



City of Bethel

P.O. Box 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

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Regular City Council Meeting

Tuesday, February 14, 2017

6:30 P.M.

Council Chambers; Bethel, Alaska



City Council Meeting Agenda Regularly Scheduled Meeting February 14, 2017 – 6:30 pm City Hall 300 State Highway, Bethel, AK City of Bethel Council Chambers

Rick Robb
Mayor
Term Expires 2017
543-1879
rrobb@cityofbethel.net

Byron Maczynski
Vice-Mayor
Term Expires 2018
545-8010
bmacynski@cityofbethel.net

Leif Albertson
Council Member
Term Expires 2017
543-2819
labertson@cityofbethel.net

Fred Watson
Council Member
Term Expires 2018
545-3755
fwatson@cityofbethel.net

Nikki C. Hoffman
Council Member
Term Expires 2017
543-2608
nhoffman@cityofbethel.net

Alisha Welch
Council Member
Term Expires 2017
545-6026
arwelch@cityofbethel.net

Norman Ayagalia
Council Member
Term Expires 2018
545-5759
navagalria@cityofbethel.net

Pete Williams
Acting City Manager
543-2047
pwilliams@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Patty Burley
City Attorney

Mary Sattler
Lobbyist

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD – Five minutes per person**
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. APPROVAL OF MEETING MINUTES**
 - a) *1-24-2017 Regular City Council Meeting P2
- VII. REPORTS OF STANDING COMMITTEE P10**
- VIII. SPECIAL ORDER OF BUSINESS**
 - a) Appreciation To Bob Herron For His Service To The Region (Mayor Robb)
- IX. UNFINISHED BUSINESS P19**
 - a) Public Hearing Of Ordinance 17-04: Amending Bethel Municipal Code 5.20.120 Taxicab Fines (Council Member Albertson) P20
 - b) Public Hearing Of Ordinance 17-05: Amending Bethel Municipal Code 13.16 Limiting The Annual Increase Of Utility Rates To Water And Sewer, Excluding Solid Waste (City Manager Williams) P30
 - c) Public Hearing Of Ordinance 17-06: Amending The Official Land Use Map Zoning Larson Subdivision Residential (Planning Commission) P32
 - d) Public Hearing Of Budget Ordinance 16-17 (g): Amending The Fiscal Year 2017 Budget For Donation To Bethel Search And Rescue (Council Member Watson) P43
 - e) Public Hearing Of Ordinance 17-07: Authorizing The Disposal Of Property Pursuant to BMC 4.08.030(B), Lease Agreement Between City Of Bethel And Department Of Health And Social Services (City Manager Williams) P45
- X. NEW BUSINESS**
 - a) *Introduction of Budget Ordinance 16-17 (h): Providing For A Donation of Water Deliver And Sewer Evacuation To Bethel Winter House Through March 31, 2017 (Mayor Robb) P52
 - b) *Introduction of Ordinance 17-08: An Ordinance Authorizing The Designation Of Property, Lot 15, USS 4177, As A Community Dog Park (Mayor Robb) P55
 - c) AM 17-13: Administration To Consider Grants To Cover Woodchips For Playground Equipment (PRAHSC Committee) P59
 - d) *AM 17-14: Appointment Of Justin Wintersteen To The Parks, Recreation, Aquatic Health And Safety Center Committee As An Alternate Member (Mayor Robb) P60
 - e) *AM 17-15: Appointment of Shadi Rabi To The Planning Commission As An Alternate Member (Mayor Robb) P61

Agenda posted on February 8, 2017, at City Hall, AC Co., Swanson's, and the Post Office.

Lori Stickler, City Clerk

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing February 28, 2017**)



**City Council Meeting Agenda
Regularly Scheduled Meeting
February 14, 2017 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

- f) AM 17-16: Authorizing A Change In Pool Operations Closing on Friday (PRAHSC Committee) P62
- g) *AM 17-17: City Clerk's Administrative Leave Request To Attend A Training On Marijuana Regulations (Mayor Robb) P63
- h) AM 17-18: Direct the City Clerk's Office To Negotiate An 8-Year Lease With Dominion Voting For City Election Equipment And Agree To Provide For The Funding In The Fiscal Year 2018 Budget (Mayor Robb) P66
- i) Kusko Liquor, Package Store Liquor License Application- Council Review (Mayor Robb) P71
- j) *City Attorney- Personal Leave Request- February 17, 2017 (Mayor Robb)

- XI. MAYOR'S REPORT**
- XII. MANAGER'S REPORTS P85**
- XIII. CLERK'S REPORT P123**
- XIV. COUNCIL MEMBER COMMENTS**
- XV. EXECUTIVE SESSION**
- XVI. ADJOURNMENT**

Agenda posted on February 8, 2017, at City Hall, AC Co., Swanson's, and the Post Office.

Lori Stickler, City Clerk

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Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing February 28, 2017**)

Approval of the Meeting Minutes

**Regular City Council Meeting
City of Bethel, Alaska
January 24, 2017**

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on January 24, 2017 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Richard Robb called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
<input checked="" type="checkbox"/> Mayor Rick Robb	<input checked="" type="checkbox"/> Council Member Norman Ayagalria
<input checked="" type="checkbox"/> Vice-Mayor Byron Maczynski	<input checked="" type="checkbox"/> Council Member Nikki Hoffman
<input checked="" type="checkbox"/> Council Member Alisha Welch	<input checked="" type="checkbox"/> Council Member Leif Albertson
<input checked="" type="checkbox"/> Council Member Fred Watson	
Also in attendance were the following:	
<input checked="" type="checkbox"/> City Attorney Patty Burley	<input checked="" type="checkbox"/> City Clerk Lori Strickler
<input checked="" type="checkbox"/> City Manager Pete Williams	<input checked="" type="checkbox"/> Assistant City Clerk Kevin Morgan

IV. PEOPLE TO BE HEARD

Eva Malvich – Requested the Council consider a donation to the Bethel Winter House for reduced water rates.

Ron Reardon – Addressed some issues with the City Subdivision Water and Sewer System, which is continuously failing. The water and sewer lines continue to freeze. Stated that the main-lines which are maintained by the City are the lines that are freezing up causing the homeowners line to also freeze up.

Thor Williams – Addressed some issues with the hauled water and sewer system and the City’s ability to provide updates to the customers on the delays with the water and sewer hauled system delays.

Peter Atchack – Spoke in favor of the introduction of Budget Ordinance 16-17- (g), City’s donation of \$5,000 to Bethel Search and Rescue.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by: Watson
Seconded by: Welch
Action: Motion carries by a vote of 7-0
In favor: Robb Maczynski Albertson Hoffman Welch Ayagalria Watson
Opposed: -0

**Removal from the
Consent Agenda:** Introduction of Ordinance 16-17 (g).

Moved by: Watson

**Primary
Amendment:** Amend the agenda to move Reports of Standing Committees to follow Special Order of Business.

Moved by: Maczynski
Seconded by: Hoffman
Action: Motion carries by a vote of 7-0
In favor: Robb Maczynski Albertson Hoffman Welch Ayagalria Watson
Opposed: 0

**Removal from the
Consent Agenda:** Introduction of Ordinance 17-05 and 17-06.

Moved by: Robb

VI. APPROVAL OF THE MEETING MINUTES

Item A – 1-10-2017 Regular City Council Meeting
Passed on the consent agenda.

VII. SPECIAL ORDER OF BUSINESS

Item A – Proclamation Recognizing Bethel Warriors Wrestling Team.

Item B – Health Fitness Monthly Update On The YK Fitness Center Operations.

Item C – Fiscal Year 2015 Audit Report.

VIII. REPORTS OF STANDING COMMITTEES

Public Safety and Transportation Commission –
Council Representative, Norman Ayagalria–
A meeting has not been held since the last City Council Meeting.

Port Commission –

Council Representative, Alisha Welch –
Discussed the Terminal Tariff updates as well as the Port Offices.
New member appointed tonight at the Council meeting, Ed Flores, there are still a number of vacancies.

Planning Commission –
Council Representative, Nikki Hoffman –
A meeting was not held due to a lack of a quorum.

Parks, Recreation, Aquatic Health and Safety Center Committee –
Council Representative, Fred Watson –
A meeting has not been held since the last City Council Meeting.

Finance Committee –
Council Representative, Leif Albertson –
A meeting will be held on Monday.

Energy Committee –
Council Representative, Rick Robb –
Conditional Use Permit for the composting toilets.

Public Works Committee –
Council Representative, Byron Maczynski –
A meeting was not held due to a lack of a quorum.

Marijuana Advisory Committee –
Council Representative, Byron Maczynski –
A meeting has not been held since the last City Council Meeting.

IX. UNFINISHED BUSINESS

Item A – Public Hearing Of Ordinance 17-01: Approving The Disposal Of Utility Easement Previously Acquired From Bethel Native Corporation.

Mayor Robb opened the Public Hearing.
No one present to be heard.
Mayor Robb closed the Public Hearing.

Main Motion: Adopt Ordinance 17-01.

Moved by:	Maczynski
Seconded by:	Welch
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson
Opposed:	∅

Item B – Public Hearing Of Ordinance 17-02: Adopting Terminal Tariff #005 Naming Rates Rules And Regulation For Terminal Services For The Bethel Port.

Mayor Robb opened the Public Hearing.

No one present to be heard.

Mayor Robb closed the Public Hearing.

Main Motion: Adopt Ordinance 17-02.

Moved by:	Welch
Seconded by:	Maczynski
Action:	Motion carries by a vote of 6-1
In favor:	<input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson
Opposed:	<input checked="" type="checkbox"/> Robb

Amend Section 2, Descriptions and Schedule of Charges, to insert under Section D. "NOTE 1: No wood, pallets, metal, heavy plastics such as crab lines, or poly totes, fish waste, chemicals, or food additives, or hazardous materials are allowed in dumpsters. If a vessel requires any of these prohibitive materials to be hauled to the Landfill by the Port of Bethel, the following charges shall apply:

Pallets or wood (per dump truck load): \$650.00

Other waste or scrap (per dump truck load): Landfill charges plus \$350.00 administrative fee.

NOTE 2: Placing prohibited material in a dumpster and/or failure to sort refuse required by Landfill will result in a penalty equal to any fees incurred by the Port plus a 30% Administrative charge, or equal to any time and material plus a 3

Administrative charge, whichever is greater.

Primary 0% Administrative charge, whichever is greater.

Amendment: Strike under Section J., subsection 5, 6, and 7.

Moved by:	Maczynski
Seconded by:	Welch
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson
Opposed:	∅

Item C – Public Hearing Of Ordinance 17-03: Amending Bethel Municipal Code Chapter 14 To Increase Thru-Put Rates.

Mayor Robb opened the Public Hearing.

No one present to be heard.

Mayor Robb closed the Public Hearing.

Main Motion: Adopt Ordinance 17-03.

Moved by:	Welch
Seconded by:	Maczynski
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson
Opposed:	∅

Subsidiary Motion : Ten minute break

Moved by:	Hoffman
Seconded by:	
Action:	Motion does not carry due to a lack of a second.

X. NEW BUSINESS

Item A – Introduction Of Ordinance 17-04: Amending Bethel Municipal Code 5.20.120 Taxicab Fines.

Passed on the consent agenda.

Item B – Introduction Of Ordinance 17-05: Amending Bethel Municipal Code 13.16 Limiting The Annual Increase Of Utility Rates To Water And Sewer, Excluding Solid Waste.

Main Motion: Introduce Ordinance 17-05

Moved by:	Maczynski
Seconded by:	Ayagalria
Action:	Motion carries by a vote of 6-1
In favor:	<input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Robb
Opposed:	<input checked="" type="checkbox"/> Hoffman

Item C – Introduction Of Ordinance 17-06: Amending The Official Land Use Map Zoning Larson Subdivision Residential.

Main Motion: Introduce Ordinance 17-06.

Moved by:	Hoffman
Seconded by:	Maczynski
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson
Opposed:	∅

Subsidiary Motion: Motion to hear from the planner

Moved by:	Hoffman
Seconded by:	Welch
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson
Opposed:	∅

Item D – Introduction Of Budget Ordinance 16-17 (g): Amending The Fiscal Year 2017 Budget For Donation To Bethel Search And Rescue.

Council Member Hoffman Declared a Conflict of Interest due to her being Director of the Senior Center, ONC.

Mayor Robb ruled Council Member Hoffman does have a conflict of interest.

Council Member Hoffman refrained from discussion, debate, and voting on the matter.

Main Motion: Introduce 16-17.

Moved by:	Watson
Seconded by:	Maczynski
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagabria <input checked="" type="checkbox"/> Watson
Opposed:	0

Subsidiary Motion: Suspend the rules to hear from members of Bethel Search and Rescue, Mike Riley, Parry Bar.

Moved by:	Watson
Seconded by:	Maczynski
Action:	Motion carries by a vote of 6-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagabria <input checked="" type="checkbox"/> Watson
Opposed:	0

Council Member Hoffman returned to the discussion.

Main Motion: Take a five-minute break.

Moved by:	Watson
Seconded by:	Hoffman
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagabria <input checked="" type="checkbox"/> Watson
Opposed:	0

Item E – Introduction Of Ordinance 17-07: Authorizing The Disposal Of Property Pursuant to BMC 4.08.030(B), Lease Agreement between City Of Bethel And Department Of Health And Social Services.

Passed on the consent agenda.

Item F – AM 17-09: Authorizing The City Manager To Apply For A Homeland Security Grant For Equipment, Shipping, Installation, Training And Other Costs.

Main Motion: Approve AM 17-09.

Moved by:	Maczynski
Seconded by:	Hoffman
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagabria <input checked="" type="checkbox"/> Watson
Opposed:	0

Item G – AM 17-10: City Attorney -Administrative Leave Request.

Passed on the consent agenda.

Item H – AM 17-11: Appointment of Ed Flores To The Port Commission.

Passed on the consent agenda.

Item I – AM 17-12: Approve The Department Of Transportation Construction/ Rehabilitation Of Ridgecrest Drive.

Main Motion: Approve AM 17-12.

Moved by:	Maczynski
Seconded by:	Ayagalria
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Robb <input checked="" type="checkbox"/> Maczynski <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Hoffman <input checked="" type="checkbox"/> Welch <input checked="" type="checkbox"/> Ayagalria <input checked="" type="checkbox"/> Watson
Opposed:	0

Item J – City Clerk - Personal Leave Request March 3rd -13, 2017.
Passed on the consent agenda.

Item K – City Manager- Administrative Leave Request –February 20-24/Personal Leave Request March 20-April 10, 2017.
Passed on the consent agenda.

XI. MAYOR’S REPORT
XII. MANAGER’S REPORT
XIII. CLERK’S REPORT

Council Member Maczynski departed the meeting at 10:05p.

XIV. COUNCIL MEMBER COMMENTS

Mayor Richard Robb –
Congratulated Pete Kaiser for his K-300 win.
Congratulated everyone that received muskox tags.

Council Member Leif Albertson –
There was a successful K-300, thanked the public for their contributions.
Congratulated Pete Kaiser for his K-300 win.

Council Member Nikki Hoffman –
No comment.

Council Member Alisha Welch –
No comment.

Council Member Norman Ayagalria –
Agrees with the frustrations many people face with the water and sewer issues.

Council Member Fred Watson –
No comment.

XV. EXECUTIVE SESSION

Item A- Alaska Statutes Title 44.62.310 Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity-Leased Properties Contract Negotiation.

Move to Executive Session Alaska Statutes Title 44.62.310 Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity-Leased Properties Contract Negotiation.

Main Motion: Participating in the Executive Session is City Manager, City Attorney and City Clerk.

Moved by: Welch
Seconded by: Albertson
Action: Motion carries by a vote of 6-0
In favor: Robb Albertson Hoffman Welch Ayagalria Watson
Opposed: \emptyset

XVI. ADJOURNMENT

Main Motion: Adjournment

Moved by: Welch
Seconded by: Albertson
Action: Motion carries by a vote of 6-0
In favor: Robb Albertson Hoffman Welch Ayagalria Watson
Opposed: \emptyset

The Council adjourned the meeting at 11:48p.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

Reports of Standing Committees



City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee Agenda
Regular Meeting **February 13, 2017 – 6:00pm** City Hall 300 State Highway

Michelle DeWitt
Committee Chair
Term Expires 12/2017

Judy Wasierski
Committee Co Chair
Term Expires 12/2018

Kathy Hanson
Committee Member
Term Expires 12/2018

Barbara Mosier
Committee Member
Term Expires 12/2018

Beverly Hoffman
Committee Member
Term Expires 12/2018

Brian Lefferts
Committee Member
Term Expires 12/2017

Kathryn Baldwin
Alternate Committee Member
Term Expires 12/2017

Fred Watson
Council Rep.
Term Expires 10/2017

Stacey Reardon
YK Fitness Facility Director

Matt Ross
Parks and Recreation Rep.

Pauline Boratko
Committee Recorder

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON:**
- IV. APPROVAL OF AGENDA:**
- V. APPROVAL OF THE MINUTES:**
January 9, 2017- regular meeting
- VI. SPECIAL ORDER OF BUSINESS:**
- VII. UNFINISHED BUSINESS:**
 - A. Individual to provide report to February 14 City Council meeting
 - B. Unresolved Recommendations and Action Memorandums
 - C. Updates: Owl Park and YK-KUC Trail
 - D. Log Cabin/4H Building
 - E. Fiscal Year 2017 Parks and Recreation Budget
- VIII. Parks and Recreation Department Report- Matt Ross**
 - F. City of Bethel Employee Wellness Program
 - G. Balance on dedicated Pool Fund
 - H. Fiscal Year 2017 YK Fitness Center Budget
 - I. Sub Committee Reports: Water Temp, Marketing, Physical Facility
 - J. Arts at the YK Fitness Center
 - K. YK Fitness Center Logo Development
- IX. YK Fitness Facility Director Report- Stacey Reardon**
- X. NEW BUSINESS:**
 - A. Health Fitness Operations Plan
- XI. MEMBER COMMENTS:**
- XII. ADJOURNMENT:**

Pauline Boratko, Committee Recorder



City of Bethel, Alaska- Special Meeting

Parks, Recreation, Aquatic, Health & Safety Center Committee Agenda
Special Meeting **January 26, 2017 – 6:00pm** YK Fitness Center-267 Akiachak

Michelle DeWitt
Committee Chair
Term Expires 12/2017

Judy Wasierski
Committee Co-Chair
Term Expires 12/2018

Kathy Hanson
Committee Member
Term Expires 12/2018

Barbara Mosier
Committee Member
Term Expires 12/2018

Beverly Hoffman
Committee Member
Term Expires 12/2018

Brian Lefferts
Committee Member
Term Expires 12/2017

Kathryn Baldwin
Alternate Committee Member
Term Expires 12/2017

Fred Watson
Council Rep.
Term Expires 10/2017

Stacey Reardon
YK Fitness Facility Director

Matt Ross
Parks and Recreation Rep.

Pauline Boratko
Committee Recorder

I. CALL TO ORDER:

II. ROLL CALL:

III. PEOPLE TO BE HEARD – THREE MINUTES PER PERSON:

IV. SPECIAL ORDER OF BUSINESS:

- A.** Changing the Fitness Center/Pool Hours
- B.** City of Bethel Employee Wellness Program
- C.** Fitness Center/Pool Logo
- D.** Declaring a vacancy per Bethel Municipal Code 2.52.070 A 2

V. ADJOURNMENT:

Pauline Boratko, Committee Recorder

Posted_at City Hall, AC, Post Office, Corina's

City of Bethel, Alaska

Planning Commission Meeting

Jan. 19, 2017,

Regular Rescheduled Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular rescheduled meeting of the Planning Commission was held on Thursday, January 19, 2017, at 6:30 PM at the City Hall chambers room in Bethel, Alaska.

II. ROLL CALL: Present were Commission members Alex, Cliff, and Lorin. Also present were staff Ted and Betsy.

A quorum was not established.

Next Planning meeting was rescheduled for Thursday, February 16.

I. City of Bethel Port Commission Meeting Minutes

January 16, 2016

Special Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 1905 (7:05 P.M.)

II. ROLL CALL

COMMISSIONERS PRESENT:

CHAIRMAN MURPHY, COMM. POPE, COMM WELCH

Comm. Roczicka

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

MOVED:	Comm. Roczicka	Approval of agenda
SECONDED:	Comm. Welch	
VOTE ON MAIN MOTION	4-0 All in favor	

V. APPROVAL OF MINUTES

MOVED:	Comm. Roczicka	Approval of Minutes from 9-22-16, 10-27-16, 11-21-16, 12-5-16
SECONDED:	Comm. Welch	
VOTE ON MAIN MOTION	4-0 All in favor	

VI. SPECIAL ORDER OF BUSINESS

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

MOVED:	Comm. Roczicka	Approval of New Port Office
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 To recommend the approval of the Agreement for Professional Design Services for the Port Office Building.	

I. City of Bethel Port Commission Meeting Minutes

January 16, 2016

Special Meeting 7 p.m.

Bethel, Alaska

MOVED:	Comm. Roczicka	Approval of Changes Concerning Terminal Tariff #05, Increase and Wharfage: Thru-put Changes in Operating Procedures
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION		
All in Favor 4-0		

IX. NEW BUSINESS

MOVED:	Comm. Murphy	BMC CHAPTER 14 FY 18 BUDGET DISCUSSION
SECONDED:	Comm. Roczicka	
VOTE ON MAIN MOTION		
All in Favor 4-0		

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2016.

ATTEST: _____



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Tuesday, February 7th, 2017 -7:00 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Joan Dewey
Chair

Eileen Henrikson
Vice Chair

Norman Ayagalria
Council Representative

Naim Shabani

Julene Webber

Daniel Maczynski

Ex-Officio Members

Andre Achee
Chief of Police

William Howell III
Fire Chief

Christina Him
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF October 4th, 2016, November 1st, 2016, December 5th, 2016 & January 3rd, 2017
- VI. SPECIAL ITEM OF BUSINESS
 - A. PUBLIC HEARING: On the price and quality of service provided by all regulated vehicles, chauffeurs and dispatch services.
- VII. UNFINISHED BUSINESS
 - A. Consideration of a “Neighborhood Watch” program (Commission Member Maczynski)
 - B. Statewide Task Force Update on Heroin (Byron Maczynski, *Council Member*)
 - C. Western Alaska Alcohol & Narcotics Team (WAANT): Regional update report
- VIII. NEW BUSINESS
 - A. BMC 5.30.120: Insurance Requirements for taxi cabs (Naim Shabani, *Commission Member*)
 - B. School Zones (Chief Achee)
 - C. Change of Scheduled PSTC Meeting Dates (*Joan Dewey, Chair*)
 - D. Rabies (Joan Dewey, *Chair*)
- IX. CHIEFS’ COMMENTS
 - Fire Chief
 - Police Chief
- X. TRANSPORTATION INSPECTOR’S REPORT
- XI. COUNCIL REPRESENTATIVE’S COMMENTS
- XII. COMMISSION MEMBER’S COMMENTS
- XIII. ADJOURNMENT

Christina Him, *Recorder*
POSTED on February 1, 2017
POST OFFICE, AC QUICKSTOP, CORINA’S CASE LOT, CITY HALL, & POLICE DEPT.
Next Public Safety and Transportation Commission Meeting will be **March 7th, 2017.**

“Deep Sea Port and Transportation Center of the Kuskokwim”

City of Bethel, Alaska

Public Works Committee Minutes

January 18, 2017

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

Due to the lack of quorum there was no regular meeting held on January 18, 2017.

II. ROLL CALL:

The following were present: Jennifer Dobson, Scott Guinn and Robert Champagne.

Excused absence(s): Byron Maczynski

Unexcused absence(s): Joseph Klejka

Also Present:

Public Works Director, Bill Arnold

Committee Recorder, Pauline Boratko

Meeting adjourned at 6:46 pm due to lack of quorum.

APPROVED THIS _____ DAY OF _____, 2017.

Pauline R. Boratko
Recorder of Minutes

Jennifer Dobson
Co-Chair

Special Order of Business

Unfinished Business

CITY OF BETHEL, ALASKA

Ordinance #17-04

AN ORDINANCE AMENDING BETHEL MUNICIPAL CODE 5.20.120 PENALTIES AND REMEDIES [TAXICABS, RIVER TAXIS, LIMOUSINES AND BUSES] TO CREATE A FINE SCHEDULE

SECTION 1. Classification. This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendments. Bethel Municipal Code Section 5.20.120, Penalties and Remedies [for Taxicabs, River Taxis, Limousines and Buses] amended as follows (old language is stricken, new language is underlined):

5.20.120 Penalties and Remedies

- ~~A. A person who violates a provision of Chapters 5.20 through 5.50 BMC or a regulation promulgated thereunder is guilty of an infraction and may be issued a citation. The penalty for these infractions is:~~
- ~~1. One hundred fifty dollars (\$150) for the first (1st) violation;~~
 - ~~2. Two hundred dollars (\$200) for the second (2nd) violation;~~
 - ~~3. Two hundred fifty dollars (\$250) for the third (3rd) violation;~~
 - ~~4. Three hundred dollars (\$300) for the fourth (4th) and each subsequent violation.~~
- ~~B. Each day during which a violation described in this section occurs shall constitute a separate offense.~~
- ~~C. In accordance with AS 29.25.070(a), citations for these offenses may be disposed of as provided in AS 12.25.195 through 12.25.230 without a court appearance upon payment of the fine amounts plus the state surcharge required by AS 12.55.039 and 29.25.074. If a person charged with one (1) of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed above.~~
- ~~D. In addition to the penalties provided for in subsection A of this section, a person who violates a provision of Chapters 5.20 through 5.50 BMC or any regulation promulgated thereunder may also be subject to the following:~~
- ~~1. Second (2nd) violation: suspension of the violator's license or permit for fifteen (15) days or less;~~
 - ~~2. Third (3rd) violation: suspension of the violator's license or permit for no more than thirty (30) days or no less than fifteen (15) days;~~
 - ~~3. Fourth (4th) or subsequent violation: revocation of license or permit.~~
- ~~E. The city may seek injunctive relief to enforce compliance with this chapter.~~

- A. A person who violates a provision of Chapters 5.20 through 5.50 of the Bethel Municipal Code (BMC) or a regulation promulgated thereunder may be guilty of an infraction and may be issued a citation.
- B. In accordance with AS 29.25.070(a), citations for the following offenses may be disposed of as provided in AS 12.25.195-.230, without a court appearance, upon payment of the fine amounts listed below plus the state surcharge required by AS 12.55.039 and AS 29.25.074. Fines must be paid to the court. The Rules of Minor Offense Procedure in the Alaska Rules of Court apply to all offenses listed below. Citations charging these offenses must meet the requirements of Minor Offense Rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed below. If an offense is not listed on this fine schedule or another fine schedule, the defendant must appear in court to answer to the charges. These fines may not be judicially reduced.
- C. The penalty for an infraction under BMC 5.20 through 5.50 are as follows:

<u>Offense</u>	<u>Section</u>	<u>Fine Amount</u>
<u>Failure to Conspicuously Post Taxicab Rates</u>	<u>5.20.050(C)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Requiring/Requesting Rate other than posted and/or approved</u>	<u>5.20.050(D)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Requiring/Requesting Payment of Dispatch service other than posted and/or approved</u>	<u>5.20.050(E)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to establish record of all complaints registered against chauffeur(s)</u>	<u>5.20.055(B)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to establish record of all complaints registered against the condition of a regulated vehicle</u>	<u>5.20.055(B)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>

Introduced by: Councilman Albertson
 Introduction Date January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

<u>Improper/Insufficient record of complaints</u>	<u>5.20.055(A)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Operating a regulated vehicle that is unsafe, unclean or not in compliance with law</u>	<u>5.20.080(C)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Steering mechanism not in good working order</u>	<u>5.20.080(D)(1)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to meet mechanical standards</u>	<u>5.20.080</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to maintain current application</u>	<u>5.20.140</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to comply with safety belts and child safety restraints regulations.</u>	<u>5.20.170</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Providing taxicab services without a permit</u>	<u>5.30.010(A)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Providing taxicab services without a permittee agreement</u>	<u>5.30.010(A)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Unauthorized loan of taxicab permit</u>	<u>5.30.010(B)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u>

Introduced by: Councilman Albertson
 Introduction Date: January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

		<u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Operating or dispatching a vehicle not described on a taxicab permit</u>	<u>5.30.010(C)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Providing river taxi service without a permit</u>	<u>5.30.020</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Providing bus service without a permit</u>	<u>5.30.030</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Providing limousine service without a permit</u>	<u>5.30.035</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Transferring permit or interest in permit without approval of transportation inspector</u>	<u>5.30.060</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to post permit</u>	<u>5.30.065</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Operating more than one vehicle under a single taxicab permit without authorization</u>	<u>5.30.070</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Taxicab failure to subscribe to dispatch service</u>	<u>5.30.080</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>

Introduced by: Councilman Albertson
 Introduction Date January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

<u>Improper/insufficient taxicab vehicle markings</u>	<u>5.30.090</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Two-way radio required</u>	<u>5.30.100(A)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Equipping taxicab with apparatus capable of monitoring a frequency used by a dispatch service other than that used by taxicab's service</u>	<u>5.30.100(A)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Insufficient interior light</u>	<u>5.30.100(B)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Non-flashing rooftop light required only when taxicab is in service</u>	<u>5.30.100(C)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Seat-belts required</u>	<u>5.30.100(D)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Insufficient/Improper Equipment for River Taxi</u>	<u>5.30.100(E)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Video Camera Required</u>	<u>5.30.100(F)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Improper/insufficient video camera system</u>	<u>5.30.100(F)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u>

Introduced by: Councilman Albertson
 Introduction Date: January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

		<u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Improper/insufficient storage of video camera recording</u>	<u>5.30.100(F)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Altering or manipulating video camera recoding</u>	<u>5.30.100(F)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Improper/insufficient positioning of video camera recording</u>	<u>5.30.100(F)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Video surveillance of passenger area of limousine</u>	<u>5.30.100(F)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Improper/insufficient GPS</u>	<u>5.30.100(F)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Insurance Required</u>	<u>5.30.120</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Posting of Insurance Notice</u>	<u>5.30.130</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Records Maintenance</u>	<u>5.30.140</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>

Introduced by: Councilman Albertson
 Introduction Date: January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

<u>Single use of vehicle</u>	<u>5.30.160</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Vehicle Horn Honking</u>	<u>5.30.170</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Safety Equipment Tampering</u>	<u>5.30.180</u>	<u>\$250 1st Violation</u> <u>\$500 2nd Violation</u> <u>\$750 3rd Violation</u> <u>\$1,000 4^{th+} Violation</u>
<u>Chauffeur's license required</u>	<u>5.40.010</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Posting of Chauffeur's license</u>	<u>5.40.040</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Maximum Number of Hours per day</u>	<u>5.40.050</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Duty to Serve Public</u>	<u>5.40.060</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to notify dispatcher of refusal</u>	<u>5.30.060(B)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>

Introduced by: Councilman Albertson
 Introduction Date: January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

<u>Smoking or burning material in regulated vehicles</u>	<u>5.30.060 (D)</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Alcoholic Beverages and Controlled Substances</u>	<u>5.30.070</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Carrying Alcoholic Beverages</u>	<u>5.30.080</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to provide charter of Taxicab upon request</u>	<u>5.30.090</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Failure to provide receipt upon request</u>	<u>5.30.100</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Two-way radio prohibited</u>	<u>5.40.110</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Handheld device use prohibited</u>	<u>5.40.120</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Check-In and Check-Out requirement</u>	<u>5.40.130</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Operating a vehicle for hire without the headlines on</u>	<u>5.45.020</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u>

Introduced by: Councilman Albertson
 Introduction Date: January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

		<u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Dispatch Service Permit Required</u>	<u>5.50.010</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Dispatch Service Permit Transfer</u>	<u>5.50.030</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Provision of Service (Dispatch)</u>	<u>5.50.040</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Dispatch Service Operation</u>	<u>5.50.050</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Communication requirement between dispatchers and taxicab chauffer</u>	<u>5.50.060</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Compliance with Federal Communications Commission regulations</u>	<u>5.50.070</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>
<u>Records requirement</u>	<u>5.50.080</u>	<u>\$150 1st Violation</u> <u>\$200 2nd Violation</u> <u>\$250 3rd Violation</u> <u>\$300 4^{th+} Violation</u>

D. In addition to the penalties provided for in subsection C, a person who violates a provision of Chapters 5.20 through 5.50 or any regulation promulgated thereunder may also be subject to the following:

Introduced by: Councilman Albertson
Introduction Date: January 24, 2017
Public Hearing: February 14, 2017
Action:
Vote:

1. Suspension of the violator's chauffer's license or permit for fifteen (15) days or less for a second (2nd) violation of the same or similar offense;
 2. Suspension of the violator's chauffer's license or permit for thirty (30) days or less for a third (3rd) violation of the same or similar offense;
 3. A permanent Suspension of the violator's chauffer's license or permit for a fourth (4th) or subsequent violation of the same or similar offense.
- E. Each day during which a violation described in this section occurs shall constitute a separate offense.
- F. In addition to the penalties and other relief listed above, the City may seek injunctive relief or any other remedies available at law.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS _____ DAY OF FEBRUARY 2017, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #17-05

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 13.16 LIMITING THE ANNUAL INCREASE OF UTILITY RATES TO WATER AND SEWER, EXCLUDING SOLID WASTE

WHEREAS, in 2015 the Bethel City Council passed Ordinance 14-12, amending Bethel Municipal Code 13.16, Utility Rates;

WHEREAS, this section of the Bethel Municipal Code contains all utility rates charged by the City of Bethel, water, sewer and hauled refuse;

WHEREAS, when the Council considered Ordinance 14-12, hauled refuse rates were inadvertently left out of the rate change consideration which focused entirely on improving the status of the City's Water and Sewer Enterprise Fund;

WHEREAS, as the revisor of ordinances, the City Clerk has the authority to correct manifest errors that are clerical, typographical, or errors in spelling, or errors by way of additions or omissions;

WHEREAS, the City Clerk reinserted the solid waste utility rates into the chapter in their original form;

WHEREAS, Bethel Municipal Code Subsection 13.16.070, Annual Inflation Increase was included in the adoption of Ordinance 14-12 which reads "All rates adopted under this chapter shall be increased on July first (1st) of each year by three (3) percent unless the council determines that all water-sewer costs are being fully met and an increase is no longer necessary;"

WHEREAS, although the council's intent in passing the annual inflation was to have the increase only apply to the water and sewer rates, it could be interpreted to apply to the solid waste rates as well;

NOW, THEREFORE BE IT ENACTED by the Bethel City Council:

SECTION 1. Classification. This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment.

Introduced by: City Manager Williams
Introduction Date: January 24, 2017
Public Hearing: February 14, 2017
Action:
Vote:

Section 13.16.070 of the Bethel Municipal Code is amended (new language is underlined and old language is stricken).

13.16.070 Annual inflation increases.

~~All~~Water and Sewer rates adopted under this chapter shall be increased on July first (1st) of each year by three (3) percent unless the council determines that all water-sewer costs are being fully met and an increase is no longer necessary.

Section 3. Effective Date.

This Ordinance shall become effective upon the passage by the City Council.

ENACTED THIS ___ DAY OF JANUARY BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk

Introduced by: Planning Commission
Date: January 24, 2017
Public Hearing: February 14, 2017
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #17-06

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING THE OFFICIAL LAND USE MAP OF BETHEL BY ADOPTING A RESIDENTIAL ZONING DESIGNATION TO THE TSIKOYAK SUBDIVISION LOCATED ON THE NORTH SIDE OF BIA ROAD, KNOWN ALSO AS THE LARSON SUBDIVISION, A SUBDIVISION OF MARTHA LARSON'S NATIVE ALLOTMENT, NUMBER SN-F17469- PARCEL C, SITUATED IN SECTION 12, TOWNSHIP 8 NORTH, RANGE 72 WEST, BETHEL ALASKA, TO INCLUDE: BLOCK 1, LOTS 1 TO 29; BLOCK 2, LOTS 1 TO 8; BLOCK 3, LOTS 1 TO 9; BLOCK 4, LOTS 1 TO 9; BLOCK 5, LOTS 1 TO 8; BLOCK 6, LOTS 1 TO 8

WHEREAS, the Larson Subdivision is currently an un-zoned subdivision located inside the City of Bethel boundaries;

WHEREAS, Bethel Municipal Code Section 18.04.050A (Zoning Jurisdiction) states the territorial jurisdiction under this title shall include all lands located within the corporate limits of the city. The provisions of this title shall apply equally to private and public property except to the extent prohibited by law;

WHEREAS, BMC Section 18.04.030B (Zoning Application) states that no structure or land shall be used or occupied and no structure or part thereof shall be erected, moved, or altered except in conformity with the provisions of this Title;

WHEREAS, the Bethel City Planning staff performed a windshield survey of the subdivision neighborhoods and counted 52 single family residences (74%), six duplexes (8%), two properties with a residential garage only (2%), and 11 vacant lots (16%), and determined the subdivision to be predominantly residential;

WHEREAS, BMC Section 18.32.010 states the intent of the residential district is to provide protection to residential areas from encroachment from nonresidential activities;

WHEREAS, BMC Section 18.80.010 states that preexisting non-residential structures and land uses made unlawful by the adoption of this zoning map amendment shall become legal nonconforming uses in the zoning district;

Introduced by: Planning Commission
Date: January 24, 2017
Public Hearing: February 14, 2017
Action:
Vote:

WHEREAS, the Planning Commission held a public hearing on Thursday, December 8, 2016 for the purpose of bringing the Larson Subdivision into compliance with BMC Sections 18.04.050A and 18.04.030B, and determined:

1. Applying a Residential Zone designation to the subdivision would be consistent with existing residential development, and
2. Applying Residential Zoning to the Larson Subdivision is consistent with the City of Bethel Comprehensive Plan 2035 in which the Future Land Use Map designates the Larson Subdivision as being in the Residential Zone, and Action 1b under Land Use Compatibility, designates the Larson Subdivision to be a "low density residential area" and should be generally limited to residential uses.

WHEREAS, the Planning Commission recommends to the City Council to approve a zoning map amendment to the Official Land Use Map of Bethel that will apply a residential zoning designation to Tsikoyak Subdivision located on the north side of BIA Road, known also as the Larson Subdivision, a subdivision of Martha Larson's Native Allotment, number sn-f17469- parcel C, situated in Section 12, Township 8 North, Range 72 West, Bethel Alaska, to include:

BLOCK 1, LOTS 1 TO 29
BLOCK 2, LOTS 1 TO 8
BLOCK 3, LOTS 1 TO 9
BLOCK 4, LOTS 1 TO 9
BLOCK 5, LOTS 1 TO 8
BLOCK 6, LOTS 1 TO 8

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that:

The Official Land Use Map of Bethel shall be amended to show A Residential Zone designation for the Tsikoyak Subdivision located on the north side of BIA Road, known also as the Larson Subdivision, a subdivision of Martha Larson's Native Allotment, number sn-f17469- parcel C, situated in Section 12, Township 8 North, Range 72 West, Bethel Alaska, to include:

BLOCK 1, LOTS 1 TO 29
BLOCK 2, LOTS 1 TO 8
BLOCK 3, LOTS 1 TO 9
BLOCK 4, LOTS 1 TO 9
BLOCK 5, LOTS 1 TO 8
BLOCK 6, LOTS 1 TO 8

SECTION 1. Classification. This ordinance is of a permanent nature and shall be shown on the Official Land Use Map of Bethel as Residential.

Introduced by: Planning Commission
Date: January 24, 2017
Public Hearing: February 14, 2017
Action:
Vote:

SECTION 2. Effective Date. This ordinance shall become effective immediately upon passage by the City Council.

ENACTED THIS ___ DAY OF 2017, BY A VOTE OF ____ IN FAVOR AND ___ OPPOSED.

Richard Robb, Mayor

ATTEST:

Lori Strickler, City Clerk

RESOLUTION
Bethel Planning Commission
Resolution No. 2016 – 10

A RESOLUTION OF THE PLANNING COMMISSION TO THE CITY COUNCIL RECOMMENDING A ZONING MAP AMENDMENT TO THE OFFICIAL LAND USE MAP OF BETHEL THAT WILL APPLY A RESIDENTIAL ZONING DESIGNATION TO TSIKOYAK SUBDIVISION LOCATED ON THE NORTH SIDE OF BIA ROAD, KNOWN ALSO AS THE LARSON SUBDIVISION, A SUBDIVISION OF MARTHA LARSON'S NATIVE ALLOTMENT, NUMBER SN-F17469- PARCEL C, SITUATED IN SECTION 12, TOWNSHIP 8 NORTH, RANGE 72 WEST, BETHEL ALASKA, TO INCLUDE:

BLOCK 1, LOTS 1 TO 29
BLOCK 2, LOTS 1 TO 8
BLOCK 3, LOTS 1 TO 9
BLOCK 4, LOTS 1 TO 9
BLOCK 5, LOTS 1 TO 8
BLOCK 6, LOTS 1 TO 8

WHEREAS, the Larson Subdivision is currently an un-zoned subdivision located inside the City of Bethel boundaries, and

WHEREAS, Bethel Municipal Code Section 18.04.050A (Zoning Jurisdiction) states the territorial jurisdiction under this title shall include all lands located within the corporate limits of the city. The provisions of this title shall apply equally to private and public property except to the extent prohibited by law, and

WHEREAS, BMC Section 18.04.030B (Zoning Application) states that no structure or land shall be used or occupied and no structure or part thereof shall be erected, moved, or altered except in conformity with the provisions of this Title, and

WHEREAS, the Bethel City Planning staff performed a windshield survey of the subdivision neighborhoods and counted 52 single family residences (74%), six duplexes (8%), two properties with a residential garage only (2%), and 11 vacant lots (16%), and determined the subdivision to be predominantly residential, and

WHEREAS, BMC Section 18.32.010 states the intent of the residential district is to provide protection to residential areas from encroachment from nonresidential activities, and

WHEREAS, BMC Section 18.80.010 states that preexisting non-residential structures and land uses made unlawful by the adoption of this zoning map amendment shall become legal nonconforming uses in the zoning district, and

WHEREAS, the Planning Commission held a public hearing on Thursday, December 8, 2016 for the purpose of bringing the Larson Subdivision into compliance with BMC Sections 18.04.050A and 18.04.030B, and determined:

1. Applying a Residential Zone designation to the subdivision would be consistent with existing residential development, and
2. Applying Residential Zoning to the Larson Subdivision is consistent with the City of Bethel Comprehensive Plan 2035 in which the Future Land Use Map designates the Larson Subdivision as being in the Residential Zone, and Action 1b under Land Use Compatibility designates the Larson Subdivision to be a "low density residential area" and should be generally limited to residential uses.

NOW, THEREFORE BE IT RESOLVED, the Planning Commission recommends to the City Council to approve a zoning map amendment to the Official Land Use Map of Bethel that will apply a residential zoning designation to Tsikoyak Subdivision located on the north side of BIA Road, known also as the Larson Subdivision, a subdivision of Martha Larson's Native Allotment, number sn-f17469- parcel C, situated in Section 12, Township 8 North, Range 72 West, Bethel Alaska, to include:

- BLOCK 1, LOTS 1 TO 29**
- BLOCK 2, LOTS 1 TO 8**
- BLOCK 3, LOTS 1 TO 9**
- BLOCK 4, LOTS 1 TO 9**
- BLOCK 5, LOTS 1 TO 8**
- BLOCK 6, LOTS 1 TO 8**

PASSED AND APPROVED BY THE BETHEL PLANNING COMMISSION by a duly constituted quorum on this 8th day of December, 2016. City of Bethel City Planning Commission Action:

Vote: In Favor: 5 Opposed: 0 Abstained: 0

ATTEST:



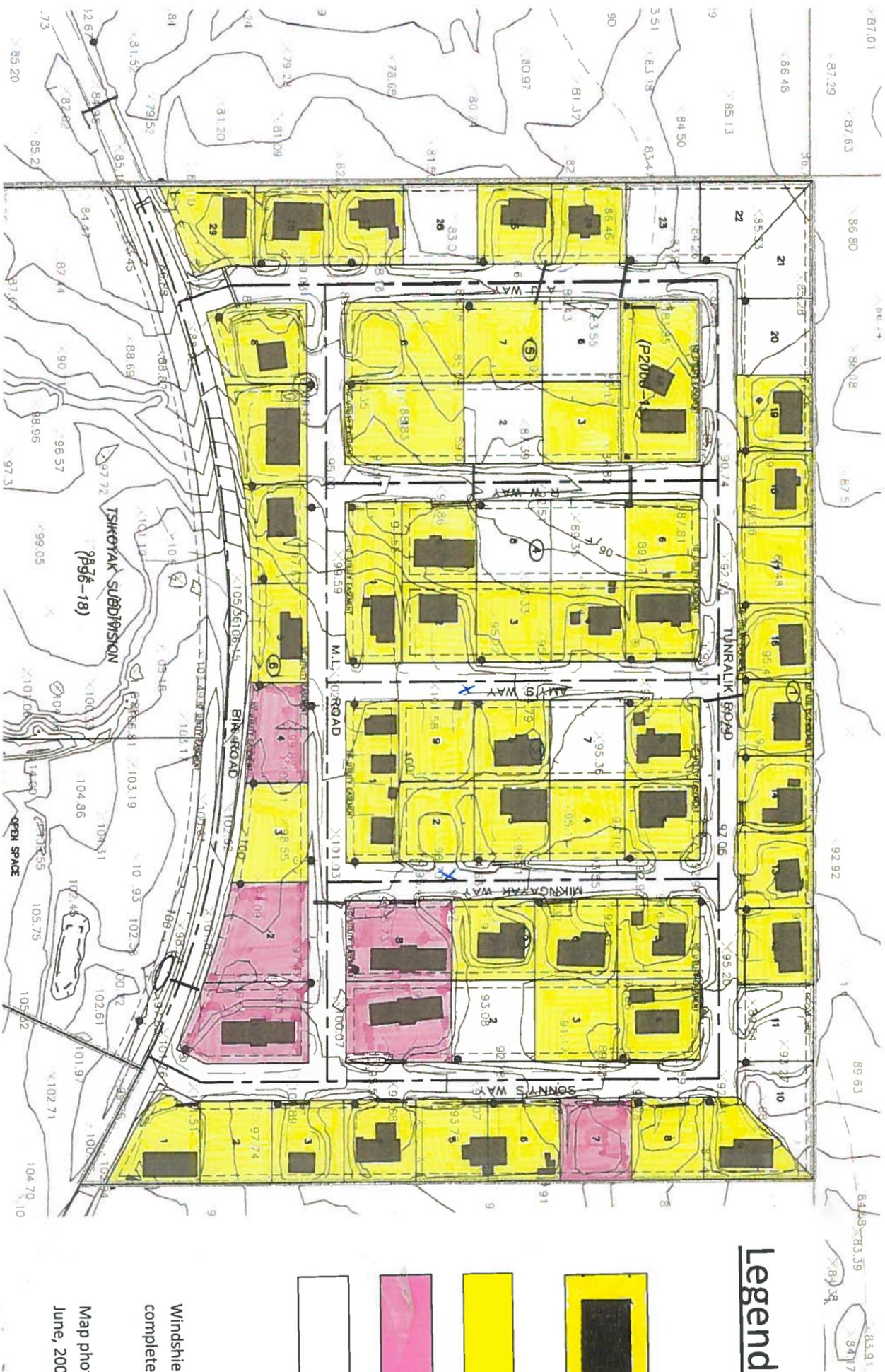
Joy Shantz, Chairman
City of Bethel Planning Commission



Betsy Jumper, Recorder

Bethel Recording District:
After recording please return to:
City of Bethel Planning Department
PO Box 1388
Bethel, Alaska 99559

LARSSON SUBDIVISION



Legend

-  Single Family Residence constructed before 2002
-  Single Family Residence constructed after 2002
-  Duplex
-  Vacant Lot

Windshield Survey completed: June, 2016

Map photo taken: June, 2002

Land Use Compatibility

GOAL 3: Provide for compatibility among adjoining land uses, so future development maintains or improves the quality of life or land values of surrounding uses.

Strategy 1: Review and revise Bethel land use regulations.

Action 1a: Examine existing Bethel code and existing land uses; revise and simplify land use designations to better fit the reality of Bethel's mixed use land use patterns.

A first suggestion for these uses includes the following categories:

- *Low density residential areas*
- *Mixed use - residential primary (residential and limited, residential-compatible uses)*
- *Mixed use (mix of commercial & residential, fewer constraints on size and character of commercial).*
- *Industrial/heavy commercial zone,*
- *Public Use*
- *Airport and related uses*

Action 1b: Use the generalized future land use designations in the Land Use Plan Map (Map 4.4), which broadly identifies areas intended for various uses, as the starting point for revising the zoning code in BMC Title 18 (Bethel zoning code).

For example,

- *Low density residential areas. This zone takes in several specific subdivisions, e.g., Tundra Ridge, Larson and Blueberry. In these areas uses should be generally limited to residential uses. Exceptions would be for small home-based businesses with minimal off-site impacts, or perhaps neighborhood serving commercial, such as a small grocery store.*
- *Mixed use. This use is intended to be the most common land use zone, made up of residential and residential-compatible uses. Examples of residential compatible uses include schools and other community serving, non-industrial facilities, and churches, office and professional services uses (e.g. health facilities), and neighborhood-serving commercial*
- *Industrial/Heavy Commercial. This zone is intended for uses that are generally incompatible with residential, and consequently need to be located where they do not disrupt adjoining residential or residential-compatible uses. This zone includes such uses as warehousing, storage, construction-related industries, marine and aviation-related industries. Key industrial locations include the tank farm, the port, the airport and portions of the waterfront between Second Avenue and the waterfront and the airport.*

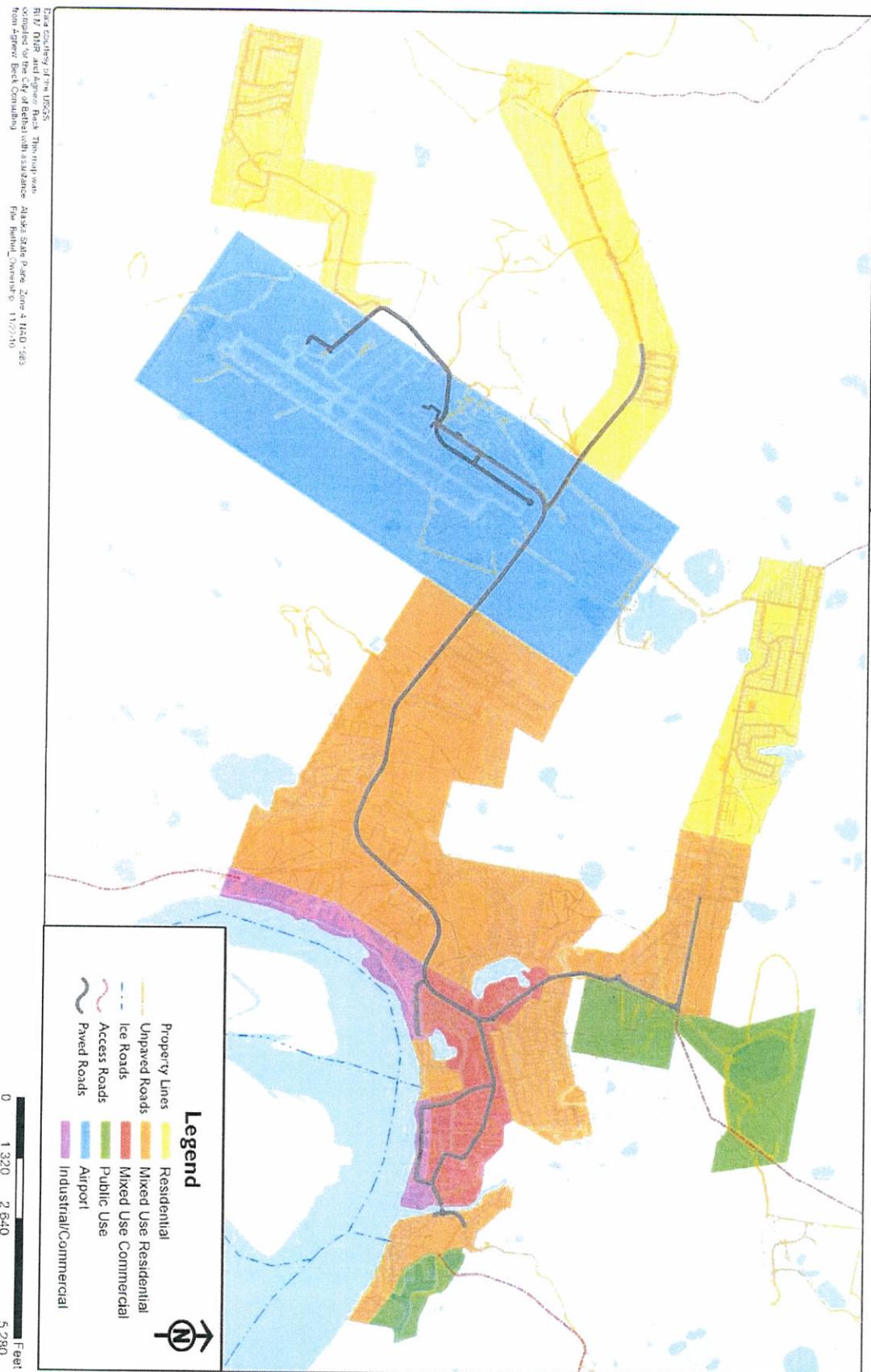
Action 1c: Modify code to require a conditional use review process for large- scale uses or any other use likely to have significant off-site impacts.

Examples of such projects include a large scale public building, or a private use such as car repair.



Map 4.4

City of Bethel Future Land Use Plan Map



Chapter 18.32 RESIDENTIAL DISTRICT – R DISTRICT

Sections:

- [18.32.010](#) Intent.
- [18.32.020](#) Permitted and principal uses and structures.
- [18.32.030](#) Conditional uses.
- [18.32.040](#) Minimum lot size.
- [18.32.050](#) Minimum setback requirements.
- [18.32.060](#) Maximum height of structures.
- [18.32.080](#) Noise.

18.32.010 Intent.

The intent of the residential district is to provide protection to residential areas from encroachment from nonresidential activities. [Ord. 01-05 § 8.]

18.32.020 Permitted and principal uses and structures.

The following are permitted and principal uses and structures in the R district:

- A. Trails and boardwalks.
- B. Nonmotorized public access areas to the Kuskokwim River or other areas that require public access.
- C. Single-family dwelling units.
- D. Duplex uses.
- E. Greenbelts and land reserves.
- F. Subsistence activities.
- G. Any accessory use or structure associated with the principal use or structure on the lot. The use of a freezer van for any purpose is specifically prohibited; except, during the construction or substantial improvement of the primary structure on a lot, a freezer van used solely for storage of construction materials and equipment may be located on the lot for a period not to exceed twelve (12) months unless, for good cause shown, the time is extended in writing by the land use administrator.

H. The facilities of sewer, water and other utilities required to serve the lots in the district.

I. Home occupations, but not more than two (2) per dwelling unit. [Ord. 01-05 § 8.]

18.32.030 Conditional uses. 

The following uses and structures are permitted in the R district under the terms of a conditional use permit.

A. Triplex and residential apartment buildings.

B. Planned unit developments.

C. Professional offices.

D. Parks, playfields, and playgrounds.

E. Churches and synagogues, along with the customary accessory uses, including administrative offices, parsonages, day nurseries, kindergartens and meeting rooms.

F. Headquarters or administrative offices for charitable organizations and similar quasi-public organizations of a noncommercial nature.

G. Radio and television transmission towers and antennas, not including amateur radio and citizen band radio antennas that are accessory to a residential use.

H. Food and beverage sales.

I. Personal services.

J. The facilities of sewer, water and other utilities required to serve lots outside the district. [Ord. 01-05 § 8.]

18.32.040 Minimum lot size. 

The minimum lot size in the R district is nine thousand (9,000) square feet; provided, the minimum lot size for an apartment is ten thousand (10,000) square feet for the first (1st) four (4) units and an additional one thousand (1,000) square feet for each additional unit. [Ord. 01-05 § 8.]

18.32.050 Minimum setback requirements. 

Structures, other than minor structures, in the R district shall be set back from property lines to provide yards as follows:

A. Front yard: Fifteen (15) feet.

B. Side yard: Ten (10) feet; provided, for lots that were lawfully platted prior to 1985 with less than seven thousand (7,000) square feet, seven (7) feet shall be provided for side yards.

C. Rear yard: Ten (10) feet; provided, for lots that were lawfully platted prior to 1985 with less than seven thousand (7,000) square feet, seven (7) feet shall be provided for rear yards.

D. Twenty-five (25) feet from the mean high water mark of any drainage or lake. [Ord. 01-05 § 8.]

18.32.060 Maximum height of structures.

The height of structures in the R district is not restricted except as may be limited under the airport height restrictions under BMC [18.48.250](#) through [18.48.270](#). [Ord. 01-05 § 8.]

18.32.080 Noise.

No loud noise, whether of public or private origin, shall be permitted within this land use district during the hours from 11:00 p.m. to 6:00 a.m. “Loud noise” is defined as a decibel level that exceeds eighty (80) dBA max at the property line of the parcel within the R district that is receiving the noise. Specific examples of loud noise include a person or persons speaking loudly or yelling, operating a garbage disposal, or honking a vehicle horn within twenty (20) feet. This provision applies to all noise sources, whether generated inside or outside the R district, but does not apply to noise associated with aircraft arriving at or departing from the airport or emergency equipment or signals operated by a government agency. [Ord. 01-05 § 8.]

Introduced by: Peter Williams, City Manager
 Introduction Date: January 24, 2017
 Public Hearing: February 14, 2017
 Action:
 Vote:

CITY OF BETHEL, ALASKA
ORDINANCE #16-17 (g)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2017 Budget

Be it Enacted by the Bethel City Council that the FY 2017 Annual Budget be amended as follows:

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2017, July 1, 2016 to June 30, 2017.

Section 2. The following is a summary of the changes by fund and department:

General Fund(10)

Change to General Fund

	Increases	
10-72-755	Donation-Bethel Search & Rescue (Community Services)	5,000
	Total Increases	5,000
	Decreases	
10-72-744	K 300 Race Sponsorship	1,000
10-72-746	ONC Bus Maintenance Donation	4,000
	Total Decreases	5,000
TOTAL	Net Change to General Fund - General Fund Appropriations	0

TOTAL CHANGE TO OVERALL CITY BUDGET

	<i>Change to Revenues Increase/(Decrease)</i>	0
	<i>Change to Appropriations Increase/(Decrease)</i>	0
	These changes <u>INCREASE</u>↑ the overall expenditures/expenses of the City by	0

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF February 2017 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

 Richard Robb, Mayor

 Lori Strickler, City Clerk



Mayor Rick Robb, Bethel City Council
PO Box 1388 Bethel, Alaska 995459

The Honorable Rick Robb,
Mayor, Bethel City Council

Thank you for allowing me to speak to the City Council this evening. My name is Eva Malvich; I am the shelter director for the Bethel Winter House Lions Club. The shelter is a non-profit 501 (c)3 organization based in this community.

Since 2013, the shelter has operated with the mission to prevent death by exposure for people in this community. We are operating from the Salvation Army facility at 124 Gunderson Court, and we operate from December 1 to March 31.

The shelter is run each night by two paid staff; funding for \$29,700.00 was received through a grant (# 605-230-1720) from the State of Alaska. The condition of the grant is that the community itself will match 15% of the total budget of \$38,930, which is \$5,241.00 we had an additional match of \$3,989.00, through volunteer work, as well as business contributions for food, money, bedding and other resources.

We are asking for the City to consider an in-kind donation of reduced water and sewer service (for \$5,000.00) by providing water and sewer delivery at the shelter two times per month (alternating with Loni Upshaw's every other week delivery schedule), going back to December 1, 2017 and for the duration of the shelter operations. This donation would help us immensely with keeping our expenses to a minimum and to satisfy a condition as a grantee for the State-matching grant.

I'd like to apologize for making this request 7 weeks into our project. It's an oversight on our part; as the Shelter Director, I should have made the request several months ago. As you know this endeavor is purely volunteer time for the board, and sometimes things like this fall through the cracks. In the meantime, our partner at the Salvation Army has run out of water recently due to the increase in the demand by our clients.

Quyana for your time.

Eva Malvich, Director

Bethel Winter Houes Budget	
State Grant	\$29,700.00
Required Match*	\$5241.00
Additional Match*	<u>\$3989</u>
Total	\$38,930.00

*Matching Fund Source	
Cell Phone and Cell Service	\$600
City of Bet. Red. Wat/Sew	\$5000.00
Vol cook time	<u>\$3630</u>
total	\$9230

Introduced by: City Manager Williams
Introduction Date: January 24, 2017
Public Hearing: February 14, 2017
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #17-07

AN ORDINANCE AUTHORIZING THE DISPOSAL OF PROPERTY PURSUANT TO BMC 4.08.030(B) LEASE AGREEMENT BETWEEN THE CITY OF BETHEL AND THE DEPARTMENT OF HEALTH AND SOCIAL SERVICES

WHEREAS the Bethel Municipal Code allows for the disposal of property via lease agreement;

WHEREAS when a lease is to a public entity providing a necessary public service, the City does not need to seek bids prior to leasing the space;

WHEREAS the Office of Children's Services (OCS) was recently forced to find space on an emergency basis due to the sudden demise of their building;

WHEREAS OCS, seeks to lease space from the City at current assessed rates on a month-to-month basis until more permanent space can be located;

WHEREAS the City has space available at the Nora Guinn Court Complex that has been vacant for a significant period of time;

NOW, BE IT FURTHER ORDAINED, the City Council authorizes the disposal of the above property via a month-to-month lease and authorizes the City Manager to sign the appropriate lease documents.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B) Disposal to an Entity Providing Necessary Public Service and Bethel Municipal Code.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS ___ DAY OF FEBRUARY 2017, BY A VOTE OF _ IN FAVOR AND ___ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Eleven (11)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 3,981 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska.

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **11**

Page 1 of 4

2279 A11 Admin.docx

Initial: _____ Initial: _____

THIS AMENDMENT SHALL

1. Recognize that the lease of 3,981 sq. ft. occupied by the Department of Law shall remain in a month-month holdover status, pursuant to Amendment No. 9, Item No. 1, and Paragraph 3.i. of the Original Lease Agreement.
2. Recognize that effective February 1, 2017, for administrative purposes, add 1,607 sq. ft. of office space on a month-month basis for the Department of Health and Social Services, Office of Children's Services [(DHSS/OCS) see attached Exhibit A Floor Plan)]. This 1,607 sq. ft. of office space shall have a **Monthly Lease Rate of \$4,338.90.**
3. Recognize that DHSS/OCS shall assume this 1,607 sq. ft. of office space in an as-is condition. DHSS/OCS shall be responsible for all costs associated with the installation of electrical cabling and data and any additional improvements they may require.
4. Recognize that the Lessor is responsible for providing ____ key(s) to DHSS/OCS for use of this 1,607 sq. ft. of office space. DHSS/OCS shall be responsible for additional costs which may occur in the event of a loss of key(s) from DHSS/OCS staff.
5. Recognize that the DHSS/OCS shall have the option to terminate this lease of 1,607 sq. ft. of office space at their sole discretion by providing the Lessor with thirty (30) day's advance notice.
6. Recognize that effective February 1, 2017, the property description shall be changed to read as follows:

Approximately 5,588 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 1,607 square feet of net usable office space occupied by the Department of Health and Social Services, Office of Children's Services;
- B. Approximately 3,981 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 11

Page 2 of 4

2279 A11 Admin.docx

Initial: _____ Initial: _____

7. Recognize that Item 2.b and Item 2.j of the Original Lease Agreement shall not be valid during this period of month-month holdover.
8. Recognize that effective February 1, 2017, the Lessee's address shall be changed to read as follows:

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03, 06
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

9. Recognize that future written Lessee notices, requests, or lease amendments required or permitted under this Lease may be sent to Lessor by email and shall be deemed given when so delivered. Lessee shall not be required to personally deliver a hard copy or send a hard copy by certified or regular mail.

All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

Lessor: CITY OF BETHEL

By: _____
Ken Stewart
Contracting Officer IV

By: _____
Peter A. Williams
City Manager

Date: _____

Date: _____

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **11**

Page 3 of 4

2279 A11 Admin.docx

Initial: _____ Initial: _____

**ACKNOWLEDGMENT OF LESSOR: THE CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL**

This is to certify that on this _____ day of _____, 2017 before me a Notary Public in and for the State of _____ duly commissioned and sworn personally appear **Peter A. Williams**, to me known and known by me to be the person described in and who executed the instruments set forth above and severally stated to me under oath that this person is the **City Manager** and that this person has been authorized by _____ to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of **Same**.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for _____
My Commission Expires: _____

Residing at: _____

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE**

This is to certify that on this _____ day of _____, 2017 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Ken Stewart, Contracting Officer IV**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the **Division of General Services** of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Brian Blessington
Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 11

Page 4 of 4

2279 A11 Admin.docx

Initial: _____ Initial: _____

New Business

Introduced by: Mayor Robb
 Introduction Date: February 14, 2017
 Public Hearing: February 28, 2017

Vote:

CITY OF BETHEL, ALASKA
ORDINANCE # 16-17 (h)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2017 Budget

Be it Enacted by the Bethel City Council that the FY 2017 Annual Budget be amended as follows:

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2017, July 1, 2016 to June 30, 2017.

Section 2. The following is a summary of the changes by fund and department:

Leased Property Court Complex (10)

Change to Community Service

	Increases	
10-72-755	Winter House Donation	512
	Total Increases	512
	Decreases	
	Total Decreases	0
TOTAL	Net Change to Leased Property - Court Complex Fund Appropriations	512

TOTAL CHANGE TO OVERALL CITY BUDGET

	<i>Change to Revenues Increase/(Decrease)</i>	0
	<i>Change to Appropriations Increase/(Decrease)</i>	512
	These changes <i>INCREASE</i>↑ the overall expenditures/expenses of the City by	512

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF FEBRUARY 2016 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

 Richard Robb, Mayor

 Lori Strickler, City Clerk



CITY OF BETHEL

Finance Director's Office

P.O. Box 1388

Bethel, Alaska 99559

Ph. (907) 543-1376

Fax (907) 543-5294

Memorandum

To: Bethel City Council
Cc: Peter Williams, City Manager
From: Hansel L Mathlaw, Asst. Finance Director
Date: February 7, 2016
Re: Justifications for Budget Modification Request Bethel Winter House Water Sewer

Listed below is an explanation for the budget modification request in Ordinance #16-17(h)

The current level of service at the Winter House is 2 times a month at a monthly cost of \$411.80. Water, 214.63; Sewer, 113.19; Garbage, 67.00; Water/Sewer Subscription \$16.98.

The donation request is to increase the level of service to once a week. The cost for this service totals to \$511.32.

The Budget modification will reflect a donation for two months. The donation will come from the general fund undesignated unreserved fund balance.

Supporting Documentation to Budget Ordinance 16-17- (h)

Budget Ordinance 16-17 (h) would allow for the in-kind donation of water and sewer services to the Bethel Winter House through March 31, 2017.

Direct administration to supply an in-kind donation to Bethel Winter House. The in-kind donation will be one water delivery and one sewer evacuation bi-weekly at 124 Gunderson Court (Salvation Army Facility) from now until Winterhouse ceases scheduled operations March 31, 2017.

The Salvation Army facility will continue to receive their scheduled, paid, bi-weekly water and sewer services of 2,000 gallons. After the Winterhouse ceases operations the City of Bethel will no longer provide an in-kind donation at this address.

Justification: Bethel Winterhouse has been providing shelter for those individuals suffering from homelessness for 4 years now. Bethel Winterhouse was founded by volunteers providing a needed service. This shelter has prevented deaths by exposure. Bethel Winterhouse has asked for an in-kind donation for the duration of this year's operation.

This donation is valued at \$340.85 per month for water and sewer services. With an anticipated total value from February 15 to March 31 2017, at \$511.32. It must be noted this is an in-kind donation, and funds are dispersed to Bethel Winterhouse, The Salvation Army, or any other person or entity.

Introduced by: Mayor Richard Robb
Introduction Date February 14, 2017
Public Hearing: February 28, 2017
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #17-08

AN ORDINANCE AUTHORIZING THE DESIGNATION OF PROPERTY, LOT 15, USS 4177, AS A COMMUNITY DOG PARK

- WHEREAS,** Bethel Municipal Code 6.04.100 Dog Park allows the City Council to establish one or more Dog Parks
- WHEREAS,** Under Ordinance 16-02 the City of Bethel re-acquired Lot 15, USS 4177, a 10.54 acre undeveloped parcel on Chief Eddie Hoffman Highway;
- WHEREAS,** the City of Bethel recently received this land, and it is subject to being a parkland;
- WHEREAS,** the Parks, Recreation Aquatic Health and Safety Committee Recommended establishing a Dog Park at this location;
- WHEREAS,** there is a public need for Bethel's first dog park;

NOW, BE IT FURTHER ORDAINED, the City Council authorizes the designation of Lot 15, USS 4177 for the use of a Bethel Dog Park.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

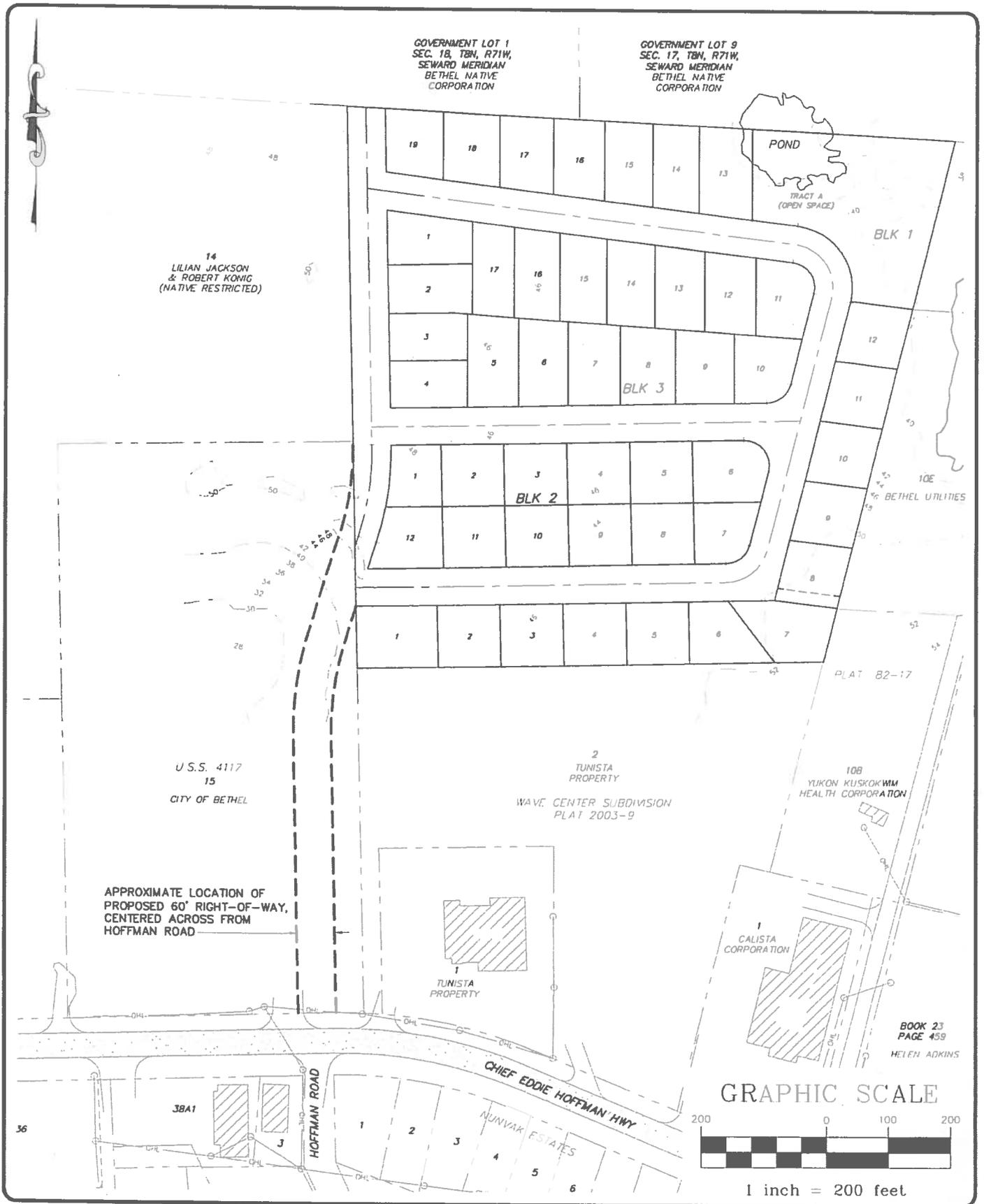
ENACTED THIS ___ DAY OF FEBRUARY 2017, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Richard Robb, Mayor

Lori Strickler, City Clerk





Rodney P. Kinney Associates, Inc.
Consulting Engineers & Surveyors

U.S.S. 4117 LOT 15
PROPOSED RIGHT-OF-WAY

LOCATION MAP
4/13/16 FIGURE 1

City of Bethel Action Memorandum

Action memorandum No.	17-13		
Date action introduced:	February 14, 2017	Introduced by:	PRAHSC Committee
Date action taken:		Approved	Denied
Confirmed by:			

Direct Administration to begin looking into grant options for 330 cubic yards of woodchips for park services.

Route to:	Department/Individual:	Initials:	Remarks:
X	City Manager	PW	
X	Public Works Director	BA	
X	Finance Director		

Attachment(s): None

Amount of fiscal impact:		Account information:
X	No fiscal impact at this time.	10-71-668 Park Maint.

At the January 9 Parks, Recreation, Aquatic Health and Safety Center Committee meeting an AM was passed requesting the City Manager pursue grant funding for 330 cubic yards of woodchips for park surfaces. The parks needing this material are: Wally's Park, the park by the 4H Youth Center, Pinky's Park and the Tundra Ridge Park. Note: grant funding has been and may still be available with the City's insurance company.

The Park Maintenance Budget has \$16,987 as of 1-23-2017 in the case there is a cash match.

City of Bethel Action Memorandum

Action memorandum No.	17-14		
Date action introduced:	2/14/2017	Introduced by:	Mayor Robb
Date action taken:		Approved	Denied
Confirmed by:			

Approve the Mayor's appointment of Justin Wintersteen to the Parks, Recreation, Aquatic Health and Safety Center Committee for a term of three years.

Route to:	Department/Individual:	Initials:	Remarks:
X	City Manager, Pete Williams		

Attachment(s): None

Amount of fiscal impact:		Account information:
X	No fiscal impact	

Action Memorandum 17-14 is sponsored by Mayor Robb, at the request of the City Clerk's Office.

Justin Wintersteen has requested appointment to the Parks, Recreation, Aquatic Health and Safety Center Committee. If appointed, he would be appointed to a term of three years as a Alternate member with a term expiration December 31, 2019

City of Bethel Action Memorandum

Action memorandum No.	17-15		
Date action introduced:	2/14/2017	Introduced by:	Mayor Robb
Date action taken:		Approved	Denied
Confirmed by:			

Approve the Mayor's appointment of Shadi Rabi to Planning Commission for a term of three years

Route to:	Department/Individual:	Initials:	Remarks:
	Planning Director, Ted Meyer		

Attachment(s): None

Amount of fiscal impact:		Account information:
X	No fiscal impact	

Action Memorandum 17-15 is sponsored by Mayor Robb, at the request of the City Clerk's Office.

Shadi Rabi has requested appointment to the Planning Commission. If appointed, he would be appointed to a term of three years as a Alternate member with a term expiration of December 31, 2019.

City of Bethel Action Memorandum

Action memorandum No.	17-16		
Date action introduced:		Introduced by:	Parks/Rec/Fitness Center Committee
Date action taken:		Approved	Denied
Confirmed by:			

Approve the modified operational hours for the YK Fitness Center to close on Friday and be open on Monday.

Route to:	Department/Individual:	Initials:	Remarks:

Attachment(s): None

Amount of fiscal impact:		Account information:
X	No fiscal impact	

The YK Fitness Center Operations Plan by Health Fitness has already been submitted to the City for City Council approval. The days of operation and closure are part of that plan. However, with the time needed to consider and approve the entire Operation Plan being extensive, the Parks/Recreation/Aquatic/Health and Safety Committee requests City Council at this time consider only the hours of operations. If the proposed change is approved, it would ensure advertising for the Spring sessions be done in a timely manner.

Health Fitness has conducted a poll asking members of the community and members of the facility their preferred closing day, either Monday or Friday. There was more support for the change to be opened Monday and closed Friday.

This change would allow for more programming opportunities and revenue. The peak hours for programs are T-Th evenings. Being open on Monday allows an additional day for programs. Often there are other activities going on in Bethel Friday evenings, competing for this time slot, especially when school sports are in session, and on weekends in the summer.

There are a number of Federal and State holidays that fall on Monday, which could lead to more people using the facility when work or school is closed. Others say the beginning of the week is when they are most likely to want to start the week exercising and have Friday as a relaxing, non-work out day. The Committee supports this change with re-evaluation next year.

City of Bethel Action Memorandum

Action memorandum No.	17-17		
Date action introduced:	February 14	Introduced by:	Mayor Robb
Date action taken:		Approved	Denied
Confirmed by:			

Approve the Administrative Leave Request for the City Clerk April 20th, 2017

Route to:	Department/Individual:	Initials:	Remarks:
	Finance Director		

Attachment(s): Training Agenda

Amount of fiscal impact:		Account information:
\$526	Funds are Budgeted	10-52-545

There is an expectation that the Clerk's Office be familiar and knowledgeable in laws and regulations related to the Marijuana Industry for a number of reasons. First, at the request of Council Members, the City Clerk's Office drafts protests on the issuance of any marijuana licenses. Additionally, as the revisor of ordinances (BMC 1.01.035), it is the City Clerk's responsibility, with assistance from the attorney, to ensure Ordinances put into the code effectuate the legal procedures of the organization.

Cost Breakdown:

Airfare: \$251

Registration: \$195

Meals: Dinner (2)/ Lunch (1) = \$80

Total Cost: \$526

The City Attorney is also attending this training, as it is the best, most direction opportunity for both Office to get current, relevant and collaborative information related to a new and specific task each office is expected to carry out.

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Webinars (https://www.alaskabar.org/servlet/content/cle.html)		Login

Marijuana Law in Alaska: Finding Clarity in a New Legal Regime

Thursday, April 20, 2017

[Register Now](#)

9:00 - 4:30pm

Early Bird Discount Deadline: Friday, April 14, 2017

Registration Deadline: Thursday, April 20, 2017

General Credits: 4.00

Ethics Credits: 2.00



Details



Pricing



Ticketed Events and Options



Speakers



Location



Available via Live Webcast

Video-On-Demand will be available approximately 3 weeks after the program takes place.

Marijuana Law in Alaska: Finding Clarity in a New Legal Regime

April 20, 2017 | Dena'ina Civic and Convention Center, Third Floor

5.75 General & 1.0 Ethics CLE Credits | CLE #2017-004

Registration fee: \$195 After April 13: \$220

8:00 a.m. Check-in and continental breakfast

8:30 a.m. Legal Developments in Federal and State Marijuana Laws

Jason Brandeis, of Counsel Birch Horton Bittner & Cherot

This session is snapshot of the current state of marijuana law locally and nationally, a brief overview of the history and development of marijuana regulation in Alaska (including discussion of Ravin), a discussion of some pertinent state/federal conflicts that attorneys should be aware of, and address ambiguities that still exist

9:30 a.m. **Break**

9:40 a.m. Licensing and Contracts 101

Jana Weltzin, JDW Counsel

This session provides for an in-depth look at the state licensing process and regulatory steps necessary to obtain a commercial marijuana license. The second half of this session is a brief overview of contracts involving cannabis businesses and the unique challenges and pit falls to be aware of when engaging in a cannabis related contract.

10:40 a.m. **Break**

10:50 a.m. State and Municipal Taxes and Revenue Trends

Regina James, Tax Enforcement Officer, Municipality of Anchorage

Brandon Spanos, Deputy Director, Alaska Tax Division

Current tax structures for state and Anchorage municipal taxes, reporting requirements, how taxes are paid in this mostly cash business, and current trends in state revenues.

11:50 a.m. Lunch (on your own)

1:00 p.m. Cannabis Banking: Fact or Fiction?

Adam Crabtree, CEO, Nationwide Compliance Specialists, Inc.

Will the cannabis industry really have to wait for federal regulation? This session gives an in-depth overview on cannabis banking and how it is actually working. We will review several of the leading methods from traditional banking, to state and public banking, to closed loops systems and crypto-currencies. We examine what is attractive about each, where they are being offered and potential shortcomings.

1:45 p.m. Marijuana Testing Labs - What Why and How

Brian Coyle, AK Green Labs

What we test for: cannabinoids, terpenes, residual solvents and microbial contaminants; How we do the testing: laboratory setup, instrumentation and methods; Why we run different tests on different products; with some discussion on regulations.

2:15 p.m. Break**2:30 p.m. Cannabis in Alaska: State of the Industry**

Brandon Emmett, President of the Alaska Marijuana Industry Association

This session covers the chronology of marijuana regulation in Alaska, details current rules for commercial marijuana facilities and outlines the state of the industry.

3:00 p.m. Creating a Marijuana Industry in Alaska with the APA

Jedediah Smith, State of Alaska Alcohol and Marijuana Control Office

Regulations are not conjured from thin air. The Alaska Administrative Procedures Act (AS 44.62) says that to be effective, regulations must be adopted within the scope of authority conferred and in accordance with standards prescribed by provision of law, and in order to be carried out effectively, regulations must be consistent with the statute. The APA provides a very specific and rigid framework for the adoption of regulations, including the recording of public comments, the judicial review process, appeals to an administrative law judge, and definitions and prohibitions of appropriate communication with respect to open meetings laws.

4:00 p.m. Ethics in Marijuana Law

Maria Bahr, Alaska Bar Counsel

5:00 p.m. Concludes

Alaska Bar Association | 840 K Street, Suite 100, Anchorage, AK 99501 | Ph.: 907-272-7469 | Fax: 907-272-2932

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City of Bethel Action Memorandum

Action memorandum No.	17-18		
Date action introduced:	2-14-2017	Introduced by:	Mayor Robb
Date action taken:		Approved	Denied
Confirmed by:			

Direct the City Clerk's Office to negotiate an 8-year lease with Dominion Voting for City Election Equipment and agree to provide for the funding in the Fiscal Year 2018 Budget.

Route to:	Department/Individual:	Initials:	Remarks:
	City Manager		
	Finance Director		

Attachment(s): None

Amount of fiscal impact:		Account information:
\$5,000	Fiscal impact, not budgeted. Requesting Funding in FY 2018 Budget.	10-52-682

The City Clerk's Office would like to lease election equipment for the City's Election as opposed to using the State's equipment. The cost associated with a lease agreement for two tabulation machines would be approximately \$6,500 per year, which is an annual increase of \$5,000 to the City Clerk's Election Budget. The purpose of the AM is to allow the City Clerk to finalize a draft contract with Dominion Voting for the Council's approval before the FY 2018 budget adoption. If the approval is put off until July, the equipment would not be ready for the City's October Election.

The City of Bethel holds Regular Elections the first Tuesday in October of each year, the same day as the State's REAA Election. In exchange for supervising and coordinating the State and Federal Elections, the City of Bethel is provided use of the State's Accuvote (tabulation) machines for City elections. On the day of the Election, voters place the State's ballots in the State's Accuvote (tabulation) machine and the City's ballots are placed in a metal box. When the polls are closed, officials close out the State's Election then begin processing the City's Election, scanning the City's ballots through the tabulation machine.

Leasing City Election Equipment:

Outcome #1: Every eligible voter will know that his or her vote counted.

Voters would cast their ballots by placing them into the City's tabulation machine as opposed to the metal box. All mismarked or damaged ballots would be instantly recognized. If the machine accepts the ballot, it means that it was counted, recorded internally, and displayed on the outer screen as an increase of one ballot counted.

Outcome #2: Increased voting accuracy, timely reporting and improved voter perception while making it easier for Election Officials to perform their duties.

During the October Election, Election Officials manage the State Election and City Election simultaneously. There are duplicate records for each election and multiple ballot types issued to each voter. The Election Officials have been trained to always issue the ballots separately, in hopes of eliminating the placement of State ballots in the City's metal box where they would not be counted until

City of Bethel Action Memorandum

Action memorandum No.	17-18		
Date action introduced:	2-14-2017	Introduced by:	Mayor Robb
Date action taken:		Approved	Denied
Confirmed by:			

the State holds its canvassing board meeting. Despite diligent efforts, the accidental misplacement of ballots in the wrong location is always identified during the closing of the election resulting in significant delays during the closing process and preventing some ballots from being counted on Election Day. Additionally, Election Officials have to handle uncounted ballots, and although the Officials are very thorough in their accounting of the ballots, to alleviate the perception of mishandling of ballots it would be better to ensure to the extent possible, the ballots are counted with the voter present.

Outcome #3: Improved reliably to produce speedy, accurate election results.

The State's Accuvote machines are old and undependable in their ability to scan ballots (not their ability to tabulate the ballots that are scanned). Some machines and memory cards have been broken and unavailable for elections, which sometimes leads to Election Officials having to conduct a hand count. At the minimum, however, the age of the machines often causes delays in the tabulation process. The State has expressed no plans to upgrade its equipment. Breakdowns will only become a bigger problem in the future.

Outcome #4: Independent operations of Elections.

In order to use the State's tabulation machines as quid pro quo, the City must provide substantial assistance to the State of Alaska Division of Elections for the Primary, REAA, and General Elections. City assistance consists of administering absentee in-person and special needs voting two weeks prior to the elections, coordinating the staffing of each precinct with election officials, and providing the auditing and delivery of supplies before, during, and after each Election Day.

In 2016, the City Clerk alone provided 385 hours of support for State Elections. An allocation of this many hours to a State function puts at risk the City Clerk's ability to provide sufficient attention to actual responsibilities of the City Clerk's Office. Administration of State Elections is not a responsibility of the City Clerk, and is not the standard practice throughout the State.

Outcome #5: Language translation standards would be achieved.

The proposed lease agreement would include a module that would allow primary Yugtun speakers to have the ballot read to them in Yugtun, eliminating any variation in the way the ballot is described to the voter. Currently, the City hires two language assistance workers for each polling location to assist voters in the interpretation of the ballot. This module would ensure consistency to each voter choosing to utilize this option. This is not an option with the State's equipment.

The City Clerk's Office wants to ensure the operation of Bethel's Municipal Elections are held to the highest standard and are carried out without ill perceptions. By utilizing their own election equipment the City Clerk's Office is taking steps to improve the voting process for the citizens in the community.

IMAGECAST® PRECINCT

THE WORLD'S MOST RELIABLE OPTICAL SCAN TABULATOR

Dominion's ImageCast® Precinct is the most tried and proven tabulation equipment in the industry, backed by our dedicated service team.



ImageCast® Precinct Optical Scan Tabulator: Reliable & Versatile

- Over 100,000 units deployed worldwide
- Lightweight, easy to store, carry & set-up
- Optional integrated ADA compliant configuration
- Can scan ballots up to 30 inches



TO LEARN MORE ABOUT OUR TECHNOLOGY, PEOPLE AND SERVICES
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STANDARD FEATURES & ADVANTAGES

WHAT YOU NEED, WE DELIVER

STANDARD FEATURES

- High resolution scanning technology
- Automatic detection of fraudulent ballots
- Ultrasonic multi-feed detector that prevents the device from accepting more than one ballot at a time
- Dual, removable commercial memory cards for redundancy
- Internal diverter for simplified ballot sorting
- Patented AuditMark® image technology



BENEFITS

Dominion has invested in the development of proprietary technology that truly sets its products apart from the competition. Focusing on two key aspects of the electoral process – **risk-limiting auditing and voter intent** – Dominion’s technology improves the transparency and integrity of the election process.

- **AuditMark® technology:** Each digital ballot image has an AuditMark® appended at the bottom, showing a record of how that ballot was interpreted by the tabulator on Election Day. Why bother purchasing a scanner if it can’t tell you what it read?
- **Marginal Mark detection:** This feature makes it possible for voters to clarify their intent when they cast their ballot. Thresholds can be configured to jurisdictional requirements.
- **Complete end-to-end system auditability:** Every action taken on the tabulator and the election management system is recorded in a permanent, unalterable digital audit log.
- **Engineered simplicity:** Dominion’s voting systems were designed to be easy-to-use for voters, poll workers and election officials.

EXPERTISE

Dominion team members are leaders in the industry in project management services and support for voting system implementations. With nearly 200 professional staff - including over 60 individuals dedicated to Customer Service & Delivery - **and over 2,000 years in combined elections experience**, Dominion has the expertise to deliver on all your election needs.

EXPERIENCE

Dominion staff leverage their broad implementation experience with Dominion, Sequoia as well as Premier/Diebold product lines to deliver the best professional services in the industry. This cornerstone in project management has been the key to success of voting system implementations ranging in scale from large statewide projects to small scale election events. **As a Dominion customer, you know you can rely on Dominion’s state-of-the-art technology, vast engineering resources and expertise** - all of which are mobilized to ensure that your needs, and those of your voters, are fully met.

 While an accessible voting session is on-going with a voter using an audio ballot and ATI to vote, another voter is casting their ballot.



 **PROVEN, PRACTICAL & SIMPLE**



 **DOMINION CUSTOMER SERVICE & SUPPORT**

- Planning & Scheduling
- Overall Change Control Process
- Project Scope Management
- Resource Planning
- Quality Control
- Risk Management
- Resource Management
- Equipment Procurement & Deployment
- Customer Interface & Communications
- Training Management

**STATE-OF-THE-ART TECHNOLOGY, EXPERTISE & EXPERIENCE.
DEDICATED TO MAKING YOUR ELECTION A SUCCESS.**

ImageCast® Precinct's Global Footprint

- Nearly 12,000 units in 52 of 58 jurisdictions in *New York State*
- 2,500 units used nationally in *Mongolia*
- Over 80,000 units deployed in the *Philippines*
- Thousands of units used in municipal and provincial elections in *Canada*



SECURE

STATE-OF-THE-ART SECURITY TO SATISFY THE NEEDS AND EXPECTATIONS OF VOTERS, AND FOR YOUR ADDED PEACE OF MIND

EAC VVSG 2005 certified, featuring the highest security standards - with symmetric and asymmetric encryption - while preserving transparency through end-to-end system auditability.

Integrated ballot security features.

Encryption and security protocols are designed to meet the drafted Next Iteration requirements of the VVSG.

Extensive internal security monitoring to ensure data integrity and maintain public confidence.



EFFICIENT

SPECIFICALLY DESIGNED TO HELP YOUR ELECTION RUN EFFICIENTLY

Lightweight, robust tabulator with optional accessible configuration.

AuditMark® ballot image auditing capability retains a secure digital image of every ballot cast in your election.

Meets EAC VVSG 2005 standards with superior accessibility for all voters.



SIMPLE

ENGINEERED SIMPLICITY

From tropical to concrete jungles - the ImageCast® Precinct has been successful in some of the most challenging environments around the world.

Optional ballot review, second chance voting and accessible voting - all at one terminal.

5.7" LCD display screen.

Seamless integration with Dominion's Democracy Suite®.

**PLEASE CONTACT US
FOR MORE INFORMATION**



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VOTING**

70





January 12, 2017

City of Bethel
Attn: Lori Strickler
VIA Email: lstrickler@cityofbethel.net

License Type:	Package Store	License Number:	5533
Licensee:	Cezary J Maczynski		
Doing Business As:	Kusko Liquor		

- New Application**
 Transfer of Ownership Application
 Transfer of Location Application
 Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant’s proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

AMCO Staff
amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board
Form AB-00: New License Application

What is this form?

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 - Establishment and Contact Information

Enter information for the business seeking to be licensed.

Licensee:	Cezary J. Maczynski				
License Type:	Package Store	Statutory Reference:	AS 04.11.150		
Doing Business As:	KUSKO Liquor				
Premises Address:	801 Front Street				
City:	Bethel	State:	Alaska	ZIP:	99559
Local Governing Body:	City of Bethel				
Community Council:	Bethel City Council				

Mailing Address:	P.O. Box 1805				
City:	Bethel	State:	Alaska	ZIP:	99559

Designated Licensee:	Cezary J. Maczynski				
Contact Phone:	(907) 545-4241	Business Phone:	(907) 543-4241		
Contact Email:	cezarysauto@live.com				

Seasonal License? Yes No If "Yes", write your six-month operating period: _____

OFFICE USE ONLY				
Complete Date:		License Years:		License #:
Board Meeting Date:		Transaction #:		
Issue Date:		BRE:		

[Form AB-00] (rev 06/30/2016)





Alaska Alcoholic Beverage Control Board
Form AB-00: New License Application

Section 2 - Premises Information

Premises to be licensed is:

- an existing facility a new building a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

1.4 Miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

579 Feet

Section 3 - Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).



This individual is an: applicant affiliate

Name:	Cezary J. Maczynski			
Address:	P.O. Box 1805			
City:	Bethel	State:	Alaska	ZIP: 99559

This individual is an: applicant affiliate

Name:	Florence E. Maczynski			
Address:	P.O. Box 1805 537 Yukon Court			
City:	Bethel	State:	Alaska	ZIP: 99559





Alaska Alcoholic Beverage Control Board
Form AB-00: New License Application

Section 4 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Sole Proprietorship

Entity Official:	Cezary J. Maczynski			
Title(s):	Owner	Phone:	(907) 543-4241	% Owned: 100%
Address:				
Qty:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
Qty:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
Qty:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
Qty:		State:		ZIP:





Alaska Alcoholic Beverage Control Board Form AB-00: New License Application

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	NA	AK Formed Date:		Home State:	
Registered Agent:	NA	Agent's Phone:			
Agent's Mailing Address:	NA				
City:		State:		ZIP:	

Residency of Agent: Yes No

NA Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

Section 5 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses: Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes" disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

NA

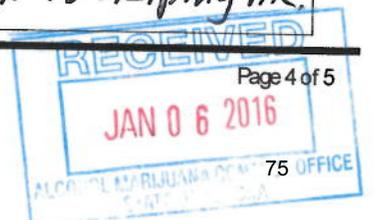
Section 6 – Authorization

Communication with AMCO staff: Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes" disclose the name of the individual and the reason for his authorization:

E-Mail: *arvindull@gci.net*
Arvin D. Dull *My friend who is helping me.*





Alaska Alcoholic Beverage Control Board Form AB-00: New License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS04.11.260) and affiliates have been listed on this application.

MC

I certify that all proposed licensees have been listed with the Division of Corporations.

NA

MC

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

MC

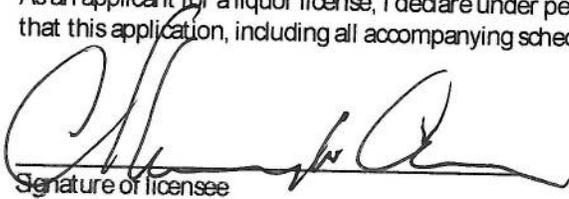
I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC304.465.

MC

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

MC

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS04 and 3 AAC304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.


Signature of licensee

Cezary J. Maczynski
Printed name of licensee

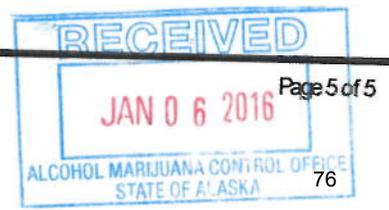

Signature of Notary Public

Notary Public in and for the State of Alaska



My commission expires 11-27-17

Subscribed and sworn to before me this 4th day of January, 2017.





Alaska Alcoholic Beverage Control Board Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, and consumption. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Cezary J. Maczynski	License Number:	5533
License Type:	Package Liquor Store		
Doing Business As:	Kuskö Liquor		
Premises Address:	801 B. Front Street		
City:	Bethel	State:	AK
		ZIP:	99559





Alaska Alcoholic Beverage Control Board
Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, and consumption. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.

See Attachment



LEZARY J. MACZYNSKI
KUSKO LIGUOR

Enter Parking FIRST AVENUE

47.32'

138'

55' City of Bethel
Leased Land
Parking

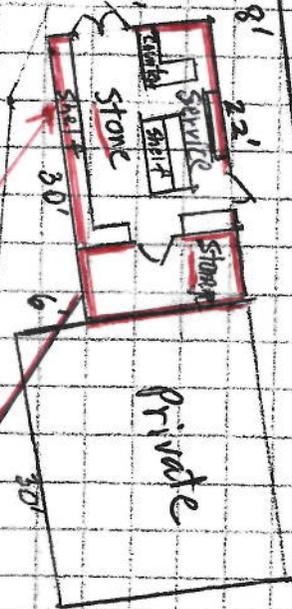
Autobody Shop

82.48'



Storage has 396
Storage has 144

KUSKOWIM RIVER



NO
Consumption
Areas

Storage
Service (Store)





City of Bethel

Administration
P.O. Box 1388 Bethel, Alaska 99559
Phone # 907-543-1371
Fax # 907-543-4171

January 30, 2017

Bethel City Council
P.O. Box 1388
300 state highway
Bethel, AK 99559

Mayor, Vice-Mayor and Members of City Council;

In the matter of an application by Kusko Liquor, located at 801 Front Street in Bethel, AK 99559; # 5533 to State of Alaska Alcohol & Marijuana Control Office and in accordance with AS 04.11.150.

Bethel Municipal Code (BMC) 5.08.020(d) requires the City Manager provide a written report to City Council, with a copy to the applicant, listing any objections to the Board issuance of the application.

According to BMC 5.08.020© City Planner, City Finance Director, City Fire Chief and Police chief shall forward written statements to the City Manager outlining their findings:

- a) Planning Director- Listed the following concerns (1) A Conditional Use Permit has not been issued. An application has been submitted but to date is incomplete; (2) there is inadequate parking; (3) The building is within 75' of another business with an alcohol license; (4) The building is 10' from the seawall which has a 20' vertical drop to the river; and (5) The area designated for a "store" appears to be in a garage.
- b) Finance Director- Sales Tax Filings and Utility Bills are current.
- c) Police Chief- There was only one service call to 801 Front St. from 1/23/2016 to 1/23/2017. There were five service calls labeled Czary or Cezarys near 801 Front Street. The Police Dept. did not deem these calls as excessive, per BMC 05.08.020 (B)(3)
- d) Fire Chief – EMS and Fire calls were not excessive. The applicant was unable to provide plans and reconfiguration/remodel of the proposed site. There is nothing to inspect for compliance with compliance with fire and safety code at this time. The applicant reported he was preparing plans for review by the State Fire Marshall (thus the required State Fire Marshall approval has not been received as of the date of this application).

City Manager Concerns – The applicant has submitted a hand-drawn map that is difficult to decipher in regards to true dimensions. The City was able to obtain the last known survey of the Premises (conducted in 2007 by Sentec and attached herein). That survey

shows encroachment onto the City's land and shows the difficulty in parking which the business will have.

As the attached photographs demonstrate, there is no safe parking in the front of the Auto Body Shop. There is also no viable parking in between the shop and the private home with attached garage (to be converted into the package store).

To resolve the parking issue, the applicant proposes to use space to the East of the Shop stating the space has been leased from the City. However, no City records can be found showing a lease currently exists for this space. The applicant does have some space to the East but has taken to encroaching on City land for its needs. The lease that does exist between the City and the applicant is not for the space to the East but is instead a limited lease on the South-Side of the home and per the terms of the lease cannot contain any obstructions to the seawall.

Peter A Williams 2/1/2017

Peter Williams
City Manager, City of Bethel



Mayor's Report

City Manager's Report



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: 1-26-17 to 2-7-17
TO: City Council
FROM: Peter Williams, City Manager
RE: Managers' Report

PROJECTS

Sewer Lagoon/Jetty-We could not reach an agreement between the firm and the city for an engineer/project manager and have ceased negotiations. We have moved on to the next firm from the list of proposals we received originally. We met with the ADEC POC on Jan 30th. I have had a discussion with the USDA on Jan 27th. There are still three grant agreements that need to be reviewed by administration and council once we receive them concerning the water and sewer trucks. Have gathered proposals for the loan needed for this project with First Nat. Bank, Wells Fargo and Alaska USA. The new finance director was filled in on the first two proposals and was part of the discussion with Wells Fargo. The Finance Director had a discussion with Cindy Cartlidge about municipalities using loans to fund capital improvements.

Institutional Corridor- YKHC and BNC concluded their business over where the property line behind the YKHC administration building will be. Once the new property is deeded over to BNC the City's project manager will be to start the final design for the pipeline. A MOA between the BNC and the COB will also be created. We meet with the Project Mangers on Jan27th and Feb 3thd. We will hopefully sign a Notice to Proceed sometime the week of the Feb.14th.

Ridge Crest Dr.-Meet with DOT and we should receive the plans that will be 95%complete in February for us to review and comment on.

Port Ops. Ctr. -Pre-Bid discussion with contractor took place on February 7th,10am-12pm. There were seven contractors and sub-contractors that attended

the meeting between Bethel and Anchorage. Request for bids to construct are due Jan. 1st.

BBSP- Sent the USACE proof of \$377,000 in COB purchases of property that was required for this project which will count toward part of our in-kind match toward this project. I have contacted the USACE Real Estate Division to resolve this matter.

Tundra Ridge Rd.-Have started to review the history and have requested information from the DOT and city employees.

DEPARTMENTS

Transit-Termination study has arrived sent to too PERS who will send us the final determination. Please read the HR Managers report.

Union Negotiations-HR and I have meet to discuss the concerns Dept. Heads forward to me while she was on vacation.

Finance Dept.-We have a new Finance Director, Jim Chevigny. Budget work sheets were sent to the Dept. Heads. I've spent about three hours discussing with the new Finance Director various concerns about the finance department, last year's budget presentation, and various issues with each department. The Finance Director and the Assistant FD meet with Wells Fargo to review our banking services with them. The Fiancé director is also looking into the legalities of the city barrowing funds from a bank.

Grants-City Clerk forward an example of community grant program and the city attorney and myself are looking into how this might work for us. Our goal would be to have a formal application and vetting procedure along with a source of funds. The finance department will be part of the discussion eventually.

Public Works – There was a serious accident involving one of the new trucks. Overall "incidents "as there are known here at the city, which are really accidents are a problem in all of the departments. Administration has worked with the PD, PW and the HR Dept. to come up with a policy that will address this problem. The policy will provide a COA that involves disciplinary, training and legal actions (traffic violations) to decrease the number of accidents that the Departments are involved in. A new V&E foremen was hired has made a difference already. PW Director has asked a contractor to look at the roof at City Hall. Filed trespass charges against a individual who has been bothering city employees and council members about problems with the piped water, it was found the person wasn't paying for services.

Planning Dept.- Discussed with the City planner liquor licenses and conditional use permits. I have asked that all future conditional use permits be reviewed by the both of us before they go to the Planning Commission. This will help me understand the process a little better. Dept. heads reviewed the plans regarding knocking down the AT&T tower on Feb 14th at 10am.

Boards-Yukon Kuskokwim Transportation Plan-will meet February 16,2017 11:00am to 12:30am vis tele-conference in Council Chambers. This is to discuss the final draft of this plan.

Management Team Reports

CITY OF BETHEL POLICE DEPARTMENT



DATE: February 7, 2017
TO: Peter Williams, City Manager
FROM: Andre Achee, Chief of Police 
SUBJECT: January 2017 Monthly Report

Personnel:

Bethel Police Department continues to have recruitment challenges.

The Bethel Police Department is currently budgeted for a total of 14 sworn police positions which includes: (1) Chief of Police, (1) Lieutenant, (1) Sergeant- Investigations, (2) Sergeants- Patrol, (1) Corporal/Investigator, and (8) Police Officers.

Of these positions, we have the following vacancies: (5) Police Officers, (1) Lieutenant.

My staff is working diligently to recruit personnel and process current applications. In December 2016, we extended 2 conditional offers of employment to police officer candidates. One offer has been rescinded and the second offer is still currently pending.

In January 2016, we extended another conditional offer of employment to a police officer candidate. The offer was rescinded due to the candidate failing to report to mandatory testing.

Additionally, we are currently soliciting applications for our non-sworn vacancies. We are currently budgeted for 12 support personnel positions. These positions are: (1) Administrative Assistant, (1) Dispatch / Records Supervisor, (5) Dispatchers, (2) Community Service Officers, and (3) Community Service Patrol Officers (Grant Funded).

In December 2016, we extended a conditional offer of employment to a dispatcher candidate. After accepting the offer, the dispatcher candidate failed to report for duty on their first day of work. We were unable to re-contact this candidate. We therefore rescinded their conditional offer.

We currently have (1) Dispatcher vacancy. My staff have been working diligently to interview applicants for this position to find the most qualified candidate for this position.

Yesterday, a Community Service Patrol Officer tendered her resignation notice. This employee was still in field training and on probation. The employee's resignation was accepted and 30 days' notice was waived.

We have several applicants we will be looking at in our CSP applicant pool.

Total Current Vacancies:

Lieutenant (1)
Police Officer (5)
Dispatcher (1)
Community Service Patrol (1)

Supplemental Police Officer Staffing:

Effective 2/6/2017, the Bethel Police Department no longer have approval to continue our Supplemental Police Officer (temporary) program, by the City.

This program assisted police officers with their staffing needs. Currently, we are below staffing requirements and officers will be required to work overtime shifts to meet these requirements.

Separation / New Hires:

LaShel Campbell-Throop voluntarily resigned as a Community Service Patrol Officer.

Robert Baty resigned from the temporary police officer program, after two weeks' notice was given by the City.

Operations (Patrol / Communications):

During this reported period the Bethel Police Department Dispatch Center (Communications) logged 1,503 calls for service.

Of the 1,503 calls for service the police department investigated this month, 80 were closed by police reports.

(See attached statistics)

Animal Control:

The Bethel Police Department had 62 calls for service related to animal control issues, of which none generated a police report.

Community Service Patrol:

The CSP program for this reporting period, cared for 167 individuals, of which 113 were males and 54 were females. Of the 167 persons contacted by our CSPs, 30 were placed at YKCC, 137 at the Sobering Center, none were placed at the hospital, none were accepted by a private person / residence and none were able to care for themselves.

During this reporting period patrol officers handled 21 individuals, of which 13 were males and 8 were females. Of the 21 persons contacted by officers, 17 were placed at YKCC, none placed at the Sobering Center, 3 person to a private residence, no persons were able to care for themselves, and none were transported to the hospital.

(See attached statistics)

Of Interest:

On Thursday, January 26th, 2017, the Bethel Police Department was invited to a Job/Career Fair at the Bethel Regional High School sponsored by Donlin Gold. Police officers, dispatchers, and administrative staff were present and represented the City of Bethel and the Police Department.

Our employees contacted students and had meaningful dialogue with them about pursuing a career in law enforcement. We had a positive reaction from the students and from the faculty.

During this reporting period, officers responded to the Alaska Commercial Company store parking lot on a report of two cab drivers fighting. Investigations indicated the fight involved a prior dispute between the drivers. Both drivers did not wish to pursue any criminal charges against each other.

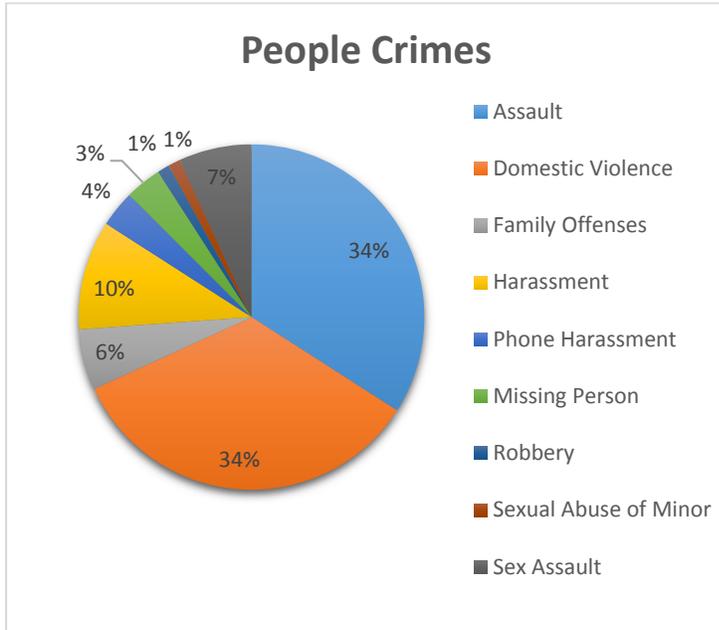
After reviewing the incident and recovered video footages, it was determined the fight was mutual combat between the two drivers.

Both drivers Chauffeur's permits were suspended for 7 days and warned if this type of behavior continued permits may be suspended for a longer time and/or revoked. Additionally both drivers were cited for failing to have operable camera equipment.

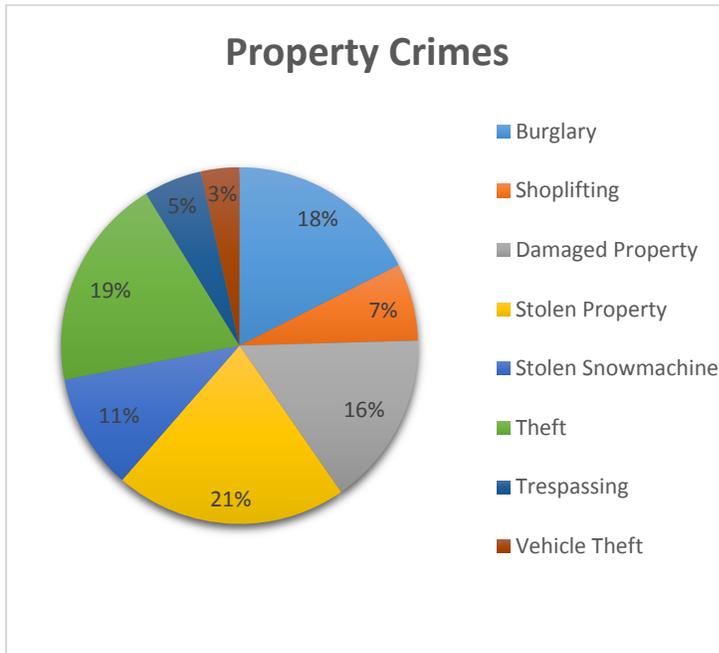


January 2017 Calls for Service

***The following numbers represent calls for service only (CFS) and do not necessarily indicate a crime was in fact committed. Some CFS result in the offense being unfounded, or the subjects are gone prior to officer arrival



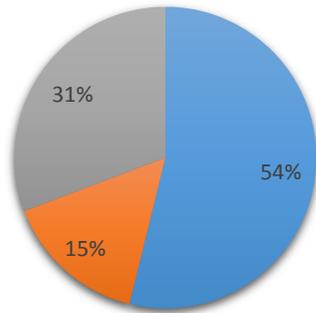
Assault	30
Domestic Violence	30
Family Offenses	5
Harassment	9
Phone Harassment	3
Missing Person	3
Robbery	1
Sexual Abuse of Minor	1
Sex Assault	6
Total	88



Burglary	10
Shoplifting	4
Damaged Property	9
Stolen Property	12
Stolen	6
Snowmachine	6
Theft	11
Trespassing	3
Vehicle Theft	2
Total	57



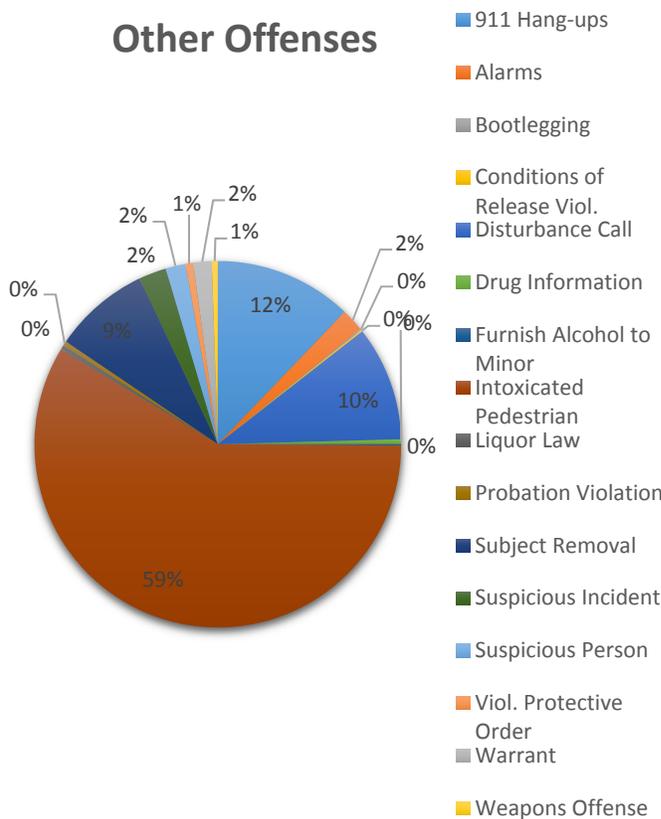
Death and Suicide



■ Attempted Suicide ■ Completed Suicide ■ Unattended Death

Attempted Suicide	7
Completed Suicide	2
Unattended Death	4
Total	13

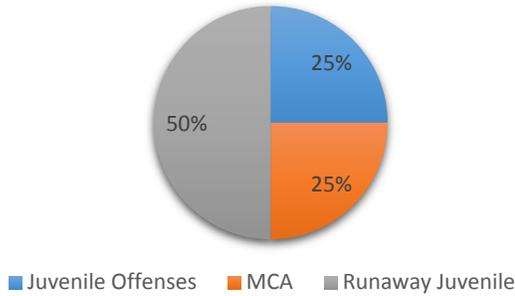
Other Offenses



911 Hang-ups	90
Alarms	15
Bootlegging	1
Conditions of Release Viol.	1
Disturbance Call	75
Drug Information	3
Furnish Alcohol to Minor	1
Intoxicated Pedestrian	434
Liquor Law	3
Probation Violation	3
Subject Removal	63
Suspicious Incident	18
Suspicious Person	13
Viol. Protective Order	5
Warrant	12
Weapons Offense	4
Total	741

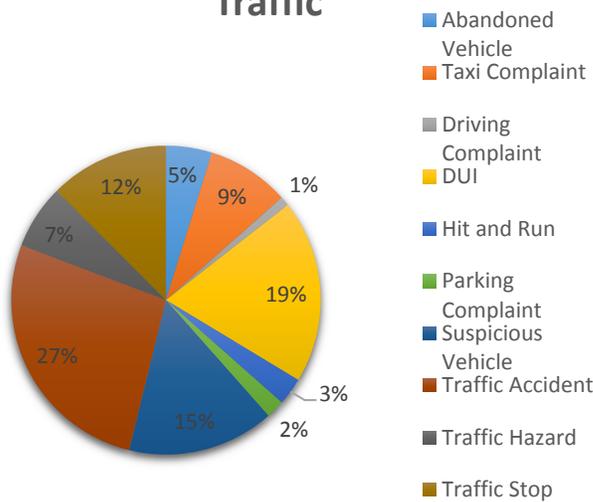


Juvenile Calls



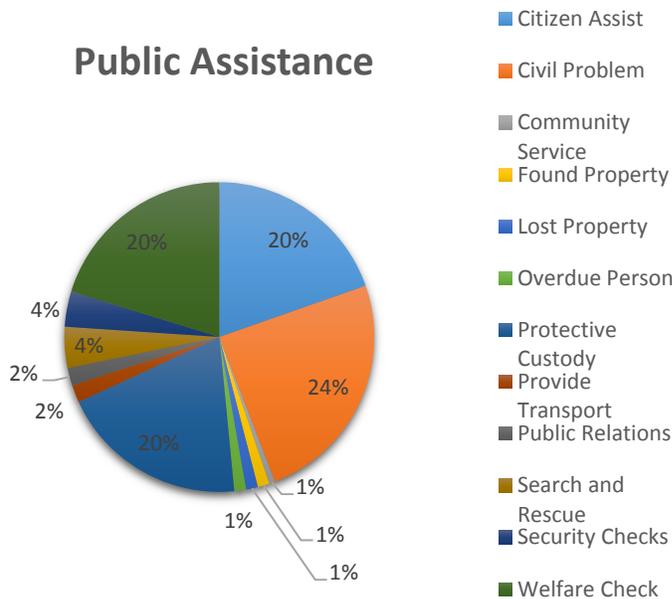
Juvenile Offenses	1
MCA	1
Runaway Juvenile	2
Total	4

Traffic



Abandoned Vehicle	5
Taxi Complaint	9
Driving Complaint	1
DUI	20
Hit and Run	3
Parking Complaint	2
Suspicious Vehicle	16
Traffic Accident	28
Traffic Hazard	7
Traffic Stop	13
Total	104

Public Assistance



Citizen Assist	32
Civil Problem	40
Community Service	1
Found Property	2
Lost Property	2
Overdue Person	2
Protective Custody	32
Provide Transport	3
Public Relations	3
Search and Rescue	7
Security Checks	6
Welfare Check	33
Total	163

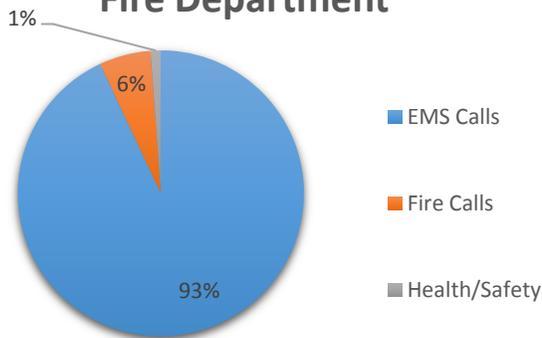


Agency Calls



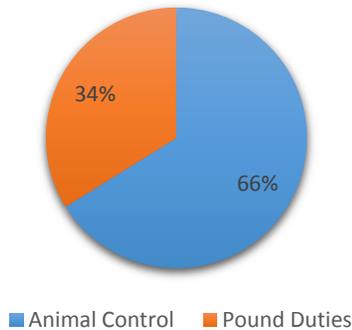
Background Check	11
Agency Assist	61
AST Calls	19
Court Paperwork	19
Warrants Received	5
Follow-up	22
Fire Alarm Testing	12
Duress Alarm Testing	17
Protective Order Service	12
Subpoena/Summons Service	7
Total	185

Fire Department



EMS Calls	80
Fire Calls	5
Health/Safety	1
Total	86

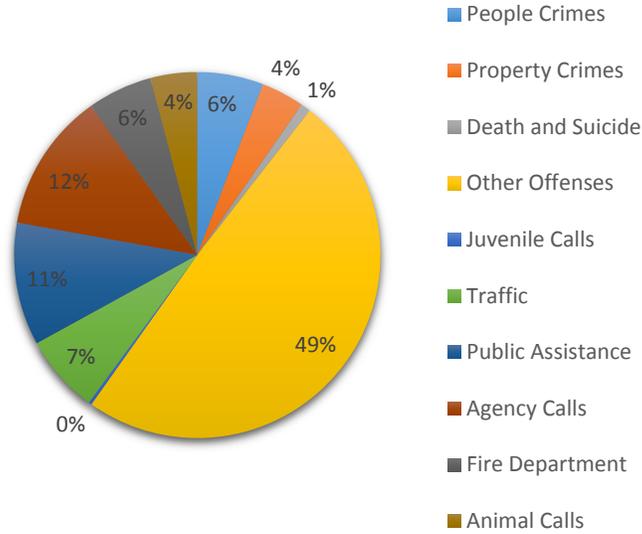
Animal Control



Animal Control	41
Pound Duties	21
Total	62

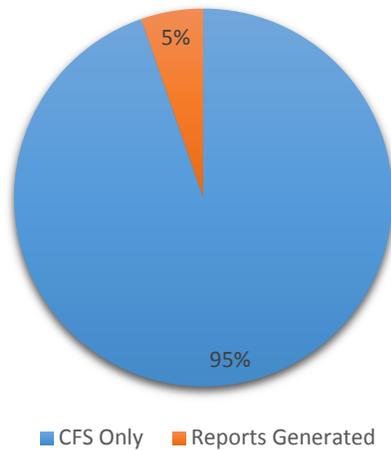


All Calls for Service



People Crimes	88
Property Crimes	57
Death and Suicide	13
Other Offenses	741
Juvenile Calls	4
Traffic	104
Public Assistance	163
Agency Calls	185
Fire Department	86
Animal Calls	62
Total	1503

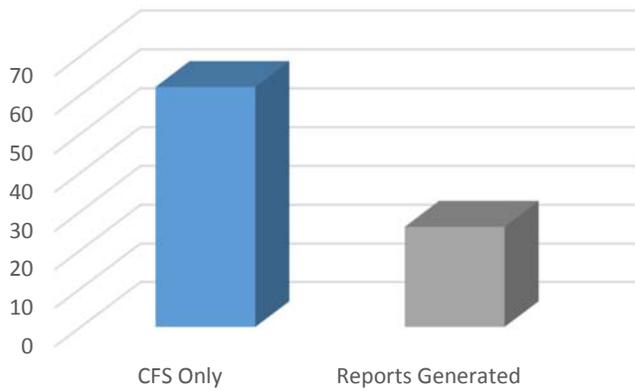
All Calls For Service



CFS Only	1423
Reports Generated	80
Total Calls	1503

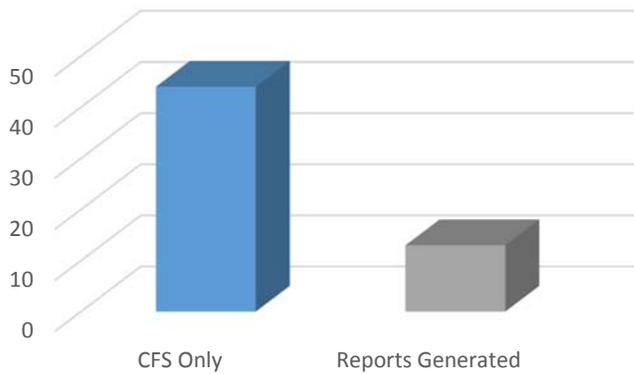


People Crimes



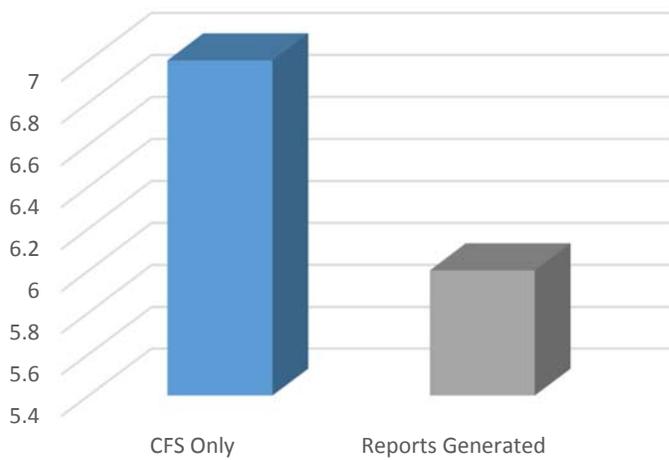
CFS Only	62
Reports Generated	26
Total Calls	88

Property Crimes



CFS Only	44
Reports Generated	13
Total Calls	57

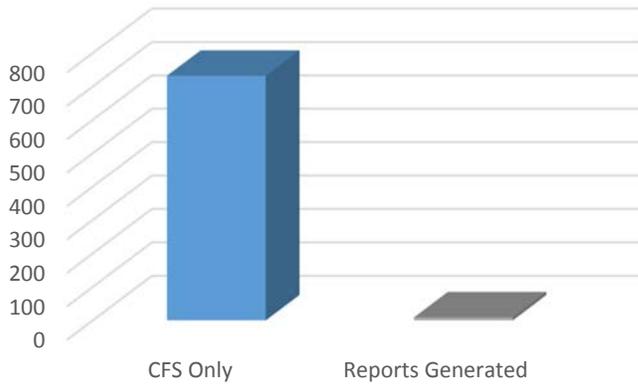
Death and Suicide



CFS Only	7
Reports Generated	6
Total Calls	13

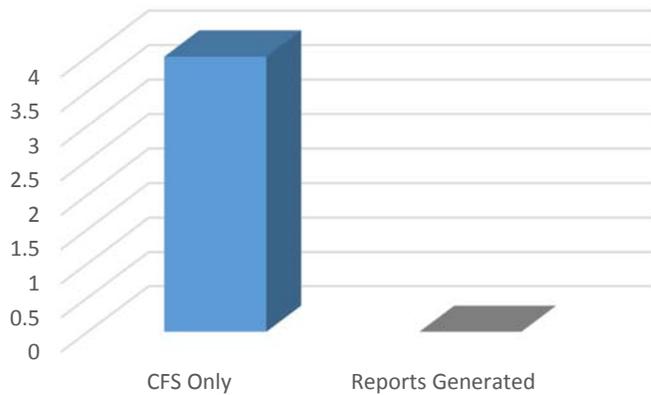


Other Offenses



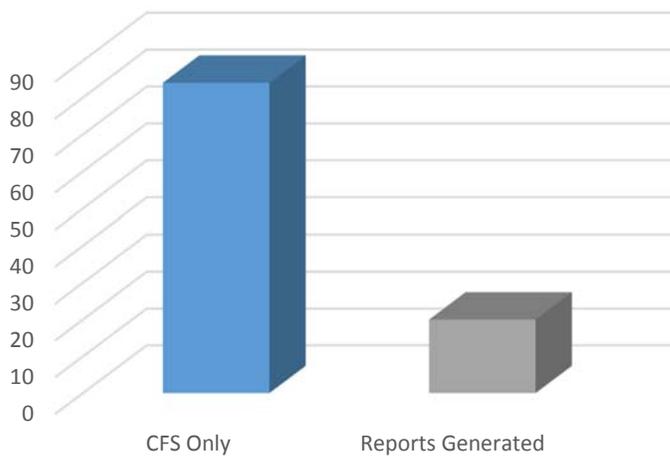
CFS Only	732
Reports Generated	9
Total Calls	741

Juvenile Calls



CFS Only	4
Reports Generated	0
Total Calls	4

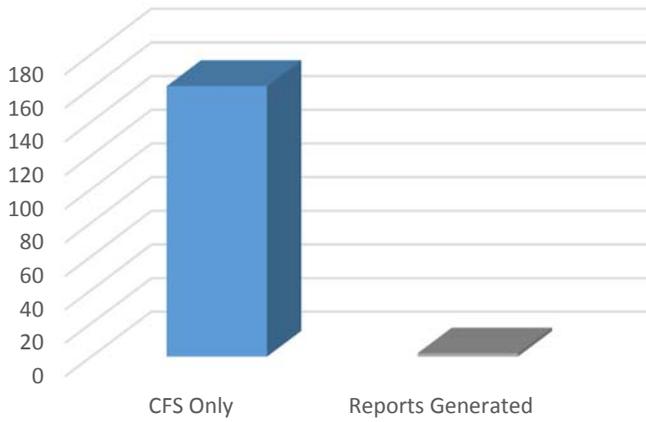
Traffic



CFS Only	84
Reports Generated	20
Total Calls	104

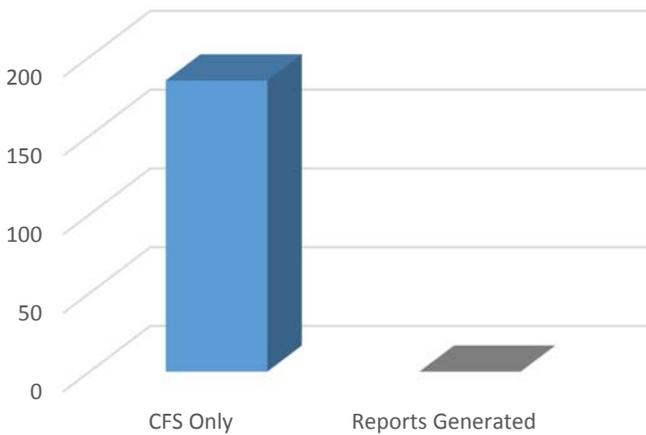


Public Assistance



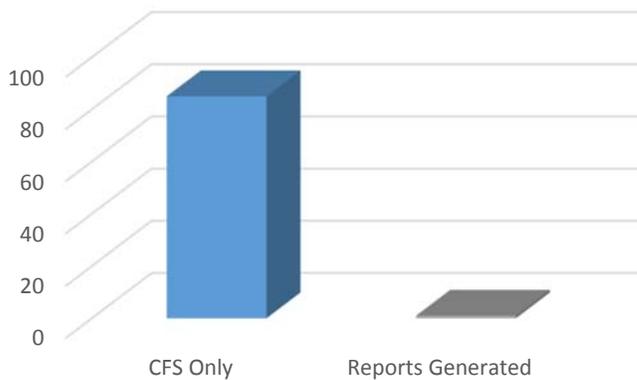
CFS Only	161
Reports Generated	2
Total Calls	163

Agency Calls

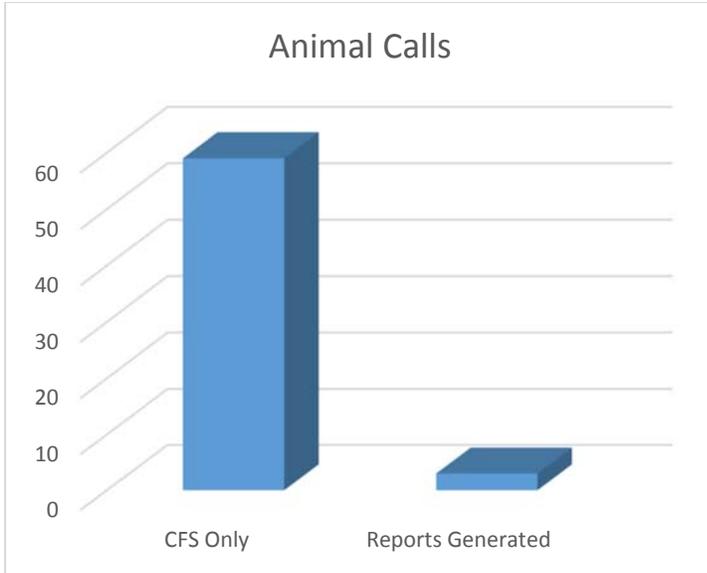


CFS Only	185
Reports Generated	0
Total Calls	185

Fire Department



CFS Only	85
Reports Generated	1
Total Calls	86



CFS Only	59
Reports Generated	3
Total Calls	62



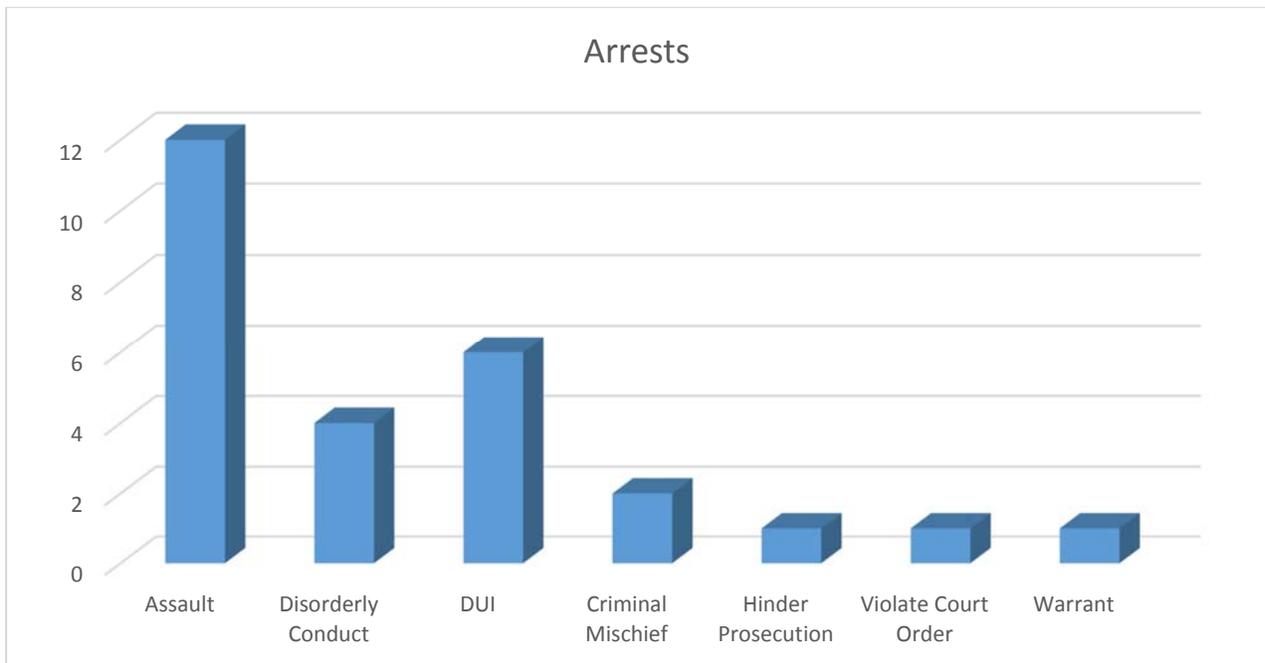
Arrest Report

***The following reflects the number of arrests by the Bethel Police Department.

***Many times a Call for Service will initially come in as one call type, but further investigation reveals a different crime.

***Juvenciles referred to BYF and otherwise released to their parent or guardian are not classified as an arrest.

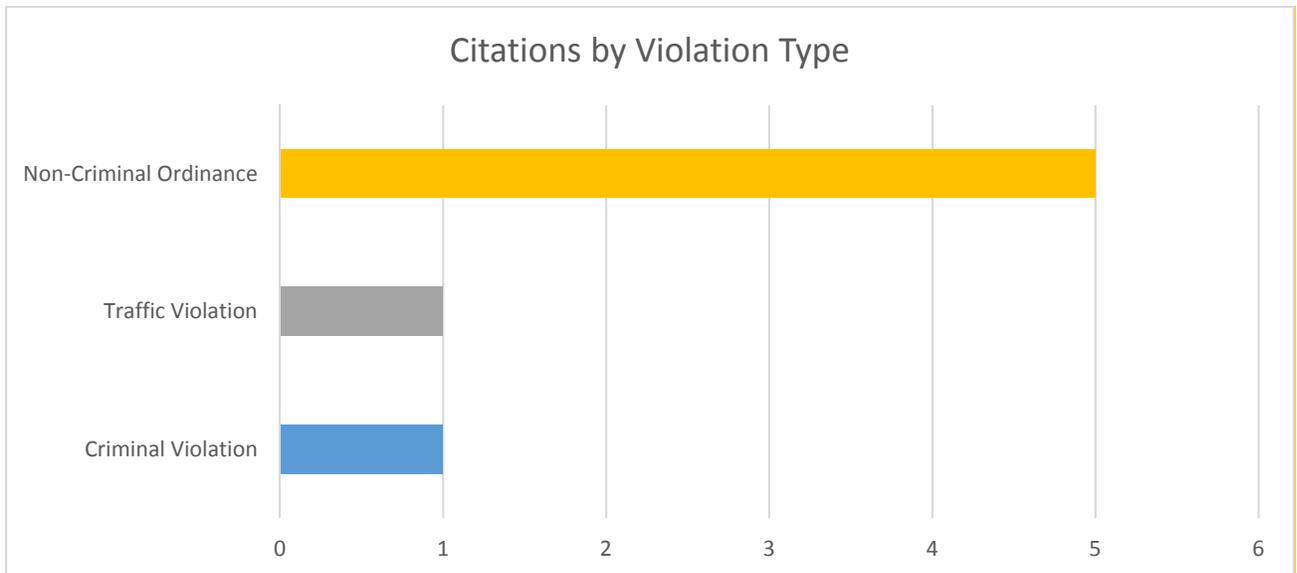
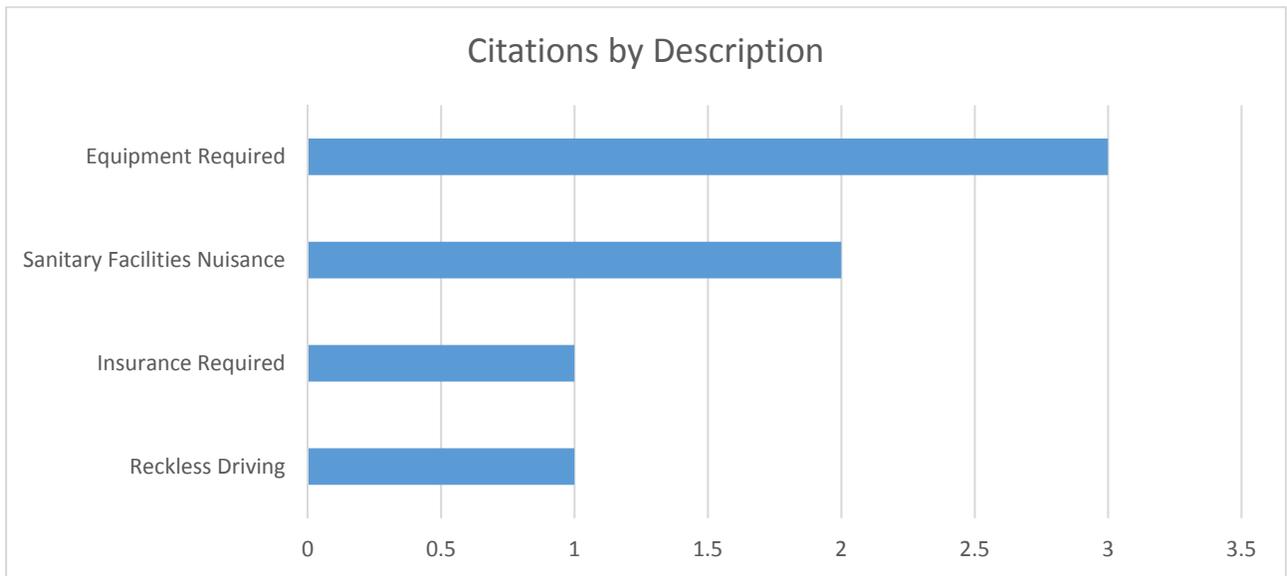
Classification	Number of Arrests
Assault	12
Disorderly Conduct	4
DUI	6
Criminal Mischief	2
Hinder Prosecution	1
Violate Court Order	1
Warrant	1





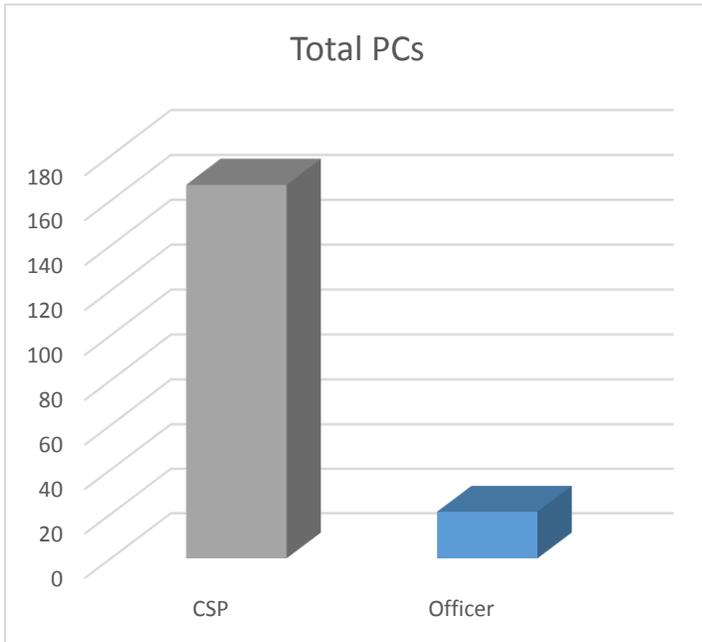
Citation Report

Violation Type	Description	Number of Citations
Criminal Violation	Reckless Driving	1
Traffic Violation	Insurance Required	1
Non-Criminal Ordinance	Sanitary Facilities Nuisance	2
Non-Criminal Ordinance	Equipment Required	3

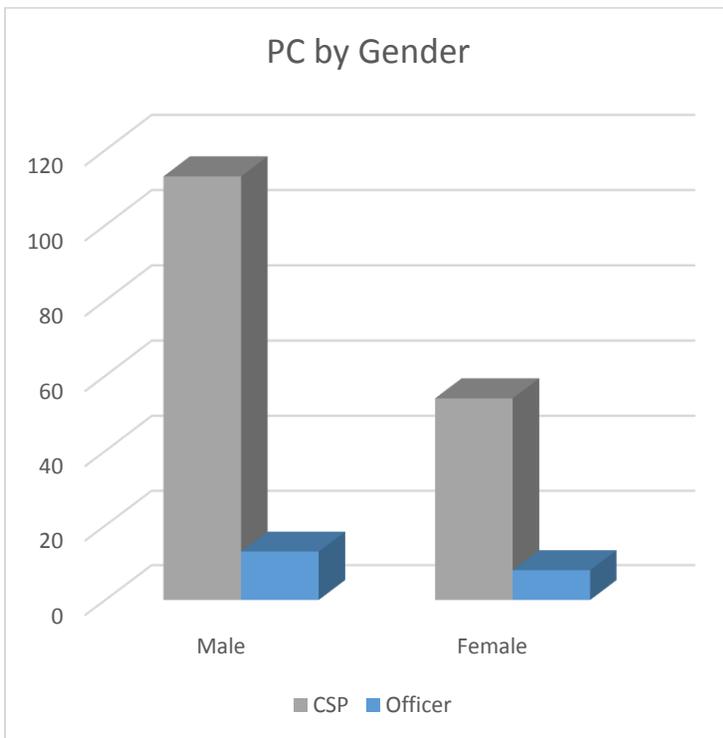




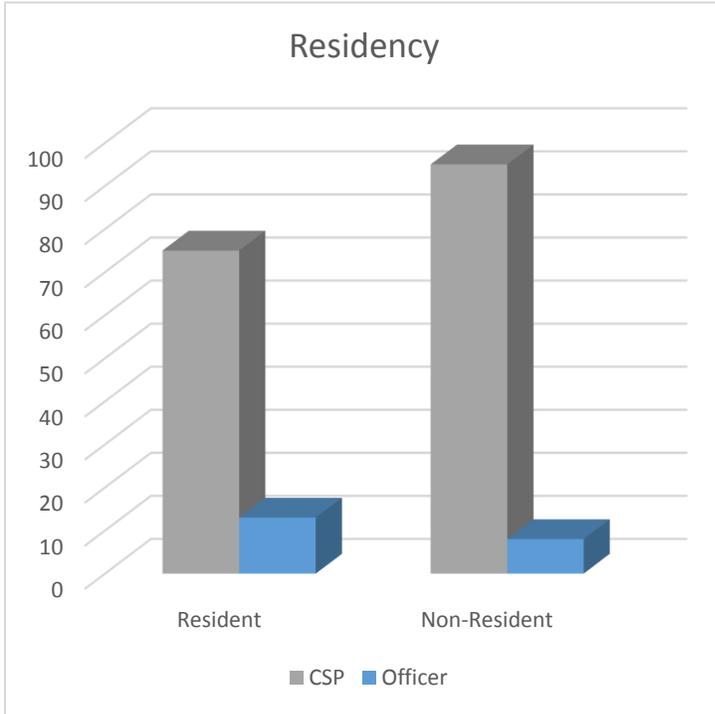
January 2017 PC Statistics



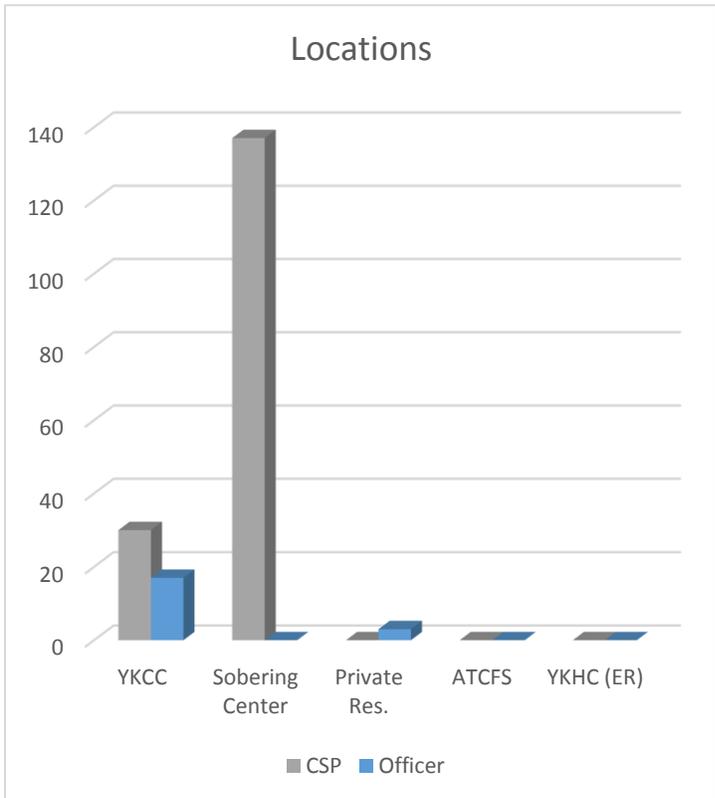
CSP	167
Officer	21
Total	
PCs	188



	<i>CSP</i>	<i>Officer</i>
Male	113	13
Female	54	8



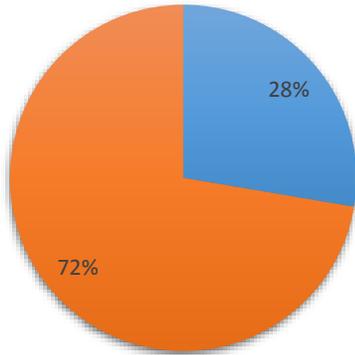
	<i>CSP</i>	<i>Officer</i>
Resident	75	13
Non-Resident	95	8



	<i>CSP</i>	<i>Officer</i>
YKCC	30	17
Sobering Center	137	0
Private Res.	0	3
ATCFS	0	0
YKHC (ER)	0	0



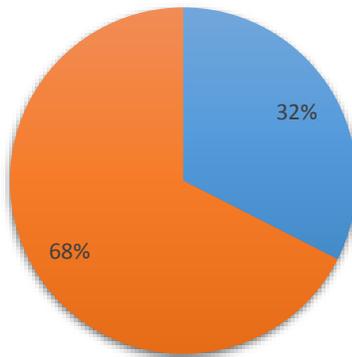
All Calls for Service



■ Alcohol Involved ■ Non-Alcohol Involved

Alcohol Involved	416
Non-Alcohol Involved	1087
Total CFS	1503

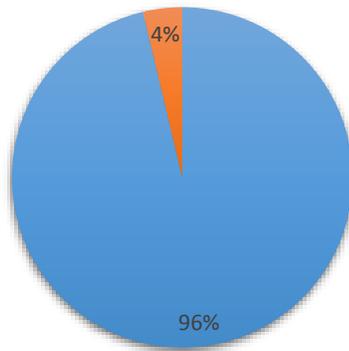
Reportable Calls



■ Alcohol Involved ■ Non-Alcohol Involved

Alcohol Involved	26
Non-Alcohol Involved	54
Total Reportable	80

Arrests



■ Alcohol Involved ■ Non-Alcohol Involved

Alcohol Involved	26
Non-Alcohol Involved	1
Total Arrests	27



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: January 2017 Manager Report

DATE: January 30, 2017

The following identifies significant projects that were in addition to general personnel action-based activities (hiring, terminations, benefits review, employee education, etc.):

Training

Participated in two webinars during the period. The first related to annual review and update of Employee Handbooks. This webinar reinforced the City has appropriately tackled various topics within the handbook but also introduced the idea that the union contract and Title III may be more appropriate mechanisms for a municipal entity to manage personnel topics.

The second webinar related to end of year reporting for the Affordable Care Act and the City's requirements and procedures.

Temporary Police Officers

The City began utilizing temporary hires in the Police Department in June of 2016 to augment patrol operations. In accordance with PERS' recommendations, the sole individual still serving the City in the capacity of Temporary Police Officer as of January 1, 2017, has signed a new six-month agreement with the Police Chief. As long as the City limits these hires to temporary employees for 6 month increments, the initiative will not impact the City's PERS liabilities or contributions.

Health Care

Open enrollment concluded during the month of December; several employees used the opportunity to add missing dependents to their coverage. The next stage is for the broker to finalize data points and provide the Finance Director with a projected cost for FY18. In addition, the broker will be working with staff to identify some budgetary strategies for the Finance Department to consider with respect to funding the required premiums and projected claims.

Transit Program

HR is working closely with the State to obtain information on PERS-related costs associated with discontinuation of the Transit System. Because both current employees are members of the Defined Contribution Plan, there will be no assessed lump-sum fee to terminate the program. However, the State requires the City to continue making annual payments towards the unfunded PERS liability based on the salaries of the terminated employees. That is the dollar figure now being calculated by the State for the City's review.

Memorandum

Date: February 1, 2017

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



Current Events

- **In-house ID Creation:** This month the city has gone live with an option to create senior tax-exemption cards and employee ID cards. Due to parameters of the software, card creation must go through the IT department whereas it has always gone through Finance in the past. This may cause some delays depending on the volume of trouble tickets being submitted to our department, but it should still be able to provide a cheaper option to sending for the cards to be made by a third party.
- **Chambers Audio Issues:** We finally managed to get the Chariot group to come out and look into a few of the issues the city clerk had been experiencing with her audio system. This visit saw adjustment of audio levels to alleviate feedback problems, the installation of hardline microphones for people to be heard as the wireless mics were continually giving the clerk problems, and also some recalibration to get the existing wireless microphones working with the base station correctly.
- **Cat S40 Smartphone Swap:** During the most recent cell phone agreement set up with GCI, the city purchased some Cat S40 smartphones to distribute to non-department heads as they came pre-built into protective cases and seemed like they would be a decent option for our cell phone needs. Months after this deal, not a single user hasn't complained to me about the phones. From power issues to not being able to hear conversations and even to buttons falling off the phone, the S40 has been nothing but a headache for all those using it. As such, I contacted GCI to see if they would allow us out of the current agreement in which we would be stuck with the S40s for another year and a half in hopes that we could exchange them for a more mainstream, reliable model. I was granted this courtesy and now am working with city users to swap out and return their S40s for new Samsung phones.
- **City Hall VIP Access:** Oftentimes the City of Bethel has contractors or other out-of-town visitors come to city hall for various reasons and require network access. I recently had an additional wireless signal set up to grant these VIPs fast wireless access while still segregating them from the city's IP network and maintaining that layer of security. The IT department will control access to this signal.
- **Internet Bandwidth Increase:** I recently learned that there were options to increase the city's internet bandwidth. This news came as a very welcome surprise as more and more of our systems rely heavily on stable, quick connections to communicate with the outside world. We also have several incoming systems, such as the design for the city's surveillance cameras, that will require a more robust network in order to function optimally. I am working with GCI to obtain the best connection they can give us. Though we will feel it financially, this will be one of the most important upgrades we can do for the City of Bethel in terms of helping it function more efficiently.
- **Log Cabin Network Access Relocation:** This month I have been working with both UUI and GCI to disconnect network communications to the log cabin, on request from the public works

Memorandum

Date: February 1, 2017

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



director, and have it relocated to the landfill office. This has been an ongoing process with delays due to weather and technician availability, but it should be finalized either this or next week.

- **Police Department Upgrades:** There has been a laundry list of items at the police department that have needed immediate attention ever since I took my position as IT director. Since that day, I have been doing my best to see that each of these items is addressed. This past week, I had a technician from Arctic IT come out to Bethel to help me address or make progress on many of these items including planning out a much-needed wireless system upgrade to allow officers to use their laptop computers from their vehicles, plans for an installation of a new capacity-focused storage server to enable the officers the space necessary to store their video evidence files, and the installation of a new node to their server to help things run both more quickly and more efficiently.
- **Public Works Wireless:** During the Arctic IT technician's visit, he also helped me in setting up a new wireless system for the admin offices of public works as well as its vehicle shop. For a long time, the shop has needed wireless access to allow its employees network access as they try to diagnose vehicular problems via a shop laptop computer. This signal will enable this function and also provide options for those within the admin and planning offices.

Future Plans

- **Budget Preparation:** There are many projects that still need to be realized and each will require capital. During the next month as I build my budget for FY18, I will try to request funds for each of these projects that the city desperately needs.

To: Pete Williams, City Manager
From: Ted Meyer, Planner
Subject: **January 2017 Activity Report**
Date: February 2, 2017

Right of Way Vacation Application

Developed a new application for ROW/easement vacation requests.

The following are all active applications at various stages in the permitting process:

Site Plan Permit Applications (3)

- 54-unit apartment building
- Cell tower demolition
- New medical clinic building

Conditional Use Permit Applications (3)

- YKHC hospital expansion project
- 2 liquor license CUP applications

Right of Way Vacation (1)

At YK hospital site

Preliminary Plats (2)

Review in progress of two preliminary plats.

Variance (1)

Parking variance for 54-unit apartment building

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams
FROM: Allen Wold City Dock Attend./Opts
SUBJECT: January 2017 Managers Report

- **Small Boat Harbor**
 - Vehicle information and pictures were taken of the vehicles left at the SBH to notify the owners that it is not a storage area. (3 in December, 1 in January)
 - Shut down the street lights
 - Fixed fencing at park
 - Keeping areas around dumpsters clean as much as possible.
- **City Dock**
 - We have had customers in and out of the City Dock getting to their stored cargo.
 - Containers and offices have been organized.
 - Used 950-E loader to clear off City Dock for customers getting to the containers, tugs, and barges.
 - Old light pole at the face of the Dock broke off its welds and started leaning toward Browns Slough. Used 950-E Loader to take pole out.
- **Petroleum Dock/Sand Shed**
 - Organized Sandshed to repairing Floats. Picking out floats to bring to the Sand Shed. (Have 3 @ the Sand Shed ready to be repaired)
 - Repairing floats
- **Port Office**
 - Port Office is out for bid.
- **Admin**
 - Monthly Storage Billing for customers.
 - Terminal Tariff 004 has been passed by City Council.
- **Misc./Vehicles**
 - Mail run for City Hall.
 - Port Director Peter Williams is City Manager.

- Servicing our own vehicles. (Dump truck, 950-E Loader, D-5 Dozer, & Pickup Trucks)
- Put new LED lights on the Loader. Maintaining the Loader (Getting all the lights to work)
- Installing mirrors on the Loader.
- Ordered and installed new power steering hose on vehicle
- Safety checks along the seawall and overflows.
- Fixing cable fencing.
- Picking up as needed where needed.
- Maintaining gates and Locks from freezing.
- Donated the Light Plants for the K-300.
- Higher limit for the credit cards.

Peter Williams
Port Director

-

MEMORANDUM

DATE: 02.01.2017
TO: Peter Williams, Acting City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Some of the issues we are encountering in CS.

- The city maintains the two circulating pumps inside of the homes and at times they air lock and they fail causing either the water line or the sewer line to freeze.
- The city also maintains the grinder pump in there lift station.
- There system also has an electric heat trace witch is used when there system does freeze the city has access to this witch is located in the panel mounted to the side of the house.
- The lift stations are starting to lean and are creating flow issues and causing the gravity part of the system to freeze.

Hauled Utilities: For January we have hired a couple new drivers and lost a couple drivers, so we are where we were a couple months ago.

The water drivers, have hauled nearly 3,000,000 gallons of water, the honey boys have hauled nearly 2.8 million gallons of sewage and the dumpster driver has hauled a record 4500 cubic yards of trash to the dump.

And at the last few days of the month our new Mack water truck rolled up on it's side. So, this truck will be out of commission for at least the first week of February. We are experiencing higher than normal requests for extra water and sewer the last few weeks due to the cold weather. And many people are having frozen water pipes and sewer tanks, and have been falling behind on delivery of services, I try to make it a rolling situation, but it seems that the same places get skipped no matter how I plan.

Utility Maintenance:

For the month of January, in Bethel Heights we are continuing to flush frozen sewer lines and also leveling the sewer lines around the road crossings. The road crossings are heaving causing the majority of the frozen sewer lines. In City Sub. We are continuing to replace grinder pumps for the lift stations that fail.

There are a couple residents that their water and/or sewer lines froze due to lack of usage, the length of their service lines, and the weather. The water and glycol circulating pumps inside the homes are maintained and replaced by the city.

Property Maintenance:

For the month of January: Daily duties of clearing pathways to the main entryways, Courthouse replacing t8 bulbs and upgrading to L.E.D'S in the main hallways and entryways and all lights that are on all night. Holding cells for troopers has been cleaned and recoated with new mud and paint. Public works building is in the process of getting L.E.D's installed also, all night-lights have been replaced and we are in the process of changing high bay lights with replacement L.E.D Bulbs. Boiler inspections were done to priority buildings a few code violations will be corrected and sent to the inspector for final approval.

Parks and Recreation:

Parks and Recreation is closed for the season.

Road Maintenance:

Streets and Roads did run two grader when it started to freeze late at the night of January 2, when it stated to freezes, from the last thaw we had. The two grader were out until it was to frozen to grade anything, this did most of Bethel, and what was left we did the next day with gravel or sand so that that the roads would freezes smooth.

Street and Roads also had to go out at the night of the 19th to plow out snowdrifts, during the big storm that were drifting in the subdivisions. We came in earlier on the 20th so that that we would have most of the roads plow out before the school buses started to run.

Streets and Roads has been helping out at the landfill with the 324E excavator at the steel pile in compacting and covering it so there will be more room. Also for more room for the steel that will be hauled there from the school.

Streets and Roads has been digging the ices at both pump house, from the water trucks over flowing with water at the fills. We have to use the grader or 420 backhoe to dig the ices out, and then we would use the loader to haul the ice away. This would make it easily for the water truck driver to get under the fills, easily and safer.

Streets and Roads, had also did the paper work to renew the 5 year water permit that I did 5 years ago, but now it up for renewal. This is what we use in our road watering truck, for dust control, calcium roads, and to grade the roads when the roads are dry.

Vehicles and Equipment: : For V&E in January, we have lost another member of

our repair team. And the rest of the crew is working to get trucks up and running. There has seemed to be a parts glitch this month. And a lack of attendance due to personal issues away from work for most of the V&E crew.

Transit System:

The last part of January was on the cold side, -30+, and had an impact on the buses. Bus 439 was down for a week with bad brakes, Bus 436 was down with no heat, and Bus 438 was down with an electrical problem. Unfortunately, they were all three down at the same time and we had to cancel the bus service for a day and half. The brakes were fixed on Bus 439 and it's back on the road, Buses 436 and 438 are still being worked on and should be ready this week. The Transit System, City of Bethel, has/had two Transportation Grants for new buses and I was in hopes they could have been ordered this spring and arrive on this coming summer barge. Buses 436 and 438 are old buses, 2008, with lots of "Bethel" miles, 140,000, and have a limited life left.

We've currently recruited a temporary Part-Time bus driver and when the test results come back he'll be driving the Red Line. We'll be starting the Red Line on February 1, maybe. The Red Line will run Tuesday through Saturday, five hours per day. We've had several community members ask us to have a Saturday bus schedule. The Red Line serves the City Sub Division /Swimming Pool and it might help people to get to and from the swimming pool.

Bethel Transit System goal for the FY 2017 will be to show a 15-20 percent increase in ridership / revenue. I think we can do this by providing **better and more dependable / reliable service** for our passengers.

Landfill / Recycle Center:

Snow removal daily leading to the landfill. Local citizens continue to drop off small loads of garbage and wood debris and are charged accordingly. Also commercial debris consisting of construction material such as wood, metal. The landfill has taken on the dumpster truck department to the landfill department. A landline has been hooked up to the landfill to receive calls and send and receive fax. The landfill department has taken on the duty of picking up big debris such as freezers, couches, mattresses. The dumpster garbage continues to be spread and compacted. The metal pile has been moved and crushed and covered with top soil.

Staffing Issues/Concerns/Training:



CITY OF BETHEL
Fire Department

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: January 29, 2017
TO: Pete Williams, City Manager
FROM: Bill Howell, Fire Chief
SUBJECT: January 2017 Management Report

Current Events

- Our newest ambulance Medic 5 broke down or would not start at least three times this month. Repairs of this vehicle have consumed much of our outside vehicle service budget during FY 17.
- We are reviewing two applications for liquor licenses and have submitted comments to the Manager for Kusko Liquor
- The Department is working with the City Attorney Manager and State fire Marshall regarding annual inspections of Bethel businesses. Review of Fire Department authority to inspect and enforce code and coordination with the State Fire Marshall are topics of interest as this project advances.
- We are working with the Public Works Director and Bettisworth North Architects to determine hydrant placement and fire apparatus access behind YKHC's new clinic building.
- A site visit with the Planner was conducted at the site of the new Bethel Family Clinic building on Main Street. Bethel Fire Department issued tentative approval of their site plans on January 24th.
- Department staff are working on update of our in house map book.
- Our annual fireworks show, though delayed was well received by those attending. Fireworks were postponed to Saturday the 7th of January due to safety concerns from extreme weather and wind on New Year's Eve.

- As of this writing, there have been no further reports of bed bugs in the fire station. We continue to monitor the situation with bed bug traps deployed throughout the living quarters.

Emergency Planning/Homeland Security

- The Department met with Bethel Search and rescue President, Mike Riley regarding searches. Mr. Riley brought forward the possibility of billing the City for reimbursement for searches within City of Bethel limits.
- The Department met with representatives of the Red Cross to discuss Sheltering, Emergency management and their voucher program. Bethel resident Jody Drew was introduced as the new local representative and coordinator of their voucher program. Red Cross is planning on a visit in March to install smoke detectors in Bethel Trailer Court. Bethel Fire will fully support this project with personnel and equipment.
- We are preparing specifications to purchase 13 portable radios with funds obtained through a Homeland Security Grant to strengthen interoperable communications. Several sample radios were received to examine and test.

Training

- On 01-03-17 at 7:00 p.m., an EMT meeting was held at the fire station. Staff and volunteers performed several trauma and medical assessment drills.
- On 01-12-17 at 7:00 p.m., a Fire Meeting was held at the fire station. Staff and volunteers performed several turnout and SCBA donning and doffing drills to maintain proficiency.
- On 01-17-17 at 7:00 p.m., an EMT Meeting was held at the fire station. Staff and volunteers reviewed High-Performance CPR and performed several cardiac arrest management drills.
- On 01-18-17 at 11:00 a.m., a Staff Meeting was held at the fire station. Staff reviewed current department events, expectations, and goals. Staff were assigned new projects and gave status reports for their current projects.
- On 01-26-17 at 7:00 p.m., a Fire Meeting was held at the fire station. Staff and volunteers practiced deploying and loading various pre-connected fire attack hose loads.
- The EMT-1 students completed their State of Alaska Written and Practical Skills Testing on two Saturdays, 01-14-17 and 01-21-17, with 3 out of the 4 students now eligible for certification. One student will complete practical skills testing at a later date. Staff are working on scheduling Firefighter-1 and Firefighter-2 courses. We plan to gain several new volunteers from these programs.

Responses

- The Bethel Fire Department responded to 118 EMS and 10 Fire incidents during the month of January.
- Alcohol-related EMS calls for service represented 34.7% (41 incidents) of the total number of responses during the month of January.
- On 01-05-17 10:09 p.m. medics responded to the area of H-Marker Lake and Tundra Ridge for Search and Rescue bringing in victims of a snowmobile accident. Medics assessed and transported two patients with significant trauma to the hospital.
- On 01-10-17 at 9:44 a.m. medics responded to Trailer Court for the report of a person without a pulse and not breathing. Upon arrival, medics conducted CPR and transported the patient to the hospital.
- On 01-14-17 at 8:48 a.m. medics responded to Standard Oil Road for the report of a snowmobile accident. Medics performed CPR on the patient and transported them to the hospital.
- On 01-15-17 at 12:07 p.m. medics responded to the Yukon-Kuskokwim Correctional Center for the report of a person experiencing chest pain. The patient was assessed and transported to the hospital.
- On 01-15-17 at 11:39 p.m. medics responded to Fifth Avenue for the report of a person who fractured their arm. The patient was assessed and transported to the hospital.
- On 01-17-17 at 3:45 p.m. medics responded to Hoffman Road for the report of a vehicle collision involving an ATV and truck. The patient was assessed and transported to the hospital.
- On 01-22-17 at 1:55 a.m. firefighters responded to the BNC Complex for the report of a fire alarm. Firefighters silenced the alarm and determined it to have been caused by a malfunctioning detector.
- On 01-22-17 at 7:15 a.m. medics responded to Ridgecrest Drive for the report of a person with frostbite on their fingers and feet. The patient was assessed and transported to the hospital.
- On 01-24-17 at 2:05 p.m. firefighters responded to Akiak Street for the report of a vehicle fire. Firefighters found the fire to be out on arrival. The vehicle was checked for hot spots and information was gathered from the owner.

- On 01-25-17 at 8:24 p.m. medics responded to the area of Larson Subdivision for the report of a person who consumed a bottle of Listerine. The patient was assessed, but refused transport to the hospital.
- On 12/18/2016 at 11:08 a.m. medics responded to the area of Owl Street for the report of a person who was not breathing. The patient was declared deceased on scene. The scene was left to Bethel Police Department Officers for the investigation.
- On 12/27/2016 at 11:38 p.m. medics responded to the area of Akakeek Street for BPD requesting medics. Upon arrival, medics found a patient covered in blood. Medics controlled bleeding and transported the patient to the hospital.

Vehicles & Equipment

- The Department's 1980 Ladder Truck is currently out of service due to a non-working boom and defunct pump. The vehicle is currently relegated to equipment transport. Specifications for a new Ladder truck are being developed to replace our 1980 50-foot Tele-squirt.
- Both of the snowplows we own are not working. We are relying on public works to keep up on the snow removal while a solution is being sought.
- Engine 3 our 1986 Grumman reserve pumper is still out of service to repair a leaking tank, relief valve, and tank to pump valve and pump packing. This work is being performed by department staff. The department is trying to locate sandblasting contractor or equipment to descale and epoxy coat the water tank. Failure to treat the water tank in this fashion would result in continued pitting and eventual failure.
- Specifications and drawing have been completed for the new ambulance: Medic Six. Purchasing contracts are being reviewed for compliance with City, State of Alaska and YKHC standards prior to purchase being made. Over half of our vehicle maintenance budget has been drained by ongoing repairs to Medic 5.

Budget/Financial

- The department is working with administration to make a replacement ladder truck a legislative priority. We are also seeking USDA grants/loans and exploring other funding sources.
- The department is operating within budgetary guidelines.
- The department is working with finance to correct a budget error in our purchased services, acct# 10-60-669. This account was erroneously funded at \$4,000 when it has traditionally been budgeted at \$22,500. The department has already spent over \$8,000 from this account. No change to the proposed amount was noted in any of the Council actions during the budget hearings.

- Demands on personnel, career and volunteer have been significant this year with unprecedented call volume. The department is using off duty staff on standby and call back pay to cover open slots in the shifts and provide a minimum of two personnel on duty at all times. Callback and FLSA overtime is being used up rapidly due to unprecedented call volume

Grants

- The Department received \$40,000 in funding for 10 portable radios through the 2016 Homeland Security grant. A vendor has been selected and specifications are being determined.
- The department has VFA grant funds to purchase portable radios. This grant is approximately \$11,000 and requires a 10% city match. A vendor has been selected and specifications are being determined.
- The Department applied to the FEMA Assistance to Firefighters Grant for 38 sets of firefighter turnouts. The request totaled \$102,000 with a match of only 5%.

Staffing/recruitment

- The Department is fully staffed.
- Volunteer Firefighters and EMT's are needed. If you or someone you know might be interested, please invite them to contact the Fire Chief or Fire Captain. Applications are available at the fire station or can be emailed to potential applicants.

City Clerk's Report



City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

February 14, 2016 Regular City Council Meeting

Records Retention Schedule

The Office is still waiting to get updated schedules from a few departments so the Records Retention Schedule update is still on hold.

Yukon Kuskokwim Aquatic Health and Safety Center Arts Committee

The City Clerk has volunteered to be one of the City's representatives on the Art Committee for the pool. The Committee will be conducting their first meetings on February 9.

Election Practices

The Office is continuing to review the election practices from around the State in order to determine role the City Clerk's Office should be taking in the administration of State Elections. It appears the Office is providing much more assistance than what is considered standard from other municipalities. The evaluation will continue with the next step being discussions with the State's Division of Elections.

Liquor License Application Review

The City Clerk's Office was provided notice of three applications for a State of Alaska Package Store license. With the City's current population, there is only one package store license available for issue. The deadlines for action by the Council are provided below:

Kusko Liquor Store deadline to provide action: March 13

Bethel Liquor Store deadline to provide action: March 17

Tundra Liquor Cache deadline to provide action: April 1

The Planning Commission will hold a Special Meeting on February 23, as of February 6, only Bethel Liquor Store's Conditional Use Permit will be on the Planning Commission's agenda for consideration.

The City Clerk's Office will be operating with shortened hours the week of February 13.

Executive Session

Additional Information
