



City of Bethel, Alaska

Public Works Committee Agenda

Wednesday, December 16, 2015

Regular Meeting

6:30PM

City Hall

Council Chambers

MEMBERS

Byron Maczynski
Council Rep.
Term Expires
10/2016

Frank Neitz
Chair
Term Expires
12/2016

Scott Guinn
Vice-Chair
Term Expires
12/2017

Robert Champagne
Committee Member
Term Expires
12/2017

Jennifer Dobson
Committee Member
Term Expires
12/2017

Donna Lindsey
Committee Member
Term Expires
12/2015

Delbert Egoak
Committee Member
Term Expires
12/2015

Joseph Klejka
Alternate Member
Term Expires
12/2017

Muzaffar Lakhani
Ex-Officio Member

Secretary/Recorder
Pauline Boratko

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. Minutes from the previous regular meeting – November 18, 2015 (there was a meeting).
- VI. SPECIAL ORDER OF BUSINESS
- VII. UNFINISHED BUSINESS
 - A. Water & Sewer Master Plan/Institutional Corridor Piped Water Supply Project, alternate routing of the pipe alignment if Hospital does not allow the pipe to pass through their property. – The negative impact on revenue if Hospital does not tie into the city water supply system. Hospital is curious about the quality of the city supplied water. Frank Neitz
 - B. Sewer Lagoon, – RFP (Request for Proposal) for PER (Preliminary Engineering Report) & ER (Environmental Report) for Truck Dump Site and other options. -Frank Neitz.
 - D. Need of safety lighting in different Neighborhoods- Scott Guinn.
 - E. Installing the slip lining inside the old metallic water pipes in the Bethel Heights subdivision- Byron Maczynski.
- VIII. NEW BUSINESS
 - Cost estimate to remove the existing board walk between the Hospital and the College.
 - Cost from DOWL for different options of the Boardwalk-Jennifer Dobson
- IX. Director's Report
- X. MEMBER COMMENTS
- XI. ADJOURNMENT

City of Bethel, Alaska

Public Works Committee Minutes

November 18, 2015

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular Public Works Committee Meeting was held on November 18, 2015 in the council chambers of the City Hall, Bethel, Alaska. The meeting was called to order by Frank Neitz at 6:36 pm.

II. ROLL CALL

Comprising a quorum of the committee, the following were present: Frank Neitz, Scott Guinn, Jennifer Dobson, Delbert Egoak, Robert Champagne, Joseph Klejka arrived at 6:41 pm

Excused absence(s): Donna Lindsey

Unexcused absence(s): Byron Maczynski

Also Present: Director Public Works, Muzaffar Lakhani arrived at 7:30 pm (Joined this meeting after attending the Asbestos awareness meeting at 6:00 pm at Log Cabin. A mandatory meeting to attend for all respondents to the Kilbuck school Fire on Nov. 3rd, 2015.)

Pauline Boratko, Committee Recorder

- II. PEOPLE TO BE HEARD:** John Sargent requested the committee to reconsider their previous decision to reject the \$108,000 grant for the Pinky's Park Project, to construct soccer field, high tunnel community garden, board walk etc. The committee had turned down this grant because of a very high amount of local match required to complete this project, in the ratio of about one dollar of grant to four dollars in city match, and some very stringent terms written in the grant document. The Public Works Committee after deliberations had turned downed this project.

IV. APPROVAL OF AGENDA

MOVED BY:	Joseph Klejka	Motion to approve the agenda.
SECONDED BY:	Jennifer Dobson	

VOTE ON MOTION	Motion carried by unanimous vote
-----------------------	----------------------------------

V. APPROVAL OF MINUTES

MOVED BY:	Joseph Klejka	Motion to approve minutes of October 21, 2015 regular meeting.
SECONDED BY:	Robert Champagne	

VOTE ON MOTION	Motion carried by unanimous vote.
-----------------------	-----------------------------------

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS

Item A-Water and Sewer Master Plan/Institutional Corridor Piped Water Supply Project:

The Yukon Kuskokwim Health Corporation (YKHC) is the biggest purchaser of water in the project. YKHC is questioning the water quality if they decide to purchase water from the city. They were looking into getting a discounted rate, if they decide to purchase the water from the city. This decision will be up to council to make, whether to lower the pre-set water rates in the BMC.

Item B-Sewer Lagoon Request for Proposal (RFP) for Preliminary Engineering Report (PER) and Engineering Report (ER) for Truck Dump Site- A grant application in the amount of \$2.1 million dollars is currently in progress. DOWL engineering on City's behalf has submitted the "Technical Memorandum" to the State in support of the grant application. More dollars will be needed to complete the Truck dump site.

Item C-Need safety lighting in different neighborhoods-Scott Guinn has been investigating the street lighting in Bethel. He has not completed all of Bethel, but he made sure that he would have that finished by the next meeting. Mr. Guinn found that there are no lights near the board walk around Mallard Lane and it would benefit a great deal if street lights were put in. He will work on a cost estimate.

Item D-Installing slip lining inside old metallic water pipes in the Bethel Heights subdivision- Byron Maczynski is working on this issue. Jennifer Dobson mentioned pipe bursting to save money on costs to improve the water quality instead of replacing the whole pipe system.

Item E-Landfill hours for Saturdays:

The landfill hours have been set for a half day/4 hours on Saturdays. Frank Neitz asked this to be removed from the agenda for the next meeting.

VIII. NEW BUSINESS:

-Resignation of alternate committee member Alisha Welch- Alternate Public Works Committee Member Alisha Welch has resigned.

-Cost from DOWL for different options of the boardwalk- A memo from DOWL has been received with all three options that needs to be put for the recommendation to council. Geo Block #3 suggested to be taken out because it does not cover the cost of the removal of the old boardwalk. Scott Guinn would like a request for proposal (RFP) for the cost of removal of the board walk.

Jennifer Dobson presented the State Oral Health System Award to Public Works Director, Muzaffar Lakhani in recognition of using fluoride in the city's water system.

IX. DIRECTOR'S REPORT:

Muzaffar Lakhani reports that the landfill hours has been changed having it be open on Saturday from 12 noon to 4pm. There are currently just two mechanics at the City Shop. The parts clerk position is open. There has not been any feedback received from the lagoon dredging Technical Memorandum submitted to EPA. With the new funding in May it is expected that two new trucks could be purchased.

X. MEMBER COMMENTS

Joseph Klejka- Good Job Zef! Good job Scot, Frank, good leadership.

Scott Guinn- Let me know of any bad lighting around Bethel.

Jennifer Dobson- Way to go Bethel for fluoridation, Thank you.

Robert Champagne- no comment

Delbert Egoak- no comment

Frank Neitz – We have it, thank you everyone.

Muzaffar Lakhani-Thank you for coming everyone, good leadership.

With no further business, the meeting was adjourned at 7:56 pm

XI. ADJOURNMENT

MOVED BY:	Scott Guinn	Motion to adjourn
SECONDED BY:	Joseph Klejka	

VOTE ON MOTION	Motion Carried by unanimous vote
-----------------------	----------------------------------

APPROVED THIS _____ DAY OF -----, 2015.

Pauline Boratko
Recorder of Minutes

Frank Neitz, Chair

Dec. 2, 2015

To take down the board walk behind KTC

One loader hours= 80, \$200 a hour=\$16,000

One loader hours=70, \$200 a hour=\$14,000

One dump truck with trailing=80, \$60 a hour=\$4,800

Gary, 80 hours

Jonathan, 80 hours

Jimmy, 80 hours

For the Streets & Roads Division

The operators & equipments would take for road maintenance side of the work

Public Works, Streets & Roads Division

City of Bethel, Ak.

Permission from the property owners to drive the equipment.

MEMORANDUM

DATE: 12/01/2015
TO: Ann Capela, City Manager
FROM: Muzaffar Lakhani, Public Works Director
SUBJECT: Manager's Report –

Programs/Division

Utility Maintenance:

Hauled Utilities: Happy Holidays to you all !!!

For November , of course we had the catastrophic fire at the old Kilbuck school on 4th Ave. where in fact the entire water crew and part of the sewer crew and my self spent upwards of 12 hours keeping the fire department watered up, with a total of 2.52 million gallons of water. On the domestic side we have still pumped nearly 3,000,000 gallons of water, and 2.8 million gallons of sewage, and nearly 4000 cubic yards of trash to the landfill from the dumpsters all over town.

Speaking of trash and dumpsters. I feel there should be some type of structure in the b.m.c. if you have a business license, you should also be charged a commercial fee for dumpster service, and contractors especially, along with a Porta- potty for the general contractors. With appropriate deposits and user fees of course.

Also, potential income could be harvested in the form of advertizing on the Water, sewer and garbage trucks. Just a thought!!!

We are also still in need of some more drivers. At one time in the not so distant past, there were 25 drivers and 20 trucks. Currently we have 16 drivers, and 15 trucks. All the drivers are getting tired, and the equipment is showing its age, being worked 6 days a week, 10 -12 hours a day. We cannot move more material with less people and less equipment.

Parks and Recreation: (Matt Ross).

LWCF (Pinky's Park Soccer Field)- The agreement with the State has been at a standstill. The Public Works Committee is opposed to this agreement. A decision at that level needs to be made on whether we move forward or not. This project is extensive and would require other departments in Public Works and more local match to the grant than what was anticipated.

Boardwalk U of A- This has been put on the agenda for December 7th 2015. To discuss demolish of existing boardwalk and plan for new trail.

Park Development Fund- Dowl engineering was hired to assess the current boardwalk's condition and submit the alternates to the city.

Clean up – Green Up- Sign up forms come in April with a \$300 give or take fee for the Yellow Bags. I will be contacting Donlin and YKHC and other agencies to see if they will support the efforts.

July 4th- In the next few weeks I will be calling different organizations to form partnerships with the event, and try to make a committee out of the partnerships.

Programming Summer Activates- We are currently reviewing successful events that have worked in the past, and coming up with new events. We are still in the planning but are making progress.

Property Maintenance:

We are monitoring all of our buildings daily for heat, electrical, plumbing and any other maintenance issues that come up. Doors and windows are sometimes problematic with the changing of the seasons; replace any weatherization where needed and keeping landings/stairs/decks ice and snow free. There is something new every day. We have been trying to keep ahead of the floor repair with the painting and movement of furniture and equipment, and then put it back in place. We have been working on the recommendations/adjustments that the OSHA list has for us and making progress. Thank you.

Road Maintenance:

Streets and Roads, has been sanding and scarifying roads this past month with the thaws that we been having it has been hard to keep up. We have come in a little earlier in the morning during the thaw so that we can work on the slippery roads to keep them from not being as slippery. Most of the time, we were able to keep up with it, so the school buses will run for school in the morning.

Streets and Roads, has also been do some work on the 160M grader by replacing the tires with new tires. The old tires on the grader had over 5,000 hours on them, and they were the original tires on the grader, when we got the grader new. So with the new tires it will give the grader traction, when it is slippery, so that we can scarify the roads to keep it from being slippery.

Streets and Roads has also help out in fighting the fire on KilBuck school on 4th Ave. by using the Cat 324E excavator to knock down the burning part of the building to keep it from spreading to the part that was not burning. Also road maintenance was there helping out the fire department like running water to them with the water truck, and also refueling the fire trucks.

Streets and Roads has in between thaws, before the roads refreezes, we would try to grade the roads so that they freeze as smooth as possible. But on some spots on

the roads that do freeze a little bumpy, then we would haul in a little gravel smooth them up with the grader.

Vehicles and Equipment: this department is in serious need of more mechanics, as always. The recent loss of two of the top mechanics we had, was very detrimental to the department. The remaining mechanics and workers are having to scramble to get things caught up.

Transit System:

The month of November has been an interesting month. With the weather. One day there's sunshine and nice, the next snow, and then rain. Streets and Roads division has been busy filling pot holes, grading and sanding. But even with all their efforts there has been days when the roads were a sheet of ice and driving on them was very tense. The Red Line doesn't have studded tires and we had to cancel it a couple of times because of them. Bus 439, the Green Line, has studded tires and even with them the drivers had to be extremely careful. As passengers got on and off the bus we tried to caution them about the slippery conditions and encourage them to wear seat belts.

I will need to order some new snow /studded tires and wheels for bus #438 and 437. The six tires are about \$1200 and the wheels another \$950.00, times two (2) for about \$4400 plus freight. I'll need to order an extension, flip down visor, for the drivers visor, the driver seat is too low, when the sun is low on the horizon it's blinding and hard for the drivers to see.

Bethel Transit System goal for the FY 2015 will be to show a 20 percent increase in ridership / revenue. I think we can do this by providing **better and more dependable / reliable service** for our passengers.

Landfill / Recycle Center:

The Landfill finally got our fall inspection report and it was three points less than last year but it was still a high mark. There is an area that we have struggled with for many years and that is not covering enough, which is difficult to do with only a few dump trucks and the other projects that use them. However over all it was a good report. It's going to be different next summer because our regular inspector Doug Huntman has moved to a different job and he knew of our struggles. Now we will have a new person doing the inspections and we don't know how straight laced they are going to be.

Staffing Issues/Concerns/Training:

Budget/Financial:
See each Department.