



City of Bethel
Public Works Committee
Regular Meeting - Wednesday, October 21, 2020 5:30 pm
City Hall Council Chambers, Bethel, AK

Gary Decossas
Committee Chair
Term Expires 2022

Alyssa Leary
Committee Co-Chair
Council
Representative
Term Expires 2021

Ryan Butte
Committee Member
Term Expires 2020

Juan Delgado
Committee Member
Term Expires 2021

Bill Arnold
Public Works Director
Ex- Officio Member

Charlie Dan
Committee Recorder

We are hosting our public meeting through Zoom.

To join this meeting, follow these instructions:

Go to the website, <https://zoom.us/join> or

Call: 253-215-8782, 301-715-8592, 312-626-6799, 346-248-799, 699-900-6833, or 929-205-6099

Zoom Meeting ID: 942 8329 0754 Passcode: 686894

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD –5 minute limit

We are still accepting written testimony from the public for each of our public meetings. Deadline to submit written testimony will be 4:00pm the day of the meeting. Please send written testimony to pwadmin@cityofbethel.net. Anonymous submissions will not be accepted.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

a) September 16, 2020 Regular Meeting

VI. UNFINISHED BUSINESS

a) Amending BMC 08.12.020 and 08.12.030 (Leary)

b) Recommendation for City Code Enforcer Follow up

c) Water/Sewer Utility Financial Issues

VII. NEW BUSINESS:

a) Salvage Operations at Landfill

VIII. DIRECTOR'S REPORT

IX. COMMITTEE MEMBER COMMENTS

X. ADJOURNMENT

Posted October 15, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Website: <https://www.cityofbethel.org/publicworkscommittee>

Charlie Dan, Public Works Assistant

City of Bethel, Alaska

Public Works Committee Meeting Minutes

September 16, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee meeting was held on September 16, 2020 via Zoom. Gary Decossas called the meeting to order at 5:37 pm.

II. ROLL CALL:

Present: Gary Decossas, Alyssa Leary, Ryan Butte, and Ryan Jeffries.
Also Present: Charlie Dan, Bill Arnold, Ted Meyer, and John Sargent.

III. PEOPLE TO BE HEARD: 5 Minute Limit

IV. APPROVAL OF AGENDA:

MOVED BY:	Alyssa Leary	Motion to approve the Agenda.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Alyssa Leary	Motion to approve meeting minutes for August 19, 2020.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

VII. UNFINISHED BUSINESS:

A. Amending BMC 08.12.020 and 08.12.030- tabled until pandemic stabilizes.

B. Recommendation for City Code Enforcer Follow up-

MOVED BY:	Ryan Butte	Motion to recommend to City Council to create and fund a new position within the Planning Department to address the workload that includes enforcement.
SECONDED BY:	Ryan Jeffries	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Ryan Butte	Motion to retract the previous motion and put together a job description for a combined Code Enforcement/Inspector position.
SECONDED BY:	Alyssa Leary	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. NEW BUSINESS:

A. Water/Sewer Utility Financial Issues-

MOVED BY:	Ryan Butte	Motion to suspend the rules to hear from acting Finance Director, John Sargent.
SECONDED BY:	Alyssa Leary	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Ryan Butte	Motion to table Water/Sewer Utility Issues until November for follow up.
SECONDED BY:	Alyssa Leary	

VOTE ON MOTION	Motion carried by unanimous vote.
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IX. DIRECTORS REPORT:

X. COMMITTEE MEMBER'S COMMENTS:

A. Leary- Thank you all for being here tonight. Welcome, Ryan!

R. Butte- No comment, welcome, Ryan Jeffries.

G. Decossas- Thank John and Bill for attending the meeting tonight and thank you all for being here tonight.

R. Jeffries- No comment

XI. ADJOURNMENT

MOVED BY:	Ryan Butte	Motion to adjourn.
SECONDED BY:	Alyssa Leary	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 6:58 PM.

APPROVED this _____ DAY OF _____, 2020.

Gary Decossas
Committee Chair

Charlie Dan
Recorder of Minutes



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
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MEMORANDUM

DATE: 9-23-2020 to 10-5-2020

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Corvid-19- The biggest challenge we are face ensuring the employees are obeying the Mandate. I'd much rather see our employees use common sense with the information that has already been forwarded to their departments to ensure a safe working environment, than to have to use a mandate, and discipline. I have a meeting schedule October 5th with our Insurance Broker and APEI and we will discuss this situation and what the Risk Mgr. should be doing for the employees.

EOC- We have scaled back the function of the EOC. We kept the Director in place. We are concentrating on routine chores such as purchasing supplies, inventory and keeping track of the finances. The Planning Dept. is still involved and we have hired three persons and one who be working on the chores mentioned above as well as with the Incentive Program at the airport, also we are starting to hand out masks. I'm still learning the details of the employees' responsibilities. The Cares Act Budget is being moved from Excel to the Caselle program and this should be completed by Oct. 9th.

Finance Dept. I have relieved the Acting Finance Director and this person will resume managing grants, which includes the Cares Act. A person from Carmen Jackson LCC arrived Oct 3 and began working Oct 4. We discussed the finance dept. for an hour. We agreed on what tasks needed to be looked at first. Training was a high priority which will begin at the end of October. There is a lot of work to be done. The Expenditures Compared to the Budget is attached to this report along with the fund balance reports. This report is updated to the end of July, 2020.

The issue of the project funds not being rolled over will be corrected but I think needs to be discussed to understand this issue. Alaska State Statute Sec. 29.35.090 states that governing body shall establish a Budget and Capital Program. Three years ago (FY-19) the Council approved a Capital Improvement Plan, FY 2019 - FY 2023. As far as I know this was the first time that the City of Bethel passed a Capital Improvement Plan (CIP). Before this plan was introduced the City had included the capital projects as part of the general fund expenditures. Past Administrations had not been allowed to use the General fund balances (savings) for capital projects or purchases of equipment, etc. during the budget process. There was a lot of discussion at the time of whether the CIP should have a stand-alone budget, and a separate page in the budget too keep track of the CIP expenditures. Capital Expenditures use the GL codes 69X (1-9). Because of the amount funds approved, we actually in some cases ran out of GL codes to use. The administration is open to any new ideas but we think we should seek some outside advice from a qualified firm to present to us some ideas about what might work best for the City's CIP program. We have reached out to Carmen Jackson LLC for their advice.

Utility Billing is being outsourced to Caselle and they are up to date with what has been sent to them.

We have received \$40K plus for ambulance services and the finance dept. is checking to see if the funds have been accounted for, just received Sept billing. These funds are to be used by the fire department.

We turned into the finance dept. a slew of budget modifications that hadn't been entered into the system yet.

Rural Utility Business Advisors (RUBA) – The score we received needs to be improved too ensure we will qualify for grants. We are actively working to resolve this matter.

Alaska Dept. of Trans. – There is a new Airport Mgr. who is also responsible for the maintenance of CEHH along with part of Main St, Front St. Oscar Way, portion of the BIA Rd. and 1st Ave where the Lions Club sits. Hopefully we can establish a working relationship with the Airport Manager to maintain these roads. I've also corresponded with the DOT's Chief of Maintenance. In the past we worked well together. One of the problems maintaining the State Rds. has been, in my opinion, the lack of personnel afforded to the Airport Manager. The other concern we have discussed is how dusty the highway is during the summer and the need for the State to have water truck for the airport personnel to use. Introduced myself to Yukon-Kuskokwim Planner (DOT) requesting any updates of projects scheduled for this area.

Streets and Roads – The City received a compactor that attaches to the grader. This should help to prolong the life of the gravel we use on the surface of the roads. It also means that one person can do the work of two.

City Attorney – The former Acting City Mgr. the City Attorney and I have meet to go over legal matters.

Human Recourses/Risk Manger- We have advertised for temporary hires on the City Web site for Property maintenance. We will review applications for the Finance Director sometime this week. Risk Management, we will be starting meetings using portal provide by Combs Insurance who is our insurance broker. We will schedule a meeting with him this week. I hope to see a little more being accomplished regarding the safety of our employee.

_Transit Dept. The Cares Act might provide for \$ 700,030 till 2023. We don't have the particulars or the agreement yet but the Grant Manger will be working on it.

Union Negotiations-HR and I have meet to discuss the concerns Dept. Heads forward to me while she was on vacation.

Grants- Should be a grant report attached to this report



September 25, 2020

Mr. William Arnold
Mr. Ted Meyer
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: 2017-2022 City of Bethel- DOWL Term Contract
Capital Projects Update**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Working under full design services Notice to Proceed.
- 65% design will be delivered near end of October. Full design will go into early 2021, with the first phase of construction happening in summer 2020.
- Three letters sent out introducing the service agreements.
- Public Involvement and Service Agreements are an issue. Firm not allowing public meetings right now. Plan is now to set up a project office in Bethel and schedule one on one meetings with property owners starting the week of October 26, 2020. We would work with a local to schedule meetings.
- Need upgrades to Bethel Main lift station which will be taken care of as part of another project.
- Need to increase the scope of design and construction to include a glycol heat boost somewhere in the middle of the project. Need to identify where a glycol boiler building (10' x 10') could go.
- Anticipated construction cost of \$12M.

City Hall Roof and Boiler Improvements- #11

- Project was bid, with bids due on August 31, 2020. Wolverine Supply Inc. has the low bid at \$1.1M.
- Construction will be in summer 2021. Submittal review and RFIs are underway.

Lift Station Improvements- #15

- Bethel Heights West, East, Bethel Heights Main, FAA, and Kilbuck have all had upgrades in 2019.
- Signed authorization for engineering for:
 - City Hall
 - Public Works
 - Bethel Main
 - System Wide SCADA
 - Bethel Heights West Back-up Power
- TecPro and Inet Mechanical are under contract for this work.
- Main upgrades are scheduled for September 28, 2020. DOWL, Inlet Mechanical, LineStop and TecPro will all be in town for valve change.

- Pump packages for City Hall and Public works have been ordered and are expected to arrive in Bethel second week of October. Inlet Mechanical is ready to begin work once they arrive. We do not have a change order in place for this work yet.
- Spent approximately \$900K on design and construction services to date. Anticipated additional costs of roughly \$1.2M.
- After City Hall and Public Works, DOWL and EDC will begin work on SCADA system improvements.

Lead and Copper Issues at City Sub- #17

- Ready for initiation. DOWL process mechanical can come to Bethel sometime soon and will investigate the pipe modifications at Bethel Heights water plant simultaneously. We have until December 31, 2020 to complete this installation and start-up.
- Following start-up DOWL will seek the ADEC approvals.

City General Planning Services- #18

- Approximately \$3,000 remaining in “retainer” from FY20. Once this is depleted, we will need an amendment.
- Other task orders related to the subdivision reviews were open, but have been closed now.

DPW Structural Repairs-#21

- Wolverine Supply Inc. has signed construction contract for \$500K.
- Majority of improvements are complete. Need to perform substantial completion inspection.

Subdivision Construction Oversight- #25

- NTP for construction oversight of Blue Sky, Ciulkulek, and Tanqik subdivisions
- DOWL provide on-site oversight of Ciullkulek, and is geared up to provide oversight for Blue Sky. Blue Sky subdivision construction has been delayed and delayed, so we are sitting idly.

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Project has been bid, Wolverine Supply Inc. was low bidder at \$217,00.
- Scope of construction will change to include additional work at the high wall and potentially tile repairs.
- Preliminary construction estimate of \$350K, but that does not include additional work like the tile repairs.
- WSI is expected to begin work around September 30, 2020.

Courthouse Water Service Replacement- #29

- DOWL moving forward with design of a direct water service to the courthouse and elimination of the service shed and the water storage tank.
- Preliminary engineers estimate is \$300K, assuming City staff will demolish the existing storage tank and do much of the civil grading.
- Project will bid in winter and be ready for construction in 2021.
- One issue is that the Unicom communication center gets its power through a service drop on the water service shed. This will require some unanticipated utility coordination, and possibly paying AVEC to relocate the service.

Support of Low Income Housing Study for ONC/Neighborworks AK- #30

- NTP of \$10K. To be fully reimbursed by Neighborworks Alaska, but routed through the City.

- Objective is to identify ways to reduce cost of living in Bethel, by reducing the cost of utilities
- DOWL is assisting their team with assessment of utility costs, and will prepare planning level costs and graphics for:
 - Piping Ciullkulek subdivision
 - Construction of a truck fill station and water storage tank near the entrance of the Ciullkulek subdivision.
 - Very rough cost for providing City-wide piped water and sewer.
 -

Haroldsen's Subdivision Access Study- #31

- NTP of \$7,500. DOWL used about 50% of this.
- Completed study for access road improvement costs.
- Agreed to bring a traffic camera out to monitor traffic going to the subdivision- but this hasn't been completed yet.

CEHH Hydraulics and Hydrology Study- #32

- Notice to Proceed on September 24, 2020
- In response to the lowering of Culvert near the Ciullkulek subdivision access, DOT wants a study that shows downstream property owners will not be impacted. Study may find additional downstream culverts are needed, or an upstream retention pond.

KYUK Back-up Generator- #33

- Notice to Proceed on September 17, 2020
- Tying KYUK into the City Complex generator will not be possible, KYUK will need a separate stand-alone generator
- CARES Act funding, so we are trying to move quickly.
- Electrical Engineer will be on-site in Bethel September 28, 2020.



CTP Nomination - September 2019 | Akakeek, Ptarmigan, and DeLapp Streets - Heavy Use Roads Improvement

Culvert Locations along the Project Area Roads

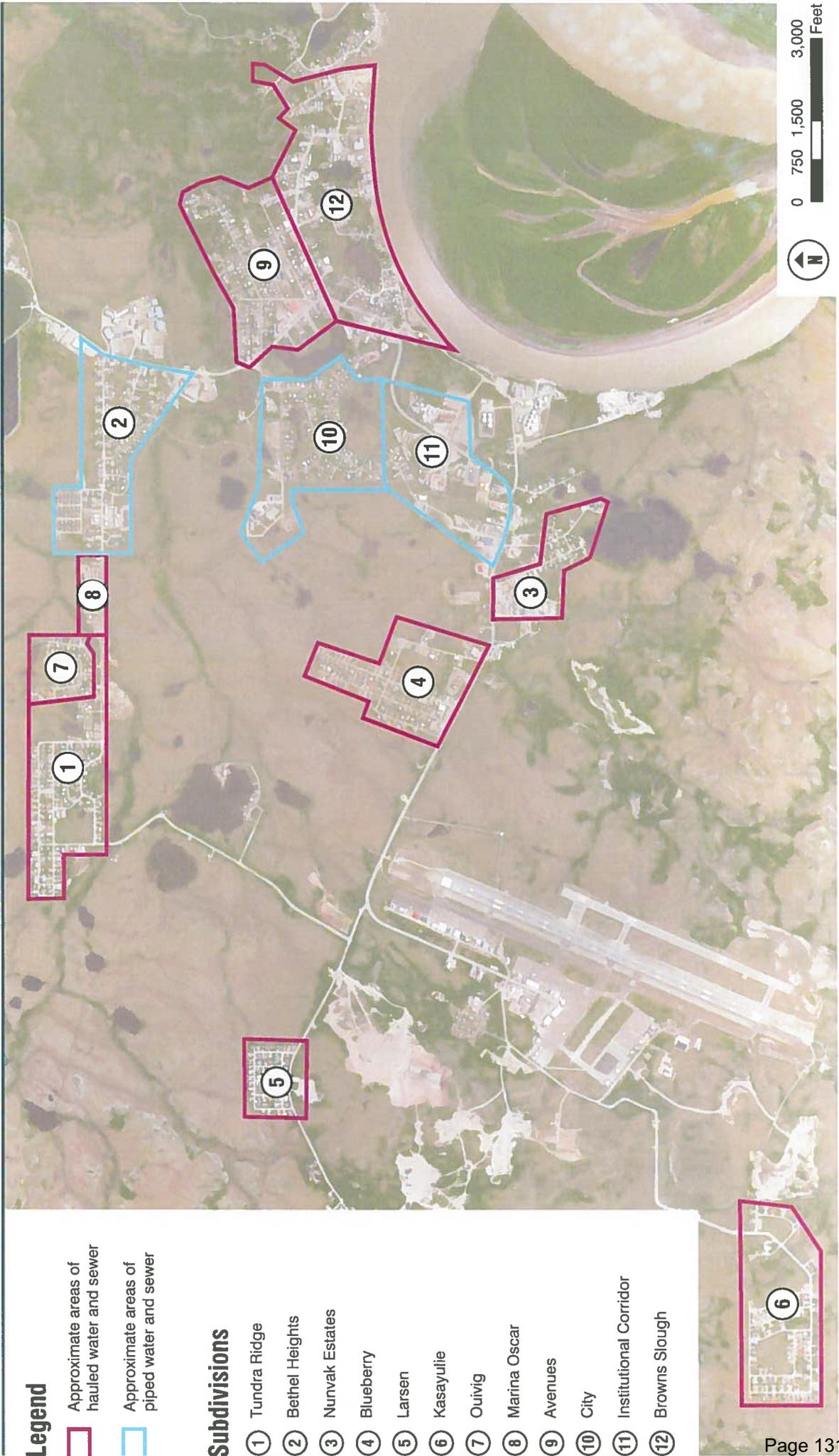


Legend

- Point of Beginning
- Point of Ending
- Existing Culvert
- New Culvert



CTP Nomination - September 2019 | Akakeek, Piarmigan, and DeLapp Streets - Heavy Use Roads Improvement
Approximate Locations of Hauled Water and Sewer Service



Legend

- ▭ Approximate areas of hauled water and sewer
- ▭ Approximate areas of piped water and sewer

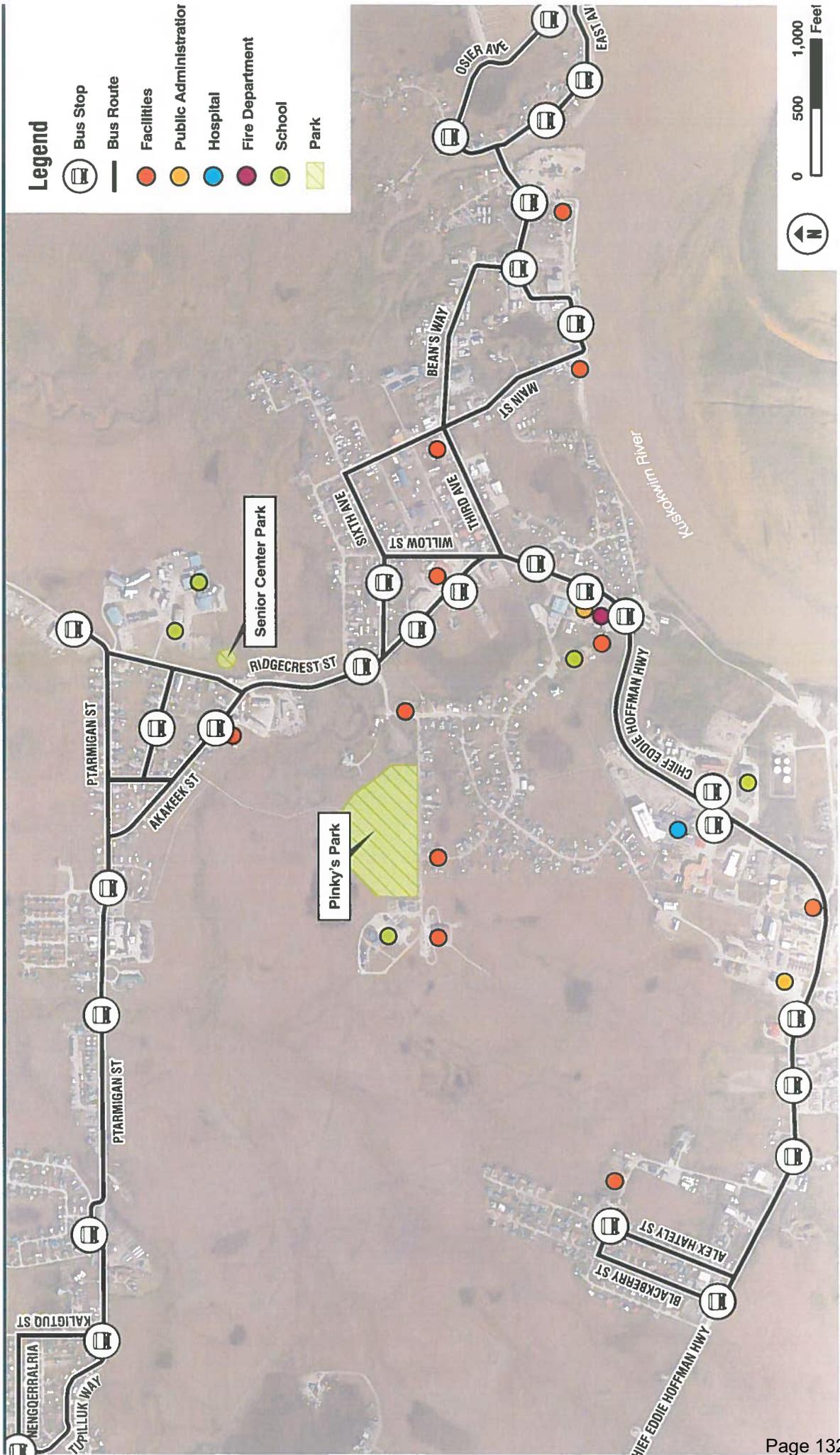
Subdivisions

- ① Tundra Ridge
- ② Bethel Heights
- ③ Nunvak Estates
- ④ Blueberry
- ⑤ Larsen
- ⑥ Kasayulie
- ⑦ Ouivig
- ⑧ Marina Oscar
- ⑨ Avenues
- ⑩ City
- ⑪ Institutional Corridor
- ⑫ Browns Slough



CTP Nomination - September 2019 | Akakeek, Ptarmigan, and DeLapp Streets - Heavy Use Roads Improvement

Transit Stops



MEMORANDUM



DATE: October 6, 2020

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager’s Report for October 13, 2020 Bethel City Council Meeting

After serving the City in the role of Acting Finance Director for the last four months, I have returned to my role as Grant Manager. The City’s Grant Division needs a lot of work. Below is a table of the City’s current and pending grants.

#	Grant	Amount	Status: OK or Needs Work
1	CSP - DHSS FY 2021	\$323,081	OK
	Completed report ending 06-30-20 to close out FY20. Completed budget and approvals needed to activate FY21. To do: Set up monthly teleconference with grantor. Complete 09-30-20 report by 10-30-20.		
2	Police Dispatch Center - 12-DC-334	328,800	OK
	Completed report for period ending 06-30-20. Completed new signatory page. To do: Stay abreast of police dispatch center installation progress. Complete 09-30-20 report by 10-30-20.		
3	USDA Loan - Avenues	8,250,000	Needs Work
	Acting City Manager assigned this grant report to DOWL. Grant Manager printed detail ledger that shows \$1,801,452 in expenditures thus far. To do: Gather documents on expenditures and request draw down from bank for loan funds. Contact DOWL and USDA and get update.		
4	USDA Grant - Avenues	5,021,000	OK
	No action required yet. City must draw down all USDA Loan funds first and then claim expenditures against the Grant.		
5	VSW - Sewer Lagoon Dredging - 18EQ57	194,122	Needs Work
	To do: Get purchase docs for boat and pump. Complete grant report for period ending 06-30-20. Complete grant report for period ending 09-30-20. Close grant.		

6	VSW - Lift Station Upgrades - 18AQ36	900,000	Needs Work
	To do: Gather expenditure docs. Complete report for period ending 06-30-20. Confer with DOWL to reconcile expenditure records.		
7	VSW - Rehabilitation of Lift Stations - 20ER77	1,000,000	Needs Work
	To do: Complete grant report for period ending 06-30-20. Complete grant report for period ending 09-30-20.		
8	VSW – Rehabilitation of Lift Stations (2) - TBD	400,000	OK
	New grant for full lift station rehabilitation effort. To do: Sign new grant agreement when grantor provides it to City. Document purchases. Complete grant report for period ending 09-30-20.		
9	VSW-Heat Trace Replacement - 19PR53	127,500	Needs Work
	To do: Complete grant report for period ending 06-30-20. Complete grant report for period ending 09-30-20. Close grant by submitting Final Report.		
10	Cyber security course - SHSP-GY18	4,350	OK
	Completed grant reports for periods ending 06-30-20 and 09-30-20. Prepared and submitted Final Report to close grant. Project completed.		
11	Fencing water plant & Thermal Imager-20SHSP-GY19	49,141	OK
	Completed grant report for period ending 06-30-20. To do: Complete grant report for period ending 09-30-20. Complete EHP (Environmental, Historical, and Preservation) document, get it approved. Develop, issue, and oversee RFB to purchase fencing. Complete Final Report after fencing installed.		
12	Forensic software/body cameras- 20SHSP-GY20	255,784	OK
	New grant recently awarded to City. To do: Sign grant agreement. Make purchases. Complete grant report for period ending 09-30-20.		
13	Alaska Community Transit Grant- Administration (FTA Section 5311) FY 21	153,943	Needs Work
	Original grant application prepared and submitted for funding. New Section 5311 CARES Act transit grant may circumvent the need for this grant. To do: Get status update from Dept. of Transportation and Public Facilities, Transit Division.		

14	Alaska Community Transit Grant-Administration (FTA Section 5311) FY 21	150,942	Needs Work
	Original grant application prepared and submitted for funding. New Section 5311 CARES Act transit grant may circumvent the need for this grant. To do: Get status update from Dept. of Transportation and Public Facilities, Transit Division.		
15	Alaska Community Transit Grant-Preventive Maintenance (FTA Section 5311) FY 21	2,000	Needs Work
	Original grant application prepared and submitted for funding. New Section 5311 CARES Act transit grant may circumvent the need for this grant. To do: Get status update from Dept. of Transportation and Public Facilities, Transit Division.		
16	Section 5311: Rural Area Formula (CARES Act)	731,328	Needs Work
	City must come back into compliance by completing item(s) on checklist found to be deficient in monitoring visit in 2017. To do: Sign Grant Agreement. Administer grant.		
17	Boardwalk Lighting Project	89,000	Needs Work
	City signed MOA with ONC for administration of this grant. City has not prepared and submitted any request for reimbursement to date from ONC. To do: Need to collect receipts for expenditures made by City and seek reimbursement from ONC.		
18	COPS – School Violence Prevention Program-LKSD	500,000	Needs Work
	City must ensure LKSD purchases items according to State procurement policies. To do: Assist LKSD in preparing bid package. Advertise bid announcement. Oversee LKSD making purchases. Collect purchase documentation, prepare and submit reports for reimbursement.		
19	COPS Hiring Program - School Resource Officer (SRO)	125,000	Needs Work
	City was given award and 90 days to sign grant agreement, which City did not do. Status of grant to be determined. To do: See if grant is still available to the City. Sign Grant Agreement. Administer grant.		
20	USDOJ Coronavirus Emergency Supplemental Funding	42,000	Needs Work
	Formula grant approved for the purchase of a COVID-19 vehicle. U.S. Dept. of Justice is revamping their grant website. City to complete grant documents on October 15, 2020. To do: Sign grant agreement and other documents. Complete reports. Purchase vehicle and use it for its intended purpose.		

21	FEMA Public Assistance Program	~\$50,000	Needs Work
<p>City of Bethel is pre-approved for grant funding. To do: Complete full grant application and register to use FEMA website to administer grant.</p>			
22	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738.21	Needs Work
<p>City received notice of grant award in a letter dated August 31, 2020. To do: Confirm receipt of funds. Purchase fitness equipment and weights specified in grant application. Complete Final Report and close grant.</p>			



Celebrating 50 Years of Service

**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Acting Fire Chief

P.O. Box 1388, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

DATE: September 30, 2020

TO: Peter Williams, Interim City Manager

FROM: Daron Solesbee, Acting Fire Chief

SUBJECT: Management Report, September 2020

Current Events

- Daron Solesbee is the Acting Fire Chief, since 08/21/2020.
- Thomas Haviland is the Acting Fire Captain, since 08/21/2020.
- The Department has completed its annual NFPA ground ladder and fire hose testing. Annual testing of fire hydrants have been completed. Annual testing of the Department's fire pumps is currently postponed.

Community Planning/Preparedness

- The department is working under the Operations Section of the Emergency Operations Center. Acting Fire Chief Solesbee is currently serving as the Operations Section Chief and Acting Fire Captain Haviland is the Deputy Operations Section Chief. Currently, staff are trained in precautions and PPE is used on all EMS incidents.
- Bethel Fire Department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. The City of Bethel will receive training from AP Triton in the coming months for program implementation and management. This program will allow for the Department to receive 50% of the uncompensated costs of Medicaid EMS transports from the federal government.
- Fire department staff members are conducting pre-incident planning inspections for various commercial and assembly occupancies. This information will be crucial, should an emergency incident occur at these locations.

Training

- Fire and EMS responder training is crucial to ensure operational and response readiness. In-person training will continue and all participants shall wear face masks and adhere to the department's social distancing policy.
- The EMT Meeting scheduled for 09/01/2020 at 7:00 p.m. was cancelled.
- On 09/03/2020 at 1:00 p.m., firefighters conducted live burn fire training at the training tower. Firefighters practiced performing vehicle fire suppression skills.
- On 09/10/2020 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders prepared a 9/11 Memorial and practiced skills.
- On 09/15/2020 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders practiced performing various trauma and medical assessments in different scenarios.
- On 09/24/2020 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed fire prevention materials for the upcoming Fire Prevention Month in October.

Responses

- Between 09/01/2020 and 09/30/2020, the Bethel Fire Department responded to 73 EMS and 13 Fire incidents.
- On 09/09/2020 at 7:24 p.m., Firefighters responded to Ptarmigan Road for the report of a smoke detector activation. Firefighters observed that the smoke detector's battery was past its service life, so the battery was replaced.
- On 09/09/2020 at 11:54 p.m., Medics responded for the report of a person experiencing an allergic reaction. The patient was assessed and transported to the hospital.
- On 09/25/2020 at 9:00 p.m. firefighters responded to the report of plastic burning and haziness. On arrival crew found out that an air fryer had caught fire and melted but the fire was out. Crew made sure no fire had extended into the cabinets and cleared.

Budget/Financial

- The department is operating within budget.
- The department is in the process of purchasing a new PPE gear extractor and dryer with C.A.R.E.S. Act funding.

- The department ordered PPE items (coveralls, masks, safety glasses, etc.) for emergency operations.

Grants

- The Department has submitted an invoice to YKHC Injury Control & EMS for the Phase 18 Code Blue Grant reimbursement of \$45,000 for the remount of Medic-5 to a new chassis. **This request is still pending.**
- The Department will continue to seek grant funding for the fire training tower replacement, BLEVE prop, additional staffing, vehicles, and equipment.

Staffing/Recruitment

- The City of Bethel has started the recruitment process for a new Fire Chief and one Firefighter/EMT. FF/EMT Raymond Waite submitted his resignation after accepting a paid Firefighter/EMT position with the Perryton Volunteer Fire Department in Texas.
- One Firefighter Intern is currently working at the department and is doing well.
- The department hired Jim Marion, a volunteer Firefighter/Paramedic, as a Temporary Firefighter/EMT to help maintain minimal staffing levels and operations.

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing.
- Underwriter's Laboratories, Inc. was supposed to perform fire pump testing from October 8-9, 2020. UL postponed testing until a later date, stating COVID-19 travel risks were too great to send a technician to Bethel. Staff will perform vacuum and drip rate tests prior to flow testing.
- The department's Mako BAC06H breathing air compressor is in need of urgent repair. The auto drain replacement has been received and staff will replace it soon. This equipment is vital to maintaining quality breathing air for the Self-Contained Breathing Apparatus or "air packs" used for performing firefighter tasks in immediately dangerous to life and health atmospheres.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance)In service.</i>
Medic 5	Ambulance	2019	BFD staff are currently outfitting this ambulance and conducting Driver/Operator training before being

			placed into service. Tags and registration received from V&E. Stryker stretcher loading system electrical issue is being troubleshot by staff and the manufacturer.
Medic 6	Ambulance	2017	<i>(Frontline Ambulance)</i> In service. Driver's side rear Liquid Spring Suspension strut was replaced by FF Wenger. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Engine 4	Pumper	2013	<i>(Frontline pumper)</i> In service, Seat belt sensor silenced but still needing repair by V&E. Generator is experiencing frequent 20A fuse blowouts. Pump packing rings need to be tightened and/or replaced. The pressure and vacuum test ports on the pump control panel have stripped threads; replacement parts have been ordered. Discharge #3 is leaking; ball valve repair kits have been ordered.
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH (future).</i> (Poor overall, condition needs replacement). Generator was remounted. Pump packing rings need to be tightened and/or replaced. Driveshaft replaced by V&E in August 2020.
Truck 1	Ladder Truck	2017	In service. DEF sensor malfunction was repaired by V&E. The aerial desiccant plugs were replaced and hydraulic pump was repaired by V&E.
Com 1	Pickup	2014	In service.
Com 2	Pickup	2004	In service. Needs replacement.

Runs by Time and Day of Call

Top 10 Records Of 29 Displayed

Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
Sunday	06:00:00 - 08:59:59	2	4.65%
	18:00:00 - 20:59:59	3	6.98%
	21:00:00 - 23:59:59	1	2.33%
Monday	03:00:00 - 05:59:59	1	2.33%
	09:00:00 - 11:59:59	2	4.65%
Tuesday	06:00:00 - 08:59:59	1	2.33%
	12:00:00 - 14:59:59	2	4.65%
	18:00:00 - 20:59:59	1	2.33%
Wednesday	00:00:00 - 02:59:59	1	2.33%
	03:00:00 - 05:59:59	1	2.33%
		Total: 15	Total: 34.88%

Runs by Hour of Day

Top 10 Records Of 20 Displayed

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs	
00:00:00 - 00:59:59	1	2.33%	
01:00:00 - 01:59:59	1	2.33%	
02:00:00 - 02:59:59	2	4.65%	
03:00:00 - 03:59:59	2	4.65%	
04:00:00 - 04:59:59	1	2.33%	
05:00:00 - 05:59:59	2	4.65%	
07:00:00 - 07:59:59	4	9.30%	
09:00:00 - 09:59:59	1	2.33%	
10:00:00 - 10:59:59	3	6.98%	
11:00:00 - 11:59:59	3	6.98%	
		Total: 20	Total: 46.51%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs	
Sunday	6	13.95%	
Monday	3	6.98%	
Tuesday	4	9.30%	
Wednesday	10	23.26%	
Thursday	6	13.95%	
Friday	6	13.95%	
Saturday	8	18.60%	
		Total: 43	Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs	
Patient Treated, Transported by this EMS Unit	38	88.37%	
Patient Refused Evaluation/Care (Without Transport)	3	6.98%	
Patient Treated, Transported by Law Enforcement	1	2.33%	
Patient Treated, Transported by Private Vehicle	1	2.33%	
		Total: 43	Total: 100.00%

Runs by Dispatch Reason

Top 10 Records Of 25 Displayed

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Alcohol intoxication	7	16.28%
ACIN - Accidental Injury	4	9.30%
Assault	4	9.30%
Abdominal Pain/Problems	2	4.65%
Altered Mental Status	2	4.65%
Breathing Problem	2	4.65%

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Chest Pain (Non-Traumatic)	2	4.65%
Fracture	2	4.65%
Hypotension / hypertension	2	4.65%
911 Hang-Up	1	2.33%
	Total: 28	Total: 65.12%

Runs by Cause of Injury

Injury Cause Of Injury Description And Code List (eInjury.01)	Number of Runs	Percent of Total Runs
	43	100.00%
	Total: 43	Total: 100.00%

Procedures Administered

Procedure Performed Description And Code (eProcedures.03)	Number of Times Procedure Administered	Percent of Total Procedures Administered
	37	86.05%
Venous Access - IV (392230005)	3	6.98%
Blood Glucose Measurement (302789003)	2	4.65%
Splinting (79321009)	1	2.33%
	Total: 43	Total: 100.00%

Medications Administered

Percent of Total	
Medication Given Description And RXCUI Code (eMedications.03): (None)	
Number of Times Medication Administered: 40	
CAD2 Incident Number (eResponse.03): (None)	
	93.02%
	Total: 93.02%
	Total: 93.02%
	Total: 93.02%
Medication Given Description And RXCUI Code (eMedications.03): Glucose (Oral) (4850)	
Number of Times Medication Administered: 1	
CAD2 Incident Number (eResponse.03): (None)	
	2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 2.33%
Medication Given Description And RXCUI Code (eMedications.03): Nitroglycerin (4917)	
Number of Times Medication Administered: 1	
CAD2 Incident Number (eResponse.03): (None)	
	2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 2.33%
Medication Given Description And RXCUI Code (eMedications.03): Normal saline (125464)	
Number of Times Medication Administered: 1	
CAD2 Incident Number (eResponse.03): (None)	
	2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 100.00%

Run Mileage To Scene

Response Vehicle Distance Begin To Scene Range	Number of Runs	Percent of Total Runs
	5	11.63%
0 to < 5	37	86.05%
5 to < 10	1	2.33%
	Total: 43	Total: 100.00%

Response Vehicle Distance Begin To Scene Range	Number of Runs	Percent of Total Runs
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Run Mileage To Destination

Response Vehicle Distance Scene To Destination Range	Number of Runs	Percent of Total Runs
	8	18.60%
0 to < 5	33	76.74%
5 to < 10	1	2.33%
> 20	1	2.33%
Total: 43	Total: 100.00%	

Average Run Mileage Summary Report

Average Run Mileage to Scene	Minimum Run Mileage to Scene	Maximum Run Mileage To Scene	Average Run Mileage Scene to Destination	Minimum Run Mileage Scene to Destination	Maximum Run Mileage Scene to Destination	Average Run Total Distance	Minimum Run Total Distance	Maximum Run Total Distance	Number of Runs
1.36	0	5	16.00	0	503	21.98	0	506	43

Run Times - Patient Arrived at Destination to Unit Left Destination in Minutes

Incident Patient Arrived At Destination To Unit Left Destination Range In Minutes	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43	Total: 100.00%	

Run Times - Unit Arrived on Scene to Unit Left Scene in Minutes

Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes	Number of Runs	Percent of Total Runs
	3	6.98%
0 to <5	1	2.33%
5 to <10	10	23.26%
10 to <15	17	39.53%
15 to <20	9	20.93%
20 to <25	1	2.33%
25 to <30	1	2.33%
30 to <35	1	2.33%
Total: 43	Total: 100.00%	

Run Times - Unit Enroute to Unit Arrived on Scene in Minutes

Incident Unit En Route To Unit Arrived On Scene Range In Minutes	Number of Runs	Percent of Total Runs
0 to <5	30	69.77%
5 to <10	12	27.91%
10 to 15	1	2.33%
Total: 43	Total: 100.00%	

Run Times - Unit Left Scene to Patient Arrived at Destination in Minutes

Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes	Number of Runs	Percent of Total Runs
	5	11.63%
0 to <5	17	39.53%
5 to <10	15	34.88%
10 to 15	4	9.30%
> 15	2	4.65%
Total: 43	Total: 100.00%	

Run Times - Unit Notified by Dispatch to Unit Enroute in Minutes

Incident Unit Notified By Dispatch To Unit En Route Range In Minutes	Number of Runs	Percent of Total Runs
0 to <1	40	93.02%
1 to <2	1	2.33%
2 to <3	2	4.65%
Total: 43	Total: 100.00%	

Average Run Time Summary Report (In Minutes)

Avg Unit Notified to Enroute in Minutes	Avg Unit Enroute to Arrived at Scene	Avg Unit Arrived on Scene to Left Scene	Avg Unit Left Scene to Arrived at Dest	Avg Patient Arrived at Destination to Patient Transfer of Care	Avg Patient Arrived at Destination to Unit Back in Service	Number of Runs
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0.15	3.65	13.03	6.22	0.01	15.83	43
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Runs by Response Urgency

Payment Response Urgency (ePayment.40)	Number of Runs	Percent of Total Runs
Emergency	41	95.35%
Non-Emergency	2	4.65%
Total: 43		Total: 100.00%

Runs by Primary Symptom

Top 10 Records Of 25 Displayed

Situation Primary Symptom (eSituation.09)	Number of Runs	Percent of Total Runs
Altered mental status (R41.82)	10	23.26%
Pain, General (G89)	4	9.30%
Pain, Extremity (M79.60)	3	6.98%
	2	4.65%
Abdominal tenderness (R10.81)	2	4.65%
Confusion (R41.0)	2	4.65%
Hemorrhage / Bleeding (R58)	2	4.65%
Abnormal Weight Loss (R63.5)	1	2.33%
Anorexia (R63.0)	1	2.33%
Blood in Urine (Hematuria) (R31)	1	2.33%
Total: 28		Total: 65.12%

Runs by Location Type

Top 10 Records Of 12 Displayed

Scene Incident Location Type (eScene.09)	Number of Runs	Percent of Total Runs
House/Private Residence (non-apartment)	14	32.56%
Private commercial establishments (Stores, Business, etc.),	10	23.26%
Street and highway	6	13.95%
Airport	3	6.98%
Apartment	2	4.65%
Private garage of single-family (private) house	2	4.65%
Assisted Living Facility	1	2.33%
Assisted Senior Living Facility	1	2.33%
Hospital	1	2.33%
Other recreation area	1	2.33%
Total: 41		Total: 95.35%

Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Non-Emergent	39	90.70%
Emergent (Immediate Response)	4	9.30%
Total: 43		Total: 100.00%

Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
Non-Emergent	36	83.72%
	3	6.98%
Emergent (Immediate Response)	3	6.98%
Not Applicable	1	2.33%
Total: 43		Total: 100.00%

Other Services at Scene

Scene Other Service Types At Scene List (eScene.04)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Dispatch Delay

Response Type Of Dispatch Delay List (eResponse.08)	Number of Runs	Percent of Total Runs
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Response Type Of Dispatch Delay List (eResponse.08)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Response Delay

Response Type Of Response Delay List (eResponse.09)	Number of Runs	Percent of Total Runs
"None/No Delay"	43	100.00%
Total: 43		Total: 100.00%

Barriers to Patient Care

Patient Barriers To Patient Care List (eHistory.01)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Scene Delay

Response Type Of Scene Delay List (eResponse.10)	Number of Runs	Percent of Total Runs
"None/No Delay"	42	97.67%
	1	2.33%
Total: 43		Total: 100.00%

Transport Delay

Response Type Of Transport Delay List (eResponse.11)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Runs by Patient Race

Patient Race List (ePatient.14)	Number of Runs	Percent of Total Runs
American Indian or Alaska Native	43	100.00%
Total: 43		Total: 100.00%

Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
	3	6.98%
< 1	1	2.33%
10 - 19	4	9.30%
20 - 29	6	13.95%
30 - 39	6	13.95%
40 - 49	4	9.30%
50 - 59	2	4.65%
60 - 69	9	20.93%
70 - 79	6	13.95%
80 - 89	2	4.65%
Total: 43		Total: 100.00%

Runs by Insurance Type and Service Level

Response Level Of Care Of This Unit (eResponse.15)	Number of Runs	Percent of Total Runs
Payment Primary Method Of Payment (ePayment.01): Insurance		
ALS-EMT 2/3	4	9.30%
Total: 4		Total: 9.30%
Payment Primary Method Of Payment (ePayment.01): Medicaid		
ALS-EMT 2/3	16	37.21%
Total: 16		Total: 37.21%
Payment Primary Method Of Payment (ePayment.01): Medicare		
ALS-EMT 2/3	1	2.33%
Total: 1		Total: 2.33%
Payment Primary Method Of Payment (ePayment.01): No Insurance Identified		
ALS-EMT 2/3	22	51.16%
Total: 22		Total: 51.16%
Total: 43		Total: 100.00%

Runs by Location Name and Code

Scene Incident Facility Or Location Name (eScene.13)	Scene Location Code (itScene.008)	Number of Runs	Percent of Total Runs
		43	100.00%
		Total: 43	Total: 100.00%

Report Filters

Incident Date: is between '9/1/2020' and '9/30/2020'

Agency Name (Dagency.03): is in 'Bethel Fire Department'

Response Type Of Service Requested (Eresponse.05): is in '911 Response (Scene), Bariatric Transport or Special Equipment Delivery, EMS Service Call Lift/Move, Flagdown/Walk-in Emergent, Flagdown/Walk-in Non-emergent, Intercept, Interfacility Transport, Medical Transport, Mutual Aid, Public Assistance/Other Not Listed, Standby, Transfer to Air from Facility'

Situation Provider Primary Impression (Esituation.11): is in '(Induced) termination of pregnancy with unspecified complications (O04.80), 20 weeks gestation of pregnancy (Z3A.20), 30 weeks gestation of pregnancy (Z3A.30), 40 weeks gestation of pregnancy (Z3A.40), ALTE (Apparent life threatening event in infant) (R68.13), Abdominal Pain / Problems (R10.84), Abdominal and pelvic pain (R10), Abdominal aortic aneurysm, ruptured (I71.3), Abdominal distension (gaseous) (R14.0), Abdominal rigidity, unspecified site (R19.30), Abdominal tenderness (R10.81), Abnormalities of breathing (R06), Acute abdomen (R10.0), Acute and chronic respiratory failure (J96.2), Acute and subacute hepatic failure (K72.0), Acute bronchitis (J20), Acute bronchitis, unspecified (J20.9), Acute epiglottitis (J05.1), Acute gastritis (K29.0), Acute ischemic heart disease, unspecified (I24.9), Acute kidney failure (N17), Acute kidney failure with tubular necrosis (N17.0), Acute pain due to trauma (G89.11), Adrenocortical insufficiency (E27.40), Adult failure to thrive (R62.7), Adverse effect of unspecified agents primarily affecting the gastrointestinal system (T47.95), Airway Obstruction (T17.9), Alcohol Intoxication (F10.92), Alcohol abuse (F10.1), Alcohol abuse with alcohol-induced anxiety disorder (F10.180), Alcohol abuse with intoxication, uncomplicated (F10.120), Alcohol dependence with withdrawal, unspecified (F10.239), Alcohol use, unspecified (F10.9), Alcohol use, unspecified with alcohol-induced psychotic disorder with delusions (F10.950), Alcohol use, unspecified with intoxication, uncomplicated (F10.920), Allergic Reaction (T78.40), Allergic contact dermatitis (L23), Allergic urticaria (L50.0), Altered Level of Consciousness (R41.82), Altitude Sickness (T70.29), Anaphylactic reaction due to food (T78.0), Anaphylaxis (T78.2), Anemia, unspecified (D64.9), Angina, unstable (I20.0), Anxiety / Emotional Upset (F41.9), Aortic aneurysm and dissection (I71), Appendicitis, acute (K35.80), Asthma (J45), Asthma with exacerbation (J45.901), Atrial fibrillation and flutter (I48), Back Pain (M54.9), Bedridden (Z74.01), Behavioral / Psychiatric - Legal Hold (S150) (Z04.6), Behavioral / Psychiatric - Disorder/Issue (F99), Brain death (G93.82), Brain stem stroke syndrome (G46.3), Brief psychotic disorder (F23), Burn (T30.0), CHF (I50.9), COPD with exacerbation (J44.1), COVID-19 (U07.1), Calculus of kidney (N20.0), Calculus of kidney with calculus of ureter (N20.2), Cancer, unspecified (D49), Cardiac - STEMI (I21.3), Cardiac Dysrhythmia - Bradycardia (R00.1), Cardiac Dysrhythmia - Tachycardia (R00.0), Cardiac arrest (I46), Cardiac arrest due to underlying cardiac condition (I46.2), Cardiac tamponade (I31.4), Cardiac Arrest (I46.9), Cardiac Dysrhythmia - Unspecified (I49.9), Cellulitis, unspecified (L03.90), Cerebellar stroke syndrome (G46.4), Cerebral infarction due to thrombosis of unspecified precerebral artery (I63.00), Chest Pain - Non-cardiac (G89.2), Chest Pain - Non-cardiac (R07.89), Chest Pain - Suspected Cardiac (I20.9), Chest pain on obstructive (R07.1), Chest pain, unspecified (R07.9), Childbirth / Active Labor (O80), Chronic atrial fibrillation (I48.2), Chronic kidney disease (CKD) (N18), Chronic obstructive pulmonary disease, unspecified (J44.9), Chronic obstructive pyelonephritis (N11.1), Chronic pain due to trauma (G89.21), Cocaine related disorders (F14), Cocaine use, unspecified with cocaine-induced anxiety disorder (F14.980), Cold/Flu Symptom (J00), Complex febrile convulsions (R56.01), Concussion without loss of consciousness Traumatic Injury (S06.0X0), Congenital deformity (Q89.9), Constipation (K59.0), Constipation (K59.00), Contact with and (suspected) exposure to other viral communicable diseases (Z20.828), Contact with and (suspected) exposure to unspecified communicable disease (Z20.9), Convulsions, not elsewhere classified (R56), Cough (R05), Cramp and spasm (R25.2), Croup (J05.0), Dehydration (E86.0), Diabetic - Hyperglycemia (E13.65), Diabetic - Hypoglycemia (E13.64), Diarrhea (K59.1), Diarrhea, unspecified (R19.7), Diffuse traumatic brain injury (S06.2), Diving / Scuba / Decompression Sickness (T70.3), Dizziness / Vertigo (R42), Dyspnea, unspecified (R06.00), Dystonia (G24), Dystonic Reaction (G24.0), Eclampsia in labor (O15.1), Eclampsia in pregnancy (O15.0), Ectopic pregnancy (O00), Edema, unspecified (R60.9), Electrocutation (T75.4), Encephalitis and encephalomyelitis, unspecified (G04.90), Encounter for general examination without complaint, suspected or reported diagnosis (Z00), Encounter for observation for suspected exposure to other biological agents ruled out (Z03.818), Endocrine disorder, unspecified (E34.9), Environment - Hyperthermia / Heat Injury (T67.0), Environment - Hypothermia/Cold Injury (T68), Epidural hemorrhage (S06.4), Epilepsy and recurrent seizures (G40), Epilepsy, unspecified, intractable, with status epilepticus (G40.911), Epistaxis (Non-Traumatic) (R04.0), Esophageal obstruction (K22.2), Esophagitis, unspecified (K20.9), Excited (Agitated) Delirium (R41.0), False labor before 37 completed weeks of gestation, second trimester (O47.02), False labor, unspecified (O47.9), Fever (R50.9), Fever of other and unknown origin (R50), Flank pain (itICD.052), Foreign body in anus and rectum (T18.5), Foreign body in ear (T16), Foreign body in genitourinary tract, part unspecified (T19.9), Foreign body in nostril (T17.1), Foreign body in other parts of respiratory tract (T17.8), Foreign body in trachea (T17.4), Foreign body on external eye (T15), Foreign body in digestive system, part unspecified (T18.9), Frostbite, superficial of unspecified location (T33.90), Frostbite, with tissue necrosis of unspecified location (T34.90), G.I. Bleed (K92.2), GERD (K21), Gastrointestinal System Issue (G.I.) (K92.9), Gastrostomy malfunction (K94.23), Generalized anxiety disorder (F41.1), Genitourinary System Issue (Urinary) (N39.9), Hallucinogen related disorders (F16), Hazmat Exposure (Z77.9), Head bleed (I62.9), Headache (R51), Heart failure (I50), Heat exhaustion, unspecified (T67.5), Hematemesis (K92.0), Hemiplegia (G81.90), Hemorrhage in early pregnancy (O20), Hemorrhage, not elsewhere classified (R58), Hemothorax, traumatic (S27.1), History of falling (Z91.81), Homicidal and suicidal ideations (R45.85), Homicidal ideations (R45.850), Hyperglycemia, unspecified (R73.9), Hyperkalemia (E87.5), Hypertension (I10), Hyperventilation (R06.4), Hypoglycemia, unspecified (E16.2), Hypokalemia (E87.6), Hypotension (I95.9), Hypovolemia (E86.1), Hypovolemic shock (R57.1), Influenza due to unidentified influenza virus with other manifestations (J11.89), Influenza due to unidentified influenza virus with other respiratory manifestations (J11.1), Influenza, unspecified (J11), Inhalant related disorders (F18), Inhalation Injury (Toxic Gas, Carbon Monoxide, Smoke, etc) (J68.9), Injury of abdomen (S39.91), Injury of ankle (S99.91), Injury of ear (S09.91), Injury of elbow (S59.90), Injury of external genitals (S39.94), Injury of eye and orbit (S05), Injury of face (S09.93), Injury of foot (S99.92), Injury of forearm (S59.91), Injury of head (S09.90), Injury of hip (S79.91), Injury of lower back (S39.92), Injury of lower leg (S89.9), Injury of neck (S19.9), Injury of nose (S09.92), Injury of pelvis (S39.93), Injury of shoulder or upper arm (S49.9), Injury of thigh (upper leg) (S79.92), Injury of thorax (upper chest) (S29.9), Injury of wrist, hand, or fingers (S69.9), Intracranial injury, unspecified (S06.9), Labor (itICD.049), Left upper quadrant abdominal swelling, mass and lump (R19.02), Left upper quadrant abdominal tenderness (R10.812), Left ventricular failure (I50.1), Local infection of the skin and subcutaneous tissue, unspecified (L08.9), Localization-related (focal) (partial) idiopathic epilepsy and epileptic syndromes with seizures of localized onset (G40.0), Low back pain (M54.5), Lower abdominal pain, unspecified (R10.30), Major depressive disorder, recurrent, mild (F33.0), Major depressive disorder, single episode, unspecified (F32.9), Malaise (R53.81), Malaise and fatigue (R53), Maternal distress during labor and delivery (O75.0), Meconium aspiration (P24.0), Medical Device Related Issue (T82.1), Medication Related Issue (Non- Overdose) (T50.905), Melena (K92.1), Meningitis (G03.9), Metabolic disorder, unspecified (E88.9), Migraine (G43.9), Mild persistent asthma with (acute) exacerbation (J45.31), Muscle spasm (M62.83), Nausea (R11.0), Nausea / Vomiting (R11.2), Nausea and vomiting (R11), Need for assistance at home and no other household member able to render care (Z74.2), Need for assistance with personal care (Z74.1), Neoplasm of unspecified behavior of digestive system (D49.0), Newborn (Z38.2), No Apparent Illness/Injury (Adult) (Z00.00), No Apparent Illness/Injury (Pediatric) (Z00.129), Non-ST elevation (NSTEMI) myocardial infarction (I21.4), Non-specified Sedative, hypnotic or anxiolytic related disorders (F13), Nonspecific Inhalant disorders (F15), Nontraumatic hematoma of soft tissue (M79.81), Nontraumatic intracerebral hemorrhage, unspecified (I61.9), Nontraumatic subdural hemorrhage (I62.0), Not Applicable, Not Recorded, OB / Pregnancy Related

Complication (O99), Obesity, unspecified (E66.9), Obstetric trauma, unspecified (O71.9), Obvious Death (R99), Ocular pain, unspecified eye (H57.10), Open wound of ankle (S91.0), Open wound of hip (S71.0), Open wound of knee (S81.0), Open wound of lower back and pelvis (S31.0), Open wound of scalp (S01.0), Open wound of thumb without damage to nail (S61.0), Open wound of unspecified buttock (S31.80), Opioid abuse with intoxication (F11.12), Opioid abuse, uncomplicated (F11.10), Opioid dependence with withdrawal (F11.23), Opioid related disorders (F11), Other abdominal pain (R10.8), Other abnormal uterine and vaginal bleeding (N93), Other and unspecified allergy (T78.4), Other and unspecified metabolic disorders (E88), Other birth injuries to the newborn (P15), Other cardiac arrhythmias (I49), Other chest pain (R07.8), Other complications of labor and delivery, not elsewhere classified (O75), Other coronavirus as the cause of diseases classified elsewhere (B97.29), Other diseases of digestive system (K92), Other endocrine disorders (E34), Other fatigue (R53.83), Other functional intestinal disorders (K59), Other immediate postpartum hemorrhage (O72.1), Other injury of unspecified body region (T14.8), Other psychoactive substance abuse (F19.1), Other psychoactive substance dependence with withdrawal (F19.23), Other reduced mobility (Z74.09), Other seizures (G40.89), Other sepsis (A41), Other specified bacterial diseases (A48.8), Other specified disorders of nervous system in diseases classified elsewhere (G99.8), Other stimulant abuse (F15.1), Other symptoms and signs involving emotional state (R45.89), Overdose / Poisoning / Ingestion (F19), Overdose/Drug Ingestion (tllCD.047), Pain (G89.1), Pain associated with micturition (R30), Pain in arm, unspecified (M79.603), Pain in left arm (M79.602), Pain in left foot (M79.672), Pain in left hip (M25.552), Pain in left knee (M25.562), Pain in left lower leg (M79.662), Pain in left shoulder (M25.512), Pain in left thigh (M79.652), Pain in left upper arm (M79.622), Pain in left wrist (M25.532), Pain in limb, unspecified (M79.60), Pain in right arm (M79.601), Pain in right elbow (M25.521), Pain in right foot (M79.671), Pain in right forearm (M79.631), Pain in right hand (M79.641), Pain in right hip (M25.551), Pain in right knee (M25.561), Pain in right lower leg (M79.661), Pain in right shoulder (M25.511), Pain in right thigh (M79.651), Pain in right upper arm (M79.621), Pain in right wrist (M25.531), Pain in shoulder (M25.51), Pain in thoracic spine (M54.6), Pain in throat (R07.0), Pain in throat and chest (R07), Pain in unspecified joint (M25.50), Pain in unspecified limb (M79.609), Pain localized to upper abdomen (R10.1), Pain, not elsewhere classified (G89), Pain, unspecified (R52), Palpitations (R00.2), Panic disorder [episodic paroxysmal anxiety] without agoraphobia (F41.0), Paralytic syndrome, unspecified (G83.9), Paraplegia (G82.20), Pelvic and perineal pain (R10.2), Person with feared health complaint in whom no diagnosis is made (Z71.1), Personal history of pre-term labor (Z87.51), Pneumonia, unspecified (J18.9), Pneumothorax (J93.9), Pneumothorax, traumatic (S27.0), Poisoning by amphetamines, undetermined (T43.624), Poisoning by and adverse effect of heroin (T40.1), Poisoning by barbiturates, undetermined, initial encounter (T42.3X4A), Poisoning by benzodiazepines, undetermined, initial encounter (T42.4X4A), Poisoning by cannabis (derivatives), accidental (T40.7X1), Poisoning by cannabis (derivatives), undetermined (T40.7X4), Poisoning by cannabis (derivatives), undetermined, initial encounter (T40.7X4A), Poisoning by cocaine, undetermined, sequela (T40.5X4S), Poisoning by heroin, undetermined (T40.1X4), Poisoning by inhaled anesthetics, undetermined, sequela (T41.0X4S), Poisoning by lysergide [LSD], accidental (unintentional), initial encounter (T40.8X1A), Poisoning by opium, undetermined, initial encounter (T40.0X4A), Poisoning by other agents primarily acting on the respiratory system, undetermined (T48.994), Poisoning by other agents primarily affecting gastrointestinal system, undetermined, initial encounter (T47.8X4A), Poisoning by other agents primarily affecting the cardiovascular system, undetermined, initial encounter (T46.994A), Poisoning by other antidepressants, undetermined (T43.294), Poisoning by other antihypertensive drugs, undetermined, initial encounter (T46.5X4A), Poisoning by other antipsychotics and neuroleptics, undetermined (T43.594), Poisoning by other drug primarily affecting the autonomic nervous system, undetermined (T44.994), Poisoning by other drugs, medicaments and biological substances, accidental (unintentional) (T50.991), Poisoning by other drugs, medicaments and biological substances, intentional self-harm (T50.992), Poisoning by other drugs, medicaments and biological substances, undetermined (T50.994), Poisoning by other narcotics, accidental (unintentional) (T40.691), Poisoning by other narcotics, undetermined (T40.694), Poisoning by other opioids, undetermined, initial encounter (T40.2X4A), Poisoning by unspecified agents primarily affecting the gastrointestinal system, accidental (unintentional) (T47.91), Poisoning by unspecified drugs, medicaments and biological substances, undetermined (T50.904), Poisoning by unspecified nonopioid analgesic, antipyretic and antirheumatic, undetermined (T39.94), Poisoning by unspecified psychotropic drug, undetermined (T43.94), Post traumatic seizures (R56.1), Post-term newborn (P08.21), Postpartum hemorrhage (O72), Postprocedural cardiac arrest (I97.12), Postprocedural hemorrhage and hematoma of skin and subcutaneous tissue following other procedure (L76.22), Pre-eclampsia (O14.9), Pregnancy related conditions, unspecified, unspecified trimester (O26.90), Pregnancy with contractions (O62.0), Pregnant state (Z33), Pregnant state, incidental (Z33.1), Premature rupture of membranes, onset of labor more than 24 hours following rupture, unspecified weeks of gestation (O42.10), Premature rupture of membranes, onset of labor within 24 hours of rupture (O42.0), Premature rupture of membranes, onset of labor within 24 hours of rupture, unspecified weeks of gestation (O42.00), Preterm labor (O60), Preterm labor second trimester with preterm delivery second trimester (O60.12), Preterm labor with preterm delivery (O60.1), Preterm labor without delivery (O60.0), Preterm labor without delivery, third trimester (O60.03), Preterm newborn (P07.3), Pulmonary embolism (I26), Quadriplegia (G82.50), RSV (B97.4), Rash and other nonspecific skin eruption (R21), Repeated falls (R29.6), Respiratory Distress - Bronchospasm (J98.01), Respiratory Distress - Pulmonary Edema / CHF (J81.0), Respiratory Distress - Unspecified (J80), Respiratory Failure (J96.9), Respiratory arrest (R09.2), Respiratory conditions due to inhalation of chemicals, gases, fumes and vapors (J68), Respiratory conditions due to smoke inhalation (J70.5), Respiratory disorder, unspecified (J98.9), Respiratory distress of newborn (P22), Retained placenta without hemorrhage (O73.0), Right lower quadrant pain (R10.31), ST elevation (STEMI) and non-ST elevation (NSTEMI) myocardial infarction (I21), ST elevation (STEMI) myocardial infarction of anterior wall (I21.0), ST elevation (STEMI) myocardial infarction of inferior wall (I21.1), ST elevation (STEMI) myocardial infarction of other sites (I21.2), Sedative, hypnotic or anxiolytic abuse with intoxication, uncomplicated (F13.120), Seizure - Active (G40.901), Seizure - Febrile (R56.0), Seizure - Post (G40.909), Sepsis (A41.9), Severe sepsis (R65.2), Severe sepsis with septic shock (R65.21), Sexual Abuse/Assault (T74.2), Sexual abuse, suspected (T76.2), Shock (R57.9), Shortness of breath (R06.02), Somnolence, stupor and coma (R40), Spontaneous abortion (O03), Stings/ Venomous Bites (T63.0), Strange and inexplicable behavior (R46.2), Stroke/CVA (I63.9), Subarachnoid hemorrhage, traumatic (S06.6), Subdural hemorrhage, traumatic (S06.5), Submersion/Drowning (T71.9), Suicidal ideations (R45.851), Suicide attempt (T14.91), Sunburn of first degree (L55.0), Sunburn of second degree (L55.1), Supraventricular tachycardia (I47.1), Syncope/Near Syncope (R55), TIA (G45.9), Tooth pain (K08.8), Toxic effect of smoke (T59.81), Toxic effect of unspecified substance (T65.9), Toxic effect of venom of bees (T63.44), Traumatic Injury (T14.90), Traumatic subdural hemorrhage without loss of consciousness (S06.5X0), Unconsciousness (R40.20), Unspecified abdominal pain (R10.9), Unspecified atrial fibrillation (I48.91), Unspecified convulsions (R56.9), Unspecified disorder of ear, unspecified ear (H93.90), Unspecified effects of drowning and nonfatal submersion (T75.1), Unspecified foreign body in respiratory tract, part unspecified causing asphyxiation, initial encounter (T17.900A), Unspecified infectious disease (B99.9), Unspecified injury of left hip (S79.912), Unspecified injury of left lower leg (S89.92), Unspecified injury of left thigh (S79.922), Unspecified injury of left wrist, hand and finger(s) (S69.92), Unspecified injury of right ankle (S99.911), Unspecified injury of right foot (S99.921), Unspecified injury of right hip (S79.911), Unspecified injury of right lower leg (S89.91), Unspecified injury of right thigh (S79.921), Unspecified injury of unspecified ankle (S99.919), Unspecified intestinal obstruction (K56.60), Unspecified open wound of abdominal wall with penetration into peritoneal cavity (S31.60), Unspecified open wound of abdominal wall without penetration into peritoneal cavity (S31.10), Unspecified open wound of abdominal wall, right upper quadrant without penetration into peritoneal cavity (S31.100), Unspecified open wound of ankle (S91.00), Unspecified open wound of eyelid and periocular area (S01.10), Unspecified open wound of finger with damage to nail (S61.30), Unspecified open wound of foot (S91.30), Unspecified open wound of forearm (S51.80), Unspecified open wound of front wall of thorax without penetration into thoracic cavity (S21.10), Unspecified open wound of hand (S61.40), Unspecified visual disturbance (H53.9), Upper abdominal pain, unspecified (R10.10), Urinary tract infection, site not specified (N39.0), Vaginal Bleeding (N93.9), Ventricular tachycardia (I47.2), Violent behavior (R45.6), Vomiting (R11.1), Vomiting due to pregnancy (O21.9), Weakness (General) (R53.1)

Disposition Incident Patient Disposition (Edisposition.12): is in 'Assist, Agency, Assist, Public, Assist, Unit, Canceled (Prior to Arrival At Scene), Canceled (Request Transferred to Another Provider), Canceled on Scene (No Patient Contact), Canceled on Scene (No Patient Found), Community Treatment Unit Ineligible and Refusal of Transport, Community Treatment Unit Ineligible and Transported by EMS, Community Treatment Unit, Treated and Released, Community Treatment Unit, Treated and Transported, Community Treatment Unit, Treated and Transported by EMS, Patient Dead at Scene-No Resuscitation Attempted (With Transport), Patient Dead at Scene-No Resuscitation Attempted (Without Transport), Patient Dead at Scene-Resuscitation Attempted (With Transport), Patient Dead at Scene-Resuscitation Attempted (Without Transport), Patient Evaluated, No Treatment/Transport Required, Patient Refused Evaluation/Care (With Transport), Patient Refused

Evaluation/Care (Without Transport), Patient Treated, Released (AMA), Patient Treated, Released (per protocol), Patient Treated, Transferred Care to Another EMS Unit, Patient Treated, Transferred Care to Another EMS Unit (ALS Care), Patient Treated, Transported by Law Enforcement, Patient Treated, Transported by Private Vehicle, Patient Treated, Transported by this EMS Unit, Patient Treated, Transported by this EMS Unit with Medevac Crew, Patient Treated, Transported with this EMS Crew in Another Vehicle, Patient Treated, Transported by this EMS Unit (EMS + Hospital Staff or Flight Crew Care), Standby-No Services or Support Provided, Standby-Public Safety, Fire, or EMS Operational Support Provided, Transport Non-Patient, Organs, etc., Transported to Landing Zone, Care Transferred '

Bethel Fire Department

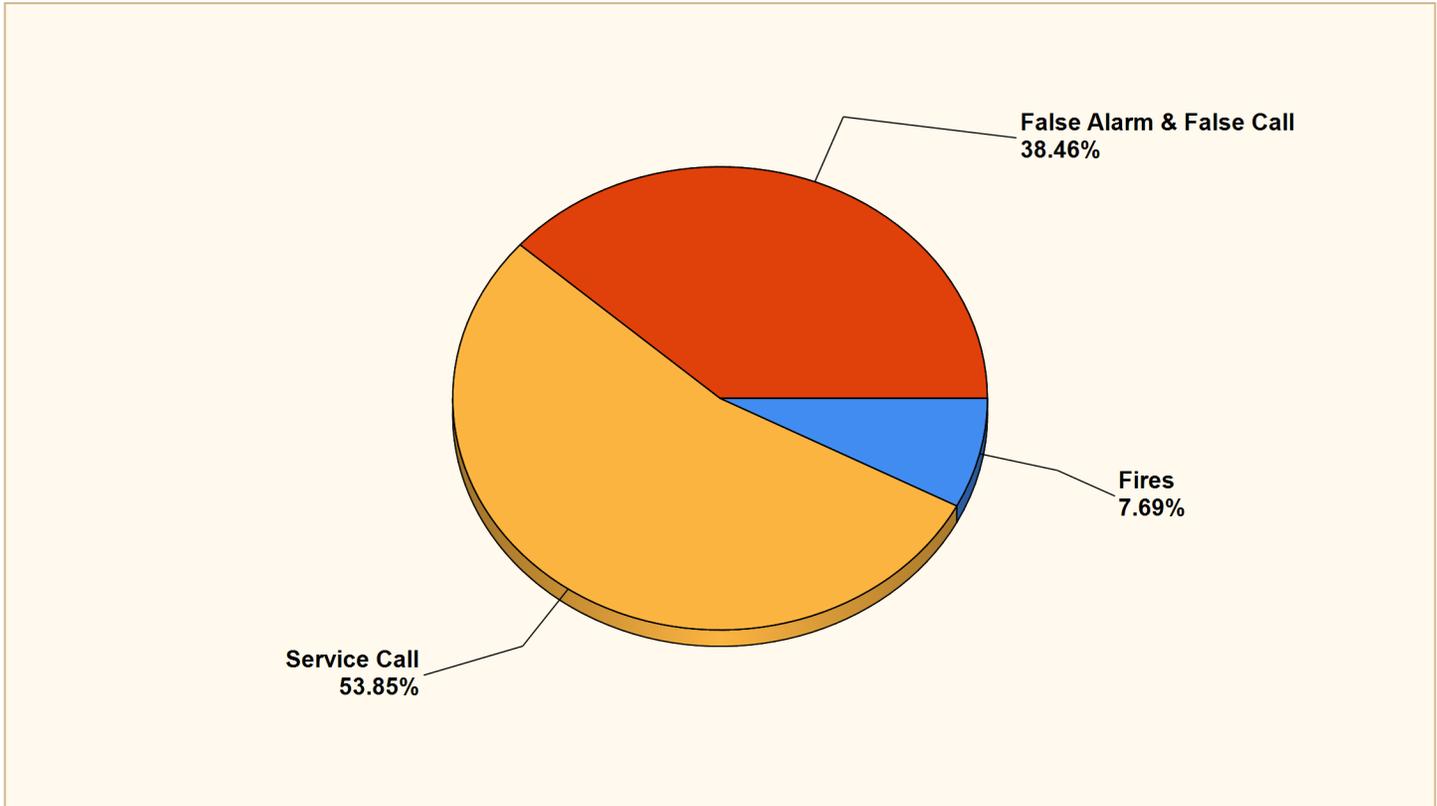
Bethel, AK

This report was generated on 9/30/2020 1:22:53 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	7.69%
Service Call	7	53.85%
False Alarm & False Call	5	38.46%
TOTAL	13	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	7.69%
511 - Lock-out	4	30.77%
553 - Public service	1	7.69%
561 - Unauthorized burning	2	15.38%
733 - Smoke detector activation due to malfunction	1	7.69%
735 - Alarm system sounded due to malfunction	2	15.38%
736 - CO detector activation due to malfunction	1	7.69%
744 - Detector activation, no fire - unintentional	1	7.69%
TOTAL INCIDENTS:	13	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memorandum

Date: October 1, 2020

To: Pete Williams, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



September 2020 Current Events

Items are organized into a ***purchasing agent*** section and an ***IT director*** section.

Purchasing Agent

- **Request for Bids (RFB) Business:**

The following RFBs have closed –

- 1) City Hall Improvements – Closed on 9/4/20. Winning bidder – Wolverine Supply Inc.

- **Request for Proposals (RFP) Business:**

The following RFPs have closed –

- 2) Classification and Compensation Study – Closed on 9/11/20. Winning bidder – To be determined by scoring team.

- **Hauled Utilities Digitization RFP Posted:**

A request for proposal was posted soliciting an independent contractor to propose solutions to accomplish desired goals of moving towards a digital operation possibly using tablets and tracking in the Hauled Utilities department. The move will hopefully increase efficiency and effectiveness. This RFP is set to close mid-October.

- **Emergency Procurement – Cleaning and Sanitation:**

The Police dept. approached me with a desire to put out an RFB to solicit a cleaning crew that could help with the sanitation of the public safety buildings on a regular basis. When I started the process, Acting City Manager Lori Strickler felt that the window for normal procurement procedures would lead to unnecessary risk in our fire and police departments and waived the formal procedures under BMC 4.20.150 and BMC 4.20.180. As such, the City reached out to four local cleaning companies and requested quotes for the job.

The window for responses remained open for ten calendar days and closed on Friday 9/18/20. In that time, I only received one response from Midnight Sun Cleaning, a company that already holds contracts with the City for cleaning at City Hall and the Courthouse. Pending successful background checks, Midnight Sun Cleaning will begin the job as soon as possible. It was Lori Strickler's intention to do a formal procurement process closer to the end of the year so that local companies would have a chance to participate in the competitive bidding process for a contract that would span the remainder of the fiscal year, beginning in January 2021.

Memorandum

Date: October 1, 2020

To: Pete Williams, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



IT Director

- **Server Refresh Project Underway:**

The lion's share of the migration work has been taking place this month. Naturally, this has made for a few rocky weeks with a lot of things breaking such as users' mapped network drives or being unable to scan. Arctic IT and myself have been working diligently to make sure users get through this rough patch with as little downtime as possible. By the end of the month, the migration for the YK Fitness Center and City Hall will be complete. The police department will see their migration completed in October.

- **Phone System Replacement Project Underway:**

Currently, I am still in a holding pattern on this while we wait for the first batches of equipment to show up. The project will begin with changing out critical switching infrastructure all throughout the City. This should allow data to flow more efficiently internally, which is paramount to a quality VoIP phone system. This has the added benefit of also helping the City in terms of its computer network traffic.

Once all the new switching equipment is in place and we have worked out all the issues, Alaska communications will make a trip in to assist me in having all phones programmed and swapped out. Following this swap, we should have no more issues with phones failing on us and will have a multi-year maintenance and support agreement for any issues that do creep up.

- **Office 365 Migration Project Underway:**

The background work for this project is still in process. Actually having users move over to the new Outlook environment likely won't take place until October.

- **E-Recycling of Old Equipment:**

This month, Donlin Gold hosted an E-Recycling campaign in which all of its partners (including the City) would be able to bring down old or broken tech equipment to be barged out of Bethel for recycling. I had originally budgeted to do this on my own for the City's equipment that was piling up and so this provided a means of savings for the City and nullified many of the challenges I was probably going to face logistically in hauling back a literal ton of equipment via air cargo.

I am very thankful to the assistance I received from other departments that volunteered their workers to help me load/unload and transport the equipment to the recycling staging area. This is likely something I will participate in regularly if Donlin Gold continues to host the event annually.

- **Normal Business:**

Other than taking progressive steps on the three major IT projects for this fiscal year, the rest of the month has been spent handling everyday business such as user in-processing/out-processing,

Memorandum

Date: October 1, 2020

To: Pete Williams, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



helping users with printing and scanning issues, and investigating problems with various equipment.

Future Plans

- **Vacation:**

Once the migration projects are concluded and the waters have calmed, I hope to step away for some time off. In hindsight, the three migration projects should have been staggered rather than rolled out simultaneously. Navigating this past month has been tremendously stressful and challenging, but we are rolling ahead and will eventually get through it.

- **Seeking Assistant:**

One thing this month has taught me is that I could definitely use some help to share the physical load of work as well as help take some of the mundane and time-consuming issues off my plate. I have expressed this to the new interim city manager and he has suggested I re-fund my IT Technician's position and that we look for a person to fill it. Unlike before I had some contract help, I will not need to seek the same levels of qualification this time around which should make it easier to fill the position.

The new person will be able to work closely with my contractor help, ACS, and be the person that helps open tickets for City staff as well as work with ACS to fix problems. Through that partnership, the IT Technician will be able to receive hands-on and proximity training for fixing IT-related issues and start being able to build a repertoire in order to tackle a lot of these typical everyday problems.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, Acting City Manager
FROM: Allen Wold, Port Director
SUBJECT: September 2020 Managers Report

- **Small Boat Harbor**
 - Picking up drift and picking up around dumpsters.
 - We have posted around the approaches that we will be taking the floats out around the 2nd week of October.
 - We are down to 1 Port Attendant, we have staggered all our crew's hours to cover as much of the day as possible.
 - 10 loads of gravel bought to the SBH. Using grader and loader.
- **City Dock/Beach 1/Petro Port**
 - 2 mainline barges (AK Logistics and AML). 8 million lbs.
 - 12 loads of gravel around the Dock, using grader and loader with Streets and Roads help.
 - 5 fuel barges hit the Petro Port loading and offloading fuel.
 - I have asked the barging companies to wait till October 10th tugs/barges out of the water around.
- **Port Office**
 - Property Maintenance checking on building daily.
 - Installed ballards in front of the Port Office.
 - Cleaning office and trucks with disinfectant.
- **Admin**
 - Monthly storage/wharfage/moorage billing for customers.
 - Safety meetings with crew.
 -
- **Seawall**
 - Daily checks along seawall, consistent clean up replacing life rings and line that go missing.
 - Welded and tightened cable fencing at the East Addition.
 - Clearing brush along lower access.
 - Added gravel to the trail of Lower Access.
 - Filled in washout holes between the seawall pipes
- **Misc.**
 - Inventory of tools, cleaning supplies, etc. in office and shops.
 - V&E working on our heavy equip.
 - Streets and Roads, Building Maintenance, and Utility Maint. are using our heavy equipment and light plants.
 -

CITY OF BETHEL
POLICE DEPARTMENT



September 2020 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Community Safety Patrol	3	3	
Community Service Officer	2	2	
Administrative Assistant	2	2	
Dispatcher	5	5	
Dispatch Supervisor	1	1	
Peace Officers	16	12	4

Current peace officer vacant positions are the newly grant funded school resource officer, one patrol officer, one police sergeant and one police lieutenant. It is anticipated that the sergeant vacancy will be filled internally, and the vacancy will revert to a patrol position. We anticipate the arrival of two experienced new-hires, for an officer and lieutenant position, by the end of October. Ofc. Frank Farr submitted his 30 day notice to resign to take another ‘travel’ position with Sand Point, AK; he cited same pay for a much lower call volume as his reason for leaving. His vacancy show on November 5th.

Operations:

Operations				
	Sep 2020	Aug 2020	Sep 2019	2020 Total
Calls	1090	1267	1322	9919
Reports	106	109	123	807
Intoxicated Pedestrian Calls	145	207	312	1515
Driving Under Influence Calls	16	16	21	110
Domestic Violence Reports	23	32	38	259
Animal Calls	33	45	42	381
Animal Bite Reports	1	2	2	22
Death Investigation Reports	1	2	1	17

MEMO

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Sept Manager's Report
Date: Sept 29, 2020

SUBDIVISIONS

ONC Ciullkulek Subdivision

Construction of the Ciullkulek Subdivision access road started in mid-May. As of Sept 28, construction appears to be nearing completion. It is planned that during DOWL's next visit out here, they will sign off on the project. There is \$83,000 in the Planning Department's FY 2021 budget for DOWL inspections of ONC, Blue Sky, and Tanqik subdivisions. There are 31 properties in this subdivision, all zoned General Use

Blue Sky Estates Subdivision

Road construction has continued to be delayed this summer. It has been a busy summer regarding fill placement. The construction schedule had the start date in mid July, then August, then first week of Sept, then last week. There are 75 Residential-Zoned properties and three Neighborhood Commercial-Zoned properties in this subdivision.

Tanqik Subdivision

DOWL and City staff reviewed/edited the proposed subdivision agreement from Tanqik, LLC and emailed it to them on Sept 17. Once negotiated the agreement needs to be presented to the Planning Commission for recommendation to the City Council to enter into the agreement.

DOWL stated that all conditions of the agreement have already been met (except for the Performance Guarantee that will be sent by Tanqik LLC once the Council approves entering into the agreement). Once the PC recommends and the City Council approves, the agreement would need to be signed by the City Manager and Tanqik LLC, and then a Notice to Proceed issued by planning staff for next year's development season.

There are 10 yet-to-be zoned properties in this subdivision.

Tract N Subdivision (at the west end of Tundra Ridge)

The Tract N subdivision Road (Newtok Road) was partially constructed during the summer of 2018/2019 without design review by City staff nor engineer. Staff developed a proposal with DOWL assistance to ensure compliance with BMC road construction standards (so that the City will approve and accept the roads). An email with an attached letter from DOWL was reviewed by Legal and Public Works before being sent to the firm on Sept 4. The firm responded back positively and wants to talk once the development season has ended. There are nine Phase 2 properties in play here.

PRELIMINARY PLAT

Staff is currently reviewing a two-phased process on a preliminary plat for eventual development of a 10-lot project in SE Bethel. I still await a response back since I emailed my initial review to them in August.

CODE ENFORCEMENT

1. Staff continues to work with the City Attorney on code violations.

2. Nuisance, Hazardous, and Blight Properties

The City Council recently approved an AM for the planning department to identify nuisance/hazardous properties and present to the PC for prioritization, follow up, and recommendation to the Council. A procedure

was discussed at the Sept 10 Planning Commission meeting and they instructed staff to go after the most hazardous and obvious properties first.

PLANNED DOT&PF ROAD CONSTRUCTION PROJECT

DOT&PF continues to work on ROW issues regarding the planned road access project that would connect Tundra Ridge with BIA Road. Survey Firms started preliminary work in July and continued work into August.

A conceptual Right-of-Way Acquisition Plat from DOT surveyors was emailed to me for comment on August 27. Two weeks ago, DOT stated they were planning to begin condemnation proceedings of the planned ROW. I'll start making calls again to two DOT departments, their consultants, and to the BIA for the latest.

BETHEL EMERGENCY OPERATIONS CENTER (EOC) BUSINESS

Planning staff, in their role as EOC Logistics, continue to order Personal Protective Equipment and sanitary supplies from the State EOC and from commercial vendors.