

PUBLIC NOTICE
REGULAR MEETING OF THE
Community Action Grant Technical Review Board
Wednesday March 14th, 2018, 7:00 p.m.
Council Chambers, 300 State Highway, Bethel, Alaska
AGENDA



Members

Jennifer Dobson
S. Grady Deaton
Sarah Angstman
Louise Russell
Leif Albertson (Council Rep)

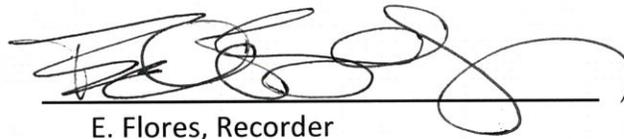
Ex-Officio

John Sargent

Recorder

E. Flores

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. March 06, 2018 Regular Meeting
- VI. SPECIAL ORDER OF BUSINESS
- VII. UNFINISHED BUSINESS
 - A. Review Process
- VIII. NEW BUSINESS
- IX. COMMISSION MEMBER'S COMMENTS
- X. ADJOURNMENT


E. Flores, Recorder

POSTED: March 08, 2018
Post Office, AC, SWANSONS, and CITY HALL

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 06, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:11 p.m.

II. ROLL CALL

BOARD MEMBERS PRESENT:	
Chair Jennifer Dobson	Sarah Angstman (Telephonically)
Leif Albertson	Louise Russell
S. Grady Deaton (arrived at 7:18)	
BOARD MEMBERS ABSENT:	
Benjamin Anderson Agimuk	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
John Sargent	Edward Flores

III. PEOPLE TO BE HEARD

Carol Ann Willard – Spoke about the Camai Dance Festival.

IV. APPROVAL OF AGENDA

MOVED:	L. Albertson	Approval of agenda
SECONDED:	S.G. Deaton	
VOTE ON MAIN MOTION		
5-0 All in favor		

V. APPROVAL OF MINUTES

MOVED:	L. Albertson	Approval of minutes From 01/11/2018
SECONDED:	L. Russell	
VOTE ON MAIN MOTION		
5-0 All in favor		

VI. SPECIAL ORDER OF BUSINESS

MOVED:	L. Albertson	Motion to Accept Eileen Arnold's Resignation
SECONDED:	S.G. Deaton	
VOTE ON MAIN MOTION		
5-0 All in favor		

Election of Vice-Chair

MOVED:	S.G. Deaton	Nomination of S.G. Deaton to Vice-Chair.
SECONDED:	L. Russell	
VOTE ON MAIN MOTION		
5-0 All in favor		

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 06, 2018

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Bethel, Alaska

VII. UNFINISHED BUSINESS

MOVED:	L. Albertson	Motion to Remove Item 7a from the Agenda.
SECONDED:	L. Russell	
VOTE ON MAIN MOTION	5-0 All in favor	

VIII. NEW BUSINESS

MOVED:	L. Albertson	Motion to go into Committee as a whole.
SECONDED:	S.G. Deaton	
VOTE ON MAIN MOTION	5-0 All in favor	

MOVED:	L. Russell	Motion to present the six applicants with follow-up questions & extend an invitation to the next meeting on 03/14/2018
SECONDED:	S.G. Deaton	
VOTE ON MAIN MOTION	5-0 All in favor	

IX. BOARD MEMBER COMMENTS

X. ADJOURNMENT

MOVED:	S.G. Deaton	Motion to adjourn
SECONDED:	L. Russell	
VOTE ON MAIN MOTION	5-0 All in favor	

Next meeting is a grant application review meeting - set for Wednesday, March 14, 2018

Timeline:

- Feb 1 – Post forms on website.
- Feb 16 – Applications Period Opens
- Feb 23 – Application Period Closes

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 06, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

Meeting Adjourned at 9:40 p.m.

Respectfully Submitted:

Jennifer Dobson, Chairman

APPROVED THIS _____ day of _____ 2018.

ATTEST: _____

City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388
907-543-2047
Fax # 543-3817
Website: www.cityofbethel.org

March 7, 2018

Perry Barr
Bethel Search and Rescue
499 State Highway
Bethel, AK 99559

Dear Perry Barr:

The Community Action Grant Committee met last night at City Hall from 7 pm to 9:35 pm. In that meeting, the Committee decided to send each applicant a courtesy email invitation to the Committee's next meeting and to request additional information relative to each grant application submitted.

You and/or a representative from your organization or group are invited to attend and participate in the next meeting of the Community Action Grant Committee to be held Wednesday, March 14, 2018 at City Hall at 7 pm. The Committee plans to discuss application scores in public and may ask you additional questions about your application or organization at this meeting.

Please answer the following questions by sending an email message or attachment in MS Word or pdf to CAG@cityofbethel.net:

1. Would you accept partial funding for the project you proposed in your application?
2. Please list the sources of funding for the BSAR organization?
3. How many total calls for service to you expect in a given year?
4. How much is BSAR's organization overall budget for the year?
5. What quarter do you want the money? Quarter 2 is checked. The Committee is reviewing Quarter 1 applications at this time for the period ending Jan. 31, 2018.

Thank you for taking the time to respond to the Committee's questions. We hope you can attend our next meeting on March 14.

Sincerely,

John Sargent
Ex-Officio for CAG
City Grant Manager

City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388
907-543-2047
Fax # 543-3817
Website: www.cityofbethel.org

March 7, 2018

Ina Pavila
Orutsararmuit Native Council
PO Box 927
Bethel, AK 99559

Dear Ina Pavila:

The Community Action Grant Committee met last night at City Hall from 7 pm to 9:35 pm. In that meeting, the Committee decided to send each applicant a courtesy email invitation to the Committee's next meeting and to request additional information relative to each grant application submitted.

You and/or a representative from your organization or group are invited to attend and participate in the next meeting of the Community Action Grant Committee to be held Wednesday, March 14, 2018 at City Hall at 7 pm. The Committee plans to discuss application scores in public and may ask you additional questions about your application or organization at this meeting.

Please answer the following questions by sending an email message or attachment in MS Word or pdf to CAG@cityofbethel.net:

1. Would you accept partial funding for the project you proposed in your application?
2. What in-kind support is ONC providing for this project?
3. How many hours will each of the post-gathering meetings be?
4. Is there travel costs associated with the post-gathering meetings? If yes, how much?
5. Who will attend the post-gathering meetings? Describe participants.
6. Will there be any participation in the gathering from people living in Bethel?
7. How will you measure the success or outcomes from your project?

Note: Door prizes are not an eligible expense for Community Action Grant funds.

Thank you for taking the time to respond to the Committee's questions. We hope you can attend our next meeting on March 14.

Sincerely,

John Sargent
Ex-Officio for CAG
City Grant Manager

1. Would you accept partial funding?
 - a. Yes, we would be able to accept partial funding.
2. What in-kind support is ONC providing for this project?
 - a. For the Bi-monthly meetings, we would be able to utilize the Multi-purpose building for free. The reason why we wanted to use the Cultural Center was because it is built like a Qasgiq (Ancestral meeting place) and It would be good for the Talking circle in the evenings etc.
 - b. We provide the staffing. Our staff are the main presenters for the community gathering.
3. How many hours are the post gathering meetings?
 - a. The bi-monthly meetings will run roughly about 2-3 hours and they are basically a talking circle and some speakers set up to speak beforehand.
4. Is there travel costs with post-gathering meetings?
 - a. We are not anticipating travel costs, because it is community based, but if there are interests from other villages like elders, we may have to work in getting them here to Bethel and their lodging if they don't already have lodging.
5. Who will attend the post gathering meetings: Describe participants.
 - a. The ONC hots/presenters; about 5, Elders from the community of Bethel about 5 elders, two elders from out of town. Community who attended the Wellness gathering; Healthy family affiliates (AVCP, ONC, TWC and YKHC), the families involved with Healthy families and we hope to get youth involved from the high school, teen center, TWC and the families involved with our Social Service and Tribal justice department at ONC.
6. Will there be people from Bethel?
 - a. This is Bethel community based. We want to involve as many people we can hold from Bethel, so there will be invitations made out to the public; City of Bethel.
7. How will you measure your success?
 - a. Our motto is one family at a time. If we can even get one or two families on their journey to wellness than we have done our job.
 - b. We also document the work that we do.
 - c. We hope to service the community and provide also referrals to services in Bethel that are available. ie., substance abuse counselors
 - d. We will have surveys filled out and available to the attendees to see how well it was presented.

City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388
907-543-2047
Fax # 543-3817
Website: www.cityofbethel.org

March 7, 2018

Caliaq Services
227 W. 11th Ave., Apt. 5
Anchorage, AK 99550

Dear Jim Chaliak:

The Community Action Grant Committee met last night at City Hall from 7 pm to 9:35 pm. In that meeting, the Committee decided to send each applicant a courtesy email invitation to the Committee's next meeting and to request additional information relative to each grant application submitted.

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Please answer the following questions by sending an email message or attachment in MS Word or pdf to CAG@cityofbethel.net:

1. Would you accept partial funding for the project you proposed in your application?
2. Has AWARE model been applied to/in other communities?
3. What is the interest in 7th-9th graders participating in your program?
4. Are you requesting grant funds to pay for your education/schooling/training?
5. Are you requesting grant funds to pay yourself an hourly wage/salary as "Principal?"
6. Are you earning college or school credit for completing this project?
7. Please send us your resumé.
8. How many times will you visit Bethel?
9. How many hours will you spend conducting activities outlined in application during each day of your Bethel visits?

Thank you for taking the time to respond to the Committee's questions. We hope you can attend our next meeting on March 14.

Sincerely,

John Sargent
Ex-Officio for CAG
City Grant Manager

----- Forwarded message -----

From: **jim chaliak** <jchaliak5@gmail.com>
Date: Tue, Mar 13, 2018 at 9:04 AM
Subject: Re: Community Action Grant Notice
To: John Sargent <jsargent@cityofbethel.net>

Mr. Sargent,

Although I am deeply interested and believe investing in our Bethel youth is best for our community, I have to withdraw my CAG application this cycle.

Perhaps I will remain eligible to apply at another CAG round in the future?

Thank you, all of the CAG council, for the considerations.

Respectfully,

Jim Chaliak

--
John Sargent
Grant Manager
City of Bethel
PO Box 1388
Bethel, AK 99559
[907-543-1386](tel:907-543-1386)
jsargent@cityofbethel.net



City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388

907-543-2047

Fax # 543-3817

Website: www.cityofbethel.org

March 7, 2018

Friends of the Kuskokwim Consortium Library
P.O. Box 1018
Bethel, AK 99559

Dear Theresa Quiner:

The Community Action Grant Committee met last night at City Hall from 7 pm to 9:35 pm. In that meeting, the Committee decided to send each applicant a courtesy email invitation to the Committee's next meeting and to request additional information relative to each grant application submitted.

You and/or a representative from your organization or group are invited to attend and participate in the next meeting of the Community Action Grant Committee to be held Wednesday, March 14, 2018 at City Hall at 7 pm. The Committee plans to discuss application scores in public and may ask you additional questions about your application or organization at this meeting.

Please answer the following questions by sending an email message or attachment in MS Word or pdf to CAG@cityofbethel.net:

1. Would you accept partial funding for the project you proposed in your application?
2. How many hours would the Jesuit Volunteer work at the library per week, per month, over the funding period?
3. Tell us about the outcomes associated with your use of a Jesuit Volunteer last year?

Thank you for taking the time to respond to the Committee's questions. We hope you can attend our next meeting on March 14.

Sincerely,

John Sargent
Ex-Officio for CAG
City Grant Manager

- 1) Yes, we will accept partial funding for the project. However, this fiscal year we were able to get by with a \$5000 donation from the city, and the rest of the JVC fee was supplemented by a Native American Library services grant that we got through a partnership with ONC. However, the NALS grant is what we have traditionally used for collection development and programming supplies, and using that grant for the JV position has left us with very little money for these essential library services. We also received a one-time donation last year from YKHC tobacco prevention to supplement the cost of the position. We are not hopeful

of receiving those funds again for the JV cost. We believe that the value of the JV position to the community far outweighs the modest amount of \$12000 for a full time employee at the library. We are one of the primary agencies in the community working directly with people experiencing homelessness and struggling with alcohol addiction, and supporting this position at the library is a way for the city to ensure that we have the staffing to safely serve this population while also continuing to provide library services to the rest of the community.

- 2) The Jesuit Volunteer will work full time, 40 hours a week, for one year from August 2018-July 2019. This fills an important gap in library staffing. The library only has two full time positions, the library director, who is paid by UAF, and the youth services employee, who is paid by the city. Our clientele are primarily public library patrons. It is essential to have two or three staff working at all times for safety reasons, to protect both the staff and our youth clientele. Outside of the youth services salary, all of our funding comes from UAF, including the library director salary, IT support, building costs, the internet connection, commodities and contracts. Our collection development budget and programming budget comes from a \$6000 Public Library Assistance grant. We feel that the library provides very robust services and programming with extremely modest staffing and budget. The JV position allows us to provide these services and also maintain safe staffing levels.
- We are currently halfway through the first year with a JV so we do not have final outcomes for the first year of service. This was also our first year with a JV so this was a test year to see how it would go. We believe that it has been a success, and a good plan will be set for JVs going forward.
 - One of the primary, and most important outcomes, of this first year is that we have been able to safely staff the library with two or three people at all times. When we have two people on staff we can provide basic library services. When we have three people on staff we provide programs throughout the week to both children and adults, including daily snacks to children after school, Lego Club, Story Time, Toddler time, family movies nights, documentary movies, computer class, book clubs, knitting clubs, adult coloring, and after school games and crafts. We have a high volume of children in the library outside of school hours, and daily have to manage intoxicated adults in the library. We have to call the police regularly. Having two or three staff people on at all times ensures that staff and children are safe and issues with intoxicated adults can be managed safely. We have been able to start providing adult programming with the new JV position.
 - The JV has two large capacity building projects for the year. The first capacity project was planning a large community winter festival, which we called WinterFest. This was an alcohol free family event. The JV documented in detail the planning of this event so it can be replicated on a yearly basis by upcoming JVs at the library. This festival included local agencies setting up booths and games, food, local artists selling their arts and crafts, local non-profits were able to fundraise with cake walks and photos with Santa, and the event ended with several hours of Yup'ik dancing. Many dance groups performed, including the Auaprun and KUC student dance groups. Over 300 people attended the event and thousands of dollars were raised for local non-profits. 14 partnering organizations participated, 15 KUC students were on the planning committee, and over \$1500 was raised for Bethel Friends of Canines and KUC student government.
 - The second capacity building project is in the works. Our current JV is planning Bethel's first Project Homeless Connect. Again, the JV will plan this even with community partners and document the details of planning this event so that it can be duplicated by JV volunteers in upcoming years. This is currently in the planning stages, and we are tentatively planning on May for the event. We are modeling this event after the Project Homeless Connect event in Anchorage which is sponsored by the Anchorage Coalition to End Homelessness. The event will be a one-day, one-stop event to provide housing assistance, services, and hospitality in a convenient one-stop model directly to

people experiencing homelessness in Bethel. It is a way to bring service providers, government agencies, and the general community together to address a problem that affects everyone.

- The current JV is currently representing the library on Bethel's Housing Coalition, which gives community agencies that work with the homeless population a chance to discuss programs they have and issues they are facing and ideas for helping this population. The JV is also on the planning team for the startup of the Bethel Housing First model. She is currently and will hopefully continue to be, sitting in on the meetings with other coalition members to define target demographics that Housing First needs to address. The JV specifically will work on coordinated entry into the Homeless Management Information System (HMIS), and that currently entails researching what types of data HMIS is looking for and how to best obtain unduplicated data. The JV will be tasked with comprising a survey to facilitate that collection of data and later on the distribution of that survey. As the project model moves forward the JV will continue to sit in on meetings, voice their observations regarding the population of Bethel residents experiencing homelessness, and support the next steps required for Housing First.
- 32 People have been served in our weekly basic computer skills class taught by the JV.
- 123 People people have attended Social Justice Movies nights organized by the JV.
- 23 people have participated in the adult book club organized by the JV.

City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388
907-543-2047
Fax # 543-3817
Website: www.cityofbethel.org

March 7, 2018

Stacey Reardon
YK Fitness Center
PO Box 3027
Bethel, AK 99559

Dear Stacey Reardon:

The Community Action Grant Committee met last night at City Hall from 7 pm to 9:35 pm. In that meeting, the Committee decided to send each applicant a courtesy email invitation to the Committee's next meeting and to request additional information relative to each grant application submitted.

You and/or a representative from your organization or group are invited to attend and participate in the next meeting of the Community Action Grant Committee to be held Wednesday, March 14, 2018 at City Hall at 7 pm. The Committee plans to discuss application scores in public and may ask you additional questions about your application or organization at this meeting.

Please answer the following questions by sending an email message or attachment in MS Word or pdf to CAG@cityofbethel.net:

1. Would you accept partial funding for the project you proposed in your application?
2. Please state how you anticipate 80 serving participants with this project.
3. What is the value of the in-kind marketing and administration costs that you say you will cover?

Thank you for taking the time to respond to the Committee's questions. We hope you can attend our next meeting on March 14.

Sincerely,

John Sargent
Ex-Officio for CAG
City Grant Manager

March 10, 2018

To the Community Action Grant Committee,

I have received your invitation to speak to the committee on March 14th and look forward to attending and discussing our application. Please find below answers to the committee's questions. If any additional questions arise before the meeting please do not hesitate to ask.

1. Would you accept partial funding for the project you proposed in your application?
 - a. Yes. The staffing cost is calculated at \$125 per session. To begin the program we would need the equipment costs of \$300 plus whatever can be allocated towards the staffing. The below grid shows the number of sessions we would be able to offer at different award levels.

Awarded Amount	Number of sessions offered	Estimated Number of participants reached
\$425	1	10
\$550	2	20
\$675	3	30
\$800	4	40
\$925	5	50
\$1050	6	60
\$1175	7	70
\$1300	8	80

- b. Our intention is to offer 1 session a month, so we are happy to accept funds on a monthly or quarterly basis.
2. Please state how you anticipate 80 serving participants with this project.
 - a. This number is based on an estimated 10 participants per session for 8 sessions. In the grid above I have included how the number of participants reached is estimated to change if fewer than 8 sessions are funded.
3. What is the value of the in-kind marketing and administration costs that you say you will cover?
 - a. Marketing costs will include supplies, printing costs and ad fees for print media as well as fees associated with radio media. Estimated value \$200 per session offered.
 - b. Administration costs include staff time in developing the program, developing and posting marketing materials, and setting up sessions including developing contacts with area organizations/businesses that may be interested in providing sessions at their site. Estimated value approximately \$120 per session offered.

Stacey Reardon
 Facility Director, Yukon Kuskokwim Fitness Center
 stacey.reardon@hfit.com

Community Action Grant Draft Calendar for Application Periods

Quarter	Application Period Opens	Application Deadline	Board Meetings	Council Meeting	Payment Made
1 January - March	February 16	February 23	March 6	March 27	March 30
			March 14		
2 April - June	May 18	May 25	June 5	June 26	June 30
			June 13		
3 July - September	August 24	August 31	September 4	September 25	September 30
			September 12		
4 October - December	November 2	November 9	November 20	December 11	December 31
			November 28		