



City of Bethel
Public Works Committee
Regular Meeting - Wednesday, April 15, 2020 5:30 pm
City Hall Council Chambers, Bethel, AK

Courtney Trammell
Committee Chair
Term Expires 2020

Alyssa Leary
Committee Co-Chair
Council Representative
Term Expires 2021

Jeff Sanders
Committee Member
Term Expires 2020

Ryan Butte
Committee Member
Term Expires 2020

Juan Delgado
Committee Member
Term Expires 2021

Gary Decossas
Committee Member
Term Expires 2022

Bill Arnold
Public Works Director
Ex- Officio Member

Charlie Dan
Committee Recorder

We are hosting our public meeting through Zoom.
To join this meeting, follow these instructions:
Go to the website, <https://zoom.us/join> or
Call: (888) 475-4499
Zoom Meeting ID: 529-695-285 Passcode: 257882

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PEOPLE TO BE HEARD – 5 minute limit**

The City will be accepting written testimony from the public for each of our public meetings. Deadline to submit written testimony will be 4:00pm the day of the meeting. Please send written testimony to pwadmin@cityofbethel.net. If you have any questions, call 907-543-3110. Anonymous submissions will not be accepted.

- IV. **APPROVAL OF AGENDA**
- V. **APPROVAL OF MINUTES**
 - a) February 19, 2020 Regular Meeting
 - b) March 18, 2020 Regular Meeting
- VI. **UNFINISHED BUSINESS**
 - a) Amending BMC 08.12.020 and 08.12.030 (Leary)
 - b) YK Fitness Center Freeze-up Report (Butte)
 - c) Recommendation for City Code Enforcer Follow up
- VII. **NEW BUSINESS:**
 - a) Hauled Utility – Issue Identification Work Session (Leary)
 - b) Akakeek Street Water Issue (Butte)
- VIII. **DIRECTOR’S REPORT**
- IX. **COMMITTEE MEMBER COMMENTS**
- X. **ADJOURNMENT**

If you have any questions, contact Public Works Office at pwadmin@cityofbethel.net or 907-543-3110

Posted April 9, 2020 at City Hall, AC Co., Swanson’s, and the Post Office.

Website: <https://www.cityofbethel.org/publicworkscommittee>

Charlie Dan, Public Works Assistant

City of Bethel, Alaska

Public Works Committee Meeting Minutes

February 19, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee meeting was held on February 19, 2020 in the City Hall council chambers in Bethel, Alaska. Courtney Trammell called the meeting to order at 5:35 pm.

II. ROLL CALL:

Present: Courtney Trammell, Alyssa Leary, Ryan Butte, Juan Delgado

Also Present: Charlie Dan

Excused Absence: Gary Decossas, Bill Arnold

III. PEOPLE TO BE HEARD:-5 Minute Limit

IV. APPROVAL OF AGENDA:

MOVED BY:	Alyssa Leary	Motion to approve the agenda.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Alyssa Leary	Motion to approve meeting minutes for 01-15-2020.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

Ted Meyer had joined the committee

VII. UNFINISHED BUSINESS:

MOVED BY:	Alyssa Leary	Motion to suspend the rules to hear from Ted Meyer, Planning Director, regarding New Business item A.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

- A.** Amending BMC 08.12.020 and 08.12.030- Shall review packet material from Anchorage, Palmer, and Wasilla for ideas to revise the code. Should add a fine section to ensure compliance.

B. YK Fitness Center Freeze-up Report

MOVED BY:	Ryan Butte	Motion to table agenda item.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. NEW BUSINESS:

- A.** Recommendation for City Code Enforcer Follow up: Make a "City Code Compliance Officer" a possibility/option.
 Topics of discussion to include in recommendation: decipher whether it is civil or law enforcement required, improvement of City interdepartmental communications and on-going inspections.

Discussion-Consider improving interdepartmental communications. Example: A Business License should include an internal review from appropriate departments as an additional step or require the applicant to stop by the Planning Department to ensure municipal code compliance. Also, include a requirement for applicant to have all current appropriate documentation before business license can be approved/renewed.

IX. DIRECTORS REPORT:

X. COMMITTEE MEMBER'S COMMENTS:

C.Trammell- No Comment

A.Leary- Hauled Utility Department staffing should be added to next month's agenda.

J.Delgado-

R.Butte- No Comment

XI. ADJOURNMENT

With no further business, meeting adjourned at 7:11 PM.

APPROVED 18th DAY OF MARCH, 2020.

Courtney Trammell
Committee Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Public Works Committee Meeting Minutes

March 18, 2020

Regular Meeting

Bethel, Alaska

I. Quorum:

Committee members gave prior notice that they will not be able to attend this meeting. No Quorum was established due to lack of members.

APPROVED THIS _____ DAY OF _____, 2020.

Courtney Trammell
Committee Chair

Charlie Dan
Recorder of Minutes

Chapter 9.44

REGULATION OF SINGLE-USE PLASTIC DISPOSABLE SHOPPING BAGS

Sections:

- 9.44.010** **Definitions.**
- 9.44.020** **Purpose.**
- 9.44.030** **Single-use plastic disposable shopping bag prohibited.**
- 9.44.040** **Remedies and penalties.**

9.44.010 **Definitions.**

Any word, term, or phrase not defined in this section shall have its ordinary and common meaning. The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

“Affected establishment” means any retail or commercial business facility located inside the city of Wasilla that sells goods or prepared food directly to consumers including but not limited to grocery stores, pharmacies, retail stores, and restaurants.

“Single-use plastic disposable shopping bag” means a bag made from plastic or any material not marked or labeled as “biodegradable” or “compostable” that is neither intended nor suitable for continuous reuse and that is less than 2.25 mils thick, designed to carry customer purchases from the seller’s premises, except for: bags used by customers inside stores to package bulk items such as fruit, vegetables, nuts, grains, candy, or small hardware items, such as nails and bolts; bags used to contain dampness or leaks from items such as frozen foods, meat, or fish, flowers or potted plants; bags used to protect prepared foods or bakery goods; bags provided by pharmacists to contain prescription drugs; newspaper bags, laundry or dry cleaning bags; or bags sold for consumer use off the seller’s premises for such purposes as the collection and disposal of garbage, pet waste, or yard waste. (Ord. 17-24(AM) § 2, 2018)

9.44.020 Purpose.

The purpose of this chapter is to reduce the generation of waste from single-use plastic disposable shopping bags. (Ord. 17-24(AM) § 2, 2018)

9.44.030 Single-use plastic disposable shopping bag prohibited.

- A. No affected retail establishment may provide to any customer a single-use plastic disposable shopping bag for the purpose of carrying away goods from the point of sale.
- B. No person may distribute single-use plastic disposable shopping bags at any city facility or any event held on city property. (Ord. 17-24(AM) § 2, 2018)

9.44.040 Remedies and penalties.

Remedies and penalties for violations of this chapter are provided in WMC Chapter [1.20](#). (Ord. 17-24(AM) § 2, 2018)

The Wasilla Municipal Code is current through Ordinance 19-31, passed December 9, 2019.

Disclaimer: The Office of the City Clerk has the official version of the Wasilla Municipal Code. Users should contact the clerk's office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.cityofwasilla.com](http://www.cityofwasilla.com)

City Telephone: (907) 373-9090

[Code Publishing Company](#)

Code Ordinance

By: Administration
Introduced: November 27, 2017
First Public Hearing: December 11, 2017
Public Hearing Continued to January 8, 2018: December 11, 2017
Second Public Hearing: January 8, 2018
Amended: January 8, 2018
Adopted: January 8, 2018
Yes: Dryden, Graham, Harvey, Ledford, O'Barr
No: Burney
Absent: None

**City of Wasilla
Ordinance Serial No. 17-24(AM)**

An Ordinance Of The Wasilla City Council Adopting Wasilla Municipal Code Chapter 9.44, Prohibiting The Distribution Of Single-Use Disposable Plastic Shopping Bags.

WHEREAS, the use of single-use carry-out disposable plastic shopping bags in the City of Wasilla ("City") creates a burden on the environment, endangers wildlife, and has been shown to be harmful to bodies of water and problematic for solid waste management; and

WHEREAS, to decrease the number of littered disposable plastic shopping bags in the City, it is necessary to restrict general use; and

WHEREAS, it is in the best interest of the health, safety, and welfare of all residents to restrict the use of single-use disposable plastic shopping bags; and

WHEREAS, plastic carryout bags do not biodegrade, create problematic environmental issues, and frequently escape from trash containers and landfills creating a burden on residents and the City for clean-up.

NOW, THEREFORE, BE IT ENACTED by the Wasilla City Council:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become part of the city code.

Section 2. Adoption of chapter. WMC 9.44, Regulation of single-use disposable plastic shopping bags, is hereby adopted to read as follows:

Bold & Underline, added. Strikethrough, deleted

9.44.010 Definitions

Any word, term, or phrase not defined in this section shall have its ordinary and common meaning. The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

“Affected Establishment” means any retail or commercial business facility located inside the City of Wasilla that sells goods or prepared food directly to consumers including but not limited to grocery stores, pharmacies, retail stores, and restaurants.

“Single-Use Plastic Disposable Shopping Bag” means a bag made from plastic or any material not marked or labeled as “biodegradable” or “compostable” that is neither intended nor suitable for continuous reuse and that is less than 2.25 mils thick, designed to carry customer purchases from the seller’s premises, except for: bags used by customers inside stores to package bulk items such as fruit, vegetables, nuts, grains, candy, or small hardware items, such as nails and bolts; bags used to contain dampness or leaks from items such as frozen foods, meat, or fish, flowers or potted plants; bags used to protect prepared foods or bakery goods; bags provided by pharmacists to contain prescription drugs; newspaper bags, laundry, or dry cleaning bags; or bags sold for consumer use off the seller’s premises for such purposes as the collection and disposal of garbage, pet waste, or yard waste.

9.44.020 Purpose

The purpose of this chapter is to reduce the generation of waste from single-use plastic disposable shopping bags.

Bold & Underline, added. Strikethrough, deleted

9.44.030 Single-Use Plastic Disposable Shopping Bag Prohibited

A. No affected retail establishment may provide to any customer a single-use plastic disposable shopping bag for the purpose of carrying away goods from the point of sale.

B. No person may distribute single-use plastic disposable shopping bags at any city facility or any event held on city property.

9.44.040 Remedies and Penalties

Remedies and penalties for violations of this chapter are provided in WMC Chapter 1.20.

Section 3. Amendment of subsection. WMC 1.20.030, Disposition of Scheduled Offenses – Fine Schedule, is hereby amended to add a fine for the distribution of single use plastic disposable shopping bags, as follows:

CODE SECTION	DESCRIPTION OF OFFENCE	FINE
WMC 9.44.030	Distribution of single use plastic disposable shopping bag.	First Offence - Warning Second Offence - \$100.00 Third Offence - \$300.00

Section 4. Effective date. This ordinance shall take effect July 1, 2018.

ADOPTED by the Wasilla City Council on January 8, 2018.


BERT L. COTTLE, Mayor

ATTEST:


JAMIE NEWMAN, MMC, City Clerk

[SEAL]

Bold & Underline, added. ~~Strikethrough, deleted~~

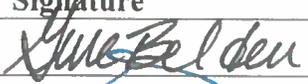
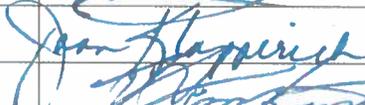
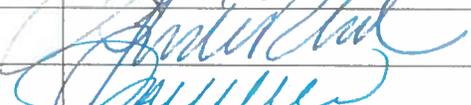
CITY COUNCIL LEGISLATION STAFF REPORT

Ordinance Serial No. 17-24: An Ordinance Of The Wasilla City Council Adopting Wasilla Municipal Code Chapter 9.44, Prohibiting The Distribution Of Single-Use Disposable Plastic Shopping Bags.

Originator: Mayor Bert L. Cottle

Date: 10/25/2017

Agenda of: 11/27/2017

Route to:	Department Head	Signature	Date
X	Chief of Police		10/30/17
X	Public Works Director		10/30/17
X	Recreation Services Director		10/30/17
X	Finance Director		10-30-17
X	Deputy Administrator		10/30/17
X	City Attorney		11/27/17
X	City Clerk		11/3/17

Reviewed by Mayor Bert L. Cottle:  10/31/2017

Fiscal Impact: yes or no Funds Available: yes or no

Account name/number:

Attachments: Ordinance Serial No. 17-24 (4 pages)

Summary Statement:

The use of single-use carry-out disposable plastic shopping bags, within the city of Wasilla, creates a burden on the environment, endangering wildlife and harming waterways. It is in the best interest of the city, for health, safety and welfare, for all residents and shoppers, to restrict the use of single-use disposable plastic shopping bags inside city limits. The Administration is proposing to adopt Wasilla Municipal Code Chapter 9.44, prohibiting the distribution of single-use disposable plastic shopping bags. Further, a fine schedule is recommended for the distribution of single-use plastic disposable bags.

Staff Recommendation: Introduce and set the public hearing for Ordinance Serial No. 17-24.

Chapter 8.09

SINGLE-USE PLASTIC DISPOSABLE SHOPPING BAGS

Sections:

- 8.09.010** **Definitions.**
- 8.09.020** **Purpose.**
- 8.09.030** **Single-use plastic disposable shopping bag prohibited.**
- 8.09.040** **Exceptions.**
- 8.09.050** **Fines.**

8.09.010 **Definitions.**

Any word, term, or phrase not defined in this section shall have its ordinary and common meaning. The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

“Affected establishment” means any retail or commercial business facility located inside the city of Palmer that sells goods or prepared food directly to consumers including but not limited to grocery stores, pharmacies, retail stores, and restaurants.

“Single-use plastic disposable shopping bag” means a bag made from plastic or any material not marked or labeled as “biodegradable” or “compostable” that is neither intended nor suitable for continuous reuse and that is less than four mils thick, designed to carry customer purchases from the seller’s premises. (Ord. 18-004 § 3, 2018)

8.09.020 **Purpose.**

The purpose of this chapter is to reduce the generation of waste from single-use plastic disposable shopping bags. (Ord. 18-004 § 3, 2018)

8.09.030 **Single-use plastic disposable shopping bag prohibited.**

- A. No affected retail establishment may provide to any customer a single-use plastic disposable shopping bag for the purpose of carrying away goods from the point of sale.
- B. No person may distribute single-use plastic disposable shopping bags at any city facility or any event held on city property. (Ord. 18-004 § 3, 2018)

8.09.040 Exceptions.

Exceptions to the prohibition are bags used by customers inside stores:

- A. To package bulk items such as fruit, vegetables, nuts, grains, candy or small hardware items such as nails and bolts; and
- B. Bags used to contain dampness or leaks from items such as frozen foods, meat, or fish, flowers or potted plants; and
- C. Bags used to protect prepared foods or bakery goods; and
- D. Bags provided by pharmacists to contain prescription drugs; and
- E. Newspaper, laundry or dry-cleaning bags; and
- F. Bags sold for consumer use, off the seller's premises, for such purposes as the collection and disposal of garbage, pet waste, or yard waste. (Ord. 18-004 § 3, 2018)

8.09.050 Fines.

A violation of this chapter is an offense punishable by the fine established in the current, adopted budget. (Ord. 18-004 § 3, 2018)

The Palmer Municipal Code is current through Ordinance 19-019, passed September 24, 2019.

Disclaimer: The city clerk's office has the official version of the Palmer Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.palmerak.org](http://www.palmerak.org)

[Code Publishing Company](#)

LEGISLATIVE HISTORY

Committee of the Whole: February 27, 2018
Introduced by: Council Members LaFrance
and Combs
Date: May 1, 2018
Public Hearing:
Action:
Vote:

Yes:	No:

CITY OF PALMER, ALASKA

Ordinance No. 18-004

An Ordinance of the Palmer City Council Enacting Palmer Municipal Code Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags and Amending the City of Palmer Fine Schedule

WHEREAS, the use of single-use carry-out disposable plastic shopping bags in the city of palmer ("city") creates a burden on the environment, endangers wildlife, and has been shown to be harmful to bodies of water and problematic for solid waste management; and

WHEREAS, to decrease the number of littered disposable plastic shopping bags in the city, it is necessary to restrict general use; and

WHEREAS, it is in the best interest of the health, safety, and welfare of all residents to restrict the use of single-use disposable plastic shopping bags; and

WHEREAS, plastic carryout bags do not biodegrade, create problematic environmental issues, and frequently escape from trash containers and landfills creating a burden on residents and the City for clean-up.

THE CITY OF PALMER, ALASKA, ORDAINS:

Section 1. Classification. This ordinance shall be permanent in nature and shall be incorporated into the Palmer Municipal Code.

Section 2. Severability. If any provisions of this ordinance or application thereof to any person or circumstances are held invalid, the remainder of this ordinance and the application to the other persons or circumstances shall not be affected thereby.

Section 3. Palmer Municipal Code is hereby amended to read as follows (new language is underlined and deleted language is ~~stricken~~):

Chapter 8.09.010 Definitions

Any word, term, or phrase not defined in this section shall have its ordinary and common meaning. The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

"Affected establishment" means any retail or commercial business facility located inside the city of Palmer that sells goods or prepared food directly to consumers including but not limited to grocery stores, pharmacies, retail stores, and restaurants.

"Single-use plastic disposable shopping bag" means a bag made from plastic or any material not marked or labeled as "biodegradable" or "compostable" that is neither intended nor suitable for continuous reuse and that is less than 4 mils thick, designed to carry customer purchases from the seller's premises.

Chapter 8.09.020 Purpose

The purpose of this chapter is to reduce the generation of waste from single-use plastic disposable shopping bags.

Chapter 8.09.030 Single-use plastic disposable shopping bag prohibited

A. No affected retail establishment may provide to any customer a single-use plastic disposable shopping bag for the purpose of carrying away goods from the point of sale.

B. No person may distribute single-use plastic disposable shopping bags at any city facility or any event held on city property.

Chapter 8.09.040 Exceptions

Exceptions to the prohibition are bags used by customers inside stores:

A. To package bulk items such as fruit, vegetables, nuts, grains, candy or small hardware items such as nails and bolts; and

B. Bags used to contain dampness or leaks from items such as frozen foods, meat, or fish, flowers or potted plants; and

C. Bags used to protect prepared foods or bakery goods; and

D. Bags provided by pharmacists to contain prescription drugs; and

E. newspaper, laundry or dry-cleaning bags; and

F. Bags sold for consumer use, off the seller's premises, for such purposes as the collection and disposal of garbage, pet waste, or yard waste.

Chapter 8.09.050 Fines

A Violation of this chapter is an offense punishable by the fine established in the current, adopted budget.

Section 4. Amendment of city of Palmer Fine Schedule is hereby amended to add a fine schedule for the distribution of single-use plastic disposable shopping bags, as follows:

Palmer Municipal Code (PMC) Title 8 Health & Safety			
Chapter 8.09 Prohibiting the Distribution of Single-Use Disposable Plastic Shopping Bags			
Section Title:	Section Citation:	Fine:	Fine Citation:
Single-use plastic disposable shopping bag prohibited	8.09.030	First Offence: Warning Second Offence: \$100.00 Third Offence: \$300.00	8.09.050

Section 5. Effective Date. Ordinance No. 18-004 shall take effect January 1, 2019.

Passed and approved this ____ day of ____, 2018.

Edna B. DeVries, Mayor

Norma I. Alley, MMC, City Clerk

Chapter 15.95 - PLASTIC SHOPPING BAGS

15.95.010 - Definitions.

Alternative bag means any bag that is designed to carry customer purchases from the retail seller premises that is neither a plastic shopping bag nor a reusable bag.

Plastic shopping bag means a bag made exclusively or primarily of soft plastic (including plastics marked or labeled as "biodegradable" or "compostable") that is designed to carry customer purchases from the retail seller's premises;

Retail seller means a commercial business located within the municipality, including but not limited to markets, grocery stores, convenience stores, pharmacies, drug stores, retail stores, restaurants, or similar establishments that sells goods or prepared food directly to final consumers, such as household supplies, perishable items, or food merchandise, including meat, produce, dairy products, or snack foods.

Reusable bag means a bag that:

- A. Is designed and manufactured to withstand repeated use over time;
- B. Is made from cloth, other machine washable fabric, or is made from other woven material that can be cleaned and disinfected regularly; and
- C. Has handles.

(AO No. 2018-63(S), § 1, 8-28-18; AO No. 2018-110, § 1, 12-18-18)

15.95.020 - Prohibition on providing or distributing plastic shopping bags; fees for alternative bags; exceptions.

- A. On or after September 15, 2019, except as provided in this section a retail seller shall not provide a plastic shopping bag to a purchaser to carry away goods purchased from, or serviced by, the retail seller.
- B. On or after September 15, 2019, except as provided in this section, a retail seller shall provide an alternative bag to a purchaser to carry away goods purchased from, or serviced by, the retail seller only for a minimum fee of \$0.10 per bag with a maximum charge of \$0.50 per transaction. A retail seller:
 1. Shall not absorb or discount the required fees established by this subsection,
 2. Shall state the fees as a separate item on the receipt provided to the purchaser, and
 3. May retain the full amount of the fee or give any portion of it to a nonprofit.
 4. The fees in this section shall be waived for any transaction in which purchases are made with state or federal supplemental nutrition assistance programs, commonly known as food stamps, food coupons or other type of allotment issued under 7 U.S.C. 2011-2036,

or with food instruments, food vouchers, or other type of certificate issued under 42 U.S.C. 1786 (Special Supplemental Food Program for Women, Infants, and Children), or other similar programs.

5. A retail seller or other organization is not required to charge a fee when they distribute alternative bags at temporary events where the bags are provided for a general use without a clearly associated sale.
 6. The fees in this section do not apply to any transaction where the purchase is paid directly by the United States or its instrumentalities insofar as they are immune from local regulation.
- C. A retail seller may provide a reusable bag without limitation or fee.
- D. Exceptions. The prohibition established in this section does not apply to a plastic bag that is:
1. Used by customers inside stores to contain a product that does not have other packaging, such as bulk grains, fruit, nuts, vegetables, meat, candy, bakery goods, prepared foods, other food products or small hardware items;
 2. Used to contain dampness or leaks from items such as frozen foods, meat or fish;
 3. Used only to contain ice;
 4. Used only to contain or wrap flowers or potted plants;
 5. Provided by a pharmacist for the sole purpose of containing prescription drugs;
 6. Used only to package an unconsumed portion of a bottle of wine in compliance with AS 04.16.120;
 7. Used only to contain a newspaper, laundry, or dry cleaning;
 8. Sold in packages containing multiple bags intended for consumer use off the retail seller's premises, such as for the collection and disposal of garbage, pet waste, or yard waste;
 9. Provided by a retail marijuana store in accordance with the requirements of section 10.80.345; or
 10. Without handles and provided to protect goods not individually wrapped in protective covering such as dry cleaning, artwork, souvenirs, cards, paper products or textiles.

(AO No. 2018-63(S), § 1, 8-28-18; AO No. 2018-110, § 1, 12-18-18)

15.95.030 - Penalties and remedies.

Penalties and remedies for violation of this chapter are included in the penalty and remedies section in chapter 15.05 and the schedule of fines in section 14.60.030.

(AO No. 2018-63(S), § 1, 8-28-18)

Municipal Clerk's Office
Amended and Approved
Date: December 18, 2018

Submitted by: Assembly Chair Dunbar, Assembly
Member LaFrance, and Assembly
Member Constant
Prepared by: Assembly Counsel
For reading: December 4, 2018

ANCHORAGE, ALASKA
AO No. 2018-110, As Amended

1 **AN ORDINANCE OF THE ANCHORAGE MUNICIPAL ASSEMBLY AMENDING**
2 **ANCHORAGE MUNICIPAL CODE CHAPTER 15.95, *DISPOSABLE PLASTIC***
3 ***SHOPPING BAGS*, TO DELAY THE DATE THE PROHIBITION ON**
4 **DISTRIBUTION GOES INTO EFFECT, TO ADD AND CLARIFY EXCEPTIONS,**
5 **TO CLARIFY TERMINOLOGY AND INCLUDE CONFORMING AMENDMENTS,**
6 **AND AMENDING THE CORRESPONDING LANGUAGE IN AMC SECTION**
7 **14.60.030 ACCORDINGLY.**
8

9
10 **WHEREAS**, on August 28, 2018 the Anchorage Assembly passed AO 2018-63(S),
11 as amended, to prohibit distributing disposable plastic shopping bags to purchasers
12 and requiring a retail seller to charge a fee for providing alternative bags that are
13 not reusable;

14
15 **WHEREAS**, members of the public and retail store owners and operators have
16 expressed concern with plastic bag inventories on hand that were commonly
17 acquired in bulk and expected to supply a store for months or years;

18
19 **WHEREAS**, while some chain store retailers could send their plastic bag inventory
20 to other locations in jurisdictions without a prohibition, many retail stores would not
21 have that option and could dispose of their customized and unusable bags in the
22 landfill in bulk after the ban becomes effective March 1, 2019;

23
24 **WHEREAS**, the intent and spirit of the plastic shopping bag ordinance is for
25 environmental protection including reduction of their volume in the Anchorage
26 Regional Landfill and blowing in the wind after disposal; and

27
28 **WHEREAS**, the Anchorage Assembly intends to provide a reasonably sufficient
29 time for local retail stores to significantly diminish or deplete their plastic shopping
30 bag inventories before the prohibition goes into effect, reducing the economic impact
31 on private sector retailers; and

32
33 **WHEREAS**, clarification to language and additional exceptions are desired and
34 beneficial to the public and the purposes of the ordinance; now, therefore,

35
36 **THE ANCHORAGE ASSEMBLY ORDAINS:**

37
38 **Section 1.** Anchorage Municipal Code chapter 15.95 is hereby amended to read
39 as follows (*the remainder of the section is not affected and therefore not set out*):

40
41 **Chapter 15.95 [DISPOSABLE] PLASTIC SHOPPING BAGS.**
42

1 **15.95.010 Definitions.**

2
3 *Alternative bag* means any bag that is designed to carry customer purchases
4 from the retail seller premises that is neither a [DISPOSABLE] plastic shopping bag
5 nor a reusable bag.

6
7 [DISPOSABLE P] *Plastic shopping bag* means a bag made exclusively or
8 primarily of soft plastic (including plastics marked or labeled as "biodegradable" or
9 "compostable") that is designed to carry customer purchases from the retail seller's
10 premises;

11 * * * * * * * * *
12
13 (AO No. 2018-63(S), § 1, 9-11-18)

14
15 **15.95.020 Prohibition on providing or distributing [DISPOSABLE]
16 plastic shopping bags; fees for alternative bags;
17 exceptions.**

18
19 A. On or after September 15 [MARCH 1], 2019, except as provided in
20 this section a retail seller shall not provide a [DISPOSABLE] plastic
21 shopping bag to a purchaser to carry away [OR PROTECT] goods
22 purchased from, or serviced by, the retail seller.

23
24 B. On or after September 15 [MARCH 1], 2019, except as provided in
25 this section, a retail seller shall provide an alternative bag to a
26 purchaser to carry away goods purchased from, or serviced by, the
27 retail seller only for a minimum fee of \$0.10 per bag with a maximum
28 charge of \$0.50 per transaction. A retail seller

29 * * * * * * * * *

30
31 6. The fees in this section do not apply to any transaction where
32 the purchase is paid directly by the United States or its
33 instrumentalities insofar as they are immune from local
34 regulation[100% PAID FOR BY A FEDERALLY FUNDED
35 PROGRAM].

36
37 D. *Exceptions.* The prohibition established in this section does not apply
38 to a plastic bag that is

39
40 1. Used by customers inside stores to contain a product that does
41 not have other packaging, such as [INCLUDING] bulk grains,
42 fruit, nuts, vegetables, meat, candy, bakery goods, prepared
43 foods, other food products or small hardware items;

44 * * * * * * * * *

45
46 8. Sold in packages containing multiple bags intended for
47 consumer use off the retail seller's premises, such as for the
48 collection and disposal of garbage, pet waste, or yard waste;
49 [OR]

50

9. Provided by a retail marijuana store in accordance with the requirements of section 10.80.345; or

10. Without handles and provided to protect goods not individually wrapped in protective covering such as dry cleaning, artwork, souvenirs, cards, [COMIC BOOKS,]paper products or textiles.

(AO No. 2018-63(S), § 1, 9-11-18)

*** **

Section 2. Anchorage Municipal Code section 14.60.030 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

14.60.030 - Fine schedule.

The fine schedule under this chapter is as follows:

Code Section	Offense	Penalty / fine
***	***	***
15.95.020A.	Provide or distribute [DISPOSABLE] plastic shopping bag	First offense: warning. Second offense: \$250/violation Third and subsequent offenses: \$500/violation
***	***	***

(AO No. 93-167(S-1), § 1, 4-13-94; AO No. 94-108, § 1, 10-5-94; AO No. 94-134, § 2, 9-8-94; AO No. 95-42, § 2, 3-23-95; AO No. 95-67(S), § 9, 7-1-95; AO No. 95-102, § 1, 4-26-95; AO No. 95-118, § 3, 9-1-95; AO No. 95-163(S), § 21, 8-8-95; AO No. 95-195(S-1), 1-1-96; AO No. 96-51(S-1), § 2, 8-1-96; AO No. 96-96(S-1), § 2, 2-1-97; AO No. 96-126(S), § 3, 10-1-96; AO No. 96-137(S), § 9, 1-2-97; AO No. 97-88, § 3, 6-3-97; AO No. 97-107, § 3, 11-17-97; AO No. 97-133(S), § 1, 11-11-97; AO No. 98-27(S-1), § 2, 11-11-97; AO No. 98-160, § 2, 12-8-98; AO No. 99-13(S), 2-9-99; AO No. 99-91(S), § 4, 7-13-99; AO No. 2000-64, § 1, 4-18-00; AO No. 2000-116(S), § 4, 7-18-00; AO No. 2000-127(S), § 2, 10-14-00; AO No. 2000-129(S), § 26, 11-21-00; AO No. 2001-48, § 1, 3-13-01; AO No. 2001-74(S), § 2, 4-17-01; AO No. 2001-4, § 2, 2-6-01; AO No. 2001-145(S-1), § 11, 12-11-01; AO No. 2003-68, § 1, 9-30-03; AO No. 2003-97, § 4, 9-30-03; AO No. 2003-117, § 2, 1-28-03; AO No. 2003-130, § 8, 10-7-03; AO No. 2003-152S, § 10, 1-1-04; AO No. 2004-1, § 2, 1-1-03; AO No. 2004-99, § 2, 6-22-04; AO No. 2004-100(S-1), § 6, 1-1-05; AO No. 2004-171, § 1, 1-11-05; AO No. 2005-160, § 9, 11-1-05; AO No. 2005-84(S), § 3, 1-1-06; AO No. 2005-185(S), § 35, 2-28-06; AO No. 2005-124(S-1A), § 33, 4-18-06; AO No. 2006-39, § 6, 4-11-06; AO No. 2006-54, § 1, 5-2-06; AO No. 2006-80, § 1, 6-6-06; AO No. 2007-50, § 4, 4-10-07;

1 AO No. 2007-60, § 4, 11-1-07; AO No. 2007-70, § 3, 5-15-07; AO No. 2008-
2 84(S), § 5, 7-15-08; AO No. 2009-61, § 3, 7-7-09; AO No. 2009-82, § 5, 7-7-
3 09; AO No. 2009-40(S), § 3, 7-21-09; AO No. 2009-112, § 4, 10-13-09; AO
4 No. 2009-122, § 2, 12-17-09; AO-2010-35(S), § 7, 5-11-10; AO No. 2010-39,
5 § 2, 5-11-10; AO No. 2010-87(S), § 3, 12-7-10; AO No. 2011-46, § 4, 4-12-
6 11; AO No. 2011-59, § 10, 5-24-11; AO No. 2011-106(S), § 3, 11-8-11; AO
7 No. 2011-112, § 4, 11-22-11, eff. 12-22-11; AO No. 2012-10, § 1, 1-31-12;
8 AO No. 2012-77, § 29, 8-7-12; AO No. 2013-109(S-1), § 5, 12-3-13; AO No.
9 2013-130(S-1), § 1, 1-14-14; AO No. 2014-42, § 31, 6-21-14; AO No. 2014-
10 85, § 4, 8-5-14; AO No. 2014-110(S), § 2, 9-9-14; AO No. 2014-137(S), § 3,
11 11-18-14; AO No. 2015-23(S), § 20, 3-24-15; AO No. 2015-48, § 16, 5-14-
12 15 ; AO No. 2015-54, § 1, 5-26-15 ; AO No. 2015-65, § 4, 6-9-15 ; AO No.
13 2015-111(S-1), § 2, 1-1-16 ; AO No. 2016-16(S), § 4, 2-9-16 ; AO No. 2016-
14 76(S), § 7, 7-12-16 ; AO No. 2016-81(S), § 4, 8-25-16 ; AO No. 2016-83(S),
15 § 9, 7-26-16 ; AO No. 2016-82 , § 3, 8-9-16; AO No. 2016-116 , § 2, 10-18-
16 16; AO No. 2016-115(S) , § 2, 11-15-16; AO No. 2016-124(S) , § 11, 12-20-
17 16; AO No. 2017-26 , § 2, 5-1-17; AO No. 2017-29(S) , § 61, 6-1-17; AO No.
18 2017-30 , § 3, 3-21-17; AO No. 2017-31(S) , § 5, 5-26-17; AO No. 2017-
19 119(S) , § 4, 11-9-17; AO No. 2017-101 , § 2, 2-5-18; AO No. 2017-161(S) ,
20 § 3, 2-27-18)

21
22 **Section 3.** This ordinance shall be effective immediately upon passage and
23 approval by the Assembly.
24

25
26 PASSED AND APPROVED by the Anchorage Assembly this 18th day of December,
27 2018.
28

29
30 
31
32 Chair

33 ATTEST:
34 
35
36
37 Municipal Clerk



CITY OF BETHEL
Managers Office

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Phone: (907)-543-2131
Fax: (907)-543-2702
Cell: (907) 545-4998
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: April 7, 2020
TO: Perry Barr, Mayor
FROM: Bill Howell, Acting City Manager
SUBJECT: City Manager's Report – March 16, 2020 through April 7, 2020

Current Events

- On April 7, triggered by the announcement of Bethel's first confirmed COVID-19 case, the Bethel Emergency Operations Center BEOC was fully activated (Level 3). City staff are meeting daily to deal with any incidents or needs related to the outbreak of Coronavirus. Previously, the City was operating at a partial or level 2 activation of the BEOC.
- A big warm welcome to our newest employee, Vinny Corazon. We look forward to working with him as the new City Manager.
- Due to COVID-19, preparation of the FY 21 budget has been delayed. Given the current circumstances, additional delay is expected. Administration is working on a solution.
- The City Emergency Operations Plan update completed and disseminated to appropriate agencies.
- Incident Command of the City's Covid-19 Pandemic response was transferred to the new City manager on April 6 at 2:00 p.m. I am in the process of re-assuming my responsibilities as Fire Chief. I will give full support to the new manager as he transitions into his leadership role.

Ongoing Business

- Administration met with the City of Bethel Employees Association to discuss prospective negotiation dates. Due to Corona Virus concerns and new federal guidelines for limiting spread, negotiations are postponed until further notice.
- Administration and the Purchasing Agent are drafting updates to the P-Code (BMC 420). A draft will be complete and submitted to the clerk soon.
- The City continues to work with our legal firm, Guess and Rudd and the school district to remove the remaining building debris from the Kilbuck site.
- Per Council/Administration direction, the Public Works Director is developing a plan for Spring/Summer 2020 repairs to the pool. He is calling meetings with BSI, DOWL, City Attorney and APEI, the City's insurance company to determine the best course of action.

MEMORANDUM

DATE: April 6, 2020
TO: William F. Howell, III, Acting City Manager
FROM: John Sargent, Grant Manager
SUBJECT: Grant Manager's Report – April 14, 2020 Bethel City Council Meeting



Bethel Covid-19 Task Force

Grant Applications

I completed and submitted the City's COPS Hiring Program grant to the Department of Justice for \$125,000 to cover some of the costs associated with the hiring of a School Resource Officer. The Lower Kuskokwim School District agrees to pay 75% of the salary and benefits of the SRO for four years less the grant amount received. The City will pay 25% of the salary and benefits cost for the SRO during summers when he/she transitions to patrol officer.

Grant Management

Heat Trace Project

The City of Bethel obtained a grant amendment on the City's Infrastructure Protection Grant that expands the scope to include replacement of the heat trace for 2,000 linear feet of sewer pipe leaving the Police Station. The City's electrician firm completed the original purpose of this grant: replacing/repairing the heat trace along the sewer pipe from the FAA lift station to the Q2 Lift Station for less cost than expected.

Purchasing Agent Duties

IT Services

Three City employees are busy reviewing and scoring the four proposals submitted in response to the City's RFP for the purchase of IT remote technical support services. A contract with selected firm will be presented to City Council for approval.

Purchasing Code 4.20

I worked with the Acting City Manager to edit all text in the Purchasing Code 4.20 except the sections on appeals. The City Clerk will review and edit the Purchasing appeals parts to coincide with her other work on appeals in multiple sections of the BMC.

Auditor

I am preparing a Request for Bids for the City to hire auditors for the next five years.

Administrative Duties

Two of the six approved community action grant checks were cut: Native Village of Napaimute and Bethel Friends of Canines. The other four were impacted by Covid-19 response and will be distributed when, and if appropriate.



**City of Bethel
Grant Summary
Fiscal Year 2020**

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
AK Dept. of Health and Social Services	Community Service Patrol Grant	Three CSPs to pick up those incapable of taking care of themselves.	Police	4/1/20	\$323,081 \$0
Rasmuson Foundation	Tier 1 Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	\$25,000 0
Bethel Community Services Foundation	Community Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	\$15,000 0
United States Dept. of Ag.-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 1/31/19	\$13,321,000 \$306,000

Submitted in Fiscal Year 2020

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
U.S. Dept. of Justice, COPS Office.	COPS Hiring Program Grant	Salary and benefits of School Resource Officer	Police	3/11/20	\$125,000 \$117,744 City \$228,233 LKSD
YKHC Diabetes Control and Prevention Pgm.	Community Activity & Garden Award Application	Weights and exercise equipment for YK Fitness Center	Admin.	02/28/20	\$5,000 0
State of Alaska	FY 21 State Capital – Designated Legislative Grant	1. Public Works Building Repairs (\$7,000,000) 2. Bethel Heights Water & Sewer Improvements (\$10,146,000)	Public Works	2/14/20	\$18,346,000 0

		3. Dust Control (\$1,200,000)			
AK Div. of Homeland Sec. & Emergency Mgmt.	State Homeland Security Program	Police body-worn & in-car camera system; extrication tools; laser scanner; Emerg. Op. Plan, Cyber Sec. Plan	Police, Fire, IT	1/30/20	\$317,655 0
AK Dept. of Transportation	Statewide Transportation Improvement Project (STIP) Nomination 2020-2023	Akakeek, Ptarmigan, Delapp Streets Heavy Use Road Improvement Project	Public Works	9/15/19	\$3,034,424 \$494,886
Village Safe Water Pgm, Dept of Env. Conservation	Sewer Lagoon Improvements Grant	New lagoon pump & new skiff with trailer	Public Works	8/13/19	\$155,238 0

Approved in Fiscal Year 2020

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
AK Dept. of Transp., Transit Division	Community Transportation Grant	Public transit system operations	Public Works	12/25/19	\$316,832
U.S. Department of Justice, COPS Office	School Violence Prevention Program	Alert button mobile phone Ap, exit door bar alarms, card reader door entry system, controlled front entrance.	Admin.	11/12/19	\$500,000 \$166,667 LKSD
AK Dept. of Env. Conservation, Village Safe Water Program	Water and Wastewater Program	Design, build, and install two electric panels for City Hall and City Shop and complete current rehab. of Main Lift Station.	Public Works	8/30/19	\$279,827
Alaska Dept. of Health and Social Services	Community Service Patrol Program	Community Service Patrol Program	Public Works	7/1/19	\$323,081 \$32,308 in-kind
AK Dept. of Env. Conservation, Village Safe Water Program	Infrastructure Protection Funding	Replace heat trace and/or electric panels on sewer line from Airport to FAA.	Public Works	7/19/19	\$137,700 \$22,500 in-kind

Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Program Grant	Thermal imager & fencing around tank at water treatment plant	Fire	8/19	\$49,141 0
Total					\$1,606,581

Not Approved in Fiscal Year 2019

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant
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Memorandum

Date: April 1, 2020

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



March 2020 Current Events

- **COVID-19:**

Much of this month has been spent reacting to or preparing for COVID-19, the Coronavirus.

Emergency Operations Center:

The Acting City Manager directed me to complete several tasks in order to establish an emergency operations center (EoC). This involved setting up four new dedicated emergency phones as well as trying to establish three additional analog phone lines in the Fire Department classroom, which is the current designated EoC. I managed to set up the phones and United Utilities succeed in getting one analog line up and running. We will finish the remaining lines at a date in the near future.

Another part of my directive was to order some new equipment to try and have WiFi capability established for the EoC and provide it with two additional conference phones. All of this equipment has been ordered and the WiFi access point has been set up.

Finally, as a part of this preparation, I've been trying to work with the City Clerk to establish a means of having Council Meetings able to be done remotely. We explored several options including trying to have Council officials calling into one conference line while having the public on another, but all of our solutions would always come up just shy of satisfactory. Further options are being looked at.

Teleworking:

There has been concern about employees coming into the office and so I've been approached about enabling employees to work from home. We definitely have the means to make that happen, but there is a glaring bottleneck and that is the City's bandwidth or rather lack of it. Our Internet capabilities can handle the occasional few individuals hopping on for small pieces of time, but to have multiple people or even entire departments trying to remote in for full shifts is an obstacle we cannot surmount.

Our connection is stretched to its limits as it is and so the only real solution at this point is to either increase our service or just deal with the frustration. As it is budget-prep season, I've looked into two routes that might provide the City some relief in this area. Not just for this crisis, but also for future operations, but neither will be cheap. As we move towards an Internet-centered world, if we expect to keep up, we must take steps to have what passes for a strong connection in Bethel.

Memorandum

Date: April 1, 2020

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



In light of COVID-19, many corporations have started offering free upgrades and services to help the people through this trying time. I have reached out to GCI to ask if they would extend us this same courtesy just in case we do move to employees working from home. They told me they would "look into my request".

Remote Equipment:

Another challenge posed by this COVID-19 situation is that if we do in fact move to employees working from home, this only works if the employee has the equipment necessary to take the steps. Not every employee has a decent home computer. Not every employee has GCI's premium Internet package. Both are necessary to facilitate fluid remote work. At the very least, GCI is offering free Internet tier upgrades for the duration of this COVID-19 situation to customers' home modems.

During the last budget cycle, there was no way of knowing I was going to have to provide so many laptops to facilitate a mobile workforce so when I ordered the new laptops for our hardware rotation, I only got enough to change out what we had and to have a handful of spares on hand. In light of this virus, I've had to activate all of my spares in preparation for us moving to towards a work-from-home situation. The problem is that I do not have enough equipment for everyone. At current, I only have eleven laptops that can be assigned for remote work. Desktop computers must remain where they are so that they can communicate with the City's servers.

Laptops that are assigned out must also be joined to our current Arctic Care roster so they can receive all the various pieces of protective software that we need on every machine. There will be a spike in Arctic Care costs due to having to bring in so many more machines than what was estimated before COVID-19 reached Alaska.

- **Remote Tech Support Services RFP:**

This month we posted a request for proposal for the City's remote tech support contract. The current contract with Arctic IT is ending and in order to renew with them, we must go through the procurement process once more so that other companies that may now be offering similar services have a chance to respond. The RFP closes at the end of March.

- **Finished Hardware Rotation:**

I'm pleased that I was able to finalize the City's hardware rotation this month. With the exception of one printer computer that should be replaced within a couple of weeks, no more Windows 7 machines are active on the network. This plugs any security vulnerabilities that are inherent with running operating systems that Microsoft no longer supports. For the most part, the transition

Memorandum

Date: April 1, 2020

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



hasn't seemed too painful for users and there has been overall positive feedback about the new equipment.

As far as the old equipment is concerned, it must be E-recycled since we can no longer dispose of it in the City landfill. As a security precaution, several internal components must be removed from the systems and so it doesn't make much sense to try and auction the equipment off either. I've gotten in touch with a company in Anchorage that can help us with this. We need only send the equipment to them via air carrier or barge and they will handle the rest.

- **Business-As-Usual:**

Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, cellphone replacement, missing network drives, login problems, etc.

Future Plans

- **Weathering COVID-19:**

Unfortunately, COVID-19 has pumped the brakes on many future plans. Not only has it disrupted normal operations for the City, but it is effecting operations of companies I'm depending on for certain plans as well as delivery schedules for orders of equipment and services. Some irons I had in the fire involved contractors flying out for onsite visits, but with the travel ban, those appointments will be placed on hold. For now, the future plans are to weather COVID-19 as best we can.

To: Bill Howell, Acting City Manager

From: Ted Meyer, Planner

Subject: March Manager's Report

Date: April 1, 2020

SUBDIVISIONS

Blue Sky Estates Subdivision

Road construction is still scheduled for summer 2020. Staff requested and received a fee proposal for inspection of subdivision roads from DOWL. This fee is included in the FY21 planning department budget (the fee includes road inspections for ONC and Tanqik Subdivisions as well).

ONC Ciullkulek Subdivision

Nothing to report this month.

Tanqik Subdivision

Nothing to report this month.

REZONING ACTIVITIES

Ongoing- Staff is still compiling and processing data to be presented to the Planning Commission for developing a new residential zoning designation for lots in the ASHA housing subdivision area and two other residential enclaves in old Bethel. The objective is to bring these properties into compliance with BMC 18.80.050 (Conversion of Legal Nonconforming Lots), and in the process, allow lot sizes smaller than 9,000 square feet, which is currently a standard in the Residential Zone.

Tasks include researching other municipal zoning codes, developing multiple maps and spreadsheets showing property and building square footage, performing a windshield land use survey, discussion with the local banks, and writing a report for presentation to the Planning Commission. The Planning Commission hearing is tentatively scheduled for later in the year because of the need for a big turnout of subdivision residents.

SITE PLAN PERMITS

The first Site Plan Permit application of the year was received on March 31.

CONDITIONAL USE PERMITS

Staff received a Conditional Use Permit application for a marijuana cultivation facility on March 6th and received a CUP application for a marijuana retail store on March 26.

PERMIT APPLICATIONS AND FEES

Staff continues the ongoing process of updating all forms and applications. These documents are now being made fillable for online users. This process has been a challenge as far as functionality is concerned. The Site Plan Permit Application is currently being overhauled in anticipation of the 2020 development season.

For now, the Planning Department is accepting electronic permit applications only. Staff also worked with the Finance Department to establish electronic payment for all permit fees.

CODE ENFORCEMENT

Staff continues to work with the City Attorney on code enforcement issues.

PLANNING COMMISSION BUSINESS

March 12, 2020 Planning Commission Hearing

1. The Army Corps of Engineers gave a presentation regarding clarifications of the Bethel Wetland General Permit Program in terms of the planning department's Site Plan Permit Application process. In response, planning staff made requested text revisions on the City Website regarding the Wetland General Permit Program, and has submitted a proposed text revision of BMC 15.12.060 for consideration at the upcoming April 9 Planning Commission hearing.
2. The Commission approved a request from Blue Sky Estates, LLC and a recommendation from the planning department for zoning the planned subdivision as Residential on the north side of BIA Road, and as Neighborhood Commercial for three lots on the south side of the road. A proposed ordinance for approval of the PC action will be delivered shortly to the City Clerk for final approval from the City Council.

ASHA HOUSING ROADS

Planning staff is assisting the Public Works Department in determining ownership and maintenance responsibility of cul-de-sacs inside the subdivision.

MAPPING

Using the new GIS mapping system, staff developed a map with tables showing the locations of all B & B's in the city, by zoning district. Submitted to City Manager.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Bill Howell, Acting City Manager
FROM: Allen Wold, Port Director
SUBJECT: March 2020 Managers Report

- **Small Boat Harbor**
 - Snow removal for the road and housing around the East Addition.
- **City Dock/Beach 1/Petro Port**
 - Customers in and out of the Dock. 2 crews working.
 - Maintaining access for use of Dock, Beach 1, and Petro Yard.
 - Cleaned up Petro Port yard and building.
- **Port Office**
 - Property Maintenance checking on building daily.
 - Ordered office furniture.
 - Cleaning office daily with disinfectant.
- **Admin**
 - Monthly Storage billing for customers.
 - Training City Dock Attendant in heavy equipment and preparing him for his C.D.L.
 - Port Commission on 3/16/20. No quorum.
 - Went over billing with Assistant Finance Director.
 - Made a contingency plan for COVID 19.
 - Working on FY21 Budget
 - Meetings with Directors about COVID 19.
- **Seawall**
 - Consistent clean up.
 - City Dock Attendant checking on lower access every morning in the wintertime. Snow removal along the Lower Access Rd.
 - Fixed Cable Fencing.
 - Cleared all access onto the river with loader.
- **Misc.**
 - Inventory of tools, cleaning supplies, etc. in office and shops.
 - Organized Slough shop, tool connex, and Petro Port.
 - Fueled up all heaters in Petro Port and Slough shop to work on our equipment.
 - V&E working on our pickups.
 - Streets and Roads using our gravel.



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warnold@cityofbethel.net

MEMORANDUM

DATE: 03.31.2020
TO: Bill Howell, Acting City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities: Most of this month, as everyone knows, has been a real struggle. Thanks to some great directive from the Public Works Director, hard work from V&E and my crew, we have made it past that hardship. Currently we have 13 Drivers, and I make 14 on the crew. Going forward into April, we are caught up and are able to complete most extra calls as they come in. I anticipate being able to continue on my goals of stream lining routes once my assistant is in place and up to speed.

Utility Maintenance: 12 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 12 residential lift station repairs
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meeting
- Replaced multiple residential glycol and water circulating pumps.
- All three Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to two of the vehicles are more than 10 years old
- Drain valve broke by 153 First Road housing, Repaired
- Continue to monitor water leak on first road. Emergency repair parts ordered and ready.

Property Maintenance:

- PW Building
 - Boilers are found in lockout several times each week. Working with contractor to resolve issue.
- City Hall
 - Repaired several thermostat issues, several low voltage power transformer issues and the front entrance locking mechanism.

- Court House
 - Boiler system has been failing to go into high fire setting, but system is remains hot enough to heat the building adequately. This will need to be troubleshot this summer.
- YKFC - Pool
 - Pool is on daily observation by building maintenance staff. Sometimes several times a day.
 - Architects Alaska and mechanical engineering firm visited to survey problems within the building that will need addressed.
 - Long Building Technologies contractor site visit: (Report from contractor still pending)
- Senior Center
 - Upper second deck collapsed onto first floor deck. Wood beams completely rotted out by weather and water exposure.
- Old Shop utility Building
 - Fuel line freeze-up issues. Replaced entire fuel line section from day tank to Toyo stoves in the office area.

Road Maintenance:

With weather changes, we have been thawing culverts for two weeks in March. It has been a slow process due to the culverts being frozen from one end to the other. There are also big snow berms that mask the entrance/exit on both ends that we have to dig out with 420D backhoe.

Streets and Roads has been out plowing snow for the first part of March when there were snowstorms. Then, graded the last weeks of March when it turned to rain. If it were going to freeze at night, we would grade right before it froze so that it would freeze smoothly. During the day, we use gravel to keep it smooth and to fix rough spots, but we are now out of D-1 gravel. With the big thaw coming in April, there is going to be some bad roads.

Streets and Roads dug two graves at the new cemetery by the airport with 420D backhoe. Aver drilled through the frozen ground and dug the rest of it with the backhoe.

Whenever we had time, we would dig the snow from the ends of the culverts with the 420D backhoe. We did this so that the culvert ends will have chance to thaw and will be a little easier to find.

Vehicles and Equipment: Fixed lots of stuff first batch of trucks off to Seattle on Mar 24th

Transit System:

The March weather has reverted to the more traditional winter / spring /winter and back to spring. Streets and Roads have been busy trying to keep the roads pass able, however that is almost impossible. The drivers have had a difficult time keeping up with the time schedule because of the roads and weather.

Bethel road conditions have a heavy toll on vehicles and our buses are maxing out. The State DOT recommends that buses be phased out when they are seven years old and/or 200,000 miles. However in our, Bethel, road conditions and weather DOT has said they would consider

replacement on a case-by-case bases. The bus purchased in October of 2014, 6 years old, but has 150,500+ miles, Bus 438 our oldest and smallest bus was purchased in 2008, 12 years old, and has 130,000+ miles and our new bus, purchased October 2019, has 16,500+ miles on it. We have surpluses Bus 436 and Bus 437. The current transit grant, FY20, has funding for a new bus but the Federal Government hasn't released the capital funds yet.

The July, August, September, November, December and January Budget Summaries have been submitted and approved but not all have been paid. We are working on the February one and as soon as the Finance Department closes out February we will be able to finish it. Reimbursement for the new has been approved but hasn't been paid yet.

The spring of 2017 the State, DOT, was here and did a Compliance and Review we worked on the findings and submitted them last fall. They, DOT, continues to review what we have submitted and they are helping us to meet **their** requirements. We still have a couple to complete.

The COVID-19 virus has had an impact on not only the City's Transit System but Transit Systems across the State and Nation. The week of March 23, we implemented the "social distance" recommendations and limited the bus capacity to 6 passengers. It was extremely difficult and almost impossible to implement. On March 25 there was a Citywide meeting on the in's and outs of COVID-19 and it was decided to temporary shutdown the Bethel Transit System. As of March 26, it was shutdown. We will wait for further direction from the City Manager as to when to start up again.

I plan to retire in June and the City will need to look for a new Transit Manager. This has been a fun but very challenging job and I wish the new Transit Manager good luck.

Landfill / Recycle Center:

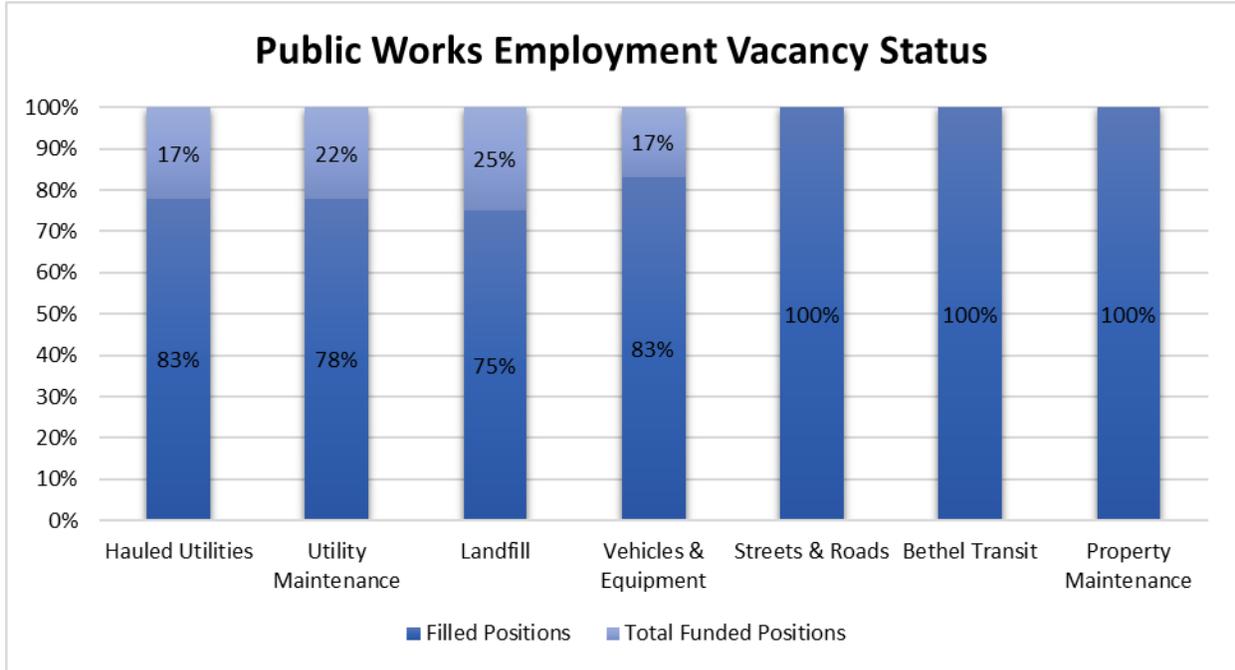
We have spent a lot of time this past month trying to move snow so that the roads have a little less impact when the snow melts. It has helped, but there is a large area where we have no control over. Bottom line is it's going to be a wet and muddy spring.

Water Plant Operations:

- Bethel Heights Water plant
 - Both Main boilers are online and operating for winter. Minor service needed.
Small boiler placed in "off" status for winter
Plant is in lock down no outside visitors
- City Sub Water Plant
 - Minor adjustments and repairs being made to the A and B loop glycol line returns and supply. Pump boiler pressures up with additional glycol and brought boilers to online/operational status for winter.
 - Plant is in lock down no outside visitors

Institutional Corridor Update:

Staffing Issues/Concerns/Training:
 Chart Updated: 03/31/2020



Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	14	7	3	5	5	3	5
Total Funded Positions	18	9	4	6	5	3	5