City of Bethel
Port Commission Agenda

Regular Meeting
Monday November 18, 2019 - 7 pm
City Council Chambers, City Hall, Bethel, AK

Commissioners
Alan Murphy
Chair
Term Expires 2021
(907)543-2805

Richard Pope
Vice Chair
Term Expires 2020
(907)543-1900
bethelalaskapc@gci.net

Jim Chevigny
Port Commissioner
Term Expires 2021
(907)569-4450
chevigny@comcast.net

Fred Watson
Council Rep.
Term Expires 2020
(907)545-3755
fwatson@cityofbethel.net

Ex-Officio
Allen Wold
Port Director
(907)543-2310
awold@cityofbethel.net

Edward Flores
Port Admin
(907)543-2310
eflores@cityofbethel.net

i. **CALL TO ORDER**

ii. **ROLL CALL**

iii. **PEOPLE TO BE HEARD**

iv. **APPROVAL OF AGENDA**

v. **APPROVAL OF MINUTES FROM THE REGULAR MEETINGS**
-APPROVAL OF MINUTES FROM – August 2019, & October 2019

vi. **SPECIAL ORDER OF BUSINESS**
-Written Resignation from Commission – Comm. Oosterman

vii. **DEPARTMENT HEAD COMMENTS**

viii. **UNFINISHED BUSINESS**

ix. **NEW BUSINESS**
-Terminal Tariff #005 charge tables update

x. **COMMISSION MEMBER'S COMMENTS**

xi. **ADJOURNMENT**

Attest:
Edward Flores – Commission Recorder

POSTED:AC Co., Swanson's, Post Office, Port Office, & City Hall

November 18, 2019

City of Bethel Port Commission Meeting Minutes

August 19, 2019 Regular Meeting 7 p.m. Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 1902 (7:02 P.M.)

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Pope
Comm. Oosterman	Comm. Chevigny
COMMISSIONERS ABSENT:	
Comm. Watson	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	Edward Flores

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

MOVED:	Comm. Pope	Approval of Minutes from May 2019, June 2019, & July 2019
SECONDED:	Comm. Oosterman	
VOTE ON MAIN MOTION	4-0 All in favor	

VI. SPECIAL ORDER OF BUISNESS

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUISNESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

Comm. Chevigny – none
Comm. Oosterman – Verbally announces Port Comm. Resignation, with written letter to follow.
Comm. Pope – none
Comm. Murphy - none

XI. ADJOURNMENT

XII. MOVED:	Comm. Oosterman	Motion to Adjourn
SECONDED:	Comm. Chevigny	
VOTE ON MAIN MOTION	4-0 All in favor	

Respectfully Submitted:

_____

Alan Murphy, Chairman

APPROVED THIS _____ day of_____ 2019

ATTEST: _____

City of Bethel Port Commission Meeting Minutes

October 21, 2019 Regular Meeting 7 p.m. Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 1902 (7:02 P.M.)

II. ROLL CALL

COMMISSIONERS PRESENT:	
COMMISSIONERS ABSENT:	
Comm. Watson	Comm. Murphy
Comm. Pope	Comm. Chevigny
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	Edward Flores

No Quorum

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

VI. SPECIAL ORDER OF BUISNESS

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUISNESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:

_____

Alan Murphy, Chairman

APPROVED THIS _____ day of_____ 2019

ATTEST: _____

Thomas J. Oosterman
Bethel, Alaska 99559
02 September 2019

Alan Murphy
Chairman
Bethel Port Commission
300 State Highway
Bethel, Alaska 99559

Dear Chairman Murphy:

It is with regret that I tender my resignation from the Bethel Port Commission, effective immediately.

I am greatful for having the opportunity to serve on the Commission for the past year, and I offer my best wishes for its continued success.

Sincerely,

Thomas J. Oosterman

Thomas J. Oosterman
Port Commissioner

CITY OF BETHEL
Managers Office

William F. Howell III
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
Cell: (907) 545-4998
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: November 04, 2019

TO: Perry Barr, Mayor

FROM: Bill Howell, Acting City Manager

SUBJECT: City Manager's Report - October 20 through November 4, 2019

Current Events

- The last few weeks have been business as usual, managing day to day operations, attending meetings, dealing with personnel, planning and legal matters. Departments and Administration are busy preparing for winter operations. We are continuously improving City operations when and where opportunities present themselves.

- I worked closely with our HR and Finance Departments to fill three vacancies in the front office. Finance should be fully staffed in the next 10 days.

- Police Chief applications are being reviewed. A peer panel to select the new Chief is being formed under direction of HR and the Acting Chief of Police.

- I am encouraged by the internal promotion of two Public Work's employees for the Utilities and Hauled Services Foreperson positions. I congratulate Gary Watson and Clyde Erickson for assuming leadership in these positions. Their experience, knowledge and work ethic are a tremendous boon to City operations. I foresee continued improvement and increased efficiency in these departments through their oversight.

- The pool roof is still leaking. I am working with Public Works and Bethel Services Incorporated to apply for and complete warranty repair of the roof.

- I attended the Yuut Elitnaurviat Board meeting on October 30, 2019. Discussions included recruitment of local youth into trades, DHAT program and the soon to come Class-B CDL training program.

- On October 30, 2019 I met with the City Clerk and the City's attorney; Guess and Rudd for an update on the Kilbuck school site. A work plan for the cleanup is in the works.

- I am working with Patty Jones and Ashley Crace to continue Bethel's newest tradition, the second annual Christmas tree lighting. The three of us are coordinating the project with volunteers and a number of local entities. We are scaling the event this year to improve upon last year's success.

Ongoing Business

- The City auction went well. Auction revenues exceeded $37,000.00.

- DOWL is continuing structural assessment of the Public Works floor. A plan for repair is in the works. Copy of the structural report was sent to Council and is attached to this report.

- We are waiting for a draft of the Long Range Transportation Plan (LRTP) from DOWL.

- A Department Head meeting was held on October 31, 2019. The next Department Head meeting is scheduled for November 7, 2019 at 10 A.M.

Response to Council questions

Public Works Bldg.

- Administration is researching water sewer grants and USDA grant/loans to fund construction of a new public works building. A legislative appropriation is also being considered.

KUC Road Dip

- Streets and roads filled the dip with gravel and bladed to grade.

Code enforcement animal control revenue

- Administration needs more time to research. Numbers for this period are decades old and not readily available.

Amazon tax revenue estimates

- Administration has requested this information from Finance. We will send out via E-mail when available.

Memorandum

Date: November 1, 2019
To: Bill Howell, Acting City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

October 2019 Current Events

- **Caselle Update:**
  During this month, I rolled out the latest major Caselle update taking us from version 2019.05.131 to version 2019.08.84.

- **Eforce Software Slowdown:**
  There has been a recurring problem with the Police Dept.'s CAD/RMS software lately where it is lagging quite badly and is wholly unresponsive. In investigating the issue, it appears that something the program is doing is tying up all of the system's physical resources. Currently, Arctic IT is assisting in helping me isolate the issue. Once we do that, we can determine the steps needed to fix it.

- **Council Member Rotation:**
  With the new council members rotating in, I have been working with the City Clerk to make sure all the new email accounts are created, the council tablets are swept of old data, and that the old email accounts of exiting members are deactivated.

- **City of Bethel Hardware Rotation:**
  It has been months in the making, but a contract for a lease agreement with Hewlett Packard was finalized after the City's temporary legal dept. managed to reach agreeable terms in the language of the document. With this, it will be taken to Council for final approval at which point I can finally pull the trigger on ordering new computers to replace our aging machines if approved.

- **Cyber Security Training Course:**
  The City's Grant Manager secured funding that will enable me to head into Anchorage for a week-long course detailing different aspects of Cybersecurity. The course will have me away from Bethel for a week mid-November.

- **Xpress Billpay Communication Problem:**
  The Utility Billing clerk informed me of errors she was getting when processing online payments. I looked into the error and thought it had been a missed configuration in the new firewall we had installed in September. I have been trying to work with Caselle, Xpress Billpay, and Arctic IT to alleviate the issue, but our attempts have been fruitless. Arctic IT and myself have been applying all the changes XBP and Caselle have asked of us, but we are still getting the errors when our end tries to communicate with XBP. We have little choice but to keep chipping away at this until we find the root of the issue and address it.

- **Business-As-Usual:**
  Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, cellphone replacement, missing network drives, login problems, etc.

Future Plans

- **Hardware Rotation:**
  One of my immediate concerns is to obtain our new computer hardware and have it rolled out across the different departments before January 2020. This is due to Windows 7 reaching the end of its service life. This means that Microsoft will stop supporting it and, more importantly, stop releasing security patches for it. It is important that we have no computers on the network that run Windows 7 or earlier versions of Windows to avoid any security vulnerabilities exploited by those who prey on operating systems that are no longer supported. Unfortunately, due to the time it took for HP to offer us agreeable terms (four months), this goal might be realized later than I would like on account of the logistics.

- **Office 365 Migration:**
  Currently, the City utilizes G-Suite, which is an office environment created by Google, in conjunction with Microsoft Office. G-Suite has tools to emulate the different Apps within Microsoft Office, but the Microsoft product is by and large the more accepted and sought software. The City users tend to only use a handful of the Apps available with G-Suite while electing to use the typical Office Apps such as Word, Excel, and Power Point. To help save the City money in licensing costs, I will be endeavoring, with the rollout of our new computers, to shift from G-Suite to Office 365. Doing so will combine the costs of the two software packages we are using into one. This should net savings of around $15,000 a fiscal year.

- **Vacation:**
  I have a small vacation lined up for the end of October along with a large vacation for the last month of the year in which I will be out of the country for about five weeks. I plan to have Arctic IT make a large onsite visit somewhere in that timeframe to begin the rollout of our new computers while also possibly helping to migrate users to the new Office 365 environment.

`PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311

TO: Bill Howell, Acting City Manager

FROM: Allen Wold, Port Director

SUBJECT: October 2019 Managers Report

- **Small Boat Harbor**
  -Cleaning around the Harbor using Loader
  -Pulling out Floats, Anchors, and Buoy's.
  -Bilging out boats.
  -Pulling out sunken boats and putting boats into storage for the winter. Buttoning up SBH.

- **City Dock/Beach 1/Petro Port**
  -Customers are in and out of the Dock.
  -Vessels being repaired on Beach 1.
  - 2 mainline barges (AK logistic) 600 thousand lbs. (AML) 1.6 Million lbs.
  -20 tugs and barges offloading and loading freight.
  -Tugs and barges being pulled up for winter storage.
  -8 fuel barges at the Petro Port offloading and loading fuel.

- **Port Office**
  -Property Maintenance checking on building daily.
  -Ordered office furniture
  -Called the Coast Guard about a leak from a Landing Craft and a Barge in Steam Boat Slough.

- **Admin**
  -Monthly Storage billing for customers.
  -Getting together with departments for a surplus sale.
  -Training City Dock Attendants in heavy equipment. Our full time employee got their CDL permit.
  -Helping out with the Sealed Bid Auction (Surplus sale) 80 bids (37 items were bid on) Totaling $37,680.62

- **Seawall**
  -Consistent clean up.
  -Put more Life rings up and made rescue poles for the seawall.
  -Port Attendants checking on lower access daily to make sure life rings and rescue poles are still in place (Safety Checks)
  -Removal of trees with the flail mower on Lower Access Road (ordered more blades for the flail mower)
  -Added gravel to trail on Lower Access Road
  -Graveled roads around Beach 2. 8 Loads of D1.
  -10 tugs and barges parking along the Seawall to avoid the storms.

CITY OF BETHEL
Fire Department

Daron Solesbee, Acting Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: October 31, 2019

TO: Bill Howell, Acting City Manager

FROM: Daron Solesbee, Acting Fire Chief

SUBJECT: Management Report, October 2019

Current Events

- Medic-5 is on the Alaska Marine Lines barge to Seattle. The barge is expected to arrive in Seattle mid-November, as the barge had to moor in Dutch Harbor due to bad weather and high seas.
- The Stryker Power Pro XT cot and Power LOAD have been ordered and will be shipped directly to Braun Northwest, Inc. to be installed in Medic-5.
- The State of Alaska DHSS has issued new guidelines and scope of practice for EMS services. EMS Instructors will receive training on these changes, as will all EMS providers. These regulations went into effect on September 23, 2019.
- City of Bethel Property Maintenance personnel are in the process of rebuilding the fire station's front deck. The project is almost complete, but Property Maintenance is waiting on more material for the cable railing.
- Salzbrun Drilling and Welding Services installed two pilings in the fire station front yard. One piling will be used for the relocation of the flagpole and the other for the installation of a new basketball goal. The flagpole was taken down and will be placed on the piling soon.
- The Department is in the process of creating the Bethel Arson Investigation Task Force in conjunction with the Bethel Police Department, Alaska State Troopers, and the State Fire Marshal's Office. The task force is awaiting approval to access and utilize the ATF's Bomb Arson Tracking System (BATS) Program as a case management system. This system will assist the task force with organizing investigations and provide more resources for investigators.

Community Planning/Preparedness

- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel can perform clean-up operations under the oversight of a qualified contractor. Unfortunately, EMI-Alaska was unable to meet our requested scope of work. This project is on hold until Spring 2020.

- The Department participated in the YKHC Emergency Preparedness Drill on October 9, 2019. This drill's scenario was a mass casualty incident that resulted from a wind-driven structure fire that spread to two adjacent structures. There were a total of 18 victims, including three simulated fatalities. The Department met its objectives, which were to initiate Incident Command, contain the simulated fire, rescue victims, triage casualties, properly communicate with partnering agencies, and provide prompt transport of victims to the YKDRH Emergency Department.

- Bethel Fire Department has been selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. SEMT legislation (HB 176) was signed into law in June of last year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance services. City personnel are required to complete cost report spreadsheets based on FY18 and FY19 budget figures. The department is entering into a contract with AP Triton to provide this service to the City of Bethel for a fee of $5,000.00 + 3% of annual earnings.

Training

- On 10/01/19 at 7:00 p.m., the EMT Meeting was cancelled due to personnel operating at a large structure fire.

- On 10/10/19 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders reviewed a recent fire incident and conducted refresher training on the Incident Command System

- On 10/12/19, staff and volunteers EMT's completed an AHA Advanced Cardiac Life Support course. This certification is now required for State of Alaska EMT-3's, according to the new State of Alaska EMS Regulations.

- On 10/15/19 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed SCBA use and maintenance for use during Carbon Monoxide incidents.

- On 10/24/19 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders reviewed salvage and overhaul skills and knowledge.

- The 2019 EMT-1 Course will start on Monday, November 4 at 6:00 p.m. Students have already completed their EMT Physical Ability Tests and Basic Life Support classes.

Responses

- Between 10/01/19 and 10/31/19, the Bethel Fire Department responded to 149 EMS and 17 Fire incidents.

- On 10/01/19 at 3:05 p.m., Firefighters responded to H-Marker Lake Road for the report of a structure fire. Upon arrival, Firefighters observed a two-story log cabin with smoke and fire showing. Firefighters deployed several hose lines and set up a Fol-da-Tank for water supply. The fire was brought under control and overhauled. Due to safety issues and the deep-seated nature of the fire, responders were unable to be completely extinguish the fire. Staff remained on scene for a fire watch and extinguished a rekindle fire the same night. The structure burned for approximately four days. The cause of the fire was undetermined and the investigation is ongoing.

- On 10/02/19 at 4:18 p.m. Firefighters responded to Front Street for the report of a structure fire. Upon arrival, Firefighters observed a manufactured trailer home with smoke and flames showing. Firefighters deployed hose lines and extinguished the fire. One individual was arrested on scene and charged with Arson II.

- On 10/03/19 at 8:57 p.m. medics responded to AC Main for the report of a person who fractured their collarbone. The patient was assessed and transported to the hospital.

- On 10/03/19 at 11:37 p.m. medics responded to intersection of Seventh Avenue and Ridgecrest Drive for the report of a person who sustained human bites. The patient was assessed and transported to the hospital.

- On 10/06/19 at 5:19 p.m., medics responded to Cultural Center for the report of someone being stabbed in the hand with a knife. Medics found the wounds to be superficial and were able to clean and bandage the wounds. The patient refused transport to the hospital.

- On 10/08/19 at 2:45 a.m., medics responded to Prematernal Home for the report of a woman going into labor. The patient gave birth and medics assessed both, the mother and baby. They were transported to the YKDRH OB Department.

- On 10/14/19 at 4:06 a.m., Medics responded to Tundra Ridge for the report of a person with a prolapsed anus. The patient was assessed and transported to the hospital.

- On 10/15/19 at 6:28 a.m., medics responded to Ptarmigan Road for the report of a person with a self-inflicted gunshot wound to the head. The patient was assessed and transported to the hospital.

Budget/Financial

- The department is operating within budget.

Grants

- The Department was awarded $5,141.00 from the Department of Homeland Security for a new Thermal Imaging Camera (TIC). Three quotes have obtained and a purchase will be made once DHS approves it. This TIC will be installed on the new ladder truck, Truck-1.

- The Department was awarded funding through the Volunteer Fire Assistance program for $7,470, for three sets of firefighting turnouts. Due to Federal budget cuts to the VFA program, this award was cut in half. Only one set of structural firefighter turnout gear will be purchased with these funds.

- The Department applied for and passed the first round of approval for the Phase 18 Code Blue Grant for $45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditures are made.

- The Department was awarded $7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. Invoices were submitted to BVESA and the grant will be closed out soon.

Staffing/Recruitment

- The Department has one open Firefighter/EMT position, which is being advertised on the State of Alaska ALEXSys website and nation-wide on the IAFC's Daily Dispatch website. Five applications have been received to this date.

- The Department has a newly created Temporary Administrative Assistant position. The position description is now being advertised and should be filled soon.

- The Department hired Thomas Dyment as a full-time Firefighter/EMT. He is a current State of Alaska EMT-2 and was a former Summer Firefighter Intern. He is progressing through his Driver/Operator and Firefighter training.

- All employee evaluations have been completed to date.

Vehicles & Equipment

- The new ladder truck was repaired by a technician from Hughes Fire Equipment. Issues corrected were the nozzle nesting feature of the elevated master stream, aerial boom centering feature, and an upgrade to the Command Zone 3 aerial operating software.

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing. The foam system will be installed upon receipt of the properly sized valve.

- Department mobile and portable radios and pagers were repaired and tuned up by a technician from ProComm Alaska.

- Pump and aerial testing was performed by a technician from Underwriter's Laboratories. Engine-3 and Engine-4 failed their vacuum tests. Staff will adjust and/or replace packing material in E-3 and E-4's pump packing glands and repeat the vacuum test. Truck-1 passed its pump test, but failed the aerial test. See attached reports. Staff have contacted Hughes Fire Equipment for a technician to troubleshoot and replace parts on Truck-1's aerial device.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	**Type**	**Year**	**Status**
Medic 4	Ambulance	1999	*(Backup ambulance)In service, Airbags repaired.*
Medic 5	Ambulance	2003	Being barged to Seattle, WA to be refurbished and remounted onto a new 2019 Dodge Ram 4500, gas chassis at Braun Northwest, Inc.
Medic 6	Ambulance	2017	*(Frontline Ambulance) In service.*
Engine 4	Pumper	2013	*(Frontline pumper)* In service, Seat belt sensor silenced but still needing repair by V&E. DEF tank heater malfunction parts on order.
Engine 3	Pumper	1986	*Being outfitted as a tender and water supply unit. 3000 feet of LDH (future).* (Poor overall condition needs replacement) Generator was remounted.
Truck 1	Ladder Truck	2017	Outfitting, in service. See 2019 UL Pump and Aerial reports. DEF sensor malfunction (parts ordered by V&E)
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.

TO: **Bill Howell**

FROM: **Christine Blake, Finance Director**

SUBJECT: **November 2019 Managers Report**

Staff

Since the last Manager's report we lost three people in Finance (37% of our department). Fortunately, we have filled all three (although one is temporary), with two of them starting mid- November. The salaries we have in the budget are not adequate to attract and keep candidates that have the skills and abilities listed in the job descriptions, and I am carefully squeezing every dollar out of our personnel budget.

Utility Billing

The new Billing Clerk will start in a couple of weeks and our Asst. Finance Director will be doing the billing for October. We have had many calls regarding billing errors and are correcting them as the calls come in, so I expect we will have a better outcome for October's billing (better, but not perfect).

We will be including an insert in the October bills with information and instructions regarding online bill pay and paperless billing.

The new folder/stuffer arrived and we are waiting for Pitney to come out and provide training.

FY19 Audit

We are working hard to get accounts reconciled and final entries recorded and we will start pulling documents for the auditors this week. They will be on site November 12- 22. Due to the time we are spending on audit preparation, many of the FY20 numbers are not up to date.

IRS Debt

Last month we paid the outstanding penalties and interest related to FY17 and FY18 payroll taxes. The total was $29,539. The penalties and interest were for late and missed payment of payroll taxes and the City tried unsuccessfully to work with the IRS to avoid the charges. This situation has had a negative impact on our RUBA score, and now that we are fully compliant with the IRS, RUBA will be rescoring us soon.

While working on this matter I learned from the IRS that we are looking at another $21,100 in Civil Penalties for "failure to file W2's with willful disregard". The City has filed an appeal on the matter and we are waiting for the response. This has not yet impacted our RUBA score, and if our appeal is denied, we will need to pay this immediately.

MEMORANDUM

DATE: November 4, 2019

TO: William F. Howell, III, Acting City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – November 12, 2019 Bethel City Council Meeting

Grant Award

The City was awarded $500,000 in a School Violence Prevention Program (SVPP) grant that the City applied for on behalf of the Lower Kuskokwim School District. The funds from the Department of Justice, Community Oriented Policing Services, will cover the cost associated with the purchase of a cell phone "panic button" alert application, exit door bar alarms, key fobs for all doors, and a "buzz-in" entry system with cameras, intercom, and door lock controls. The City and LKSD will develop a Memorandum of Agreement between the two entities that defines the roles of each in the grant administration process.

The Department of Justice received 598 SVPP grant applications in the nation-wide solicitation and approved 103 awards valued at $32.5 million. Only two entities received awards in Alaska: City of Bethel and Fairbanks North Star Borough School District.

Grant Management

Lift Station Improvement Project

The City is anxious to secure the grant agreement addendum from Village Safe Water valued at $1,000,000 to cover increased costs associated with the Lift Station project. The City's Best Practices score (RUBA score) of zero in the "Payroll Liability Compliance" category stopped all VSW progress on the City's behalf. The City has since paid its taxes to the IRS and received documentation thereunto appertaining. State reviewers are rescoring Bethel's Best Practices conduct as a courtesy.

The Avenues Project

The City signed a second scope of work document to have DOWL perform predevelopment services on the Avenues project. DOWL plans to send surveyors to Bethel this week.

Audit Preparation

I copied and emailed to Carmen Jackson, CPA, all the City's grant reports, progress and financial reports, and supporting documents for all active grants during FY 2019. I continue to answer questions and provide information in the interest of audit prep.

Purchasing Agent Duties

RFP for Vending Machines

I reviewed a Request for Proposals to allow a vending machine company to install vending machines in select City buildings. The RFP asks prospective vending machine companies how much they propose to give the City for the privilege of vending machine placement. Final review and issuance is expected soon.

Dumpsters

The City received City Council approval to negotiate and execute a contract with Wastequip for the purchase of 18 dumpsters for $39,954. Shorty's Shop relinquished their tentative bid award, so the City selected the second best bid submitted for award. The City and Wastequip signed the contract. The dumpsters will be manufactured and shipped to Bethel on the first barge of 2020.

AP Triton

I continue my work on the AP Triton contract so that the City can purchase financial services that result in the City receiving Medicaid reimbursements for ambulance transports.

Administrative Duties

I presented the Budget Modification form and how to use it to those who attended the Department Head meeting held on October 31, 2019. I emailed the newly developed template to department heads after the meeting. I received direction from the Acting City Manager to develop a Budget Mod policy/protocol.

City of Bethel
Grant Summary
Fiscal Year 2020

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	$ Grant $ City Match
Rasmuson Foundation	Tier 1 Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	$25,000 0
Bethel Community Services Foundation	Community Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	$15,000 0
United States Dept. of Agriculture-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 1/31/19	$13,321,000 $306,000

Submitted in Fiscal Year 2020

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	$ Grant $ Match
AK Dept. of Transportation	Statewide Transportation Improvement Project Nomination 2020-2023	Akakeek, Ptarmigan, Delapp Streets Heavy Use Road Improvement Project	Public Works	9/15/19	$3,034,424 $494,886
Village Safe Water Pgm, Dept of Env. Conservation	Sewer Lagoon Improvements Grant	New lagoon pump & new skiff with trailer	Public Works	8/13/19	$155,238 0
AK Dept. of Transportation, Transit Division	Community Transportation Grant	Public transit system operations	Public Works	12/25/19	$316,832 $86,381

Approved in Fiscal Year 2020

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	$ Grant $ Match
U.S. Department of Justice, COPS Office	School Violence Prevention Program	Alert button mobil phone ap, exit door bar alarms, card reader door entry system, controlled front entrance.	Admin.	11/12/19	$500,000 $166,667 LKSD
AK Dept. of Env. Conservation, Village Safe Water Program	Water and Wastewater Program	Design, build, and install two electric panels for City Hall and City Shop and complete current rehab. of Main Lift Station.	Public Works	8/30/19	$279,827
Alaska Dept. of Health and Social Services	Community Service Patrol Program	Community Service Patrol Program	Public Works	7/1/19	$323,081 $32,308 in-kind
AK Dept. of Env. Cons, Village Safe Water Pgm.	Infrastructure Protection Funding	Replace heat trace and/or electric panels on sewer line from Airport to FAA.	Public Works	7/19/19	$137,700 $22,500 in-kind
Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Program Grant	Thermal imager & fencing around tank at water treatment plant	Fire	8/19	$49,141 0
				Total	$1,289,749

30 September, 2019

CITY OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: October 2019 Manager Report

DATE: 31 October 2019

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
City Manager	1	0	0	1	0
City Attorney	1	0	0	1	0
Police Chief	1	0	0	1	2
Driver Hauled	6	2	0	6	2
Driver-Landfill	1	0	0	1	0
Water Operator	1	0	0	1	0
Mech-II	2	0	0	2	0
TOTALS	13	2	0	13	4

Applications and Hiring:

****Two candidates for Chief of Police have been selected for interview, to be conducted during the 18-22 November time frame****

HR received a total of 7 **Applications** in October

From those 5 Applicants:

1 Water Foreman was selected internally
2 CDL candidates were selected for OJT training through a partnership with the State of Alaska.
1 internal selection was made for a vacant account specialist that became vacant and simultaneously filled at time of this report.

We currently have 7 job positions with a total of 13 openings, with 4 applications under review.

BEACON Programs:

30 September, 2019

1 – Pre-employment BEACON test was conducted during the month of October

Reports of Injury:

There was one report of injury

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

Training, Conferences and Seminars:

HR Manager attended the yearly APEI conference in Anchorage 22-24 October and received continuing education training in management and hiring programs.

James P. Harris
Human Resources Manager

"Deep Sea and Transportation Center of the Kuskokwim"

To: Bill Howell, Acting City Manager

From: Ted Meyer, Planner

Subject: October Manager's Report

Date: November 1, 2019

SUBDIVISIONS

Blue Sky Subdivision

The performance bond has been issued and signed by Blue Sky. We anticipate delivery shortly.

ONC Ciulllkulek Subdivision

Met with ONC staff and their consultants while teleconferencing with our consultant, DOWL staff on October 15 to discuss the remaining punch list of tasks identified in the subdivision agreement. DOWL gave the green light for ONC to put the project out to bid in order acquire the required insurance data. The Notice to Proceed for road construction will be issued only after our consultant gives the thumbs up and the subdivision agreement is signed by the city manager.

SITE PLAN PERMITS

Six site plan permit applications were approved during the month of October.

MAPPING

The Planning Department received the updated 2018 aerial imagery on October 1 for the Bethel Address GIS program application received earlier in the summer. The imagery enhances our work as it visually includes all construction that has taken place since 2002 (the date of last mapping project).

CODE ENFORCEMENT

Staff continues to work with the attorney on a code enforcement issue. The issue will be heard by the Planning Commission on November 14.

LAND USE SURVEY

Staff performed a windshield land use survey of Kasayuli in preparation for a zoning hearing with the Planning Commission later this year. This will bring the subdivision into compliance with the City's zoning code.

CONDITIONAL USE PERMIT APPLICATION FOR MARIJUANA LICENSE

Staff developed a CUP application strictly for marijuana.

US ARMY CORPS OF ENGINEERS VISIT TO BETHEL

Have been coordinating with the Corp about a tentative visit to Bethel and a November 14 meeting with the Planning Commission about the City's Wetland General Permit Program. They will confirm the date this week.

being developed to have the dry system evaluated for replacement and repair Fall/Winter 2019 by a contracted service. Pressures checked daily.
        - Frontier Fire contractor arrived to complete onsite inspection and recommend repair. Contractor will be providing an estimation and quotation for repair.

    - **Water leak damage remediation survey:**
        - This will need to be planned out after time sensitive summer projects are complete.

- Port Office Building
    - The aircon in the server room is non-operational. Original installer contacted about warranty work to the system. Eric Middlebrook (Local HVAC contractor) has been contacted by original installer to complete the work. TBD

- Port Dock Warehouse Building
    - Roll up Door on East side was accidentally destroyed by a customer who drove into the door. Driver provided insurance information. Materials to repair were ordered and contractor technician scheduled to complete the work. Payment for the damage will need to be coordinated with the financial department or Port Department.

- Old "Bus Barn" Warehouse Building
    - The foundation is failing
    - Man door is no longer accessible as the floor ad door jam are being severely affected by the foundation movement.

- Log Cabin
    - No new updates. Building is in NON USE status. Water disconnected.
    - Graffiti and vandalism are a continuing constant problem.
    - Kids consistently climb the building to get on the roof.
    - Foundation has settled enough that the entrance closest to the ONC multipurpose building is jammed itself and will not operate.

- YKFC - Pool
    - Both Boilers in good working condition. Minor adjustments being made now to have similar cycles per day on each.
    - Reports of roofing materials flapping freely in the wind. Area inspected. Ordered materials needed to repair.
    - Air mover on west side the pool deck has failed. New fan ordered and replaced.
    - Roof leaking during rain and wind. This is a recurring issue and needs to be address by city leadership and the original installers/constructors. Stacey Reardon has videos and photos to show the problem. Bill Arnold has been notified, PnR committee has been informed. IT IS NOT CONDENSATION DRIPPING FROM THE CEILING. The locations of the leaks are consistent dependent on wind direction, speed and rain level. Multiple reports of this issue during this month.

- Police Department
    - Periodic low fuel level alarm activation for the emergency power generator. The issue has been isolated to a set of terminals outside the building that get wet and short causing a false alarm. The alarm will short and activate when the weather is rainy and windy.
        - This has been addressed multiple times including with the original installer but continues to occur.
        - We've had the electrical contractor troubleshoot. No discrepancies found. Perhaps the original ONSITE GEN contractor will need to be involved.
        - VnE department has been made aware and is also troubleshooting.
    - Boiler #2 (Right side) had a firomatic valve failure and went into lock out from lack of fuel flow. This is a fire prevention device and can be replaced. They are known to fail/close occasionally.

- Fire Department
    - BFD front entry replacement project in progress.
        - Significant amount of water and dry rot was discovered. Acting City Manager, Chief Howell requested local contractor repair the rotted areas. All work on the new deck is on hold until the contractor completes the work. Once complete, City Maintenance will resume on the rebuild.
    - Rear deck has been repaired and leveled. Temporary set of stairs has been placed until Front entrance is complete. Then City Maint, will focus its efforts on making new rear steps.
    - Paring lot has large puddled areas from ground settling. Placed gravel and spread out evenly to prevent large puddles of water to build up.

- Bethel Heights Water plant
    - Both Main boilers are online and operating for winter. Minor service needed. Small boiler placed in off status for winter.

- City Sub Water Plant
    - Minor adjustments and repairs being made to the A and B loop glycol line returns and supply. Pump boiler pressures up with additional glycol and brought boilers to online/operational status for winter.

- Teen Center
    - New Push bar exits installed on Teen center back doors.
    - Leaking water valve found and replaced during building checks.
    - Run gutter was vandalized on building. Completely removed. New elbow for down spout installed. Down spout remaining to be installed.

- Senior Center
    - Boilers inspected and prepared for fire up. Building has three boilers ready for operation. Currently one boiler is being utilized to keep the building from developing a moisture/humidity issue. AS the temperature drop we will bring more boilers online to prevent freeze up.

William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 1388 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM
DATE: 10.31.2019
TO: Bill Howell, Acting City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities: Foreman is out on Pre-Approved PTO

Utility Maintenance: 6 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 6 residential lift station repairs
- Power restored to heat-trace on Owl St and 6th ave. Heat trace turned on
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Sewer Lagoon discharge is complete and samples are being sent away for analysis.
- Institutional Corridor: 1inch ball valve cracked and leaked. Repaired.
- Bethel Heights shut-down was completes. 24 corp-stops, 3 new residential tie-ins, and replaced 7 hydrant valves and 8 drain valves.
- Glycol arrived and we began putting it in storage.
- Winterized lagoon pump.
- Vango contractors arrived 10/21 and replaced old heat-trace along highway and installed heater in chemical connex. Complete 10/28
- Daily safety meetings.
- City hall lift station failure. Pulled grinder pumps and cleaned them.
- All 3 Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to 2 of the vehicles are more than 10 years old.

Property Maintenance:

- PW Building
  - Fire sprinkling system NOT in operation. Dry line system was charged with water and leaks developed. Frontier Fire contracting inspected damage and is providing quotation/estimation to repair system. Also a compressor will need to be ordered to replace the failed dry system failure currently in place.
  - South Bay roll up door entrance closed. NO USE. Serious problems exist within the

flooring. As mentioned in manager report early 2019. PW building floor and foundation are experiencing issues. During an inspection, building maintenance discovered broken joists, brackets, support flooring and gusset beams and substantial wood rot. Engineering firm completed an inspection of the building and has provided a preliminary memo summarizing the findings that will be outlined in greater detail on the engineering report. In the meantime a section of the South Bay has been closed to use until a remedy plan can be developed.
    - General preventative maintenance on the used oil furnaces has begun in preparation for the colder season approaching.
    - Several programing issues were discovered with new boiler install. Contractor remedied the issues and is monitoring.

- City Hall
    - Parking lot paving project complete. Front entrance (Stairs and Handicap ramp) replaced and operational. Open to public use. However, the new parking lot is already showing signs of settling and some adjustments of the ramp and stairs will be needed often until the settling subsides. Support pads will need to be adjusted to contact ground as parking lot settles.
    - Temporary parking lines are being painted to determine functional layout for permanent painting of parking, loading and unloading, fire line and handicap markings/lines. Paint and paint machine has been rented from Anchorage. Machine arrived, paint ordered and arrived. Need dry day with warmer temperature to complete the project.
    - Window closures on most windows throughout the building are non-operational and will need to be replaced. Quotation requested for the correct arm length for closure. Lumberyard not able to supply the correct length. Will need to reach out to Spenard Builders for correct parts.
    - Boiler general preventative maintenance service complete.
    - Air furnace needs cleaned and tune up.
    - Glycol in City Hall system will need a full replacement this winter. Awaiting order of glycol and other time sensitive summer projects to be complete before this task.
    - Air trap auto vents (vacuum breaks) installed in high points between City Clerk office ad HR office to prevent air lock in that area..
    - Troubleshot back door opening issue to find the striker plate ad locking mechanism were off center by a small amount. Repaired. Door in normal operation.

- Court House
    - **Dry Sprinkler System:**
        - Dry system is in NORMAL operation minus ONE isolated sprinkler head located on the outside of the building to the left of the front main entrance. Frontier Fire Contractor inspected the damage and is providing estimate to make system in full working order again.
        - The dry system has a small leak in the system piping just above court room 4. Leak is temporarily fixed and holding. Static air pressure is remaining constant with additional help from the fire system air compressor. A plan is

- Reports of children gaining access to the building has become more prevalent. Evidence of kids playing around, under and on top of the building is present.
- New windows have been found broken of cracked.
- Provided building walkthrough for potential customer interested in converting the building into a laundromat.

Parks and Recreation:

- Parks and Rec in General
  - Park and Rec activities as a majority ceased Oct 1st.
  - No employees for Parks and Rec.
  - When maint staff are available, rounds of the parks are being conducted.
    - Identified problems and needs for repairs will be prioritized accordingly and done if possible.
  - Same as above for boardwalks.
    - Identified areas for level and board replacement are being prioritized.

- Projects so far, more to be considered.
  - All play parks
    - General maintenance and grounds upkeep
    - Trashcan repair/replacement
    - Ground cover/chips upkeep has been halted for winter also out of chips.
    - Equipment repair and maintenance

  - Pinky's Park
    - Potential Softball field refurbish/re-sod/re-seed in discussion
    - Potential dugout repairs, repaint (Moved to Next year project)
    - Bleacher maintenance (Moved to Next Year project)
  - Soccer Sports Field
    - Completed - Temporary fencing to prevent field traffic
    - Completed - Hydro Seed and ground aerating completed
    - Completed – Bleachers On site
    - Completed – Paint concrete blocks separating field from parking
    - Completed – Portable bathrooms on site
    - Completed – Bike rack ready to be moved to location and installed
    - Completed - As needed agreement made for Maintenance contract options for field with Codman Services
    - Fall/Winter Build - Build and place information bulletin stand at location
    - TBD – Funding for permanent fencing. Quotations received for two options. Shipping costs equal or greater to the materials cost.

  - Airport Cemetery (on Hold status)
    - Requested quotation for additional fencing
    - RFP initiated for hydro seeding proposals
    - TBD - Installing additional fencing
    - TBD - Hydro seeding expanded sections

- Boardwalks
  - Completed - Trial Lighting pole ordered
  - Completed – Trial Solar Lighting fixture received
  - TBD – Install the trial solar lighting
  - General maintenance and upkeep
  - Vegetation trim back
  - Way finding signage
  - Location marking signage project.
  - Leveling boardwalk
  - Board replacement as needed
  - Trash can replacement as needed
  - Benches and sitting areas repairs

Road Maintenance:

Streets and Roads replace driveway culvert in 1009 BNC Subdivision, which was crushed by water and sewer trucks. This culvert was not draining water in the spring properly due to being crushed and now that it is fixed, it should not be a problem anymore.

Streets and Roads is also done with mixing road salt sand at the north side of city shop for our road sander. We mixed 48 bags of salt and 15 bags of calcium chloride into this pile.

Streets and Roads hauled in sand from city sand pit to build up Jacob's Way, Swan Court, and Yukon Court. After that was done we capped them off with D-1 gravel.

Streets and Roads used the 324E excavator to dig up the 616 feet of asphalt on Ptarmigan Street and Tundra Ridge Subdivision, between 9114 and 9123. Then, we hauled road sand to bring it up to level, and capped it off with D-1 gravel.

Streets and Roads hauled in road sand to build up Mission Lake Road and installed a seawall culvert pipe across Mission Lake. This road has been sinking, because of this, it has been muddy, and has washed out during the spring thaw.

Vehicles and Equipment:

For V&E: business as usual, Fleet in, hopefully Fleet out. New water truck, totem steamer and 950M came in on the last barge and have been put into service except the steamer which is pickled and put away for the winter.

Transit System:

October 1-31, 2019 the Bethel Transit System transported 2681 passengers, 290 of those riders had a disability and 237 were elders that paid the regular trip fare. 820 passengers used the ONC monthly bus passes, senior and caregivers. Revenue for the month was $2467 ONC Monthly Passes, $1206 TWC Trip and Day passes, and $2227 regular trip passes, day passes, and monthly passes. The average daily ridership is 100 – 125.

There are two drivers, Sally Evans, who is a full time driver, and Brenda J. George, is a part time driver.

The new bus arrived on the last barge. City Shop, Jake Thompson, City Shop Foreman, went down and did the acceptance inspection, 12 pages, and brought it up to the Transit Bus Barn. I put the Transit LOGO decals and the new studded tires on. We are still waiting for the required paper work so we can get the license plates and Tags. As soon as we do, we will start using it.

Currently our main bus is 5 years old and has 163,000+ Bethel miles. We had requested another new bus in the FY 20 grant, City Council approve it, and now we are waiting for the State /DOT to approve it. As soon as they do, we would like to get it ordered so it is on the first summer barge (2020) and not the last one.
The State / DOT has not upload the FY 20 Billing Summaries, on BlackCat, and we not able to submit them, July, August and September, until they do. Hopefully next week. We have submitted the National Transportation Data report, the Title VI Nondiscrimination Program Plan and signed FY2020 Transportation Grant acceptances.
We have taken off the summer tires, three buses, and put the winter studded tires on. Bus 438 and 439 have last years studded tires and the new bus will have new studded tires.

Landfill / Recycle Center:

Last month we got all the debris from YKHC demolishing the North Wing. This month, we got all the debris from YKHC remodeling. Both were huge amounts of debris. In order to deal with all of this debris, we simply pushed it back and then had Randy from Streets and Roads bring the excavator up and mash it all down so that next spring we can cover it with sand.
Streets and Roads has hauled a great deal of cover material and sand for our soon to be salt sand pile, so that we can cover daily in the winter.
We got our new 950 loader on the last barge. What a delight to get that. We want to thank everyone that had a part of getting that piece of equipment. We have needed newer equipment for a long time. Thank you everyone.

Water Plant Operations:

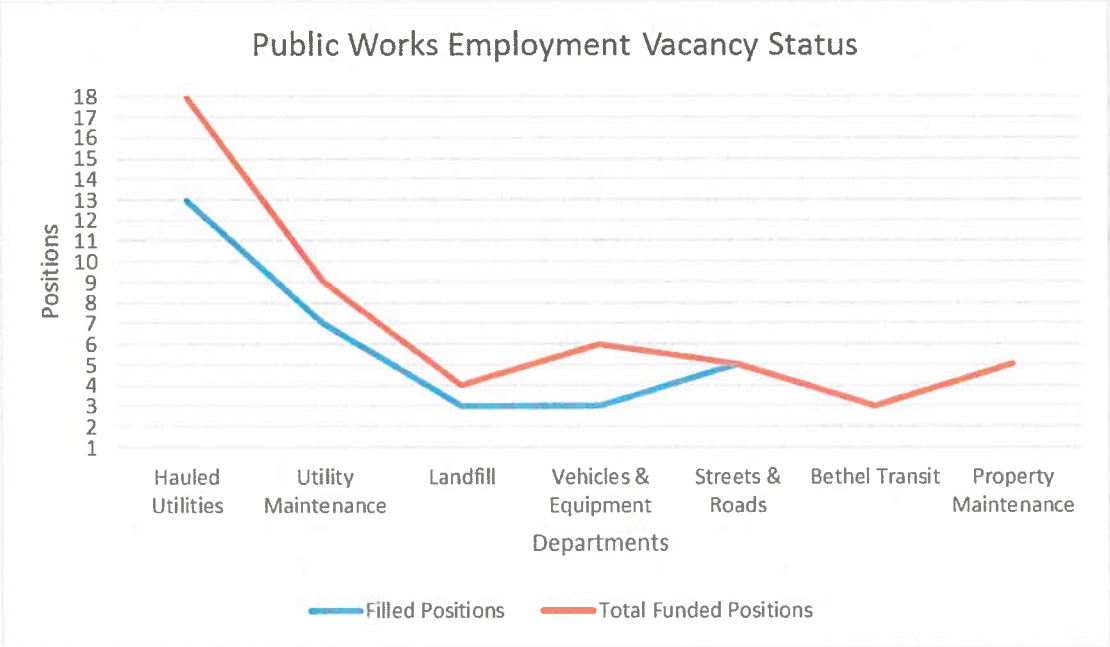
- Bethel Heights Water plant
    - Electrical contractor reviewing future SCADA system, 52 foot tower installed for SCADA commutation to City Sub main computer .Winter heated loops turned on and inspected.
    - Boilers inspected and came on online for winter season.

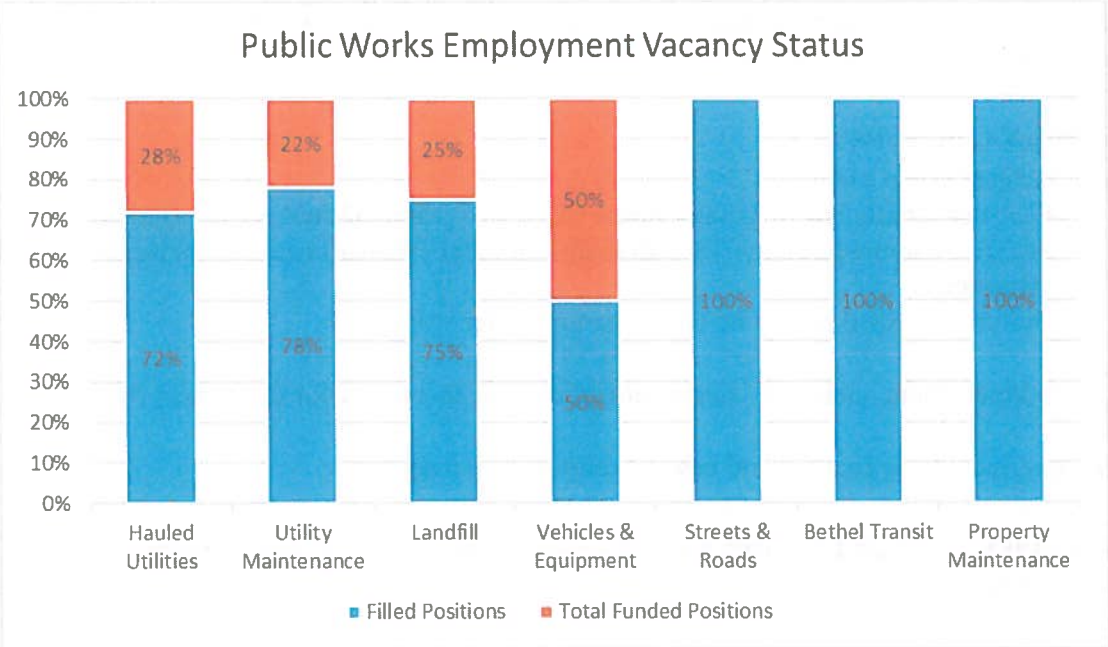
- City Sub Water Plant, electrical contractor installed 52 foot tower for future new SCADA system.
- A/B loop glycol lines charged and new air relief valves installed.

Institutional Corridor Update: No new service connections. 1In ball valve broke and leaked. Repaired.

Staffing Issues/Concerns/Training:

Chart updated: 10/31/2019


Public Works Employment Vacancy Status
Positions
18
17
16
15
14
13
12
11
10
9
8
7
6
5
4
3
2
1
Hauled Utilities
Utility Maintenance
Landfill
Vehicles & Equipment
Streets & Roads
Bethel Transit
Property Maintenance
Departments
Filled Positions
Total Funded Positions


Public Works Employment Vacancy Status
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
28%
72%
22%
78%
25%
75%
50%
50%
100%
100%
100%
Hauled Utilities
Utility Maintenance
Landfill
Vehicles & Equipment
Streets & Roads
Bethel Transit
Property Maintenance
Filled Positions
Total Funded Positions

CITY OF BETHEL
POLICE DEPARTMENT

October, 2019 Monthly Report

Personnel:

Our recruit attending the Department of Public Safety Academy in Sitka, Alaska is continuing to do well and is on track to graduate November 15. Once he graduates he will begin his field training with a certified Field Training Officer. Our new CSP's are on their own and are doing great. We have one dispatcher who is almost completed with her field training and will be going on her own in November. Our two new Investigators are all settled in and have been doing a great job. We have a lateral officer who will be joining our team mid-November. We have one patrol applicant who has been given a conditional offer of employment and has accepted. The applicant will now start our testing process. If the applicant successfully passes our testing process Bethel Police Department will be fully staffed with patrol officers.

We currently have our WAANT Investigator position open internally and have some candidates in house that have expressed interest.

We will be starting oral boards in November for the Chief of Police candidates.

All administrative, CSO, CSP, and dispatch positions are fully staffed.

Operations:

There were approximately 1,558 calls for service the month of October, an increase of approximately 236 cases from September and down approximately 69 cases from the same period in 2018. The number of calls requiring investigative reports was at 114, down 9 from September and down 13 from 2018. There were 422 intoxicated pedestrian calls compared to 442 for the same period last year. The number of domestic violence

arrests was 32 this month compared to 43 for the same period in 2018 and 35 in September. There were 3 DUI arrests compared to 11 for the same period last year and 9 arrest in August. There was 1 death investigations in October, compared to 1 for the same period last year.

This month we've seen an increase of stolen vehicles. We would like to remind the community of Bethel not to leave keys anywhere inside of the vehicles and also to lock your vehicle. Most of the vehicles stolen in Bethel have had the keys left inside of the vehicle.

Bethel Police Department teamed up with LKSD to provide some extra presence inside of the high school for a couple of weeks following a report of a possible threat to the school. We enjoyed spending the extra time at the school getting to know the staff and students. Bethel Police Department staff also participated in the dunk booth at the Halloween carnival this year. Everyone who participated had a great time.

Bethel Police Department and Bethel Fire Department are working together to create a joint Arson Task Force.

Animal Control:

There were 38 animal control calls for service for the month with no reported dog bites. Our CSOs work closely with Bethel Friends of Canine to take care of the pound. Bethel Friends of Canine are doing a great job getting the animals into foster homes or adopted out. We appreciate the assistance we are getting from Bethel Friends of Canine.

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTEREST & PENALITIES					
52-40-403	CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
	TOTAL INTEREST & PENALITIES	.00	.00	5,000.00	5,000.00	.0
	CHARGES FOR SERVICES					
52-43-402	CITY DOCK-STORAGE	2,777.76	2,777.76	70,000.00	67,222.24	4.0
52-43-404	CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405	CITY DOCK-WHARFAGE	.00	.00	165,000.00	165,000.00	.0
52-43-407	CITY DOCK-DOCKAGE	.00	.00	25,000.00	25,000.00	.0
52-43-418	SBH PETRO PORT-FUEL THRU-PUT	118,132.86	118,132.86	220,000.00	101,867.14	53.7
52-43-424	PETRO YARD - STORAGE	460.80	460.80	2,000.00	1,539.20	23.0
52-43-426	PETRO PORT-FUEL THRU-PUT	236,265.72	236,265.72	440,000.00	203,734.28	53.7
52-43-427	PETRO PORT-DOCKAGE	4,929.73	4,929.73	20,000.00	15,070.27	24.7
52-43-433	SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434	SEAWALL DOCKAGE	.00	.00	10,000.00	10,000.00	.0
52-43-435	SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454	BEACH-STORAGE	.00	.00	10,000.00	10,000.00	.0
52-43-455	BEACH-WHARFAGE	.00	.00	70,000.00	70,000.00	.0
52-43-457	BEACH-DOCKAGE	.00	.00	17,000.00	17,000.00	.0
52-43-462	BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463	BOAT HARBOR-MOORAGE	.00	.00	24,000.00	24,000.00	.0
	TOTAL CHARGES FOR SERVICES	362,566.87	362,566.87	1,105,500.00	742,933.13	32.8
	LEASE REVENUE					
52-44-467	LEASE REVENUE	2,030.00	2,030.00	24,000.00	21,970.00	8.5
	TOTAL LEASE REVENUE	2,030.00	2,030.00	24,000.00	21,970.00	8.5
	MISCELLANEOUS					
52-45-464	SMALL BOAT HARBOR PERMITS	.00	.00	24,000.00	24,000.00	.0
52-45-467	EXTRA WATER CALLS	.00	.00	25,000.00	25,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	49,000.00	49,000.00	.0
	MISCELLANEOUS					
52-49-487	INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495	MISCELLANEOUS REVENUE	.00	.00	5,000.00	5,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	7,000.00	7,000.00	.0
	TOTAL FUND REVENUE	364,596.87	364,596.87	1,190,500.00	825,903.13	30.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DOCK EXPENDITURES					
52-50-501	SALARIES	40,694.08	40,694.08	184,522.00	143,827.92	22.1
52-50-502	OVERTIME	1,460.83	1,460.83	.00	(1,460.83)	.0
52-50-508	LEAVE CASHOUT	.00	.00	4,103.00	4,103.00	.0
52-50-510	SOCIAL SECURITY EXPENSE	234.71	234.71	1,420.00	1,185.29	16.5
52-50-511	MEDICARE FICA	656.58	656.58	2,676.00	2,019.42	24.5
52-50-512	EMPLOYEE GROUP BENEFITS	12,469.68	12,469.68	60,752.00	48,282.32	20.5
52-50-515	UNEMPLOYMENT	.00	.00	1,790.00	1,790.00	.0
52-50-516	WORKERS' COMPENSATION	.00	.00	6,137.00	6,137.00	.0
52-50-518	PERS	8,441.22	8,441.22	35,557.00	27,115.78	23.7
52-50-519	UTILITY BENEFIT	1,707.13	1,707.13	11,491.00	9,783.87	14.9
52-50-545	TRAINING/TRAVEL	211.00	211.00	5,000.00	4,789.00	4.2
52-50-561	SUPPLIES	1,335.77	1,335.77	5,500.00	4,164.23	24.3
52-50-563	WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
52-50-601	VEHICLE MT. (PARTS & TOOLS)	636.78	636.78	20,000.00	19,363.22	3.2
52-50-602	GASOLINE/DIESEL/OIL	6,331.61	6,331.61	15,000.00	8,668.39	42.2
52-50-621	ELECTRICITY	2,972.51	2,972.51	10,000.00	7,027.49	29.7
52-50-622	TELEPHONE	627.34	627.34	1,000.00	372.66	62.7
52-50-623	HEATING FUEL	816.08	816.08	2,000.00	1,183.92	40.8
52-50-624	WATER, SEWER, GARBAGE	.00	.00	5,000.00	5,000.00	.0
52-50-626	WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
52-50-627	STAFF CELLULAR PHONES	158.61	158.61	1,680.00	1,521.39	9.4
52-50-642	LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643	PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661	VEHICLE MAINT/REPAIR	15.00	15.00	3,003.00	2,988.00	.5
52-50-666	MUNICIPAL DOCK MAINT.	.00	.00	5,000.00	5,000.00	.0
52-50-667	MAINT-SEAWALL	3,875.72	3,875.72	7,000.00	3,124.28	55.4
52-50-669	OTHER PURCHASED SERVICES	5,852.28	5,852.28	25,000.00	19,147.72	23.4
52-50-683	MINOR EQUIPMENT	1,825.76	1,825.76	25,000.00	23,174.24	7.3
52-50-687	LAND/EASEMENT ACQUISITION	.00	.00	50,000.00	50,000.00	.0
52-50-697	HIGHLIFT FORKLIFT	.00	.00	35,000.00	35,000.00	.0
52-50-721	INSURANCE	5,699.60	5,699.60	16,980.00	11,280.40	33.6
52-50-724	DUES	38.97	38.97	1,000.00	961.03	3.9
52-50-727	ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-775	MUNICIPAL DOCK GRAVEL	149,982.84	149,982.84	150,000.00	17.16	100.0
52-50-776	HYDROGRAPHIC SURVEY	.00	.00	34,000.00	34,000.00	.0
52-50-777	CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-778	PORT FACILITY IMPROVEMENT	(690.71)	(690.71)	.00	690.71	.0
52-50-996	ADMIN OVERHEAD-IT SVCS	.00	.00	18,216.00	18,216.00	.0
52-50-997	ICR-PROPERTY MAINTENANCE 5%	.00	.00	27,066.00	27,066.00	.0
52-50-998	ADMINISTRATIVE OVERHEAD-GF	.00	.00	52,742.00	52,742.00	.0
	TOTAL DOCK EXPENDITURES	245,353.39	245,353.39	849,635.00	604,281.61	28.9
	TOTAL FUND EXPENDITURES	245,353.39	245,353.39	849,635.00	604,281.61	28.9
	NET REVENUE OVER EXPENDITURES	119,243.48	119,243.48	340,865.00	221,621.52	35.0

Section 2 – DESCRIPTIONS AND SCHEDULE OF CHARGES

GENERAL DESCRIPTIONS AND CHARGES 200

A. MINIMUM CHARGES:

Except as otherwise provided herein, where named services are performed, the minimum charge for any single shipment shall be:

Wharfage:	$75.00
Storage:	$75.00
Call-Outs	$400.00 (unscheduled)
	$200.00 (scheduled)

B. FRESH WATER FOR VESSELS:

Water deliveries shall be arranged through the Port Office. Fresh water will be furnished to vessels as follows:
(Regular delivery hours are 5 am to 5 pm Monday to Friday)

Service	2017	2018	2019	2020	2021
Hook-up Fee	$135	$140	$150	$160	$170
Rate Per Gallon	$0.18	$0.19	$.20	$0.21	$0.22
After Hours Call-Out Charge	$75	$80	$85	$90	$95

The above charges include the service of Port personnel to hook-up and disconnect hoses. The Port will furnish on request a maximum of 100 feet of 2-1/2 inch hose suitable for dispensing potable water.

C. GRAY WATER SERVICES FOR VESSELS

Arrangements for gray water services for vessels shall be arranged through the Port Office. Gray water will be removed during regular hours (Monday to Friday 5 am to 5 pm) as follows:

Service	2017	2018	2019	2020	2021
Hook-up Fee	$135	$140	$150	$160	$170
Rate Per Gallon	$0.18	$0.19	$.20	$0.21	$0.22
After Hours Call-Out Charge	$75	$80	$85	$90	$95

D. REFUSE REMOVAL AND DISPOSAL

The following charges will apply to refuse placed in a Port-supplied refuse box or dumpster:

Dumpster	2017	2018	2019	2020	2021
4 yard	$130	$137	$145	$150	$160
8 yard	$235	$250	$260	$275	$285

specialty service. Holders of this permit will be subject to depart the City Dock during the period that mainline common carrier vessels have berthing reservations.

(c) Independent Permit: An Independent Permit allows only the loading and unloading of fish products to vessels no less than 150 feet LOA.

(d) Rate:

Permit	2017	2018	2019	2020	2021
Full Service Permit	$630	$660	$690	$730	$760
Specialty Permit	$475	$500	$525	$550	$575
Independent Permit	$315	$330	$350	$365	$385

3. Prospective Permit Holders: Prospective Permit Holders may be required to provide a listing of vehicles and equipment to be used under the auspices of the issued permit at the time of application. A new vehicle and equipment listing will be required each year during the application process.
4. Used Oil Disposal: The Port of Bethel and its facilities may accept used oil. Used oil is defined as engine oil that is unmixed with any other product. When prior arrangements are made with the Port Director, or the Harbormaster, the Port of Bethel can provide drums and hauling services at a cost of $15.00 per gallon plus the cost of the containers, or any other expenses that may arise in disposing of used oil. Payment for this service will be made directly to the Port of Bethel.
5. Solid & Liquid Waste Materials: No solid or liquid waste products shall be disposed of on, or at, Port of Bethel facilities without prior authorization of the Port Director, or Harbormaster. Solid and liquid waste will only be accepted if placed in non-flammable and leak-proof containers. The fee for providing these services shall be the basic rate for Port of Bethel labor of $125.00 per man-hour per person plus any additional costs that may be incurred with this operation. Only non-hazardous material will be accepted.

BERTHING **201**

A. PERMISSION REQUIRED:

1. The Port of Bethel must be notified twenty-four (24) hours in advance of any intent to dock/undock vessels at any of its Facilities.
2. Prior to any transient vessel mooring, anchoring, or berthing within the Port of Bethel, they shall first receive approval for a berth assignment from the Port Director. Written berthing applications must be submitted for all vessels. Vessels arriving at the Port of Bethel without prior notification will be granted dockside access only after all scheduled traffic has completed operations or an open berth is available and sufficient time exists for operations to be completed prior to the arrival of the next scheduled vessel.
3. All berthing assignments approved by the Port Director shall be granted as outlined below, however, emergency berthing may be granted at any time at the discretion of the Port Director.

(a) Berth Priority – Cargo Dock

areas **and** has filed a storage agreement with the Port Director prior to placing the vessel in one of the designated parking areas.

E. TUG BOATS:
A single vessel, when actively engaged as a tug boat, assisting and made fast outboard of a vessel loading or discharging cargo, will be accorded free dockage. A tug boat leaving its tendered vessel for any purpose shall waive its right to free dockage for the period of berthing left its tended vessel until it secures back to its tended vessel.

F. DOCK ASSIGNMENTS:
The Port Director has sole authority to determine how a vessel must use the Port of Bethel (e.g., the exact location for berthing), to reserve the vessel's arrival and departure time and to maintain a written schedule of such reservations prepared from the Vessel Docking Request forms.

G. DOCKAGE RATES:

1. A vessel permitted to anchor in any Port of Bethel anchorage away from the shoreline, that is being loaded or unloaded by lighters, shall pay dockage at the daily rate assessed upon the size of that anchored vessel, commencing when the first lighter of the operation first places the first line upon any Port of Bethel facility and continuing until the last lighter is free from any Port of Bethel facility. Lightering vessels will not be charged dockage during this transfer of cargo
2. A vessel permitted to beach or run aground in the tidelands or at the mean high tide line away from any Port of Bethel dock or landing shall pay dockage at the daily rate assessed upon the size of that vessel or, the port may determine that any vessel beached or grounded more than thirty (30) days in succession can be rescheduled as an idle vessel for purposes of dockage charges. Beached or grounded vessels will not be permitted to remain throughout the winter at the high tide line anywhere within the Port of Bethel.

3. Daily dockage rates will be assessed as follows except as otherwise provided:

Overall Length of Vessel (Ft)		Charge per 24 hour		
Over	But Not Over	2017	2018	2019
0	100	$170.44	$178.96	$187.91
101	125	$201.62	$211.70	$222.29
126	150	$232.82	$244.46	$256.68
151	175	$294.08	$308.79	$324.23
176	200	$328.62	$345.05	$362.30

201	225	$365.38	$383.65	$402.83
226	250	$399.90	$419.90	$440.90
251	275	$435.55	$457.33	$480.20
276	300	$471.20	$494.76	$519.50
301	325	$506.85	$532.19	$558.80
326	350	$545.83	$573.12	$601.78
351	375	$640.52	$672.55	$706.18
376	400	$679.51	$713.49	$749.16
401	425	$719.61	$755.59	$793.37
426	450	$759.71	$797.70	$837.59
451	475	$796.47	$836.29	$878.10
476	500	$838.80	$880.74	$924.78
501	525	$880.02	$924.02	$970.22
526	550	$922.35	$968.47	$1,016.89
551	575	$963.56	$1,011.74	$1,062.33
576	600	$1,005.89	$1,056.18	$1,108.99
601	625	$1,089.44	$1,143.91	$1,201.11
626	650	$1,297.75	$1,362.64	$1,430.77
651	675	$1,507.17	$1,582.53	$1,661.66
676	700	$1,715.48	$1,801.25	$1,891.31
701	725	$1,924.89	$2,021.13	$2,122.19
726	750	$2,133.20	$2,239.86	$2,351.85
751	775	$2,342.62	$2,459.75	$2,582.74
776	800	$2,545.58	$2,672.86	$2,806.50

801 and over $2400 plus $5.00 for each LOA in excess of 800 feet

monthly (once monthly) rate during the winter season (November 1 through May 31). If storage for winter season (November 1 to May 31) is paid in full at the start of the winter season the customer will receive a five (5%) percent discount. If equipment/freight/cargo is pre-paid there will be no refunds if removed before May 31st (end of winter season).

H. STORAGE RATES – OPEN AREAS: (Rate per square foot)

Commodity	2017	2018	2019	2020
Equipment*	$0.32	$0.34	$0.36	$0.38
All Other Freight/Cargo	$0.32	$0.34	$0.36	$0.38
Gravel, Sand, Rock (All types and sizes)	$0.32	$0.34	$0.36	$0.38
Hazardous Materials	$0.53	$0.53	$0.59	$0.62
Logs (any size)	$0.32	$0.34	$0.36	$0.38
Vessels	$0.32	$0.34	$0.36	$0.38

* Equipment includes, but is not limited to, all types of rolling stock, flats with and without freight/cargo, chassis, empty and loaded containers, private/personal owned vehicles awaiting pickup or outbound transit.

Van security and contents are the responsibility of the carrier or consignee while stored anywhere on Port premises.

Winter Rate (November 1 – May 31) is incurred and billed monthly.
Summer Rate (June 1 – October 31) is incurred and billed every two (2) weeks)

I. MAXIMUM STORAGE TIMES:
The maximum storage period for hazardous materials (HAZMAT) on Port Facilities is ten (10) calendar days. The maximum storage time for all other items is nine (9) months. Failure to remove items after the expiration of the maximum time will result in a doubling of the storage rates. Items stored beyond the maximum time, may be seized, removed and disposed of by the City of Bethel.

J. TERMINATION OF STORAGE:
The Port of Bethel reserves the right to terminate storage of any and all cargo or equipment at any time following reasonable notice to the terminal storage permittee. If cargo is not removed from the Port of Bethel following reasonable notice, the Port Director may cause the cargo to be removed or otherwise disposed at the expense of the terminal storage user.

WHARFAGE **206**

Wharfage is the charge assessed against any freight, cargo, or goods placed in transit shed or on a wharf, or passing through, over or under, a wharf or Municipal

Terminal; or transferred between vessels, or loaded to or unloaded from a vessel at a wharf, regardless of whether or not a wharf is used. Wharfage is solely the charge for use of wharf and does not include handling, sorting, piling of freight or charges for any other services.

A. APPLICATION:
Wharfage rates named in this tariff will be charged for all freight/cargo (excluding ship's gear and overstow) received over any property belonging to the Port of Bethel and will be in addition to all other charges made under this provisions of this tariff; EXCEPT:

No wharfage shall be charged to ship's gear, such as strongbacks, lines, hatch covers, walking boards, etc., placed on wharf during unloading operations. Fuel handled over wharf will not be considered as ship's stores and will be subject to wharfage and other charges that may be incurred.

B. OVERSIDE:
Full wharfage named herein will be charged to merchandise discharged or loaded overside of vessel directly to or from another vessel or to the water when vessel is berthed at wharf.

C. OVERSTOWED CARGO:
Overstowed cargo destined for discharging at another port will be exempt of wharfage charges, provided such cargo is immediately re-loaded to departure on the same vessel.

D. SCHEDULE OF RATES:

Commodity	**Charge 2017**	**2018**	**2019**	**2020**	**2021**
Freight or Cargo	$10.42 per ST	$10.94	$11.49	$12.06	$12.66
Through Rated Freight or Cargo	$13.03 per ST	$13.68	$14.36	$15.08	$15.83
Hazardous Material	$10.42 per short ton PLU $25.00 for each container, flat or pallet containing more than 800 lbs of hazardous material	$10.94	$11.49	$12.06	$12.66
*Through Rated Hazardous Material	$13.03 per ST $50.00 per Container	$13.68	$14.36	$15.08	$15.83
Seafood	$10.42 per ST	$10.94	$11.49	$12.06	$12.66
Inbound Petroleum Products	$0.06 per Gal	$0.06	$0.06	$0.06	$0.06

Sand & Gravel of less than 3 inches (all types)	$2.10 per ST	$2.21	$2.32	$2.44	$2.56
Rock of all types greater than 3 inches	$10.42 per ST	$10.94	$11.49	$12.06	$12.66
Logs (of all types and sizes) ** May not be stacked more than 8 foot high**	$0.32 per SF	$0.34	$0.36	$0.38	$0.40
Wood – all types and sizes (banded or secured)	$10.42 per ST	$10.42	$11.49	$12.06	$12.66

* Freight and/or cargo will not be considered through-rated if a manifest is received at least twenty-four (24) hours in advance and the manifest contains verifiable routing, clearly identifying where the freight and/or cargo's final destination is. However, if the freight/cargo is not removed from Port of Bethel facilities within ten (10) calendar days, any through-rated discount will be voided and full fees will be billed to the user. Freight already billed as through-rated that has forfeited it's through rated designated due to time restraints will be charged the difference.

E. TRANSHIPPED CARGO:
Transhipped cargo shall be taken as a single through movement and shall be included only one time for purposes of determining wharfage rate.

F. TAXES:
No taxes shall be assessed on wharfage.

PORT LABOR **207**

A. LABOR RATES:
Labor as described in this section of the Tariff refers to Port employees hired or utilized for specific tasks, it does not refer to third party employees.

B. SPECIFIC LABOR COST SERVICES:
Unless otherwise provided for individual items, man-hour rates will be charged on services not arranged through a third party, including, but not limited to, the following:

1. Services of loading, unloading, handling, or transferring commodities not provided for by third party employers.
2. Services of extra sorting, inspection, cleaning, etc.
3. Materials and supplies furnished by the Port of Bethel.

C. SCHEDULE OF MAN-HOUR RATES:
Unless otherwise stated herein, the basic rate for Port Labor is as follows per man-hour:

Man-Hour	2017	2018	2019	2020	2021

Labor Rate	$110	$115	$120	$125	$130

D. SUBJECT TO CHANGE:
The rates named in this tariff, revisions or supplements thereto, are based upon ordinary traffic and labor conditions. If and when these conditions change because of demand of labor for increased wages, strikes, congestions or other causes not reasonably within the control of the Port of Bethel, resulting in an increased cost of service, the rates are subject to change without notice.

E. OVERTIME:
Overtime work is work performed on Saturdays, Sundays or Holidays of after 5:00 pm, or before 8:00 am, Mondays through Fridays, or during meal periods as shown below:

6:00 am	to	7:00 am
12:00 pm	to	1:00 pm
6:00 pm	to	7:00 pm

F. STANDBY TIME:
Except as otherwise provided, when the Port of Bethel is required to order labor for a specific service, and through no fault or inability of the Port of Bethel, the work or service is not commenced, causing standby time to accrue, or when work or service after commencement is delayed through no fault of the Port of Bethel for periods of fifteen consecutive minutes or more, current man-hour rates or agent's actual labor rates, plus 18% will be assessed against the party for whom labor was ordered. In computing cost of man-hour time, less than 15 minutes will be considered no delay, but time of 15 minutes or more will be considered delay time and charges computed from cessation of work until resumption of work will be assessed in units of 15 minutes, except that no charge will be made for the final 15 minutes if work commences within the first seven (7) minutes of such period.

G. MINIMUM LABOR HOURS:
When the Port of Bethel is required to furnish labor for a specific service and such service is completed before the expiration of the minimum time allowed under current labor working agreements and awards, the labor charges accruing after the specific service is completed and until the end of the minimum time allowed will be assessed at current man-hour rates plus 18% overhead.

H. RATES APPLY WHEN NOT OTHERWISE PROVIDED:
1. When services are performed by the Port of Bethel, its employees or agents, for which no specific rates are set forth in this tariff, or when reference is made to this item, charges for such services shall be at current man-hour rates, or agent's actual labor rates, plus 18% overhead, and the charge for any equipment used. Charge for materials furnished in connection with said services will be assessed at actual cost to the Port of Bethel plus 18%.

- FRESH WATER FOR VESSELS

SERVICE	2019	2020	2021	2022	2023	2024	2025
Hook-up fee	$150	$160	$170	$180	$190	$200	$210
Per gallon rate	$0.20	$0.21	$0.22	$0.23	$0.24	$0.25	$0.26
After hours fee	$85	$90	$95	$100	$105	$110	$115

- GRAY WATER SERVICES FOR VESSELS

SERVICE	2019	2020	2021	2022	2023	2024	2025
Hook-up fee	$150	$160	$170	$180	$190	$200	$210
Per gallon rate	$0.20	$0.21	$0.22	$0.23	$0.24	$0.25	$0.26
After hours fee	$85	$90	$95	$100	$105	$110	$115

- REFUSE REMOVAL AND DISPOSAL

DUMPSTER SERVICE	2019	2020	2021	2022	2023	2024	2025
4 YARD	$145	$150	$160	$165	$170	$175	$180
8 YARD	$260	$270	$280	$290	$300	$310	$320

- STEVEDORING PERMIT FEES

PERMIT	2019	2020	2021	2022	2023	2024	2025
Full Service	$690	$720	$750	$780	$810	$840	$870
Specialty	$525	$550	$575	$600	$625	$650	$675
Independent	$350	$365	$380	$395	$410	$425	$440

- DOCKAGE RATES

Please See Attached Page Titled Dockage Rates.

- STORAGE RATES

COMMODITY	2019	2020	2021	2022	2023	2024	2025
Equipment*	$0.36	$0.38	$0.40	$0.42	$0.44	$0.46	$0.48
All Other Freight/Cargo	$0.36	$0.38	$0.40	$0.42	$0.44	$0.46	$0.48
Gravel, Sand, Rock All Sizes	$0.36	$0.38	$0.40	$0.42	$0.44	$0.46	$0.48
Hazardous Materials	$0.60	$0.62	$0.64	$0.66	$0.68	$0.70	$0.72
Logs – Any Size	$0.36	$0.38	$0.40	$0.42	$0.44	$0.46	$0.48
Vessels	$0.36	$0.38	$0.40	$0.42	$0.44	$0.46	$0.48

Revised Oct. 2019

WHARFAGE SCHEDULE OF RATES

COMMODITY	2019	2020	2021	2022	2023	2024	2025
Freight or Cargo	$11.49 per ST	$12.06	$12.66	$13.30	$13.97	$14.66	$15.40
Through Rated Freight/Cargo	$14.36 per ST	$15.08	$15.84	$16.63	$17.46	$18.33	$19.25
Hazardous Material	$11.49 per ST, Plus $25 per container over 800 lbs.	$12.06	$12.66	$13.30	$13.97	$14.66	$15.40
Through Rated Hazardous Material	$14.36 per ST Plus $50 per container	$15.08	$15.84	$16.63	$17.46	$18.33	$19.25
Seafood	$11.49 per ST	$12.06	$12.66	$13.30	$13.97	$14.66	$15.40
Inbound Petroleum Products	$0.06 per Gal.	$0.06	$0.06	$0.06	$0.06	$0.06	$0.06
Sand & Gravel of less than 3 inches	$2.32 per ST	$2.44	$2.56	$2.69	$2.82	$2.96	$3.11
Rock of all types greater than 3 inches	$11.49 per ST	$12.06	$12.66	$13.30	$13.97	$14.66	$15.40
Logs of all types and sizes	$0.36 per SF	$0.38	$0.40	$0.42	$0.44	$0.46	$0.48
Wood of all types and sizes (banded or secured)	$11.49 per ST	$12.06	$12.66	$13.30	$13.97	$14.66	$15.40

SCHEDULE OF MAN-HOUR RATES

MAN-HOUR	2019	2020	2021	2022	2023	2024	2025
LABOR RATE	$120	$125	$130	$135	$140	$145	$150

DOCKAGE RATES 2019 - 2025

OVERALL LENGTH OF VESSEL (FT)		CHARGE PER 24 HOURS						
OVER	UNDER	2019	2020	2021	2022	2023	2024	2025
0	100	$ 187.91	$ 197.31	$ 207.18	$ 217.54	$ 228.42	$ 239.84	$ 251.83
101	125	$ 222.29	$ 233.40	$ 245.07	$ 257.33	$ 270.19	$ 283.70	$ 297.88
126	150	$ 256.68	$ 269.51	$ 282.99	$ 297.14	$ 312.00	$ 327.60	$ 343.98
151	175	$ 324.23	$ 340.44	$ 357.46	$ 375.34	$ 394.10	$ 413.81	$ 434.50
176	200	$ 362.30	$ 380.42	$ 399.44	$ 419.41	$ 440.38	$ 462.40	$ 485.52
201	225	$ 402.83	$ 422.97	$ 444.12	$ 466.33	$ 489.64	$ 514.12	$ 539.83
226	250	$ 440.90	$ 462.95	$ 486.09	$ 510.40	$ 535.92	$ 562.71	$ 590.85
251	275	$ 480.20	$ 504.21	$ 529.42	$ 555.89	$ 583.69	$ 612.87	$ 643.51
276	300	$ 519.50	$ 545.48	$ 572.75	$ 601.39	$ 631.46	$ 663.03	$ 696.18
301	325	$ 558.80	$ 586.74	$ 616.08	$ 646.88	$ 679.22	$ 713.19	$ 748.85
326	350	$ 601.78	$ 631.87	$ 663.46	$ 696.64	$ 731.47	$ 768.04	$ 806.44
351	375	$ 706.18	$ 741.49	$ 778.56	$ 817.49	$ 858.37	$ 901.28	$ 946.35
376	400	$ 749.16	$ 876.62	$ 825.95	$ 867.25	$ 910.61	$ 956.14	$ 1,003.95
401	425	$ 793.37	$ 833.04	$ 874.69	$ 918.42	$ 964.35	$ 1,012.56	$ 1,063.19
426	450	$ 837.59	$ 879.47	$ 923.44	$ 969.62	$ 1,018.10	$ 1,069.00	$ 1,122.45
451	475	$ 878.10	$ 922.00	$ 968.11	$ 1,016.51	$ 1,067.34	$ 1,120.70	$ 1,176.74
476	500	$ 924.78	$ 971.02	$ 1,019.57	$ 1,070.55	$ 1,124.08	$ 1,180.28	$ 1,239.29
501	525	$ 970.22	$ 1,018.73	$ 1,069.67	$ 1,123.15	$ 1,179.31	$ 1,238.27	$ 1,300.19
526	550	$ 1,016.89	$ 1,067.73	$ 1,121.12	$ 1,177.18	$ 1,236.04	$ 1,297.84	$ 1,362.73
551	575	$ 1,062.33	$ 1,115.45	$ 1,171.22	$ 1,229.78	$ 1,291.27	$ 1,355.83	$ 1,423.62
576	600	$ 1,108.99	$ 1,164.44	$ 1,222.66	$ 1,283.79	$ 1,347.98	$ 1,415.38	$ 1,486.15
601	625	$ 1,201.11	$ 1,261.17	$ 1,324.22	$ 1,390.43	$ 1,459.96	$ 1,532.95	$ 1,609.60
626	650	$ 1,430.77	$ 1,502.31	$ 1,577.42	$ 1,656.30	$ 1,739.11	$ 1,826.07	$ 1,917.37
651	675	$ 1,661.66	$ 1,744.74	$ 1,831.98	$ 1,923.58	$ 2,019.76	$ 2,120.75	$ 2,226.78
676	700	$ 1,891.31	$ 1,985.88	$ 2,085.17	$ 2,189.43	$ 2,298.90	$ 2,413.84	$ 2,534.54
700	725	$ 2,122.19	$ 2,228.30	$ 2,339.71	$ 2,456.70	$ 2,579.54	$ 2,708.51	$ 2,843.94
726	750	$ 2,351.85	$ 2,469.44	$ 2,592.91	$ 2,722.56	$ 2,858.69	$ 3,001.62	$ 3,151.70
751	775	$ 2,582.74	$ 2,711.88	$ 2,847.47	$ 2,989.84	$ 3,139.34	$ 3,296.30	$ 3,461.12
776	800	$ 2,806.50	$ 2,946.83	$ 3,094.17	$ 3,248.87	$ 3,411.32	$ 3,581.88	$ 3,760.97
801 ft and over - $2800 plus $5 for each additional foot in excess of 800.								