

# PUBLIC NOTICE

## REGULAR MEETING OF THE

Community Action Grant Technical Review Board

Wednesday September 12, 2018, 7:00 p.m.

Council Chambers, 300 State Highway, Bethel, Alaska



## AGENDA

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### Members

Jennifer Dobson

Louise Russell

S. Grady Deaton

Amber Jones

Lucinda Alexie

Leif Albertson (Council Rep)

### Ex-Officio

John Sargent

### Recorder

Derek Bradley

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
  - A. June 13, 2018 Regular Meeting
- VI. NEW BUSINESS
  - A. Review amount of funding available and consider setting aside limits for this and future application periods.
  - B. Review and score applications and responses received (may include questions to applicants in attendance).
  - C. Review/revise application, forms, & processes.
  - D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.
- VII. COMMISSION MEMBER'S COMMENTS
- VIII. ADJOURNMENT

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Derek Bradley, Recorder

# City of Bethel Community Action Grant Technical Review Board Meeting Minutes

September 5, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

**I. CALL TO ORDER**

MEETING CALLED TO ORDER AT 7:01 pm.

**II. ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	
Jennifer Dobson, Chair	Louise Russell
Grady Deaton	Amber Jones
Lucinda Alexie	
<b>BOARD MEMBERS ABSENT:</b>	
Leif Albertson, Council Rep.	
<b>ALSO IN ATTENDANCE:</b>	
Derek Bradley	

**III. PEOPLE TO BE HEARD**

None.

**IV. APPROVAL OF AGENDA**

<b>MOVED:</b>	G. Deaton	Approve Agenda.
<b>SECONDED:</b>	A. Jones	
<b>VOTE ON MAIN MOTION</b>		
5-0 All in favor		

**V. APPROVAL OF MINUTES**

<b>MOVED:</b>	L. Russell	Approval June 13, 2018 Meeting Minutes.
<b>SECONDED:</b>	G. Deaton	
<b>VOTE ON MAIN MOTION</b>		
5-0 All in favor		

**VI. NEW BUSINESS**

<b>MOVED:</b>	L. Russell	Motion to address item B before item A.
<b>SECONDED:</b>	G. Deaton	
<b>VOTE ON MAIN MOTION</b>		
5-0 All in favor		

The council heard Maya, Jordan, Elias and Anna Komulainen of Delta Illusion.

<b>MOVED:</b>	G. Deaton	Motion to table item C until next Quarter.
<b>SECONDED:</b>	L. Russell	

# City of Bethel Community Action Grant Technical Review Board Meeting Minutes

September 5, 2018

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Bethel, Alaska

<b>VOTE ON MAIN MOTION</b>	5-0 All in favor
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<b>MOVED:</b>	L. Russell	Motion to advise City to develop tracking for application exit reports.
<b>SECONDED:</b>	A. Jones	

<b>VOTE ON MAIN MOTION</b>	5-0 All in favor.
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**VII. BOARD MEMBER COMMENTS**

No Comments

**VIII. ADJOURNMENT**

<b>MOVED:</b>	L. Russell	Motion to adjourn meeting.
<b>SECONDED:</b>	A. Jones	

<b>VOTE ON MAIN MOTION</b>	5-0 All in favor
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Meeting Adjourned at 8:14 p.m.

The next meeting is a grant application review meeting set for Wednesday, September 12, 2018 in City Hall at 7 pm.

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# City of Bethel Community Action Grant Technical Review Board Meeting Minutes

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September 5, 2018

Regular Meeting 7 p.m.

Bethel, Alaska

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Respectfully Submitted:

\_\_\_\_\_  
Jennifer Dobson, Chair

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_ 2018.

ATTEST: \_\_\_\_\_



September 10, 2018

Jennifer Dobson  
Community Action Grant Committee  
City of Bethel  
P.O. Box 1388 • Bethel, Alaska 99559-1388  
907-543-2047 • Fax # 543-3817  
Website: [www.cityofbethel.org](http://www.cityofbethel.org)  
Reply Email: [pwadmin@cityofbethel.net](mailto:pwadmin@cityofbethel.net)

Dear Jennifer

We appreciate the time your committee has given in order to help us share more about how we plan to use a Community Action Grant. We have put together some additional information for you in response to the suggested questions from your September 6 letter to Delta Illusion Dance Company. We would be happy to provide any more information we may not yet have had the opportunity to share.

1. How will DIDCO For All encourage ongoing participation from low-income dancers after the November and January camps?

*Depending on interest, attendance, and demonstrated commitment by individual dancers and guardians, we intend to arrange sponsors and offer scholarships through fundraising efforts and community donations. In addition to this, if enough commitment is shown, DIDCO leadership will consider forming a "Bethel Kidz" group with community dancers and this group could perform at Camai as well as the DIDCO Spring recital.*

*Additional avenues for ongoing participation include future course offerings, camps, and workshops as well as mentorship and membership on the core team.*

*We recently secured a grant from YKHC Diabetes Prevention and Control to purchase equipment that includes dance shoes and water bottles we are able to give to any dancers at no cost. We also anticipate being able to supply several additional donated secondhand dance shoes and apparel to dancers as we have done for community classes in the past.*

2. Describe the applicant's experience implementing inclusive community events and managing grant funds.

*Group members have arranged and carried out numerous camp and dance class events over the last several years. The ages and ability levels of dancers at these events varied widely. DIDCO dance camps have often been held during school breaks, which has been a benefit to families with working guardians.*

*Our group has traditionally managed funds mainly from team members. We are just beginning to utilize software designed specifically for dance companies. It includes many helpful features, but most importantly, simple billing. This feature allows us to manage multiple accounts of any sort, including grant funds as a source of revenue.*



3. Please provide a past operational budget for previous DIDCO camps and a budget for the November and January camps including all revenue pledged/secured/requested.

**PREVIOUS CAMP BUDGET (2-day Labor Day Dance Camp in 2018)**

**Camp Costs:**

*Teacher Travel, Lodging, Food=\$340 (1/5 of flight cost and \$70 daily lodging/food)*

*Instructional Time (16 hours) = \$960*

*Total Costs=\$1300*

**Camp Revenue/Payment Sources:**

*Camp fees (\$30/day or \$50 for two days)=\$850*

*Concessions = \$398 income*

*Core Parents' Contribution (difference, paid Travel/Lodging/Food)= \$52*

*Revenue Total=\$1300*

**Donations**

*Facility/Dance Spaces (valued at \$640) donated by LKSD/M.E. School,*

*Concessions Supplies donated by DIDCO core team parents*

*Transportation provided by DIDCO core team parents*

**NOVEMBER WORKSHOP BUDGET**

*With 1 teacher...*

**Community Hours: 12.5\*** (30% of total dance hours)

❖ \$750 (\$60 per hour)

❖ \$300 (30% of \$1000)

❖ \$126 (30% of \$420)

Total: \$1176

*\*Equivalent to 1 month of Lower 48 recreational dance instruction hours carried out in 1 week*

**DIDCO Hours: 29** (70% of total dance hours)

❖ \$1740 (\$60 per hour)

❖ \$700 (70% of \$1000)

❖ \$294 (70% of \$420)

Total: \$2734

1 teacher  
Total Cost: \$3910 / trip

**1 Teacher**

**Grant Request:**

**\$ 2940 / trip**

**(instructional time)**

**(\$5880 for Nov. & Jan.)**



(#3 response continued)

**With 2 teachers...**

**Community Hours: 29.5\*\*** (38% of total dance hours)

- ❖ \$1770 (\$60 per hour)
- ❖ \$760 travel (38% of \$2000)
- ❖ \$320 food/lodging (38% of \$840)

Total: \$2850

**\*\*Equivalent to 2 months of Lower 48 recreational dance instruction hours carried out in 1 week**

**DIDCO Hours: 49 hours** (62% of total dance hours)

- ❖ \$2940 (\$60 per hour)
- ❖ \$1240 travel (62% of \$2000)
- ❖ \$520 food/lodging (62% of \$840)

Total: \$ 4700

2 teachers  
Total Cost: \$ 7550 / trip

**2 Teachers**  
**Grant Request:**  
**\$ 4710 / trip for instructional time**

**(\$9420 for Nov. & Jan.)**

### **Donations**

- ❖ Facility/Dance Spaces donated by LKSD/M.E. School,
- ❖ Concessions Supplies donated by DIDCO core team parents
- ❖ Transportation provided by DIDCO core team parents
- ❖ Without the support of grant money, all dancers (core and community) would have to pay for instruction

4. A maximum of 40 participants was mentioned at the meeting. How will spots in camp be reserved for “no cost” community participants that would be unable to participate without financial support? How will the organization ensure these seats are secured?

*A limit of 40 only applies to single camp sessions and some single workshops. Our proposed schedule for November and January Community Dance Classes could allow for more than 40 total participants, especially if some participants wish to participate only in a certain genre of dance or a specific technical class. As newer dancers continue to learn dance, over time they will be moved (by the dance instructor) into intermediate and advanced technique classes, which will in turn open up more beginner community dance class space for new dancers.*



5. Please clarify the number of dance instruction/practice hours that will be available at no cost to community participants and the number of dance instruction/practice hours provided to paying dancers. What is the estimated cost to paying dancers?

*As is shown in the response to question #3, with 1 dance teacher we can offer 12.5 hours (equivalent to 1 month of recreational dance instructional hours in the Lower 48) of community dance courses and 29 hours of DIDCO core and group dance instructional time to prepare for competitions (in Anchorage and beyond) and dance events, such as Camai.*

*With 2 dance teachers, the time for community courses increases to 29.5 hours (equivalent to 2 months of recreational dance instructional hours) and also allows for 49 hours of DIDCO core and group dance instructional time to prepare for competitions and dance events.*

*DIDCO will adjust core dancer and any other dancer participation to hold at least 50-75% of the spots in community classes for "no cost" dancer participants. This could mean as many as 15 "no cost" spots for each course of dance. We plan to offer a variety of genre of dance (e.g., jazz, tap, hip hop, turns/leaps, acro, etc.) as courses.*

*The "DIDCO Scholarship Committee" will document the formal plan for continuing the "no cost" spots as well as serving to support dancers who earn ongoing scholarships/sponsorship. The Scholarship Committee will include in the plan a reliable and accurate rubric to document each dancer's commitment to dance as evidenced through regular course attendance, multiple course participation, growth mindset, and respectful attitude toward other dancers, instructors, and parents. A dancer's rubrics will be used to make decisions about additional scholarships and/or sponsorships that become available for ongoing or more advanced support.*

Sincerely,

Anne Komulainen  
Delta Illusion Dance Company Leadership Team Member



September 10, 2018

Jennifer Dobson  
Community Action Grant Committee  
City of Bethel  
P.O. Box 1388 • Bethel, Alaska 99559-1388  
907-543-2047 • Fax # 543-3817  
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Sincerely,

Anne Komulainen  
Delta Illusion Dance Company Leadership Team Member



# City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388

907-543-2047

Fax # 543-3817

Website: [www.cityofbethel.org](http://www.cityofbethel.org)

September 6, 2018

Darren Lieb  
Bethel Wrestling Club  
PO Box 1605  
Bethel, AK 99559  
[Darren\\_lieb@lkdsd.org](mailto:Darren_lieb@lkdsd.org)

Dear Darren:

The Community Action Grant Committee met on June 5, 2018 at City Hall from 7 pm to 8:15 pm to review applications. The Committee invites you or a representative from your organization to the Committee's next meeting to be held on September 12, 2018 at City Hall beginning at 7 pm. The Committee plans to discuss application scoring and may ask you additional questions about your application or organization at the meeting.

In an effort to fully understand each application, the Committee developed additional questions for each applicant. Please answer the following questions by sending an email response to [pwadmin@cityofbethel.net](mailto:pwadmin@cityofbethel.net). The deadline to send responses to CAG by email is **Tuesday, September 11, 2018 at 5 pm.**

1. The parameters of the Community Action Grant forbid the Committee to award money for sending people on domestic travel. Please explain how your project conforms or does not conform to this parameter.

We (Bethel Wrestling Club) do not use any large donation amounts, such as if we do the Community Action Grant, towards any travel. Our wrestlers and coaches purchase their airline tickets on their own. Or in some cases, other coaches and or parents will purchase a ticket for well-deserved wrestlers that don't have the means to purchase their own.

2. The committee requested clarification on the grant amount requested of \$5500. How did the organization arrive at this number, and how will the requested funding be utilized?

When I apply for possible donations, I never really know how much to ask for. For this one, I used last year's entire hotel cost but asked for a little less. Last season's State Tournament hotel cost was: \$5859.84. That paid for 12 hotel rooms for our entire 4-night stay.

3. Please submit a budget including all revenue pledged/secured/requested for club activities.

Push-Up Fundraiser pledged and secured amount: \$1,397.00.

4. Please further describe community support for club activities i.e. volunteer hours, gym space, business donations, etc.

Our Club has grown so much that I had to break it down to three separate practice sessions. Our season starts mid March and ends in early May. Our practices are held mostly in the BRHS gym or at times at the GJE gym. We run practice from 5 pm – 9:30 pm Monday's-Thursday's and then I have each wrestler wrestle 2-3 matches every Friday night. We usually start at 5:30 pm and end around 9 pm. All of our coaches are volunteers. My wife volunteers her time and handles all of the registration paperwork (galore) and orders all of the t-shirts. She also coordinates the Friday night match up

concessions stand. 2018 Donations were secured from: Donlin Gold: \$2,000.00, Crowley = \$1,500.00 and Bethel Volunteer Firefighter/EMS Association (BVESA) = \$1,000.00. Total sponsorships totaled \$4,500.00.

5. If the funding were received, please estimate how many more kids could participate in club activities during spring 2019?

That is a good question that I probably can't answer fully. The funds that we do get go directly to pay for the State Tournament expenses (hotel, transportation and food). In the past when we didn't have enough funding, I would require that each kid traveling with our team help pay for all costs. So it would get divided up among all of us, coaches included. If we were to get all of the funding for all expenses, I'm guessing that more kids would work hard with their families to get their airline ticket and not worry about the room, board and transportation.

6. Please provide measureable outcomes for the project. For example, how many wrestlers/volunteers typically participate at a weekly tournament or other such event?

For the past 2 years, our numbers have increased greatly. We ended with about 140 wrestlers last season. Our 7 volunteer coaches are almost at every practice. For those parents that can afford to send in their wrestlers to regular season tournaments that happen on the road system, one of usually three coaches will take time away from their work and home to coach those kids on a given weekend.

I hope that the answers I have given are what you needed. If not, please don't hesitate to give me a call at (907) 545-1751. I'll be at the committee meeting on September 12<sup>th</sup> to answer any questions then too. Thanks for your time.

Darren Lieb

Thank you for taking the time to respond to the Committee's questions. We hope you can attend and participate in the next Community Action Grant Committee meeting on September 12, 2018.

Sincerely,

*Jennifer Dobson*

Jennifer Dobson