



City of Bethel, Alaska

Public Works Committee Agenda

Wednesday, September 16, 2015

Regular Meeting

6:30PM

City Hall

Council Chambers

MEMBERS

Byron Maczynski
Council Rep.
Term Expires
10/2016

Frank Neitz
Chair
Term Expires
12/2016

Scott Guinn
Vice-Chair
Term Expires
12/2017

Robert Champagne
Committee Member
Term Expires
12/2017

Jennifer Dobson
Committee Member
Term Expires
12/2017

Donna Lindsey
Committee Member
Term Expires
12/2015

Delbert Egoak
Committee Member
Term Expires
12/2015

Alisha Welch
Alternate Member
Term Expires
12/2018

Joseph Klejka
Alternate Member
Term Expires
12/2017

Muzaffar Lakhani
Ex-Officio Member

Secretary/Recorder
Pauline Boratko

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit)
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. Minutes from the previous regular meeting – August 19, 2015 (there was a meeting).
- VI. SPECIAL ORDER OF BUSINESS
- VII. UNFINISHED BUSINESS
 - A. Water & Sewer Master Plan/Institutional Corridor Location of 4th Well for CSWTP – Frank Neitz
 - B. Sewer Lagoon, – RFP for PER & ER for Truck Dump Site and other options. -Frank Neitz
 - C. Wind Turbine and Swimming Pool water consumption cost Analysis – Frank Neitz
- VIII. NEW BUSINESS
 - PCE on City of Bethel Buildings
 - The Proposed new Subdivision
 - Wind Turbine maintenance
 - Ridgecrest Drive Project
 - The Land Conservation Fund Grant
- IX. Director’s Report
- X. MEMBER COMMENTS
- XI. ADJOURNMENT

City of Bethel, Alaska

Public Works Committee Minutes

August 19, 2015

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular Public Works Committee Meeting was held on August 19, 2015 in the council chambers of the City Hall, Bethel, Alaska. The meeting was called to order by Vice -Chair Scott Guinn at 6:35 pm.

II. ROLL CALL

Comprising a quorum of the committee, the following were present: Byron Maczynski, Scott Guinn, Robert Champagne, Donna Lindsey, Delbert Egoak, Alisha Welch, and Joseph Klejka

Excused absence(s): Frank Neitz, Jennifer Dobson

Also Present:

Muzaffar Lakhani, Public Works Director

Pauline Boratko, Committee Recorder

Ann Capela, City Manager

Hansel Mathlaw, Finance Director

III. PEOPLE TO BE HEARD

None

IV. APPROVAL OF AGENDA

MOVED BY	Byron Maczynski	Motion to approve the agenda.
SECONDED BY:	Robert Champagne	

VOTE ON MOTION	Motion carried by unanimous vote

V. APPROVAL OF MINUTES

MOVED BY:	Delbert Egoak	Motion to approve minutes of July 15, 2015 regular meeting.
SECONDED BY:	Joseph Klejka	

VOTE ON MOTION	Motion carried by unanimous vote.
-----------------------	-----------------------------------

VI. SPECIAL ORDER OF BUSINESS: none

VII. UNFINISHED BUSINESS

Item A- Water and Sewer Master Plan/Institutional Corridor Water supply Project-

Discussion: We have about six to eight new permanent easements (This includes easements from Native allotments) and about twenty temporary construction easements to be acquired for his project. These easements are on top of those six easements which were not acquired for the sewer line project in 2006 DOWL is currently working on this project.

Item B- Sewer Lagoon: - Request for Proposal (RFP) for Preliminary Engineering Report (PER) and Environmental Report (ER) to repair Truck Dump site and other options-

Engineers have recommended the option to repair existing jetty. The cost has gone up from \$1.56 million (Feasibility Study by CH2M HILL 2014) to \$3.4 million (Draft PER by DOWL

2015). The hike in the price is a result of detailed estimates performed by DOWL at this draft level.

Item C-Wind Turbine and Swimming Pool water consumption

The water consumption at the swimming pool has gone up three times more as compared to what it was in November last year. The Manager of USA Pools (Contractor who runs the swimming pool for the city) stated the reason of higher usage could be more frequent showers taken by the customers and leaky pipes or faucets. City’s Maintenance crew checked for the leaks and did not find any leaks. It was discussed that timed showers could be installed at the pool.

VIII. NEW BUSINESS

IX. DIRECTOR’S REPORT:

- The **draft** PER was submitted to the State by DOWL who are working on the final version. The Truck Dump site estimate was at \$1.56 million dollars in the feasibility study, and is currently estimated at \$3.4 million dollars. A new 50 foot piling is being suggested around the existing jetty in the draft PER. Once the options are finalized scoping will start, and then the ER will be submitted to the State.
- We are also in the process of buying a drinking water truck, and hooking up with the state contract to purchase.
- The big dozer (D8) has been repaired and is up and running.
- The mechanic position is still open, no applications have been received to date.
- The chemicals for the water treatment plants have been ordered.
- The Road Salt and Calcium Chloride also has been ordered.
- The water and sewer truck drivers have been coming and going.
- Parks and Recreation has been reassigned to the Public Works Department and is doing great, 4th of July event was successful.

X. MEMBER COMMENTS:

Byron Maczynski- I want to encourage members on the Public Works Committee to run for city council.

Scott Guinn- I’d like to welcome our new member Alisha.

Donna Lindsey- no comment

Alisha Welch- no comment

Robert Champagne- no comment

Joseph Klejka- no comment

Muzaffar Lakhani- no comment

With no further business, the meeting was adjourned at 7:34 pm

XI. ADJOURNMENT

MOVED BY:	Joseph Klejka	Motion to adjourn
SECONDED BY:	Delbert Egoak	

VOTE ON MOTION	Motion Carried by unanimous vote
-----------------------	----------------------------------

APPROVED THIS _____ DAY OF -----, 2015.

Frank Neitz, Chair

Pauline Boratko
Recorder of Minutes

MEMORANDUM

DATE: 09/01/2015
TO: Ann Capela, City Manager
FROM: Muzaffar Lakhani, Public Works Director
SUBJECT: Manager's Report –

Utility Maintenance: This month we had couple sewer lines in ASHA plugged with Grease. We also had an emergency repair in BHWTP a six in. water line needed to be replaced. We also finished up road and repaired discharge line at sewer lagoon.

Hauled Utilities: For the month of August, we have pumped over 3,000,000 gallons of water, nearly 3,000,000 million gallons of sewage, and 3500 cubic yards of trash. We have had a crew out, picking up and cleaning the dumpster sites, at least 2 days a week. And that crew has probably picked up at least 100 cubic yards of trash, from the dumpster sites as well as on the sides of the roadways. We have also been working on repairing some dumpsters, in all we have around a dozen with new bottoms and some other small repairs to them

Property Maintenance: The heat plants in all the buildings are being given their annual service in preparation for winter. Cleaned up, filters changed, equipment adjusted or replaced. All the buildings are looked over to get ready for freeze up. Lots of vandalism still everywhere, it never stops. We are working on lots of projects for the City Manager, Public Works Director and other City Departments that need our assistance and or expertise. We have a list of corrections to make that were generated from the O.S.H.A. visit. We had Fire Tech come out from Anchorage to make the necessary repair work on the Court House Emergency Fire panel and look at the one here at the Shop. Other than that we have been out at the cemetery with all the burials going on. We'll have to prep another section before winter also.

Parks and Recreation: For the month of August we have put up new fencing at Teen Center and Boat Harbor Park. We cleaned and organized our connexs cleared some trees around them. Shrubs have been cut back 3-5 ft around the board walk to make it easier to work on. ATG cemetery has been cleaned up and mowed. We participated in the Bethel Community Fair and hosted the strongest person challenge. We moved a lot of graffiti and still have more to do, and we made a lot of repairs to the board walk.

Road Maintenance: Streets and Roads, has also been hauling in gravel to Noel Polty Blvd., this is the road that goes from tower road to Kasayuli Subdivision. We do not have enough gravel to do the entire road, so we are graveling the bad spots on the roads. As of now Knik is out of the D-1 gravel from Platinum, so we are hoping that Knik gets more shipped in before freeze up.

Streets and Roads, is now done hauling in sand to the left side of the sewer lagoon to build up the new road around the left side of the back side of the lagoon. Gary helped out Piped Water and Sewer Dept. by running the evacuator so that they can put the sewer line on blocks and back together, so they can start pumping out the sewer lagoon before freeze up.

Streets and Roads have reset 2 culverts in Larson Sub. So they will drain this winter and not freeze as much as last winter. Also it will be easy to thaw out, this next spring with our steamers. The Northland Barge will be in on or after the 23rd of August, and our culverts will be on the barge. So some time at the end of the month, when we have the culverts, we will be replacing some of the problem culverts this September.

Streets and Roads have been hauling in sand to our sand pile on the north side of the shop, so that we will have sand to mix for the salt and sand pile. This is the sand we will be using on our road sanding it to keep the roads from being too slippery during the winter.

Streets and Roads have also been hauling in landfill cover, as we have time, so that Dave can stay on top of keeping the landfill covered. We will be hauling in cover, up to and into freeze up to keep it covered and also for a pile to use for this winter.

Vehicles and Equipment: for August, the mechanic crew has been busy catching up since we have lost a mechanic several weeks ago. They have also been busy cleaning up the yard, and still have a quite a bit to clean up and dispose of.

Transit System: In August we only averaged 65 riders per day. The summer activities; travel, subsistence, vacation, and the weather (wind and rain) played a major role in this. Even with this the ridership for August 2015 (1348) is up 20.5% over August 2014 (1070). We continue to provide the best service we can. We know that the dependability and reliability of service plays a key role in maintaining our ridership. Passengers are not willing to wait at the bus stop 5-10 minutes, in the rain/ bugs, and wind, for the bus that is late or never show up.

John Sargent, City Grant Manager, is working on the RFP's for the new buses and the new Bus Stop Shelters. They should be done in the next couple of weeks and submitted for the approval by the Administration/City Council. If they are

accepted and advertised we should have bids back before Christmas. I hope that DOT will accept them late. The weather, wind and rain, this past couple of weeks has played a major role in the bus ridership being down and the Bus Stop Shelters will help to over coming this. John and I will be working on our FY 2017 Transit Grant and should have some preliminary figures by then end of September. We know that the grant will require a matching fund and we're in the hopes that some of the local business and agencies will help here.

Housing and buses in the Transit Bus Barn has helped us maintain our buses.

Bethel Transit System goal for the FY 2016 will be to show a 20-25 percent increase in ridership/revenue. I think we can do this by providing **better and more dependable/reliable service** for our passengers.

Landfill / Recycle Center: The landfill fought some mud this last couple of weeks but did what was needed to keep going by dumping in an alternate spot. A lot of people have been cleaning up as it looks like winter is on the way. I have been doing smaller dumpster trash sites and covering as I go further out. We had our landfill inspection from Doug Huntman of DEC and I believe it went fairly well. I have not got the report back as yet, but am not concerned what the results are going to be.