

# Planning Commission Minutes

Scheduled Meeting May 8, 2003

**PUBLIC WORKS BLDG., SECOND FLOOR CONFERENCE ROOM**

**6:30 PM**

## **I. CALL TO ORDER**

The meeting was called to order by Chair Guinn at 6:35PM

## **II. ROLL CALL**

Present: J. Guinn, B. Glasheen, P. Jennings, M. Charlie, J. Shantz

Excused: J. Hamilton

Others Present: John Malone, City Planner

Sandra Moseley, Recorder of minutes

## **III. APPROVAL OF MINUTES**

MM J. Shantz/M. Charlie Approve the minutes of the April 10, 2003 meeting.

Unanimous

## **IV. APPROVAL OF AGENDA**

MM M. Charlie/B. Glasheen to approve the agenda with the addition of ITEM B under New Business for the Assisted Living Center recommendation to the City Council.

Unanimous

## **V. COMMUNICATIONS**

Handout at the meeting:

1. HB 191 (CS) Act relating to the Alaska Coastal Management Program.

All others included in the meeting packet.

## **VI. PLANNERS REPORT**

Mr. Malone reported:

Alaska Coastal Management Program: I returned last night from the annual coastal management conference in Juneau. Of course the main topic was the new legislation HB 191, which as you can see from the handout passed the house last night. I've included a copy of what on Tuesday was reported to be the final house version. The companion senate version should probably be voted on this weekend. This piece of legislation certainly brought about a lot of public comment from both sides of the fence, coastal districts and permit applicants. We received several presentations on its implementation,

which to say the least, is extremely complicated. Some of the implementation highlights are; Coastal Policy Council is dissolved one year from the bill becoming law, the program is now located in DNR (that was accomplished by executive order), DNR will have to rewrite the regulations for the program, coastal districts will have resubmit their current plans for approval, or rewrite including their enforceable policies. All things considered it will probably take 2 years to fully implement this.

Plat insertions into our master basemap: I am pleased to inform that all finalized plats of record have now been inserted in our master base map.

New Assisted Living Center: As I reported to last month, we will be asked to make a recommendation on the disposal of Lot 2, Block 9, Ptarmigan-Tundra View Subdivision pursuant to BMC Title 4. The City Clerk has asked (today) for a formal recommendation from the commission on this disposal. I believe it is the managers intention to bring this forward to council in the form of a lease proposal similar to that which is in place for the Lu Lu Herron Congregate Care Facility city owned property.

Fixed Assets Inventory - Lands: We have completed this project and turned over our work product to the Finance Department on April 25. I believe we identified and verified 109 parcels that the city has an interest of record in. Many compliments to Stosh Hoffman for his efforts in this – took many trips to the District Records office for both research and verifications.

Personnel: I understand at the council work session last night that my budget was approved with code enforcement as a new and additional duty of the Planning Tech. Also approved was the step increase for the Planning Tech position from a Step 5 to a Step 7. This brings the starting pay range to approximately \$41,000.

Chair Guinn asked if there were any questions for the planner.

J. Shantz stated that she remembered the starting salary for the Planning Tech position was reported at council to be higher than the \$41,000., but she could not recall the amount.

Mr. Malone responded that his information was from a very brief phone conversation with admin staff downtown and he had not yet seen the revised position advertisement.

**VII. PEOPLE TO BE HEARD**

None at this time.

**IX. COMMISSIONERS COMMENTS**

None at this time.

**X. UNFINISHED BUSINESS**

NONE AT THIS TIME

**X. NEW BUSINESS**

**ITEM A.** FINAL PLAT OF KASAYULI SUBDIVISION PHASE THREE. THIS SUBDIVISION CREATES LOT 4A OF BLOCK 1, LOT 1A OF BLOCK 2, LOT 6A OF BLOCK 11 AND LOT 22A OF BLOCK 9, KASAYULI SUBDIVISION BY VACATING THE COMMON PROPERTY BOUNDARIES BETWEEN LOTS 4 & 5 OF BLOCK 1, LOTS 1 & 2 OF BLOCK 2, LOTS 6 & 7 OF BLOCK 11 AND LOTS 22 & 23 OF BLOCK 9.

PUBLIC HEARING

Chair Guinn stated he had a conflict of interest in this matter and would abstained from voting. He asked Vice Chair M. Charlie to be the chair during this matter.

Vice Chair M. Charlie accepted the chair.

Open Public Hearing at 6:45PM.

No testimony was offered.

Public Hearing closed at 6:46 PM

Role call vote on Resolution 03-06 - Final Plat approval.

Yes 4 No 0 Abstain 1

**ITEM B.** RECOMMENDATION TO THE CITY COUNCIL ON THE USE AND DISPOSAL OF LOT 2, BLOCK 9, PTARMIGAN-TUNDRA VIEW SUBDIVISION FOR THE SITE OF A NEW ASSISTED LIVING FACILITY FOR THE ELDERLY.

ACTION ITEM

M/M J. Shantz/P. Jennings Move that pursuant to BMC 4.08.010 the Planning Commission finds that Lot 2, Block 9, Ptarmigan-Tundra View Subdivision is a suitable site for the location of a new assisted living center for the elderly. Further, the Planning Commission recommends to the city council the disposal by lease of this property for the above stated purpose.

Unanimous

**XI. ADJOURNMENT**

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MM J. Shantz/M. Charlie to adjourn at 7:00 PM

Unanimous

Minutes prepared by Sandra Moseley, Administrative Assistant.

**ATTEST:**

A handwritten signature in cursive script, appearing to read "John Guinn", written over a horizontal line.

John Guinn, Chair

Date: August 14 '03