	22.2
10-61-510 SOCIAL SECURITY EXPENSE	140.43	140.43	.00	(140.43)	.0
10-61-511 MEDICARE	14,165.89	14,165.89	21,195.00	7,029.11	66.8
10-61-512 GROUP HEALTH INSURANCE	286,073.03	286,073.03	518,400.00	232,326.97	55.2
10-61-515 UNEMPLOYMENT	.00	.00	17,751.00	17,751.00	.0
10-61-516 WORKERS' COMPENSATION	22,248.00	22,248.00	45,452.00	23,204.00	49.0
10-61-518 PERS	184,291.03	184,291.03	321,586.00	137,294.97	57.3
10-61-519 UTILITY BENEFIT	18,347.76	18,347.76	91,200.00	72,852.24	20.1
10-61-520 RELOCATION COSTS	2,624.63	2,624.63	7,000.00	4,375.37	37.5
10-61-545 TRAINING/TRAVEL	25,458.26	25,458.26	35,000.00	9,541.74	72.7
10-61-561 SUPPLIES	11,793.35	11,793.35	25,500.00	13,706.65	46.3
10-61-563 EMPLOYEE WEARING APPAREL	8,445.04	8,445.04	21,250.00	12,804.96	39.7
10-61-602 GASOLINE/DIESEL/OIL	21,542.48	21,542.48	47,000.00	25,457.52	45.8
10-61-621 ELECTRICITY	25,531.62	25,531.62	30,000.00	4,468.38	85.1
10-61-622 TELEPHONE	12,426.09	12,426.09	20,500.00	8,073.91	60.6
10-61-623 HEATING FUEL	13,202.00	13,202.00	25,000.00	11,798.00	52.8
10-61-626 WATER/SEWER/GARBAGE	4,156.92	4,156.92	10,000.00	5,843.08	41.6
10-61-627 STAFF CELLULAR PHONES	2,853.18	2,853.18	6,175.00	3,321.82	46.2
10-61-649 OTHER PROFESSIONAL FEES	115.82	115.82	.00	(115.82)	.0
10-61-660 VEHICLE MAINT SERVICES	77.35	77.35	5,000.00	4,922.65	1.6
10-61-661 VEHICLE MAINT/REPAIR	8,274.76	8,274.76	20,250.00	11,975.24	40.9
10-61-668 SART EXAMS	5,608.51	5,608.51	7,500.00	1,891.49	74.8
10-61-669 OTHER PURCHASED SERVICES	22,885.68	22,885.68	25,000.00	2,114.32	91.5
10-61-683 MINOR EQUIPMENT	10,086.86	10,086.86	42,500.00	32,413.14	23.7
10-61-721 INSURANCE	84,114.41	84,114.41	85,000.00	885.59	99.0
10-61-722 INSURANCE-DED EXP & OTHER	10.00	10.00	20,000.00	19,990.00	.1
10-61-996 ADMIN OVERHEAD-IT SVCS	34,120.29	34,120.29	66,280.00	32,159.71	51.5
TOTAL POLICE	1,763,871.86	1,763,871.86	3,001,295.00	1,237,423.14	58.8
TOTAL FUND EXPENDITURES	1,763,871.86	1,763,871.86	3,001,295.00	1,237,423.14	58.8

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	47,361.90	47,361.90	64,609.00	17,247.10	73.3
10-65-502 OVERTIME	1,648.58	1,648.58	3,000.00	1,351.42	55.0
10-65-508 LEAVE CASHOUT	.00	.00	2,413.00	2,413.00	.0
10-65-511 MEDICARE FICA	722.03	722.03	980.00	257.97	73.7
10-65-512 EMPLOYEE GROUP BENEFITS	2,833.62	2,833.62	29,808.00	26,974.38	9.5
10-65-515 UNEMPLOYMENT	4,420.97	4,420.97	1,021.00	(3,399.97)	433.0
10-65-516 WORKERS' COMPENSATION	384.00	384.00	256.00	(128.00)	150.0
10-65-518 PERS	10,538.67	10,538.67	14,874.00	4,335.33	70.9
10-65-519 UTILITY BENEFIT	766.40	766.40	5,244.00	4,477.60	14.6
10-65-545 TRAINING/TRAVEL	4,383.70	4,383.70	5,000.00	616.30	87.7
10-65-561 SUPPLIES	362.89	362.89	2,500.00	2,137.11	14.5
10-65-602 GASOLINE/DIESEL/OIL	85.63	85.63	6,500.00	6,414.37	1.3
10-65-621 ELECTRICITY	8,699.00	8,699.00	1,810.00	(6,889.00)	480.6
10-65-622 TELEPHONE	112.65	112.65	3,750.00	3,637.35	3.0
10-65-623 HEATING FUEL	26,449.27	26,449.27	8,000.00	(18,449.27)	330.6
10-65-626 WATER/SEWER/GARBAGE	639.73	639.73	1,233.00	593.27	51.9
10-65-627 STAFF CELLULAR PHONES	277.50	277.50	3,088.00	2,810.50	9.0
10-65-649 OTHER PROFESSIONAL FEES	87.98	87.98	.00	(87.98)	.0
10-65-661 VEHICLE MAINT/REPAIRS	1,129.06	1,129.06	3,037.00	1,907.94	37.2
10-65-669 OTHER PURCHASED SERVICES	34.86	34.86	.00	(34.86)	.0
10-65-721 INSURANCE	1,000.00	1,000.00	4,860.00	3,860.00	20.6
10-65-724 DUES/SUBSCRIPTIONS	383.98	383.98	500.00	116.02	76.8
10-65-799 MISCELLANEOUS EXPENSES	375.00	375.00	500.00	125.00	75.0
10-65-996 ADMIN OVERHEAD-IT SVCS	9,351.54	9,351.54	18,253.00	8,901.46	51.2
TOTAL PUBLIC WORKS-ADMIN	122,048.96	122,048.96	181,236.00	59,187.04	67.3
TOTAL FUND EXPENDITURES	122,048.96	122,048.96	181,236.00	59,187.04	67.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	243,885.09	243,885.09	363,756.00	119,870.91	67.1
10-66-502 OVERTIME	12,354.01	12,354.01	20,000.00	7,645.99	61.8
10-66-508 LEAVE CASHOUT	.00	.00	18,915.00	18,915.00	.0
10-66-511 MEDICARE FICA	3,864.71	3,864.71	5,564.00	1,699.29	69.5
10-66-512 EMPLOYEE GROUP BENEFITS	94,479.60	94,479.60	137,376.00	42,896.40	68.8
10-66-515 UNEMPLOYMENT	.00	.00	4,745.00	4,745.00	.0
10-66-516 WORKERS' COMPENSATION	7,704.00	7,704.00	16,181.00	8,477.00	47.6
10-66-518 PERS	53,449.59	53,449.59	84,426.00	30,976.41	63.3
10-66-519 UTILITY BENEFIT	8,377.90	8,377.90	24,168.00	15,790.10	34.7
10-66-545 TRAINING/TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-66-561 SUPPLIES	1,351.66	1,351.66	1,000.00	(351.66)	135.2
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	321.70	321.70	1,500.00	1,178.30	21.5
10-66-567 CALCIUM CHLORIDE	49,243.68	49,243.68	50,000.00	756.32	98.5
10-66-576 SALT	49,497.04	49,497.04	50,000.00	502.96	99.0
10-66-600 TIRES & WHEELS	5,788.02	5,788.02	18,000.00	12,211.98	32.2
10-66-601 VEHICLE MT. (PARTS & TOOLS)	.00	.00	500.00	500.00	.0
10-66-602 GASOLINE/DIESEL/OIL	35,300.05	35,300.05	60,000.00	24,699.95	58.8
10-66-620 ELECTRICITY (STREET LTS)	34,479.14	34,479.14	50,000.00	15,520.86	69.0
10-66-621 ELECTRICITY	1,865.85	1,865.85	2,500.00	634.15	74.6
10-66-622 TELEPHONE	23.03	23.03	650.00	626.97	3.5
10-66-623 HEATING FUEL	1,504.39	1,504.39	10,000.00	8,495.61	15.0
10-66-626 WATER/SEWER/GARBAGE	1,759.36	1,759.36	4,500.00	2,740.64	39.1
10-66-627 STAFF CELLULAR PHONES	690.42	690.42	1,544.00	853.58	44.7
10-66-647 STREET LIGHT MT & POLE RENTAL	18,067.14	18,067.14	19,000.00	932.86	95.1
10-66-661 VEHICLE MAINT/REPAIR	108,968.45	108,968.45	151,872.00	42,903.55	71.8
10-66-669 OTHER PURCHASED SERVICES	1,480.00	1,480.00	1,500.00	20.00	98.7
10-66-683 MINOR EQUIPMENT	1,244.78	1,244.78	3,000.00	1,755.22	41.5
10-66-690 CAPITAL EXPENDITURES	27,000.00	27,000.00	90,692.00	63,692.00	29.8
10-66-721 INSURANCE	13,824.00	13,824.00	19,400.00	5,576.00	71.3
10-66-727 ADVERTISING	69.72	69.72	200.00	130.28	34.9
10-66-771 GRAVEL (WAS #578)	144,247.80	144,247.80	144,000.00	(247.80)	100.2
10-66-772 CULVERTS 18"	18,674.91	18,674.91	18,000.00	(674.91)	103.8
10-66-773 RIDGECREST DRIVE	194,000.00	194,000.00	254,000.00	60,000.00	76.4
10-66-799 MISCELLANEOUS EXPENSES	15.00	15.00	500.00	485.00	3.0
10-66-996 ADMIN OVERHEAD-IT SVCS	8,340.56	8,340.56	15,974.00	7,633.44	52.2
TOTAL PW-STREETS & ROADS	1,141,871.60	1,141,871.60	1,647,263.00	505,391.40	69.3
TOTAL FUND EXPENDITURES	1,141,871.60	1,141,871.60	1,647,263.00	505,391.40	69.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
10-70-501 SALARIES	163,171.76	163,171.76	327,040.00	163,868.24	49.9
10-70-502 OVERTIME	26,064.78	26,064.78	20,000.00	(6,064.78)	130.3
10-70-508 LEAVE CASHOUT	.00	.00	14,792.00	14,792.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	291.40	291.40	1,596.00	1,304.60	18.3
10-70-511 MEDICARE FICA	2,830.32	2,830.32	5,032.00	2,201.68	56.3
10-70-512 EMPLOYEE GROUP BENEFITS	74,367.00	74,367.00	130,896.00	56,529.00	56.8
10-70-515 UNEMPLOYMENT	.00	.00	4,480.00	4,480.00	.0
10-70-516 WORKERS' COMPENSATION	9,688.00	9,688.00	15,690.00	6,002.00	61.8
10-70-518 PERS	36,755.57	36,755.57	70,685.00	33,929.43	52.0
10-70-519 UTILITY BENEFIT	11,053.90	11,053.90	23,028.00	11,974.10	48.0
10-70-545 TRAINING/TRAVEL	(141.46)	(141.46)	3,000.00	3,141.46	(4.7)
10-70-561 SUPPLIES	1,913.09	1,913.09	1,000.00	(913.09)	191.3
10-70-562 MATERIALS	964.35	964.35	1,000.00	35.65	96.4
10-70-563 WEARING APPAREL	5,015.40	5,015.40	2,000.00	(3,015.40)	250.8
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	600.00	600.00	.0
10-70-580 BOILER EXPENSE	10,892.04	10,892.04	15,000.00	4,107.96	72.6
10-70-590 GLYCOL SUPPLIES	(127.79)	(127.79)	6,000.00	6,127.79	(2.1)
10-70-591 CARPENTRY EXPENSE	3,990.32	3,990.32	10,000.00	6,009.68	39.9
10-70-592 PLUMBING SUPPLIES	2,177.76	2,177.76	8,000.00	5,822.24	27.2
10-70-593 ELECTRICAL SUPPLIES	5,140.11	5,140.11	27,500.00	22,359.89	18.7
10-70-594 PAINT SUPPLIES	189.85	189.85	2,500.00	2,310.15	7.6
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	90.07	90.07	.00	(90.07)	.0
10-70-602 GASOLINE/DIESEL/OIL	4,393.64	4,393.64	12,000.00	7,606.36	36.6
10-70-621 ELECTRICITY	9,381.28	9,381.28	12,000.00	2,618.72	78.2
10-70-622 TELEPHONE	8.91	8.91	.00	(8.91)	.0
10-70-623 HEATING FUEL	15,690.34	15,690.34	40,000.00	24,309.66	39.2
10-70-626 WATER/SEWER/GARBAGE	8,593.05	8,593.05	17,400.00	8,806.95	49.4
10-70-627 STAFF CELLULAR PHONES	604.02	604.02	772.00	167.98	78.2
10-70-661 VEHICLE MAINT/REPAIR	2,612.38	2,612.38	6,075.00	3,462.62	43.0
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	391.30	391.30	17,500.00	17,108.70	2.2
10-70-669 OTHER PURCHASED SERVICES	19,535.05	19,535.05	45,000.00	25,464.95	43.4
10-70-683 MINOR EQUIPMENT	2,707.95	2,707.95	5,000.00	2,292.05	54.2
10-70-721 INSURANCE	4,832.00	4,832.00	8,550.00	3,718.00	56.5
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	16,933.89	16,933.89	32,869.00	15,935.11	51.5
TOTAL PROPERTY MAINTENANCE	440,010.28	440,010.28	897,305.00	457,294.72	49.0
TOTAL FUND EXPENDITURES	440,010.28	440,010.28	897,305.00	457,294.72	49.0

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SERVICE</u>					
10-72-745 LIBRARY CONTRIBUTION	94,800.00	94,800.00	67,600.00	(27,200.00)	140.2
10-72-760 COMMUNITY ACTION GRANT	.00	.00	10,000.00	10,000.00	.0
10-72-798 UAF 4-H CONTRIBUTION	56,000.00	56,000.00	112,000.00	56,000.00	50.0
TOTAL COMMUNITY SERVICE	<u>150,800.00</u>	<u>150,800.00</u>	<u>189,600.00</u>	<u>38,800.00</u>	<u>79.5</u>
TOTAL FUND EXPENDITURES	<u><u>150,800.00</u></u>	<u><u>150,800.00</u></u>	<u><u>189,600.00</u></u>	<u><u>38,800.00</u></u>	<u><u>79.5</u></u>

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>IN KIND MATCH & TRANSFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	218,856.00	218,856.00	562,999.00	344,143.00	38.9
10-73-551 CASH XFER POOL F40- ALCO TAX	13,366.00	13,366.00	25,396.00	12,030.00	52.6
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
TOTAL IN KIND MATCH & TRANSFERS	<u>232,222.00</u>	<u>232,222.00</u>	<u>668,975.00</u>	<u>436,753.00</u>	<u>34.7</u>
TOTAL FUND EXPENDITURES	<u><u>232,222.00</u></u>	<u><u>232,222.00</u></u>	<u><u>668,975.00</u></u>	<u><u>436,753.00</u></u>	<u><u>34.7</u></u>

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	77,871.57	77,871.57	145,790.00	67,918.43	53.4
27-50-502 OVERTIME	3,610.85	3,610.85	7,000.00	3,389.15	51.6
27-50-508 LEAVE CASHOUT	.00	.00	6,924.00	6,924.00	.0
27-50-511 MEDICARE FICA	1,181.52	1,181.52	2,215.00	1,033.48	53.3
27-50-512 EMPLOYEE GROUP BENEFITS	17,470.69	17,470.69	77,760.00	60,289.31	22.5
27-50-515 UNEMPLOYMENT	.00	.00	2,663.00	2,663.00	.0
27-50-516 WORKMEN'S COMP	2,616.00	2,616.00	4,751.00	2,135.00	55.1
27-50-518 PERS	17,926.12	17,926.12	33,614.00	15,687.88	53.3
27-50-519 UTILITY BENEFIT	.00	.00	13,680.00	13,680.00	.0
27-50-563 WEARING APPAREL	574.38	574.38	813.00	238.62	70.7
27-50-570 IN-KIND EXPENSES	(8,077.00)	(8,077.00)	.00	8,077.00	.0
27-50-602 GASOLINE / DIESEL / OIL	1,443.62	1,443.62	9,000.00	7,556.38	16.0
27-50-646 CSP-DHSS FY 2018	.00	.00	323,081.00	323,081.00	.0
27-50-649 PROFESSIONAL SERVICES	108.34	108.34	7,500.00	7,391.66	1.4
27-50-683 MINOR EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
27-50-721 INSURANCE	1,176.00	1,176.00	9,412.00	8,236.00	12.5
TOTAL CSP PROGRAM	115,902.09	115,902.09	650,203.00	534,300.91	17.8
TOTAL FUND EXPENDITURES	115,902.09	115,902.09	650,203.00	534,300.91	17.8

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	35,809.24	35,809.24	46,160.00	10,350.76	77.6
41-50-502 OVERTIME	1,919.51	1,919.51	.00	(1,919.51)	.0
41-50-508 LEAVE CASHOUT	.00	.00	2,308.00	2,308.00	.0
41-50-511 MEDICARE FICA	621.57	621.57	669.00	47.43	92.9
41-50-512 EMPLOYEE GROUP BENEFITS	15,656.75	15,656.75	25,920.00	10,263.25	60.4
41-50-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516 WORKERS' COMPENSATION	808.00	808.00	175.00	(633.00)	461.7
41-50-518 PERS	9,116.13	9,116.13	10,155.00	1,038.87	89.8
41-50-519 UTILITY BENEFIT	2,498.55	2,498.55	4,560.00	2,061.45	54.8
41-50-622 911 PHONE LINES	1,087.26	1,087.26	.00	(1,087.26)	.0
41-50-649 OTHER PROFESSIONAL SRVS	35,664.39	35,664.39	35,500.00	(164.39)	100.5
41-50-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
41-50-721 INSURANCE	824.00	824.00	1,000.00	176.00	82.4
41-50-732 RENTS & LEASES	3,206.00	3,206.00	4,800.00	1,594.00	66.8
TOTAL E-911 SERVICES	107,211.40	107,211.40	137,135.00	29,923.60	78.2
TOTAL FUND EXPENDITURES	107,211.40	107,211.40	137,135.00	29,923.60	78.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	64,655.43	64,655.43	107,205.00	42,549.57	60.3
50-70-502 OVERTIME	3,854.73	3,854.73	10,000.00	6,145.27	38.6
50-70-508 LEAVE CASHOUT	.00	.00	5,088.00	5,088.00	.0
50-70-511 MEDICARE FICA	1,009.02	1,009.02	1,699.00	689.98	59.4
50-70-512 EMPLOYEE GROUP BENEFITS	17,404.42	17,404.42	42,768.00	25,363.58	40.7
50-70-515 UNEMPLOYMENT	.00	.00	2,011.00	2,011.00	.0
50-70-516 WORKERS' COMPENSATION	3,176.00	3,176.00	8,175.00	4,999.00	38.9
50-70-518 PERS	14,986.39	14,986.39	25,785.00	10,798.61	58.1
50-70-519 UTILITY BENEFIT	897.90	897.90	7,524.00	6,626.10	11.9
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	494.92	494.92	500.00	5.08	99.0
50-70-563 WEARING APPAREL	239.52	239.52	600.00	360.48	39.9
50-70-600 TIRES & WHEELS	6,541.21	6,541.21	8,000.00	1,458.79	81.8
50-70-602 GASOLINE / DIESEL / OIL	7,436.72	7,436.72	18,000.00	10,563.28	41.3
50-70-661 VEHICLE MAINT/REPAIRS	23,215.23	23,215.23	75,936.00	52,720.77	30.6
50-70-669 OTHER PURCHASED SERVICES	27.99	27.99	3,000.00	2,972.01	.9
50-70-683 MINOR EQUIPMENT	8,850.00	8,850.00	40,000.00	31,150.00	22.1
50-70-721 INSURANCE	2,520.00	2,520.00	8,700.00	6,180.00	29.0
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-799 MISCELLANEOUS EXPENSES	30.00	30.00	800.00	770.00	3.8
50-70-997 ADMIN OVERHEAD-UTIL BILLING	.00	.00	31,898.00	31,898.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	18,877.00	18,877.00	37,722.00	18,845.00	50.0
TOTAL HAULED REFUSE	174,216.48	174,216.48	438,911.00	264,694.52	39.7
TOTAL FUND EXPENDITURES	174,216.48	174,216.48	438,911.00	264,694.52	39.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	88,758.25	88,758.25	134,599.00	45,840.75	65.9
50-71-502 OVERTIME	9,344.19	9,344.19	10,000.00	655.81	93.4
50-71-508 LEAVE CASHOUT	.00	.00	6,457.00	6,457.00	.0
50-71-511 MEDICARE FICA	1,437.55	1,437.55	2,097.00	659.45	68.6
50-71-512 EMPLOYEE GROUP BENEFITS	31,311.57	31,311.57	58,320.00	27,008.43	53.7
50-71-515 UNEMPLOYMENT	.00	.00	1,728.00	1,728.00	.0
50-71-516 WORKERS' COMPENSATION	2,576.00	2,576.00	4,976.00	2,400.00	51.8
50-71-518 PERS	21,185.67	21,185.67	31,812.00	10,626.33	66.6
50-71-519 UTILITY BENEFIT	1,010.70	1,010.70	10,260.00	9,249.30	9.9
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	2,112.56	2,112.56	2,000.00	(112.56)	105.6
50-71-563 WEARING APPAREL	740.26	740.26	1,000.00	259.74	74.0
50-71-601 VEHICLE PARTS	75.08	75.08	.00	(75.08)	.0
50-71-602 GASOLINE / DIESEL / OIL	5,671.02	5,671.02	25,000.00	19,328.98	22.7
50-71-621 ELECTRICITY	2,227.05	2,227.05	2,000.00	(227.05)	111.4
50-71-622 TELEPHONE	46.31	46.31	2,000.00	1,953.69	2.3
50-71-623 HEATING FUEL	1,263.39	1,263.39	3,000.00	1,736.61	42.1
50-71-627 STAFF CELLULAR PHONES	92.62	92.62	.00	(92.62)	.0
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-650 LAB TESTS	(46.31)	(46.31)	12,000.00	12,046.31	(.4)
50-71-661 VEHICLE MAINT/REPAIRS	34,726.98	34,726.98	76,667.00	41,940.02	45.3
50-71-669 OTHER PURCHASED SERVICES	86.90	86.90	1,000.00	913.10	8.7
50-71-683 MINOR EQUIPMENT	400.61	400.61	5,000.00	4,599.39	8.0
50-71-721 INSURANCE	3,151.76	3,151.76	3,900.00	748.24	80.8
50-71-727 ADVERTISING	.00	.00	250.00	250.00	.0
50-71-738 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	8,846.03	8,846.03	17,181.00	8,334.97	51.5
50-71-998 ADMINISTRATIVE OVERHEAD-GF	25,367.00	25,367.00	46,691.00	21,324.00	54.3
TOTAL LANDFILL OPERATIONS	240,385.19	240,385.19	521,438.00	281,052.81	46.1
TOTAL FUND EXPENDITURES	240,385.19	240,385.19	521,438.00	281,052.81	46.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	43,564.54	43,564.54	82,158.00	38,593.46	53.0
51-80-502 OVERTIME	658.61	658.61	2,000.00	1,341.39	32.9
51-80-508 LEAVE CASHOUT	.00	.00	4,108.00	4,108.00	.0
51-80-511 MEDICARE FICA	649.39	649.39	1,220.00	570.61	53.2
51-80-512 GROUP HEALTH INSURANCE	23,204.39	23,204.39	45,360.00	22,155.61	51.2
51-80-515 UNEMPLOYMENT	.00	.00	1,585.00	1,585.00	.0
51-80-516 WORKERS' COMPENSATION	498.00	498.00	318.00	(180.00)	156.6
51-80-518 PERS	9,527.51	9,527.51	18,515.00	8,987.49	51.5
51-80-519 UTILITY BENEFIT	751.15	751.15	7,980.00	7,228.85	9.4
51-80-545 TRAINING/TRAVEL	.00	.00	3,500.00	3,500.00	.0
51-80-561 SUPPLIES	759.00	759.00	6,000.00	5,241.00	12.7
51-80-649 ONLINE BILL PAY	1,121.30	1,121.30	3,000.00	1,878.70	37.4
51-80-721 INSURANCE	376.00	376.00	1,000.00	624.00	37.6
51-80-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-80-733 POSTAGE	.00	.00	6,000.00	6,000.00	.0
51-80-736 BANK CHARGES	15,642.92	15,642.92	36,500.00	20,857.08	42.9
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	8,593.30	8,593.30	16,566.00	7,972.70	51.9
51-80-998 ADMINISTRATIVE OVERHEAD-GF	12,321.00	12,321.00	29,287.00	16,966.00	42.1
TOTAL UTILITY BILLING	117,667.11	117,667.11	266,597.00	148,929.89	44.1
TOTAL FUND EXPENDITURES	117,667.11	117,667.11	266,597.00	148,929.89	44.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	249,838.39	249,838.39	366,344.00	116,505.61	68.2
51-81-502 OVERTIME	81,946.32	81,946.32	120,000.00	38,053.68	68.3
51-81-508 LEAVE CASHOUT	.00	.00	20,495.00	20,495.00	.0
51-81-511 MEDICARE	4,945.21	4,945.21	7,052.00	2,106.79	70.1
51-81-512 EMPLOYEE GROUP BENEFITS	124,190.30	124,190.30	224,856.00	100,665.70	55.2
51-81-515 UNEMPLOYMENT	5,662.30	5,662.30	7,925.00	2,262.70	71.5
51-81-516 WORKERS' COMPENSATION	13,624.00	13,624.00	14,359.00	735.00	94.9
51-81-518 PERS	70,208.74	70,208.74	106,996.00	36,787.26	65.6
51-81-519 UTILITY BENEFIT	15,913.02	15,913.02	39,558.00	23,644.98	40.2
51-81-545 TRAINING/TRAVEL	1,803.51	1,803.51	4,000.00	2,196.49	45.1
51-81-561 SUPPLIES	5,662.63	5,662.63	9,525.00	3,862.37	59.5
51-81-563 WEARING APPAREL	730.40	730.40	8,000.00	7,269.60	9.1
51-81-600 TIRES	25,045.36	25,045.36	25,045.36	.00	100.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	20.00	20.00	5,000.00	4,980.00	.4
51-81-602 GASOLINE/DIESEL/OIL	50,554.73	50,554.73	110,000.00	59,445.27	46.0
51-81-621 ELECTRICITY	2,895.38	2,895.38	10,000.00	7,104.62	29.0
51-81-622 TELEPHONE	178.27	178.27	600.00	421.73	29.7
51-81-623 HEATING FUEL	5,014.63	5,014.63	30,000.00	24,985.37	16.7
51-81-626 WATER/SEWER/GARBAGE	4,198.01	4,198.01	8,200.00	4,001.99	51.2
51-81-650 LAB TESTS	600.00	600.00	2,000.00	1,400.00	30.0
51-81-661 VEHICLE MAINT/REPAIR	151,801.01	151,801.01	303,823.64	152,022.63	50.0
51-81-669 OTHER PURCHASED SERVICES	6,983.33	6,983.33	.00	(6,983.33)	.0
51-81-683 MINOR EQUIPMENT	482.10	482.10	2,000.00	1,517.90	24.1
51-81-721 INSURANCE	36,400.56	36,400.56	21,000.00	(15,400.56)	173.3
51-81-722 INSURANCE-DED EXP & OTHER	(14,200.00)	(14,200.00)	10,000.00	24,200.00	(142.0)
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	545.55	545.55	1,000.00	454.45	54.6
51-81-996 ADMIN OVERHEAD-IT SVCS	7,835.06	7,835.06	15,359.00	7,523.94	51.0
51-81-998 ADMINISTRATIVE OVERHEAD-GF	98,514.00	98,514.00	162,827.00	64,313.00	60.5
TOTAL HAULED WATER	951,392.81	951,392.81	1,644,965.00	693,572.19	57.8
TOTAL FUND EXPENDITURES	951,392.81	951,392.81	1,644,965.00	693,572.19	57.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	75,598.57	75,598.57	133,030.00	57,431.43	56.8
51-82-502 OVERTIME	21,564.36	21,564.36	45,000.00	23,435.64	47.9
51-82-508 LEAVE CASHOUT	2,867.89	2,867.89	6,819.00	3,951.11	42.1
51-82-511 MEDICARE	1,473.87	1,473.87	2,581.00	1,107.13	57.1
51-82-512 EMPLOYEE GROUP BENEFITS	40,470.18	40,470.18	55,728.00	15,257.82	72.6
51-82-515 UNEMPLOYMENT	.00	.00	3,970.00	3,970.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,256.00	5,256.00	.0
51-82-518 PERS	21,090.81	21,090.81	39,167.00	18,076.19	53.9
51-82-519 UTILITY BENEFIT	2,430.55	2,430.55	9,804.00	7,373.45	24.8
51-82-545 TRAINING/TRAVEL	.00	.00	2,500.00	2,500.00	.0
51-82-561 SUPPLIES	3,428.40	3,428.40	4,525.00	1,096.60	75.8
51-82-563 WEARING APPAREL	664.45	664.45	2,000.00	1,335.55	33.2
51-82-592 PLUMBING SUPPLIES	1,709.44	1,709.44	5,000.00	3,290.56	34.2
51-82-601 VEHICLE MT. (PARTS & TOOLS)	232.78	232.78	.00	(232.78)	.0
51-82-602 GASOLINE/DIESEL/OIL	5,585.31	5,585.31	20,000.00	14,414.69	27.9
51-82-621 ELECTRICITY-UTIL MT SHOP	2,890.87	2,890.87	7,500.00	4,609.13	38.5
51-82-622 TELEPHONE	870.73	870.73	2,750.00	1,879.27	31.7
51-82-623 HEATING FUEL	14,477.66	14,477.66	20,000.00	5,522.34	72.4
51-82-626 WATER/SEWER/GARB	248.76	248.76	600.00	351.24	41.5
51-82-627 STAFF CELLULAR PHONES	182.62	182.62	.00	(182.62)	.0
51-82-649 ENGINEERING SERVICES	.00	.00	3,000.00	3,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	1,774.07	1,774.07	3,037.00	1,262.93	58.4
51-82-669 OTHER PURCHASED SERVICES	35.00	35.00	2,500.00	2,465.00	1.4
51-82-683 MINOR EQUIPMENT	1,350.15	1,350.15	3,000.00	1,649.85	45.0
51-82-721 INSURANCE	2,688.00	2,688.00	5,400.00	2,712.00	49.8
51-82-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-738 BAD DEBT EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	28,598.00	28,598.00	54,065.00	25,467.00	52.9
TOTAL PIPED WATER	230,232.47	230,232.47	448,232.00	217,999.53	51.4
TOTAL FUND EXPENDITURES	230,232.47	230,232.47	448,232.00	217,999.53	51.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	70,894.90	70,894.90	94,389.00	23,494.10	75.1
51-83-502 OVERTIME	23,081.67	23,081.67	31,000.00	7,918.33	74.5
51-83-508 LEAVE CASHOUT	.00	.00	11,239.00	11,239.00	.0
51-83-511 MEDICARE	334.48	334.48	1,818.00	1,483.52	18.4
51-83-512 EMPLOYEE GROUP BENEFITS	14,982.29	14,982.29	44,064.00	29,081.71	34.0
51-83-515 UNEMPLOYMENT	.00	.00	2,014.00	2,014.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	3,668.00	3,668.00	.0
51-83-518 PERS	20,015.42	20,015.42	27,585.00	7,569.58	72.6
51-83-519 UTILITY BENEFIT	5,027.75	5,027.75	7,752.00	2,724.25	64.9
51-83-545 TRAINING/TRAVEL	.00	.00	1,500.00	1,500.00	.0
51-83-561 SUPPLIES	48,587.81	48,587.81	50,000.00	1,412.19	97.2
51-83-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-83-592 PLUMBING SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-83-602 GASOLINE/DIESEL/OIL	111.07	111.07	.00	(111.07)	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	53,091.33	53,091.33	70,000.00	16,908.67	75.8
51-83-622 TELEPHONE	378.13	378.13	1,600.00	1,221.87	23.6
51-83-623 HEATING FUEL (PUMPHOUSE)	75,171.62	75,171.62	130,000.00	54,828.38	57.8
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	5,570.43	5,570.43	5,000.00	(570.43)	111.4
51-83-661 VEHICLE MAINT/REPAIR	1,129.06	1,129.06	3,037.00	1,907.94	37.2
51-83-669 OTHER PURCHASED SERVICES	8,651.52	8,651.52	10,000.00	1,348.48	86.5
51-83-683 MINOR EQUIPMENT	4,605.87	4,605.87	5,000.00	394.13	92.1
51-83-721 INSURANCE	8,800.00	8,800.00	10,380.00	1,580.00	84.8
51-83-727 ADVERTISING	17.75	17.75	500.00	482.25	3.6
51-83-996 ADMIN OVERHEAD-IT SVCS	8,087.80	8,087.80	15,822.00	7,734.20	51.1
51-83-998 ADMINISTRATIVE OVERHEAD-GF	22,071.00	22,071.00	40,103.00	18,032.00	55.0
TOTAL BETHEL HTS WTR TREATMENT	370,609.90	370,609.90	573,271.00	202,661.10	64.7
TOTAL FUND EXPENDITURES	370,609.90	370,609.90	573,271.00	202,661.10	64.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
51-84-501 SALARIES	70,226.23	70,226.23	96,735.00	26,508.77	72.6
51-84-502 OVERTIME	18,799.80	18,799.80	29,000.00	10,200.20	64.8
51-84-508 LEAVE CASHOUT	.00	.00	5,257.00	5,257.00	.0
51-84-511 MEDICARE	1,314.62	1,314.62	18,232.00	16,917.38	7.2
51-84-512 EMPLOYEE GROUP BENEFITS	36,469.43	36,469.43	44,064.00	7,594.57	82.8
51-84-515 UNEMPLOYMENT	.00	.00	2,014.00	2,014.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	3,712.00	3,712.00	.0
51-84-518 PERS	18,605.93	18,605.93	27,662.00	9,056.07	67.3
51-84-519 UTILITY BENEFIT	1,643.65	1,643.65	7,752.00	6,108.35	21.2
51-84-545 TRAINING/TRAVEL	1,000.00	1,000.00	3,000.00	2,000.00	33.3
51-84-561 SUPPLIES	48,825.18	48,825.18	45,000.00	(3,825.18)	108.5
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	579.46	579.46	600.00	20.54	96.6
51-84-621 ELECTRICITY (CS WTF)	28,483.93	28,483.93	50,000.00	21,516.07	57.0
51-84-622 TELEPHONE	23.03	23.03	1,800.00	1,776.97	1.3
51-84-623 HEATING FUEL(CS WTF)	57,431.08	57,431.08	80,000.00	22,568.92	71.8
51-84-649 ENGINEERING SERVICES	.00	.00	1,500.00	1,500.00	.0
51-84-650 LAB TESTS	5,610.44	5,610.44	7,500.00	1,889.56	74.8
51-84-661 VEHICLE MAINT (ISF)	1,135.83	1,135.83	3,037.00	1,901.17	37.4
51-84-669 OTHER PURCHASED SERVICES	(1,182.99)	(1,182.99)	15,000.00	16,182.99	(7.9)
51-84-683 MINOR EQUIPMENT	763.86	763.86	5,000.00	4,236.14	15.3
51-84-721 INSURANCE	5,488.00	5,488.00	5,700.00	212.00	96.3
51-84-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	8,846.03	8,846.03	17,181.00	8,334.97	51.5
51-84-998 ADMINISTRATIVE OVERHEAD-GF	24,516.00	24,516.00	42,058.00	17,542.00	58.3
TOTAL CITY SUB WTR TREATMENT	328,579.51	328,579.51	515,104.00	186,524.49	63.8
TOTAL FUND EXPENDITURES	328,579.51	328,579.51	515,104.00	186,524.49	63.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	262,989.65	262,989.65	403,733.00	140,743.35	65.1
51-85-502 OVERTIME	51,448.03	51,448.03	85,000.00	33,551.97	60.5
51-85-508 LEAVE CASHOUT	4,779.81	4,779.81	24,164.00	19,384.19	19.8
51-85-511 MEDICARE	4,648.04	4,648.04	7,957.00	3,308.96	58.4
51-85-512 EMPLOYEE GROUP BENEFITS	142,358.67	142,358.67	250,776.00	108,417.33	56.8
51-85-515 UNEMPLOYMENT	11,044.47	11,044.47	10,150.00	(894.47)	108.8
51-85-516 WORKERS' COMPENSATION	13,512.00	13,512.00	16,201.00	2,689.00	83.4
51-85-518 PERS	67,754.35	67,754.35	120,721.00	52,966.65	56.1
51-85-519 UTILITY BENEFIT	7,287.70	7,287.70	44,118.00	36,830.30	16.5
51-85-561 SUPPLIES	5,274.76	5,274.76	5,525.00	250.24	95.5
51-85-563 WEARING APPAREL	2,893.75	2,893.75	10,000.00	7,106.25	28.9
51-85-600 TIRES & WHEELS	12,000.00	12,000.00	12,000.00	.00	100.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	93.50	93.50	4,200.00	4,106.50	2.2
51-85-602 GASOLINE/DIESEL/OIL	42,164.95	42,164.95	110,000.00	67,835.05	38.3
51-85-621 ELECTRICITY	2,895.38	2,895.38	8,000.00	5,104.62	36.2
51-85-622 TELEPHONE	.00	.00	350.00	350.00	.0
51-85-623 HEATING FUEL	5,014.63	5,014.63	30,000.00	24,985.37	16.7
51-85-626 WATER/SEWER/GARBAGE	4,198.01	4,198.01	6,500.00	2,301.99	64.6
51-85-661 VEHICLE MAINT/REPAIR	193,002.40	193,002.40	313,869.00	120,866.60	61.5
51-85-669 OTHER PURCHASED SERVICES	(3,491.00)	(3,491.00)	.00	3,491.00	.0
51-85-683 MINOR EQUIPMENT	482.10	482.10	2,000.00	1,517.90	24.1
51-85-721 INSURANCE	29,584.87	29,584.87	17,000.00	(12,584.87)	174.0
51-85-722 INSURANCE-DED EXP & OTHER	339.43	339.43	10,000.00	9,660.57	3.4
51-85-738 BAD DEBT EXPENSE	.00	.00	12,000.00	12,000.00	.0
51-85-799 MISCELLANEOUS	35.00	35.00	1,000.00	965.00	3.5
51-85-996 ADMIN OVERHEAD-IT SVCS	252.74	252.74	615.00	362.26	41.1
51-85-998 ADMINISTRATIVE OVERHEAD-GF	89,152.00	89,152.00	183,502.00	94,350.00	48.6
TOTAL HAULED SEWER	949,715.24	949,715.24	1,689,381.00	739,665.76	56.2
TOTAL FUND EXPENDITURES	949,715.24	949,715.24	1,689,381.00	739,665.76	56.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	72,067.67	72,067.67	143,080.00	71,012.33	50.4
51-86-502 OVERTIME	21,583.71	21,583.71	35,000.00	13,416.29	61.7
51-86-508 LEAVE CASHOUT	2,867.88	2,867.88	6,819.00	3,951.12	42.1
51-86-511 MEDICARE	1,422.95	1,422.95	2,582.00	1,159.05	55.1
51-86-512 EMPLOYEE GROUP BENEFITS	39,236.06	39,236.06	57,024.00	17,787.94	68.8
51-86-515 UNEMPLOYMENT	.00	.00	3,971.00	3,971.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,258.00	5,258.00	.0
51-86-518 PERS	20,318.27	20,318.27	39,178.00	18,859.73	51.9
51-86-519 UTILITY BENEFITS	4,911.70	4,911.70	9,478.00	4,566.30	51.8
51-86-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-86-561 SUPPLIES	2,714.61	2,714.61	5,525.00	2,810.39	49.1
51-86-563 WEARING APPAREL	2,136.90	2,136.90	2,500.00	363.10	85.5
51-86-592 PLUMBING SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-86-602 GASOLINE/DIESEL/OIL	2,696.32	2,696.32	25,000.00	22,303.68	10.8
51-86-621 ELECTRICITY-LIFTST & BLDG	57,684.28	57,684.28	75,000.00	17,315.72	76.9
51-86-622 TELEPHONE	.00	.00	2,000.00	2,000.00	.0
51-86-623 HEATING FUEL	14,388.44	14,388.44	35,000.00	20,611.56	41.1
51-86-626 WATER/SEWER/GARB	248.77	248.77	600.00	351.23	41.5
51-86-661 VEHICLE MAINT/REPAIR	1,494.38	1,494.38	3,037.00	1,542.62	49.2
51-86-669 OTHER PURCHASED SERVICES	2,135.98	2,135.98	20,000.00	17,864.02	10.7
51-86-683 MINOR EQUIPMENT	44,515.98	44,515.98	125,000.00	80,484.02	35.6
51-86-721 INSURANCE	2,656.00	2,656.00	4,500.00	1,844.00	59.0
51-86-722 INSURANCE-DED EXP & OTHER	.00	.00	5,000.00	5,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,408.30	14,408.30	10,000.00	(4,408.30)	144.1
51-86-996 ADMIN OVERHEAD-IT SVCS	252.74	252.74	615.00	362.26	41.1
51-86-998 ADMINISTRATIVE OVERHEAD-GF	28,368.00	28,368.00	54,251.00	25,883.00	52.3
	<u>336,108.94</u>	<u>336,108.94</u>	<u>676,418.00</u>	<u>340,309.06</u>	<u>49.7</u>
TOTAL PIPED SEWER					
	<u>336,108.94</u>	<u>336,108.94</u>	<u>676,418.00</u>	<u>340,309.06</u>	<u>49.7</u>
TOTAL FUND EXPENDITURES					

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	19,241.35	19,241.35	54,327.00	35,085.65	35.4
51-87-502 OVERTIME	4,822.46	4,822.46	9,000.00	4,177.54	53.6
51-87-508 LEAVE CASHOUT	637.31	637.31	1,616.00	978.69	39.4
51-87-511 MEDICARE	363.74	363.74	918.00	554.26	39.6
51-87-512 EMPLOYEE GROUP BENEFITS	10,008.85	10,008.85	18,144.00	8,135.15	55.2
51-87-515 UNEMPLOYMENT	.00	.00	1,412.00	1,412.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	1,870.00	1,870.00	.0
51-87-518 PERS	5,230.60	5,230.60	13,932.00	8,701.40	37.5
51-87-519 UTILITY BENEFIT	481.70	481.70	3,016.00	2,534.30	16.0
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	1,091.60	1,091.60	1,000.00	(91.60)	109.2
51-87-563 WEARING APPAREL	(45.80)	(45.80)	1,200.00	1,245.80	(3.8)
51-87-592 PLUMBING SUPPLIES	.00	.00	2,500.00	2,500.00	.0
51-87-602 GASOLINE	6,334.21	6,334.21	15,000.00	8,665.79	42.2
51-87-650 LAB TESTS (SAMPLES)	.00	.00	12,000.00	12,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
51-87-721 INSURANCE	176.00	176.00	800.00	624.00	22.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	7,067.00	7,067.00	18,700.00	11,633.00	37.8
TOTAL SEWER LAGOON	56,909.02	56,909.02	160,435.00	103,525.98	35.5
TOTAL FUND EXPENDITURES	56,909.02	56,909.02	160,435.00	103,525.98	35.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	94,036.99	94,036.99	194,845.00	100,808.01	48.3
52-50-502 OVERTIME	2,218.25	2,218.25	2,000.00	(218.25)	110.9
52-50-508 LEAVE CASHOUT	.00	.00	8,700.00	8,700.00	.0
52-50-510 SOCIAL SECURITY EXPENSE	402.38	402.38	1,417.00	1,014.62	28.4
52-50-511 MEDICARE FICA	1,447.39	1,447.39	2,854.00	1,406.61	50.7
52-50-512 EMPLOYEE GROUP BENEFITS	25,520.37	25,520.37	65,318.00	39,797.63	39.1
52-50-515 UNEMPLOYMENT	294.00	294.00	2,462.00	2,168.00	11.9
52-50-516 WORKERS' COMPENSATION	4,096.00	4,096.00	8,318.00	4,222.00	49.2
52-50-518 PERS	18,492.83	18,492.83	43,306.00	24,813.17	42.7
52-50-519 UTILITY BENEFIT	2,053.80	2,053.80	11,491.00	9,437.20	17.9
52-50-545 TRAINING/TRAVEL	996.93	996.93	5,000.00	4,003.07	19.9
52-50-561 SUPPLIES	3,662.03	3,662.03	5,500.00	1,837.97	66.6
52-50-563 WEARING APPAREL	424.26	424.26	1,300.00	875.74	32.6
52-50-601 VEHICLE MT. (PARTS & TOOLS)	2,441.85	2,441.85	4,000.00	1,558.15	61.1
52-50-602 GASOLINE/DIESEL/OIL	6,566.77	6,566.77	18,000.00	11,433.23	36.5
52-50-621 ELECTRICITY	6,252.59	6,252.59	15,000.00	8,747.41	41.7
52-50-622 TELEPHONE	1,465.49	1,465.49	1,000.00	(465.49)	146.6
52-50-623 HEATING FUEL	1,585.13	1,585.13	2,000.00	414.87	79.3
52-50-624 WATER, SEWER, GARBAGE	7,355.22	7,355.22	12,000.00	4,644.78	61.3
52-50-626 WATER FOR BARGES	4,438.29	4,438.29	12,000.00	7,561.71	37.0
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	2,099.66	2,099.66	3,037.00	937.34	69.1
52-50-666 MUNICIPAL DOCK MAINT.	1,558.49	1,558.49	5,000.00	3,441.51	31.2
52-50-667 MAINT-SEAWALL	6,989.06	6,989.06	7,000.00	10.94	99.8
52-50-668 MAINT SMALL BOAT HARBOR	152.29	152.29	4,000.00	3,847.71	3.8
52-50-669 OTHER PURCHASED SERVICES	5,087.41	5,087.41	24,000.00	18,912.59	21.2
52-50-683 MINOR EQUIPMENT	4,758.07	4,758.07	19,000.00	14,241.93	25.0
52-50-687 LAND/EASEMENT ACQUISITION	5,588.75	5,588.75	30,000.00	24,411.25	18.6
52-50-696 WATERFRONT FACILITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-721 INSURANCE	6,995.45	6,995.45	16,000.00	9,004.55	43.7
52-50-724 DUES	.00	.00	1,000.00	1,000.00	.0
52-50-727 ADVERTISING	223.60	223.60	1,000.00	776.40	22.4
52-50-775 MUNICIPAL DOCK GRAVEL	55,947.08	55,947.08	55,000.00	(947.08)	101.7
52-50-777 CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-990 XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	11,373.48	11,373.48	21,887.00	10,513.52	52.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	25,399.00	25,399.00	61,126.00	35,727.00	41.6
TOTAL DOCK EXPENDITURES	309,922.91	309,922.91	750,561.00	440,638.09	41.3
TOTAL FUND EXPENDITURES	309,922.91	309,922.91	750,561.00	440,638.09	41.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SMALL BOAR HARBOR</u>					
52-55-501 SALARIES	61,734.07	61,734.07	97,676.00	35,941.93	63.2
52-55-502 OVERTIME	1,833.51	1,833.51	3,000.00	1,166.49	61.1
52-55-508 LEAVE CASHOUT	.00	.00	1,268.00	1,268.00	.0
52-55-510 SOCIAL SECURITY	2,917.27	2,917.27	4,483.00	1,565.73	65.1
52-55-511 MEDICARE FICA	914.13	914.13	1,460.00	545.87	62.6
52-55-512 EMPLOYEE GROUP BENEFITS	6,812.33	6,812.33	12,442.00	5,629.67	54.8
52-55-515 UNEMPLOYMENT	292.62	292.62	2,245.00	1,952.38	13.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,254.00	4,254.00	.0
52-55-518 PERS	3,344.82	3,344.82	22,149.00	18,804.18	15.1
52-55-519 UTILITY BENEFIT	228.20	228.20	2,189.00	1,960.80	10.4
52-55-561 SUPPLIES	1,236.98	1,236.98	1,800.00	563.02	68.7
52-55-563 WEARING APPAREL	1,135.59	1,135.59	1,700.00	564.41	66.8
52-55-602 GASOLINE	6,474.67	6,474.67	7,000.00	525.33	92.5
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	10,500.00	10,500.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	537.48	537.48	7,000.00	6,462.52	7.7
52-55-683 MINOR EQUIPMENT	348.51	348.51	1,000.00	651.49	34.9
52-55-721 INSURANCE	712.00	712.00	.00	(712.00)	.0
52-55-775 SMALL BOAT HARBOR GRAVEL	16,000.00	16,000.00	16,000.00	.00	100.0
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	250.00	250.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	17,603.00	17,603.00	27,120.00	9,517.00	64.9
TOTAL SMALL BOAR HARBOR	122,125.18	122,125.18	225,536.00	103,410.82	54.2
TOTAL FUND EXPENDITURES	122,125.18	122,125.18	225,536.00	103,410.82	54.2

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	48,182.06	48,182.06	52,000.00	3,817.94	92.7
53-55-622 TELEPHONE	112.54	112.54	.00	(112.54)	.0
53-55-623 HEATING FUEL-COURT COMPLEX	22,676.04	22,676.04	120,000.00	97,323.96	18.9
53-55-626 WATER/SEWER/GARB-COURT COM	6,399.65	6,399.65	12,000.00	5,600.35	53.3
53-55-663 JANITORIAL-COURT COMPLEX	49,611.33	49,611.33	61,422.00	11,810.67	80.8
53-55-714 COURTHOUSE LOAN INTEREST	12,271.00	12,271.00	93,050.00	80,779.00	13.2
53-55-717 AMORT OF BOND PREMIUM	.00	.00	(7,252.00)	(7,252.00)	.0
53-55-721 INSURANCE	18,792.00	18,792.00	19,000.00	208.00	98.9
53-55-727 ADVERTISING	48.50	48.50	.00	(48.50)	.0
TOTAL LEASED PROP-COURT COMPLEX	158,093.12	158,093.12	350,220.00	192,126.88	45.1
TOTAL FUND EXPENDITURES	158,093.12	158,093.12	350,220.00	192,126.88	45.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	92,984.76	92,984.76	152,592.00	59,607.24	60.9
56-50-508 LEAVE CASHOUT	.00	.00	7,630.00	7,630.00	.0
56-50-510 SOCIAL SECURITY EXPENSE	148.86	148.86	.00	(148.86)	.0
56-50-511 MEDICARE FICA	1,358.65	1,358.65	2,213.00	854.35	61.4
56-50-512 EMPLOYEE GROUP BENEFITS	46,002.72	46,002.72	77,760.00	31,757.28	59.2
56-50-515 UNEMPLOYMENT	168.00	168.00	2,661.00	2,493.00	6.3
56-50-516 WORKERS' COMPENSATION	4,984.00	4,984.00	9,278.00	4,294.00	53.7
56-50-518 PERS	19,636.76	19,636.76	33,570.00	13,933.24	58.5
56-50-519 UTILITY BENEFIT	751.15	751.15	12,924.00	12,172.85	5.8
56-50-545 TRAINING/TRAVEL	500.00	500.00	500.00	.00	100.0
56-50-561 SUPPLIES	3,381.65	3,381.65	3,500.00	118.35	96.6
56-50-600 TIRES & WHEELS	.00	.00	2,500.00	2,500.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	273.69	273.69	.00	(273.69)	.0
56-50-602 GASOLINE	13,463.30	13,463.30	25,000.00	11,536.70	53.9
56-50-621 ELECTRICITY	3,641.77	3,641.77	9,500.00	5,858.23	38.3
56-50-622 TELEPHONE	131.37	131.37	200.00	68.63	65.7
56-50-623 HEATING FUEL	4,268.90	4,268.90	9,000.00	4,731.10	47.4
56-50-626 WTR/SWR/GRB	572.22	572.22	1,200.00	627.78	47.7
56-50-646 AK COM TRANSIT GRANT FY18	417.00	417.00	250,597.00	250,180.00	.2
56-50-661 VEHICLE MAINT/REPAIR	8,869.54	8,869.54	20,250.00	11,380.46	43.8
56-50-669 OTHER PURCHASED SERVICES	477.51	477.51	3,500.00	3,022.49	13.6
56-50-683 MINOR EQUIPMENT	1,086.66	1,086.66	3,000.00	1,913.34	36.2
56-50-721 INSURANCE	5,000.00	5,000.00	9,000.00	4,000.00	55.6
56-50-724 DUES/SUBSCRIPTIONS	30.00	30.00	300.00	270.00	10.0
56-50-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
56-50-799 MISCELLANEOUS EXPENSES	.00	.00	300.00	300.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	8,846.04	8,846.04	17,181.00	8,334.96	51.5
56-50-998 ADMINISTRATIVE OVERHEAD-GF	28,151.00	28,151.00	53,576.00	25,425.00	52.5
TOTAL TRANSIT SYSTEM EXPENDITURES	245,145.55	245,145.55	709,232.00	464,086.45	34.6
TOTAL FUND EXPENDITURES	245,145.55	245,145.55	709,232.00	464,086.45	34.6

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE GROUP HEALTH BENEFITS</u>					
54-50-646 CLAIMS PAID	469,980.83	469,980.83	1,586,667.00	1,116,686.17	29.6
54-50-669 TPA SERVICES	47,513.20	47,513.20	96,864.00	49,350.80	49.1
54-50-722 STOP LOSS PREMIUM	352,610.39	352,610.39	657,816.00	305,205.61	53.6
54-50-723 PREMIUM LIFE AD&D LTD	34,106.76	34,106.76	92,000.00	57,893.24	37.1
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EMPLOYEE GROUP HEALTH BENEFITS	904,211.18	904,211.18	2,433,347.00	1,529,135.82	37.2
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUND EXPENDITURES	904,211.18	904,211.18	2,433,347.00	1,529,135.82	37.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	183,753.48	183,753.48	318,751.00	134,997.52	57.7
57-50-502 OVERTIME	3,507.87	3,507.87	45,000.00	41,492.13	7.8
57-50-508 LEAVE CASHOUT	.00	.00	15,665.00	15,665.00	.0
57-50-510 SOCIAL SECURITY EXPENSE	337.28	337.28	.00	(337.28)	.0
57-50-511 MEDICARE FICA	2,875.95	2,875.95	5,274.00	2,398.05	54.5
57-50-512 EMPLOYEE GROUP BENEFITS	74,979.65	74,979.65	156,816.00	81,836.35	47.8
57-50-515 UNEMPLOYMENT	807.00	807.00	5,325.00	4,518.00	15.2
57-50-516 WORKERS' COMPENSATION	5,496.00	5,496.00	16,076.00	10,580.00	34.2
57-50-518 PERS	39,678.44	39,678.44	80,025.00	40,346.56	49.6
57-50-519 UTILITY BENEFIT	4,154.08	4,154.08	27,588.00	23,433.92	15.1
57-50-545 TRAINING/TRAVEL	7,950.19	7,950.19	15,000.00	7,049.81	53.0
57-50-561 SUPPLIES	11,873.15	11,873.15	10,000.00	(1,873.15)	118.7
57-50-563 WEARING APPAREL	1,605.47	1,605.47	1,500.00	(105.47)	107.0
57-50-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	3,282.42	3,282.42	5,000.00	1,717.58	65.7
57-50-602 GASOLINE / DIESEL / OIL	37,243.15	37,243.15	40,000.00	2,756.85	93.1
57-50-621 ELECTRICITY	5,065.33	5,065.33	18,096.00	13,030.67	28.0
57-50-622 TELEPHONE	319.15	319.15	2,000.00	1,680.85	16.0
57-50-623 HEATING FUEL	8,778.07	8,778.07	50,000.00	41,221.93	17.6
57-50-626 WATER/SEWER/GARBAGE	3,198.88	3,198.88	6,220.00	3,021.12	51.4
57-50-661 VEHICLE MAINT (ISF)	(77.28)	(77.28)	.00	77.28	.0
57-50-662 PROPERTY MAINT	.00	.00	8,615.00	8,615.00	.0
57-50-669 OTHER PURCHASED SERVICES	859.74	859.74	15,000.00	14,140.26	5.7
57-50-683 MINOR EQUIPMENT	4,420.00	4,420.00	20,000.00	15,580.00	22.1
57-50-721 INSURANCE	14,392.00	14,392.00	7,000.00	(7,392.00)	205.6
57-50-724 DUES/SUBSCRIPTIONS	78.85	78.85	1,200.00	1,121.15	6.6
57-50-996 ADMIN OVERHEAD-IT SVCS	10,362.76	10,362.76	20,532.00	10,169.24	50.5
57-50-998 ADMINISTRATIVE OVERHEAD-GF	49,338.00	49,338.00	120,297.00	70,959.00	41.0
TOTAL VEHICLE & EQUIP MAINT	474,279.63	474,279.63	1,012,480.00	538,200.37	46.8
TOTAL FUND EXPENDITURES	474,279.63	474,279.63	1,012,480.00	538,200.37	46.8

Mayor's Report

City Manager's Report



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
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MEMORANDUM

DATE: April 4, 2018 to April 17, 2018

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

April 4 – ONC engineers are requesting a meeting with the Planning Dept. and myself to go over the Ciulluklukek Subdivision agreement. -Created USDA-RD user account; Reviewed APEI's report regarding Alaska Occupational Safety and Health(AKOSH) inspections and implementing a self-inspection program;- Requested and received YKFC financial reports from Heathfit. - Sent comments to DOWL about the present condition of the road, they are working on the casings needed for the highway along with a Maintenance Analysis if the city gets involved with maintaining the state highway. Also expressed concerns about the existing MOU's we have with DOT.

April 5; Requested the Public works produce a list of permits that we need from the state for the City to operate the water and sewer system for both hauled and piped water.- Discussed a COA for ABC Loop.- Reviewed and commented on the Healthfit contract. Reviewed RFP to clean the water treatment storage tanks recommend that it be published.

April 6- Receive notice at 4 pm that the DOT is not going to issue permits to exempt the W&S trucks from the weight restrictions on the state highway. I think it is worth the City of Bethel has adopted Alaska State Statute regarding the City Streets and Roads. FY-18 audit sent to DEED. A resolution for these funds was requested by the auditors. An hour or so spent signing checks. Worked on Capital Improvement Program.

April 9- Sent e-mail to DOT's Division of Weights and Measures is asking for permits to exempt the W&S trucks from any weight restrictions. The State might be a little hesitant to issue these permits due to the poor shape the highway. Another concern is the improvements to the highway next summer, and I think another issue around the corner is the use of chains on the W&S trucks during the winter.-RFP for new dumpsters was posted.

We have three expenses associated this project. One is the cost of the machine, modification to the building (cutting and welding) and rewiring the new machine into place. It might be a good idea just to keep what we have and install a bill collector giving the users the choice of coins or bills.

Tec-Pro thinks they have a solution. They have some prior experienced, and at the moment he is looking for a way to enclose the receptor from harm. Tec-Pro should have something this week. I will submit an AM, hopefully in time for the May 8th council meeting.

Institutional Corridor –Scheduled to meet with the Project Mangers April 20, 2018, for an update.

Jetty/Sewer Lagoon- Signed contract with STG for construction of the jetty. Next step will be for the PM to arrange a pre-construction meeting. April 17 a pre-construction meeting was held with the USDA,STG,Jacob Bros.(CH2M) and the City's Admin. to review the two projects. A schedule is attached to this report.

.The Avenues- Waiting for the PER/EA to be completed. On April 16 received memo from DOWL requesting a decision about the five options regarding the route of the water and sewer services. Meeting set for April 20.

Bethel Heights Water and Sewer System (A, B, C Loops)- Action Memorandums reviewed and signed for AM requesting councils' approval for a Pre. Eng. Report pipe water and sewer services for Bethel Heights.

PD – Reviewed budgets that concern the Police Dept with the Police Chief and Finance Director.

Ridgecrest Drive/LKSD- Telephonically meet with LKSD's construction company, CRW, to discuss vacating a portion of the City's ROW along Ridgecrest Dr. for the newly proposed driveway and parking lot. The City's Planning and Public Works depts. attended the meeting.

Tundra Ridge Road Realignment- Waiting for a report from the DOT regarding the public comments. The deadline for public comments was March 16. Attached to this report is a summary of DOT projects scheduled for Bethel.

Landfill Closure- Still pending

PW Boilers- Design at 65%, reviewed and waiting for a structural report regarding the flooring.

Lift Stations-

Courthouse; Evaluations at the earliest will start April 24.

Departments and Divisions



City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388

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Website: www.cityofbethel.org

To: Bethel City Council Members

From: Peter Williams, City Manager

Subject: YK Transportation Plan Road Development

Date: April 13, 2018, 2017

I have been working with The Department of Transportation and Public Facilities (DOT&PF) as a planning team member to finalize the Yukon Kuskokwim Delta Transportation Plan, which is a 20-year multi-modal transportation plan that prioritizes and recommends regionally significant projects. DOT&PF considers Bethel to be a hub community that supports the YK-Delta Region. They also consider the principal transportation facilities in Bethel to be regionally significant given the amount of residents that visit Bethel for doctors' appointments, job opportunities, and access to public facilities and other modes of transportation. Secondary transportation facilities that improve the operation of principal facilities are also important.

The impending Yukon Kuskokwim Health Corporation (YKHC) hospital expansion and construction of the Primary Care Center will contribute to Bethel's population growth. I feel that it is important that the City work with DOT&PF and YKHC to help make driving, walking and biking more safe and accessible for our residents and the residents of Bethel's surround villages.

The Bethel Comprehensive Plan 2035 (Comp Plan), published in 2011, identified goals and strategies to help enhance our transportation system as the population grows. The projects listed below are considered critical transportation needs to support future development and growth in our community and are in line with the goals, strategies, and projects identified in the Comp Plan.

1. Chief Eddie Hoffman Highway Rehabilitation Project

This project will involve resurfacing, restoration, and rehabilitation (3R) of the existing paved Chief Eddie Hoffman Highway. The improvements will be short of full-depth replacement, and target safety improvements for active transportation use. This project will consider 3 roundabouts with all-way stops. Roundabouts and/or all-way stops would be considered at major intersections, such as at or near the hospital and at Watsons Corner. It would also examine the widening of three lanes for left turns relative to through traffic in the commercially developed area from south of the Post Office to Watsons Corner on Ridgecrest Drive. It will also improve the bike/pedestrian pathway, signage, lighting, and traffic devices for pedestrians and non-motorized transportation users.

Status

DOT&PF completed review of a Traffic Impact Assessment (TIA) by YKHC for the Hospital Expansion and Clinic Project. The TIA provided information regarding average daily traffic in the area which is approaching >10,000 VPD. DOT&PF and YKHC are currently working on an interim solution along the hospital frontage to help with safety and congestion concerns.

Planning Estimate

\$36 million (\$12 million per mile)

2. Bethel Tundra Ridge Road

This project entails the resurfacing of Tundra Ridge Road with asphalt. The 1.04-mile road runs from Chief Eddie Hoffman Highway to Ptarmigan Street. This project has appeared in the last three Statewide Transportation Improvement Plans (2008-2011, 2012-2015, 2016-2019). This paving project would require ROW, environmental, permitting, design, and construction activities.

Status

DOT&PF has been working to obtain ROWs needed for the project and has not been successful in this endeavor.

Planning Estimate

FFY18- \$550,000 FFY19-0 FFY20-\$400,00 FFY-21 \$100,000 After 2021 \$8.3 million

3. Bethel Ridgecrest Drive Project

This project involves the rehabilitation of Ridgecrest Drive between Akakeek and Ptarmigan Street. The project will raise and widen the road, improve drainage and provide middle lane turnouts to reduce congestion and provide marked and lighted pedestrian crossings at school intersections. This project will be coordinated by Highway Safety Improvement Program.

Status

This engineering work, including ROW, environmental, permitting, and design for this project are completed. As managers of the project, DOT&PF expects hire a contractor through the bidding process that results in the project being completed in summer 2018.

Planning Estimate

\$3,900,000

4. Other Road Improvement Projects/Future Complete Streets/Alternative Routes

In light of the anticipated growth in Bethel, the interim YKHC Hospital Expansion Project, and a rehabilitation of Chief Eddie Hoffman Highway, the City of Bethel and other transportation stakeholders agree that alternative routes could help distribute traffic volumes, provide safer access and

connectivity within the community, and minimize residential conflict. Currently, the only way to access the residential area located near Ptarmigan St. is by traveling on Chief Eddie Hoffman Highway and Ridgecrest Drive, which are seeing > 10,000 VPD.

The City of Bethel intends to accomplish Goal 2 for Roads and its three objectives listed in the Comp Plan:

- Goal 2: Develop a safe and efficient road system
 - Objective A: Ensure adequate funding for road improvements.
 - Objective B: Provide a safe and efficient street network to meet current needs and future development.
 - Objective C: Design and build roads to reduce the number, length, and cost of business and personal trips.

The City's priority after the 3R work on Chief Eddie Hoffman Highway is to develop one or more roads through the "Donut Hole," the undeveloped tundra area lying between Ptarmigan Street as the east-west northern border and the Chief Eddie Hoffman Highway as the east-west southern border. The following alternatives identified by the State of Alaska Department of Transportation & Public Facilities and shown in the attached map, will be evaluated for development:

- 1) **Blueberry Street** – New Construction. This project would provide a south-north access between the Chief Eddie Hoffman Highway and Ptarmigan Street starting on the highway west of Blueberry Subdivision, but east of the Q2 lift station. This road could be also be built half way to Ptarmigan and connect with the east-west Tundra Osage Road. This road would help alleviate congestion at or near the hospital and YK Administration building. It is intended as a low speed collector roadway, with compatibility for other modes of travel (transit, non-motorized). It would serve local trips while avoiding immediate residential access conflicts. This new construction project would require ROW, environmental, permitting, design and construction activities.
- 2) **Donut Hole Road** – New Construction. This project is a new south to north road extension of Calista Drive. Calista is a short road that currently borders the east side of the Post Office. This road would be on the east side of the proposed ONC Subdivision to be located north of the Post Office. It is intended as a low speed collector roadway, with compatibility for other modes of travel (transit, non-motorized). It would serve local trips and be easier to implement if it is completed at the same time or before the new ONC subdivision. The new construction project would require ROW, environmental, permitting, design and construction activities.
- 3) **Tundra Osage Road** – New Construction. This project is a new east-west road extension of Osage that would bisect the donut hole and connect with Tundra Ridge Road south of H-Marker Lake Road. It is intended as a medium speed thoroughfare to alleviate pressure on Ptarmigan Street and Chief Eddie Hoffman Highway and allow for adjacent subdivision

development. This new construction project would require ROW, environmental, permitting, design and construction activities.

- 4) **Old Spruce Hollow Extension** – New Construction. This project would be an extension of Old Spruce Hollow Road heading northeast from Blueberry Subdivision. This road could be built half way to Ptarmigan and connect with the east-west Tundra Osage Road or it could be extended to Ptarmigan Street. This road would help alleviate congestion at or near the hospital and YK Administration building. It is intended as a low speed collector roadway, with compatibility for other modes of travel (transit, non-motorized). It would serve local trips while avoiding immediate residential access conflicts. This new construction project would require ROW, environmental, permitting, design and construction activities.

Comment on Bethel's Road Projects

Listed in the Draft

FY 2018-21 Statewide Transportation Improvement Program (STIP)

Email, Call, Fax, or Write to Express Your Opinion by March 16, 2018 (5 pm)

Name: Tundra Ridge Road Realignment (Road Around H-Marker Lake)

Description: Construct Tundra Ridge Road on new alignment that provides public road connection.

Funding:	FFY18	FFY19	FFY20	FFY21	After 2021
	\$550,000	0	\$400,000	\$100,000	\$8.3 million



Name: Bethel Ridgecrest Drive Rehabilitation

Description: Rehabilitate Ridgecrest Drive between Akakeek and Ptarmigan Streets. Raise and widen the road, improve drainage and provide middle lane turnouts to reduce congestion and provide marked and lighted pedestrian crossings at the school intersections. Project will be coordinated with and partially funded by the Highway Safety Improvement Program.

Funding: FFY18 \$3.9 million

Visit DOT&PF website for more details on all STIP projects: <http://www.dot.alaska.gov/stip>

Send Comments to:

E-mail: dot.stip@alaska.gov

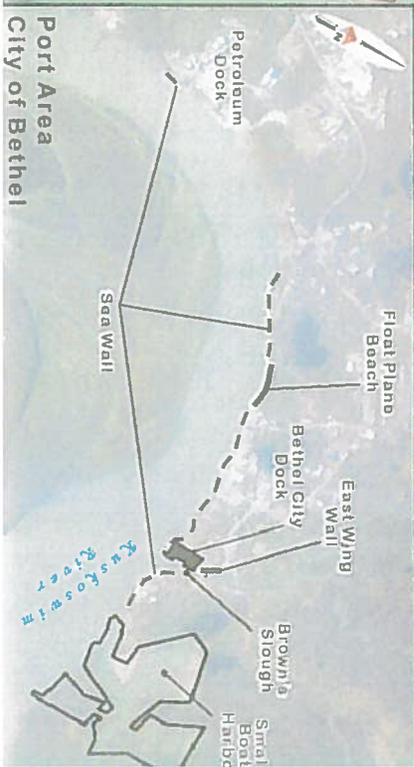
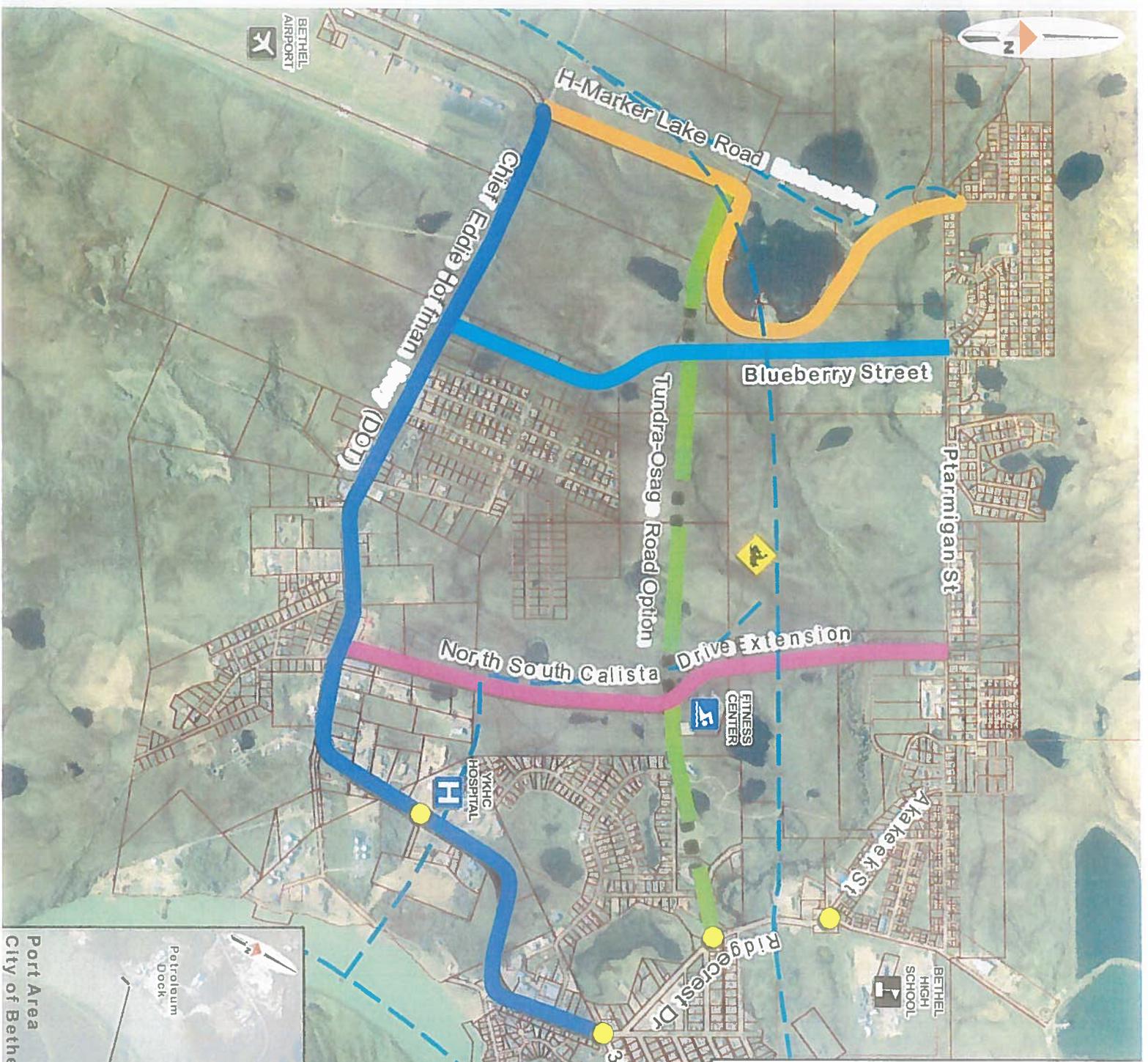
Phone: (907) 465-4070

Toll-free: (888) 752-6368

Free Fax: (888) 752-6329

Fax: (907) 465-6984





City of Bethel Priority Road Project

The projects are listed below in priority order

LEGEND

- Chief Eddie Hoffman Hwy Rehab 4R (2.6 Miles)
- H-Marker Lake Road Extension (1.1 Miles)
- North South Calista Drive Extension (1.5 Miles)
- Blueberry Street (1.2 Miles)
- Tundra-Osage Road Option (1.8 Miles)
- Winter/OHV Trail
- Future All-Way Stop, Signal, Or Roundabout, when warranted
- Parcels





Yuut Eitnaurviat

P E O P L E ' S L E A R N I N G C E N T E R

Striving to prepare local workers for higher wage jobs through career preparation and employment training programs

Executive Director Summary

Hope that everyone is enjoying spring on the Kuskokwim.

To say that things have been busy would not be exaggerating. We have had so many people in and out of our facilities these last four months that we have a plan in place of printing ID badges for our staff and visitors. KLA has also required their students wear ID badges. With KLA a permanent resident on the campus, we have been practicing lockdowns and fire drills to make sure we are prepared for situations that may arise for the safety of all the people on campus.

After many meetings, phone calls, and emails we continue to make progress on our much needed expansion of Yuut Eitnaurviat. We are finalizing all the paper work with AIDEA and the FNBA for our loan on the project, but one hurdle remains: an approval from EDA. We hope that by working with our Congressional Delegation we will be able to convince them that we are improving their capital investment by expanding, improving, and providing more training so that our people will be ready for job opportunities in the Region.

Also, we again hopefully have completed with AVCP all the requests from EDA so that we will be co-partners on the Airframe and Power Plant School. This has been a major process of jumping through bureaucratic hoops, but we hope to hear back soon on our efforts. When we are given the go, we will be bringing the two Aviation dorms down from the highway to house our students on campus.

Maintenance of our facilities is one of our growing priorities as we find that our buildings are now ten years old and are in need of preventive and replacement operational issues. We are continuing to look for maintenance staff who understand that you need to be a jack of all trades, but also understand the heating and electrical intricacies of the campus.

Our staff continue to do a remarkable job delivering a first class opportunity for the people of the region in workforce development and vocational training. The strategic planning that we will be working on this afternoon will be a great road map for the growth in the future of Yuut Eitnaurviat, and hopefully help us point out some of our strengths and shortcomings as a non-profit organization.

Quyana cakneq

mike



City of Bethel
Finance Director
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Bethel AK 99559
(907) 543-1376 / (907) 543-3817 (fax)
www.cityofbethel.org

April 3, 2018

TO: Pete Williams
FROM: Jim Chevigny
RE: March Letter to Management

The 100 page budget was my primary focus for the month. Meetings were held with each department manager throughout the month, culminating with 3 person final budget meetings comprised of you, the Department Head and me. These meetings were very productive, and unlike last years' budget, which was given to me when I first arrived in February, I was an active participant in this year's budget process, making it a more useful document.

We were able to incorporate increased Projects and Capital Expenditures in this year's General Fund budget, in spite of a projected decline in the City's #1 revenue line, General Sales Tax.

Of course the #2, or better put, #1B, task for March was the annual audit, and the Altman Rogers auditors were here for two visits of one week apiece. Now that the Carmen Jackson CPA's contract has been extended and funded, I will bring the progress of the audit back on track which has been delayed for months, and also the training of the GL position, which has also been stalled. The City should view the Carmen Jackson contract as an "insurance policy" if you will, whereby with the absence of an excellent Asst Finance Director / Controller, I can manage the department together with the technical expertise they provide us.

March was a month of accomplishment in the Finance Dept and with consistent staffing, which I am hopeful for, and training on a regular basis by the contractor going forward, it appears that the department will not only become more skilled but will produce a more accurate and more timely work product.

Another milestone was the meeting with our Benefits' broker, the Wilson Agency, whose reps are very competent. We received and then reviewed in detail their proposal for FY19 and held subsequent discussions concerning the alternative's Wilson presented to us. The health insurance challenge each year is to insure against extraordinary losses, which by their nature is not able to be determined with certainty, instead we depend upon crunching numbers using actual historical figures and doing our best to project what they may be in the coming year. Fortunately we have two very good alternatives to choose from: There is no "bad" option for the City.

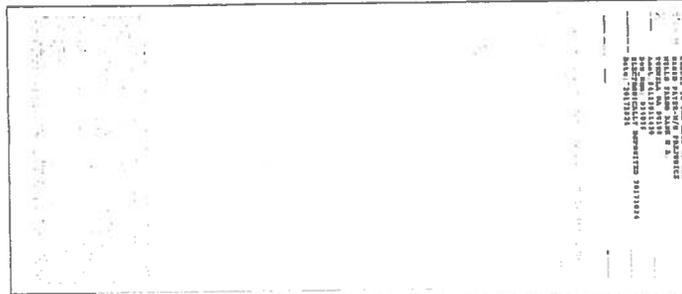
Looking ahead, the Carmen Jackson contractor will begin their work with us again in mid-April, both in the audit preparation area for FY17 and on-site training of the staff. I expect to see real results in the April / May time frame in each area, and am pointing to have the FY17 audit report in hand not in December this year, but in the July/August time frame.



Transaction Search

Date/Time Printed: 04/13/2018, 12:39 PM PDT
Check 222260 - 202120.24 USD

	CITY OF BETHEL P.O. BOX 1368 BETHEL, ALASKA 99559 (907) 543-2905	WELLS FARGO BANK, N.A. BETHEL BRANCH BETHEL, ALASKA 99559 09/1/1982	222260 Check #. 222260
	PAY ***Two Hundred Two Thousand One Hundred Twenty and 24/100 Dollars*** TO THE ORDER OF KNIK CONSTRUCTION CO., INC. P.O. BOX 34035 SEATTLE WA 98124-1026		
DATE 10/26/2017		AMOUNT **202,120.24**	
NOT NEGOTIABLE AFTER 60 DAYS  AUTHORIZED SIGNATURE			
MICR LINE: ⑆0 222 260⑆ ⑆1 25 20005 7⑆ 0074 50384 7⑆			



Item Details

Account Number	74503847	Item Sequence Number	007682529392
Account Name	General Checking	Bank ID	125200057
Check	222260		
Amount	202120.24 USD Debit		
Status	Check Paid		
Posting Date	10/24/2017		
As of Date	10/24/2017		
Additional Item Details	0000002 +000000167855944 CHECK		

Management Team Reports

City Clerk's Report

City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

April 24, 2018 Regular Meeting

Burial Permits April 1 to Current

2 Burial Permits have been issued

Passport Applications April 1 to Current

8 Passport Applications have been processed

Committee Training

Planning Commission completed.

Petitions

The City Clerk's Office certified another petition; the booklets were issued on April 17th.

The two Petitions circulating are:

Issued February 13:

Question 1

Shall the City of Bethel adopt a local option (4.11.491 (a) (3) (A) and (C)), to prohibit the sale of alcoholic beverages except through a City of Bethel run:

- 3. A. Restaurant or eating place license, which authorizes the City of Bethel to operate a restaurant or eating place to sell beer and wine for consumption only on the licensed premises; and
- 3. C. Package store license, commonly known as a liquor store, which authorizes the City of Bethel to sell alcoholic beverages to a person present on the licensed premises or to a person known to the licensee who makes a written solicitation to that licensee for shipment.

Yes

No

IMPARTIAL SUMMARY OF THE CHANGE IN LOCAL OPTION BEING PROPOSED:

A yes vote on this ballot question means you want the community of Bethel to fall under Local Option, preventing the sales of alcoholic beverages in the community of Bethel anywhere other than a package store and restaurant owned and operated by the City of Bethel.

A no vote on this ballot questions means you want to the community of Bethel to remain out of local option, allowing for the sales of alcoholic beverages through businesses other than the City of Bethel.

Question 2

If local option (4.11.491 (a) (3) (A) and (C)) is adopted, shall the City of Bethel opt to not apply a class C felony to violations of Alaska Statutes 04.16.051, Furnishing or Delivery of Alcoholic Beverages to Persons Under the Age of 21 (AS 04.11.491(g)(3))?

Yes

No

IMPARTIAL SUMMARY OF THE CHANGE IN LOCAL OPTION BEING PROPOSED:

A yes vote on this question means if the community of Bethel adopts Local Option as provided in Question 1, you want the penalties for furnishing or delivery of alcoholic beverages to a person under the age of 21 to be a misdemeanor.

A no vote on this question means if the community of Bethel adopts Local Option as provided in Question 1, you want the penalties for furnishing or delivery of alcoholic beverages to a person under the age of 21 to be a felony.

Issued April 17:

Question 1

Shall the City of Bethel adopt a local option (4.11.491 (a) (1)), to prohibit the sale of alcoholic beverages.

Yes

No

IMPARTIAL SUMMARY OF THE CHANGE IN LOCAL OPTION BEING PROPOSED:

A yes vote on this ballot question means you want the community of Bethel to fall under Local Option, preventing the sales of alcoholic beverages in the community of Bethel.

A no vote on this ballot questions means you want to the community of Bethel to remain out of local option, allowing for the sales of alcoholic beverages in the community of Bethel.

Per AS 04.11.507 Procedure for local option elections, subsection g, the Office after a petition has been certified as sufficient to meet the requirements of (b) or (c) of this section, another petition may not be filed or certified until after the question presented in the first petition has been voted on. Additionally, only one local option question may be presented in an election.

Alcohol Task Force

Prepared and sent out by mail and email invitations and notices of the Alcohol Task Force Meeting. The meeting was held on April 17th with many of the invited participants present. The next meeting will be held May 15, 2018. The Office is working on the summary/notes from the meeting.

Document Preparation

- AM for Special Budget Meetings
- Review of Public Safety and Transportation Commission
- Corrections to Council’s amendments from the last regular meeting.
- Researching limitations on alcohol sales in other states to help confirm the City isn’t able to limit the type of alcohol sold by retailers.

Executive Session

Additional Information
