



City of Bethel

P.O. Box 1388

Bethel, Alaska 99559

Phone: 907- 543-2047

Fax: 907-543-3781

Regular City Council Meeting

Tuesday, November 27, 2018

6:30 P.M.

Council Chambers; Bethel, Alaska



**City Council Meeting Agenda
Regularly Scheduled Meeting
November 27, 2018 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

Fred Watson
Mayor
Term Expires 2020
fwatson@cityofbethel.net

Thor Williams
Vice-Mayor
Term Expires 2019
twilliams@cityofbethel.net

Leif Albertson
Council Member
Term Expires 2019
lalbertson@cityofbethel.net

Mitchell Forbes
Council Member
Term Expires 2019
mforbes@cityofbethel.net

Perry Barr
Council Member
Term Expires 2020
pbarr@cityofbethel.net

Carole Jung-Jordan
Council Member
Term Expires 2020
cjordan@cityofbethel.net

Fritz Charles
Council Member
Term Expires 2019
fcharles@cityofbethel.net

Pete Williams
City Manager
543-2047
pwilliams@cityofbethel.net

Lori Strickler
City Clerk
543-1384
lstrickler@cityofbethel.net

Patty Burley
City Attorney

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PEOPLE TO BE HEARD – Five minutes per person**
- V. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
- VI. APPROVAL OF MEETING MINUTES**
 - a) *10-23-2018 Regular City Council Meeting P.5
 - b) *10-29-2018 Special City Council Meeting p.11
- VII. REPORTS OF STANDING COMMITTEE**
- VIII. SPECIAL ORDER OF BUSINESS**
 - a) Recognizing Margaret “Tootsie” Guinn For Her 40 Years Of Service As An Election Official (Mayor Watson) p.21
 - b) Avenues Neighborhood Presentation To City Council November 27, 2018 (City Manager Williams) p.22
- IX. UNFINISHED BUSINESS**
 - a) Introduction Of Ordinance 18-22: Authorizing The Disposal Of Property (Vacant Building Formerly Known As The Police Annex And/Or The Bojangles Building) Pursuant To BMC 4.08.030(A) (City Manager Williams) p.49
 - b) Public Hearing Of Ordinance 18-26: Amending The Official Map And Land Use Code (City Manager Williams) p.51
- X. NEW BUSINESS**
 - a) *Introduction Of Budget Ordinance 18-12(e): Amending The Adopted Annual FY 2019 Budget (City Manager Williams) p.56
 - b) *Resolution 18-18: USDA-RD Loan Resolution To Fund Water And Sewer Improvements In The Avenues (RUS Bulletin 1780-27)(City Manager Williams) p.62
 - c) *Resolution 18-19: Confirming The State Of Alaska Archivists’ Long Term Storage Of Permanent Records, Microfilm Meeting Minutes From 1957 Through 2017 (Mayor Watson) p.69
 - d) AM 18-71: Authorization The Disposal Of Obsolete Surplus Fire Engine (City Manager Williams) p.70
 - e) AM 18-72: Approving the Amended Employment Agreement for the Part Time Assistant City Clerk Position (Vice-Mayor Williams) p.75
 - f) AM 18-73: Approve New Hours Of Operation For Christmas And New Year’s And Sundays At The YK Fitness Center (City Manager Williams) p.83
 - g) *IM 18-17: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2018 To October 31, 2018 – Utilities Maintenance – Water & Wastewater Activity Report (City Manager Williams) p.85

Agenda posted on November 21, 2018 at City Hall, AC Co., Swanson’s, and the Post Office.

Kevin Morgan, Asst. City Clerk

(Items on the agenda noted with an asterisk (*) are considered the consent agenda.

All Resolutions noted with an asterisk (*) will automatically be adopted on the consent agenda unless removed from the consent agenda by Council.

Ordinances introduced with an asterisk (*) on the consent agenda will automatically be introduced and set for **Public Hearing December 11, 2018**.

The Council may, after 12:00am, and only by a unanimous consent vote to Fix the Time to Which To Adjourn for the following day at 6:30 p.m.



**City Council Meeting Agenda
Regularly Scheduled Meeting
November 27, 2018 – 6:30 pm
City Hall 300 State Highway, Bethel, AK
City of Bethel Council Chambers**

h) *Leave Request- City Clerk- December 12-13, 24 2018; February 28-March 8, 2019 (Mayor Watson)

- XI. MAYOR'S REPORT**
- XII. MANAGER'S REPORTS**
- XIII. CLERK'S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**
- XV. EXECUTIVE SESSION**
- XVI. ADJOURNMENT**

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Approval of the Meeting Minutes

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on October 23, 2018 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
Vice-Mayor Thor Williams	Council Member Parry Barr
Council Member Leif Albertson (telephonically)	Council Member Carole Jung-Jordan
Council Member Mitchell Forbes	
Members Absent:	
Mayor Fred Watson	Council Member Fritz Charles
Also in attendance were the following:	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley (telephonically)	

IV. PEOPLE TO BE HEARD

Lorin Bradbury – Stated frustration with the City’s continued development of Water and sewer lines above ground. Referenced a number of installments such as sidewalks and driveways in town that works. Suggested there isn’t always a reason to say no.

Nikki Pollock –Reviewed the City of Bethel’s budget and suggested the pool is not operating under the budget guidelines originally identified in the creation of the budget. Also indicated that budget line item 10-73 doesn’t identify the indirect costs associated with the pool like the water and sewer contribution. Asked why the City of Bethel is contributing over a \$100,000 to the University of Alaska and can’t contribute any money to the ONC senior programs.

Mary Nanuwak –Expressed her appreciation to the past Mayor Richard Robb, and Council Members Mark Springer and Brian Henry.
 Identified failures of Alaska’s Mental Health Services through some news articles.
 Stated frustration with the City taking on the proclamation related to the YKHC Diabetes Prevention.

Beverly Hoffman- Congratulated the new Council Members. Re-addressed the pool budget issues brought forward by Nikki Pollock. Reconfirmed the concern of having above ground piping around the community. Received the letter addressing plastic bag and styrofoam, thanked the City Manager for his letter. This needs to be a continued focus for the community and an enforcement for our administration.

Debra Call- Running for Lt. Governor with Mark Begich. Thanked the community for being so welcoming.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion:	Approve the Consent and Regular Agenda.
Moved by:	Forbes
Seconded by:	Jung- Jordan
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jordan
Opposed:	-0
Removal from Consent:	New Business Items A, B, and C.
Moved by:	Forbes

VI. APPROVAL OF THE MEETING MINUTES

Item A – 10-9-2018 Regular City Council Meeting.
Passed on the Consent Agenda

Item B -- 10-15-2018 Special City Council Meeting.
Passed on the Consent Agenda

VII. REPORTS OF STANDING COMMITTEES

Public Safety and Transportation Commission
 A meeting has not been held since the last City Council Meeting.

Port Commission
 A meeting has not been held since the last City Council Meeting.

Planning Commission

Rezoning application for a parcel of property was considered on 3rd Avenue.

Parks, Recreation, Aquatic Health and Safety Center Committee

Thanked everyone who participated in the Pinky’s Park cleanup day.

Finance Committee

A quorum of the body was not established.

Public Works Committee

The Committee received an update with the Institutional Corridor.

Community Action Grant Committee

A meeting has not held a meeting since the last City Council Meeting.

VIII. SPECIAL ORDER OF BUSINESS

Item A – Appreciation for Mayor Richard Robb, Council Member Mark Springer, and Council Member Brian Henry.

Item B – Proclaiming The Month Of November 2018 As “National Diabetes Month.”

IX. UNFINISHED BUSINESS

Item A – Public Hearing Of Ordinance 18-25: Authorizing The Lease Of A 34’ X 22’ Parcel Of Land Located At Plat 93-32, Lagoon Parcel To Bethel Friends Of Canines Pursuant To BMC 4.08.030(B).

Vice-Mayor Williams opened the Public Hearing.

No one present to be heard.

Vice-Mayor Williams closed the Public Hearing.

Main Motion: Adopt Ordinance 18-25.

Moved by:	Barr
Seconded by:	Forbes
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan
Opposed:	-0

Item B – Public Hearing Of Budget Ordinance 18-12(d): Amending the Adopted Annual FY 2019 Budget- Property Maintenance- Streets and Roads- Police Dept.- Administration.

Vice-Mayor Williams opened the Public Hearing.

*No one present to be heard.
Vice-Mayor Williams closed the Public Hearing.*

Main Motion: Adopt Ordinance 18-12(d).

Moved by: Forbes
Seconded by: Albertson
Action: Motion carries by a vote of 5-0
In favor: Williams Albertson Forbes Barr Jung-Jordan
Opposed: -0

Main Motion: Suspend the rules to hear from Burk Waldron, Chief of Police.

Moved by: Barr
Seconded by: Forbes
Action: Motion carries by a vote of 5-0
In favor: Williams Albertson Forbes Barr Jung-Jordan
Opposed: -0

Primary Amendment: Amend to strike under line item 10-61-690 to strike \$480,000 and insert \$335,000 and to decrease the fund balance to \$335,000.

Moved by: Forbes
Seconded by: Barr
Action: Motion carries by a vote of 5-0
In favor: Williams Albertson Forbes Barr Jung-Jordan
Opposed: -0

Primary Amendment: Amend to strike under line item 10-39-900 to strike 81,200 and insert \$65,000.

Moved by: Barr
Seconded by: Forbes
Action: Motion carries by a vote of 5-0
In favor: Williams Albertson Forbes Barr Jung-Jordan
Opposed: -0

X. NEW BUSINESS

Item A – Introduction Of Ordinance 18-26: Amending The Official Map And Land Use Code.

Main Motion: Introduce Ordinance 18-26.

Moved by: Forbes
Seconded by: Albertson
Action: Motion carries by a vote of 5-0
In favor: Williams Albertson Forbes Barr Jung-Jordan
Opposed: -0

Item B – Resolution 18-15: Utility Revenue Refunding Bond, 2018.

Main Motion:	Adopt Resolution 18-15.
Moved by:	Forbes
Seconded by:	Barr
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan
Opposed:	-0

Primary Amendment:	Suspend the rules to hear from representing attorney Cynthia Cartledge.
Moved by:	Forbes
Seconded by:	Barr
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan
Opposed:	-0

Item C – Resolution 18-16: City Of Bethel Priorities For The FY 2020 State Of Alaska Capital Budget.

Main Motion:	Adopt Resolution 18-16.
Moved by:	Forbes
Seconded by:	Barr
Action:	Motion carries by a vote of 4-1
In favor:	<input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan
Opposed:	<input checked="" type="checkbox"/> Williams

Item D – AM 18-70: Appointment of Peter Evon to Parks, Recreation, Aquatic Health and Safety Center Committee as an Alternate Member for a term of three years.

Passed on Consent Agenda

Item E – IM 18-16: Presentation Of The City’s Water & Sewer Service Expenditures Compared To Budget From July 1, 2018 To September 30, 2018- Utilities Maintenance- Water & Wastewater Activity Report.

Passed on Consent Agenda

- XI. MAYOR’S REPORT**
- XII. MANAGER’S REPORT**
- XIII. CLERK’S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**

Vice-Mayor Thor Williams–
Get out and vote.

Council Member Leif Albertson –
No comment.

Council Member Mitchell Forbes–
Reminded the public that the Fire Department is hosting an EMT 1 class.

Council Member Parry Barr–
Inquired about ways he could address the concerns of people to be heard.

Council Member Carole Jung-Jordan–
Asked people to drive very slowly in the morning; it is hard to see the kids and the dogs.

XV. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 5-0
In favor:	<input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan
Opposed:	-0

Council adjourned at 8:54 p.m.

Thor Williams, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

I. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on October 29, 2018 at 5:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Watson called the meeting to order at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
Mayor Fred Watson	Council Member Perry Barr
Vice-Mayor Thor Williams	Council Member Carole Jung-Jordan
Council Member Leif Albertson	Council Member Fritz Charles
Council Member Mitchell Forbes	
Also in attendance were the following:	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley	

IV. PEOPLE TO BE HEARD

No one present to be heard.

V. APPROVAL OF THE AGENDA

Main Motion: Approve the Agenda.

Moved by:	Williams
Seconded by:	Forbes
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan <input checked="" type="checkbox"/> Charles
Opposed:	-0

VI. NEW BUSINESS

VII. Item A – Resolution 18-17: A Resolution By The Bethel City Council Authorizing And Providing For The Incurrence Of Indebtedness (LOAN) For The Purposes Of Providing A Portion Of The Cost Of Acquiring, Construction, Enlarging, Improving, And/Or Extending Its Waste Water Sewer Lagoon Facility To Serve An Area Lawfully Within Its Jurisdiction To Serve.

Main Motion: Adopt Resolution 18-17.

Moved by:	Forbes
Seconded by:	Williams
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan <input checked="" type="checkbox"/> Charles
Opposed:	-0

Primary Amendment: To strike promissory note and insert bond throughout the document.

Moved by:	Forbes
Seconded by:	Williams
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan <input checked="" type="checkbox"/> Charles
Opposed:	-0

Primary Amendment: To strike bond and insert revenue bond throughout the document.

Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan <input checked="" type="checkbox"/> Charles
Opposed:	-0

VIII. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Forbes
Seconded by:	Jung-Jordan
Action:	Motion carries by a vote of 7-0
In favor:	<input checked="" type="checkbox"/> Watson <input checked="" type="checkbox"/> Williams <input checked="" type="checkbox"/> Albertson <input checked="" type="checkbox"/> Forbes <input checked="" type="checkbox"/> Barr <input checked="" type="checkbox"/> Jung-Jordan <input checked="" type="checkbox"/> Charles
Opposed:	-0

Council adjourned at 5:37 p.m.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

Reports of Standing Committees

City of Bethel, Alaska

Public Safety & Transportation Commission

November 07, 2018

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on November 7th, 2018 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:37pm.

II. ROLL CALL

Present: Jared Karr *Chair*
Fritz Charles *Council Representative*
Joan Dewey

Absent: Monroe Tyler
Jesslyn McGowan *Recorder*

Ex-Officio Present: Amy Davis *Lieutenant*
William Howell III *Fire Chief*

A quorum was not established of the Commission.

III. ADJOURNMENT

Meeting adjourned at 6:37 pm.

APPROVED THIS _____ DAY OF _____, 2018.

Jesslyn McGowan, Recorder

Jared Karr, Chair

City of Bethel, Alaska

Planning Commission

November 8, 2018

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

Due to the lack of quorum there was no regular meeting held on November 8, 2018

II. ROLL CALL:

The following members were present for roll call: John Guinn, Shadi Rabi, and Scott Campbell

Also Present: Pauline Boratko, Recorder and Peter Williams, City Manager

Excused Absence: Kathy Hanson, Lorin Bradbury, and Alex Wasierski

Un-Excused Absence: Thor Williams

APPROVED THIS _____ DAY OF _____, 2018

ATTEST: Pauline Boratko, Recorder

John Guinn, Commission Member



Planning Commission Meeting Agenda
Regular Scheduled Meeting Thursday, November 08, 2018– 6:30PM
CITY HALL COUNCIL CHAMBERS 300 CHIEF EDDIE HOFFMAN HIGHWAY

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2018

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2019

Alex Wasierski
Commission Member
Term Expires 12/2018

Shadi Rabi
Commission Member
Term Expires 12/2019

Scott Campbell
Commission Member
Term Expires 1/2020

Thor Williams
Council Representative
Term Expires 10/2019

Betsy Jumper
Ex-Officio Member

Pauline Boratko
Recorder

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
- IV. APPROVAL OF THE AGENDA:
- V. APPROVAL OF THE MINUTES:
 - A. Regular Meeting- October 11, 2018
- VI. NEW BUSINESS:
 - A. Long Range Transportation Plan
- VII. PLANNER'S REPORT
- VIII. SPECIAL ORDER OF BUSINESS
- IX. COMMISSIONER'S COMMENTS
- X. ADJOURNMENT



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Wednesday, November 7th, 2018 –6:30 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Jared Karr
Chair

Fritz Charles
Council Representative

Joan Dewey

Monroe Tyler

Ex-Officio Members

Burke Waldron
Chief of Police

William Howell III
Fire Chief

Jesslyn McGowan
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF
April 4, May 2, June 6, July 5, August 1, September 5, October 3
- VI. UNFINISHED BUSINESS
 - A. Update on Transportation Planning (City Manager)
 - B. Commission Guidelines and Standards for Meeting Conduct (*Chair*)
 - C. Update on Tracking Cellphone calls to 911 (*Chief Waldron*)
 - D. Markers around Pinky’s Park to Help Solve Problem of Reporting Locations within the Park
 - E. Ordinance for Addresses (*Chief Howell*)
- VII. NEW BUSINESS
 - A. Long Range Transportation Plan Ideas (*Chief Waldron*)
- VIII. CHIEFS’ COMMENTS
 - Fire Chief
 - Chief of Police
- IX. TRANSPORTATION INSPECTOR’S REPORT
- X. COUNCIL REPRESENTATIVE’S COMMENTS
- XI. COMMISSION MEMBER’S COMMENTS
- XII. ADJOURNMENT

Jesslyn McGowan

Jesslyn McGowan, *Recorder*

POSTED on October 31, 2018

POST OFFICE, AC QUICKSTOP, CORINA’S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be **December 05, 2018**

City of Bethel, Alaska

Planning Commission

October 11, 2018

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held on October 11, 2018 at the Bethel City Hall, Council Chambers in Bethel, Alaska. Chair of the Commission Kathy Hanson called the meeting to order at 6:30 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, and John Guinn.

Excused Absence: Shadi Rabi

Un-Excused Absence: Scott Campbell and Thor Williams

Also Present: Betsy Jumper, City Planner; Pauline Boratko, Recorder; Patty Burley, City Attorney.

III. PEOPLE TO BE HEARD: no one wished to be heard

IV. APPROVAL OF THE AGENDA:

MOVED:	John Guinn	Motion to approve the agenda.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Lorin Bradbury	Motion to approve the September 13, 2018 meeting minutes.
SECONDED:	John Guinn	
VOTE ON MOTION	Unanimous	

VI. NEW BUSINESS:

- A. Wind Energy Conversion Systems (WECS) Draft Ordinance: Commissioners discussed and would like more feedback from the DOWL engineers and AVEC electric company for input.
- B. **PUBLIC HEARING: ZONING APPLICATION:** On July 2, 2018 the City of Bethel Planning office received a Zoning Application to change the zoning designation on the official City of Bethel Land Use Map.

MOVED:	Lorin Bradbury	Motion to approve the zoning of the Official City of Bethel Land Use Map on Lot 4 Block 5 USS Survey 3230 A & B Bethel Town site, physical address 781 3 rd Avenue from Public Lands and Institution Use to a General Use area district
SECONDED:	John Guinn	
VOTE ON MOTION	Unanimous	

VII. PLANNER'S REPORT: Betsy Jumper gave her monthly report.

VIII. SPECIAL ORDER OF BUSINESS:

IX. COMMISSIONER'S COMMENTS:

- A. Wasierski- no comment
- L. Bradbury- no comment
- K. Hanson- no comment
- J. Guinn- no comment.

X. ADJOURNMENT:

MOVED:	John Guinn	Motion to adjourn the meeting.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 7:08 pm
APPROVED THIS ____ DAY OF _____, 2018

ATTEST: Pauline Boratko, Recorder

Kathy Hanson, Chair

Special Order of Business



City of Bethel Proclamation

RECOGNIZING MARGARET "TOOTSIE" GUINN FOR HER 40 YEARS OF SERVICE AS AN ELECTION OFFICIAL

- WHEREAS,** the City's Election process is highly dependent on the knowledge and hard work of Election Officials, who are the key to a successful election;
- WHEREAS,** Election Officials volunteer over 14 hours on Election Day to help ensure the electoral process is protected with their careful accounting of each ballot and voter;
- WHEREAS,** each election official deserves recognition for their hard work, but there is one that stands out. Margaret "Tootsie" Guinn has volunteered as an election official for the City and State Elections for 40 years;
- WHEREAS,** the longevity of Tootsie's volunteerism helps guarantee the knowledge of the election laws and processes are maintained year after year;
- WHEREAS,** Tootsie serves as the Election Chair for Precinct No. 1, located at the Lower Kuskokwim School District Office. As the Chair, she is responsible for the sanctity of this important democratic institution through the management, supervision and education of the election officials;
- WHEREAS,** year after year, Tootsie has been a dependable resource for our voters. Taking the time to explain the election process with professionalism and grace;
- WHEREAS,** her dedication and knowledge of election laws help ensure that every voter has an opportunity to cast a meaningful ballot;
- NOW, THEREFORE,** the City of Bethel would like to recognize Tootsie's dedication to this community and the democratic process and thank her for the time she has given to protect and ensure our right to vote.

Fred Watson, Mayor

Attest:

Lori Strickler, City Clerk



Avenues Neighborhood Water and Sewer Improvements



Presentation to Bethel City Council in relation to Loan Resolution #18-18 November 27, 2018

All costs and dates in this presentation are estimates.

Supporting Documents are available on Planning Department website (www.cityofbethel.org):

- Letter of Conditions from USDA-RD (Sept. 10, 2018)
- Preliminary Engineering Report (August 2018)
- Environmental Report (June 2018)



Avenues Neighborhood Water and Sewer Improvements



Bethel City Council Previous Notification & Approval:

- IM #17-05 on Sep. 26, 2017 > Problem of Water and Sewer trucks not meeting weight requirements & prospective solutions.
- AM #18-10 on Feb. 13, 2018 > Direct Admin. to prepare and submit USDA-RD grant/loan application for \$5,753,098.
 - Small construction project & 8 water trucks/7 sewer trucks (pre-PER)
- AM #18-52 on Jul. 10, 2018 > Direct Admin. to prepare and submit USDA-RD grant/loan application for \$13,461,920.
 - Amount from PER, which was later revised in August 2018.



Avenues Neighborhood Water and Sewer Improvements



Why Pipe the Avenues?

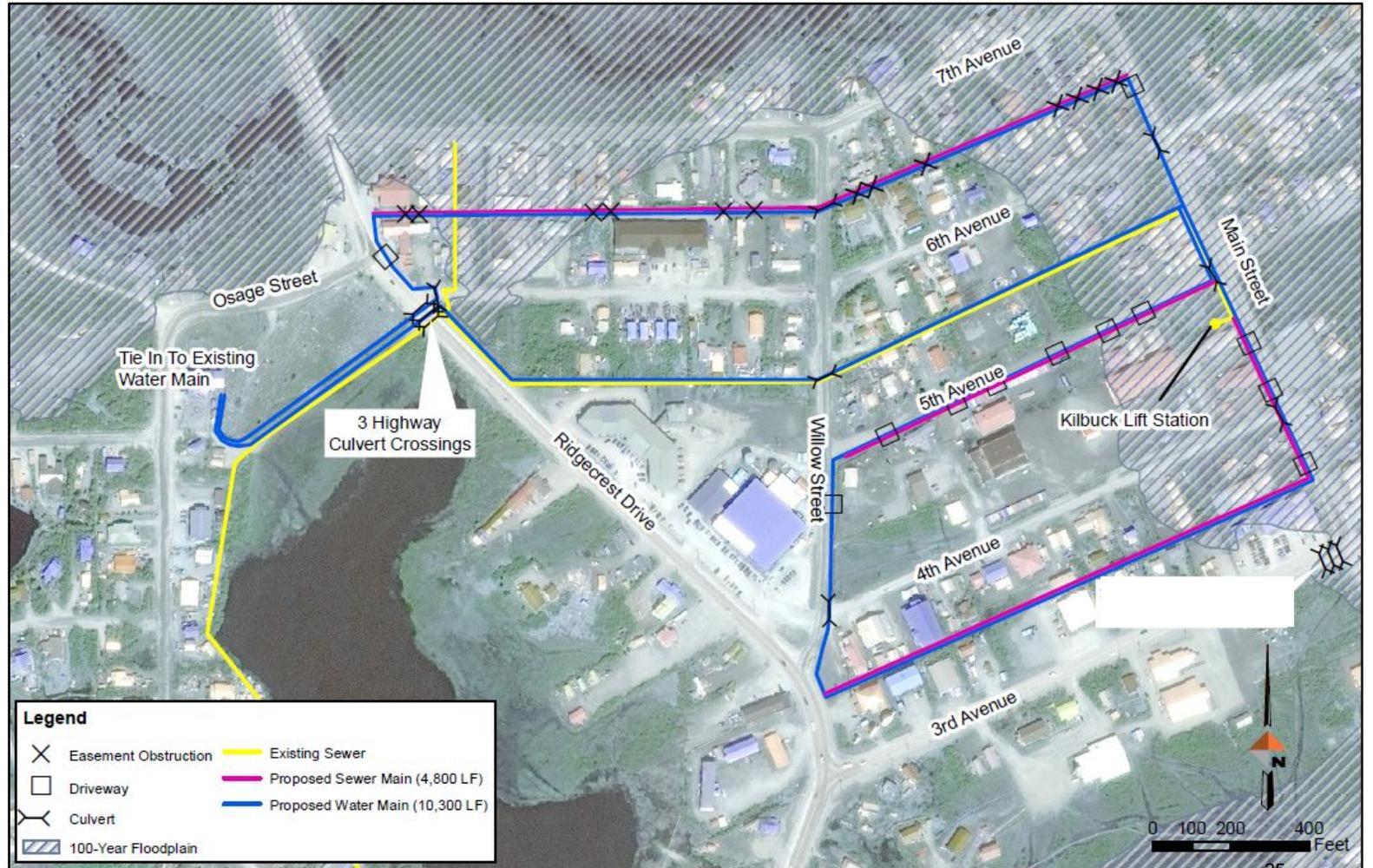
- High-density neighborhood
- Closest to existing pipe infrastructure:
 - Youth Center for water
 - Kilbuck Lift Station and Tundra Center for sewer
- Water construction project required for City to use USDA-RD Grant/Loan to buy water trucks.
- Life cycle cost of piped water and sewer is cheaper than for hauled water and sewer for the Avenues.



Avenues Neighborhood Water and Sewer Improvements

Area Boundary

3rd, 4th, 5th, 6th, 7th
Aves, Ridgecrest Dr.
to Main St.





Avenues Neighborhood Water and Sewer Improvements



Alternatives from Preliminary Engineering Report

Alternative 1

- No Build
- No USDA-RD Funding
- Purchase 6 water trucks on lease plan.
- Impact:
Trucks: All

Alternative 2 – Phase 1

- Construct 40% of piping
- Purchase 6 water trucks.
- USDA-RD Funding
- Impact:
Trucks: All
Pipes: 45 homes

Alternative 3

- Construct W&S piping
- Purchase 6 water trucks.
- USDA-RD Funding
- Impact:
Trucks: All
Pipes: 112 homes



Avenues Neighborhood Water and Sewer Improvements

Alternatives Compared

	Alternative 1	Alternative 2 Phase 1	Alternative 3
Construction Cost	\$1,525,000	\$6,323,264	\$13,627,000
Project Life	25	25	25
Annual Oper. & Maint. Cost	\$1,630,000	\$1,160,000	\$460,000
Present worth of Annual O&M	\$38,700,000	\$27,600,000	\$10,900,000



Avenues Neighborhood Water and Sewer Improvements



Alternative 1 – No Build; order 6 new water trucks

- No construction.
- No USDA-RD grant/loan.
- Six new water trucks, compliant on highways at full capacity.
- May use Community Leasing to purchase the 6 trucks.



Avenues Neighborhood
Water and Sewer Improvements



Alternative 1 – Purchase Water Trucks With Lease

Water Truck Funding Options	Alternative 1 No-Build/Status Quo	Year 1	Year 2 +	Total Cost Over Term
Total Cost	1,475,706			
Down Payment	664,067	664,067		
Annual Pmt. 10-yr.	99,491		99,491	1,658,973
Annual Pmt. 7-yr.	134,548		134,548	1,605,902
Annual Pmt. 5-yr.	181,569		181,569	1,571,911



Avenues Neighborhood Water and Sewer Improvements



Alternative 2, Phase 1 – Partial Build 45 Homes

- Run pipes in 6th & 7th Ave. backyards; Ridgecrest to Willow
- Run pipes in 4th & 5th Ave. backyards; Ridgecrest to Willow
- Run temporary pipe along Willow
- Buy 6 new water trucks, compliant on highways at full capacity.

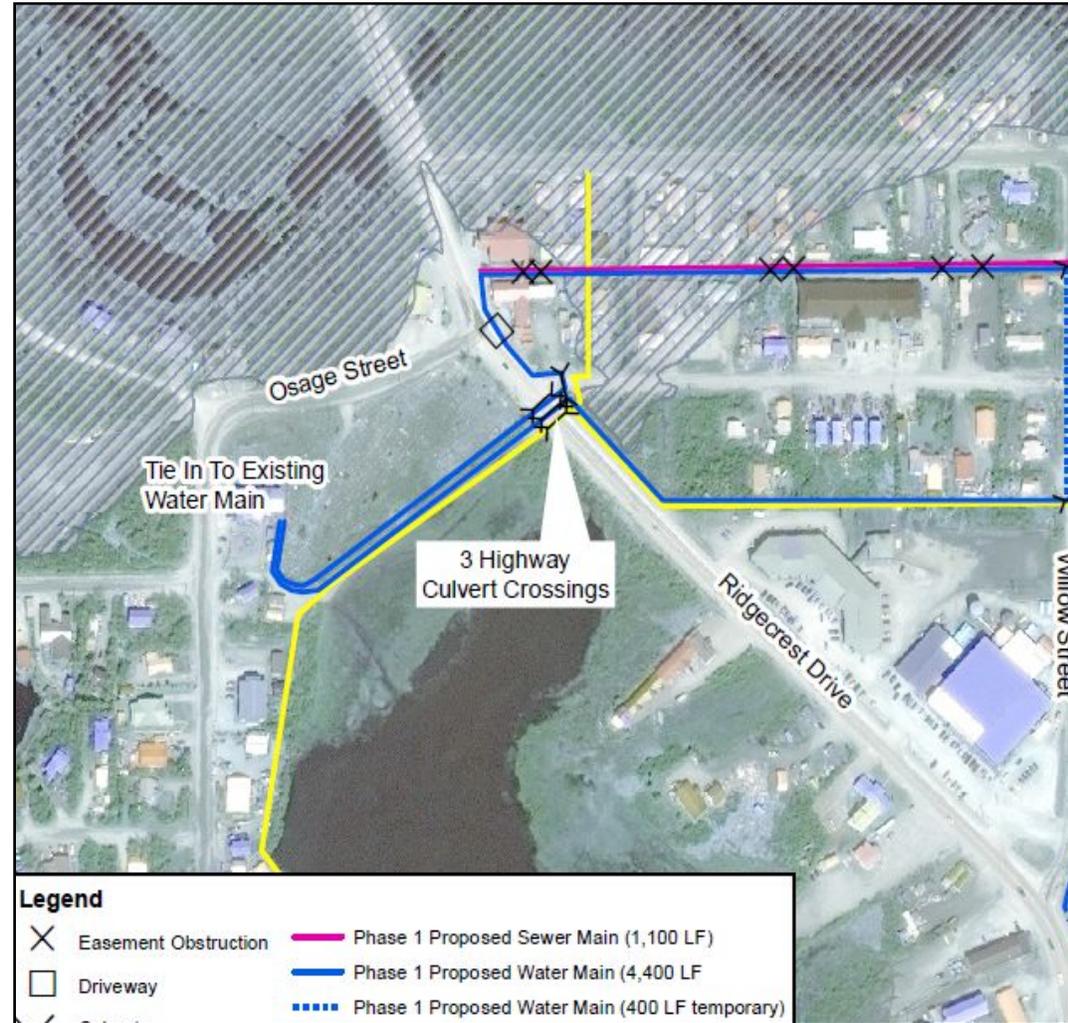


Avenues Neighborhood Water and Sewer Improvements



Alternative 2, Phase 1 Area Boundary

5th & 6th Ave backyards
4th & 5th Ave backyards
Ridgecrest Drive to
Willow Street



Temporary
Pipe



Avenues Neighborhood Water and Sewer Improvements



Alternative 2, Phase 1

USDA-RD Funding Estimates (45 homes)

Engineer Fees \$664,000

Construction \$3,233,843

Water Trucks \$1,500,000

Interest (Interim) \$170,702

Taxes, bonds, insurance \$89,415

Contingency \$664,652

Total \$6,323,264

Note: Figures are estimates from PER; not official USDA-RD figures.



Avenues Neighborhood Water and Sewer Improvements



USDA-RD Funding Alternative 2, Phase 1 (45 homes)

City Contribution \$142,415

RD Loan \$3,842,312

RD Grant \$2,338,448

Total \$6,323,264

} 63%
37%

City Budget (road crossing) \$420,000

Ridgecrest Drive* – (\$210,000) part of project

3rd Avenue – (\$210,000) not part of project

- Reimbursable from Grant/Loan, if approved.

Note: Figures are estimates from PER; not official USDA-RD figures.



Avenues Neighborhood Water and Sewer Improvements

USDA-RD Funding Requirements - Alternative 2, Phase 1

Year 1		Notes
City Cash Contribution*	142,514	One-time payment
Loan Payment	168,985	Annual payment
Debt Service Reserve	168,985	Budgeted, but not spent
Short-lived Sewer Asset Reserve	376,120	Budgeted annually, used as needed, cumulative
Short-lived Waer Asset Reserve	301,507	Budgeted annually, used as needed, cumulative
Total	1,158,111	
Year 2		
Loan Payment	168,985	Annual payment
Debt Service Reserve	168,985	Budgeted, but not spent
Short-lived Sewer Asset Reserve	376,120	Budgeted annually, used as needed, cumulative
Short-lived Waer Asset Reserve	301,507	Budgeted annually, used as needed, cumulative
Total	1,015,597	

* Water truck down pmt. of \$225,000 counts as cash contribution; Figures are estimates, not from USDA-RD.



Avenues Neighborhood Water and Sewer Improvements



Alternative 3 – Complete Build-out 112 Homes

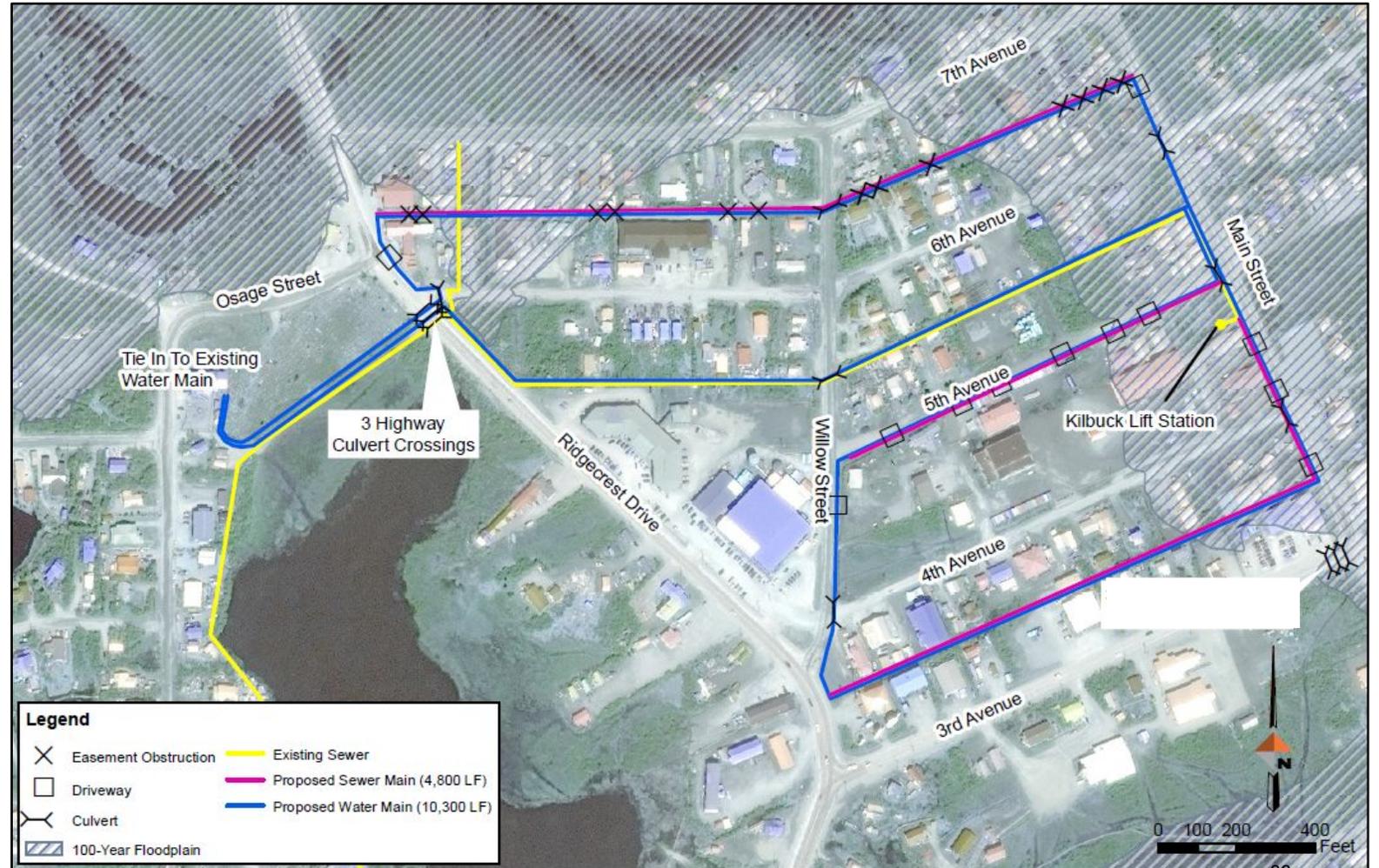
- Run water from Youth Center across highway to Avenues.
- Tie into existing sewer line using Kilbuck Lift Station.
- Above-ground insulated HDPE water & sewer pipe.
- Pipe installed on sleepers, spaced every 10 ft.
- Many easements exist, additional ones to be obtained by Engineer.
- Kilbuck Lift Station to be improved.



Avenues Neighborhood Water and Sewer Improvements

Area Boundary

3rd, 4th, 5th, 6th, 7th
Aves, Ridgecrest Dr.
to Main St.





Avenues Neighborhood Water and Sewer Improvements



USDA-RD Funding Alternative 3 (all)

Engineer Fees	\$1,712,000
Construction (W&S mains)	\$5,171,630
Construction (W&S service lines)	\$2,800,000
Water Trucks*	\$1,500,000
Interest (Interim)	\$500,000
Taxes, bonds, insurance	\$230,370
Contingency	<u>\$1,713,000</u>
Total	\$13,627,000

* \$225,000 water truck down payment due by Dec. 18, 2018.



Avenues Neighborhood Water and Sewer Improvements

USDA-RD Funding Alternative 3 (all)

City Contribution	\$306,000	
RD Loan	\$8,250,000] 63%
RD Grant	<u>\$5,021,000</u>	
Total	\$13,627,000	37%

FY 2018 City Budget (road crossing) \$420,000

Ridgecrest Drive* – (\$210,000) part of project

3rd Avenue – (\$210,000) not part of project

* Reimbursable from Grant/Loan, if project approved by Council.



Avenues Neighborhood Water and Sewer Improvements

USDA-RD Funding Requirements - Alternative 3

Year 1		Notes
City Cash Contribution *	306,000	One-time payment
Loan Payment	362,836	Annual payment
Debt Service Reserve	362,836	Budgeted, but not spent
Short-lived Sewer Asset Reserve	376,120	Budgeted annually, used as needed, cumulative
Short-lived Water Asset Reserve	301,507	Budgeted annually, used as needed, cumulative
Total	1,709,299	
Year 2		
Loan Payment	362,836	Annual payment
Debt Service Reserve	362,836	Budgeted, but not spent
Short-lived Sewer Asset Reserve	376,120	Budgeted annually, used as needed, cumulative
Short-lived Water Asset Reserve	301,507	Budgeted annually, used as needed, cumulative
Total	1,403,299	

* City water truck down payment of \$225,000 counts as part of cash contribution.



Avenues Neighborhood Water and Sewer Improvements



Timeline

Alternative 2, Phase 1 and Alternative 3

Date Event

- Dec 18, 2018 Order 6 water trucks (down payment=\$225,000)
- Aug 2019 Design, easements, & construction bid docs
- Sep 2019 Contractor hired
- Oct 2020 Construction substantially complete
- Dec 2020 Construction complete/services turned on



Avenues Neighborhood Water and Sewer Improvements



Completed:

- USDA-RD Application
 - Funds secured for project
- Preliminary Engineering Report
- Environmental Assessment
- DOWL Engineer on Contract

To be Completed:

- Approve Budget Mod. of \$225,000 for truck down pmt.
- Documents & requirements in Letter of Conditions
- Contractor RFB
- Hire Contractor
- Construct W&S project



Avenues Neighborhood Water and Sewer Improvements



USDA-RD Grant/Loan Parameters

- Funding charged in order:
Local, Other Funding, Loan, Grant
- Reimbursement-based
- Engineer required for design & project management
- City may obtain permission to purchase trucks prior to all documents submitted under condition that City complete all requirements.



Avenues Neighborhood
Water and Sewer Improvements



Water and Sewer Enterprise Fund
Repayment & Reserves

Source Type Amount

FY 2017 City Audit C&C \$2,030,354

FY 2017 City Audit Revenues \$1,770,707

FY 2018 Unaudited Caselle Rprt. C&C \$4,341,088

FY 2018 Estimated Revenues \$1,823,828

C&C – Cash and Cash Equivalents



Avenues Neighborhood Water and Sewer Improvements



Loan Payoff Idea

Accumulate water and sewer short-lived asset reserves until amount is sufficient to pay off USDA-RD loan—once loan paid, City has no further reserve requirement.

Estimates:

Alternative 3 15 years (\$8,421,963 in SLA to pay \$8,250,000)

Alternative 2, Ph. 18 years (\$4,042,879 in SLA to pay \$3,842,302)

SLA = Short-lived Assets

Alternative 1

Assumes annual water and sewer 3% rate increase and 2.1% inflation

Homes =

112

Year	1	2	3	4	5	6	7	8	9	10
Down Payment	664,067	0	0	0	0	0	0	0	0	0
Water Truck Lease Pmt.	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491
Cash to Leasing Company	763,558	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491
Sewer SLA	0	0	0	0	0	0	0	0	0	0
Water SLA	0	0	0	0	0	0	0	0	0	0
Cash Put Aside	0	0	0	0	0	0	0	0	0	0
O&M	1,630,000	1,664,230	1,699,179	1,734,862	1,771,294	1,808,491	1,846,469	1,885,245	1,924,835	1,965,257
Sewer SLA to be spent	0	0	0	0	0	0	0	0	0	0
Water SLA to be spent	0	0	0	0	0	0	0	0	0	0
Revenue Sewer	221,434	228,077	234,919	241,967	249,226	256,703	264,404	272,336	280,506	288,921
Revenue Water	295,477	304,341	313,471	322,875	332,562	342,539	352,815	363,399	374,301	385,530
Net	-1,876,647	-1,231,303	-1,250,279	-1,269,510	-1,288,997	-1,308,741	-1,328,742	-1,349,001	-1,369,519	-1,390,296
Sewer SLA cumulative	0	0	0	0	0	0	0	0	0	0
Water SLA cumulative	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0

Alternative 2 - Phase 1

Assumes annual water and sewer 3% rate increase and 2.1% inflation

Homes =

112

Year	1	2	3	4	5	6	7	8	9	10
City Contribution	142,514	0	0	0	0	0	0	0	0	0
USDA-RD Loan Pmt.	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985
Cash to USDA	311,499	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985
Sewer SLA	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120
Water SLA	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507
Cash Put Aside	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627
O&M	1,630,000	1,664,230	1,699,179	1,734,862	1,771,294	1,808,491	1,846,469	1,885,245	1,924,835	1,965,257
Sewer SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454
Water SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454
Revenue Sewer	70,000	72,100	74,263	76,491	78,786	81,149	83,584	86,091	88,674	91,334
Revenue Water	250,000	257,500	265,225	273,182	281,377	289,819	298,513	307,468	316,693	326,193
Net	-2,139,126	-2,017,882	-2,039,512	-2,061,508	-2,083,874	-2,106,615	-2,129,736	-2,153,243	-2,177,140	-2,201,433
Sewer SLA cumulative	296,120	590,560	883,285	1,174,258	1,463,443	1,750,803	2,036,299	2,319,892	2,601,541	2,881,207
Water SLA cumulative	221,507	441,334	659,446	875,806	1,090,378	1,303,125	1,514,008	1,722,988	1,930,024	2,135,077
	517,627	1,031,894	1,542,730	2,050,064	2,553,822	3,053,928	3,550,307	4,042,879	4,531,565	5,016,284

Alternative 3

Assumes annual water and sewer 3% rate increase and 2.1% inflation

Homes = 112

Year	1	2	3	4	5	6	7	8	9	10
City Contribution	306,000	0	0	0	0	0	0	0	0	0
USDA-RD Loan Pmt.	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836
Cash to USDA	668,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836
Sewer SLA	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120
Water SLA	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507
Cash Put Aside	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627
O&M	460,000	469,660	479,523	489,593	499,874	510,372	521,089	532,032	543,205	554,612
Sewer SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454
Water SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454
Revenue Sewer	70,000	72,100	74,263	76,491	78,786	81,149	83,584	86,091	88,674	91,334
Revenue Water	250,000	257,500	265,225	273,182	281,377	289,819	298,513	307,468	316,693	326,193
Net	-1,326,463	-1,017,163	-1,013,707	-1,010,090	-1,006,305	-1,002,346	-998,207	-993,881	-989,361	-984,639
Sewer SLA cumulative	296,120	590,560	883,285	1,174,258	1,463,443	1,750,803	2,036,299	2,319,892	2,601,541	2,881,207
Water SLA cumulative	221,507	515,947	808,672	1,099,645	1,388,830	1,676,190	1,961,686	2,245,279	2,526,928	2,806,594
	517,627	1,106,507	1,691,956	2,273,903	2,852,274	3,426,993	3,997,985	4,565,170	5,128,469	5,687,801

Unfinished Business

Introduced by: City Manager Williams
Introduction Date August 28, 2018
September 11, 2018
October 9, 2018
November 27, 2018
Public Hearing:
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #18-22

AN ORDINANCE AUTHORIZING THE DISPOSAL OF PROPERTY (VACANT BUILDING FORMERLY KNOWN AS THE POLICE ANNEX AND/OR THE BOJANGLES BUILDING) PURSUANT TO BMC 4.08.030(A)

WHEREAS, the City of Bethel owns a parcel of land situated on Lot 1A, Block 5 of Plat 97-21, City of Bethel, State of Alaska;

WHEREAS, the land contains a building which is currently known as the 'Old Police Annex' and at one point may have been known as the 'Old Bojangles Building';

WHEREAS, the building has not been used for years after the Fire Marshall required it be shut down due to safety issues;

WHEREAS, the building suffers from significant structural issues and poses a significant safety hazard;

WHEREAS, each day which the building sits empty creates the potential for someone to break into the building and get injured, resulting in a lawsuit against the City;

WHEREAS, given the significant structural damage to the building, the fact the building is estimated to be more than 30 years old, and it would cost more to repair the building than to put up a new one, the wisest thing the City can do at this point is demolish the building;

WHEREAS, City staff have the equipment, training and ability to do the demolition work themselves, saving the City the cost of hiring a contractor;

NOW, BE IT ORDAINED, the City Council authorizes the disposal of the above property via demolition.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(A) Property No Longer Necessary for Municipal Purposes.

Introduced by: City Manager Williams
Introduction Date August 28, 2018
September 11, 2018
October 9, 2018
November 27, 2018
Public Hearing:
Action:
Vote:

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS _____ DAY OF NOVEMBER 2018, BY A VOTE OF _ IN FAVOR AND _____ OPPOSED.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager Williams
Date: October 23, 2018
Public Hearing:
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE #18-26

**AN ORDINANCE AMENDING THE OFFICIAL
MAP AND LAND USE CODE**

WHEREAS, on July 2, 2018 the City of Bethel applied for an amendment to the official map and land use code involving lot 4, block 15, of United States Survey 3230 A Bethel Townsite, the physical address is 781 3rd Avenue;

WHEREAS, the proposed zoning amendment would further goals and objectives of Bethel's Comprehensive Plan;

WHEREAS, the Planning Director/Land Use Administrator for the City of Bethel has determined that the proposed zoning amendment has not been found to be in conflict with the provisions found in Title 18 of the Bethel Municipal Code and recommends approval for the re-designation;

WHEREAS, the General Use District is intended to allow a mix of compatible residential and commercial uses;

WHEREAS, the **PLANNING COMMISSION** has reviewed the application for amendment to the Official Map and Land Use Code and voted 4 to 0 on October 11, 2018 to approve and recommend presenting the proposal in ordinance form to the to the Bethel City Council to gain approval.

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that:

Section 1. Classification: This ordinance is of a permanent nature and shall become part of the Official Map and Land Use Code.

Section 2. Amendment: The zoning district regulating the above-described land is to be re-designated from Public Lands and Institution (PLI) to General Use (GU).

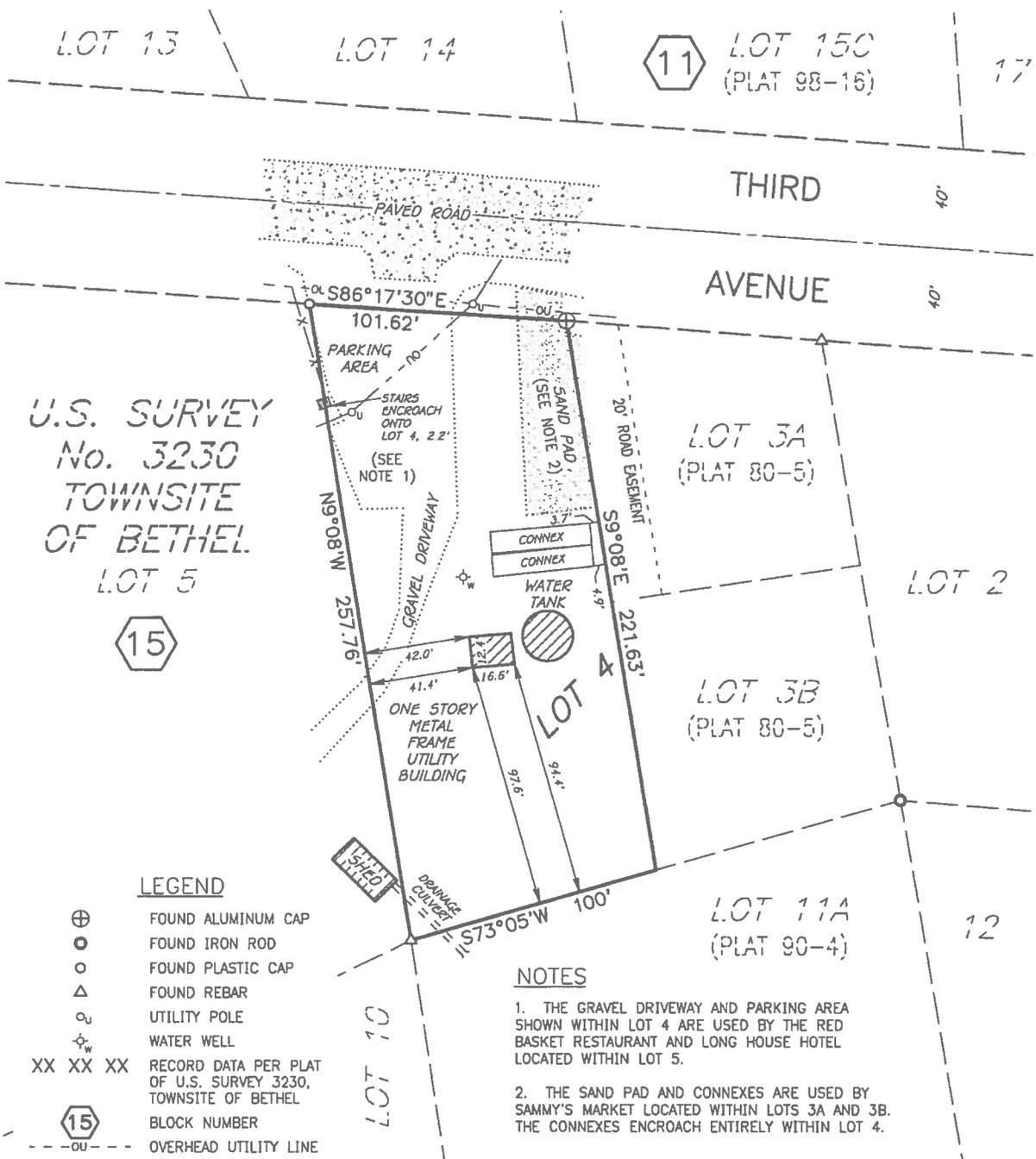
Section 2. Effective Date. This ordinance shall become effective immediately upon passage by the City Council.

ENACTED THIS DAY _OF 2018, BY A VOTE OF _IN FAVOR AND _OPPOSED.

ATTEST:

Lori Strickler, City Clerk

Fred Watson, Mayor



U.S. SURVEY
No. 3230
TOWNSITE
OF BETHEL
LOT 5

15

- LEGEND**
- ⊕ FOUND ALUMINUM CAP
 - FOUND IRON ROD
 - FOUND PLASTIC CAP
 - △ FOUND REBAR
 - ⊙ UTILITY POLE
 - ⊙ WATER WELL
 - XX XX XX RECORD DATA PER PLAT OF U.S. SURVEY 3230, TOWNSITE OF BETHEL
 - 15 BLOCK NUMBER
 - OU- OVERHEAD UTILITY LINE
 - x-x- WOOD RETAINING WALL

NOTES

1. THE GRAVEL DRIVEWAY AND PARKING AREA SHOWN WITHIN LOT 4 ARE USED BY THE BASKET RESTAURANT AND LONG HOUSE HOTEL LOCATED WITHIN LOT 5.
2. THE SAND PAD AND CONNEXES ARE USED BY SAMMY'S MARKET LOCATED WITHIN LOTS 3A AND 3B. THE CONNEXES ENCREACH ENTIRELY WITHIN LOT 4.

AS-BUILT

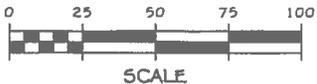
I hereby certify that I have, or someone under my supervision has, inspected the property described as:

LOT 4, BLOCK 15,
U.S. SURVEY No. 3230,
TOWNSITE OF BETHEL
Bethel Recording District

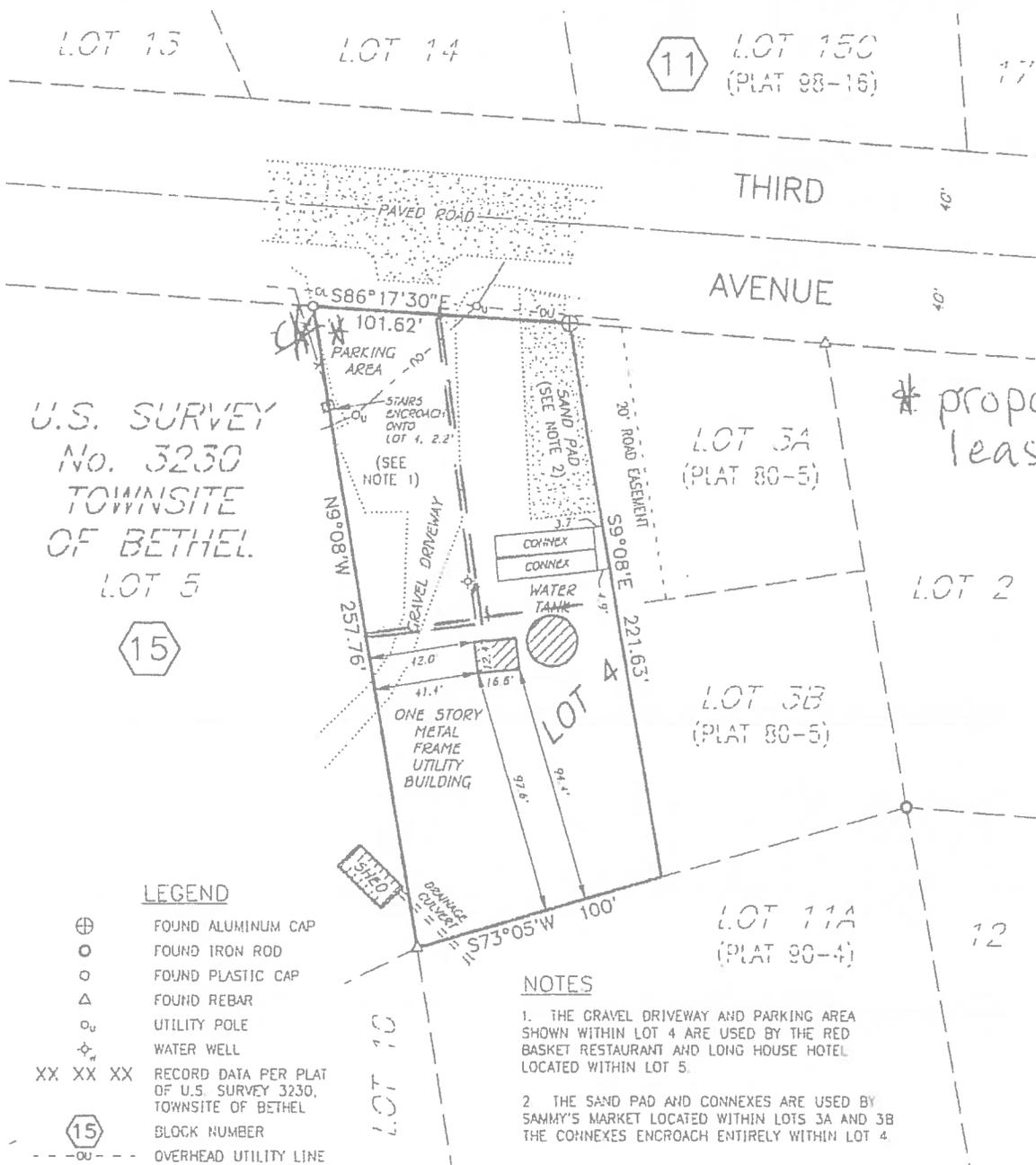
The improvements situated thereon are within the property lines and do not encroach or overlap onto adjacent properties, nor do any improvements from adjacent properties encroach or overlap onto this property, except as indicated hereon.

No lot corners have been set. The property dimensions shown are from the record plat and are not necessarily as we may have measured. The improvement locations are approximate and have been determined only to the extent that enables us to determine if there are any encroachments onto or off of the lot. Drafting and reproduction may produce graphic inconsistencies; therefore scaling should not be attempted to determine unshown dimensions. This drawing is not adequate for additional construction or for determining the exact location of property lines. Only easements from the recorded subdivision plat noted above are shown hereon and it is the responsibility of the owner to determine if any other easements, covenants, or restrictions exist.

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McCLINTOCK LAND ASSOCIATES, INC.
16942 NORTH EAGLE RIVER LOOP ROAD
EAGLE RIVER, ALASKA 99577-7801
(907) 694-4499
LICENSE No. AECC596



U.S. SURVEY
No. 3230
TOWNSITE
OF BETHEL
LOT 5

15

proposed lease

- LEGEND**
- ⊕ FOUND ALUMINUM CAP
 - FOUND IRON ROD
 - FOUND PLASTIC CAP
 - △ FOUND REBAR
 - _u UTILITY POLE
 - ⊕_w WATER WELL
 - XX XX XX RECORD DATA PER PLAT OF U.S. SURVEY 3230, TOWNSITE OF BETHEL
 - 15 BLOCK NUMBER
 - - - - - OVERHEAD UTILITY LINE
 - x - x - WOOD RETAINING WALL

NOTES

1. THE GRAVEL DRIVEWAY AND PARKING AREA SHOWN WITHIN LOT 4 ARE USED BY THE RED BASKET RESTAURANT AND LONG HOUSE HOTEL LOCATED WITHIN LOT 5.
2. THE SAND PAD AND CONNEXES ARE USED BY SAMMY'S MARKET LOCATED WITHIN LOTS 3A AND 3B THE CONNEXES ENCR OACH ENTIRELY WITHIN LOT 4

AS-BUILT

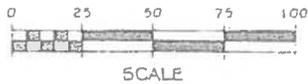
I hereby certify that I have, or someone under my supervision has, inspected the properly described as:

LOT 4, BLOCK 15,
U.S. SURVEY No. 3230,
TOWNSITE OF BETHEL
Bethel Recording District

The improvements situated thereon are within the property lines and do not encroach or overlap onto adjacent properties, nor do any improvements from adjacent properties encroach or overlap onto this property, except as indicated hereon.

No lot corners have been set. The property dimensions shown are from the record plat and are not necessarily as we may have measured. The improvement locations are approximate and have been determined only to the extent that enables us to determine if there are any encroachments onto or off of the lot. Drafting and reproduction may produce graphic inconsistencies; therefore scaling should not be attempted to determine unshown dimensions. This drawing is not adequate for additional construction or for determining the exact location of property lines. Only easements from the recorded subdivision plat noted above are shown hereon and it is the responsibility of the owner to determine if any other easements, covenants, or restrictions exist.

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McCLINTOCK LAND ASSOCIATES, INC.
16942 NORTH EAGLE RIVER LOOP ROAD
EAGLE RIVER, ALASKA 99577-7801
(907) 694-4499
LICENSE No. AECC596



Image © 2018 DigitalGlobe
© 2018 Google

New Business

Action:
 Vote:

CITY OF BETHEL, ALASKA
ORDINANCE 18-12 (e)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Be it Enacted by the Bethel City Council that the FY 2019 Annual Budget be amended as follows:

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2018, July 1, 2018 to June 30, 2019.

Section 2. The following is a summary of the changes by fund and department:

Whereas: Multiple new employees who require training in order to obtain certification as well as 3 employees who require training to renew DEC Certificates

Whereas: Multiple new employees will require us to purchase all new work and safety apparel as well as replacement gear for senior employees

Whereas: Several projects have occurred which have consumed our onsite parts inventory, which needs to be replenished, as well as additional funds for future maintenance and unplanned repairs

Whereas: Aging fleet of work vehicles have required additional maintenance and repairs to keep them operating in a safe and reliable mannner. Several of the vehicles will require more repairs, new tires, and maintenance due to road conditions in Bethel

Whereas: Leak repairs, fire hydrant repairs and necessary tools/equipment repair and upgrades are required for the piped water department to operate. Many of the projects have occurred and consumed onsite inventory of parts that need to be restocked for emergency backup. No funding was provided for this line item in the FY19 original budget.

Whereas:

PIPED WATER

BUDGET MODIFICATION (A)

ACCOUNT #	Increases	
51-82-545	Training/Travel	5,000
51-82-563	Wearing Apparel	1,500
51-82-592	Plumbing Supplies	15,000
51-82-601	Vehicle Maintenance	5,000
51-82-683	Minor Equipment	25,000
	Total Increases	51,500
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(51,500)
	Total Decreases	(51,500)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year

Section 2. The following is a summary of the changes by fund and department:

Whereas: New water plant operators will require training for state certification. Each course costs \$3000.-\$3500. per student to attend (course, flights, hotel, food, etc.)

Whereas: Need additional funds for supplies to operate at Bethel Heights Water Treatment Plant. Office supplies, cleaning supplies, logbooks, computer supplies, etc.

Whereas: Several projects have occurred which have consumed our funds for minor equipment. Water supply wellll removal, replacement, rebuild, and motor starter replacement as well as several electrical issues which required specialized troubleshooting by electricians and instrumentation professionals.

CITY SUB WATER TREATMENT PLANT

BUDGET MODIFICATION (B)

ACCOUNT#	Increases	
51-83-545	Training/Travel	3,000
51-83-561	Supplies	1,500
51-83-683	Minor Equipment	10,000
	Total Increases	14,500
Decreases		
51-10100	Water & Sewer Services/Cash in Combined Fund	(14,500)
	Total Decreases	(14,500)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year

Section 2. The following is a summary of the changes by fund and department:

Whereas: New water plant operators will require training for for state certification. Each course costs \$3000.- \$3500. per student to attend (course, flights, hotel, food, etc.)
Whereas: Several projects have occurred which have consumed our funds for minor equipment. Chemical pump rebuild and replacement, as well as several electrical issues which required specialized troubleshooting by electrician and instrumentation professionals

BETHEL HEIGHTS WATER TREATMENT PLANT

BUDGET MODIFICATION ©

ACCOUNT #	Increases	
51-84-545	Training/Travel	3,500
51-84-683	Minor Equipment	5,000
	Total Increases	8,500
Decreases		
51-10100	Water & Sewer Services/Cash in Combined Fund	(8,500)
	Total Decreases	(8,500)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year

Section 2. The following is a summary of the changes by fund and department:

Whereas: Multiple employees who will require training to obtain recertification and/or new certifications before the end of 2019
Whereas: Multiple projects have consumed onsite inventory as well as having to purchase supplies. Need to replenish onsite inventory as well as have funds to purchase additional plumbing supplies for upcoming projects
Whereas: Aging fleet of work vehicles have required additional maintenance and repairs to keep them operating in a safe and reliable manner. Several of the vehicles will require more repairs, new tires, and maintenance due to road conditions in Bethel.

CITY SUB WATER TREATMENT PLANT

BUDGET MODIFICATION (D)

ACCOUNT #	Increases	
51-86-545	Training/Travel	6,000
51-86-592	Plumbing Supplies	8,000
51-86-601	Vehicle Maintenance	5,000
51-86-683	Minor Equipment	30,000
	Total Increases	49,000
Decreases		
51-10100	Water & Sewer Services/Cash in Combined Fund	(49,000)
	Total Decreases	(49,000)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2018, July 1, 2018 to June 30, 2019.

Section 2. The following is a summary of the changes by fund and department:

Whereas; Multiple employees who will require training to obtain recertification and/or new certifications before the end of 2019

Whereas; Multiple new employees will require us to purchase all new work and safety apparel as well as replacement gear for senior employees

SEWER LAGOON

BUDGET MODIFICATION €

ACCOUNT #	Increases	
51-87-545	Training/Travel	3,000
51-87-563	Wearing Apparel	1,500
	Total Increases	4,500
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(4,500)
	Total Decreases	(4,500)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, the Bethel City Council has stated that enforcement of trespassers on City Vacant lands should be a priority of the legal department this year;

WHEREAS, in order to evict trespassers and/or to deal with expired leases, the legal department will need to have surveys and appraisals conducted

WHEREAS, among the elements in a Forcible Entry and Detainer (FED) [eviction] proceeding is proof of ownership of the land & parameters of ownership

WHEREAS, given the spotty mapping out here, the unreliable plats and the documented constant change in land caused when trails, streets and roads move due to time, it has become increasingly necessary to use up-to-date surveys in most FED's for vacant land

WHEREAS, one element of an FED is damages, how much the City suffered by the unauthorized use of its land

WHEREAS, damages are ascertained by a current appraisal of Fair Market Rents

WHEREAS, this same appraisal can be utilized as a basis for the proper disposal (whether via lease or sale) of the property and is required for a proper disposal by BMC 4.08.040

WHEREAS, An initial review of vacant lands and lapsed leases has identified 12 surveys and 12 appraisals needed to start

WHEREAS, the average cost of a survey is \$3,100 and the average cost of an appraisal is \$3,300

BETHEL - LEGAL DEPARTMENT

Budget modification (f)

Account #	Increases	Amount
10-56-649	Other Purchased Services	\$134,400
	Total Increases	\$134,400

	Decreases	
01-10100	Cash in Combined Fund/Central Treasury	(134,000)
		Total Decreases
		(\$134,400)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas: The City's boilers are 30 + years old.
Whereas: OSHA required the Public Works Building to have an Air Handler
Whereas: To accommodate an Air Handler the boilers need to be twice as large.
We have spent \$160,000 on Mechanical Structural Project Management and procurement of the boilers.
Whereas: We have \$210,000 left of the original budget of \$370,000.
Whereas: The projected cost of the project is \$870000.

Whereas: The building the boiler is housed in is shared by Hauled Water and Sewer, Planning, Streets and Roads, Property Maintenance, Vehicles & Equipment and Public Works Administration.

UTILITY BILLING

Budget Modification (g)

ACCOUNT #	Increases	
51-80-777	Boiler System & HVAC Rebuild	500,000
		Total Increases
		500,000
	Decreases	
01-10100	Cash in Combined Fund/Central Treasury	(250,000)
51-10100	Cash in Combined Fund/Water and Sewer Services	(250,000)
		Total Decreases
		(500,000)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas: The City has two buildings that need a Hazardous Building Materials Survey(HBMS) the Former Laundry Mat and Former Police Barracks in preparation for Demolition

Property Maintenance

Budget Modification (h)

ACCOUNT #	Increases	
10-70-669	Other Purchased Services	6,175
		Total Increases
		6,175
	Decreases	
01-10100	Cash in Combined Fund/Central Treasury	(6,175)
		Total Decreases
		(6,175)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas: The City needs to purchase a new water truck and needs a good faith pmt of \$225000. to order truck for delivery FY20

Hauled Water

Budget Modification (i)

ACCOUNT #	Increases	
51-81-690	Water Trucks	225,000
	Total Increases	225,000
Decreases		
51-10100	Water & Sewer Services/Cash in Combined Fund	(225,000)
	Total Decreases	(225,000)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas: Streets and Roads needs a brush cutter to clear the culverts.

Whereas: The Port needs a brush cutter to clean the Riverfront.

PROPERTY MAINTENANCE

Budget Modification (j)

ACCOUNT #	Increases	
10-70-683	Minor Equipment	12,350
	Total Increases	12,350
Decreases		
52-10100	Cash in Combined Fund/Municipal Dock	(6,175)
51-10100	Cash in Combined Fund/Water & Sewer Services	(6,175)
	Total Decreases	(12,350)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas: The Landfill is in need of material to cover construction material and debris.

Whereas: The Landfill has been found to be deficient in adequately covering the trash from the dumpsters.

Whereas: The DEC has required the City to keep a stockpile of covering material.

Whereas: Every Spring during Clean-Up Green_Up the City is short Personell to cleanup around dumpsters, Streets and Roads, etc.

Landfill Operations

Budget Modification (k)

ACCOUNT #	Increases	
50-71-669	Other Purchased Services/Cover Material	15,000
50-71-501	Salaries and Benefits	11,520
	Total Increases	26,520
Decreases		
50-10100	Cash in Combined Fund/Solid Waster Services	(26,520)
	Total Decreases	(26,520)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas The Fire Department has no need for a transmission replacement account in Capital

Whereas These funds are needed to maintain the fire department fleet at traditionla levels of funding
Whereas The Department's Vehicle Maint. Services fund was reduced by \$8000 to create this account
Whereas It is likely that the departmetn would exhaust funds currently budgeted for FY19 vehicle maintenance without the requested budget modification.
Whereas neutral.
 budget neutral.

Fire Department 60

Budget Modification (l)

Account #	Decrease	
10-60-699	Transmission Replacement (Capital)	
		Total Decrease
		(8,000)
	Increase	
10-60-601	Vehicle parts	
		Total Increase
		8,000

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas All Firefighter/EMT positions should be Public Safety Rancge Two (PS2), One Fire Department FF/EMT position is not.
Whereas This situation has created inequity of pay between Fire Department Employees in the same class with the same work load and level of responsibility.
Whereas This position also did not receive budgeting sufficient to cover probationay and annual inceases in accordance with the COBEA bargaining agreement.
Whereas The cost to the General Fund to correct the salary and benefits for this employee is \$6757.00

Fire Department

Budget Modification (m)

Account #	Decrease	
01-10-100	Cash in Combined Fund/Central Treasury	(6,757)
		Total Decrease
		(6,757)
	Increase	
10-60-502	Salary and Benefits	
		Total Increase
		6,757
TOTAL	Net change to Fire Department Personnel	6,757

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF _____ BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Fred Watson, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL

Resolution # 18-18

USDA-RD LOAN RESOLUTION TO FUND WATER AND SEWER IMPROVEMENTS IN THE AVENUES (RUS Bulletin 1780-27)

WHEREAS, this resolution authorizes and provides for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its water and sewer utility facility to serve an area lawfully within its jurisdiction to serve; and

WHEREAS, it is necessary for the City of Bethel (herein after called City) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Eight Million Two Hundred Fifty Thousand and 00/100 Dollars pursuant to the provisions of the City's Municipal Code and State Law; and

WHEREAS, the City intends to obtain assistance from the United States Department of Agriculture (USDA-RD) (herein after called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the City;

NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council hereby resolves:

- 1.** To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
- 2.** To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the City is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983 (c)).
- 3.** To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including

Introduced by: Peter Williams, City Manager
Date: November 27, 2018
Action:
Vote:

an "Equal Opportunity Clause," which clause is to be incorporated in, or attached to a rider to, each construction contract and subcontract involving in excess of \$10,000.

4. "To the extent permitted by Alaska law, to indemnify the Government for any payments made or losses suffered by the Government on behalf of the City. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the City (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of the default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the City, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.

Introduced by: Peter Williams, City Manager
Date: November 27, 2018
Action:
Vote:

- 10.** To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not incurred for the facility financed by USDA. No fee service or use of the facility will be permitted.
- 11.** To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12.** To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13.** To provide the Government at all reasonable times access to all books and records relating to the facility and to access to the property of the system so that the Government may ascertain that the City is complying with the provisions hereof and of the instruments incident to the making of insuring of the loan.
- 14.** That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
- 15.** To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the City or public body.
- 16.** To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.

Introduced by: Peter Williams, City Manager
Date: November 27, 2018
Action:
Vote:

17. To accept a grant in an amount not to exceed \$5,021,000 under the terms offered by the Government; that the City Manager and Bethel City Council are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City:

1. Agrees that the provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the City as long as the bonds are held or insured by the Government or assignee; and
2. Agrees that the provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; and
3. Agrees that to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the City and the Government or assignee.

ENACTED THIS 27th DAY OF NOVEMBER 2018 BY A VOTE OF ____ IN FAVOR AND ____ OPPOSED.

ATTEST:

Lori Strickler, City Clerk

Richard Robb, Mayor

LOAN RESOLUTION
(Public Bodies)

A RESOLUTION OF THE Bethel City Council
OF THE City of Bethel
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A
PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
water and sewer utility
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Bethel
(Public Body)
(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of
Eight Million Two Hundred Fifty Thousand & 00/100

pursuant to the provisions of the Association's Charter and Code and State Law; and

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the City of Bethel
hereby certify that the _____ of such Association is composed of
_____ members, of whom , _____ constituting a quorum, were present at a meeting thereof duly called and
held on the _____ day of _____ ; and that the foregoing resolution was adopted at such meeting
by the vote shown above, I further certify that as of _____ ,
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
rescinded or amended in any way.

Dated, this _____ day of _____

Title _____

Introduced by: Mayor Watson
Date: November 27, 2018
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #18-19

A RESOLUTION BY THE BETHEL CITY COUNCIL CONFIRMING THE STATE OF ALASKA ARCHIVISTS' LONG TERM STORAGE OF PERMANENT RECORDS, MICROFILM MEETING MINUTES FROM 1957 THROUGH 2017

WHEREAS, the City of Bethel's retention schedule outlines a number of document sets within the records program that qualify as permanent records;

WHEREAS, the Office of the City Clerk (Office) has undergone records preservation methods on the paper documents and maintains storage of those documents in a water and air tight container in a temperature and moisture controlled environment;

WHEREAS, in addition to the paper document storage the Office has scanned all of the permanent records associated with the City Clerk's Office records program and has electronically stored those records on the City's server, which is backed up through an offsite server as well as a second host server through the City's website;

WHEREAS, the City Council recognizes the importance of our permanent records sets as they establish the history of our local government;

WHEREAS, the State of Alaska Archivist provides free permanent storage of microfilmed document to municipalities, in a climate controlled environment;

WHEREAS, the Office has converted the paper meeting minute documents into microfilm and would like to take advantage of the State's state of the art storage facility.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Bethel, City Council confirms the long term storage of the City Council's Meeting Minutes from 1957 through 2017 held with the State of Alaska Archivist in Juneau Alaska held under the City of Bethel Title.

PASSED AND APPROVED THIS __ DAY OF NOVEMBER 2018, BY A _ VOTE IN FAVOR AND A _ VOTE IN OPPOSITION.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	18-71		
Date action introduced:	November 27, 2018	Introduced by:	City Manager Williams
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorization the disposal of obsolete surplus fire engine.

Attachment(s):

1. Request letter from the Native village of Napaimute.
3. Photo of E-28.
4. BMC 4.10

Amount of fiscal impact:		Account information:
unknown	No fiscal impact at this time.	10-60-699
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement:

The City of Bethel purchased Engine-28 from the State of Alaska for \$1 in the mid 2000's. The Bethel Fire Department no longer needs this vehicle.

The department received a letter from the Native village of Napaimute requesting Engine 28. Napaimute has a storage facility and the expertise needed to repair and use this vehicle to protect their community.

The Native village of Napaimute is a federally recognized tribe. Napaimute representatives are in the process of adding Engine 28 to their insurance. We intend to sell Engine-28 for \$1 to the Native village of Napaimute.

City #	Lic. #	Year	Vehicle	Est. Value	Vin# or Serial#
N/A	XYB552	1983	ENGINE 28 International E-One CFR	Purchased for \$1	1HTAR1859DHA24374



ENGINE 28

INTERNATIONAL

EMERGENCY ONE

WETHER
CASH FIRE RES

DT
466

ENDLINE 35

Title 4

REVENUE AND FINANCE

Chapters:

- 4.04 Budget and Audit**
- 4.08 Acquisition and Disposal of Land**
- 4.10 Disposal of Personal Property of the City**
- 4.11 Disposal of Property in the Police Department's Possession**
- 4.12 City-Owned Subdivision Lots**
- 4.14 Transient Lodging Business Tax**
- 4.15 Motor Vehicle Registration Tax**
- 4.16 Sales Taxes**
- 4.17 Excise Tax on Cigarettes and Tobacco Products**
- 4.18 Bethel Endowment Fund**
- 4.19 Enterprise Funds**
- 4.20 Purchasing**

Chapter 4.10

DISPOSAL OF PERSONAL PROPERTY OF THE CITY

Sections:

- 4.10.010 Disposal of city-owned personal property valued at five thousand dollars (\$5,000) or less.
- 4.10.020 Disposal of city-owned personal property valued at more than five thousand dollars (\$5,000).
- 4.10.030 Surplus stock.
- 4.10.040 Certificate of sale.

4.10.010 Disposal of city-owned personal property valued at five thousand dollars (\$5,000) or less.
Personal property, other than surplus stock, that is valued at five thousand dollars (\$5,000) or less may be disposed of upon such notice and terms considered reasonable by the city manager, including Internet sales, taking into consideration the value of the article, the reason for the disposal and the general preference of disposal by competitive bid. The city manager shall report all disposals of personal property valued at five thousand dollars (\$5,000) or less to the city council. [Ord. 11-03 § 2; Ord. 95-28 § 3; Ord. 95-20 § 3.]

4.10.020 Disposal of city-owned personal property valued at more than five thousand dollars (\$5,000).

A. Personal property no longer needed for municipal purposes and valued at more than five thousand dollars (\$5,000) shall be disposed of in one (1) or more of the following manners:

1. By public outcry auction to the highest bidder;
2. By public sealed bid auction to the highest bidder;
3. To the best qualified proposer who responds to a request for proposals to acquire the property;
4. To an educational, religious, charitable or nonprofit association or corporation providing service to residents of Bethel;
5. To the United States, the state of Alaska, or an Alaska municipal corporation or any agency or department thereof; or
6. By Internet sales sites, including auction sites or non-auction sites.

B. The city council shall, by resolution, determine which method or methods specified in this section shall be used to dispose of personal property valued at more than five thousand dollars (\$5,000). [Ord. 11-03 § 2; Ord. 95-28 § 3; Ord. 95-20 § 3.]

4.10.030 Surplus stock.

A. All city departments shall submit to the city manager, at all times and in such form as he or she shall prescribe, reports showing stocks of all supplies which are no longer used or which have become obsolete, worn out or scrapped.

B. The city manager may transfer surplus stock between departments.

C. The city manager may sell, trade or exchange surplus or obsolete supplies, materials and equipment following adoption of a city council resolution declaring the supplies, materials or equipment obsolete and/or surplus. Sales of more than five thousand dollars (\$5,000) in any one (1) transaction shall be made pursuant to BMC 4.10.020. [Ord. 95-28 § 3; Ord. 95-20 § 3.]

4.10.040 Certificate of sale.

Upon full receipt of payment, the city manager shall issue a certificate of sale for the purchases made under this chapter. [Ord. 95-28 § 3; Ord. 95-20 § 3.]



P. O. Box 1301
Bethel, AK. 99559
Ph: (907) 222-5058 (Nap.)
(907) 545-2877 (Cell)
Email: napaimute@gci.net
www.napaimute.org

August 25, 2018

City of Bethel
Fire Department

Dear Chief Howell,

Please accept this email as a demonstration of our intent to acquire the City of Bethel Surplus Fire Truck license plate #XYB 552. We understand that this vehicle was offered as available for donation to a formally organized entity in the region.

The Native Village of Napaimute (NVN) is a federally recognized tribal government and the elected governing body, the Napaimute Traditional Council, has formally voted in favor of this acquisition.

When acquired, the fire truck will be maintained and housed in an all-weather metal shop building at the Napaimute Airport.

During the wild fire season the truck will be made available to our neighboring Middle Kuskokwim communities on an as needed basis with only trained NVN personnel operating it. Napaimute is ideally suited geographically to respond to emergent needs of the nearby communities.

We appreciate this opportunity to improve fire safety in the Middle Kuskokwim and thank you for your consideration.

Sincerely,

Devron Hellings, President
Native Village of Napaimute

Cc: Napaimute Traditional Council

City of Bethel Action Memorandum

Action memorandum No.	18-72		
Date action introduced:	November 27, 2018	Introduced by:	Vice-Mayor Williams
Date action taken:		Approved	Denied
Confirmed by:			

Approving the Amended Employment Agreement for the Part Time Assistant City Clerk Position.

Route to:	Department/Individual:	Initials:	Remarks:
	City Manager		
	City Attorney		

Amount of fiscal impact:	Salary \$17,681 - The funds are budgeted in 10-52-501.
---------------------------------	--

The City of Bethel has established an Employment Agreement for the Part Time Assistant City Clerk position as the position is unlike any other position within the City's employment make up. The position, which falls under the direction of the City Clerk is considered a confidential position, meaning the position works with documents and information directly related to the management's position on collective bargaining. With this, the City has received an exemption from the Union for this position to fall under the Union detail. Additionally, Title 3 of the Bethel Municipal Code is in place for personnel that fall outside of the Collective Bargaining Unit (Union) however, the annual and sick leave accrual is determined to be too high for the number of hours associated with the position:

Part-time Employees

0-2 Years of Service

Annual Leave: 6 hours a month

Sick Leave: 8 hours a month

2-5 Years of Service

Annual Leave: 8 hours a month

Sick Leave: 8 hours a month

The solution was to establish an agreement that would detail benefits appropriate for the position and the number of hours allocated for the position, which was initiated in 2014.

While many of the terms from the initial agreement from 2014 are still in place, the Council increased the number of hours per week associated with this position from 12 to 18 in Fiscal Year 2017. An amendment to the agreement was facilitated as the agreement between the employee as required by Section 3 of the agreement.

City of Bethel Action Memorandum

Action memorandum No.	18-72		
Date action introduced:	November 27, 2018	Introduced by:	Vice-Mayor Williams
Date action taken:		Approved	Denied
Confirmed by:			

The agreement between the current employee and the City expires in January 2019, the City Clerk's Office is looking for an update to the Agreement to:

- Change the number of hours from 14-18 as approved by the budget.
- Increase the number of hours for leave accrual from 5 hours a month to 6 hours a month to align with the increase in the number of work hours per week.
- Amend the standards for the employees annual increase from satisfactory to Very good to excellent.

While the individual in the position has been with the City for a few years, if the agreement is terminated between the current employee and the City, the Agreement would revert back to the original starting hourly rate of \$17.18 with the new employee, all other terms approved by the Council would stay the same.

**EMPLOYMENT AGREEMENT
BETWEEN
CITY OF BETHEL
AND
[Part Time Administrative Assistant for City Clerk]**

THIS AGREEMENT is entered into this __ day of _____ 20__, by and between the City of Bethel, Alaska, a municipal corporation, hereinafter referred to as “Employer” and [employee’s name] an individual, hereinafter referred to as “Employee”. Wherein the parties agree and understand as follows:

WITNESSETH

WHEREAS, Employer desires to employ the services of said Employee as a Part Time Administrative Assistant to the City Clerk of the City.

WHEREAS, it is the desire of the City to provide certain benefits, establish certain conditions of employment and to set working conditions of said Employee; and

WHEREAS, it is the desire of the City to secure and retain the services of Employee by and through the terms of this Agreement; and

WHEREAS, Employee desires to accept employment as a Part Time Administrative Assistant to the City Clerk pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Employer and Employee agree as follows:

Section 1 POWERS AND DUTIES

Employer hereby agrees to employ [employee name] as a Part Time Administrative Assistant to the City Clerk of the City of Bethel, Alaska to perform the function, powers and duties specified in Part Time Administrative Assistant to the Clerk Job Description, Bethel ordinances, and other legal and proper duties and functions as the City shall from time to time assign.

Among the duties of the Employee, are preparation and posting of the city council meeting agendas, preparation of city council meeting minutes, assistance in preparing for and administering elections, assistance in processing burial permits, passports, check requests and travel authorizations, records management and other duties as assigned and as directed by the City Clerk.

Section 2 Term

- A. Employee shall serve at the pleasure of the City Clerk and is an at-will employee of the City.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of the Employee at any time with or without cause or the right of the employee to resign at any time upon reasonable notice.
- C. For any disciplinary decisions or termination, the City shall comply with the provisions of its insurance policy endorsements.
- D. In the event Employee voluntarily resigns the position with Employer before the duration of this Agreement has expired, the Employee shall give Employer a minimum of fourteen (14) days advance written notice of resignation in order to be eligible for rehire with the City of Bethel.

Section 3 Duration

- A. This Agreement expressly supersedes the provisions of any other previous agreement and is the sole and complete agreement between the Employer and Employee. This agreement shall become effective when signed by the Employer and Employee and shall continue in full force and effect for a period of two (2) years unless earlier terminated by either Employer or Employee in accordance with Section 2 of this Agreement. This Agreement may not be modified except in writing signed by both parties.

Section 4 Salary and Benefits

- A. City agrees to compensate Employee at an hourly rate of [\$] payable in installments at the same time as other employees of the Employer.

- B. Upon a satisfactory very good to excellent annual performance evaluation, Employee's base salary may be increased between zero and 3% at the discretion of the City Clerk.
- C. Employee is subject to all City personnel policies and procedures laid out in the Bethel Municipal Code and in separate policies.
- ~~D. This position is not eligible or and will not be enrolled in the Alaska Public Employees Retirement System (PERS). Instead the position will be subject to social security withholdings.~~
- E. Personal Time Off (PTO): PTO shall accrue at the rate of 5 6 hours per month of service. PTO can be accumulated up to a maximum accrual of 100 hours. PTO shall be utilized for the illness of the Employee, or illness in the Employee's immediate family, or vacation purposes. Unscheduled PTO shall be utilized only for the illness of the Employee or illness in the Employee's immediate family. Should the Employee be absent for more than three (3) consecutive working days, the Employee shall be required to provide a physician's certificate to the City Clerk. Should the City Clerk request, the Employee shall provide a physician's certificate to justify a pattern of unscheduled absences. Unused PTO hours shall revert back to the City at the time of termination.
- F. Jury Duty. If summoned to jury duty, the City will grant Employee administrative leave to attend jury duty. Service in court when subpoenaed as a witness on behalf of the City shall be treated the same as jury duty. To qualify for jury or witness duty leave, Employee must submit a copy of the summons or subpoena to the City Clerk as soon as practicable after receipt.
- G. Holidays. Holiday pay will be provided to Employee if a City recognized holiday falls on the Employees regularly scheduled work day at straight time equivalent of the hours normally scheduled for that day.
- H. Family Medical Leave. Family Medical Leave will be granted as required by law.
- I. Worker's Compensation. Should the Employee become injured on the job, he/she will be entitled to the compensation benefits as provided by Alaska's Worker's Compensation Act.
- J. Administrative Leave. The Employee may be granted administrative leave with pay by the City Clerk for reason's specified, including attendance at professional conferences.
- K. Uniformed Service Leave. Uniformed service leave will be granted as required by law.

Section 5 Performance Evaluation

- A. Employee shall be evaluated in writing by the City Clerk annually on or about ~~January 27~~ two weeks prior to their anniversary date. The City Clerk shall determine the content of the document used to evaluate Employee, and shall make the document available to Employee for review.
- B. Evaluation of the performance of the Employee shall be directed toward improving the performance of the Employee. However, evaluations shall also serve as a method for gathering information relevant to employee's performance and continued employment.

Section 6 Hours/Days of Work

- A. Employee's position is a part-time position not to exceed ~~twelve (12)~~ eighteen (18) hours per week. Employee is expected to monitor their hours and manage their time in order to not exceed those hours without the express approval of the City Clerk or their designee.
- B. Employee is expected to work ~~twelve (12)~~ eighteen (18) hours a week unless leave has been approved, and will be required to work more hours within a week during the election season and while the City Clerk is on leave. The total number of hours worked within a budget year must not exceed 624 hours unless written approval is provided by the City Clerk.
- C. Employee and the City Clerk will work out a schedule for the Employee in accordance with the workload of the office. Because Employee's position is a highly sensitive and confidential position expected to assist in the critical functions of operating the City Clerk's Office, Employee's hours and days of work will reflect the needs of the City Clerk's Office. Those needs may include evenings and weekends.
- D. Employee may not work in excess of eight (8) hours a day without prior written approval from the City Clerk.

Section 7 Outside Employment

Employee may engage in outside employment with the prior approval of the City Clerk. Generally, outside employment will be approved if it:

- Does not conflict with Employee's responsibilities at the City, including Employee's ability to work evenings and weekends as required in the position;

Part Time Administrative Assistant to the City Clerk – Employment Agreement with City of Bethel

- Does not interfere with Employee’s performance at the City;
- Does not prove detrimental to the interests of the City;
- Does not involve a conflict of interest or the appearance of a conflict of interest; and
- Does not involve the use of confidential or proprietary information of the City or its customers.

Section 8 Notices

(1) EMPLOYER: City of Bethel
 c/o City Clerk, Lori Strickler
 P.O. Box 1388
 Bethel, Alaska 99559

(2) EMPLOYEE: [Employee Name]
 P.O. Box XXX
 Bethel, Alaska 99559

Section 9 General Provisions

- A. This Agreement constitutes the entire agreement between both parties. Any modification or amendment shall be enforceable only if approved by a written document executed by both parties.
- B. In any provisions or any portion thereof contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.
- C. Any civil action arising from this Agreement shall be brought in the superior court for the Fourth Judicial District of the State of Alaska at Bethel, Alaska. The laws of the State of Alaska and the City of Bethel shall govern the rights and obligations of the parties.
- D. The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every protection hereof.

- E. This Agreement which includes one attachment (a job description) embodies the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either oral or written, between the parties.
- F. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.
- G. If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.
- H. The Employee acknowledges that they have read and understand the terms of this Agreement, have had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.
- I. This Agreement may be executed by the parties hereto individually or in separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same document.

CITY OF BETHEL

EMPLOYEE

Lori Strickler, City Clerk

EMPLOYEE NAME, Employee

Dated: _____

Dated: _____

City of Bethel Action Memorandum

Action memorandum No.	18-73		
Date action introduced:	November 27, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approve new hours of operation for Christmas and New Year's and Sundays at the YK Fitness Center.

Attachment(s): Page 1 of 9, YKFC Monthly Report, November 2018

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Public Works / Bill Arnold	WA	
Amount of fiscal impact:	Account information:	
X	Fiscal impact unknown at this time.	NA
	Funds in City Budget.	
	Requires funding in FY 2019 Budget.	

Summary Statement

The Yukon Kuskokwim Fitness Center manager Stacey Reardon plans to institute the following hours of operation for the holidays and Sundays, per Bethel City Council approval:

	Proposed	Current
Christmas Day After 12/26	2p-9p	6a-9p
New Year's Eve 12/31	5:30a-4p	9a-4p
Sundays	2p-9p	10a-9p

The changes are due to low patron numbers and staffing shortages on Sunday mornings and general operating experience and familiarity with customer base.

Schedule, Events and Programs

- ❖ Fall 1 session runs Sept 10th – Oct 28th, Fall 2 session run Nov 1st – Dec 21st
- ❖ Starting November 1st, Group Fitness Classes will be scheduled on a monthly basis. Registration will be available for individual classes and Fitness Class passes will be available for a single class, in packages of 10 and an unlimited pass for the month.
- ❖ Holiday Schedule:
 - Thanksgiving: 11/22 Closed; 11/23 Open 2-9pm
 - Christmas: 12/25 Closed; 12/26 Open 2-9pm
 - New Year: 12/31 Open 5:30a-4p; 1/1 Open 2-9p
- ❖ New Sunday hours start December 2nd. Due to low patron numbers on Sunday mornings and staff shortages, the fitness center will be shortening their Sunday hours. Effective Dec 2nd, the Fitness Center will open at 2pm and remain open until 9pm.

2018 Holiday Hours

Thanksgiving

- Thurs, 11/22 - Closed
- Fri, 11/23 - Open 2-9pm

Christmas

- Tue, 12/25 - Closed
- Wed, 12/26 - Open 2-9pm

New Years

- Mon, 12/31 - Open 5:30a-4pm
- Tue, 1/1 - Open 2-9pm

Unless otherwise posted, YKFC will be open regular business hours for all other days during the holiday season. Happy Holidays!

Staffing

Operational Staff:

Now Hiring:

- Full Time and Part Time Customer Service Supervisors
- Certified Lifeguards
- Operations Staff

+ NOW HIRING CERTIFIED LIFEGUARDS! +

FREE Training At the YK Fitness Center

December 1st -9th, Sat & Sun 12-8:30pm

Pre Course Test (conducted on first day of class):

- Run 300 yards of Freestyle and Breast Stroke without stopping
- Tread Water 2 mins with legs only
- Swim 70 yards. Retrieve 10lb brick, swim with both hands on brick 70 yards in 5:00.

To be eligible Candidates must:

- Be at least 15 years old.
- Pass pre-course testing.
- Attend all classes.
- Complete Red Cross Registration (540)

Email questions to stacey.reardon@ykit.com or call 543-0390

Register online at ykitfitness.org, at the YKFC desk or call 543-0390

Get certified and get a job!

Programming Staff: We are looking for programming staff to fill the below roles:

- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykitfitness.org for information and links to our applications.

City of Bethel Information Memorandum

Information Memo No.	18-17		
Date introduced:	November 27, 2018	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to October 31, 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to October 31, 2018 and (2) October 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration	PW	
Finance	CS	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2019 contains four months of data ending October 31, 2018. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,341,087.80	
51-13100	ACCOUNTS RECEIVABLE	745,665.65	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	41,071.90	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	(2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	(88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(3,522,799.12)	
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
	TOTAL ASSETS		<u>18,064,253.08</u>

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	130,474.33	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	366,014.91	
51-27200	WATER SUB. FEE - DEF. MAINT.	224,236.71	
51-27300	SEWER SUB. FEE - DEF. MAINT.	240,308.57	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
	TOTAL LIABILITIES		7,038,095.79

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

51-39900	FUND BALANCE	(14,724,897.10)	
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CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

WATER & SEWER SERVICES

REVENUE OVER EXPENDITURES - YTD	<u>(1,667,464.46)</u>	
BALANCE - CURRENT DATE		<u>(16,392,361.56)</u>
TOTAL FUND EQUITY		<u>8,755,475.58</u>
TOTAL LIABILITIES AND EQUITY		<u><u>15,793,571.37</u></u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	25,444.38	25,444.38	85,784.00	60,339.62	29.7
51-80-502 OVERTIME	114.49	114.49	1,000.00	885.51	11.5
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	371.81	371.81	1,258.00	886.19	29.6
51-80-512 GROUP HEALTH INSURANCE	3,534.75	3,534.75	38,871.00	35,336.25	9.1
51-80-515 UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	5,697.56	5,697.56	19,092.00	13,394.44	29.8
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	500.40	500.40	4,000.00	3,499.60	12.5
51-80-649 ONLINE BILL PAY	239.70	239.70	2,000.00	1,760.30	12.0
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	5,254.61	5,254.61	12,000.00	6,745.39	43.8
51-80-736 BANK CHARGES	3,176.26	3,176.26	36,500.00	33,323.74	8.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	118,876.86	118,876.86	370,000.00	251,123.14	32.1
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	1,125.00	1,125.00	14,260.00	13,135.00	7.9
51-80-998 ADMINISTRATIVE OVERHEAD-GF	2,873.00	2,873.00	39,145.00	36,272.00	7.3
TOTAL UTILITY BILLING	168,460.14	168,460.14	643,645.00	475,184.86	26.2
<u>HAULED WATER</u>					
51-81-501 SALARIES	147,236.67	147,236.67	434,695.00	287,458.33	33.9
51-81-502 OVERTIME	41,975.99	41,975.99	80,000.00	38,024.01	52.5
51-81-508 LEAVE CASHOUT	4,966.83	4,966.83	21,454.00	16,487.17	23.2
51-81-511 MEDICARE	2,898.34	2,898.34	7,463.00	4,564.66	38.8
51-81-512 EMPLOYEE GROUP BENEFITS	25,741.90	25,741.90	103,841.00	78,099.10	24.8
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	41,578.28	41,578.28	113,233.00	71,654.72	36.7
51-81-519 UTILITY BENEFIT	4,683.19	4,683.19	39,558.00	34,874.81	11.8
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	16,120.83	16,120.83	50,000.00	33,879.17	32.2
51-81-602 GASOLINE/DIESEL/OIL	2,121.73	2,121.73	120,000.00	117,878.27	1.8
51-81-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-81-622 TELEPHONE	11.88	11.88	100.00	88.12	11.9
51-81-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-81-626 WATER/SEWER/GARBAGE	1,114.28	1,114.28	8,200.00	7,085.72	13.6
51-81-627 STAFF CELLULAR PHONES	264.54	264.54	1,320.00	1,055.46	20.0
51-81-650 LAB TESTS	400.00	400.00	5,000.00	4,600.00	8.0
51-81-661 VEHICLE MAINT/REPAIR	21,775.37	21,775.37	287,479.00	265,703.63	7.6
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	1,163.88	1,163.88	10,000.00	8,836.12	11.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-81-998 ADMINISTRATIVE OVERHEAD-GF	14,761.00	14,761.00	159,633.00	144,872.00	9.3
TOTAL HAULED WATER	367,301.14	367,301.14	1,619,909.00	1,252,607.86	22.7

PIPED WATER

51-82-501 SALARIES	62,123.93	62,123.93	158,803.00	96,679.07	39.1
51-82-502 OVERTIME	10,841.92	10,841.92	30,000.00	19,158.08	36.1
51-82-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-82-511 MEDICARE	1,079.15	1,079.15	2,738.00	1,658.85	39.4
51-82-512 EMPLOYEE GROUP BENEFITS	8,016.04	8,016.04	47,756.00	39,739.96	16.8
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	16,052.57	16,052.57	41,537.00	25,484.43	38.7
51-82-519 UTILITY BENEFIT	942.23	942.23	9,804.00	8,861.77	9.6
51-82-545 TRAINING/TRAVEL	659.50	659.50	2,500.00	1,840.50	26.4
51-82-561 SUPPLIES	2,269.20	2,269.20	5,000.00	2,730.80	45.4
51-82-563 WEARING APPAREL	1,148.17	1,148.17	1,000.00	(148.17)	114.8
51-82-592 PLUMBING SUPPLIES	3,116.19	3,116.19	2,500.00	(616.19)	124.7
51-82-601 VEHICLE MT. (PARTS & TOOLS)	1,540.07	1,540.07	3,000.00	1,459.93	51.3
51-82-602 GASOLINE/DIESEL/OIL	2,096.65	2,096.65	12,000.00	9,903.35	17.5
51-82-621 ELECTRICITY-UTIL MT SHOP	929.60	929.60	6,000.00	5,070.40	15.5
51-82-622 TELEPHONE	72.50	72.50	100.00	27.50	72.5
51-82-623 HEATING FUEL	1,029.25	1,029.25	24,000.00	22,970.75	4.3
51-82-626 WATER/SEWER/GARB	41.62	41.62	600.00	558.38	6.9
51-82-627 STAFF CELLULAR PHONES	206.76	206.76	1,160.00	953.24	17.8
51-82-649 ENGINEERING SERVICES	39,801.94	39,801.94	50,000.00	10,198.06	79.6
51-82-661 VEHICLE MAINT/REPAIR	204.42	204.42	2,782.00	2,577.58	7.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	90.26	90.26	.00	(90.26)	.0
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	801.00	801.00	1,000.00	199.00	80.1
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-82-998 ADMINISTRATIVE OVERHEAD-GF	5,520.00	5,520.00	59,673.00	54,153.00	9.3
TOTAL PIPED WATER	160,051.02	160,051.02	708,519.00	548,467.98	22.6

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	41,184.81	41,184.81	117,832.00	76,647.19	35.0
51-83-502 OVERTIME	12,210.32	12,210.32	35,000.00	22,789.68	34.9
51-83-508 LEAVE CASHOUT	7,960.23	7,960.23	11,611.00	3,650.77	68.6
51-83-511 MEDICARE	228.03	228.03	2,216.00	1,987.97	10.3
51-83-512 EMPLOYEE GROUP BENEFITS	3,387.02	3,387.02	37,760.00	34,372.98	9.0
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	11,746.99	11,746.99	33,623.00	21,876.01	34.9
51-83-519 UTILITY BENEFIT	2,049.10	2,049.10	7,752.00	5,702.90	26.4
51-83-545 TRAINING/TRAVEL	329.75	329.75	2,500.00	2,170.25	13.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-561 SUPPLIES	1,432.55	1,432.55	1,500.00	67.45	95.5
51-83-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
51-83-567 CHEMICALS	14,789.78	14,789.78	50,000.00	35,210.22	29.6
51-83-592 PLUMBING SUPPLIES	572.55	572.55	2,500.00	1,927.45	22.9
51-83-621 ELECTRICITY (PUMPHOUSE)	18,687.80	18,687.80	84,000.00	65,312.20	22.3
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	16,730.54	16,730.54	120,000.00	103,269.46	13.9
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	970.00	970.00	12,000.00	11,030.00	8.1
51-83-661 VEHICLE MAINT/REPAIR	204.41	204.41	2,782.00	2,577.59	7.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	13,561.57	13,561.57	13,000.00	(561.57)	104.3
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	1,113.36	1,113.36	14,116.00	13,002.64	7.9
51-83-998 ADMINISTRATIVE OVERHEAD-GF	4,531.00	4,531.00	49,012.00	44,481.00	9.2
TOTAL BETHEL HTS WTR TREATMENT	152,746.50	152,746.50	673,917.00	521,170.50	22.7

CITY SUB WTR TREATMENT

51-84-501 SALARIES	45,387.57	45,387.57	179,778.00	134,390.43	25.3
51-84-502 OVERTIME	11,580.58	11,580.58	35,000.00	23,419.42	33.1
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	902.24	902.24	31,143.00	30,240.76	2.9
51-84-512 EMPLOYEE GROUP BENEFITS	5,127.82	5,127.82	37,760.00	32,632.18	13.6
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	12,532.95	12,532.95	47,251.00	34,718.05	26.5
51-84-519 UTILITY BENEFIT	1,126.61	1,126.61	7,752.00	6,625.39	14.5
51-84-545 TRAINING/TRAVEL	329.75	329.75	3,000.00	2,670.25	11.0
51-84-561 SUPPLIES	500.00	500.00	1,500.00	1,000.00	33.3
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	51.19	51.19	720.00	668.81	7.1
51-84-621 ELECTRICITY (CS WTF)	15,453.80	15,453.80	48,000.00	32,546.20	32.2
51-84-622 TELEPHONE	11.88	11.88	100.00	88.12	11.9
51-84-623 HEATING FUEL(CS WTF)	15,359.85	15,359.85	120,000.00	104,640.15	12.8
51-84-650 LAB TESTS	100.00	100.00	7,000.00	6,900.00	1.4
51-84-661 VEHICLE MAINT (ISF)	204.41	204.41	2,782.00	2,577.59	7.4
51-84-669 OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683 MINOR EQUIPMENT	4,373.36	4,373.36	8,000.00	3,626.64	54.7
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9
51-84-998 ADMINISTRATIVE OVERHEAD-GF	6,415.00	6,415.00	69,337.00	62,922.00	9.3
TOTAL CITY SUB WTR TREATMENT	190,393.32	190,393.32	787,178.00	596,784.68	24.2

HAULED SEWER

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-85-501 SALARIES	169,208.41	169,208.41	499,174.00	329,965.59	33.9
51-85-502 OVERTIME	31,710.56	31,710.56	80,000.00	48,289.44	39.6
51-85-508 LEAVE CASHOUT	1,007.79	1,007.79	24,678.00	23,670.21	4.1
51-85-510 SOCIAL SECURITY	20.65	20.65	.00	(20.65)	.0
51-85-511 MEDICARE	3,011.80	3,011.80	8,398.00	5,386.20	35.9
51-85-512 EMPLOYEE GROUP BENEFITS	38,441.56	38,441.56	126,053.00	87,611.44	30.5
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	44,084.11	44,084.11	127,418.00	83,333.89	34.6
51-85-519 UTILITY BENEFIT	2,732.51	2,732.51	44,118.00	41,385.49	6.2
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	6,304.73	6,304.73	50,000.00	43,695.27	12.6
51-85-602 GASOLINE/DIESEL/OIL	1,954.36	1,954.36	96,000.00	94,045.64	2.0
51-85-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-85-626 WATER/SEWER/GARBAGE	643.18	643.18	8,200.00	7,556.82	7.8
51-85-661 VEHICLE MAINT/REPAIR	46,638.07	46,638.07	287,479.00	240,840.93	16.2
51-85-669 OTHER PURCHASED SERVICES	160.00	160.00	7,000.00	6,840.00	2.3
51-85-683 MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-85-998 ADMINISTRATIVE OVERHEAD-GF	16,833.00	16,833.00	181,767.00	164,934.00	9.3
TOTAL HAULED SEWER	364,886.04	364,886.04	1,861,053.00	1,496,166.96	19.6
 PIPED SEWER					
51-86-501 SALARIES	60,089.94	60,089.94	158,803.00	98,713.06	37.8
51-86-502 OVERTIME	10,841.87	10,841.87	30,000.00	19,158.13	36.1
51-86-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-86-511 MEDICARE	1,049.51	1,049.51	2,738.00	1,688.49	38.3
51-86-512 EMPLOYEE GROUP BENEFITS	7,807.80	7,807.80	48,866.00	41,058.20	16.0
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	15,604.72	15,604.72	41,537.00	25,932.28	37.6
51-86-519 UTILITY BENEFITS	1,921.67	1,921.67	9,478.00	7,556.33	20.3
51-86-545 TRAINING/TRAVEL	824.20	824.20	2,000.00	1,175.80	41.2
51-86-561 SUPPLIES	1,755.00	1,755.00	5,000.00	3,245.00	35.1
51-86-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
51-86-592 PLUMBING SUPPLIES	1,016.79	1,016.79	2,000.00	983.21	50.8
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,433.25	1,433.25	1,500.00	66.75	95.6
51-86-602 GASOLINE/DIESEL/OIL	1,348.73	1,348.73	9,600.00	8,251.27	14.1
51-86-621 ELECTRICITY-LIFTST & BLDG	24,839.73	24,839.73	90,000.00	65,160.27	27.6
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	841.34	841.34	30,000.00	29,158.66	2.8
51-86-626 WATER/SEWER/GARB	41.63	41.63	600.00	558.37	6.9
51-86-661 VEHICLE MAINT/REPAIR	1,978.14	1,978.14	2,782.00	803.86	71.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-669 OTHER PURCHASED SERVICES	60.00	60.00	10,000.00	9,940.00	.6
51-86-683 MINOR EQUIPMENT	50,195.00	50,195.00	80,000.00	29,805.00	62.7
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	26,419.46	26,419.46	191,160.00	164,740.54	13.8
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-86-998 ADMINISTRATIVE OVERHEAD-GF	5,529.00	5,529.00	59,825.00	54,296.00	9.2
TOTAL PIPED SEWER	226,631.43	226,631.43	1,039,455.00	812,823.57	21.8
 SEWER LAGOON					
51-87-501 SALARIES	15,817.06	15,817.06	65,150.00	49,332.94	24.3
51-87-502 OVERTIME	2,793.02	2,793.02	10,000.00	7,206.98	27.9
51-87-508 LEAVE CASHOUT	.00	.00	2,135.00	2,135.00	.0
51-87-511 MEDICARE	274.74	274.74	1,090.00	815.26	25.2
51-87-512 EMPLOYEE GROUP BENEFITS	1,968.40	1,968.40	15,548.00	13,579.60	12.7
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	4,094.36	4,094.36	16,533.00	12,438.64	24.8
51-87-519 UTILITY BENEFIT	190.75	190.75	3,016.00	2,825.25	6.3
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	131.94	131.94	1,000.00	868.06	13.2
51-87-563 WEARING APPAREL	761.76	761.76	1,200.00	438.24	63.5
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	(17.49)	.0
51-87-602 GASOLINE	430.30	430.30	18,000.00	17,569.70	2.4
51-87-650 LAB TESTS (SAMPLES)	6,422.24	6,422.24	12,000.00	5,577.76	53.5
51-87-683 MINOR EQUIPMENT	491.81	491.81	2,000.00	1,508.19	24.6
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	2,101.00	2,101.00	22,754.00	20,653.00	9.2
TOTAL SEWER LAGOON	36,994.87	36,994.87	183,121.00	146,126.13	20.2
TOTAL FUND EXPENDITURES	1,667,464.46	1,667,464.46	7,516,797.00	5,849,332.54	22.2
NET REVENUE OVER EXPENDITURES	(1,667,464.46)	(1,667,464.46)	(7,516,797.00)	(5,849,332.54)	(22.2)



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

October 2018

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

	Water			Chemical Usage			Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
October	3,161,137	3,784,000	0	600	6,750	177	2,087,132	526,850	5,152,477	256,360	975	3,600	144
Fiscal Year to Date	12,059,390	14,154,000	570,173	2,325	26,100	660	8,438,018	3,440,036	12,978,147	485,156	3,525	12,360	448

Bethel Heights WTP	Emergency repair of water line due to break in distribution header. Normal operations.
City Sub WTP	Electricians and plumbers continue to work on the new water loop expansion at CSWTP and Institutional Corridor line, new pumping skids and high demand pumps were added. DMR report to ADEC. Monthly water logs for BHWTP and CSWTP to ADEC. Lead and copper testing was completed. OEH monthly water test for BHWTP and CSWTP. Piped water production numbers not available at this time due to meters being out of service during upgrades.
Sewer Lagoon	Lagoon operating in discharge mode to prepare for winter season. Regular samples are being collected and submitted for analysis.
Piped Sewer	16 alarms on residential lift stations were responded to. Repairs on 12 residential lift stations. Electricians performed work on main lift station. Line levelling activities. AVCP West lift station repairs and maintenance were necessary due to excessive use and flushing of baby wipes
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Line repairs necessary on A loop. Replace fire hydrant valves that were leaking. Heat trace connections made and insulation begun on Public Works water line. Completed circulation pump swap due to upgrades at City Sub WTP and Institutional Corridor line on all customer lines that met deadlines for work to be done by the city.
Other	Daily safety meetings are held. Assisted Streets & Roads with traffic control for road repairs. Both Utility Maintenance vehicles have been in V&E shop regularly for repairs.

Prepared by - Water/Wastewater Utilities Foreman - Andrew Wakeman

Mayor's Report



City of Bethel
CITY COUNCIL
PO Box 1388
Bethel AK 99559
(907) 543-2047 / (907) 543-2936 (fax)
www.cityofbethel.org

November 19, 2018

Vivian Korthuis
Chief Executive Officer
Association of Village Council Pres.
PO Box 219
Bethel, AK 99559-0219

Raymond Watson
Executive Board Chair
Association of Village Council Pres.
PO Box 219
Bethel, AK 99559-0219

Re: Alcohol Task Force

Dear Ms. Korthuis and Mr. Watson:

As a result of the requests by the Association of Village Council Presidents (AVCP), the City of Bethel established an Alcohol Task Force on January 23, 2018 via Resolution 18-01.

Per the resolution, the Task Force is to be chaired by the Mayor for the City of Bethel, is open to all community members, is to attempt to meet monthly, and will dissolve one year from the date of inception, January 23, 2019.

While the City is committed to the safety of its citizens, the reality is the City holds a lot of liability if we continue to host these meetings. As a governmental agency, we have legal responsibilities outlined in Alaska Statutes Title 44, which are difficult to monitor when we are incorporating so many different agencies in the discussion. The legal implications will be minimized if an alternative agency hosted the Alcohol Task Force meeting in the future, is this something AVCP would be willing to consider?

The continuation of the Task Force is important and having just created actionable items to examine, the group is closer than ever to being able to address the issues that have been brought up. Since the Alcohol Task Force was a direct result of the hard work by AVCP, we wanted to ensure you had the first opportunity to take over the hosting of these meetings.

Thank you for your consideration and we hope this partnership continues.

Sincerely,

Fred Watson
Mayor

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**Alaska Municipal League
Resolution #2019-1**

A resolution in support of the Alaska Municipal Leagues stated principles.

WHEREAS, the Alaska Municipal League was founded in 1950 to “secure general and municipal legislation at the state and federal levels which will be beneficial to the municipalities and inhabitants thereof, and to oppose legislation injurious thereto”; and

WHEREAS, the Alaska Municipal League has developed principles with which it evaluates State and federal action; and

WHEREAS, the Alaska Municipal League supports the Alaska Constitution’s mandate to “provide for maximum local self-government”; and

WHEREAS, the Alaska Municipal League supports policies that reduce tax burdens on local government and reimburse for State-mandated exemptions; and

WHEREAS, the Alaska Municipal League supports State revenue-sharing as an investment in and support for municipal governance; and

WHEREAS, the Alaska Municipal League supports adequate funding for basic public services and infrastructure, such as: education, public safety, health, emergency services, and transportation that is necessary for strong and vibrant municipalities; and

WHEREAS, the Alaska Municipal League opposes unfunded and underfunded State or Federal legislative and administrative mandates; and,

WHEREAS, the Alaska Municipal League opposes any efforts to reduce local revenues and local revenue authorities; and

WHEREAS, the Alaska Municipal League opposes policies that shift State or Federal responsibilities to local governments without a negotiated agreement that includes adequate and full annual funding; and

WHEREAS, the Alaska Municipal League believes the above describes a fair and equitable relationship between the State and political subdivisions; and

WHEREAS, the Alaska Municipal League believes these principles are in the public interest.

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

1 NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League is
2 committed to applying the above-stated principles to all relevant State and federal legislation,
3 and to agency actions, in support of or in opposition to.

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5 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
6 OF _____, 2018.

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8 Signed: _____
9 President, Alaska Municipal League

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11 Attest: _____
12 Executive Director, Alaska Municipal League
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DRAFT

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

1 **Alaska Municipal League**
2 **Resolution #2019-02**

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4 **A resolution in support of the Alaska Municipal Leagues stated priorities.**

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6 WHEREAS, the Alaska Municipal League is comprised of and responsive to the interests
7 of 165 incorporated municipalities representing 97% of Alaskans; and
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9 WHEREAS, the Alaska Municipal League has identified State and federal priorities for
10 2019 that reflect the value that members place on League action; and
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12 WHEREAS, the Alaska Municipal League supports the pursuit of additional revenue
13 options, including broad based taxes; and
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15 WHEREAS, the Alaska Municipal League supports PERS changes to include termination
16 studies, periodic evaluation of and beneficial adjustment to the 2008 salary floor, and increased
17 opportunity to leave PERS without penalty; and
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19 WHEREAS, the Alaska Municipal League supports additional investments into
20 Community Assistance, including a long-term solution; and
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22 WHEREAS, the Alaska Municipal League supports full funding for and recalculation of
23 small community population caps for PILT payments to Alaska municipalities; and
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25 WHEREAS, the Alaska Municipal League supports federal PILT payments, timber
26 receipts tied to Safe and Secure Rural Schools, and infrastructure investments; and
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28 WHEREAS, the Alaska Municipal League opposes underfunding of Federal Assistance
29 Programs including Medicaid, transportation, CDBG, SNAP, Medicare, Head Start, Title 1
30 Grants, WIC, CHIP, etc.; and
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32 WHEREAS, the Alaska Municipal League believes these priorities represent the highest-
33 level attention to and response by State and Federal decision-makers; and
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35 WHEREAS, the Alaska Municipal League believes these priorities are in the public
36 interest.
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38 NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League calls on
39 State and Federal policymakers to respect and respond to these priorities.
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41 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
42 OF _____, 2018.
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This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

1 Signed: _____
2 President, Alaska Municipal League

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4 Attest: _____
5 Executive Director, Alaska Municipal League
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**Alaska Municipal League
Resolution #2019-03**

A resolution in support of the development of a Community Dividend.

WHEREAS, community revenue sharing began in 1969 to help ease fiscal problems facing local governments, stabilize or reduce local property taxes, encourage local provision of public services, and stabilize local budgets and planning; and

WHEREAS, revenue sharing has undergone significant and dramatic changes since 1969, leading to a situation in 2004 where all revenue sharing programs were proposed for elimination after years of reductions, which corresponded to increased property taxes, elimination of municipal services, and reduced capacity; and

WHEREAS, the State of Alaska exempts itself from local taxes even though it uses local services and approximately \$1.4 billion (2017) in property taxes are paid by local taxpayers to subsidize State operations; and

WHEREAS, the Alaska Municipal League has been firm in its advocacy for the absolute necessity of a form of and enough revenue sharing that strengthens the capacity of municipal governments, alleviates the need for higher local taxes, and bolsters the delivery of public services; and

WHEREAS, the recent fiscal crisis experienced by the State of Alaska made apparent the reality of cost-shifting to municipalities and the potential for State reductions to municipal budgets, particularly in the form of reduced or eliminated revenue sharing; and,

WHEREAS, uncertainty at the State level – due either to limits to annual appropriations or the mechanism by which current Community Assistance funding is currently secured – necessitates a new way to approach revenue sharing; and

WHEREAS a community dividend is a feasible method with which to reimburse local government for State tax exemptions, fund local contributions to education, replace revenue sharing or community assistance, and keep Alaska’s promises;

WHEREAS, the earnings from the Alaska Permanent Fund are a credible and sustainable vehicle for such funding; and

WHEREAS, the Alaska State Legislature considered this question in 2006, with support from many stakeholders, including the Alaska State Chamber of Commerce; and

WHEREAS, a community dividend meets the State’s obligation to municipal governments and provides a sustainable pathway for maximizing local government.

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League encourages the Alaska State Legislature to consider the establishment of a Community Dividend.

PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY OF _____, 2018.

Signed: _____
President, Alaska Municipal League

Attest: _____
Executive Director, Alaska Municipal League

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**Alaska Municipal League
Resolution #2019-04**

**A resolution requesting that the Alaska State Legislature fund the Senior
Citizen's/Disabled Veteran's property tax exemption as required in AS 29.45.030(g).**

WHEREAS, in the 1980s, the State of Alaska imposed a mandate that required all municipalities that levy a property tax, to exempt the first \$150,000 value of primary homes belonging to seniors and disabled veterans, from that property tax; and

WHEREAS, property tax exemptions raise the property tax liability to those individuals who do not receive the benefits of those exemptions; and

WHEREAS, the State of Alaska also passed law in statute that requires the State to reimburse municipalities for those exemptions; and

WHEREAS, the State and Legislature have not funded this program and the municipal reimbursement since 1997; and

WHEREAS, the State of Alaska has continued to require municipal exemptions; and

WHEREAS, one of the primary duties of a municipality is to levy taxes in support of its corresponding obligations to provide public services, and most importantly public education; and

WHEREAS, municipalities have the best understanding of citizen concerns and priorities, municipal budgets and should have sole authority to identify the need for and grant exemptions; and

WHEREAS, Community Assistance provided to 164 municipalities has decreased to \$30 million per year, the Senior Citizen's/Disabled Veteran's Property Tax exemption is now costing the 18 municipalities that levy a property tax a total of over \$77 million per year.

NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League requests that the Alaska State Legislature fund the Senior Citizen's/Disabled Veteran's Property Tax exemption as required in AS 29.45.030(g).

PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY OF _____, 2018.

Signed: _____
President, Alaska Municipal League

Attest: _____

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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Executive Director, Alaska Municipal League

DRAFT

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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**Alaska Municipal League
Resolution #2019-05**

A resolution in support of full funding from the State of Alaska for school bond debt reimbursement and State aid for construction in Regional Education Attendance Areas

WHEREAS, the State of Alaska has a constitutional responsibility to “maintain a system of public schools” under Article 7, Section 1 of the Alaska Constitution; and

WHEREAS, since 1970, the State of Alaska has encouraged municipalities to bond for school major maintenance projects by reimbursing municipalities with bonding authority for a fixed portion of principal and interest payments; and

WHEREAS, the Alaska Legislature has, for decades, provided major maintenance for rural Regional Educational Attendance Area schools through appropriations in the annual capital budget; and

WHEREAS, since 2010, the Legislature provided consistent funding parity for rural schools’ major maintenance needs by automatically funding major maintenance projects in areas without the ability to bond, with a percentage of the school bond debt reimbursement funding; and

WHEREAS, relying on these programs and the State of Alaska’s obligations, Alaskan municipalities and Regional Educational Attendance Areas have maintained schools and fulfilled municipal responsibilities; and

WHEREAS, in 2015, the Legislature placed a five-year moratorium on any new projects being eligible for school bond debt reimbursement, and shifted the sole responsibility of repayment to local taxpayers; and

WHEREAS, some municipalities, in an effort to mitigate deterioration of school facilities during the capital funding moratorium, began allocating local tax revenues to provide funding for major deferred maintenance school projects; and

WHEREAS, in 2016, the Legislature honored past project funding and appropriated funds to the municipalities for school debt reimbursement, as well as major maintenance funding for schools in Regional Educational Attendance Areas; and

WHEREAS, in 2016, the Governor line-item vetoed 25% of the funding for both municipal and rural schools from appropriation bills; and

WHEREAS, the potential for future vetoes places great uncertainty on this program and burden on municipalities.

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

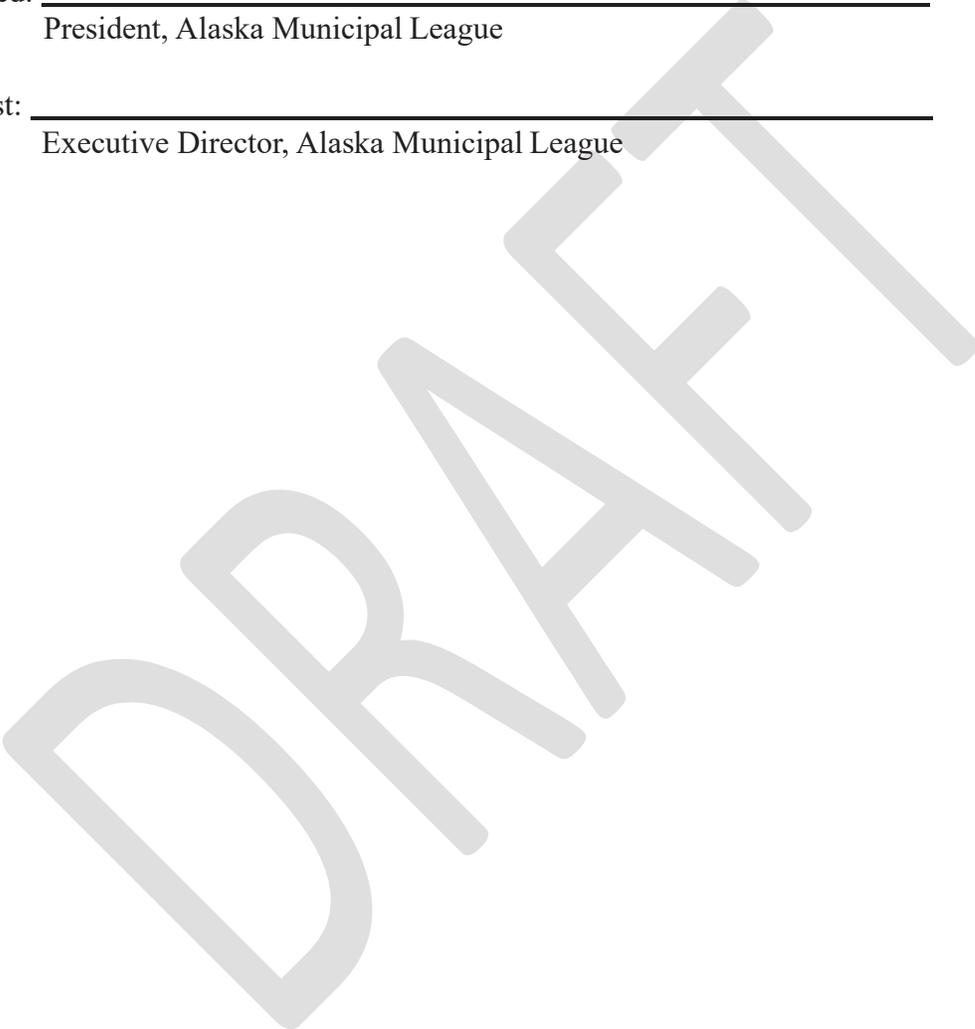
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NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League support full annual funding of school bond debt reimbursement and state aid for construction in Regional Educational Attendance Areas.

PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY OF _____, 2018.

Signed: _____
President, Alaska Municipal League

Attest: _____
Executive Director, Alaska Municipal League



This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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**Alaska Municipal League
Resolution #2019-06**

A resolution supporting legislation adopting real property sales disclosure in Alaska.

WHEREAS, the Alaska Municipal League supports the goal to promote the fair and equitable distribution of the property tax burden which funds local governments; and

WHEREAS, Alaskans, municipalities and the State benefit from the assessment of fair and equitable values of real property within all taxing jurisdictions in the State of Alaska; and

WHEREAS, an assessor is required, per AS 29.45.110, to assess all property at full and true value, as of January 1 of the assessment year. The full and true value is the estimated price that the property would bring in an open market and under the then prevailing market conditions in a sale between a willing seller and a willing buyer both conversant with the property and with prevailing general price levels; and

WHEREAS, while the legal mandate for assessment at full and true value exists, the sales data that is necessary to determine full and true value is not readily available due to the lack of sales disclosure in the State of Alaska; and

WHEREAS, the Legislative Research Services Division reported in 2014, that Alaska is one of six states for which sales disclosure for property exchanges are not disclosed; and

WHEREAS, data is currently obtained from requests for voluntary sales information through questionnaires mailed in many jurisdictions, which result in incomplete, unreliable, and in some cases translated to inaccurate reflections of actual market value; and

WHEREAS, sales disclosure would assist in the fair distribution of the tax burden to all taxpayers and would enhance the accuracy and the timeliness of assessments; and

WHEREAS, sales disclosure would enhance the ability of assessment professionals to meet the full and true value mandate and would also aid the public in obtaining information in order to interact within local real estate markets; and

WHEREAS, the lack of sales data in some jurisdictions limits the ability to fairly distribute the tax burden and also to fund local services; and

WHEREAS, sales disclosure would enable property owners to gather data to provide support for legally entitled property tax appeals under AS 29.45.190.

1 NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League urges the
2 Alaska State Legislature to enact legislation requiring disclosures of all real property sales in the
3 State of Alaska.

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5 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
6 OF _____, 2018.

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8 Signed: _____
9 President, Alaska Municipal League

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11 Attest: _____
12 Executive Director, Alaska Municipal League
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DRAFT

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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**Alaska Municipal League
Resolution #2019-07**

A resolution supporting increased investment in the Alaska Renewable Energy Fund, and continued support for existing State energy and energy efficiency programs.

WHEREAS, Alaska’s high cost of energy creates a burden for Alaskans and for local governments, school districts and public facilities; and

WHEREAS, ensuring the safety and reliability of energy systems increases the security of Alaskan communities and the economy; and

WHEREAS, the Alaska Municipal League has been consistent in its advocacy for the strategic development of energy resources, State programs that help to lower power and heating costs, and adequate long-term funding for energy investment; and

WHEREAS, the Renewable Energy Fund – established in 2008 by the Alaska State Legislature – is a good example of a program that, if funded, provides public investment in the development of qualifying and competitively selected renewable energy projects in Alaska; and

WHEREAS, the Alaska Renewable Energy Fund provides benefits to Alaskans by assisting communities across the state to reduce and stabilize the cost of energy; and

WHEREAS, the program is designed to produce cost-effective renewable energy for heat and power to benefit Alaskans statewide, and ancillary benefits include job creation, leveraging local energy resources, and economic development; and

WHEREAS, from 2008 to 2015, appropriations totaling \$257 million were issued for Renewable Energy Fund projects, which was matched with hundreds of millions of dollars in funding from local sources to develop projects designed to reduce and stabilize the cost of energy in Alaska; and

WHEREAS, in 2016 and 2017 there were no State REF appropriations and no new projects were initiated in those years; the new formula created in 2015 for applying excess earnings from the PCE endowment was only in 2018 applicable, and continued lack of funding is a threat to the success of the program; and

WHEREAS, new sources of funding should be applied to the Fund when PCE earnings do not meet the appropriate threshold for the effective development of and support for energy projects in Alaska.

1 NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League urges the
2 Governor and the Alaska State Legislature to increase investment in the Renewable Energy
3 Fund; and
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5 BE IT FURTHER RESOLVED that the Alaska Municipal League additionally supports
6 continued investment in State energy and energy efficiency programs, including the Revolving
7 Loan Fund Program, Weatherization, Home Energy Rebate Program, Bulk Fuel Construction
8 Program, and Rural Power System Upgrades
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10 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
11 OF _____, 2018.
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13 Signed: _____
14 President, Alaska Municipal League
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16 Attest: _____
17 Executive Director, Alaska Municipal League
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**Alaska Municipal League
Resolution #2019-08**

A resolution supporting the State's implementation of a broad-based tax.

WHEREAS, in response to a fiscal crisis caused by low oil prices and other circumstances, the State of Alaska has made significant headway in decreasing the overall size of government by reducing agency and programmatic spending; and

WHEREAS, in 2018 the Alaska State Legislature took a positive step toward addressing additional revenue by allowing access to excess earnings of the Permanent Fund; and

WHEREAS, there remains a gap between revenues and current expenses, and an even more significant gap between revenues and the ability of the State to address fundamental challenges facing Alaska, including but not limited to public safety, education, infrastructure, and energy; and

WHEREAS, the Alaska Municipal League in 2016 submitted a Sustainability Plan to the Legislature, some of which has been addressed;

WHEREAS, the Alaska Municipal League has supported the implementation of a broad-based tax as part of a sustainable fiscal plan; and

WHEREAS, the Alaska Municipal League understands an income tax as being able to 1) capture revenue from out-of-state employees, which is 20% of Alaska's total payroll, 2) be deducted from federal income taxes, with a net neutral cost to Alaskans, and 3) give Alaskans a direct interest in state governance; and

WHEREAS, the Alaska Municipal League believes that a statewide sales tax would 1) be feasible where no current sales tax exists, but 2) may erode the municipal tax base, thereby shifting revenue from one level of government to another, while undercutting the ability of local governments to deliver essential services; and

WHEREAS, municipalities across Alaska have identified continued challenges related to increased expenses and community needs; and

WHEREAS, municipalities across Alaska are concerned that lack of revenue at the State level will result in the inability to address essential public services that are important to Alaskans and to Alaskan businesses.

NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League supports the State's consideration of a broad-based tax; and

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

1 BE IT FURTHER RESOLVED that the Alaska Municipal League stands ready to work
2 with the Alaska State Legislature to mitigate potential negative impacts, as necessary.

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4 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE _____ DAY
5 OF _____, 2018.

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7 Signed: _____
8 President, Alaska Municipal League

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10 Attest: _____
11 Executive Director, Alaska Municipal League

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DRAFT

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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**Alaska Municipal League
Resolution #2019-09**

A resolution requesting that Title 29 be amended to remove the audit requirement for Community Assistance, and provide a one-time waiver of past audit requirements, thereby releasing all outstanding Community Revenue Sharing/Assistance funds.

WHEREAS, Alaska’s municipal governments consider community revenue sharing, now known as Community Assistance, an essential and fundamental component of their annual budget; and

WHEREAS, municipalities are diverse and wide-ranging in their population size, budget composition, and state and federal statutory and regulatory requirements; and

WHEREAS, AS 29.180.020 outlines the requirements necessary to receive Community Assistance funding, including, “if the municipality is a borough, unified municipality, or first class city, a copy of the annual audit reviewed by a certified public accountant”; and

WHEREAS, the cost of completing an audit consistent with this requirement may represent 30-50% of the annual funding received by a municipality from Community Assistance; and

WHEREAS, the bulk of these municipalities are already required to complete an audit based on other state and federal funding requirements, and submission to DCRA can be encouraged; and

WHEREAS, for the remainder, the audit requirement presents an additional bureaucratic burden that requires municipal governments to allocate funding to its fulfillment and away from delivery of services in the public benefit; and

WHEREAS, there are more effective and cost-efficient ways in which to assure DCRA of a community’s overall health and compliance capabilities; and

WHEREAS, the State has withheld and currently withholds payment of Community Revenue Sharing and now Community Assistance when the audit requirement, among others, is not met; and

WHEREAS, many municipalities are desperately in need of access to those funds, which assist in general operations, strengthening administrative capacity, and contributing to education, energy and public safety needs; and

1 WHEREAS, alleviating the costs of compliance for municipal governments increases
2 overall the economic health of the state, decreases the need for increased local taxes, and reduces
3 programmatic costs within the State.
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5 NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League requests that
6 the Alaska State Legislature amend Title 29 to remove the audit requirement for Community
7 Assistance, and provide a one-time waiver of past audit requirements, thereby releasing all
8 outstanding Community Revenue Sharing/Assistance funds.
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10 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
11 OF _____, 2018.
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13 Signed: _____
14 President, Alaska Municipal League
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16 Attest: _____
17 Executive Director, Alaska Municipal League
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**Alaska Municipal League
Resolution #2019-10**

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A resolution encouraging the Governor and Legislature to increase capacity within the Office of Management and Budget to evaluate costs to communities of State and Legislative budget and legislative actions, and to include a municipal impact fiscal note in all relevant legislation.

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WHEREAS, the State of Alaska’s Office of Management and Budget is an incredible resource for assessing current and potential budget action, including the impact of legislative actions; and

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WHEREAS, the Office of Management and Budget currently includes a director, three policy analysts, and seven budget analysts; and

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WHEREAS, each Office of Management and Budget analyst is responsible for different areas within the budget, mainly by Department, but also around a variety of State priorities and initiatives; and

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WHEREAS, the Office of Management and Budget does not currently have a dedicated analyst focused on municipal policy or budgets; and

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WHEREAS, the Alaska Municipal League has in the past called for a fiscal note to be included in all legislation, which would describe municipal impacts; and

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WHEREAS, it is essential that the Office of Management and Budget strengthen its capacity to be able to address this, and it is the position of the Alaska Municipal League that this not be added to the current workload of existing staff; and

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WHEREAS, the Office of Management and Budget is encouraged to coordinate its municipal analysis with the Division of Community and Regional Affairs and the Legislative Finance Division, including to potentially cost-share this position between agencies; and

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WHEREAS, strengthening the State’s capacity in this regard will improve the efficacy of all legislation, provide policymakers with the critical information they need to weigh costs and benefits of legislation and provide clarity to municipal governments.

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NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League requests that the Governor and Alaska State Legislature increase capacity within the Office of Management and Budget to evaluate costs to communities of State and Legislative budget and legislative actions; and

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This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

1 BE IT FURTHER RESOLVED that the Alaska Municipal League encourage
2 consideration of a municipal impact fiscal note to be included in all relevant legislation prior to
3 submission.

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5 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
6 OF _____, 2018.

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8 Signed: _____
9 President, Alaska Municipal League

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11 Attest: _____
12 Executive Director, Alaska Municipal League
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DRAFT

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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**Alaska Municipal League
Resolution #2019-11**

A resolution requesting that the Governor and Alaska State Legislature provide a one-time payoff of PERS arrearages.

WHEREAS, many of Alaska’s villages and smaller communities are under stress stemming from the State’s fiscal problems, lack of an underlying economy, and a range of other factors; and

WHEREAS, these stresses manifest themselves as PERS arrearages, IRS liens, deficits, late payments, audit findings, grant reporting issues and other fiscal difficulties; and

WHEREAS, debt presents barriers to accessing Community Revenue Sharing/Community Assistance, PILT payments, federal and state grant opportunities, bulk fuel loans, and other opportunities; and

WHEREAS, the lack of access to those funds makes it even more difficult to fund payroll, including being able to pay into PERS and for past liability; and

WHEREAS, more than forty (40) municipal governments and school districts are delinquent on PERS payments, with the ten (10) highest accounting for over \$3 million collectively; and

WHEREAS, this delinquency and debt is then distributed to other PERS pool participants, and felt not just by municipalities but by the State as well, resulting in greater on behalf payments; and

WHEREAS, recognizing these communities as currently “stressed” and working to move them toward sustainability is an important goal of the Alaska Municipal League; and

WHEREAS, a stressed community should be thought of in terms of the degree to which it may be out of compliance with State and/or federal financial, legal or statutory requirements; and

WHEREAS, the State can play a significant role in assisting in the health of its communities; and

WHEREAS, there are clear need to establish a level playing field by paying off those arrearages now, justified not only by ensuring community health but as long-term investments that save the State in its ongoing expenditures.

NOW, THEREFORE BE IT RESOLVED that the Alaska Municipal League encourages the Governor and the Alaska State Legislature fund a one-time payoff of PERS arrearages.

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

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PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
OF _____, 2018.

Signed: _____
President, Alaska Municipal League

Attest: _____
Executive Director, Alaska Municipal League

DRAFT

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Municipal League on September 17, 2018.

1 **Alaska Municipal League**
2 **Resolution #2019-12**

3
4 **A resolution in support of Public Employee Retirement System (PERS) reform.**

5
6 WHEREAS, most members of the Alaska Municipal League contribute to the Public
7 Employee Retirement System (PERS); and

8
9 WHEREAS, included in Senate Bill 125 in 2008 was language requiring municipalities
10 to pay termination costs and “below the floor costs” on the termination of a department, group,
11 or classification of employees; and

12
13 WHEREAS, those lay-offs that are made up of a department, group, or classification will
14 result in a charge to local governments for the actual study, followed by charges for each of those
15 employee’s past service cost for approximately 30 years; and

16
17 WHEREAS, if the total base salary of any municipality falls below what it was in 2008
18 (the year of SB 125), then charges will be assessed on that drop, as well; and

19
20 WHEREAS, these rules severely limit the ability of municipalities, , from being agile in
21 the workplace, including eliminating no longer needed departments, groups, or classifications;
22 and

23
24 WHEREAS, these rules severely limit the ability of municipalities, , from creating new
25 needed departments, groups, or classifications for fear of future termination studies and
26 termination costs extending up to 30 years in the future; and

27
28 WHEREAS, municipalities require agility and adaptability in the workforce to meet our
29 changing needs.

30
31 WHEREAS, with our current state fiscal crisis, municipalities may need to make
32 reductions or increasing in the workforce; including entire departments, groups, or classifications
33 of employees; and

34
35 WHEREAS, the State of Alaska is not subject to these rules as an employer; and the State
36 of Alaska is making serious considerations to reducing its workforce.

37
38 NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League supports
39 reform in the Public Employee Retirement System (PERS), including the elimination of
40 termination studies and all costs for reducing or eliminating departments, groups, or

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of City of Bethel on September 25, 2018.

1 classifications of employees, as well as not inhibiting future additions of departments, groups, or
2 classifications of employees.

3

4 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
5 OF _____, 2018.

6

7 Signed: _____
8 President, Alaska Municipal League

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10 Attest: _____
11 Executive Director, Alaska Municipal League

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DRAFT

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of City of Bethel on September 25, 2018.

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**Alaska Municipal League
Resolution #2019-13**

**A resolution in support of changing the transferability of limited entry salmon permits by
allowing an additional name on the permit.**

WHEREAS, the number of limited entry salmon permits are leaving Alaska’s rural communities at an alarming rate; and

WHEREAS, this trend is resulting in fewer economic opportunities and causing communities to shrink; and

WHEREAS, the out-migration of permits has escalated mainly due to the “graying of the fleet;” and

WHEREAS, the average age of a state fishing permit holder is 50 years; and

WHEREAS, some limited entry permit holders may be reluctant to permanently transfer a permit to any heirs currently dealing with addiction; and

WHEREAS, allowing an additional name of a person to be listed on limited entry salmon permits could help curb out-migration of permits from rural communities; and

WHEREAS, one of the biggest obstacles new entrants wanting to pursue a career in fishing face is lack of capital and an established credit history to get started; and

WHEREAS, allowing an additional name to be listed would allow permit holders to mentor up-and-coming fishermen in the community and transition them into the fisheries; and

WHEREAS, allowing an additional name to be listed would eliminate the permit holder’s fear of losing the permit; and

WHEREAS, allowing an additional name to be listed would allow a surviving spouse of a permit holder to maintain that permit in her name and provide the individual the opportunity to sell salmon with no other ownership; and

WHEREAS, given Alaska’s current fiscal crisis, it’s more important than ever to maintain and increase economic opportunities for individuals and families who are dependent on the fisheries.

NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League urges the Alaska Legislature to pass legislation redefining the transferability of limited entry salmon

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of Aleutians East Borough on January 11th, 2018.

1 permits by allowing an additional name to be listed on permits to keep permits in rural
2 communities.

3
4 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE _____ DAY
5 OF _____, 2018.

6
7 Signed: _____
8 President, Alaska Municipal League

9
10 Attest: _____
11 Executive Director, Alaska Municipal League

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DRAFT

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**Alaska Municipal League
Resolution 2019-14**

A resolution in support of full funding (\$7,409,439) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2020 State capital budget.

WHEREAS, the Alaska Municipal League recognizes the majority of the public boat harbors in Alaska where constructed by the State during the 1960s and 1970s; and

WHEREAS, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

WHEREAS, these harbor facilities are ports of refuge and areas for protection for ocean-going vessels and fishermen throughout the State of Alaska, especially in coastal Alaskan communities; and

WHEREAS, the State of Alaska over the past nearly 30 years has transferred ownership of most of these State-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

WHEREAS, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the state's failure to keep up with deferred maintenance; and

WHEREAS, consequently, when local municipal harbormasters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

WHEREAS, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Municipal Harbor Facility Grant program, AS 29.60.800; and

WHEREAS, the Alaska Municipal League is pleased with the Department of Transportation and Public Facilities administrative process to review, score and rank applicants to the Municipal Harbor Facility Grant Program, since state funds may be limited; and

WHEREAS, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

WHEREAS, the municipalities of the City of Anchorage, the City and Borough of Juneau, City of Ketchikan, City and Borough of Sitka, and the City of Angoon have offered to contribute \$7,409,439 in local match funding for FY2020 towards seven harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Association of Harbormasters and Port Administrators on October 10, 2018.

1 WHEREAS, completion of these harbor facility projects is all dependent on the 50% match from
2 the State of Alaska’s Municipal Harbor Facility Grant Program; and
3

4 WHEREAS, during the last ten years the backlog of projects necessary to repair and replace
5 these former State-owned harbors has increased to over \$100,000,000.
6

7 NOW, THEREFORE BE IT RESOLVED, that the Alaska Municipal League urges full funding
8 in the amount of \$7,409,439 by the Governor and the Alaska Legislature for the State of
9 Alaska’s Municipal Harbor Facility Grant Program in the FY 2020 State Capital Budget in order
10 to ensure enhanced safety and economic prosperity among Alaskan coastal communities.
11

12 PASSED AND APPROVED BY THE ALASKA MUNICIPAL LEAGUE ON THE ____ DAY
13 OF _____, 2018.
14

15 Signed: _____
16 President, Alaska Municipal League
17

18 Attest: _____
19 Executive Director, Alaska Municipal League

This resolution was approved for submission to the Alaska Municipal League membership by the governing body of the Alaska Association of Harbormasters and Port Administrators on October 10, 2018.

City Manager's Report



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: Oct 18- Oct 31
TO: City Council
FROM: Peter Williams, City Manager
RE: Managers' Report

Oct 17- Conferenced telephonically with USDA, Bond Consul and City Admin re regarding Resolution 18-15.- Discussed briefly the next steps to take to develop a investment policy. We need review the funds available in the Genral and Enterprise Funds and forward to council our findings along with some recommendations so council can make a informed decision about the policy. One question is do we hire someone to advise us about the policy and a investment stategy.- Reviewed SHSP(state Homeland security Program) with the Grant Manger also discussed the new application for the FY20 transit grant. Because this funding is based on the Congressional Budget which starts in the fall we asked by the grantor to make some decisions about at this grant . We can still make changes when we develop our FY20 Budget.- Conferenced with DOWL regarding the LRTP. – Attened the PW committee meeting.

Oct 18-- Visied the PW Dept.- Meet with the Project Manger for the LRTP to discuss the next steps for developing this plan-Meet wit with a investment advisor to discuss a investment policy. Some samples were provided for discussion. I ask that the finance committee review the samples at the next Finance Meeting. – Meet with the contracted finace director to review his comments about the Genral Ledger. He reported that Esplin and Ascoc. Would be reviewing Genral Ledger and making some recommendations.

Oct 19- Checked in on Steets and Raods, Water and Sewer Utility's. – Discussed the DEC's Lanfill report with the Landfill Manger. I think with the weather fining up the terra firma we should contract out to have a contractor haul cover material for the land fill. Not only are behind but a new requirment to cover the material the contractors bring to tha landfill means we need to do more montly in the futrue. The last time we did this they were able to haul forty-nine loads in one day for \$4,900. I'd like to quadtriple that amount. We will have to have council approve a budget modification to do so. Requested the landfill manger to measure the amount that the land fill needs.

Oct 20- BLM is surveying native allotments in the East end of town, there might be a survey for a property that is behind the trailer court.-

Oct 22- V&E; Discussd the difficulties that the V&E forman is having with two vaciencies for not being fileed. One problem is that the wages that are budgeted for those positions don't seem to be competitive, prehaps there is not mechanics availabe. I thin a competitive wage would be around \$35.00 per hour.- Landfill; further discussions with the landfill manager a idea to hire two persons tempoarily in April and May too work on the cleanup around the dumpsters and if per chance a quilified driver with a CDL licence. This would help to keep the curent personel resolve the issues of keeping the refuse covered in the landfill.- Streets and Roads; discussed there schedule and I ask them to add a little more information to thier montly reports.- Spent some more time on the Resolution needed for the USDA loan.-

Oct 23- Gatered information requested the City Council meeting.-Discussed cover material needed at the landfill. Recommend that we contract out for someone to haul cover material.-

Oct 24- Received the National Association of State Procurment Officals (NAPSO) contract for the fire monitor.

Oct 25- The lightpole at the pool has been repaired. It was noticed that another sreetlight was not working. Upon further investigation the conduit that the wire runs through is buried. It was determined that the conduit had broken. Perhaps from the ground shifting or heaving.-Visted the two pump houses,talk to housing manger for ASHA about the piped water and sewer in Bethel Hieghts.- Dept head meeting; Reviewed the budgets for the Departments.- Received notice from DOWL that the start-up/subtancial date for the Institutional Corridor will be Nov. 12 and 13

Oct 26-

Oct 29- Secured the document needed for the Revunue Bond from Wells Fargo.- Bethel Hieghts; Utility Maintantence told to turn on the cicalation pumps in A,B & C Loops. A loop needs a pipe fitting that has to be custom made. Two weeks ago a this section of pipe was repaired and a liitle time afterwards an adjacent fitting broke. After investigating the leaks in the pumphouse I was told that in 1999 we switched from stainless steel to plastic pipes and valves. After turning on the cicalation pumps a main water line broke. Parts arrived at 9 pm.The results have been that the piping and seals keep breaking. I've asked DOWL if they could look at this pumphouse for a objective opion.

Octerbor 30- Bethel Hieghts Punphouse back on-line at roughply seven am, discussed the leaks in the existing piping and what it would take to fix any diffences and thanked those who worked on the repair.- Talk to S&R foremean &Transit Manger is a good source about the conditions of the roads. -Wells Fargo,Bond Consul regarding the transfere of funds. USDA regarding documentation of the same.- Received appraisal for the city dock warehouse related to monthly value of the warehouse lease. ; forwarded appraisal to the Port Director for port commission to review.- Discussed the V&E budget with the formen and parts clerk.- Fire,Finance Dept. and myself tele-conferenced with Lifequest to discuss ambulance fees. We have collected \$7,000 amabulance fees from Lifequest plus what is

sent to us. PC billing has made some progress, still work to do on all fronts.- Auditors have made their first request of the finance department regarding the FY! (audit. CPA's and the finance department have been working to be ready for them in Dec.- Sales tax is finally to a point that I'd say we are up to date. Received

Oct 31- Received request from ONC for information about the Old Senior Citizen Ctr.- Ask DOWL for an explanation of the warranty for the pipeline being installed for the IC. There is a warranty for the materials being used but that is different from the builder being responsible for following the plans and something going wrong later because of the design was not followed correctly or the design failed.- Reviewed Managers Reports.

PROJECTS

Institutional Corridor – On Nov. 7th the

Jetty/Sewer Lagoon- Working with Wells Fargo, USDA, and the Bond Council to complete the transfer of the bridge loan from Wells Fargo to the USDA.

Long Range Transportation Plan 2020- Next meeting scheduled for Nov. 13.

The Avenues- Preparing presentation for the City Council to review financing and options for this project.

Bethel Heights Water and Sewer System – Waiting for the Preliminary Engineer Reports to be completed.

Tundra Ridge Road Realignment- Still pending, there might be some movement in a couple of weeks. Hopefully, we will hear something as soon as the DOT Planning Dept starts working on the project.

PW Building Boilers-

Geographic Information System (GIS)- Kodiak Mapping performed a fly-over of Bethel, awaiting the results.

Peter Williams
Bethel City Manager

CITY OF BETHEL
 COMBINED CASH INVESTMENT
 OCTOBER 31, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10 ALLOCATION TO GENERAL FUND	10,464,168.80
27 ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(90,090.21)
40 ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,172,113.48
41 ALLOCATION TO E-911 SYSTEM/SURCHARGE	96,461.06
50 ALLOCATION TO SOLID WASTE SERVICES	4,415,741.39
51 ALLOCATION TO WATER & SEWER SERVICES	4,341,087.80
52 ALLOCATION TO MUNICIPAL DOCK	3,234,706.93
53 ALLOCATION TO LEASED PROPERTIES	1,031,692.93
56 ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(219,880.96)
57 ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(285,193.32)
	<hr/>
TOTAL ALLOCATIONS TO OTHER FUNDS	26,160,807.90
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
	<hr/>
ZERO PROOF IF ALLOCATIONS BALANCE	26,160,807.90
	<hr/> <hr/>

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	10,464,168.80	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	1,370,219.70	
10-13101	AR- AR MODULE	(54,994.59)	
10-13102	AR- BL MODULE	(1,600.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(139,422.24)	
10-14000	INVENTORY - GRAVEL	(200,000.00)	
10-14200	INVENTORY - HEATING FUEL	32,141.20	
10-14600	PREPAID INSURANCE	551,337.73	
10-14700	PREPAID WORKERS COMP	(20,730.64)	
10-14800	INVENTORY-TREATED LUMBER	8,700.00	
10-14900	PREPAID - OTHER EXPENSES	93,985.67	
10-15600	INVENTORY - CALCIUM CHLORIDE	35,100.00	
10-15700	INVENTORY - SODIUM CHLORIDE	1,248.00	
10-19900	SUSPENSE	(196,161.14)	
10-19901	SUSPENSE - BULK DIESEL FUEL	151,680.80	
	TOTAL ASSETS		<u>15,020,281.30</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	141,934.80	
10-20200	PAYABLE - CHILD SUPPORT	870.70	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	12,227.96	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	244,390.10	
10-21300	PAYABLE - MEDICARE FICA	57,154.88	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	423,577.34	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	121.98	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	2,413.47	
10-22800	PAYABLE - HEALTH INSURANCE	434,519.62	
10-22900	PAYABLE - OTHER DEDUCTIONS	322.92	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	325,698.12	
10-27000	INSURANCE CONTINGIENCY	125.00	
	TOTAL LIABILITIES		1,687,363.55

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

GENERAL FUND

10-39900 FUND BALANCE	13,160,617.32	
REVENUE OVER EXPENDITURES - YTD	(3,078,419.67)	
	<u>10,082,197.65</u>	
BALANCE - CURRENT DATE		<u>10,082,197.65</u>
TOTAL FUND EQUITY		<u>10,082,197.65</u>
TOTAL LIABILITIES AND EQUITY		<u><u>11,769,561.20</u></u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	125,076.23	125,076.23	336,931.00	211,854.77	37.1
10-51-508 LEAVE CASHOUT	11,672.44	11,672.44	.00	(11,672.44)	.0
10-51-510 SOCIAL SECURITY EXPENSE	1,170.56	1,170.56	744.00	(426.56)	157.3
10-51-511 MEDICARE FICA	2,014.08	2,014.08	4,746.00	2,731.92	42.4
10-51-512 EMPLOYEE GROUP BENEFITS	14,250.58	14,250.58	69,102.00	54,851.42	20.6
10-51-515 UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516 WORKERS' COMPENSATION	.00	.00	1,238.00	1,238.00	.0
10-51-518 PERS	23,363.17	23,363.17	68,933.00	45,569.83	33.9
10-51-519 UTILITY BENEFIT	1,233.07	1,233.07	13,680.00	12,446.93	9.0
10-51-545 TRAINING/TRAVEL	1,410.10	1,410.10	30,746.00	29,335.90	4.6
10-51-561 SUPPLIES	790.29	790.29	6,700.00	5,909.71	11.8
10-51-602 GASOLINE / DIESEL / OIL	.00	.00	2,400.00	2,400.00	.0
10-51-621 ELECTRICITY	6,089.72	6,089.72	14,400.00	8,310.28	42.3
10-51-622 TELEPHONE	4,113.83	4,113.83	20,000.00	15,886.17	20.6
10-51-623 HEATING FUEL	1,678.31	1,678.31	26,400.00	24,721.69	6.4
10-51-626 WATER/SEWER/GARB/	977.69	977.69	11,500.00	10,522.31	8.5
10-51-627 STAFF CELLULAR PHONES	287.09	287.09	660.00	372.91	43.5
10-51-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-51-646 DRUG TESTING/BCKGRND CKS	1,734.75	1,734.75	9,500.00	7,765.25	18.3
10-51-649 PROFESSIONAL FEES	19,209.99	19,209.99	50,000.00	30,790.01	38.4
10-51-661 VEHICLE MAINT/REPAIR	102.21	102.21	1,391.00	1,288.79	7.4
10-51-663 JANITORIAL	2,520.00	2,520.00	11,400.00	8,880.00	22.1
10-51-669 OTHER PURCHASED SERVICES	5,282.27	5,282.27	6,500.00	1,217.73	81.3
10-51-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721 INSURANCE	.00	.00	10,000.00	10,000.00	.0
10-51-724 DUES/SUBSCRIPTIONS	1,134.00	1,134.00	1,200.00	66.00	94.5
10-51-727 ADVERTISING	1,347.00	1,347.00	1,000.00	(347.00)	134.7
10-51-732 EQUIPMENT RENTAL	489.30	489.30	2,000.00	1,510.70	24.5
10-51-733 POSTAGE	264.00	264.00	1,000.00	736.00	26.4
10-51-734 CASH OVER/SHORT	63.60	63.60	.00	(63.60)	.0
10-51-790 ALLOWANCE SPECIAL EVENTS	1,246.99	1,246.99	10,000.00	8,753.01	12.5
10-51-799 MISCELLANEOUS EXPENSES	200.00	200.00	1,000.00	800.00	20.0
10-51-875 INDIRECT COST RECOVERY	(30,265.00)	(30,265.00)	(283,044.00)	(252,779.00)	(10.7)
10-51-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9
TOTAL ADMINISTRATION	198,800.27	198,800.27	457,065.00	258,264.73	43.5
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	39,430.20	39,430.20	114,917.00	75,486.80	34.3
10-52-502 OVERTIME	226.68	226.68	.00	(226.68)	.0
10-52-511 MEDICARE	598.68	598.68	1,666.00	1,067.32	35.9
10-52-512 EMPLOYEE GROUP BENEFITS	5,349.94	5,349.94	22,212.00	16,862.06	24.1
10-52-515 UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516 WORKERS' COMPENSATION	.00	.00	435.00	435.00	.0
10-52-518 P.E.R.S.	8,724.49	8,724.49	25,282.00	16,557.51	34.5
10-52-519 UTILITY BENEFIT	894.25	894.25	4,560.00	3,665.75	19.6
10-52-541 TRAVEL/TRAINING-COUNCIL	1,922.19	1,922.19	19,000.00	17,077.81	10.1
10-52-545 TRAINING/TRAVEL-CLERK	204.00	204.00	6,300.00	6,096.00	3.2
10-52-561 SUPPLIES-CLERK	.00	.00	3,500.00	3,500.00	.0
10-52-562 SUPPLIES-COUNCIL	167.96	167.96	500.00	332.04	33.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-622 TELEPHONE	.00	.00	275.00	275.00	.0
10-52-627 STAFF CELLULAR PHONES	110.06	110.06	660.00	549.94	16.7
10-52-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-669 OTHER PURCHASE SERVICES	5,283.99	5,283.99	14,000.00	8,716.01	37.7
10-52-682 ELECTION EXPENSES	5,072.30	5,072.30	15,000.00	9,927.70	33.8
10-52-683 MINOR EQUIPMENT	803.50	803.50	26,000.00	25,196.50	3.1
10-52-684 DONATIONS & AWARDS	.00	.00	500.00	500.00	.0
10-52-721 INSURANCE	.00	.00	1,589.00	1,589.00	.0
10-52-724 DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDIRECT COST RECOVERY	(11,843.00)	(11,843.00)	(143,643.00)	(131,800.00)	(8.2)
10-52-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9
TOTAL CITY CLERKS OFFICE	58,289.24	58,289.24	143,643.00	85,353.76	40.6

FINANCE

10-53-501 SALARIES	75,636.21	75,636.21	394,819.00	319,182.79	19.2
10-53-502 OVERTIME	3,187.03	3,187.03	2,000.00	(1,187.03)	159.4
10-53-508 LEAVE CASHOUT	.00	.00	11,402.00	11,402.00	.0
10-53-510 SOCIAL SECURITY EXPENSE	180.42	180.42	.00	(180.42)	.0
10-53-511 MEDICARE FICA	1,197.28	1,197.28	6,827.00	5,629.72	17.5
10-53-512 EMPLOYEE GROUP BENEFITS	14,041.98	14,041.98	117,303.00	103,261.02	12.0
10-53-515 UNEMPLOYMENT	2,619.00	2,619.00	5,620.00	3,001.00	46.6
10-53-516 WORKERS' COMPENSATION	.00	.00	1,781.00	1,781.00	.0
10-53-518 PERS	15,714.48	15,714.48	103,575.00	87,860.52	15.2
10-53-519 UTILITY BENEFIT	2,822.31	2,822.31	28,500.00	25,677.69	9.9
10-53-545 TRAINING/TRAVEL	5,965.10	5,965.10	36,000.00	30,034.90	16.6
10-53-561 SUPPLIES	1,207.58	1,207.58	8,000.00	6,792.42	15.1
10-53-601 VEHICLE MT. (PARTS & TOOLS)	884.90	884.90	.00	(884.90)	.0
10-53-602 GASOLINE	127.47	127.47	1,200.00	1,072.53	10.6
10-53-622 TELEPHONE	47.52	47.52	1,000.00	952.48	4.8
10-53-627 STAFF CELLULAR PHONES	110.06	110.06	660.00	549.94	16.7
10-53-640 SALES TAX AUDITS	.00	.00	15,000.00	15,000.00	.0
10-53-641 AUDITING EXPENSE	35,882.41	35,882.41	75,000.00	39,117.59	47.8
10-53-649 OTHER PROFESSIONAL SVS	50,957.59	50,957.59	71,934.00	20,976.41	70.8
10-53-661 VEHICLE MAINT/REPAIRS	102.21	102.21	1,391.00	1,288.79	7.4
10-53-668 HARDWARE/SOFTWARE SUP/669	10,892.00	10,892.00	25,848.00	14,956.00	42.1
10-53-669 OTHER PURCHASED SERVICES	48,330.32	48,330.32	91,431.00	43,100.68	52.9
10-53-683 MINOR EQUIPMENT	1,391.11	1,391.11	4,500.00	3,108.89	30.9
10-53-721 INSURANCE	.00	.00	3,600.00	3,600.00	.0
10-53-724 DUES/SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-53-735 FINANCE CHARGES/PENALTIES	(438.20)	(438.20)	5,000.00	5,438.20	(8.8)
10-53-736 BANK CHARGES	4,674.22	4,674.22	35,000.00	30,325.78	13.4
10-53-799 MISCELLANEOUS EXPENSES	180.00	180.00	1,000.00	820.00	18.0
10-53-875 INDIRECT COST RECOVERY	(46,174.00)	(46,174.00)	(542,215.00)	(496,041.00)	(8.5)
10-53-996 ADMIN OVERHEAD-IT SVCS	1,778.55	1,778.55	22,505.00	20,726.45	7.9
TOTAL FINANCE	231,317.55	231,317.55	530,181.00	298,863.45	43.6

PLANNING

10-54-501 SALARIES	45,072.92	45,072.92	127,922.00	82,849.08	35.2
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CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-502 OVERTIME	112.72	112.72	.00	(112.72)	.0
10-54-508 LEAVE CASHOUT	.00	.00	2,534.00	2,534.00	.0
10-54-511 MEDICARE FICA	663.14	663.14	1,855.00	1,191.86	35.8
10-54-512 EMPLOYEE GROUP BENEFITS	8,872.20	8,872.20	44,424.00	35,551.80	20.0
10-54-515 UNEMPLOYMENT	3,330.00	3,330.00	1,831.00	(1,499.00)	181.9
10-54-516 WORKERS' COMPENSATION	.00	.00	484.00	484.00	.0
10-54-518 PERS	9,940.83	9,940.83	28,143.00	18,202.17	35.3
10-54-519 UTILITY BENEFIT	628.83	628.83	9,120.00	8,491.17	6.9
10-54-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-54-561 SUPPLIES	451.80	451.80	5,600.00	5,148.20	8.1
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	242.19	242.19	1,000.00	757.81	24.2
10-54-602 GASOLINE	186.37	186.37	1,800.00	1,613.63	10.4
10-54-621 ELECTRICITY	130.70	130.70	1,440.00	1,309.30	9.1
10-54-622 TELEPHONE	23.76	23.76	200.00	176.24	11.9
10-54-623 HEATING FUEL	47.33	47.33	2,400.00	2,352.67	2.0
10-54-626 WATER/SEWER/GARBAGE	98.02	98.02	1,400.00	1,301.98	7.0
10-54-627 STAFF CELLULAR PHONES	249.06	249.06	660.00	410.94	37.7
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	14,525.36	14,525.36	50,000.00	35,474.64	29.1
10-54-661 VEHICLE MAINT/REPAIRS	102.21	102.21	1,391.00	1,288.79	7.4
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	4,500.00	2,571.00	42.9
10-54-669 PROFESSIONAL SERVICES	.00	.00	3,060.00	3,060.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-690 CAPITAL EXPENDITURES	59,455.73	59,455.73	110,000.00	50,544.27	54.1
10-54-721 INSURANCE	443.73	443.73	1,900.00	1,456.27	23.4
10-54-724 DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727 ADVERTISING	123.00	123.00	2,000.00	1,877.00	6.2
10-54-771 NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-54-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9
TOTAL PLANNING	147,972.90	147,972.90	439,412.00	291,439.10	33.7

TECHNOLOGY DEPARTMENTS

10-55-501 SALARIES	30,317.16	30,317.16	88,759.00	58,441.84	34.2
10-55-511 MEDICARE FICA	463.97	463.97	1,287.00	823.03	36.1
10-55-512 EMPLOYEE GROUP BENEFITS	2,186.01	2,186.01	22,212.00	20,025.99	9.8
10-55-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516 WORKERS' COMPENSATION	.00	.00	336.00	336.00	.0
10-55-518 PERS	6,669.78	6,669.78	19,527.00	12,857.22	34.2
10-55-519 UTILITY BENEFIT	894.25	894.25	4,560.00	3,665.75	19.6
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	69.93	69.93	4,500.00	4,430.07	1.6
10-55-601 VEHICLE MT. (PARTS & TOOLS)	176.90	176.90	.00	(176.90)	.0
10-55-602 GASOLINE	167.01	167.01	1,440.00	1,272.99	11.6
10-55-627 STAFF CELLULAR PHONES	110.06	110.06	1,600.00	1,489.94	6.9
10-55-649 OTHER PROFESSIONAL SERVICES	50,759.63	50,759.63	180,000.00	129,240.37	28.2
10-55-661 VEHICLE MAINT/REPAIRS	102.21	102.21	1,391.00	1,288.79	7.4
10-55-667 CONNECTIVITY SERVICES	82,413.13	82,413.13	245,000.00	162,586.87	33.6
10-55-668 SOFTWARE/SUPPORT	2,306.59	2,306.59	30,000.00	27,693.41	7.7
10-55-683 MINOR EQUIPMENT	6,039.91	6,039.91	20,000.00	13,960.09	30.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-721 INSURANCE	.00	.00	1,500.00	1,500.00	.0
10-55-732 EQUIPMENT RENTAL	10,564.74	10,564.74	45,000.00	34,435.26	23.5
10-55-799 MISCELLANEOUS EXPENSES	39.60	39.60	1,000.00	960.40	4.0
10-55-875 INDIRECT COST RECOVERY	(39,065.24)	(39,065.24)	495,000.00	534,065.24	(7.9)
10-55-996 ADMIN OVERHEAD-IT SVCS	5,098.01	5,098.01	64,614.00	59,515.99	7.9
TOTAL TECHNOLOGY DEPARTMENTS	159,313.65	159,313.65	1,233,614.00	1,074,300.35	12.9

CITY ATTORNEY'S OFFICE

10-56-501 SALARIES	44,307.72	44,307.72	131,840.00	87,532.28	33.6
10-56-511 MEDICARE	647.09	647.09	1,912.00	1,264.91	33.8
10-56-512 EMPLOYEE GROUP BENEFITS	4,629.64	4,629.64	25,920.00	21,290.36	17.9
10-56-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516 WORKERS' COMPENSATION	.00	.00	499.00	499.00	.0
10-56-518 PERS	9,747.72	9,747.72	22,212.00	12,464.28	43.9
10-56-519 UTILITY BENEFIT	278.91	278.91	4,560.00	4,281.09	6.1
10-56-545 TRAINING/TRAVEL	405.06	405.06	6,500.00	6,094.94	6.2
10-56-561 SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-56-627 STAFF CELLULAR PHONES	110.06	110.06	660.00	549.94	16.7
10-56-642 LEGAL FEES	8,509.00	8,509.00	25,000.00	16,491.00	34.0
10-56-669 OTHER PURCHASED SERVICES	3,237.67	3,237.67	7,000.00	3,762.33	46.3
10-56-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
10-56-724 DUES AND SUBSCRIPTIONS	50.00	50.00	1,500.00	1,450.00	3.3
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	(5,916.00)	(5,916.00)	49,590.00	55,506.00	(11.9)
10-56-996 ADMIN OVERHEAD-IT SVCS	1,125.00	1,125.00	14,260.00	13,135.00	7.9
TOTAL CITY ATTORNEY'S OFFICE	67,131.87	67,131.87	297,541.00	230,409.13	22.6

FIRE DEPARTMENT

10-60-501 SALARIES	173,932.57	173,932.57	511,809.00	337,876.43	34.0
10-60-502 FLSA OVERTIME	24,187.16	24,187.16	49,000.00	24,812.84	49.4
10-60-506 CALL BACK OVERTIME	19,958.68	19,958.68	44,000.00	24,041.32	45.4
10-60-508 LEAVE CASHOUT	1,833.44	1,833.44	20,251.00	18,417.56	9.1
10-60-510 SOCIAL SECURITY EXPENSE	1,902.16	1,902.16	1,769.00	(133.16)	107.5
10-60-511 MEDICARE FICA	3,373.87	3,373.87	9,184.00	5,810.13	36.7
10-60-512 EMPLOYEE GROUP BENEFITS	29,103.27	29,103.27	177,696.00	148,592.73	16.4
10-60-515 UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516 WORKERS' COMPENSATION	.00	.00	35,868.00	35,868.00	.0
10-60-518 PERS	42,583.14	42,583.14	139,337.00	96,753.86	30.6
10-60-519 UTILITY BENEFIT	3,332.29	3,332.29	36,480.00	33,147.71	9.1
10-60-545 TRAINING/TRAVEL	497.30	497.30	19,878.00	19,380.70	2.5
10-60-561 SUPPLIES	2,686.15	2,686.15	22,500.00	19,813.85	11.9
10-60-563 WEARING APPAREL	394.21	394.21	15,687.00	15,292.79	2.5
10-60-567 FIRE PREVENTION PROGRAM	.00	.00	5,200.00	5,200.00	.0
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	12,711.76	12,711.76	19,250.00	6,538.24	66.0
10-60-602 GASOLINE/DIESEL/OIL	2,442.76	2,442.76	14,400.00	11,957.24	17.0
10-60-621 ELECTRICITY	5,391.36	5,391.36	18,720.00	13,328.64	28.8
10-60-622 TELEPHONE	362.83	362.83	2,500.00	2,137.17	14.5
10-60-623 HEATING FUEL	2,461.11	2,461.11	24,000.00	21,538.89	10.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-626 WATER/SEWER/GARBAGE	790.50	790.50	8,500.00	7,709.50	9.3
10-60-627 STAFF CELLULAR PHONES	593.13	593.13	2,640.00	2,046.87	22.5
10-60-647 COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649 VOLUNTEER STIPEND	6,483.96	6,483.96	28,540.00	22,056.04	22.7
10-60-660 VEHICLE MAINT SERVICES	2,590.00	2,590.00	8,000.00	5,410.00	32.4
10-60-661 VEHICLE MAINT/REPAIRS	681.39	681.39	9,274.00	8,592.61	7.4
10-60-662 PROPERTY MAINT	1,060.34	1,060.34	5,500.00	4,439.66	19.3
10-60-669 OTHER PURCHASED SERVICES	2,762.21	2,762.21	22,500.00	19,737.79	12.3
10-60-683 MINOR EQUIPMENT	2,197.85	2,197.85	16,800.00	14,602.15	13.1
10-60-699 XFER TO F-58 FLEET REPLACEMENT	71,217.61	71,217.61	79,218.00	8,000.39	89.9
10-60-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
10-60-724 DUES/SUBSCRIPTIONS	.00	.00	7,324.00	7,324.00	.0
10-60-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-60-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-60-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9
TOTAL FIRE DEPARTMENT	416,875.05	416,875.05	1,469,833.00	1,052,957.95	28.4
POLICE					
10-61-501 SALARIES	453,533.14	453,533.14	1,451,422.00	997,888.86	31.3
10-61-502 OVERTIME	57,279.44	57,279.44	212,000.00	154,720.56	27.0
10-61-508 LEAVE CASHOUT	8,801.19	8,801.19	25,000.00	16,198.81	35.2
10-61-510 SOCIAL SECURITY EXPENSE	288.27	288.27	6,377.00	6,088.73	4.5
10-61-511 MEDICARE	7,745.11	7,745.11	24,120.00	16,374.89	32.1
10-61-512 GROUP HEALTH INSURANCE	66,721.93	66,721.93	399,816.00	333,094.07	16.7
10-61-515 UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516 WORKERS' COMPENSATION	.00	.00	51,722.00	51,722.00	.0
10-61-518 PERS	102,283.68	102,283.68	343,326.00	241,042.32	29.8
10-61-519 UTILITY BENEFIT	8,340.11	8,340.11	100,320.00	91,979.89	8.3
10-61-520 RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-530 TEMP POLICE OFF RELATED COSTS	96.75	96.75	.00	(96.75)	.0
10-61-545 TRAINING/TRAVEL	3,710.06	3,710.06	46,000.00	42,289.94	8.1
10-61-561 SUPPLIES	1,679.20	1,679.20	15,000.00	13,320.80	11.2
10-61-563 EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601 VEHICLE MT. (PARTS & TOOLS)	1,668.12	1,668.12	6,000.00	4,331.88	27.8
10-61-602 GASOLINE/DIESEL/OIL	5,237.63	5,237.63	36,000.00	30,762.37	14.6
10-61-621 ELECTRICITY	14,368.15	14,368.15	40,800.00	26,431.85	35.2
10-61-622 TELEPHONE	4,558.69	4,558.69	20,500.00	15,941.31	22.2
10-61-623 HEATING FUEL	4,180.98	4,180.98	30,000.00	25,819.02	13.9
10-61-626 WATER/SEWER/GARBAGE	715.14	715.14	10,000.00	9,284.86	7.2
10-61-627 STAFF CELLULAR PHONES	1,944.27	1,944.27	7,260.00	5,315.73	26.8
10-61-660 VEHICLE MAINT SERVICES	326.75	326.75	6,000.00	5,673.25	5.5
10-61-661 VEHICLE MAINT/REPAIR	1,362.78	1,362.78	18,547.00	17,184.22	7.4
10-61-668 SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669 OTHER PURCHASED SERVICES	8,287.10	8,287.10	25,000.00	16,712.90	33.2
10-61-683 MINOR EQUIPMENT	5,130.94	5,130.94	27,900.00	22,769.06	18.4
10-61-690 DISPATCH CENTER CONSOLE	.00	.00	335,000.00	335,000.00	.0
10-61-699 XFER TO FLEET REPLACE FUND	.00	.00	50,000.00	50,000.00	.0
10-61-721 INSURANCE	.00	.00	122,972.00	122,972.00	.0
10-61-724 DUES/SUBSCRIPTIONS	825.00	825.00	1,000.00	175.00	82.5
10-61-996 ADMIN OVERHEAD-IT SVCS	4,805.00	4,805.00	60,904.00	56,099.00	7.9
TOTAL POLICE	763,889.43	763,889.43	3,530,762.00	2,766,872.57	21.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	21,433.00	21,433.00	23,407.00	1,974.00	91.6
10-65-502 OVERTIME	365.31	365.31	.00	(365.31)	.0
10-65-508 LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511 MEDICARE FICA	329.19	329.19	339.00	9.81	97.1
10-65-512 EMPLOYEE GROUP BENEFITS	5,136.89	5,136.89	25,544.00	20,407.11	20.1
10-65-515 UNEMPLOYMENT	259.91	259.91	1,021.00	761.09	25.5
10-65-516 WORKERS' COMPENSATION	.00	.00	89.00	89.00	.0
10-65-518 PERS	4,795.64	4,795.64	5,149.00	353.36	93.1
10-65-519 UTILITY BENEFIT	577.89	577.89	5,244.00	4,666.11	11.0
10-65-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-65-561 SUPPLIES	70.10	70.10	1,000.00	929.90	7.0
10-65-601 VEHICLE PARTS	496.84	496.84	1,000.00	503.16	49.7
10-65-602 GASOLINE/DIESEL/OIL	(37.81)	(37.81)	4,200.00	4,237.81	(.9)
10-65-621 ELECTRICITY	7,613.19	7,613.19	.00	(7,613.19)	.0
10-65-622 TELEPHONE	39.56	39.56	150.00	110.44	26.4
10-65-623 HEATING FUEL	5,253.35	5,253.35	9,600.00	4,346.65	54.7
10-65-626 WATER/SEWER/GARBAGE	98.02	98.02	1,233.00	1,134.98	8.0
10-65-627 STAFF CELLULAR PHONES	979.02	979.02	1,320.00	340.98	74.2
10-65-649 OTHER PROFESSIONAL FEES	20.36	20.36	.00	(20.36)	.0
10-65-661 VEHICLE MAINT/REPAIRS	204.42	204.42	2,782.00	2,577.58	7.4
10-65-669 OTHER PURCHASED SERVICES	671.05	671.05	2,500.00	1,828.95	26.8
10-65-724 DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996 ADMIN OVERHEAD-IT SVCS	1,234.00	1,234.00	15,634.00	14,400.00	7.9
TOTAL PUBLIC WORKS-ADMIN	49,539.93	49,539.93	106,540.00	57,000.07	46.5
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	126,039.79	126,039.79	383,601.00	257,561.21	32.9
10-66-502 OVERTIME	7,909.56	7,909.56	20,000.00	12,090.44	39.6
10-66-508 LEAVE CASHOUT	8,169.13	8,169.13	19,899.00	11,729.87	41.1
10-66-511 MEDICARE FICA	2,093.20	2,093.20	5,852.00	3,758.80	35.8
10-66-512 EMPLOYEE GROUP BENEFITS	19,315.57	19,315.57	117,724.00	98,408.43	16.4
10-66-515 UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516 WORKERS' COMPENSATION	.00	.00	17,018.00	17,018.00	.0
10-66-518 PERS	29,375.51	29,375.51	88,792.00	59,416.49	33.1
10-66-519 UTILITY BENEFIT	2,170.55	2,170.55	24,168.00	21,997.45	9.0
10-66-561 SUPPLIES	1,373.74	1,373.74	1,500.00	126.26	91.6
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567 CALCIUM CHLORIDE	49,338.58	49,338.58	50,000.00	661.42	98.7
10-66-576 SALT	49,900.24	49,900.24	50,000.00	99.76	99.8
10-66-600 TIRES & WHEELS	1,560.00	1,560.00	18,000.00	16,440.00	8.7
10-66-601 VEHICLE MT. (PARTS & TOOLS)	3,152.70	3,152.70	50,000.00	46,847.30	6.3
10-66-602 GASOLINE/DIESEL/OIL	945.20	945.20	72,000.00	71,054.80	1.3
10-66-620 ELECTRICITY (STREET LTS)	14,399.31	14,399.31	36,000.00	21,600.69	40.0
10-66-621 ELECTRICITY	149.17	149.17	14,400.00	14,250.83	1.0
10-66-622 TELEPHONE	11.88	11.88	100.00	88.12	11.9
10-66-623 HEATING FUEL	56.68	56.68	3,600.00	3,543.32	1.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-626 WATER/SEWER/GARBAGE	269.55	269.55	3,500.00	3,230.45	7.7
10-66-627 STAFF CELLULAR PHONES	354.54	354.54	1,320.00	965.46	26.9
10-66-647 STREET LIGHT MT & POLE RENTAL	.00	.00	19,000.00	19,000.00	.0
10-66-661 VEHICLE MAINT/REPAIR	10,220.83	10,220.83	139,103.00	128,882.17	7.4
10-66-669 OTHER PURCHASED SERVICES	599.07	599.07	10,000.00	9,400.93	6.0
10-66-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-690 CAPITAL PROJECT EXPENDITURES	.00	.00	75,000.00	75,000.00	.0
10-66-691 CAP EXP ASPHALT KETTLE 01	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	351,537.00	351,537.00	350,000.00	(1,537.00)	100.4
10-66-772 CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774 SEAWALL PIPE	92,013.60	92,013.60	91,200.00	(813.60)	100.9
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	1,125.00	1,125.00	14,260.00	13,135.00	7.9
TOTAL PW-STREETS & ROADS	772,080.40	772,080.40	1,760,151.00	988,070.60	43.9
 <u>PROPERTY MAINTENANCE</u>					
10-70-501 SALARIES	90,175.12	90,175.12	307,480.00	217,304.88	29.3
10-70-502 OVERTIME	3,449.01	3,449.01	30,000.00	26,550.99	11.5
10-70-508 LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	842.45	842.45	1,746.00	903.55	48.3
10-70-511 MEDICARE FICA	1,401.64	1,401.64	4,893.00	3,491.36	28.7
10-70-512 EMPLOYEE GROUP BENEFITS	12,369.72	12,369.72	112,171.00	99,801.28	11.0
10-70-515 UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516 WORKERS' COMPENSATION	.00	.00	15,257.00	15,257.00	.0
10-70-518 PERS	17,318.51	17,318.51	68,050.00	50,731.49	25.5
10-70-519 UTILITY BENEFIT	1,973.09	1,973.09	23,028.00	21,054.91	8.6
10-70-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
10-70-561 SUPPLIES	69.48	69.48	2,000.00	1,930.52	3.5
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	250.74	250.74	15,000.00	14,749.26	1.7
10-70-590 GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591 CARPENTRY EXPENSE	180.46	180.46	10,000.00	9,819.54	1.8
10-70-592 PLUMBING SUPPLIES	924.22	924.22	6,000.00	5,075.78	15.4
10-70-593 ELECTRICAL SUPPLIES	.00	.00	10,000.00	10,000.00	.0
10-70-594 PAINT SUPPLIES	72.42	72.42	2,500.00	2,427.58	2.9
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	945.36	945.36	3,000.00	2,054.64	31.5
10-70-602 GASOLINE/DIESEL/OIL	1,960.90	1,960.90	7,200.00	5,239.10	27.2
10-70-621 ELECTRICITY	3,283.41	3,283.41	14,400.00	11,116.59	22.8
10-70-622 TELEPHONE	68.64	68.64	100.00	31.36	68.6
10-70-623 HEATING FUEL	2,429.93	2,429.93	36,000.00	33,570.07	6.8
10-70-626 WATER/SEWER/GARBAGE	1,598.15	1,598.15	17,400.00	15,801.85	9.2
10-70-627 STAFF CELLULAR PHONES	193.72	193.72	1,320.00	1,126.28	14.7
10-70-661 VEHICLE MAINT/REPAIR	408.83	408.83	5,564.00	5,155.17	7.4
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	13,358.02	13,358.02	17,500.00	4,141.98	76.3
10-70-669 OTHER PURCHASED SERVICES	3,257.29	3,257.29	30,000.00	26,742.71	10.9
10-70-683 MINOR EQUIPMENT	242.27	242.27	5,000.00	4,757.73	4.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-690 CAPITAL EXPENDITURES	1,335.03	1,335.03	68,000.00	66,664.97	2.0
10-70-694 FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721 INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875 INDIRECT COST RECOVERY	.00	.00	(272,257.00)	(272,257.00)	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	2,141.00	2,141.00	27,146.00	25,005.00	7.9
TOTAL PROPERTY MAINTENANCE	165,247.41	165,247.41	695,764.00	530,516.59	23.8
<u>PARKS & REC/BYC</u>					
10-71-518 PERS	289.47	289.47	.00	(289.47)	.0
TOTAL PARKS & REC/BYC	289.47	289.47	.00	(289.47)	.0
<u>COMMUNITY SERVICE</u>					
10-72-745 LIBRARY CONTRIBUTION	33,800.00	33,800.00	67,600.00	33,800.00	50.0
10-72-760 COMMUNITY ACTION GRANT	13,872.50	13,872.50	87,454.00	73,581.50	15.9
10-72-798 UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
TOTAL COMMUNITY SERVICE	47,672.50	47,672.50	267,054.00	219,381.50	17.9
<u>IN KIND MATCH & TRANSFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551 CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
TOTAL IN KIND MATCH & TRANSFERS	.00	.00	616,163.00	616,163.00	.0
TOTAL FUND EXPENDITURES	3,078,419.67	3,078,419.67	11,547,723.00	8,469,303.33	26.7
NET REVENUE OVER EXPENDITURES	(3,078,419.67)	(3,078,419.67)	(11,547,723.00)	(8,469,303.33)	(26.7)

CITY OF BETHEL
 BALANCE SHEET
 OCTOBER 31, 2018

COMMUNITY SERVICE PATROL GRANT

<u>ASSETS</u>			
27-10100	CASH IN COMBINED FUND	(90,090.21)
	TOTAL ASSETS		(90,090.21)
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
27-20100	VOUCHERS PAYABLE		387.98
27-23600	DEFERRED REVENUE		176,361.00
	TOTAL LIABILITIES		176,748.98
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
27-39900	FUND BALANCE	(215,191.24)
	REVENUE OVER EXPENDITURES - YTD	(77,872.95)
	BALANCE - CURRENT DATE	(293,064.19)
	TOTAL FUND EQUITY		(293,064.19)
	TOTAL LIABILITIES AND EQUITY		(116,315.21)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	51,322.21	51,322.21	282,518.00	231,195.79	18.2
27-50-502 OVERTIME	4,939.93	4,939.93	17,900.00	12,960.07	27.6
27-50-508 LEAVE CASHOUT	.00	.00	6,924.00	6,924.00	.0
27-50-511 MEDICARE FICA	848.92	848.92	2,128.00	1,279.08	39.9
27-50-512 EMPLOYEE GROUP BENEFITS	6,414.24	6,414.24	66,636.00	60,221.76	9.6
27-50-515 UNEMPLOYMENT	74.38	74.38	2,663.00	2,588.62	2.8
27-50-516 WORKMEN'S COMP	.00	.00	4,564.00	4,564.00	.0
27-50-518 PERS	12,377.69	12,377.69	32,292.00	19,914.31	38.3
27-50-519 UTILITY BENEFIT	498.45	498.45	13,680.00	13,181.55	3.6
27-50-545 TRAINING/TRAVEL	.00	.00	2,525.00	2,525.00	.0
27-50-561 SUPPLIES	.00	.00	2,000.00	2,000.00	.0
27-50-563 WEARING APPAREL	.00	.00	3,194.00	3,194.00	.0
27-50-602 GASOLINE / DIESEL / OIL	608.19	608.19	9,000.00	8,391.81	6.8
27-50-627 STAFF CELLULAR PHONES	113.18	113.18	.00	(113.18)	.0
27-50-683 MINOR EQUIPMENT	675.76	675.76	2,000.00	1,324.24	33.8
TOTAL CSP PROGRAM	77,872.95	77,872.95	448,024.00	370,151.05	17.4
TOTAL FUND EXPENDITURES	77,872.95	77,872.95	448,024.00	370,151.05	17.4
NET REVENUE OVER EXPENDITURES	(77,872.95)	(77,872.95)	(448,024.00)	(370,151.05)	(17.4)

CITY OF BETHEL
 BALANCE SHEET
 OCTOBER 31, 2018

YK REG AQUA HLTH & SAFETY CTR

<u>ASSETS</u>		
40-10100	CASH IN COMBINED FUND	3,172,113.48
40-13200	ACCOUNTS RECEIVABLE	72,291.00
40-14200	INVENTORY-HEATING FUEL	23,178.75
40-16300	BUILDINGS	21,831,540.08
40-16500	MACHINERY & EQUIPMENT	1,473,414.25
40-16800	ACCUM DEPR BUILDING	(1,941,662.32)
40-17000	ACCUM DEPR - M & E	(234,059.47)
	TOTAL ASSETS	<u>24,396,815.77</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
40-20100	VOUCHERS PAYABLE	325,660.55
40-25950	DUE TO/FROM POOL MGMT CO.	(73,488.50)
	TOTAL LIABILITIES	252,172.05
<u>FUND EQUITY</u>		
40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77
	UNAPPROPRIATED FUND BALANCE:	
40-39900	FUND BALANCE	1,086,631.89
	REVENUE OVER EXPENDITURES - YTD	(285,611.25)
	BALANCE - CURRENT DATE	<u>801,020.64</u>
	TOTAL FUND EQUITY	<u>24,098,187.72</u>
	TOTAL LIABILITIES AND EQUITY	<u>24,350,359.77</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	277.05	277.05	2,400.00	2,122.95	11.5
40-50-621 ELECTRICITY	43,854.00	43,854.00	115,200.00	71,346.00	38.1
40-50-622 TELEPHONE	419.30	419.30	1,256.00	836.70	33.4
40-50-623 HEATING FUEL	38,981.36	38,981.36	240,000.00	201,018.64	16.2
40-50-624 WATER/SEWER/GARBAGE	3,991.23	3,991.23	52,000.00	48,008.77	7.7
40-50-646 CONTRACTOR'S FEES	177,654.17	177,654.17	916,354.00	738,699.83	19.4
40-50-649 PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661 VEHICL MAINT/REPAIR	.00	.00	1,000.00	1,000.00	.0
40-50-669 OTHER PURCHASED SERVICES	140.43	140.43	25,160.00	25,019.57	.6
40-50-683 MINOR EQUIPMENT	845.07	845.07	.00	(845.07)	.0
40-50-699 CAPITAL EXP-SERVER DOMAIN	13,464.64	13,464.64	30,000.00	16,535.36	44.9
40-50-721 INSURANCE	.00	.00	39,000.00	39,000.00	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	3,328.00	3,328.00	42,172.00	38,844.00	7.9
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	2,656.00	2,656.00	28,755.00	26,099.00	9.2
TOTAL LOCAL FUNDED EXPENDITURES	285,611.25	285,611.25	1,682,868.00	1,397,256.75	17.0
TOTAL FUND EXPENDITURES	285,611.25	285,611.25	1,682,868.00	1,397,256.75	17.0
NET REVENUE OVER EXPENDITURES	(285,611.25)	(285,611.25)	(1,682,868.00)	(1,397,256.75)	(17.0)

CITY OF BETHEL
 BALANCE SHEET
 OCTOBER 31, 2018

E-911 SYSTEM/SURCHARGE

<u>ASSETS</u>			
41-10100	CASH IN COMBINED FUND		96,461.06
	TOTAL ASSETS		<u>96,461.06</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-20100	VOUCHERS PAYABLE		25,833.75
	TOTAL LIABILITIES		25,833.75
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
41-39900	FUND BALANCES	64,047.51	
	REVENUE OVER EXPENDITURES - YTD	(42,683.48)	
	BALANCE - CURRENT DATE		<u>21,364.03</u>
	TOTAL FUND EQUITY		<u>21,364.03</u>
	TOTAL LIABILITIES AND EQUITY		<u>47,197.78</u>

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	3,621.54	3,621.54	54,315.00	50,693.46	6.7
41-50-508 LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511 MEDICARE FICA	52.52	52.52	788.00	735.48	6.7
41-50-512 EMPLOYEE GROUP BENEFITS	1,024.08	1,024.08	22,212.00	21,187.92	4.6
41-50-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516 WORKERS' COMPENSATION	.00	.00	205.00	205.00	.0
41-50-518 PERS	796.74	796.74	11,949.00	11,152.26	6.7
41-50-519 UTILITY BENEFIT	950.64	950.64	4,560.00	3,609.36	20.9
41-50-649 OTHER PROFESSIONAL SRVS	34,216.95	34,216.95	35,500.00	1,283.05	96.4
41-50-669 OTHER PURCHASED SERVICES	421.01	421.01	5,000.00	4,578.99	8.4
41-50-721 INSURANCE	.00	.00	1,240.00	1,240.00	.0
41-50-732 RENTS & LEASES	1,600.00	1,600.00	4,800.00	3,200.00	33.3
TOTAL E-911 SERVICES	42,683.48	42,683.48	144,173.00	101,489.52	29.6
TOTAL FUND EXPENDITURES	42,683.48	42,683.48	144,173.00	101,489.52	29.6
NET REVENUE OVER EXPENDITURES	(42,683.48)	(42,683.48)	(144,173.00)	(101,489.52)	(29.6)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,415,741.39	
50-13100	ACCOUNTS RECEIVABLE	124,830.90	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(10,245.12)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	817,582.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	(44,645.82)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	(700,106.15)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(61,054.84)	
50-19000	DEFERRED OUTFLOW-PENSION	102,771.44	
	TOTAL ASSETS		5,196,896.78

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	419.68	
50-22100	ACCRUED VACATION	38,151.42	
50-22200	VACATION/SICK LEAVE	744.28	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,457,167.09	
50-29000	DEFERRED INFLOW-PENSION	5,815.60	
50-29100	PENSION LIABILITY	521,780.64	
	TOTAL LIABILITIES		3,024,078.71

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	2,043,520.30	
	REVENUE OVER EXPENDITURES - YTD	(273,236.26)	
	BALANCE - CURRENT DATE		1,770,284.04
	TOTAL FUND EQUITY		1,770,284.04
	TOTAL LIABILITIES AND EQUITY		4,794,362.75

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	41,193.35	41,193.35	114,498.00	73,304.65	36.0
50-70-502 OVERTIME	1,262.46	1,262.46	10,000.00	8,737.54	12.6
50-70-508 LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511 MEDICARE FICA	625.75	625.75	1,805.00	1,179.25	34.7
50-70-512 EMPLOYEE GROUP BENEFITS	3,530.48	3,530.48	36,650.00	33,119.52	9.6
50-70-515 UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516 WORKERS' COMPENSATION	.00	.00	8,684.00	8,684.00	.0
50-70-518 PERS	9,153.71	9,153.71	27,389.00	18,235.29	33.4
50-70-519 UTILITY BENEFIT	272.72	272.72	7,524.00	7,251.28	3.6
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563 WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601 VEHICLE PARTS	1,431.91	1,431.91	20,000.00	18,568.09	7.2
50-70-602 GASOLINE / DIESEL / OIL	.00	.00	21,600.00	21,600.00	.0
50-70-661 VEHICLE MAINT/REPAIRS	5,110.41	5,110.41	69,551.00	64,440.59	7.4
50-70-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683 MINOR EQUIPMENT	31,962.30	31,962.30	40,000.00	8,037.70	79.9
50-70-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	3,834.00	3,834.00	41,490.00	37,656.00	9.2
TOTAL HAULED REFUSE	98,377.09	98,377.09	417,752.00	319,374.91	23.6
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	57,187.82	57,187.82	143,155.00	85,967.18	40.0
50-71-502 OVERTIME	4,002.57	4,002.57	10,000.00	5,997.43	40.0
50-71-508 LEAVE CASHOUT	8,055.48	8,055.48	6,877.00	(1,178.48)	117.1
50-71-511 MEDICARE FICA	1,007.24	1,007.24	2,221.00	1,213.76	45.4
50-71-512 EMPLOYEE GROUP BENEFITS	4,692.24	4,692.24	49,977.00	45,284.76	9.4
50-71-515 UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516 WORKERS' COMPENSATION	.00	.00	5,271.00	5,271.00	.0
50-71-518 PERS	13,461.91	13,461.91	33,694.00	20,232.09	40.0
50-71-519 UTILITY BENEFIT	195.27	195.27	10,260.00	10,064.73	1.9
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	37,599.39	37,599.39	42,500.00	4,900.61	88.5
50-71-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-601 VEHICLE PARTS	1,862.84	1,862.84	24,451.84	22,589.00	7.6
50-71-602 GASOLINE / DIESEL / OIL	378.35	378.35	12,000.00	11,621.65	3.2
50-71-621 ELECTRICITY	706.41	706.41	3,000.00	2,293.59	23.6
50-71-623 HEATING FUEL	171.37	171.37	3,600.00	3,428.63	4.8
50-71-627 STAFF CELLULAR PHONES	177.27	177.27	548.16	370.89	32.3
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	25,835.48	25,835.48	69,551.00	43,715.52	37.2
50-71-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-71-683 MINOR EQUIPMENT	295.06	295.06	8,000.00	7,704.94	3.7
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724 DUES & SUBSCRIPTION	40.00	40.00	.00	(40.00)	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9

CITY OF BETHEL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-998 ADMINISTRATIVE OVERHEAD-GF	4,719.00	4,719.00	51,040.00	46,321.00	9.3
TOTAL LANDFILL OPERATIONS	174,675.44	174,675.44	632,453.00	457,777.56	27.6
<u>RECYCLING OPERATIONS</u>					
50-72-623 HEATING FUEL	183.73	183.73	.00	(183.73)	.0
TOTAL RECYCLING OPERATIONS	183.73	183.73	.00	(183.73)	.0
TOTAL FUND EXPENDITURES	273,236.26	273,236.26	1,050,205.00	776,968.74	26.0
NET REVENUE OVER EXPENDITURES	(273,236.26)	(273,236.26)	(1,050,205.00)	(776,968.74)	(26.0)

CITY OF BETHEL
 BALANCE SHEET
 OCTOBER 31, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,341,087.80	
51-13100	ACCOUNTS RECEIVABLE	745,665.65	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	41,071.90	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	(2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	(88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(3,522,799.12)	
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
	TOTAL ASSETS		18,064,253.08

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	130,474.33	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	366,014.91	
51-27200	WATER SUB. FEE - DEF. MAINT.	224,236.71	
51-27300	SEWER SUB. FEE - DEF. MAINT.	240,308.57	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
	TOTAL LIABILITIES		7,038,095.79

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

51-39900	FUND BALANCE	(14,724,897.10)	
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CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

WATER & SEWER SERVICES

REVENUE OVER EXPENDITURES - YTD	(1,667,464.46)	
BALANCE - CURRENT DATE	(16,392,361.56)	
TOTAL FUND EQUITY		<u>8,755,475.58</u>
TOTAL LIABILITIES AND EQUITY		<u><u>15,793,571.37</u></u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	25,444.38	25,444.38	85,784.00	60,339.62	29.7
51-80-502 OVERTIME	114.49	114.49	1,000.00	885.51	11.5
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	371.81	371.81	1,258.00	886.19	29.6
51-80-512 GROUP HEALTH INSURANCE	3,534.75	3,534.75	38,871.00	35,336.25	9.1
51-80-515 UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	5,697.56	5,697.56	19,092.00	13,394.44	29.8
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	500.40	500.40	4,000.00	3,499.60	12.5
51-80-649 ONLINE BILL PAY	239.70	239.70	2,000.00	1,760.30	12.0
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	5,254.61	5,254.61	12,000.00	6,745.39	43.8
51-80-736 BANK CHARGES	3,176.26	3,176.26	36,500.00	33,323.74	8.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	118,876.86	118,876.86	370,000.00	251,123.14	32.1
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	1,125.00	1,125.00	14,260.00	13,135.00	7.9
51-80-998 ADMINISTRATIVE OVERHEAD-GF	2,873.00	2,873.00	39,145.00	36,272.00	7.3
TOTAL UTILITY BILLING	168,460.14	168,460.14	643,645.00	475,184.86	26.2
<u>HAULED WATER</u>					
51-81-501 SALARIES	147,236.67	147,236.67	434,695.00	287,458.33	33.9
51-81-502 OVERTIME	41,975.99	41,975.99	80,000.00	38,024.01	52.5
51-81-508 LEAVE CASHOUT	4,966.83	4,966.83	21,454.00	16,487.17	23.2
51-81-511 MEDICARE	2,898.34	2,898.34	7,463.00	4,564.66	38.8
51-81-512 EMPLOYEE GROUP BENEFITS	25,741.90	25,741.90	103,841.00	78,099.10	24.8
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	41,578.28	41,578.28	113,233.00	71,654.72	36.7
51-81-519 UTILITY BENEFIT	4,683.19	4,683.19	39,558.00	34,874.81	11.8
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	16,120.83	16,120.83	50,000.00	33,879.17	32.2
51-81-602 GASOLINE/DIESEL/OIL	2,121.73	2,121.73	120,000.00	117,878.27	1.8
51-81-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-81-622 TELEPHONE	11.88	11.88	100.00	88.12	11.9
51-81-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-81-626 WATER/SEWER/GARBAGE	1,114.28	1,114.28	8,200.00	7,085.72	13.6
51-81-627 STAFF CELLULAR PHONES	264.54	264.54	1,320.00	1,055.46	20.0
51-81-650 LAB TESTS	400.00	400.00	5,000.00	4,600.00	8.0
51-81-661 VEHICLE MAINT/REPAIR	21,775.37	21,775.37	287,479.00	265,703.63	7.6
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	1,163.88	1,163.88	10,000.00	8,836.12	11.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-81-998 ADMINISTRATIVE OVERHEAD-GF	14,761.00	14,761.00	159,633.00	144,872.00	9.3
TOTAL HAULED WATER	367,301.14	367,301.14	1,619,909.00	1,252,607.86	22.7

PIPED WATER

51-82-501 SALARIES	62,123.93	62,123.93	158,803.00	96,679.07	39.1
51-82-502 OVERTIME	10,841.92	10,841.92	30,000.00	19,158.08	36.1
51-82-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-82-511 MEDICARE	1,079.15	1,079.15	2,738.00	1,658.85	39.4
51-82-512 EMPLOYEE GROUP BENEFITS	8,016.04	8,016.04	47,756.00	39,739.96	16.8
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	16,052.57	16,052.57	41,537.00	25,484.43	38.7
51-82-519 UTILITY BENEFIT	942.23	942.23	9,804.00	8,861.77	9.6
51-82-545 TRAINING/TRAVEL	659.50	659.50	2,500.00	1,840.50	26.4
51-82-561 SUPPLIES	2,269.20	2,269.20	5,000.00	2,730.80	45.4
51-82-563 WEARING APPAREL	1,148.17	1,148.17	1,000.00	(148.17)	114.8
51-82-592 PLUMBING SUPPLIES	3,116.19	3,116.19	2,500.00	(616.19)	124.7
51-82-601 VEHICLE MT. (PARTS & TOOLS)	1,540.07	1,540.07	3,000.00	1,459.93	51.3
51-82-602 GASOLINE/DIESEL/OIL	2,096.65	2,096.65	12,000.00	9,903.35	17.5
51-82-621 ELECTRICITY-UTIL MT SHOP	929.60	929.60	6,000.00	5,070.40	15.5
51-82-622 TELEPHONE	72.50	72.50	100.00	27.50	72.5
51-82-623 HEATING FUEL	1,029.25	1,029.25	24,000.00	22,970.75	4.3
51-82-626 WATER/SEWER/GARB	41.62	41.62	600.00	558.38	6.9
51-82-627 STAFF CELLULAR PHONES	206.76	206.76	1,160.00	953.24	17.8
51-82-649 ENGINEERING SERVICES	39,801.94	39,801.94	50,000.00	10,198.06	79.6
51-82-661 VEHICLE MAINT/REPAIR	204.42	204.42	2,782.00	2,577.58	7.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	90.26	90.26	.00	(90.26)	.0
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	801.00	801.00	1,000.00	199.00	80.1
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-82-998 ADMINISTRATIVE OVERHEAD-GF	5,520.00	5,520.00	59,673.00	54,153.00	9.3
TOTAL PIPED WATER	160,051.02	160,051.02	708,519.00	548,467.98	22.6

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	41,184.81	41,184.81	117,832.00	76,647.19	35.0
51-83-502 OVERTIME	12,210.32	12,210.32	35,000.00	22,789.68	34.9
51-83-508 LEAVE CASHOUT	7,960.23	7,960.23	11,611.00	3,650.77	68.6
51-83-511 MEDICARE	228.03	228.03	2,216.00	1,987.97	10.3
51-83-512 EMPLOYEE GROUP BENEFITS	3,387.02	3,387.02	37,760.00	34,372.98	9.0
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	11,746.99	11,746.99	33,623.00	21,876.01	34.9
51-83-519 UTILITY BENEFIT	2,049.10	2,049.10	7,752.00	5,702.90	26.4
51-83-545 TRAINING/TRAVEL	329.75	329.75	2,500.00	2,170.25	13.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-561 SUPPLIES	1,432.55	1,432.55	1,500.00	67.45	95.5
51-83-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
51-83-567 CHEMICALS	14,789.78	14,789.78	50,000.00	35,210.22	29.6
51-83-592 PLUMBING SUPPLIES	572.55	572.55	2,500.00	1,927.45	22.9
51-83-621 ELECTRICITY (PUMPHOUSE)	18,687.80	18,687.80	84,000.00	65,312.20	22.3
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	16,730.54	16,730.54	120,000.00	103,269.46	13.9
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	970.00	970.00	12,000.00	11,030.00	8.1
51-83-661 VEHICLE MAINT/REPAIR	204.41	204.41	2,782.00	2,577.59	7.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	13,561.57	13,561.57	13,000.00	(561.57)	104.3
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	1,113.36	1,113.36	14,116.00	13,002.64	7.9
51-83-998 ADMINISTRATIVE OVERHEAD-GF	4,531.00	4,531.00	49,012.00	44,481.00	9.2
TOTAL BETHEL HTS WTR TREATMENT	152,746.50	152,746.50	673,917.00	521,170.50	22.7

CITY SUB WTR TREATMENT

51-84-501 SALARIES	45,387.57	45,387.57	179,778.00	134,390.43	25.3
51-84-502 OVERTIME	11,580.58	11,580.58	35,000.00	23,419.42	33.1
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	902.24	902.24	31,143.00	30,240.76	2.9
51-84-512 EMPLOYEE GROUP BENEFITS	5,127.82	5,127.82	37,760.00	32,632.18	13.6
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	12,532.95	12,532.95	47,251.00	34,718.05	26.5
51-84-519 UTILITY BENEFIT	1,126.61	1,126.61	7,752.00	6,625.39	14.5
51-84-545 TRAINING/TRAVEL	329.75	329.75	3,000.00	2,670.25	11.0
51-84-561 SUPPLIES	500.00	500.00	1,500.00	1,000.00	33.3
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	51.19	51.19	720.00	668.81	7.1
51-84-621 ELECTRICITY (CS WTF)	15,453.80	15,453.80	48,000.00	32,546.20	32.2
51-84-622 TELEPHONE	11.88	11.88	100.00	88.12	11.9
51-84-623 HEATING FUEL(CS WTF)	15,359.85	15,359.85	120,000.00	104,640.15	12.8
51-84-650 LAB TESTS	100.00	100.00	7,000.00	6,900.00	1.4
51-84-661 VEHICLE MAINT (ISF)	204.41	204.41	2,782.00	2,577.59	7.4
51-84-669 OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683 MINOR EQUIPMENT	4,373.36	4,373.36	8,000.00	3,626.64	54.7
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9
51-84-998 ADMINISTRATIVE OVERHEAD-GF	6,415.00	6,415.00	69,337.00	62,922.00	9.3
TOTAL CITY SUB WTR TREATMENT	190,393.32	190,393.32	787,178.00	596,784.68	24.2

HAULED SEWER

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-85-501 SALARIES	169,208.41	169,208.41	499,174.00	329,965.59	33.9
51-85-502 OVERTIME	31,710.56	31,710.56	80,000.00	48,289.44	39.6
51-85-508 LEAVE CASHOUT	1,007.79	1,007.79	24,678.00	23,670.21	4.1
51-85-510 SOCIAL SECURITY	20.65	20.65	.00	(20.65)	.0
51-85-511 MEDICARE	3,011.80	3,011.80	8,398.00	5,386.20	35.9
51-85-512 EMPLOYEE GROUP BENEFITS	38,441.56	38,441.56	126,053.00	87,611.44	30.5
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	44,084.11	44,084.11	127,418.00	83,333.89	34.6
51-85-519 UTILITY BENEFIT	2,732.51	2,732.51	44,118.00	41,385.49	6.2
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	6,304.73	6,304.73	50,000.00	43,695.27	12.6
51-85-602 GASOLINE/DIESEL/OIL	1,954.36	1,954.36	96,000.00	94,045.64	2.0
51-85-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-85-626 WATER/SEWER/GARBAGE	643.18	643.18	8,200.00	7,556.82	7.8
51-85-661 VEHICLE MAINT/REPAIR	46,638.07	46,638.07	287,479.00	240,840.93	16.2
51-85-669 OTHER PURCHASED SERVICES	160.00	160.00	7,000.00	6,840.00	2.3
51-85-683 MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-85-998 ADMINISTRATIVE OVERHEAD-GF	16,833.00	16,833.00	181,767.00	164,934.00	9.3
TOTAL HAULED SEWER	364,886.04	364,886.04	1,861,053.00	1,496,166.96	19.6
PIPED SEWER					
51-86-501 SALARIES	60,089.94	60,089.94	158,803.00	98,713.06	37.8
51-86-502 OVERTIME	10,841.87	10,841.87	30,000.00	19,158.13	36.1
51-86-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-86-511 MEDICARE	1,049.51	1,049.51	2,738.00	1,688.49	38.3
51-86-512 EMPLOYEE GROUP BENEFITS	7,807.80	7,807.80	48,866.00	41,058.20	16.0
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	15,604.72	15,604.72	41,537.00	25,932.28	37.6
51-86-519 UTILITY BENEFITS	1,921.67	1,921.67	9,478.00	7,556.33	20.3
51-86-545 TRAINING/TRAVEL	824.20	824.20	2,000.00	1,175.80	41.2
51-86-561 SUPPLIES	1,755.00	1,755.00	5,000.00	3,245.00	35.1
51-86-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
51-86-592 PLUMBING SUPPLIES	1,016.79	1,016.79	2,000.00	983.21	50.8
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,433.25	1,433.25	1,500.00	66.75	95.6
51-86-602 GASOLINE/DIESEL/OIL	1,348.73	1,348.73	9,600.00	8,251.27	14.1
51-86-621 ELECTRICITY-LIFTST & BLDG	24,839.73	24,839.73	90,000.00	65,160.27	27.6
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	841.34	841.34	30,000.00	29,158.66	2.8
51-86-626 WATER/SEWER/GARB	41.63	41.63	600.00	558.37	6.9
51-86-661 VEHICLE MAINT/REPAIR	1,978.14	1,978.14	2,782.00	803.86	71.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-669 OTHER PURCHASED SERVICES	60.00	60.00	10,000.00	9,940.00	.6
51-86-683 MINOR EQUIPMENT	50,195.00	50,195.00	80,000.00	29,805.00	62.7
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	26,419.46	26,419.46	191,160.00	164,740.54	13.8
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-86-998 ADMINISTRATIVE OVERHEAD-GF	5,529.00	5,529.00	59,825.00	54,296.00	9.2
TOTAL PIPED SEWER	226,631.43	226,631.43	1,039,455.00	812,823.57	21.8
SEWER LAGOON					
51-87-501 SALARIES	15,817.06	15,817.06	65,150.00	49,332.94	24.3
51-87-502 OVERTIME	2,793.02	2,793.02	10,000.00	7,206.98	27.9
51-87-508 LEAVE CASHOUT	.00	.00	2,135.00	2,135.00	.0
51-87-511 MEDICARE	274.74	274.74	1,090.00	815.26	25.2
51-87-512 EMPLOYEE GROUP BENEFITS	1,968.40	1,968.40	15,548.00	13,579.60	12.7
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	4,094.36	4,094.36	16,533.00	12,438.64	24.8
51-87-519 UTILITY BENEFIT	190.75	190.75	3,016.00	2,825.25	6.3
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	131.94	131.94	1,000.00	868.06	13.2
51-87-563 WEARING APPAREL	761.76	761.76	1,200.00	438.24	63.5
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	(17.49)	.0
51-87-602 GASOLINE	430.30	430.30	18,000.00	17,569.70	2.4
51-87-650 LAB TESTS (SAMPLES)	6,422.24	6,422.24	12,000.00	5,577.76	53.5
51-87-683 MINOR EQUIPMENT	491.81	491.81	2,000.00	1,508.19	24.6
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	2,101.00	2,101.00	22,754.00	20,653.00	9.2
TOTAL SEWER LAGOON	36,994.87	36,994.87	183,121.00	146,126.13	20.2
TOTAL FUND EXPENDITURES	1,667,464.46	1,667,464.46	7,516,797.00	5,849,332.54	22.2
NET REVENUE OVER EXPENDITURES	(1,667,464.46)	(1,667,464.46)	(7,516,797.00)	(5,849,332.54)	(22.2)

CITY OF BETHEL
 BALANCE SHEET
 OCTOBER 31, 2018

MUNICIPAL DOCK

<u>ASSETS</u>		
52-10100	CASH IN COMBINED FUND	3,234,706.93
52-11100	CASH IN TILL - PORT	50.00
52-12300	TVI-SEAWALL MAINT ACCT	954,456.12
52-12500	TVI-DOCK DEF MAINT	245,794.67
52-13100	ACCOUNTS RECEIVABLE	101,504.22
52-13300	ACCOUNTS RECEIVABLE - MISC	355.00
52-13900	ALLOWANCE DOUBTFUL ACCTS	(33,437.42)
52-14200	INVENTORY-HEATING FUEL	1,267.10
52-14400	PIPE INVENTORY	61,934.40
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00
52-15600	SEAWALL DEPRECIABLE	23,841,644.00
52-16100	LAND	1,235,999.66
52-16200	IMPROVEMENTS	7,340,341.48
52-16300	BUILDINGS	19,568.23
52-16500	MACHINERY AND EQUIPMENT	827,227.15
52-16600	VEHICLES	258,866.90
52-16700	ACCUM DEPR-IMPROVEMENTS	(1,944,598.37)
52-16800	ACCUM DEPR-BUILDINGS	(543.26)
52-17000	ACCUM DEPR- MACH & EQUIP	(475,702.86)
52-17100	ACCUM DEPR-VEHICLES	(240,648.84)
52-17300	ACCUM DEP-SEAWALL	(7,269,326.08)
52-18000	CONSTRUCTION IN PROGRESS	889,266.85
52-19000	DEFERRED OUTFLOW-PENSION	81,587.16
	TOTAL ASSETS	30,131,669.04
 <u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
52-20100	VOUCHERS PAYABLE	4,986.50
52-22100	ACCURED VACATION	11,031.39
52-25000	SALES TAX PAYABLE	20,125.03
52-29000	DEFERRED INFLOW-PENSION	4,616.60
52-29100	PENSION LIABILITY	414,227.64
	TOTAL LIABILITIES	454,987.16
 <u>FUND EQUITY</u>		
52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00
52-30200	CONTRIB FOR CONSTRUCTION	24,440,371.38
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90
52-37500	DESIGNATED RE-BANK STAB	3,560,441.77
 UNAPPROPRIATED FUND BALANCE:		
52-39900	UNDESIGNATED RET EARNINGS	(3,323,597.90)
	REVENUE OVER EXPENDITURES - YTD	(254,803.47)
	BALANCE - CURRENT DATE	(3,578,401.37)
	TOTAL FUND EQUITY	29,167,445.68

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

MUNICIPAL DOCK

TOTAL LIABILITIES AND EQUITY

29,622,432.84

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	60,601.88	60,601.88	178,152.00	117,550.12	34.0
52-50-502 OVERTIME	2,102.23	2,102.23	.00	(2,102.23)	.0
52-50-508 LEAVE CASHOUT	.00	.00	7,865.00	7,865.00	.0
52-50-510 SOCIAL SECURITY EXPENSE	606.73	606.73	1,293.00	686.27	46.9
52-50-511 MEDICARE FICA	949.34	949.34	2,583.00	1,633.66	36.8
52-50-512 EMPLOYEE GROUP BENEFITS	8,374.85	8,374.85	55,974.00	47,599.15	15.0
52-50-515 UNEMPLOYMENT	.00	.00	2,496.00	2,496.00	.0
52-50-516 WORKERS' COMPENSATION	.00	.00	7,528.00	7,528.00	.0
52-50-518 PERS	11,642.01	11,642.01	39,193.00	27,550.99	29.7
52-50-519 UTILITY BENEFIT	1,945.88	1,945.88	11,491.00	9,545.12	16.9
52-50-545 TRAINING/TRAVEL	115.00	115.00	5,000.00	4,885.00	2.3
52-50-561 SUPPLIES	290.63	290.63	5,500.00	5,209.37	5.3
52-50-563 WEARING APPAREL	.00	.00	1,300.00	1,300.00	.0
52-50-600 TIRES	.00	.00	9,000.00	9,000.00	.0
52-50-601 VEHICLE MT. (PARTS & TOOLS)	4,022.18	4,022.18	12,000.00	7,977.82	33.5
52-50-602 GASOLINE/DIESEL/OIL	7,988.22	7,988.22	18,000.00	10,011.78	44.4
52-50-621 ELECTRICITY	3,685.17	3,685.17	12,000.00	8,314.83	30.7
52-50-622 TELEPHONE	652.71	652.71	1,000.00	347.29	65.3
52-50-623 HEATING FUEL	683.80	683.80	2,400.00	1,716.20	28.5
52-50-624 WATER, SEWER, GARBAGE	.00	.00	12,000.00	12,000.00	.0
52-50-626 WATER FOR BARGES	2,558.33	2,558.33	12,000.00	9,441.67	21.3
52-50-627 STAFF CELLULAR PHONES	254.54	254.54	1,320.00	1,065.46	19.3
52-50-642 LEGAL FEES	532.90	532.90	5,000.00	4,467.10	10.7
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	204.41	204.41	2,782.00	2,577.59	7.4
52-50-666 MUNICIPAL DOCK MAINT.	49.99	49.99	5,000.00	4,950.01	1.0
52-50-667 MAINT-SEAWALL	119.97	119.97	7,000.00	6,880.03	1.7
52-50-669 OTHER PURCHASED SERVICES	1,749.21	1,749.21	25,000.00	23,250.79	7.0
52-50-683 MINOR EQUIPMENT	1,739.24	1,739.24	.00	(1,739.24)	.0
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	50,000.00	50,000.00	.0
52-50-696 WATERFRONT FACILITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721 INSURANCE	.00	.00	16,000.00	16,000.00	.0
52-50-724 DUES	12.99	12.99	1,000.00	987.01	1.3
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	329.74	329.74	.00	(329.74)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	55,020.00	55,020.00	55,000.00	(20.00)	100.0
52-50-777 CONTAMINATED SOIL PROCESSING	439.08	439.08	1,000.00	560.92	43.9
52-50-990 XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	1,438.00	1,438.00	18,238.00	16,800.00	7.9
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	5,501.00	5,501.00	59,436.00	53,935.00	9.3
TOTAL DOCK EXPENDITURES	173,610.03	173,610.03	834,302.00	660,691.97	20.8
<u>SMALL BOAT HARBOR</u>					
52-55-501 SALARIES	49,413.95	49,413.95	98,841.00	49,427.05	50.0
52-55-502 OVERTIME	2,646.99	2,646.99	3,000.00	353.01	88.2
52-55-508 LEAVE CASHOUT	.00	.00	1,326.00	1,326.00	.0
52-55-510 SOCIAL SECURITY	2,647.17	2,647.17	4,483.00	1,835.83	59.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511 MEDICARE FICA	765.41	765.41	1,477.00	711.59	51.8
52-55-512 EMPLOYEE GROUP BENEFITS	1,853.58	1,853.58	10,662.00	8,808.42	17.4
52-55-515 UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518 PERS	2,060.28	2,060.28	22,405.00	20,344.72	9.2
52-55-519 UTILITY BENEFIT	44.71	44.71	2,189.00	2,144.29	2.0
52-55-561 SUPPLIES	629.74	629.74	1,800.00	1,170.26	35.0
52-55-563 WEARING APPAREL	121.01	121.01	1,700.00	1,578.99	7.1
52-55-602 GASOLINE	421.13	421.13	9,600.00	9,178.87	4.4
52-55-621 ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	966.39	966.39	7,000.00	6,033.61	13.8
52-55-683 MINOR EQUIPMENT	796.27	796.27	11,000.00	10,203.73	7.2
52-55-775 SMALL BOAT HARBOR GRAVEL	16,012.80	16,012.80	16,000.00	(12.80)	100.1
52-55-799 MISCELLANEOUS EXPENSES	111.01	111.01	250.00	138.99	44.4
52-55-998 ADMINISTRATIVE OVERHEAD-GF	2,703.00	2,703.00	29,266.00	26,563.00	9.2
TOTAL SMALL BOAT HARBOR	81,193.44	81,193.44	241,074.00	159,880.56	33.7
TOTAL FUND EXPENDITURES	254,803.47	254,803.47	1,075,376.00	820,572.53	23.7
NET REVENUE OVER EXPENDITURES	(254,803.47)	(254,803.47)	(1,075,376.00)	(820,572.53)	(23.7)

CITY OF BETHEL
 BALANCE SHEET
 OCTOBER 31, 2018

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	1,031,692.93	
53-12200	INVESTMENT - BOND RESERVE	217,500.00	
53-13100	ACCOUNTS RECEIVABLE	69,207.63	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(164.53)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.78	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(5,024,772.44)	
53-17000	ACCUM DEPREC-ME	(10,595.43)	
	TOTAL ASSETS		<u>6,208,810.61</u>

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	13,787.20	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27700	LEASE REVENUE BONDS PAYABLE	2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	298,089.29	
	TOTAL LIABILITIES		<u>3,240,836.72</u>

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
	UNAPPROPRIATED FUND BALANCE:		
53-39900	FUND BALANCE	(235,497.63)	
	REVENUE OVER EXPENDITURES - YTD	(74,652.80)	
	BALANCE - CURRENT DATE	(310,150.43)	
	TOTAL FUND EQUITY		<u>2,757,394.95</u>
	TOTAL LIABILITIES AND EQUITY		<u>5,998,231.67</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-621 ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623 HEATING FUEL	185.73	185.73	19,382.00	19,196.27	1.0
53-50-626 SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662 PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721 INSURANCE	.00	.00	2,701.00	2,701.00	.0
TOTAL LEASED PROPERTIES-MISC	185.73	185.73	41,225.00	41,039.27	.5
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	25,931.10	25,931.10	132,089.00	106,157.90	19.6
53-55-622 TELEPHONE	209.65	209.65	628.00	418.35	33.4
53-55-623 HEATING FUEL-COURT COMPLEX	3,129.35	3,129.35	80,312.00	77,182.65	3.9
53-55-626 WATER/SEWER/GARB-COURT COM	845.44	845.44	12,000.00	11,154.56	7.1
53-55-662 PROPERTY MT-COURT COMPLEX	7,957.53	7,957.53	14,372.00	6,414.47	55.4
53-55-663 JANITORIAL-COURT COMPLEX	28,704.00	28,704.00	86,536.00	57,832.00	33.2
53-55-669 OTHER PURCHASED SERVICES	.00	.00	9,000.00	9,000.00	.0
53-55-693 COURTHOUSE INTERIOR UPGRADES	7,690.00	7,690.00	10,000.00	2,310.00	76.9
53-55-694 GENERATOR REPAIR	.00	.00	(10,000.00)	(10,000.00)	.0
53-55-702 DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	.00	.00	89,750.00	89,750.00	.0
53-55-717 AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721 INSURANCE	.00	.00	24,191.00	24,191.00	.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	.00	.00	123,753.00	123,753.00	.0
TOTAL LEASED PROP-COURT COMPLEX	74,467.07	74,467.07	899,883.00	825,415.93	8.3
TOTAL FUND EXPENDITURES	74,652.80	74,652.80	941,108.00	866,455.20	7.9
NET REVENUE OVER EXPENDITURES	(74,652.80)	(74,652.80)	(941,108.00)	(866,455.20)	(7.9)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(219,880.96)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		299,381.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(9,131.09)	
56-17000	ACCUM DEP-M&E GENERAL	(48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(250,484.73)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
	TOTAL ASSETS	(24,061.88)

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE		2,893.40	
56-22100	ACCRUED VACATION		17,312.07	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
	TOTAL LIABILITIES			294,312.59

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
	UNAPPROPRIATED FUND BALANCE:			
56-39900	FUND BALANCE	(399,656.30)	
	REVENUE OVER EXPENDITURES - YTD	(92,993.10)	
	BALANCE - CURRENT DATE	(492,649.40)
	TOTAL FUND EQUITY	(394,624.40)
	TOTAL LIABILITIES AND EQUITY	(100,311.81)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	50,581.20	50,581.20	135,558.00	84,976.80	37.3
56-50-502 OVERTIME	150.43	150.43	.00	(150.43)	.0
56-50-508 LEAVE CASHOUT	3,648.94	3,648.94	6,749.34	3,100.40	54.1
56-50-510 SOCIAL SECURITY EXPENSE	103.16	103.16	.00	(103.16)	.0
56-50-511 MEDICARE FICA	800.38	800.38	1,927.78	1,127.40	41.5
56-50-512 EMPLOYEE GROUP BENEFITS	10,912.59	10,912.59	60,614.67	49,702.08	18.0
56-50-515 UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516 WORKERS' COMPENSATION	.00	.00	8,355.34	8,355.34	.0
56-50-518 PERS	10,794.94	10,794.94	29,743.14	18,948.20	36.3
56-50-519 UTILITY BENEFIT	551.58	551.58	4,780.56	4,228.98	11.5
56-50-561 SUPPLIES	.00	.00	3,390.00	3,390.00	.0
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	17.79	17.79	.00	(17.79)	.0
56-50-602 GASOLINE	3,247.76	3,247.76	20,000.00	16,752.24	16.2
56-50-621 ELECTRICITY	2,089.80	2,089.80	6,400.00	4,310.20	32.7
56-50-622 TELEPHONE	68.47	68.47	700.00	631.53	9.8
56-50-623 HEATING FUEL	1,518.70	1,518.70	10,250.00	8,731.30	14.8
56-50-626 WTR/SWR/GRB	95.76	95.76	1,200.00	1,104.24	8.0
56-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	2,077.39	2,077.39	18,547.00	16,469.61	11.2
56-50-690 CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721 INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9
56-50-998 ADMINISTRATIVE OVERHEAD-GF	5,058.00	5,058.00	54,701.00	49,643.00	9.3
TOTAL TRANSIT SYSTEM EXPENDITURES	92,993.10	92,993.10	481,600.00	388,606.90	19.3
TOTAL FUND EXPENDITURES	92,993.10	92,993.10	481,600.00	388,606.90	19.3
NET REVENUE OVER EXPENDITURES	(92,993.10)	(92,993.10)	(481,600.00)	(388,606.90)	(19.3)

CITY OF BETHEL
 BALANCE SHEET
 OCTOBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(285,193.32)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		242,530.46	
57-16500	MACHINERY & EQUIP-GENERAL		97,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(92,268.14)	
	TOTAL ASSETS			(37,028.73)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		2,618.35	
57-22100	ACCRUED VACATION		8,381.00	
57-22200	ACCRUED SICK		21.00	
	TOTAL LIABILITIES			11,020.35

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
57-39900	FUND BALANCE		63,580.98	
	REVENUE OVER EXPENDITURES - YTD	(179,768.92)	
	BALANCE - CURRENT DATE	(116,187.94)	
	TOTAL FUND EQUITY			(116,187.94)
	TOTAL LIABILITIES AND EQUITY			(105,167.59)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	93,922.34	93,922.34	333,381.00	239,458.66	28.2
57-50-502 OVERTIME	3,741.80	3,741.80	10,000.00	6,258.20	37.4
57-50-508 LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-511 MEDICARE FICA	1,575.62	1,575.62	4,979.00	3,403.38	31.7
57-50-512 EMPLOYEE GROUP BENEFITS	12,827.08	12,827.08	134,383.00	121,555.92	9.6
57-50-515 UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516 WORKERS' COMPENSATION	.00	.00	15,176.00	15,176.00	.0
57-50-518 PERS	21,475.32	21,475.32	75,544.00	54,068.68	28.4
57-50-519 UTILITY BENEFIT	2,539.14	2,539.14	27,588.00	25,048.86	9.2
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	2,078.08	2,078.08	10,000.00	7,921.92	20.8
57-50-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	1,110.94	1,110.94	4,000.00	2,889.06	27.8
57-50-602 GASOLINE / DIESEL / OIL	12,221.64	12,221.64	66,000.00	53,778.36	18.5
57-50-621 ELECTRICITY	1,304.19	1,304.19	12,000.00	10,695.81	10.9
57-50-622 TELEPHONE	56.59	56.59	500.00	443.41	11.3
57-50-623 HEATING FUEL	330.76	330.76	.00	(330.76)	.0
57-50-626 WATER/SEWER/GARBAGE	490.09	490.09	6,220.00	5,729.91	7.9
57-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
57-50-669 OTHER PURCHASED SERVICES	9,750.69	9,750.69	8,000.00	(1,750.69)	121.9
57-50-683 MINOR EQUIPMENT	996.70	996.70	23,000.00	22,003.30	4.3
57-50-721 INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	1,234.00	1,234.00	15,634.00	14,400.00	7.9
57-50-998 ADMINISTRATIVE OVERHEAD-GF	11,164.00	11,164.00	120,735.00	109,571.00	9.3
TOTAL VEHICLE & EQUIP MAINT	179,768.92	179,768.92	927,353.00	747,584.08	19.4
TOTAL FUND EXPENDITURES	179,768.92	179,768.92	927,353.00	747,584.08	19.4
NET REVENUE OVER EXPENDITURES	(179,768.92)	(179,768.92)	(927,353.00)	(747,584.08)	(19.4)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	111,881.54	111,881.54	496,000.00	384,118.46	22.6
10-40-401 TAX - SALES	1,379,125.58	1,379,125.58	6,355,000.00	4,975,874.42	21.7
10-40-403 PENALTIES & INT - SALES TAX	22,428.22	22,428.22	50,000.00	27,571.78	44.9
10-40-407 CIGARETTE AND TOBACCO TAX	103,059.68	103,059.68	582,000.00	478,940.32	17.7
10-40-408 TAX - ALCOHOL TAX	40,066.97	40,066.97	200,000.00	159,933.03	20.0
10-40-468 TAX - MOTOR VEH REGISTRATION	15,569.16	15,569.16	63,000.00	47,430.84	24.7
TOTAL TAXES	1,672,131.15	1,672,131.15	7,746,000.00	6,073,868.85	21.6
<u>STATE & FEDERAL REVENUES</u>					
10-42-414 COMMUNITY DIVIDEND	.00	.00	193,551.00	193,551.00	.0
10-42-418 PILT PROGRAM - STATE	893,143.83	893,143.83	886,218.00	(6,925.83)	100.8
10-42-430 SOA - JURY DUTY REIMB.	250.00	250.00	.00	(250.00)	.0
TOTAL STATE & FEDERAL REVENUES	893,393.83	893,393.83	1,079,769.00	186,375.17	82.7
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	.00	.00	290,000.00	290,000.00	.0
10-43-424 POLICE DEPT PC FEES	3,639.41	3,639.41	8,000.00	4,360.59	45.5
10-43-426 AMBULANCE/PC COLLECTIONS	450.00	450.00	1,400.00	950.00	32.1
10-43-435 PARKS & REC OTC SALES	3.00	3.00	.00	(3.00)	.0
TOTAL CHARGES FOR SERVICES	4,092.41	4,092.41	299,400.00	295,307.59	1.4
<u>RENTAL INCOME</u>					
10-44-463 LOG CABIN RENTAL	925.00	925.00	1,600.00	675.00	57.8
TOTAL RENTAL INCOME	925.00	925.00	1,600.00	675.00	57.8

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	127,363.93	127,363.93	414,000.00	286,636.07	30.8
10-45-451 TAXI PERMITS	48,115.00	48,115.00	160,000.00	111,885.00	30.1
10-45-452 BUSINESS LICENSES	800.00	800.00	40,000.00	39,200.00	2.0
10-45-453 ANIMAL CONTROL LICENSES	580.00	580.00	3,500.00	2,920.00	16.6
10-45-454 PLANNING FEES	280.00	280.00	1,600.00	1,320.00	17.5
10-45-455 PLAT/RECORDING FEES	465.00	465.00	1,400.00	935.00	33.2
10-45-456 SITE REVIEWS	2,425.00	2,425.00	560.00	(1,865.00)	433.0
10-45-457 PARKS & REC JULY 4TH FEES	2,550.00	2,550.00	.00	(2,550.00)	.0
10-45-458 PARKS & REC - OTHER	100.00	100.00	.00	(100.00)	.0
10-45-469 MISC PERMITS/LICENSES/FEE	2,341.75	2,341.75	5,600.00	3,258.25	41.8
TOTAL LICENSES, PERMITS & FEES	185,020.68	185,020.68	626,660.00	441,639.32	29.5
<u>MISCELLANEOUS</u>					
10-49-483 PUBLIC DONATIONS FIRE DPT	(134,834.00)	(134,834.00)	.00	134,834.00	.0
10-49-487 INVESTMENT INCOME	5,455.63	5,455.63	154,000.00	148,544.37	3.5
10-49-488 POLICE DEPT MISC	487.50	487.50	6,000.00	5,512.50	8.1
10-49-495 MISCELLANEOUS REVENUE	245,685.65	245,685.65	5,300.00	(240,385.65)	4635.6
10-49-497 RESTITUTION PMTS RECEIVED	.00	.00	500.00	500.00	.0
10-49-499 INSURANCE CLAIM RECOVERY	.00	.00	26,000.00	26,000.00	.0
TOTAL MISCELLANEOUS	116,794.78	116,794.78	191,800.00	75,005.22	60.9
TOTAL FUND REVENUE	2,872,357.85	2,872,357.85	9,945,229.00	7,072,871.15	28.9

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

PARKS DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
26-42-415 40 CHARACTERS	83,000.00	83,000.00	.00	(83,000.00)	.0
TOTAL SOURCE 42	83,000.00	83,000.00	.00	(83,000.00)	.0
TOTAL FUND REVENUE	83,000.00	83,000.00	.00	(83,000.00)	.0

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

POLICE ASSET FORFEITURE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>					
16-49-487 INVESTMENT INCOME	.14	.14	.00	(.14)	.0
TOTAL MISCELLANEOUS REVENUE	.14	.14	.00	(.14)	.0
TOTAL FUND REVENUE	.14	.14	.00	(.14)	.0

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
27-42-415 GRANT REVENUE	26,225.00	26,225.00	.00	(26,225.00)	.0
TOTAL SOURCE 42	26,225.00	26,225.00	.00	(26,225.00)	.0
 TOTAL FUND REVENUE	 26,225.00	 26,225.00	 .00	 (26,225.00)	 .0

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

E-911 SYSTEM/SURCHARGE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	49,263.28	49,263.28	144,000.00	94,736.72	34.2
TOTAL E-911 SURCHARGE	<u>49,263.28</u>	<u>49,263.28</u>	<u>144,000.00</u>	<u>94,736.72</u>	<u>34.2</u>
TOTAL FUND REVENUE	<u><u>49,263.28</u></u>	<u><u>49,263.28</u></u>	<u><u>144,000.00</u></u>	<u><u>94,736.72</u></u>	<u><u>34.2</u></u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018



WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	734,529.64	734,529.64	2,854,650.00	2,120,120.36	25.7
51-42-412 METERED PIPED WATER COMM.	125,167.36	125,167.36	446,440.00	321,272.64	28.0
51-42-414 UNMETERED PIPED WTR RESID	207,169.94	207,169.94	834,971.00	627,801.06	24.8
51-42-416 CONTRACT WATER	3,080.00	3,080.00	13,075.00	9,995.00	23.6
51-42-436 PUMPHOUSE WATER	6,733.77	6,733.77	17,899.00	11,165.23	37.6
TOTAL WATER	1,076,680.71	1,076,680.71	4,167,035.00	3,090,354.29	25.8
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	402,780.78	402,780.78	1,586,277.00	1,183,496.22	25.4
51-43-412 METERED PIPED SEWER COMM.	201,395.41	201,395.41	803,488.00	602,092.59	25.1
51-43-414 UNMETERED PIPED SEWER RES	61,490.85	61,490.85	247,195.00	185,704.15	24.9
51-43-416 CONTRACT SEWER	7,093.61	7,093.61	24,828.00	17,734.39	28.6
TOTAL SEWER	672,760.65	672,760.65	2,661,788.00	1,989,027.35	25.3
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	8,872.60	8,872.60	46,270.00	37,397.40	19.2
51-45-435 RECONNECT FEES	1,639.56	1,639.56	2,677.00	1,037.44	61.3
51-45-450 SENIOR DISCOUNT	(12,359.68)	(12,359.68)	44,650.00	57,009.68	(27.7)
51-45-467 NSF CHECKS AND FEES	150.00	150.00	300.00	150.00	50.0
51-45-468 UTILITY INSPECTION FEES	540.00	540.00	1,500.00	960.00	36.0
51-45-471 WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472 SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
TOTAL MISCELLANEOUS	(1,157.52)	(1,157.52)	448,129.00	449,286.52	(.3)
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(19.00)	(19.00)	.00	19.00	.0
51-49-487 INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495 MISCELLANEOUS INCOME	760.71	760.71	.00	(760.71)	.0
TOTAL MISCELLANEOUS	741.71	741.71	14,000.00	13,258.29	5.3
TOTAL FUND REVENUE	1,749,025.55	1,749,025.55	7,290,952.00	5,541,926.45	24.0

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST & PENALTIES</u>					
52-40-403 CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
<u>CHARGES FOR SERVICES</u>					
52-43-402 CITY DOCK-STORAGE	8,500.43	8,500.43	70,000.00	61,499.57	12.1
52-43-404 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405 CITY DOCK-WHARFAGE	78,983.23	78,983.23	160,000.00	81,016.77	49.4
52-43-407 CITY DOCK-DOCKAGE	24,200.73	24,200.73	25,000.00	799.27	96.8
52-43-418 SBH PETRO PORT-FUEL THRU-PUT	101,208.62	101,208.62	220,000.00	118,791.38	46.0
52-43-424 PETRO YARD - STORAGE	1,024.00	1,024.00	2,000.00	976.00	51.2
52-43-426 PETRO PORT-FUEL THRU-PUT	202,417.24	202,417.24	440,000.00	237,582.76	46.0
52-43-427 PETRO PORT-DOCKAGE	8,621.59	8,621.59	20,000.00	11,378.41	43.1
52-43-433 SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434 SEAWALL DOCKAGE	3,403.15	3,403.15	10,000.00	6,596.85	34.0
52-43-435 SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454 BEACH-STORAGE	3,709.44	3,709.44	10,000.00	6,290.56	37.1
52-43-455 BEACH-WHARFAGE	39,706.03	39,706.03	70,000.00	30,293.97	56.7
52-43-457 BEACH-DOCKAGE	8,316.34	8,316.34	17,000.00	8,683.66	48.9
52-43-462 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463 BOAT HARBOR-MOORAGE	2,528.40	2,528.40	24,000.00	21,471.60	10.5
TOTAL CHARGES FOR SERVICES	482,619.20	482,619.20	1,100,500.00	617,880.80	43.9
<u>LEASE REVENUE</u>					
52-44-467 LEASE REVENUE	6,090.00	6,090.00	24,000.00	17,910.00	25.4
TOTAL LEASE REVENUE	6,090.00	6,090.00	24,000.00	17,910.00	25.4
<u>MISCELLANEOUS ?</u>					
52-45-462 SMALL BOAT HARBOR STORAGE	1,500.00	1,500.00	.00	(1,500.00)	.0
52-45-464 SMALL BOAT HARBOR PERMITS	4,860.00	4,860.00	24,000.00	19,140.00	20.3
52-45-467 EXTRA WATER CALLS	8,892.00	8,892.00	25,000.00	16,108.00	35.6
TOTAL MISCELLANEOUS	15,252.00	15,252.00	49,000.00	33,748.00	31.1
<u>MISCELLANEOUS</u>					
52-49-487 INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495 MISCELLANEOUS REVENUE	5,275.00	5,275.00	5,000.00	(275.00)	105.5
TOTAL MISCELLANEOUS	5,275.00	5,275.00	7,000.00	1,725.00	75.4

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

MUNICIPAL DOCK

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TOTAL FUND REVENUE	509,236.20	509,236.20	1,185,500.00	676,263.80	43.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-443 LEASE-SOA DEPT OF ADMIN-OCS	12,738.90	12,738.90	52,056.00	39,317.10	24.5
53-44-444 LEASE-COURT SYSTEM	153,405.00	153,405.00	613,620.00	460,215.00	25.0
53-44-447 LEASE:DEPT OF LAW	33,885.60	33,885.60	137,952.00	104,066.40	24.6
53-44-450 LEASE PATC	900.00	900.00	3,600.00	2,700.00	25.0
53-44-452 LEASE-TOWER ROAD LAND	1,350.00	1,350.00	5,400.00	4,050.00	25.0
53-44-453 YKHC - BUILDING	1,050.00	1,050.00	.00	(1,050.00)	.0
53-44-454 LEASE - TEEN CENTER	.00	.00	1.00	1.00	.0
53-44-472 DMV LEASE	1,574.40	1,574.40	6,298.00	4,723.60	25.0
53-44-479 LEASE LAND AVCP HEARSTART	300.00	300.00	1,200.00	900.00	25.0
53-44-481 LEASE LAND SWANSONS	3,625.02	3,625.02	14,500.00	10,874.98	25.0
53-44-485 LEASE LAND EUNKANG CHURCH	450.00	450.00	1,800.00	1,350.00	25.0
53-44-488 LEASE LAND GCI	1,000.02	1,000.02	4,000.00	2,999.98	25.0
53-44-489 LEASE NAPA BATTERY STRGE	.00	.00	10,000.00	10,000.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	300.00	300.00	.00	(300.00)	.0
TOTAL LEASE INCOME	210,578.94	210,578.94	850,427.00	639,848.06	24.8
TOTAL FUND REVENUE	210,578.94	210,578.94	850,427.00	639,848.06	24.8

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>EMP GROUP BENEFITS REVENUES</u>					
54-43-401 FROM GF-ADMINISTRATION	.00	.00	66,636.00	66,636.00	.0
54-43-402 FROM GF-CITY CLERK	.00	.00	22,212.00	22,212.00	.0
54-43-403 FROM GF-FINANCE	.00	.00	138,825.00	138,825.00	.0
54-43-404 FROM GF-PLANNING	.00	.00	44,424.00	44,424.00	.0
54-43-405 FROM GF-FIRE	.00	.00	177,696.00	177,696.00	.0
54-43-406 FROM GF-POLICE	.00	.00	399,816.00	399,816.00	.0
54-43-407 FROM GF-PW-ADMIN	.00	.00	25,544.00	25,544.00	.0
54-43-408 FROM GF-STREETS & ROADS	.00	.00	117,724.00	117,724.00	.0
54-43-410 FROM GF-CITY SAFETY	.00	.00	22,212.00	22,212.00	.0
54-43-411 FROM GF-PROPERTY MAINT	.00	.00	112,171.00	112,171.00	.0
54-43-424 FROM SR-E911 FUND	.00	.00	22,212.00	22,212.00	.0
54-43-425 FROM CSP GRANT PROGRAM	.00	.00	66,636.00	66,636.00	.0
54-43-449 FROM ENTERPRISE FUND-PORT	.00	.00	(55,974.00)	(55,974.00)	.0
54-43-450 FROM EF-PORT	.00	.00	10,662.00	10,662.00	.0
54-43-451 FROM EF-UTIL-HAUL WATER	.00	.00	103,841.00	103,841.00	.0
54-43-452 FROM EF-UTIL-HAUL SEWER	.00	.00	126,053.00	126,053.00	.0
54-43-453 FROM EF-UTIL-PIPED WATER	.00	.00	47,756.00	47,756.00	.0
54-43-454 FROM EF-UTIL-PIPED SEWER	.00	.00	48,866.00	48,866.00	.0
54-43-455 FROM EF-UTIL-REFUSE HAUL	.00	.00	36,650.00	36,650.00	.0
54-43-456 FROM EF-UTIL-LANDFILL	.00	.00	49,977.00	49,977.00	.0
54-43-457 FROM EF-UTIL-WTF BET HGTS	.00	.00	37,760.00	37,760.00	.0
54-43-458 FROM EF-UTIL-SEWER LAGOON	.00	.00	15,548.00	15,548.00	.0
54-43-459 FROM EF-UTIL-WTF CITY SUB	.00	.00	37,760.00	37,760.00	.0
54-43-460 FROM EF-VEHICLE MAINT	.00	.00	137,383.00	137,383.00	.0
54-43-462 COBRA PAYMENTS	2,278.00	2,278.00	.00	(2,278.00)	.0
54-43-463 FROM GEN FUND-IT SVCS	.00	.00	22,212.00	22,212.00	.0
54-43-464 STOP LOSS REFUND PYMTS	166,184.86	166,184.86	.00	(166,184.86)	.0
54-43-466 FROM EF-UTIL BILLING	.00	.00	38,871.00	38,871.00	.0
54-43-467 FROM EF-BETHEL TRANSIT SYSTEM	.00	.00	66,636.00	66,636.00	.0
54-43-468 EXPRESS SCRIPTS REBATE	3,374.58	3,374.58	.00	(3,374.58)	.0
TOTAL EMP GROUP BENEFITS REVENUES	171,837.44	171,837.44	1,940,109.00	1,768,271.56	8.9
TOTAL FUND REVENUE	171,837.44	171,837.44	1,940,109.00	1,768,271.56	8.9

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
<u>FEDERAL SOURCES</u>					
56-41-413 TRANSIT SECTION 5311	66,000.93	66,000.93	334,764.00	268,763.07	19.7
TOTAL FEDERAL SOURCES	66,000.93	66,000.93	334,764.00	268,763.07	19.7
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	4,340.00	4,340.00	20,500.00	16,160.00	21.2
56-43-423 BUS FARES-PREPAID	5,521.00	5,521.00	(12,500.00)	(18,021.00)	44.2
TOTAL CHARGES FOR SERVICES	9,861.00	9,861.00	8,000.00	(1,861.00)	123.3
TOTAL FUND REVENUE	75,861.93	75,861.93	423,344.00	347,482.07	17.9

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
63-42-401 VSW SEWER GRANT REV #16EP29	1,898,697.62	1,898,697.62	.00	(1,898,697.62)	.0
63-42-403 VSW SEWER GRANT REV #17EP77	290,889.58	290,889.58	.00	(290,889.58)	.0
63-42-404 VSW SEWER GRANT REV #18EQ57	490,000.00	490,000.00	.00	(490,000.00)	.0
TOTAL SOURCE 42	2,679,587.20	2,679,587.20	.00	(2,679,587.20)	.0
TOTAL FUND REVENUE	2,679,587.20	2,679,587.20	.00	(2,679,587.20)	.0

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOLID WASTE & RECYCLING</u>					
50-44-412 COMMERCIAL GARBAGE PICKUP	188,934.10	188,934.10	758,000.00	569,065.90	24.9
50-44-413 RESIDENTIAL GARBAGE PICKUP	83,096.88	83,096.88	328,000.00	244,903.12	25.3
50-44-416 LANDFILL DUMP FEE	33,530.00	33,530.00	83,000.00	49,470.00	40.4
TOTAL SOLID WASTE & RECYCLING	305,560.98	305,560.98	1,169,000.00	863,439.02	26.1
TOTAL FUND REVENUE	305,560.98	305,560.98	1,169,000.00	863,439.02	26.1

CITY OF BETHEL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2018

BETHEL ENDOWMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS</u>					
90-46-990 INTERFUND TRANSFER OUT-GF70%	.00	.00	(19,778.00)	(19,778.00)	.0
TOTAL TRANSFERS	.00	.00	(19,778.00)	(19,778.00)	.0
<u>MISCELLANEOUS</u>					
90-49-487 INVESTMENT INCOME	3,498.03	3,498.03	28,254.00	24,755.97	12.4
TOTAL MISCELLANEOUS	3,498.03	3,498.03	28,254.00	24,755.97	12.4
TOTAL FUND REVENUE	3,498.03	3,498.03	8,476.00	4,977.97	41.3

Management Team Reports

Espelin & Associates, llc

P.O. Box 13370

Trapper Creek, AK 99723

Cell: (360) 421-3607 fax: (866) 779-0840 e-mail: jsharp@espelinllc.com

November 19, 2018

TO: Bethel City Council
Cc: Pete Williams, City Manager
FROM: Jim Sharpe, Contract Finance Director
RE: Areas addressed during most recent onsite visit

In our capacity as Contract Finance Director for the City of Bethel, we focused on the following areas during our November on site visit:

- Implemented controls over payroll
- Initiated further action on 2 outstanding payroll related IRS issues
- Began the process of tracing fiscal year 2018 budget related amendments into the City's accounting system
- Reviewed the City's general ledger detail to ensure amounts were properly recorded

While on site, we took the following action regarding each of those areas:

Implemented controls over payroll

I spoke with Heidi Hoffman, payroll clerk, explaining that all payroll should be reviewed and approved in order to ensure employees are paid the correct amounts and that all time worked and leave taken (sick or vacation) is properly approved. I further explained that on a go-forward basis all payroll will be reviewed by Espelin & Associates prior to payment. In preparation for this change, I requested copies of source documents to support each employees' wage rate. We intend to review all payroll's going forward in order to ensure that proper internal controls are followed.

Initiated further action on 2 outstanding payroll related IRS issues

The City has received two notices from the IRS related to differences in reporting employee wages on the required quarterly 941 reports and the annual W-2's provided to employees. I spoke with Patty Burley regarding the notices and she and I are working together to investigate the notices. It is our intent to have those resolved within the next 30-60 days.

Began the process of tracing fiscal year 2018 budget related amendments into the City's accounting system

Using compiled information received by Finance, I began the process of tracing Council approved 2018 budget modifications and Staff initiated Budget Line Item Transfers into the City's accounting system. This process is ongoing and we will ensure it is completed prior to the start of the FY18 financial statement audit.

Reviewed the City's general ledger detail to ensure amounts were properly recorded

In preparation for the City's fiscal year 2018 audit, I reviewed the City's general ledger with a focus on journal entries recorded by the previous Finance Director. I noticed several entries that were not properly supported or did not appear to be appropriate. These entries were reversed or corrected. During that process, I also noticed that certain paid invoices were not accurately recorded in the City's accounting system on a consistent basis. These errors were also corrected during the week. I will further review the fiscal year 2018 general ledger and make corrections as necessary. As a result, we spoke with Finance staff regarding proper review and approval of all journal entries and implemented a process to ensure that proper internal controls are followed regarding journal entry review and approval.

It is our intent to follow up on these items, as well as others that we have on our priority list, while off site and provide the City Council with another update as to the progress of these items.

We appreciate the opportunity to work with the Council and the City's Finance team to help ensure that the City's books and records are properly stated and to implement proper internal controls to provide guidance for good accounting practices.

Should you have any questions or further discussions, please feel free to contact me at: jsharpe@cityofbethel.net or 360-421-3607.

Schedule, Events and Programs

- ❖ Fall 1 session runs Sept 10th – Oct 28th, Fall 2 session run Nov 1st – Dec 21st
- ❖ Starting November 1st, Group Fitness Classes will be scheduled on a monthly basis. Registration will be available for individual classes and Fitness Class passes will be available for a single class, in packages of 10 and an unlimited pass for the month.
- ❖ Holiday Schedule:
 - Thanksgiving: 11/22 Closed; 11/23 Open 2-9pm
 - Christmas: 12/25 Closed; 12/26 Open 2-9pm
 - New Year: 12/31 Open 5:30a-4p; 1/1 Open 2-9p
- ❖ New Sunday hours start December 2nd. Due to low patron numbers on Sunday mornings and staff shortages, the fitness center will be shortening their Sunday hours. Effective Dec 2nd, the Fitness Center will open at 2pm and remain open until 9pm.

2018 Holiday Hours

Thanksgiving
 ■ Thurs, 11/22 - Closed
 ■ Fri, 11/23 - Open 2-9pm

Christmas
 ■ Tue, 12/25 - Closed
 ■ Wed, 12/26 - Open 2-9pm

New Years
 ■ Mon, 12/31 - Open 5:30a-4pm
 ■ Tue, 1/1 - Open 2-9pm

Unless otherwise posted, YKFC will be open regular business hours for all other days during the holiday season. Happy Holidays!

Staffing

Operational Staff:

Now Hiring:

- Full Time and Part Time Customer Service Supervisors
- Certified Lifeguards
- Operations Staff

Programming Staff: We are looking for programming staff to fill the below roles:

- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

+ NOW HIRING CERTIFIED LIFEGUARDS! +
FREE Training At the YKFitness Center
December 1st -9th, Sat & Sun 12-8:30pm

Pre Course Test (completed on first day of class):
 Swim 300 yards of Freestyle and Breast Stroke without stopping
 Tread Water 2 mins with legs only
 Swim 20 yards, Retrieve 10lb brick, swim with both hands on brick 20 yards in 1:40.

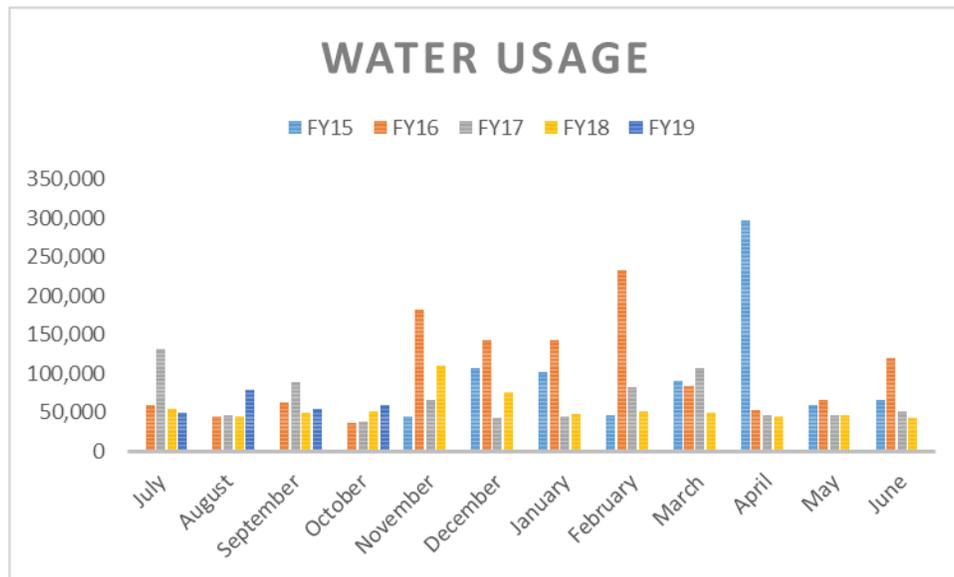
To be eligible Candidates must:
 Be at least 15 years old,
 Pass pre-course testing,
 Attend all classes,
 Complete Red Cross Registration (\$40)

Email questions to stacey.reardon@hilt.com or call 543-0390
 Register online at ykfitness.org, at the YKFC desk or call 543-0390

Get certified and get a job!

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information and links to our applications.

Facility Maintenance



*Note: Facility opened in November of 2014 (FY15)

Corrective Maintenance:

- Replaced gaskets on pumps 5 & 6
- Replaced motor on suit spinner in Men's locker room
- Identified issue with parking lot lighting as related to a conductor on the main power supply. Waiting on replacement part.
- Working on cleaning pool overflow grates.
- Showers handles on showers #1 & #2 in the women's locker room will need replacing soon. Parts are being ordered.

Maintenance needed:

Previously reported maintenance still pending:

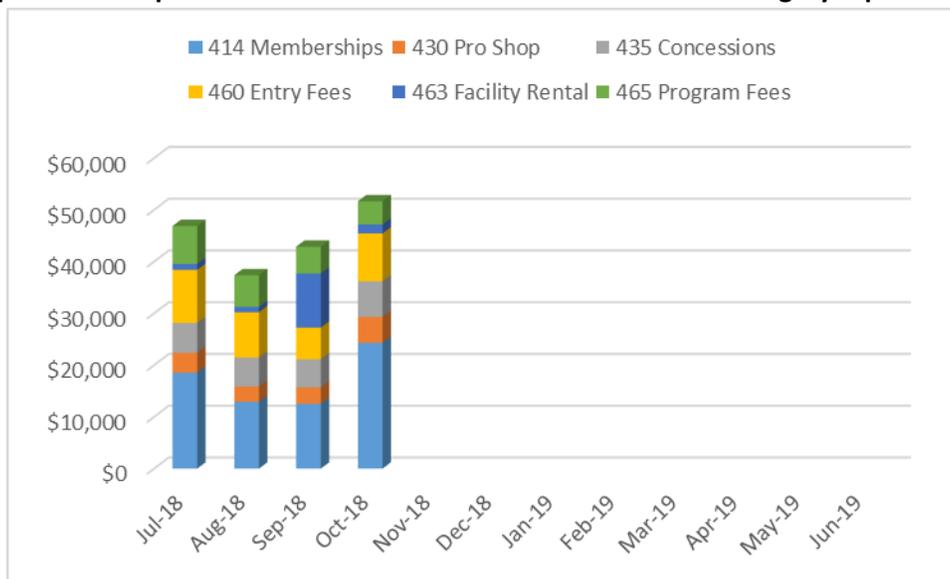
- Efforts were made to clean up a spill of Muriatic Acid in the facility connex. In the course of cleanup it was found that the spill was more extensive than initially thought and assistance was requested from the Fire Department. It was determined that additional protective equipment is needed to clean up the spill and the connex has been closed off pending procurement of the additional protective equipment.
- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options. Update August 2018: Two possible vendors for bulb replacement have been identified and quotes are being sought for parts and service.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed. 5/15/18 scissor lift scheduled to arrive on first barge. 6/19/18 still waiting on lift. August 2018 Scissor lift has been received and we are scheduling with property maintenance to inspect the fans and determine next steps. September 2018 waiting for replacement fan. October 2018 Fan has been received, waiting on electrician to install.

Revenue

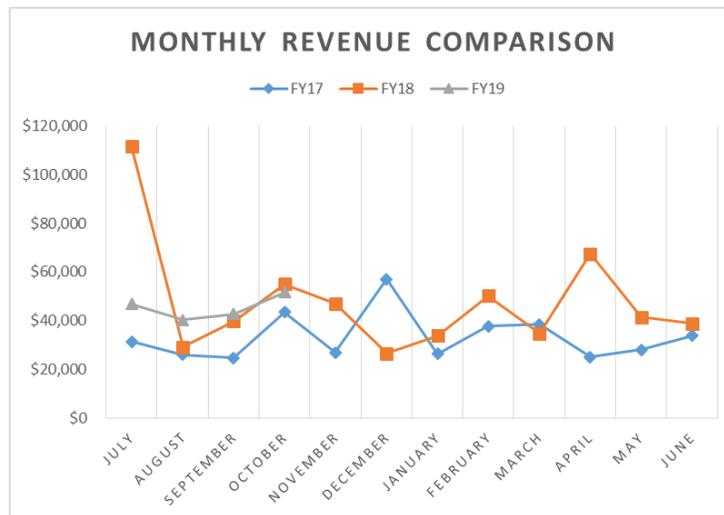
FY19 Revenue

Code	Facility Revenue	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	FY19 Budge	%attained
414	Memberships	\$18,548	\$12,929	\$12,522	\$24,316									\$68,315	\$383,160	17.83%
430	Pro Shop	\$3,850	\$2,960	\$3,166	\$5,011									\$14,987	\$42,000	35.68%
435	Concessions	\$5,759	\$5,585	\$5,444	\$6,878									\$23,666	\$55,000	43.03%
460	Entry Fees	\$10,272	\$8,751	\$6,111	\$9,252									\$34,386	\$81,500	42.19%
463	Facility Rental	\$1,130	\$1,040	\$10,476	\$1,743									\$14,389	\$12,750	112.85%
465	Program Fees	\$7,327	\$6,101	\$5,155	\$4,462									\$23,044	\$80,500	28.63%
Community Action Grant														\$0	\$767	0.00%
WomenInPhilanthropy Grant														\$3,016	\$4,681	64.42%
Facility Revenue Total		\$46,885	\$40,381	\$42,874	\$51,662	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$181,803	\$660,358	27.53%

The below chart represents the portion of the total revenue that each revenue category represents.



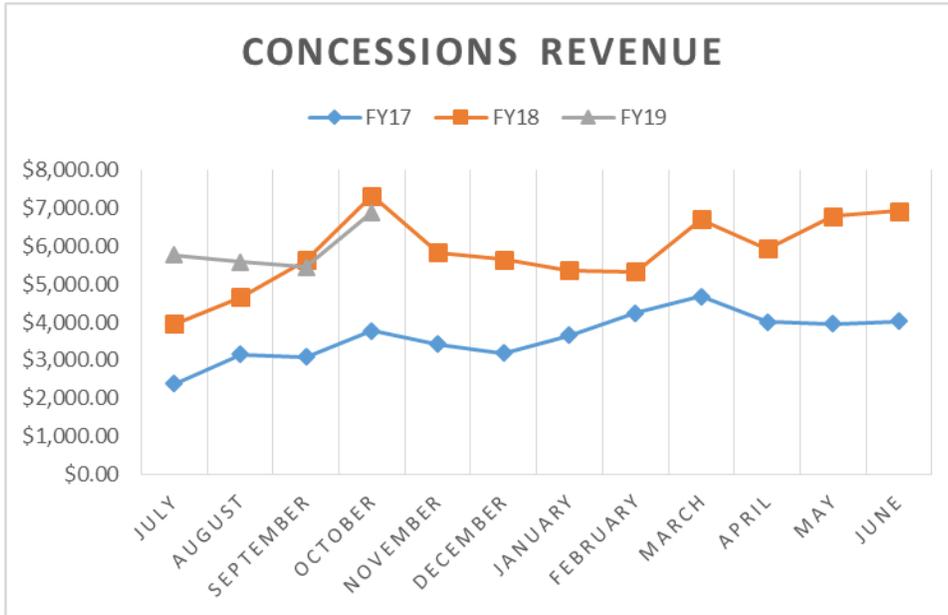
Revenue Comparisons



Monthly Revenue Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$31,433	\$26,142	\$24,867	\$43,503	\$27,134	\$57,131	\$26,567	\$37,829	\$38,636	\$25,144	\$28,177	\$33,913	\$400,478
FY18	\$111,356	\$29,355	\$39,850	\$55,131	\$47,120	\$26,685	\$33,914	\$50,253	\$34,808	\$67,517	\$41,521	\$38,990	\$576,500
FY19	\$46,885	\$40,381	\$42,874	\$51,662									\$181,803

Revenue

Concessions Comprisons



Concessions Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$2,384.89	\$3,157.11	\$3,092.41	\$3,769.41	\$3,426.47	\$3,185.55	\$3,648.41	\$4,247.30	\$4,669.61	\$4,009.62	\$3,958.30	\$4,024.27	\$43,573.35
FY18	\$3,954.28	\$4,650.93	\$5,633.56	\$7,320.72	\$5,834.03	\$5,642.99	\$5,366.89	\$5,321.23	\$6,690.87	\$5,921.68	\$6,781.51	\$6,906.37	\$70,025.06
FY19	\$5,759.05	\$5,585.25	\$5,443.53	\$6,878.43									\$23,666.26

Pro Shop Comprisons

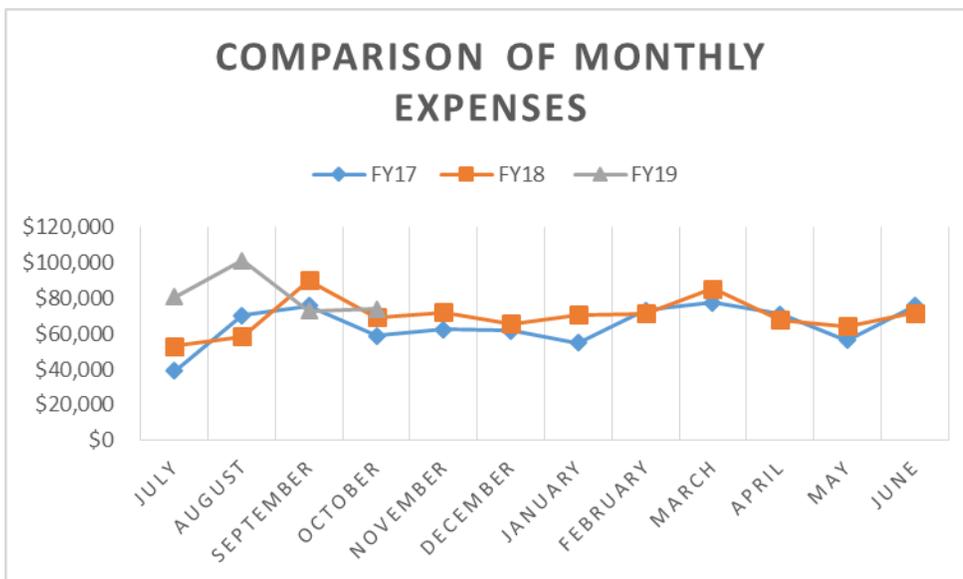


Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$3,913.00	\$2,850.50	\$2,092.54	\$3,365.62	\$2,231.18	\$2,490.62	\$2,239.62	\$2,777.95	\$4,032.94	\$3,483.89	\$3,253.72	\$3,382.17	\$36,113.75
FY18	\$3,289.74	\$3,247.54	\$3,365.77	\$5,194.60	\$3,231.28	\$3,172.30	\$2,643.08	\$4,315.11	\$4,537.02	\$2,288.89	\$3,466.59	\$4,987.01	\$43,738.93
FY19	\$3,849.71	\$2,959.60	\$3,166.18	\$5,011.47									\$14,986.96

FY19 Expenses

Expenses	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	Budgeted	% used
Wages	\$36,428	\$55,950	\$35,994	\$36,176									\$164,548	\$581,604	28.29%
Benefits	\$8,923	\$13,288	\$8,404	\$8,463									\$39,078	\$120,200	32.51%
520 Housing	\$3,090	\$3,090	\$3,090	\$3,090									\$12,360	\$37,080	33.33%
545 Travel/Training	\$0	\$82	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$82	\$5,731	1.43%
561 Supplies	\$12,789	\$3,747	\$3,431	\$8,657	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,624	\$99,176	28.86%
580 Boiler	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,250	0.00%
646 Contractors	\$12,017	\$12,017	\$12,017	\$12,017									\$48,067	\$148,320	32.41%
661 Vehicle Maintenance/Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
663 Janitorial Supplies/Services	\$316	\$151	\$7,560	\$274	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,301	\$18,000	46.12%
668 Software Licenses	\$899	\$427	\$447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,773	\$6,869	25.81%
683 Minor Equipment	\$1,579	\$3,013	\$0	\$589	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,182	\$10,500	49.35%
684 Donations and Awards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
724 Dues/Subscriptions	\$169	\$179	\$179	\$179	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$706	\$2,000	35.31%
727 Advertising	\$186	\$0	\$0	\$1,820	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,006	\$9,000	22.29%
733 Postage	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3	\$400	0.63%
736 Bank Charges	\$1,134	\$947	\$884	\$1,374	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,339	\$14,500	29.92%
790 Allowance for Special Events	\$0	\$0	\$0	\$227	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$227	\$800	28.42%
799 Miscellaneous	\$0	\$7,643	\$0	\$817	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,460	\$5,500	153.82%
Community Action Grant	\$160	\$184	\$0										\$344	\$767	44.85%
Women In Philanthropy Grant	\$270	\$311	\$0										\$581	\$4,681	12.40%
TOTAL	\$77,963	\$101,028	\$72,006	\$73,683	\$0	\$324,680	\$1,071,378	30.30%							

Comparison of Monthly Expenses



Expenses for July 2018 are trending higher than previous years due to early purchase of pool chemicals for the year and the growth of our youth programs which has increased wages for staffing those programs.

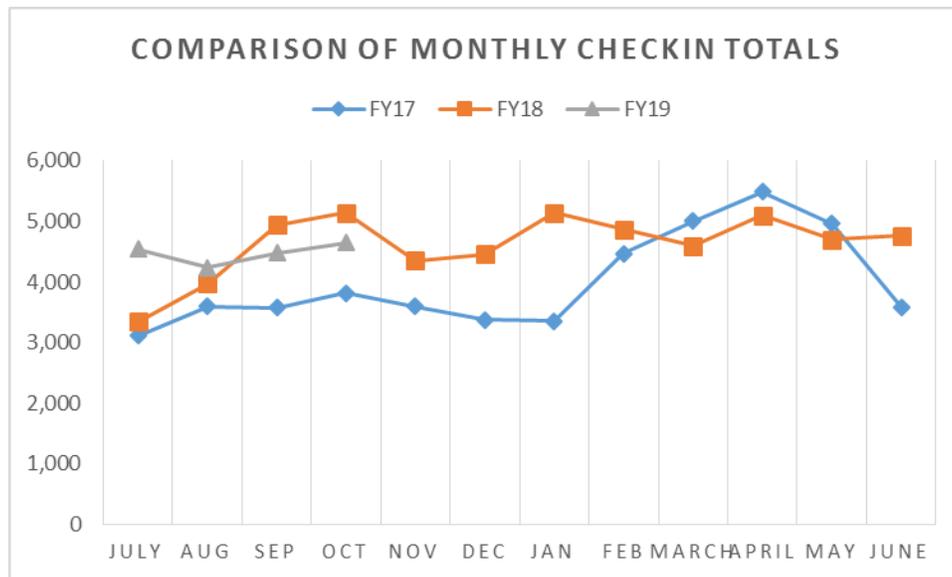
Most months have 2 pay periods, during September 2017 and August 2018 there were 3 pay periods. In addition, during August 2018 a connex was purchased for facility storage.

Monthly Expenses	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$39,145	\$70,114	\$75,717	\$58,716	\$62,335	\$61,668	\$54,949	\$72,965	\$77,475	\$70,907	\$56,290	\$75,502	\$775,784
FY18	\$53,231	\$58,448	\$89,960	\$69,086	\$71,974	\$65,596	\$70,546	\$71,272	\$85,390	\$67,745	\$64,074	\$71,669	\$838,989
FY19	\$80,783	\$101,028	\$72,822	\$73,683									\$328,317

Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

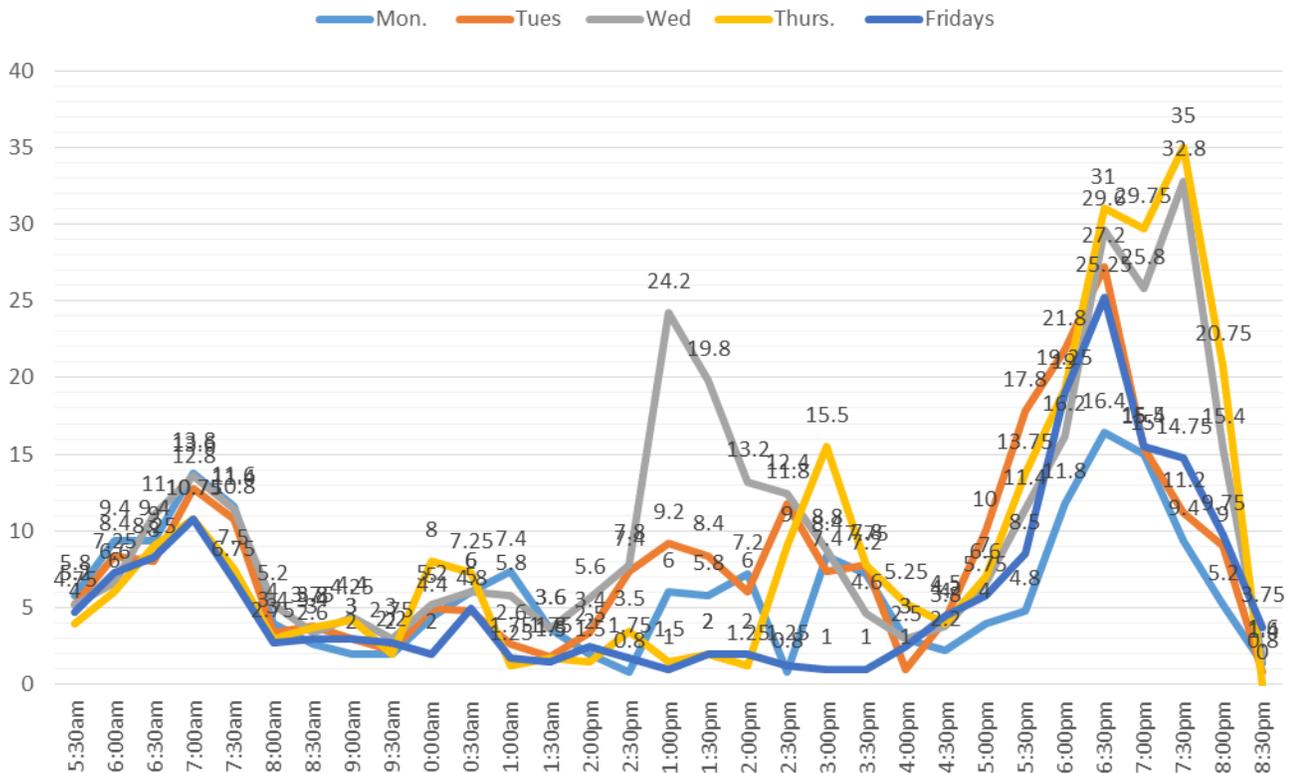
Facility Check-In	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Member Checkins	2,771	2,563	1,712	1962									9,008
Daily Admissions	1,482	1,533	1,734	1448									6,197
Rentals	32	120	771	920									1,843
Fitness Programming	45	5	140	216									406
Aquatics Programming	34	88	97	90									309
Youth Programs	176	47	19	8									250
Monthly Totals	4,540	4,356	4,473	4,644	0	0	0	0	0	0	0	0	18,013



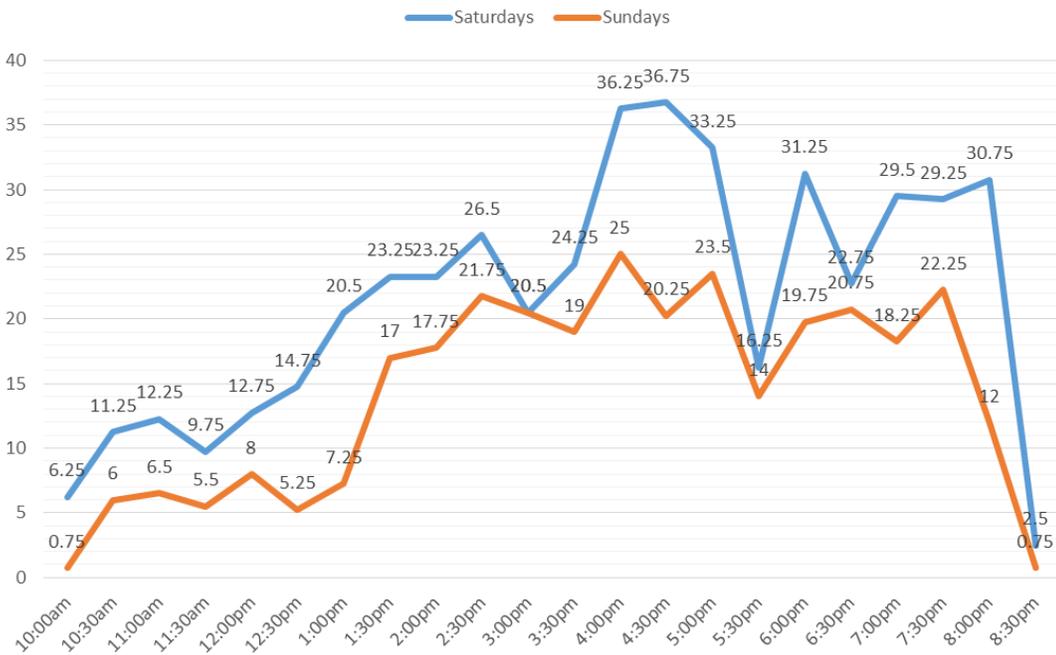
Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584	47,936
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766	55,355
FY19	4,540	4,236	4,473	4,644									17,893

Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

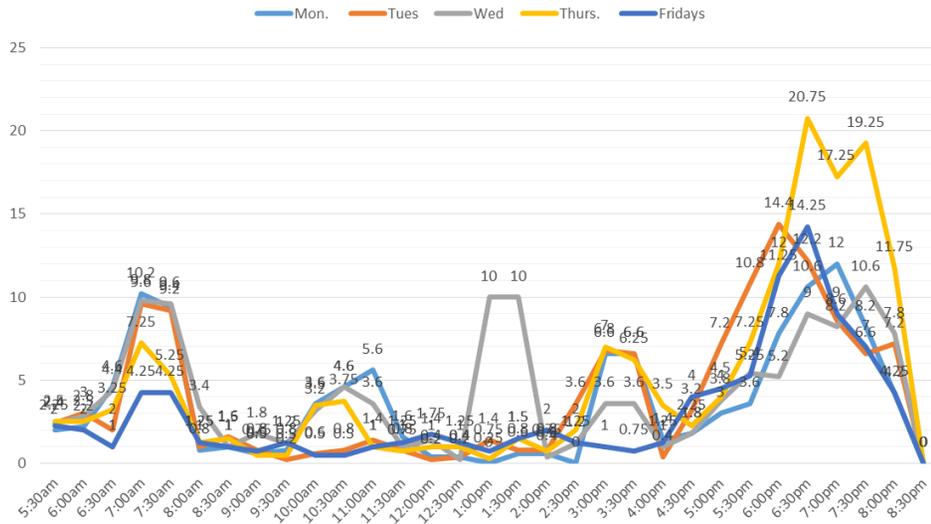
Oct. 2018 Total Mon.-Fri. Averages



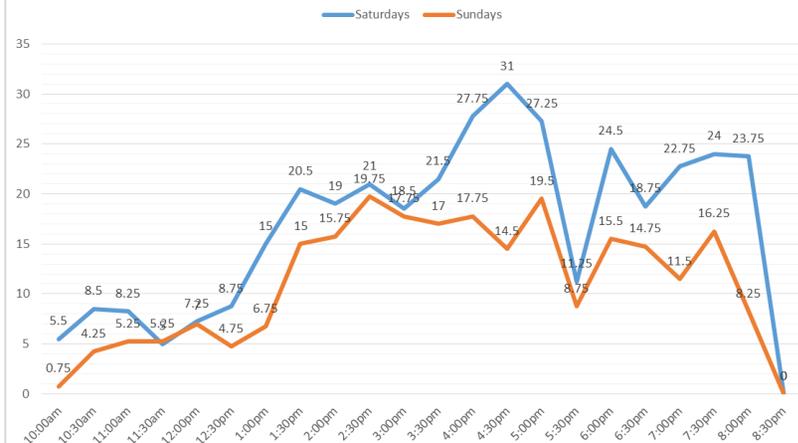
Oct. 2018 Total Sat./Sun. Averages



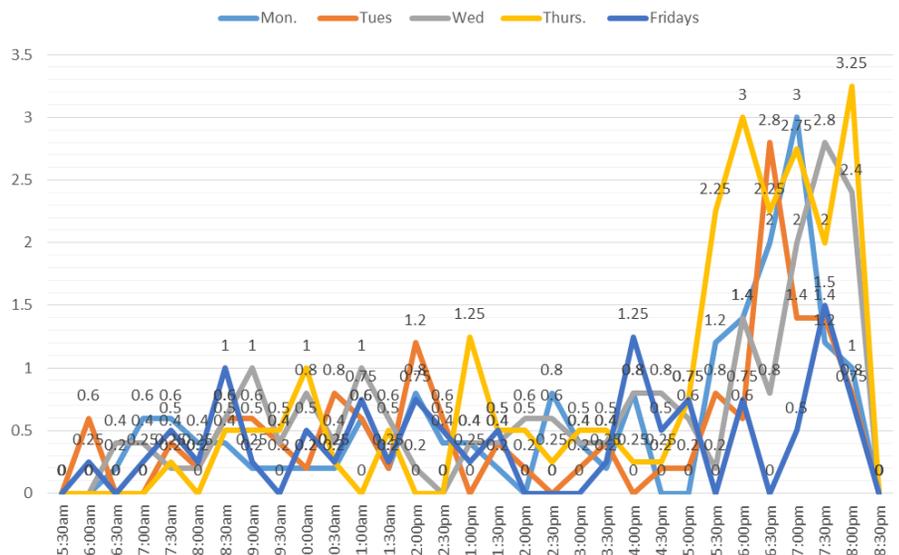
Oct. 2018 Pool Mon.-Fri. Averages



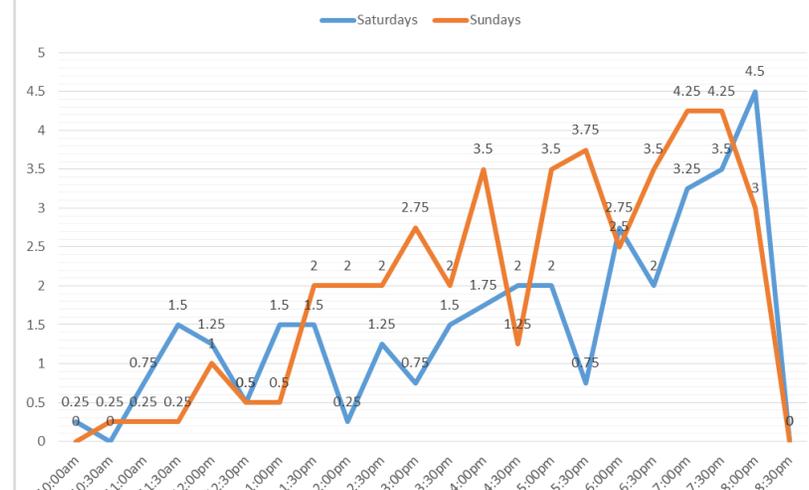
Oct. 2018 Pool Sat./Sun. Averages

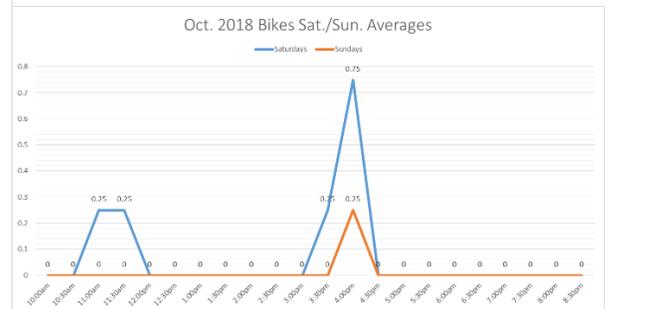
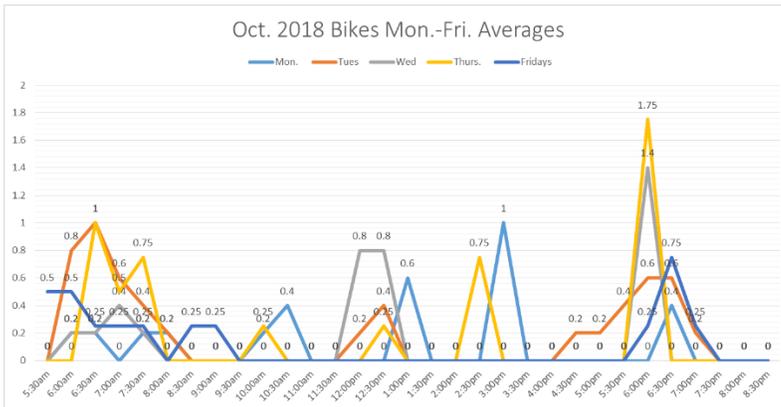
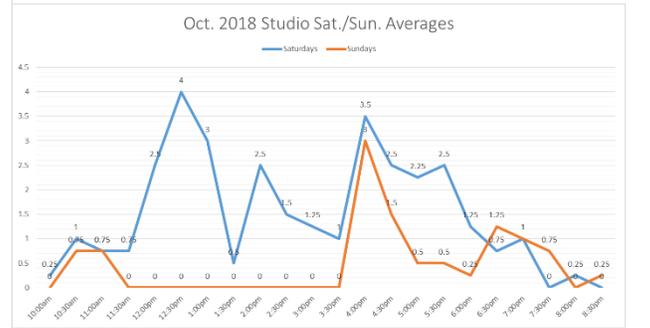
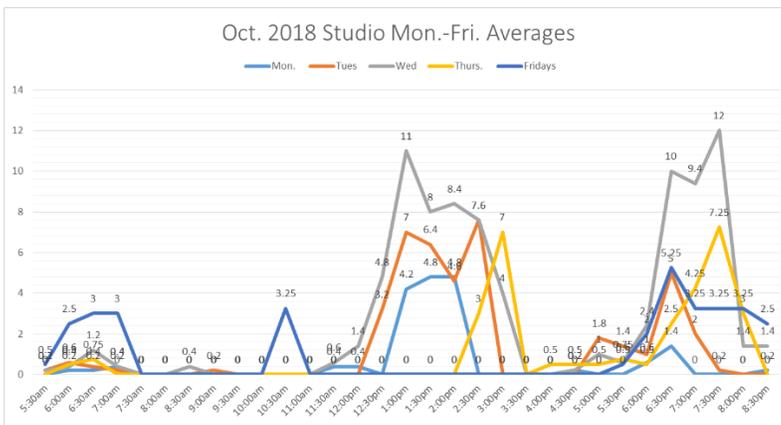
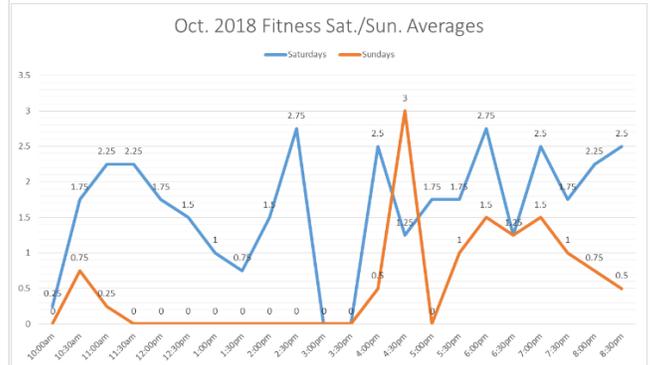
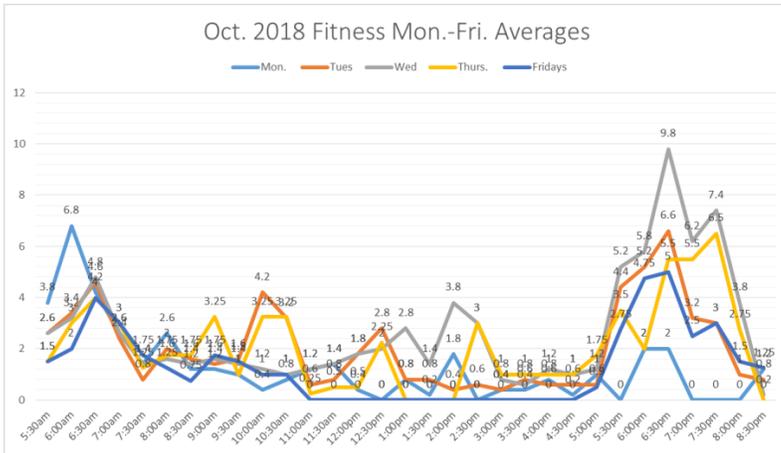


Oct. 2018 Spa Mon.-Fri. Averages



Oct. 2018 Spa Sat./Sun. Averages





MEMORANDUM

DATE: 11.01.2018
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Hauled Utilities:

Hauled Utilities Dept has had a rough time with the water trucks all month with at three trucks running all day to keep up with the services. Sometimes we have two water trucks running until one or two more are back up and running. All the routes are done by the end of the day or onto the next day. We really need more water trucks running so that all drivers can be done without putting too much overtime. We finally got our tire machine so all the trucks should be able to be maintained as expected and back on the road as needed. The new drivers need their clothing as they have been assigned clothing when they start. Waiting on the approval for the purchase of the clothing. When there are incidents and accidents on the job and I'm called to the scene of the incident or accident I have to have a company vehicle with me. When I'm on lunch now I have to run back to the shop to clock in and get the forms for the accident/incident before heading back out to the scene of the incident/accident. All the drivers have had a wonderful month without any incidents or accidents. Filing takes allot out of me when I am needed to help a driver to get their trucks running, getting tools they need to work on the part of their vehicle, inspecting an address for water or sewer and even both on an address, checking on an address of incident or an accident, run a part for the driver to use, inspect an address of concern to the driver, running a water truck or even a sewer truck, filing new ORS orders from the billing department on the route sheets, making route sheets for the next day, making corrections on the files for the route sheets for services, dispatching extra call services, filing pictures for the incidents that need to be turned in, checking service calls for extra and services requested for an address, help CWS workers start on an assigned project, receiving phone calls to dispatching service calls, well there are a lot that I haven't named to what I do in the day but it is a lot of work. Everything gets ready for the next day and the filing of the daily duties done the day before. We still need things to purchase for the driver needs and the parts for the service trucks that we need to keep the service trucks running. One of our drivers was on labor Thursday so her leave begins

today. Aside of all the duties that are being completed in this Dept we are serving the community as we are all needed.

Utility Maintenance:

- Lagoon operating in discharge mode
- City Hall Lift Station pumps replaced- back to normal operation
- Received spare fire hydrant valves
- 16 alarms on residential lift stations were responded to.
- Monthly meter reading and service connections were completed
- Teen Center lift station basin replacement complete.
- Main Lift Station pump work – Pump #3 was reinstalled after rebuild and Pump #1 was sent in for major repair
- Public Works shop water line heat trace complete.
- 14 Water circulation pump changes completed in City Sub on houses affected by water flow direction change due to installation of the Institutional Corridor water line. Still waiting on response from remaining houses on list
- Clean up and organization of shops.
- 12 residential lift station repairs
- Line levelling activities
- Daily safety meeting.

Property Maintenance:

- Clean boilers at fire station
- Change ventilation filters at court house
- Plot new cemetery , expansion
- Clean boilers at Police Department
- Work on dog pound boiler
- Work on exterior lighting at Police Department
- Install Led lights at court house
- Clean all three boilers at teen center
- Demo front deck at city hall and construct new deck and handrail
- Install new window at city hall after break in.
- Clean both boilers at CSWTP
- Install door panel at CSWTP
- Change exterior lighting lift station
- Pick up accessories for soccer field
- Fire extinguisher checks
- Install bike rack at new soccer field
- Fire up main boiler at BHWTP

Parks and Recreation:

- Installed new bike rack at the new soccer field
- Clean up of parks around city
- Added fill material at Teen Center playground
- Repaired fencing on Tundra Ridge
- Boardwalk repairs and maintenance

Road Maintenance:

Streets and Roads replaced two driveway culverts that are problem during the spring thaw, 412 Ptarmigan, and 634C Ptarmigan. These are culverts that always freezes up in the wintertime, one has to be pump out, and the other is hard to thaw out with steamers.

Streets and Roads, hauled in 45 loads of road sand to the new pad behind the dog pound, after the willows were dugout and hauled to the landfill. This is for a building that will be move there to use as part of the dog pound.

Streets and Roads, also been hauling in gravel to roads that have potholes showing due to all the rain we been having. This helps to keep the road smother by keeping the pot holes fill in so it will not get bigger. We hauled gravel to Tundra Ridge Sub., Ptarmigan Street, Akakeek Street, Ridgecrest Drive, City Sub., East Ave. Boat harbor Road, Adder Street, Main Street, Blue Berry Sub., Willow Street, 4th Ave., 6th Ave.,

Streets and Roads Hauled in 78 loads of road sand from city sand pit to the end of 5th Ave. to build it up so we can cap it off with gravel. This was the rest of D-1 gravel, we got from ONC to use on 5th Ave... This, finish it out to the end with 6 inches of gravel, and is a big improvement from what it was.

Vehicles and Equipment:

October has been a better month than September was. We are caught up as of now with all water trucks back in service. The 3 trucks with major issues have all been fixed. We are now down 2 mechanic positions which means we are only half staffed. The fact that we are in need of a new fleet of water trucks can't be stressed enough. The majority of these trucks are simply old and run down. The amount of man hours and money put into these trucks are by no means cost worthy. Being so shorthanded and having to spend 90% of our time scrambling to keep the water trucks running is causing the rest of the fleet of equipment and vehicles to now get behind on services and maintenance. If anyone knows of a mechanic looking for work please have them put in an application. It is greatly needed. Our team is

doing a great job considering the circumstances. I do believe that we would have a better chance to get more interest in the mechanic positions if we could offer more money. We are getting low to mid \$20's and other positions in town are getting at least \$10/hr more. I do understand that the benefits play a big roll but the bottom line is people want the money.

Transit System:

The month of October has been a busy month. We currently have a full time driver, 8 hours per day and a part-time driver, 3 hours per day. With the reduction in the FY 19 Budget we are only running one route, Green Line, from 6:30am to 6:15 pm. The ridership for the first quarter, July, August and September, was 5805; 1224 paying elders, 355 youth, 1006 paying adults, 3217 adults with day and monthly passes and elders with yearly passes. Of the total, 5805, 639 had some type of disability.

The condition of our buses are maxing out, the State, DOT, recommends that buses be phased out when they are seven years old and/or 150,000 miles. DOT takes into consideration our road conditions, weather, and gives us special considerations. Replacement on a "as need bases".

Our newest bus 439 was purchased in October of 2014, four years old, but has 133,000 miles. It's currently in the shop needing a rear axle seal replaced. Bus 438 our oldest and smallest bus was purchased in 2008, ten years old, and has 123,002 miles. Bus 436, the diesel bus, was purchased in 2008, ten years old, and has 143,800 miles. Bus 437, diesel bus, was purchased in 2008, and has a bad motor and is recommend to be surplused.

We will be putting studded tires on buses 439 and 438. Bus 438 had new studded tires last year and we'll be using them again this year. We have new studded tires for bus 439 and as soon as the roads start getting bad we'll put them on.

Landfill / Recycle Center:

The landfill has been busy trying to get caught up with covering everything and making DEC happy. With the new regulations that will be coming out soon, they are going to require us to cover the wood, cardboard and etc. once a week, in addition to covering the dumpster trash daily. However, we will

have to get everything caught up and covered before we can attempt to covering every day.

We have built two new pads off of the new road so that in the spring we can use the new graveled road and have dump sites that are not hindered by mud and water. We are working on a plan with Bill and Pete to estimate how much material it would take to get caught up with covering. The road crew continues to help us cover and spread the sand.

Water Plant Operations:

The month of October we did our Lead and Copper Testing for CSWTP. We are in Winter Mode at CSWTP. Monthly Water Logs to ADEC for BHWTP and CSWTP. Also our DMR report for Sewage Lagoon . We are still short staffed here in Water Plant Operations. One operator at BHWTP and One operator here at CSWTP. Construction continues at CSWTP with Plumbers and Electricians.

Staffing Issues/Concerns/Training:

Streets and Roads daily dialog

10/31/18

Graded Akakeek Street, Ridgecrest Drive and Ptarmigan Street.

Mixes up the last 13 bags of salt along with 39 dump truck loads of sand in the salt sand pile.

We hauled in 30 loads of cover to the landfill with two dump trucks.

Push the 30 loads of cover at landfill with D-3 Cat.

Hauled in seven loads of sand to the pad at landfill gate and push with D-3 Cat.

11/1/18

Hauled 32 loads of cover to the landfill with two dump trucks.

Push the 32 loads of cover at landfill with D-3 Cat.

Hauled in six more loads of sand to the pad at landfill gate and push it with D-3 Cat.

Stack the salt sand pile with 324E cat that we use in our road sander trucks.

11/2/18

Hauled in 30 more loads of cover to the landfill with two dump trucks.

Push the 30 loads of cover at the landfill, and finish the Southeast side of the landfill.

Hauled in six loads to build a road so we can start hauling cover from the back to the center of the landfill Monday.

Hauled in five loads, and push it with the D-3, at the new landfill office pad.

11/5/18

Haul in 12 loads of sand to the landfill office pad and finish it with the D-3 Cat.

Hauled in 14 loads of cover to the center back of the landfill with two dump trucks.

Push the 14 loads with the D-3 Cat that was, hauled to the center of the landfill.

Graded City Sub., 7th Ave., Ptarmigan Street, Owl Streets, Delapp Street, and Main Street

11/6/18

Graded Kasayuli Sub., Willow Street, 4th Ave., 5th Ave.

Hauled in 18 loads of cover to the landfill from city sand pit.

Push the 18 loads of cover at the landfill with D-3 Cat.

11/7/18

Graded Blue Berry Sub., city sand roads, and City Sub...

Hauled 26 loads of cover to the landfill from city sand pit.

Push the 26 loads of cover at the landfill with D-3 Cat.

11/8/18

Hauled 52 loads of cover to landfill with 3 dump trucks from the top soil pile by fire tower.

Push the 52 loads of cover at the landfill with D-3.

Hauled six loads of cover to the new part of the graveyard with dump trucks to fix three wash out.

Push the six loads that was, hauled, to the new graveyard.

Fix a sinkhole on 4th Ave by 840 4th Ave . .

Fixes pot hole in City Sub., and on Ptarmigan Street.

Run two loads of salt sand in the sander truck throughout Bethel roads.

11/9/18

Hauled 39 load of cover to the landfill with two dump trucks from the top soil pile by fire tower.

Push the 39 loads of cover at the landfill with D-4.

Run three loads of salt sand with the sander truck through Bethel roads.

We haul the five vehicles was left on Haroldsen Roads to the landfill.

11/12/18

Two sander was out sanding through Bethel at 5:30 AM in the morning for 7 hours.

11/13/18

Two sander was out sanding the Bethel roads for 7 hours.

Grader scarified the Bethel roads for 7.5 hours.

Replace the two-grader blades with serrated grader blades.

City of Bethel

Street and Roads Foreman

James Flemings



October Monthly Report

Personnel:

We currently have two vacancies for patrol and one vacancy in dispatch. We had a Patrol Officer successfully complete field training this month. We lost a dispatcher this month but have had two people interview for the open position. We had an applicant accept a conditional offer for the Records/Evidence Custodian position.

October is domestic violence awareness month, so the Bethel Police Department participated in TWC's Peace Walk. Personnel from Bethel Police Department are participating in a community focus group on how to respond as a community to domestic violence/sexual assaults.

We also had a trainer fly up and teach a domestic violence refresher class to all of the Officers.

Bethel Police Department participated in the Zombie run that was put on by YKHC Diabetes Department.

Operations:

Dispatch handled 1,627 calls for service for the month of October. 442 of the calls for service were for intoxicated pedestrians. BFD 159, AST 6, BPD 1,256 of which 143 required case reports.

Community Service Patrol:

CSP for this reporting period handled 137 individuals, of which 67 were males and 70 were females. Of the 137 persons contacted by the CSP, 15 were placed at YKCC, and 121 Sobering Center.

These numbers do not reflect Title 47 inebriates handled by patrol or the CSO.

Animal Control:

The CSO's handled 41 animal control calls for service for the month of October.

MEMORANDUM

DATE: 11.01.2018
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

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Streets and Roads replaced two driveway culverts that are problem during the spring thaw, 412 Ptarmigan, and 634C Ptarmigan. These are culverts that always freezes up in the wintertime, one has to be pump out, and the other is hard to thaw out with steamers.

Streets and Roads, hauled in 45 loads of road sand to the new pad behind the dog pound, after the willows were dug out and hauled to the landfill. This is for a building that will be move there to use as part of the dog pound.

Streets and Roads, also been hauling in gravel to roads that have potholes showing due to all the rain we been having. This helps to keep the road smother by keeping the pot holes fill in so it will not get bigger. We hauled gravel to Tundra Ridge Sub., Ptarmigan Street, Akakeek Street, Ridgecrest Drive, City Sub., East Ave. Boat harbor Road, Adder Street, Main Street, Blue Berry Sub., Willow Street, 4th Ave., 6th Ave.,

Streets and Roads Hauled in 78 loads of road sand from city sand pit to the end of 5th Ave. to build it up so we can cap it off with gravel. This was the rest of D-1 gravel, we got from ONC to use on 5th Ave... This, finish it out to the end with 6 inches of gravel, and is a big improvement from what it was.

Vehicles and Equipment:

October has been a better month than September was. We are caught up as of now with all water trucks back in service. The 3 trucks with major issues have all been fixed. We are now down 2 mechanic positions which means we are only half staffed. The fact that we are in need of a new fleet of water trucks can't be stressed enough. The majority of these trucks are simply old and run down. The amount of man hours and money put into these trucks are by no means cost worthy. Being so short handed and having to spend 90% of our time scrambling to keep the water trucks running is causing the rest of the fleet of equipment and vehicles to now get behind on services and maintenance. If anyone knows of a mechanic looking for work please have them put in an application. It is greatly needed. Our team is doing a great job considering the circumstances. I do believe that we would have a

better chance to get more interest in the mechanic positions if we could offer more money. We are getting low to mid \$20's and other positions in town are getting at least \$10/hr more. I do understand that the benefits play a big roll but the bottom line is people want the money.

Transit System:

The month of October has been a busy month. We currently have a full time driver, 8 hours per day and a part-time driver, 3 hours per day. With the reduction in the FY 19 Budget we are only running one route, Green Line, from 6:30am to 6:15 pm. The ridership for the first quarter, July, August and September, was 5805; 1224 paying elders, 355 youth, 1006 paying adults, 3217 adults with day and monthly passes and elders with yearly passes. Of the total, 5805, 639 had some type of disability.

The condition of our buses are maxing out, the State, DOT, recommends that buses be phased out when they are seven years old and/or 150,000 miles. DOT takes into consideration our road conditions, weather, and gives us special considerations. Replacement on a "as need bases".

Our newest bus 439 was purchased in October of 2014, four years old, but has 133,000 miles. It's currently in the shop needing a rear axle seal replaced. Bus 438 our oldest and smallest bus was purchased in 2008, ten years old, and has 123,002 miles. Bus 436, the diesel bus, was purchased in 2008, ten years old, and has 143,800 miles. Bus 437, diesel bus, was purchased in 2008, and has a bad motor and is recommend to be surplus.

We will be putting studded tires on buses 439 and 438. Bus 438 had new studded tires last year and we'll be using them again this year. We have new studded tires for bus 439 and as soon as the roads start getting bad we'll put them on.

Landfill / Recycle Center:

The landfill has been busy trying to get caught up with covering everything and making DEC happy. With the new regulations that will be coming out soon, they are going to require us to cover the wood, cardboard and etc. once a week, in addition to covering the dumpster trash daily. However, we will have to get everything caught up and covered before we can attempt to

covering every day.

We have built two new pads off of the new road so that in the spring we can use the new graveled road and have dump sites that are not hindered by mud and water. We are working on a plan with Bill and Pete to estimate how much material it would take to get caught up with covering. The road crew continues to help us cover and spread the sand.

Water Plant Operations:

The month of October we did our Lead and Copper Testing for CSWTP. We are in Winter Mode at CSWTP. Monthly Water Logs to ADEC for BHWTP and CSWTP. Also our DMR report for Sewage Lagoon . We are still short staffed here in Water Plant Operations. One operator at BHWTP and One operator here at CSWTP. Construction continues at CSWTP with Plumbers and Electricians.

Staffing Issues/Concerns/Training:



CITY OF BETHEL
Fire Department

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: October 30, 2018
TO: Pete Williams, City Manager
FROM: Bill Howell, Fire Chief
SUBJECT: Management Report, October 2018

Current Events

- October is Fire Prevention Month in Alaska. Hundreds of children grades Pre-K through 4th have visited the station to learn about fire safety. Additionally we are selling smoke detectors changing detector batteries and visiting stores in the month of October to get the word out.
- Department staff and volunteers raised over \$3500 at our annual Fill the Boot fundraiser for the Muscular Dystrophy Association.
- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal and tribal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

Bethel's ambulance service costs the City around \$1500 per transport. The City receives about \$400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, \$1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes.

We are waiting for further information on steps needed to participate

- The department attends bi-weekly teleconferences with Lifequest services our ambulance billing company. These meetings are aimed at improving recovery of revenue through better documentation and timely filings.
- The new ladder truck is being outfitted with equipment.

- Homeland security made a site visit to inventory equipment awarded under Homeland Security grants. The department successfully provided all required information.

Community Planning/Preparedness

- On 10-30-18, the department participated in an emergency/disaster drill with the National Guard and State of Alaska DOT. The drill was held at the National Guard Hangar.
- The Department is updating the City of Bethel Emergency operations plan.
- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel receive the proper training to neutralize and dispose of the materials.

Training

- On 10/02/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders helped pack Fire Prevention bags for Fire Prevention Week and practiced placing patients with suspected spinal cord injuries into the full body vacuum mattress.
- On 10/11/18 at 7:00 p.m. a Fire Meeting was held at the fire station. Firefighters reviewed equipment on the new ladder truck, Truck-1, and climbed the aerial.
- On 10/16/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders received instruction on EMS documentation to prove medical necessity for Medicaid and Medicare.
- On 10/25/18 and 10/26/18, the department received training on the new ladder truck from a representative of Pierce Manufacturing. Training topics included the overview of electrical system, emergency overrides, setting up the stabilizers, use of the elevated master stream, and safety considerations for operating the aerial device.
- Newly hired staff members have been conducting Firefighter and EMT skills verifications and have completed mandatory OSHA training. Additionally, new staff have completed and passed the department's firefighter physical agility test.

Responses

- Between 09/29/18 and 10/30/18, the Bethel Fire Department responded to 136 EMS and 11 Fire incidents.
- During this period, 73 EMS incidents (53.6%) were alcohol-related.

- On 09/30/18 at 5:08 a.m., medics responded to State Highway for a person who did not have a pulse. The patient had a valid Do Not Resuscitate order. Medics confirmed death and turned the scene over to BPD.
- On 10-01-18 at 1:51 a.m. Firefighters responded to Lulu Heron for the report of an apartment filled with smoke. Firefighters observed that the apartment was filled with white smoke from a pan of oil on the stove that had been left on, but no fire. Firefighters ventilated the apartment and returned to quarters.
- On 10-01-18 at 10:31 a.m. firefighters responded to Mikelnguut Elitnaurviat School for the report of a child on top of a shipping container.. Firefighters assisted the child down; the child was assessed by medics and transported to the hospital.
- On 10/01/18 at 12:17 p.m. Firefighters responded to AJ Way for the report of a vehicle fire. Firefighters observed a fully involved truck. Firefighters deployed the 100 ft. bumper line and were able to extinguish the fire. The cause of the fire is unknown.
- On 10/03/18 at 4:21 p.m. Firefighters responded to Neqlernaq Loop for the report of a kitchen fire. Firefighters observed that the fire had already been put out by homeowner using a fire extinguisher. While on scene, fire fighters noticed smoke in the kitchen and living room, but no smoke alarms sounding Firefighters assisted the homeowners with ventilating the smoke from their house, firefighters also inspected the homeowners' smoke detectors, and were able to verify that the homeowners' smoke detectors did work but were out of compliance date. The cause of the fire was determined as faulty electrical wire inside of stove.
- On 10/05/18 at 3:50 p.m. medics responded to Swanson's Grocery Store for the report of a person having a seizure. The patient was assessed and transported to the hospital.
- On 10/06/18 at 10:05 a.m. medics responded to AC Main for the report of an infant who was dropped. The patient was assessed and transported to the hospital.
- On 10/07/18 at 10:13 a.m. medics responded to the area of Second Avenue for the report of a deceased person. Medics confirmed death and left the scene to BPD Officers.
- On 10/12/18 at 12:13 p.m. medics responded to Akakeek Street for the report of a person who dislocated their shoulder. The patient was assessed and transported to the hospital.

- On 10/15/18 at 3:25 p.m. medics responded to the 4-H Teen Center for a child who had a broken arm. The patient assessed and transported to the hospital.
- On 10/18/18 at 1:00 a.m. medics responded to Tundra Ridge Subdivision for the report of an intoxicated person who was experiencing a behavioral outburst. The patient was assessed by medics, but was transported by BPD Officers.
- On 10-22-18 at 12:06 p.m. medics responded to Ptarmigan Road for the report of an elderly person experiencing respiratory distress. The patient was assessed and transported to the hospital.

Budget/Financial

- With 25% of the budget year (10-25-18) elapsed, the department has used 42% of regular and 35% of our callback overtime budget. Few shift-qualified staff, high alcohol related call volume and low volunteer turnout are factors causing the increase in overtime use. Full staffing, and reduced of calls for service into the slower winter months should curtail overtime use. Overtime use will be evaluated at the end of December to determine if modification to the budget is needed.

Grants

- The Department received funding through the Volunteer Fire Assistance program for \$7,470, for three sets of firefighting turnouts. This grant has a 10% match. The project total is \$8,300. The Department has submitted orders to a vendor.
- The Department applied for and passed the first round of approval the Phase 18 Code blue Grant for \$45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditure is made.
- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. YKHC ordered the stretcher and it has since arrived

Staffing/recruitment

- The Department will be fully staffed effective November 1, 2018. We welcome back John Ahrens of Orcas Island, WA. John is a shift-qualified firefighter who previously served in the department for one year.
- With the return John Ahrens the department will have five of its seven firefighters Shift qualified. Two untrained firefighters will be taking a firefighter one class in the spring.

Vehicles & Equipment

- All department vehicles are up and running.
- We are outfitting the new ladder truck with firefighting and rescue equipment.
- Our 1980 tanker and the 1980 ladder truck have been put out of service to make room for the new ladder truck
- The Code Blue committee has approved \$45,000 to remount our 2003 Ford ambulance M-5.
- The Department is working with admin to dispose of all surplus vehicles. Action Memorandum and Resolutions are forthcoming to surplus the obsolete equipment.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance) In service, Airbags repaired.</i>
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. (Plan to remount to new Dodge chassis in 2018/2019)
Medic 6	Ambulance	2017	<i>(Frontline Ambulance) In service. Tires studded. Parts ordered.</i>
Engine 4	Pumper	2013	<i>(Frontline pumper) In service, Seat belt sensor silenced but still needing repair by V&E. DEF tank heater malfunction.</i>
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH.</i> (Poor overall condition needs replacement)
Truck 1	Ladder Truck	2017	Outfitting, in service
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service



CITY OF BETHEL

Post Office Box 1388
 Bethel, Alaska 99559
 Phone: 907-543-2047

TO: City Manager
 FROM: Human Resources
 SUBJECT: September Managers Report

DATE: 31 October 2018

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Director	1	0	0	1	0
Driver – Hauled Utility	1	0	0	1	0
Mechanic II	2	1	0	2	1
Water Plant Oper	2	1	0	2	1
Police Officer III	1	0	0	1	0
Police Officer II	1	0	0	1	0
TOTALS	8	2	0	8	2

We currently have 6 job positions with a total of 8 openings as follows:

Finance Director: Currently under review by Anchorage based talent management agency, Alaska Executive, in preparation for comprehensive vetting.

Hauled Utility Drivers: 1 applications received and hired, start date 1 Nov 2018

Mechanic-II: 1 application received, currently being reviewed.

Water Plant Operator –1 application received currently being reviewed.

Police Officer III – New position as result of FY budget.

Police Officer II – New position as a result of FY budget.

HR Manager attended two partnership conferences to enhance job skills:

3 – 5 Oct: Conference with EMPOWER retirement representatives in Juneau. Topics discussed were the initial fielding of EMPOWER to new participants, benefits of enrollment, general overview of programs.

24 – 25 Oct: Conference with APEI insurance representatives in Anchorage. Topics discussed were Tips for developing viable job descriptions, Conduct of HR related investigations, OSHA/Safety, and Cyber Security.

James P. Harris
Human Resources Manager



To: Pete Williams, City Manager
From: Betsy Jumper, Planner
Subject: Oct. Manager's Report
Date: Oct. 31, 2018

- Had a Planning Commission meeting on the 11th.
- Residential site plan applications processed this month include: construction of a single family dwelling; infill (2), construction of a storage shed. Commercial Site plans issued include relocation of an animal kennel building, and relocating two buildings from 1220 CEH to the Yuut Elitnauriat campus.
- Research of property owners.
- Answer public's questions on miscellaneous topics.
- Research into City of Bethel property.
- Removal of junk cars in conjunction with Streets and Roads on City rights of way.
- Employee safety meetings.
- Minor replat process for lot split.
- Since the development season is dwindling, we are doing an on-going project of taking photos of all the properties in the Floodplain. This will be in conjunction with the National Flood Insurance Program and FEMA.
- Going over the budget as needed and developing an EXCEL spreadsheet to track budget items.
- Went over a Conditional Use Permit Application received and deemed it complete. Will process further to go to Planning Commission in January.

Memorandum

Date: October 25, 2018

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



October 2018 Current Events

- **YK Fitness Center Server Installation Complete:**

The new server and domain were successfully installed at the YK Fitness Center. All of their important files were migrated and my team was able to confirm a successful onsite and offsite backup. With this, the facility is now properly protected against scenarios like equipment failure or human error. The staff has been orientated to the new environment and with the exception of a few very minor hiccups, the new equipment has been performing as expected.

- **Wind Turbine Still Operable:**

TecPro was able to replace the faulty connection between the Wind Turbine and the YK Fitness Center with a new wireless radio connection that has successfully restored control to Northern Power for Turbine operations. As such, the turbine has been functioning as expected since and shouldn't likely experience any other issues.

- **Council Tablet Computers Ordered:**

The City Clerk's office has endeavored to go electronic with its meeting packets and the council has approved a budget for equipment and software. This month the order was placed for the hardware devices and we look to have our hands on them within a couple of weeks. The devices should be distributed within the first couple of weeks in November.

- **Business-As-Usual:**

Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, Caselle access, and login problems to name a few.

Future Plans

- **RDP Server:**

We have experienced an explosion in the number of people/entities needing remote access to the Caselle database to assist in Finance Department matters. Up until this point, the matter has been moot as we have had plenty of computers that could be left free in order to accommodate these connections, but now we are running out of both computers and office space for this. I am going to be looking into a new server that will allow simultaneous remote connections so that computers will not need to be left free. With this, we will be able to provide both our

Memorandum

Date: October 25, 2018

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



contractors and our employees on travel a more convenient means of getting at their network files or the Caselle database remotely.

- **New Firewall:**

When I took over the department, I inherited a GCI-provided firewall service from my predecessor. Unfortunately, that service provides me very little oversight or control over Internet restrictions and now that GCI has been purchased by a new company and is downsizing, I'm finding it very difficult to get help on firewall-related matters or even being able to get someone on the phone (our last three account managers have quit). As such I will be looking into the possibility of getting our own firewalls put into place at City Hall and the Police Dept. so that control is back in our court.

City Clerk's Report

City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

December 11, 2018 Regular City Council Meeting

December 18, 2018 Alcohol Task Force Meeting

ELECTIONS ARE OVER!

What a great election season with record turnouts- a big thank you goes out to our dedicated election officials!

Long Term Records Storage

The State of Alaska Archivist has completed the microfilm work for our meeting minutes and has set the documents for long term storage in their state of the art records storage area.

Committee/Commission Training

A few of the Committees have seen a lot of turnover in support staff ie the recorders and ex officio members. While the City Clerk's Office always provides one on one training to the new recorders and invites everyone to the annual Recorder Training it seems there are still many people unfamiliar with their roles. We will conduct another training in November and ask the City Manager to help ensure each of the department heads and recorders make an attempt to be present during the training to help ensure every level of the organization understands the expectations of the various roles. Additionally, the Office has been working on the Recorder's Guide Book similar to the Committee/Commission Guide. The City Clerk will continue to work on this guide as time will allow with a completion goal by the end of February.

Committee Commissions General

We have eight seats that have term expirations on December 31st. The members have been notified with a request to reapply. The Council will be presented with confirmation of the members as they are received by the office.

Passport

Annual audit preparation and initiation of mandatory annual training.

Fiscal Year 2018 Audit Review

Working with the Finance Department to ensure budget modifications and line item transfers are appropriately applied to the City Clerk's Office budget.

Document Review and Preparation

Code of Conduct Draft

Amendments to Plastic Bag Ordinance

Resolution on Long Term Storage Alaska Archivist

HIPPA Records

Committee and Commission Training Documents

AM on Employment Agreement

Executive Session

Additional Information
