
City of Bethel, Alaska

Public Works Committee Minutes

September 19, 2012

Regular Meeting

Bethel, Alaska

CALL TO ORDER

A regular meeting of the Public Works Committee Meeting was held on September 19, 2012 at 6:35p.m. in the City Shop Conference Room, Bethel, Alaska was called to order by Committee Member Frank Neitz.

ROLL CALL

Present: Frank Neitz, Jennifer Dobson, Joseph Klejka, Jeff Sanders, Scott Guinn

Excused absence(s): Bill Schreiner

Unexcused absence(s): None

Also in attendance were the following:

Chuck Willert, Public Works Director

Cheryl Roberts, Public Works Admin, Recorder of Minutes

PEOPLE TO BE HEARD

None

APPROVAL OF MINUTES

MOVED BY:	J. Klejka	To approve the minutes of the regular meeting of August 15, 2012.
SECONDED BY:	J. Dobson	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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APPROVAL OF AGENDA

MOVED BY:	J. Klejka	Motioned carried to approve the agenda.
SECONDED BY:	S. Guinn	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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DIRECTOR'S REPORT

The City's New Pickup Trucks did not make the barge, so we will not get them unless we fly them out. The Landfill is working on getting the steel out. Alaska Logistics is working on getting the vehicles situated to put them on their Barge & haul them out of Bethel. Public Works extended the Clean Up, Green Up through the week of the AML Conference & the price to haul each vehicle with no fluids is \$100.00 & \$200.00 with fluid.

UNFINISHED BUSINESS

Item A - Update - Closeout of 2 Outstanding Grants

Construction grant is closed out. The ABC Loop is done & the Lagoon is ongoing.

Item B - Update - Sewer Lagoon

Put on the Capitol Project & still waiting on Larson to finish, or at least get an update on where they are.

Item C - Update - 5 Year Plan

RFP awarded to Larson's.

Item D - Update - Recycle Center

Only one response and it was from Dave Stovner & Gary Watson, they already work for the City of Bethel. Dave Stovner & Mary Satler had a conversation & Mary was going to try to get Donlin Creek to put in some money for it but we are unsure if it is for operational costs or what. Jennifer spoke with John Sargent and he mentioned that Dave Stovner talked with Mary Satler about a possible Donlin sponsorship but that would in all likely hood would be a one-time donation. John also mentioned that Lee Foley was considering asking City Council to ask the State of Alaska for a \$500,000 to operate the Recycle Center for two years. Jennifer thinks that if we are going to consider re-opening it, even if it's for one day a week, it would make sense to have an Operational Plan & to focus on high-dollar or high potential impact items.

Item E - Neptune - Update Rate Study - Meter Housing

Bill Arnold wants meters on ABC Loops & the study (scope of work) is done for housing. We are looking into getting our meters from the company, Badger.

Item F - Institutional Corridor

The jail is trying to find money from the State. BNC is putting up a Food Court and they haven't come to any of the meetings. Where does the City want to go? This is possibly a Planning issue, on a Public Works level. We would like more information and answers on everything and anything involved.

Item G - Dust Control

This is on-going. The committee had a discussion on Street Sweepers.

Item H - RFP - Cost Analysis of the City of Bethel's Water & Sewer Utilities

RFP Awarded to CH2MHILL.

Item J - RFP - Water & Sewer Master Plan - Update

RFP awarded to Larson's.

Item K - Alaska Logistics - Vehicle Removal

Is in process, and the City built a portable rack for the vehicles to be put on and to take the fluids out of them.

Item L - Airport DOT New Building

The "OK" has been given to them, but the building has not been built yet.

NEW BUSINESS**Item A - Parks & Recreation - Softball Field**

Jennifer went to the last Parks & Rec. meeting @ Scott Guinns' request and spoke as people to be heard. Jennifer voiced about getting some routine maintenance on the softball field.

General comments from Parks & Rec, there's don't have staffing, don't have money, can we get volunteers? Jennifer would like to see a list of priorities; plan to maintain the field, and funding? Parks & Rec. asked, "What can Public Works do?" Public Works could contribute grass seed, fertilizer, dirt, top soil, and fencing. The Public Works Dept. has the equipment; riding lawn mower, hydra-seeder, aerator (can be pulled by a 4-wheeler), and can be loaned to Parks & Rec. as long as there is someone who knows how to use it. Scott said he will go to the next Parks & Rec. meeting and present this information to them.

Item B - City Shop Floor - Chuck Willert

The money is here for the Shop Floor, \$1.5 mil. It needs to be done in two stages and in the summer time so the vehicle can be parked outside. We will be doing the south side, water & sewer, first, and then possibly go to the state later so we can get the north side for the vehicles & equipment.

MEMBER COMMENTS

Joseph - Suction Dredge/Auger wanted/needed for the Sewer Lagoon. And a discussion ensued on the Sewer Lagoon.

Jennifer - At the August meeting we reviewed the Complete Streets Resolution, Council had several comments about how it should be changed and then denied it. Jennifer will take some of the comments from the August meeting and re-write it and then bring it to the committee at our next committee meeting and then require the Planning Dept. to review it and see if it's "feasible" & "cost effective".

Scott - When are we getting sand and gravel to Salmonberry? Chuck mentioned that it's on-going and that it's unknown, due to that there is not much gravel left.

Jeff - Said he will be retiring from the P.W. Committee, but he will stay until someone is found.

Frank - There's going to be a stop light near YKHC, and he would like to start talking about it now, to possibly have BNC open up a back access. A discussion ensued on how the traffic is now compared to what it's going to be like in the future.

ADJOURNMENT

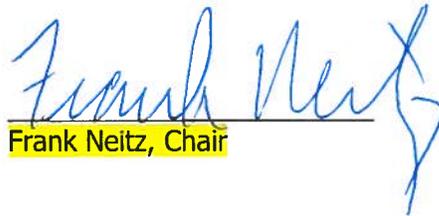
MOVED BY:	J. Dobson	Motion to adjourn the meeting.
SECONDED BY:	J. Klejka	

VOTE ON MOTION	Motion carried by unanimous voice vote.
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With no further business before the Committee, the meeting adjourned at 8:40 p.m.

APPROVED THIS _____ DAY OF October, 2012.


 Cheryl Roberts
 Recorder of Minutes


 Frank Neitz, Chair