



City of Bethel Port Commission Agenda

Regular Meeting
Monday September 17, 2018 - 7 pm
City Council Chambers, City Hall, Bethel, AK



Commissioners

Alan Murphy
Chair

Term Expires 2018
(907)543-2805

Richard Pope
Port Commissioner
Term Expires 2020
(907)543-1900

bethelalaskapc@qci.net

Thomas Oosterman
Port Commissioner
Term Expires 2020
(907)545-6420

Mark Springer
Council Rep.
Term Expires 2019
(907)545-3817
rrobb@cityofbethel.net

Ex-Officio

Allen Wold
Port Director

(907)543-2310

awold@cityofbethel.net

Ed Flores
Port Admin

(907)543-2310

eflores@cityofbethel.net

- i. **CALL TO ORDER**
- ii. **ROLL CALL**
- iii. **PEOPLE TO BE HEARD**
- iv. **APPROVAL OF AGENDA**
- v. **APPROVAL OF MINUTES FROM THE REGULAR MEETINGS**
-APPROVAL OF MINUTES FROM April 2018, May 2018, July 2018, & August 2018
- vi. **SPECIAL ORDER OF BUSINESS**
-Election of Vice Chair
- vii. **DEPARTMENT HEAD COMMENTS**
- viii. **UNFINISHED BUSINESS**
- ix. **NEW BUSINESS**
-East Addition Update
-North Harbor Land Expansion
- x. **COMMISSION MEMBER'S COMMENTS**
- xi. **ADJOURNMENT**

Attest:


Ed Flores – Commission Recorder

City of Bethel Port Commission Meeting Minutes

April 16, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 1913 (7:13 P.M.)

NO QUORUM

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Robb
Comm. Oosterman	Comm. Pope
COMMISSIONERS ABSENT:	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	

III. PEOPLE TO BE HEARD

None

IV. APPROVAL OF AGENDA

MOVED:	Comm. Pope	Approval of agenda
SECONDED:	Comm. Robb	
VOTE ON MAIN MOTION	4-0 All in favor	

V. APPROVAL OF MINUTES

MOVED:	Comm. Robb	Approval of Minutes
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 All in favor	

VI. SPECIAL ORDER OF BUISNESS

MOVED:	Comm. Oosterman	Motion to make Recommendation to City Council to hold Port Commission Meetings at the Port Office.
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 All in favor	

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUISNESS

FY-19 Draft Budget

City of Bethel Port Commission Meeting Minutes

April 16, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

MOVED:	Comm. Murphy	Motion to Adjourn
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 All in favor	

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2017.

ATTEST: _____

City of Bethel Port Commission Meeting Minutes

May 21, 2017

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 1900 (7:00 P.M.)

NO QUORUM

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Pope
Comm. Oosterman	
COMMISSIONERS ABSENT:	
Comm. Springer	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	Edward Flores

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

VI. SPECIAL ORDER OF BUSINESS

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2017.

ATTEST: _____

City of Bethel Port Commission Meeting Minutes

July 16, 2017

Regular Meeting 7 p.m.

Bethel, Alaska

- I. CALL TO ORDER**
MEETING CALLED TO ORDER AT 1922 (7:22 P.M.)
NO QUORUM

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Pope
Comm. Oosterman	
COMMISSIONERS ABSENT:	
Comm. Springer	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	Edward Flores

- III. PEOPLE TO BE HEARD**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES**
- VI. SPECIAL ORDER OF BUISNESS**
- VII. PORT DIRECTOR'S REPORT**
- VIII. UNFINISHED BUISNESS**
- IX. NEW BUSINESS**
- X. COMMISSION REPRESENTATIVES COMMENTS**
- XI. ADJOURNMENT**

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2017.

ATTEST: _____

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, City Manager
FROM: Allen Wold, Port Director
SUBJECT: August 2018 Managers Report

- **Small Boat Harbor**
 - Fixing floats.
 - Cleaning up drift along banks.
 - Customers getting their boat out of storage for customers.
 - Sold 550+ SBH permits.
 - Painting the approaches.
 - Training employees how to use the grader and the D-5.
-
- **City Dock/Beach 1**
 - Main line barges AML and AK Logistics 4.95 Million LBS.
 - Using grader and the D-5 to knock down gravel. 5 loads of gravel.
-
- **Port Office**
 - Sub Contractors from the Port Office project came to check out how the building was doing.
-
- **Admin**
 - Monthly Storage billing for customers.
 - 3 of our employees went back to school and 1 found another job. We hired 2 former employees and 1 with a class A CDL.
-
- **Seawall**
 - Consistent clean up. Landscaping along seawall.
-
- **East Addition**
 - STG 75% done with the project.
 - Hauling dirt to the East Addition with Streets and Roads. 54 total.
 - Met with the USACE. They were pleased with the project and thanked us for all our help.
-
- **Misc./Vehicles**
 - Safety checks along the seawall.
 - Safety Meetings.
 - V&E fixing our trucks.
 - Fixed road on top of Beach 2 for the detour when they closed the road on 8/24/18. (Put up reflectors, signs, cut down trees, got rid of blind spots. Used grader, loader, and the compactor. Put down 10 loads of gravel.)
 - Helping Property Maintenance with Owl Park putting up fence.
-
- **Petro Port**
 - Vitus and Crowley have been fueling up to head up river.

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

MUNICIPAL DOCK

	ENCUMBRANCE	YTD ACTUAL	TOTAL	BUDGET	UNEXPENDED	PCI
<u>DOCK EXPENDITURES</u>						
52-50-519	.00	.00	.00	11,491.00	11,491.00	
52-50-545	.00	115.00	115.00	5,000.00	4,885.00	
52-50-561	.00	31.18	31.18	5,500.00	5,468.82	
52-50-563	.00	.00	.00	1,300.00	1,300.00	
52-50-600	.00	.00	.00	9,000.00	9,000.00	
52-50-601	.00	607.21	607.21	12,000.00	11,392.79	
52-50-602	.00	6,307.08	6,307.08	18,000.00	11,692.92	3
52-50-621	.00	833.39	833.39	12,000.00	11,166.61	
52-50-622	.00	325.86	325.86	1,000.00	674.14	3
52-50-623	.00	.00	.00	2,400.00	2,400.00	
52-50-624	.00	.00	.00	12,000.00	12,000.00	
52-50-626	.00	.00	.00	12,000.00	12,000.00	
52-50-627	.00	66.36	66.36	1,320.00	1,253.64	
52-50-642	.00	.00	.00	5,000.00	5,000.00	
52-50-643	.00	.00	.00	5,000.00	5,000.00	
52-50-661	.00	1,480.07	1,480.07	2,782.00	1,301.93	5
52-50-666	.00	49.99	49.99	5,000.00	4,950.01	
52-50-667	.00	119.97	119.97	7,000.00	6,880.03	
52-50-669	.00	553.91	553.91	25,000.00	24,446.09	
52-50-683	.00	1,739.24	1,739.24	.00	(1,739.24)	
52-50-687	.00	.00	.00	50,000.00	50,000.00	
52-50-696	.00	.00	.00	25,000.00	25,000.00	
52-50-697	.00	.00	.00	85,000.00	85,000.00	
52-50-721	.00	.00	.00	16,000.00	16,000.00	
52-50-724	.00	12.99	12.99	1,000.00	987.01	
52-50-727	.00	.00	.00	1,000.00	1,000.00	
52-50-736	.00	329.74	329.74	.00	(329.74)	
52-50-775	.00	.00	.00	55,000.00	55,000.00	
52-50-777	.00	.00	.00	1,000.00	1,000.00	
52-50-990	.00	.00	.00	50,000.00	50,000.00	
52-50-996	.00	.00	.00	18,238.00	18,238.00	
52-50-997	.00	.00	.00	24,751.00	24,751.00	
52-50-998	.00	.00	.00	59,436.00	59,436.00	
TOTAL DOCK EXPENDITURES	.00	12,571.99	12,571.99	539,218.00	526,646.01	

SMALL BOAT HARBOR

52-55-519	.00	.00	.00	2,189.00	2,189.00	
52-55-561	.00	629.74	629.74	1,800.00	1,170.26	3
52-55-563	.00	121.01	121.01	1,700.00	1,578.99	
52-55-602	.00	100.76	100.76	9,600.00	9,499.24	
52-55-621	.00	.00	.00	2,400.00	2,400.00	
52-55-624	.00	.00	.00	11,100.00	11,100.00	
52-55-668	.00	618.57	618.57	7,000.00	6,381.43	
52-55-683	.00	.00	.00	11,000.00	11,000.00	
52-55-775	.00	.00	.00	16,000.00	16,000.00	
52-55-799	.00	40.00	40.00	250.00	210.00	1
52-55-998	.00	.00	.00	29,266.00	29,266.00	
TOTAL SMALL BOAT HARBOR	.00	1,510.08	1,510.08	92,305.00	90,794.92	

17. DIRECTIONS TO THE SITE

Starting from City Hall at 300 Chief Eddie Hoffman Highway, go SE along the highway until you cross the Brown Slough Bridge on Bridge Avenue. Take a left on Hanger Lake Road, then the next right until you hit North Harbor Road entrance on the left.

18. Nature of Activity (Description of project, include all features)

To widen the existing entrance to North Harbor Road. Place infill and extend existing culverts by adding (3) ten foot extensions.

19. Project Purpose (Describe the reason or purpose of the project, see instructions)

This project would help alleviate the summer boat congestion. Project to begin summer and end in summer of 2018.

USE BLOCKS 20-23 IF DREDGED AND/OR FILL MATERIAL IS TO BE DISCHARGED

20. Reason(s) for Discharge

n/a

21. Type(s) of Material Being Discharged and the Amount of Each Type in Cubic Yards:

Type	Type	Type
Amount in Cubic Yards	Amount in Cubic Yards	Amount in Cubic Yards

22. Surface Area in Acres of Wetlands or Other Waters Filled (see instructions)

Acres

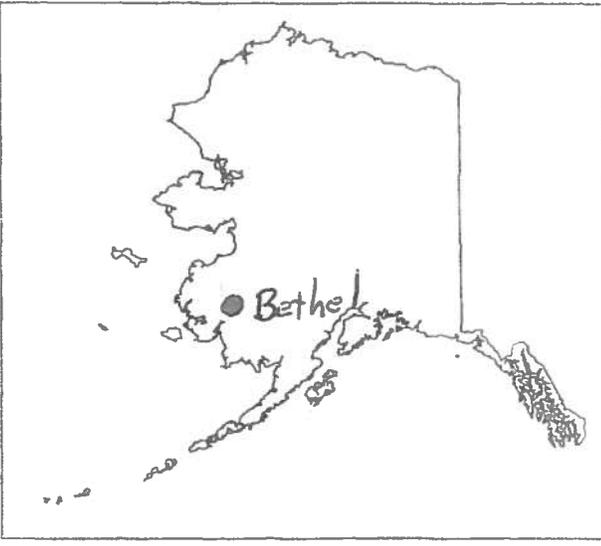
or

Linear Feet 840 cubic feet of sand in the unnamed pond, and cap roadway with 120 cubic yards of D-1 gravel.

23. Description of Avoidance, Minimization, and Compensation (see instructions)

Avoidance: the project location is in a region dominated by wetlands, lakes, and other aquatic resources.; avoidance of all wetlands is impracticable. Minimization: again, since the area is dominated by wetlands, not avoiding or minimizing as impact will be minimal. The applicant believes Compensatory mitigation should not be required as the scope of work requested is minimal.

VICINITY MAP



Scale:

Sheet No. 1 Of 5

Applicant:

File No.: POA-2018-00248

Waterway:

Sec. 17 T. 5M R. 71W M. T6N

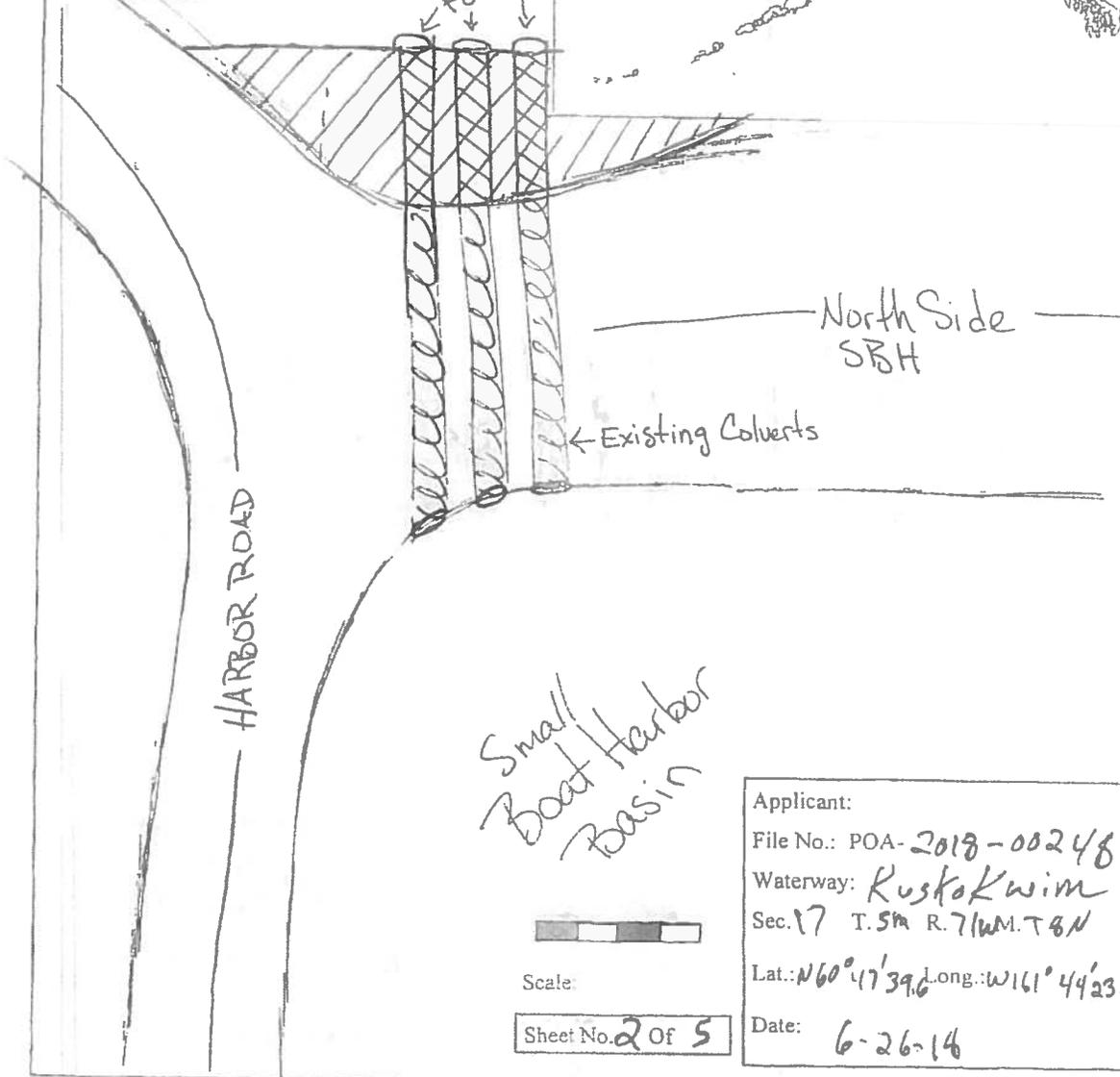
Lat.: 60°47'39.6" Long.: W 161°44'-23.2"

Date: 6-26-18

8x10x82

VICINITY MAP

Fill is to be provided to fill in the proposed 82 foot by 10 foot section to extend the road land N where the North Boat Harbor meets the Harbor Road. An addition of 10 feet of Colverts to maintain drainage will be added to existing colverts. Proposed 10' extension to Colverts



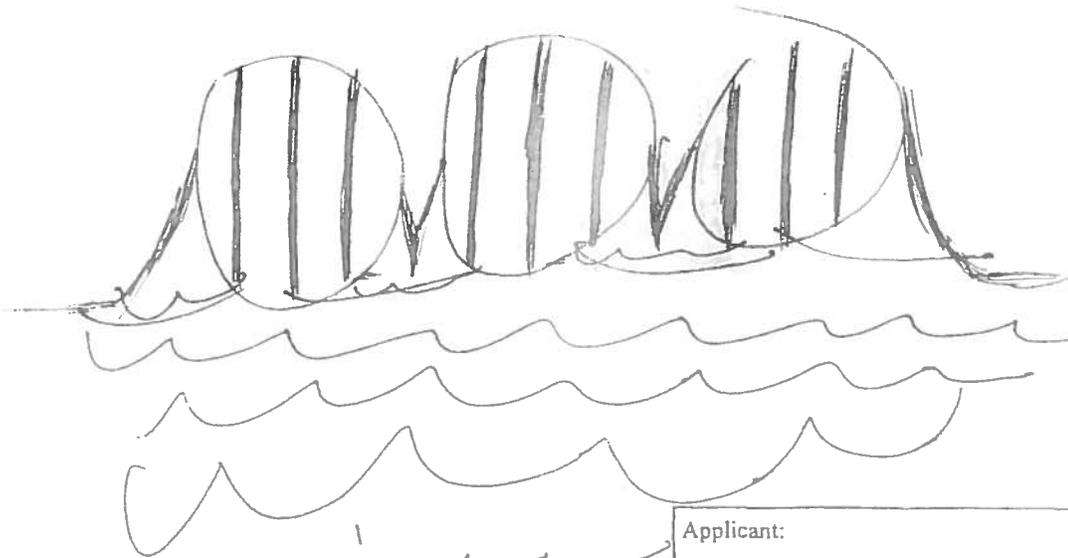
Scale:

Sheet No. 2 Of 5

Applicant:
File No.: POA-2018-00248
Waterway: Kuskokwim
Sec. 17 T. 5N R. 7W M. T 8N
Lat.: N60° 47' 39.6 Long.: W161° 44' 23.2
Date: 6-26-14

SIDE VIEW

VICINITY MAP



Scale:

Sheet No. 3 Of 5

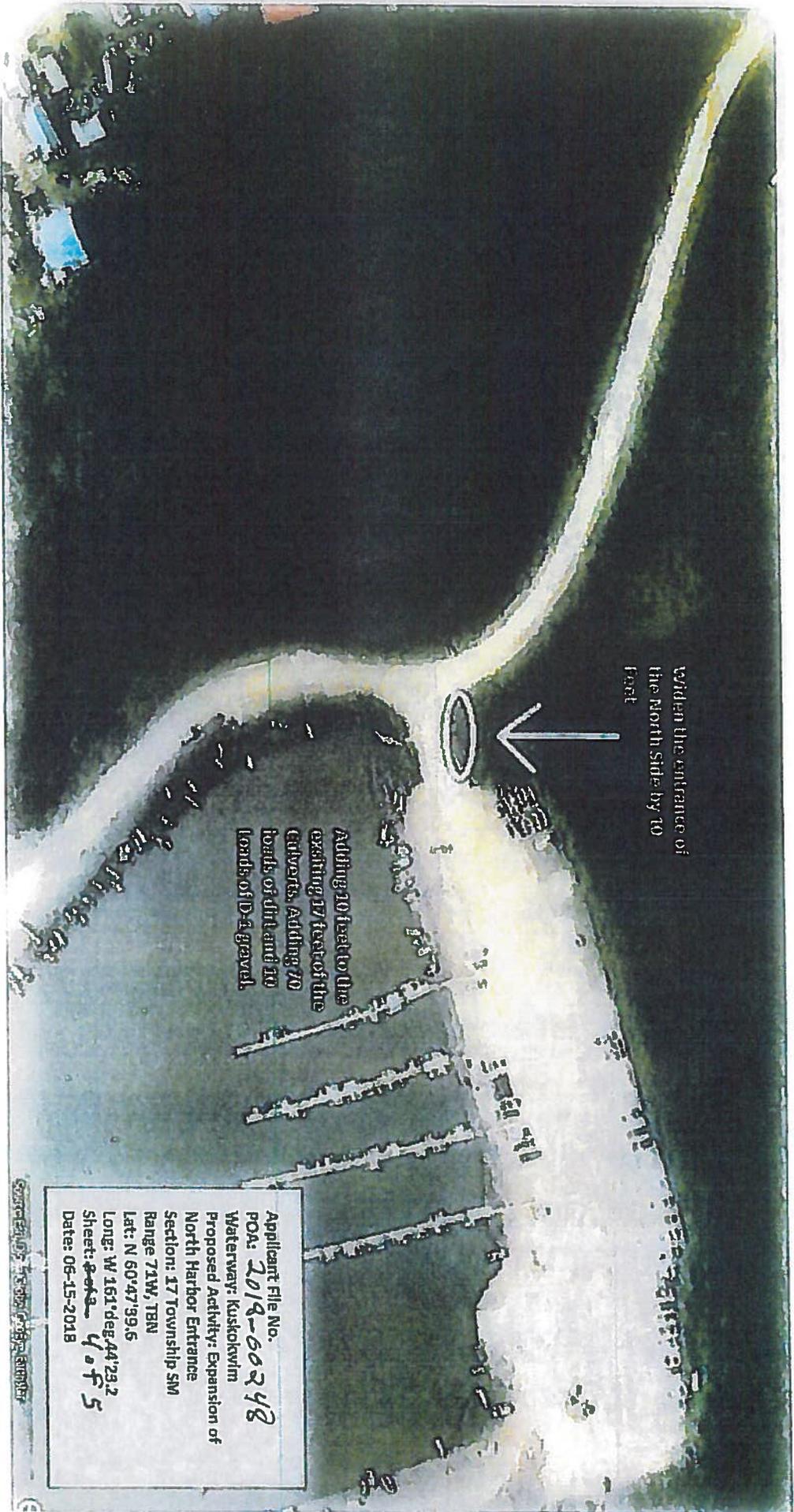
Applicant:

File No.: POA-2018-00248

Waterway: Kuskokwim
Sec. 17 - T. 5N R. 7W M. T&N

Lat.: N60°47'29.6" Long.: W 161°44'23.2"

Date: 6-26-18

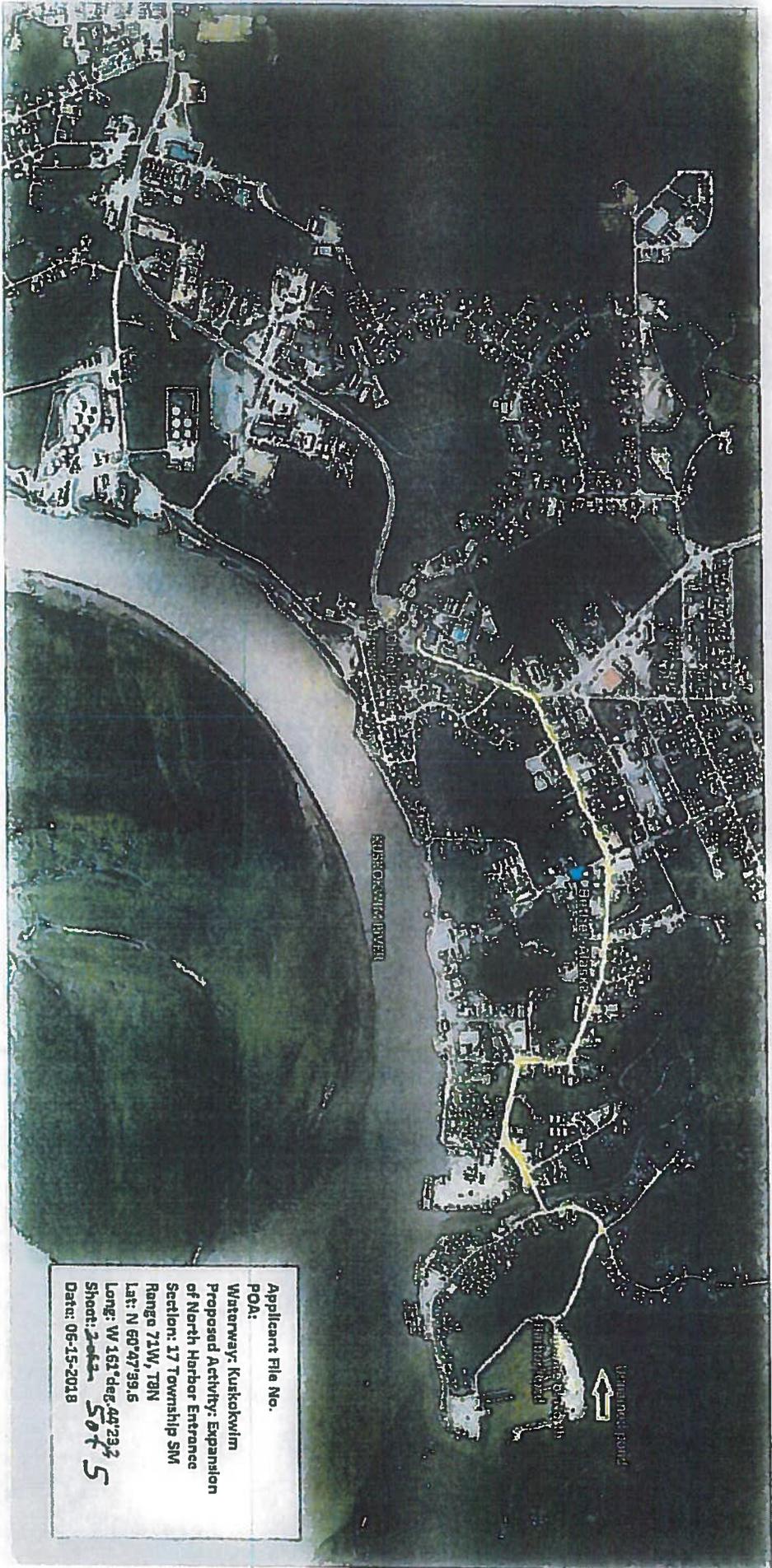


Widen the entrance of
the North Side by 10
Feet

Adding 20 feet to the
existing 17 feet of the
culverts, Adding 20
loads of dirt and 10
loads of D-4 gravel.

Applicant File No.
POA: 2018-00248
Waterway: Kuskokwim
Proposed Activity: Expansion of
North Harbor Entrance
Section: 17 Township SM
Range 71W, T8N
Lat: N 60°47'39.6
Long: W 161°44'23.2
Sheet: ~~40F~~ 5
Date: 06-15-2018

Source: USGS, 1999, 2001



Applicant File No.
POA:
Waterway: Kukukaiwai
Proposed Activity: Expansion
of North Harbor Entrance
Section: 17 Township SM
Rango 71W, T8N
Lat: N 60°47'39.5
Long: W 161°47'29.5
Sheet: 2-6-2-5045
Date: 06-15-2018